

BELLEFONTE BOROUGH AUTHORITY MEETING
June 7, 2016

CALL TO ORDER

The regular meeting of the Bellefonte Borough Authority was called to order at 6:00 p.m. by Authority Vice-Chair Frank Halderman in the Bellefonte Borough Municipal Building.

Pledge of Allegiance:

ROLL CALL

Members Present: Halderman, Thal, Clark, Walker

Members Excused: Beigle, Badger, Brown,

Staff Present: Ralph Stewart, Borough Manager
Eric Lundy, Nittany Engineering
Bob Decker, Nittany Engineering
Bob Cook, WWTP
Matt Auman, Public Works

Guests:

APPROVAL OF MINUTES

- Mr. Walker made a motion to approve the minutes of May 3, 2016. Mr. Clark seconded the motion. A voice vote was unanimous to accept the minutes as presented.

COMMUNICATIONS

ORAL

- John Kostas, Grove Park, attended a supervisor's meeting last evening at Benner Township and David Wise made a comment that he and Mark Capriani were in a discussion with Mr. Beigle about getting an estimate for landfilling the sludge. They say that is work in progress. He wanted to know if anything more has come of that. Mr. Halderman said this is the first meeting since that discussion took place with Mr. Beigle. Mr. Stewart informed Mr. Kostas that this is not a question and answer time, but a Public Comment time. He went on to say that at the last Authority meeting there was direction to have the engineers look at doing a study and that is underway.

WRITTEN

- A letter from Selective Insurance regarding Safety Management Improvement Service.
- A letter from Engle Kauffman regarding the Application of Biosolids. The date of the letter was May 27, 2016.
- A letter from Robert Port regarding Autumn Ridge Development. He would like the water line extended along Nittany Terrace up to his farm property along Zion Road. It has been an ongoing discussion. This goes back prior to the new Weis Market being developed. One advantage to extending the line is the availability for the location of a higher elevation for a tank some day. That is the highest elevation out there and if you ever wanted to place another tank in that area it would be a good location. The tank is only the size to feed what they feel would go into the new development at the Weis area. Mr. Stewart will tell Mr. Port that the Authority is beginning to look into it.

COMMITTEE REPORTS

Finance Committee –

- Mr. Stewart provided the Finance Report. For the Water Fund as of 5/31/16 the balances are: Checking - \$298,518.43; Reliance Checking - \$350,656.90; Corning Pump House Loan - \$325,238.21. Year-to-date there is a net income of \$92,329.91. It is approximately 42% through the year.

For the Sewer Fund as of 5/31/16 the balances are: Checking - \$218,941.93; Bond Redemption Checking - \$109,294.68; Money Market Fund - \$1,091,629.30. The Reliance Loan balance is \$662,293.49. The Plant Upgrade loan balance is \$3,518,112.27.

ENGINEER'S REPORT:

Water Report - by Eric Lundy

Corning Pump House - Pump Upgrades

Pump #1 was put into operation on April 20, 2016. Strouse is on hold until a comfort level is reached with pump #1 operations. There has been some ongoing issues with the automatic start-up that appear to be related to the pump priming system. V-systems went over the pump priming system but felt that it is possibly the gaskets in the pump. He did contact V-Systems. They should get back to him this week. V-Systems have not responded well. Mr. Halderman would like the number for V-Systems so he can contact them. They won't tear down pump #2 until pump 1# is working properly. The next progress meeting will be held after Strouse gets back in there.

The change orders have been approved. They are just on the report for recordkeeping.

The project is past the completion date with some legitimacy based on getting pump #1 running automatically and comfortably. Once that is worked out then things can move on.

Big Spring Cover Replacement

The bids were opened last Thursday. Two bids were received. MB and R Piping Contractors from McKeesport gave a bid of \$110,781.43; BCS Construction from Altoona gave a bid of

\$124,505.00. Both are general contractors and intend to use J. H. Waters who was the original installer of the Big Spring Cover.

Mr. Clark made a motion to award the bid to MB and R Piping Contractors. Mr. Thal seconded the motion. A voice vote was unanimous. The work will probably be done mid-August.

Matt Auman

- May 6th – Installed new water shut off box at 521 East Howard Street
- May 9th – replaced approximately 40' of 5" sewer lateral on Cherry Lane for the YMCA
- May 11th – looked for a leak on Railroad Street.
- May 11th – put a camera in a sewer line for an existing inquiry by a resident at 218 South Ridge Street as to a couple of properties being tied in to her sewer lateral.
- May 17th – located the 6" main leak on Railroad Street.
- May 19th & 20th – replaced the flow meter at the Big Spring for Coca Cola
- May 24th – met with V-Systems regarding the prime issue at the Corning Pump House.
- May 24th – installed a new digital scale at the Corning Pump House while V-Systems was there.
- May 25th – replaced fire hydrant at Graystone.

Sewer Report - by Bob Decker

Sludge (Volute) Press Installation

This will go out to bid this month.

Return Activated Sludge - Piping

This project is essentially finished. The final pay application is in the packet. It is for \$19,076.00 to GM McCrossin.

Mr. Thal made a motion to authorize payment to GM McCrossin in the amount of \$19,706.00. Mr. Clark seconded the motion. The motion was approved

Special Study

The comment period for the Special Study is completed. No comments have come in. The ordinance now needs to be approved by the Borough and Spring Township. It is on the schedule for Spring Township's July meeting. It will be turned in stating it is based on Spring Township's approval.

DEP Planning Special Study – User Rate Analysis for Finance Coordination

They have worked with Bond Council and the bank and came up with three bank loans. What they did made everything look better and they got attractive rates. Greg is working on commitment letters.

Council had asked about why Bellefonte spends a lot of money on plant upgrades and are they paying too much versus SBWJA. They put a spreadsheet in the packet for Authority members to review and digest. Projects done at the WWTP are tied back to the 1976 Inter-municipal Agreement where SBWJA pays 42%. It was written that way versus paying by actual flow. SBWJA is actually 70% of the O&M costs.

Biosolids Options Analysis

This is started and there will be information at the July meeting showing options and cost estimates.

Bob Cook -

Bulk water sales for May were 384,700 gallons.

On May 5th received notice that Mr. McClure would be retiring on May 2nd.

On May 6th there was a meeting with the Benner Township Supervisors.

On May 11th there was a meeting with representatives from Coca-Cola.

On May 13th they provided a tour for approximately 30 cadets from the Pennsylvania Fish and Boat Commission.

On May 18th the Maintenance Department had to replace the motor on the belt press.

On May 24th the meter guy serviced and calibrated all flow meters throughout the plant.

There is a sample Sewer Management Program that was provided by Selective Insurance. Mr. Stewart would like to try to implement pieces of it.

There is a report from Rural Pennsylvania on Biosolids.

OLD BUSINESS

- None.

NEW BUSINESS

Mr. Thal read the minutes from the SBWJA May 9th meeting where it says they are awaiting the final bill for the 4th quarter of 2015. Mr. Stewart will check with Ms. Walker.

ADJOURNMENT

- Mr. Clark made a motion to adjourn the June 7, 2016 meeting of the Bellefonte Borough Authority at 6:43 p.m. Mr. Thal seconded the motion. A voice vote was unanimous.

EXECUTIVE SESSION

- The meeting went into Executive Session to take care of some legal issues.