

**BELLEFONTE BOROUGH
COUNCIL MEETING OF May 17, 2021
AGENDA**

ANNOUNCEMENT OF COUNCIL MEETING CHANGES DUE TO CORONAVIRUS

The Borough of Bellefonte has declared a local state of emergency due to COVID-19 and is closed to the public. Additionally, the Governor has issued a Stay-at-Home order. Bellefonte Borough Council meetings are essential events; therefore, they have not been cancelled. However, Bellefonte Borough officials and staff will conduct meetings telephonically or otherwise electronically. The Borough will not make available any physical location from which members of the public may observe the meeting and offer public comment. Below you will find information on how to offer public comment on agenda items and how to watch the meeting.

The Council Meeting Agenda will be posted on the Borough's website at www.bellefonte.net no later than 4:30PM EST Friday prior to the Tuesday evening meeting.

E-MAIL PUBLIC COMMENT—You may submit your public comments via email to boro@bellefontepa.gov with the subject "Public Comment". You must include your name, address and the agenda item. Emails received by 3:30 PM EST will be compiled and entered into the public record during the public comment period.

LETTER FORM PUBLIC COMMENT—You may also drop off, in letter form, public comments by putting the letter in our mail slot in our entrance door at 236 West Lamb Street by 3:30PM EST the day of the meeting. You must include your name, address and the agenda item.

REQUEST TO SPEAK-PUBLIC COMMENT—To make a comment during a public hearing, a request to speak must be emailed or put in letter form to the above addresses also by 3:30 p.m. the day of the meeting. Include name, address, phone number and the agenda item. The meeting link and phone number will be sent out.

LIVE FEED/RECORDING OF BOROUGH COUNCIL MEETINGS—Borough Council meetings can be viewed live at <https://youtu.be/VyxuSU3Bvhs> and are also recorded. Recordings can be viewed on the Comcast local government education channel – Channel 7 or at www.cnet1.org

6:00 PM PUBLIC HEARING (Council Member attendance is optional)

- CDBG Public Hearing

6:30 PM WORK SESSION

- Borough Strategic Management Plan Final Review – 6:30 – 7:00 PM
- Cindy Hahn, C-NET Annual Presentation – 7:00 PM – 7:30 PM

7:30 PM COUNCIL MEETING

CALL TO ORDER:

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE:

ROLL CALL:

Mr. Prendergast		Mr. Eaton	
Ms. Tosti-Vasey		Mr. Johnson	
Ms. Walker		Mayor Wilson	
Mr. Brachbill			
Ms. Cleeton			
Ms. Hombosky			

INTRODUCTION:

New Management Team at the Bellefonte Wastewater Treatment Plant:
Frank Noll, Superintendent and Julie Brooks, Assistant Superintendent

ALL VOTES TAKEN WILL BE RECORDED AS UNANIMOUS WHEN THERE IS NO AUDIBLE OPPOSITION

APPROVAL OF MINUTES: May 3, 2021

CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of council request specific items to be removed for separate action.

Finance	April 2021 Budget v. Actual
Finance	April 2021 Budget v. Actual Summary
Finance	April 2021 Current v. Prior
Finance	April 2021 Voucher Summary
Finance	April 2021 Treasurer's Report

REGULAR AGENDA

PUBLIC HEARING/ORAL COMMENT ON DRAFT SHORT-TERM RENTAL REGULATIONS

PUBLIC COMMENTS SHOULD BE FROM A BOROUGH TAX PAYER AND ARE LIMITED TO THREE MINUTES MAXIMUM.

ORAL – other items:

Oral Comments on Agenda items other than the Draft Short Term Rental Regulations
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COMMUNICATIONS WRITTEN:

Walker Township Zoning Map Amendment Notice – Recommendations/Comments, if any, are Due by May 20 th
Trolley Train Idea Proposed – No action requested
Proposed House Bill that would allow Borough Council quorums via remote attendance for Meetings beyond Pandemic. Consider approving a letter of support
Centre County 2021 Hazard Mitigation Plan Letter and Draft Resolution. Consider approval of this Resolution (No. 05172021)
BelleBelle Properties letter of support request. Consider Approving a Letter of Support
Request for Approval – vendors use of sidewalk, Parking, music, 10am-3pm, By A Thread grand opening July 17, 2021
Thank you from Centre County Library and Historical Museum
Bellefonte Suffrage Marker – List from Nancy Perkins
Correspondence Received - Thank you to Officer Neidigh
➤ Borough is compiling letters/emails received regarding the Draft Short-Term Rental Regulations. CNET is recording all oral comment received. No Action is requested at this meeting. ➤ After this Council Meeting, the Borough staff will work on creating a balanced stakeholder group to work on suggested modifications to the Current Draft ➤ Stakeholders will develop recommendations to be considered by Borough Council ➤ Prior to any official adoption of any ordinance or changes, Borough Council must hold a public hearing on the new draft

MAYOR—Tom Wilson

Police Department Received Grant for Portable Speed Message Sign/traffic calming
Parking Meter Usage Report Submitted

Animal Control and Parking Enforcement Report Submitted

COUNCIL PRESIDENT—Joanne Tosti-Vasey

White House Coronavirus State and Local Fiscal Recovery Funds

BUILDING AND PROPERTY—Anne Walker, Chair

Committee Meeting to be scheduled for receiving fleet Management Report from Enterprise Rentals

FINANCE AND GOV'T PERFORMANCE—Deb Cleeton, Chair

Committee Meeting to be scheduled to review guidelines for receiving Coronavirus Fiscal Rescue Funds
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PARK AND RECREATION—Melissa Hombosky, Chair

Committee Meeting Report

Committee Recommends Approval of CCR Mental Health Awareness Pop Up Table at Talleyrand Park
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HUMAN RESOURCES—Jon Eaton, Chair

Vacancy Updates

Committee Meeting to be scheduled to work on the outstanding issues related to the non-uniform Collective Bargaining Agreement Renewal
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SAFETY—Randy Brachbill, Chair

SAFER Grant – Marketing Phase Update

COG Public Safety Meeting May 11, 2021
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WATER/SANITATION—Doug Johnson, Chair

Reminder – Riff-Raff/Bulk Waste Pick up is May 17 through May 21 st , on day of normal pick up
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In an effort to provide more reliable and effective communications with residents – changes in refuse schedules, etc. - Bellefonte Borough can do robo calls. To register please call (814)355-1501 ext. 210 or visit our website at https://bellefonte.net/residents/emergency-notification-request/
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Memorial Day Week Refuse Changes – No Refuse Service on Monday, May 31 st (these Customers will have refuse picked up on Wednesday, June 2 nd), No brush/grass collection this week (on June 2 nd)

Musser Lane Compost Facility Access- Currently, due to the COVID-19 pandemic precautions, the facility is open Monday through Thursday from 7:00 AM to 2:00 PM, Fridays 7:00 AM to 1:00 PM, and on Saturdays 8:00 a.m. until 11:45 a.m.

STREETS—Mary Abbott, Chair

Committee is recommending Design Changes (Diagram included in packet) to the Diamond Area. The alterations would primarily involve painted lines, installation of delineators, landscaping in former parking areas. This design change will be submitted to Penn Dot for approval as a short-term improvement. Consider Motion to Approve/Keep working to submit Penn Dot Approvals
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Future phases would involve pursuing the feasibility of a roundabout at High and Allegheny
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Created Curbside Free Pick Up Parking Spaces related to COVID Measures - Committee is recommending on June 1 st where two spaces exist, they be reduced to one space. These spaces will be permitted to exist until the Tuesday after Labor Day, September 7 th , 2021.

Consider approval of this Recommendation

Committee is Recommending Council approve Centre County Government leasing 10 Spaces
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total in municipal lots North and South - \$50/month plus paying for signage. **Consider Motion to approve**

ENERGY & ENVIRONMENTAL CONSERVATION—Mike Prendergast, Chair

Committee Meeting to be scheduled for Week of May 24th – Review Energy Management Report, Solar Report

Office of Community Affairs

- Memo from Gina Thompson, Planning, Zoning, HARB Administrator
- Request (Email) from PHMC – Award Grant for Statewide Project

ZONING/PLANNING

- May 10, 2021 Agenda and Meeting Minutes

Planning Commission recommends approval of the Land Development plans for Bellefonte Mart Addition at 341 W. Lamb Street, conditional on finding out whether an E & S Plan is required by the applicant. **

*** After the meeting, Gina was given confirmation by Jim Coslo at the County Conservation District that a land disturbance of this minimal size (around 800 square feet) does not require an ENS Plan. Typically, any land disturbance under 5,000 square feet does not require an E & S Plan*

HARB – Certificates of Appropriateness Recommendations, Admin. Approvals, other items

- 401 W. High St.-letter adoption
- 431 E. Curtin St.- Removal of side door to install window, removal of concrete steps
- 447 E. Curtin St.- Roof Replacement
- 109 S. Thomas St.- Window Replacement
- 254 N. Allegheny St. (Hastings Mansion)- Admin Approval

NUISANCE CODES Report

- April 2021 Report Submitted
- 2021 Sidewalk Completion Report

SPECIAL COMMITTEE REPORTS:

April 2021 MPO Meeting Summary

BOROUGH MANAGER—Ralph Stewart

April 2021 Report

Consider implement standing meeting times for council committees and best management practices for all meetings

OLD BUSINESS

Strategic Management Plan for Bellefonte Borough Final Draft. **Consider Approval**

For your review, **No** action requested at this time – Draft of Local Human Relations Commission Ordinance, Memorandum of Understanding with PHRC Draft, Additional Parties Draft

Borough Office – The lobby will be open on June 1st and follow normal business hours, 8am-4:30pm M-F

Proposed Sidewalk Ordinance with Amendments (in packet) – **Consider Motion to Approve**

Borough Newsletter has been Mailed, PDF version is linked on our website (Bellefonte.net) FB page

NEW BUSINESS

CDC and Governor Wolf changes in COVID Guidelines – Consider in-person council meeting format beginning at the June 7th council meeting

PUBLIC COMMENT

ADJOURNMENT: TIME_____ PM