

**BELLEFONTE BOROUGH  
AUTHORITY  
REORGANIZATION AND REGULAR  
MEETING MINUTES  
January 7, 2020 – 6 p.m.  
236 West Lamb Street, Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The meeting of the January 7, 2020, Bellefonte Borough Authority was called to order at the Bellefonte Borough Municipal Building at 6 p.m.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**AUTHORITY MEMBERS**

**PRESENT:**

Mr. Frank (Buddy) Halderman  
Mr. Joe Falcone  
Mr. Brian Walker  
Mr. Doug Johnson  
Mr. Mike Schmidt  
Mr. Joe Beigle (via teleconference)  
Mr. Greg Brown

**STAFF:**

Mr. Ralph Stewart, Borough Manager  
Mr. Bob Cook  
Mr. Matt Auman

**ENGINEERS:**

Mr. Eric Lundy  
Mr. Bob Decker

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**REORGANIZATION:**

Current officers: Mr. Beigle, Chair  
Mr. Halderman, Vice Chair  
Mr. Falcone, Treasurer  
Mr. Stewart, Secretary

**Mr. Johnson moved to keep the officers the same as current.**  
**Mr. Walker seconded the motion.**  
**Motion carried.**

**MINUTES:**

**Mr. Falcone moved to approve the December 17, 2019 Authority meeting minutes.**  
**Mr. Johnson seconded the motion.**  
**Motion carried.**

**ORAL:** Nothing presented.

**COMMUNICATIONS WRITTEN:** Nothing presented.

**FINANCE COMMITTEE REPORT:** Nothing presented.

**Water fund**

Mr. Lundy reported that the operations permit was received last month. AJ will contact Mr. Auman and look at the flushing on the Big Spring Cover.

**WWTP Report**

The WWTP project is complete. The final report was provided to Authority members. Final contract payment was made last month. An ACEC award application was submitted for the project in Pennsylvania. It was awarded. ACEC asked them to submit for the national award, so an application was submitted. There is an award ceremony in February in Lancaster, Pennsylvania. More details will be provided.

NPDES is also proceedings. The sludge tests passed.

**OLD BUSINESS:**

The Evoqua final report was received and was in the packet for review. Warranties were discussed.

Discussion was held on trying to detect leaks with Spring Benner Walker growing in population. A ratio spread sheet was provided to the Authority. The last quarter was good and down to 29.4% at the total flow.

The leak detection equipment was discussed briefly.

A tour of the WWTP will be scheduled when the weather breaks.

Water meters, MXUs and Flexnet meter reading system were discussed. There are enough resources to start replacing meters, per Mr. Stewart. This will be done in-house as phase I. That will continue and when that comes to an end, the Flexnet will be looked into. Bulk purchase prices will be reviewed and researched.

The commercial meters were discussed briefly. The customers own the meters and discussion was held on having them pay for the upgrades.

### **NEW BUSINESS:**

February Meeting will be held on Tuesday, February 11, 2020

Daily water withdrawal report – December 2019

#### **Mr. Auman – Water Report**

December 6 SCATA battery back up failed at the Big Spring which caused some issues where the reservoir was low; some customers had some low pressure. December 10-12 water and sewer rough ins were done at the Governor's Park restroom project. December 12-13 March Tech installed the new flowmeter at the Corning Pump House. December 13 a new battery backup was installed for the SCATA system. December 18 replaced the contactor on the vacuum pump at the Big Spring. On December 20 starting to install electrical conduit for the restroom at the park. December 23 continued that electrical work.

#### **Mr. Cook – Sewer Report**

Bulk water sales for December 2019 were approximately 14,400 gallons. On December 10 DEP did a water quality inspection with no issues reported. The Evoqua rep was onsite during the third week of December to trouble shoot minor issues. December 19 the Field Gne was sole on the Municbid site for \$10,801.

Mr. Stewart reported that at last night's Council meeting, Mr. Johnson was appointed to be considered to serve on the state-wide water advisory committee. Every five years the DEP updates the positions. They have several positions, i.e. planning. They had an opening for a local government person in the region (Upper Middle Susquehanna).

Mr. Auman discussed the Titan building at Axemann and their efforts to obtain funds to expand that building. The property is much like Corning where there is no master meter outside and there are hundreds of feet of 6- and 8-inch old line in there. They are submetering everything there right now. At some point another plan will need to be implemented. Just like Corning, there could be water lost that the Authority does not know about. A master meter pit will need to be installed.

The tenants are really starting to grow, and they need to get ahead before it becomes a problem. A letter will be sent.

**ADJOURNMENT:**

**Mr. Johnson moved to adjourn.  
Mr. Falcone seconded the motion.  
Motion carried.**

**Meeting adjourned at 6:28 p.m.**

**Executive Session – Legal**

DRAFT