



HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

**6:30 PM Executive Session – Undine Fire Co.**

**Bellefonte Borough  
Council Work Session  
7:00 – 7:25 PM  
Monday, May 1, 2023  
Council Chambers**

**AGENDA**

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/btLBqTWMkTM>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)  
**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, May 1, 2023, to receive the Zoom Link to the meeting.

**I. CALL TO ORDER**

**II. WELCOMING COMMENTS / OPENING REMARKS**

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

**III. ITEMS FOR DISCUSSION:**

- A) Discuss starting design work on the Parkview Blvd. and Zion Road (SR 550) Traffic Light without having definitive answers from Penn DoT regarding any realignments as a result of the elementary school traffic impact - **15 Minutes**
- B) Lighted Crosswalks – Rectangular Rapid Flashing Beacons (RRFB) - **5 Minutes**
- C) Shantel Cable Franchise – Overview of cable tv laws and prospective agreement - **5 Minutes**

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

To: Council/Mayor

From: Ralph

Date: April 28, 2023

Subject: Accepting a design proposal now for the traffic light at Parkview Blvd. and Zion Road (SR 550)

I have tried to convey that the borough does not want to spend money on a traffic light design and then find out later that Penn DoT is requiring a significant change, such as a realignment at Parkview and Zion, as a result of the planned elementary school project. We had two meetings with all of the entities involved – Penn DoT, the Armory property owner, and the school district reps / engineers. The engineers for the school district have not completed their study and accordingly Penn DoT can't definitively say what changes might be made to Zion road. I have had email exchanges with our Penn DoT contact, Jim Roman – see attached copy of his email. Jim Roman is essentially still saying to wait as there are still many unknowns.

In our council meeting materials is a proposal from Trans Associates to do the required design and permitting for the traffic signal at Parkview and Zion roads. We have used Trans Associates in the past and all they do is traffic-related engineering. Nick with Trans Associates says the timing should not be an issue. If we accept their proposal, below is a rough timeline related to this project:

Survey / analysis - Summer 2023

Design – Fall 2023

Apply for Traffic Light Grant (this would be a no match state grant for the complete cost of construction) as this is the window to do so -Dec/Jan 2024

Bidding – Spring 2024

Construction – late Spring/Summer 2024

Nick with Trans Associates has stated that they would not begin the design phase until they know the traffic impact related to the elementary school. This data will be given to Penn DoT by the School District engineers.

Nick is planning to attend our work session virtually in case there is some questions.

During the council business meeting, we have listed an action item for accepting the Trans Associates proposal for completing the phases of the traffic light design/engineering/permitting process. My recommendation is to accept the proposal with the condition that the design phase will not be started until the traffic impact of the elementary school is known.

See Attached copy of an Email from Jim Roman with Penn DoT and Nick Shaefer with Trans Associates.

Hi Nick,  
This is a reply we received from Jim Roman. Thoughts?

Thanks,  
Ralph

—  
Ralph W. Stewart, Borough Manager  
Borough of Bellefonte  
236 West Lamb Street  
Bellefonte PA 16823  
Phone: 814-355-1501 x214



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**From:** Roman, James <[jaroman@pa.gov](mailto:jaroman@pa.gov)>  
**Sent:** Tuesday, April 25, 2023 9:38 AM  
**To:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>  
**Cc:** Donald Holderman <[dholderman@bellefontepa.gov](mailto:dholderman@bellefontepa.gov)>; Tate, Jonathan <[jtate@pa.gov](mailto:jtate@pa.gov)>  
**Subject:** RE: [External] Traffic light at Parkview and Zion Roads, Bellefonte Borough

Hi Ralph, thanks for touching base.

Unfortunately at this time, there are a lot of unknowns, such as you pointed out, will the Airport Rd intersection need to be signalized? My suggestion at this point is to wait until the Elementary School submits their traffic study, as then we will have a better idea on what is needed at the Airport Rd/SR 550 intersection.

When the idea of a cluster signal was brought up, it was thrown out as an option at the time that would need further review. My staff and I looked at this option a little closer and found a couple concerns with driveway accesses along SR 550 that would be within the cluster signal zone. These are not allowable for safety reasons. In order to keep the terminus points of Airport Rd and Parkview Blvd as-is, the driveways for Triangle Rd and the landscape business would need closed to prohibit direct access to SR 550.

This will be a challenging situation, and I think we do not have enough information to know for sure. If you would like to discuss over the phone more, please let me know and we can set something up.

Thanks,  
Jim

**James J. Roman, P.E.** | Acting District Traffic Engineer  
PA Department of Transportation | Engineering District 2-0  
70 PennDOT Drive | Clearfield PA 16830  
Phone: 814.765.0503 | Fax: 814.765.0487  
[www.PennDOT.pa.gov](http://www.PennDOT.pa.gov)

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**From:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>  
**Sent:** Monday, April 24, 2023 9:02 AM  
**To:** Roman, James <[jaroman@pa.gov](mailto:jaroman@pa.gov)>



Ralph W. Stewart, Borough Manager  
Borough of Bellefonte  
236 West Lamb Street  
Bellefonte PA 16823  
Phone: 814-355-1501 x214



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**From:** Nicholas Schaefer <schaefern@transassociates.com>  
**Sent:** Wednesday, April 26, 2023 10:14 AM  
**To:** Ralph Stewart <rstewart@bellefontepa.gov>  
**Cc:** Donald Holderman <dholderman@bellefontepa.gov>  
**Subject:** Re: [External] Traffic light at Parkview and Zion Roads, Bellefonte Borough

Ralph,

Jim called me back this morning, but I couldn't take his call. I'm going to call him this afternoon to discuss.

The timing wouldn't be an issue. We need to perform survey and analysis first so that could take a few months with some back-and-forth with PennDOT too, plus waiting on school to get us info. Not sure when that will be ready. I'd need to reach out to the school's consultant or possibly Jim knows.

If anything, there will be some cabinet modifications needed when that signal at Airport comes online. Our analysis would need to model Airport Rd as a signal so we can review potential queuing concerns. **Nothing would be designed until we are confident the situation will work.**

Regards,  
Nick

**▶ Trans ASSOCIATES**

Nicholas J. Schaefer, PE, PTOE  
Principal | Transportation Services  
Trans Associates Engineering Consultants, Inc.



Office: 814-231-4812  
Cell: 814-470-6569  
[www.transassociates.com](http://www.transassociates.com)

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**From:** Ralph Stewart <rstewart@bellefontepa.gov>  
**Sent:** Wednesday, April 26, 2023 9:00 AM  
**To:** Nicholas Schaefer <schaefern@transassociates.com>  
**Cc:** Donald Holderman <dholderman@bellefontepa.gov>  
**Subject:** RE: [External] Traffic light at Parkview and Zion Roads, Bellefonte Borough

Hi Nick,



To: Council/Mayor

From: Ralph

Date: April 28, 2023

Subject: Brief background on Cable TV franchises between cable company and municipalities

FCC laws governing cable tv lines in street right-of-ways:

- Cable companies are obligated to have a franchise agreement with the municipality to have permission to have lines in the street right-of-way
- The franchise agreements between a cable company and a municipality cannot be exclusive – they can't block out competition
- The maximum franchise fee paid to a municipality is 5% of the cable subscription

Shantel Cable is interested in having a franchise agreement with Bellefonte Borough to place cable tv lines in our street right-of-ways. This company is new to the area and has obtained franchise agreements in the Centre Region. They are working municipality by municipality. This process is different than the process used for the franchise agreement renewal with Comcast. A handful of municipalities, including Bellefonte, formed the Centre Area Cable Consortium (CACC) to work together and split the costs of negotiating a new franchise agreement. That agreement is in place.

Having a new company come in and be willing/have the financial means to run new cable throughout a community - with no customers is almost unheard of. This is what they do. They run fiberoptic cable to each home or business. Shantel brings a new twist to the franchise agreement development process. They offer to pay for the borough's specialized attorney (The Cohen Law Group) so that the borough has no legal expenses in negotiating a franchise agreement.

During the Council business meeting under new business, council will be asked to consider approving an engagement letter with the Cohen Law Group to represent the Borough in negotiating a franchise agreement with Shantel Cable. If approved, council would review draft agreements and negotiate points in executive session. Once a franchise agreement is completed, a work session could be held to provide an overview of timelines, options available to residents and businesses, etc.





HISTORIC  
**Bellefonte™**  
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**Bellefonte Borough**  
**Council Business Meeting**  
**7:30 PM Monday, May 1, 2023**  
**Council Chambers**

**AGENDA**

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**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, May 1, 2023, to receive the Zoom Link to the meeting.

**I. 7:30 PM CALL TO ORDER**

*Welcome everyone to the Bellefonte Borough Council business meeting.*

**II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

**III. ROLL CALL**

Mr. Bernier, <i>Vice-President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.*

**V. PUBLIC COMMENT (Oral)**

*This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.*



**VI. COMMUNICATIONS (written)**

Thank you from Bellefonte Area Middle School to Local Police Department for support during the Active Shooter Threat incident. <b>FYI, no council action needed.</b>
Red Parking spaces complaint along Spring Street by the Moose. <b>Council may consider action.</b>
Safety issues at the intersection of S. Penn Street and E. Bishop Street. <b>Council may consider action.</b>
Central PA Native Plant Festival May 6, 2023. <b>FYI, no council action needed.</b>
Nighttime Visibility/Safety Webinar May 18, 2023. <b>FYI, no council action needed.</b>
County Broadband Update. <b>FYI, no council action needed.</b>
Centre County Library & Historical Museum thank you for your ongoing support. <b>FYI, no council action needed.</b>
Dim the lights for birds at night! <b>FYI, no council action needed.</b>
How to stop birds from hitting your windows. <b>FYI, no council action needed.</b>
PennDOT SR 150 Construction Update. <b>FYI, no council action needed.</b>
EMS Seminar Reminder. Seminar will be held May 31 <sup>st</sup> . <b>FYI, no council action needed.</b>
EnergyBiz Series: Solar for your Business or Nonprofit Seminar on May 4, 2023 4:00 PM Ferguson Township Building. <b>FYI, no council action needed.</b>

**VII. CONSENT AGENDA**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Council Action Requested***

<i>General</i>	Council Meeting Minutes April 17, 2023
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**Call for a motion/2<sup>nd</sup> to approve the Consent Agenda**

**VIII. REPORTS**

<i>Please try to limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor Proclamation-Centre Gives Days May 10-11, 2023 Proclamation-Stamp Out Hunger Food Drive May 13, 2023	Mayor Johnson	Submitted
Office of Community Affairs (OCA) 1. Historic Architectural Review Board (HARB) 2. Zoning	Ms. Thompson	Submitted

**IX. CURRENT and OLD BUSINESS**

By a Thread Block Party on Bishop. <b>Motion/2<sup>nd</sup> to approve bagging of meters 227-234 (8 spaces) on Saturday, July 22, 2023, 8:00 AM-5:00 PM for Food Vendors.</b>
Bellefonte Borough/Centre County Borough's Association approved, heading to full Resolutions & Policy Committee of PSAB. <b>FYI, no council action needed.</b>
Easterseals Walk With Me event June 10, 2023 in Talleyrand Park. <b>Motion/2<sup>nd</sup> to approve the proposed route within Talleyrand Park. Motion/2<sup>nd</sup> to allow free parking in the West lot and surrounding meters on Saturday, June 10<sup>th</sup> 8:00 AM-12:00 PM.</b>

**X. NEW BUSINESS**

Parkview and Zion Road Traffic Light Design Proposal. <b>Motion/2<sup>nd</sup> to accept the proposal with the condition that the design phase is not started until the traffic impact of the planned elementary school along Airport Road is known and figured in.</b>
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John Nastase Construction Application and Certificate for Payment for Governor's Park Baseball Field Project. <b>Motion/ 2<sup>nd</sup> to remit payment to John Nastase Construction for the Governor's Park Baseball Field Project.</b>
Cornhole Tournament at the Mill. <b>Motion/2<sup>nd</sup> to approve the closure of Dunlap Street on June 3<sup>rd</sup>, 2023 from 10:00 AM-5:00 PM.</b>
BIACC Annual Croquet Tournament. <b>Motion/2<sup>nd</sup> to approve the BIACC Annual Croquet Tournaments request to use the Extended Area of Talleyrand Park on June 25, 2023, with a rain date of July 9, 2023.</b>
Bid Opening for Armory Building Project – Accessibility, Elevator, and Sprinkler System. <b>Motion/2<sup>nd</sup> to allow staff to review, approve and select the lowest responsible bid.</b>
Outdoor Adventure Expo request to hang a banner on the Veteran's Bridge. The Centre Gives Banner will be hung until the late evening of May 11 <sup>th</sup> or the morning of May 12 <sup>th</sup> . <b>Motion/2<sup>nd</sup> to allow the Outdoor Adventure Expo banner to be hung May 12<sup>th</sup>-May 21<sup>st</sup>.</b>
Shantel Cable Franchise. Consider approval of Engagement Letter to have the Cohen Law Group assist the Borough in the completion of a franchise agreement with Shantel Cable. <b>Motion/2<sup>nd</sup> to approve the engagement as stated.</b>

**XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**XII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.



Bellefonte Area  
School District

## Bellefonte Area Middle School

100 North School Street  
Bellefonte, PA 16823  
Telephone: (814) 355-5466  
Fax (814) 353-5350

Dr. Sommer Garman, Principal  
Dr. Joseph Eckenroth, Vice Principal

*Inspiring and Preparing Today's Learners to Embrace Tomorrow's Challenges*

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April 3rd, 2023

To Law Enforcement and First Responder Personnel:

We wanted to thank you all for your rapid response and assistance on the morning of March 29th. We are so grateful to work and live in a community with such supportive law enforcement. We appreciate all you did to secure our high school and to make sure our students and colleagues were safe that day.

Your response made our students and staff at the middle school feel safe and allowed us to continue our learning throughout the rest of the day. Those police officers and personnel who arrived on scene at the middle school helped to vet vehicles as parents began to arrive to pick up their children. They stayed on scene for hours as we dismissed many of our students to their parents/guardians. Throughout that time, they helped with this process and this was greatly appreciated by both our staff and parents/guardians.

Again, we cannot express just how grateful we are for you. Thank you for all you do to keep us safe each and every day.

Best,

Handwritten signatures in blue ink of Sommer Garman and Joe Eckenroth.

Sommer Garman, Principal- Bellefonte Area Middle School

Joe Eckenroth, Vice Principal- Bellefonte Area Middle School



Melissa McCullough <mmccullough@bellefontepa.gov>

Tue 4/18/2023 4:18 PM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

*Melissa McCullough*

*Administrative Assistant*

***Borough of Bellefonte***

236 West Lamb Street

Bellefonte, PA 16823

Office: (814) 355-1501 Ext. 210

Fax: (814) 353-2315

Website: <https://bellefonte.net/>



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**From:** Rhonda Stoner <noreply@bellefonte.net>

**Sent:** Tuesday, April 18, 2023 3:38 PM

**To:** Melissa McCullough <mmccullough@bellefontepa.gov>

**Subject:** New submission from Contact Form

**Name**

Rhonda Stoner

**Email Address**

[rstoner1342@gmail.com](mailto:rstoner1342@gmail.com)

**Phone Number**

(814) 571-2818

**Department**

Borough Manager

**Message**

I am messaging to inquire as to why all red parking spaces are covering most of the parking in Bellefonte. I frequent the Moose for meetings all through the week and I am constantly hearing about folks visiting our business and getting tickets. Communication was NOT given to our community in regards to what these spaces meant when going in and we were also not aware when it was beginning to be enforced. The entire street from Pizza Mia up to the stop sign is RED parking. How are we to continue our business when there is no parking in our town? Why are these spaces empty at night when we could be using them? Why do you ticket folks until 8:00pm? You are driving everyone out of town, is that the result you want? As a person who lives in Bellefonte Borough and frequents downtown often, I ask that you review your parking spaces and the times that they are enforced. There is no reason to have EVERY space in front of our business marked as RED!!!!

Melissa McCullough <mmccullough@bellefontepa.gov>

Thu 4/20/2023 1:39 PM

To: Alyssa Doherty <adoherty@bellefontepa.gov>; Ralph Stewart <rstewart@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>

*Melissa McCullough*

*Administrative Assistant*

***Borough of Bellefonte***

236 West Lamb Street

Bellefonte, PA 16823

Office: (814) 355-1501 Ext. 210

Fax: (814) 353-2315

Website: <https://bellefonte.net/>



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**From:** Deborah Coder <noreply@bellefonte.net>

**Sent:** Wednesday, April 19, 2023 7:25 AM

**To:** Melissa McCullough <mmccullough@bellefontepa.gov>

**Subject:** New submission from Contact Form

**Name**

Deborah Coder

**Email Address**

[codersdesigns@yahoo.com](mailto:codersdesigns@yahoo.com)

**Phone Number**

(814) 355-2499

**Department**

Borough Office

**Message**

There is a safety issue at Penn St and Bishop St. According to Pa Parking codes:

"Within 20 feet of a crosswalk at an intersection. Within 30 feet of any flashing signal, stop sign, yield sign, or traffic control device located at the side of a roadway. Within 20 feet of a driveway entrance to a fire station. Where your vehicle would prevent a streetcar from moving freely."

The cars and possibly the dumpster needs to be 30ft from the intersection. The cars at times are no more than 10 ft . This obstructs the ability to navigate the corner and at times forces the vehicle to back up into Bishop St. Your attention to this safety issue and compliance to Pa statutes would be appreciated.

# Central Pa Native Plant Festival - Saturday, May 6, 2023

Mark your calendars! We have put in a request for good weather this year. Lots of plant vendors, good food and live music. Stay tuned for details.

New location - [Millbrook Marsh Nature Center](#), Puddintown Road, State College PA.

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## Schedule of events

### 10:00 - 3:00

- **Plant Sale - No Early Sales!** See our [list of vendors](#) and plants - you may pre-order by contacting the vendor directly.
- **Plant Holding Area** - Safely leave your plants in our care while you continue to shop!
- **Information Tables** - get answers to your gardening questions and meet other organizations committed to native plants

### 11:00 -Presentation: Birds in my garden

Presented by Laura Jackson.

Would you like to attract more birds to your backyard, but at the same time enjoy a beautiful flower garden? Native plant gardener, birder and nature photographer Laura Jackson will share some tips on how to sustain a variety of birds by providing native plants, water, and safe places to raise young. You'll enjoy the birds that visit her gardens and learn some photography tips.

Laura Jackson is a retired schoolteacher who loves exploring the outdoors, observing wildlife, and nature photography. Laura taught advanced placement biology and environmental science in Bedford, Pa., for many years before directing the Bedford Environmental Center until her retirement in 2012. She is the Vice-President of Juniata Valley Audubon Society, President of Save Our Allegheny Ridges, and active in many other conservation groups, as well as secretary for her township's Planning Commission. She and her husband manage 120 acres of conserved property near Everett, Pa.

## Plant Vendors:

Click on the buttons below to see what plants will be available. We encourage you to pre-order your plants - simply contact the vendor directly and they will bring your plant with them.

We will have a Plant Holding Area where you can safely leave your plants while you shop!!

[Click here for the complete list of vendors.](#)

[PLANT LIST - BOTANICAL NAME](#)

[PLANT LIST - COMMON NAME](#)

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## Information Booths:

American Chestnut Society

Arboretum at Penn State

Clearwater Conservancy

Juniata Valley Audubon Society

Penn State Master Gardeners

Pa Native Plant Society

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## Food Vendors:

FloBrothers Pizza

Miller's Tropical Ice and Caramel Corn

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## Live music by acoustic duo Asbury Lane



## **1:00 -Presentation: Placing Invasive Plant Species in Ecological Context**

Presented by Norris Muth, Professor of Biology at Juniata University and President of the Mid Atlantic Invasive Plant Council.

Learn why we should be concerned about invasive plants and how to help mitigate their impact. There will be a presentation followed by a walk through the Marsh to identify invasive plants.

Norris Muth studied ecology and evolution at Brown, Yale, and Stony Brook Universities before joining the faculty at Juniata College. His favorite classes to teach are Winter Dendrology and Plant Behavior. His favorite native plant is Serviceberry. And spicebush. And Sassafras. And Monarda. And all the rest.

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Interested in being a vendor?

Click here for [Vendor Information](#) or contact [Info@PaNativePlantSociety.org](mailto:Info@PaNativePlantSociety.org)

<https://www.panativeplantsociety.org/pnps-central-pennsylvania-native-plant-festival.html>

## Nighttime Visibility for Safety

Thursday, May 18, 2023 | 3:00-4:30 p.m. ET

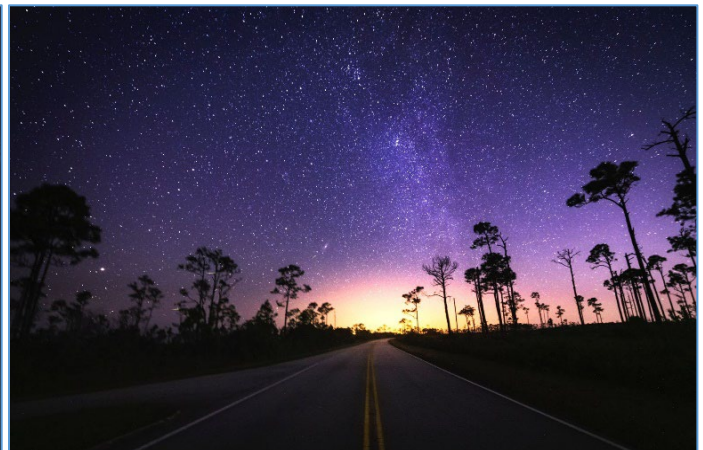
Nighttime adds another dimension to intersection, roadway departure, and vulnerable road user safety. The nighttime fatality rate on the Nation's roadways is three times higher than the daytime rate. Urban areas usually have streetlights near schools, parks, transit stops, sports complexes, and the like to help illuminate pedestrians, but what are other effective safety countermeasures, including for rural areas? Streetlights, although highly effective, can come at a price.

FHWA will host an Innovation Exchange Webinar with subject matter experts to discuss options for increasing nighttime safety. The discussion will include experts from FHWA, local agencies, and the National Park Service, to provide a perspective of nighttime safety in intentionally dark areas.

If you have questions about this upcoming webinar, please contact Karyn Vandervoort with FHWA's Office of Federal Lands Highway at [karyn.vandervoort@dot.gov](mailto:karyn.vandervoort@dot.gov).



Source: vbaleha – stock.adobe.com



Source: National Park Service

**No registration required.**

**To join the webinar:**

[Join ZoomGov Meeting](#)

Meeting ID: 161 162 7430

Passcode: 889904

April 19, 2023

Centre County Association of Township Officials Spring Convention

**RE:** Broadband Update

Dear Municipal Officials:

We wish to inform you on progress being made to advance broadband projects aligned with objectives in the Broadband Strategic Plan (<https://www.centrecountypa.gov/DocumentCenter/View/24222/Centre-County-Broadband-Report?bidId=>). We also want to make you aware that the Pennsylvania Broadband Development Authority issued the COVID ARPA Capital Projects Fund guidelines on April 10, 2023 and the application window is May 10 until July 10, 2023. Pursuant to the guidelines, we are:

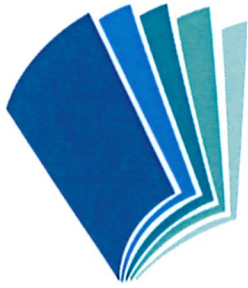
- Reviewing the County's role as an eligible grant entity with a focus on being a project partner;
- Summarizing the County's resources that may offer both financial and non-financial project assistance;
- Evaluating a Request for Proposals solicitation to receive internet providers' projects which the County can support and thus solidify a joint partnership that improves broadband in unserved and underserved communities;
- Considering what role local municipalities may want to assume in deploying broadband.

A **letter of support** from your municipality is an effective and low-cost measure that demonstrates project need. The County may make a request to your municipality in providing a letter of support and will most certainly furnish your municipality with a letter template specific to the project at-hand for convenience.

Should a letter of support be requested, we anticipate that those requests will be made in early June 2023. Thank you for your consideration of this matter.

Sincerely,

CENTRE COUNTY BOARD OF COMMISSIONERS



## Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823  
(814) 355-1516 • Fax: (814) 355-0334  
www.centrecountylibrary.org

April 20, 2023

Bellefonte Borough  
236 W. Lamb St.  
Bellefonte PA 16823

To Bellefonte Borough Council:

On behalf of the staff, administration, and Board of Trustees of Centre County Library & Historical Museum, I would like to express my gratitude for your \$24,525.00 donation to our library system.

We sincerely appreciate your support of our organization. Your investment in our libraries is essential to our shared success and to sustaining a vibrant community. Your contribution will enable our libraries to continue to provide educational, recreational, and cultural materials and services to the residents of Ralph Stewart and all of Centre County.

Your generous donation is greatly appreciated!

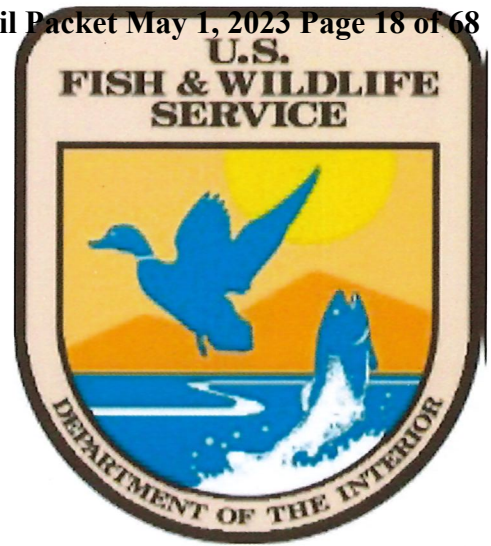
Sincerely,

Denise S. Sticha  
Executive Director

*Thank you for your  
on-going support!*

Federal Identification Number: 24-0799348





Pennsylvania Field Office

<https://fws.gov/office/pennsylvania-ecological-services>

## **DIM THE LIGHTS FOR BIRDS AT NIGHT!**

Most birds migrate at night, when the air is calmer, there are fewer predators, and they can make their journey following the natural light of the stars and the moon. Nocturnally migrating birds such as ducks and geese, plovers and sandpipers, and songbirds may travel thousands of miles between their breeding and wintering grounds.

However, artificial light in the night sky creates a problem for birds. Light from homes, businesses, and other buildings attracts and disorients migrating birds and interferes with their navigation. Artificial light can cause birds to fly off course toward brightly lit areas, causing confusion, disorientation, and exhaustion. In addition, birds attracted to lights on buildings and structures frequently crash into windows and collide into buildings.

### How you can help birds at night:

- 1. Reduce the amount of light at your home or business.** Turn off all non-essential nighttime lights. For essential lights, use timers or motion detectors especially during peak migration periods (early April through late May and mid-August through early November) and inclement weather. Use window shades or blinds to minimize light "spills."
- 2. Change the color of your lights.** Studies suggest that white, green, and blue light attracts more birds than red, orange, or yellow light. Use light bulbs that emit warm lighting to minimize disturbance to birds.
- 3. Direct all lighting downward.** Place lights to illuminate the floor or ground and use lighting shields to prevent shining into the sky.
- 4. Support bird-friendly lighting in your town.** Consider working with your local government to create a lighting ordinance in your community or to improve existing guidelines. Also, consider spreading awareness of this issue to local groups, schools, or at community events.

### Information sources:

<https://www.fws.gov/story/threats-birds-collisions-buildings-glass>

<https://www.migratorybirdday.org/>





## You can easily stop birds from hitting your home's windows!

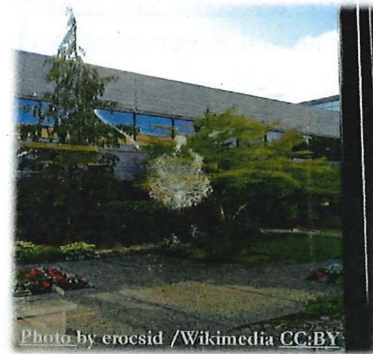


Scientists recently found that the U.S. and Canada have lost almost three billion birds over the last 50 years. Like many bird species, we have lost 2 out of 5 Baltimore Orioles since 1970. There is hope and everyone can do their part to help. Every year nearly one billion birds collide with glass in the U.S., with nearly half happening at homes.

Birds often don't see glass, so collisions happen when they fly towards natural reflections in the glass, like clouds, sky, or plants, or even house plants they can see through windows. During spring and fall migration, birds are attracted to lights—from porches, landscaping, or shining through windows. Many birds that seem fine following a window collision may later die from related head injuries. Prevention is the best option.

Fortunately, you can stop birds from hitting your windows using inexpensive and attractive solutions-- a small change at your home can make a BIG difference for birds!

Turning off unneeded lights, especially during spring and fall, will help prevent birds from hitting your windows. Additionally, an inexpensive 4-inch by 2-inch pattern added to any "problem" window(s) will help highlight the hazard for birds. By listening for the sounds of collisions, and looking for bird crash marks on windows, you can help you decide which windows need attention.



There are a few different ways you can treat windows to reduce strikes, and most of them can be done cheaply and easily.

### Window options

Hawk silhouettes are a popular, but mostly ineffective, tool to reduce bird collisions; they only prevent birds from hitting glass when applied in high densities. Vertical stripes or patterns (at least 1/4 inch-wide, maximum spacing of 4 inches), or horizontal stripes (at least 1/4 inch-wide, maximum spacing of 2 inches) are effective at preventing window collisions for most birds (see the last image). To reduce hummingbird collisions, closer spacing is necessary (2 x 2-inch grid). Dark colored patterns may be difficult for birds to see if dark colors reflect on the glass. Patterns applied to the outside of windows will prevent more bird collisions than inside.

**Zen curtains** (11 cents ft<sup>2</sup>). This elegant, inexpensive option uses 1/8-inch paracord pieces spaced less than 4 inches apart, hanging outside from the top of the window. These curtains can be purchased pre-made or constructed of readily available and inexpensive materials. It's also a fun and simple project for kids!

**Tempera paint** (13 cents ft<sup>2</sup>). Non-toxic tempera paint patterns or artwork applied to exterior glass can reduce bird collisions for many years. Tempera paint is easily removed using vinegar and water.



**Screens and netting** (\$1.83 ft<sup>2</sup>). External insect screens reduce bird collisions by minimizing window reflections and alerting birds that windows are barriers. Netting prevents injuries to birds if it's placed inches in front of the window and stretched tight to prevent birds from hitting the glass. Net openings should be 1/2-inch or smaller, so birds aren't captured. Several companies sell screens that can be attached with suction cups or eye hooks.

**Tape, decals, and external films** (\$2.50-8.00 ft<sup>2</sup>). Products are available in many colors, tints, and patterns.



Your actions can make a big difference for birds. Start making your difference today! For more information please contact: Richard Novak at [richard\\_novak@fws.gov](mailto:richard_novak@fws.gov), or visit <https://www.fws.gov/library/collections/threats-birds-collisions>.

# WEEKLY CONSTRUCTION UPDATE REPORT

## For PENNDOT Engineering District 2-0 inspectors

Due from each inspector in charge for each project by noon Thursday prior to the week of work, faxed to the individual county in which the work is performed.

Inspector In-Charge: **Eli Myers** Phone No: **814-512-5151**

Report of work planned for the week of Monday: **5/1/2023** to Sunday: **5/7/2023**

Project/S.R./Location: The location and description being situated as follows:

SR150/SLD Bellefonte Wall, ECMS 119309

The description and location of the project is as follows: This project is for a wall repair along SR 0150 in Centre County, Bellefonte Borough, Commonwealth of Pennsylvania STATE ROUTE 0150, SECTION SLD at the location as follows:

STATE ROUTE 0150 from Segment 0150 Offset 0856 to Segment 0150 Offset 1267.

Construction includes a new soldier pile retaining wall and rebuilt roadway involving base, binder, and wearing courses, drainage system improvements, pavement markings, and miscellaneous construction as indicated on the approved drawings for a total construction length of approximately 311.00 feet (0.059 miles).

### 2023

- SR150 – Phase 1
  - o Work: Place E&S control devices, drill caissons and place piles for retaining wall, remove temporary wall fix, cast-in-place retaining wall, backfill, construct new roadway, and place pavement markings.
  - o Traffic Control SB: Install roadwork signs and barrier, SB traffic will be travelling SB in the NB lane until pattern shift back into SB lane
  - o Traffic Control NB: Install roadwork and detour signs, close NB lanes and implement the NB detour.
- SR150 –Phase 2
  - o Work: Maintain E&S control devices, drill caissons and place piles for retaining wall, remove temporary wall fix, cast-in-place retaining wall, backfill, construct new roadway, and place pavement markings.
  - o Traffic Control SB: Maintain roadwork signs, remove barrier, SB traffic will still be travelling SB in the NB lane until pattern shift back into SB lane
  - o Traffic Control NB: Maintain roadwork and detour signs, NB lanes to remain closed and maintain the NB detour.
- SR150 –Phase 3
  - o Work: Maintain E&S control devices, mill and asphalt overlay of NB lane
  - o Traffic Control SB: Maintain roadwork signs, traffic travelling SB will stay in SB lane
  - o Traffic Control NB: Maintain roadwork and detour signs, NB lanes to remain closed and maintain the NB detour.



**Please keep in mind that this is the anticipated work to be completed per season. This phasing could change throughout the course of the project.**

**Original Contract: \$393,215.00**

**Contractor: HRI, Inc.**

**Physical Work Start Date: 4/4/2023      Target end: 8/7/2023**

**Type of work the contractor plans next week (be specific as the locations and day):**

**SR150**

**Work:** On the week of 5/1 – 5/7 it is anticipated that HRI will be placing concrete in the drilled caissons to secure the steel beams. During the 7 day cure of the concrete, HRI will be making forms for the retaining wall.

**Traffic Control:** Traffic will remain in the long-term condition for Phase 1: (NB will be detoured onto to Stoney Batter Street, then onto SR144, then back onto SR150. SB will have a lane switch at the intersection of High Street and Water Street and travel SB in the NB lanes. There will be a lane restriction of 10' for SB traffic. Work will take place behind a concrete barrier.

Work is weather dependent.

Motorists should be prepared for AM delays SB and PM delays NB.





## Effective EMS Relationships with Township & Borough Officials: A Seminar for Leaders



Sponsored by Bellefonte EMS

Presenter: Jerry Ozog, MPA, EFO, CAE  
Executive Director PFESI

<p><b>Recommended Attendees:</b></p> <ul style="list-style-type: none"> <li>• EMS Board of Directors</li> <li>• EMS Executive Director/Chief</li> <li>• Township Supervisors</li> <li>• Borough Council</li> <li>• Mayors</li> <li>• Municipal Managers</li> </ul>	<p>All Emergency Medical Service (EMS) agencies in Pennsylvania must interact with Boroughs and Townships. Too many times EMS agencies only communicate with local government at budget time or when a crisis occurs. Positive relationships with elected and appointed officials are essential to providing the best possible service to your community. This session will identify why unclear expectations between public officials and leaders or EMS agencies can lead to problems. Solutions to those problems may be easier than expected.</p> <p>After attending this seminar, attendees will be better able to:</p> <ul style="list-style-type: none"> <li>• Describe traditional methods of communication between officials and EMS</li> <li>• Describe individual responsibilities of local government and EMS</li> <li>• Identify problems that lead to poor relationships</li> <li>• List the organizational differences that lead to misperceptions</li> <li>• Recognize the differences and accountability in a chain of command</li> <li>• Identify key questions that public officials want to know about your EMS agency</li> <li>• Recognize the importance of a local government budgeting timeline</li> <li>• Describe the importance of planning</li> <li>• Identify how to conduct research of like communities</li> <li>• Define an 'annual report' and how to effectively communicate the report</li> </ul>
<ul style="list-style-type: none"> <li>• <b>May 31, 2023, Wednesday 6:30 pm – 9:30pm</b></li> <li>• Benner Township Building, 1224 Buffalo Run Rd, Bellefonte</li> <li>• <b>FREE</b> for officials in BEMS primary response area</li> </ul> <p>Please RSVP by May 29<sup>th</sup> to: Scott Rhoat, Bellefonte EMS, (814) 355-2907 or <a href="mailto:ssrhoat@bems.net">ssrhoat@bems.net</a></p>	

The Pennsylvania Fire & Emergency Services Institute is an educational, non-profit association of emergency service organizations, emergency responders, industry and public service professionals who research, exchange information, and cultivate relationships among constituents about the issues affecting emergency response and life safety in the state of Pennsylvania. Our mission is to use combined knowledge and efforts to better protect the industry and those who serve within it.



# ENERGYBIZ SERIES

Discover how your business can benefit from clean energy solutions and save money at the same time with this three-part series on electric vehicles, solar energy and energy efficiency.



Join us for one or all three of the EnergyBiz series programs designed to help businesses in Centre County get up to speed on:

- How businesses can plug into clean energy opportunities
- Save money with energy efficiency improvements and renewable energy
- Electrify company cars and fleets
- Learn about Pennsylvania's electric vehicle infrastructure plan
- Learn about rebates, grants and tax incentives for businesses made available through recent bills and existing programs

Light refreshments will be provided.

**Attendance is free but registration is required.**

## **Electric Vehicles for Businesses, Municipalities and Individuals**

Thursday, April 6

4:00 - 5:00 p.m.

SpringBoard

221 W. High Street, Suite 1300

Bellefonte, PA

## **Solar for your Business or Nonprofit**

Thursday, May 4

4:00 - 5:00 p.m.

Ferguson Township Building

3147 Research Drive, State College, PA

## **Energy Efficiency for Business or Nonprofit Organizations**

Thursday, June 8

4:00 - 5:00 p.m.

Eric J. Barron Innovation Hub, room 612

123 S. Burrowes Street, State College, PA

**Learn more or register at [www.cbicc.org](http://www.cbicc.org)**

**BELLEFONTE BOROUGH COUNCIL**  
**Regular Meeting**  
**MEETING MINUTES**  
**April 17, 2023- 7:30 p.m.**  
**236 West Lamb Street, Bellefonte, Pennsylvania 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER**

The April 17, 2023, meeting of the Bellefonte Borough Council was called to order at 7:30 PM.

**II. PLEDGE OF ALLEGIANCE** (followed by a moment of silence)

**III. MEMBERS PRESENT**

- Mr. Kent Bernier
- Mr. Randall Brachbill
- Ms. Deborah Cleeton
- Ms. Barbara Dann
- Mr. Douglas Johnson
- Ms. Shawna McKean (Zoom)
- Ms. Rita Purnell
- Ms. Johanna Sedgwick
- Ms. Joanne Tosti-Vasey
- Mayor Buddy Johnson

**STAFF PRESENT**

- Mr. Ralph Stewart, Borough Manager
- Mr. Don Holderman, Assistant Borough Manager
- Ms. Gina Thompson, HARB Administrator

**IV. ADDITIONS TO THE AGENDA**

Mayor Johnson requested to add a vote to approve a Community Cookout, sponsored by Giant Food Stores, on Wednesday, May 24, 2023, from 11 AM – 2 PM, at the corner of Allegheny and West High, to tonight’s agenda, under New Business.

*D Johnson motioned, and Mayor Johnson seconded to add approval for the above event as listed to tonight’s agenda under New Business. No discussion. Roll call vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments**

Mary McMurtrie, the lead organizer of the Bellefonte Community Easter Egg Hunt, spoke regarding the fee schedule for this event, held at Talleyrand Park. She requested that the fees charged for the event be waived.

Lisa Drobka spoke in support of waiving the fees for the Bellefonte Community Easter Egg Hunt.

Tom Wilson supported waiving the Bellefonte Community Easter Egg Hunt fees. He encouraged Council to contact community organizations to discuss future fee structure changes.

Chris Morelli spoke in support of waiving the Bellefonte Community Easter Egg Hunt fees. He praised the event organizers and encouraged Council to better communicate with the community for future events and changes. He also talked about the free electric vehicle charging stations. He encouraged Council to charge a rate for the charging station. He also said that bees aren't needed to pollinate his lawn.

Gary Powers spoke regarding the fees for the Bellefonte Community Easter Egg Hunt. He encouraged Council to adopt policies to ensure event organizers are not charged for existing damages to the community parks/areas.

Mary Lesser supported waiving the fees for the Bellefonte Community Easter Egg Hunt.

**VI. COMMUNICATIONS**

No Mow May or Low Mow May. No action was taken for this communication.

Comment regarding fees for Bellefonte Easter Egg Hunt. Council will discuss this issue and communicate any changes with the event organizers.

Coalition Against Bigger Trucks. Council may take action or consider further discussion in a work session.

*Dann motioned, and Cleeton seconded a motion for staff to send a letter opposing bigger trucks traveling through the state, particularly in municipalities. No discussion. Roll call vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**VII. CONSENT AGENDA**

The Consent Agenda includes the following items:

1. General	General Council Meeting Minutes April 3, 2023
2. Finance	Finance Stover McGlaughlin Invoice March 2023



3. Finance	Finance Budget v. Actual March 2023
4. Finance	Finance Budget v. Actual Summary March 2023
5. Finance	Finance Treasurer’s Report March 2023
6. Finance	Finance Voucher Summary March 2023

*Brachbill motioned, and Dann seconded to approve the consent agenda. No discussion. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**VIII. REPORTS**

**Mayor Johnson** 2 Proclamations presented:

- o National Library Week - April 23-29, 2023 (American Library Association)
- o Watershed Cleanup Day – April 22, 2023 (27<sup>th</sup> year!)

**Police – Chief Weaver**

March 2023 Report included in the packet.

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

- Historic Architectural Review Board (HARB) –  
 Recommended for approval: (More details on projects can be found in your agenda packet)
  1. 148 Saint Paul Street – Wood fence.
  2. 107 E. Linn – Standing seam metal roof replacement.
  3. 301 N. Spring Street – exterior ADA ramps.
  4. 301 N. Spring Street – Ground-mounted directory sign

*Brachbill motioned, and Dann seconded to approve the above-listed projects.*

*Tosti-Vasey motioned, and Dann seconded to amend the listed approvals above by removing the 4<sup>th</sup> listing, 301 N. Spring Street/Ground-mounted directory sign. Council voted to approve to amend the motion. Discussion included Tosti-Vasey stating her reasons for amending the motion. She mentioned a grant that was awarded to Borough for signage. She feels the sign as proposed is a misuse of Borough funds and does not follow the Borough’s brand design. Roll Call Vote. Motion carried to amend the motion.*

Mr. Kent Bernier	no	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	no
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	no		

*Council did a roll call vote to approve items 1-3 listed above, as listed. No discussion on items 1-3. Motion to approve items 1-3 carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

*Rita Purnell motioned, and Brachbill seconded to change the Borough portion/panel of the sign designed to match the existing Borough branding using the brand’s logo, colors, and font. Discussion included several Council members discussing different ideas regarding the sign design. Council did a roll call vote to approve the motion. With five nay’s and four yay’s, the vote for this motion failed.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	no
Mr. Randy Brachbill	yay	Ms. Rita Purnell	no
Ms. Deb Cleeton	no	Ms. Johanna Sedgwick	no
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

*Brachbill motioned, and Cleeton seconded to approve the original project as presented. Roll call vote. With one nay vote, the motion to approve the sign as presented initially/recommended by HARB carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yay		

2. Zoning-

The Zoning Hearing Board will meet on Wednesday, April 26, at 5:00 PM in Council Chambers. They will be hearing a variance request from the Bellefonte Teener Baseball Club for relief from the sign ordinance to display sponsorship banners on the ball field fence during the baseball season. The public is invited to attend the meeting and speak for or against the request for relief.

2.

3. Items of interest: There will not be a HARB meeting on April 25.

4. Zoning: NONE

**Liaison Reports** (Reports were submitted)

- Borough Authority
- Centre County Airport Authority
- Centre County Library Board
- Workplace Safety Committee
- CNET Board of Directors Annual Report

**Borough Manager** March 2023 Report  
**Assistant Borough Manager** March 2023 Report

**IX. CURRENT and OLD BUSINESS**

Centre County Library NOVEL Con requested for the fees to be waived. There has been discussion about lowering the fee by having volunteers handle some of the associated tasks.

*Tosti-Vasey motioned, and Cleeton seconded to approve the Centre County Library fee waiver request for the NOVEL Con event or modify it conditional upon volunteer assistance. Discussion included Tosti-Vasey requesting that the Library pay the \$25 application fee. Doug Johnson volunteered to pay the fee himself. Roll call vote to waive all fees. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Bellefonte Bandits Legion Baseball application for the use of Governor’s Park Baseball Field in June & July 2023.

*Cleeton motioned, and Sedgwick seconded to approve the Bellefonte Bandits Legion Baseball request to use Governor’s Park Baseball Field. Discussion included Tosti-Vasey asking for clarification regarding the field usage. She recommended amending the motion, but it was clarified that this wouldn’t be an issue. The motion was not amended. Roll call vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Bellefonte Children’s Fair.

*Brachbill motioned, and Cleeton seconded to approve the Bellefonte Children’s Fair. No discussion. Roll call vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Penn DoT SR150 Water Street Wall Construction Project update. No Council action is requested.

Special Event Definition and Fees.

*Brachbill motioned, and Cleeton seconded to freeze the new fees associated with the special event definition and fee system until the new ordinance is passed. Roll call vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	no	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Scope for Borough communications with the public.

*Tosti Vasey motioned, and Sedgwick seconded the following motion:*

- *Except for executive session materials, the protected packet will be opened to the public by increasing the website’s bandwidth.*
- *The packet will be placed on the public website*
- *The Borough will continue to put events on Facebook as they come.*
- *Then, looking forward to next year’s budget, staff will review and determine what other forms of media we could access to improve borough communications with the public. Roll call vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Electric Vehicle Charging Stations in borough parking lots.

*Cleeton motioned, and Bernier seconded to review methods so the Borough can adopt/set fees and implement charges for EV Charging. Discussion included Tosti-Vasey asking for clarification of the motion. The final approval for the method to charge these fees will return to the Council for final approval. No further discussion. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Posting of council agenda materials, including attachments. The staff has reviewed this suggestion and will begin posting materials/attachments in a pdf format on our website unless an item is deemed to fall into a protected category. No council action is requested. Tosti-Vasey thanked the staff for working on updating the website as she had requested several years ago to make this finally happen.

**X. NEW BUSINESS**



CATA Local Match Share Agreement.

*Tosti-Vasey motioned, and Cleeton seconded to approve CATA Local Match Share Agreement. The discussion included details regarding the resolution. Roll call vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

CATA Local Match for State Operating Financial Assistance Resolution No. 04172023-01.

*Cleeton motioned, and Tosti-Vasey seconded to approve Resolution No. 04172023-01. Roll call vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

By A Thread Block Party on Bishop.

*Tosti-Vasey motioned, and Dann seconded to approve the West Bishop Street Block Party on July 22 without alcohol from Allegheny to Spring Street. Dann commented that this block party would be PennDOT's Water Street construction detour for the construction period. Thus the detour will not be complete at the requested time for the Block Party., The motion was amended to deny the Block Party on Bishop until after the construction and the detour has ended, OR move the event to Perry Lane instead of West Bishop Street on July 22. The discussion included a question regarding whether the detour would affect the event. The motion with the amendment was voted on with one combined vote for the amendment and revised motion; it carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Retirement Recognition for Borough Officials/Employees Open House, Thursday, May 18, 2023, 2:00 -4:00 PM, in Council Chambers. No action is requested.

Centre County YMCA Summer Camp Program request to use Governor’s Park. They will use other Pavilions the week of July 31 - August 4 as the Good News Adventure Camp will utilize Pavilions #1 & #3.

*Bernier motioned, and Brachbill seconded to approve Centre County YMCA Summer Camp use of Governor’s Park Pavilions #1, #2, & #3 Monday-Friday 6:30 AM-6:00 PM beginning June 7 through August 24, 2023. Discussion included clarification that the Good News Camp was already approved, so both groups agreed to share the park. Roll call vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Community Cookout on Wednesday, May 24, 2023. Mayor Johnson requests approval to hold a Community Cookout on May 24, 2023, from 11 AM – 2 PM, serving free chips, hotdogs, and Drinks, sponsored by Giant. He would like to hold the cookout by the Brownstone building. He would like to ask that the two parking spaces in that area be blocked off, and he would like a tent in those two spaces.

*Brachbill motioned, and Cleeton seconded to approve the Community Cookout. No discussion. Roll Call Vote. The motion carried unanimously.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER**

Members made comments regarding Borough announcements, issues, and projects/improvements.

Ms. Purnell made comments regarding “No Mow May.” She suggested a plant swap for local plants and asked the EAB to look into creating a pollinator program for the public.

Ms. Sedgwick commented on the cemetery cleanup.

Ms. Tosti-Vasey commented on the Business Sustainability Roundtable she attended on April 6 in Reading, PA. The Roundtable discussed Climate Action Plans and programs on energy efficiency that First Energy provides to municipalities, businesses, and nonprofits.

Mr. Brachbill added to Ms. Purnell’s on plantings suggested by our Treasure – Brachbill questioned how well the pervious walkway will hold up over the coming years.

Mayor Johnson thanked Council for approving the Community Cookout event.

Mr. Holderman offered comments on several items:

- Donated trees along the waterfront
- Police Contract approval
- Street sweeping

Mr. Stewart commented on the completed ball field project. He publicly thanked Mr. Holderman for his efforts to complete the project over the past few months.

Mayor Johnson mentioned that the Borough hopes to hold a community open house to celebrate the ball field opening.

Mr. Johnson mentioned a brief executive session after tonight's meeting.

## **XII. ADJOURNMENT**

The meeting adjourned at 9:30 PM.

The executive session followed tonight's meeting.

Bellefonte Borough Council Meeting

Monday, April 17, 2023

NAME (Please Print)	ADDRESS	Phone Number
GARY POWERS	1368 Mt. Valley Dr Belle	814 383 4627
AMY POWERS	1368 " " " "	" " " "
Phil Carles	765 Mt. View Lane	814.404-1672
Rhonda Stoner	1342 Joanna Dr Belle	814-571-2818
Diane Rogg	409 Seibert Rd. Belle	814-308-3445
Kelly Khraclus	441 Forest Avenue Bellefonte	814 383 0121
Mary McMurtrie	527 Volpatine St Biff	814 574-3290
Mary Lesser	1322 Beaver St Biff	814 470 6555
Lisa Drobka	220 Brandywine	814-280-7148
Gene Wilson	138 E. Main	JES 2869
Donald Townsend	133 1/2 W. Logen	814 699 1200
Cher Fre	164 Shady Lane	814-308-34013
Tim Kessling	181 THOMAS LANE PLEASANT GAP	814-441-8822
Denise Sticha	Centre County Library	814-355-1516
Vickie Barnelt	Centre County Library	814-359-2160
Chris Morelli	162 E Centre	814-717-343-4118



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Buddy Johnson, Mayor**  
*Commitment to Community*

## PROCLAMATION

**WHEREAS**, Centre Gives was established in 2012 as a 36-hour online giving event designed to bring attention to our local network of nonprofits, provide a platform for them to raise money, and impart fundraising best practices; and

**WHEREAS**, since 2012, the event has invested over \$14,600,000 into our local nonprofit network, providing much-needed operational support to missions of many kinds: arts, animals, education, environment, and health and social services; and

**WHEREAS**, Centre Gives began with 74 local nonprofits; 200 organizations will be participating in the twelfth year; and

**WHEREAS**, our community has embraced Centre Gives, making over 100,000 gifts during the combined 396 total hours of this online event; and

**WHEREAS**, we invite all community members to visit CentreGives.org beginning at 8:00 AM on Wednesday, May 10, 2023 to donate to one of your favorite nonprofits.

**NOW, THEREFORE, BE IT RESOLVED**, I, Gene “Buddy” Johnson, Mayor of the Borough of Bellefonte, Pennsylvania, do hereby proclaim **May 10-11, 2023** as “**Centre Gives Days**” in Centre County, and encourages all citizens to give back to the community in any way that is personally meaningful.

**ADOPTED** this 1<sup>st</sup> day of May 2023.

---

Gene “Buddy” Johnson, Mayor  
Borough of Bellefonte





HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Buddy Johnson, Mayor**  
*Commitment to Community*

***PROCLAMATION***

***"Letter Carriers' Stamp Out Hunger Food Drive Day"***

WHEREAS: Every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and

WHEREAS: The Letter Carriers' Stamp Out Hunger Food Drive is just one example of how letter carriers work to make a difference in the lives of those they serve. Since the pilot drive was held in 1991, more than 1.82 billion pounds of food have been collected; and

WHEREAS: We recognize all letter carriers for their hard work and their commitment to their communities. All of the food collected in our community stays in our community and we support carriers' efforts to help those in need in our community; and

WHEREAS: We also recognize the noteworthy milestone of 31 years that the National Letter Carrier Food Drive celebrates in 2023.

NOW, THEREFORE, I, Gene "Buddy" Johnson, Mayor of the Borough of Bellefonte, Pennsylvania, do hereby proclaim this 13<sup>th</sup> day of May 2023, as "**LETTER CARRIERS' FOOD DRIVE DAY**" in Bellefonte Borough, Centre County and I encourage the citizens of our community to support the food drive by placing non-perishable food items in or near your mailbox on Food Drive Day. Your letter carrier will pick it up while delivering the mail-and together, we can all help to feed our hungry.

**ADOPTED** this 1<sup>st</sup> day of May 2023.

---

Gene "Buddy" Johnson, Mayor  
Borough of Bellefonte



MEMORANDUM

---

**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting May 1, 2023

---

**PLANNING:**

The next Planning Meeting is scheduled for Monday, May 8. However, this will likely be canceled as there are currently no projects submitted for review.

.....  
**HARB:**

HARB did not meet on April 25, 2023 as there were no projects to review. There have been several Administrative Approvals, which will be reported on at the next meeting.

**The next HARB meeting will be held Tuesday, May 9 at 8:30 a.m. via Zoom.** If you would like a link to the meeting, please let me know.

.....  
**ZONING:**

**Zoning Hearing Board Meeting**

The Zoning Hearing Board Met on Wednesday, April 26 at 5:00 p.m. to hear a variance request from the Bellefonte Teener Baseball Club for relief from the sign ordinance to display sponsorship banners on the ball field fence during the baseball season. The Zoning Hearing Board approved the variance request. William Tressler will prepare the Facts and Findings report for the hearing. When this is ready, I will include in it my report to Council.

*Bob McWilliams is moving out of the area at the end of May. He was appointed to the Zoning Hearing Board in January 2022 and his 5-year term expires on December 31, 2026.*

Alyssa Doherty <adoherty@bellefontepa.gov>

Fri 4/21/2023 10:31 AM

To: Emily Boone <byathreadboutique@gmail.com>

Emily,

I will have the requested information in the Council packet for May 1st, 2023. You are welcome to attend the meeting if you would like. The meeting will be held at the Bellefonte Borough Building, 2<sup>nd</sup> Floor Council Chambers. The meeting will begin at 7:30pm. Again this is only if you would like to attend, you are not required to.

Have a great weekend!

**Thank you,**

**Alyssa A. Doherty**  
*Assistant to the Borough Manager*

**Borough of Bellefonte**  
236 West Lamb Street  
Bellefonte, PA 16823  
Office: (814) 355-1501 Ext. 217  
Fax: (814) 353-2315  
Website: <https://bellefonte.net/>



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**From:** Emily Boone <byathreadboutique@gmail.com>  
**Sent:** Wednesday, April 19, 2023 4:20 PM  
**To:** Alyssa Doherty <adoherty@bellefontepa.gov>  
**Subject:** Re: Street closure - By A Thread anniversary celebration

hi Alyssa,

thank you! let's table closing the block until the fall. in the meantime, let's have the bags on my side of the street bagged for 7/22. the meters are numbers 227-234.

i still want to do the block party in the fall. i'm thinking of theming is "boofonte" and make it a fall/halloween event.

thank you!

On Tue, Apr 18, 2023 at 4:03 PM Alyssa Doherty <[adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)> wrote:

Emily

Council met last night and approved your Anniversary Celebration but with the change of location.

Council suggested if you want your event on July 22nd then you will need to hold this event along Perry Lane. If you would like to schedule for when the road detour is no longer in place that is fine too but that may not be until late August/September. Please let me know your thoughts.

**Thank you,**

**Alyssa A. Doherty**  
*Assistant to the Borough Manager*

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**From:** Emily Boone <[byathreadboutique@gmail.com](mailto:byathreadboutique@gmail.com)>  
**Sent:** Friday, March 31, 2023 2:08 PM  
**To:** Alyssa Doherty <[adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)>  
**Subject:** Street closure - By A Thread anniversary celebration

hi Alyssa,

I'm starting to plan our five year celebration and I want to host a block party complete with pop up vendors, musicians, and yard games (corn hole and jenga). I'd like to close the section of W Bishop St from Allegheny to Spring or even just from Allegheny to the block before the Waffle Shop. I understand this street is something I'll need approval from Penn Dot for as well. I'm eyeing Saturday July 15th.

Any guidance is greatly appreciated!

Thank you!

--  
Emily Boone  
Owner



--  
Emily Boone  
Owner





Ed Troxell <etroxell@boroughs.org>

Thu 4/27/2023 7:05 AM

To: Ralph Stewart <rstewart@bellefontepa.gov>; Alyssa Doherty <adoherty@bellefontepa.gov>

Cc: 'Ronald Grutza' <rgrutza@boroughs.org>

1 attachments (127 KB)

Bellefonte & Centre CBA Resolution submissions 2023.pdf;

Good Morning Ralph & Alyssa;

I wanted to let you know that the resolutions you have submitted for review & consideration by the R&P Steering Committee have been reviewed. The recommendations from the committee to the full R&P Committee are positive (recommended for adoption) for each submission. During deliberations the submission regarding enacting a fee for State Police services was amended to remove the population threshold. As a courtesy I wanted to provide you with an excerpt of your submissions, I'll also attach how they will appear in the Sunday meeting documentation.

**RESOLUTION 2023 - 12 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB support legislation to amend Right-to-Know law to define terms such as "harass" and "overburden", to provide a remedy for relief from vexatious requesters as well as provide a remedy for relief and/or appropriate fees and reasonable response times to address commercial data miners.

**RESOLUTIONS & POLICY STEERING COMMITTEE:** Recommends adoption.

**RESOLUTION 2023 - 13 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB support legislation enacting a fee system for State Police coverage for municipalities ~~greater than 3,500 in population~~ who do not have their own Police Services.

**RESOLUTIONS & POLICY STEERING COMMITTEE:** Recommends adoption as amended.

**RESOLUTION 2023 - 14 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB urge the Pa. State Legislature to increase funding for police, fire, and EMS services and to amend municipal and county codes to allow for county-wide solutions and economies-of-scale.

**RESOLUTIONS & POLICY STEERING COMMITTEE:** Recommends adoption

**RESOLUTION 2023 - 15 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB urge the Pa. State Legislature to formally require PennDOT to maintain all stormwater collection systems found in their State Route Right-of-ways, regardless of being located in a borough or township.

**RESOLUTIONS & POLICY STEERING COMMITTEE:** Recommends adoption

Sincerely,

**Edward C. Troxell**

Director, PSAB Government Affairs

2941 N. Front Street

Harrisburg, Pa 17110

717.236.9526 x1021 office

717.236.8289 fax

717.649.6802 cell

[etroxell@boroughs.org](mailto:etroxell@boroughs.org)

[www.boroughs.org](http://www.boroughs.org)

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**From:** Ralph Stewart <rstewart@bellefontepa.gov>

**Sent:** Wednesday, April 05, 2023 4:38 PM

**To:** Ed Troxell <etroxell@boroughs.org>; Alyssa Doherty <adoherty@bellefontepa.gov>

**Subject:** RE: Bellefonte Borough Resolutions

Thank you Ed and take care!

—  
Ralph W. Stewart, Borough Manager

**Borough of Bellefonte**

---

**From:** Ed Troxell <[etroxell@boroughs.org](mailto:etroxell@boroughs.org)>  
**Sent:** Wednesday, April 5, 2023 4:32 PM  
**To:** Alyssa Doherty <[adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)>  
**Cc:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>  
**Subject:** RE: Bellefonte Borough Resolutions

Alyssa & Ralph,

Thank you for your resolutions and they will be entered into the record as qualifying submissions which will be included in the PSAB Resolutions & Policy Steering Committee meeting on April 21, 2023. Thank you again for your participation and commitment to PSAB's mission.

Sincerely,

**Edward C. Troxell**

Director, PSAB Government Affairs

2941 N. Front Street

Harrisburg, Pa 17110

717.236.9526 x1021 office

717.236.8289 fax

717.649.6802 cell

[etroxell@boroughs.org](mailto:etroxell@boroughs.org)

[[www.boroughs.org](http://www.boroughs.org)][www.boroughs.org](http://www.boroughs.org)

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**From:** Alyssa Doherty <[adoherty@bellefontepa.gov](mailto:adoherty@bellefontepa.gov)>  
**Sent:** Wednesday, April 05, 2023 2:53 PM  
**To:** [etroxell@boroughs.org](mailto:etroxell@boroughs.org)  
**Cc:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>  
**Subject:** Bellefonte Borough Resolutions

Attached are four resolutions.

**Thank you,**

**Alyssa A. Doherty**

*Assistant to the Borough Manager*

**Borough of Bellefonte**

236 West Lamb Street

Bellefonte, PA 16823

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Fax: (814) 353-2315

Website: <https://bellefonte.net/>

**RESOLUTION 2023 – 12 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB support legislation to amend Right-to-Know law to define terms such as “harass” and “overburden”, to provide a remedy for relief from vexatious requesters as well as provide a remedy for relief and/or appropriate fees and reasonable response times to address commercial data miners.

**ISSUE:** Current PA Right-to-Know law enables a single individual to submit an unlimited number of requests as well as allowing commercial interests to data-mine this publicly funded information.

**CURRENT STATUS OF LEGISLATION:** House Bill 302 has been referred to House State Govt committee.

Senate Bill 210 has been reintroduced from last session (SB312) and referred to Senate State Govt committee.

**MUNICIPAL POLICY STATEMENT:** Supported by Chapter 3 Municipal Governance Subsection 3.901 Technology.

**PAST ACTION BY PSAB:** Staff have been very active in the past working in coalition with other local government associations.

**RESOLUTIONS AND POLICY STEERING COMMITTEE:** Recommends adoption.

**RESOLUTIONS AND POLICY COMMITTEE:**

**RESOLUTION 2023 - 13 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB supports legislation enacting a fee system for State Police coverage for municipalities ~~greater than 3,500 in population~~ who do not have their own Police Services.

**ISSUE:** The provision of local police services in our boroughs is arguably the highest expenditure in the municipal budget not to mention the legacy costs associated with the service. While this issue has been subject to inclusion in the past budget proposals, it has failed to find traction in the legislature. PSAB members have been supportive of such a fee, however it would include a population threshold which sensibly assesses funds from those municipalities that have sufficient revenue sources.

**CURRENT STATUS OF LEGISLATION:** None currently establishing any population threshold.

**MUNICIPAL POLICY STATEMENT:** Endorses the concept under Chapter 6 Police, Fire & Emergency Services, Subsection 6.4 State Police Services

**PAST ACTION BY PSAB:** Included monitoring the concepts included in the past budgets as well as providing testimony to the House Transportation Committee to endorse the concept in 2018.

**RESOLUTIONS AND POLICY STEERING COMMITTEE:** Recommends adoption as amended.

**RESOLUTIONS AND POLICY COMMITTEE:**

**RESOLUTION 2023 - 14 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB urge the Pa. State Legislature to increase funding for police, fire and EMS services and to amend municipal and county codes to allow for county-wide solutions and economies-of-scale.

**ISSUE:** Pennsylvania's various municipal codes mandate municipalities provide for fire and emergency medical services. Moreover, they do not stipulate provision of police services. A dedicated millage to direct towards police and/or fire & EMS services on a regional basis may provide a solution to the costs of providing these services. Bellefonte borough and CCBA further offer this request to amend the codes to allow for county-wide solutions and economies of scale.

**CURRENT STATUS OF LEGISLATION:** A cosponsor memo has been drafted, however legislative language is yet to be drafted.

**MUNICIPAL POLICY STATEMENT:** Endorses the concept under Chapter 4 Revenue and Finance Subsection 4.100 Powers of Taxation.

**PAST ACTION BY PSAB:** none

**RESOLUTIONS AND POLICY STEERING COMMITTEE:** Recommends adoption.

**RESOLUTIONS AND POLICY COMMITTEE:**

**RESOLUTION 2023 - 15 (BELLFONTE BOROUGH & CENTRE COUNTY BOROUGH ASSOCIATION)**

**BE IT RESOLVED** that PSAB urge the Pa. State Legislature to formally require PennDOT to maintain all stormwater collection systems found in their State Route Right-of-ways, regardless of being located in a borough or township.

**ISSUE:** Over the years PSAB has received numberless complaints about PennDOT's drainage policy on state highways in boroughs. The 1945 State Highway Law gives the Secretary of PennDOT the discretion on who is responsible for the drainage facilities on state highways in boroughs. Unfortunately, their policy has been that the borough is responsible for the maintenance of these drainage facilities.

**CURRENT STATUS OF LEGISLATION:** Senate Bill 191 has been reported from the Senate Transportation committee and is now pending review in Senate Appropriations. A memo for cosponsorship of a similar House version of the bill has been circulated.

**MUNICIPAL POLICY STATEMENT:** Supports this resolution in Chapter 5 Transportation & Infrastructure Subsection 5.200 Maintenance of State Highways within Municipal boundaries.

**PAST ACTION BY PSAB:** This has been an ongoing public policy debate with Penndot.

**RESOLUTIONS AND POLICY STEERING COMMITTEE:** Recommends adoption.

**RESOLUTIONS AND POLICY COMMITTEE:**

Colleen Felentzer <cfelentzer@eastersealswcpenna.org>

Thu 4/27/2023 3:56 PM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

📎 2 attachments (618 KB)

walk path with arrows.pdf; Walk Set Up by Chamber Office.pdf;

Hi Alyssa,  
Your map kind of confused me so I found the attached. Stephanie said she could get me a better map, but I think for the Borough purposes on our plan this should work. It might be slightly off path wise. Also, I attached a diagram of our set up. Stephanie kindly agreed to get police firemen to direct traffic. I also wondered if parking meters around the area could be waived? I am hoping to have at a minimum 75 walkers. We are trying to get things like face painters, puppeteers and balloon artists as well. I had talked to the Youth Center, and they thought they might be able to do something. Please let me know if you need anything else.

Thanks for your help!

Warmest Regards,

Colleen Felentzer  
Communications & Event Specialist  
Work: 412-281-7244 Ext. 1263  
Cell: 412-977-7547  
Email: [cfelentzer@eastersealswcpenna.org](mailto:cfelentzer@eastersealswcpenna.org)



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Restrooms

Railroad Station

**Radio Set UP**

Playground

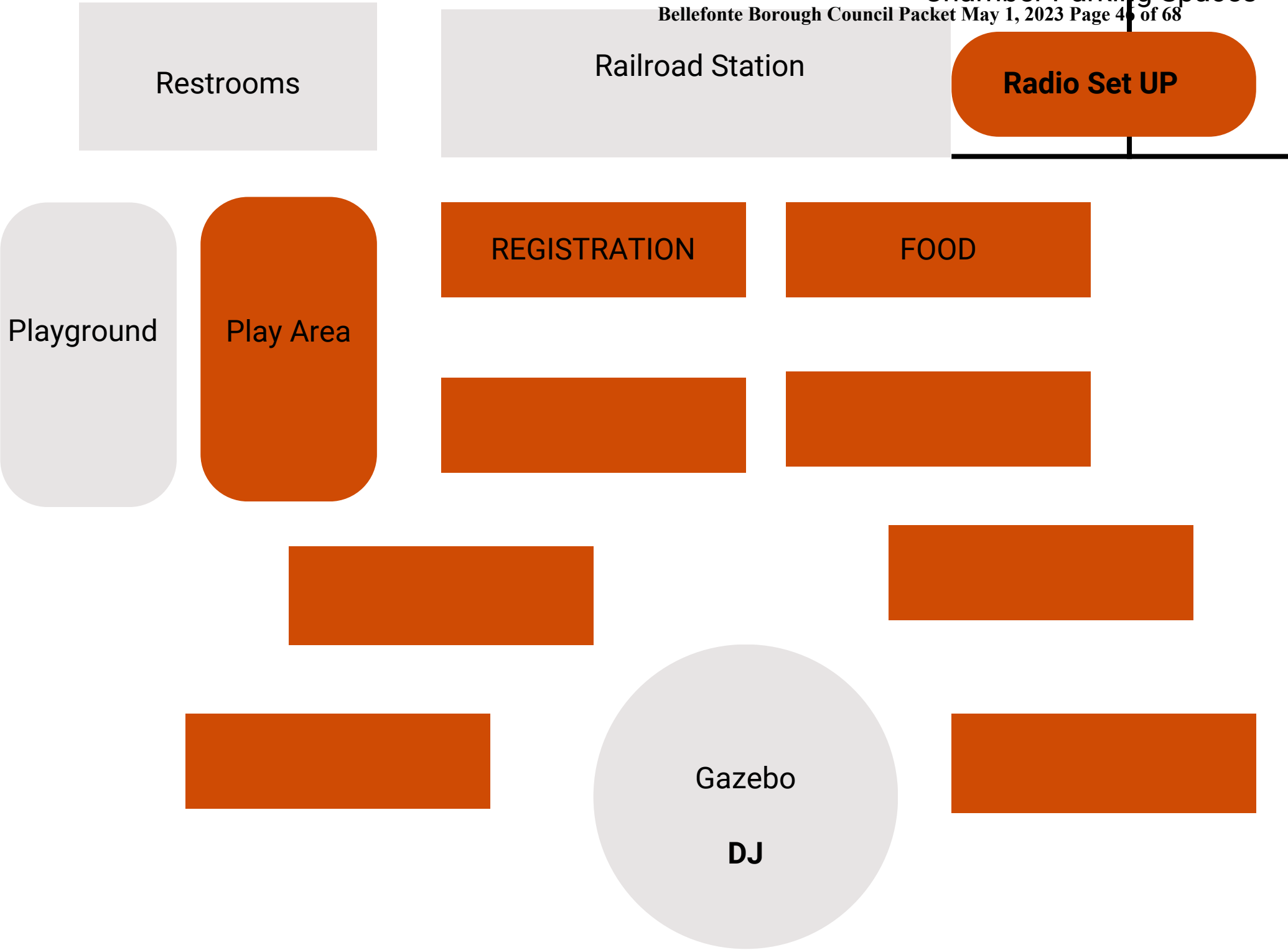
Play Area

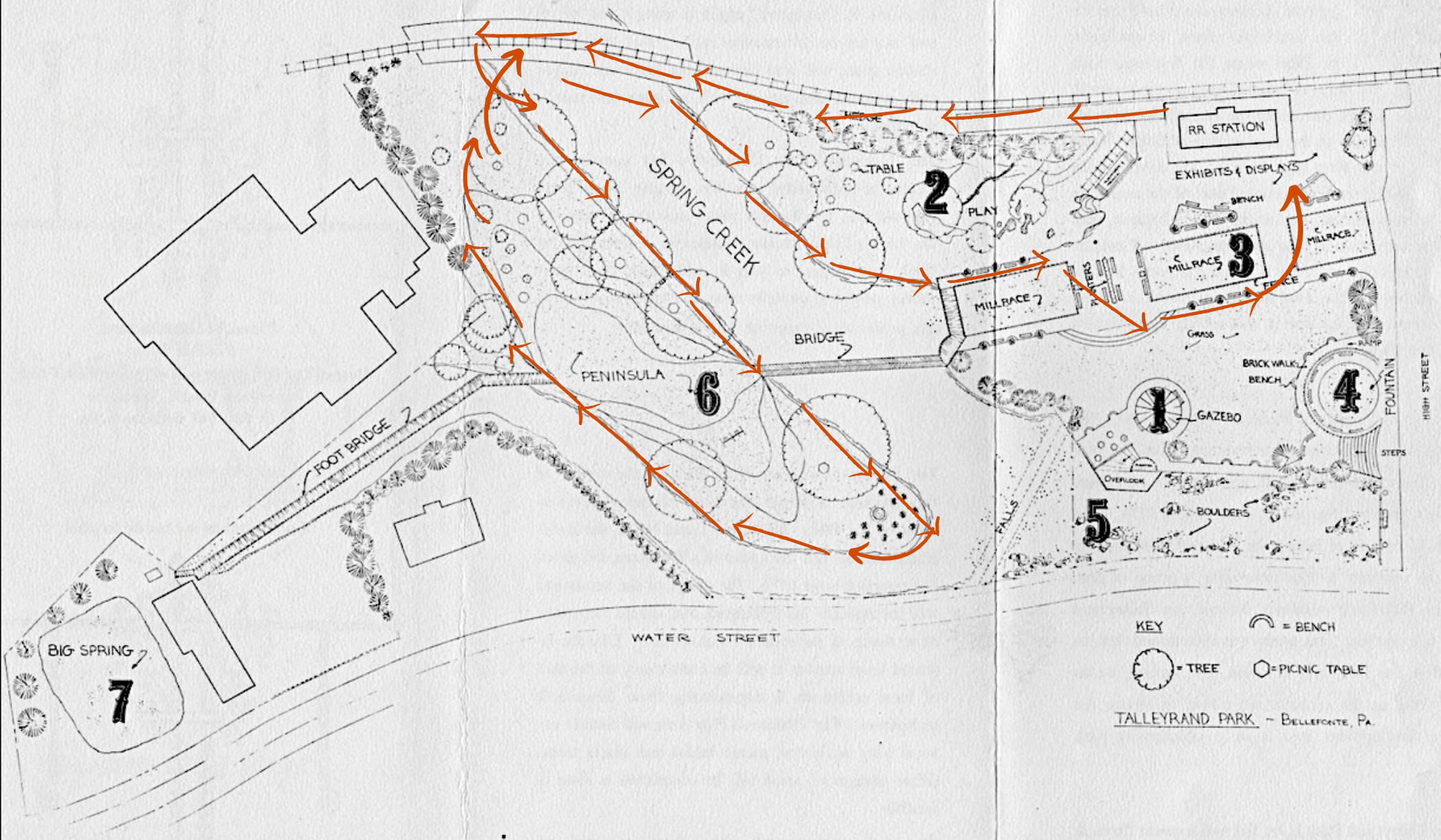
REGISTRATION

FOOD

Gazebo

**DJ**





KEY  
= BENCH  
= TREE  
= PICNIC TABLE  
TALLEYRAND PARK - BELLEFONTE, PA.

Rob Fisher 1975

April 21, 2023

Ralph W. Stewart, Borough Manager  
Borough of Bellefonte  
236 West Lamb Street  
Bellefonte PA 16823

Subject: Technical and Price Proposal for Engineering Services  
Zion Road (SR 0550) and Parkview Boulevard  
Professional Traffic Signal Design Services

Dear Mr. Stewart:

As requested, Trans Associates (TA) is pleased to submit this proposal to provide the subject services. The purpose of these services is to prepare a traffic signal permit plan to obtain a permit from PennDOT for the installation of a traffic signal at the subject intersection according to the major tasks below. The following sections of this proposal detail the scope of work, schedule and fee considerations.

### **SCOPE OF SERVICES**

This scope of work is based upon discussions with you and PennDOT and TA's experience with the intersection and other similar projects. The following scope is divided into the following seven (7) sections.

#### **Survey Base Mapping**

The base mapping shall be prepared at a scale of 1" = 25 feet. Existing conditions will be shown on Zion Road (SR 0550) and Parkview Boulevard, for approximately 300 feet on each leg of the intersection. A north arrow and graphic scale will also be presented on the plan sheet, which will be a size of 22" x 34".

The field survey will locate the following list of items, when present: pavement, cart way and shoulder widths, all pavement markings, legal right-of-way lines, approximate grades, drainage pipes and structures, curbing or uncurbed pavement, driveways and barriers including radii, underground utility markings, surface evidence of underground utilities, sanitary sewer pipes and structures, overhead utilities wires and poles, commercial-private-public signage, speed limit, street name, route number, segment and offset number, traffic signage, trees, bushes, and shrubs. All of the above items, when contained inside of or within 10 feet of the existing right-of-way, when present, will be depicted on the plans.

Any obstructions to sight distances for drivers approaching the intersection, within or outside of the right-of-way lines, including but not limited to trees, bushes, shrubs, fences, poles, buildings, sheds, billboards, landscaping, landscape walls, and retaining walls will be field located and depicted on the plans.



Distances to the nearest existing traffic control signals on each approach, if within one mile or less, will also be shown on the plans.

Land surveying field and office work will use the PennDOT, "Surveying and Mapping Manual", Publication 122M, latest revision as a reference for this work.

TA will coordinate existing utility research through the PA One Call system. If needed TA will meet on site with utility representatives to locate existing lines and determine if there is any impact to future design needs.

### **Traffic Timings Study**

TA will utilize existing manual turning movement counts, including pedestrians, that were obtained during a typical weekday between 7:00 AM to 9:00 AM and between 4:00 PM to 6:00 PM, summarized in 15-minute increments.

Utilizing the peak hour turning movement counts, TA will determine the lane arrangements and proposed phasing of the intersection utilizing PennDOT's Conflict Factor calculations per Publication 149M. Utilizing the peak hour turning movement counts, an intersection capacity analysis in accordance with the *Highway Capacity Manual* will be performed at the subject intersection. TA will analyze the intersection for optimal timings. The proposed school traffic volumes will be included in the analysis.

### **Traffic Signal Design**

A preliminary signal plan will be prepared for the intersection based on the digital mapping. The traffic signal permit drawing will be prepared to a scale of 1" = 25' on 22" x 34" mylar.

The signal will be designed in accordance with PennDOT Publication 149 Traffic Signal Design Handbook and Publication 148 Traffic Standards-Signals.

Preliminary plans will specify placement of signal supports, signals, junction boxes, conduit, detectors, signage, pavement markings, and signal phasing, sequence and timing. Vehicular timings will be implemented based upon the existing coordination timings. Vehicular and pedestrian clearance calculations will be updated per most recent standards and shown on the plans.

TA will meet with the Borough early on in the design process to determine the specifics of the design including type of supports, pedestrian accommodations, type of controller/battery backup and types of detection.

Once the preliminary signal plan is complete, it will be submitted along with all calculations and analyses for Borough and PennDOT review. All required forms will be submitted to PennDOT, including the TE-160 (Application for traffic signal approval). If it is determined that the Borough does not have an updated traffic signal maintenance agreement (TSMA) TA will also facilitate this agreement between PennDOT and the Borough. A TE-672, Pedestrian Accommodations at Intersections, will be filled out if needed.

Upon receiving comments from PennDOT and the Borough on the preliminary signal plan, TA will revise and finalize the plan in accordance with the comments received. The final drawing will be submitted to PennDOT, including tabulations and specifications.

As part of the traffic signal design TA will evaluate the need for ADA landing areas. If the ramps are determined to be required TA will include the design with the traffic signal submission for PennDOT review.

As required in PennDOT District 2, TA will also submit the traffic signal design as a Highway Occupancy Permit (HOP). This submission will include the traffic signal permit plans described above, no additional details are anticipated to be required.

TA will be available to meet during the design and review phase of the project. It is anticipated that up to three meetings will be required (one in person, two virtual).

### **Right of Way Plans**

It is not anticipated that right of way plans will be required for the project. If signal equipment can not be located within right of way the additional plans can be developed under supplemental agreement.

### **Bidding Documents, Construction Phase Services and Record Drawings**

It is anticipated that these tasks will be performed under supplemental agreement after construction funding is secured.

### **FEE**

TA proposes to be compensated for the personnel and direct costs in accordance with the attached rate schedule. A total fee limit of \$19,850 for this project is proposed at this time.

The fees described above correspond to the scope described in the previous sections. The scope items were derived based upon TA's experience with similar projects. Please note that the scope services and final fees may be adjusted at the Borough's direction if the scope is added to or reduced.

This limit will not be exceeded without your written authorization. All terms and conditions of the original contract shall apply to supplemental authorizations. Upon verbal authorization from you, TA will provide you with written documentation of the same. It shall be your responsibility to object, within reasonable time, to the written documentation if it is not, in the opinion of the client, in conformity with the verbal authorization obtained.



Approved by: \_\_\_\_\_

\_\_\_\_\_  
Print/Type Name and Title

Entity: \_\_\_\_\_

Date: \_\_\_\_\_

We appreciate this opportunity to submit this proposal. Assuming you find it satisfactory, please indicate your acceptance by signing in the space outlined and return a copy for our files.

Respectfully submitted,



Cynthia A. Jampole, P.E.  
Principal/Chief Executive Officer

CAJ:CDE:mz

Attachments: 2023 Municipal Rate Schedule; General Terms and Conditions

CC: [https://transassociates.sharepoint.com/shared documents/state college/active projects/belle00-bellefonte borough/23059-parkview signal/23059 bellefonte signal design.docx](https://transassociates.sharepoint.com/shared%20documents/state%20college/active%20projects/belle00-bellefonte%20borough/23059-parkview%20signal/23059%20bellefonte%20signal%20design.docx)

## GENERAL TERMS AND CONDITIONS

The following General Terms and Conditions are made a part of this Contract and shall continue for the life of said Contract. Provision of services hereunder is conditional on agreement to the standard terms and conditions set forth herein. No additional or different terms apply unless expressly agreed to in writing by Consultant.

### Authority

The individual(s) executing this Contract, if acting on behalf of a partnership, corporation, or funding agency (the "Client"), represent(s) that he or she has the authority of the Client to execute the Contract under the terms herein, and that the Contract is the binding legal obligation of the Client.

### Duration of Proposal

The proposal is valid for a period of 90 days, after which, if not executed, Consultant reserves the right to review and revise the estimated fee, time schedule, and other terms specified herein.

### Assignment

This Contract is not assignable, except with the prior written consent of the Consultant (synonymous with Engineer) and the Client; but any approved assignment of the Contract shall not relieve the Client of any of its payment or other performance obligations under the Contract. This Contract shall be binding on and inure to the benefit of the parties hereto and their respective successors, and assigns when permitted by this Contract.

### Liabilities

The Client executing this Contract with Consultant agrees to pay the Consultant for work performed in accordance with the terms of the Contract, without regard to implementation of the project. Payment obligations hereunder are absolute and are not conditioned upon the Client receiving payment from any third parties who are not a party to this Contract, including but not limited to, property owners, developers, or funding agencies.

### Limitation of Liability

Consultant and its officers, shareholders, and employees shall not be liable for any losses, damages or expenses, or claims for losses, damages or expenses, of any kind or nature, whether direct, incidental or consequential, caused by or resulting from the services provided hereunder or for any other incidental or consequential damages. The remedies of Client set forth herein are exclusive, and the liability of Consultant with respect to this Contract or any thing done in connection herewith, whether arising from or based upon breach of warranty, breach of contract, tort (including Consultant's negligence), strict liability, indemnity or any other cause or basis whatsoever, shall not exceed the contract price of the services specified herein.

### Invoices

Invoices will be prepared and submitted to the Client on a monthly basis unless otherwise specified in the Contract. Invoices are payable upon receipt. Final work products will not be provided until all invoices due within the last thirty (30) days are paid in full. Interest shall accrue on all unpaid accounts beginning thirty (30) days after receipt of invoice, with interest calculated at one percent (1%) per month. Further, the Client agrees to pay all Consultant's cost of collection, including reasonable court costs and attorney fees.

### Consultant's Remedies

If Client fails to make timely payments for services rendered, or fails to perform any other obligations set forth herein, Consultant may, at its option, defer provision of further services hereunder, revise its terms of payment, cancel the Contract, or pursue any other remedy available at law or equity. If, in the reasonable judgment of Consultant, the financial ability of Client to perform its obligations hereunder shall at any time become impaired, Consultant may decline to perform further services under this Contract except upon receipt, before performance, of payment in cash or satisfactory security for such payment in cash.

### Hourly Rates

The hourly rates shown in this Contract or in the current Rate Schedule are valid for the duration shown on that schedule. Services provided on an hourly rate basis after the end of the year shown on the Rate Schedule will be at the rates established for the following year. In the interest of continuity, the Client agrees to accept without prior notification the Consultant's normal annual hourly rate increases as they become effective in the normal course of business. The current rate schedule will be supplied to the Client at any time upon his request.

### Ownership and Use of Documents

All original data including, but not limited to field notes, computations, drawings, specifications, reports, and correspondence as instruments of services shall become the property of the Client, upon Consultant's receipt of final payment for the services provided. Client agrees to indemnify and to hold harmless, the Consultant and its officers, shareholders, and employees, against all damages, claims and losses of any kind or nature including defense costs, arising out of any use of the project documents on any other project and for additions to Client's project. The Consultant will not furnish copies of project documents to third parties nor reuse or make any modification to the documents without written permission of the Client.

Client agrees to indemnify and hold harmless Consultant and its officers, shareholders, and employees for any and all damages, claims and losses of any kind or nature including defense costs associated with the use of the project documents by anyone other than the Owner. Likewise, Client agrees to indemnify and hold harmless the Consultant and its officers, shareholders, and employees from any liability stemming from the Client's use of the Consultant's design for projects other than the project identified in this Contract.

### Retainers

The Client shall make an initial retainer payment upon execution of this Agreement if specified in the fee section of the Contract. Upon receipt of this retainer payment, the Consultant shall commence provision of services as set forth in this Agreement. The retainer shall be held by the Consultant and shall be applied against the final invoices. In the event the amount of the retainer exceeds the final invoices, the Consultant shall refund the balance with the final invoices. If the final invoices exceed the retainer, the Client shall promptly remit the amount due.

### Lump Sum

The Client agrees to pay a Lump Sum amount for provision of services as set forth in this Agreement if specified in the fee section of the Contract. The Consultant shall bill the Client based upon Consultant's estimate of the proportion of total services actually completed during the billing period to the Lump Sum. The Lump Sum is conditioned on Contract Times to complete the Work as specified in the schedule section of the Contract. Should the Contract Times to complete the Work be extended beyond this period, the total compensation to Consultant shall be appropriately adjusted through a Contract supplement. If Client requires additional services not covered under this Agreement, Consultant shall provide a separate proposal or a Contract supplement.

### Project Delays

The Client agrees that the Consultant is not responsible for damages arising directly or indirectly from any delays for causes beyond the Consultant's control. If delays outside of the Consultant's control result in the increase cost or time required by the Consultant to perform its services, the Consultant shall be entitled to an equitable adjustment in schedule and/or compensation.

### Project Suspension or Termination

If the project is suspended or abandoned in whole or in part for more than three (3) months, the Consultant shall be notified in writing. Upon notice of suspension or termination of the project, the Consultant will prepare and transmit an invoice to the Client for all services performed prior to receipt of the Client's written notice. The invoice will include labor and direct expenses connected with termination of the Contract, including printing and invoice preparation. In the event services to be provided hereunder for a particular phase are incomplete at the time of suspension or termination, and the Contract states that the phase is to be billed at a fixed fee or unit rate, the Consultant will be compensated for work actually completed on the basis of actual labor hours expended up until the receipt of notice of suspension or termination, multiplied by the current hourly billing rate for the Consultant's employees, plus direct expenses incurred in the performance of the work, including prints, supplies, transportation and other costs. If the project resumes following a suspension lasting greater than three (3) months, Consultant may invoice Client, at the then effective Rate Schedule, for hours worked by Consultant in reactivating and familiarizing personnel working for Consultant in connection with the project.

### Limited Warranty

For one (1) year from the date of this Contract, Consultant will replace any plans, designs, specifications, drawings or other materials if it has been reasonably determined by the parties that it is defective in workmanship. Client's remedy for the receipt of defective materials is expressly limited to the aforementioned right of replacement. Except as set forth above, the Consultant makes no warranties concerning the services. All other warranties, whether express, implied, or statutory, are hereby excluded.

### Miscellaneous

If one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability of such provisions shall not affect any other provision of this Contract, and this Contract shall be construed as if the invalid, illegal, or unenforceable provision had never been contained herein.

### Acceptance

This Contract constitutes the entire understanding between the parties pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, of such parties in connection herewith. Consultant hereby expressly objects to any term or condition contained in any confirmation form or any other correspondence or document of Client which is different from or in addition to these Terms and Conditions (whether or not such different or additional terms materially alter this Contract) and any such term or condition shall not alter these Terms and Conditions or be a part of this Contract, unless expressly accepted or agreed to by the Consultant in writing.

**2023 GENERAL RATE SCHEDULE**

<b><u>PERSONNEL CLASSIFICATION</u></b>	<b><u>RATES PER HOUR</u></b>
PRINCIPAL / SENIOR MANAGER	\$180.00
ENGINEERING MANAGER	\$148.00
SENIOR ENGINEER / DESIGNER	\$132.00
ASSOCIATE DESIGNER / ANALYST	\$120.00
SENIOR TECHNICIAN	\$87.00
SENIOR SURVEY TECHNICIAN	\$87.00
FIELD TECHNICIAN	\$63.00
CLERICAL	\$63.00
FIELD ENUMERATORS	\$45.00
<b><u>DIRECT EXPENSES</u></b>	<b><u>RATE</u></b>
AUTO TRAVEL	\$0.625/MILE*
COPIES	\$0.17/SHEET
Color	\$0.50/SHEET
PLAN PRINTS	
Bond	\$0.27/S.F.
Vellum	\$1.00/S.F.
Mylar	\$1.35/S.F.
Color Plot	\$0.65/S.F.
OTHER DIRECT COSTS	AT COST

\*Current Federal Standard Mileage Rate (Subject to Federal Rate Change)

**APPLICATION AND CERTIFICATE FOR PAYMENT**

<b>TO OWNER:</b> Borough of Bellefonte 236 West Lamb Street Bellefonte, PA 16823 <b>FROM CONTRACTOR:</b> John Nastase Construction PO Box 1 Snow Shoe, PA 16874 <b>CONTRACT FOR:</b>	<b>PROJECT:</b> Governor's Park Baseball Field  <b>VIA ARCHITECT:</b> Weber Murphy Fox, Inc. 403 South Allen Street Suite 115 State College, PA 16801	<b>APPLICATION #:</b> 5 <b>PERIOD TO:</b> 04/30/23 <b>PROJECT NOS:</b> 2022-079.00  <b>CONTRACT DATE:</b> 10/24/22	<b>Distribution to:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Const. Mgr <input type="checkbox"/> Architect <input checked="" type="checkbox"/> Contractor
--	--	--	--

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	793,290.00
2. Net change by Change Orders-----	\$	33,092.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	826,382.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		818,882.00
<b>5. RETAINAGE:</b>		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	40,944.10
b. 5.0% of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----)	\$	40,944.10
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	777,937.90
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)-----		
	\$	641,753.50
8. CURRENT PAYMENT DUE-----	\$	136,184.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	48,444.10

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	33,092.00	
<b>TOTALS</b>	33,092.00	
<b>NET CHANGES by Change Order</b>	33,092.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: John Nastase Date: 4/26/2023

State of: Pennsylvania  
 County of: Centre

Subscribed and sworn to before me this 26<sup>th</sup> day of April 2023.

Commonwealth of Pennsylvania - Notary Seal  
**JAUNETTE M MATIS** - Notary Public  
 Centre County  
 My Commission Expires December 17, 2025  
 Commission Number 1411384

Notary Public: Jaunette M. Matis  
 My Commission expires: 12/17/2025

**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ----- \$ 136,184.40  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.



**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

PROJECT:  
Governor's Park Baseball Field

APPLICATION NUMBER: 5  
APPLICATION DATE: PERIOD TO: 4/30/2023  
ARCHITECT'S PROJECT NO: 2022.079.00

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)							
1	Mobilization	\$ 17,600.00	\$ 8,800.00	\$ 8,800.00			\$ 17,600.00	100.0%	\$ -	\$ 880.00
2	Bond	\$ 15,000.00	\$ 15,000.00				\$ 15,000.00	100.0%	\$ -	\$ 750.00
3	Deposit for Shaw Turf	\$ 79,690.00	\$ 79,690.00				\$ 79,690.00	100.0%	\$ -	\$ 3,984.50
4	E&S, Stormwater	\$ 44,000.00	\$ 41,000.00	\$ 3,000.00			\$ 44,000.00	100.0%	\$ -	\$ 2,200.00
5	Demolition	\$ 23,000.00	\$ 23,000.00				\$ 23,000.00	100.0%	\$ -	\$ 1,150.00
6	Earthwork	\$ 49,000.00	\$ 49,000.00				\$ 49,000.00	100.0%	\$ -	\$ 2,450.00
7	Site Turf Curbing	\$ 43,000.00	\$ 43,000.00				\$ 43,000.00	100.0%	\$ -	\$ 2,150.00
8	Footers Foundations	\$ 29,000.00	\$ 29,000.00				\$ 29,000.00	100.0%	\$ -	\$ 1,450.00
9	Home Dug Out	\$ 46,000.00	\$ 39,000.00	\$ 7,000.00			\$ 46,000.00	100.0%	\$ -	\$ 2,300.00
10	Visitor Dug Out	\$ 34,000.00	\$ 30,000.00	\$ 4,000.00			\$ 34,000.00	100.0%	\$ -	\$ 1,700.00
11	Press Box	\$ 150,000.00	\$ 125,000.00	\$ 17,500.00			\$ 142,500.00	95.0%	\$ 7,500.00	\$ 7,125.00
12	Fence/Foul Poles	\$ 98,000.00	\$ 79,000.00	\$ 19,000.00			\$ 98,000.00	100.0%	\$ -	\$ 4,900.00
13	Mounds/Bases	\$ 26,000.00	\$ 26,000.00				\$ 26,000.00	100.0%	\$ -	\$ 1,300.00
14	Final Shaw Turf	\$ 79,000.00	\$ 59,000.00	\$ 20,000.00			\$ 79,000.00	100.0%	\$ -	\$ 3,950.00
15	Topsoil/Seeding	\$ 10,000.00		\$ 10,000.00			\$ 10,000.00	100.0%	\$ -	\$ 500.00
16	Site Concrete	\$ 26,000.00	\$ 16,000.00	\$ 10,000.00			\$ 26,000.00	100.0%	\$ -	\$ 1,300.00
17	Seating/Bleachers	\$ 24,000.00	\$ 4,400.00	\$ 19,600.00			\$ 24,000.00	100.0%	\$ -	\$ 1,200.00
18	Provide and Install New Dugout Benches	\$ 8,640.00	\$ 8,640.00				\$ 8,640.00	100.0%	\$ -	\$ 432.00
19	Provide "B" Logo on new Turf Field	\$ 10,324.00		\$ 10,324.00			\$ 10,324.00	100.0%	\$ -	\$ 516.20
20	Add'l Cost to Change Turf Vendor to maintain schedule	\$ 9,628.00		\$ 9,628.00			\$ 9,628.00	100.0%	\$ -	\$ 481.40
21	Provide new Greens/Groomer Maint Equip	\$ 4,500.00		\$ 4,500.00			\$ 4,500.00	100.0%	\$ -	\$ 225.00
22							\$ -		\$ -	\$ -
23							\$ -		\$ -	\$ -
24							\$ -		\$ -	\$ -
25							\$ -		\$ -	\$ -
	SUBTOTALS PAGE 2	\$ 826,382.00	\$ 675,530.00	\$ 143,352.00	\$ -		\$ 818,882.00	99.1%	\$ 7,500.00	\$ 40,944.10





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 Est. 1795

**SPECIAL EVENT PERMIT APPLICATION**

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov)

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
Use of Park	Foot Race
<b>Closing of Public Streets</b>	Bicycle Race
Parade	Other
Description/Name of Event <b>1st Annual Bellefonte Alumni Celebration Cornhole Tournament at the Mill</b>	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s): <b>Dunlap Street/ Gamble Mill/ Waterfront (Songer Property)</b>	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: <b>Saturday, June 3, 2023</b>	
Rain Date(s):	
Event Hours: <b>11:00 AM-4:00 PM</b>	
Set up Date/Hours: <b>10:00 AM-11:00 AM</b>	If Walk/Race, Start/End times:
Breakdown Hours: <b>4:00PM-5:00 PM</b>	Estimated Attendance: <b>100</b>
Approximate number of persons volunteering or working the event: <b>10</b>	
Organization Applying for the Permit: <b>Bellefonte Area High School Class of 2023</b>	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: <b>830 E. Bishop St, Bellefonte, PA 16823</b>	
Event Coordinator Name: <b>Buddy Johnson</b>	
Event Coordinator Phone: <b>(814)404-1876</b>	
24/7 contact/Cell (contact during event): <b>(814)404-1876</b>	
Email for contact person: <b>bjohnson@bellefontepa.gov</b>	

<b>STREET/LOT CLOSURE</b>		
<i>Streets To Be Closed</i>	<i>Duration</i>	<i>Location (from/to)</i>
<b>Dunlap Street</b>		<b>Dunlap Street</b>
<i>West Parking Lot (circle)</i>	<i>North Parking Lot (circle)</i>	<i>South Parking Lot (circle)</i>
<i>Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.</i>		
<b>Attached</b>		
<i>Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.</i>		
<b>Attached</b>		

<i>Will your event need? Circle all that apply and provide details</i>	
It is understood by the Applicant/Sponsor that	
<i>Police Assistance</i>	
<i>Medical Services</i>	
<i>Traffic control by Fire Police</i>	
<i>Road Signs</i>	
<i>Electrical Service</i>	
<i>Water Service</i>	
<i>Traffic cones or Barricades</i>	
<i>Street Sweeping</i>	Will need Barricades. Will Pick up and return
<i>Refuse collection/Recycling Service</i>	
<i>Will Your Event Have? Circle all that apply and provide details</i>	
<i>Banner(s), number/location. Please attach a completed Borough Banner Application.</i>	
<i>Food &amp; Drink for sale? If yes, have you notified existing food businesses within 150' of Event?</i>	Yes, food and drink vendors. Gamble Mill aware as they are helping with event.
<i>Live Entertainment/Amplification</i>	Yes
<i>Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents</i>	Yes
<i>Animals, If yes, number/ type</i>	
<i>Tent(s), Stage(s), or temporary structure(s)</i>	Tents for Vendors
<i>Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?</i>	Yes
<i>Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.</i>	



**Waiver of Liability**

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

**COMPLETE, SIGN AND DATE**

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: <b>BAHS Class of 2023</b>	
Authorized Signer (Print): <b>Buddy Johnson</b>	(Sign):
Title of Signer:	
Date Signed: <b>04/17/2023</b>	
Approval Date:	
With Conditions:	

<b>OFFICIAL USE ONLY</b>		
<b>Borough Staff Review</b>	<b>Date Received</b>	<b>Date Approved</b>
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		



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**Buddy Johnson, Mayor**  
*Commitment to Community*

April 21<sup>st</sup>, 2023

Bellefonte Borough  
ATTN: Bellefonte Borough Council  
236 W. Lamb Street  
Bellefonte, PA 16823

Dear Bellefonte Borough Council,

**Subject: 1<sup>st</sup> Annual Bellefonte Alumni Celebration Cornhole Tournament at the Mill**

Bellefonte Area High School Class of 2023 would like to formally request the closure of Dunlap Street next to the Gamble Mill property on Saturday, June 3<sup>rd</sup>, 2023 from 10:00 AM-5:00 PM, the event will be held from 11:00 AM-4:00 PM on the Gamble Mill and Tom Songer Properties. The reason for this closure request is for the safety of participants, food vendor parking, and additional space for Cornhole Boards if needed.

BAHS Class of 2023 has already received permission from both the Gamble Mill and Tom Songer for use of their properties for this event. The Gamble Mill is also aware of food vendors being at the event. Volunteers can pick up the barricades and return them on the day of the event.

If there is any additional information you need, please let me know.

Sincerely,

Buddy Johnson, Mayor  
Bellefonte Borough



# FIRST ANNUAL **B**ELLEFONTE ALUMNI CELEBRATION

## CORNHOLE TOURNAMENT AT THE MILL

Saturday, June 3  
11 a.m. - 4 p.m.

### CALLING ALL BAHS ALUM!

Registration for a two-person cornhole team is \$25.  
All proceeds benefit a graduating senior from the  
BAHS Class of 2023.

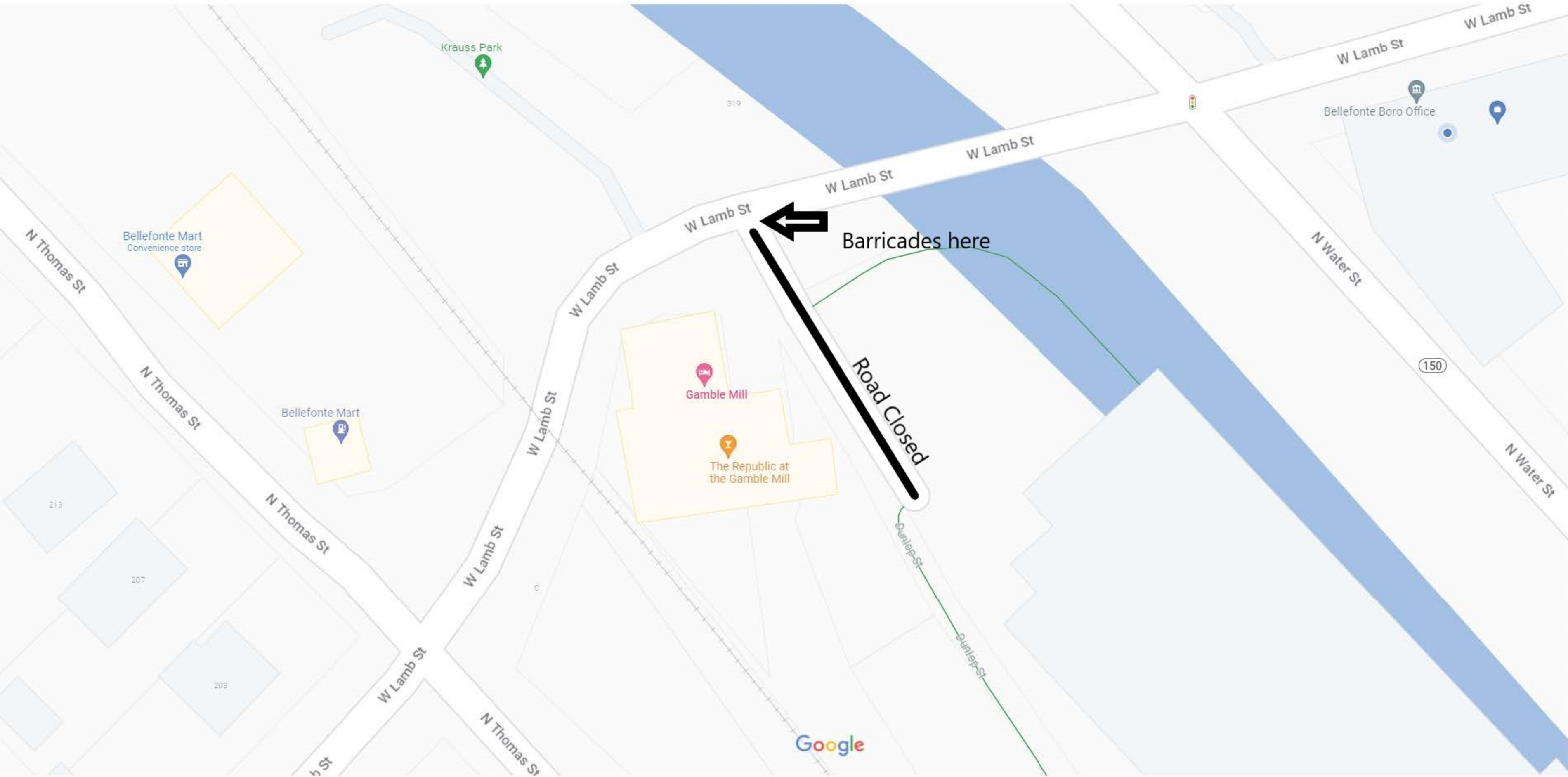
Don't want to register to play? Join us for free access  
to food and drink vendors, music, and a basket raffle  
on the front lawn! Vendors include: The Republic,  
Axemann, Big Springs, Good Intent, Creekside,  
Miller's Popcorn, Sunset Slush Happy Valley

**REGISTER YOUR  
TEAM TODAY!**



Visit [gamblemillbellefonte.com/happenings](https://gamblemillbellefonte.com/happenings) for event details!









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Est. 1795

**SPECIAL EVENT PERMIT APPLICATION**

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov)

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
<input checked="" type="checkbox"/> Use of Park	<input type="checkbox"/> Foot Race
<input type="checkbox"/> Closing of Public Streets	<input type="checkbox"/> Bicycle Race
<input type="checkbox"/> Parade	<input type="checkbox"/> Other
Description/Name of Event <u>Bellefonte Inter Valley Area Chamber Croquet tournament</u>	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input checked="" type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: <u>June 25 2023</u>	<u>July 9 2023</u>
Rain Date(s): <u>July 9 2023</u>	
Event Hours: <u>12-7</u>	
Set up Date/Hours: <u>6/25 10am</u>	If Walk/Race, Start/End times:
Breakdown Hours: <u>6/25 8pm</u>	Estimated Attendance: <u>100</u>
Approximate number of persons volunteering or working the event: <u>10 or 8</u>	
Organization Applying for the Permit: <u>Bellefonte Intervalley Chamber of Commerce</u>	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: <u>320 W High St Bellefonte PA 16823</u>	
Event Coordinator Name: <u>Stephanie Peter</u>	
Event Coordinator Phone: <u>814-355-2917</u>	
24/7 contact/Cell (contact during event): <u>814-574-8900</u>	
Email for contact person: <u>biacc@bellefonte-chamber.org</u>	

Municipal Building  
236 W Lamb St  
Bellefonte, PA 16823

Tel: 814-355-1501  
Fax: 814-353-2315  
[www.bellefonte.net](http://www.bellefonte.net)

TDD/TDY & Voice 711  
TTY/TDD Only 717-237-2261  
An Equal Opportunity Employer

STREET/LOT CLOSURE		
Streets To Be Closed	Duration	Location (from/to)
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)
Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.		
Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated. <i>n/a</i>		

Will your event need? Circle all that apply and provide details	
It is understood by the Applicant/Sponsor that	
Police Assistance	<i>no</i>
Medical Services	<i>no</i>
Traffic control by Fire Police	<i>no</i>
Road Signs	<i>no</i>
Electrical Service	<i>no</i>
Water Service	<i>no</i>
Traffic cones or Barricades	<i>no</i>
Street Sweeping	<i>no</i>
Refuse collection/Recycling Service	<i>no</i>
Will Your Event Have? Circle all that apply and provide details	
Banner(s), number/location. Please attach a completed Borough Banner Application.	<i>no</i>
Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	<i>no</i>
Live Entertainment/Amplification	
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	<i>no</i>
Animals, If yes, number/ type	<i>no</i>
Tent(s), Stage(s), or temporary structure(s)	
Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	<i>no</i>
Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.	



**Waiver of Liability**

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1 million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

**COMPLETE, SIGN AND DATE**

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: Bellefonte Intervalley Area Chambers of Commerce

Authorized Signer (Print): Stephanie Peters (Sign): [Signature]

Title of Signer: Director

Date Signed:

Approval Date:

With Conditions:

<b>OFFICIAL USE ONLY</b>		
Borough Staff Review	Date Received	Date Approved
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		

# TALLEYRAND PARK

## GAZEBO SIDE OF SPRING CREEK\* OR EXPANDED AREA\* RESERVATION APPLICATION

[www.bellefonte.net](http://www.bellefonte.net)

Use of (circle one): **GAZEBO/ARBOR SIDE OF SPRING CREEK**

OR

**EXPANDED AREA (MATCH FACTORY SIDE)**

Group Name: Bellefonte Intervalley Area Chamber of Commerce

Applicant Name: Stephanie Peters

Address: 320 West High Street

Telephone: 814-355-2917 or cell 814-574-8900

Reservation Date Requested: June 25, 2023

Time Event Commences: 11:00 am - 8:00 pm

~~Time Event Ends:~~ We are requesting use of the green

~~Number of Adult Chaperones:~~ space on the Big Spring side of the park.

Type of Event (describe briefly): Annual Croquet Tournament

\*NOTE: Talleyrand Park is a public park, and as such, is always open to the public. However, the gazebo side of Spring Creek reservation will entitle you to exclusive use of the gazebo or arbor for your activity for the date and hours listed above. Please keep in mind other legitimate uses of the park may occur around your special event with which you will have to contend.

The parking lot for the Chamber/Visitor's Center office is not available for your use. Please use the public lot on the other side of North Potter Street.

Reservation Fee: \$200.00 per area

In addition, a deposit of \$100.00 (approved by Council 5/16/05), paid by either cash or separate check, is also required. Deposit will be returned upon request only if request is made within thirty (30) days of the scheduled event, and only if waste generated by the event is placed in the proper receptacles. Payment of the reservation fee and deposit in full must be made when the permit application has been approved to confirm reservation.

Stephanie Peters  
Applicant's Signature

I authorize the group above-named to use the area they have requested for their event.

Date: \_\_\_\_\_

\_\_\_\_\_  
Ralph W. Stewart, Borough Manager

Ralph Stewart <rstewart@bellefontepa.gov>

Wed 4/26/2023 7:56 AM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

Cc: Gina Thompson <gthompson@bellefontepa.gov>

FYI

—  
Ralph W. Stewart, Borough Manager

**Borough of Bellefonte**

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214



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**From:** Edward Stoddard <EdwardS@happyvalley.com>

**Sent:** Tuesday, April 25, 2023 10:14 PM

**To:** Ralph Stewart <rstewart@bellefontepa.gov>; Gina Thompson <gthompson@bellefontepa.gov>

**Cc:** Troy Weston <troy@3twenty9.com>

**Subject:** banner for Bellefonte Outdoor Adventure Expo

Ralph and Gina,

The [Bellefonte Outdoor Adventure Expo](#) is planned for Sunday, May 21, 2023 in Talleyrand Park.

On behalf of Troy Weston, organizer, I would like to formally request permission from Bellefonte Borough to hang a 12' x 3' vinyl banner on each side of the West High Street bridge to promote the Outdoor Adventure Expo. The banner will be displayed securely and removed promptly after the event.

Troy told me today that 2023 will be the biggest year for Outdoor Adventure Expo exhibitors yet! 80 booths including organizations, demos, food trucks, adult beverages, kayak raffle, and more are scheduled for Sunday, May 21, 2023, in Talleyrand Park!

Mini Music Fest:

South Bound 2pm-3pm

CentreFuges 3:30pm-4:40pm.

We are very excited to be holding this event in Bellefonte.

Thanks!

Edward Stoddard

Communications Director

The Happy Valley Adventure Bureau

Official Tourism Promotion Agency for Centre County, PA

204 West Beaver Avenue

State College, PA 16801

(814) 231-1401, Ext 310

[happyvalley.com](http://happyvalley.com)

[happyvalleyagventures.com](http://happyvalleyagventures.com)

[THE HAPPY VALLEY INSPIRATION GUIDE](#) (annual)

#HappyValleyPA



April 17, 2023

Phillip M. Fraga  
Cohen Law Group  
413 South Main Street - Third Floor  
Pittsburgh, PA 15215

***RE: Engagement for Shentel Franchise Negotiations***

Dear Mr. Fraga:

This is to inform you that Bellefonte Borough has decided to engage the services of the Cohen Law Group (“CLG”) to assist in franchise negotiations with Shenandoah Cable Television, LLC (“Shentel”). This engagement is for a flat fee of \$6,250 noting that Shentel is paying 100% of such flat fee amount further noting that such payments will be made directly by Shentel to CLG per invoices received from CLG as the Borough will not receive any invoices from CLG for this matter.

We understand that the unique nature of this engagement has no bearing on CLG’s diligent representation of any municipality and which will not deviate in the slightest to CLG’s representation of any municipality for which the cable operator is not covering or reimbursing CLG’s legal fees.

We further understand that Shentel has simply offered to cover the legal fees for a number of Pennsylvania municipalities being represented by CLG due to Shentel making a business decision that it is cost beneficial for Shentel to do so through the aforementioned ministerial approach entailing what Shentel views as process economies and efficiencies leading to speed to market while being well aware that for purposes of CLG’s representation on the merits of any such municipalities such ministerial machinations are neither here nor there.

Sincerely yours,

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

April 17, 2023

Ralph W. Stewart  
Borough Manager  
Borough of Bellefonte  
236 West Lamb Street  
Bellefonte, PA 16823

**Re: Covering of Cohen Law Group Legal Fees**

Dear Mr. Stewart:

This is to inform you that Shenandoah Cable Television, LLC (“Shentel”) agrees to cover 100% of Bellefonte Borough’s legal fees related to engaging the services of the Cohen Law Group to assist in franchise negotiations with Shentel.

Should you have any questions regarding this matter, please don’t hesitate to call me at (540) 335-6828 or email me at [Chris.Kyle@emp.shentel.com](mailto:Chris.Kyle@emp.shentel.com).

Sincerely yours,



Chris Kyle  
Vice President Industry Affairs and Regulatory