

COUNCIL MEETING OF SEPTEMBER 16, 2013
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CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

OATH OF OFFICE

Mayor Addis gave Nick Ramish the oath of office.

ROLL CALL

Members Present: Wilson, Brown, Provan, DeCusati, Halderman, Ramish

Members Excused: Dainty, Schneider, Beigle, Dunne, Li

Officials Present: Ralph Stewart, Borough Manager
Don Holderman, Assistant Borough Manager
Mayor Kent Addis

Staff Present:

Guests: Rev. Will Osman

APPROVAL OF MINUTES

Mr. Provan made a motion to approve the minutes of the Bellefonte Borough Council meeting of September 3, 2013. Mr. DeCusati seconded the motion. A voice vote was unanimous to approve the minutes as presented.

COMMUNICATIONS

WRITTEN

- A letter from Megan Evans, Communications Director, Centre County United Way, requesting permission to place their thermometer promotion sign in the Borough.

Mr. DeCusati made a motion to approve the request with the recommendation from Borough staff on a location to place it that is not in front of a Bellefonte Borough sign. Mr. Wilson seconded the motion. Mr. Provan would like to be sure that the sign

does not block a driver's view and would like the sign to be in a presentable condition. A voice vote was unanimous.

- A letter from Jessica Lloyd, Student Council Co-Advisor, Bellefonte Area High School, requesting permission to hold the annual Homecoming Parade on Thursday, October 10, at 6:00 p.m. beginning at the Bellefonte Elementary School, south on Allegheny Street to Bishop Street, proceeding east on Bishop Street to Rodgers Stadium.

Mr. Wilson made a motion to approve this request. Mr. Provan seconded the motion. A voice vote was unanimous.

- A letter from Bob DeArment, Captain 1470, Howard Volunteer Fire Company #14, requesting Fire Police assistance for traffic control and parking at the HFC Fall Festival to be held on Saturday, October 19, from 8:00 a.m. - 5:30 p.m. The Fire Police would be covered under the Worker's Compensation from the Howard Fire Company.

Mr. DeCusati made a motion to approve this request provided the Fire Chief approves of it. Mr. Provan seconded the motion. A voice vote was unanimous.

- An email from Rich Gadsby, BSA Board President, requesting the use of Governor's Park back field on Tuesday and Thursday evenings from 6:00 p.m. - 7:30 p.m. for practices and 11:15 a.m. - 12:45 p.m. on Saturday for games from now through October 26. There are other activities that are booked, and it has been requested that the BSA try to work something out.

Mr. Provan made a motion to approve this request from the Bellefonte Soccer Association as long as conflicts with existing schedules can be rectified. Mr. Wilson seconded the motion. A voice vote was unanimous.

- A letter was placed at the table in regard to speeding and a traffic study request at the intersection of McAlister and High Street. The Streets Committee met and discussed this letter. The letter was turned over to the Streets Committee to handle.

ORAL

- John Tooker, 177 East Curtin Street, and Buddy Johnson, 1130 Zion Road addressed Council representing the Nittany Valley Joint Recreation Authority. John and Buddy are the representatives from Bellefonte Borough.

They formally request the continued support of Bellefonte Borough. Mr. Tooker read a letter that is addressed to the Borough as well as Benner Township, Spring Township and Walker Township. The letter requests the continued support of all four municipalities. They request the municipalities support Kepler Pool at the 2010 census report funding level through the summer of 2016. The communication includes the 2014 proposed budget.

The request would be included in the 2014 budget but could not be approved at this point for 2015 or 2016. Council will approve this when the budget is approved.

SPECIAL COMMITTEE REPORTS

None.

MAYOR'S REPORT

- Mayor Addis presented the July Police report.

Mr. Provan made a motion to approve the exonerations as submitted. Mr. Wilson seconded the motion. A voice vote was unanimous.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

CERTIFICATES OF APPROPRIATENESS

- None.

COMMITTEES

Building & Property – There was no report.

Finance and Government Performance – Mr. Wilson made a motion to file for audit the August 2013 Vouchers in the amount of \$661,686.02. Mr. Provan seconded the motion. A voice vote was unanimous to approve the vouchers as submitted.

August 2013 Vouchers

General	21283 – 21398	\$ 197,283.21
Streetlighting	917 – 922	\$ 24,188.83
Bellefonte Fire Dept.	1572 – 1586	\$ 8,753.12
Fire Equipment	217 – 218	\$ 3,666.26
Parks & Recreation	1867 – 1884	\$ 8,803.98
Water	9283 – 9330	\$ 126,333.26
Sanitation	10544 – 10595	\$ 217,032.35
Refuse	2947 – 2972	\$ 56,007.74
Swimming Pool	568 – 571	\$ 1,590.92
CDBG	505 – 506	\$ 6,484.00
Special Projects	–	\$ 0.00
Highway Aid	–	\$ 0.00
Capital Projects	–	\$ 0.00
Bulk Water Sales	274 -- 278	\$ 11,542.35
	Total:	<u>\$ 661,686.02</u>

Park & Recreation – No report.

Human Resources – Mr. Provan reported that Police Chief Shawn Weaver made a request for Council to consider the recent chain of events that have taken place in the front office and act on the situation in a timely manner, most specifically tonight.

Eric Naylor, the full-time clerk, retired suddenly. His part-time assistant, Karen Garner, has assumed those duties on a temporary basis.

Mr. Provan would like to appoint Karen Garner as the full-time clerk, which would result in the need for a part-time person to be hired to fill her then vacated position. Mr. DeCusati feels the position should be advertised to provide an opportunity to everyone. Mr. Halderman stated the advantage is that she is already trained for the position. Chief Weaver stated it is necessary to have two people for these positions. Mayor Addis stated Karen Garner is a very efficient employee. She has been reporting the exonerations and put together the last police report. All of his contacts and discussions with her lead him to believe that she is competent to do the job.

Mr. Provan made a motion to move Karen Garner into a full-time Administrative Assistant in the Police Department. Mr. Wilson seconded the motion. A voice vote was unanimous.

Mr. Provan requested the Borough move forward with the proper procedures to fill the part-time position. The hours for the part-time position vary. There are job descriptions available for these positions and Chief Weaver will provide them.

Safety – Mr. Wilson reported there will be a Fire Executive Committee meeting on Tuesday, September 24. At this meeting there will be a discussion on replacing some fire equipment.

Water/Sanitation – The August withdrawal report is in the packet for review.

A work session will be scheduled to discuss the Authority water modeling study update.

The August 6, 2013 and September 4, 2013 Authority meeting minutes are in the packets for review.

Streets – Mr. DeCusati reported a Mr. Basalla sent a letter regarding speeding and a traffic study request at the intersection of McAlister and High Street.

Mr. DeCusati reported the Streets Committee will request that Al-Tap do a study on the STOP sign that Mr. Basalla is requesting. There will be no cost to the Borough.

Mr. DeCusati reported it does not appear that there will be any state funds for the West Lamb Street issue so that will be discussed as a budget item. Mr. Provan questioned if the street was safe. Mr. Stewart reported repairs were done and things are stabilized but they will need to be permanently repaired.

Mr. DeCusati reported that staff is examining an issue on Logan Street where a portion of it is unpaved. Residents will be given a survey in that area to see if they are

interested in paving at a cost of a 50/50 split between the residents and the Borough. After it is properly paved, the Borough would take it over and it would become ordained.

There is some patch work going on in the Borough. The crews have completed painting the curbs and crosswalks.

The work on High Street should be completed by September 29.

There are some issues with hedges and brush along the alleyways. Residents are requested to trim back bushes and foliage along the alleys. The Borough Crews will trim any unmaintained bushes or hedges. If the crew has to trim the bushes or hedges the residents will be fined.

Mrs. Brown stated the "no parking this side of street" sign disappeared on Burnside Street between Hepburn Street and Blanchard Street.

Mrs. Brown stated on Crawford Street the fence that comes out from Crawford Street to Blanchard Street has a sign on it that states "no signs beyond this point". She would like to know who placed it there.

Energy & Environmental Conservation – No report.

Junior Council Report – Mr. Ramish reported school is in the full swing of things.

OLD BUSINESS

- Mr. Holderman put out the CDBG Census Block Group Information map for Council members to view. CDBG is being run "in-house".

NEW BUSINESS

- Mr. Provan made a motion to approve the Police MMO in the amount of \$157,773.00. Mr. Wilson seconded the motion. A voice vote was unanimous.

- Mr. Wilson made a motion to approve the non-uniform MMO in the amount of \$368,955.00; \$19,418.00. Mr. Provan seconded the motion. Mrs. Brown feels next year this should be reviewed and discussed before the deadline approaches. A voice vote was unanimous.

- Mr. Wilson made a motion to approve the CDBG Resolution re Community Development Project (use the money from CDBG on a project that is already approved). Mr. Provan seconded the motion. A voice vote was unanimous.

- The bids for the tractor and the compost turner were opened. They were as follows:

B&R Farm Equipment - New Holland TE6.175 Tractor - \$96,700.00 minus \$14,450.00. making it \$82,250.00. The front-end loader bucket with grapppler is an additional \$15,025.00 for a total of \$97,275.00. There are three options available.

Mid-West Bid Systems, IL, Compost Turner - \$48,680.00 and a water wagon for \$27,375.00 making the total bid \$78,390.00 and includes freight.

Mr. Provan would like to reject the bids to receive more bids. Mr. Holderman stated the RFP's were sent out to numerous companies and only one bid was received. Mrs. Brown suggested looking in the Municipal Auction for this equipment. The money to be used is grant money that has a 10% match. The Borough is under a mandate to replace this equipment.

The bids will be turned over to the Sanitation Committee for review and recommendation.

- Mr. Halderman congratulated the Police Department on the drug bust that happened the other evening. Mayor Addis reported there are some apprehensions being made in regard to drugs.

ADJOURNMENT

- With no other business to come before Council Mr. Wilson made a motion to adjourn the meeting of September 16, 2013 at 8:20 p.m. Mr. DeCusati seconded the motion. A voice vote was unanimous.