

BELLEFONTE BOROUGH
WORK SESSION & COUNCIL MEETING OF NOVEMBER 2, 2020
AGENDA

ANNOUNCEMENT OF COUNCIL MEETING CHANGES DUE TO CORONAVIRUS

The Borough of Bellefonte has declared a local state of emergency due to COVID-19 and is closed to the public. Additionally, the Governor has issued a Stay-at-Home order. Bellefonte Borough Council meetings are essential events; therefore, they have not been cancelled. However, Bellefonte Borough officials and staff will conduct meetings telephonically or otherwise electronically. The Borough will not make available any physical location from which members of the public may observe the meeting and offer public comment. Below you will find information on how to offer public comment on agenda items and how to watch the meeting.

The Council Meeting Agenda will be posted on the Borough's website at www.bellefonte.net no later than 4:30PM EST Friday prior to the Tuesday evening meeting.

E-MAIL PUBLIC COMMENT—You may submit your public comments via email to boro@bellefontepa.gov with the subject "Public Comment". You must include your name, address and the agenda item. Emails received by 3:30 PM EST will be compiled and entered into the public record during the public comment period.

LETTER FORM PUBLIC COMMENT—You may also drop off, in letter form, public comments by putting the letter in our mail slot in our entrance door at 236 West Lamb Street by 3:30PM EST the day of the meeting. You must include your name, address and the agenda item.

REQUEST TO SPEAK-PUBLIC COMMENT—To make a comment during a public hearing, a request to speak must be emailed or put in letter form to the above addresses also by 3:30 p.m. the day of the meeting. Include name, address, phone number and the agenda item. The meeting link and phone number will be sent out.

LIVE FEED/RECORDING OF BOROUGH COUNCIL MEETINGS—Borough Council meetings can be viewed live at <https://youtu.be/cnT-z2MzYq4> and are also recorded. Recordings can be viewed on the Comcast local government education channel – Channel 7 or at www.cnet1.org

6:00 PM Executive Session – Real Estate, Legal

6:30 PM WORK SESSION: Work on 2021 Budget

7:30 PM COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

ROLL CALL:

Mr. Prendergast		Mr. Eaton	
Ms. Thompson		Ms. Hombosky	
Ms. Tosti-Vasey		Mr. Johnson	
Ms. Walker		Mayor Wilson	
Mr. Brachbill			
Ms. Cleeton			

ALL VOTES TAKEN WILL BE RECORDED AS UNANIMOUS WHEN THERE IS NO AUDIBLE OPPOSITION

APPROVAL OF MINUTES: October 19, 2020

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of council request specific items to be removed for separate action.

REGULAR AGENDA

COMMUNICATIONS

WRITTEN:

Bellefonte EMS Funding Requesting an increase to 2/5 mils for 2021
Petition regarding the extension of Ardell Lane/keeping it open as a thoroughfare
PA DEP Letter Re: Shiloh Road Sewer Line Ext. Special Study
Shop Small Shop Local Banner
Bellefonte Arts and Crafts Fair Approval

ORAL:

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MAYOR—Tom Wilson

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COUNCIL PRESIDENT—Joanne Tosti-Vasey

Spring Creek Watershed Commission Working Group/Susquehanna River Basin Commission Meeting
Drive Electric PA Meeting
Pennsylvania Municipal League Meeting

BUILDING AND PROPERTY—Anne Walker, Chair

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FINANCE AND GOV'T PERFORMANCE—Gina Thompson, Chair

Committee Meeting Report
Special Work Session Held on October 26 th to review Borough Strategic Management Plan Recommendations from Consultant
October 2020 Budget v. Actual
Stover McGlaughlin Invoice

Special Projects Budget
Water Budget
Sewer Budget
Refuse Budget

PARK AND RECREATION—Melissa Hombosky, Chair

Consider Approval of Invoice No. 5 for CDBG walkway project in the amount of \$42,682.00
Consider Approval to Move CDBG Funds in the amount of \$16,655.14 from “2019 Administration” to “2019 Talleyrand Park Bridge”
Efforts to Reduce Vandalism in the Parks/town – see something/snap a picture and send it to the Borough

HUMAN RESOURCES—Jon Eaton, Chair

Wastewater Treatment Plant Superintendent Expected Vacancy – Applications due Nov. 6 th
Consider Committee meeting to discuss position of Planning, Zoning, HARB administrator/Assistant to the Borough Manager, contracting out planning and zoning, taking steps to fill position beginning of 2021

SAFETY—Randy Brachbill, Chair

After Action Review of Natural Gas Leak/Incident Scheduled for 1:30 PM, Nov. 12 th (virtual)

WATER/SANITATION—Doug Johnson, Chair

Authority meeting will be held on Tuesday, November 3 rd
Brush/grass can collection for the season will end on Wednesday, November 18 th
Musser Lane Compost Facility Saturday hours ends for the season on Saturday, November 21 st

STREETS—Deb Cleeton, Chair

Consider approval of Parking Ordinance Amendment Final Draft No. 11022020-01 and related updates to Borough Fee Schedule
Consider review and approval to Advertise draft of Ordinance that restricts Parking for Large Vehicles, RVs, Trailers, etc. with formal Approval scheduled for November 16 th
Zion Road/SR 550 stormwater runoff Issue – onsite meeting with state officials held on Tuesday, October 27 th more investigating to be done

ENERGY & ENVIRONMENTAL CONSERVATION—Mike Prendergast, Chair

Climate Action Plan – Additional Information provided to Wilson Engineering
Climate Action Plan copy provided to Strategic Management Plan Consultant

Office of Community Affairs

ZONING/PLANNING

Planning Meeting to be held on November 9 th
Planning Commission Vacancy – 2 Volunteer Applications Received/Included for Consideration

HARB – Certificates of Appropriateness:

- 131 West High Street (High Street Shops) – Change to paint color
- 118 North Allegheny Street – Signage and touch up of Paint
- 135 West High Street – Signage
- 445 East Curtin Street – Installation of Fencing
- 420 East Linn Street – Roofing and siding (cedar shake shingles)

NUISANCE CODES

- Monthly Reports to start at November 16th Council Meeting

ANIMAL CONTROL REPORTS

- Consider asking for monthly reports. If Approved, should this be included with Police reports

SPECIAL COMMITTEE REPORTS:

Centre County Library Board Whistleblower Policy, Ms. Hombosky – consider having HR Committee review, Council adopt as part of borough's personnel policy handbook

OLD BUSINESS

Solicitor Opinion Letter – Mask Ordinance Redraft

NEW BUSINESS

Review Proposed 2021 Meeting Schedule/Dates

Electric Energy Purchasing Memo – Consider APPI as Assisting Vendor, Lock in pricing for contract starting in 2021

PUBLIC COMMENT

ADJOURNMENT: TIME_____ PM