

**BELLEFONTE BOROUGH
AUTHORITY
MEETING MINUTES
November 7, 2017, 2017 6:00 p. m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The meeting of the November 7, 2017 Bellefonte Borough Authority was called to order in the Bellefonte Borough Municipal Building at 6:00 p. m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

AUTHORITY MEMBERS PRESENT:

PRESENT: Mr. Frank (Buddy) Halderman
Mr. Greg Brown
Mr. Greg Thal
Mr. Brian Walker
Mr. Joe Falcone
Mr. Joe Beigle

EXCUSED: Mr. Daniel Badger

STAFF: Mr. Ralph Stewart
Lori Walker
Mr. Matt Auman
Mr. Dave Klinefelter
Mr. Bob Cook

CITIZENS: None.

APPROVAL OF THE MINUTES:

Mr. Halderman moved for approval of the September 6, 2017 meeting minutes;
Mr. Brown seconded the motion;
Motion carried

ORAL:

None.

COMMUNICATIONS - WRITTEN:

Email re: funding for replacement of Fluoridation Equipment

Grant information was forwarded to Mr. Stewart by a resident that was in continuing fluoridation of the water. This is an equipment grant. Mr. Stewart offered that it was his understanding that the Authority would wait until renovations would be done on the pump house since the issues also include the building. The Authority agreed.

Email re: Crestside Terrace Water Main Break

Thank you email from the Centre County Housing Authority to water department personnel who assisted at the water main break outside their property.

Letter re: Howard Street water main break

The water crew assisted at this water main break and their work ethic and neatness was complimented in a letter.

FINANCE COMMITTEE REPORT:

Water Budget –

The operational costs have fluctuated this year which has an affect on how much will be transferred to Capital Projects for 2018. The budget is balanced. Any increase on the Corning line can be adjusted. Some proposed equipment purchases will have to be reconsidered. At this time, not increase in the water rate is proposed.

Sewer Budget –

There will be a \$10 per quarter increase. Mr. Stewart explained that the \$10 increase is for the project at the treatment plant and replacement of the Rotating Biological Contactors (RBCs, orange domes). They are more than 25 years old.

Mr. Halderman moved for approve the water and sewer budgets as presented for 2018;
Mr. Thal seconded the motion;
Motion carried.

ENGINEER'S REPORT – WATER:

Engineer's Report – Water – November 7, 2017

Big Spring Cover Replacement/contractor Issues - a letter was sent out and it was received October 25, 2017. As of November 7, there has been no response.

Information was provided on some rules and regulation and procedures for extensions by developers.

Daily Water Withdrawal Report – October 2017

Water Report – October 2017

October 2 water line repair performed at 820 West Water Street; October 3 repaired a 4 inch sewer lateral at Pike and Ridge; October 4 sewer camera demonstration; October 5 and 6 water leaks were investigated; October 8 a 2 inch water main was repaired at Woodland Drive and Oak Street; October 10 repair leak at 383 E. Howard Street; October 12 contractor came in and ground a stump to get to a leaking water line; October 13 replaced service line at 355 E. Curtin; October 16 completed water main repair at 383 Howard; October 17 replaced fire hydrant on the road near Robin Hood Brewing; October 18 installed and recalibrated water meter for Coke bulk water line; October 19 Mr. Rehab lined the sewer main behind the Big Spring; October 23 encountered some problem sewers; October 24 repaired one at 12 Summer Drive; October 26 winterized parks bathrooms and fountains; October 30 did FIT test for air packs; October 30 also located leak on the Corning line; October 31 had a four inch water main break at 602 E. Howard (Crestside Terrace).

Mr. Stewart indicated that water at Summit Park (former Corning Glass plant) has been running through the fire line serving the property. He sent a letter to the property owner at Summit Park. The property owner did contact the Borough and indicated that there has been leaks. There is a landscaper who has mulch piles who may have used some water from the fire line. They are requesting relief from the leaks. They will work with the Borough on future ways of remedying this. There is a domestic and a fire line inside the building. About two years ago, there was a big spike on the fire line. Another meter reading found the usage up again. Meter installation was discussed and no waiver was granted.

Engineer's Report – Wastewater – November 7, 2017

DEP Permits for the Biomag project have been obtained. There is pre-bid tomorrow at the plant at 10 a.m. Bids are due before the holidays and awarding will be sometime in January. There are 6-7 generals and 2-3 electrical bidders right now and a few are coming in from out of state.

A letter to Spring Benner Walker will be sent giving an update.

Scale replacement was not finished today. That should be wrapped up this week.

The Belt thickener rehab work has been awarded but nothing new to report.

Bulk Water Sales – October 2017 - 133,600 gallons

October 13 Nutrient Credit Verification was submitted to the PA DEP.

October 17 received Water Quality Managing approval letter from the PA DEP for the biomed project.

October 19 received Nutrient Credit Verification Approval from the PA DEP. Credits totaled 957 Ps, 8048 Ns.

October 29 – repairs completed for EQ digester Blower No. 2

October 30 blower was replaced.

Mr. Stewart said they will try to market the credits.

OLD BUSINESS:

None.

NEW BUSINESS:

Tank Industry Consultant Proposal re: Evaluation of Water Storage Tank

Mr. Stewart explained that this proposal is from an engineering firm that specializes in tank evaluations. A sample study evaluation from Clarion University is in the packet. Their detail on the analysis can be seen in this study. They can do a study on the Corning tank for \$5,650.00. Mr. Stewart offered that it would be money well spent. They will evaluate paint thickness, if there is rotted material, etc. The report offers options for renovations. The inspection would be inside and out of the tank. Mr. Halderman agreed and felt that now is the time to get this done.

The cell towers on the water tank were discussed. Ms. Walker indicated that the annual fee revenue from those towers is approximately \$35,000. Mr. Stewart indicated that if wanted, he can talk to Council about reallocated those funds to try to get the tank done.

**Mr. Halderman moved to approve the tank evaluation with the understanding that the \$5,650.00 fee being charged covers everything;
Mr. Falcone seconded the motion;
Motion carried;**

Meeting Dates for 2018

Mr. Stewart asked that members review the meeting dates and at the December meeting, a final schedule will be determined.

Term Expiration

Mr. Thal's term will expire at the end of December and he has decided not to renew. Council has been advised and Council has appointed Douglas Johnson to take Mr. Thal's place beginning in January. Members thanked Mr. Thal for his service on the Authority.

ADJOURNMENT:

**Mr. Walker moved to adjourn;
Mr. Brown seconded;
Motion carried.**

Meeting adjourned at 7:22 p.m.

EXECUTIVE SESSION: Legal Matters