

**BELLEFONTE BOROUGH  
COUNCIL**

**MEETING MINUTES**

**July 3, 2017 @ 7:30 p.m.**

**236 West Lamb Street, Bellefonte, PA 16823**

**[www.bellefonte.net](http://www.bellefonte.net)**

**6:00 p.m. Finance Committee – Review of Insurance**

**6:30 p.m. HR Committee – Refuse Worker Position**

**Work Session - 7 p.m. Sgt. Holliday – Speeding Laws**

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**CALL TO ORDER:**

The July 3, 2017 regular meeting of the Bellefonte Borough Council was called to order by at 7:30 p.m. by Mr. Brachbill.

Pledge of Allegiance was followed by a moment of silence.

**ROLL CALL:**

**MEMBERS PRESENT:** Randall Brachbill  
Melissa Hombosky  
Doug Johnson  
Joanne Tosti-Vasey  
Renee Brown  
Taylor Lake  
Courtney Dickman

**MEMBERS EXCUSED:** Gay Dunne  
Joseph Beigle

**OFFICIALS PRESENT:** Ralph Stewart, Borough Manager  
Don Holderman, Assistant Borough Manager  
Tom Wilson, Mayor

**GUESTS:** Emma Gonsalvez, The Express  
Jacob Henry  
Edward Henry  
Sornvel Voltz  
Polly Voltz  
Zach Gray  
Rose Plozner

**APPROVAL OF THE MINUTES:**

**Ms. Hombosky moved to approve the minutes of the June 19, 2017 Council Meeting Minutes, as revised.  
Mr. Johnson seconded the motion;  
Motion carried via voice vote.**

**CONSENT AGENDA:**

(The following items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of Council request specific items to be removed for separate action).

*Email re: Park View Height Estates Block Party*

*Letter Request for Neighborhood Party West Lamb Street from Brown to Hickory*

*Stover McLaughlin Invoice*

**Ms. Hombosky moved to approve the Consent Agenda;  
Ms. Tosti-Vasey seconded;  
Motion carried via voice vote.**

**REGULAR AGENDA:**

**COMMUNICATIONS:**

**Written:**

*Thank you letter re: 2017 Relay for Life Event*

*Letter from Centre County Suicide Prevention Taskforce – September Suicide Prevention Month support from the Borough – Resolution approval*

**Ms. Hombosky moved to approve the resolution;  
Ms. Dickman seconded the motion;  
Motion carried via voice vote.**

***Combined public hearing notice re: CC CDBG and Bellefonte –***

Hearing will be held on July 13, 2017 at 6 p.m. Willowbank Building Room 146,

***Letter re: 209 W. Beaver Street, fee-in-lieu of park facilities -***

Proposed subdivision is requesting a fee-in-lieu for parkland deviation in payment process.

Mr. Zach Gray spoke to Council regarding Rose Plozner's request to pay a fee-in-lieu fee instead of parkland at the proposed subdivision. Mr. Gray is requesting that the fee-in-lieu fee be paid at the time the lots are sold, instead of at the time of plan recording, per current Borough ordinance. This would give Ms. Plozner more time and flexibility with her assets. Mr. Stewart clarified the ordinance requirements. This plan will come before Council for approval and at that time, Council may request a note to be added to the plan to this effect.

**Mr. Johnson moved to approve the request by Ms. Plozner to pay the fee-in-lieu monies when the lots are sold;  
Ms. Brown seconded the motion;  
Motion carried via voice vote.**

**ORAL:**

**Boy Scout merit badge –**

Samuel Voltz – Troop 370  
Communications Merit Badge

Jacob Henry – Troop 34  
Communications Merit Badge

Edward Henry, Troop 31  
Communications Merit Badge

**Introduction of Keith Rupert, Nuisance Code Enforcement Administrator -**

Mr. Keith Rupert introduced himself to Council members and thanked them for bringing him on board. He gave a summary of his background. Council members welcomed him.

**Hearts for the Homeless –**

Representative was unable to make the meeting this evening. This issue will be rescheduled on another agenda.

## **SPECIAL COMMITTEE REPORTS:**

Nothing to report.

## **MAYOR'S REPORT:**

Introduction of Matt Pollock, the new part time police officer.

## **OFFICE OF COMMUNITY AFFAIRS:**

## **ZONING/PLANNING:**

Planning Committee Meeting Minutes 6/26/2017 DRAFT

## **HARB:**

Certificate of Appropriateness – 425 N. Spring Street (parking area)

**Ms. Tosti-Vasey moved to approve the certificate of appropriateness for 425 North Spring Street;**  
**Ms. Brown seconded;**  
**Motion carried via voice mail.**

Draft HARB meeting minutes June 27, 2017 .

Mr. Stewart reported that HARB members requested a meeting with Council to review some of the projects coming through. This will be scheduled in a work session.

## **BUILDING AND PROPERTY: Courtney Dickman, Chair**

Nothing to report.

## **FINANCE AND GOV'T PERFORMANCE: Renee Brown, Chair**

Council was asked to consider approval of the Hartman Insurance Agency Insurance Proposal. This was the only RFP returned.

The Finance Committee met and reviewed the proposal and feel comfortable that this is a good fit for the Borough.

**Ms. Brown moved to accept the proposal;**  
**Mr. Johnson seconded the motion;**  
**Motion carried via voice vote.**

**PARK AND RECREATION: Melissa Hombosky, Chair**

Ms. Hombosky reported on a joint meeting on June 27, 2017, with the Talleyrand Park Committee and a Liberty Swing meeting on June 22, 2017.

A small hurdle with the padding for the swing. Project will move forward. The footprint is visible at Governor's Park. Awaiting the swing's arrival; it has arrived at the port in New York.

Krauss Park was discussed. A date will be picked for clean-up. Discussion was held about Governor's Park as well. There was some damage. Someone may need to spray for poison ivy.

**HUMAN RESOURCES: Joanne Tosti-Vasey, Chair**

Application from Lanny King for vacancy on the Zoning Hearing Board.

**Ms. Tosti-Vasey moved to approve the application and appoint Mr. King to the Zoning Hearing Board;**  
**Mr. Johnson seconded;**  
**Motion carried via voice vote.**

Ms. Tosti-Vasey reported that today was the deadline for the refuse position and there are close to 40 applicants. Interviews will be scheduled as expeditiously as possible.

**SAFETY: Randy Brachbill, Chair**

There is a Fire Executive Meeting this month.

**WATER/SANITATION: Joe Beigle, Chair**

Consideration of a committee meeting to better enforce Musser Lane dumping policy. This will be scheduled. There will be a sign relative to what should be dumped there; i.e., grass v. paint cans. It is not known who is doing this. The DEP permitting does not allow for this. This area is to be used for composting and nothing else.

**STREETS: Doug Johnson, Chair**

Two meetings ago, a study was requested for Parkview Blvd. PennDOT controls the state highways and LTAP grants can be used for non-PennDOT roads. Mr. Holderman indicated that the LTAP engineering will be in touch with the Borough staff.

The stop sign on Locust Lane behind the YMCA was discussed. There was new stop sign installed but on the opposite side of the old one. The sign was moved so no one will

knock it down so easy. Mr. Johnson wanted to make the public aware that the sign is still there but on the left hand side now.

**Truck with trailer parked on Lamb Street –**

This has been there for almost a week. This is taking up three parking spaces. Mr. Stewart will look into the ordinance regarding whether this is permitted to be parked there.

**Fifth Avenue –**

New storm drain on North Spring Street – there is a gravel parking lot for the Brick Grove Apartments in Spring Township. The drains are working wonderfully at North Spring but during the heavy rains, the gravel parking lot in Spring is washing stone down the hill to our storm drains. This is going to fill up the brand new drains. We should contact Spring Township to mitigate the lot so that it does not do this. Ms. Stewart will contact Spring Township.

**McAllister Street –**

Water leak on Friday night. The mud washed down to the corner. Can the street sweeper be run there to clean this up. Mr. Stewart indicated that he will take care of this.

**Parkview Blvd. –**

The middle of street has been torn up with plastic cones in the street. This is near the Teener League Field. Residents are inquiring. Mr. Stewart indicated that this is a sewer line repair site. He will look into the status of the project.

**Large drainage pipe that comes out near Mattern's condos -**

There is a large black pipe that when the rain comes, it dumps water across Parkview Blvd. This was a natural water way. The committee is welcome to look at this issue and come back to Council with recommendations.

**ENERGY & ENVIRONMENTAL CONSERVATION: Taylor Lake, Chair**

Ms. Lake reported that a solar ordinance was drafted. A revised draft is in the packet. On page 6, #4, there are two paragraphs regarding screening. They both say the same thing but are worded differently. A meeting will be scheduled to discuss. Feedback is requested on the draft.

**OLD BUSINESS:**

**Quaker Cemetery Wall Update**

Mr. Stewart reported that he attended the Historical Preservation Committee meeting. The wall situation was explained with pictures. The property is in Spring Township although the Borough is trying to see what can be done about this. There was interest in this project. There were representatives of the community present as well. Fundraising was discussed. The bank has agreed to hold off on putting up a fence.

**NEW BUSINESS:**

Pennsylvania State Association of Borough's notified the Borough that Don Holderman received enough credits to become a certified borough official. Congratulations were offered.

**PUBLIC COMMENT:**

None.

**ADJOURNMENT:**

**Mr. Johnson moved adjourn the July 3, 2017 Council meeting  
Ms. Brown seconded the motion;  
Motion carried.**

**Meeting adjourned at 8:12 p.m.**

**Executive session followed.**