

**BELLEFONTE BOROUGH
AUTHORITY
MEETING MINUTES
September 5, 2018, 2018 - 6:00 p. m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The meeting of the September 5, 2018, Bellefonte Borough Authority was called to order at the Bellefonte Borough Municipal Building at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

AUTHORITY MEMBERS PRESENT:

PRESENT: Mr. Frank (Buddy) Halderman
Mr. Mike Schmidt
Mr. Doug Johnson
Mr. Greg Brown
Mr. Brian Walker
Mr. Joe Beigle

EXCUSED: Mr. Joe Falcone

STAFF: Mr. Ralph Stewart
Mr. Bob Cook
Mr. Matt Auman

ENGINEERS: Mr. Eric Lundy
Mr. Bob Decker

There will be an Executive Session at the close of the meeting.

MINUTES:

**Mr. Halderman moved to approve the July 25, 2018 meeting minutes;
Mr. Walker seconded the motion;**

Motion carried.

ORAL:

None.

COMMUNICATIONS - WRITTEN:

None.

FINANCE COMMITTEE REPORT:

Will be provided at the next meeting.

ENGINEER'S REPORT – WATER:

Big Spring Cover Project

Mr. Lundy reported on the Big Spring Cover issue. A copy of the corrective action plan was provided to the Authority members. This was required to be drafted up per the consent order and agreement. DEP was also updated on the situation. This was due about two weeks ago. A schedule was put together as well which gives as much lead way as possible. Based on the terms of the settlement of the mediation agreement with the contractor, the schedule should be feasible. There was concern with the contractor and concern with him meeting the schedule. He confirmed that he will be on site next week.

Mr. Lundy had requested that the Authority approve the corrective action plan for submission to the DEP. The drain will be installed on or before September 28, 2018 and then on or before October 5, 2018, the required certificate of construction completion will be submitted, and the DEP will do their inspection and issue the operations permit by October 16, 2018.

Mr. Stewart inquired about adding a couple weeks to the September 28 and October 5 timeline to allow for a little bit of a cushion since the contractor is already a week behind.

Mr. Lundy read the requirement letter:

“Within 45 days of the consent order and agreement, the Authority shall submit to the Department, a corrective action plan that shall include a detailed project completion schedule. Corrective action plan shall describe in detail the actions that the Authority will take to correct the violations identified in the consent order and agreement and obtain an operation permit by October 16, 2018.”

Mr. Lundy stated that the DEP has been understanding of the situation as the Authority has shown through correspondence that they are dealing with the contractor. More will be known on September 10. The DEP will be kept in the loop relative to delays, if any.

Relative to change orders, time and materials should not exceed \$20,000, per Mr. Halderman. Mr. Johnson interjected that any fines levied by the DEP for missing the consent order date be deducted from the change order. Mr. Stewart stated that this was not part of the settlement. At this point, he stated that it will just have to be kept track of. Someone from the Borough will be onsite during the work to keep an eye on things and time sheets will be required of the contractor staff.

**Mr. Halderman moved to approve the corrective action plan;
Mr. Johnson seconded the motion;
Motion carried.**

**Mr. Halderman moved to approve the Change Order not to exceed \$20,000 and time sheets must be submitted for labor charges, with all work being completed by September 28, 2018.
Mr. Johnson seconded the motion;
Motion carried.**

WATER REPORT:

Mr. Auman reported the following:

August 1, 2018, replacement of fire hydrant at 1251 Center Street; July 30 – August 2, Mr. Rehab did the cleaning and camera work for the sewer system; August 6 a two inch break was repaired at Shoemaker and Lamb Street; August 7 and inch and a half main leak was repaired at 134 Morning Air Lane; August 9, another leak was repaired, 2 inch main at Shoemaker and Lamb; August 11 6 inch main break was repaired at 939 Half Moon Street; August 13-17 there was a lot of leak detection in different areas done; August 14 worked on the sewer rack truck; August 20-24 did more leak detection and restoration of the yards for the fire hydrants that were replaced; August 27 installed a new tap for the new Dunkin Donuts on Benner Pike; August 28 main water valve boxes were repaired at McCallister Street as they were sticking up; August 29 ran a new water line at 713 Pleasantview Blvd.; August 31, another hydrant was placed at Spring and Howard.

SEWER REPORT:

Update on Treatment Plant Construction Project

Mr. Decker reported on the treatment plant construction project. There is pretty good progress and no issues. The most recent issue is a little more time needed beyond the contractor's control. Staff is working through it with the contractor. A big challenge is one of the base tanks need to be removed in order to get a new one in. Once that is up and running, the other one will come down. The weather has been sporadic and hopefully the rain holds off for a while. The roller coaster issues with McCrossin have been difficult to deal with and there have been a few meetings over the past few months. There is a change directive. The work change directive has a one-page summary sheet which shows how this project has been going. At one point there was \$700,000 extras they were thrown out and right now there is \$21,700 as an extra and also some allowances with the project in the amount of \$50,000.

Mr. Decker believes there has been games played i.e. replacing the doors and keeping the old doors in adding the new door change order. He is working through all of this. Based on this, there are still some outstanding items that need more detail from McCrossin. To date, all of the ones identified total \$21,731.52. He has requested Board approval of this change directive. Mr. Stewart will sign the order that goes with it to keep things moving.

Mr. Halderman moved to approve the change directive in the amount of \$21,731.52.

Mr. Johnson seconded the motion;

Mr. Halderman inquired about \$30,000 deduction. Mr. Decker explained that there has been revised piping, and painting of the floors has been eliminated. The tunnel floor is the original paint from 28 years ago. There are some bad spots, but the problem now is with humidity.

No. 27 is a Borough issue. The valves were rusted and when that heavy rain event happened in August, the tanks filled up. The valves have to be fixed otherwise flow cannot be held in those tanks. This was an unknown issue. There will be two telescopic valves. The grouting was put into the bid in the event of bad flooring. The painting of the tunnels can be added later, if needed. It improves the aesthetics but not necessary for function.

Some of the items listed in the summary have not been worked out yet. Costs have not been provided from the contractor for some of the items yet. The pending items may potentially be future change orders.

Motion carried.

The construction schedule was briefly discussed. Mr. Decker stated that the one thing that concerns him is more high flow events, as hydraulically, the equipment cannot take it at present. As long as the tanks can get in soon, there will not be an issue again. The August 3, 2018 rain event was discussed briefly. The upcoming hurricane this weekend was a concern.

Pay Applications

Pay Application No. 5 from McCrossin in the amount of \$957,586.60 and Pay Application No. 3 from Lefley in the amount of \$61,572.90 were presented for approval.

Mr. Halderman moved to approve Pay App No. 5 from McCrossin in the amount of \$957,586.60;

Mr. Schmidt seconded the motion;

Motion carried with one abstention (Mr. Walker).

Mr. Brown moved to approve Pay App No. 3 from Lefley in the amount of \$61,572.90;

Mr. Johnson seconded the motion;

Motion carried with one abstention (Mr. Walker).

BULK WATER SALES:

Mr. Cook reported bulk water sales for July at 258,000 gallons; August were approximately 120,000 gallons.

First four RBC (rotating biological contactor) covers were sold for about \$1,000 a piece. The second set are at auction which ends September 6 at 1 p.m. They would like to put the International tractor up for sale on Municibid. A reserve price needs to be put in. There were two researched and the price was about \$16,000. This is the time to sell the tractor. Approval was granted with a reserve bid.

OLD BUSINESS:

Autumn Ridge Farm

Mr. Stewart reported that that John Sepp of PennTerra finally contacted the Borough and they met with Robert Port and John Sepp. They discussed the project and getting water to the Autumn Ridge farmland. He requested prices to run the line. The question was raised if he would need a tank for fire protection and if Spring Township mandated that. The hydrant test would be coordinated through the Borough. They are still contemplating the well. He wants to get all the permits and plans approved and sell it to a developer.

Summit Park (formerly Corning)

They had the backflow inspected and they put in the new master meter and back flow preventer for the complex. The current list of tenants will need to be reviewed. There is a printing company in there and they would deal with chemicals.

In the letter Summit Park wants to close this issue. There is a fair amount of money calculated as losses. They never agreed to those numbers. Staff will need to meet with Mr. Hawbaker and come up with some type of settlement or rebuttal. That is on the burner to do.

Backflow Prevention Program

The Borough is using a contractor. It has been a bumpy road and there have been some problems. Office staff has been trained for outside calls. That went fairly well. Part of the problem was that the plumbers in the area did not have the right type of certification needed in the plumbing code. There is some grandfathering that can be done with permission. That created issues. Only commercial systems are being inspected.

Renewing the contract of the backflow contractor was discussed in light of the issues. There are other avenues that can be explored if they do not work out. There is a lot of paperwork involved in this prevention work.

Smoke Testing

Letters have been sent to property owners for them to do the repairs. This has been pretty positive. The plan is to retest the end of October to determine who complied and who did not. A course of action for non-compliance will need to be determined.

Non-compliance is addressed in the Authority's rules and regulations and ordinance. The district justice would need to be involved for non-compliance. There is a standard monetary clause used by the Borough. The rules can be updated by resolution if need be.

Penn State University Sustainability Institute

Big Spring Cover

Mr. Stewart stated that a review of the Big Spring cover is a viable option as a project. They found an instructor and students out of Hazleton PSU campus that are interested in doing this project. A stakeholder meeting will be scheduled towards the end of September which would involve EPA officials, engineers, Authority members, etc. Once the date is scheduled, Mr. Stewart will get the word out to everyone. There are only a few options as they are students in Hazleton, Pennsylvania. It will most likely be an afternoon meeting.

Waterline Modeling System

A Council member also suggested a project on waterline modeling because of the varying pressure areas in the Borough. The data that the students would need, the Borough does not have. This may have to be done down the road.

Budget

The budget is being worked on now and finance has requested any capital items for 2018 be turned in as soon as possible. Lori Walker will most likely be at the next meeting to update the Authority on the budget. There may be a sewer increase due to the cost of the treatment plant project.

Centre County Prison Phosphorus Issue

The prison requested an extension to have the testing done. They were granted an additional two months (from July). The deadline is coming up shortly. They were originally given 6 months to get their testing done. This will be placed on the next Authority agenda.

NEW BUSINESS:

None.

ADJOURNMENT:

**Mr. Halderman moved to adjourn;
Mr. Schmidt seconded the motion;
Motion carried.**

Meeting adjourned at 7:03 p.m.

Executive Session