

**BELLEFONTE BOROUGH
AUTHORITY
MEETING MINUTES
July 3, 2018, 2018 - 6:00 p. m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The meeting of the July 3, 2018, Bellefonte Borough Authority was called to order at the Bellefonte Borough Municipal Building at 6:00 p. m.

PLEDGE OF ALLEGIANCE:

ROLL CALL: Mr. Stewart noted who was in attendance

AUTHORITY MEMBERS PRESENT:

PRESENT:

Mr. Joe Falcone
Mr. Mike Schmidt
Mr. Greg Brown
Mr. Brian Walker
Mr. Joe Beigle
Mr. Halderman

EXCUSED: Mr. Johnson

STAFF: Mr. Ralph Stewart
Mr. Matt Auman
Mr. Bob Cook

ENGINEERS: Mr. Eric Lundy
Mr. Bob Decker

MINUTES:

**Mr. Falcone moved to approve the June 5, 2018 meeting minutes;
Mr. Halderman seconded the motion;
Motion carried.**

ORAL:

COMMUNICATIONS - WRITTEN:

Spring Creek Watershed Commission Meeting

Stewart stated that the Spring Creek Watershed Commission is holding a stakeholder's meeting on Tuesday, July 10 at 6:30 at the Calvary Harvest Fields in Boalsburg. The idea for this meeting is to review challenges and direction for the future of the watershed.

There is also an executive summary of Spring Creek Watershed Phase I, Final Report that will be discussed at the meeting. Stewart also received a letter relative to creating a watershed forum. This came out of the Nestle issue that arose a few months ago. The report suggests a County-wide watershed committee with "teeth." It suggests control over water for commercial entities, wastewater and biosolids, etc. He will keep the Authority apprised of ongoing discussions.

FINANCE COMMITTEE REPORT:

Water and Sewer Funds

Mr. Falcone reported on the funds. The water fund is about 50% which is exactly where it should be, and all of the major expenses are in line. Some of the expenses that went over are small one-time expenses and the larger expenses in the water fund are in line with the year to date numbers, with the exception of health insurance which is over compensated on the wastewater side. Cash balance is \$580,000.

Wastewater budget revenue is on track with the exception of health insurance which is over on the wastewater side. There are also legal expenses. All other expenses seem to be in line. Cash balance is a little over \$1 million plus.

**Mr. Falcone moved to approve the water/wastewater financial reports;
Mr. Walker seconded the motion;
Motion carried.**

ENGINEER'S REPORT – WATER:

Mr. Lundy reported that there was a meeting on Friday regarding the Big Spring cover. This will be discussed during executive session.

Water Report – Matt Auman

Mr. Aumen reported the following for June: June 1 repaired two inch main on the rear of 686 E. Bishop Street; 5-8 on Ridge and High Streets a new sewer tap was installed and 60 feet of 6-inch main was replaced; three new services were also installed and a water main was installed; June 11, 234 N. Penn, a new sewer tap was installed; June 12, 246 Upper Coleville – crews replaced a ¾ inch service line off the main that was leaking; June 14, a two inch fire line was installed at 204 W. Linn Street; June 18-22, crews were top soiling and seeding on some previous jobs; June 25, the training was done on the new MXUs and the system was upgraded for radio reads; also cut out and capped a four inch water main going to the football field at the high school; June 26 installed new water and sewer laterals at 216 E. Lamb Street.

Waste Water Treatment Plant

Project has been going well with no major technical issues. There have some questions from the contractor related to the drawings and bid documents. The bidding documents and drawings need to be reviewed in a separate meeting so everyone is on the same page.

One of the A.S. units will be shut down in preparing to take one of the units off line to do the required work.

There were two pay applications to be approved.

McCrossin No. 3, \$292,975.97

Lefley No. 1 \$26,206.97

Relative to McCrossin they have mobilization of about \$80,000 after this pay app left. Lefley's is straight forward.

Mr. Brown moved to approve the McCrossin No. 3 and Lefley No. 1 pay application;

Mr. Falcone seconded the motion;

Motion carried with Mr. Walker abstaining.

Bulk Water Report

June sales: 82,500 gallons; currently waiting on wet test results to complete the NPDES permit renewal application. June 14 received an email from EPA regarding electronic results. June 19 the PA DEP sent notice that the biosolids permit needs to be renewed; June 20 the first section of the tank was poured and approximately 88 yards of concrete; June 26 the twelve mixers and hardware for the EQ Basin were on site; June 26-27; two

more sections of the tank walls were poured. June 29, the correctional facility was issued an industrial permit.

OLD BUSINESS:

Tractor and spreader were purchased on an on-line auction for the wastewater operations. Stewart expected delivery over the next few weeks. The tractor is used but in great condition.

The Authority went to bid on a sewer line cleaner and did accept the low bid on the equipment and are in the process of closing that deal and bring that equipment to the Borough.

NEW BUSINESS:

Sustainability Projects

Last evening during the Council work session, some sustainability projects were discussed. The last round the PSU students studied the Big Spring operations and focused on a bottled water sale facility. The students completed the report and the Authority was sent a copy of the report. New ideas are being considered and several are related to the water system. One is having a hydraulic model completed of the water system. Another project would involve Phase II of the first bottling study being done wherein environmentally friendly containers could be used as well as filling your own bottles. Stewart wished to pass these ideas on to the Authority for consideration. A small amount of funding is put in for the students.

Smoke Testing

Smoke testing for the sewer lines is planned to find illegal hookups and broken lines. Letters will be going out later this week and the letter reads that the Borough will be doing the testing in the next thirty days and are shooting for the week of July 16. The downtown area will be done.

ADJOURNMENT:

Mr. Halderman moved to adjourn;
Mr. Brown seconded;
Motion carried.

Meeting adjourned at 6:30 p.m.
Executive Session – Legal issues