

BELLEFONTE BOROUGH COUNCIL MEETING
September 8, 2015
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CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

ROLL CALL

Members Present: Beigle, Brachbill, Brown, DeCusati, Dunne, Halderman, Spicer, Walker

Members Excused: Harvey

Officials Present: Ralph Stewart, Borough Manager
Don Holderman, Assistant Borough Manager
Mayor Wilson

Staff Present: Vana Dainty, Officer Brower

Guests: Troy Knecht, Progress Development Group; Sam Seltzer, L. S. Fiore General Contractor; Susan Allport-Schneider; Robert Dannaker; Walter G. M. Schneider;

CONSENT AGENDA

(The following items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of Council request specific items to be removed for separate action.)

- Minutes - Approval of August 3, 2015 Meeting Minutes
- Communications - Letter request from Sheila's Clippers regarding Handicapped Parking Meter

- Communications - Letter request from Kennedy Dance Centre regarding the use of Talleyrand Park
- Communications - Letter request regarding Give Em'5 Veterans Run
- Communications - Letter request from St. John Catholic School regarding the use of Governor's Park
- Communications - Letter request regarding the Homecoming Parade
- Communications - Letter request regarding the Fall Festival
- Mayor - Approval of Walter Schneider as Bellefonte Fire Department Chief
- Finance - Approval of McQuaide Blasko Invoice
- Finance - Approval of Treasurer's Report - July 2015
- Finance - Approval of Voucher Summary - \$780,290.70

Mrs. Dunne made a motion to approve the five remaining items on the consent agenda (the minutes, the Kennedy Dance Center letter, the Sheilah's Clippers letter, the Fall Festival letter and the approval of Walt Schneider removed). Mr. DeCusati seconded the motion. A voice vote was unanimous.

- In the minutes Mrs. Dunne would like a correction made to page 3. In the middle of the page, pertaining to the Brookville visit, they were discussing a guided walking tour in Brookville rather than Bellefonte. On page 5, the workforce housing project is called Bellefonte Mews...not Muse. Under the Mayor's Report the Faith Centre Food Bank will be open Tuesday and Thursday. Mayor Wilson talked to Nicole and it was his error because it won't be open Tuesday.

Ms. Harvey's report on page 8 should be Sustainable Communities Collaborative rather than Disabled Communities Collaborative.

Mrs. Dunne made a motion to approve the amended minutes. Mr. Brachbill seconded the motion. A voice vote was unanimous.

- A letter was received from Sheila Weaver, Sheila's Clipper Cuts, 139 South Allegheny Street, requesting a handicapped parking meter to be placed on South Allegheny Street. Mr. DeCusati noted there is already a handicapped spot on that side of the street. Mr. Holderman stated that space was moved in front of the Temple Court Building. He also noted to Council that when the handicap stall was moved there was a lot of extra work and debate. It was originally in front of Boscaino's and was then moved across the street to Verizon and now it is located in front of the Temple Court Building.

- A letter from Joan A. Kennedy-Kirkpatrick, Director, Kennedy Dance Centre, requesting permission to use Talleyrand Park for a reunion of dancers from the past and present on May 1, 2016 and also to have the fee waived.

Mrs. Dunne wanted to discuss this because of the request to waive the fee. Mr. Walker made a motion to approve the request but leave the fee in. Mr. Brachbill seconded the motion. Mrs. Brown would like to reduce the fee. The motion passed with Mrs. Brown voting no.

- A letter from Holly Wilson, Historic Bellefonte, Inc., informing Council that the Fall Festival/Community Days will be combined with the Antiques Fair and the Fall Foliage Train Excursions being held Friday, October 16 - Sunday, October 18.

HBI is requesting the use of facilities and to request road closures. They would like the use of Talleyrand Park on Saturday, October 17, from 7:00 a.m. through Sunday, October 18, at 5:00 p.m. for the Antiques Fair and Fall Festival Community Days/Halloween parade activities. They are also requesting a street closure of West High Street from Water Street to Potter Street (Talleyrand Park/Veteran's Bridge) Saturday from 7:00 a.m. - 6:00 p.m. and Sunday from 11:00 a.m. - 5:00 p.m.; an additional short-term road closure for the Halloween Parade of West High Street from the Diamond to Water Street Sunday, October 18, from noon until 1:30 p.m. The parade will form at the YMCA/High Street area and end at Talleyrand Park. The Sunday Fall Foliage Train Excursion will leave the station at 1:00 p.m. The parade start time is being adjusted to best accommodate the traffic and safety issues at Talleyrand Park. Also, they would like no parking barricades brought to the Potter Street side by the railroad tracks so no one can park there.

Mrs. Brown made a motion to approve the request as presented. Mr. Walker seconded the motion. A voice vote was unanimous.

- Mr. Brachbill nominated Walt Schneider as the next Bellefonte Fire Department Chief. He was approved unanimously by the Fire Executive Selection Committee. Mr. DeCusati seconded the motion. A voice vote was unanimous.

REGULAR AGENDA

COMMUNICATIONS

WRITTEN

- A letter from Gert Aaron, 227 Kimport Avenue, Boalsburg, regarding a letter in the CDT by JoAnn Knupp regarding the Borough's use of the Centre Region Code office.

Mr. DeCusati called and talk to this person. There were no specific projects that he has done in Bellefonte Borough.

- An update from the Pennsylvania State Association of Boroughs for review.

- A list of September webinars from the Pennsylvania State Association of Boroughs.

- A letter from Dennis M. Davin, Secretary, Commonwealth of Pennsylvania Department of Community and Economic Development (DCED) regarding the CDBG funding. It is the 2014 cycle.

- A thank you letter from Jill Curley, 162 East Curtin Street, in regard to some street work done by their home.

- A letter from Kristen Sims, CPA, Audit Manager, Financial and Contract Services Division, Center for Program Development and Management, Pennsylvania Department of Transportation, in regard to a Liquid Fuels audit that was recently performed. Everything with the Borough was good.

Mr. DeCusati would like a thank you letter commendation be given to Ms. Walker and anyone else involved in that project.

- An email from Michelle Ferguson, Regional Energy Manager, Department of Environmental Protection, in regard to Street Light Costs. They mention the cost of electricity is going up. LED lights are available as an energy saving device. There will be a work shop in October.

- An email from Joleen Hindman, Area Manager, First Energy Corp - West Penn Power, in regard to LED Streetlights.

This will be turned over to the Energy & Environmental Conservation Committee.

- A letter from Lesley Larson, Marketing/Public Relations Manager, North Central Sight Services offices on the corner of High & Water Street inviting Council members to the ribbon cutting of the Low Vision Store in Bellefonte on Thursday, September 10, from 4-6 p.m.

- A copy of a letter from Ralph Stewart to Tim Boyde, County Administrator, regarding future CATA funding, Centre County Government's Contribution.

This was turned over to the Finance Committee.

- A letter from Liz Toukonen, President, Bellefonte Sunrise Rotary Club, in regard to the June 2015 Children's Fair. They raised \$5,000.00, which is all earmarked for Bellefonte playground equipment. They thanked the Borough for their support of the Children's Fair. Mr. Stewart will make sure a thank you has been sent to them.

- A letter from Denise L. Elbell, Director of Financial Management/Deputy Administrator, Centre County Board of Commissioners, in regard to the 2016 Liquid Fuels program. The application due date is October 30, 2015. Mr. Stewart would like to contact the County to see what the criteria are and then propose a few projects.

- A reminder for the PSAB Fall Leadership Conference that will be held Friday, October 16 - Sunday, October 18, at the Seven Springs Mountain Resort.

- A memo from the Centre County Metropolitan Planning Organization regarding a Public Comment period on the Long Range Transportation Plan that is open at this time.

Mr. DeCusati's term on the CCMPO will be up at the end of this year so a recommendation will need to be made for next year's representative.

- There will be a Centre County 2015 Hazard Mitigation Plan Public Meeting Wednesday, September 16, at 6:30 p.m. at the Centre County Emergency Management Agency, Emergency Operations Center, Room 09, 420 Holmes Street, Bellefonte.

- A thank you letter from Betty Cain in regard to water line work that the Borough crew did.

- A letter from James H. McCartney, CFP, 199 Quarry Street, in regard to the Faith Centre Food Bank. He thanked Council for their position on this. He also included a check in the amount of \$232.00 to make up for lost parking meter revenue. He expressed how important the service is to those who need it in the community.

A thank you letter will be sent to him.

- A letter from Debbie Hamilton, Director, Bellefonte Arts & Crafts Fair, HBI, thanking the Borough staff for the support. They included a contribution of \$400.00 for utilities that were used at the park and \$300.00 for the Fire Police services.

Debbie addressed Council and personally thanked the Borough and the Community for all their support. Council thanked Debbie for the fine job she has done.

- A letter from Vilma Anspauch requesting a red light at the corner of Phoenix Avenue and Willowbank Street. Mr. DeCusati stated it is waiting for PennDOT to get to it. Mr. Holderman stated a letter will be sent to PennDOT regarding this.

ORAL

- Mrs. Dunne reported that former Fire Chief Tim Schreffler will be the featured speaker at the Chamber of Commerce luncheon, Wednesday, September 16, at the Governor's Pub. She encouraged Council Members and members of the Fire Prevention Task Force to make a reservation for the luncheon.

- Mrs. Brown reported the Hometown Hero Banner program is going very well. There has been a great response from the community and people that do not live in Bellefonte. The banner applications need to be turned in by Thursday, September 10, at 5:00 p.m. For more information call the Train Station at 814-355-2917. The applications are available on the Borough website at www.bellefonte.net.

SPECIAL COMMITTEE REPORTS

- Draft IDA meeting minutes from August 12, 2015, are in the packet for review.

- Draft Safety Committee meeting minutes from August 12, 2015, are in the packet for review.

MAYOR'S REPORT

- Mayor Wilson presented the Oath of Office to Walter G. M. Schneider III, the new Bellefonte Fire Chief. Mayor Wilson and Council thanked Chief Schneider for his support and willingness to do this job.

- Sergeant Brower provided an update on the police activity for the past few weeks.

- A lady wrote a two-page email raving about a positive experience she had with the community because she lost her wallet and it was returned to her mailbox with everything intact. Mayor Wilson reported the woman lives in State College and had moved here from New Jersey. She reported her lost wallet to the police and encountered Officer Holt and was very surprised and taken by the time, demeanor and helpfulness of him to her and then the fact that the wallet was returned to her with all the contents.

- Mayor Wilson informed Council and the Public that they are reinitiating the effort to join Milesburg with State College via a bike path. It will run along Spring Creek Corridor. He is also working with Jack Schuster on this. There will be a meeting tomorrow with the regional people of DCNR. Pennsylvania Fish & Boat is involved with this. They are meeting with County Planning also, who is very excited about this.

- Mr. Halderman would like to have the outgoing Fire Chief Tim Schreffler attend a Council meeting so Council can express their appreciation to him.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

- Draft Planning Commission meeting minutes from August 24, 2015, are in the packet for review.

- The Planning Commission would like Council to consider revising Section 500-39 Review procedures; part B Preliminary plat paragraph one of the Subdivision and Land Development Ordinance to state: a preliminary plan should be submitted in fifteen working days rather than ten calendar days prior to the meeting to provide more time for review and submission to the County and the Engineer.

Mr. Brachbill made a motion to change Section 500-39 to read as fifteen business days prior to the meeting of the Bellefonte Borough Planning Commission. Mr. Spicer seconded the motion. Mr. Stewart reported this motion starts the process of advertising and changing the ordinance. A voice vote was unanimous.

- The Planning Commission recommends: Maintaining the Bellefonte Code Standards of 500-41, the Development plans exempted from standard procedures. The Borough would not lose money with this. Council recommended HARB look at this, but

HARB feels it should stay as is. If Council would like it to be changed, they would have to change the Ordinance.

HARB

CERTIFICATES OF APPROPRIATENESS

1) 116 East Spring Street: paint the trim and doors two different colors - trim - Arresting Auburn and doors Sturdy Brown.

2) 169 East Linn Street: paint the trim around doors and windows Olympic Paint Rain Barrel.

3) 128 South Allegheny Street: install awning over entrance color green, match darker green on building, wording - The Great Mish Mosh LLC.

4) Moving of the Freight Building from current location on Dunlop Street to Talleyrand Park by the Train Station.

5) 169 East Linn Street: paint the doors Warm Mahogany.

Mr. Walker made a motion to approve all five Certificates of Appropriateness. Mr. DeCusati seconded the motion. Mrs. Dunne questioned the application at 128 South Allegheny Street - it went before the Facade Grant Committee and since it was approved by HARB it will go before the Facade Grant Committee on September 10. A voice vote was unanimous.

- Draft HARB meeting minutes from August 11, 2015, and August 25, 2015, are in the packet for review.

Mrs. Dunne is glad the Main Street Design Committee will be working on the signage for the Waterfront Development District.

BUILDING AND PROPERTY - No report.

FINANCE AND GOVERNMENT PERFORMANCE - Mrs. Dunne reported on Bellefonte's financial status. She reported there is a very stable situation. Most of the expenses were generally covered by revenue. The General Fund had a positive month in year-to-date balance, which is an improvement from 2014. There are still historically high items.

- Budget meetings will begin soon.

PARK AND RECREATION - No report.

HUMAN RESOURCES - Mr. Spicer reported there will be an HR Committee meeting on Thursday with Union Representatives and a Mediator to discuss the Public Works Contract.

- Mr. Holderman reported the draft is complete on the Police Report. After Mr. Stewart reviews it he will get it to Mrs. Dunne and Officer Brower to review and then bring it back to Council for the October 5, 2015, meeting.

SAFETY - Mr. Brachbill reported there was a letter from Chief Schreffler that was previously shared with Council.

- There is a sprinkler system schedule in the packet for the two fire stations. Chief Schneider was instrumental in the project.

Chief Schneider reported that Rowe Fire Sprinkler mobilized this morning. Material is stored at the Logan's, and they anticipate physically hanging pipe soon and are confident that they will be done by the end of October, in accordance with the federal grant requirements. By the beginning of November there will be two fire stations in town that are truly protected by automatic sprinkler systems. He thanked Council for all their support and all the support of the staff.

Mr. DeCusati stated Council appreciates the efforts of Chief Schneider, the firemen, Chief Schreffler, and the Fire Protection Task Force that have worked over the years to make Bellefonte safer.

Chief Schneider believes prevention is the top priority.

WATER AND SANITATION - Mr. Beigle reported the Authority is in the process of doing a \$6 million upgrade project at the WWTP. The Authority is responsible for \$3.5 million. Out of that, 42% or \$2.58 million is SBWJA responsibility. This is something that needs to be done to meet the requirements set by DEP to meet the permit requirements.

Mr. Beigle made a motion to allow Mr. Halderman to sign the letter on behalf of the Borough to show the Borough is committed to back the loan. Mrs. Dunne seconded the motion. The question was raised if the Authority makes all the decisions, and the Borough has nothing to do with the Authority, where does the loan agreement fit in with Council. Mr. Stewart stated the Borough backs the loan. If the Authority would go out of business, the Borough has the taxing authority to raise the funds to cover the loan. A voice vote was unanimous.

- Draft Authority meeting minutes from August 4, 2015, and September 1, 2015, are in the packet for review.

- The Daily Water Withdrawal Report for August 2015 is in the packet for review. There was a spike in the water for the Corning side because water was provided to Rockview for a few days because their engineer was off sick and they didn't have anybody qualified to operate the plant.

- Ms. Walker attended the meeting and has talked to both Superintendents about getting their budget wish list in.

- Mr. Halderman was in the office for a pre-construction meeting for the upgrade for the Corning pumps. That will begin soon.

STREETS - Mr. DeCusati made a motion to accept Option #2 in a letter from Samuel A. Seltzer, Sr. Project Manager, Pre-Construction & Construction for a temporary traffic

change of South Allegheny Street south of Bishop Street. Mr. Spicer seconded the motion. On South Allegheny Street there will be one-way traffic coming downhill with parking only on the East side of the street, which is near the Cadillac Building, and only affects the block between Bishop Street and Logan Street on South Allegheny Street because the contractor will need to erect a crane to do the work. This will be for approximately five months. If there is heavy snow, that location will be monitored and closed if necessary. The motion passed with Mrs. Brown voting no.

ENERGY AND ENVIRONMENTAL CONSERVATION - No report.

OLD BUSINESS

- Mr. Spicer made a motion to approve the Resolution by Municipality Certifying Provision of Local Match for State Operating Financial Assistance Resolution No. 09082015-01. Mrs. Dunne seconded the motion. The schedule indicates dates and payments of eligible local matching funds.

Mr. DeCusati made a motion to change Paragraph #5 in the agreement from 30 calendar days to 180 calendar days notice. Mrs. Brown seconded the motion. A voice vote was unanimous.

NEW BUSINESS

- CDBG Update - 2014 Contract; 2015 Funding Allocation; MAPR, KPMG - Mr. Holderman reported the contract was sent back to DCED for the 2014 contract. It is approximately \$90,000.00. In the packet the 2015 allocation is approximately \$98,000.00. He also noted that DCED is requesting some monitoring activity program reports so Mr. Holderman needs to go back to the 2011, 2008 and 2009 years because they were multiple year projects to be able to provide the requested monitoring information.

The 2014 project is the expansion at Talleyrand Park. Where the Freight Building is being moved by the caboose, the brick walkway will be extended and a walk will be attached to the bridge that will reach over to the Talleyrand Park extension. SEDA-COG has offered their engineering services to do the design.

- Mrs. Brown would like to see a detailed report of the Facade Grant Program. Ms. Harvey is the Council representative on the Committee and Mr. Brachbill is the alternate.

- Mayor Wilson was asked by a Borough Business Person to ask residents to please support businesses in the Borough of Bellefonte.

PUBLIC COMMENTS

- None.

ADJOURNMENT

- With no other business to come before Council, Mrs. Dunne made a motion to adjourn the regular meeting of September 8, 2015, at 9:00 p.m. Mr. DeCusati seconded the motion. A voice vote was unanimous.