

**HISTORICAL AND ARCHITECTURAL REVIEW BOARD
MEETING MINUTES
July 26, 2016**

Present: Sam McGinley, Mack Mahan, Pat Long, , Rob Wagner,

Excused:

Staff Present: Ralph Stewart, Borough Manager

Guests: Brenda Goldman Pete Popovich

Call to Order:

- S. McGinley called the meeting to order at 8:30 AM.

Additions/Corrections to the Agenda:

None

Declaration of Conflict of Interest:

- None.

Declaration of Ex Parte Communication:

Sam McGinley stated he talked to Beatrice Jabco about the project she had brought to HARB on July 12, 2016 what documentation HARB would like to see if she brought the project back again.

Approval of Minutes: P. Long made a motion to approve the meeting minutes of July 12, 2016. R. Wagner seconded the motion. A voice vote was unanimous.

Project Review and Public Comments:

Project Review #1

109 E. Bishop Street

Represented by: Brenda Goldman

Description of Proposed Work: Sign

HARB Discussion: Brenda Goldman told the Board what the new business was about at 109 E. Bishop. It is a nonprofit called TAP which stands for The Ambassadors Program. She stated the program is to help families, friends and those addicted to drug or alcohol. The program is design to teach families how to be a support but not an enabler. TAP partners with many other social service groups. The sign she is seeking approval for is 21"x35" and would be placed on window of the door. The color is a transparent blue with white lettering.

HARB Recommendation: P. Long made a motion to accept the sign for 109 E. Bishop as presented. M. Mahan seconded the motion. HARB members approved the motion for recommendation to Borough Council at their meeting of August 1, 2016.

Project Review #2

116 S. Spring Street

Represented by: Pete Popovich

Description of Proposed Work: New ADA door

HARB Discussion: Mr. Popovich stated I would like to replace to the double doors at 166 S. Spring to an ADA compliant single door. The doors are 30” wide each. They open one at a time and there is a step up into the building. The new door would be a 37.5 steel entry door with a window on the top half and panels on the bottom. It would be painted to match the rest of the doors on the building. They trim around the door will be plywood and painted the same color as the rest of the trim.

HARB Recommendation: M. Mahan made a motion to approve the door for the property at 116 South Spring Street as presented. R. Wagner seconded the motion. HARB members approved the motion for recommendation to Borough Council at their meeting of August 1, 2016. .

Old Business:

- Art Benches there has been no decision by the group if they liked one of the alternate locations.

New Business:

- Discussed setting a meeting aside to look at sign standards. Megan Tooker said to look and she what type of design standards other municipalities have and work from there.

Adjournment:

- With no further business to come before HARB a motion was made by P. Long to adjourn the July 26, 2016 meeting. M. Mahan seconded the motion. The meeting was adjourned at 9:34 a.m.