

**BELLEFONTE BOROUGH
AUTHORITY
MEETING MINUTES
May 16, 2017 6:00 p. m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The meeting of the May 16, 2017 Bellefonte Borough Authority was called to order by Mr. Beigle in the Bellefonte Borough Municipal Building at 6:00 p. m.

PLEDGE OF ALLEGIANCE:

Executive Session was called: Legal Matters

ROLL CALL:

AUTHORITY MEMBERS PRESENT:

PRESENT: Mr. Joe Beigle, President
Mr. Frank Halderman
Mr. Greg Thal
Mr. Brian Walker

STAFF: Mr. Ralph Stewart
Mr. Bob Cook
Mr. Dave Klinefelter
Mr. Bob Decker, Nittany Engineering
Mr. Eric Lundy, Nittany Engineering

APPROVAL OF THE MINUTES:

Mr. Halderman moved to approve the April 4, 2017 Authority Meeting Minutes;
Mr. Thal seconded the motion;
Motion carried.

ORAL:

Thomas Baker from Centre Crest was not present. He wanted to discuss relief from a high water usage bill from a water leak that went unnoticed for a period of time. Mr. Stewart will ask Mr. Baker to attend the next meeting to explain and clarify his request. Some information contained in the packet was discussed.

COMMUNICATIONS - WRITTEN:

EPA letter regarding Industrial Pretreatment Program – 2016 Annual report review

All is in order regarding the pretreatment program, per Mr. Stewart. He indicated that the letter talked about how to rate the different programs and Category 1 would be the best rating for each measure and for 2016 the Borough's overall program rating was 98.1% which is a Category 1. Thank you to Mr. Cook for this.

DEP letter re: Chapter 94 report.

The DEP letter regarding waste loan management (Chapter 94) was discussed. This is an annual report that Mr. Cook puts together with flow rates. Basically all is in order and they are not predicting any kind of hydraulic or organic overload. However, as noted, during heavy rain events, the flows do increase due to Infiltration & Inflow issues. Recommendations are taken very seriously and will be budgeted for.

FINANCE COMMITTEE REPORT:

Water Report was all in order as of April 30, 2017. Checking balance of \$421,474. 90; Reliance account balance is \$352,558. 86; Loan balance for the Corning Pump House upgrade is \$304,142. 55; YTD net income is \$30,506. 47.

Sewer Report there is a number of loan balances listed. YTD net income \$132,312. 21. Cash balances in checking of \$534,164. 20; bond checking fund is \$72,272. 25; and money market is \$995,885. 51.

Mr. Halderman moved to approve the Water and Sewer Reports as of April 30, 2017;

**Mr. Thal seconded the motion;
Motion carried.**

ENGINEER'S REPORT – WATER:

Mr. Lundy reported on the Corning Pump House Project. It has been finished and Strauss put the remaining touch up work on the restoration. No. 2 payment was discussed and Mr. Stewart requested that it be paid after the last meeting. It has probably been done by now. Since then, right after the last scheduled meeting May 2, 2017, the restoration as done by Strauss and the contract is done. There was paperwork to close it out, a changed order for a deduction because project allowance was not used. \$3,000.00 was taken out of

the contract to make the numbers works. They are requesting final payment, release of retainer in the amount of \$9,941.58. Mr. Lundy reviewed this and spoke with Matt Aumen and is satisfied. Approval of this is recommended.

Mr. Halderman moved to approve final payment to Strauss in the amount of \$9,941. 58;
Mr. Walker seconded the motion;
Motion carried.

Big Spring cover replacement project is being looked into per contract.

A pump house tour was discussed.

Warranty differences were discussed as well. This will be looked into. Factory made xylem pump parts seem to be recommended as opposed to the after-market.

For the bridge replacement project, Mr. Auman received a letter that the Authority needs to approve and sign. A cost sharing request letter and a resolution are included in that. The Resolution entails the water line relocation being at the Borough Authority's cost. The state has a program where 75% of cost reimbursement for moving the water line. The resolution states that 25% is being paid and a grant will be requested for the remaining. Messrs. Beigle and Thal will sign. (Resolution No. 05162017-01).

Mr. Thal moved to approve the Resolution No. 05162017-01;
Mr. Walker seconded the motion;
Motion carried.

Mr. Halderman moved to sign the letter;
Mr. Thal seconded the motion;
Motion carried.

Mr. Stewart will take care of administration side of the letter and resolution.

Police Barracks Land Development Plan in the Benner Commerce Park was submitted by Penn Terra to Mr. Auman. The water service design is being reviewed. It is a 6 inch line coming in and there is a sprinkler system in the building. This needs to be metered. They resubmitted with changes which have just been received today. A review will be done and returned to Penn Terra.

Mr. Klinefelter provided the following updates.

Ed Ranio's project was discussed. Costs for paving were discussed. Mr. Ranio is going to purchase the pipe. To recap, sewer and water go through the property down on Thomas Street. He wants to move it to go down Scott Lane instead. This project was introduced a while back. The paving and stone is about \$2,100. 00 which the Borough would pay for an of course, labor charges as well.

New Year's Eve day Corning Water Line issue was discussed. The chain saw equipment was borrowed from State College Borough. Two quotes were provided for a purchase of this equipment. Exeter Supply is \$4,490 with extra chain, saw and five gallon water tank; LB Water is \$5,385 with the same equipment except that Exeter is a Stanley which is an 18 inch bar and the one from LB Water is a 20 inch bar. The 18 inch bar is preferred. The budget was discussed.

Mr. Rehab did the sewer lining was complete across from the playground. That is complete. The one up to Big Spring could not be done because of all the rain that we had. He will have to come back to do that. Another crew came up do to some camera work and cleaning for the piping, basically at the old Parkview area. Many problems there. They were there for three days. Steel lined piping did not work. The roots pushed right in there anyway. A forty foot section of pipe will be dug up probably this week. It needs replaced. The pipe is terra cotta and dates back to the 60s.

Pipe relining was discussed briefly. Silver Maple trees roots were discussed as a culprit of pipe destruction. Willow trees are supposedly the worst.

Armor Gap, from Red Roost, Simpson Street storm drain was put in. If the main sewer ever failed down in there, there would not be any access. Too much brush. Mr. Stewart indicated that it has grown up over the years. There is equipment that can be rented to get rid of this overgrowth. Groff has two big cutters up there that can be rented. The cost is \$2,623. 00 per week for the machine and cutter head. This is estimated to be a couple week job. Access would be from 5th Alley road. Clean the road up and put a gate up with Graymont's approval. This could be kept cleaned up this way.

Pump station at Weis for Zion is up and running. During the May 1 storm, a generator needed to be rented from Caterpillar. This worked great. Water was only out for about 5 hours considering power was out for 2. 5 days. The Lutz Road pump station is off.

The Corning pump motor overheated on April 19 was briefly discussed. The room was determined to be too hot so vents will be cut to ventilate better. This was Pump 1 at 350 horse power. Mr. Stewart indicated that the AC unit should be able to cool the entire building.

Mr. Decker provided an update on the project at the WWTP as far as the permit phase with the DEP. There is a lot of information in there including computer analysis. It has been submitted and it is on schedule. There is contractual language in the DCD specs for owners to buy equipment. If the general contractor had to order the equipment, it will turn into a 12 month project.

NEW BUSINESS:

There was discussion regarding the gravity belt thickener reconditioning and scale replacement.

Mr. Halderman moved to approve the Truck Scale Replacement for \$9,100.00 and the Gravity Belt thickener reconditioner for \$10,700.00.

Mr. Walker seconded the motion.

Motion carried.

The AECOM report is done and will be included in the permitting as additional information for the DEP. Other than that, the pretreatment program is all done.

Mr. Cook indicated that Bulk Water Sales for April was 93,800 gallons on March 31 CMT Labs completed core boring. On March 31, 2017 the newest operator passed the sub class exam. April 7 the meter guy was onsite and installed new level sensors at the F-1 tank. April 11 the T Tag dump truck needed towed as the engine overheated. The motor needs replaced. The cost is around \$2,000. That has since been done and the truck is back working. Thanks to the Borough garage for assistance with this. April 13 the UV service tech was in to trouble shoot the UV system. The ballast was an issue.

OLD BUSINESS:

MXU transmitters are being phased in later this year. Mr. Stewart indicated there was a meeting with representatives of the MXU manufacturer since this. The distributor is willing to work some kind of deal but technology is changing and everyone accepts that this will happen. They will have new meters that read differently than they do today and we can buy a transmitter that reads those meters. It can be set up to read the old meters also. They are willing to pub a package together but have not heard yet. The Census guy understands that there are warranties in place. We are into this about 10 years now. They felt we were overdue for new technology. Because of delayed meetings, he decided to meet with him to get that portion taken care of but Mr. Stewart will meet with him again and see about the package and bring that back to the next meeting. This change over is going to happen towards later summer. New homes and customers or replacements will have new meters. Replacing a little each year may be most cost effective. At some point, although the older ones are technically still working, money is being loss because they are not working efficiently and accurately.

The Johnson Controls issue has not been updated lately. The solicitor will be contacted for an update.

Regarding the Authority's large bulk water customer, Mr. Auman went over the contract and found issues that need to be addressed. Basically, there was an issue of where the meter is being read from. Somehow over time when Bill was here the reading was read from their meters and not from our meter. Matt tracked it down and there is quite a discrepancy with leaks in the system. In the contract it indicates that we will bill from our meter. A meeting will be set up with Coca Cola in Milesburg. Ms. Lori Walker is putting this information into report form. Also, Coca Cola is looking into installing a pump in because they are putting in another line down. They would like to get a pump in case they do not have enough water. The contract indicates that water is by gravity flow. The contract should be looked at if this pump occurs.

ADJOURNMENT:

Mr. Thal moved to adjourn the May 16, 2017 Authority Meeting;
Mr. Halderman seconded the motion;
Meeting adjourned at 7:44 p.m.