



Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, December 19th, 2022

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels. **FACE COVERING/MASKS ARE OPTIONAL**. Masks are available at the sign-in desk. **IF FEELING ILL, PLEASE DO NOT ATTEND THE MEETING IN-PERSON. PLEASE JOIN THE MEETING VIRTUALLY**. **VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**—Borough Council meetings can be viewed live on YouTube at <https://youtu.be/lzMLJJoy7Xw> and are also recorded.

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4 PM on Monday, December 19th, 2022, to receive the Link to the meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough council meeting. We will do our best to start council meetings on time and to end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, <i>Pro Tem</i> , North Ward	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>President</i> , South Ward	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>Vice-President</i> , North Ward	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through majority vote. Council must state the reason why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC HEARING

A public hearing was advertised and scheduled to receive comments on the proposed 2023 Borough Budget.

VI. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

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VII. SPECIAL PRESENTATION

Proclamation for Senator Jake Corman – Mayor Johnson

VIII. COMMUNICATIONS (written)

Easterseals of Western & Central Pennsylvania request to use Talleyrand Park on Saturday, June 10th, 2023 for their Walk Fundraiser. **Motion/2nd to approve the Fundraiser Walk for Easterseals in Talleyrand Park on Saturday, June 10th, 2023.**

Howard Street Speeding Complaint. **Council may take action.**

Letter of concurrence from SHPO to PennDOT re: 150/Water Street Wall. **FYI, no Council action required**

IX. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Call for a Motion/ 2nd to approve the Consent Agenda.

<i>General</i>	Council Meeting Minutes December 5, 2022
<i>Finance</i>	Budget v. Actual November 2022
<i>Finance</i>	Budget v. Actual Summary November 2022
<i>Finance</i>	Treasurer's Report November 2022
<i>Finance</i>	Voucher Summary November 2022

X. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Parking Enforcement & Animal Control November 2022 Report	Mayor Johnson	Submitted
Police	Chief Weaver	Submitted
Office of Community Affairs (OCA)	Ms. Thompson	Submitted
1. Historic Architectural Review Board (HARB) – Recommended for approval/the issuance of a Certificate of Appropriateness: <i>(More details on projects can be found in your agenda packet)</i> ➤ 101 S. Allegheny Street (State Burger) – business sign ➤ 127 S. Allegheny Street (Atelier) – business sign		

➤ 147 E. Linn Street – retroactive porch floor and stair replacement		
2. Zoning		
Motion/2nd to approve dissolving the Bellefonte Housing Board of Appeals and using Centre Region Code Administration’s Housing Board instead.		
Nuisance Codes	Mr. Brooks	
Borough Manager	Mr. Stewart	Submitted

Liaison Reports

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/performance center project committee	Mr. Holderman	Work Session
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Environmental Advisory Review Board	Mr. Holderman	Submitted
Bellefonte Intervalley Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Mr. Stewart	
Centre County Government	Mr. Stewart	
CNET Board of Directors- Cindy Hahn	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Pennsylvania Municipal League (PML)	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	Work Session
Shade Tree Commission	Mr. Holderman	Submitted
Union Cemetery Association	Mr. Holderman	Submitted
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	
Centre County Airport Authority – No Meeting in November	Mr. D. Johnson	
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	Submitted
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Ms. Tosti-Vasey	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Mr. Holderman	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	Work Session
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

XL. CURRENT and OLD BUSINESS

Smith & Front request to close Dunlop Street/lot in front of the Gamble Mill during 2023 Pop-Up events. Dates, times, and additional information is in your packet. Motion/2nd to approve closing Dunlop Street for the Smith & Front Pop-Up Events in 2023.
Bellefonte Borough Authority approved a recommendation to Council to reappoint Doug Johnson to the Authority. This action will be considered at the 1 st meeting in January. FYI. No action requested at this time.
Bellefonte Borough Authority approved a recommendation to Council to appoint Randy Brachbill, as the primary delegate, and Doug Johnson, as the alternate delegate, to the Spring Creek Watershed Commission effective January 1 st 2023. Council may take action per the agreement between the Authority and Council. Motion/2nd to approve Randy Brachbill, delegate, and Doug Johnson, alternate delegate, to the Spring Creek Watershed Commission, effective January 1st, 2023.
2023 Meeting Schedule. Motion/2nd to approve the 2023 Council Meeting Schedule.
2023 Borough Budget. Motion/2nd to approve the 2023 Budget for Bellefonte Borough as presented. Motion/2nd to approve the related Tax Ordinance/Resolution
Special Event Application/ Fees. See Memo. Consider adopting fees to recoup costs associated with special events. Motion/2nd to approve changes to Fee Schedule as recommended.
2023 Bellefonte Borough Fee Schedule. Motion/2nd to approve the 2023 Bellefonte Borough Fee Schedule.
1 Hour Free Parking in Red Parking Spaces. Motion/2nd to approve the removal of the 1-hour free parking in Red Parking Spaces.
Borough Office Closed Friday, December 23 rd in observance of Christmas Eve and Monday, December 26 th in observance of Christmas Day. There will be no Refuse collection on Friday or Monday. Refuse will be collected on Wednesday, December 21 st , 2022 for Friday and Wednesday December 28 th , 2022 for Monday. FYI, no action is requested.
Borough Office Closed Monday, January 2 nd , 2023 in observance of New Year Day. Refuse will not be collected on Monday. Refuse will be collected on Wednesday, January 4 th , 2023. FYI, no action is requested.

XLI. NEW BUSINESS

Parking Permit Report June 2021-November 2022. FYI, no Council action required.
2023 Updates to the 2019 CCMPO Issues & Needs Input Summary for Bellefonte. Motion/2nd to approve updates discussed in Work Session and for updates to be sent to the CCMPO for 2023.
CATA Memo. FYI, no Council action required.
Resolutions for grant applications. The grants will be submitted in the name of Bellefonte Borough (the Borough has all of the required ID numbers) but matching funds will come out of the Water and Sewer Funds. The grant applications are related to the H2O grant and Small Systems Grant programs. Motion/2nd to approve the two Resolutions related to the stated grant applications.
Consider Items from the Goals/Issues list to be scheduled for the 01.03.2023 Council Work Session. Call for a motion and second of goals to consider for the 01.03.2023 Work Session.

XLII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2022 List of Goals/action items will be included with each Agenda.