



## Borough of Bellefonte Council Business Meeting

### AGENDA

7:30 PM Monday, April 17<sup>th</sup>, 2023

In-Person, Council Chambers

**ATTEND IN PERSON** – The Council Chambers is open to the public with normal or standard occupancy levels.

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://www.youtube.com/watch?v=RfGOugVqflk>. Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)

**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, April 17<sup>th</sup>, 2023, to receive the Zoom Link to the meeting.

#### I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

*Welcome everyone to the Bellefonte Borough council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.*

#### II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

#### III. ROLL CALL

|                                         |                            |  |
|-----------------------------------------|----------------------------|--|
| Mr. Bernier, Vice-President, North Ward | Ms. McKean, West Ward      |  |
| Mr. Brachbill, South Ward               | Ms. Purnell, North Ward    |  |
| Ms. Cleeton, South Ward                 | Ms. Sedgwick, West Ward    |  |
| Ms. Dann, Pro Tempore, South Ward       | Ms. Tosti-Vasey, West Ward |  |
| Mr. Johnson, President, North Ward      | Mayor Johnson, At Large    |  |

#### IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

## V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

Mary McMurtrie - Bellefonte Community Easter Egg Hunt

## VI. COMMUNICATIONS (written)

No Mow May or Low Mow May. **Council may take action or consider further discussion in a work session.**

Comment regarding fees for Bellefonte Easter Egg Hunt. **FYI, no action is requested.**

Coalition Against Bigger Trucks. **Council may take action or consider further discussion in a work session.**

## VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

|         |                                       |
|---------|---------------------------------------|
| General | Council Meeting Minutes April 3, 2023 |
| Finance | Stover McGlaughlin Invoice March 2023 |
| Finance | Budget v. Actual March 2023           |
| Finance | Budget v. Actual Summary March 2023   |
| Finance | Treasurer's Report March 2023         |
| Finance | Voucher Summary March 2023            |

## VIII. REPORTS

| <b>Elected Official and Staff Reports</b><br><i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>                                                                                                                                                                                                                                                                                            |                            |               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------|
| <b>DEPARTMENT</b>                                                                                                                                                                                                                                                                                                                                                                                                         | <b>OFFICIAL/<br/>STAFF</b> | <b>REPORT</b> |
| Mayor <ul style="list-style-type: none"><li>➤ Proclamations: National Library Week &amp; Watershed Cleanup Day</li><li>➤ Parking Enforcement &amp; Animal Control March 2023 Report</li></ul>                                                                                                                                                                                                                             | Mayor Johnson              | Submitted     |
| Police-March 2023 Report                                                                                                                                                                                                                                                                                                                                                                                                  | Chief Weaver               | Submitted     |
| Office of Community Affairs (OCA)                                                                                                                                                                                                                                                                                                                                                                                         | Ms. Thompson               | Submitted     |
| 1. Historic Architectural Review Board (HARB)<br><br>Recommended for approval of the following projects as presented: <ul style="list-style-type: none"><li>➤ <b>148 Saint Paul Street</b> – Wood fence.</li><li>➤ <b>107 E. Linn</b> – Standing seam metal roof replacement.</li><li>➤ <b>301 N. Spring Street</b> – exterior ADA ramps.</li><li>➤ <b>301 N. Spring Street</b> – Ground-mounted directory sign</li></ul> |                            |               |
| 2. Zoning-<br>The Zoning Hearing Board will meet on <b>Wednesday, April 26 at 5:00 p.m.</b> to hear a variance request from the Bellefonte Teener Baseball Club for relief from the sign ordinance to display sponsorship banners on the ball field fence during the baseball season.<br><b>Please see the memo in the packet for additional information.</b>                                                             |                            |               |
| Borough Manager                                                                                                                                                                                                                                                                                                                                                                                                           | Mr. Stewart                | Submitted     |
| Assistant Borough Manager                                                                                                                                                                                                                                                                                                                                                                                                 | Mr. Holderman              | Submitted     |

**Liaison Reports**

*Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

| <b>ADMINISTRATIVE</b>                                              | <b>LIAISON</b> | <b>REPORT</b> |
|--------------------------------------------------------------------|----------------|---------------|
| Bandshell/performance center project committee                     | Mr. Holderman  |               |
| Bellefonte Area Industrial Development Authority (BAIDA)           | Mr. Holderman  |               |
| Bellefonte Emergency Medical Services                              | Mr. Rhoat      | Submitted     |
| Bellefonte Environmental Advisory Review Board                     | Mr. Holderman  | Submitted     |
| Bellefonte Intervally Chamber of Commerce                          | Mr. Holderman  |               |
| Bellefonte Police Pension Board                                    | Mr. Stewart    |               |
| Centre County Boroughs Association                                 | Ms. Dann       |               |
| Centre County Government                                           | Mr. Stewart    |               |
| CNET Board of Directors- Cindy Hahn                                | Mr. Holderman  | Submitted     |
| Downtown Bellefonte Inc. (DBI)                                     | Ms. Thompson   |               |
| Governor's Park                                                    | Mr. Holderman  | Submitted     |
| Nittany Valley Joint Recreation Authority                          | Mr. Holderman  | Submitted     |
| Penn State University Sustainability Projects                      | Mr. Holderman  |               |
| Shade Tree Commission                                              | Mr. Holderman  |               |
| Union Cemetery Association                                         | Mr. Holderman  |               |
| Zoning Hearing Board                                               | Ms. Thompson   | Submitted     |
| <b>AUTHORITIES / COUNCIL APPOINTED</b>                             | <b>LIAISON</b> | <b>REPORT</b> |
| Bellefonte Borough Authority                                       | Mr. D. Johnson | Submitted     |
| Centre County Airport Authority                                    | Mr. D. Johnson | Submitted     |
| <b>COMMISSIONS / COUNCIL APPOINTED</b>                             | <b>LIAISON</b> | <b>REPORT</b> |
| Civil Service Commission                                           | Mr. Brachbill  |               |
| Nittany Valley Joint Planning Commission                           | Mr. D. Johnson |               |
| Spring Creek Watershed Commission                                  | Mr. Brachbill  |               |
| <b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>                      | <b>LIAISON</b> | <b>REPORT</b> |
| Bellefonte Fire Department Executive Committee                     | Mr. Brachbill  |               |
| Centre County Library Board                                        | Ms. Cleeton    | Submitted     |
| Centre Region Council of Governments (COG) Public Safety Committee | Mr. Brachbill  |               |
| Talleyrand Park Committee                                          | Ms. Dann       |               |
| Workplace Safety Committee                                         | Mr. Brachbill  | Submitted     |
| <b>SPECIAL APPOINTMENTS / APPOINTED</b>                            | <b>LIAISON</b> | <b>REPORT</b> |
| Nittany Valley Joint Planning Commission (NVJPC)                   | Mr. Holderman  |               |
| Centre County Metropolitan Planning Organization (CCMPO)           | Mr. D. Johnson |               |
| <b>SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION</b>   | <b>LIAISON</b> | <b>REPORT</b> |
| PA State Association of Boroughs (PSAB) Board of Directors         | Mr. Brachbill  |               |
| PSAB Resolutions Committee                                         | Ms. Dann       |               |

**XL. CURRENT and OLD BUSINESS**

Centre County Library NOVEL Con requested for the fees to be waived. There has been discussion about lowering the fee by having volunteers handle some of the associated tasks. **Motion/2<sup>nd</sup> to approve the Centre County Library fee waiver request for the NOVEL Con event or modify it conditional upon volunteer assistance.**

Bellefonte Bandits Legion Baseball application for use of Governor's Park Baseball Field in June & July 2023.

**Motion/2<sup>nd</sup> to approve the Bellefonte Bandits Legion Baseball request to use Governor's Park Baseball Field.**

Bellefonte Children's Fair. **Motion/2<sup>nd</sup> to approve the Bellefonte Children's Fair.**

|                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Penn DoT SR150 Water Street Wall Construction Project update. <b>FYI, no action is requested.</b>                                                                                                                                                                                  |
| Special Event Definition and Fees. <b>Motion/2<sup>nd</sup> to approve changes/modifications to the special event definition and fee system</b>                                                                                                                                    |
| Scope for Borough communications with the public. <b>Motion/2<sup>nd</sup> to determine the scope (detail of methods and resources) for improving borough communications with the public.</b>                                                                                      |
| Electric Vehicle Charging Stations in borough parking lots. <b>Motion/2<sup>nd</sup> to adopt/set fees/implement changes for EV Charging.</b>                                                                                                                                      |
| Posting of council agenda materials including attachments. Staff has reviewed this suggestion and will begin posting materials/attachments in a pdf format on our website, unless an item is deemed to fall into a protected category. <b>FYI, no council action is requested.</b> |

## **XLII. NEW BUSINESS**

|                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CATA Local Match Share Agreement. <b>Motion/2<sup>nd</sup> to approve CATA Local Match Share Agreement.</b>                                                                                                                                                                                                                                                                                                                                  |
| CATA Local Match for State Operating Financial Assistance Resolution No. 04172023-01. <b>Motion/2<sup>nd</sup> to approve Resolution No. 04172023-01.</b>                                                                                                                                                                                                                                                                                    |
| Block Party on Bishop. <b>Motion/2<sup>nd</sup> to approve the Block Party on Bishop Event.</b>                                                                                                                                                                                                                                                                                                                                              |
| Retirement Recognition for Borough Officials/Employees Open House, Thursday, May 18 <sup>th</sup> , 2023, 2:00 -4:00 PM, in Council Chambers. <b>FYI, no action is requested.</b>                                                                                                                                                                                                                                                            |
| Centre County YMCA Summer Camp Program request to use Governor's Park. Will use other Pavilions the week of July 31 <sup>st</sup> -August 4 <sup>th</sup> as the Good News Adventure Camp will be utilizing Pavilions #1 & #3. <b>Motion/2<sup>nd</sup> to approve Centre County YMCA Summer Camp use of Governor's Park Pavilions #1, #2, &amp; #3 Monday-Friday 6:30 Am-6:00 PM beginning June 7<sup>th</sup> through August 24, 2023.</b> |

## **XLII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

## **XLIII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.