

BELLEFONTE BOROUGH COUNCIL MEETING
February 16, 2015
www.bellefonte.net

CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

ROLL CALL

Members Present: Beigle, Brachbill, Brown, Dunne, Halderman, Harvey, Spicer, Walker,

Members Excused: DeCusati, Li,
Ralph Stewart, Borough Manager

Officials Present: Don Holderman, Assistant Borough Manager
Mayor Wilson

Staff Present:

Guests: Brian Hoffheins

MAYOR'S REPORT

- Mayor Wilson recognized two Bellefonte Police Officers for an incident that occurred in the downtown on December 15, 2014. There was a hit and run situation with a pickup truck pulling a trailer that disabled one of the vehicles in town. Officer Rickard was able to find the person and Officer Walters responded to the people in the disabled vehicle. Mayor Wilson read the last portion of a letter written by the people involved, Vic and Joan Wilson. The Wilsons made a \$100.00 donation to Camp Cadet.

- Mayor Wilson did the swearing in of the two new police sergeants. Council applauded and congratulated the new police sergeants.

- Chief Weaver commented on the funeral procession in downtown Bellefonte on Friday for Officer Bob Bradley.

CONSENT AGENDA

(The following items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of Council request specific items to be removed for separate action.)

- Minutes - Approval of February 2, 2015 Meeting Minutes
- Communications - Letter request regarding the Bellefonte Arts & Crafts Fair
- Mayor - Police Report - January 2015
- Mayor - Police Exonerations - January 2015
- Finance - Voucher Summary - January 2015: \$605,757.43
- Finance - McQuaide Blasko Invoice

Mrs. Dunne made a motion to approve the Consent Agenda. Mr. Walker seconded the motion. Corrections to be made on the February 2, 2015 minutes: there was a motion made by Mr. Spicer rather than Mr. Brachbill on the top of page 2. Under guests it should state Jim Steff rather than Jim Sieff. A voice vote was unanimous to accept the minutes as corrected.

REGULAR AGENDA

COMMUNICATIONS

WRITTEN

- A letter from Tere A. Young, Ratheon, thanking the Borough for installing the requested streetlights along South Potter Street. They have made a huge difference in the illumination of that area.

- A CRCA Survey email from James Steff, Centre Region, that will be sent out to all building permit applicants.

- A letter from N. Warren Miller, Executive Director, Spring-Benner-Walker Joint Authority, regarding the Wastewater Treatment Plant pending Capital Projects.

- Letters of appreciation for Officer Rickard and Officer Walters from Vic and Joan Wilson.

- The 2015 Annual PSAB Conference and Exhibition will be held April 26-29, 2015, at the Lancaster Marriott & Convention Center. Any Council members interested in attending should inform the Borough office as soon as possible. Mr. Halderman will be going and his expenses will be paid by PSAB.

- An email from Joe and Aggie Urbanick in regard to a handicap parking spot in Bellefonte. The request was to add handicap spaces on the Diamond next to the brownstone.

- An email from Stacy Richards in regard to an LED Streetlight Opportunity. The Borough will work with the SEDA-COG Energy Resource office on this issue.

- An email from Barbi Watson, Administrative Assistant, Bellefonte Borough informing Council the total brush collected for 2014 was 4,397 cans. There were 34 weeks of pickup with an average of 129 cans per week. The total grass clippings collected was 2,513 cans. In the 34 weeks of pickup there was an average of 74 cans per week.

- A letter from Katie Lipiecki, CFM, Senior Mitigation Planning Specialist, Mitigation Division, informing that the revisions to the Borough's Floodplain Management Ordinance, amended January 6, 2015, brought the Ordinance into compliance with the National Flood Insurance Program (NFIP) as required for Centre County's updated Flood Insurance Rate Map (FIRM) release on January 16, 2015.

- A letter from Senator Jake Corman regarding DCNR grants available for 2015. Applications will be accepted until April 16, 2015.

- A letter from Kerry A. Benninghoff, State Representative, encouraging the Borough to review the many state grant programs available for 2015. The grants programs are administered by the Commonwealth Financing Authority (CFA).

- Two letters from Kevin McNulty, Vice President/Owner, Caliber Contracting Services, requesting permission to close the following public areas for the purpose of performing exterior work on the Temple Court Phase 2 Renovations: Sidewalk and parking lane on South Allegheny Street directly in front of the Temple Court Building February 18, 2015 - November 30, 2015; and East Cherry Lane from South Allegheny Street to intersection with Cedar Lane from February 18, 2015 - November 30, 2015.

This will be discussed at a work session before the next Council meeting. Council does not feel that those areas should be closed for that length of time. Mr. Holderman requested that these letters be sent to Council.

ORAL

- Brian R. Hoffheins, P.E., Project Manager, Stahl Sheaffer Engineering, LLC gave a presentation on the Lamb Street Improvement Project. The Borough was awarded a grant from FEMA to repair the Lamb Street drainage project, which was caused by damage to the storm sewer system as a result of flooding events. This project will utilize the funds to update and improve the drainage system and repair the damage that was caused. The existing storm sewer is a stacked stone culvert. This was examined a year ago by a video device, which was not able to get the whole way through the system because the rocks had collapsed off the side and ceiling. This has blocked the flow of water and caused damage to the pavement upstream of that location. The scope of the project is to replace the stacked stone culvert from Water Street to Spring Street. It will be a new 36" HDPE culvert. It will increase the hydraulic capacity in the system. They also plan to adjust the alignment of the pipe to increase

access for maintenance. They also plan to install inlet boxes; install a new manhole at the Spring Street intersection; patch pavement along Lamb Street; replace curbing and sidewalks; upgrade Lamb/Spring Street intersection curb ramps to meet ADA standards. They would like to connect into a 42" state-owned pipe, which will require a Highway Occupancy Permit from PennDOT. They submitted the permit and have received the first round of comments.

They plan to advertise the project as a construction bid and would like to bid the majority of the work as one lump sum bid, but also have two bid alternates. The section of pipe network at Spring Street will be a bid alternate. The other bid alternate is a milling and overlay of the entire length of Lamb Street. They would like to run the first legal advertisement for the project in the newspaper this Wednesday. It alerts all the contractors that there is a planned project and they will gather the contract and plans and submit their bids. The bids would be due on Monday, March 16, where the bids would be opened. After that meeting it would be referred to the Streets Committee to review the bids, select a contractor and award the contract. After the contract is awarded it will transition into Phase 2 construction. There will be a preconstruction conference with the selected contractor. He will need time to collect all the construction materials and do the preconstruction work. They will be requesting that the contractor submit unit prices for all items of work so if there is an overage, those prices are negotiated before the contract is entered into. If the contract is under budget, the Borough could select additional work to add to the scope. Stahl Shaeffer will still be involved in the construction. Their contract with the Borough allows up to 100 hours of construction inspection. It will be inspection during critical periods or on an as-needed basis. They will review the contractor's shop drawings, requests for payments and assist in resolving issues during construction.

There is not any base repair included in the overlay. He showed what an inlet box looks like. The current culvert will be removed during excavation for the new pipe. The stack stone becomes the property of the Borough. For the contractor to have access to the site, the request would be to close Lamb Street from Water Street to Spring Street with road closed signs, but local residents will be able to get in and you will be able to get to the Borough building. Construction is anticipated to be approximately eight weeks. Construction should be completed right before the Cruise. Mrs. Dunne requested more explanation on the run-off from Spring Street and the school property.

Mr. Holderman requested that Brian provide him with the advertisement for CDT so it can get published as soon as possible.

SPECIAL COMMITTEE REPORTS

- Draft IDA meeting minutes from February 11, 2015 are in the packet for review. Mr. Holderman noted that the construction proposal went out for advertisement. There is a pre-bid conference on Friday, February 20, in Council Chambers. The bids will be opened on March 11 at the IDA meeting.

- Draft Safety Committee meeting minutes from February 11, 2015, are in the packet for review.

- Mr. Beigle reported there was an Airport Authority meeting last week. The ridership was up for the month of January.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

- None.

HARB

CERTIFICATES OF APPROPRIATENESS

1) 219 Water Street - Remove the windows (2) on the front of the building and one window on the NE side of the building. The space will be finished with the same dryvit textured compound that is currently on the rest of the building, and it will all be painted the same color.

Mr. Brachbill made a motion to approve the Certificate of Appropriateness. Mrs. Dunne seconded the motion. A voice vote was unanimous.

- HARB draft meeting minutes from the February 10, 2015, meeting are in the packet for review.

- Mrs. Dunne reported on the Borough website under the HARB site there is now a spot for the HARB Agenda and the minutes.

BUILDING AND PROPERTY - No report.

FINANCE AND GOVERNMENT PERFORMANCE - Mrs. Dunne examined the current year versus the prior January. More money is being spent in snow and ice removal expense from the Highway Aid fund.

- Mr. Halderman read Resolution #02162015-01. This resolution will save the Industrial Development Authority a lot of money by having the interest reduced. The intent of everything with the IDA is that the ARCAP Funding and any other remaining funds received from selling the property will pay the loan off completely.

Mrs. Dunne made a motion to ratify Resolution #02162015-01. Mr. Spicer seconded the motion. Mr. Halderman thanked Greg Wendt for his effort in getting this agreement worked out. A voice vote was unanimous.

PARK AND RECREATION - Mrs. Brown said Council discussed the reservation fee for Talleyrand Park in the work session and Council has asked Park and Recreation to come back with a recommendation on how to handle the waivers.

- Mr. Holderman received a call late Friday afternoon from Bellefonte Area High School. They are exploring the option of having the JV team playing at the Teener League Field. Mr. Holderman told them that is typically run by the Teener League Board. If they are approved, Council would want to be placed on the Districts Certificate of Liability insurance as an additional insured.

HUMAN RESOURCES - Mr. Spicer had the first Police Task Force meeting approximately 1 1/2 weeks ago. The next one will be Wednesday, March 4, at 5:00 p.m. They are learning the logistics of the daily operations. There should be a report by mid-summer.

- Mr. Spicer received a letter from Ms. Lori Walker regarding direct deposit. There will be a human resources meeting to discuss that. Mr. Beigle agrees with Ms. Walker one hundred percent.

SAFETY - Mr. Brachbill said there will be a Safety Committee meeting on Wednesday, February 18, at 5:00 p.m. to review the Fire Chief vehicle and usage.

WATER AND SANITATION - Mr. Beigle reported the Daily Water Withdrawal was up a little bit because of some leaks that were taken care of. He anticipates more leaks.

- Draft Authority minutes from the February 3, 2015 meeting are in the packets for review.

STREETS - Mr. Walker made a motion to advertise changes to Ordinance 495 Streets and Sidewalks to revise the fines in the Ordinance and remove the fees from the fee schedule. Mr. Beigle seconded the motion. Mrs. Dunne suggested the language be clarified between A. and B. This will raise the fees and fix the ordinance. The Code Enforcement Official, Harry Brooks, enforces the ordinance. A voice vote was unanimous.

- Mr. Walker reported there is a letter in the packet from Pennsylvania Department of Transportation regarding the construction and maintenance of the ADA Compliant Pedestrian Facilities. They are now willing to work with the Borough on this.

Mr. Walker made a motion to approve the contract agreement with PennDOT. Mr. Beigle seconded the motion. The agreement states that PennDOT will do all the construction of the project and the Borough will pay their share of the project for the ADA sidewalks in the Borough's jurisdiction. The cost is estimated to be \$154K. A voice vote was unanimous.

- Mr. Walker made a motion to move the ADA parking spot from the current location in front of the Verizon store to a location in front of the former Edward Jones location. Mr. Beigle seconded the motion. A voice vote was unanimous.

ENERGY AND ENVIRONMENTAL CONSERVATION - No report.

JUNIOR COUNCIL - No report.

OLD BUSINESS

- None.

NEW BUSINESS

- Mr. Beigle made a motion to approve Ordinance #02162015-01 to amend the Municipal Pension Plan. Mr. Brachbill seconded the motion. A voice vote was unanimous.

- Mrs. Brown made a motion to approve Resolution 02162015-02 to hang the 66th Annual Children's Fair - June 6, 2015 banner from May 18, 2015, through June 8, 2015. Mr. Brachbill seconded the motion. The Borough hangs the banner. A voice vote was unanimous.

- Mrs. Dunne made a motion to endorse Mr. Stewart's recommendation for resolutions to send to PSAB proposing several legislative initiatives. She stated she believe it is H.B. 145 rather than S.B. 299. Mr. Walker seconded the motion. A voice vote was unanimous.

ADJOURNMENT

- With no other business to come before Council, Mr. Brachbill made a motion to adjourn the meeting of February 16, 2015, at 8:25 p.m. Ms. Harvey seconded the motion. A voice vote was unanimous.