



Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, November 21st, 2022

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels. **FACE COVERING/MASKS ARE OPTIONAL**. Masks are available at the sign-in desk. **IF FEELING ILL, PLEASE DO NOT ATTEND THE MEETING IN-PERSON. PLEASE JOIN THE MEETING VIRTUALLY**. **VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**—Borough Council meetings can be viewed live on YouTube at https://youtu.be/FJ0PLP_Vk60 and are also recorded.

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4 PM on Monday, November 21st, 2022, to receive the Link to the meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough council meeting. We will do our best to start council meetings on time and to end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, <i>Pro Tem</i> , North Ward	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>President</i> , South Ward	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>Vice-President</i> , North Ward	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through majority vote. Council must state the reason why the action item is being added to the Agenda. **Council may vote to add an action item(s) to the agenda.***

V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

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VI. COMMUNICATIONS (written)

Smith & Front signage request for pop-up events (May 28 th , June 25 th , July 30 th , August 27 th , September 24 th). The sign would be in the same location the Farmer's Market displays their sign. Motion/2nd to approve being placed during pop-up events outside the Gamble Mill.
ASCE releases 2022 report card for PA Infrastructure. FYI, no action is requested.
Invitation to Public Session of the PA Human Relations Commission in State College on November 28, 2022. FYI, no action is requested.
Campus and Community Sustainability Expo December 7, 2022. FYI, no action is requested.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2nd to approve the Consent Agenda.**

General	Council Meeting Minutes November 7, 2022
Finance	Budget v. Actual October 2022
Finance	Budget v. Actual Summary October 2022
Finance	Treasurer's Report October 2022
Finance	Voucher Summary October 2022

VIII. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Parking Enforcement & Animal Control October 2022 Report ➤ Small Business Saturday Proclamation	Mayor Johnson	Submitted
Police	Chief Weaver	Submitted
Office of Community Affairs (OCA)	Ms. Thompson	Submitted
1. Historic Architectural Review Board (HARB) –		
Recommended for approval/the issuance of a Certificate of Appropriateness: (More details on projects can be found in your agenda packet) ➤ 134 E Bishop (St. John's) – Roof replacement ➤ 219 S. Water Street - exterior paint for new business ➤ 219 S. Water Street - Business sign		
Nuisance Codes	Mr. Brooks	
Borough Manager	Mr. Stewart	Submitted

Liaison Reports

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/performance center project committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Environmental Advisory Review Board	Mr. Holderman	
Bellefonte Intervalley Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Mr. Stewart	
Centre County Government	Mr. Stewart	
CNET Board of Directors- Cindy Hahn	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Nittany Valley Joint Recreation Authority **Slide Show Presentation**	Mr. Holderman	Submitted
Pennsylvania Municipal League (PML)	Mr. Holderman	Submitted
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Ms. Tosti-Vasey	Submitted
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Mr. Holderman	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

IX. CURRENT and OLD BUSINESS

Climate Action Plan – Survey / Letters of support – Motion/2 nd to approve \$300.00 to mail the Climate Action Plan Survey and also send by email to random residents of Bellefonte. Motion/2nd to approve \$300.00 to mail the Climate Action Plan Survey by and also email to residents of Bellefonte.
2016-2019 PSA with the County, to add the \$4,000 of SEDA-COG admin for Bellefonte administration services. Motion/2nd to approve the amendment to the 2019 contract.
Traffic Light Study at Parkview and Zion Roads – Penn Dot
Short Term Rental Ordinance Public Hearing is Scheduled for Wednesday, November 30, 2022 at 5:30pm at Lambert Hall. FYI, no council action required.
At the Bellefonte Borough Council meeting held on February 7, 2022, Council approved courtesy parking for the 2022 Holiday Season. The first time the parking enforcement officer observes your car with no time on the meter, he will give you a complimentary pass of two hours. On his second pass through on that same day, and with no time on the meter and the two hours have passed, a ticket will be issued. Courtesy parking begins on November 24, 2022 (Thanksgiving Day) and lasts through January 1, 2023 (New Year's Day). FYI, no action is requested.
Borough Office Closed Thanks Giving Day, November 24th. There will be no Refuse collection on Thursday. Refuse will be collected on Wednesday, November 23, 2022. FYI, no action is requested.

X. NEW BUSINESS

Wall Collapse, State Route 150, South Water Street. On Saturday, November 12 th , a section of the stone wall/support wall collapsed. Penn DoT has indicated that they are reviewing repair options. The repair work may take two months to complete. FYI. No Action is requested.
Authorities, Boards and Commissions Vacancies. Staff is checking to see who is interested/not interested in being re-appointed. Appointments/ Reappointments will be made at the January 3 rd , 2023 Council Meeting. FYI, no action is requested.
RFP Portable Compost Bagging Machine bid opening. Motion/2nd to allow staff to review, approve and select bid for the Portable Compost Bagging Machine.
Emergency Management Coordinator appointment. Motion/ 2nd to appoint Matt Auman (Public Works Superintendent) as the Emergency Management Coordinator for Bellefonte Borough, effective January 1st, 2023.
Banner Poles in Poor Condition Memo. Consider Disallowing over-the-street banners until such time that new poles are in place. Council may consider taking action. Motion/2nd to suspend approval of over the road banner applications.
Consider Items from the Goals/Issues list to be scheduled for the 12.05.2022 Council Work Session. Call for a motion and second of goals to consider for the 12.05.2022 Work Session.

XI. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2022 List of Goals/action items will be included with each Agenda.

XII. EXECUTIVE SESSION- (if not conducted between work session and business meeting) Personnel, Evaluations & Agreement issues.