



HISTORIC  
**Bellefonte™**  
*Est. 1795*

BELLEFONTE BOROUGH  
RENTAL UNIT  
Utility Vacancy Request Form & Petition

**\$30.00 Vacancy Fee Due Upon Request**

TO: Council

FROM: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address of Property where vacancy will occur: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Period of vacancy:

From: \_\_\_\_\_

To: \_\_\_\_\_

Reason for vacancy: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please Sign: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: Vacancy credits will not be considered for a period of less than 3 months. Petition is required for each unit requested. Vacancies for apartments must be only for “renovations”, not due to a vacant apartment, due not having a tenant at the time.