

Sign Application
Bellefonte Historical and Architectural Review Board
Application Fee \$40.00 (per sign)

2-11

Applicant Information:

Name: _____ Phone: _____

Address: _____
_____ Zip Code: _____

Check Appropriate Line: Property Owner: ____ Business Owner: ____ Contractor: ____

Property Information: (Photos of the property must supplement this application.)

Name of Owner: _____ Phone: _____

Property Location: _____

Description of Proposed Sign: (type of material, color, dimensions, placement, etc.)

General Sign Ordinance Regulations

- 3.2 Limit on Number of Signs per Premise: No more than three (3) signs may be erected on any premise except when a premise is located on a corner lot and has public entrances on two or more public ways, or where a building has both a front and rear public entrance, in which case one (1) additional sign shall be allowed.
- 3.4 Limit on Sign Area: The total sign area per premise shall not exceed two (2) square feet for every lineal foot of the main building's front footage, except that no premise shall be limited to less than twenty (20) square feet in total sign area. For corner lots, lineal front footage shall be considered the sum of the premise footage fronting the side and front streets.
- 6.2.2 Acceptable Sign Types:
 - a. framed on a background,
 - b. painted on a building or mounted on a board,
 - c. individual letters cut out and mounted,
 - d. small plaques,
 - e. etched or painted signs on window glass, covering no more than 20 percent of the glazing area; and
 - f. awning signs, provided the awning is of traditional material (e.g. canvas), and design (e.g. retractable and sloping rather than fixed or rounded).
- 6.2.3 Placement: Signs shall be placed in traditional locations on building facades.
- 6.2.4 Installation: Installation should not obscure existing architectural features and shall be done in such a manner that no damage occurs to masonry or other historic building materials.
- 6.2.5 Colors: Sign colors should be historically accurate and should be compatible with those on the building and adjacent buildings.

Failure to include adequate descriptive information and/or failure of the applicant or his representative to appear at the scheduled HARB meeting will result in postponement of the application. The proposed work cannot be undertaken until Borough Council's approval for a Certificate of Appropriateness.

Meeting Time and Place:

The Bellefonte HARB meets at 8:30 a.m. on the second and fourth Tuesday of each month. For review, a sign application must be received by noon on the Wednesday preceding the meeting. Meetings are held in Council Chambers in the borough building, 236 West Lamb Street, Bellefonte.

Applicant Signature: _____ **Date:** _____