

**HISTORICAL AND ARCHITECTURAL REVIEW BOARD  
MEETING MINUTES  
April 28, 2015**

**Present:** Tamara Schuster, Megan Tooker, Pat Long, Alan Uhler, Robert Lingenfelter, Walt Schneider

**Absent:** Sam McGinley,

**Staff Present:** Vana Dainty,

**Guests:** Linda Jabco; Roger Shoefoe

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**Call to Order:**

T. Schuster called the meeting to order at 8:30 AM.

**Additions/Corrections to the Agenda:**

129 W. High St. was removed from the agenda. The applicant requested to come to the May 12<sup>th</sup> meeting.

**Declaration of Conflict of Interest:**

None.

**Declaration of Ex Parte Communication:**

None.

**Approval of Minutes:** P. Long made a motion to approve the meeting minutes of March 24, 2015. M. Tooker seconded the motion. A voice vote was unanimous to accept the minutes as presented.

**Project Review and Public Comments:**

**Project Review #1**

**431 East Curtin Street**

**Represented by: Pam Vaiana**

**Description of Proposed Work:**

**HARB Discussion:** Pam explained she would like to expand her back porch and balcony. She shared photos of what is currently there and explained it would be about 8 ft longer and go the end of the brick area. Walt explained she would need drawing for Centre Region Code. She wants it to be a usable space and feels it will add value plus make the house more appealing. She explained that the balcony is unsafe, the railing is very low. The balcony is currently vinyl and she would like to replace with vinyl due to the upkeep. Everything else is painted wood. HARB agrees with the concept.

**HARB Recommendation:** W. Schneider made a motion to table the project until the applicant brings back more information. A. Uhler seconded the motion. HARB members approved the motion for recommendation to Borough Council at their meeting of May 4, 2015.

## **Project Review #2**

**129 West Linn Street**

**Represented by:**

**Description of Proposed Work:** paint the trim on the house

**HARB Discussion:**

**HARB Recommendation:** W. Schneider made a motion to table the project because there is no information. A. Uhler seconded the motion. HARB members approved the motion.

## **Project Review #3**

**109 & 111 East Bishop Street**

**Represented by:** Linda Jabco

**Description of Proposed Work:** Approval to change a trim color and awnings.

**HARB Discussion:** There are old wooden awnings with scallops that they would like to replace. Linda believes it would make the property more appealing to the community plus add character. The 111 property is a big facade. The little door is used for storage of hoses, etc. They would like to change the trim color, on 111 E. Bishop around the windows and the upper trim of the building. The awnings are black and she would like to use the color Blackbird to accent. She would be replacing the red trim color with the black color, and that would include the door also. The little gated storage room is very small. It can hold a trash can and a hose. HARB members feel there may be too much black. They suggested possibly painting the door black and using red trim around it. HARB members like the existing color and suggested possibly repainting. It was decided that the paint will be refreshed.

**HARB Recommendation:** A. Uhler made a motion to approve installation of the awnings as presented. P. Long seconded the motion. HARB members approved the motion for recommendation to Borough Council at their meeting of May 4, 2015.

### **Administrative Approval:**

- None.

### **Information/Discussion Items:**

- Roger Ciuffo from Preservation Pennsylvania was in attendance to lead the HARB training for the remainder of the day.

- Ms. Dainty calls applicants that does not have enough information included with the application. It is listed on the HARB application what is necessary for the meeting. When she is in the office she talks to the person when they bring in an application.

Walt recommended that a short check-list be put together and basically everything needs to be submitted ahead of time in writing. That would be a benefit for HARB members. Pat said before when a project was submitted at the bottom it would list what standards were being reviewed. It was suggested a checklist be provided, even though it is listed on the HARB application, and the people would understand if everything was not provided then their project would be tabled. The standards were stopped when Valerie was in charge, which was before Vana. It was suggested that perhaps the submission time needs to be backed up. Vana stated the submission time is Wednesday at noon and she does not take any

after that time. Walt feels the applicant needs to designate a contact person and that person needs to attend the meeting.

**Old Business:**

- None.

**New Business:**

- None.

**Adjournment:**

- With no further business to come before HARB P. Long made a motion to adjourn the April 28, 2015 meeting. W. Schneider seconded the motion. The meeting was adjourned at 9:13 a.m.