

BELLEFONTE BOROUGH PUBLIC HOUSING CODE APPLICATION

Rental Property Address:

Dear Landlord: Bellefonte Borough Council adopted the International Property Maintenance Code/2006 edition on November 19, 2007. This requires all landlords owning rental dwelling units in the Borough to register the units and pay an annual permit fee. Please check that the below information is correct for the above referenced property and mark any changes that are necessary. This form and a check in the appropriate amount (payable to Bellefonte Borough) should be completed and returned to the Borough offices: 236 West Lamb Street; Bellefonte, PA 16823 no later than February 1, 2008. Failure to return the completed application and fee by the above date will result in a late fee of \$15.00 per unit. Any new units shall be charged an initial \$75.00. The Borough Building Inspector will contact you to schedule an inspection of the unit(s) to determine compliance with the Code.

1) Owner's Name:

Owner's Address:

Owner's Phone Number:

Alternate Number:

2) Manager's Name (if applicable):

Manager's Address:

Manager's Phone Number:

Alternate Number:

3) Building Type:

Single Family Dwelling
Two Family Dwelling
Apartment House
Townhouse/Row Dwelling

Motel/Hotel
Bed and Breakfast
Other

4) # of rental units:

5) Tenants full names and phone # must be listed below, on the back, or attached to this application.

Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

6) Fee Enclosed: \$_____

- A. Each unit with cooking facilities - \$28 per unit
- B. Rooming Houses and Bed/Breakfast only: \$4.00 per sleeping room

7) This application is not applicable to this property because:

I no longer own this property. The name and address of the new owner is:

This property is not being offered for public rental because:

By my signature below, I certify that the above information is correct.

Signature: _____ Date: _____