

**BELLEFONTE BOROUGH
AUTHORITY
MEETING MINUTES
December 12, 2017, 2017 6:00 p. m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The meeting of the December 12, 2017 Bellefonte Borough Authority was called to order in the Bellefonte Borough Municipal Building at 6:00 p. m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

AUTHORITY MEMBERS PRESENT:

PRESENT: Mr. Frank (Buddy) Halderman
Mr. Greg Thal
Mr. Brian Walker
Mr. Joe Falcone
Mr. Joe Beigle

EXCUSED: Mr. Greg Brown
Mr. Dan Badger

STAFF: Mr. Ralph Stewart
Lori Walker
Mr. Matt Auman
Mr. Bob Cook
Mr. Bob Decker, Nittany Engineering
Mr. Eric Lundy, Nittany Engineering

CITIZENS: None.

APPROVAL OF THE MINUTES:

Mr. Halderman moved for approval of the November 7, 2017 meeting minutes;
Mr. Thal seconded the motion;
Motion carried.

ORAL:

None.

COMMUNICATIONS - WRITTEN:

Letter from Dale Summit Acquisitions

This letter pertained to the water use at the former Corning facilities. Mr. Stewart presented a letter at the table which was the letter that the Borough sent to Dale Summit dated October 24, 2017. The position was to not waive the bill. This was relayed to Mr. Hawbaker after the meeting. Mr. Auman put together a time line of the usage. At the end there was a large leak. It went through the meter. Estimated loss from the pump house was 800,000 gallons in the two days. A new meter is needed and a back-flow preventer which was never installed. To meet regulations, the site needs to have a vault, with one master meter. With the distance from the main it should have been that way from the beginning. A face to face meeting will be set up.

FINANCE COMMITTEE REPORT:

Water Fund Budget v. Actual

November 30, 2017 balance \$486,749.92

Sewer Fund Budget v. Actual

November 30, 2017 \$331,827.50. Bond redemption checking was \$72,344.75 and the money market had \$1,238,199.99. Balance with Reliance was \$591,629.92. The first Northwest loan was \$35,758.30 the second Northwest was \$21,284.49. The third Northwest Loan was \$1,080,579.78. The Penn Works loan is at \$3,073,166.75.

Mr. Thal moved for approve the budgets for Water and Sewer;
Mr. Walker seconded the motion;
Motion carried.

ENGINEER'S REPORT – WATER:

Engineer's Report – Water – December 12, 2017

Regarding the Big Spring cover replacement, the bonding agency was notified in writing with time to respond. Last meeting, the Authority had not heard anything. Just recently they responded. Mr. Stewart interjected that he received a late email which will be discussed in Executive Session.

The grant program is active again, and application deadline is end of February. Some projects should be considered for this grant application. The Corning line was mentioned at Valentine Street. There is a 15% match.

Engineer's Report – Wastewater – December 12, 2017

Water report as follows: December 1, winterized the parks; December 2 pump house maintenance occurred (Halfmoon Hill, Coleville, Y Zion Road and the Reservoir); December 6 located a leak near the former Cerro building; December 7 a line bursting was done on a six inch sewer at 369 Phoenix Avenue; December 8, a water main was repaired at Florence Drive; December AED and CPR training; December 15-17 staged, set up and repaired a six inch water line going into the former Cerro building; the rest of the month the crew worked on maintenance items.

The Weis pump house was mentioned as there is some dead shrubbery around it. Weis maintains the property. Mr. Stewart will see if there is anything in the agreement.

December 18, testing will be done from the plant up to the bridge to see what the condition of the pipe is. New technology will be used, and the water crew has been invited to observe.

Bids are due this Thursday for the Wastewater Treatment Plant project. The board will wait until January to allow awarding of the bid.

A few contractors have asked for an extension for the construction period. They feel that this extension will save some costs. Mr. Decker recommends that it is extended for thirty days. He will clarify that in the addendum tomorrow morning. A tight window was desired. Estimated construction dates were discussed. Everything should be up and running by the end of November 2018. Mr. Cook does not see a problem with the additional thirty-day extension. The Authority agreed to extend the construction period stated in the bid specifications by thirty days.

The new Scale has been installed. The gravity belt project has been awarded.

OLD BUSINESS:

Nutrient Credits were discussed. Mr. Stewart indicated that they were not successful in selling credits this year. He explained the process with DEP. There are almost 300,000 credits unsold. This year supply exceeded demand.

Hydrant and fire line rates discussed prior are under consideration. Still gathering some information on this.

Calling into a meeting – Mr. Stewart checked with the Borough Association, and they said it is only stated in the Borough Code and only for Council members. Mr. Stewart was asked to check with the Municipal Authorities Association.

NEW BUSINESS:

Daily water withdrawal report – November 2017

Bulk water sales for November were 62,900; November 20 one of the control panels had a small fire.

NPDES permit is up for renewal next year. Application should be submitted by August 1, 2018.

Meeting Dates 2018 – February meeting dates conflict with the D.C. meetings that are scheduled; Mr. Stewart would like to bump the first Tuesday meeting to the second Tuesday, the 13th. Members confirmed this.

Corning Tank evaluation – looked over the terms and conditions – one issue is that the report is copyrighted. It says in the language that the report cannot be reused. Mr. Stewart has corresponded with his contact regarding what this means. Bidding was discussed. Referencing the report was clarified but not copying it. This is a red flag. If this is the case, a new company will be sought out.

Letter re: Nittany Engineering Truck Scale Replacement – previously discussed. There is also a change order. They could not seal the cracks in the cement the day they pulled the scales. It was raining. Once the dry weather was back they were able to seal the cracks and install the scale. The deck was wet when they pulled the scale. This is the only one and final pay application.

Mr. Halderman moved to approve the change order;

Mr. Walker seconded the motion;

Motion carried.

Executive Session:

The Authority went into Executive Session to discuss some legal matters

Nittany Engineering Lump Sum Retainer

Nittany Engineering Wastewater Consulting Engineer Retainer Agreement

Mr. Halderman moved to approve the agreement;
Mr. Falcone seconded the motion;
Motion carried.

Thank you: Greg Thal, departing member - Members thanked Mr. Thal for his six years of service to the Borough. Mr. Thal said a few words on volunteering. He expressed his gratitude for the opportunity.

ADJOURNMENT:

Mr. Thal moved to adjourn;
Mr. Halderman seconded;
Motion carried.

Meeting adjourned at 6:56 p.m.