

**COUNCIL MEETING OF FEBRUARY 18, 2013**  
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**CALL TO ORDER**

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

**ROLL CALL**

Members Present: Wilson, Brown, Schneider, Provan, Beigle, DeCusati, Dunne, Halderman,

Members Excused: Dainty, McCullough, Confer, Mayor Kent Addis

Officials Present: Ralph Stewart, Borough Manager  
Don Holderman, Assistant Borough Manager

Staff Present:

Guests: Gary V. Hoover; Debbie Hamilton; Holly Wilson; Fran Bonfatto;

**APPROVAL OF MINUTES**

Mr. Schneider made a motion to approve the minutes of the Bellefonte Borough Council meeting of February 4, 2013. Mr. Wilson seconded the motion. A voice vote was unanimous to approve the minutes as presented.

**COMMUNICATIONS**

**WRITTEN**

- A letter from Marie Ritchey, thanking the Police Department for the assistance of Officer Andy Berry when she sustained a fall.

- A letter of appreciation from Donna M. Marion, Ph.D., Chair, Business Department, Pensacola Christian College, for the Police Department's assistance in a practicum program.

- A letter from Bob Lamb, Bellefonte Sunrise Rotary Club, requesting permission to hold the Children's Fair on Saturday, June 1, from 10:00 a.m. to 3:00 p.m. on East Curtin and Armor Streets with the street being closed from 7:00 a.m. to 4:00 p.m. They also request a special trash pickup at the conclusion of the fair. The request also includes permission to hang a banner publicizing the fair at either West High Street or Allegheny Street.

Mr. Wilson made a motion to approve this request. Mr. Beigle seconded the motion. Mrs. Brown requested the public be made aware of this closer to the date. There is no scheduled rain date. A voice vote was unanimous.

- A card from the Congregation of St. John's Lutheran Church thanking the Bellefonte Borough Crews for their help in locating and repairing their water line.

- Information from PSAB (Pennsylvania State Association of Boroughs) regarding a free prescription drug card discount program.

- Information regarding the PSAB (Pennsylvania State Association of Boroughs) Spring Conference, which will be held May 5–8 in Hershey.

- An email from Devin Alterio requesting the use of the Governor's Park baseball field. He is aware that the Legion Team has precedence over his County league team.

Mr. Wilson made a motion to approve this request. Mr. Provan seconded the motion. The team works with Joe Menna. A voice vote was unanimous.

- A letter from Marcy Eckley regarding the CDT scattering their "Essential Shopper" plastic bag of newspaper ads on their property. This is felt as littering in the Borough. CDT will be contacted regarding this and then something will be placed on the Borough website.

Mr. Schneider also stated whoever distributes the telephone books just litter them in the driveway and they get ruined before they are collected.

Mrs. Brown requested a letter be addressed to the CDT and to the Yellow Book regarding this problem and inform them if it happens in the future they will be cited for littering.

- A letter from Todd A. Pejack, Chief, Municipal Recycling Implementation Section, Pennsylvania Department of Environmental Protection, Bureau of Waste Management, informing the Borough they will be receiving a grant in the amount of \$218,660.00 for recycling equipment at the compost facility. Mr. Holderman is thanked for putting the grant application together.

- An email with attachments from Dallas Gallo regarding the CCMPO. Mr. Gallo entered the information from the CCMPO Technical Committee. Phoenix Avenue and West Linn Street are being discussed at the meeting. They are trying to move some money around to be able to repair West Linn Street.

- Three letters from Francis Bonfatto, Chair, Streets Committee, Bellefonte Arts & Crafts Fair. The Arts & Crafts Fair is scheduled for August 16 and 17 in Talleyrand Park. The requests are:

- 1) The closing of West High Street from Water Street to Potter Street.
- 2) Pre-approve in the event it is needed the closing of North and South Allegheny Streets (from Bishop Street to Howard Street) and also West High Street to the Spring Street intersection from noon Thursday, August 15, through Saturday August 17, 2013.
- 3) A request for the signs advertising the Arts & Crafts Fair be placed on the street lamp posts when the signs for the Bellefonte Cruise are removed.
- 4) A request for trash receptacles to be placed in various locations in the Fair area for public use.
- 5) The Borough parking lot at the corner of West High Street and Potter Street be reserved for use by the artists.
- 6) The use of the seven parking stalls at the Diamond on both sides of West High Street to be reserved as shuttle bus stop areas.

Mr. Schneider made a motion to approve these requests as submitted. Mrs. Brown seconded the motion. Mr. Schneider mentioned that Fran Bonfatto is in the audience to answer any questions. A voice vote was unanimous.

- A letter from Larry Fennessey, Chair, Water Resources Monitoring Committee, Spring Creek Watershed Association, thanking Bellefonte Borough for the donation of \$2,859.00 for the Water Resources Monitoring Project.

- A letter from Sally Houser, Event Chair, Bellefonte Victorian Christmas, thanking Bellefonte Borough Council, Management, and Employees for their continued support before and during the event weekend. She especially thanked Bob Dorman and Craig Herrold for their work with the decorating committee to coordinate the downtown decorations.

- A letter from Lisa K. Erickson, Library Director, Centre County Library and Historical Museum, thanking Bellefonte Borough for the contribution of \$27,250.00.

- A letter from Sarah Edge, Office Manager, ClearWater Conservancy, thanking Bellefonte Borough for the donation of \$201.00 for the 2013 Spring Creek Watershed Commission and the donation of \$2,859.00 for the 2013 Water Resources Monitoring Program.

- A postcard from Mayor Addis from Florida.

- A letter from Kenneth G. Bean Jr., Director of Fiscal Affairs, Bellefonte Area School District, indicating that the compensation rates of the Real Estate Tax Collector will change for 2013 as follows:

- \$3.15 per collected parcel
- \$1.15 per collected installment payment
- \$ .75 per billed parcel cap for supply expenses.

## **ORAL**

- None.

## **SPECIAL COMMITTEE REPORTS**

- The draft minutes from the January 24, 2013 Fire Department Executive Committee Meeting minutes were in the packet for review.

Mr. Halderman appreciates receiving the very thorough minutes.

Mr. Wilson stated there was a request for the Undine Fire Department to remove the Christmas decorations from the Courthouse. Mr. Halderman will send an email to the appropriate person.

## **MAYOR'S REPORT**

- Mr. Halderman reported there was a nice article done on Mayor Addis in the *State College Magazine*. The last issue of the *Town & Gown* has a nice issue on Bellefonte. Those are available at the Train Station.

- Mr. Halderman requested a Letter of Commendation be placed in Mr. Berry's file in regard to the letter from Mrs. Ritchey.

## **OFFICE OF COMMUNITY AFFAIRS**

- Mrs. Dunne made a request to the residents of Bellefonte or anyone watching on C-NET to take the last opportunity to fill out the Health Needs Survey/Questionnaire. You will find it on the Bellefonte Borough website. Your local government does care about your health. The survey answers will be considered at the Health Summit that will be held on February 25, 2013.

## **ZONING/PLANNING**

## **CERTIFICATES OF APPROPRIATENESS**

- None.

## **COMMITTEES**

Building & Property – There was no report.

Finance and Government Performance – Mr. DeCusati made a motion to file for audit the January 2013 Vouchers in the amount of \$766,970.49. Mr. Schneider seconded the motion. A voice vote was unanimous to approve the vouchers as submitted.

## January 2013 Vouchers

General	20584 – 20665	\$ 263,594.11
Streetlighting	870 – 874	\$ 6,413.05
Bellefonte Fire Dept.	1462 – 1468	\$ 4,868.84
Fire Equipment	198 – 201	\$ 21,528.23
Parks & Recreation	1767 – 1768	\$ 95.81
Water	9001 – 9042	\$ 115,241.27
Sanitation	10153 – 10187, 116	\$ 303,018.53
Refuse	2763 – 2781	\$ 35,166.15
Swimming Pool	538	\$ 80.94
CDBG	–	\$ 0.00
Special Projects	FEE	\$ 10.00
Highway Aid	234	\$ 10,051.66
Capital Projects	-	\$ 0.00
Bulk Water Sales	223 – 224	\$ 6,901.90
	Total:	\$ 766,970.49

- The January 2013 Budget versus Actual and the 2013 Current versus Prior are in the packet for review along with the 2013 Treasurer's Report.

- Mr. Schneider made a motion to pay the McQuaide Blasko Invoice in the amount of \$1,021.50 for services rendered through January 31, 2013. Mrs. Dunne seconded the motion. A voice vote was unanimous.

Park & Recreation – Mrs. Brown reported they have moved large equipment into the park to begin work on the wall. The Borough crew will do the footer and a contractor will do the wall.

- Mr. Holderman reported last year the Teener League Field was finished with John Nastase construction. The high winds in December brought down the wind screen. The warranty had expired, but through the help of Tony Grace at Webber Murphy Fox and calling John Nastase Construction John volunteered to come down and fix it. He fixed the fence and did some additional work on his own. He will be sent a thank you letter for that.

The Bellefonte Teener League is hosting a state tournament on that field August 2 through 5.

Human Resources – No report.

Safety – Mrs. Dunne reported there will be a Fire Prevention Expo on Saturday, April 13th, at the American Philatelic Society from 9:00 a.m. - 3:00 p.m. This will be an opportunity for the public to come and look at all manner of fire protection equipment and see demonstrations and learn how to protect your building and your home.

-The Fire Prevention/Code Enforcement January 2013 report was in the packets for review. This report is provided by Russell Shuey.

Water/Sanitation – The Daily Water Withdrawal/Instream Flow Requirement Report for January 2013 is in the packets for review.

- Mr. Holderman reported with the new laws the Borough cannot pick up television sets, computer monitors and things of that nature without taking it to the Transfer Station as a special pickup. Residents have two options for electronic equipment: 1) take it to the transfer station and they will take or for free; or 2) they can call the Borough and they will pick it up and take it at a cost to the resident. During Riff-Raff week electronics will be picked up at no extra fee.

Previously the Borough requested a trailer or something to use for residents to deposit their items. The Centre County Refuse and Recycling Center is working to bring in a contractor that will take that over for the County. They recommended the Borough should hold off and it will be part of their program in the spring.

Streets – Mr. DeCusati reported the Streets Committee will meet on March 4th in the Borough Building at 5:30 p.m.

- Mr. Schneider said some residents reported the gravel on lane that enters Blanchard Street washes out when it rains (first lane to the left). He reported there are other similar situations in the Borough. He questioned whether that causes a lot of extra work for someone because the gravel would go into a storm sewer. He suggested gravel traps could be installed. Mr. Halderman stated that is an un-ordained street and the residents have not agreed to contribute to having it paved.

Energy & Environmental Conservation – There was no report.

Junior Council Report – There was no report.

## **OLD BUSINESS**

- Mr. Stewart emailed the person requesting to use Chinese Lanterns at the Relay for Life at Governor's Park. The person had a short deadline to order those so it has been dropped. Council members feel it is not a good idea, especially with the sensitivity to fires.

- Mr. Shuey is gathering information regarding Residential Property Code Issues to discuss at a future work session.

## **NEW BUSINESS**

- The sealed bids for Concrete Contractors for sidewalk work were opened. They were as follows:

Ameron Construction - \$8.00 per square foot; add \$.60 per square foot for color additive in the Borough's Historic District.

M&E Construction, Lewistown - \$7.75 per square foot; with color additive \$8.75.

Doug Decker Masonry, Clarence - \$8.00 per square foot; with color additive \$9.50.

The bids were turned over to the Streets Committee for review and recommendation.

- Mr. Schneider made a motion to have Trick-or-Treat on Thursday, October 31st, from 6:00 p.m. - 8:00 p.m. Mr. Provan seconded the motion. A voice vote was unanimous.

- Mrs. Brown reported there will be a Volunteer Fair on Saturday, March 2, at Lambert Hall from 10:00 a.m. to 2:00 p.m. All volunteer organizations within the community will be there with a table set up. Volunteers are needed. This is the third year for this function.

If someone cannot make the Volunteer Fair they should contact Gary or Renee at the Chamber of Commerce office to see what is available. The list can also be available on the Chamber Website.

### **POLICE EXONERATIONS**

- None.

### **ADJOURNMENT**

- With no other business to come before Council Mr. Wilson made a motion to adjourn the meeting of February 18, 2013 at 8:10 p.m. Mr. Schneider seconded the motion. A voice vote was unanimous.