

COUNCIL MEETING OF SEPTEMBER 17, 2012
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CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence.

ROLL CALL

Members Present: Wilson, Dainty, Schneider, Provan, Beigle, DeCusati, Dunne, Halderman, McCullough,

Members Excused: Brown, Confer, Mayor Goldman

Officials Present: Ralph Stewart, Borough Manager
Don Holderman, Assistant Borough Manager

Staff Present:

Guests: Tim Schreffler; Brenda Masullo; Road & Rhonda Beard; Tim Knisely; Melady Kehm; Robert B. Nellis; Robert Taylor; Nicki Hendrix; Kim Wood; Nancy Noll

APPROVAL OF MINUTES

Mr. Schneider made a motion to approve the minutes of the Bellefonte Borough Council meeting of September 4, 2012. Ms. Dainty seconded the motion. A voice vote was unanimous to approve the minutes as presented.

COMMUNICATIONS

WRITTEN

- An email and attachments from Jessica Peters, Producer/Community Outreach, Penn State Public Broadcasting, in regard to the Our Town Bellefonte video production. They are updating that production. There will be a meeting at the Courthouse Annex on Wednesday, September 26, 2012 at 6:30 p.m. Anyone interested in participating should attend that meeting.

- A letter from Thomas Yakich expressing concerns with the fairness of the refuse and sewer rates. A copy of that letter will be forwarded to the Authority in regard to the sewer rates.

- A memo from Kathy Stanton regarding the flu clinic that will be held at the Borough Building on Tuesday, October 16, from 2:00 p.m. to 4:00 p.m. There is no charge to borough employees, but spouses of employees will be charged \$23. Anyone interested in attending the clinic should RSVP by September 28, 2012.

- A letter from Jessica Lloyd, Student Council Co-Advisor, Bellefonte Area High School, requesting permission to hold the annual Homecoming Parade on Thursday, October 18, 2012. The parade will start at 6:00 p.m. at the Bellefonte Elementary School, proceed south on Allegheny Street to Bishop Street and then proceed east on Bishop Street to Rodgers Stadium.

Mr. Beigle made a motion to approve this request for the homecoming parade as requested. Ms. Dainty seconded the motion. After the motion is approved the request will be submitted to PennDOT and to the fire police. A voice vote was unanimous.

- A letter from Pamela Jo Royer, Event Co-Chair, Bellefonte Relay for Life 2013, requesting the use of Governor's Park for the Bellefonte 2013 Relay for Life. They would like access to the park from Thursday evening, May 30, until Saturday, June 1, at 5:00 p.m. The event will be from 3:00 p.m. Friday, May 31, through 3:00 p.m. Saturday, June 1. Many teams bring a towable camper with them to provide the team a place to rest when they are not walking.

Mr. Schneider made a motion to approve this request. Ms. Dainty seconded the motion. A voice vote was unanimous.

- A letter from Michael Shutt, Logistics Coordinator, CROP WALK, requesting permission to hold the annual walk on Sunday, October 21, 2012, at 2:00 p.m. The walk would begin at the Faith Church, travel west on Humes Street to South Monroe Street; travel right onto Bishop Street and travel to Airport Road; follow the sidewalk to and through Governor's Park to gate at top of hill; turn around at top of hill and return on the same route just covered, but at bottom of hill turn right and walk through the park and then continue on the same route back to Faith Church.

Mr. Schneider made a motion to approve this request as read. Mr. Wilson seconded the motion. A voice vote was unanimous.

- A letter from Megan Evans, Communications Director, Centre County United Way, requesting permission to have a Centre County United Way thermometer sign installed in Bellefonte Borough during the 2012 campaign near the Armory on Bishop Street.

Mr. Schneider made a motion to give conditional approval on the request as read, providing the Armory gives approval, with a removal date shown in a letter that states if it is not removed the Borough will remove it. Mr. Beigle seconded the motion. These signs are new signs. The sign will be visible even with construction going on. A voice vote was unanimous.

- A letter from Paul R. Badger, Bellefonte Cemetery Association, requesting Council consider transferring their funds to the Borough for tax purposes and safe keeping. The IRS is requiring additional paperwork and a \$400 fee from the cemetery association to apply for tax exempt status. Mr. Badger would handle the financial transactions of the cemetery as well as maintain the financial records.

This will be discussed at a Council work session.

- A letter from Holly A. Wilson, President, Historic Bellefonte, Inc. (HBI), requesting the use of Talleyrand Park on Sunday, October 21, 2012, from Noon until 4:00 p.m. The request also includes a street closure of West High Street from Water Street to Potter Street for the same time to facilitate a safe environment for pedestrian traffic. The request is also for approval for the annual Halloween parade with a suggested route of Allegheny Street from the Bellefonte Elementary School to the Diamond and then proceed down High Street to Talleyrand Park, with those streets being closed during the parade. The parade would begin at 2:30 p.m. and last approximately 30 minutes.

Mr. Beigle made a motion to approve the requests. Mr. DeCusati seconded the motion. A voice vote was unanimous.

- An email from Janet Oesterling and Barb Surovec, Spiritual Enhancement Chairmen, Catholic Daughters of the Americas, requesting permission to have a Rosary Rally at the Bellefonte Park next to the Match Factory on Sunday, October 28, from Noon until approximately 4:00 p.m.

Mr. Beigle made a motion to approve the request. Mr. Provan seconded the motion. A voice vote was unanimous.

ORAL

- Kim Wood, Affordable Housing Coalition, brought information to Council regarding an annual Housing Summit meeting they will be conducting on Thursday, October 25. They are looking for any type of participation. They will be discussing many things including the mobile home park closures and other items that are affecting the community.

SPECIAL COMMITTEE REPORTS

- Ms. Dainty reported Thursday, October 18, for the Clearfield Centre County Dinner. Shelley from the Boroughs Association will be going over the changes to the new Borough Code, which she helped write. The dinner will be in Millheim at the American Legion beginning at 6:00 p.m. More details will be provided at a later date.

- Ms. Dainty reported there is a 28-page pamphlet that she picked up on Friday at a Resolution and Policy Committee in Harrisburg with the Boroughs Association. The pamphlet gives you a breakdown on the new Borough Code and some of the important

parts of it. It tells you how to order a book if you want a hard copy, otherwise it is online both at the Boroughs Association and the State Government Office.

Mr. Stewart reported the Borough will take care of the order if any Council member would like to have a paper copy.

Senator Corman provided a list of bills that will probably pass in the senate and the house.

MAYOR'S REPORT

- There was no report.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

CERTIFICATES OF APPROPRIATENESS

- 1) 141 East Curtin Street/Remove brick garage. The owner has provided a letter from a Professional Engineer stating the building is unsafe and should be removed.
- 2) 329 East Curtin Street/Reconstruct deteriorated elevated wood deck. Construct a new roof canopy over the elevated deck area.
- 3) 249 North Spring Street/Replace deteriorated standing seam metal roof with new metal roof. HARB approved the removal of unused brick chimney, if the owner will use a good quality standing seam roof to match the existing roof and porch roofs. HARB also approved the use of a painted corrugated metal roof, as proposed by the owner, if the owner will preserve the brick chimney.

Ms. Dainty made a motion to approve all three Certificates of Appropriateness. Mr. Schneider seconded the motion. A voice vote was unanimous.

COMMITTEES

Building & Property – Mr. Schneider reported on House Bill No. 2530 regarding the Appeals Board situation under the Uniform Construction Code. There was a case in the Philadelphia area that brought into question the use of a joint appeals board. There is another way to do that if House Bill No. 2530 does not go forward to do the legislative fix at the beginning of the year to use the existing appeals board that is established.

- There is a copy of a letter from Russell Shuey to Henry & Judy Haranin regarding the Cadillac Building and the action taken by Council at the meeting of September 4, 2012.

- A letter from Dave Fonash, Proprietor/Corporate Sommelier, Fonash.Kendeffy Restaurant Group requesting the purchase of the building that is attached to the Mill. The Borough owns the pump house that is next to the race.

Building and Property will have a meeting to explore this situation and make a recommendation to Council. The Authority will need to examine the situation also.

Finance and Government Performance – Mr. Schneider made a motion to file for audit the August 2012 vouchers in the amount of \$1,117,561.08. Mrs. Dunne seconded the motion. A voice vote was unanimous to approve the vouchers as submitted.

August 2012 Vouchers

General	19984 - 20101	\$ 286,246.88
Streetlighting	829 - 844	\$ 7,147.29
Bellefonte Fire Dept.	1369 - 1384	\$ 12,706.47
Fire Equipment	181 - 183	\$ 4,052.37
Parks & Recreation	1690 - 1710	\$ 14,569.46
Water	8671 - 8749	\$ 430,023.40
Sanitation	9837 - 9893	\$ 268,144.18
Refuse	2608 - 2641	\$ 82,506.48
Swimming Pool	520 - 524	\$ 1,782.04
CDBG	-	\$ 0.00
Special Projects	137	\$ 6,083.12
Highway Aid	-	\$ 0.00
Capital Projects	-	\$ 0.00
Bulk Water Sales	193 – 196	\$ 4,299.39
	Total:	\$ 1,117,561.08

Mr. Schneider made a motion to approve an invoice to McQuaide Blasko in the amount of \$322.00 for services rendered through August 31, 2012. Ms. Dainty seconded the motion. A voice vote was unanimous.

Park & Recreation – Mr. Holderman reported there was a meeting last week with Spring, Benner, and Walker in regard to the transfer of Kepler Pool and the establishment of an Authority. The solicitor is currently working on the Articles of Incorporation and the Bylaws. By mid-October there should be something for Council to review. The plan is to advertise a notice for ordinance in early November and then adopt the ordinance in December. Currently during the interim there will be a search for two interested candidates in the Borough that would be interested in serving on the Authority. It is important that those people have an interest in Kepler Pool.

Human Resources – Mr. Provan reported there is a document from Richard Heverly, Treasurer, General Municipal Pension System. In packet three of the digital packets there is a memo from Martha Hartle regarding the 2013 Minimum Municipal Obligation (MMO) for Bellefonte Borough Pension Plans, which must be approved yearly.

Mr. Provan made a motion to approve all three 2013 Minimum Municipal Obligations. Mr. Beigle seconded the motion. Mr. Stewart explained there are three pension programs. A voice vote was unanimous.

- Mr. Provan reported because of the location of Bellefonte Borough near I80, I99, as well as the intersection of several state highways, even though the Borough itself consists of two square miles, but consists of many streets and lanes; it has repeatedly been brought to the Borough's attention by Council, citizens, and the police department regarding the possibility of creating a part-time traffic officer position because of heavy traffic.

Mr. Provan made a motion, after having met with the Personnel Committee as well as other concerned citizens, that the Bellefonte Police Part-Time Traffic Officer Position be created with the following: the position would be a 40-hour position over a two-week period at the discretion of the Police Chief; there be no overtime in this position unless there is a Borough emergency of the magnitude that would require the officer's services; the status of this position is subject to review at any time by Borough Council; the monthly police report to be submitted to Borough Council as outlined under monthly police department reports. Part of the motion includes a request by many Council members for Police Department monthly reports. The reports would be provided for the second Council meeting of the month. Mr. Wilson seconded the motion. A voice vote was unanimous.

Mr. Schneider would like to see more reporting out of Departments as a whole and would like the Borough manager to work with staff to provide regular reporting from all departments. This request will be turned over to the personnel committee for review.

- The Human Resources Committee received the initial bargaining proposal from the Police Association and an initial proposal has been sent to them as well. A new proposal is being prepared for the Streets Workers so negotiations can begin. Work has been completed on job descriptions.

- Mr. Wilson thanked Human Resources and Council for hiring a part-time traffic officer. He feels this is a positive step and the list of accountability is a good thing.

Safety – Mr. Wilson reported the August 16, 2012 Fire Department Executive Committee Minutes are in the packets for review. Chief Schreffler also gave a verbal presentation of the minutes.

- Guidelines for the Bellefonte Fire Department Chiefs Vehicle are in the packet for review. Mr. Stewart reported he met with the insurance carrier who asked questions about the drive home police with people driving Borough vehicles. He wants to review those things. Mr. Stewart will report back with any recommendations that are made.

Mr. Wilson made a motion to approve the Bellefonte Fire Department Chiefs Vehicle. Ms. Dainty seconded the motion. Mr. Provan asked if these are the newly amended guidelines from Chief Schreffler, which they are. A voice vote was unanimous.

- Mr. Wilson made a motion to pass the Fire Service Agreement and Amendment as submitted. Mr. Schneider seconded the motion. This is being approved to be sent to the municipalities for comment. A voice vote was unanimous.

Water/Sanitation – Mr. Beigle reported a copy of the September 5, 2012 Authority Meeting minutes is in the packet for review.

- Mr. Stewart will be attending the National Rural Water conference in Nashville, TN, September 24 - 26. The expenses are being covered by PRWA.

- Mrs. Dunne questioned if the Authority can apply for CDBG Funds, which they cannot. Borough Council would need to transfer those funds.

Streets – Mr. DeCusati reported eleven of the sixteen surveys regarding Potter Street were returned. Eight of the residents were in favor of leaving Potter Street two-way. Three of the responses wanted it one-way beginning by Sutton Engineering and going out of town. No one was interested in it being one-way going into town. Speed bump use was suggested. Another suggestion is traffic cameras that record licenses. Storm water run-off is an issue in that area so curbing needs to be repaired. A summary of the results should be mailed to the residents.

- There is an area on Logan Street where an asphalt curb could be installed to help with storm-water run-off into basements and yards.

- The school safety sign is being installed. The work is ongoing.

- The Street Crew has done a lot of work on North Allegheny Street to repair lines. It is a big project.

- Line painting and curb painting will be completed when possible.

- Mr. Stewart has received information from PennDOT regarding speed bumps for little streets.

Energy & Environmental Conservation – Mrs. Dunne attended the Source Water Protection Plan Steering Committee meeting on Tuesday, September 11, 2012. A draft of the source water protection plan was provided. The draft is open for comment among the members of the steering committee. There will be a future meeting to finalize the plan.

- Penn State Extension is sponsoring a "take-back" day on Saturday, September 29, at the Wingate State Police Barracks. This is an opportunity to hand over unused medications (and veterinary medications) to be properly disposed of. The information for this will be placed on the Borough website.

Junior Council Report – There was nothing to report.

OLD BUSINESS

- The PSAB Fall Conference will be the weekend of October 12 - 14. Council members should inform Mr. Stewart if they plan to attend.

- Mr. Stewart attended the Source Water Protection Plan Steering Committee meeting on Tuesday, September 11, 2012.

NEW BUSINESS

- Mr. DeCusati made a motion to establish a Fire Protection Task Force to address the future of commercial and residential buildings in Bellefonte; the make-up and direction of the task force to be formulated at a later date. Ms. Dainty seconded the motion. A voice vote was unanimous. This will be discussed in a work session.

- Mr. Stewart met for several hours with the insurance carrier to review policies - liability and auto. They will provide recommendations soon.

- Mr. Halderman would like to go into Executive Session immediately following the adjournment of the Council meeting to discuss legal issues.

POLICE EXONERATIONS

- Mr. Schneider made a motion to accept the police exonerations. Ms. Dainty seconded the motion. A voice vote was unanimous.

ADJOURNMENT

- With no other business to come before Council Ms. Dainty made a motion to adjourn the meeting of September 17, 2012 at 8:45 p.m. Mr. Schneider seconded the motion. A voice vote was unanimous.