

COUNCIL MEETING OF OCTOBER 7, 2013
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CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

SWEARING IN OF JANE LI

Council President Frank Halderman did the swearing in of Jane Li as a Junior Council Person.

ROLL CALL

Members Present: Wilson, Dainty, Schneider, Provan, Beigle, DeCusati, Dunne, Halderman, Ramish, Li

Members Excused: Brown, Mayor Kent Addis

Officials Present: Ralph Stewart, Borough Manager
Don Holderman, Assistant Borough Manager

Staff Present:

Guests: Bob Taylor; George Moore; Rob Pacella; Tim Schreffler; Randy Brachbill; Robert Lingenfelter;

APPROVAL OF MINUTES

Ms. Dainty made a motion to approve the minutes of the Bellefonte Borough Council meeting of September 16, 2013. Mr. Schneider seconded the motion. A voice vote was unanimous to approve the minutes as presented.

COMMUNICATIONS

WRITTEN

- An email from Ken Roan, Marion Township, requesting that he be reappointed to the CCMPO for a two year term.

Mr. DeCusati recommended that the Borough become a full-member of the CCMPO even though it would cost more, because he feels it would pay off in terms of the Borough having more influence in getting projects to the town with state road money. He stated if Council is not ready to go that route that Mr. Roan is very cooperative and keeps the Borough informed and is a good advocate for the issues of the Nittany Valley and he works well with the other townships. The term expires the end of 2013. Membership into the CCMPO is an involved process.

Mr. Schneider made a motion to appoint Ken Roan as the representative and Paul DeCusati as the alternate representative with the thought of exploring putting money in the budget to become a member. Mr. Wilson seconded the motion. Mr. Halderman understood that all three municipalities were going to take a term serving on the CCMPO. Mr. Roan has not voted or voiced against anything the Borough requested. The term is for two years. A voice vote was unanimous.

- A letter from Denise L. Elbell, Director of Financial Management/Deputy Administrator, Centre County Commissioners, asking if Bellefonte Borough is interested in submitting for a liquid fuels grant. The application is due November 18, 2013. This will be turned over to the Streets Committee to determine which project to apply for.

- An email from Alexis Franks, a regional officer with FBLA (Future Business Leaders of America) with the Bellefonte Area High School requesting permission to hold a 5K race on October 12th, to benefit the AFSP (American Foundation for Suicide Prevention). The race will begin and finish at the Bellefonte Area Middle School.

Ms. Dainty made a motion to approve the request. Mr. Provan seconded the motion. Nothing has been cleared with the Police Chief, but all the streets included are Borough Streets. A voice vote was unanimous.

- A letter from Kevin Abbott requesting permission for the Kennedy Center Dance Studio and the Jabebo Studio Store at the corner of West High and Water Streets to hold a dance event and Monarch Butterfly migration on the lawn in front of the Gazebo on Saturday, October 26th. The participants will include student of Joan Kennedy and public participation of up to 50 people. The event will be free and open to the public.

Mr. Beigle made a motion to approve this request on the condition that there are no other events scheduled for that day. Mr. Schneider seconded the motion. A voice vote was unanimous.

ORAL

- Robert Taylor told Council that they were invited to the meeting to find out about the improvements on South Allegheny Street and Bishop Street. The meeting was to be at 7:30 and he wants to know why they are at the Council meeting and when this will be done.

Mr. Holderman told him it will be done under the Streets Committee report.

Mr. Schneider made a motion to move the presentation up in the Agenda.

Streets - Robert Lingenfelter, Weber Murphy Fox, made a presentation to brief Council and the Public on a meeting with the Streetscape Committee in September. Improvements to the area were requested as part of an RFP and are due for construction in the Spring of 2014. The goals of the project include: improving accessibility according to PennDOT standards and guidelines; and to enhance pedestrian safety according to PennDOT traffic calming measures; promotion of the Historical District of Bellefonte through the HARB-approved furnishings and finishes from the Streetscape Tool Box.

They received preliminary approval of project improvements similar to Allegheny and Howard Streets, which include colored concrete paving; brick pavers; tree grates; lighting; and furnishings and plantings. They also discussed and received approval to study, develop and design an expansion improving Cherry Lane and a Cherry Lane Alternate. They also discussed project upgrades to further enhance the public accessible route within the PennDOT right-of-way and those included right-of-way ramp and stairs; new parking curbs; curbs parallel to the existing parallel parking spaces; plants at the extension; new light posts at intersections for safety; and the Cherry Lane Extension/Perry Lane Extension as previously mentioned.

Mr. Lingenfelter will answer any questions and request Council to consider approval of the alternate areas and the identified upgrades. No parking will be lost or gained. The radiuses were designed utilizing the existing curb radiuses. The bulb outs only extend into the Allegheny Street right-of-way. They would be willing to meet with the fire departments and lay out cones to study the radiuses further. The sidewalk, public access route, will be improved. Mr. Lingenfelter showed dash lines indicating where the sidewalks will be improved. They would work with the developer of the Cadillac Building on their development schedule.

The Streets Committee has seen the presentation and have asked many questions. The Streets Committee is very comfortable with the plan.

Mr. Wilson made a motion to approve Weber Murphy Fox continuing with the drawings and specifications for Alternate 2 and 3. Mr. Provan seconded the motion. Mr. Provan questioned what the bump out is on the Corner of the Cadillac building. The planter is an opportunity to provide a minimum disturbance to the existing storm water system. The planter is separated from the parking space by an existing wall. Mr. Schneider questioned if the steps could be included in the steps because they are in dangerous shape for pedestrian use. Mr. Holderman stated that his comments are accepted at this point. A voice vote was unanimous. The street plan will not be approved for two weeks.

- Ms. Dainty reported on October 17 the Centre Clearfield Borough Association dinner will be held in Bellefonte at 6:00 p.m. at Cool Beans. The cost is \$15.00.

SPECIAL COMMITTEE REPORTS

- The Industrial Development Authority August 14, 2013 Draft Meeting Minutes and Special Meeting August 26, 2013 Draft minutes are in the packet for review.

- Mr. Beigle reported there would be a flight to Chicago from the University Park Airport beginning in January to Chicago. There will be two 50-seat flights a day.

MAYOR'S REPORT

- There was no report.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

CERTIFICATES OF APPROPRIATENESS

1) 169 East Linn Street/Remove existing metal porch posts. Replace with wood posts and baluster.

2) 111 South Spring Street/Replace existing ground mounted sign. Install new wall mounted sign.

3) 214 West High Street/Install two signs on inside of storefront window. White with red and black logo, black vinyl lettering; 30" wide by 6' high.

4) 347 East Linn Street/Remove outdoor fireplace grill.

Mr. Schneider made a motion to approve all four Certificates of Appropriateness as recommended by HARB. Ms. Dainty seconded the motion. Mrs. Dunne reported there was no recommendation for 214 West High Street, but rather a motion to table without prejudice waiting for more information and being sure the proposed signs that are already hanging in the window comply with the sign ordinance. Mr. Keal composed the memo requesting approval of all four projects. A voice vote was unanimous.

COMMITTEES

Building & Property – Mr. Schneider complimented staff on the online auctions that have been done to date because they have been very successful and they also help to clean up the property.

Mr. Schneider made a motion to approve the list of items to be liquidated by auction. Ms. Dainty seconded the motion. A voice vote was unanimous.

Ms. Dainty stated Martha Hartle is hysterically funny when the money starts coming in and it is more than what she thinks it will be.

At the next meeting a total of the income from the online auction will be provided.

Finance and Government Performance – Mrs. Dainty made a motion to approve an invoice to McQuaide Blasko in the amount of \$675.00 for Services Rendered through August 31, 2013. Mr. Schneider seconded the motion. A voice vote was unanimous.

Ms. Dainty reported work will begin on the budget and as the process progresses Council needs to remember that Ms. Walker works very diligently and very hard to

gather the information presented to Council and requests that Ms. Walker is not bothered any more than necessary during that process.

Park & Recreation – Mr. Holderman reported there were some dead trees and stumps removed from Talleyrand Park. Mr. Holderman thanked the Bellefonte Area High School students that participated in the Day of Caring for the Borough. There were students in Talleyrand Park and Governors Park cleaning the parks and painting the dugouts at Governor's Park.

Human Resources – Mr. Provan reported there is a Part Time Records Clerk Duty and Task Sheet at the table. Chief Weaver provided the full-time records duty and task sheet so some requests can be completed for Chief Weaver. The Personnel Committee will be having meetings to deal with these items before the next meeting. Mr. DeCusati requested that Mr. Stewart provide them with some job description templates to make the process easier.

Safety – Mr. Wilson stated Mr. Pacella was invited to the meeting to speak in regard to his request for a safety evaluation at the corner of High and McAlister Streets.

Rob Pacella, 805 East High Street, has observed the near accidents of the kids. At various times of the day the intersection is very congested. The speed is excessive. The intersection is very confusing. The other issue is that McAlister Street has become a main thoroughfare to get to Brockerhoff Heights and the traffic and type of traffic on it has increased. There is a huge mixture of traffic. He feels the two biggest issues are the speed and kids riding their bikes on High Street not stopping at the stop signs as well as kids on skateboards. He feels a traffic study should be done to see what needs to be done and how to control the traffic. Mr. Stewart stated Council approved a study as long as there is no expense to the Borough. He contacted PennDOT and they have a technical assistance program that would be no cost to the Borough. They hire an engineer on behalf of the Borough to do a study and that is in the works. It looks like the study will be completed by the end of October. When it is completed, Mr. Stewart will turn it over to Council. Mr. Pacella feels if the study is not completed by PennDOT that the Borough should explore other options. Mr. Wilson stated speeding is an issue on all the streets in the Borough. He stated Council needs to continue asking the residents to be conscientious of the speed limits in the Borough. He stated Mr. Pacella could help by not parking vehicles there where the busses come up.

Mr. DeCusati stated the sidewalks in front of Mr. Pacella's house were in disarray for quite some time and the students could not walk on them.

Mr. Wilson made a motion to approve moving forward with the purchase of the Cami Engine not to exceed \$600,000.00 for apparatus and loose equipment to replace the old engine. Ms. Dainty seconded the motion. It was a unanimous vote with the Fire Executive Committee. It will be financed for fifteen years. A voice vote was unanimous.

Mr. Wilson reported there was a new drainage pipe installed behind Tussey Mountain Outfitters and it sits pretty high so when the water comes out it spills onto the

walkway, which is the right-of-way that he mows and maintains. The Borough crew will check it to see if it is the responsibility of the Borough or PennDOT.

Water/Sanitation – Mr. Beigle reported water withdrawal reports for September 2013 was in the packets for review.

Tuesday, October 8, there will be an Authority meeting.

Mr. Beigle made a motion to accept the bids that were presented to Council for the Tractor (\$92,000.00) and Windrow Turner (\$47,000.00) equipment at the landfill. Mr. Schneider seconded the motion. A voice vote was unanimous.

Streets – Mr. DeCusati reported Streets Committee met on September 30 and saw the presentation on the Streetscape Project. The Committee made a motion that it come before the public for review. They made recommendations to Weber Murphy regarding street lighting to improve visibility.

Other items discussed were to plan for West Lamb Street repairs in the budget.

Letters will be sent to Logan Street residents regarding improvements that will be made in that area.

The Borough Crews will be pruning along alleys in the next few weeks. If residents want their shrubs trimmed nicely, it was suggested they get out there and do it before the Borough Crew comes through. Bushes will be trimmed to the edge of the right-of-way.

Work for the gas company has started on Linn Street. They have replaced the gas line and are beginning to do repairs of sidewalk in areas that were torn out.

Leaf collection will begin in mid-October. Residents are reminded not to rake the leaves on the road but rather on the property as close to the road as possible.

The question was raised whether it is possible to make parking on one side on East Logan Street behind the Catholic Church.

Energy & Environmental Conservation – Mrs. Dunne reported that at the Spring Creek Watershed Commission meeting on September 17 Todd Giddings shared some slides of various more innovative storm water management sites in the watershed. She will share the slides when storm water management is looked at a little more clearly.

Junior Council Report – Mr. Ramish reported Day of Caring was Thursday, October 3, and all the juniors and seniors went to various places around Bellefonte; Seven Mountains Scout Camp; and Black Moshannon State Park to do maintenance and service hours.

This week is homecoming for Bellefonte. The homecoming parade will be held on Thursday and on Friday will be a pep rally and homecoming football game. Ms. Li is on the homecoming court for the junior class.

Mr. Halderman would like the Junior Council representatives to decide which committee they would like to serve on if they have time.

OLD BUSINESS

- The George Gray Barnard Statues are on display at the APS Match Factory.

- A letter was received from Vicki Betty, Esq., regarding Civil Service Rules and Regulations. The Civil Service Commission has questions for Vicki. This item will be tabled for the moment.

- Mr. Stewart provided some sample Consent Agendas for Council to review. A consent agenda saves time but people that listen to the meetings will miss out on details, although they can be posted on the website. Mr. Schneider trusts staff to decide which items need to be put on the agenda in a consent agenda and not on a consent agenda.

NEW BUSINESS

- Mr. Beigle made a motion to approve the request for partial demolition at 201 South Potter Street. Mr. Wilson seconded the motion. The demolition is to create easement for 167 South Potter Street exhaust system and parking. Mrs. Dunne questioned if this fulfills the parking requirement. Mr. Holderman feels it is for the required exhaust fan and the rest of the space will be used for parking. A voice vote was unanimous.

- Mr. Beigle made a motion to approve the Flu Vaccine Program as done in the past for Borough employees. Ms. Dainty seconded the motion. A voice vote was unanimous.

ADJOURNMENT

- With no other business to come before Council, Mr. Wilson made a motion to adjourn the meeting of October 7, 2013 at 9:00 p.m. Mrs. Dunne seconded the motion. A voice vote was unanimous.