

**BELLEFONTE BOROUGH COUNCIL**

**Regular Meeting**

**MEETING MINUTES**

**October 17, 2022- 7:30 p.m.**

**236 West Lamb Street, Bellefonte, Pennsylvania 16823**

[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER**

The October 17, 2022, meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE** (followed by a moment of silence)

**III. MEMBERS PRESENT** Mr. Kent Bernier

(All Members Present) Mr. Randall Brachbill  
Ms. Deborah Cleeton  
Ms. Barbara Dann  
Mr. Douglas Johnson  
Ms. Shawna McKean  
Ms. Rita Purnell  
Ms. Johanna Sedgwick  
Ms. Joanne Tosti-Vasey  
Mayor Buddy Johnson

**STAFF PRESENT**

Mr. Ralph Stewart, Borough Manager  
Mr. Don Holderman, Assistant Borough Manager  
Gina Thompson, Planning, Zoning & HARB Administrator  
Shawn Weaver, Bellefonte Police Chief

---

**IV. ADDITIONS TO THE AGENDA**

There was a request to add the discussion about an Emergency Management Coordinator to New Business.

*Council Member Bernier motioned to move this item under Old Business. Council Member Johnson seconded. Motion carried.*

**VI. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments**

Council Member Dann reminded the public that October is Fire Prevention Month. Logan Fire Company is having an open house on Sunday Oct 30, 1-4pm. The public is invited.

**VII. COMMUNICATIONS**

Council received a letter from Pick up Pennsylvania. No council action required.

*Dann motioned and Tosti-Vasey seconded to add this information to the Borough website from Nov 1-Nov 30. Motion carried.*

Bellefonte Arts and Crafts Fair August 4-5, 2023. Motion/2nd to approve the 40th Annual Bellefonte Arts & Crafts Fair to be held August 4-5, 2023, in downtown Bellefonte on Allegheny & High Streets.

*Bernier motioned and Cleeton seconded to approve the 40th Annual Bellefonte Arts & Crafts Fair to be held August 4-5, 2023, in downtown Bellefonte on Allegheny & High Streets, with all fees being paid. Discussion included moving the fair back to the park. Motion carried with one Nay -D. Johnson*

*Cleeton motioned and Dann seconded to approve closing N and S Allegheny St., Bishop Street to Linn Street, W High Street, and Allegheny Street to Spring Street intersection Thursday evening, August 3rd starting at 6:00 p.m. thru Saturday 8:00 p.m. Motion carried.*

Faith Church is requesting to hang a banner on Veteran's Bridge for their Candle lighting/ Caroling event in Talleyrand Park.

*McKean motioned and Purnell seconded to approve the request from Faith Church to hang the banner on Veteran's Bridge November 26-December 23, 2022. Discussion included a suggestion/motion by Tosti-Vasey to amend the motion to Dec 9<sup>th</sup> – Dec 23<sup>rd</sup>. Sedgwick seconded the motion to amend. Motion to amend carried. The motion with the amendment carried.*

The NVJRA requested a representative from council attend their Kepler Pool Presentation on Thursday, November 3, 2022 at 2pm at the Bellefonte Borough Office Council Chambers. No council action required. Don Holderman will attend.

### **VIII. CONSENT AGENDA**

Consent Agenda includes the following items:

<i>General</i>	Council Meeting Minutes October 3, 2022
<i>Finance</i>	Stover McGlaughlin Invoice September 2022
<i>Finance</i>	Budget v. Actual September 2022
<i>Finance</i>	Budget v. Actual Summary September 2022
<i>Finance</i>	Treasurer's Report September 2022
<i>Finance</i>	Voucher Summary September 2022

*Tosti Vasey requested a change to the minutes regarding the Fair Share Agreement with the NVJRA. Tosti-Vasey motioned and Cleeton seconded to amend the minutes. No discussion. Motion carried.*

*There was a request to approve the amended minutes regarding the Watershed discussion on September 17, 2022. The correction replaced substitute with amendment. This did not change the*

*motion as amended. Cleeton motioned and Dann seconded to approve amended minutes. No discussion. Motion carried.*

*Tosti-Vasey motioned and Sedgwick seconded to approve the Consent Agenda as directed. No discussion. Motion carried.*

## **IX. REPORTS**

### **Mayor Johnson**

Monday October 31<sup>st</sup> is Trick or Treat night in the Borough. The Mayor invites the public to stop by the courthouse. Borough staff will be handing out candy to the community.

### **Police – Chief Weaver**

The police report included details regarding the police report for the month.  
An officer will be retiring this month.

### **Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

1. Historic Architectural Review Board (HARB) – No projects to approve

#### Administrative Approvals:

- 146 S. Water Street – New business sign.
- 460 E. Linn Street – Exterior furnace venting
- 144 S. Allegheny Street – Repaint exterior trim.
- 177 E. Linn Street – Pressure washing house and repaint trim, windows, doors.
- 469 E. Curtin Street – 1) Replace house and garage roof shingles. 2)  
➤ Replace the soffit, fascia, downspouts, and gutters if they cannot be saved.
- 217 N. Spring Street – Replace roof shingles.

#### 2. Zoning:

Zoning Change of use variance from the provisions of the Zoning Ordinance: Permit an exclusively transient (non-owner occupied), short-term rental in the R-2 Town Residential District at 316 E. Burrows Street. Meeting was held August 27<sup>th</sup>, 2022. **The variance request was denied.** The Findings of Facts and Conclusions of Law are included in your packet for review.

*Council may vote to appeal this decision. Appeals to a Zoning Hearing Board decision must be made to the county court of common pleas within 30 days of the written report. No motion to appeal was made.*

### **Borough Manager**

Report was submitted and briefly discussed.

## **X. CURRENT and OLD BUSINESS**

Governor's Park Baseball Field Bid Opening.

*D. Johnson motioned and Cleeton seconded to allow staff to review and award the bid. The motion carried with no discussion.*

Short Term Rental Ordinance Public Hearing. Dates Available: November 17, 29 & 30, December 1, 6, 7 & 8, 2022.

*Tosti-Vasey motioned and Cleeton seconded to hold the STR Ordinance Public Hearing on Wednesday, November 30, 2022, from 5:30-8:30 at Lambert Hall. The motion carried with no discussion.*

Centre County Boroughs Association meeting is scheduled for Wednesday, October 19, 2022 at 6:00pm in Council Chambers. No action required.

Update on lighting in the Downtown. At intersections, half have been replaced so far, the other half will be replaced in the coming weeks. No action required.

## **XI. NEW BUSINESS**

Emergency Management Coordinator (EMC) Discussion. Council may consider nominating a council member as the EMC for the borough. There are trainings that would need to be completed for this position.

*D. Johnson motioned and Bernier seconded to have borough staff review and appoint a member to serve as EMC . The motion carried with no discussion.*

Consider Items from the Goals/Issues list to be scheduled for the 11/07/2022 Council Work Session.

*Call for a motion and second of goals to consider for the 11.07.2022 Work Session.*

## **XII. ADJOURNMENT**

Meeting adjourned at 8:33p.m.

*Executive session to follow.*