

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
December 13, 2022 – 6 p.m.
236 West Lamb Street
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER Meeting was called to order December 13, 2022 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle
Mr. Greg Brown
Mr. Jon Eaton
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson
Mr. Mike Schmidt

Staff

Mr. Ralph Stewart, Borough Manager
Mr. Frank Noll, WWTP Superintendent

MINUTES

A motion was made by Eaton and seconded by Johnson to approve the minutes from November 1, 2022. No discussion. Motion carried.

ADDITIONS TO AGENDA

Add a recommendation from the Authority for the re-appointment of Johnson for another 5-year term. The official appointment would be in January of next year.

A motion was made by Beigle and seconded by Falcone to add this item to the agenda. No discussion. Motion carried.

Information item: The Authority received 7 proposals for engineering services for the wastewater systems. Discussions and interviews will take place in January.

COMMUNICATIONS (Oral)/SPECIAL PRESENTATION

Germano Residence: 221 N Allegheny Street/124 W Burrows Street (Carriage House)

- The property owner was present to discuss the project.
- There was discussion regarding the project. It was clarified that the Authority is not responsible for private service lines – the Authority responsibility ends at the curb of each property.
- There was discussion regarding installing a temporary meter in order to move tenants in, and then install a permanent meter in the spring/summer.

Mr. Stewart thanked the Authority for their work during his time as Council President.

COMMUNICATIONS (Written)

2022 Infrastructure Report

- Infrastructure was rated at a C-

FINANCIALS

Lori updated the Authority on the financials for the last part of the year.

- She did not notice anything unusual in the financials, finances are on target.

Budget v. Actual October 2022

Water & Sewer Budget 2023. Consider action to set rates for 2023

There was an extensive discussion regarding rate increases for 2023

If there was a \$.10 increase in the water rate – revenue would be approximately \$21-22,000.
(Approximately \$10/Customer/year)

For Sewer – if there was a \$1 increase per quarter – the revenue would be approximately \$12,900.
(\$4/year) 2/quarter would be approximately \$25,000 (\$8/year)

The balance of Capital Projects for Water is \$1.2Million

The average family uses 12-15,000g/year

A motion was made by Falcone and seconded by Beigle to increase the rates by \$1/quarter for sewer and \$.10/1,000g for water. No discussion. Motion carried with 5 yays and 2 nays.

SEWER REPORT, Engineer

NONE

SEWER REPORT, Superintendent

NONE

WATER REPORT, Engineer

Details were offered regarding projects and repairs completed in November.

WATER REPORT, Superintendent

NONE

OLD BUSINESS

St. John's Lutheran Church, 216 N. McAllister St. A thank you letter was received by the Authority regarding the service line issue at the church.

The Big Spring Cover funding update

Grant applications – approval of related Resolutions.

- Small projects amount that is being sought is \$119,255
- Large amount for the water tank is \$612,500

A motion was made by Eaton and seconded by _____ to approve the resolutions included in tonight's packet. No discussion. Motion carried.

Sprinkler System proposed Easement agreement. Action requested to approve fire service per the proposed easement agreement.

A motion was made by Johnson and seconded by Beigle to conditionally approve the Easement Agreement. Discussion included the intricacies of approving a system that was not designed or installed by the Authority, which goes against the Authority's standard operating procedures. There is added language in the agreement that offers added protection to the Authority. A member pointed out that this sets a precedent for future approvals and he does not agree that this exception should be made. Motion carried with one nay.

Belle Rose Townhouses – waterline easement agreement. Action requested to approve easement agreement.

A motion was made by Eaton and seconded by _____ to conditionally approve the Easement Agreement. The motion carried.

Appointments to the Spring Creek Watershed Commission. Consider making recommendations to Borough Council to be effective January 2023. Action requested to recommend appointees.

A motion was made by Beigle and seconded by Johnson that Randy Brachbill be appointed to the Spring Creek Watershed Commission as a representative of the Borough. No discussion. The motion carried.

A motion was made by Beigle and seconded by Falcone to appoint Doug Johnson as an alternate to the Spring Creek Watershed Commission. The motion carried with no discussion.

NEW BUSINESS

2023 Authority Meeting Dates. Request for approval.

There was a discussion regarding several meeting dates that have conflicts and need to be moved

Johnson motioned and _____ seconded to approve the meeting dates as presented. No discussion. Motion carried.

Daily Water Withdrawal November 2022

Spring-Benner-Walker Area Joint Authority Meeting Minutes October 10 & 24, 2022

Scanned copies of the proposals for engineering services for the wastewater system will be sent to Authority members. There will be a work session in January to discuss the proposals.

Action requested to recommend to the borough to re-appoint Doug Johnson for a 5-year term.

Beigle motioned and Brown seconded to recommend to the Borough Council that Doug Johnson be re-appointed to the Water Authority for another 5-year term. Motion carried.

ADJOURNMENT

Meeting adjourned at 7:18p.m.