



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:00 – 7:25 PM, Monday, May 15th, 2023

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels.

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/UIwG9U2oX5Y>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, May 15th, 2023, to receive the Zoom Link to the meeting.

I. COUNCIL WORK SESSION MEETING – CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) CDBG Public Hearing- Mitzi Gallagher-Long– **30 minutes**
- B) Annual C-NET Report-Cindy Hahn– **25 minutes**
- C) EV Charging Stations– **25 minutes**
- D) Climate Action Plan– **5 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

**BELLEFONTE BOROUGH
FFY 2023
COMMUNITY DEVELOPMENT BLOCK GRANT
FIRST PUBLIC HEARING**

**MAY 15, 2023
6:00 PM**

AGENDA

I. Program Overview

- History
- Estimated Allocation \$118,000
- Application Schedule (attached)
- Eligible/Ineligible Activities (attached)
- National Objectives
- Match requirements/expectations

II. Public Announcements

- Fair Housing Notice (attached)
- Anti-displacement Plan (attached)
- Section 504 Outreach/Notice/Grievance Procedure/Officer Resolution (attached)
- Section 3 Preference (see below)

III. Project Review/Community Development Plan

- FFY 2023 Project Proposals
- Previously Funded Projects
- Environmental or Historical Matters

**SECTION 3
PREFERENCE STATEMENT**

A Section 3 resident is a person residing in the service area of the project or grantee, who has an income below \$54,500 – 1 PERSON.

A Section 3 business concern means:

(1) A business concern meeting at least one of the following criteria, documented within the last six-month period:

(i) It is at least 51 percent owned and controlled by low- or very low-income persons;

(ii) Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or

(iii) It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Centre County invites such Section 3 concerns to contact SEDA-COG's Community Development Program and, upon proper documentation of eligibility for preference, will be provided enhanced opportunities to participate in the federally-funded project(s).



-- FINAL --
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
APPLICATION PREPARATION SCHEDULE**

**BELLEFONTE BOROUGH
FFY 2023**

Public Hearing Posting/Publication Date:	April 21, 2023
First Public Hearing Bellefonte Borough Building 236 West Lamb Street Bellefonte, Council Chambers	May 15, 2023 Monday, 6:00 PM
Project Selection <i>Bellefonte Borough Building</i> 236 West Lamb Street, Bellefonte, Council Chambers	June 20, 2023 Tuesday, 6:30 PM
Final Public Hearing Publication Date	July 18, 2023
Final Public Hearing <i>Willowbank Building</i> 420 Holmes Street, Room 146, Bellefonte	August 3, 2023 Thursday, 6:00 PM
*Application Approval - Centre County <i>Willowbank Building</i> 420 Holmes Street, Room 146, Bellefonte	August 15, 2023 Tuesday, 10:00 AM
Application Submission	October 2023

*** Denotes formal action by Centre County Board of Commissioners**

ESTIMATED FFY 2023 ENTITLEMENT ALLOCATION

Bellefonte Borough \$118,000



ELIGIBLE/INELIGIBLE CDBG ACTIVITIES

ELIGIBLE ACTIVITIES

Water System Improvements
Sanitary Sewer System Improvements
Storm Sewer System Improvements
Housing Rehabilitation
Housing Construction/Reconstruction
Public/Community Facilities
Recreation Facilities
Public Services
Street/Road Improvements
Parking Facilities
Historic Preservation
Removal of Architectural Barriers
Solid Waste Facilities
Code Enforcement
Economic Development
Acquisition/Relocation
Clearance
Disposition
Utilities (other than Water/Sewer)

INELIGIBLE ACTIVITIES

Operation and Maintenance Activities
Political Activities
New Housing Construction
Acquisition, Construction, or Reconstruction of Buildings for the
General Conduct of Government
Equipment

NATIONAL OBJECTIVES

Fundability under CDBG National Objectives; must meet 1 of 3 national objectives for the CDBG program

- **Principal benefit of the project to low to moderate income persons**
 - 51% of individuals benefiting from the project must be of low to moderate income (ACS Data or survey)
 - This Objective is the most often met by projects using CDBG
 - 70% of the County's CDBG funds must be used to meet this objective
- **Elimination of slum or blight**
 - Spot (single structure) or Area, which requires a municipal declaration
 - Used occasionally for demolition of deteriorated structures
 - Maximum of 30% of County CDBG funds can be used
- **Response to urgent need**
 - Formal declaration of a disaster or emergency
 - Emergency has occurred in the last 18 months
 - Can only be used to eliminate the emergency
 - Project must not be affordable from the local budget
 - Maximum of 30% of County CDBG funds may be used to meet this objective



**NOTICE of FAIR HOUSING OFFICER and COMPLAINT PROCESS for
CENTRE COUNTY AND CENTRE COUNTY ON BEHALF OF BELLEFONTE BOROUGH**

This notice will serve to advise all residents of Centre County and Bellefonte Borough the following actions:

- 1) Restrict a person in any way in access to housing, services, or benefits;
- 2) Afford persons an opportunity to participate in housing, services, or benefits different than that afforded to others;
- 3) Treat a person differently from others in determining whether they satisfy eligibility criteria;
- 4) Provide any housing, services, or benefits to a person differently than to others;
- 5) Use criteria or methods of administration which have the effect of subjecting persons to discrimination or defeating or impairing the objectives of a funded program or activity.

if based on race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status (families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act (PHRA) adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals are considered discriminatory.

It is also prohibited to threaten, coerce, intimidate, or interfere with anyone exercising a fair housing right or assisting others who exercise the right. Also, retaliation against a person who has filed a fair housing complaint or assisted in a fair housing investigation is prohibited.

If you are a person with a disability or have Limited English Proficiency and require reasonable accommodation or document translation, please contact the below Fair Housing Officer.

Wenn Sie eine Person mit einer Behinderung sind und eine angemessene Unterkunft benötigen, wenden Sie sich bitte an die unten genannte Fair Housing Officer / Agency. Wenn Sie über eingeschränkte Englischkenntnisse verfügen und eine Übersetzung des Dokuments benötigen, wenden Sie sich bitte an den unten genannten Fair Housing Officer / Agency.

Если вы человек с ограниченными возможностями или ограниченно владеете английским языком и вам требуется разумное приспособление или перевод документов, обратитесь к указанному ниже сотруднику по соблюдению справедливости в вопросах жилья.

如果您是殘障人士或英語水平有限且需要合理便利或文件翻譯，請聯系以下公平住房官員。

All residents are hereby notified, that Betsy Barndt is designated as Fair Housing Officer for Centre County and Centre County on behalf of Bellefonte Borough and that any resident that believes they have been discriminated against under any of the above conditions may file a complaint with the Fair Housing Officer at the following address:

Betsy Barndt, Centre County Fair Housing Officer
420 Holmes Street
Bellefonte, PA 16823
814-355-6791
ccpc@centrecountypa.gov or bbarndt@centrecountypa.gov
<https://centrecountypa.gov/686/Fair-Housing>
OR
Pennsylvania Human Relations Commission
Harrisburg Regional Office
333 Market Street, 8th Floor
Harrisburg, PA 17101-2210
(717) 787-9780
TTY: (717) 787-7279



CENTRE COUNTY

**RESIDENTIAL ANTI-DISPLACEMENT AND
RELOCATION ASSISTANCE PLAN**

Centre County CDBG
RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

UNDER SECTION 104(d)
OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

It is the intent of the Centre County Board of Commissioners to undertake Community Development Block Grant (CDBG) activities, which do not result in displacement of residents. Centre County is, however, required by law to make available the following policy should any displacement occur.

In an effort to mitigate the adverse effects of displacement, the Centre County Board of Commissioners will assure that:

1. Centre County will replace all occupied and vacant occupiable low/moderate-income dwelling units or units converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR Part 570.488 (c) (1).
2. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in demolition or conversion, the Centre County Board of Commissioners will make public and submit to the Pennsylvania Department of Community and Economic Development (DCED) the following information in writing:
 - a.) A description of the proposed activity;
 - b.) The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling unit as a direct result of the assisted activity;
 - c.) A time schedule for the commencement and completion of the demolition or conversion;
 - d.) The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
 - e.) The source of funding and a time schedule for the provision of replacement dwelling units;
 - f.) The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
 - g.) Information demonstrating that any proposed replacement of housing units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the localities or the State's approved Comprehensive Housing and Affordability Strategy (CHAS).

Centre County Residential Anti-Displacement and Relocation Assistance Plan

Page 2

Centre County will provide relocation assistance as described in 24 CFR Part 570.606(b)(2) to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the Centre County Board of Commissioners will consider alternative projects funded under the Housing and Community Development Act of 1974, as amended, that will not result in displacement of residents.

We, the Centre County Board of Commissioners hereby certify that the aforementioned Residential Anti-Displacement and Relocation Assistance Plan was duly adopted by motion at the publicly advertised Centre County Board of Commissioners meeting held on November 7, 2017. We further certify that the procedures identified to minimize displacement shall be carried out as required and appropriate.

11. 7. 17

Date


Margaret N. Gray
Margaret N. Gray, Administrator

Michael Pipe

Michael Pipe, Chairman

Mark Higgins

Mark Higgins, Commissioners

Steven G. Dershem

Steven G. Dershem, Commissioner

504 ANNUAL REVIEW

In an effort to improve accessibility to Centre County's facilities and programs, Centre County has designated *Mitzi Gallagher-Long at SEDA-Council of Governments (SEDA-COG), 201 Furnace Road, Lewisburg, PA 17837, (570) 524-4491, or 1-800-332-6701* as regular point of contact to accept and manage public grievances. As part of each year's Community Development Block Grant (CDBG) application, Centre County will also solicit public input on accessibility by specifically completing the following two tasks:

1. Centre County will include the following language in public hearing notices that invite citizens who have special accessibility needs to alert SEDA-Council of Governments (SEDA-COG):

“Centre County will make every effort to make all programs and activities accessible to the learning, mobility, visually, hearing, and language-impaired persons. Therefore, if you are a person with a disability and require an auxiliary aid, services, or accommodations to participate, please contact Mitzi Gallagher-Long at SEDA-COG, 201 Furnace Road, Lewisburg, PA 17837, (570) 524-4491, or 1-800-332-6701, to discuss how Centre County can best accommodate your needs. Translators will be available at public meetings upon request.”

These needs may be related specifically to a CDBG activity or may be related to Centre County's facilities or programs. SEDA-COG will then work cooperatively with Centre County and Centre County's 504 Compliance Officer, Krista Davis, to address and resolve these concerns.

2. During the public hearing, the public will be invited to identify facilities or programs for which access is a problem or a concern. This will be done as part of the discussion of eligible activities for the CDBG Program, providing the public an opportunity to identify projects which may or may not be eligible for CDBG funding, but represent a need for modifications of Centre County's facilities or programs, including Bellefonte Borough.



**NOTICE OF CENTRE COUNTY'S
SECTION 504 COMPLIANCE OFFICER AND PROCESS FOR GRIEVANCE**

Pursuant to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Centre County does not discriminate in access to, participation in, or treatment, or employment in, its programs or activities. Centre County's Section 504 Compliance Officer is Krista Davis, Risk Manager.

Any person who believes that he/she has been discriminated against or denied equal opportunity or access to programs or services may file a complaint, which shall be referred to as a grievance, with the following:

Krista Davis, Risk Manager
Willowbank Building
420 Holmes Street
Bellefonte, PA 16823
(814) 548-1055
TTY: 1-800-654-5984

or

Philadelphia Regional Office of FHEO
U.S. Department of Housing and Urban Development
The Wanamaker Building
100 Penn Square East, 12th Floor
Philadelphia, Pennsylvania 19107-3380
(215) 861-7646
(888) 799-2085
Fax: (215) 656-3449
TTY (215) 656-3450

Die Übersetzung der Bekanntmachung wird auf Anfrage zur Verfügung gestellt.

将应要求提供完整通知的翻译。

Перевод объявления будет предоставлен по запросу.



BOARD OF COUNTY COMMISSIONERS
COUNTY OF CENTRE
COMMONWEALTH OF PENNSYLVANIA

RESOLUTION 16 OF 2022

APPOINTING A SECTION 504 COMPLIANCE OFFICER AND ESTABLISHING A
GRIEVANCE PROCEDURE

WHEREAS, the County of Centre, Pennsylvania, is a recipient of federal funds from numerous sources, including Community Development Block Grant (CDBG), and

WHEREAS, the County of Centre is statutorily required to develop administrative procedures and regulations in accordance with 24 CFR Part 8 of the Code of Federal Regulations, as effectuated on July 11, 1988, to implement Section 504 of the Rehabilitation Act of 1973.

WHEREAS, the County of Centre must designate a Section 504 Compliance Officer who will serve as the County's designated representative for any and all complaints regarding 24 CFR Part 8 of the Code of Federal Regulations and adopt grievance procedures.

WHEREAS, the County of Centre has begun public outreach and consultation with interested parties to solicit input and feedback regarding the County's compliance with administrative rules and regulations related to Section 504 of the Rehabilitation Act of 1973.

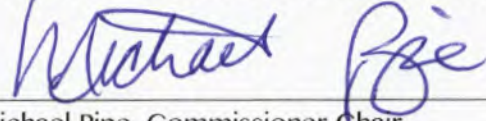
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Centre as follows:

1. Centre County Risk Manager Krista Davis is hereby designated as the County's Section 504 Compliance Officer.
2. The County has adopted a grievance procedure for any and all complaints regarding accessibility to all County owned facilities and programs.

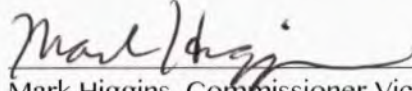
I HEREBY CERTIFY that the above is a true and correct copy of a Resolution adopted at a regular meeting of the Board of Commissioners of the County of Centre, held on August 23, 2022.

ADOPTED this 23rd day of August 2022.

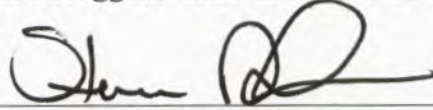
CENTRE COUNTY BOARD OF COMMISSIONERS



Michael Pipe, Commissioner Chair

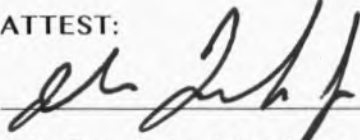


Mark Higgins, Commissioner Vice-Chair



Steven G. Dershem, Commissioner

ATTEST:



John Franek, Jr., Administrator



HISTORIC

Bellefonte

Est. 1795

**Presentation to the
Bellefonte Borough Council
May 15, 2023**

2022 Highlights



- **501 Programs produced by C-NET staff in 2022**
- **New Cable Franchises Negotiated between Shentel and State College Borough and Ferguson Township (Franchises with Patton Township, College Township and Harris Township completed in 2023)**
- **Agreement finalized with Penn State in April of 2022 which establishes an annual minimum contribution to C-NET from the University (\$6,000 annual minimum)**
- **Significant staff turnover in August of 2022, resulting in a change in 2 out of 4 full-time positions (both positions were filled by promoting from within)**

2022 Bellefonte Borough Programming

Bellefonte Borough Council Packet May 15, 2023



- **24 Council Meetings/Work Sessions**
- **1 Public Hearing (Short Term Rental Ordinance)**
- **1 Spring Creek Watershed Commission Meeting**

Total Programs in 2022 = 26

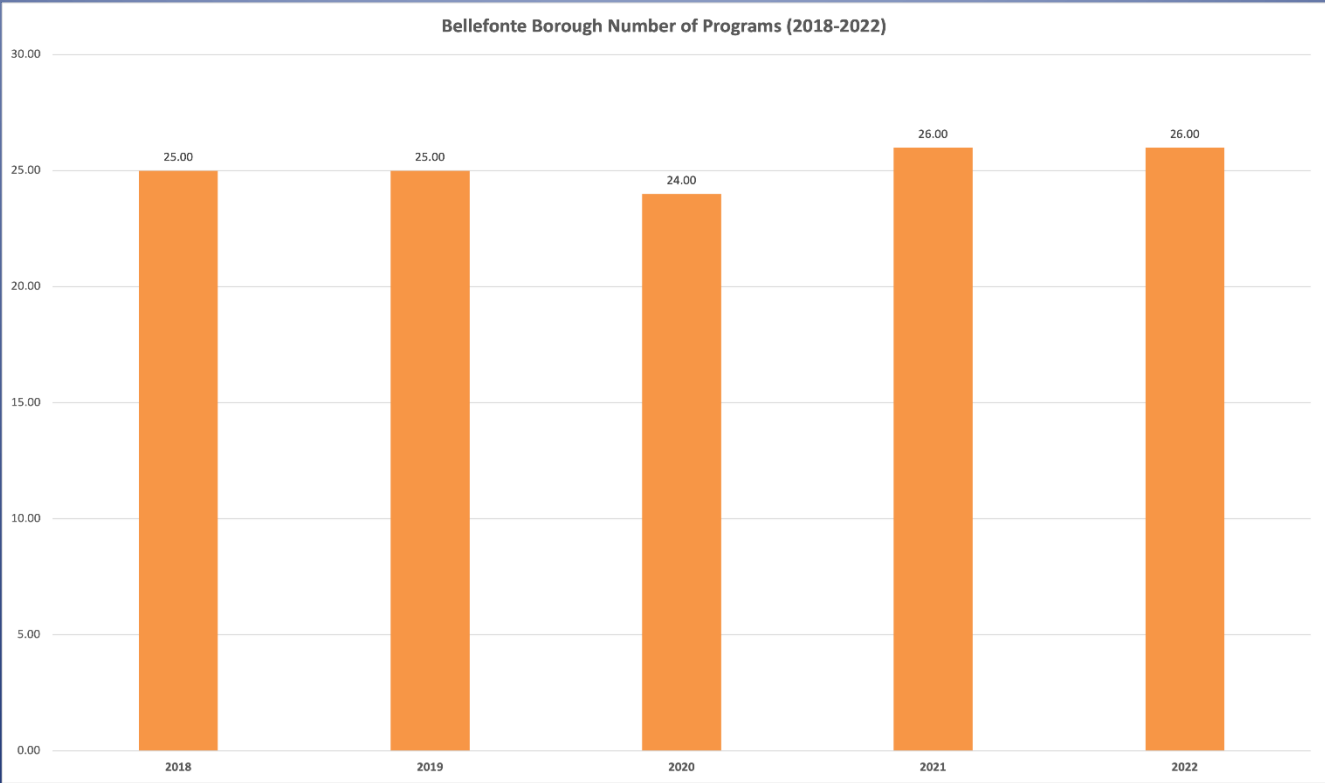
2022 Bellefonte Borough Programming

Bellefonte Borough Council Packet May 15, 2023



- **26 Programs**
 - Bellefonte Borough sponsored **4.8%** of all programming by C-NET members in 2022.
 - Percentage of all programming was slightly higher in 2021 - **4.9%** (the number of programs sponsored was 26 in both years)

Bellefonte Borough Programming 2018 - 2022



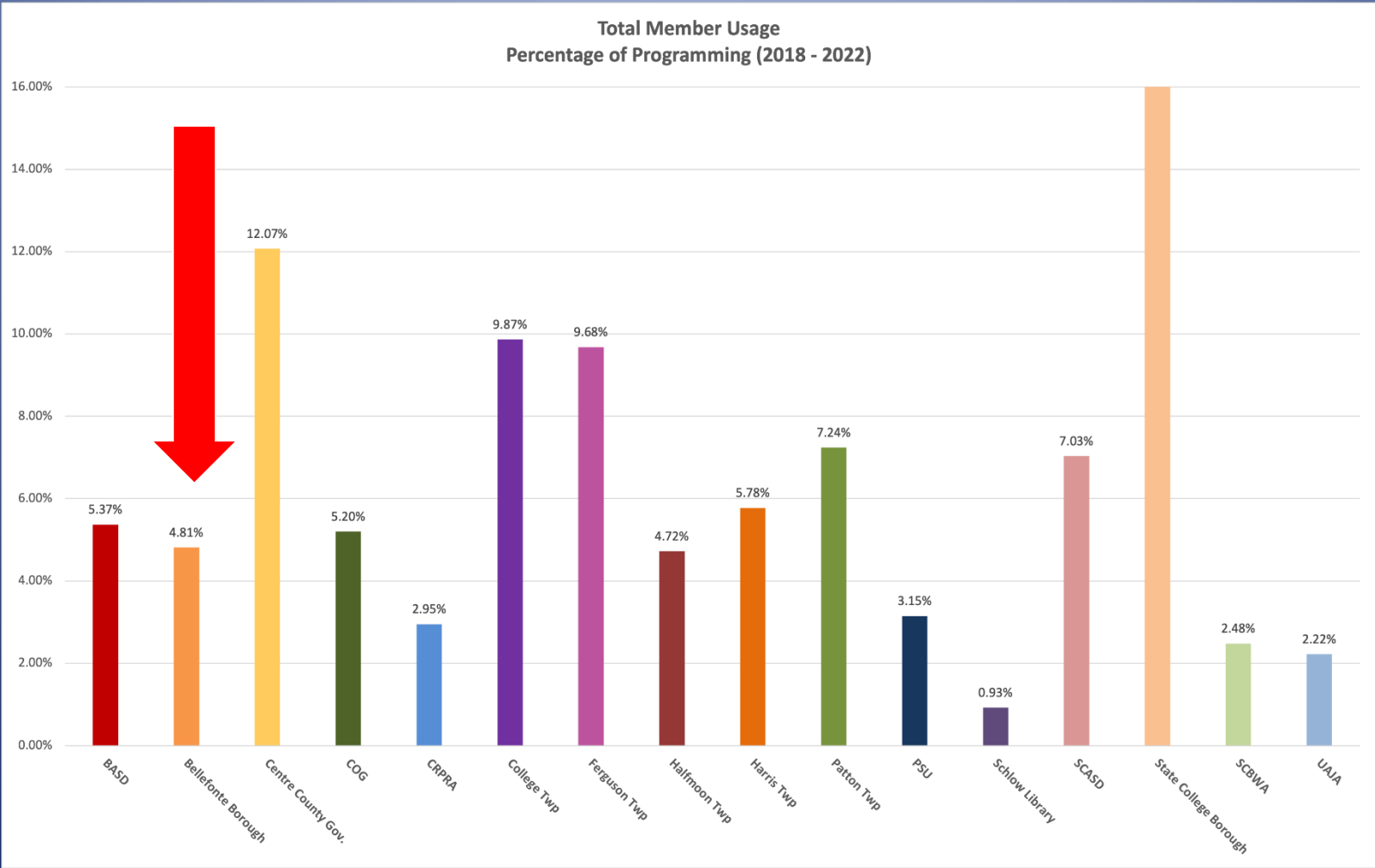
Bellefonte Borough Programming 2018 - 2022

Bellefonte Borough Council Packet May 15, 2023



- Bellefonte Borough sponsored **4.81%** of all programming by all C-NET members in 2018 – 2022
- Percentage of programming sponsored in 2017 - 2021 = **4.83%**
- Funding Formula is determined by a 5 year rolling average (Programming in 2018 – 2022 will determine the Borough's 2024 C-NET "dues")

All C-NET Member Programming 2018 - 2022





How and Where to Watch

- **C-NET Channel 7**
 - **Council meetings/work sessions are:**
 - **Televised at the following times:**
 - **Wednesday at 9:30 pm**
 - **Friday at 2 am**
 - **Saturday at 8 am**
 - **Sunday at 4 pm**
- **Streamed LIVE on Youtube (CNETCentreCounty)**
- **Cnet1.org**
 - **Programs remain available to view "on-demand" with chaptered agenda items for minimum of 12 months**





How and Where to Watch

****Online video tutorials on cnet1.org in the "C-NET Video Tutorials" playlist**



Finding C-NET on

- 1) Press Home On Your Remote
- 2) Go to "Streaming Channels"
- 3) Select "Search Channels"
- 4) Enter "PEG"
- 5) Select "Peg.TV"
- 6) Select "Go To Channel"

Play Look For & Select "C-NET"

The screenshot shows the Roku interface with the search results for 'PEG.TV'. Under the 'Playlists' section, there are four items: 'CGTV Live (Channel 7)', 'CETV Live (Channel 7)', 'Candidate Interviews', and 'Around the County'. The 'C-NET' channel is highlighted in the first two items.

Online Programming Data

Average # of Views

MEETING	Jan 2022 - March 2023 CNET1.ORG	Jan 2022 – March 2023 YOUTUBE
BOROUGH COUNCIL	AVG # = 120.5	AVG # = 78

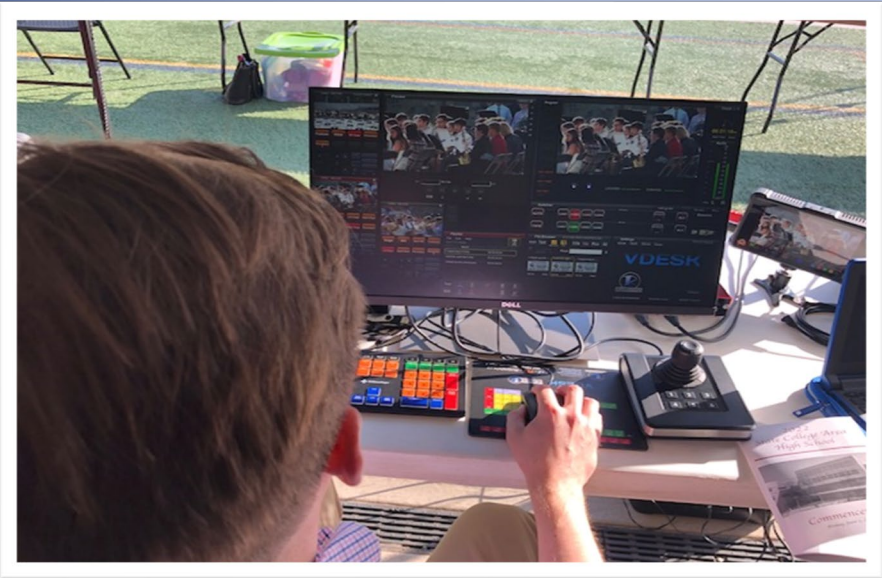
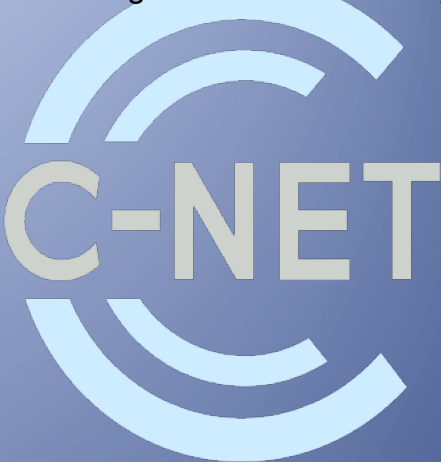
TOTAL AVG Views per meeting = 198.5

**** Keep in mind these are only online views – cable television viewing data is not available**

Candidate Interviews



- **Produced every year for both the Primary and General Election**
- **Invitations sent to all Candidates on the ballot for:**
 - **Federal, State and County Offices in a District representing at least some portion of Centre County**
 - **Boards of C-NET member municipalities and school districts)**
- **Conducted by local journalists**
- **Televised on C-NET cable channels and available to view on cnet1.org**





HISTORIC Bellefonte™ Est. 1795

Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, May 15th, 2023
In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels.

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/UIwG9U2oX5Y>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, May 15th, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, Vice-President, North Ward	Ms. McKean, West Ward	
Mr. Brachbill, South Ward	Ms. Purnell, North Ward	
Ms. Cleeton, South Ward	Ms. Sedgwick, West Ward	
Ms. Dann, Pro Tempore, South Ward	Ms. Tosti-Vasey, West Ward	
Mr. Johnson, President, North Ward	Mayor Johnson, At Large	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. COMMUNICATIONS (written)

CATA Proposed Fall Service Changes and Public Hearing May 23, 2023. FYI, no Council action is needed.
Bellefonte Easter Egg Hunt Thank you to Council. FYI, no Council action is needed.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a singlemotion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2nd to approve the Consent Agenda.**

<i>General</i>	Council Meeting Minutes May 1, 2023
<i>Finance</i>	Stover McGlaughlin Invoice April 2023

VIII. REPORTS

Elected Official and Staff Reports <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamations: National Police Week May 14-20, 2023 ➤ Proclamations: Emergency Medical Services Week May 21-27, 2023	Mayor Johnson	Submitted
Police-April 2023 Report	Chief Weaver	
Office of Community Affairs (OCA) <i>Please see the memo in the packet for additional information.</i>	Ms. Thompson	Submitted
1. Historic Architectural Review Board (HARB) Recommended for approval of the following projects. Specific motions are stated in the OCA memo: ➤ 113 E. High Street – Demolition of the rear garage that has been deemed structurally unsound by an engineer. ➤ 114 N. Allegheny Street – Replace the door to the interior stairwell, paint the existing exterior wood siding, and install a stone tile floor at the entry. ➤ 141 S. Allegheny Street – Install the HVAC system with the exterior unit. ➤ 114 N. Allegheny Street – Business sign: Mini Mart 2. Zoning- Motion to approve the demolition of the rear garage at 111 E. High Street.		
Borough Manager	Mr. Stewart	Submitted
Assistant Borough Manager	Mr. Holderman	Submitted

Liaison Reports

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/performance center project committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Environmental Advisory Review Board	Mr. Holderman	
Bellefonte Intervalley Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors- Cindy Hahn WORK SESSION	Mr. Holderman	Submitted

Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor’s Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	Submitted
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	Submitted
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	Submitted
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGHS ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

XL. CURRENT and OLD BUSINESS

Bellefonte Cruise June 16-17, 2023. Motion/2nd to approve the Bellefonte Cruise June 16-17, 2023.
Bellefonte Moose Lodge Rubber Duck Race September 10, 2023. Motion/2nd to approve the Bellefonte Moose Lodge Rubber Duck Race on September 10, 2023.
2023 Paving Bid opening. Motion/2nd to allow staff to review, approve and select the lowest responsible bid.
Retirement Recognition for Borough Officials/Employees Open House, Thursday, May 18 th , 2023, 2:00 -4:00 PM, in Council Chambers. FYI, no action is requested.
Columbia Gas began work on Wednesday, May 10, 2023. The Gas Line replacement project started at the intersection of N. Allegheny Street and E. Curtin Street working their way down E. Curtin Street. FYI, no Council action is needed.
Council will hold its next meeting Wednesday, June 7 th , 2023 due to attendance at the Pennsylvania State Association of Boroughs Annual Conference in Hershey, PA. FYI, no Council action is needed.
EV Charging Stations. Motion/2nd to approve the amendment of the Parking Ordinance to include metered spaces for EV Charging Stations.
CDBG Vehicle Repair Project update. FYI, no Council action is needed.
Penn DoT SR 150 Wall Project Update 05082023, Rough Schedule for Completion. FYI, no council action is needed.

XLI. NEW BUSINESS

Bellefonte Area School District Parade request for September 28, 2023. Motion/2nd to approve the BASD Parade request for September 28, 2023.
Herbie’s Hometown Loop August 5, 2023. Motion/2nd to approve Herbie’s Hometown Loop on August 5, 2023.
Propose a motion to obligate the remaining ARPA funding to Parkview Heights Stormwater Project. Motion/2nd to approve the obligation of remaining APRA funding to the Parkview Heights Stormwater Project.

XLII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XLIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.



Press Release

*For more information, contact: Sara Romage
Release date: May 8, 2023*

*Phone: (814) 238-2282 ext. 5141
Date: May 8, 2023*

CATA Announces Proposed Fall 2023 Service Changes, Will Host Public Hearing Tuesday, May 23rd

The Centre Area Transportation Authority (CATA) has announced a list of proposed Fall 2023 service changes, which can be viewed on the CATA website at catabus.com/proposed-fall-service/.

The proposed changes include the expansion of CATAGO! microtransit service, the update of the Red Link, service to Mt. Nittany Medical Center utilizing destination points to transfer from a fixed route stop to CATAGO!, and implementing a previously approved 25-cent increase in the CATARIDE base fare. These changes would tentatively go into effect on August 17th.

Public comment on any of the proposed service changes may be submitted directly on the CATA website. Comments may also be submitted in person by attending a public hearing scheduled for Tuesday, May 23rd (see details below), or by emailing comments@catabus.com or contacting CATA's Customer Service Center at (814) 238-CATA(2282) during normal business hours. Comments on the changes will be accepted through noon May 24th.

CATA Public Hearing on Proposed Service Changes Tuesday, May 23rd, 2023 • 4:30 p.m. - 6:30 p.m.

CATA will hold a public hearing (with an open house format) to gather comment on proposed service changes on Tuesday, May 23rd, 2023, from 4:30 p.m. to 6:30 p.m. in the Downsborough Community Room of the Schlow Centre Region Library, 211 S. Allen Street, State College.

If accommodations are needed for those with special needs related to language, sight, or hearing, please call (814) 238-CATA(2282) ext. 5131 or email cata@catabus.com at least five days prior to the hearing.

For additional information, please contact CATA's Customer Service Center at (814) 238-CATA(2282).

#####

Bellefonte Easter Egg Hunt

527 Valentine Street
Bellefonte, PA 16823-2810

Phone: 814-574-3240
E-mail: marym9109@yahoo.com

May 1, 2023

Dear Friends,

You are the best! You brought so many smiles to the faces of the children and families that enjoyed our beautiful Talleyrand Park for the Bellefonte Community Easter Egg Hunt on Saturday, April 8th. It is with heartfelt appreciation that we say thank you.

The chilly morning began with an unbelievable number of high school student volunteers filling the trucks and trailers with supplies to take to the park. The energetic volunteers placed the 15,000 candy-filled eggs out in the fields in less than an hour. The Bunny Shack volunteers were busy lining up the 360 prizes of bikes, Easter baskets, scooters, stuff animals and much more for the children to claim.

The park was gorgeous with all the colorful eggs in the grass as the children took part in the sponsored activities. The smell of French fries lingered in the air. Music was being played from the Gazebo for all to enjoy. The Historic Railroad Society had decorative Speeder cars available for rides. The Easter Bunny arrived on the fire truck to greet all the children with a special egg while having their pictures taken.

There must have been a thousand families lined up around the park near their age group eager to begin promptly at 2:00 picking up the eggs, hula hoops, sand buckets, balls and squirt guns lying in the field. Amazingly, the grass was cleared very shortly after the Easter Bunny signaled the start of the egg hunt. The children quickly opened all their eggs hoping to find a prize tag to go the Bunny Shack. At the end of the day our committee gathers to review and make suggestions for the next year.

We believe almost everyone in Bellefonte and the surrounding area is involved in some way. Our secret shoppers begin searching for clearance items the day after the egg hunt; the Senior Citizen groups, many other organization and individuals help fill the eggs; prizes, gift cards, coupons, snacks, monetary donations are received; businesses, churches, clubs and the fire companies make plans to set up an activity for the children to enjoy; the ladies enjoy filling the baskets; the Borough and park crew prep the park; the police and fire police are making sure everyone is safe; the men and students move all the items to the park; many returning volunteers help distribute the eggs; families and friends bring their children to the park; and grandparents look on in amazement.

We are creating memories in the hearts of all that will last a lifetime. Our hope is to raise loving and responsible children that want to give back to the next generation and support the wonderful town we live in.

Once again, thank you for what you do to make our Easter celebration so special for everyone. Please mark your calendar next year for the day before Easter, Saturday, March 30, 2024. It will be for our 15th annual Easter egg hunt. May God bless and keep your family healthy and safe.



The Easter Bunny and Egg Hunt Committee



BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
May 1, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The May 1, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann
Mr. Douglas Johnson
Ms. Shawna McKean (Zoom)
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Ms. Gina Thompson, HARB Administrator

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

NONE

VI. COMMUNICATIONS

Thank you from Bellefonte Area Middle School to Local Police Department for support during the Active Shooter Threat incident. No council action needed.

Red Parking spaces complaint along Spring Street by the Moose. Council is gathering the public's concerns and will address this and other parking issues later this year.

Safety issues at the intersection of S. Penn Street and E. Bishop Street. The concern regarding the large container has been addressed and the line painting at the curb will be completed once it stops raining.

Central PA Native Plant Festival May 6, 2023. No council action needed.

Nighttime Visibility/Safety Webinar May 18, 2023 from 3-4:30 pm. No council action needed.

County Broadband Update. No council action needed.

Centre County Library & Historical Museum thank you for your ongoing support. No council action needed.

Dim the lights for birds at night! No council action needed.

How to stop birds from hitting your windows. No council action needed.

PennDOT SR 150 Construction Update. No council action needed. There have been no delays so far.

EMS Seminar Reminder. The seminar will be held on May 31st. No council action needed.

EnergyBiz Series: Solar for your Business or Nonprofit Seminar on May 4, 2023 at 4:00 PM in the Ferguson Township Building. No council action needed. These last two events will be presented on May 4 at the Ferguson Township Building and on June 8 at the Eric J. Barron Innovation Hub in State College. The borough has posted this series of events on the website and on our scrolling calendar at the municipal building.

VII. CONSENT AGENDA

Consent Agenda includes the following items:

<i>1. General</i>	General Council Meeting Minutes April 17, 2023
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Brachbill motioned and Tosti-Vasey seconded to approve the consent agenda. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	<i>yay</i>	Ms. Shawna McKean	<i>yay</i>
Mr. Randy Brachbill	<i>yay</i>	Ms. Rita Purnell	<i>yay</i>
Ms. Deb Cleeton	<i>yay</i>	Ms. Johanna Sedgwick	<i>yay</i>
Ms. Barbara Dann	<i>yay</i>	Ms. Joanne Tosti-Vasey	<i>yay</i>
Mr. Doug Johnson	<i>yay</i>		

VIII. REPORTS

Mayor Johnson

- Proclamation: Centre Gives Days - May 10-11, 2023 presented to CentreGives.org.
- o 200 local, Centre County non-profits will participate in this year’s fundraiser.
 - o This fundraiser is in its 12th year of operation.
 - o There will be a final countdown party at Talleyrand Park on May 11 at 5:30 pm.

- Proclamation: Stamp Out Hunger Food Drive, US Postal Service Carriers - May 13, 2023
- o Please set out non-perishable food items by your mailbox for carriers to collect.

Police – Chief Weaver
 NONE

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

1. Recommended for approval: NONE

2. Administrative Approvals: NONE

Planning Commission (NONE)

IX. CURRENT and OLD BUSINESS

By a Thread Block Party on Bishop.

Brachbill motioned and Sedgwick seconded to approve bagging of meters 227-234 (8 spaces) on Saturday, July 22, 2023, 8:00 AM-5:00 PM for Food Vendors. Discussion included clarification of food vendors being present at the event. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Bellefonte Borough/Centre County Borough’s Association approved, heading to full Resolutions & Policy Committee of PSAB. No council action needed.

Easterseals Walk With Me event June 10, 2023 in Talleyrand Park.

Tosti-Vasey motioned, and Bernier seconded to approve the proposed route within Talleyrand Park and allow free parking in the West lot and surrounding meters on Saturday, June 10th, 8:00 AM-12:00 PM. Discussion included clarification that Easter Seals is NOT a Bellefonte-based non-profit and will therefore need to pay the reservation fee for both sides of Talleyrand Park. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

X. NEW BUSINESS

Parkview and Zion Road Traffic Light Design Proposal.

Cleeton motioned and Dann seconded to accept the proposal with the condition that the design phase is not started until the traffic impact of the planned elementary school along Airport Road is known and figured in. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

John Nastase Construction Application and Certificate for Payment for Governor’s Park Baseball Field Project.

Brachbill motioned and Dann seconded to remit payment to John Nastase Construction for the Governor’s Park Baseball Field Project. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Cornhole Tournament at the Gamble Mill.

Purnell motioned and Cleeton seconded to approve the closure of Dunlap Street on June 3rd, 2023 from 10:00 AM-5:00 PM. The discussion included several questions about the motion. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

BIACC Annual Croquet Tournament.

Tosti-Vasey motioned and Dann seconded to approve the BIACC Annual Croquet Tournaments request to use the Extended Area of Talleyrand Park on June 25, 2023, from 10am-8pm, with a rain date of July 9, 2023. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Bid Opening for Armory Building Project – Accessibility, Elevator, and Sprinkler System.

Brachbill motioned and Dann seconded to allow staff to review, approve and select the lowest responsible bid. Roll Call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay

Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

There were 3 bids submitted for the Elevator installation (General/Mechanical Construction).

1. *TMG Builders - \$599,000*
2. *JC Orr & Son, INC - \$459,750*
3. *Veronesi Building & Remodeling - \$545,100*

There were 2 bids submitted for the electrical construction.

1. *Strouse Electric - \$143,245*
2. *PBCI Allen - \$175,500*

There were 3 bids submitted for the fire suppression system.

1. *Triangle Fire Protection INC - \$324,880*
2. *SA Communal - \$197,750*
3. *Moore Fire Protection INC - \$385,000*

Outdoor Adventure Expo request to hang a banner on the Veteran’s Bridge. The Centre Gives Banner will be hung until the late evening of May 11th or the morning of May 12th

Tosti-Vasey motioned and Cleeton seconded to allow the Outdoor Adventure Expo banner to be hung May 12th-May 21st. Roll Call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Shantel Cable Franchise. Consider approval of the Engagement Letter to have the Cohen Law Group assist the Borough in the completion of a franchise agreement with Shantel Cable.

Dann motioned and Sedgwick seconded to approve the engagement as stated. Roll Call vote. No discussion. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members made comments regarding Borough announcements, issues, and projects/improvements.

Brachbill thanked Ed for his trivia questions.

Sedgwick discussed Centre Gives. She encouraged residents to give for this drive.

Mr. Steward is looking forward to the trivia questions.

Mr. Holderman offered comments on the recent Celebration of the million-dollar grant for the Bandshell project

Mayor Johnson reminded the community about the Community Cookout on Wednesday, May 24, 11-2 pm at the corner of Allegheny and High Streets, sponsored by Giant.

Tosti-Vasey commented that May 13, 2023, is the Spring Migration Celebration for World Bird Migration Day. There are 2 celebration days for this event. The Spring celebration day is always the second Saturday in May. The fall migration celebration is always the second Saturday in October, which will be 10/14/2023 this year. This year's theme is "Water sustains bird life." She presented the recommendations from the US Fish and Wildlife Service on how individuals can manage their water resources to protect a healthy aquatic ecosystem.

Purnell asked for an update on the hazardous materials transport on our local railways. There have been no updates. She also asked about the flashing lights in school zones in our area.

Bernier asked trivia questions to Council members.

XII. ADJOURNMENT

The meeting adjourned at 9:30 p.m.



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

Please remit payment to Bellefonte Office

April 15, 2023



Bellefonte Borough
c/o Ralph Stewart, Borough Manager
Municipal Bldg.
236 W. Lamb Street
Bellefonte, PA 16823

ACCOUNT NO. 12637.001 A
INVOICE NO. 163804 JWS

Solicitor

Fees through 04/15/2023

		HOURS	
03/20/2023	Prepare and Appear for work session	0.80	
03/24/2023	Email to Don re: Weis Trial	0.10	
04/05/2023	Telephone call from Don Holderman re: UC case; Review email	0.30	
04/06/2023	Draft Auditors letter	0.30	
04/10/2023	Review Kepler Pool correspondence	0.30	
04/13/2023	Appear for UC hearing; Letter to Auditor	0.80	
04/14/2023	Prepare Termination of third easement (Armory)	0.50	
	FOR CURRENT SERVICES RENDERED	<u>3.10</u>	<u>573.50</u>

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover _____ Card Number _____ Card Holder Signature	Amount Remitted: _____ Check No.: _____ Statement Date: 04/15/2023 Statement No. 163804 Account No. 12637.001
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Bellefonte Borough

April 15, 2023

ACCOUNT NO: 12637-001A

INVOICE NO. 163804

Solicitor

RECAPITULATION

HOURS	RATE	TOTAL
3.10	\$185.00	\$573.50

TOTAL CURRENT CHARGES THROUGH 04/15/2023 573.50

PRIOR MONTH BALANCE \$652.00

ANY PYMTS RECD AFTER 05/01/2023 WILL BE REFLECTED ON NEXT STATEMENT

04/24/2023	Rec'd Ck #1012 Bellefonte Borough - Thank you	-405.50
04/24/2023	Rec'd Ck #29553 Bellefonte Borough - Thank you	-246.50
	TOTAL PAYMENTS THROUGH 05/01/2023	<u>-652.00</u>
	TOTAL BALANCE DUE	<u>\$573.50</u>

**WE NOW ACCEPT PAYPAL. PAYMENTS CAN BE SENT TO
INFO@NITTANYLAW.COM**

**PAYMENTS RECEIVED AFTER THE STATEMENT DATE WILL BE
REFLECTED ON NEXT MONTH'S STATEMENT**



HISTORIC
Bellefonte[™]
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

Proclamation

To designate May 14-20, 2023 as National Police Week

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week; and

WHEREAS, the members of the law enforcement agency of Bellefonte Borough play an important role in safeguarding the rights and freedoms of the citizens of our community; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our department recognize their duty to serve the people by safeguarding life and property, protecting them against violence or disorder, and protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, our police department has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service;

NOW THEREFORE, I, Gene “Buddy” Johnson, Mayor of the Borough of Bellefonte, do recognize the week of May 14-21, 2022, as National Police Week and further extend appreciation to our Police Chief Shawn Weaver, and to all Law Enforcement for the vital services they perform and their exemplary dedication to the community they serve.

Gene “Buddy” Johnson, Mayor
May 15, 2023



HISTORIC
Bellefonte[™]
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

EMS Week Proclamation

To designate the Week of May 21-27, 2023, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out-of-hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I, Gene “Buddy” Johnson, Mayor of the Borough of Bellefonte, Pennsylvania, in recognition of this event do hereby proclaim that the week of May 21-27, 2023, as

EMERGENCY MEDICAL SERVICES WEEK

*With the EMS Stong theme, **Rising to the Challenge**, I encourage the community to observe this week with appropriate programs, ceremonies and activities.*

Gene “Buddy” Johnson, Mayor

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting May 15, 2023

PLANNING:

The Planning Commission for May 8 was canceled due to there being no projects to review.

The Nittany Valley Joint Planning Commission will meet on Thursday, May 18 at 6:00 p.m. at Benner Township, 1224 Buffalo Run Road.

~~~~~  
**HARB:**

HARB met virtually on May 9, 2023. The meeting minutes, agenda, and presentation are in your packet. If you'd like more information on a specific project, please let me know and I can email you the application packet.

**Recommended for approval/the issuance of a Certificate of Appropriateness:**

- **113 E. High Street** – Demolition of rear garage that has been deemed structurally unsound by engineer.

*Motion to approve demolition due to structural safety, on the condition that: 1) the original bricks be saved and palletized; 2) in 90 days the applicant comes back to HARB with a proposed structures that would enhance streetscape and give nod to the time period or original building.*

- **114 N. Allegheny Street** – Replace door to the interior stairwell, paint existing exterior wood siding, and install stone tile floor at entry. Replace balcony partitions with black aluminum metal fence panel, installed vertically.

*Motion to approve exterior door as presented.*

*Motion to table balcony partitions. Applicant will return in two weeks with alternative options to the proposed design.*

- **141 S. Allegheny Street** – Install HVAC system with exterior unit.

*Motion to approve installation of HVAC system with the addition of a black iron screen. The refrigerant line enters the building through the basement and the exterior unit will be placed further down the side of building than proposed. Placement of condensation drain line will be approved administratively.*

- **438 E Curtin Street** – Replace current roof with a black metal shake roof. Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.

*Motion to table project until more information can be obtained, specifically dimensions on reveal and profile of product.*

- **114 N. Allegheny Street** – Business sign: Mini Mart

*Motion to approve as presented.*

**Administrative Approvals:**

- **129 E. Linn** – Exterior paint of house
  - Rockwood Blue Green, SW 2811, Rockwood Sash Green, Rockwood Shutter Green, Pure white (see application for specific color schedule)
- **163 E. Linn** – roof and porch repair
  - 1) Remove existing rolled salvage edge, tin and rubber roof materials on porch and pay window and replace with new plywood deck and flexion 50 mil single pL7 membrane to stop water damage to ceiling beams, columns, rails and floor on porch and living room ceiling.
  - 2) Repair porch ceiling, columns, beams railings and flooring with materials and colors to match existing. Repair ceiling in living room.
- **203 S. Spring Street (NAPA)** – The black EPDM rubber roof is being replaced with a white TPO rubber roof, and the roof edge and existing terra cotta will not be disturbed.
- **102 S. Allegheny (County Courthouse)** – pressure wash to clean the existing roof membrane. Apply a water-based primer to the existing EPDM membrane. Install AlphaGuard Bio base coat with a polyester reinforcing fabric. Install AlphaGuard top coat as the final coating.

**HARB's next meeting will be Tuesday, May 23 at 8:30 a.m. (virtually).** Any applicants wishing to have their project reviewed at this meeting must submit the application and required supplementals no later than Tuesday, May 16.

~~~~~  
ZONING:

Motion to approve the demolition of the rear garage at 111 E. High Street. The Zoning application for the demolition is included in your packet.

Bob McWilliams has resigned from the Zoning Hearing Board, as he is moving out of the borough at the end of May. Charles Cox submitted a volunteer application for the Zoning Hearing Board, which I sent to the board and asked for their feedback and approval. They recommended unanimously to approve Charles Cox to fill Bob McWilliam's vacancy. I have included his application and resume in the packet.

Motion to approve Charles Cox for the Zoning Hearing Board vacancy.

If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov.

Borough of Bellefonte
Bellefonte, Pennsylvania

VOLUNTEER APPLICATION

Date: 24 APRIL 2023
Name: CHARLES COX
Address: 1050 WOODLAND DRIVE, BELLEFONTE
Phone: (w) — (h) 814 574 7260 (e-mail) dr.barabajagal@gmail.com
Occupation: RETIRED

Are you a resident of Bellefonte Borough?
 Yes No

If yes, for how many years? 40 Voting Ward: North, South, West
(Circle One)

Experience as an elected or appointed official: Type of Position: Duties Involved:
- NONE

ABC(s) that you are interested in being appointed to:

- ZONING HEARING BOARD
- CENTRE COUNTY LIBRARY BOARD

Special Skills you have which relate to the ABCs applied for:

- PREVIOUS EXPERIENCE PRESENTING TO ZONING AUTHORITIES ON BEHALF OF ARCHITECTURAL CLIENTS

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states, "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough. (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

- NONE

Other information that may be relevant in requesting appointment to the ABC(s): (please attach any additional relevant information)

- RESUME ATTACHED

Charles Cox
Signature of Applicant

Resume for Charles Cox

Address

1050 Woodland Drive
 Bellefonte, PA 16823
 cell phone: 814-574-7260
 email: dr.barabajagal@gmail.com

Education

PhD Instructional Systems	Pennsylvania State University	2009
Master of Architecture	University of Houston	1985
BS Art and Design	Massachusetts Institute of Technology	1983
BS Civil Engineering	Massachusetts Institute of Technology	1979

Professional Registrations

Professional Engineer (inactive)	Pennsylvania	2003
Registered Architect	Pennsylvania	1989

Previous Employment

Assistant Teaching Professor, Graduate Faculty, School of Engineering Design, Technology, and Professional Programs	Pennsylvania State University	2012 - 2022
Instructor, Department of Architecture and Department of Architectural Engineering	Pennsylvania State University	2013 - 2015 2006 - 2009
Post-Doc Researcher, Learning Research and Design Center	University of Pittsburgh	2010 - 2012
Post-Doc Researcher, Functional Products Division	Luleå University of Technology (Sweden)	2010
Project Manager	Comprehensive Design A/E	1997 - 2002
Project Manager	John C. Haas A/E/P	1996 - 1997

1050 Woodland Drive
Bellefonte, PA 16823

24 April 2023

Office of the Bellefonte Borough Manager
236 West Lamb Street
Bellefonte, PA 16823

Dear Borough Personnel:

Attached herewith please find a completed volunteer application, as downloaded from your website, and a short resume. If you have any questions or require additional information, please do not hesitate to contact me (email is best).

I look forward to hearing from you if I can be of service to the community.

Yours truly,


Charles Cox

AGENDA

“VIRTUAL” HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: MAY 9TH 2023 TIME: 8:30AM

BOROUGH MUNICIPAL BUILDING, 236 W. LAMB STREET, BELLEFONTE

Call to Order:

Attendance:

Members	Alternates	Guests
Sam McGinley, Chair	Gay Dunne	
Megan Tooker	Robert Wagner (CRCA)	
Walt Schneider	Amy Kelchner	
Mike Leakey		
Pat Long		
Maria Day		
Philip Ruth		

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Approval of the HARB meeting minutes: April 11, 2023 meeting minutes

Project Review and Public Comments:

- **113 E. High Street** – Demolition of rear garage.
 - *Joy Vincent-Killian will be present to discuss the project, property owner, will be present to discuss the project.*
- **114 N. Allegheny Street** – Replace door to the interior stairwell, paint existing exterior wood siding, and install stone tile floor at entry. Replace balcony partitions with black aluminum metal fence panel, installed vertically.
 - *Albert Drokba, project architect, will be present to discuss the project.*
- **141 S. Allegheny Street** – Install HVAC system with exterior unit.
 - *Marin Granteed, Director of Verizon Nation, or representative from Hazel will be present to discuss the project.*
- **438 E Curtin Street** – Replace current roof with a black metal shake roof. Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.
 - *Chris and Kate Taylor, homeowners, will be present to discuss the project.*
- **114 N. Allegheny Street** – Business sign: Mini Mart
 - *Jogender Singh, business owner, will not be present to discuss the project.*

Administrative Approvals:

- **129 E. Linn** – Exterior paint of house
 - Rockwood Blue Green, SW 2811, Rockwood Sash Green, Rockwood Shutter Green, Pure white (see application for specific color schedule)

- **163 E. Linn** – roof and porch repair
 - 1) Remove existing rolled salvage edge, tin and rubber roof materials on porch and pay window and replace with new plywood deck and flexion 50 mil single pL7 membrane to stop water damage to ceiling beams, columns, rails and floor on porch and living room ceiling.
 - 2) Repair porch celling, columns, beams railings and flooring with materials and colors to match existing. Repair celling in living room.

- **203 S. Spring Street (NAPA)** – The black EPDM rubber roof is being replaced with a white TPO rubber roof, and the roof edge and existing terra cotta will not be disturbed.

- **102 S. Allegheny (County Courthouse)** – pressure wash to clean the existing roof membrane. Apply a water-based primer to the existing EPDM membrane. Install AlphaGuard Bio base coat with a polyester reinforcing fabric. Install AlphaGuard top coat as the final coating.

Information / Discussion Items:

Old Business:

New Business:

Adjournment:



HISTORIC
Bellefonte[™]
Est. 1795

**BOROUGH OF BELLEFONTE
HISTORICAL ARCHITECTURAL
REVIEW BOARD**

8:30 AM Tuesday May 9th 2023 “Virtual” Meeting

Agenda Item 1

- **Call to Order:**
- **Attendance:**
- **Additions / Corrections to the Agenda:**
- **Declaration of Conflict of Interest:**
- **Declaration of Ex Parte Communication:**
- **Approval of the HARB meeting minutes:**

April 11th 2023 meeting minutes



Project 1: 113 E. High Street

Bellefonte Borough Council Packet May 15, 2023

Project Applicant: Joy Vincent-Killian, property owner

Character Defining Features & Setting:

Name: Attorney's Row (107-115)

Historic Style: Italianate

Current Use: commercial, residential

Year Built: 1865

Condition: excellent; Roof Shape: bracketed

cornice: Foundation: limestone; Exterior

Walls: brick, painted; Other: brick quoins,

arched and segmental arch headers

Windows: 2/1 DH

Number Bays - 5; Number Stories - 3

The associated brick garage at the rear of the property is also a contributing element of Bellefonte's historic district.

Project Description:

Demolition of rear garage (engineer assessed structure and support issues). See application materials for further assessment.





Project 2: 114 N. Allegheny Street

Project Applicant: Albert A. Drobka Architect, LLC.

Character Defining Features & Setting:

Keystone Gazette Building, built 1923. Currently used for commercial and residential. Currently in fair condition but actively being renovated and updated. Roof shape is flat with a front parapet. Exterior walls are brick. There are segmental arch headers on the 2nd & 3rd floors. The windows are five over one double-hung original wood. Window replacements in 2023 via HARB approval. First floor storefront. 3 bays and 3 stores, includes a 2nd and 3rd floor steel balcony.

Project Description:

Replace door to the interior stairwell, paint existing exterior wood siding, and install stone tile floor at entry.



NOTES:

- ① - REPLACE EXISTING DOOR WITH STOREFRONT TYPE.
- ② - INSTALL GOOSENECK SCENCE
- ③ - PAINT EXISTING WALLS & SOFFIT "MANCHESTER TAN" (ALSO BELOW DISPLAY WINDOW)
- ④ - INSTALL MEROLA TILE
- ⑤ - INSTALL MAILBOX
- ⑥ - INSTALL NEW ADDRESS NUMBER

PROJECT NAME 112 N. ALLEGHENY ST.	DATE 04/13/23 REVISION -	PROJECT # 021-165
--------------------------------------	-----------------------------	----------------------





NOTES:

① - REPLACE EXISTING DECK SCREEN

PROJECT NAME 112 N. ALLEGHENY ST.	DATE 04/13/23	PROJECT #
	REVISION -	021-165

EXTERIOR ENTRY

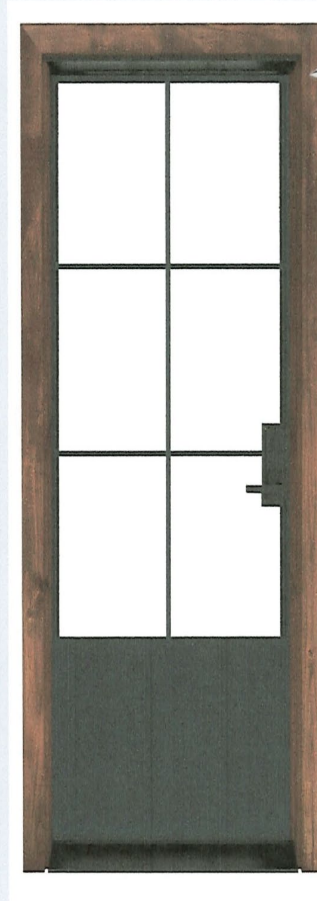
STOREFRONT DOOR/ INTERIOR SIDE TRIMMED
 STOREFRONT GLASS ABOVE DOOR/ INTERIOR SIDE TRIMMED
 WOOD LOOK DOOR TRIMMING (SEE ADJACENT)



MILLENNIUM LIGHTING
 RLM 1 LIGHT OUTDOOR WALL SCONCE WITH 18"
 WIDE RAILROAD SHADE AND 24" GOOSENECK STEM
 MODEL:RRRS18-RGN24-SB
 24" EXTENSION / RAILROAD/ 18" DIA
 SATIN BLACK



AMAZON
 BOOMLATU VINTAGE MAILBOX FOR POST
 RETRO STYLE MAILBOX THAT LOCKS, WALL-
 MOUNT MAILBOX ON HOUSE OR OFFICE
 (RED)



BEADBOARD AT EXTERIOR TO BE FINISHED
 PAINT TO BELOW



BENJAMIN MOORE
 MANCHESTER TAN
 HC-81
 HISTORIC COLOR PALETTE

ENTRY WALL OFF AREA
 (INSIDE/ & OUTSIDE)



MEROLA TILE
 CANET MARRON 17 IN. X 17 IN.
 PORCELAIN FLOOR AND WALL TILE
 INDOOR/ OUTDOOR
 INTERNET #320119249
 MODEL #FEM18CAMA
 UPC CODE #732763242372
 STORE SKU #1007571195
 CHEMICAL RESISTANT, FROST
 RESISTANT, MEETS A.D.A.
 REQUIREMENTS
 DCOF: GREATER THAN OR EQUAL TO 0.42
 COMMERCIAL / RESIDENTIAL

Project 3: 141 S. Allegheny Street (Verizon store)

Bellefonte Borough Council Packet May 15, 2023

Project Applicant: Wireless Nation - Marin Granteed - Director

Character Defining Features & Setting:

Late Victorian; Italianate; built 1885

Current Use: commercial, resident; Condition: good

Roof Shape: flat roof, bracketed cornice; Brick exterior

Large panel frieze & brackets, segmental arch window heads;

Windows: DH arch top replacement windows

Porch Details: original iron storefront & frosted glass transom;

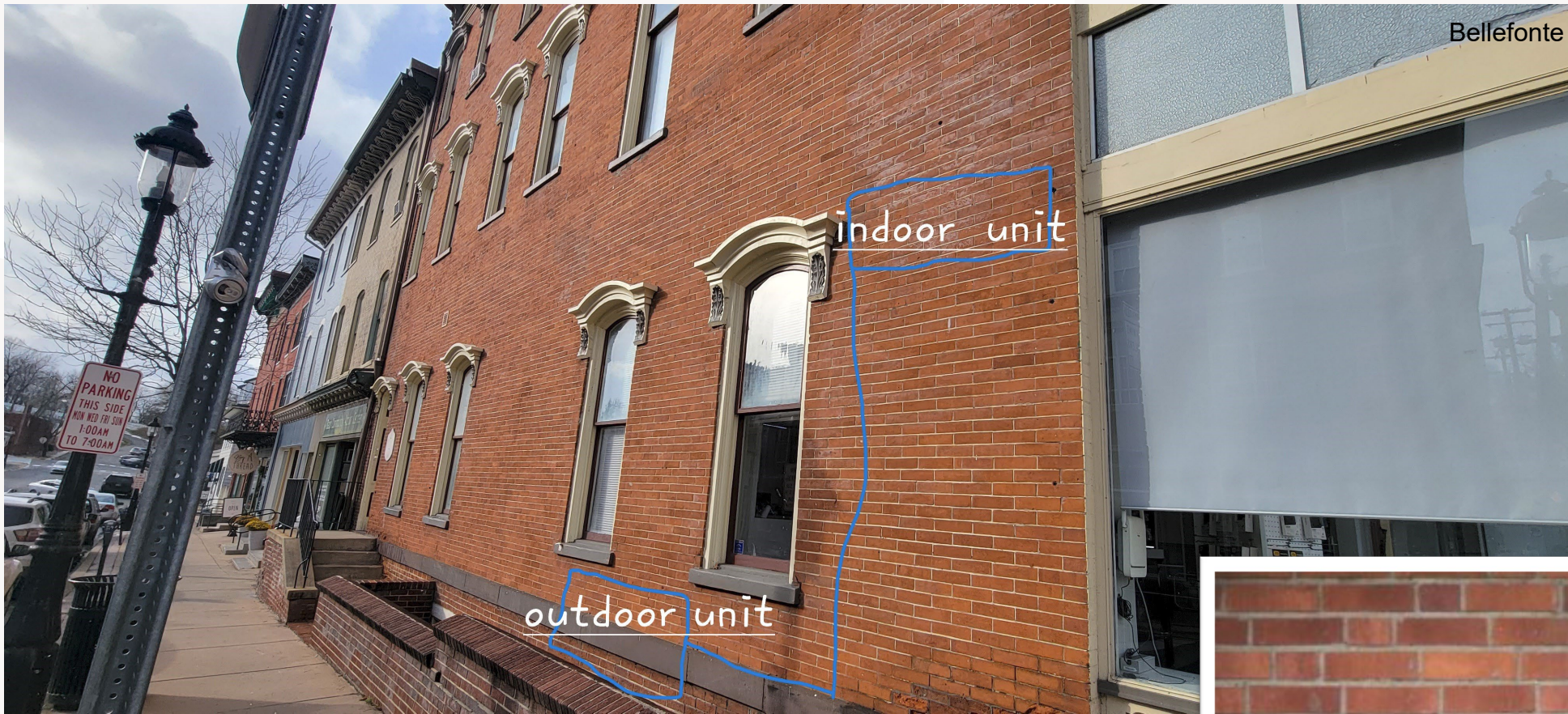
Bays: 7; Stories: 3

Narrative: limestone window heads-segmental arch w icanthus block east side.

Project Description:

Install (1) LG LSU363HLV3 Condenser heat down to (-4 degrees) with (1) LG LSN363HLV3 indoor unit for the showroom. The condenser will be set outside and the ait handler will be placed on the inside of the exterior wall of the rooms. New copper tubing will connect them. The exposed piping will be covered. The units will be started and tested for proper operations.





Project 4: 114 N. Allegheny Street

Project Applicant: Jogender Singh, business owner

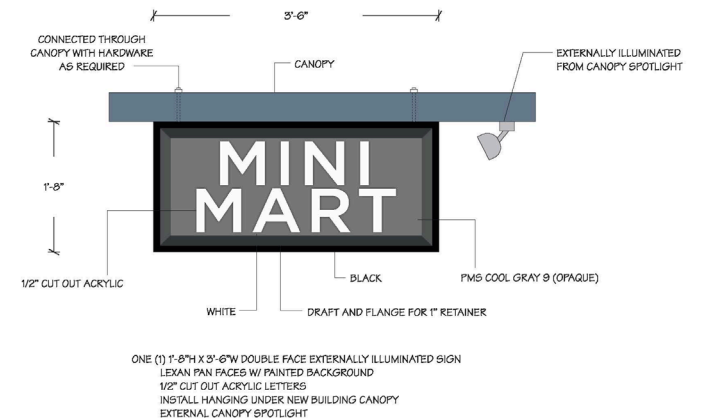
Character Defining Features & Setting:

Keystone Gazette Building, built 1923.

Currently used for commercial and residential. Currently in fair condition but actively being renovated and updated. Roof shape is flat with a front parapet. Exterior walls are brick. There are segmental arch headers on the 2nd & 3rd floors. The windows are five over one double-hung original wood. Window replacements in 2023 via HARB approval. First floor storefront. 3 bays and 3 stores, includes a 2nd and 3rd floor steel balcony.

Project Description:

14" by 16" business sign. External canopy spotlight



MINI MART BELLEFONTE (114 NORTH ALLEGHENY STREET BELLEFONTE, PA)	SCALE: 1" = 1'-0"	CUSTOMER APPROVAL SIGNED:	DATE:
	DRAWN BY: CK	LISTED Location: #684808-001 File: #E106468 PA SIGN & SEKULA SIGNS 811 South Brady Street DuBois, PA 15801 Phone: (814) 371-4850 Fax: (814) 371-4851 PA SIGNS.COM	© PA Signs, LLC and Sekula Signs This is a registered trademark used under license. All rights reserved. No part of this publication may be reproduced without the prior written permission of PA Signs, LLC.
DRAWING TYPE: B	FILE:		
NO. 230368-03-A2	DATE: 4-28-23		

Project 5: 438 E. Curtin Street

Bellefonte Borough Council Packet May 15, 2023

Project Applicant: Chris and Kate Taylor, homeowners

Character Defining Features & Setting:

Historic Style: French Colonial
Hip roof, segmental arch brick dormers
cut thru eave
Exterior Walls: brick, running bond
Windows: 6/6 double hung
Bays – 2; Stories - 1.5

Project Description:

Replace current roof with a black metal
shake roof. Color: charcoal.
Manufacturer: TEK; Stone coated steel
roofing system.

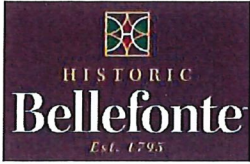


Agenda Item 3

- **Administrative Approvals**
 - 129 E. Linn – external paint
 - 163 E. Linn – roof and porch repair
 - 203 S. Spring Street (NAPA) – Roof replacement.
 - 102 S. Allegheny (County Courthouse) – roof coating for EPDM section of roof.

- **Information/Discussion Items:**
- **Old Business:**
- **New Business:**
- **Adjournment:**





ZONING PERMIT APPLICATION

Borough of Bellefonte

Application Fee: \$50.00 Paid: *gmt cash.*
 (Check can be made out to: Bellefonte Borough)

Date Received: 4-27-23

Applicant: 111 E High Street, LLC
Phone Number: 814 883 8511 **Email:** joy.vincent.killian@gmail.com
Applicant's Address: 1319 Harris Street, State College, PA 16803
Owner: 111 E High Street, LLC
Owner's Address: 1319 Harris Street, State College, PA 16803
Address of Property: 118 E. High Street

*A zoning permit shall be required prior to the erection, extension, or alteration of any structure or portion thereof, and prior to the use or change in use of a structure or land. No zoning permit shall be required for normal maintenance activities or minor repairs that do not constitute an erection, extension, or alteration as defined by the Zoning Ordinance. Nor shall a zoning permit be required for a change from one permitted use to another, when such new use must meet the same zoning requirements as the old use. No permit shall be granted by the Zoning Officer for any purpose except in compliance with the provisions of the Zoning Ordinance or, upon appeal, in compliance with the decision of the Zoning Hearing Board or the courts.

Application for a Zoning Permit for the following:

- Accessory structure (i.e. – garage/shed/etc.)
- Demolition of a building or structure *Garage*
- Erection, addition, or structural alteration of a building
- Fence / retaining wall
- Swimming pool
- The use or change in use of land or building: Other
- Other – please specify

Description of activity: Old Garage (access from Pike Street) demo. Zero lot lines. Garage next property removed structural engineer noted support and structural issues see attached forms.

Required Documents:

- Required: Property site plan showing existing structures and proposed project with distance from lot lines**
- Suggested: Construction drawings or plans, as applicable**

Certification:

I hereby make application for a Zoning Permit under the provisions of the Borough Zoning Ordinance. In this application and in signing the same, I state that I am conversant with the Ordinance governing work to be performed under this application and that the work will be performed in accordance herewith. I also certify that the owner of the subject premises has been fully informed of the activities proposed herein and that said owner is in full agreement with this proposal. To the best of my knowledge, the above facts are true and understand that in the event of falsification, I can be subject to a fine or other legal sanction.

Signature of Applicant: Joy Vincent-Killian, Manager Date: 4-27-23

HOUSE

Ground

open
area

3' 5"

22'

3' 9"

21'

10' 6"

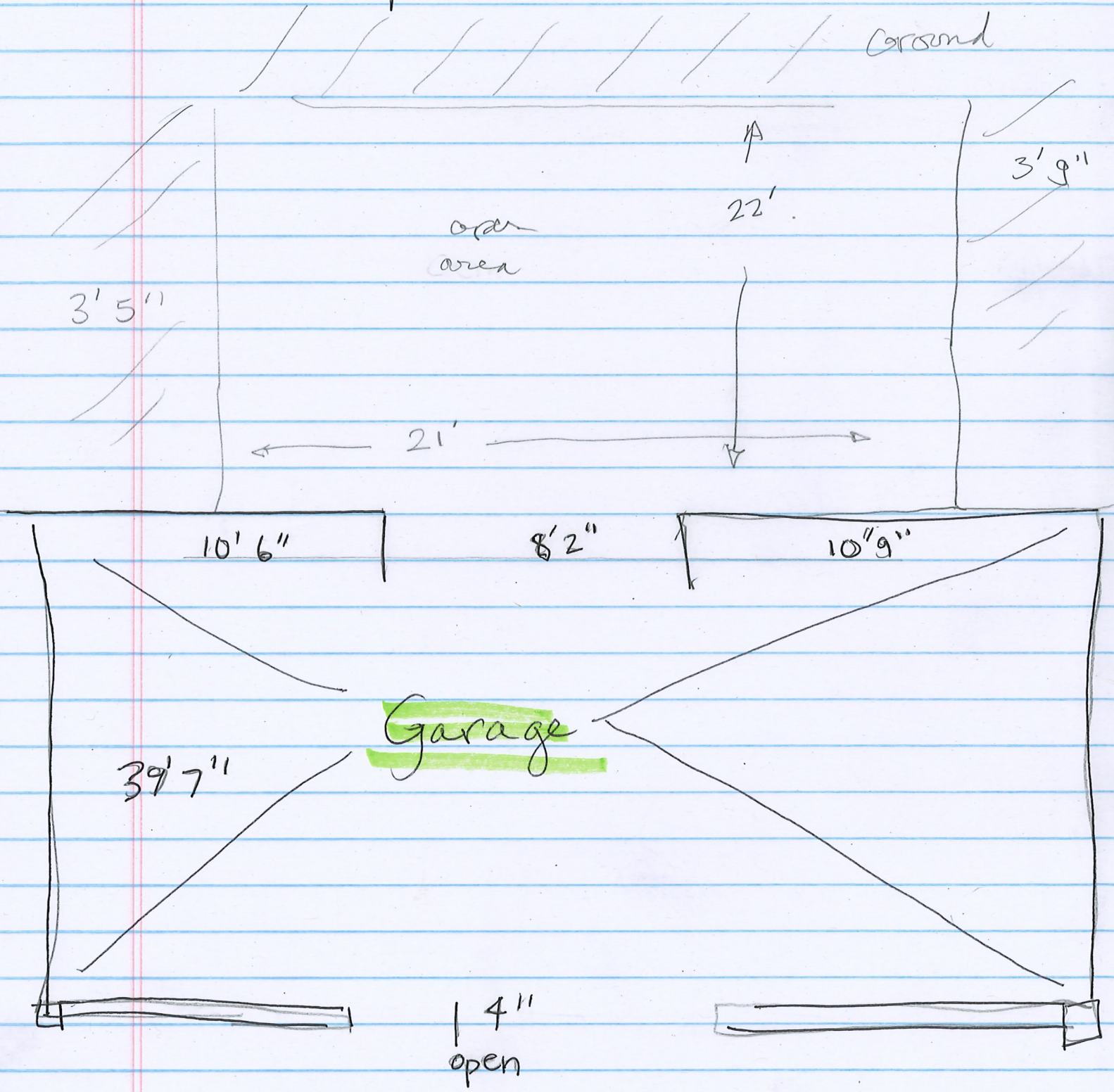
8' 2"

10' 9"

39' 7"

Garage

4"
open



Zoning Permit request for 111 E High Street, Bellefonte

This request is predicated upon the observations of a certified inspector and structural engineer, reports attached. There are immediate concerns with the integrity of the building at the rear of the property, with access to Pike Street. It is unsafe for occupancy or parking vehicles, with potential of collapsing. Considering the health & safety to the public, this is consistent with the Historic District's guidelines.

The purpose of HARB is to make recommendations to Bellefonte Borough Council concerning the erection, reconstruction, alteration, restoration, demolition or razing of all or any part of a building or structure located within the boundaries of the Historic District and visible from a public right-of-way.

INSPECTION CONDITIONS

CLIENT & SITE INFORMATION:

FILE #:



111-113 E High St

INSPECTOR'S NAME: Roger Baker
 DATE / TIME OF INSPECTION: March 20, 2023 / 8:30 - 11:30 AM
 CLIENT NAME: Elliott, Joy and Richard Killian
 AGENCY / AGENT'S NAME: ReMax Centre Realty / Todd Costello
 AGENTS PHONE #: (814) 231-8200
 INSPECTION SITE ADDRESS: 111 - 113 East High Street, Bellefonte, Pa. 16823

CLIMATIC CONDITIONS:

WEATHER: Clear. 30-40 degrees F
 PREVIOUS WEEK'S WEATHER: Less than 1" of precipitation fell in the week prior to this inspection.
 SOIL CONDITIONS: Damp.

BUILDING CHARACTERISTICS:

FRONT OF HOUSE FACES: East.
 BUILDING AGE / TYPE: 1870 three story building with two commercial retail spaces and two apartments.
 SPACE BELOW GRADE: Basement.

UTILITY SERVICES:

WATER SOURCE: Public.
 SEWAGE DISPOSAL: Public sewer.
 UTILITIES STATUS: All utilities on.

OTHER INFORMATION:

AREA: Town.
 HOUSE OCCUPIED?: Yes.
 CLIENT PRESENT: Yes.
 PEOPLE PRESENT: Purchaser (Elliott) and the purchaser 's agent.



111 & 113 E. High Street, Bellefonte, Pa. Summary of Inspection

List of items noted at inspection :

EXTERIOR STAIRS The rear entry steps are deteriorated with split and rotten pieces noted. Anticipate replacement.

ATTIC INSULATION & CONDITION Some insulation is currently uneven. Some insulation has been compacted or disturbed/removed and even coverage is no longer present. Installation of additional insulation is recommended in these areas.

WINDOWS Caulking/glazing compound is deteriorated at the exterior side of the window panes. This may allow the glass sash to fall out. Recommend repairs.

GARAGE ROOF & WALLS The brick parapet walls are leaning with significant mortar deterioration and loose brick. Repairs are necessary. Support beams in the ceiling are sagging and pulling out of the rear wall pockets. Additional movement has occurred after the bricks were re-mortared. *We were unable to determine if further movement will occur to the beams and/or walls.* Recommend further evaluation and recommendations for repair by a Structural Engineer. The rear gutter and fascia boards are loose or missing. Birds have entered the top storage area of the garage. Loose brick and deteriorated mortar joints were noted at the rear exterior garage walls. Recommend repairs and water sealer/proofer be applied to extend the life of the mortar joints.

GARAGE DOORWAY The wood door jamb is rotten at the bottom. Moderate amounts of rot usually require partial replacement of doorframe and trim wood.

APARTMENT #2 HEATING The furnace for apartment 2 has a condensate leak or backup that has filled the interior cabinet and catch pan with water. Contact a heating contractor for further evaluation, cleaning and repairs as needed.

It is recommended that any deficiencies and the components/systems related to these deficiencies noted in the report be evaluated/inspected and repaired as needed by qualified contractors/professionals PRIOR TO END OF THE INSPECTION CONTINGENCY PERIOD OR THE CLOSE OF ESCROW. Further evaluation PRIOR to the end of the inspection contingency period or close of escrow is recommended so a properly qualified professional can evaluate our concerns further and inspect the entire system or component for additional concerns that may be outside our area of expertise or the scope of our inspection. Only the individual(s) who hired the inspector may rely on the Inspector's findings and anyone else that relies on these report findings does so at their own perils.

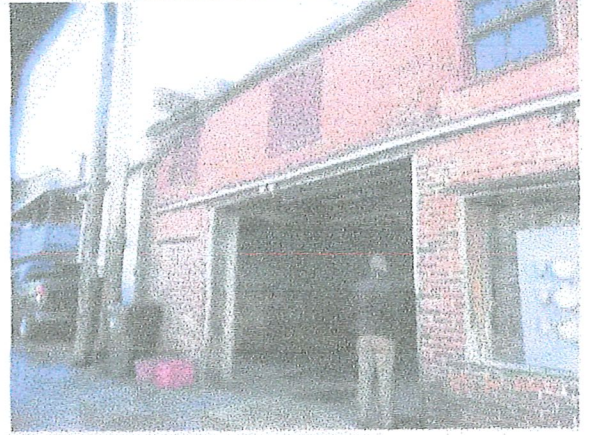
Prepared for Elliott, Joy & Richard Killian. Please review entire report for additional comments, photos and maintenance items. Call (814) 632-9224 for clarification or with questions.

GARAGE - CARPORT

TYPE:

LOCATION:

Detached four car garage.



ROOF:

CONDITION:



Metal. Older with rusting. Roof is sagging in the middle.

The brick parapet walls are leaning with significant mortar deterioration and loose brick. Repairs are necessary.



RE: 113 E High St

1 message

Brian Chilton <bjc@chiltontdesigns.com>

Wed, Mar 29, 2023 at 8:50 AM

To: J Vincent-Killian <joyvincentkillian@gmail.com>

Cc: Todd Costello <Todd@toddcostello.com>, "Killian, Richard" <richardekillian@gmail.com>, Elli Killian <ElliottvKillian@gmail.com>

Joy,

I have updated the letter to include your contact information, and also to clarify the information provided regarding the back building. If the back structure is to remain, I "strongly recommend that a thorough structural investigation be conducted in order to determine the structural adequacy of the back building". I have used the words strongly recommended because I have no authority to require anything in this situation. Also, I have not made any conclusions as to whether the structure is safe or unsafe. That level of determination is well beyond the scope of my initial site visit. But I want to be very clear on this point; I am not stating that the building is safe and that there isn't any risk for people parking in it. I hope this clarifies my letter, I don't want there to be any misunderstanding. If you have any questions regarding this, I would be happy to discuss it with you further.

Thanks,
Brian

From: J Vincent-Killian <joyvincentkillian@gmail.com>

Sent: Wednesday, March 29, 2023 7:57 AM

To: Brian Chilton <bjc@chiltontdesigns.com>

Cc: Todd Costello <Todd@toddcostello.com>; Killian, Richard <richardekillian@gmail.com>; Elli Killian <ElliottvKillian@gmail.com>

Subject: Re: 113 E High St

Hello Brian,

Thank you for the report and your services.

I am so glad to read in the fifth paragraph that we do not need to take any required action since it's only recommended. And that this building is safe. We are glad to have the greenlight to keep the building in its location and there isn't at risk for any use or people parking in it.

Regards,

Joy Vincent-Killian

Sent from my iPhone



Chilton Designs, LLC

*615 Blue Spring Lane
Doalsburg, PA 16827
(814) 466-7030*

March 28, 2023

Todd Costello
RE/MAX Centre Realty
1375 Martin Street
State College, PA 16803

RE: 113 E. High Street
Bellefonte, PA 16823
Site Visit Review

Dear Mr. Costello,

Following your request I performed a site visit of 113 E. High Street located in Bellefonte, Pennsylvania. The purpose of the review was to visually observe conditions that were identified during the home inspection.

A beam located alongside the stair opening to the basement was currently supported by a utility pipe (see Photos 1 and 2). The beam should have adjustable steel posts added to support it at the end of the stairs and the end of the beam. The steel posts should be extended enough to take the load off of the pipe.

A couple of other items were noted in the basement during the site visit. A small area of wood damage was observed along the existing foundation bearing wall (see Photo 3). The damaged wood members should be replaced with new pressure treated wood members. Additionally, areas of deteriorated mortar were found at some sections of the stone foundation wall (see Photo 4). These walls should be tuckpointed as part of an ongoing maintenance program for the foundation walls. Tuckpointing is the removal of the existing degraded material and replacement with new mortar between the stones. It appeared that some other areas of the foundation had already been tuckpointed.

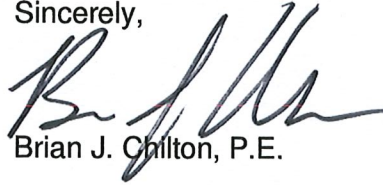
The back lot includes a retaining wall around the perimeter (see Photo 5). The retaining walls have moved due to lateral earth and hydrostatic forces along with freeze thaw cycles (see Photo 6). It is recommended that new gravity stabilized retaining structures be placed in front of the existing failing walls. This is primarily due to the unknown locations of the existing adjacent building footings which could be impacted by disturbance of the surrounding soils.

Beyond the back lot is a structure which is currently being used as a carport (see Photo 7). The structure has long beams which are exhibiting significant deflection (see Photo 8) and pulling away from the support walls. It was mentioned during the site visit that demolishing the back structure is a possibility. If the structure is to remain, it is

recommended that a thorough structural investigation be conducted and all required strengthening measures be implemented.

If you have any questions or require any additional information, please contact me at your convenience.

Sincerely,



Brian J. Chilton, P.E.





HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: May 9th, 2023

Subject: Borough Manager's Report for April 2023

Operations/Staff Updates:

- Armory building – bids were opened on May 1st for the elevator, the ADA access and the sprinkler system. Our Architect has set up bid review meetings with the low bidders. Costs are high and projected to put us over budget. We plan to have a meeting with the Armory Committee soon.
- Personnel – Don has stated that he will retire in 2024. In light of this, I have moved Julie into the office that was set aside for police department administrative work (the office was minimally used prior to Gabby going out on maternity leave and was not being used at all due to Gabby being out). Julie is still the Assistant Public Works Superintendent, but will more effectively shadow Don in the area of grants and personnel administration. Julie has all of the credentials to be the next Assistant Borough Manager – a Masters Degree in Public Administration, experience in Public Works including certifications in water and wastewater systems. Within public works, we have internal personnel moving to/biding on openings. We are hiring a new person at the wastewater treatment plant from a list of candidates from a recent posting.
- Streets – We will be moving into painting the yellow – for curbing, lines, etc.
- Penn DoT SR 150, South Water Street Wall Project – an updated and very tentative schedule was sent out on May 8th indicating that this work might be done by early July.
- Traffic Light at Parkview and Zion – at the May 1st council meeting, council approved a proposal for design services related to this traffic light. Notice of our acceptance was given the next day and data collection/survey work is to begin soon.

- Big Spring Cover funding – The Authority will be reviewing options and updated cost estimates during their upcoming meetings.
- John Montgomery Ward Ballfield upgrade Project – There is a small punch list of items to take care of to finish.
- Stage at Talleyrand/performance center – The group held a kick-off event on May 1st.
- Kepler Pool at Governors Park/Nittany Valley Rec. Authority – The group has also received grant funds recently and is expected to start the initial phase of pool renovations. No new updates.

April	Meetings/Activities Attended
1	➤
2	➤
3	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Council work session and business meeting
4	<ul style="list-style-type: none"> ➤ Staff meeting ➤ Borough Authority meeting
5	<ul style="list-style-type: none"> ➤ Virtual meeting with representatives of Shantel Cable ➤ Meeting with Mayor Johnson, others – Bellefonte Alumni special event planning
6	<ul style="list-style-type: none"> ➤ Meeting with District Justice – discuss parking ordinance revisions ➤ Meeting/walk through – Safe Walks planning Grant
7	➤ Holiday
8	➤
9	➤
10	➤
11	<ul style="list-style-type: none"> ➤ Instructional meeting – baseball field maintenance ➤ Meeting with new owner of Hastings Mansion – zoning related
12	➤ Meeting – Safe Walks planning grant
13	<ul style="list-style-type: none"> ➤ Virtual meeting – traffic light construction grants ➤ Meeting with council member – discuss work shop information ➤ Virtual meeting – Shantel cable and Cohen Law Group ➤ Vehicle title work – Bellefonte EMS – Log Cabin Motors
14	➤ Agenda Planning meeting
15	➤
16	➤
17	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Meet Pool Engineer at Governors Park – review water line plans
18	➤ Staff meeting
19	➤ Virtual meeting – Electric Vehicle charging stations being converted to fee based
20	➤ 3.5 hrs. vacation
21	➤ Meeting with Jim Lanning, Senator Dush, others – Water system issues
22	➤
23	➤

24	➤
25	<ul style="list-style-type: none"> ➤ Meeting with Walt Schneider – property maintenance code updates ➤ Virtual meeting – Electric Vehicle charging stations being converted to fee based
26	➤
27	<ul style="list-style-type: none"> ➤ Zoning issue – called to onsite meeting at property – Pine Circle ➤ Agenda planning meeting ➤ Meet with new engineer for Authority
28	➤ Meeting with SEDA-COG, Bellefonte Historical Railroad representatives – discuss borough taking ownership of South Potter Street spur
29	➤
30	➤

Activities
Work session and Council Agenda formatting and preparation
Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions
Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations
Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters
Draft meeting minutes review
Armory building – focused on getting the elevator, the sprinkler system and the ADA access work moving through all the phases.

Memo

To: COUNCIL
From: Don H
Date: May 15, 2023
Re: Reports

Here are some reports for your information:

1. GOH completed the compost pad extension earlier this month at the Musser Lane Composting Site. We anticipate delivery of the compost and mulch bagging system at the end of May. Once delivered, we will close out the 902 grant and request reimbursement for the \$340,000.00.
2. The Talleyrand Park Committee is holding their annual spring walkthrough of the Park at 4:00 PM, Tuesday May 23rd.
3. Union Cemetery Association held a Community Work Party at the Cemetery Saturday, May 13th from 9:00 – noon
4. The Armory Building Updates: The following companies have been selected after reviewing the bid packages opened at the May 1st meeting:
 - a. General Construction: JC Orr
 - b. Electric – Strouse Electric
 - c. Sprinkler System - SA ComunaleDescoping meetings were held with each Vendor. We are projecting completion of the elevator installation and sprinkler system by the end of 2023.

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
May 2, 2023 – 6 p.m.
236 West Lamb Street
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order May 2, 2023 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present: (ALL PRESENT)

Mr. Joe Beigle
Mr. Greg Brown
Mr. Jon Eaton
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson
Mr. Mike Schmidt

Staff

Mr. Ralph Stewart, Borough Manager
Mr. Frank Noll, WWTP Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent

Engineer Mr. Chris Roelke B & L

MINUTES

A motion was made by Eaton and seconded by Johnson to approve the minutes from April 4, 2023. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (Written)

Homeserve USA information/agreement. No action requested.

FINANCIALS

Budget v. Actual March 2023

ENGINEER'S REPORT

Chris offered several updates about the Authority.

Biosolids and PFAS update and discussion

SEWER REPORT

Bulk water sales in the month of April were 109,000g

The Superintendent highlighted the details of various projects and repairs completed in April.

WATER REPORT

Details were offered regarding projects and repairs completed in April.

Discussion regarding a property in Parkview Development on Pine Circle. The homeowner built a retaining wall over an existing sewer main. Steps are being taken to correct the situation.

OLD BUSINESS

Copy of DCED Grant Contract for the Big Spring Cover Replacement

- December 31st, 2025 deadline for this project
- Funds have been released for this project
- Big Spring Cover Replacement – Discussion of options/ideas that meet PA DEP Requirements
 - The project parameters have to be approved by DEP
 - The Big Spring is considered a reservoir, which has different requirements from DEP
 - No daylight, no standing water, no UV rays, inspection system, hatches, camera systems, etc
 - Several ideas and options were presented to Authority members for their review and consideration
 - There was a discussion regarding the grant, funding and management of the funds.

Water Supply for Governors Park Pool. A meeting with the site plan engineer was held onsite. Plans are forthcoming.

NEW BUSINESS

Daily Water withdrawal April 2023

Spring-Benner-Walker Area Joint Authority March 27th & April 10th, 2023 Meeting Minutes

DISCUSSION

NONE

ADJOURNMENT

Meeting adjourned at 7:47pm

Executive Session will follow tonight's meeting

Centre County Airport Authority Meeting Minutes, April 27th, 2023

Attending: C. Groshel; D. Johnson; R. Finley; H. Mose; G. Khoury;
D. Gray; R. Stewart

Additional Attendees: J. Meyer C.M., Executive Director, CCAA; J. McMurtrie, Terminal Manager; T. Benson, legal Counsel for the Authority; Jeff Krauss of the HR Office

The meeting was convened at 7:00 PM by C. Groshel.

Public Comments: None

- 1) Approval of the February 23rd, 2023 meeting minutes:** Motion for approval was made by D. Johnson. D. Gray seconded the motion. The motion was unanimously approved.

2) Presentation by Jeff Krauss of The HR Office, Inc.

The Agenda was rearranged to allow for a presentation by Mr. Jeff Krauss of the HR Office. J. Krauss has been working for the Authority and closely with the HR Committee on several projects. One project is a review of the current wage and benefits package offered by the Authority and how it compares with like positions. J. Krauss provided information related to ranges of salaries with a full range of benefits. He conducted a wage and salary survey with minimal responses. J. Krauss used a company database to assemble wage ranges based on similar job duties or touch points. There were questions related to the database used, the similar touch points for experience, years of service figured in or not, salaries without fully loaded benefits, adding in 30 – 35% for benefits on top of salaries,

There was a discussion about the employee handbook. The HR committee is still looking of feedback on its policies.

3) Treasurer's Report/Financial Statements for February and YTD:

C. Groshel reviewed the March 2023 financial reports starting on pg. 5 of the agenda. The activity is for a three-month time frame.

A. Statement of Budget Annual vs. Actual YTD:

Total income is \$557,014.45. Approximately \$24,000 in revenue from PFCs from Crosswind. Net income was - \$58,492.41.

B. Statements of Assets, Liabilities & Equity – Modified Cash, as of

March . Cash/savings assets are at \$8.1M. The largest liability is the Pennsylvania Infrastructure Bank (PIB) loan at \$5.4M related to the access road and storm drainage system upgrades.

C. Statement of Revenues and Expenses – Modified Cash YTD: As stated above, net income is - \$58,492.41.

D. Statement of Revenues and Expenses – Modified Cash – March

Net income is - \$281,766.13.

E. Schedule of Cash Flows YTD: A PIB loan payment in the amount of \$181,651.01 was made. Cash at end of period is \$8.1M.

F. Excel Budget Format Rev and Exp: These spreadsheets are produced by J. Meyer and show the actual versus budgeted Operating Revenue and Expenses for the month. Revenues are doing good. The Authority is under budget in some areas.

First National Bank will be schedule for a presentation/overview at the May meeting.

Acceptance of Financials: R. Finley made a motion to accept the report. D. Johnson seconded the motion. The motion was unanimously approved.

4) Executive Director's Report: J. Meyer's written report was provided with the agenda materials and begins on page 18. Comments were as follows:

- a. Enplanement reports – Enplanement numbers are improving – 42% to 45% better than YTD 2022.
- b. Reef parking – The economy lot numbers are growing due to the rate change. Revenues are ahead of budget for April.
- c.

5) Air Operations Report: B. Rodgers submitted a written report. There was discussion on the definitions and categories of aircraft. There was discussion about the After-Action Review related to the suspected bomb incident. There was discussion regarding the feasibility study for the boarding bridges an the split of the BIL grant funds.

6) Committee Reports:

a. Airport Name Change:

D. Gray stated that there was a meeting in early April. The logo is being refined. There is a solution for the Penn DoT signs that would need to be updated. Efforts are progressing.

b. Airport Governance/Organization Task Force (AGOTF):

A kick off meeting was held earlier in the month. Options for reorganizing or realigning are being explored. Other airport organizations are being reviewed. An aviation consultant may be considered.

c. Boarding bridges:

Information related to the feasibility study/engineering for the boarding bridges is to be received soon. There is a kick off meeting with Mead & Hunt in May. There was some questions about the local match grant resolution on the agenda.

d. HR Update:

H. Mose and the committee are looking for comments on the employee handbook within the next couple weeks. There is some work to be done on the salary survey related to the type of employer the Authority wants to be. The committee is in favor of a contract extension for J. Krauss to finish the projects. There is work to be done in the area of healthcare and retirements plans. There was discussion on the extension of the contract with J. Krauss.

R. Finley made a motion to extend the existing contract. The motion was not seconded. Additional discussion was held regarding the extension.

H. Mose made a motion to retain J. Krauss at the stated hourly fee but not to exceed 50 hours. R. Finley seconded the motion and added that the hours are to be tracked on a weekly basis. The motion was unanimously approved.

7) Continuing Business:

- a. Food & Beverage Cart in Departure Area – Security badging issues are still being worked out.
- b. Stormwater Basin – Tests have been conducted and the results are expected.

8) New Business:

a. Resolution for Grant #3-42-0096-076-2023:

D. Johnson made a motion to approve the Resolution as stated. D. Gray seconded the motion. The motion was unanimously approved.

b. Presentation on the (2005) Terminal Area Master Plan:

This presentation was postponed due to the lateness of the meeting.

Around the room: C. Groshel asked for salary survey feedback to be given to the HR committee. R. Finley suggested talking to someone with the Aviation Council of Pennsylvania regarding salaries. D. Johnson asked about Avilo air service. There was discussion about the potential services and incentive packages. The service to Charlotte was discussed and may return in 2024. There was some discussion on the solar array project moving forward.

Adjournment: The meeting was adjourned at 9:47 p.m.



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WORKPLACE SAFETY COMMITTEE MEETING
7:30 A.M.
WEDNESDAY, MAY 10TH, 2023
AGENDA

Members:

Steve Snook (Member, Refuse) Chair	Mark Brooks (Member, Streets)
Steve Caldana (Member, Water) V. Chair	Shannon Struble (Member, WWTP- Mgmt)
Bill Witmer (Member, Police)	Matt Auman (Member, PW-Mgmt)
Scott Rhoat (Member, EMS)	Don Holderman (Member, Mgmt)
Tim Schreffler (Member, Fire Dept)	Randy Brachbill (Member, Council Rep)
Robbie Nichols (Member, WWTP)	

Administrative: Alyssa Doherty

Guests: Ralph W Stewart
Barb Smith
April Ressler

CALL TO ORDER

APPROVAL OF MINUTES –April 12th, 2023 1st 2nd

OLD BUSINESS

- Safety Concern Forms Review
- Recent safety incidents or near misses review
- 2nd Quarter Facility Inspection – Train Station- Scheduled for Friday, May 12, 2023

NEW BUSINESS

- Video: Heat Stress

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER

- Please try to limit all comments to three minutes maximum.

NEXT MEETING

- The next meeting will be held on Wednesday, June 14th, 2023 @ 7:30 AM.

ADJOURNMENT 1st 2nd @ a.m.

BOROUGH OF BELLEFONTE
SAFETY COMMITTEE MEETING MINUTES
WEDNESDAY, APRIL 12TH, 2023, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM

Members Present:

Bill Witmer (Member, Police)
Don Holderman (Member, Mgmt)
Steve Snook (Member, Refuse) Chair
Tim Schreffler (Member, Fire Dept) Zoom
Mark Brooks (Member, streets)
Shannon Struble (Member, WWTP-Mgmt)
Matt Auman (Member, Mgmt)
Scott Rhoat (Member, EMS)
Randy Brachbill (Member, Council Rep)

Absent:

Robbie Nichols (Member, WWTP)
Steve Caldana (Member, Water) V. Chair

Administrative: Alyssa Doherty

Guests: Ralph Stewart, Borough Manager
Barb Smith, Teeter Group

CALL TO ORDER:

APPROVAL OF MINUTES – March 8th, 2023

Mr. Brachbill moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: There was one incident in the Streets department. The incident resulted in a laceration to the head which required stitches. The employee was helping with tree trimming and stepped into the drop area before another employee was finished cutting. PPE was provided to all employees. The employee was only using safety glasses when the incident occurred.

Mr. Auman mentioned new Woodsmen Sets have been delivered for each Streets Department Employee.

1st Quarter property inspection: Governor's Park and Talleyrand Park inspections were completed on March 23, 2023, by Don Holderman, Craig Herrold, Matt Auman, Rodney Mitchell, and Julie Brooks. Overall the inspection went well and all previous suggestions were taken care of from the previous inspection.

There were a few recommendations from the Committee.

1. Safety Kits need to be updated in both sheds
2. A stump by the play equipment at Talleyrand Park should be removed as the stump may be a tripping hazard to children.
3. Recommend having an AED in both sheds that employees work out of at Talleyrand Park and Governor's Park.

Detective Witmer mentioned cameras at Talleyrand Park because of all the vandalism that has taken place.

Mr. Auman mentioned he will be meeting with a gentleman about cameras and the possible option of cameras not requiring an internet source.

NEW BUSINESS:

Ladder Safety Video: Educational video. A lift for the Wastewater Treatment Plant (WWTP) has not been ordered yet. Mr. Struble has been going back and forth with a few different companies. There was a suggestion to have Best Line come in and look at the floor.

2nd Quarter property inspection: Train Station inspection will be scheduled before the end of June 2023.

Committee Member Comments/ For the Good of the Order:

Randy Brachbill- Council Rep: Centre Region Council of Governments has the Centre County Commissioners attend their meeting. Maybe something to consider.

Barb Smith- Teeter Group: There is PPE training on the Encova site that may be beneficial for employees.

Tim Schreffler- Fire Dept: Bill Schreffler does training on Chainsaw safety. Tim will send Matt Bill's contact information.

NEXT MEETING: Next meeting will be held on Wednesday, June 14th, 2023, @ 7:30 a.m.

ADJOURNMENT: *Mr. Brachbill moved to adjourn. Mr. Auman seconded the motion. Motion carried. Meeting adjourned at 8:00 a.m.*

CENTRE COUNTY MPO

METROPOLITAN PLANNING ORGANIZATION

SUMMARY REPORT OF THE APRIL 18, 2023 MEETING

CCMPO FY 2022-2024 UNIFIED PLANNING WORK PROGRAM (UPWP)

The Coordinating Committee approved an amendment to the FY 2022-2024 Unified Planning Work Program (UPWP) to include the Centre County Active Transportation Plan as a new task. In March 2023, CCMPO staff received confirmation of \$180,000 of PennDOT Connects funding to develop an active transportation plan for Centre County. The plan is intended to inventory existing conditions, find opportunities for improvements, engage and survey stakeholders, work to renew the Bicycle Friendly Community status, develop a Complete Streets model ordinance, and work toward a Vision Zero goal. This additional funding requires an amendment to the 2022-24 UPWP for the Connects funds, as well as the \$20,000 provided by the CCMPO that was approved and budgeted for in the current operations budget.

PERFORMANCE BASED PLANNING AND PROGRAMMING - UPDATE OF PM2 AND PM3 PERFORMANCE MEASURE TARGETS

As part of the Moving Ahead for Progress in the 21st Century Act Bill, federal rulemaking requires PennDOT, MPOs and RPOs to assess the condition of pavement and bridges on the National Highway System (NHS), collectively referred to as PM2 measures, and measure to assess travel reliability on the NHS, collectively referred to as PM3 measures. The Coordinating Committee took action to support PennDOT's pavement, bridge, and transportation system performance measure targets. The Coordinating Committee supported PennDOT's targets instead of establishing its own targets because of the complexity of the technical calculations required in defining targets and measuring performance, and the limitations on MPO staff resources.

CENTRE COUNTY MPO STAFF

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[Learn more about the grassroots campaign to secure funding for major highway projects in Centre County.](#)



[Watch CCMPO Coordinating Committee Meetings online.](#)

2023 CENTRE COUNTY PROJECTS UPDATE

The Coordinating Committee received a presentation regarding PennDOT construction projects that have recently been finished, will begin this year, or will be bid this year. [View the entire presentation here.](#)

Recently Completed Projects

- SR 64 - "Y" in Zion Intersection Realignment
- SR 26 and SR 45 Intersection Realignment
- SR 26 and I-80 Local Interchange

Projects Underway in 2023

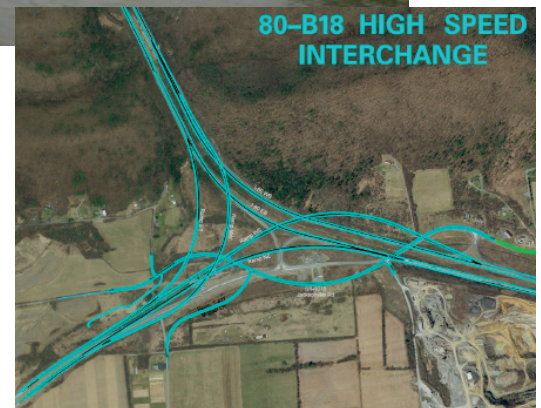
- Atherton Street Phase III Project
- SR 1002 Bridge Replacement - Liberty Twp
- Wall Reconstruction - Bellefonte Boro
- I-80 Bridge Replacements - Marion Twp
- Solar Power Chevrons - I-99 & SR 322
- Various Paving Projects

Upcoming 2023 Projects

- Bridge Replacements :
 - Mill St., Railroad St., and SR 0504
- SR 26/Jacksonville Rd Betterment
- I-99/I-80 High Speed Interchange Project

2024 and Beyond

- SR 26 Safety Improvements in Howard Twp
- Bridge over Mill Race - Bellefonte Boro
- Bridge Replacement - Snow Shoe Twp
- Atherton Street Phase IV
- Phoenix Ave/ and SR 150 Study in Bellefonte Boro



CCMPO STRATEGIC PLAN

The Coordinating Committee received a presentation regarding the CCMPO Draft Strategic Plan. Brian Funkhouser of Michael Baker International, the Strategic Plan consultant, reviewed the proposed Committee responsibilities. The Technical Committee is proposed to shift into a project-oriented, subject matter expert committee rather than a general advisory body. Several MPO models were introduced and discussed: Regional Based, Population Based, Non-Symmetrical & Non-Geographic, and Non-Symmetrical & Mode Based. The Coordinating Committee reviewed the current and proposed staff responsibility matrix, which includes a new planner position that would specialize in Federal Grants, as well as consultant support that would assist staff with various tasks. The Coordinating Committee had a robust conversation regarding the proposals and provided several comments and suggestions. MPO staff will work with the consultant team to modify the working draft based on comments received, and the MPO will review a final draft plan for adoption at its June meeting. [Review the presentation here.](#)



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SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. **An application fee of \$25.00 must be submitted with this application.**

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
Use of Park <u>N/A</u>	Foot Race <u>N/A</u>
<u>Closing of Public Streets</u>	Bicycle Race <u>N/A</u>
<u>Parade</u> <u>OPEN CRUISE</u>	Other
Description/Name of Event	
<u>Historic Bellefonte Cruise Inc</u>	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: <u>June 16 & 17th, 2023</u>	
Rain Date(s): <u>none</u>	
Event Hours: <u>F - 4:30^{pm} - Midnight Sat - 7A to 7pm</u>	
Set up Date/Hours: <u>incl. above</u>	If Walk/Race, Start/End times:
Breakdown Hours: <u>incl. above</u>	Estimated Attendance:
Approximate number of persons volunteering or working the event: <u>30</u>	
Organization Applying for the Permit: <u>Historic Bellefonte Cruise Inc</u>	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: <u>PO Box 536 Bellefonte PA 16823</u>	
Event Coordinator Name: <u>Patrick McCool</u>	
Event Coordinator Phone: <u>814-280-5881</u>	
24/7 contact/Cell (contact during event): <u>814-280-5881</u>	
Email for contact person: <u>pamp@dejazzd.com</u>	

Municipal Building
 236 W Lamb St
 Bellefonte, PA 16823

Tel: 814-355-1501
 Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
 TTY/TDD Only 717-237-2261
 An Equal Opportunity Employer

STREET/LOT CLOSURE		
Streets To Be Closed	Duration	Location (from/to)
High Street - see attached		
Allegheny Street - see attached		
Howard Street - see attached		
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)
Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DOT. Please print form from the Borough's website, sign and submit with this application.		
Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.		
see attached ; already done so		

Will your event need? Circle all that apply and provide details	
It is understood by the Applicant/Sponsor that	
<input checked="" type="checkbox"/> Police Assistance	Contacted all of these
<input checked="" type="checkbox"/> Medical Services	
<input checked="" type="checkbox"/> Traffic control by Fire Police	
<input checked="" type="checkbox"/> Road Signs	
<input checked="" type="checkbox"/> Electrical Service	
<input checked="" type="checkbox"/> Water Service	
<input checked="" type="checkbox"/> Traffic cones or Barricades	
<input checked="" type="checkbox"/> Street Sweeping	
<input type="checkbox"/> Refuse collection/Recycling Service	
Will Your Event Have? Circle all that apply and provide details	
<input checked="" type="checkbox"/> Banner(s), number/location. Please attach a completed Borough Banner Application.	High St Bridge - each side
<input checked="" type="checkbox"/> Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	Yes See attached
<input checked="" type="checkbox"/> Live Entertainment/Amplification	Yes
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	No
Animals, If yes, number/ type	No
<input checked="" type="checkbox"/> Tent(s), Stage(s), or temporary structure(s)	
<input checked="" type="checkbox"/> Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	already taken care of
Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.	

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: Patrick McCool

Authorized Signer (Print): Patrick McCool (Sign): *Patrick McCool*

Title of Signer: Chairman

Date Signed: 5/5/23

Approval Date:

With Conditions:

OFFICIAL USE ONLY		
Borough Staff Review	Date Received	Date Approved
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		

Application Fee: \$25.00 []



*Historic Bellefonte Cruise
is a committee of
Historic Bellefonte Inc.*



To: Area Merchant Friends
From: Bellefonte Cruise Committee

We would like to extend an invitation to your business for self promotion at the **34th Annual Historic Bellefonte Cruise**. Businesses in the previous years have had great success with this promotion. This invitation includes three options listed below.

- * **Sidewalk Display** - your business will have the opportunity to set up a display. this can include the offering of coupons or other special promotions during the cruise weekend.

- * **Goodie Bags** - Goodie bags are given to the first 300 vehicle registrants. Your business will have the opportunity to place informational/promotional items into the bags. Items could include: Pencils, key chains, flyers, magnets, etc We do request, but **DO NOT require** 300 items, so each bag receives an item. **Please No Cups.**

- * **Door Prize** - Your business will also have an option to donate a door prize. Items donated and sponsors will be posted for the public view on **Saturday, June 10th, 2023**. Door Prizes given out at registration .

If interested, we would be glad to pick up your advertising information. Please note: items will have to be picked up by **June 10th, 2023**.

If you have any questions or comments, please contact one of the phone numbers below.

P.O. Box 536
Bellefonte, Pa. 16823

Historic Bellefonte Cruise
Chairman
Patrick (Pat) McCool
814-280-5881

For Information or pick up:
Bill Pantle - 814-203-3618
Shari Fulton - 814-285-0007



*Historic Bellefonte Cruise
is a committee of
Historic Bellefonte Inc.*



"Celebrating A Timeless Heritage"

Historic Bellefonte Cruise P.O. Box 536 Bellefonte, Pa. 168231

Bellefonte Borough Council
236 W Lamb Street
Bellefonte, Pa. 16823

Dear Council Members:

The Bellefonte Cruise Committee request street closings for the 34th Annual Historic Bellefonte Cruise and Car & Motorcycle Show to be held Friday night June 16 and 17, 2023

We are planning to have the annual Sock Hop on Friday night, June 16, 2023

Preceded by the public cruise from 6:00P.M. to 7:30 P.M.

We will be having live bands perform from 8:00 P.M. to 11:00 P.M.

This will require closing

High Street from Allegheny Street to Spring Street from 4:30 P.M. until midnight, and

Allegheny Street between Bishop and Howard Streets from 7:30 P.M. until midnight.

In addition, we would like to use Howard St. from Allegheny to Spring for our food vendors again this year.

Meaning we would like to close Howard St. from Noon, Friday the 16th at noon to

6:PM Saturday evening on the 17th.

On Saturday, June 17, 2023

The streets we are requesting to be closed will be

Allegheny Street from Linn Street to Bishop Street,

West High Street from Allegheny Street, including the 100, 200, and 300 blocks of West High Street

(Spring Street and Water Street will be left open for traffic

police or fire police will patrol each intersection for safety) and

West Howard Street for the car show from 6:00 A.M. to 7:00 P.M.

The show will be followed by an cruise for just participants from 6:00 P.M. to 7:00 P.M.

Allegheny Street from Linn Street to Bishop Street and East High Street need to be closed until 7:00 P.M.

Additionally, we would appreciate the use of the Municipal Parking lot located on Howard Street, behind First National Bank, Bellefonte Museum and Nittany Bank for the use of our participant as we have done in past years from Friday 16th noon till Saturday evening.

In anticipation of using the Presbyterian Church parking lot for the handicapped parking, we would appreciate if the Borough would also grant the use of several metered parking spaces, along Spring Street near the Presbyterian Church parking lot to be used for **handicapped parking**.

We would greatly appreciate if the Borough could enact an ordinance or declare the cruise area (above mentioned area) a parking area prohibiting pets, bikes, and skateboards from said area for the Sock Hop, Cruise, and Car show times (We feel this is a Safety issue).

We be making arrangements with the Fire Police to man the intersections of Spring and High Streets from 6:00 P.M. to 11:00 P.M. on June 16, 2023, and then on the 18th we would be requesting Fire Police from 7:00 A.M. until 7:00 P.M. for the same area Saturday.



Historic Bellefonte Cruise
is a committee of
Historic Bellefonte Inc.



"Celebrating A Timeless Heritage"

Historic Bellefonte Cruise P.O. Box 536 Bellefonte, Pa. 168231

In addition to our street closures,

We are requesting permission to hang banners on Veterans Bridge, *(Both Side North and South)* as our Banners are two sided. *(we feel it necessary to exposure in both direction of traffic)*
Approximately 1 month in advance of the cruise June 16-17, 2023 to highlight our activities

And Behind the fence in water front areas one week in advance to highlight our sponsors as it is difficult in obtaining sponsors for activities for the weekend.

We, the Cruise Committee, would greatly appreciate the borough's cooperation to ensure a successful
With our sponsors for the 34th Annual Cruise.

Very truly yours,
Patrick A. McCool,
Chairperson
And The Cruise Committee



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SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
<input checked="" type="checkbox"/> Use of Park	<input type="checkbox"/> Foot Race
<input type="checkbox"/> Closing of Public Streets	<input type="checkbox"/> Bicycle Race
<input type="checkbox"/> Parade	<input checked="" type="checkbox"/> Other
Description/Name of Event <u>Rubber Duck Race on Spring Creek.</u>	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, <input checked="" type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: <u>9/10/23</u>	
Rain Date(s):	
Event Hours: <u>NOON TO 4 PM</u>	
Set up Date/Hours:	If Walk/Race, Start/End times:
Breakdown Hours:	Estimated Attendance: <u>200</u>
Approximate number of persons volunteering or working the event: <u>15</u>	
Organization Applying for the Permit: <u>Bellefonte Moose Lodge</u>	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: <u>PO Box 297 Bellefonte PA</u>	
Event Coordinator Name: <u>DAVE O'SHELL</u>	
Event Coordinator Phone: <u>717-439-4794</u>	
24/7 contact/Cell (contact during event): <u>SAME</u>	
Email for contact person: <u>doskell@rohrerbus.com</u>	

STREET/LOT CLOSURE		
Streets To Be Closed	Duration	Location (from/to)
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)
Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DOT. Please print form from the Borough's website, sign and submit with this application.		
Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.		

Will your event need? Circle all that apply and provide details	
It is understood by the Applicant/Sponsor that	
Police Assistance	
Medical Services	
Traffic control by Fire Police	
Road Signs	
Electrical Service	
Water Service	
Traffic cones or Barricades	
Street Sweeping	
Refuse collection/Recycling Service	
Will Your Event Have? Circle all that apply and provide details	
Banner(s), number/location. Please attach a completed Borough Banner Application.	
Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	
Live Entertainment/Amplification	Live Radio BROADCAST noon to 3PM
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	
Animals, If yes, number/ type	
Tent(s), Stage(s), or temporary structure(s)	
Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	
Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.	

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor:	Bellefonte Moose Lodge	
Authorized Signer (Print):	DAVID O'SHEIL	(Sign): <i>[Signature]</i>
Title of Signer:	CHAIR	
Date Signed:	2/26/23	
Approval Date:		
With Conditions:	A permit will be obtained from the PA FISH & BOAT COMMISSION for the use of SPRING CREEK.	

OFFICIAL USE ONLY

	Date Received	Date Approved
Borough Staff Review		
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		



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Est. 1795

February 7, 2023

Bellefonte Moose
PO Box 297
125 N, Spring Street
Bellefonte, PA 16823

Dear Mr. O'Shell:

SUBJECT: Rubber Duck Race


Bellefonte Borough Council met on Monday, February 6th, 2023, and they have approved the date of September 10th, 2023 for the Rubber Duck Race in Talleyrand Park.

Attached is the Special Event application that will need to be completed to hold this event. Completed applications are required to be received by the Borough no later than 60 days before the event date.

If you have any questions, please contact the Borough office at 355-1501 or email adoherty@bellefontepa.gov.

Sincerely,

BELLEFONTE BOROUGH


Alyssa A. Doherty
Borough Manager

Re: CDBG-CV

Donald Holderman <dholderman@bellefontepa.gov>

Thu 5/11/2023 9:10 AM

To: Gallagher-Long, Mitzi <mgallagherlong@seda-cog.org>

Cc: Alyssa Doherty <adoherty@bellefontepa.gov>

Thank you for the update Mitzi. See you Monday at 6:00

Alyssa: Please add the Council packet.

Donald L. Holderman, MPA, CBO
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Gallagher-Long, Mitzi <mgallagherlong@seda-cog.org>

Sent: Thursday, May 11, 2023 9:02 AM

To: Donald Holderman <dholderman@bellefontepa.gov>

Subject: CDBG-CV

Don,

Centre Helps has completed the Vehicle Repair project. The funding assisted 13 total low-moderate income households, totaling 36 people. The total amount expended was \$22,073.86. This left a balance of unspent funds of \$37,006.14. Although initially Centre Helps believed they could expend the full allocation quickly, they struggled to get residents to qualify for repairs that were under the Kelley Blue Book value of the vehicle; or provide the required income information; and/or make the nexus of need tie back to Covid, as required by DCED. No extension was requested, as Centre Helps did not believe extending the program longer would result in qualifying any additional residents.

DCED has not yet provided any direction as to how they are recapturing the unspent funds. If there is anything the Borough needs to sign, I will provide to you, once DCED lets us know.

Mitzi Gallagher-Long | Project Coordinator

Community Development

SEDA-Council of Governments

201 Furnace Road

Lewisburg, PA 17837

(570) 524-4491 ext. 7279

www.seda-cog.org | mgallagherlong@seda-cog.org



SEDA-COG...Building Strong Economies & Strong Communities

WEEKLY CONSTRUCTION UPDATE REPORT

For PENNDOT Engineering District 2-0 inspectors

Due from each inspector in charge for each project by noon Thursday prior to the week of work, faxed to the individual county in which the work is performed.

Inspector In-Charge: **Eli Myers** Phone No: **814-512-5151**

Report of work planned for the week of Monday: **5/8/2023** to Sunday: **5/14/2023**
Project/S.R./Location: The location and description being situated as follows:

SR150/SLD Bellefonte Wall, ECMS 119309

The description and location of the project is as follows: This project is for a wall repair along SR 0150 in Centre County, Bellefonte Borough, Commonwealth of Pennsylvania STATE ROUTE 0150, SECTION SLD at the location as follows:

STATE ROUTE 0150 from Segment 0150 Offset 0856 to Segment 0150 Offset 1267.

Construction includes a new soldier pile retaining wall and rebuilt roadway involving base, binder, and wearing courses, drainage system improvements, pavement markings, and miscellaneous construction as indicated on the approved drawings for a total construction length of approximately 311.00 feet (0.059 miles).

2023

- SR150 – Phase 1
 - o Work: Place E&S control devices, drill caissons and place piles for retaining wall, remove temporary wall fix, cast-in-place retaining wall, backfill, construct new roadway, and place pavement markings.
 - o Traffic Control SB: Install roadway signs and barrier, SB traffic will be travelling SB in the NB lane until pattern shift back into SB lane
 - o Traffic Control NB: Install roadway and detour signs, close NB lanes and implement the NB detour.
- SR150 –Phase 2
 - o Work: Maintain E&S control devices, drill caissons and place piles for retaining wall, remove temporary wall fix, cast-in-place retaining wall, backfill, construct new roadway, and place pavement markings.
 - o Traffic Control SB: Maintain roadway signs, remove barrier, SB traffic will still be travelling SB in the NB lane until pattern shift back into SB lane
 - o Traffic Control NB: Maintain roadway and detour signs, NB lanes to remain closed and maintain the NB detour.
- SR150 –Phase 3
 - o Work: Maintain E&S control devices, mill and asphalt overlay of NB lane
 - o Traffic Control SB: Maintain roadway signs, traffic travelling SB will stay in SB lane
 - o Traffic Control NB: Maintain roadway and detour signs, NB lanes to remain closed and maintain the NB detour.

Ralph Stewart

From: Myers, Elias <eliamyers@pa.gov>
Sent: Monday, May 8, 2023 2:14 PM
To: Ralph Stewart
Cc: Hall, Peter A
Subject: Bellefonte SR150 Schedule
Attachments: Bellefonte Cruise Detour.png; SR150-SLD Schedule .docx

Ralph,

I am emailing you on regard to your inquiry on the detour for the Bellefonte Cruise.

I have attached a rough estimate of the schedule for the remainder of this project. The lane closure and detour at this time would be taken out on the week of 7/3/23. Note that this is a rough schedule and is subject to change.

I have also attached the proposed detour you placed having traffic go to SR 550, turn left onto S Ridge Street and then left again back onto Linn Street following the current detour. That route was approved by traffic and that will need to be in place for the Bellefonte Cruise weekend.

If you have any questions or concerns please feel free to email or call me at 814-512-5151.

Thank you,

Elias Myers | Civil Engineer Transportation
PA Department of Transportation | Engineering District 2-0
70 PennDOT Drive | Clearfield PA 16830
www.PennDOT.gov

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5/8-5/12 --- Form concrete wall

5/15-5/19 --- Pour, cure, and strip concrete wall

5/22-5/26 --- Backfill concrete wall, restack stone wall, excavate roadway

5/29-6/2 --- Install drainage items i.e., inlets and pipe

6/5-6/9 --- Form, pour, strip, and cure concrete curb gutter

6/12-6/16 --- Form, pour, strip, and cure concrete sidewalk

6/19-6/23 --- Install pedestrian handrail, remove water diversion, place roadway subbase

6/26-6/30 --- Place base course and mill NB lane

7/3-7/7 --- Pave final course, paint traffic lines, remove traffic control, open roadway to traffic



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Bellefonte
Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. An application fee of \$25.00 must be submitted with this application.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
Use of Park	Foot Race
Closing of Public Streets <input checked="" type="checkbox"/>	Bicycle Race
Parade <input checked="" type="checkbox"/>	Other
Description/Name of Event BAHS Homecoming Parade - September 2023	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: Thursday, 9/28/23	
Rain Date(s):	
Event Hours: 4³⁰pm set-up / 6pm parade	
Set up Date/Hours: 9/28 - 4³⁰	If Walk/Race, Start/End times:
Breakdown Hours: 9¹² 6³⁰ / 7pm	Estimated Attendance: 300 - Bellefonte Community
Approximate number of persons volunteering or working the event:	
Organization Applying for the Permit: Bellefonte Area High School Student Council	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: 830 E. Bishop Street Bellefonte, PA 16823	
Event Coordinator Name: Christine Morris	
Event Coordinator Phone: 814-355-4833	
24/7 contact/Cell (contact during event): 814-880-6199	
Email for contact person: cmorris@basd.net	

Municipal Building
236 W Lamb St
Bellefonte, PA 16823

Tel: 814-355-1501
Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
TTY/TDD Only 717-237-2261
An Equal Opportunity Employer

STREET/LOT CLOSURE		
Streets To Be Closed	Duration	Location (from/to)
Bishop Street Allegheny Street Lamb + Linn Street	5:30 - 7 pm	Allegheny / Bishop → BHS
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)
Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DOT. Please print form from the Borough's website, sign and submit with this application.		
Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated. We will be sending out a Save the Date to residents on Allegheny St.		

Will your event need? Circle all that apply and provide details	
It is understood by the Applicant/Sponsor that	
<input checked="" type="checkbox"/> Police Assistance	lead parade -
<input type="checkbox"/> Medical Services	
<input checked="" type="checkbox"/> Traffic control by Fire Police	we will need to close down above roads
<input type="checkbox"/> Road Signs	
<input type="checkbox"/> Electrical Service	
<input type="checkbox"/> Water Service	
<input type="checkbox"/> Traffic cones or Barricades	
<input type="checkbox"/> Street Sweeping	
<input type="checkbox"/> Refuse collection/Recycling Service	
Will Your Event Have? Circle all that apply and provide details	
Banner(s), number/location. Please attach a completed Borough Banner Application.	
Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	
Live Entertainment/Amplification	
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	
Animals, If yes, number/ type	
Tent(s), Stage(s), or temporary structure(s)	
Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	
Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.	

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: Christine Morris - BAHS Student Council

Authorized Signer (Print): Christine Morris (Sign): [Signature]

Title of Signer: Student Council Adviser

Date Signed: 5/11/23

Approval Date:

With Conditions:

OFFICIAL USE ONLY		
Borough Staff Review	Date Received	Date Approved
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		

Application Fee: \$25.00 []

MAY 3, 2023

Christine Morris
Bellefonte Area High School
830 East Bishop Street
Bellefonte, PA 16823

Bellefonte Borough Council
236 W. Lamb Street
Bellefonte, PA 16823

Dear Council:

On behalf of the Bellefonte Area High School Student Council, I would like to request permission to hold the annual Homecoming Parade. The parade is scheduled to take place on Thursday, September 28, 2023. We will follow all prescribed Bellefonte Area School District and Bellefonte Borough guidelines during the parade, with the understanding that they may change between now and September.

As in the past, the parade is scheduled to start at 6:00 p.m. and will go from the Bellefonte Elementary School, then south on Allegheny Street to Bishop Street, and proceed east on Bishop Street to Rogers Stadium.

After we receive your approval, I will pass it on to the Bellefonte Borough Police Department so we can continue the application process. We will also be in touch with the Borough Police Department about necessary paperwork in regards to road closures. If there is any additional information I may provide, I can be reached at 814-880-6199 or email cmorris@basd.net.

Thank you for your consideration of this request.

Sincerely,

Christine Morris
Bellefonte Area High School
Student Council Co-Advisor



SPECIAL EVENT PERMIT

Processions, Assemblages and Special Activities, and Film Shoots

APPLICANT CONTACT INFORMATION

Contact Name: _____ Title: _____

Organization: _____ Municipal Sponsor Private

Sponsor Street Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____ Hours: _____

SPECIAL EVENT INFORMATION

1. Special Event Name: _____
2. Special Event Type (Check all that apply): Procession Assemblage Special Activity Film Shoot
3. Special Event Purpose/Description (Attach additional sheet if necessary):

4. Date of Special Event: From _____ To _____
 - a. Alternate Date of Special Event: From _____ To _____
5. Time of Special Event: From _____ To _____
 - a. Alternate Time of Special Event: From _____ To _____

6. County(ies):

7. Municipality(ies):

8. State Road(s) (List all state roads involved in the special event - Attach additional sheet if necessary):

State Route Number:	State Road Name:	Number of Lanes:	Type of Highway:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 9. Approximate number of vehicles in the special event: _____ vehicles
- 10. Approximate number of pedestrians involved in the special event: _____ pedestrians
- 11. Highway will be (check all that apply): Fully Closed Partially Closed Minor Encroachment Other

a. Describe the highway closure and the affect on adjacent properties. (Attach additional sheet if necessary):

- 12. Travel distance of road closure/encroachment: _____
- 13. Travel distance of the alternate route: _____ N/A

NOTE: Alternate route shall not be more than 5 miles longer or 5 times greater in length then the normal travel distance. An alternate route is not required if one of the following conditions exists:

- a. The highway to be closed is not a state route and is primarily used by local drivers who are familiar with an alternate route.
- b. The highway is only partially or periodically closed and the vehicle escort service can safely maintain traffic on the remainder of the highway.
- c. The highway closing for less than 20 minutes and excessive traffic backup will not occur during closing.

- 14. Does the special event occur on a freeway: Yes No
- The following five (5) questions pertain to the use of a freeway: N/A

- a. Please state the reason(s) why this event should use a freeway, including safety aspects to both motorists and event participants. (Explain on a separate attached sheet)
- b. Are there a minimum of two lanes of traffic in each direction of flow: Yes No
- c. Will the special event move orderly and uniformly along the freeway: Yes No
- d. Will the special event use a maximum of one lane of the highway and can the MPT Contractor safely maintain traffic on the remainder of the highway: Yes No
- e. Will the delay for traffic entering or leaving the highway at ramps be no more than 5 minutes and can MPT control all delayed traffic: Yes No

- 15. Notification of Pennsylvania State Police (PSP) (Please Contact Station Commander at Local PSP Barracks):
- a. PSP Contact Name: _____ Title: _____ Date: _____

- 16. Maintenance and Protection of Traffic (MPT): N/A
- a. MPT Performed By: _____
- b. MPT Contact Name: _____ Phone: _____
- c. Date MPT requested: From _____ To _____
 - i. Alternate Date MPT requested: From _____ To _____
- d. Time MPT requested: From _____ To _____
 - i. Alternate Time MPT requested: From _____ To _____

- 17. Vehicle Escort Service: N/A
- a. Vehicle Escort Performed By: _____
- b. Vehicle Escort Contact Name: _____ Phone: _____
- c. Date Vehicle Escort Service requested: From _____ To _____
 - i. Alternate Date Vehicle Escort Service requested: From _____ To _____
- d. Time Vehicle Escort Service requested: From _____ To _____
 - i. Alternate Time Vehicle Escort Service requested: From _____ To _____

The applicant shall indemnify, save harmless, and defend (if requested) the Commonwealth of Pennsylvania, the Department of Transportation, and their officers, agents, and employees from any and all claims, suits, or actions for injuries, death and/or property damage arising out of the procession, assemblage, or special activity identified in this permit where the claim, suit, or action was caused by the applicant, its officers, agents, and employees, the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, event communications staffs, the traveling public, general public, or spectators.

A certificate of insurance must be provided showing: (a) public liability insurance for bodily injury and property damage in the minimum amount of two hundred fifty thousand (\$250,000.00) per person and one million dollars (\$1,000,000.00) per occurrence to cover any loss that might occur as a result of the permitted use of the state highways or that might otherwise arise out of or be connected with the event; (b) occurrence-based coverage; and (c) the Commonwealth of Pennsylvania named as an additional insured. The applicant warrants the information in the insurance certificate is accurate.

The event route shall be appropriately secured with proper security and safety measures taken to protect the event participants, support staffs, event officials, volunteers, medical support, technical support, media vehicles, vehicle escort services, maintenance and protection services, the traveling public, event communications staffs, the general public, and spectators. Proper emergency medical services shall be provided. Local fire departments, the general public, and the traveling public shall be notified in advance of the event. Written notification shall be submitted to each municipality notifying the municipality that the event uses state roads and written approval shall be obtained from each municipality granting the applicant permission to hold the event. The applicant shall coordinate and pay for temporary traffic control during the event.

The Department reserves the right to re-open any closed road(s) at any time due to any emergency that may occur which require the use of such roads to safely provide for the movement of traffic through the area.

- I have attached a Certificate of Insurance as described above.
- I have read, understand, and agree to the above terms and conditions.
- I attest that all information in the special event permit application is accurate to the best of my knowledge.
- For a film shoot, I have read and agree to comply with the requirements of Exhibit A - Film Shoot Requirements.

Applicant

Contact Name (Print): _____ Title of Contact: _____

Contact Name (Signature): _____ Date: _____

Attesting Witness (Print): _____ Title of Witness: _____

Attesting Witness (Signature): _____ Date: _____

Pennsylvania Department of Transportation

District Traffic Engineer (Print): _____

District Traffic Engineer (Signature): _____ Date: _____

District Executive (Print): _____

District Executive (Signature): _____ Date: _____

Remarks:

Actions

1. Complete the Route/Bridge Restriction (M-937R) form and submit it at least ten (10) business days prior to the special event.
2. Notify the Traffic Management Center (TMC) of the special event date.

- Complete TE-300: Special Event Permit Application (Submit Pages 1, 2, and 3).
 NOTE: Application becomes permit once reviewed and signed.
- Review Title 67, Chapter 212.701 Subchapter H, Special Events. Special Event Insurance Certificate.
- Documentation detailing the traffic control plan. Documentation includes:
 - Map of special event route and the alternate traffic route. Map includes state route numbers, road names, intersections, etc.
 - Coordination of a vehicle escort service (if applicable).
 - Coordination of maintenance and protection of traffic (MPT) (if applicable). MPT can include Private Contractor, Local Police/Fire, etc.
- Notify Pennsylvania State Police (PSP) of special event (Please contact Station Commander at Local PSP Barracks).
- Notification and/or approval letter(s) for special event. Criteria for type of applicant is as follows:

Municipal Sponsor

NOTE: If your municipality's special event crossed into a different municipality, your municipality will need to satisfy municipal sponsor criteria for own special event **AND** private sponsor criteria for the other municipalities that your special event enters.

If Special Event occurs on:

1. State Road(s)
 - The Municipal Sponsor is required to submit a notification letter for special event involvement on state road(s) and the permit application (Pages 1, 2, and 3) to the Pennsylvania Department of Transportation.
2. Local Road(s)
 - The Pennsylvania Department of Transportation has no involvement with the special event on the Municipality's local road(s). The Municipality coordinates its own criteria for special event involvement on its own local road(s).

Private Sponsor

If Special Event occurs on:

1. State Road(s)
 - The Private Sponsor is required to send notification letter(s) to each municipality for special event involvement on state road(s).
 - The Private Sponsor is required to obtain approval letter from each municipality for special event involvement on state road(s).
 - The Private Sponsor is required to submit a copy of each municipality notification and approval letter, and the permit application (Pages 1, 2, and 3) to the Pennsylvania Department of Transportation.
2. Local Road(s)
 - The Pennsylvania Department of Transportation has no involvement with the special event on the Municipality's local road(s). The Private Sponsor is required to submit appropriate documents to municipality according to the municipality's requirements.

NOTE: If the involvement of the special event on a state road also requires requires involvement on a local road the private sponsor should notify the municipality of the local road involvement at least **eight (8) weeks prior to the date of the special event.**

- Submit completed and signed permit application and the required documents to the appropriate Pennsylvania Department of Transportation District Engineering Office (See Page 6) **eight (8) weeks prior to the date of the special event.**

The terms used in this package are defined as follows:

1. **Applicant** - An individual, group, municipal authority, or governing body that is applying for the special event permit.
2. **Assemblage** - An organized gathering of people without vehicles, or with vehicles that are stationary, which encroaches onto a street or highway and interferes with the movement of pedestrian or vehicular traffic. The term includes, but is not limited to, street fairs, block parties, organized demonstrations and other recreational events.
3. **Conventional Highway** - A highway other than a low-volume road, expressway, or freeway.
4. **Expressway** - A divided arterial highway for through traffic with partial control of access and generally with grade separations at major intersections.
5. **Film Shoot** - All aspects of production of a video production at a set or location.
6. **Freeway** - A limited access highway to which the only means of ingress and egress is by interchange ramps.
7. **Fully Closed Road** - The roadway is closed to all road users except contractor's equipment or authorized vehicles.
8. **Low-Volume Road** - As defined in the Manual on Uniform Traffic Control Devices (MUTCD).
9. **Maintenance and Protection of Traffic (MPT) Contractor** - A service used to provide such safety measures deemed necessary to maintain alternate routes while safely guiding the traveling public through detours. These safety measures include, but are not limited to, appropriate signs, warning devices, pavement markings, and other temporary traffic control devices. MPT contractor can include a private contractor, local police/fire, etc.
10. **Minor Encroachment** - All activity remains on the shoulder, while the traffic control devices are placed on the roadway.
11. **Partially Closed Road** - One or more lanes are closed (but not all lanes) to all road users and an approved traffic control plan is established to allow road users to safely and effectively navigate around the temporary conditions.
12. **Procession** - An organized group of individuals, or individuals with vehicles, animals or objects, moving along a highway on the roadway, berm, or shoulder in a manner that interferes with the normal movement of traffic. The term includes, but is not limited to, walks, foot races, parades, and marches.
13. **Special Activity** - An organized vehicle race, speed competition or contest, drag race or acceleration contest, test of physical endurance, exhibition of speed or acceleration, or other planned event held within the right-of-way of a public roadway. The term includes those races defined in 75 Pa. C.S. § 3367 (relating to racing on highways).
14. **Special Event** - A procession, assemblage, or special activity held within the right-of-way of a public roadway.
15. **State Designated Highway/State Road/State Route (SR)** - A highway or bridge on the system of highways and bridges over which the Department has assumed or has been legislatively given jurisdiction.
14. **Vehicle Escort Service** - An automobile used to guide vehicle(s), bicycle(s), and/or pedestrian(s).

Click on District to visit website (e.g. "District 1-0")

District 1-0

Address: 255 Elm Street, P.O. Box 398
Oil City, PA 16301-0398
Phone: 814.678.7154
Counties: Crawford, Erie, Forest, Mercer, Venango,
Warren

District 2-0

Address: 70 PennDOT Drive Clearfield, PA 16830
Phone: 814.765.0400
Counties: Cameron, Centre, Clearfield, Clinton, Elk,
Juniata, McKean, Mifflin, Potter

District 3-0

Address: 715 Jordan Avenue, P.O. Box 218
Montoursville, PA 17754-0218
Phone: 570-368-8686
Counties: Bradford, Columbia, Lycoming, Montour,
Northumberland, Snyder, Sullivan, Tioga, Union

District 4-0

Address: 55 Keystone Industrial Park
Dunmore, PA 18512
Phone: 570.963.4061
Counties: Lackawanna, Luzerne, Pike, Susquehanna,
Wayne, Wyoming

District 5-0

Address: 1002 Hamilton Street Allentown, PA 18101
Phone: 610.871.4100
Counties: Berks, Carbon, Lehigh, Monroe, Northampton,
Schuylkill

District 6-0

Address: 7000 Geerdes Boulevard
King of Prussia, PA 19406-1525
Phone: 610.205.6700
Counties: Bucks, Chester, Delaware, Montgomery,
Philadelphia

District 8-0

Address: 2140 Herr Street Harrisburg, PA 17103-1699
Phone: 717.787.6653
Counties: Adams, Cumberland, Dauphin, Franklin,
Lancaster, Lebanon, Perry, York

District 9-0

Address: 1620 North Juniata Street
Hollidaysburg, PA 16648
Phone: 814.696.7250
Counties: Bedford, Blair, Cambia, Fulton, Huntingdon,
Somerset

District 10-0

Address: 2550 Oakland Avenue, P.O. Box 429
Indiana, PA 15701-0429
Phone: 724.357.2800
Counties: Armstrong, Butler, Clarion, Indiana, Jefferson

District 11-0

Address: 45 Thoms Run Road Bridgeville, PA 15017
Phone: 412.429.5000
Counties: Allegheny, Beaver, Lawrence

District 12-0

Address: 825 North Gallatin Avenue Ext.
P.O. Box 459
Uniontown, PA 15401-2105
Phone: 724.439.7315
Counties: Fayette, Greene, Washington, Westmoreland

Central Office

Address: Keystone Building 400 North Street
Harrisburg, PA 17120
Phone: 717.787.2838

1. Prior to the installation of any temporary structures to any bridges, the Applicant shall submit a detailed plan prepared by a professional engineer for each installation and shall obtain acceptance of the Commonwealth's District Engineer or designee. The Applicant shall be fully responsible for the design and proper installation of its temporary structures. The acceptance of a detailed plan by the District Engineer or their designee will not relieve the Applicant of the responsibility for its work. This written acceptance shall constitute authorization to the Applicant to proceed with the installation of the temporary structure in accordance with the accepted plans. The Applicant shall remove the temporary structure after it no longer needs the temporary structure and shall restore the bridge in a manner deemed acceptable to the Commonwealth. The installation of the temporary structure shall in all respects be subject to and in compliance with the terms, conditions, and provisions of this permit.
2. The film shoot shall take place in Pennsylvania for the time period indicated on the permit. If a continuation is necessary, the Applicant shall submit a written request to the Commonwealth. The Commonwealth will issue a letter signed by a duly authorized Commonwealth representative specifying a new termination date, which letter shall become part of this permit and operate as a supplement to it.
3. Actual road or lane closures are permitted only for the time required to set up staging, remove all staging or props and conduct actual filming at each separate filming location on the dates needed to complete filming.
4. This permit is granted upon the conditions that the film shoot location be properly secured with proper security and safety measures being taken to protect the film shoot participants, support staffs, officials, state police, sheriffs and local police, the traveling public and the general public; that proper fire and emergency medical services be contacted for emergency situations that may occur; that proper police protection be provided and the film shoot be coordinated with the Pennsylvania State Police and affected local police agencies; that the general public and the traveling public be notified in advance of the film shoot; that the local fire departments and emergency ambulance services be notified of the film shoot; and that the insurance coverage specified on the permit be provided.



HISTORIC
Bellefonte™
 Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
Use of Park	<input checked="" type="checkbox"/> Foot Race
Closing of Public Streets	<input type="checkbox"/> Bicycle Race
Parade	<input type="checkbox"/> Other
Description/Name of Event	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s): Rogers Stadium / BAHS	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: Saturday, August 5, 2023	
Rain Date(s): N/A	
Event Hours:	
Set up Date/Hours:	If Walk/Race, Start/End times: 8:30AM / 10:30AM
Breakdown Hours:	Estimated Attendance: 50-100
Approximate number of persons volunteering or working the event:	10-20
Organization Applying for the Permit: NVRC (Nittany Valley Running Club)	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: P.O. Box 10348 State College, PA 16805	
Event Coordinator Name:	Kim Gasper
Event Coordinator Phone:	814-933-2510
24/7 contact/Cell (contact during event):	814-933-2510
Email for contact person:	kgasper@basd.net / kgasper050@gmail.com

Municipal Building
 236 W Lamb St
 Bellefonte, PA 16823

Tel: 814-355-1501
 Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
 TTY/TDD Only 717-237-2261
 An Equal Opportunity Employer

STREET/LOT CLOSURE		
<i>Streets To Be Closed</i>	<i>Duration</i>	<i>Location (from/to)</i>
<i>West Parking Lot (circle)</i>	<i>North Parking Lot (circle)</i>	<i>South Parking Lot (circle)</i>
<i>Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.</i>		
<i>Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.</i>		

Will your event need? Circle all that apply and provide details	
It is understood by the Applicant/Sponsor that	
<i>Police Assistance</i>	yes
<i>Medical Services</i>	yes CEMT to follow last runner/walker
<i>Traffic control by Fire Police</i>	yes
<i>Road Signs</i>	
<i>Electrical Service</i>	
<i>Water Service</i>	
<i>Traffic cones or Barricades</i>	
<i>Street Sweeping</i>	
<i>Refuse collection/Recycling Service</i>	
Will Your Event Have? Circle all that apply and provide details	
<i>Banner(s), number/location. Please attach a completed Borough Banner Application.</i>	
<i>Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?</i>	
<i>Live Entertainment/Amplification</i>	
<i>Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents</i>	NO
<i>Animals, If yes, number/ type</i>	
<i>Tent(s), Stage(s), or temporary structure(s)</i>	
<i>Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?</i>	
<i>Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.</i>	

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor:	NVRC	
Authorized Signer (Print):	Kim Gasper	(Sign): Kim Gasper
Title of Signer:	Race Director	
Date Signed:	4-13-23	
Approval Date:		
With Conditions:		

OFFICIAL USE ONLY

	Date Received	Date Approved
Borough Staff Review		
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		

April 03, 2023

Attention: Bellefonte Borough Council
Bellefonte Borough
236 W. Lamb Street
Bellefonte, PA 16823

The Jeremy Herbstritt Foundation/Nittany Valley Running Club would like to have the Herbie's Hometown Loop" run/walk added to the borough agenda as part of the next Bellefonte borough meeting. Our foundation is in the process of organizing the 17th annual Herbie's Hometown Loop 4 mile run/walk on Saturday, August 5th beginning and finishing at the Bellefonte Area HS track. This is a new start/finish location. This year's race will be held in conjunction with the Bellefonte Arts & Crafts Fair. All proceeds this year will benefit VTVCare and another charity TBD. The response from the community has been positive and a large part of the success of this race.

We plan to present the course logistics/map of the courses at a future meeting with the borough manager and police chief as we will need assistance from our borough and police department on race day. All detailed information of race weekend will be shared with our borough, police/fire personnel at a future race organizational meeting.

We are once again looking forward to working together to honor this outstanding young man and family from our community. Thank you for your time and consideration.

Sincerely,

Mrs. Kim Gasper
BAHS Special Education Teacher
HHL Race Director
kgasper@basd.net
(814) 355-4833 ext 8147 (W)
(814) 933-2510 (cell)

Herbie's Home "Town Loop", 4-mile run/walk TRAFFIC PLAN
(*runners on left facing traffic except where designated)

_____ Hughes & John Miller Ln. (START)

_____ Hughes St. & Bishop St. (X)

_____ Bishop St. & McCallister St. (X) (runners turn right onto Bishop)

_____ Bishop St. (school parking lot) (X) (straight)

_____ Bishop St. & Beaver Farm Ln. (straight)

BELLEFONTE POLICE for APPROX 20 minutes: Bishop St. & Airport Rd. (FP/Police)

BELLEFONTE POLICE FOR APPROX 20 minutes: Bishop St. & Parkview Blvd. (FP/Police)

_____ Parkview Blvd. & Parkwood St. (X) (straight)

_____ Parkview Blvd. & High St. (X) (left onto High)

_____ High St. & Oak Lane (straight)

_____ High St. & Lewis St. (straight)

_____ High St. & School St. (X) (straight)

_____ High St. & McCallister St. (X) (right onto McCallister)

_____ McCallister St. & Wood St. (straight)

_____ BELLEFONTE POLICE FOR APPROX 30 minutes: McCallister St & Howard St (X) (left onto Howard)

_____ BELLEFONTE POLICE FOR APPROX 30 minutes: Howard St. & Monroe St. (right onto Monroe)

_____ Monroe St. & Linn St. (straight)

_____ Monroe St. & Curtin St. (left onto Curtin...doubles as a water station)

_____ Curtin St. & Wilson St. (straight)

_____ Curtin St. & Armor St. (straight)

_____ Curtin St. & Cowdrick Ln. (straight)

_____ Curtin St. & McLain Ln. (straight)

_____ Curtin St. & Ridge St. (straight)

_____ Curtin St. & DeCatur Ln. (straight)

BELLEFONTE POLICE AT TOP OF HILL FOR APPROX 30 MINUTES: Curtin St & Allegheny St (FP/Police)

_____ Curtin St. & Spring St. (left onto Spring)

_____ Spring St. & Church Ln. (straight)

_____ Spring St. & Linn St. (X) (straight)

_____ Spring St. & Lamb St. (X) (straight)

_____ Spring St. & Burrowes St. (straight)

_____ Spring St. & Howard St. (X) (straight down Spring to finish at High)

_____ Spring St. & High St.

POLICE TO STAY DIRECT TRAFFIC UNTIL ALL 4-miler's GO THROUGH: Spring & High Streets (Bellefonte FP/Police)

_____ Spring St. & Cherry Lane (X)

***BELLEFONTE POLICE: Spring St & Bishop St. (FP/Police)**

***BELLEFONTE POLICE AT TOP OF HILL/PINE: Spring St. & Pine St. (FP/Police) ** Runners make hard left uphill**

_____ Spring St & Manchester Ln. (runners go straight)

_____ Spring St. & Crawford Ln. (top of hill, runners turn left)

_____ Crawford St & Allegheny St (X) (straight) doubles as a water station

_____ Crawford St. & Hepburn St. (straight)

_____ Crawford St. & Blanchard St. (X) (right onto Blanchard)

_____ Blanchard St. & Forge Rd. (X) (straight)

_____ Blanchard St & Humes St (X)

_____ Humes St. & Shope St. (straight)

_____ Humes & Monroe St. (straight)

_____ Humes & Ripka Ln. (straight)

_____ Humes & Hughes St (X) (runners turn left onto Hughes)

_____ Hughes St. & Burnside (straight)

_____ Hughes St. & Logan St. (turn right, then left onto John Miller Lane)

_____ enter Rogers Stadium & finish on the track

17TH ANNUAL HERBIE'S HOME "TOWN LOOP" (HHL)

Saturday, August 05, 2023

Downtown Bellefonte, PA

4-mile run/walk 8:30am

Jeremy Herbstritt was a 1998 Bellefonte Area High School graduate who loved life and the outdoors. Tragically, he was killed on April 16, 2007 while attending graduate school at Virginia Tech. Herbie's Home "Town Loop" was created for Jeremy by his family and friends to remember and honor him, and give something back to the community who gave so much to them. Funds raised this year will benefit a local family in need.

COURSE: The 4 mile course is wheel measured. The run/walk begins and ends at the Bellefonte Area HS track (new location) and **traverses the perimeter of the town of Bellefonte.**

ENTRY FEES: \$25 per individual event if post-marked **by August 01, 2023.** \$30 per thereafter, and on race day. **ONLINE registration available at <http://sites.google.com/site/herbiehtl/>**

T-shirts will be guaranteed to the first 100 entrants.

RACE DAY REGISTRATION and BIB PICK-UP will take place on Saturday, August 05, 2023 beginning at 7am at Rogers Stadium (Bellefonte Area track).

FREE PARKING is available at Bellefonte Area High School

CHECKS should be made payable to the: "Jeremy Herbstritt Memorial Fund"

And entries should be MAILED to: Kim Gasper, Race Director, 104 Fieldstone Lane, Bellefonte, PA 16823.

RUN AWARDS will be given to the overall top male and female participants. Awards will also be given to the top three individuals in the following male and female age groups: 13 and under, 14-19, 20-29, 30-39, 40-49, 50-59, 60 and up. A special Nittany Lion statue award will go to the top 20-29 year old (corresponding with Jeremy's age group at the time of his death).

AMENITIES: Refreshments, time clock at finish, mile splits, entertainment, kid's activities, fun family oriented event and more at the track!

For additional information please visit our website at <http://sites.google.com/site/herbiehtl/> and/or email Kim at kgasper@basd.net

“For and in consideration of permitting my child and/or ward to participate in Herbie’s Home “Town Loop” run and/or walk and/or events, I hereby agree to indemnify and hold harmless the race organizers and directors, the Bellefonte Area School District, the Bellefonte Borough, Spring Township, and all other organizations directly or indirectly associated in any way with this race from and against any loss or expense, to include reasonable attorney fees, arising out of my child’s and/or ward’s participation therein.”

“For and in consideration of my participation in Herbie’s Home “Town Loop” run and/or walk and/or events, I hereby agree to release and hold harmless the race organizers and directors, the Bellefonte Area School District, the Bellefonte Borough, Spring Township, and all other organizations directly or indirectly associated in any way with this race from and against any loss or expense, to include reasonable attorney fees, arising out of my participation therein.”

Last name _____ First name _____

Address _____

City _____ State ____ Zip _____

Sex: M F Race Day Age: _____ Date of birth ____/____/____

Phone () _____

Email _____

T-shirt (adult sizes): S M L XL

Signature _____ Date ____/____/2023

Parent’s Signature (if under 18 years of age)

_____ Date ____/____/2023

Memo

To: COUNCIL

From: Ralph/Don H

Date: May 15, 2023

Re: Obligate ARPA Funding for Parkview Heights Stormwater Project

As you may be aware, the Borough has approximately \$250K of ARPA funding remaining and available. We are requesting the Borough Council obligate these funds towards the Parkview Heights Stormwater project. Although we are still waiting on the NPDES permit to be finalized, once completed the project will be ready to advertise for bids. We believe based on preliminary estimates that the remaining balance of ARPA funding will allow us to successfully complete this project and resolve a problem that has had a lot of attention the past few years. Moreover, by obligating these funds, it will essentially tie them up if for any unforeseen reason, the government decides to take back any of the ARPA funds that have yet to be utilized.