

BELLEFONTE BOROUGH COUNCIL MEETING
JANUARY 20, 2014
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CALL TO ORDER

The regular meeting of the Bellefonte Borough Council was called to order at 7:30 p.m. by Council President Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

Following the Pledge of Allegiance, Council remained standing for a moment of silence. It was requested that cell phones either be placed on vibrate or turned off.

ROLL CALL

Members Present: Beigle, Brachbill, Brown, DeCusati, Dunne, Halderman, Harvey, Schneider, Spicer

Members Excused: Li, Ramish,

Officials Present: Ralph Stewart, Borough Manager
Don Holderman, Assistant Borough Manager
Mayor Tom Wilson

Staff Present:

Guests: Vana Dainty;

CONSENT AGENDA

(The following items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of Council request specific items to be removed for separate action.)

- Minutes - Approval of January 6, 2014 minutes.
- Communications - Approve Letter Request re 8th Annual Walk/Run of Faith.
- Communications - Approve St. John Catholic School Request re Governors Park.
- Mayor - Police Report - December 2013
- Mayor - Police Exonerations - December 2013
- Finance - McQuaide Blasko Invoice for December 2013.
- New Business - Approve Resolution re Consent Agenda.
- New Business - Approve Resolution regarding the Municipal Records Manual.
- New Business - Approve Resolution regarding disposition of records.

Mr. Schneider requested the item regarding the Consent Agenda and the two items regarding the disposition of municipal records be removed from the consent agenda into New Business.

Mr. Schneider made a motion to approve the remaining items on the Consent Agenda. Mrs. Dunne seconded the motion. A voice vote was unanimous.

COMMUNICATIONS

WRITTEN

- A letter from the John C. Spychalski, Chairman, CATA, inviting Local Elected Officials to a breakfast on Thursday, February 6, at 7:30 a.m. The breakfast will be held at the CATA operations and administration facility located at 2081 West Whitehall Road in Ferguson Township. Please R.S.V.P. to Mr. Stewart by January 31.

- A letter from Robert Lingenfelter, RLA, ASLA, LEED AP, Senior Associate, WMF, regarding the Streetscape Improvements Project.

ORAL

- None.

SPECIAL COMMITTEE REPORTS

- Draft minutes from the January 8, 2014 Industrial Development Authority Reorganization Meeting. Mrs. Dunne questioned the reference of relocating the red building on the Waterfront and she questioned where it would be put, but that has not been decided. The IDA will accept recommendations on where to locate it.

- Buchart Horn Inc. Waterfront Development Project Update is in the packet for review.

- Mr. Beigle reported for the Airport Authority that the first flights with United to Chicago have gone very well.

Parking on the opposite of the road is delayed because of problems with DEP.

- Mr. Brachbill reported there was a meeting with the Nittany Valley Joint Planning Commission that he attended. The meeting was not advertised properly so there was no official business conducted at the meeting.

MAYOR'S REPORT

- Mayor Wilson thanked all the residents and well-wishers he has spoken with over the last several weeks. He will be establishing regular office hours and will advertise that on the website as well as some contact information, including a personal cell phone number. You can email things to him at mayor@bellefonte.net.

OFFICE OF COMMUNITY AFFAIRS

ZONING/PLANNING

- Keystone Community Development - Ms. Dainty provided a brief update. She attended the IDA meeting and they agreed to become the Steering Committee for the Keystone Community Designation. They were chosen because they are working on the Waterfront Project and charged with Economic Development and it fits with everything that is supposed to happen with the Keystone Designation.

HARB has agreed to be the Design Committee for the Keystone Community Designation. If Landscape Architect things come up there are two very good Landscape Architects on the HARB.

Mark from Lotus Creative and Eric from Wireless Made Simple are two young businessmen in town who are very bright and very creative. They have teamed up together and will be pulling in some other people to be the Marketing Committee of the Keystone Community Designation.

Ms. Dainty has been walking through town and discussing her job with people and explaining what is trying to be done. She did research on some of the main streets that were really successful and noticed they all had a downtown business and merchants associations. She has talked with most of the merchants in the Central Business District and they are excited and are giving her very positive feedback. They are all willing to try.

Mr. Beigle made a motion to approve the IDA as the Steering Committee and HARB as the Design Committee for the Keystone Community Designation. Mr. DeCusati seconded the motion.

Mr. Schneider requested before this is fully acted upon that there be a written description of the idea scope of what these are going to be in makeup and scope.

Mr. Schneider made a motion to table this until that is provided. Ms. Dainty stated the IDA will be in charge of Economic Development, which is what they do now. The Design Committee does exactly what it says - anything to do with design or color in the main street area - they would have to go before HARB and get approval. Mrs. Dunne seconded tabling the motion. The motion passed with Mr. DeCusati voting no. Ms. Dainty stated this will make things run behind. Mr. Schneider emphasized that all that was tabled was a vote on the approval but that work could continue. The Merchant's Group does not have a set job. Ms. Dainty is trying to get them started, getting along, and finding ways to promote Bellefonte. There is not a set guideline for that. Mr. Schneider requests in the future things be brought to Council in writing. Ms. Dainty was not requesting approval but Council's support.

HARB

- 1) 120 West High Street - Bellefonte Elks - roof replacement and soffit repairs;
- 2) 219-222 West High Street - Crossman Lots - roof replacement;

Mr. Schneider made a motion to issue Certificates of Appropriateness for 120 West High Street and 219-222 West High Street. Mr. DeCusati seconded the motion.

There is a discrepancy with one item in the HARB information. Ms. Dainty stated it was denied was incorrect. She filled out a form for the first time and thought it was changed; 120 West High Street was tabled and the project at 219-222 West High Street was approved.

Mr. Schneider amended his motion to issue a Certificate of Appropriateness for 219-222 West High Street, deleting the 120 West High Street. Mr. DeCusati seconded the amended motion. The motion passed. The original motion passed.

- HARB Draft meeting minutes from the January 14, 2014 meeting are in the packet for review.

BUILDING AND PROPERTY - No Report.

FINANCE AND GOVERNMENT PERFORMANCE - Mrs. Dunne stated the Finance Committee will meet in the near future to discuss some issues.

PARK AND RECREATION - No Report.

HUMAN RESOURCES - Mr. DeCusati made a motion to appoint David Provan to a four year term for the Vacancy Board. Mr. Schneider seconded the motion. A voice vote was unanimous.

- Mr. Stewart and Mr. Holderman will be instructors at the Boroughs Association Conference for the Newly Elected Officials Course.

- A list of the Bellefonte Borough Council 2014-2015 Committees was provided in the packets for review.

SAFETY - Mr. Brachbill reported there will be a Fire Executive Committee on Thursday, January 23, at 7:00 p.m.

WATER AND SANITATION - Mr. Beigle reported the Daily Water Withdrawal report is in the packets for review.

The Draft Authority Meeting minutes from January 7, 2013 are in the packet for review. Mrs. Dunne asked if the Authority is planning to reprioritize the projects. Mr. Beigle stated they will be reprioritized.

STREETS - Mr. DeCusati would like to have a meeting this week with the Streets Committee.

ENERGY AND ENVIRONMENTAL CONSERVATION - Mrs. Dunne is the representative on the Spring Creek Watershed Commission and Mr. Holderman is the alternate. Mrs. Harvey is interested in serving as the alternate.

Mr. Schneider made a motion to appoint Mrs. Harvey as the alternate for the Spring Creek Watershed Commission. Mr. Brachbill seconded the motion. A voice vote was unanimous.

Mr. Beigle asked if there is a project funding a project for children at school. Mrs. Dunne stated it is a project that Clearwater Conservancy runs to bring school children to Millbrook Marsh. The material satisfies some ecology and environmental requirements for the public school system.

OLD BUSINESS

- There is a copy of the Borough Budget in the packet for Council to consider re-opening. Council would like to discuss specific line items but not open the entire budget.

Under the work session the Civil Service Commission policy there were possibly some costs requested. That will not have much impact on the budget. The one cost was testing that is suggested but there is no anticipation of implementing that anytime soon. It is just language put in the policy for now but there are no intentions of developing those types of tests at this point. The Commission uses legal services to look over the policy but that is the extent of it.

The information requested from the library has not yet been received.

Line items can be discussed anytime and changed but there is only a certain time period to open the budget.

- It was requested that the information about the prescription pill drop-off be placed on the C-NET Bulletin Board. Officer Brower requested that the cards be passed out. M&M Copy, located in downtown Bellefonte, donated 200 copies to the Borough. Mrs. Dunne requested that the next time it is done the wording "over-the-counter" medication be added as well.

NEW BUSINESS

- Mr. Schneider made a motion to designate May 16 and 17 as the dates for the Community Yard Sale with Riff-Raff being the week of May 19-23. Mrs. Brown seconded the motion. A voice vote was unanimous.

- Mr. Schneider made a motion to set Thursday, October 30, 2014, from 6:00 p.m. - 8:00 p.m. as trick-or-treating. Mrs. Brown seconded the motion. A voice vote was unanimous.

- Mr. Schneider made a motion to follow the normal schedule for Christmas Holiday Parking. Mr. Beigle seconded the motion. A voice vote was unanimous.

- Skunk removal - shared expense with homeowner? This will be discussed at a future work session.

- Mr. Beigle made a motion to appoint William D. Monsell to the Centre County Library Board of Directors for a three-year term as the Borough Representative. Mrs. Dunne seconded the motion. A voice vote was unanimous.

- Mr. Schneider made a motion to approve Bellefonte Borough Resolution No. 012002014-01 amending the rules of order and procedure to provide a place on the Council meeting agenda for a consent agenda. Mr. Beigle seconded the motion. A voice vote was unanimous.

- Mr. Schneider requested that staff check to be sure the resolution declaring intent to follow the schedules and procedures for disposition of records as set forth in the municipal records manual and the authorization for disposition of records as set forth in the municipal records manual do not conflict or violate any other pieces. Mr. Stewart stated it does not violate the Right to Know policy. Mr. Schneider requested the manual be sent out so Council members can review it before the next meeting.

They will be taken off the agenda until the meeting of February 3, 2014.

ADJOURNMENT

- With no other business to come before Council Mr. Schneider made a motion to adjourn the meeting of January 20, 2014 at 8:25 p.m. Mrs. Dunne seconded the motion. A voice vote was unanimous.