

REQUEST TO BORROW BELLEFONTE BOROUGH PROPERTY/EQUIPMENT

Today's Date _____

REQUESTOR INFORMATION

Applicant Name: _____

Address: _____

Home Phone: _____ Work: _____ Cell: _____

Email: _____

Item	Qty	Condition	Replacement Value	Current Value

LOAN INFORMATION

Pick up time/date _____

Due Date _____

Purpose of use: _____

- The equipment shall be loaned from _____ until _____, the loan period. The loan period may be extended by mutual consent of both parties.
- No variation or amendment of this agreement will be effective unless it is made in writing; this can be by email.
- The Applicant must arrange a mutually convenient time to collect the equipment on the first day of the loan period and to return it on the last day of the loan period.
- Title and all rights to the equipment shall at all times remain with the Borough of Bellefonte. The Applicant acknowledges that it has no right, title or property in the equipment.
- Risk of any loss or damage to the equipment will become the responsibility of the Applicant upon it leaving the Borough of Bellefonte's possession and shall not revert back to the Borough of Bellefonte until the equipment is back on the owners premises.
- The Applicant agrees that during the loan period it shall:
 - Keep the equipment in its possession and control and ensure that it is secure against loss, damage and theft.

- Keep the equipment in good working order, fair wear and tear excepted.
- Ensure that identification marks or labels on the equipment are not removed, defaced, amended and obscured including those which identify the equipment as belonging to the Borough of Bellefonte
- In the event of the equipment being lost or damaged, the Applicant agrees to pay a replacement cost.

Signed on behalf of the Borough of Bellefonte

Signature _____ Date _____

Print Name _____ Position _____

Signed on behalf of the Applicant

Signature _____ Date _____

Print Name _____ Position _____

I HEREBY RELEASE FROM LIABILITY AND AGREE TO INDEMNIFY AND HOLD HARMLESS THE BOROUGH OF BELLEFONTE, AND ANY OF ITS EMPLOYEES, AGENTS OR VOLUNTEERS REPRESENTING OR RELATED TO THE BOROUGH OF BELLEFONTE, FOR ANY LIABILITY IN CONNECTION WITH THE USE OR POSSESSION OF THE EQUIPMENT. THIS RELEASE IS FOR ANY AND ALL LIABILITY FOR PERSONAL INJURIES (INCLUDING DEATH) AND PROPERTY LOSSES OR DAMAGE OCCASIONED BY, OR IN CONNECTION WITH THE POSSESSION OR USE OF THE EQUIPMENT.

Signature

Print name

Date

RETURNED:

Borough of Bellefonte Initial _____

Applicant's Initial _____