



HISTORIC
Bellefonte™
Est. 1795

**Bellefonte Borough
Council Work Session
6:30 – 7:25 PM
Wednesday, June 7th, 2023
Council Chambers**

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at https://youtube.com/live/sRXAH08JX_c. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Wednesday, June 7th, 2023, to receive the Zoom Link to the meeting.

I. CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) Property Maintenance Code Updates- Walt Schneider- **15 Minutes**
- B) Parking Ordinance Amendments Review - **15 Minutes**
- C) Potter St Speeding- **15 Minutes**
- D) Armory building improvements update – **10 Minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

Centre Region **Rental Housing & Building Safety**

& ~~Property Maintenance~~ Code

2017 2023 Edition

April 7, 2023 Draft



~~September 26, 2017~~

Centre Region Code Administration

2643 Gateway Drive, Suite ~~2~~ 1, State College, Pennsylvania 16801

814-231-3056

www.centregioncode.org



Centre Region **Rental Housing &** **Building Safety** **& ~~Property Maintenance~~ Code**

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~~September 26, 2017~~

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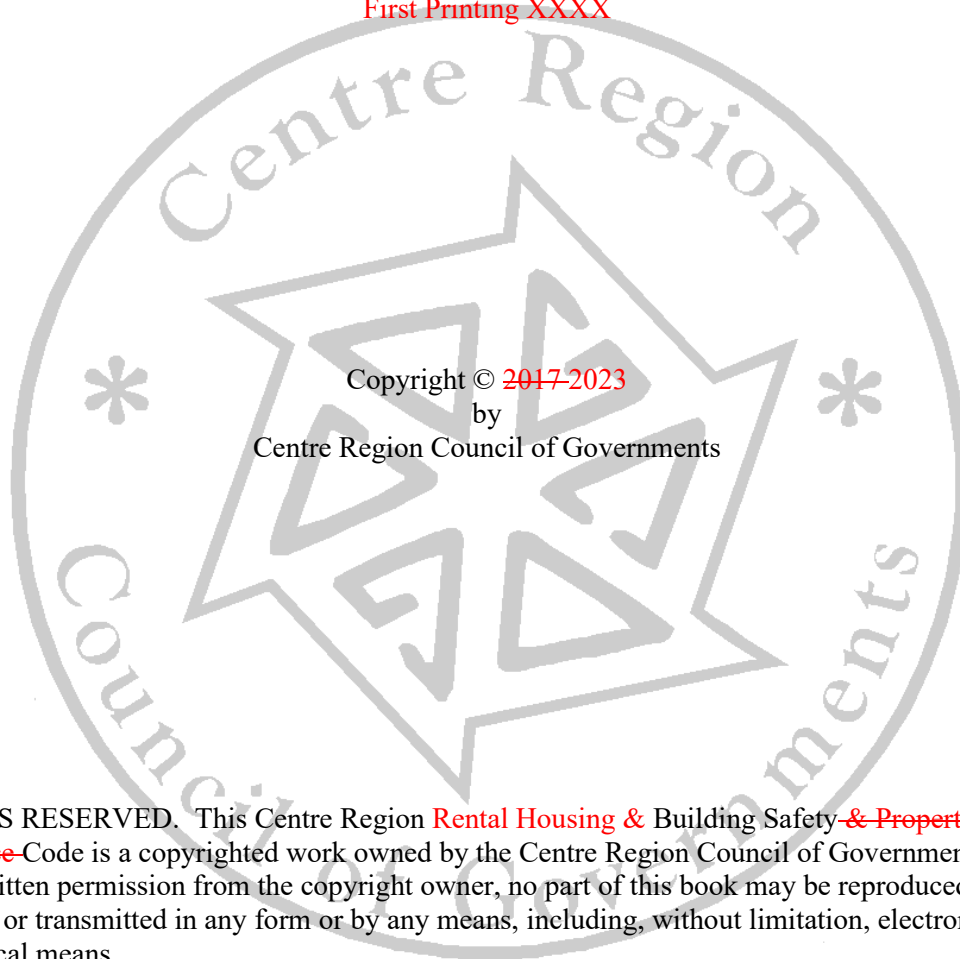
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Centre Region ~~Rental Housing & Building Safety & Property Maintenance~~ Code, 2017-2023 edition

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~~First Printing XXXX~~



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PREFACE

Letter Designations in Front of Section Numbers

The content of sections in this code that begin with a letter designation are maintained by another code development committee in accordance with the following:

[F] = International Fire Code Development Committee;

[P] = International Plumbing Code Development Committee;

[B] = International Building Code Development Committee.

Marginal Markings

Solid vertical lines in the margins of the code indicate a change from the requirements of the previous edition of the Centre Region Building Safety and Property Maintenance Code.

Italicized Terms

Selected terms set forth in Chapter 2, Definitions, are italicized where they appear in code text. Such terms are not italicized where the definition set forth in Chapter 2 does not impart the intended meaning in the use of the term.

The terms selected have definitions which the user should read carefully to facilitate better understanding of the code.

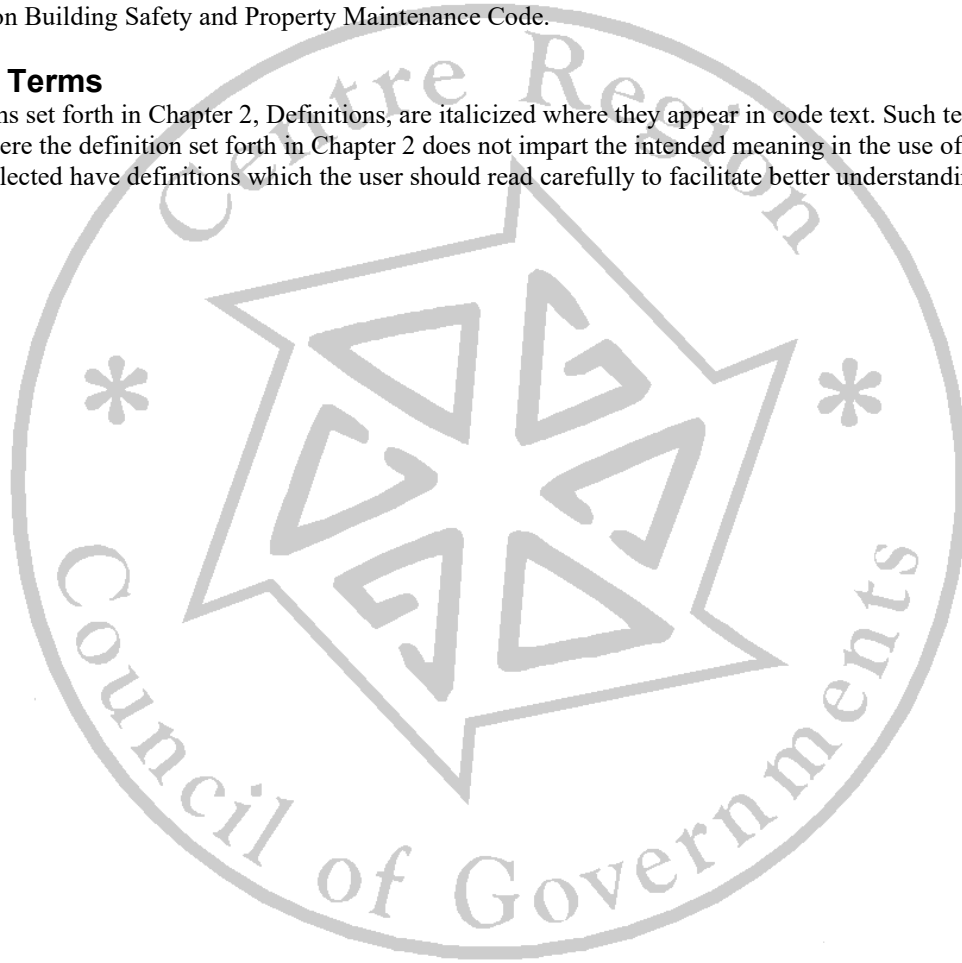


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CHAPTER 1 SCOPE AND ADMINISTRATION

PART 1—SCOPE AND APPLICATION

SECTION 101 GENERAL

101.1 Title. These regulations shall be known as the Centre Region ~~Building Safety and Property Maintenance-Rental Housing & Building Safety Code~~, hereinafter referred to as “this code.”

101.2 Scope. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of owners, owner’s authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

Exception: Owner-occupied single-family dwellings that do not require a rental housing permit are exempted from all sections of this code except Sections 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 302, 303, 304, 306, exterior provisions of 307.1, 312, 318 604, and Chapters 2, 9, 10, 11, and 12 of this code.

101.3 Intent. This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein.

101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

101.5 False statements. No person shall knowingly make any false statement or provide any false information on any form, document, or to any

employee of the Centre Region Code Administration or any representative of a municipality or other authorized person.

101.6 Anti-retaliation. Language in legal review and will be provided prior to final review and adoption.

SECTION 102 APPLICABILITY

102.1 General. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance. Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or premises was constructed, altered or repaired shall be maintained in good working order. No owner, owner’s authorized agent, operator or occupant shall cause any service, facility, equipment or utility which is required under this section to be removed from or shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the owner or the owner’s designated agent shall be responsible for the maintenance of buildings, structures and premises.

102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the Uniform Construction Code of Pennsylvania, International Building Code, International Residential Code, International Plumbing Code, International Fuel Gas Code, International Mechanical Code, International Fire Code, International Existing Building Code, and National Electrical Code NFPA 70.

102.4 Existing remedies. The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any *structure* which is dangerous, unsafe and insanitary.

102.5 Workmanship. Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a *workmanlike* manner and installed in accordance with the manufacturer’s installation instructions.

102.6 Structural analysis. Where structural analysis is used to determine if an unsafe structural condition exists, the analysis shall be permitted to use nominal strengths, nominal loads, load effects, required strengths and limit states in accordance with the requirements under which the structure was constructed or in accordance with any subsequent requirement.

102.6-102.7 Historic buildings. The provisions of this code ~~shall not be mandatory~~ may be waived for existing buildings or *structures* designated as *historic buildings* when such buildings or *structures* are judged by the *code official* to be safe and in the public interest of health, safety and welfare.

102.7-102.8 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter ~~11~~ 12 and considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply or where the enforcement of a code provision would violate the Uniform Construction Code of Pennsylvania, the provisions of the Uniform Construction Code of Pennsylvania shall apply.

102.8-102.9 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, *structure*, or equipment, or for the public safety, health, general welfare, not specifically covered by this code, shall be determined by the *code official*. In the case of a clear public safety hazard, the *code official* shall be

authorized to enforce a provision of this code, or other recognized relative codes, retroactively.

102.9-102.10 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

102.10-102.11 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

PART 2—ADMINISTRATION AND ENFORCEMENT

**SECTION 103
DEPARTMENT OF PROPERTY
MAINTENANCE INSPECTION**

103.1 General. The Centre Region Code Administration is hereby designated as the building code department.

103.2 Appointment. The Agency Director of the Centre Region Code Administration is hereby appointed as the *code official*.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the *code official* shall have the authority to appoint a deputy(s). Such employees shall have powers as delegated by the *code official*.

103.4 Liability. The *code official*, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered liable personally, and is hereby relieved from all personal liability for any damage accruing to *persons* or property as a result of an act or by reason of an act or omission in the discharge of official duties. Any suit instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The *code official* or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

~~103.5 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by resolution of the Municipality.~~

~~103.5.1~~ **103.5 Housing permits.** Housing permits shall be renewed annually on or before the expiration date of each year. A housing permit shall become null and void upon permittee’s failure to submit the required or proper annual rental housing fee. No reduction shall be made for fractional yearly permits and no refunds will be made for fees paid. A late charge of equal to 20% of the permit fee per unpaid unit shall be imposed after the date of permit payment due, and with each additional notice every 30-days thereafter until paid. Housing permits shall be transferable upon change of ownership, providing the permitted use has not changed. The new owner or designated *operator* is required to notify the Code Administration office in writing within 15 days after the change of ownership.

After 90 calendar days of lapsation or non-payment the permit is considered willfully abandoned.

~~103.5.1.1~~ **103.5.1 Rental permit abandonment.** Once a permit has been willfully abandoned a rental housing permit must be obtained prior to renting or offering the unit or *structure* for rent in accordance with this code. This unit or *structure* must comply with all provisions of this code in accordance with a first-time rental permit application.

103.6 Restriction of employees. An official or employee connected with the enforcement of this code, except one whose only connection is that of a member of the board of appeals established under the provisions of Section 111, shall not be engaged in, or be directly or indirectly connected with, the furnishing of labor, materials, or appliances for the construction, alteration, or maintenance of a building, or the preparation of construction documents thereof, unless that *person* is the *owner* of the building; nor shall such officer or employee engage in any work that conflicts with official duties or with the interests of the department.

**SECTION 104
FEES**

~~104.1 Fees.~~ The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be established by resolution of the *Municipality*.

~~104.2 Refunds.~~ The *code official* is authorized to establish a refund policy.

**SECTION 104 105
DUTIES AND POWERS OF THE CODE
OFFICIAL**

~~104.1~~ **105.1 General.** The *code official* is hereby authorized and directed to enforce the provisions of this code. The *code official* shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

~~104.1.1~~ **105.1.1 Municipal manager.** All provisions contained in Sections 805 and 806 shall be administered and enforced by the *Municipal Manager* or others as designated by the *Municipal Manager*.

~~104.2~~ **105.2 Inspections.** The *code official* shall make all of the required inspections, or shall accept reports of inspection by *approved* agencies or individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such *approved* agency or by the responsible individual. The *code official* is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the approval of the appointing authority.

~~104.2.1~~ **105.2.1 Rental Housing inspection frequency.**

1. All rental properties shall be inspected at least once every 36-months. The next regular inspection will be scheduled 36-months or sooner from the last regular inspection, not the last reinspection date.

~~Exception: Those properties in the Borough of Bellefonte shall be inspected once every 24 months. The next regular inspection will be scheduled 24 months or sooner from the last regular inspection, not the last reinspection date.~~

2. If a property fails to receive a *satisfactory rental housing inspection* during any regular inspection, that property shall be inspected

annually thereafter until such time as the property has received a satisfactory inspection report during three consecutive annual inspections. The *Owner* shall be charged for each additional inspection required under this section.

3. Nothing in this ordinance shall prevent the *code official* from conducting more frequent inspections of a property. More frequent inspections may occur when one or more of the following occurs:
 - a. When a complaint is made and the *Code Official* has reasonable cause to believe that the complaint is valid.
 - b. The property becomes a nuisance property under the provisions of Section 805 or 806 of this code.
 - c. At the request of the *Owner* or *tenant*.

105.2.2 Rental housing inspection notice. The *Code Official* shall notify the *person-in-charge* a minimum of 14 calendar days prior to the scheduled inspection. Notification shall be by Unites States Mail, email, delivered in-person, or posted on a prominent place on the property.

Exception:

1. Written advanced notice shall not be required for inspections generated as a result of a complaint.
2. Written notice shall be provided a minimum of the one calendar day prior to re-inspections.

~~104.2.2~~ 105.2.3 No-show fee.

1. If the owner or *person-in charge* fails to be present or provide interior access for an inspection within ten minutes after the start time of the scheduled inspection, the owner shall be considered a No-Show and subject to a *No-Show Fee* as defined herein, except for good cause shown.
2. Following the first No-Show, the inspection shall be rescheduled, and the *code official* shall give notice of the time and date for the rescheduled inspection. If the *OWNER* or *PERSON-IN-CHARGE* fails to be present or fails to provide interior access for the second inspection, the *OWNER* or *PERSON-IN-*

CHARGE shall be considered a second No-Show and shall be subject to an additional No-Show fee and shall be in *violation* of this Chapter.

3. Each day that the *OWNER* or *PERSON-IN-CHARGE* fails to provide interior access or to be present for an inspection shall constitute a separate *violation*. If the inspection has not been completed within thirty days of the first scheduled inspection as a result of the *OWNER* or *PERSON-IN-CHARGE* not being present or failing to provide interior access for a scheduled or rescheduled inspection, the rental permit may be suspended for a period of 180 days, in addition to any other penalties as set forth Section ~~106.3~~ 107.3 of this Chapter.

~~104.3~~ 105.3 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the *code official* has reasonable cause to believe that there exists in a *structure* or upon a *premises* a condition in *violation* of this code, the *code official* is authorized to enter the *structure* or *premises* at reasonable times to inspect or perform the duties imposed by this code, subject to applicable laws, provided that if such *structure* or *premises* is occupied the *code official* shall present credentials to the *occupant* and request entry. If such *structure* or *premises* is unoccupied, the *code official* shall first make a reasonable effort to locate the *owner* or other *person* having charge or control of the *structure* or *premises* and request entry. If entry is refused, the *code official* shall have recourse to the remedies provided by law to secure entry.

~~104.4~~ 105.4 Identification. The *code official* shall carry proper identification when inspecting *structures* or *premises* in the performance of duties under this code.

~~104.5~~ 105.5 Notices and orders. The *code official* shall issue all necessary notices or orders to ensure compliance with this code.

~~104.6~~ 105.6 Department records. The *code official* shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records for the period required for retention of public records.

SECTION ~~105-106~~ APPROVAL

~~105.1~~ **106.1 Modifications.** Whenever there are practical difficulties involved in carrying out the provisions of this code, the *code official* shall have the authority to grant modifications for individual cases upon application of the *owner* or *owner's* representative, provided the *code official* shall first find that special individual reason makes the strict letter of this code impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements complying with the provisions of the Uniform Construction Code of Pennsylvania. The details of action granting modifications shall be recorded and entered in the department files. The modification that is approved by the *Code Official* is the minimum modification that will be required to achieve the intent and purpose of the code.

~~105.2~~ **106.2 Alternative materials, methods and equipment.** The provisions of this code are not intended to prevent the installation of any material or to prohibit any method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*. An alternative material or method of construction shall be *approved* where the *code official* finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety.

~~105.3~~ **106.3 Required testing.** Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the *code official* shall have the authority to require tests to be made as evidence of compliance at no expense to the jurisdiction. Where the alternative material, design or method of construction is not *approved*, the *code official* shall respond in writing, stating the reasons the alternative was not *approved*.

~~105.3.1~~ **106.3.1 Test methods.** Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the *code official* shall be

permitted to approve appropriate testing procedures performed by an *approved* agency.

~~105.3.2~~ **106.3.2 Test reports.** Reports of tests shall be retained by the *code official* for the period required for retention of public records.

~~105.4~~ **106.4 Used material and equipment.** The use of used materials which meet the requirements of this code for new materials is permitted. Materials, equipment and devices shall not be reused unless such elements are in good repair or have been reconditioned and tested when necessary, placed in good and proper working condition and *approved* by the *code official*.

~~105.5~~ **106.5 Approved materials and equipment.** Materials, equipment and devices *approved* by the *code official* shall be constructed and installed in accordance with such approval.

~~105.6~~ **106.6 Research reports.** Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall consist of valid research reports from *approved* sources.

SECTION ~~106~~ 107 VIOLATIONS

~~106.1~~ **107.1 Unlawful acts.** It shall be unlawful for a *person*, firm or corporation to be in conflict with or in *violation* of any of the provisions of this code or fail to obey a lawful order of the *Code Official*.

~~106.2~~ **107.2 Notice of violation.** The *code official* shall serve a notice of *violation* or order in accordance with Section ~~107~~ 108.

~~106.3~~ **107.3 Penalty.** Any *person*, firm, or corporation who shall violate any provision of this code shall, upon conviction thereof, be subject to a fine of not less than \$300.00 nor more than \$1,000.00 or imprisonment for a term not to exceed 30 days, or both, at the discretion of the court. Each day that a *violation* continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense.

~~106.3.1~~ **107.3.1 Unsafe condition violation.** In addition to the imposition of the penalties herein described, the *code official* is authorized to issue field fines or citations in accordance with Section 107.3 for unsafe condition *violations*. Structures or existing equipment that are or hereafter become

unsafe or deficient because of inadequate *means of egress* or which constitute a fire hazard, or are otherwise dangerous to human life or the public welfare, or which involve illegal or over *occupancy*, or tampering with life-safety equipment, shall be deemed an unsafe condition. The *code official* shall establish, by written regulation, all unsafe conditions and associated fines not less than \$150.00 nor more than \$300.00 per occurrence. Each day that a *violation* continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. Any *person*, firm, or corporation violating one or more of these sections is exempt from the notification requirements set forth in Section ~~107~~ 108. Failure to pay the fine, in full, to the Centre Region Council of Governments (COG) within 10 days of issuance will result in legal action in accordance with Section ~~106.3~~ 107.3. All Unsafe Condition *Violations* can be appealed to the Director of Code Administration within 7 calendar days of issuance.

~~106.3.1.1~~ 107.3.1.1 **Identification of violation responsibility.** When an Unsafe Condition *Violation* is issued within a *dwelling unit*, every attempt will be made to identify the *person(s)* responsible for the *violations*. The *OWNER* or *PERSON-IN-CHARGE* shall provide the *tenant* information, including but not limited to name, and contact information to the *code official* within 24-hours when the *tenants* are not present. In the event that the responsible person is unable to be determined, any violations occurring within a *bedroom* within the *dwelling unit*, the *tenant(s)* within that *bedroom* as identified by the *owner's* agent shall be issued the *violation* and or penalty. When the *violation* occurs within a common area within the *dwelling unit*, the *tenant(s)* of the *dwelling unit* as identified by the *owner's* agent will be issued the *violation* and or penalty.

When the *tenant* information cannot be identified the *OWNER* will be issued the *violation* and or penalty.

~~106.3.2~~ 107.3.2 **Re-inspection fee.** When a re-inspection is performed to abate a *violation* of this code and the inspection reveals that the abatement of the *violation* has not been completed or the *owner* or *agent* or *person-in-charge* is not present for a scheduled re-inspection, an additional inspection fee of \$100.00 ~~75.00~~ for every re-inspection shall be charged and is required to be

paid and *violations* abated prior to the next scheduled re-inspection. Failure to make the required payment, appear for an inspection, or abate the *violations* after this point will then be subject to the penalty section described in Section ~~106.3~~ 107.3. This fee may be revised by resolution of the *Municipality*.

~~106.3.3~~ 107.3.3 **No-show fee.** A \$100.00 ~~75.00~~ *No-Show Fee* will be assessed when an *OWNER* or *PERSON-IN-CHARGE* fails to provide interior access for a scheduled inspection. Inspections in which an *OWNER* or *PERSON-IN-CHARGE* fails to provide interior access must be rescheduled within 24-hours of the date and time of the initial inspection to avoid assessment of a *No-Show Fee*. When assessed, this fee must be paid within 7 days. Unpaid fees will be added to the next renewal fee for the rental housing permit and if still unpaid shall constitute a basis for denial of renewal. This fee may be revised by resolution of the *Municipality*.

~~106.3.4~~ 107.3.4 **Annual Inspection Fee.** A \$100.00 ~~75~~ Annual Inspection Fee will be assessed when a property is required to undergo annual inspections as identified in Section ~~104.2.1~~ 105.2.1. This fee will be assessed annually when the housing permit is renewed. This fee may be revised by resolution of the *Municipality*.

~~106.3.5~~ 107.3.5 **Outstanding Fees.** A rental housing permit will not be renewed until all outstanding “re-inspection”, “no-show” and “annual inspection” fees have been paid.

~~106.3.6~~ 107.3.6 **Unsanitary condition violation.** In addition to the imposition of the penalties herein described, the *code official* or *health officer* is authorized to issue field fines for unsanitary and unclean condition *violations*. *Dwelling units* or portions of *dwelling units* that are deemed unsanitary or unclean, or hereafter become unsanitary or unclean because of inadequate cleaning, or housekeeping, *neglect*, or otherwise unsanitary practices, shall be deemed an unsanitary or unclean condition. The *health officer* and *code official* shall establish, by written regulation, all unsanitary and unclean conditions and with a fine of \$75.00 per occurrence. Each day that a *violation* continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. Any *person*, firm, or corporation violating one or more of these sections is exempt from the notification

requirements set forth in Section ~~107~~ 108. Failure to pay the fine, in full, to the Centre Region Council of Governments (COG) within 10 days of issuance will result in legal action in accordance with Section ~~106.3~~ 107.3. All Unsafe Condition Violations can be appealed to the Director of Code Administration within 7 calendar days of issuance.

~~106.3.7~~ 107.3.7 Interior furniture violation. In addition to the imposition of the penalties herein described, the *code official, municipal enforcement official, or police officer* is authorized to issue field fines for violations of sections 302.8 and [F] 315.3.1. A fine of \$150.00 per occurrence shall be issued for each occurrence observed. Each day that a violation continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. Any person, firm, or corporation violating one or more of these sections is exempt from the notification requirements set forth in Section ~~107~~ 108. Failure to pay the fine, in full, to the Centre Region Council of Governments (COG) or the issuing Municipality within 10 days of issuance will result in legal action in accordance with Section ~~106.3~~ 107.3. All violations of sections 302.8 and [F] 315.3.1 can be appealed either to the Director of Code Administration or *Municipal Manager*, if issued by the *Municipality*, within 7 calendar days of issuance.

~~106.3.8~~ 107.3.8 Storage violation. In addition to the imposition of the penalties herein described, the *Code Official, Municipal Enforcement Officer, or police officer* is authorized to issue field fines for violations of sections 318. A fine of \$150.00 per occurrence shall be issued for each occurrence observed. Each day that a violation continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. Any person, firm, or corporation violating one or more of these sections is exempt from the notification requirements set forth in Section ~~107~~ 108. Failure to pay the fine, in full, to the Centre Region Council of Governments (COG) or the issuing *Municipality* within 10 days of issuance will result in legal action in accordance with Section ~~106.3~~ 107.3. All violations of Section 318 can be appealed either to the *Director of Code Administration* or *Municipal Manager*, if issued by the *Municipality*, within 7 calendar days of issuance.

~~106.4~~ 107.4 Failure to comply. Any person who shall continue any work on the system after having

been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$300.00 or more than \$1,000.00. Each day that a violation continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense.

~~106.5~~ 107.5 Abatement of violation. The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

**SECTION ~~107~~ 108
NOTICES AND ORDERS**

~~107.1~~ 108.1 Notice to person responsible. Whenever the *code official* determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Sections ~~107.2~~ 108.2 and ~~107.3~~ 108.3 to the person responsible for the violation as specified in this code. Notices for condemnation procedures shall also comply with Section ~~108.3~~ 109.3.

~~107.2~~ 108.2 Form. Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code.
5. Inform the property owner of the right to appeal.

~~107.3~~ 108.3 Method of service. Such notice shall be deemed to be properly served upon such owner if a copy thereof is delivered to the owner personally; or by delivery receipt from a parcel service; or by

certified mail addressed to the *owner* or *PERSON-IN-CHARGE* at the last known address with return receipt requested; or if the certified letter is returned with receipt showing that it has not been delivered; or by posting a copy thereof in a conspicuous place in or about the *structure* or *premises* affected by such notice, or by email to an email address provided to the Centre Region Code Administration or Municipality by the owner or person-in-charge. Service of such notice in the foregoing manner upon the *owner's agent* or upon the *person-in-charge* for the *structure* or *premises* shall constitute service of notice upon the owner.

107.4-108.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the *code official* shall not be mutilated, destroyed or tampered with, or removed without authorization from the *code official*.

107.5 108.5 Penalties. Penalties for noncompliance with orders and notices shall be as set forth in Section 106.4.

107.6 108.6 Transfer of ownership. It shall be unlawful for the *owner* of any *dwelling unit* or *structure* who has received a compliance order or upon whom a notice of *violation* has been served to sell, transfer, mortgage, lease or otherwise dispose of such *dwelling unit* or *structure* to another until the provisions of the compliance order or notice of *violation* have been complied with, or until such *owner* shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of *violation* issued by the *code official* and shall furnish to the *code official* a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of *violation* and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of *violation*.

**SECTION 408 109
UNSAFE STRUCTURES AND EQUIPMENT**

108.1 109.1 General. When a *structure* or equipment is found by the *code official* to be unsafe, or when a *structure* is found unfit for human occupancy, or is found unlawful, such *structure* shall be *condemned* pursuant to the provisions of this code.

108.1.1 109.1.1 Unsafe structures. An unsafe *structure* is one that is found to be dangerous to the life, health, property or safety of the public or the

occupants of the *structure* by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such *structure* contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 109.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving *stairway*, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the *structure* which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or *structure*.

108.1.3 109.1.3 Structure unfit for human occupancy. A *structure* is unfit for human occupancy whenever the *code official* finds that such *structure* is unsafe, unlawful or, because of the degree to which the *structure* is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the *structure* constitutes a hazard to the *occupants* of the *structure* or to the public.

108.1.4 109.1.4 Unlawful structure. An unlawful *structure* is one found in whole or in part to be occupied by more *persons* than permitted under this code, or was erected, altered or occupied contrary to law.

108.1.5 109.1.5 Dangerous structure or premises. For the purpose of this code, any *structure* or *premises* that has any or all of the conditions or defects described below shall be considered dangerous:

1. Any door, aisle, passageway, *stairway*, exit or other *means of egress* that does not conform to the *approved* building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The *walking surface* of any aisle, passageway, *stairway*, exit or other *means of egress* is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate *means of egress*.

3. Any portion of a building, *structure* or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration*, *neglect*, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become *detached* or dislodged.
 4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
 5. The building or *structure*, or part of the building or *structure*, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or *structure* is likely to fail or give way.
 6. The building or *structure*, or any portion thereof, is clearly unsafe for its use and *occupancy*.
 7. The building or *structure* is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or *structure* to their danger, becomes a harbor for vagrants, criminals or immoral *persons*, or enables *persons* to resort to the building or *structure* for committing a nuisance or an unlawful act.
 8. Any building or *structure* has been constructed, exists or is maintained in *violation* of any specific requirement or prohibition applicable to such building or *structure* provided by the *approved* building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
 9. A building or *structure*, used or intended to be used for *dwelling* purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, *ventilation*, mechanical or plumbing system, or otherwise, is determined by the *code official* to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
 10. Any building or *structure*, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the *code official* to be a threat to life or health.
 11. Any portion of a building remains on a site after the demolition or destruction of the building or *structure* or whenever any building or *structure* is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.
- ~~108.2~~ 109.2 Closing of vacant structures.** If the *structure* is vacant and unfit for human habitation and *occupancy*, and is not in danger of structural collapse, the *code official* is authorized to post a placard of condemnation on the *premises* and order the *structure* closed up so as not to be an attractive nuisance. Upon failure of the *owner* to close up the *premises* within the time specified in the order, the *code official* shall cause the *premises* to be closed and secured through any available public agency or by contract or arrangement by private *persons* and the cost thereof shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate and may be collected by any other legal resource.
- ~~108.2.1~~ 109.2.1 Authority to disconnect service utilities.** The *code official* shall have the authority to authorize disconnection of utility service to the building, *structure* or system regulated by this code and the referenced codes and standards set forth in Section ~~102.7~~ 102.8 where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without approval. The *code official* shall notify the serving utility and, whenever possible, the *owner* and *occupant* of the building, *structure* or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the *owner* or *occupant* of the building *structure* or service system shall be notified in writing as soon as practical thereafter.
- ~~108.3~~ 109.3 Notice.** Whenever the *code official* has condemned a *structure* or equipment under the

provisions of this section, notice shall be posted in a conspicuous place in or about the *structure* affected by such notice and served on the *owner* or the *person* or *persons* responsible for the *structure* or equipment in accordance with Section ~~107.3~~ 108.3. If the notice pertains to equipment, it shall also be placed on the *condemned* equipment. The notice shall be in the form prescribed in Section ~~107.2~~ 108.2.

~~108.4~~ **109.4 Placarding.** Upon failure of the *owner* or *person* responsible to comply with the notice provisions within the time given, the *code official* shall post on the *premises* or on defective equipment a placard bearing the word “*Condemned*” and a statement of the penalties provided for occupying the *premises*, operating the equipment or removing the placard.

~~108.4.1~~ **109.4.1 Placard removal.** The *code official* shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any *person* who defaces or removes a condemnation placard without the approval of the *code official* shall be subject to the penalties provided by this code.

~~108.5~~ **109.5 Prohibited occupancy.** Any occupied *structure condemned* and placarded by the *code official* shall be vacated as ordered by the *code official*. Any *person* who shall occupy a placarded *premises* or shall operate placarded equipment, and any *owner* or any *person* responsible for the *premises* who shall let anyone occupy a placarded *premises* or operate placarded equipment shall be liable for the penalties provided by this code.

~~108.6~~ **109.6 Abatement methods.** The *owner*, *operator* or *occupant* of a building, *premises* or equipment deemed unsafe by the *code official* shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

~~108.7~~ **109.7 Record.** The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the *occupancy* of the *structure* and the nature of the unsafe condition.

SECTION 409 110 EMERGENCY MEASURES

~~109.1~~ **110.1 Imminent danger.** When, in the opinion of the *code official*, there is *imminent danger* of failure or collapse of a building or *structure* which

endangers life, or when any *structure* or part of a *structure* has fallen and life is endangered by the occupation of the *structure*, or when there is actual or potential danger to the building *occupants* or those in the proximity of any *structure* because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the *code official* is hereby authorized and empowered to order and require the *occupants* to vacate the *premises* forthwith. The *code official* shall cause to be posted at each entrance to such *structure* a notice reading as follows: “This *Structure* Is Unsafe and Its *Occupancy* Has Been Prohibited by the *Code Official*.” It shall be unlawful for any *person* to enter such *structure* except for the purpose of securing the *structure*, making the required repairs, removing the hazardous condition or of demolishing the same.

~~109.2~~ **110.2 Temporary safeguards.** Notwithstanding other provisions of this code, whenever, in the opinion of the *code official*, there is *imminent danger* due to an unsafe condition, the *code official* shall order the necessary work to be done, including the boarding up of openings, to render such *structure* temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the *code official* deems necessary to meet such emergency.

~~109.3~~ **110.3 Closing streets.** When necessary for public safety, the *code official* shall temporarily close *structures* and close, or order the authority having jurisdiction to close, sidewalks, streets, *public ways* and places adjacent to unsafe *structures*, and prohibit the same from being utilized.

~~109.4~~ **110.4 Emergency repairs.** For the purposes of this section, the *code official* shall employ the necessary labor and materials to perform the required work as expeditiously as possible.

~~109.5~~ **110.5 Costs of emergency repairs.** Costs incurred in the performance of emergency work shall be paid by the *municipality*. The legal counsel of the *municipality* shall institute appropriate action against the *owner* of the *premises* where the unsafe *structure* is or was located for the recovery of such costs.

~~109.6~~ **110.6 Hearing.** Any *person* ordered to take emergency measures shall comply with such order forthwith. Any affected *person* shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this code.

**SECTION 440 111
DEMOLITION**

440.1 111.1 General. The *code official* shall order the *owner* of any *premises* upon which is located any *structure*, which in the *code official* judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or *occupancy*, and such that it is unreasonable to repair the *structure*, to demolish and remove such *structure*; or if such *structure* is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the *owner's* option; or where there has been a cessation of normal construction of any *structure* for a period of more than two years, the *code official* shall order the *owner* to demolish and remove such *structure*, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless *approved* by the *building code official*.

440.2-111.2 Notices and orders. All notices and orders shall comply with Section ~~407~~ 108.

440.3 111.3 Failure to comply. If the *owner* of a *premises* fails to comply with a demolition order within the time prescribed, the *code official* shall cause the *structure* to be demolished and removed, either through an available public agency or by contract or arrangement with private *persons*, and the *cost of such demolition* and removal shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate.

440.4-111.4 Salvage materials. When any *structure* has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials at the highest price obtainable. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the *person* who is entitled thereto, subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

**SECTION 444 112
MEANS OF APPEAL**

441.1 112.1 Request for appeal. All appeals concerning this code shall be heard before the Centre

Region Building and Housing Code Board of Appeals as established by the Joint Articles of Agreement.

Exception: Appeals stemming from actions taken in accordance with Sections 805 and 806 shall be heard in accordance with procedures detailed in those Sections.

~~Exception: For properties in the Borough of Bellefonte, appeals shall be heard before the Bellefonte Housing Board of Appeals in accordance with the procedures set forth in this code.~~

441.2 112.2 Appeal application deadline. The appellant wishing to appeal the decision of the *Code Official* shall do so within ~~30~~ 14 calendar days upon receipt of the written decision.

441.3 112.3 Application for appeal. The application for appeal shall be made available at the office of the Centre Region Code Administration. The appeal application shall be completed including all required information and any relevant materials for the appeal including the written decision of the *Code Official* and all applicable fees.

441.4 112.4 Fees. The fees for appeals under this code shall be established by resolution of the *Municipality*.

441.5-112.5 Hearing date. The secretary of the Centre Region Building and Housing Code Board of Appeals shall schedule a hearing of the board, to be held within 60 calendar days of the applicants request unless both parties agree in writing to an extension in time.

441.6 112.6 Notice of hearing. The secretary of the Centre Region Building and Housing Code Board of Appeals shall notify in writing ~~by first class mail~~ no later than 10 business days prior to the hearing date the; Notice of Hearing; the appeals form; and the written decision of the *Code Official* to all board members, Public Safety Committee members, *Municipal Managers*, and all Parties of Interest. **Written notice shall be by email to all parties. In addition, written service shall be made to all Parties of Interest by United States Mail.**

~~Exception: In the Borough of Bellefonte, the Bellefonte Housing Code Board of Appeals shall replace the Centre Region Building and Housing Appeals Board in this section.~~

person is directed to perform to remove a *violation* or unsafe condition, shall be liable to a fine of not less than \$300.00 or more than \$1000.00 per day.

112.7 Request for continuance. If the Party of Interest is unable to attend the scheduled meeting of the Centre Region Building and Housing Code Board of Appeals, a written request for continuance shall be submitted to the Agency Director of the Centre Region Code Administration, a minimum of ~~3~~ **5** business days prior to the scheduled hearing, detailing why the hearing should not be held as scheduled, and when the Party of Interest would be able to attend. Such a request shall be ruled on by the Board Chairman and if granted rescheduled in accordance with the board rules.

112.8 Promulgation of decision. Final Board approval of the decision shall be made within 15 business days after the close of evidence, and shall be forwarded by ~~United States Mail~~ **email** to all board members, Public Safety Committee members, *Municipal Managers*, and by ~~United States Mail~~ **to** all Parties of Interest by the Board Secretary.

112.9 Appeals of Board rulings. Appeals of rulings by the Centre Region Building and Housing Code Board of Appeals shall be made to the Pennsylvania Courts of Common Pleas. Application shall be made within 30 calendar days of the promulgation of the board ruling.

**SECTION 113
STOP WORK ORDER**

113.1 Authority. Whenever the *code official* finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the *code official* is authorized to issue a stop work order.

113.2 Issuance. A stop work order shall be in writing and shall be given to the *owner* of the property, to the *owner's* agent, or to the *person* doing the work, **or posted in a conspicuous place on the property where the work is occurring.** Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

113.3 Emergencies. Where an emergency exists, the *code official* shall not be required to give a written notice prior to stopping the work.

113.4 Failure to comply. Any *person* who shall continue any work after having been served with a stop work order, except such work as that

CHAPTER 2 DEFINITIONS

SECTION 201 GENERAL

201.1 Scope. Unless otherwise expressly stated, the following terms shall, for the purposes of this code only, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural, the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in the ~~2018 2009~~ editions of the *International Building Code*, *International Residential Code*, *International Fire Code*, *International Plumbing Code*, *International Mechanical Code*, *International Fuel Gas Code* or National Electrical Code, NFPA 70, such terms shall have the meanings ascribed to them as stated in those codes.

Exception: When used within this code, the terms *unsafe* and *dangerous* shall have only the meanings ascribed to them in this code and shall not have the meanings ascribed to them by the *International Existing Building Code*.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts. Whenever the words “*dwelling unit*,” “*dwelling*,” “*premises*,” “*building*,” “*rooming house*,” “*rooming unit*,” “*housekeeping unit*” or “*story*” are stated in this code, they shall be construed as though they were followed by the words “or any part thereof.”

SECTION 202 GENERAL DEFINITIONS

ACCESSIBLE ELEMENT. An architectural or mechanical component of a building, facility, space, or site thereof that complies with the Accessibility Standard that was in place at the time of the construction of the building, facility, space, or site.

ALARM. A communication to a public safety agency indicating that a crime, fire or other emergency situation warranting immediate action by the public safety agency has occurred or is occurring.

ALARM SUPPLIER. The business by any individual, partnership, corporation or other entity of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving or installing any alarm system or causing any alarm system to be sold, leased, maintained, serviced, repaired, altered, replaced, moved or installed in or on any building, structure, or facility.

ALARM SYSTEM. Any assembly of equipment, mechanical-, electrical- or battery operated, arranged to signal the occurrence of a police, fire, hazard or medical emergency requiring urgent attention and to which police, fire, or EMS units are expected to respond.

Exceptions:

1. Manual fire alarm pull stations
2. Residential smoke detectors that do not transmit an alarm signal off premises
3. Residential carbon monoxide detectors that do not transmit an alarm signal off premises
4. Residential alarm systems installed in owner occupied single family homes that do not notify police, fire, or EMS units without the alarm owner making direct communication to Centre County 911 Emergency Communications & Addressing

ANCHORED. Secured in a manner that provides positive connection.

ANSWERING SERVICE. A service whereby trained employees, in attendance at all times, receiving prerecorded voice messages from automatic dialing devices reporting an emergency at a stated location, where such employees have the duty to relay immediately, by live voice, any such emergency message over a trunk line to the communications center of the Police, Fire, or EMS Agency.

APPROVED. *Approved by the code official.*

AUDIBLE ALARM. Any device, bell, horn or siren which is attached to the interior or exterior of a building, structure or facility and emits a warning signal audible outside the building, structure or facility and is designed to attract attention when activated by a criminal act or other emergency requiring Police Agency, Fire Agency, or EMS response.

AUTOMATIC DIALING DEVICE. A device which is interconnected to a telephone line and is programmed to transmit a signal by a voice or coded message that indicates that an emergency condition exists and the need for an emergency response is required.

BASEMENT. That portion of a building which is partly or completely below grade and does not qualify as a *story above grade*.

BATHROOM. A room containing plumbing fixtures including a bathtub or shower.

BED and BREAKFAST (B&B). For the purposes of this code, the definition of Bed and Breakfast shall be identical to the definition of Bed and Breakfast in the municipal zoning ordinance of the *municipality* adopting this code.

BEDROOM. Any room or space used or intended to be used for sleeping purposes in either a dwelling or *sleeping unit*.

CARTWAY. A pathway, paved or not paved, intended for, but not limited to vehicular traffic, also known as a street, lane, alley, road, or drive.

CENTRAL STATION. A protective system or group of such systems operated privately for customers by a person, firm or corporation which accepts recorded messages from automatic dialing devices at a central station having operators and guards in attendance at all times who have the duty to take appropriate action upon receipt of a signal or message, including the relaying of messages to the communications center of the Police, Fire or EMS Agency.

CHIEF OF POLICE. The Chief Officer of the Police Department duly appointed by the *municipality*.

CLEAN AND SANITARY. A surface that is free of visible soil and free from elements such as filth or bacteria that endanger health. Also, the reduction of pathogenic organisms on a clean surface to a safe level.

CODE OFFICIAL. The Director of the Centre Region Code Administration or a duly authorized representative.

CONDEMN. To adjudge unfit for *occupancy*.

CONGREGATE LIVING FACILITIES. A building or part thereof that contains *sleeping units* where *residents* share *bathroom* or kitchen facilities, or both (this definition includes fraternities/sororities and *rooming houses*).

COST OF SUCH DEMOLITION OR EMERGENCY REPAIRS. The costs shall include the actual costs of the demolition or repair of the *structure* less revenues obtained if salvage was conducted prior to demolition or repair. Costs shall include, but not be limited to, expenses incurred or necessitated related to demolition or emergency repairs, such as asbestos survey and abatement if necessary; costs of inspectors, testing agencies or experts retained relative to the demolition or emergency repairs; costs of testing; surveys for other materials that are controlled or regulated from being dumped in a landfill; title searches; mailing(s); postings; recording; and attorney fees expended for recovering of the cost of emergency repairs or to obtain or enforce an order of demolition made by a *code official*, the *municipality*, or board of appeals.

COURT. An open, uncovered space, unobstructed to the sky, bounded on three or more sides by exterior building walls or other enclosing devices.

DETACHED. When a structural element is physically disconnected from another and that connection is necessary to provide a positive connection.

DETERIORATION. To weaken, disintegrate, corrode, rust or decay and lose effectiveness.

DWELLING UNIT. A single unit providing complete, independent living facilities for one or more *persons*, including permanent provisions for living, sleeping, eating, cooking and sanitation.

EASEMENT. That portion of land or property reserved for present or future use by a *person* or

agency other than the legal fee *owner(s)* of the property. The *easement* shall be permitted to be for use under, on or above a said lot or lots.

ELEVATED PARKING STRUCTURE. Any *structure* or portion of *structure* designed for the purpose of parking or storage of motor vehicles that is not directly supported throughout by soil.

EMERGENCY. A police, fire, hazard or medical emergency.

EMERGENCY ESCAPE AND RESCUE OPENING. An operable exterior window, door or other similar device that provides for a means of escape and access for rescue in the event of an emergency.

EMS. The agency formally recognized by the *municipality* to respond to medical related emergency calls for service.

EQUIPMENT SUPPORT. Those structural members or assemblies of members or manufactured elements, including braces, frames, lugs, snuggers, hangers or saddles, that transmit gravity load, lateral load and operating load between the equipment and the *structure*.

EXTERIOR PROPERTY. The open space on the *premises* and on adjoining property under the control of *owners* or *operators* of such *premises*.

FALSE ALARM. An alarm activated in the absence of an emergency, whether willfully or by inadvertence, negligence, or unintentional act, including the malfunction of the alarm system; the intentional activation of a holdup alarm for other than a holdup in progress; the intentional activation of a burglary alarm for other than a burglary; the intentional activation of a medical alarm for other than a medical emergency; or the intentional activation of a fire alarm for other than a fire or hazard to which the Police, Fire or EMS Agency responds.

Exceptions:

1. An alarm caused by the testing or repairing of telephone or electrical lines or equipment outside the premises;
2. Acts of God, such as earthquake, flood, windstorm, thunder or lightning;
3. An attempted illegal entry of which there is visible evidence;

4. A crime in progress;
5. Or, in the case of an emergency medical alarm, an actual medical emergency requiring police, fire and/or medical personnel is excluded.

FIRE AGENCY. The agency formally recognized by the *municipality* to respond to fire related emergency calls for service.

FIRE CODE OFFICIAL. For the purpose of this code, the Director of the Centre Region Code Administration charged with the administration and enforcement of the code, or a duly authorized representative.

FIRE CHIEF. For the purpose of this code, the chief officer of the fire department serving the *Municipality* or duly authorized representative. In College Township, Ferguson Township, Patton Township, and State College Borough, all of Centre County, Pennsylvania, the Fire Director as appointed by the Centre Region Council of Governments shall be deemed equal to the *Fire Chief* in those *Municipalities*.

FIRE EMERGENCY. A fire, smoke or overheating.

FIRE ESCAPE. A *stairway* located on the exterior of the *structure* that is constructed for the sole purpose of providing a path of egress travel for building *occupants* in the event of emergency and does not meet the dimensional requirements of an *exterior stairway*.

FRATERNITY/SORORITY HOUSE. ~~For the purposes of this code, the definition of *fraternity/sorority house* shall be identical to the definition of *fraternity or sorority house* in the municipal zoning ordinance of the *municipality* adopting this code.~~

~~If the municipal zoning ordinance contains provisions for the temporary re-classification of the *occupancy* during the re-colonization of the *fraternity/sorority*, the *structure* shall remain a *fraternity/sorority* in this code until such time that the zoning use is willfully abandoned.~~

~~If the municipal zoning ordinance does not contain a definition for a *fraternity or sorority house* then the a *fraternity or sorority house* shall be defined for this code as, any building used as a dwelling and occupied by and maintained exclusively or primarily for college, university, or professional school~~

~~students who are affiliated with a social, honorary, or professional organization recognized currently or in the past by a college, university, or professional school.~~

A mixed use building consisting of all of the following:

1. Mixed use of both A-3 Assembly use, and R-2 Residential use per the International Building Code
2. Used primarily as a dwelling, and occupied by and maintained exclusively or primarily for college, university, or professional school students
3. Affiliated with a nationally chartered social, honorary, or professional organization
4. The occupants live in a congregate living arrangement, signing a single lease with the building owner

GRADE FLOOR OPENING. A window or other opening located such that the sill height of the opening is not more than 44 inches (1118 mm) above or below the finished ground level adjacent to the opening.

GUARD. A building component or a system of building components located at or near the open sides of elevated *walking surfaces* that minimizes the possibility of a fall from the *walking surface* to a lower level.

HABITABLE SPACE. Space in a *structure* for living, sleeping, eating or cooking. *Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas* are not considered *habitable spaces*.

HANDRAIL. A horizontal or sloping rail intended for grasping by the hand for guidance or support.

HAZARD EMERGENCY. An explosion, leak of toxic gas, liquid or solid, or a potential explosion or leak.

HEALTH OFFICER. The Officer duly appointed by the *municipality* to administer the health code or a duly authorized representative.

HEATING SYSTEM. A mechanical or electrical system that provides heat to a *structure* including mechanical equipment, appliances, ducts, filters, radiators, furnaces, pumps, piping, and fuel storage.

HISTORIC BUILDING. Any building or *structure* that is one or more of the following:

1. Listed or certified as eligible for listing, by the State Historic Preservation Officer or the Keeper of the National Register of Historic Places, in the National Register of Historic Places.
2. Designated as historic under an applicable state or local law.
3. Certified as a contributing resource within a National Register or state or locally designated historic district.

HOOD SYSTEM: An air intake system used to capture by entrapment, impingement, adhesion, or similar means, grease, moisture, heat, and similar contaminants to transfer them out of the space. The system includes cooking equipment, filters, hoods, ducts, fans, fire extinguishing systems, and special effluent or energy control systems.

HOUSEKEEPING UNIT. A room or group of rooms forming a single *habitable space* equipped and intended to be used for living, sleeping, cooking and eating which does not contain, within such a unit, a toilet, lavatory and bathtub or shower.

IMMINENT DANGER. A condition which could cause serious or life-threatening injury or death at any time.

INFESTATION. The presence, within or contiguous to, a *structure* or *premises* of insects, rats, vermin or other *pests*.

INOPERABLE MOTOR VEHICLE. A vehicle which cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

INTERMEDIARY. A central station protective system or an answering service as herein defined.

KEY. To use a telephone line and equipment for transmitting a message either directly or indirectly by an automatic dialing device.

LABELED. Equipment, materials or products to which have been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, inspection agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above *labeled* items and whose labeling indicates either that the equipment, material or product meets identified

standards or has been tested and found suitable for a specified purpose.

LET FOR OCCUPANCY OR LET. To permit, provide or offer possession or *occupancy* of a dwelling, *dwelling unit, rooming unit, building, premise or structure* by a *person* who is or is not the legal *owner* of record thereof, pursuant to a written or unwritten lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

LIFE SAFETY VIOLATION. A condition that could cause serious or life-threatening injury or death at any time due to *structures* or existing equipment that are or hereafter become unsafe or deficient because of inadequate *means of egress*, which cause a fire hazard, are otherwise dangerous to human life or the public welfare, or which involve illegal or over *occupancy* or failure to maintain fire protection systems. These *violations* are defined in written regulation by the *Code Official*.

MEANS OF EGRESS. A continuous and unobstructed path of vertical and horizontal egress travel from any occupied portion of a building or *structure* to a *public way*. A *means of egress* consists of three separate and distinct parts; the exit access, the exit and the exit discharge.

MEDICAL EMERGENCY. An emergency involving the health of a person.

MUNICIPAL ENFORCEMENT OFFICER. The Officer duly appointed by the *municipality* to administer the code or a duly authorized representative.

MUNICIPAL MANAGER. The employee or individual that by resolution or empowerment of the *municipality* adopting this code is duly authorized as manager.

MUNICIPAL SOLID WASTE. Any garbage, refuse, industrial lunchroom or office waste and any other material including solid waste, liquid, semisolid or contained gaseous materials resulting from the operation of residential, municipal, commercial, industrial or institutional establishments and from community activities, and any sludge not meeting the definition of residual or hazardous waste in the Solid Waste Management Act from a municipal, commercial, industrial or institutional water supply

treatment plant, waste water treatment plant or air pollution control facility.

MUNICIPALITY. The township or borough having powers of self-government that has adopted this code by ordinance or resolution.

NEGLECT. The lack of proper maintenance for a building or *structure*.

NON-COMPLIANT. That which does not meet the requirements of this code, nor the intent of this code.

NO-SHOW FEE. A fee charged for the failure of the OWNER to be present for an inspection within ten minutes after the start time of the scheduled inspection.

OCCUPANCY. The purpose for which a building or portion thereof is utilized or occupied.

OCCUPANT. Any individual living or sleeping in a building, or having possession of a space within a building.

ONE OR TWO FAMILY DWELLING. For the purposes of this code, a *detached* dwelling for one or two families and multiple single-family dwellings (*townhouses*) and not more than three stories in height with a separate *means of egress*.

OPENABLE AREA. That part of a window, skylight or door which is available for unobstructed *ventilation* and which opens directly to the outdoors.

OPEN BURNING. The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. *Open burning* does not include road flares, smudgepots and similar devices associated with safety or occupational uses typically considered open flames, *recreational fires* or use of portable outdoor fireplaces. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open.

OPERATOR. Any *person* who has charge, care or control of a *structure* or *premises* which is *let* or offered for *occupancy*.

OWNER. Any *person, agent, operator, firm* or corporation having a legal or equitable interest in the

property; or recorded in the official records of the state, county or *municipality* as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such *person*, and the executor or administrator of the estate of such *person* if ordered to take possession of real property by a *court*, or in the absence of such people, the person-in-charge, or the *owner's* employee or representative.

PERMIT. Written authorization granted to an applicant by the *Code Official* upon payment of the required fee.

PERSON. An individual, corporation, partnership or any other group acting as a unit.

PERSON-IN-CHARGE. Any *person* who has charge, care, control or management of a *residential rental property* and lives within 25 air miles from the property. Except where the *person-in-charge* is also the property *owner*, the *person-in-charge* shall be a responsible adult 25 years of age or older. This *person* shall reside in the required radius for the majority of the year, not leaving the region for more than 45 continuous calendar days.

PEST. An insect, *rodent*, nematode, fungus, weed or any other form of terrestrial or aquatic plant or animal life or virus, bacteria or other microorganism (except viruses, bacteria, or other microorganisms on or in living *person* or other living animals) which the Administrator of the Environmental Protection Agency declares to be a *pest* under section 25(c)(1) of the Federal, Fungicide and Rodenticide Act of 1947 (7 U.S.C.A. § 136w(1)).

PEST ELIMINATION. The control and elimination of insects, *rodents* or other *pests* by eliminating their harborage places; by removing or making inaccessible materials that serve as their food or water; by other *approved pest elimination* methods.

POLICE AGENCY. The Bureau of Police Services of the *Municipality*.

POLICE AND FIRE COMMUNICATIONS CENTER. The police and fire communications rooms and other rooms which house communications equipment.

POLICE EMERGENCY. An incident requiring prompt response by the *Police Agency*.

PREMISES. A lot, plot or parcel of land, *easement* or *public way*, including any *structures* thereon.

PROFESSIONAL ALARM LICENSE. Legal document authorizing a person the right to sell, install and service an alarm system within the *municipality*.

PROPERTY MAINTENANCE VIOLATION. Any conflict or *violation* of this code, other than a *Life Safety Violation* as determined by the *Code Official*.

PUBLIC SAFETY AGENCY. The *Policy Agency*, *Fire Agency*, or *EMS* of the *municipality*.

PUBLIC WAY. Any street, alley or similar parcel of land essentially unobstructed from the ground to the sky, which is *dede*d, dedicated or otherwise permanently appropriated to the public for public use.

Any street, alley or other parcel of land that: is open to the outside air; leads to a street; has been *dede*d, dedicated or otherwise permanently appropriated to the public for public use; and has a clear width and height of not less than 10 feet (3048 mm).

RECREATIONAL FIRE. An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes.

RESIDENT. Anyone who resides in a *dwelling unit* for any 6 days or more in any 10 day period.

RESIDENTIAL RENTAL PROPERTY. Any building, or portion thereof which is offered for rent or lease as a living facility for XX or more consecutive days with or without compensation. This definition shall not include mobile homes, hotels, motels, dormitories, *tourist homes*, and bed-and-breakfast establishments.

Note: for the definition of a *residential rental property*, XX is defined as the following in the respective *municipality*:

- 1 – Borough of Bellefonte
- 1 – College Township
- 1 – Ferguson Township
- X – Halfmoon Township
- 30 – Harris Township

7 – Patton Township
 7 – Borough of State College

RODENT. Belonging or pertaining to the gnawing or nibbling mammals of the order Rodentia, including the mice, squirrels, beavers, etc.

ROOF. A *roof* is defined as the exterior surface on the top of a building that is not means for walking or seating and does not have fall protection features such as *guardrails*.

ROOMING HOUSE. A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as a one- or two-family dwelling.

ROOMING UNIT. Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

SATISFACTORY RENTAL HOUSING INSPECTION. Defined as two or fewer (less than three) *life safety violations* or five or fewer (less than 6) *property maintenance violations* per permit.

[B] SLEEPING UNIT. A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a *dwelling unit* are not *sleeping units*.

STAIR. A change in elevation, consisting of one or more risers.

STAIRWAY. One or more *flights of stairs*, either exterior or interior, with the necessary landings and platforms connecting them, to form a continuous and uninterrupted passage from one level to another.

STAIRWAY, EXTERIOR. A *stairway* that is open on at least one side, except for required structural columns, beams, *handrails* and *guards*. The adjoining open areas shall be either *yards*, *courts* or *public ways*. The other sides of the exterior *stairway* need not be open.

STAIRWAY, INTERIOR. A *stairway* not meeting the definition of an *exterior stairway*.

STORY. That portion of a building included between the upper surface of a floor and the upper surface of the floor or *roof* next above.

STORY ABOVE GRADE. Any *story* having its finished floor surface entirely above grade, except that a *basement* shall be considered a *story above grade* where the finished surface of the floor above the *basement* is:

1. More than 6 feet (1829 mm) above grade plane.
2. More than 6 feet (1829 mm) above the finished ground level for more than 50% of the total building perimeter.
3. More than 12 feet (3658 mm) above the finished ground at any point.

STRICT LIABILITY OFFENSE. An offense in which the prosecution in a legal proceeding is not required to prove criminal intent as a part of its case. It is enough to prove that the defendant either did an act which was prohibited, or failed to do an act which the defendant was legally required to do.

STRUCTURE. That which is built or constructed or a portion thereof.

TENANT. A *person*, corporation, partnership or group, whether or not the legal *owner* of record, occupying a building or portion thereof as a unit.

TOILET ROOM. A room containing a water closet or urinal but not a bathtub or shower.

TOURIST HOME. For the purposes of this code, the definition of *tourist home* shall be identical to the definition of *tourist home* in the municipal zoning ordinance of the *municipality* adopting this code.

TOWNHOUSE. A single-family *dwelling unit* constructed in a group of three or more attached units in which each unit extends from the foundation to *roof* and with open space on at least two sides.

TRANSIENT. Occupancy of a *dwelling unit* or *sleeping unit* for not more than 30 days.

ULTIMATE DEFORMATION. The deformation at which failure occurs and which shall be deemed to occur if the sustainable load reduces to 80 percent or less of the maximum strength.

USE GROUP R-1. This use group shall include all hotels, motels, and boarding houses for more than 5 *occupants* who are primarily *transient* in nature and

occupying the facilities for a period of less than 30 days.

USE GROUP R-2. This use group shall include all multiple-family dwellings having more than 2 *dwelling units*, *rooming houses* having more than 5 *rooming units* and fraternities in which the *occupants* are primarily not *transient* in nature.

USE GROUP R-3. This group shall include all buildings arranged for *occupancy* as 1- or 2-family *dwelling units* including not more than 5 lodgers or boarders, or adult and child care facilities that provide accommodations for five or fewer *persons* of any age for less than 24 hours.

USE GROUP R-4. This use group shall include all residential buildings arranged for *occupancy* as Residential Care/Assisted Living Facilities including more than five but not more than 16 *occupants*, excluding staff.

VENTILATION. The natural or mechanical process of supplying conditioned or unconditioned air to, or removing such air from, any space.

VIOLATION. A failure to follow or abide by the requirements as set forth by this code.

WALKING SURFACE. A stable solid surface including but not limited to stone, concrete, brick, compacted stone, compacted earth, or in some cases grass or other non-solid surfaces, intended for the movement of foot traffic.

WORKMANLIKE. Executed in a skilled manner; e.g., generally plumb, level, square, in line, undamaged and without marring adjacent work.

YARD. An open space on the same lot with a *structure*.

CHAPTER 3 GENERAL REQUIREMENTS

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter shall govern the minimum conditions and the responsibilities of *persons* for maintenance of *structures*, equipment and *exterior property*.

301.2 Responsibility. The *owner* of the *premises* shall maintain the *structures* and *exterior property* in compliance with these requirements, except as otherwise provided for in this code. A *person* shall not occupy as *owner-occupant* or permit another *person* to occupy *premises* which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. *Occupants* of a *dwelling unit*, *rooming unit* or *housekeeping unit* are responsible for keeping in a clean, sanitary and safe condition that part of the *dwelling unit*, *rooming unit*, *housekeeping unit* or *premises* which they occupy and control.

301.3 Vacant structures and land. All vacant *structures* and *premises* thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

SECTION 302 EXTERIOR PROPERTY AREAS

302.1 Sanitation. All *exterior property* and *premises* shall be maintained in a clean, safe and sanitary condition. The *occupant* shall keep that part of the *exterior property* which such *occupant* occupies or controls in a *clean and sanitary* condition.

302.2 Grading and drainage. All *premises* shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any *structure* located thereon.

Exception: *Approved* retention areas and reservoirs.

302.3 Sidewalks and driveways. All sidewalks, driveways, parking spaces and *stairways* for public use on private property shall be kept in a proper state

of repair and maintained free of all snow, ice, mud, and debris. If any sidewalks or driveway, or portion thereof, by virtue of its state of repair shall constitute a hazard to public health and safety, the sidewalk or driveway or portion thereof shall be replaced in accordance with Municipal regulations.

302.4 Fire escapes and exterior stairways. All *fire escapes*, *exterior stairways* and all *walking surfaces* leading from these *structures* to a *public way* shall be kept in a proper state of repair and maintained free of all snow, ice, mud and debris. Removal of snow and ice shall be completed within 24 hours after the snow has ceased to fall or the ice has developed.

302.5 Rodent harborage. All *structures* and *exterior property* shall be kept free from *rodent* harborage and *infestation*. Where *rodents* are found, they shall be promptly exterminated by *approved* processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate *rodent* harborage and prevent *reinfestation*.

302.5.1 Insect and rodent elimination. When ordered by the *code official* or *health officer*, *insect* or *rodent* control measures shall be done by a *Pest Control Operator*, with a current certification issued by the Pennsylvania Department of Agriculture to perform this work.

302.6 Exhaust vents. Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly upon abutting or adjacent public or private property or that of another *tenant*.

302.7 Accessory structures. All accessory *structures*, including *detached* garages, fences and walls, shall be maintained structurally sound and in good repair.

302.8 Interior furniture. Furniture that is manufactured and intended exclusively for interior use including but not limited to sofas, couches, recliners, chase lounges, upright padded chairs, mattresses, box springs, or any furniture containing sufficient padding, and material whether animal, natural, or manmade that it cannot resist the

environmental elements such as weather, insects, *rodents*, or varments, or which may be in the opinion of the *code official* a fire hazard, shall not be stored, or left on the lawn, driveway, parking area, or walkway.

Exception: That furniture that is properly placed at the curbside for refuse collection.

302.9 Defacement of property. No *person* shall willfully or wantonly damage, mutilate or deface any exterior surface of any *structure* or building on any private or public property by placing thereon any marking, carving or graffiti. It shall be the responsibility of the *owner* to restore said surface to an *approved* state of maintenance and repair.

302.10 Elevated parking structures. *Elevated parking structures* shall be inspected on a regular basis, not to exceed 7 years, by a registered design professional in the Commonwealth of Pennsylvania contracted by the *owner* and at the *owner's* expense, to verify the ability of the *structure* to adequately support the appropriate loads as defined by the building code. A letter stating the suitability of the *structure* to adequately resist the code-defined loads shall be kept on file at the code office.

302.11 Trees. This section applies to potentially hazardous, diseased or infested trees that are dead, dying, structurally unsound, infected with contagious diseases or insects, have significant decay, and may potentially impact trees on public or private property, damage *structures*, or property, or cause personal injury.

302.11.1 Definitions. The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein

DANGEROUS TREE. A tree where the condition presents a foreseeable danger of inflicting damage that cannot be alleviated by treatment or pruning. A tree may be dangerous because it is likely to injure people or damage vehicles, *structures*, or development, such as sidewalks or utilities.

DEAD TREE. A tree that is dead or has been damaged beyond repair or where not enough live tissue, green leaves, limbs, roots, or branches exist to sustain life as determined by an arborist.

DECAY. Degradation of tissue caused by biological organisms; the orderly breakdown of tissue resulting in strength loss.

DISEASED TREE. Any tree infected with a disease causing organism or insect capable of infecting other trees if not removed or left untreated.

DYING TREE. A tree in an advanced state of decline because it is diseased, infested by insects or rotting and cannot be saved by reasonable treatment or pruning, or must be removed to prevent spread of the *infestation* or disease to other trees or is imminently likely to become a danger or die.

STRUCTURALLY UNSOUND TREE. Any tree with a significantly degraded root system, bole, or canopy that significantly increases the likelihood of failure of the entire tree or parts of the tree.

302.11.2 Study ordered. At any time when the *Code Official*, municipal arborist, municipal director of public works, or other municipal official observes a tree that appears to be a structurally unsound tree, a diseased tree, a dead tree, a dying tree, has significant amount of decay present, or a dangerous tree, *code official*, municipal arborist, or municipal director of public works, has the authority to order a special inspection or study be completed by a third party professional certified arborist, contracted by the *owner*, at the *owner's* expense.

302.11.3 Report completion. When ordered in accordance with this Section 302.11.2, a special inspection or engineering report shall be produced to the official who ordered the study within 45 calendar days.

302.11.4 Tree removal. If a tree is determined to be a dangerous tree by a certified arborist, the *code official*, municipal arborist, or municipal director of public works has the authority to require the modification of the tree as to abate the hazard and maintain the tree in a non-dangerous condition. If the hazard cannot be abated the *code official*, municipal arborist, or municipal director of public works have the authority to require the removal of the tree. The modification or removal shall be ordered in writing in accordance with the requirements of section 302.11.4.

302.11.5 Correction order. The correction order shall be in writing and include, details of the correction to be made, the deadline to complete the corrections, and penalties for non-compliance.

**SECTION 303
SWIMMING POOLS, SPAS AND HOT TUBS**

303.1 Swimming pools. Swimming pools shall be maintained in a *clean and sanitary* condition, and in good repair.

303.2 Enclosures. Private swimming pools, hot tubs and spas, ~~containing~~ **capable of holding** water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. No existing pool enclosure shall be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: For properties receiving a housing permit for the first time after January 1, 2008, the maintenance of swimming pools, spas and hot tubs and all barrier requirements will be in accordance with ~~Appendix G, of the International Residential Code.~~ **International Swimming Pool and Spa Code.**

**SECTION 304
EXTERIOR STRUCTURE**

304.1 General. The *exterior* of a *structure* shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;

2. The *anchorage* of the floor or *roof* to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;
3. *Structures* or components thereof that have reached their limit state;
4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight;
5. Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects;
6. Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects;
7. *Exterior* walls that are not *anchored* to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects;
8. Roofing or roofing components that have defects that admit rain, *roof* surfaces with inadequate drainage, or any portion of the *roof* framing that is not in good repair with signs of *deterioration*, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects;
9. Flooring and flooring components with defects that affect serviceability or flooring components that show signs of *deterioration* or fatigue, are not properly *anchored* or are incapable of supporting all nominal loads and resisting all load effects;

10. Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects;
11. Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, *fire escapes*, standpipes and exhaust ducts not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects;
12. Exterior *stairs*, decks, porches, balconies and all similar appurtenances attached thereto, including *guards* and *handrails*, are not structurally sound, not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects; or
13. Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly *anchored*, or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. When substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted when *approved* by the *code official*.

304.2 Protective treatment. All *exterior* surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall

be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

304.3 Premises identification. Buildings shall have *approved* address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm).

304.3.1 Balcony numbers. This section shall apply only to multiple-family *dwelling*s of 3 or more stories in height and that have balconies. When determining the number of stories of a multiple-family *dwelling*, the street level floor is considered the first *story*. Whenever the Police Department receives 3 or more founded complaints regarding an entire building within any 12-month period, the multiple-family *dwelling* in question shall be required to display the rental *dwelling unit* number on the corresponding balcony in a position easily readable from the ground level in the direction that the balcony is facing and be no less than 6 inches in height. Compliance with this requirement shall be within 60 calendar days after notification by the Police Department. Founded complaints are complaints regarding objects thrown, poured, or otherwise caused to come from 1 or more balconies that are reported to or initiated by a police officer and determined by a police officer to have occurred.

304.3.2 Subordinate premises identification. Individual *dwelling units* in multi-family *dwelling*s shall have *approved* address numbers placed in a position to be plainly legible and visible from the adjacent egress path. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. For units that the door can be seen from the *exterior* of the building, numbers shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). For units that the door cannot be seen from the *exterior* of the building, numbers shall be a minimum of 1.5 inches (38 mm) high with a minimum stroke width of 0.25 inch (6.3 mm).

304.4 Structural members. All structural members shall be maintained free from *deterioration*, and shall be capable of safely supporting the imposed dead and live loads.

304.5 Foundation walls. All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of *rodents* and other *pests*.

304.6 Exterior walls. All *exterior* walls shall be free from holes, breaks, and loose or rotting materials; and *maintained* weatherproof and properly surface coated where required to prevent *deterioration*.

304.7 Roofs and drainage. The *roof* and flashing shall be sound, tight and not have defects that admit rain. *Roof* drainage shall be adequate to prevent dampness or *deterioration* in the walls or interior portion of the *structure*. *Roof* drains, gutters and downspouts shall be maintained in good repair and free from obstructions. *Roof* water shall not be discharged in a manner that creates a public nuisance.

304.8 Decorative features. All cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

304.9 Overhang extensions. All overhang extensions including, but not limited to canopies, marquees, signs, metal awnings, *fire escapes*, standpipes and exhaust ducts shall be maintained in good repair and be properly *anchored* so as to be kept in a sound condition. When required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.10 Stairways, decks, porches and balconies. Every *exterior stairway*, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper *anchorage* and capable of supporting the imposed loads.

304.11 Chimneys and towers. All chimneys, cooling towers, smoke stacks, and similar appurtenances shall be maintained structurally safe and sound, and in good repair. All exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather

coating materials, such as paint or similar surface treatment.

304.12 Handrails and guards. Every *handrail* and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

304.13.1 Glazing. All glazing materials shall be maintained free from cracks and holes.

304.13.2 Openable windows. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.

304.14 Insect screens. During the period from May 15 to October 1, every door, window and other outside opening required for *ventilation* purposes serving any *structure* having habitable or occupy able rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with *approved* tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door shall have a self-closing device in good working condition. Screens shall not be torn or damaged in a way that may allow insect *infestation* into the *structure*.

304.14.1 Insect screens in food preparation areas. In multi-family dwellings and commercial *structures*, every door, operable window and other outside opening serving any congregate food preparation areas, congregate food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with *approved* tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door shall have a self-closing device in good working condition. Screens shall not be torn or damaged in a way that may allow insect *infestation* into the *structure*.

Exception: Those *structures* where an *approved* air-curtain, manufactured and tested for the expressed purpose of *pest* control is properly installed, and maintained in proper working fashion.

by the *municipal* health department, and *municipal* police department.

304.15 Doors. All *exterior* doors, door assemblies, operator systems if provided, and hardware shall be maintained in good condition. Locks at all entrances to *dwelling units* and *sleeping units* shall tightly secure the door. Locks on *means of egress* doors shall be in accordance with Section 702.3.

304.16 Basement hatchways. Every *basement* hatchway shall be maintained to prevent the entrance of *rodents*, rain and surface drainage water.

304.17 Guards for basement windows. Every *basement* window that is openable shall be supplied with *rodent* shields, storm windows or other *approved* protection against the entry of *rodents*.

304.18 Building security. Doors, windows or hatchways for *dwelling units*, *room units* or *housekeeping units* shall be provided with devices designed to provide security for the *occupants* and property within.

304.18.1 Doors. Doors providing access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or *let* shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a lock throw of not less than 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, a sliding bolt shall not be considered an acceptable deadbolt lock.

304.18.2 Windows. Operable windows that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or *let* shall be equipped with a window sash locking device.

304.18.3 Basement hatchways. *Basement* hatchways that provide access to a *dwelling unit*, *rooming unit* or *housekeeping unit* that is rented, leased or *let* shall be equipped with devices that secure the units from unauthorized entry.

304.19 Roof occupancy. Any *person* that is on or occupying the *roof* of any building shall be in *violation* of this code.

In addition to the noted enforcement agencies authorized in this code, this section can be enforced

Exception: *Occupancy* of the *roof* is permitted for authorized *persons* for the purposes of inspection or repairs to the *roof* or equipment on the *roof*.

304.20 Fire escape use. The expressed and sole purpose of a *fire escape* is to provide a *means of egress* from a building during an emergency and the purpose of an exterior *stairway* is to provide ingress or egress from a building. It shall be a *violation* of this code to gather on or use the *fire escape* or *exterior stairway* for any purpose other than described.

304.21 Ice buildup. The property *owner* shall not allow ice or other material to build up on a *roof*, overhang, gutter, or other *structure* to the point where it is not fully supported throughout by the building *structure* or to a point where in the opinion of the *code official* it presents a risk of falling and causing injury. If such a condition does exist the *owner* shall remove such material immediately.

304.22 Gates. All *exterior* gates, gate assemblies, operator systems if provided and hardware shall be maintained in good condition. Latches at all entrances shall tightly secure the gates.

304.23 Exterior stairway riser opening protectives. For all buildings receiving the initial fire permit or initial rental housing permit on or after January 1, 2013 at no point shall the opening between the treads permit the passage of a sphere 4 inches (102 mm) in diameter.

304.24 Fire escape inspection. *Fire escapes* shall be inspected on a regular basis, not to exceed 6 years, by a registered design professional in the Commonwealth of Pennsylvania contracted by the *owner* and at the *owner's* expense, to verify the ability of the *structure* to adequately support the appropriate loads as defined by the building code. A letter stating the suitability of the *structure* to adequately resist the code-defined loads shall be kept on file at the code office.

**SECTION 305
INTERIOR STRUCTURE**

305.1 General. The interior of a *structure* and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the *structure* which they occupy or control in a *clean and sanitary* condition. Every *owner* of a *structure* containing a *rooming house, housekeeping units, a hotel, a dormitory, two or more dwelling units* or two or more nonresidential occupancies, shall maintain, in a *clean and sanitary* condition, the shared or public areas of the *structure* and *exterior property*.

305.1.1 Owner/Occupant Responsibility.

Owners or *occupants* who fail to keep that part of the *structure* which they occupy or control in a *clean and sanitary* condition are in violation of this code and subject to the provisions of Section ~~106.3~~ 107.3 and ~~106.3.1~~ 107.3.1, and are exempt from the notification requirements of Section ~~107~~ 108.

305.1.2 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength;
2. The anchorage of the floor or *roof* to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects;
3. *Structures* or components thereof that have reached their limit state;
4. Structural members are incapable of supporting nominal loads and load effects;
5. *Stairs, landings, balconies* and all similar *walking surfaces, including guards and handrails, are not structurally sound, not properly anchored* or are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects;
6. Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of

supporting all nominal loads and resisting all load effects.

Exceptions:

1. When substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted when *approved* by the *code official*.

305.2 Structural members. All structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

305.3 Interior surfaces. All interior surfaces, including windows and doors, shall be maintained in good, *clean and sanitary* condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

305.4 Stairs and walking surfaces. Every *stair, ramp, landing, balcony, porch, deck* or other *walking surface* shall be maintained in sound condition and good repair.

305.5 Handrails and guards. Every *handrail and guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

305.6 Interior doors. Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.

305.7 Interior stairway riser opening protectives. For all buildings receiving the initial fire permit or initial rental housing permit on or after January 1, 2013 at no point shall the opening between the treads permit the passage of a sphere 4 inches (102 mm) in diameter.

305.8 Residential rental property vehicle storage. In residential rental units that have attached areas for vehicle storage (garages), hazards such as inadequate fire separations, inadequate fire rating on *structure, furnaces* installed, or other deficiencies that in the opinion of the *code official* constitutes a life safety or fire hazard, the hazard shall be mitigated or the area

shall be transformed into a use that is compliant based on the conditions present. This would include but not limited to the disabling of or locking of doors to prevent the ability to use the space for vehicle storage.

**SECTION 306
COMPONENT SERVICEABILITY**

306.1 General. The components of a *structure* and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

306.1.1 Unsafe conditions. Where any of the following conditions cause the component or system to be beyond its limit state, the component or system shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* as required for existing buildings:

1. Soils that have been subjected to any of the following conditions:
 - 1.1. Collapse of footing or foundation system;
 - 1.2. Damage to footing, foundation, concrete or other structural element due to soil expansion;
 - 1.3. Adverse effects to the design strength of footing, foundation, concrete or other structural element due to a chemical reaction from the soil;
 - 1.4. Inadequate soil as determined by a geotechnical investigation;
 - 1.5. Where the allowable bearing capacity of the soil is in doubt; or
 - 1.6. Adverse effects to the footing, foundation, concrete or other structural element due to the ground water table.
2. Concrete that has been subjected to any of the following conditions:
 - 2.1. *Deterioration*;
 - 2.2. *Ultimate deformation*;
 - 2.3. Fractures;

- 2.4. Fissures;
- 2.5. Spalling;
- 2.6. Exposed reinforcement; or
- 2.7. *Detached*, dislodged or failing connections.

3. Aluminum that has been subjected to any of the following conditions:

- 3.1. *Deterioration*;
- 3.2. Corrosion;
- 3.3. Elastic deformation;
- 3.4. *Ultimate deformation*;
- 3.5. Stress or strain cracks;
- 3.6. Joint fatigue; or
- 3.7. *Detached*, dislodged or failing connections.

4. Masonry that has been subjected to any of the following conditions:

- 4.1. *Deterioration*;
- 4.2. *Ultimate deformation*;
- 4.3. Fractures in masonry or mortar joints;
- 4.4. Fissures in masonry or mortar joints;
- 4.5. Spalling;
- 4.6. Exposed reinforcement; or
- 4.7. *Detached*, dislodged or failing connections.

5. Steel that has been subjected to any of the following conditions:

- 5.1. *Deterioration*;
- 5.2. Elastic deformation;

- 5.3. *Ultimate deformation*;
- 5.4. Metal fatigue; or
- 5.5. *Detached*, dislodged or failing connections.
- 6. Wood that has been subjected to any of the following conditions:
 - 6.1. *Ultimate deformation*;
 - 6.2. *Deterioration*;
 - 6.3. Damage from insects, *rodents* and other vermin;
 - 6.4. Fire damage beyond charring;
 - 6.5. Significant splits and checks;
 - 6.6. Horizontal shear cracks;
 - 6.7. Vertical shear cracks;
 - 6.8. Inadequate support;
 - 6.9. *Detached*, dislodged or failing connections; or
 - 6.10. Excessive cutting and notching.

Exceptions:

- 1. When substantiated otherwise by an *approved* method.
- 2. Demolition of unsafe conditions shall be permitted when *approved* by the *code official*.

**SECTION 307
HANDRAILS AND GUARDRAILS**

307.1 General. Every *exterior* and interior flight of *stairs* having **more than** four **or more** risers shall have a *handrail* on one side of the *stair* and every open portion of a *stair*, landing, balcony, porch, deck, ramp or other *walking surface* which is more than 30 inches (762 mm) above the floor or grade below shall have *guards*.

Exception: *Fire escapes* shall comply with the requirements of Section 307.2.

307.1.1 Handrails. *Handrails* shall not be less than 30 inches (762 mm) high or more than 42 inches (1067 mm) high measured vertically above the nosing of the tread or above the finished floor of the landing or *walking surfaces*. The handgrip portion of *handrails* shall not be less than 1-1/4 inches (31 mm) nor more than 2 inches (50 mm) in cross-sectional dimension or the shape shall provide equivalent grasp ability. At least 1 *handrail* shall be provided for a *stairway*. The top of a *guardrail* may serve as a *handrail*, provided it meets the *handrail* requirements.

Exception: For properties receiving a housing permit for the first time after June 1, 2010 or properties replacing *handrails*, the *handrails* shall be installed as follows:

New *handrails* shall be continuous for the full length of the flight, from a point directly above the top riser of the flight to a point directly above the lowest riser of the flight. *Handrail* ends shall be returned or shall terminate in newel posts or safety terminals. *Handrails* adjacent to a wall shall have a space of not less than 1 1/2 inch between the wall and the *handrails* and shall be installed in accordance with the applicable new construction code.

307.1.2 Guards. *Guards* shall not be less than 36 inches (914 mm) high above the floor of the landing, balcony, porch, deck, or ramp or other *walking surface*. Horizontal spacing between the vertical members in required *guards* shall be a maximum of 6 inches (100 mm) at the nearest point between the members in accordance with the requirements of the *International Building Code*.

Exception: For properties receiving a permit for the first time after June 1, 2010 or properties that have *guards* with horizontal spacing in excess of 6 inches shall install *guards* as follows:

Required *guards* shall have intermediate rails or ornamental closures which do not allow passage of a sphere 4 inches or more in diameter.

Guards installed in *handrails* assemblies within common enclosed *stair* towers are permitted as previously *approved* until replaced.

307.1.3 Guards required. When a *walking surface* passes within 3 feet (914 mm) of a downward change in elevation of 30 inches (762 mm) or more, the change in elevation shall be protected by a *guard* in accordance with the *International Building Code*.

307.2 Fire escape guards. *Fire escape stairs* and landings shall be provided with a top and intermediate *guard* on each side.

**SECTION 308
MUNICIPAL SOLID WASTE**

308.1 Accumulation of municipal solid waste. All *exterior property* and *premises*, and the interior of every *structure*, shall be free from any accumulation of *municipal solid waste*.

308.2 Disposal of municipal solid waste. Every *occupant* of a *structure* shall dispose of all *municipal solid waste* in accordance with the duly adopted ordinance of the *municipality* dealing with the control of *municipal solid waste*.

308.2.1 Municipal solid waste storage facilities. The *owner* of every occupied *premises* shall supply *approved* covered containers necessary for the proper control and disposal of *municipal solid waste*, in accordance with the duly adopted ordinance of the *municipality* and the *owner* of the *premises* shall be responsible for the removal of *municipal solid waste*.

308.3 Municipal solid waste facilities. The *owner* of every dwelling shall supply one of the following: an *approved* mechanical food waste grinder in each *dwelling unit*; an *approved* incinerator unit in the *structure* available to the *occupants* in each *dwelling unit*; or an *approved* leak proof, covered, outside *municipal solid waste* container.

**SECTION 309
PEST ELIMINATION**

309.1 Infestation. All *structures* shall be kept free from insect and *rodent infestation*. All *structures* in which insects or *rodents* are found shall be promptly exterminated by *approved* processes that will not be injurious to human health. After extermination, proper precautions shall be taken to prevent *reinfestation*.

309.1.1 Insect and rodent elimination. When ordered by the *code official* or *health officer*, *insect*

or *rodent* control measures shall be done by a *Pest Control Operator*, with a current certification issued by the Pennsylvania Department of Agriculture to perform this work.

309.2 Owner. The *owner* of any *structure* shall be responsible for extermination within the *structure* prior to renting or leasing the *structure*.

309.3 Single occupant. The *occupant* of a one-family *dwelling* or of a single-*tenant* nonresidential *structure* shall be responsible for extermination on the *premises*.

309.4 Multiple occupancy. The *owner* of a *structure* containing two or more *dwelling units*, a multiple *occupancy*, a *rooming house* or a nonresidential *structure* shall be responsible for extermination in the public or shared areas of the *structure* and *exterior property*. If *infestation* is caused by failure of an *occupant* to prevent such *infestation* in the area occupied, the *occupant* and *owner* shall be responsible for extermination.

309.5 Occupant. The *occupant* of any *structure* shall be responsible for the continued *rodent* and *pest-free* condition of the *structure*.

Exception: Where the *infestations* are caused by defects in the *structure*, the *owner* shall be responsible for extermination

**SECTION 310
CHEMICAL AND RADIATION HAZARDS**

310.1 Chemical and radiation hazards. Documentation from an *approved* laboratory shall accompany any complaint of chemical or radiation hazard in a *structure*. Identification of hazards shall be conducted by a *person* certified by the Pennsylvania Department of Environmental Protection or the United States Environmental Protection Agency for such testing and the results published by an *approved* laboratory. Every *owner* of a *structure* in which an identified chemical or radiation hazard exists shall be responsible to make the *structure* safe. Hazards and their standards shall include but not be limited to the following:

1. The presence of asbestos in a friable state - Clean Air Act-42 USC Section 401 et. seq. and Control of Toxic Substances Act-15 USC Subchapter II, Section 2641 et. seq.

**SECTION 311
EMERGENCY MEDICAL FEATURES**

311.1 Required. Buildings providing an automated external defibrillator (AED) on the premises shall meet the requirements of Sections 311.2 through 311.5.

311.2 Location. The AED shall be located in a public area where all building *occupants* shall have access without the need for a key.

311.3 Mounting requirements. All units shall be located in a conspicuous space and mounted in a cabinet that emits an auditory alarm when the cabinet has been opened or a location and mounting method approved by the *code official*. The auditory alarm is permitted to be overridden by a key for normal maintenance. In all cases the mounting of units shall be such that the top of the cabinet is not more than 5 feet (1524 mm) above the finished floor.

311.4 Signage. Each AED installation shall be provided with signage required to appear on the wall informing the public as to the availability of an AED at that location and on the face of the storage container in which the AED is contained. Wall signage shall be in the form of a clear and conspicuous wall sign placed at a height between five feet (1524 mm) and seven feet (2134 mm) above the floor and which is also in close proximity to the automated external defibrillator unit storage location. The sign shall contain the following information at a minimum:

1. “DEFIBRILLATOR” or “AED” (minimum height - two (2) inches (50.8 mm))
2. “Automated External Defibrillator” (minimum height – five eighths (5/8) inch (15.9 mm))
3. Heart and lightning bolt logo (minimum height - two (2) inches (50.8 mm))

A second wall sign either similarly placed as the one required of this section or located on the storage cabinet containing the automated external defibrillator must contain the following information in the size indicated:

“In event of emergency call 911” (minimum height –three eighths (3/8) inch (9.5 mm))

311.5 Maintenance. The building *owner* is required to maintain the AED in proper working order and ready for use at all times.

**SECTION 312
ENGINEERING STUDY AND SPECIAL INSPECTIONS**

312.1 Engineering study and special inspection. At any time when the *Code Official* observes a condition that is determined to require additional inspection or study by someone with advanced or specialized knowledge, the *code official* has the authority to order a special inspection or engineering study be completed by a third party professional, contracted by the *owner*, at the *owner’s* expense.

312.1.1 Qualifications. The *code official* shall state in the request for study any minimum qualifications that in the professional opinion of the *code official* are required to adequately study or inspect the observed problem.

312.1.2 Report completion. When ordered in accordance with this Section, a special inspection or engineering report shall be produced to the Centre Region Code Administration within 45 calendar days.

Exception: The *Code Official* can extend this deadline when, in the professional opinion of the *code official* in conjunction with the engineer of record or special inspector, that the report cannot be properly produced within this timeframe due to weather, climate, or study scope and complexity.

3.12.1.3 Report content. At a minimum when ordered in accordance with this Section, the report shall include the a description of the problem, report of the findings, required actions to mitigate the problem, Pennsylvania seal (for registered design professionals), signature, date, deadline for completion of work, any intermediate inspections that are required prior to completion, and any requirements prior to completion regarding use and *occupancy* of the *structure*.

3.12.1.4 Report completion letter. When the work detailed in the report is completed, a letter from the special inspector or design professional shall be produced within 15 calendar days, indicating their acceptance of the work and any future need for involvement.

**SECTION 313
EMERGENCY ACCOMODATIONS**

313.1 Scope. The provisions of this section apply to rental housing units that have been declared unfit for human habitation, *condemned*, or un-safe by the *Code Official* or *Health Officer* in accordance with this code, and in the opinion of the *Code Official* or *Health Officer* the conditions requiring the declaration were not caused by the *tenant* or were not within the *tenants* control to advert.

313.2 Accommodations. If the dwelling will not be able to be used for a period of eight hours or more or that it will not be accessible for any time between the hours of 11 pm and 7 am local prevailing time the *Code Official* or *Health Officer* may order the *owner* or *person-in-charge* to make accommodations for the *tenants* to be housed at alternative location that is permitted properly under this code solely at the *owners* expense and at no expense to the *tenant*. In addition, if the accommodations provided do not provide for cooking and eating facilities in accordance with this code, the *owner* shall provide the *tenant* with a meal allowance in accordance with United States General Services Administration (GSA) stated rates for the duration of the period of displacement.

**SECTION 314
ACCESSABILITY FEATURES**

314.1 Scope. The provisions of this section apply to all *structures* and *exterior* areas that have been constructed with accessibility features.

314.2 Maintenance. The accessibility features of all *structures*, and *exterior* areas shall be maintained in the same condition and configuration as they were permitted and constructed.

**SECTION 315
VEGITATIVE GROWTH**

315.1 Vegetative growth: No person, firm or corporation owning or occupying any property within the *Municipality* shall permit any grass or weeds or any other vegetation whatsoever to grow or remain upon such premises to exceed a height of six inches or so as to cause unpleasant or noxious odors, conceal filthy deposits or create or produce pollen.

Exception:

1. Vegetation which is edible and cultivated for that purpose shall be permitted to exceed a height of six inches.
2. Vegetative growth commonly recognized as having an ornamental purpose shall be permitted.
3. For the purposes of this section, trees, bushes and hedges shall not be considered vegetation subject to the height limitation.
4. Noxious weeds prohibited by the Noxious Weed Control Law, 3 P.S. § 255.8, as amended, or as it may be amended in the future, or by regulations of the Department of Agriculture, shall not be permitted to grow within the *Municipality* either generally or as exceptions to the height limitations set forth above.

315.2 Vegetative growth and right-of-way encroachment: No person, firm or corporation owning or occupying any property within the *Municipality* shall permit any weeds or brushes to grow and remain upon that portion of the street or alley immediately in front or adjoining said premises between the property line and the outer edge of any adjacent street or alley. It is the intent and meaning of the section that a portion of the streets or alleys between the property line and the outer edge of the roadway, commonly known as the right-of-way, which space should only be occupied by lawns, sidewalks and shade trees, shall be maintained not to exceed a height of six inches by the owner, tenant, occupant or agent of the property immediately abutting such space.

315.3 Vegetative violations: Grass, weeds, or other vegetation so growing on any property in the *Municipality* or on any public right-of-way or public utility easement adjoining or adjacent to such property is hereby declared to be a nuisance and abatable as such at law or in equity.

**SECTION 316
UNLICENSED VEHICLES**

316.1 Unlicensed vehicles: Except as provided for in other regulations, no inoperative, unlicensed or uninspected motor vehicle or trailer designed to be towed by a motor vehicle shall be parked, kept or stored on any premises. No vehicle or trailer shall at any time be in a state of major disassembly, disrepair or in the process of being stripped or dismantled.

Painting of vehicles or trailers is prohibited unless conducted inside an approved spray booth.

Exception: A vehicle of any type or trailer is permitted to undergo major overhaul, including bodywork, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

**SECTION 317
VISITABILITY**

317.1 Scope. The requirements of this Section apply to *one-and-two family dwellings* that receive a building permit under the Uniform Construction Code of Pennsylvania for initial construction after 30th day of September 2017, and are intended for a rental housing permit under this code.

317.2 Minimum requirements. At a minimum, each rental unit shall have one floor that meets the requirements of a Type C Unit as defined by Section 1005, Type C (Visitable) Units of ICC A117.1 Accessible and Usable Buildings and Facilities.

**SECTION 318
STORAGE**

Section 318.1, Storage violations. It is a violation of this code to allow the accumulation of material, debris, or rubbish, regardless of combustibility, on or around the exterior of any building, dwelling, or structure that is not specifically constructed for exterior use and which in the opinion of the code official creates an attractive nuisance.

Section 318.2 Abatement. After 30 calendar days past the initial notice of violation, the *Municipality* may choose to abate the attractive nuisance and charge the responsible party the actual cost of abatement plus an additional ten (10) percent administrative fee.

CHAPTER 4

LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

SECTION 401 GENERAL

401.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for light, *ventilation* and space for occupying a *structure*.

401.2 Responsibility. The *owner* of the *structure* shall provide and maintain light, *ventilation* and space conditions in compliance with these requirements. A *person* shall not occupy as *owner-occupant*, or permit another *person* to occupy, any *premises* that do not comply with the requirements of this chapter.

401.3 Alternative devices. In lieu of the means for natural light and *ventilation* herein prescribed, artificial light or mechanical *ventilation* complying with the *International Building Code* shall be permitted.

SECTION 402 LIGHT

402.1 Habitable spaces. Every *habitable space* shall have at least one window of *approved* size facing directly to the outdoors or to a court. The minimum total square feet, measured between stops, for every *habitable space* shall be 5 percent of the floor area of such room, except in kitchens where artificial light is provided in accordance with the provisions of the *International Building Code*. Wherever walls or other portions of a *structure* face a window of any room and such obstructions are located less than 3 feet (914 mm) from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

402.2 Common halls and stairways. Every common hall and *stairway* in residential occupancies, other than in one- and two family dwellings, shall be lighted at all times with at least a 60- watt standard incandescent for each 200 square feet (19 m²) of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet (9144 mm). In other than residential

occupancies, *means of egress*, including exterior *means of egress*, *stairways* shall be illuminated at all times the building space served by the *means of egress* is occupied with a minimum of 1 footcandle (11 lux) at floors, landings and treads.

402.3 Other spaces. All other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe *occupancy* of the space and utilization of the appliances, equipment and fixtures.

402.4 Closet and storage lighting requirements. For the purposes of this section, storage space shall be defined as a volume bounded by the sides and back closet walls and planes extending from the closet floor vertically to a height of 6 feet (1829 mm) or the highest clothes-hanging rod and parallel to the walls at a horizontal distance of 24 inches (610 mm) from the sides and back of the closet walls respectively, and continuing vertically to the closet ceiling parallel to the walls at a horizontal distance of 12 inches (305 mm) or the width of the shelf, whichever is greater. For a closet that permits access to both sides of a hanging rod, the storage space shall include the volume below the highest rod extending 12 inches (305 mm) on either side of the rod on a plane horizontal to the floor extending the entire length of the rod.

If lighting is installed, the types of luminaires installed in clothes closets shall be limited to surface-mounted or recessed incandescent luminaires with completely enclosed lamps, surface-mounted or recessed fluorescent luminaires, and surface-mounted fluorescent or LED luminaires identified as suitable for installation within the storage area. Incandescent luminaires with open or partially enclosed lamps and pendant luminaires or lamp-holders shall be prohibited. The minimum clearance between luminaires installed in clothes closets and the nearest point of a storage area shall be as follows:

1. Surface-mounted incandescent or LED luminaires with a completely enclosed light source shall be installed on the wall above the door or on the ceiling, provided that there is a minimum clearance of 12 inches

- (305 mm) between the fixture and the nearest point of a storage space.
2. Surface-mounted fluorescent luminaires shall be installed on the wall above the door or on the ceiling, provided that there is a minimum clearance of 6 inches (152 mm).
 3. Recessed incandescent luminaires or LED luminaires with a completely enclosed light source shall be installed in the wall or the ceiling provided that there is a minimum clearance of 6 inches (152 mm).
 4. Recessed fluorescent luminaires shall be installed in the wall or on the ceiling provided that there is a minimum clearance of 6 inches (152 mm) between the fixture and the nearest point of a storage space.
 5. Surface-mounted fluorescent or LED luminaires shall be permitted to be installed within the storage space where identified for this use.

**SECTION 403
VENTILATION**

403.1 Habitable spaces. Every *habitable space* shall have at least one openable window. The total *openable area* of the window in every room shall be equal to at least 45 percent of the minimum glazed area required in Section 402.1.

Exception: Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be at least 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m²). The *ventilation* openings to the outdoors shall be based on a total floor area being ventilated.

Exception: Rooms where mechanical *ventilation* are provided in accordance with the International Mechanical Code shall be provided with a level of *ventilation* that meets or exceeds this section.

403.2 Bathrooms and toilet rooms. Every *bathroom* and *toilet room* shall comply with the *ventilation* requirements for *habitable spaces* as required by Section 403.1, except that a window shall not be required in such spaces equipped with a mechanical *ventilation* system. Air exhausted by a mechanical *ventilation* system from a *bathroom* or *toilet room* shall discharge to the outdoors and shall not be recirculated.

403.3 Cooking facilities. Unless *approved* through the certificate of *occupancy*, cooking shall not be permitted in any *rooming unit* or dormitory unit, and a cooking facility or appliance shall not be permitted to be present in the *rooming unit* or dormitory unit.

Exceptions:

1. Where specifically *approved* in writing by the *code official*.
2. Devices such as coffee pots and microwave ovens shall not be considered cooking appliances.

403.4 Process ventilation. Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust *ventilation* system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be recirculated to any space.

403.5 Clothes dryer exhaust. Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted outside the *structure* in accordance with the manufacturer's instructions.

Exception: Listed and *labeled* condensing (ductless) clothes dryers.

403.5.1 Duct construction. Exhaust ducts shall be constructed of minimum 0.016 inch-thick rigid metal ducts, having smooth interior surfaces with joints running in the direction of air flow. Exhaust ducts shall not be connected with sheet-metal screws or fastening means which extend into the duct.

403.5.2 Transition ducts. Transition ducts shall not be concealed within construction. Flexible transition ducts used to connect the dryer to the exhaust duct system shall be limited to single lengths, not to exceed 8 feet (2438 mm).

403.5.3 Length identification. For buildings constructed after January 1, 2010 and those installing dryer venting systems after the effective date of this code, where the exhaust duct is concealed within the building construction, the equivalent length of the exhaust duct shall be identified on a permanent label or tag. The label or tag shall be located within 6 feet (1829 mm) of the exhaust duct to appliance connection.

403.5.4 Auxiliary equipment identification. For buildings constructed after January 1, 2010 and those installing dryer venting systems after the effective date of this code, where the exhaust duct length exceeded the maximum length requirements and an auxiliary blower or fan has been installed to allow additional duct length, the presence of this equipment must be identified including the equipment location, the equipment manufacturer name and model number, service requirements, and frequency of service. The label or tag shall be located within 6 feet (1829 mm) of the exhaust duct to appliance connection.

clear ceiling height of 5 feet (1524 mm) or more shall be included.

404.3.1 Stair headroom. The minimum headroom in all parts of the *stairway* shall not be less than 6 feet 8 inches (2032 mm) measured vertically from the sloped line adjoining the tread nosing or from the floor surface of the landing or platform on that portion of the *stairway*.

Exception: Where the nosings of treads at the side of a flight extend under the edge of a floor opening through which the *stair* passes, the floor opening shall be allowed to project horizontally into the required headroom a maximum of 4³/₄ inches (121 mm).

**SECTION 404
OCCUPANCY LIMITATIONS**

404.1 Privacy. *Dwelling units*, hotel units, *housekeeping units*, *rooming units* and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces.

404.4 Bedroom and living room requirements. Every *bedroom* and living room shall comply with the requirements of Sections 404.4.1 through 404.4.5.

404.2 Minimum room widths. A habitable room, other than a kitchen, shall not be less than 7 feet (2134 mm) in any plan dimension.

404.4.1 Room area. Every living room shall contain at least 120 square feet (11.2 m²) and every *bedroom* shall contain at least 70 square feet (6.5 m²).

404.3 Minimum ceiling heights. *Habitable spaces*, hallways, corridors, laundry areas, *bathrooms*, *toilet rooms* and habitable *basement* areas shall have a clear ceiling height of not less than 7 feet (2134 mm).

404.4.2 Access from bedrooms. *Bedrooms* shall not constitute the only means of access to other *bedrooms* or *habitable spaces* and shall not serve as the only *means of egress* from other *habitable spaces*.

Exceptions:

Exception: Units that contain fewer than two *bedrooms*.

1. In one- and two-family dwellings, beams or girders spaced not less than 4 feet (1219 mm) on center and projecting not more than 6 inches (152 mm) below the required ceiling height.
2. *Basement* rooms in one- and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a ceiling height of not less than 6 feet 8 inches (2033 mm) with not less than 6 feet 4 inches (1932 mm) of clear height under beams, girders, ducts and similar obstructions.
3. Rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a clear ceiling height of at least 7 feet (2134 mm) over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a

404.4.3 Water closet accessibility. Every *bedroom* shall have access to at least one water closet and one lavatory without passing through another *bedroom*. Every *bedroom* in a *dwelling unit* shall have access to at least one water closet and lavatory located in the same *story* as the *bedroom* or an adjacent *story*.

404.4.4 Prohibited occupancy. Kitchens and nonhabitable spaces shall not be used for sleeping purposes.

404.4.5 Other requirements. *Bedrooms* shall comply with the applicable provisions of this code including, but not limited to, the light, *ventilation*, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities requirements of Chapter 5; the heating facilities and electrical receptacle requirements of Chapter 6; and the

smoke detector and emergency escape requirements of Chapter 7.

404.5 Overcrowding. The number of *persons* occupying a *dwelling unit* or any space shall not create conditions that, in the opinion of the *code official*, endanger the life, health, safety or welfare of the *occupants*.

404.5.1 Definitions. The following words and terms shall, for the purposes of this sub-section and as used elsewhere in this code, have the meanings shown herein.

Occupancy limit. The maximum number of *persons* who can legally occupy the space at any given time.

Occupant load. *Occupant* load is the number of *persons* actually occupying the *dwelling unit*.

Residency limit. The maximum number of *persons* who can legally reside in a space.

Resident load. *Resident* load is the number of *persons* who actually reside in the *dwelling unit*.

404.5.2 Occupancy limit. The *code official* shall establish in accordance with the building code that was legally adopted at the time of construction the *occupancy limit* for each *dwelling unit*, *tenant space*, and building.

404.5.2.1 Egress limitations. Any room, space or *dwelling unit* containing more than 49 *persons* gathering for purposes such as civic, social or religious functions, recreation, food or drink consumption is required to have at least two *approved* exits. When more than one exit is required, all exit doors must swing in the direction of egress. Any *dwelling unit* requiring two or more exits is required to comply with Section 702.1.1 regarding exit signs and emergency lighting.

404.5.2.2 Uniform construction code.

Occupancy of properties constructed after July 1, 2004 will be in accordance with the (Uniform Construction Code of Pennsylvania.)

Section 1004 of the International Building Code for residential *occupancy*, the minimum gross floor area per *occupant* shall be 200 square feet.

404.5.2.3 Over occupancy. It shall be a violation of this code for any person to permit the number of persons in a *dwelling unit*, *tenant space*, or building to exceed the *occupancy limit* established by this code at any time.

404.5.3 Residency limit. The *code official* shall establish in accordance with the building code, applicable zoning ordinance requirements, and the requirements of this code the residency limit for each *dwelling unit*.

404.5.3.1 Rental unit general occupancy

residency. The residency of a room or a *dwelling unit* by *tenants*, *residents* or others residing within this property is regulated by this section. It is a violation of this code for more *persons* than what is permitted by the minimum area requirements of Table 404.5, or 404.5.1, ~~or 404.5.2~~ to reside in the dwelling.

404.5.3.2 Zoning restrictions. For existing buildings being converted to a rental property without the need for a change of use permit, the *occupancy* will be in accordance with Table 404.5.1 ~~2~~, or determined by the zoning regulation of the *Municipality*, whichever is most restrictive.

404.5.3.3 Over residency. It shall be a violation of this code for any person to permit the number of persons residing in a *dwelling unit*, *tenant space*, or building to exceed the *residency limit* established by this code.

404.6 Efficiency unit. Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

1. A unit occupied by not more than two *occupants* shall have a clear floor area of not less than 220 square feet (20.4 m²). A unit occupied by three *occupants* shall have a clear floor area of not less than 320 square feet (29.7 m²). These required areas shall be exclusive of the areas required by Items 2 and 3.
2. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a clear working space of not less than 30 inches (762 mm) in front. Light and *ventilation* conforming to this code shall be provided.

3. The unit shall be provided with a separate *bathroom* containing a water closet, lavatory and bathtub or shower.
4. The maximum number of *occupants* shall be three.

404.7 Food preparation. All spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.

404.8 Congregate cooking facility inspection. All food preparation areas in *congregate living facilities* that serve or prepare food for 25 or more *persons* or *residents* shall be inspected by the State College Borough Division of Health and Neighborhood Services. The frequency of inspection shall not exceed 12 months, and may be reduced if in the opinion of the inspector that conditions warrant. The State College Borough Division of Health and Neighborhood Services may charge a fee for this service if adopted by municipal resolution.

404.9 Maximum occupancy of fenced in exterior areas. When a fence is installed on a property with a *structure* inside the fence perimeter, or directly adjacent to the fenced perimeter, that limits the egress from the property or limits ingress to the property, the maximum *occupancy* inside the fenced in area is the same as the maximum *occupancy* of the aforementioned *structure*. No additional *occupancy* above or beyond the *occupancy* limit of the *structure* is allowed. The fence shall include gates or exits that will allow for safe and proper egress of all *occupants* in the opinion of the *code official*, using the requirements of the International Building Code as a basis of decision. When the *occupancy* limit of these areas exceeds 49, all gates or *means of egress* shall open outward and shall be manipulated easily without special knowledge.

When a fence is installed on a property without a *structure* inside the fence perimeter, or directly adjacent to the fenced perimeter, that limits the egress from the property or limits ingress to the property, the maximum *occupancy* inside the fenced in area shall be established using the International Building Code as a basis of calculation. The fence shall include gates or exits that will allow for safe and proper egress of all *occupants* in the opinion of the *code official*, using the requirements of the

International Building Code as a basis of decision. When the *occupancy* limit of these areas exceeds 49, all gates or *means of egress* shall open outward and shall be manipulated easily without special knowledge.

If the fence obstructs the visibility of the street address for the property, the street address shall be placed on the exterior of the fence in a conspicuous location that is visible from the street and meets the requirements of this code.

If the fence obstructs the visibility or access to any fire department connection, access needs to be provided in close proximity to the fire department connection. The access point shall be signed on the exterior of the fence in a conspicuous location that is visible from the street and meets the requirements of this code.

If the property *owner* wishes to increase the *occupancy* limit for these areas, a detailed proposed configuration and proposed *occupancy* limit shall be submitted in writing to the *code official* for consideration, a minimum of 15 working days prior to the event.

Table 404.5 [4A,7A]

Minimum *Habitable Space* (square feet [square meters]) applies to all properties receiving a rental housing permit on or before December 31, 1997

| Number of Residents | 1 | 2 | 3 | 4 | 5 | 6 | Or more |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------------|
| Living Room, Dining Room, and Kitchen Combined | 50 [4.645] | 100 [9.29] | 190 [17.652] | 220 [20.439] | 250 [23.226] | 310 [28.8] | 310 [28.8] |
| Bedroom | 70 [6.503] | 100 [9.29] | 150 [13.935] | 200 [18.581] | 250 [23.226] | 300 [27.871] | (a) |
| Total | 120 [11.148] | 200 [18.581] | 340 [31.587] | 420 [39.019] | 500 [46.452] | 610 [56.671] | 310 + (a) [28.8 + (a)] |

(a) = plus 50 additional square feet (4.645 square meters) per resident

Table 404.5.1 [1A,2A,4,5A,7]

Minimum *Habitable Space* (square feet [square meters]) applies to all properties receiving a rental housing permit for the first time ~~between on or after January 1, 1998 and December 31, 2002~~

| Number of Residents | 1 | 2 | 3 | 4 | 5 | 6 | Or more |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------------------|
| Living Room, Dining Room, and Kitchen Combined | 50 [4.645] | 100 [9.29] | 250 [23.226] | 250 [23.226] | 250 [23.226] | 310 [28.8] | 310 [28.8] |
| Bedroom | 70 [6.503] | 120 [11.148] | 150 [13.935] | 200 [18.581] | 250 [23.226] | 300 [27.871] | (a) |
| Total | 120 [11.148] | 220 [20.439] | 400 [37.161] | 450 [41.806] | 500 [46.452] | 610 [56.671] | 310 + (a) [28.8 + (a)] |

(a) = plus 50 additional square feet (4.645 square meters) per resident

Table 404.5.2 [1,2,4,5,7]

Minimum *Habitable Space* (square feet [square meters]) applies to all properties receiving a rental housing permit for the first time after January 1, 2003

| Number of Residents | 1 | 2 | 3 | 4 | 5 | 6 | Or more |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------------------|
| Living Room, Dining Room, and Kitchen Combined | 100 [9.29] | 150 [13.935] | 250 [23.226] | 250 [23.226] | 300 [27.871] | 300 [27.871] | 300 [27.871] |
| Bedroom | 100 [9.29] | 150 [13.935] | 200 [18.581] | 250 [23.226] | 300 [27.871] | 350 [32.516] | 350 + (a) [32.516 + (a)] |
| Total (except those constructed on or after July 1, 2004, see Section 404.5.4) | 200 [18.581] | 300 [27.871] | 450 [41.806] | 500 [46.452] | 600 [55.742] | 650 [60.387] | 650 + (a) [60.387 + (a)] |

(a) = plus 50 additional square feet (4.645 square meters) per resident

CHAPTER 5 PLUMBING FACILITIES AND FIXTURE REQUIREMENTS

SECTION 501 GENERAL

501.1 Scope. The provisions of this chapter shall govern the minimum plumbing systems, facilities and plumbing fixtures to be provided.

501.2 Responsibility. The *owner* of the *structure* shall provide and maintain such plumbing facilities and plumbing fixtures in compliance with these requirements. A *person* shall not occupy as *owner-occupant* or permit another *person* to occupy any *structure* or *premises* which does not comply with the requirements of this chapter.

[P] SECTION 502 REQUIRED FACILITIES

502.1 Dwelling units. Every *dwelling unit* shall contain its own bathtub or shower, lavatory, water closet and kitchen sink which shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly into the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.

502.2 Rooming houses. At least one water closet, lavatory and bathtub or shower shall be supplied for each four *rooming units*.

502.3 Hotels. Where private water closets, lavatories and baths are not provided, one water closet, one lavatory and one bathtub or shower having access from a public hallway shall be provided for each ten *occupants*.

502.4 Employees' facilities. A minimum of one water closet, one lavatory and one drinking facility shall be available to employees.

502.4.1 Drinking facilities. Drinking facilities shall be a drinking fountain, water cooler, bottled water cooler or disposable cups next to a sink or water dispenser. Drinking facilities shall not be located in *toilet rooms* or *bathrooms*.

502.5 Public toilet facilities. Public toilet facilities shall be maintained in a safe sanitary and working condition in accordance with the *International Plumbing Code*. Except for periodic maintenance or cleaning, public access and use shall be provided to the toilet facilities at all times during *occupancy* of the *premises*.

[P] SECTION 503 TOILET ROOMS

503.1 Privacy. *Toilet rooms* and *bathrooms* shall provide privacy and shall not constitute the only passageway to a hall or other space, or to the exterior. A door and interior locking device shall be provided for all common or shared *bathrooms* and *toilet rooms* in a multiple dwelling.

503.2 Location. *Toilet rooms* and *bathrooms* serving hotel units, *rooming units* or dormitory units or *housekeeping units*, shall have access by traversing not more than one flight of *stairs* and shall have access from a common hall or passageway.

503.3 Location of employee toilet facilities. Toilet facilities shall have access from within the employees' working area. The required toilet facilities shall be located not more than one *story* above or below the employees' working area and the path of travel to such facilities shall not exceed a distance of 500 feet (152 m). Employee facilities shall either be separate facilities or combined employee and public facilities.

Exception: Facilities that are required for employees in storage *structures* or kiosks, which are located in adjacent *structures* under the same ownership, lease or control, shall not exceed a travel distance of 500 feet (152 m) from the employees' regular working area to the facilities.

503.4 Floor surface. In other than *dwelling units*, every *toilet room* floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a *clean and sanitary* condition.

**[P] SECTION 504
PLUMBING SYSTEMS AND FIXTURES**

504.1 General. All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

504.2 Fixture clearances. Plumbing fixtures shall have adequate clearances for usage and cleaning.

504.3 Plumbing system hazards. Where it is found that a plumbing system in a *structure* constitutes a hazard to the *occupants* or the *structure* by reason of inadequate service, inadequate venting, cross connection, back siphonage, improper installation, *deterioration* or damage or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

**SECTION 505
WATER SYSTEM**

505.1 General. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an *approved* private water system. All kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *International Plumbing Code*.

[P] 505.2 Contamination. The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an *approved* atmospheric-type vacuum breaker or an *approved* permanently attached hose connection vacuum breaker.

505.3 Supply. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.

505.4 Water heating facilities. Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to

be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature of not less than 110°F (43°C). A gas-burning water heater shall not be located in any *bathroom, toilet room, bedroom* or other occupied room normally kept closed, unless adequate combustion air is provided. An *approved* combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

505.5 Nonpotable water reuse systems. Nonpotable water reuse systems and rainwater collection and conveyance systems shall be maintained in a safe and sanitary condition. Where such systems are not properly maintained, the systems shall be repaired to provide for safe and sanitary conditions, or the system shall be abandoned in accordance with Section 505.5.1.

505.5.1 Abandonment of systems. Where a nonpotable water reuse system or a rainwater collection and distribution system is not maintained or the owner ceases use of the system, the system shall be abandoned in accordance with Section 1301.10 of the International Plumbing Code.

**[P] SECTION 506
SANITARY DRAINAGE SYSTEM**

506.1 General. All plumbing fixtures shall be properly connected to either a public sewer system or to an *approved* private sewage disposal system.

506.2 Maintenance. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

506.3 Grease interceptors. Grease interceptors and automatic grease removal devices in commercial structures shall be maintained in accordance with this code and the manufacturer's installation instructions. Grease interceptors and automatic grease removal devices shall be regularly serviced and cleaned to prevent the discharge of oil, grease, and other substances harmful or hazardous to the building drainage system, the public sewer, the private sewage disposal system or the sewage treatment plant or processes. The cleaning process shall be completed by an *approved* third-party cleaning company on an annual basis. If the *code official* or *health officer* determines based on observations that the grease interceptor is not performing adequately, the *code*

official or health officer may order that the grease interceptor be cleaned at any time or that the cleaning frequency be increased going forward.

When the grease interceptor is cleaned, no grease shall be flushed or pass into the building drainage system, the public sewer, or the private sewage disposal system or municipal storm sewer.

A material data sheet (SDS) shall be submitted to the municipal engineer for any product used in cleaning the grease interceptor.

At the time of cleaning, the grease interceptor shall be marked with an inspection tag supplied by the third-party cleaning company. This tag shall remain on the grease interceptor until the next cleaning. The tag shall at a minimum contain the following information:

1. Name of the third-party cleaning company
2. The business address of the third-party cleaning company
3. A valid telephone number for the third-party cleaning company
4. The name of the facility being cleaned
5. The address of the facility being cleaned
6. The date of the cleaning
7. The name of the technician doing the cleaning
8. The signature of the cleaning technician
9. Notation if there were any problems with the equipment observed at the time of cleaning

All records of maintenance, cleaning and repairs shall be available for inspection by the *code official* or *health officer* and shall be maintained for a minimum of 5 years.

**[P] SECTION 507
STORM DRAINAGE**

507.1 General. Drainage of *roofs* and paved areas, *yards* and *courts*, and other open areas on the *premises* shall not be discharged in a manner that creates a public nuisance or negatively impacts neighboring properties.

CHAPTER 6 MECHANICAL AND ELECTRICAL REQUIREMENTS

SECTION 601 GENERAL

601.1 Scope. The provisions of this chapter shall govern the minimum mechanical and electrical facilities and equipment to be provided.

601.2 Responsibility. The *owner* of the *structure* shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A *person* shall not occupy as *owner-occupant* or permit another *person* to occupy any *premises* which does not comply with the requirements of this chapter.

SECTION 602 HEATING FACILITIES

602.1 Facilities required. Heating facilities shall be provided in *structures* as required by this section.

602.2 Residential occupancies. Every dwelling unit shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) measured at 3 feet (914 mm) above the floor and a distance 2 feet (914 mm) from the exterior wall in all habitable rooms, *bathrooms* and *toilet rooms* based on the winter outdoor design temperature for the locality indicated in Appendix D of the *International Plumbing Code*. Cooking appliances shall not be used, nor shall portable space heaters be used, as a means to provide required heating.

602.3 Heat supply. Every *owner* and *operator* of any building who rents, leases or lets one or more *dwelling unit*, *rooming unit*, dormitory, or guest room on terms, either express or implied, to furnish heat to the *occupants* thereof, shall supply sufficient heat during the period from October 1 to May 15 to maintain a room temperature of not less than 68° F (20° C) in all habitable rooms, *bathrooms* and *toilet rooms* during the hours between 6:30 a.m. and 10:30 p.m. of each day and not less than 65° F (18° C) during other hours.

602.4 Occupiable work spaces. Every enclosed occupied workspace shall be supplied with sufficient heat during the period from October 1 to May 15 to maintain a temperature of not less than 68° F (20° C) during all working hours.

Exception:

1. Processing, storage and operation areas that require cooling or special temperature conditions.
2. Areas in which *persons* are primarily engaged in vigorous physical activities.

602.5 Room temperature measurement. The required room temperatures shall be measured 3 feet (914 mm) above the floor near the center of the room and 2 feet (610 mm) inward from the center of each exterior wall.

SECTION 603 MECHANICAL EQUIPMENT

603.1 Mechanical appliances. All mechanical **equipment**, appliances, fireplaces, solid fuel-burning appliances, fossil-fuel burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

Installation, maintenance and inspection of these appliances shall be in accordance with the manufacturer's recommendations. If manufacturer's recommendations are not available, the installation and/or maintenance will be in accordance with the International Residential Code, International Mechanical Code, International Fuel Gas Code, and/or the appropriate NFPA standard for the specific use and appliance as *approved* by the *Code Official*. At no time will this inspection cycle exceed 1 year.

An inspection of a fuel burning appliance that is vented to the exterior shall include an inspection of the entire system, from air-intake to exhaust.

603.1.1 Compliance tag. A compliance tag or proof of inspection will be displayed on each *heating system* inspected, indicating the name of the company (if applicable), technician performing the service and the date of the service. Any deficiencies noted during the inspection must be corrected before a compliance tag is displayed on the appliance.

603.2 Removal of combustion products. All fuel-burning equipment and appliances shall be connected to an *approved* chimney or vent.

Exception: Fuel-burning equipment and appliances which are *labeled* for unvented operation.

603.3 Clearances. All required clearances to combustible materials shall be maintained.

603.4 Safety controls. All safety controls for fuel-burning equipment shall be maintained in effective operation.

603.5 Combustion air. A supply of air for complete combustion of the fuel and for *ventilation* of the space shall be provided for fuel-burning equipment in accordance with the manufacturer's listing or the International Mechanical Code listed in Chapter 11.

603.6 Energy conservation devices. Devices intended to reduce fuel consumption by attachment to a fuel-burning appliance, to the fuel supply line thereto, or to the vent outlet or vent piping therefrom, shall not be installed unless *labeled* for such purpose and the installation is specifically *approved*.

**SECTION 604
ELECTRICAL FACILITIES**

604.1 Facilities required. Every occupied building shall be provided with an electrical system in compliance with the requirements of this section and Section 605.

604.2 Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with the National electrical Code, NFPA 70. *Dwelling units* shall be served by a three-wire, 120/240 volt, single-phase electrical service having a rating of not less than 60 amperes, or the minimum allowable service permitted by the local electrical utility company.

604.3 Electrical system hazards. Where it is found that the electrical system in a *structure* constitutes a hazard to the *occupants* or the *structure* by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, *deterioration* or damage, or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

604.3.1 Abatement of electrical hazards associated with water exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to water.

604.3.1.1 Electrical equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaires, ballasts, motors and electronic control, signaling and communication equipment that have been exposed to water shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: The following equipment shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement:

1. Enclosed switches, rated 600 volts or less;
2. Busway, rated 600 volts or less;
3. Panelboards, rated 600 volts or less;
4. Switchboards, rated 600 volts or less;
5. Fire pump controllers, rated 600 volts or less;
6. Manual and magnetic motor controllers;
7. Motor control centers;
8. Alternating current high-voltage circuit breakers;
9. Low-voltage power circuit breakers;

10. Protective relays, meters and current transformers;
11. Low- and medium-voltage switchgear;
12. Liquid-filled transformers;
13. Cast-resin transformers;
14. Wire or cable that is suitable for wet locations and whose ends have not been exposed to water;
15. Wire or cable, not containing fillers, that is suitable for wet locations and whose ends have not been exposed to water;
16. Luminaires that are listed as submersible;
17. Motors;
18. Electronic control, signaling and communication equipment.

604.3.2 Abatement of electrical hazards associated with fire exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to fire.

604.3.2.1 Electrical equipment. Electrical switches, receptacles and fixtures, including furnace, water heating, security system and power distribution circuits that have been exposed to fire, shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: Electrical switches, receptacles and fixtures that shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement.

**SECTION 605
ELECTRICAL EQUIPMENT**

605.1 Installation. All electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and *approved* manner.

605.1.1 Three to two prong adapters. Electrical 3 to 2 prong adapter plugs shall not be used in conjunction with appliances that require a ground-type receptacle.

605.2 Receptacles. Every *habitable space* in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area shall contain at least one grounded-type receptacle. Every *bathroom* shall contain at least one receptacle and all *bathroom* receptacle outlets shall have ground fault circuit interrupter protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

605.3 Luminaires. Every public hall, interior *stairway, toilet room, kitchen, bathroom, laundry room, boiler room and furnace room* shall contain at least one electric luminaire. Pool and spa luminaires over 15 V shall have ground fault circuit interrupter protection.

605.4 Lighting equipment. In closets, storage areas, *bathrooms*, under kitchen *hood systems*, and in any other high humidity area or area where combustible material is likely to come in contact with the lamp or luminaire, all lighting equipment shall be maintained in the same condition as installed and *approved* by the *code official*. This includes but is not limited to globes.

605.5 Wiring. Flexible cords shall not be used for permanent wiring, or for running through doors, windows, or cabinets, or concealed within walls, floors, or ceilings.

605.6 Routine maintenance. All electrical equipment shall be kept in working order according to their listing.

**SECTION 606
ELEVATORS, ESCALATORS AND
DUMBWAITERS**

606.1 General. Elevators, dumbwaiters and escalators shall be maintained in compliance with ASME A17.1 and the requirements of the Pennsylvania Department of Labor and Industry. The most current certificate of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, be available for public inspection in the office of the building *operator* or be posted in a publicly conspicuous location *approved* by the *code official*. The inspection and tests shall be performed at not less than the periodic intervals listed

in ASME A17.1, Appendix N, except where otherwise specified by the authority having jurisdiction.

606.2 Elevators. In buildings equipped with passenger elevators, at least one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

**SECTION 607
DUCT SYSTEMS**

607.1 General. Duct systems shall be maintained free of obstructions and shall be capable of performing the required function.

607.2 Hood systems. *Hood systems* in commercial structures shall be maintained in accordance with this code, the manufacturer’s installation instructions, and NFPA 96. *Hood systems* shall be regularly serviced and cleaned to prevent the accumulation of oil, grease, and other harmful, combustible or flammable substances. The cleaning process shall be completed by an *approved* third-party cleaning company on a basis not to exceed that stated in NFPA 96. If the *code official* or *health officer* determine based on observations that the *hood system* is not performing adequately or that material buildup is observed, the *code official* or *health officer* may order that the *hood system* be cleaned at any time or that the cleaning frequency be reduced going forward.

At the time of cleaning, the *hood system* shall be marked with an inspection tag supplied by the third-party cleaning company. This tag shall remain on the *hood system* until the next cleaning. The tag shall at a minimum contain the following information:

1. Name of the third-party cleaning company
2. The business address of the third-party cleaning company
3. A valid telephone number for the third-party cleaning company
4. The name of the facility being cleaned
5. The address of the facility being cleaned
6. The date of the cleaning
7. The name of the technician doing the cleaning
8. The signature of the cleaning technician
9. Notation if there were any problems with the equipment observed at the time of cleaning

All records of maintenance, cleaning and repairs shall be available for inspection by the *code official* or *health officer* and shall be maintained for a minimum of 5 years.

**SECTION 608
CARBON MONOXIDE DETECTION**

608.1 Where required. An *approved* carbon monoxide (CO) detector shall be installed in all *dwelling units*, *rooming units*, guest rooms, and lodging rooms when a fossil fuel or solid fuel appliance is utilized as the primary or supplemental heat source, fixed cooking appliance, or auxiliary power source. The options for the installation of these devices are:

1. If the *dwelling unit* or guestroom contains a fuel-burning appliance or has an attached garage, a CO alarm is required to be provided in the immediate vicinity of the sleeping rooms.
2. If ductwork or *ventilation* shafts to a room containing a fuel-burning appliance or to an attached garage connect the *dwelling unit* or guestroom, a CO alarm is required to be provided in the immediate vicinity of the sleeping rooms.
3. If the installation of CO alarms is not triggered by 1 or 2 above, but the building contains a fuel-burning appliance or has an attached garage, common area CO alarms are required to be installed in the immediate vicinity of the room containing the fuel-burning appliance and in the immediate vicinity of any *ventilation* shaft on the floor containing the fuel-burning appliance and within 2 stories above and below. Common-area CO alarms must be interconnected or monitored. As an alternative, CO alarms can be installed in each unit on the floor, 2 floors above and below.

608.2 Approved detectors. *Approved* detectors will be listed in accordance with ANSI/UL 2034.

608.3 Alarm system. In buildings where the CO detector is connected to a fire alarm system, activation of a CO detector shall not transmit a signal to the central station unless it is a distinct “carbon monoxide alarm” signal. Activation of a CO detector shall not cause notification to the entire building, only at the affected detector and the fire alarm control panel.

608.4 Responsibility. It shall be the responsibility of the property *owner* or *person-in-charge* to provide a functioning carbon monoxide alarm at the beginning of each lease period. *Tenants* are responsible to maintain the detector in a functional condition at all times after starting *occupancy*.

608.5 Tampering. Removal of the battery or power source from a carbon monoxide alarm, making the detector inoperable or tampering with the detector in any way is a *violation* of this code and subjects that *person* to the *violation* penalties.

608.6 Carbon monoxide alarms and detectors. Carbon monoxide alarms and carbon monoxide detection systems shall be maintained in accordance with NFPA 720. Carbon monoxide alarms and carbon monoxide detectors that become inoperable or begin producing end-of-life signals shall be replaced.

608.7 End of life. Carbon monoxide alarms shall be tested and maintained in accordance with the manufacturer’s instructions. Alarms that do not function shall be replaced. Alarms shall be replaced not more than 7 years from the date of manufacture marked on the unit, or per written manufacturer’s specification, if different, or shall be replaced if the date of manufacture cannot be determined.

SECTION 609 MOISTURE CONTROL

609.1 Dehumidifiers. In rental housing units that are located below grade or partially below grade as part of an overall moisture control system the *code official* may require the *owner* to provide dehumidification equipment for use in the effected rental housing unit if in the opinion of the *code official* that the ambient moisture is contributing to mold or mildew growth. The *owner* shall supply the equipment for use to the *tenant* at no cost to the *tenant*.

CHAPTER 7 FIRE SAFETY REQUIREMENTS

SECTION 701 GENERAL

701.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for fire safety relating to *structures* and exterior *premises*, including fire safety facilities and equipment to be provided.

701.2 Responsibility. The *owner* of the *premises* shall provide and maintain such fire safety facilities and equipment in compliance with these requirements. A *person* shall not occupy as *owner-occupant* or permit another *person* to occupy any *premises* that do not comply with the requirements of this chapter.

[F] SECTION 702 MEANS OF EGRESS

702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or *structure* to the *public way*. *Means of egress* shall comply with the *International Fire Code*.

702.1.1 Means of egress lighting. All *means of egress* in *Use Groups R-1, R-2, and R-4* shall be equipped with artificial and emergency lighting and exit signs in accordance with the requirements for new buildings in the *International Building Code* listed in Chapter 11.

702.2 Aisles. The required width of aisles in accordance with the *International Fire Code* shall be unobstructed.

702.3 Locked doors. All *means of egress* doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the *International Building Code*.

702.3.1 Doors and gates. Doors, gates, and their hardware shall be installed and maintained in accordance with the *International Building Code* Section 1008.

702.4 Emergency escape openings. Required emergency escape openings shall be maintained in accordance with the code in effect at the time of construction, and the following. Required emergency escape and rescue openings shall be operational from the inside of the room without the use of keys or tools. Bars, grilles, grates or similar devices are permitted to be placed over emergency escape and rescue openings provided the minimum net clear opening size complies with the code that was in effect at the time of construction and such devices shall be releasable or removable from the inside without the use of a key, tool or force greater than that which is required for normal operation of the escape and rescue opening.

702.4.1 Emergency escape requirements. Every sleeping room located in a *basement* in an *occupancy* Use Group I-1 or R shall have at least one operable window or exterior door *approved* for emergency egress or rescue, or shall have access to not less than 2 *approved* independent exits. An outside window or exterior door for emergency escape is not required in buildings equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 or Section 903.3.1.2 of the *International Fire Code*. Each emergency escape and rescue window shall have a minimum net clear opening of 5.7 square feet (0.53 m²). The net clear opening shall be at least 24 inches (610 mm) in height and at least 20 inches (508 mm) in width. The net clear opening dimensions shall be obtained by the normal operation of the window from the inside. The bottom of the net clear opening shall not be more than 44 inches (1118 mm) above the floor. The minimum net clear opening for grade floor windows shall be 5 square feet (0.47 m²).

This section shall apply retroactively to all existing rental properties.

Exception: Grade floor openings or below-grade openings shall have a net clear opening area of not less than 5 square feet (0.465 m²).

702.4.1.1 Emergency escape window wells. The area of the window well shall allow the

emergency escape and rescue opening to be fully opened. Window wells with a vertical depth greater than 44 inches shall be equipped with a permanently affixed ladder or steps usable with the window in the fully open position. Ladders shall project at least 3 inches from the wall and rungs or steps shall be spaced not more than 18 inches on center vertically for the full height of the window well and *guard* if installed.

702.4.1.2 Bars, grilles, covers and screens.

Bars, grilles, covers, screens or similar devices are permitted to be placed over emergency escape and rescue openings, bulkhead enclosures, or window wells that serve such openings. Such devices shall be releasable from the inside without the use of a key, tool, special knowledge or force greater than that which is required for normal operation of the escape and rescue opening.

702.4.1.3 Emergency escape windows under decks and porches. Emergency escape windows are allowed to be installed under decks and porches provided the location of the deck allows the emergency escape window to be fully opened and provides a clear path of not less than 36 inches in height to a *yard* or *court*.

702.5 Corridor enclosure. Multi-family buildings with one exit as permitted in the building code, and all corridors serving an *occupant* load greater than 30 and the openings therein shall provide an effective barrier to resist the movement of smoke. All transoms, louvers, doors, and other openings shall be closed or shall be self-closing.

Exception: Corridors that are in compliance with the *International Building Code*.

702.6 Number of exits. In residential buildings (not including *One or Two Family Dwellings*), every *story* exceeding 2 stories above grade shall be provided with not less than 2 independent exits. In stories where more than 1 exit is required, all *occupants* shall have access to at least 2 exits. Every occupied *story* which is both totally below grade and greater than 2,000 square feet shall be provided with not less than 2 independent exits.

Exception: A single exit is acceptable under any one of the following conditions:

1. Where the building is equipped throughout with an automatic sprinkler system and an

automatic fire detection system with smoke detectors located in all corridors, lobbies and common areas.

2. Where the building is equipped throughout with an automatic fire detection system and the exit is an *approved* smoke-proof enclosure or pressurized *stairway*.
3. Where an existing *fire escape* conforming to the *International Building Code*, ~~2009 edition~~ is provided in addition to the single exit.
4. Where permitted by the *International Building Code*, ~~2009 edition~~.

702.6.1 Three story one or two family dwelling.

Any existing *one or two family dwellings* having *habitable space*, not including kitchens, on the third floor must provide two *approved means of egress* from this space. Newly constructed *stairways* will be in accordance with the *International Residential Code*, as amended or as *approved* by the *code official*. Existing windows can be used for access to the *stairway* providing that the window meets the requirements of an egress window in accordance with 702.4.1 of this code. If an opening does not exist the new opening must be a doorway of an *approved* dimension in accordance with the *International Residential Code*.

Exception: A *one or two family dwelling* protected throughout with an *approved* automatic sprinkler system.

702.7 Egress through intervening spaces. In Properties receiving a rental housing permit for the first time on or after November 22, 2004, egress shall not pass through kitchens, storage rooms closets or spaces used for similar purposes. An exit access shall not pass through a room that can be locked to prevent egress. *Means of egress* from *dwelling units* or sleeping areas shall not lead through other sleeping areas, *toilet rooms* or *bathrooms*.

Exception: *Means of egress* are not prohibited through a kitchen area serving adjoining rooms constituting part of the same *dwelling unit*.

Egress from a *rooming unit* within a *rooming house* is not exempt from this Section in accordance with the *International Building Code*, Section 1013.2.

**[F] SECTION 703
FIRE-RESISTANCE RATINGS**

703.1 Maintenance. The required *fire-resistance rating* of fire-resistance-rated construction (including walls, firestops, shaft enclosures, partitions, *smoke barriers*, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and fire-resistant joint systems) shall be maintained. Such elements shall be visually inspected by the *owner* annually and properly repaired, restored or replaced when damaged, altered, breached or penetrated. Where concealed, such elements shall not be required to be visually inspected by the *owner* unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or similar movable entry to the space. Openings made therein for the passage of pipes, electrical conduit, wires, ducts, air transfer openings and holes made for any reason shall be protected with *approved* methods capable of resisting the passage of smoke and fire. Openings through fire-resistance-rated assemblies shall be protected by self- or automatic-closing doors of *approved* construction meeting the fire-protection requirements for the assembly.

703.1.1 Fireblocking and draftstopping.

Required *fireblocking* and draftstopping in combustible concealed spaces shall be maintained to provide continuity and integrity of the construction.

703.1.2 Smoke barriers and smoke partitions.

Required *smoke barriers* and smoke partitions shall be maintained to prevent the passage of smoke. All openings protected with *approved* smoke barrier doors or smoke dampers shall be maintained in accordance with NFPA 105.

703.1.3 Fire walls, fire barriers and fire partitions.

Required *fire walls*, *fire barriers* and *fire partitions* shall be maintained to prevent the passage of fire. All openings protected with *approved* doors or fire dampers shall be maintained in accordance with NFPA 80.

703.2 Opening protectives. Opening protectives shall be maintained in an operative condition in accordance with NFPA 80. Fire doors and *smoke barrier* doors shall not be blocked or obstructed or otherwise made inoperable. Fusible links shall be replaced promptly whenever fused or damaged. Fire door assemblies shall not be modified.

703.2.1 Fire-resistive glazing. Exterior wall openings within 10 feet (3048 mm) of an existing *fire-escape* or exterior *stairway* shall be protected with fire-rated glazing or other *approved* means in accordance with the *International Building Code*.

Exception: Opening protection is not required when the building is equipped throughout with an *approved* automatic sprinkler system.

703.1 Fire-resistance-rated assemblies. The provisions of this chapter shall govern maintenance of the materials, systems and assemblies used for structural fire resistance and fire-resistance-rated construction separation of adjacent spaces to safeguard against the spread of fire and smoke within a building and the spread of fire to or from buildings.

703.2 Unsafe conditions. Where any components are not maintained and do not function as intended or do not have the fire resistance required by the code under which the building was constructed or altered, such components or portions thereof shall be deemed unsafe conditions in accordance with Section 111.1.1 of the International Fire Code. Components or portions thereof determined to be unsafe shall be repaired or replaced to conform to that code under which the building was constructed or altered. Where the condition of components is such that any building, structure or portion thereof presents an imminent danger to the occupants of the building, structure or portion thereof, the fire code official shall act in accordance with Section 111.2 of the International Fire Code.

703.3 Maintenance. The required fire-resistance rating of fire-resistance-rated construction, including walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and joint systems, shall be maintained. Such elements shall be visually inspected annually by the owner and repaired, restored or replaced where damaged, altered, breached or penetrated. Records of inspections and repairs shall be maintained. Where concealed, such elements shall not be required to be visually inspected by the owner unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or entry to the space. Openings made therein for the passage of pipes, electrical conduit, wires, ducts, air transfer and any other reason shall be protected with approved methods capable of resisting the passage of smoke and fire. Openings through fire-resistance-rated assemblies shall be protected by self- or automatic-

closing doors of approved construction meeting the fire protection requirements for the assembly.

703.3.1 Fire blocking and draft stopping.

Required fire blocking and draft stopping in combustible concealed spaces shall be maintained to provide continuity and integrity of the construction.

703.3.2 Smoke barriers and smoke partitions.

Required smoke barriers and smoke partitions shall be maintained to prevent the passage of smoke. Openings protected with approved smoke barrier doors or smoke dampers shall be maintained in accordance with NFPA 105.

703.3.3 Fire walls, fire barriers, and fire partitions.

Required fire walls, fire barriers and fire partitions shall be maintained to prevent the passage of fire. Openings protected with approved doors or fire dampers shall be maintained in accordance with NFPA 80.

703.4 Opening protectives. Opening protectives shall be maintained in an operative condition in accordance with NFPA 80. The application of field-applied labels associated with the maintenance of opening protectives shall follow the requirements of the approved third-party certification organization accredited for listing the opening protective. Fire doors and smoke barrier doors shall not be blocked or obstructed, or otherwise made inoperable. Fusible links shall be replaced whenever fused or damaged. Fire door assemblies shall not be modified.

703.4.1 Signs. Where required by the code official, a sign shall be permanently displayed on or near each fire door in letters not less than 1 inch (25 mm) high to read as follows:

1. For doors designed to be kept normally open: FIRE DOOR – DO NOT BLOCK.
2. For doors designed to be kept normally closed:
3. FIRE DOOR – KEEP CLOSED.

703.4.2 Hold-open devices and closers. Hold-open devices and automatic door closers shall be maintained. During the period that such a device is out of service for repairs, the door it operates shall remain in the closed position.

703.4.3 Door operation. Swinging fire doors shall close from the full-open position and latch automatically. The door closer shall exert enough force to close and latch the door from any partially open position.

703.5 Ceilings. The hanging and displaying of salable goods and other decorative materials from acoustical ceiling systems that are part of a fire-resistance-rated horizontal assembly shall be prohibited.

703.6 Testing. Horizontal and vertical sliding and rolling fire doors shall be inspected and tested annually to confirm operation and full closure. Records of inspections and testing shall be maintained.

703.7 Vertical shafts. Interior vertical shafts, including stairways, elevator hoistways and service and utility shafts, which connect two or more stories of a building shall be enclosed or protected as required in Chapter 11 of the International Fire Code. New floor openings in existing buildings shall comply with the International Building Code.

703.8 Opening protective closers. Where openings are required to be protected, opening protectives shall be maintained self-closing or automatic-closing by smoke detection. Existing fusible-link-type automatic door-closing devices shall be replaced if the fusible link rating exceeds 135°F (57°C).

703.2.2 703.8.1 Operable windows. For buildings with an initial certificate of *occupancy* dated prior to January 1, 2013 when *non-compliant* windows are being replaced that are within 10 feet (3048 mm) of a *fire escape or exterior stair* those windows that are not needed to meet the requirements of Section 403 of this code or a required means of emergency egress shall be made permanently inoperable, equipped with an *approved* fire shutter, or replaced with a fixed pane window assembly. All operable replacement windows in this area shall still meet the fire rating requirements of the *International Building Code*.

Exception: Opening protection is not required when the building is equipped throughout with an *approved* automatic sprinkler system.

703.3 703.9 Dwelling/garage opening/penetration protection. Openings and penetrations through the walls or ceilings separating the *dwelling* from the

garage shall be in accordance with Sections ~~703.3.1~~ 703.9.1 through ~~703.3.3~~ 703.9.3.

~~703.3.1~~ **703.9.1 Opening protection.** Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1-3/8 inches (35 mm) in thickness, solid or honeycomb core steel doors not less than 1-3/8 inches (35 mm) thick, or 20-minute fire-rated doors.

~~703.3.2~~ **703.9.2 Duct penetration.** Ducts in the garage and ducts penetrating the walls or ceilings separating the *dwelling* from the garage shall be constructed of a minimum No. 26 gage (0.48 mm) sheet steel or other *approved* material and shall have no openings into the garage.

~~703.3.3~~ **703.9.3 Other penetrations.** Penetrations through the separation required in due to a carport shall be protected as required by Section ~~703.3.3.1~~ 703.9.3.1.

~~703.3.3.1~~ **703.9.3.1 Fireblocking.** At openings around vents, pipes, ducts, cables and wires at ceiling and floor level, with an *approved* material to resist the free passage of flame and

products of combustion. The material filling this annular space shall not be required to meet the ASTM E 136 requirements.

~~703.4~~ **703.10 Clearance to combustibles above ranges.** A minimum of 30 inches (762 mm) clear space shall be maintained vertically between the cooking surface and any combustible materials; this can be reduced to a minimum clear space of 24 inches (610 mm) if a metal barrier is installed between the cooking surface and the combustible material. The metal barrier shall be a steel sheet with minimum thickness of 24 AWG and be installed extending to the perpendicular projection of the edge of the cooking appliance at a minimum. The barrier shall be mounted in such a way that there is a minimum of 1 inch (25.4 mm) clear space between the combustible surface and the barrier.

~~703.5~~ **703.11 Dwelling/garage fire separation.** The garage shall be separated as required by Table ~~703.5~~ 703.11 including structural elements supporting the required separation elements. Openings in garage walls shall comply with Section ~~703.3~~ 703.9. This provision does not apply to garage walls that are perpendicular to the adjacent *dwelling unit* wall.

Table ~~703.5~~ 703.11
Dwelling/Garage Separation

| SEPARATION | MATERIAL |
|---|--|
| From the residence and attics | Not less than 1/2-inch gypsum board or equivalent applied to the garage side |
| From all habitable rooms above the garage | Not less than 5/8-inch Type X gypsum board or equivalent |
| Structure(s) supporting floor/ceiling assemblies used for separation required by this section | Not less than 1/2-inch gypsum board or equivalent |
| Garages located less than 3 feet from a dwelling unit on the same lot | Not less than 1/2-inch gypsum board or equivalent applied to the interior side of exterior walls that are within this area |

For SI: 1 inch = 25.4 mm, 1 foot = 304.8 mm.

**[F] SECTION 704
FIRE PROTECTION SYSTEMS**

704.1 General. All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the *International Fire Code*.

704.1.1 Inspection, testing and maintenance. Fire detection, alarm and extinguishing systems, mechanical smoke exhaust systems, and smoke and

heat vents shall be maintained in accordance with the *International Fire Code* in an operative condition at all times, and shall be replaced or repaired where defective.

704.1.2 Installation. Fire protection systems shall be maintained in accordance with the original installation standards for that system. Required systems shall be extended, altered or augmented as necessary to maintain and continue protection where the building is altered or enlarged. Alterations to fire protection systems shall be done in accordance with applicable standards.

704.1.3 Required fire protection systems. Fire protection systems required by this code, the *International Fire Code* or the *International Building Code* shall be installed, repaired, operated, tested and maintained in accordance with this code. A fire protection system for which a design option, exception or reduction to the provisions of this code, the *International Fire Code* or the *International Building Code* has been granted shall be considered to be a required system.

704.1.4 Fire protection systems. Fire protection systems shall be inspected, maintained and tested in accordance with the following *International Fire Code* requirements.

1. Automatic sprinkler systems, see Section 903.5.
2. Automatic fire-extinguishing systems protecting commercial cooking systems, see Section 904.12.5.
3. Automatic water mist extinguishing systems, see Section 904.11.
4. Carbon dioxide extinguishing systems, see Section 904.8.
5. Carbon monoxide alarms and carbon monoxide detection systems, see Section 915.6.
6. Clean-agent extinguishing systems, see Section 904.10.
7. Dry-chemical extinguishing systems, see Section 904.6.
8. Fire alarm and fire detection systems, see Section 907.8.
9. Fire department connections, see Sections 912.4 and 912.7.
10. Fire pumps, see Section 913.5.
11. Foam extinguishing systems, see Section 904.7.
12. Halon extinguishing systems, see Section 904.9.

13. Single- and multiple-station smoke alarms, see Section 907.10.
14. Smoke and heat vents and mechanical smoke removal systems, see Section 910.5.
15. Smoke control systems, see Section 909.20.
16. Wet-chemical extinguishing systems, see Section 904.5.

704.2 Standards. Fire protection systems shall be inspected, tested and maintained in accordance with the referenced standards listed in Table 704.2 and as required in this section.

**TABLE 704.2
FIRE PROTECTION SYSTEM
MAINTENANCE STANDARDS**

| SYSTEM | STANDARD |
|--|-----------|
| Portable fire extinguishers | NFPA 10 |
| Carbon dioxide fire-extinguishing system | NFPA 12 |
| Halon 1301 fire-extinguishing systems | NFPA 12A |
| Dry-chemical extinguishing systems | NFPA 17 |
| Wet-chemical extinguishing systems | NFPA 17A |
| Water-based fire protection systems | NFPA 25 |
| Fire alarm systems | NFPA 72 |
| Smoke and heat vents | NFPA 204 |
| Water-mist systems | NFPA 750 |
| Clean-agent extinguishing systems | NFPA 2001 |

704.2.1 Records. Records shall be maintained of all system inspections, tests and maintenance required by the referenced standards.

704.2.2 Records information. Initial records shall include the: name of the installation contractor; type of components installed; manufacturer of the components; location and number of components installed per floor; and manufacturers' operation and maintenance instruction manuals. Such records shall be maintained for the life of the installation.

704.3 Systems out of service. Where a required fire protection system is out of service, the fire department and the *fire code official* shall be notified immediately and, where required by the fire code official, either the building shall be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Where utilized, fire watches shall be provided with not less than one approved means for notification of

the fire department and shall not have duties beyond performing constant patrols of the protected premises and keeping watch for fires. Actions shall be taken in accordance with Section 901 of the International Fire Code to bring the systems back in service.

704.3.1 Emergency impairments. Where unplanned impairments of fire protection systems occur, appropriate emergency action shall be taken to minimize potential injury and damage. The impairment coordinator shall implement the steps outlined in Section 901.7.4 of the International Fire Code.

704.4 Removal of or tampering with equipment. It shall be unlawful for any person to remove, tamper with or otherwise disturb any fire hydrant, fire detection and alarm system, fire suppression system or other fire appliance required by this code except for the purposes of extinguishing fire, training, recharging or making necessary repairs.

704.4.1 Removal of or tampering with appurtenances. Locks, gates, doors, barricades, chains, enclosures, signs, tags and seals that have been installed by or at the direction of the fire code official shall not be removed, unlocked, destroyed or tampered with in any manner.

704.4.2 Removal of existing occupant-use hose lines. The fire code official is authorized to permit the removal of existing occupant-use hose lines where all of the following apply:

1. The installation is not required by the *International Fire Code* or the *International Building Code*.
2. The hose line would not be utilized by trained personnel or the fire department.
3. The remaining outlets are compatible with local fire department fittings.

704.4.3 Termination of monitoring service. For fire alarm systems required to be monitored by the *International Fire Code*, notice shall be made to the fire code official whenever alarm monitoring services are terminated. Notice shall be made in writing by the provider of the monitoring service being terminated.

704.5 Fire department connection. Where the fire department connection is not visible to approaching fire apparatus, the fire department connection shall be

indicated by an approved sign mounted on the street front or on the side of the building. Such sign shall have the letters "FDC" not less than 6 inches (152 mm) high and words in letters not less than 2 inches (51 mm) high or an arrow to indicate the location. Such signs shall be subject to the approval of the *Fire Code Official*.

704.5.1 Fire department connection access. Ready access to fire department connections shall be maintained at all times and without obstruction by fences, bushes, trees, walls or any other fixed or movable object. Access to fire department connections shall be approved by the *Fire Code Official*.

Exception: Fences, where provided with an access gate equipped with a sign complying with the legend requirements of Section 912.5 of the *International Fire Code* and a means of emergency operation. The gate and the means of emergency operation shall be approved by the *Fire Code Official* and maintained operational at all times.

704.5.2 Clear space around connections. A working space of not less than 36 inches (914 mm) in width, 36 inches (914 mm) in depth and 78 inches (1981 mm) in height shall be provided and maintained in front of and to the sides of wall-mounted fire department connections and around the circumference of free-standing fire department connections.

~~**704.1.1 Automatic sprinkler systems.** Inspection, testing and maintenance of automatic sprinkler systems shall be in accordance with NFPA 25.~~

~~**704.2**~~ **704.6 Smoke alarms.** A minimum of one *approved* single-station or multiple-station smoke alarm, supplied from an *approved* power source is required as follows:

One or two family dwellings: A smoke alarm shall be installed in each sleeping room, outside each sleeping area in the immediate vicinity of the *bedrooms* and on each additional *story* of the dwelling, including *basements* but not including crawl spaces and uninhabitable attics.

Dwellings or dwelling units with split levels and without an intervening door between the adjacent levels: A smoke alarm installed on the upper level shall suffice for the adjacent lower

level provided that the lower level is less than one full *story* below the upper level.

Use Group R-1: A smoke alarm shall be installed in each sleeping room and the immediate vicinity of the sleeping rooms and in every room in the path of the *means of egress* from the sleeping area to the door leading from the *sleeping unit*.

Use Groups R-2, R-3, R-4 and I-1. Single or multiple-station smoke alarms shall be installed and maintained in *Use Groups R-2, R-3, R-4* and *I-1* regardless of *occupant load* at all of the following locations:

1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of *bedrooms*.
2. In each room used for sleeping purposes.
3. In each *story* within a *dwelling unit*, including *basements* but not including crawl spaces and uninhabitable attics. In *dwelling units* with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full *story* below the upper level.

Smoke alarms shall be required on every *story* and *basement* in all residential *dwelling units*.

Smoke alarms shall be required in the common areas of the building serving more than one *dwelling unit*.

All smoke alarms must be placed so that a minimum decibel level of 70 dB can be heard in all occupied spaces of the unit when the smoke alarm is sounded.

704.2.1 704.6.1 Smoke detector maintenance. It shall be the responsibility of the property *owner* or *person-in-charge* to provide a functioning smoke detector at the beginning of each lease period. *Tenants* are responsible to maintain the smoke detector in a functional condition at all times after starting *occupancy*. Removal of the battery or power source from a smoke detector, making the detector inoperable, or tampering with the detector in any way, is a *violation* of this code and subjects that *person* to the *violation* penalties.

704.2.2 704.6.2 Installation near cooking appliances. Smoke alarms shall not be installed in the following locations unless this would prevent placement of a smoke alarm in a location required by other sections of this code.

1. Ionization smoke alarms shall not be installed less than 20 feet (6096 mm) horizontally from a permanently installed cooking appliance.
2. Ionization smoke alarms with an alarm-silencing switch shall not be installed less than 10 feet (3048 mm) horizontally from a permanently installed cooking appliance.
3. Photoelectric smoke alarms shall not be installed less than 6 feet (1829 mm) horizontally from a permanently installed cooking appliance.

704.2.3 704.6.3 Installation near bathrooms. Smoke alarms shall be installed not less than 3 feet (914 mm) horizontally from the door or opening of a *bathroom* that contains a bathtub or shower unless this would prevent placement of a smoke alarm required by other sections of this code.

704.2.4 704.6.4 Power source. Required smoke alarms shall receive their primary power from the building electrical system and shall be equipped with a battery backup. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Exception: Existing properties with a current rental housing permit prior to the effective date of the municipal adoption of the 2006 International Property Maintenance Code, upon approval, may install tamper resistant battery operated smoke detectors provided that the detector is capable of interconnection as described in Section **704.4 704.6.5**.

704.2.4.1 704.6.4.1 Smoke alarm circuits. Smoke alarms required by this code and installed within *dwelling units* shall not be connected as the only load on a branch circuit. Such detectors shall be supplied by branch circuits having lighting loads consisting of lighting outlets in *habitable spaces* in accordance with the *National Electrical Code, NFPA 70*. All smoke alarms shall be listed and installed in accordance with the provisions of this code and the National Fire Alarm Code NFPA-72.

~~704.2.5~~ **704.6.5 Interconnection.** When more than one smoke alarm is required to be installed within an individual *dwelling unit* the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms in the individual unit. Common area smoke alarms (not located within a dwelling or *rooming unit*) shall be interconnected such that the actuation of one common area alarm will cause all of the common area alarms or notification appliances to sound. Interconnection may be accomplished by wireless transmission or other means provided that the method of interconnection is *approved* by the *code official*.

Exception: Interconnection is not required within the *dwelling unit* where existing buildings have *dwelling unit* separations and a sprinkler system installed in accordance with the *International Building Code* or *International Residential Code*.

~~704.2.6~~ **704.6.6 Compliance time.** For properties receiving a rental housing permit for the first time after the effective date of the municipal adoption of the 2006 International Property Maintenance Code, compliance with all smoke alarm requirements is required prior to *occupancy*.

~~704.2.7~~ **704.6.7 Smoke detection system.** Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following:

1. The fire alarm system shall comply with all applicable requirements in Section 907 of the *International Fire Code*.
2. Activation of a smoke detector in a dwelling or *sleeping unit* shall initiate alarm notification in the *dwelling* or *sleeping unit* in accordance with Section 907.5.2 of the *International Fire Code*.
3. Activation of a smoke detector in a *dwelling* or *sleeping unit* shall not activate alarm notification appliances outside of the *dwelling* or *sleeping unit*, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.5 of the *International Fire Code*.

704.7 Single- and multiple-station smoke alarms. Single- and multiple-station smoke alarms shall be tested and maintained in accordance with the manufacturer's instructions. Smoke alarms that do not function shall be replaced. Smoke alarms shall be replaced not more than 10 years from the date of manufacture marked on the unit, or shall be replaced if the date of manufacture cannot be determined.

~~704.6~~ **704.8 Fire extinguishers.** Rental housing buildings or units of *Use Group R-2, R-3, R-4* and One and Two Family Dwellings shall have one 2.5-pound type ABC (1-A:10-B:C) portable fire extinguisher placed in the kitchen area of each *dwelling unit*. In *Use Group R-1* and *R-2 Rooming Houses* and *Fraternities*, a 5-pound type ABC fire extinguisher with a minimum 2A rating shall be provided in corridors, those provided in other areas shall be in accordance with the International Fire Code.

Exception. Disposable fire extinguishers that are UL listed and meet the requirements of NFPA 10 shall be *approved* for use as listed, but in no way more than 6 years from the date of manufacture. These disposable extinguishers are exempted from the requirements to be inspected annually by a 3rd party trained individual. It is the responsibility of the property *owner* to inspect the extinguisher annually, certifying that the extinguisher is in good working condition and that the extinguisher is charged and ready for use. The individual inspecting the extinguisher shall permanently affix the date that the inspection occurred and the initials of the inspector to the extinguisher.

Exception. In B, M, S, and U occupancies with a gross *tenant* area less than 500 sf are not required to provide a fire extinguisher in the *tenant* space provided the travel distance to the closest fire extinguisher is within 75 feet and that access is provided to the *tenant* without the use of keys or special locking mechanisms any time that the building is occupied.

~~704.6.1~~ **704.8.1 Fire extinguisher maintenance.** All fire extinguishers shall be inspected and maintained annually in accordance with NFPA 10, the Standard for Portable Extinguishers. Inspections of fire extinguishers must be conducted by a certified extinguisher technician as defined by the Pennsylvania Fire Equipment Distributors (PAFED) or the National Fire Equipment Distributors (NAFED) specifications, or equivalent as *approved* by the *code official*.

~~704.7~~ 704.9 Maintenance of fire protection systems. All fire protection systems (automatic fire alarms, manual fire alarms, sprinkler systems, fire extinguishers and automatic fire extinguishing systems) shall be tested and maintained in accordance with the NFPA standards specific to the type of system. The *Owner* is responsible for inspecting and maintaining these systems.

Failure to maintain a fire protection system in an operable condition at all times and complete the required inspections is a *violation* of this code and subject to the provisions of Sections ~~106.3~~ 107.3 and ~~106.3.1~~ 107.3.1 and the *owner* is exempt from the notification requirements of Section ~~107~~ 108.

~~704.8~~ 704.10 Tampering. Any *person* tampering or interfering with the effectiveness of a smoke detector, emergency lighting, exit signs, fire extinguisher, sprinkler system, suppression system, alarm system, or anyone obstructing a fire exit or propping open a fire door or compromising any other life safety aspects of the *structure*, shall be in *violation* of this code and subject to the provisions of Sections ~~106.3~~ 107.3 and ~~106.3.1~~ 107.3.1 and the *person(s)* are exempt from the notification requirements of Section ~~107~~ 108.

~~704.9~~ 704.11 Fire safety certification.

1. At the beginning of each lease period and at least annually thereafter, the *Owner* shall provide all *tenants* on the lease with a signed certification that all fire extinguishers, smoke alarms, and carbon monoxide detectors where required are in working condition. It shall be the responsibility of the *tenant(s)* to verify that the life safety equipment, smoke alarms, and carbon monoxide detectors where provided are in working condition and the fire extinguisher is inspected and charged, sign the certification and return it to the landlord. All *tenants* on a lease shall sign the Certification. The *Owner* shall maintain the original Certification Document and make it available to the *Code Official* upon request.
2. Any *tenant* or *Owner* failing to execute the Certification shall be in *violation* of this section and subject to the penalties set forth in Section 106.3. Neither the *Owner* nor the *tenant(s)* shall be responsible for the failure of any other party to execute the Certification.

3. In addition to the *Tenant* Notification requirements contained in Section 803.3, the *Owner* shall provide the *tenant* with instruction on how to report deficiencies with these fire safety systems.

At any time during the lease period when the *Code Official* finds that tampering has occurred as set forth in Section ~~704.8~~ 704.10 of this Chapter, it shall be a *violation*.

Exception: The *tenant* has to report a deficiency to the *owner's* agent or maintenance number immediately after the deficiency if detected or if the system is malfunctioning.

~~704.9.1~~ 704.11.1 Certification verification. Any time the *Code Official* discovers a deficiency with a smoke detector or fire extinguisher the *owner*, upon 24-hours notification of such deficiency, shall provide a copy of the Fire Safety Certification to the *Code Official*. If the Certification is provided and the *tenants* have previously signed the form or have been provided with a copy, the *tenants* are considered in *violation* and will be issued a penalty in accordance with Section ~~106.3~~ 107.3 or ~~106.3.1~~ 107.3.1.

If the *Owner* cannot provide the affidavit within 24 hours the *Owner* is then considered in *violation* and will be issued a penalty in accordance with the afore referenced sections.

~~704.10~~ 704.12 Fire alarm monitoring. Existing fire alarm systems that were installed prior to the enactment of the *Uniform Construction Code of Pennsylvania*, that are not supervised to notify the fire department without delay must be indicated as a Local Alarm, and have a sign that instructs *occupants* to call 9-1-1 to report the fire alarm. Systems installed after the enactment of the Uniform Construction Code of Pennsylvania must remain supervised and may not delay the notification to the fire department unless *approved* in writing by the *Code Official*.

Modifications and repairs of fire alarm monitoring systems that involve the replacement of the FACP/FACU (fire alarm control panel/fire alarm control unit) are required to monitor/electronically supervise in accordance with requirements of the *Uniform Construction Code of Pennsylvania*.

**SECTION 705
DECORATIVE MATERIALS**

705.1 Decorative material. Overhead decorative material such as, but not limited to, burlap, fish netting, plastic, or other similar combustible or flammable material shall not be suspended from the ceiling of any building unless it is certified to be flame resistant. Where documented certification of flame resistance is not provided, the *code official* shall require the *owner*, to remove the decorations, or to subject decorative materials, to a field test in accordance with Chapter 10 of NFPA 701 at the cost of the *owner*.

705.2 Encroachment. In no way shall any decorative material cover or be installed in a way that may hamper or adversely affect an automatic sprinkler system, alarm system, or any other fire safety feature.

**SECTION 706
SPRINKLERS IN FRATERNITY AND
SORORITY HOUSES**

706.1 Sprinklers required. An automatic sprinkler system, meeting the requirements of NFPA 13 (Standard for the installation of sprinkler systems) or 13R (Standard for the installation of sprinkler systems in residential occupancies up to and including 4 stories in height) is required to be installed in each *fraternity/sorority house*.

706.2 Compliance period. Existing *fraternity/sorority houses* shall come into compliance with Section 706.1 on or before September 1, 2008. If an existing building is converted to a *fraternity/sorority house*, compliance with Section 706.1 shall be required prior to *occupancy*. If prior to the compliance deadline an existing *fraternity/sorority house* undergoes renovations at a cost exceeding 50 percent of the building's taxable value, the building shall be required to comply with Section 706.1 prior to final inspection of renovations.

New *fraternity/sorority houses* shall be required to comply with Section 706.1 before a certificate of *occupancy* is issued for the building.

**SECTION 707
LABELING**

707.1 Labeling required. Doors into all locked rooms that contain building utilities shall be identified with a plainly visible and legible sign.

These letters and numbers shall contrast with their background. Printing shall be Arabic numerals or alphabet letters. Letters and numbers shall be a minimum of 2 inches (51 mm) high with a minimum stroke width of 0.25 inch (6.3 mm). This includes, but not limited to electrical, utility, sprinkler, fire alarm and mechanical rooms.

**SECTION 708
FIRE SAFETY PERMITS**

708.1 Fire safety program license. The fire safety program license is the same as a fire safety permit, fire permit, operational permit, fire certificate, and fire certificate of *occupancy* for the purposes of this document.

708.2 Permit Fees. The fire safety program license fee shall be established by resolution of the *Municipality*. Fire safety program license fees are determined using a formula which is based on size and risk of the establishment. The program license fee schedule and operational permit fees may be amended, as needed, by resolution of the *Municipality*.

708.3 Required. No *person*, firm, business, association, or corporation shall operate a place of assembly, business, educational facility, factory, high-hazard facility, institution, mercantile establishment, hotel, motel, residential care or assisted living facility, or storage facility; or rent such space to another until such a *person*, firm, business, association, or corporation has been issued a fire safety program license by the *code official*. The fire safety program license shall be posted in a conspicuous place on the *premises* and a photo static copy maintained by the property *owner*.

The *owner* of the property is required to obtain and maintain the fire safety program license prior to *occupancy* of the space.

If the use of the space changes the *code official* is to be notified in writing within 5 calendar days so an inspection can be conducted and determine code compliance prior to *occupancy*.

In addition, an operational permit is required for all operations set forth in the following uses:

708.3.1 Carnivals and fairs. A permit is required to conduct a carnival or fair.

708.3.2 Explosives. An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of *explosives, explosive materials*, fireworks or pyrotechnic special effects that are not otherwise regulated by State or Federal permit.

708.3.3 Open burning. An *open burning* permit is required for the kindling or maintaining an open fire.

Exception: *Recreational fires* conducted more than 25 feet (7620 mm) away from a *structure* or combustible material or conditions which could cause a fire to spread within 25 feet (7620 mm) of a *structure* and portable outdoor fireplaces used in accordance with the manufacturer's instructions and operated more than 15 feet (3048 mm) of a *structure* or combustible material. Unless excluded or permits required under other municipal regulation.

708.3.4 Fire alarm system. A permit is required for systems, which transmit alarm signals off site.

708.3.5 Tents and other temporary structures. A permit is required to erect and operate from any tent or temporary *structure* in excess of 200 square feet, and for canopies in excess of 400 square feet.

708.3.6 Common area license. Any multi-family residential *structure* where the units are solely *owner* occupied and are owned by two or more unrelated individuals, shall be required to have a valid fire safety program license for the common areas not contained within a given *dwelling unit*.

708.4 Transfer. The fire safety program license is not transferable and is only valid for a specific *tenant, occupant*, franchisee, business, or legal entity, and if the occupying entity changes, a new fire safety program license shall be applied for within 5 calendar days of the change occurring.

708.5 Permit application. Applications for permits shall be made to the Centre Region Code Administration Office on forms furnished by said office.

708.6 Issuance or refusal. The *code official* shall issue a fire safety license to the applicant upon proof that all of the following requirements have been satisfied:

1. The *structure* complies with the provisions of this code and all other applicable codes and/or ordinances;
2. A proper fire safety program license fee has been submitted.

708.7 Renewal. Fire Safety Program Licenses shall be renewed annually, on or before the permit expiration date of each year. A Fire Safety Program License shall become null and void upon permittee's failure to submit the required or proper annual Fire Safety Program License fee. No reduction shall be made for fractional yearly permits.

After 90 calendar days of lapsation or non-payment the fire safety program license is considered willfully abandoned.

708.7.1 Fire safety program license

abandonment. Once a fire safety program license has been willfully abandoned a fire safety program license must be obtained prior to renting or offering the unit or *structure* for rent in accordance with this code. This unit or *structure* must comply with all provisions of this code in accordance with a first-time fire safety program license application.

708.8 Late fee. A late fee charge equal to \$10 per unpaid permit/license shall be imposed after the date of permit payment due, and every 30 days thereafter.

708.9 Applications. Applications for Fire Safety Program Licenses and applications for the renewal of Fire Safety Program License shall be filled out completely and accurately including addresses, **email address**, and telephone numbers for both the *owner(s)*, and *tenant*. The Fire Safety Program License shall not be issued or renewed if an application does not contain all required information.

708.9.1 Contact address. The contact addresses provided to the Centre Region Code Administration in accordance with Section 802.8 must be a valid address for the receipt of United States mail and shall be checked by the *owner* on a regular basis not to exceed 1 week.

708.9.2 Telephone number. The telephone numbers provided to the Centre Region Code Administration in accordance with Section 708.9 must be a valid telephone number capable of receiving and recording voice mail at all times. This number is considered the emergency contact number for this individual. A response to a voice

mail left on this number by a representative of the *Municipality* or the Centre Region Code Administration shall be returned or responded to within 3 hours.

708.9.3 E-Mail address. A valid e-mail address for the owner shall be provided to the Centre Region Code Administration. The e-mail address shall not be considered an emergency contact and response to an e-mail left at this address by a staff member of the Centre Region Code Administration and shall be responded to within 48 hours.

708.10 Display and ownership. The Fire Safety Program License shall be made available by the *owner/operator* within 24 hours upon a request by any party or may be displayed. The issuance of a Fire Safety Program License to an *owner/operator* shall constitute consent for an inspection. The Fire Safety Program License is and shall remain the property of Centre Region Code Administration.

**SECTION 709
INSPECTIONS**

709.1 Regular inspection frequency. The *code official* shall establish, by written regulation, frequency or re-inspection for all properties with a fire safety program license. The re-inspection shall be based upon a classification of hazards associated with the use or *occupancy* of all establishments. Such periods shall be not less than every 5 years and shall cause re-inspection of all establishments to be made in accordance with the established classification.

**SECTION 710
KEY BOX CONTENTS AND MAINTENANCE**

710.1 Key box placement. A regionally selected (Knox brand) key box will be required for all new and existing buildings that have a monitored fire alarm system and/or sprinkler system and will be mounted using the following criteria as guidance. The *code official* will have the determination where the key box is mounted:

1. The key box will be installed within six feet of the entry door located at the main entrance, or a door located on the address side of the building if the main entrance is not located on the address side.
2. A Knox brand sticker will be placed on all grade level keyed doors for which keys are

provided on all elevations of the building. This is to indicate the presence of the Box.

3. For buildings that have a utility room that is only accessible from the exterior, but serves more than one *tenant* – the key box will be located at the main entrance. The door will be identified and Knox brand stickers will be placed on all keyed *tenant* doors for which keys are provided.
4. For buildings that have an interior utility room that is accessible by a *tenant* space, but serves other *tenant* areas, the key box will be located at the address side of the *tenant* space.
5. The keys required in the key box are those necessary to reach the sprinkler valve, alarm panel, electrical room, elevator penthouse, access to the *roof*, alarm panel control access, and fire department elevator control. Other keys are encouraged, including master keys or swipe cards.

Exception: A key box may not be required for a constantly attended building where staff has access to items 2 through 8 in Section 710.2.

710.2 Key box contents. The Knox Box will contain a Centre Region Code Administration generated card that contains the following minimum building data, where applicable:

1. Inventory of all keys stored in the box
2. Sprinkler valve location
3. FDC location
4. FACP location
5. Electrical room location
6. Elevator control room location
7. Door code
8. Critical *tenant*/building data
9. Date last updated

**SECTION 711
PORTABLE FIRE EXTINGUISHERS**

711.1 Where required. Portable fire extinguishers shall be installed in the following locations.

1. In new and existing Group A, B, E, F, H, I, M, *R-1, R-2, R-4* and S occupancies.

Exception: In new and existing Group A, B and E occupancies equipped throughout with quick response sprinklers, portable fire

extinguishers shall be required only in locations specified in Items 2 through 6.

2. Within 30 feet (9144 mm) of commercial cooking equipment.
3. In areas where flammable or *combustible liquids* are stored, used or dispensed.
4. On each floor of *structures* under construction, except Group *R-3* occupancies, in accordance with Section 1415.1 of the International Fire Code.
5. Where required by the sections indicated in Table 906.1 of the International Fire Code.
6. Special-hazard areas, including but not limited to laboratories, computer rooms and generator rooms, where required by the *fire code official*.
7. Rental housing buildings or units of Use Group *R-2* and *R-3*, as defined by the *International Building Code*, shall have a 2.5-pound ABC (1-A, 10-BC)-type portable fire extinguisher placed in the kitchen area of each *dwelling unit*. In non-sprinklered use group *R-2 fraternity and sorority houses*, a 5-pound ABC type with 2A rating portable fire extinguisher shall also be provided in corridors located in accordance with NFPA 10.
8. In temporary *structures* where cooking operations are being conducted involving combustible cooking media, the minimum of one 6 liter Class K portable fire extinguisher shall be provided and ready for use in the vicinity of the cooking equipment. The maximum distance that can be protected by a single extinguisher is 25 feet (7620 mm), unobstructed.

**SECTION 712
FIRE DEPARTMENT CONNECTION CAPS
AND THREADS**

712.1 Threads. All threads provided for fire department connections to sprinkler systems, standpipe systems, yard hydrants, or any other fire hose connection shall be National Standard Hose thread with a maximum size of 2.5 inches (63.5 mm) per inlet. For residential suppression systems, based on flow requirements 1.5 inch (38.1 mm) hose

connections with National Standard Hose thread may be used.

Exception: For all non-residential suppression systems in the Borough of Bellefonte, 5 inch Storz Connections shall be provided.

712.2 Knox brand locking caps. A locking Knox brand locking cap will be required for the new installation of fire sprinkler or stand-pipe systems. Existing installations will be required to install a Knox brand locking cap when another type of cap or cover is broken or missing. If the *owner* maintains the existing systems the Knox brand caps will not be required.

712.3 Non visible fire department connections. Fire Department Connections that are not readably visible from the street address side of the building shall be made visible or provide *approved* sign(s) to direct the fire department to this location. A metal sign with raised letters at least 2 inch (51 mm) in size with minimum stroke width 0.25 inch (6.3 mm). Such signs shall read: AUTOMATIC SPRINKLERS or STANDPIPES or TEST CONNECTION or a combination thereof as applicable with proper directional indication.

**SECTION 713
ASSEMBLY OCCUPANCY**

713.1 General. All spaces that are permitted by the Centre Region Code Administration as Assembly A-2 *Occupancy Group*, as defined by the *International Building Code*, and have a permitted maximum *occupancy* level equal to or exceeding 100 *persons*, shall comply with the requirements of Sections 713.2 and 713.3.

713.2 Maximum occupancy level. The *owner*, manager, *person* of authority, staff member, or duly authorized individual working the door and controlling the inflow of patrons shall know and be able to verbally provide to the *Code Official* the maximum *occupancy* level of the assembly area when requested.

713.3 Actual occupancy level. The *owner*, *person* of authority, staff member, or duly authorized individual working the door and controlling the inflow of patrons shall know and verbally provide to the *Code Official* the actual *occupancy* level of the assembly area including staff with an accuracy of plus or minus 5 percent of the maximum *occupancy* of the assembly area when requested.

**SECTION 714
OPEN FLAME COOKING DEVICES**

714.1 Open-flame cooking devices. Charcoal burners and other open-flame cooking devices shall not be operated on combustible balconies or within 10 feet (3048 mm) of combustible construction.

Exceptions: Where buildings, balconies and decks are protected by an *automatic sprinkler system*.

714.2 L-P Gas containers. Under no circumstances shall any LP-gas container or compressed gas fuel cylinder with a water capacity greater than 2-1/2 pounds [nominal 1 pound (0.454 kg) LP-gas capacity] be used on any balcony or deck or area that does not have a *direct means of egress* that does not require entry to a *structure* nor in areas covered by a *roof* or partially enclosed area no matter what the construction type.



CHAPTER 8 RENTAL HOUSING PERMITS

SECTION 801 GENERAL

801.1 Scope. The provisions of this chapter shall govern the issuance, refusal, and maintenance of rental housing permits for the *municipality*.

SECTION 802 HOUSING PERMIT

802.1 Permit required. No *person*, firm, or corporation shall operate or rent to another, or provide for residential *occupancy* for XX or more consecutive days with or without compensation, any *dwelling unit* or *rooming unit* until a housing permit has been issued by the *code official*.

Tourist Homes and *Bed and Breakfasts* are required to obtain a rental housing permit in accordance with this section prior to *occupancy* regardless of duration of stay unless originally permitted as a *Use Group R1* under the *Uniform Construction Code of Pennsylvania* or its predecessor codes at the time of construction or change of *occupancy*. These *structures* shall obtain a fire safety program license in accordance with Chapter 7 of this code.

Note: for Section 802, XX is defined as the following in the respective *municipality*:

- 1 – Borough of Bellefonte
- 1 – College Township
- 1 – Ferguson Township
- X – Halfmoon Township
- 30 – Harris Township
- 7 – Patton Township
- 7 – Borough of State College

Exceptions: When as part of a property sales agreement, the owner of an owner-occupied single-family residential property negotiates a post-settlement agreement to stay in the property after the transfer of ownership to the purchaser, for a maximum of 180 days, the property is not required to have a rental housing permit.

802.1.1 Occupancy prior to permit issuance. *Occupancy* of any rental property prior to permit issuance is a *violation* of this code. In addition

to the imposition of the penalties herein described, the *code official* is authorized to issue field fines of \$300 per day. Each day that a *violation* continues after due notice has been served, in accordance with the terms and provisions hereof, shall be deemed a separate offense. Any *person*, firm, or corporation violating this section is exempt from the notification requirements set forth in Section ~~107~~ 108. Failure to pay the fine, in full, to the Centre Region Council of Governments (COG) within 10 days of issuance will result in legal action in accordance with Section ~~106.3~~ 107.3. *Violations* of this section can be appealed to the Director of Code Administration within 7 calendar days of issuance.

802.2 Permit application. Applications for permits shall be made to the Centre Region Code Administration Office on forms furnished by said office.

802.2.1 Floor plan. All permit application shall be accompanied by a floor plan of the proposed rental space including plan dimensions.

802.3 Issuance or refusal. The *code official* shall issue a housing permit to the applicant upon proof that all of the following requirements have been satisfied:

1. Zoning use permit has been issued for the purpose for which it will be used;
2. The *structure* complies with the provisions of this code and all other applicable codes and/or ordinances;
3. A proper housing permit fee has been submitted.

802.4 Renewal. Housing permits shall be renewed annually, on or before the permit expiration date of each year. A housing permit shall become null and void upon permittee's failure to submit the required or proper annual rental housing fee. No reduction shall be made for fractional yearly permits.

At the time of permit renewal the *Person-in-Charge* information shall be updated by the property *owner* or *person-in-charge*.

802.5 Late fee. A late fee charge equal to 20% of the permit fee per unpaid unit shall be imposed after the date of permit payment due, and every 30 days thereafter.

802.6 Transferability. Housing permits shall be transferable upon change of ownership, providing the permitted use has not changed. The new *owner* or designated *operator* is required to promptly notify the Code Administration Office upon change of ownership within 15 calendar days of said transfer.

802.7 Reserved.

802.8 Applications. Applications for rental housing permits and applications for the renewal of rental housing permits shall be filled out completely and accurately including addresses, *email addresses*, and telephone numbers for both the *owner(s)*, and *person-in-charge*. The rental housing permit shall not be issued or renewed if an application does not contain all required information.

802.8.1 Contact address. The contact addresses provided to the Centre Region Code Administration in accordance with Section 802.8 must be a valid address for the receipt of United States mail and shall be checked by the *owner* or *person-in-charge* on a regular basis not to exceed 1 week.

802.8.2 Telephone number. The telephone numbers provided to the Centre Region Code Administration in accordance with Section 802.8 must be a valid telephone number capable of receiving and recording voice mail at all times. This number is considered the emergency contact number for this individual. A response to a voice mail left on this number by a representative of the *Municipality* or the Centre Region Code Administration shall be returned or responded to within 3 hours. A response to a voice mail left on this number by a *tenant* shall be returned or responded to within 3 hours.

802.8.3 E-Mail address. A valid e-mail address for the owner and person-in-charge shall be provided to the Centre Region Code Administration. The e-mail address shall not be considered an emergency contact and response to an e-mail for the *owner* or *person-in-charge* by a

staff member of the Centre Region Code Administration *municipality* or *tenant* and shall be responded to within 48 hours.

802.9 Rental housing permit fee. The rental housing permit fee shall be established by resolution of the *Municipality*. The rental housing permit fee may be amended, as needed, by resolution of the *Municipality*.

802.10 Display and use. The housing permit shall be made available by the *owner/operator* within 24 hours upon a request by any party or may be displayed. The issuance of a housing permit to an *owner/operator* shall constitute consent for an inspection. The housing permit is and shall remain the property of Centre Region Code Administration.

**SECTION 803
PERSON-IN-CHARGE**

803.1 Person-In-Charge. All *owners* of *residential rental property* shall designate a *person-in-charge* for each of their residential properties. The *code official* shall be notified in writing as to who the *person-in-charge* is and of any changes to information required by this code within 3 calendar days.

803.2 Maintenance. The *person-in-charge* shall maintain all rental property under their control in compliance with the *occupancy* limits, as specified in the Zoning Ordinance of the *Municipality*. Further, the *person-in-charge* shall notify the *owner* of rental property of any and all *violations* issued against said property by the *code official*.

803.3 Tenant notification. The *person-in-charge* shall be required to distribute to each *tenant*, information regarding the following requirements, including reference to any ordinances. A signed copy of this form or proof of form delivery shall be maintained by the *person-in-charge* and shall be made available to the *tenant, code official, or municipality* upon request:

1. Maximum *occupancy* for the *residential rental property*;
2. Maximum number of *persons* who can reside in the rental property;
3. If the property is a student home;
4. Regulations regarding dogs (if present);

5. Regulations regarding property maintenance;
6. Regulations regarding refuse, parking, weeds and removal of snow and ice from sidewalks;
7. Information on the handling of recyclable materials;
8. Specific information regarding the State College Division of Health and Neighborhood Services and the Centre Region Code Administration including:
 - a. Basic property maintenance code requirements.
 - b. Appropriate department to contact if a problem continues after notifying the landlord.
 - c. Contact information for both the Centre Region Code Administration and the State College Division of Health and Neighborhood Services, to include telephone numbers, hours of operation, e-mail addresses, and website address.
 - d. Copies of all ordinances and regulations associated with the State College Borough Nuisance Property Ordinance or successor ordinance and copies of Section 805, and 806 of this code.
11. Notification in writing of all scheduled inspections a minimum 7 calendar days prior to the scheduled inspection date **and one calendar day prior to re-inspections;**
12. Notice of regulations regarding *roof occupancy* and possible penalties;
13. **Notice of regulations regarding *interior furniture* and possible penalties;**
14. Notice of regulations regarding unsanitary conditions in rental properties and regulations regarding and possible penalties.
15. **Notice of information regarding tenants rights as published by the *Municipality*.**
16. **Notice of information regarding fire-safety as published by the *Municipality*.**
17. **For units where the *tenant* is responsible for payment of utilities (electricity, natural gas, propane, fuel oil, water, etc.), the *owner* shall make available to the *tenant* the prior 24 months of utility costs prior to signing the lease agreement. The *tenant* is responsible for providing utility cost information to the *owner* within 60 days of the receipt of the bill from the utility.**

Contents of the *tenant* information material shall be developed by the *Municipality* and made available in electronic format to property *owners* and managers to distribute. *Tenant* information shall be in writing and shall be separate from any written lease. *Tenant* information shall be distributed annually.

Exception: For municipalities other than the Borough of State College, the contact information shall be for the applicable municipal office, the applicable health officer, and the Centre Region Code Administration. Ordinance and code information shall be the locally adopted ordinances that pertain to rental housing and the maintenance of the property including but not limited to litter and refuse.

9. **Signed copy of the** fire safety certification in accordance with Section 704.9;
10. Regulations regarding tampering with fire protection equipment.

803.4 Annual inspections. Once a property has failed to obtain a *satisfactory rental housing inspection* and is required to be inspected annually per Section ~~104.2.1~~ 105.2.1, the *person-in-charge* for the property shall personally accompany the inspector on all inspections of that property until the property is no longer subject to the annual inspection requirements. If the *person-in-charge* fails to show for the inspection, the inspector shall reschedule the inspection and a *no-show fee* shall be assessed.

803.5 Owner notification. The *person-in-charge* shall be required to notify the *property owner* with the same requirements as those for *tenants* of the property. Notification shall be in writing and may be by United States Mail, email, or personal delivery.

**SECTION 804
RENTAL HOUSING PERMIT SUSPENSION
FOR OUTSTANDING VIOLATIONS AND
IMMINENT HAZARD**

804.1 Imminent hazard. Whenever an imminent hazard to community health, safety, or welfare exists

at a property, the *Code Official* is authorized and empowered to order and require any *structure* on the property vacated within 10 days from the date of the order. At the end of the 10 days, a notice shall be posted at each entrance to the *structure(s)* stating that *occupancy* of the *structure* is unlawful and any *person* occupying the *structure* will be prosecuted. The Centre Region Building and Housing Code of Appeals shall schedule a hearing with the property *owner* and *tenant* within 10 calendar days from the date of the order. The purpose of the hearing will be to review the vacation order with the property *owner* or an authorized representative and *tenant*, and to establish an abatement plan.

804.2 Outstanding violations. The *Code Official* may revoke the rental housing permit when a *violation* of this code has not been corrected after a period of 90 calendar days.

804.3 Suspension Procedures.

804.3.1 Notification. The Centre Region Code Administration shall notify the property *owner* and *PERSON-IN-CHARGE* of a suspension by written notice sent by a method that provides proof of delivery or delivered and posted on the *structure* in *person*. The notice shall advise the property *owner* of the property address, the effective dates of the suspension, the reason for the suspension, the effect of the suspension on the property, penalties that can be imposed for *violation* of the suspension, and appeal rights and procedures.

804.3.2 Term of suspension and effective date. The effective date of a suspension shall commence on the first day following expiration of the lease or leases in force provided such lease or leases are not for more than a 1-year period. When there is no lease in force or when the lease or leases are for periods greater than one year, suspension shall commence upon the first day following the annual permit renewal date. The initial length of a suspension shall be for 6 months. The term of any subsequent suspension occurring within 5 years following the effective date of the first suspension shall be 12 months.

804.4 Appeal procedure for suspension initiated by the code official. Appeals of suspension initiated by the *Code Official* shall be heard by the Centre Region Building and Housing Code Board of Appeals in accordance with the procedures established for appeals to that Board, as referenced in Section ~~111~~ 112. The Board of Appeals is

empowered to sustain, withdraw, or modify the suspension.

~~**Exception:** Appeals of suspension by the *Code Official* in the Borough of Bellefonte shall be heard by the Bellefonte Housing Code Board of Appeals in accordance with the procedures established for appeals to that Board, as referenced in Section 111. The Board of Appeals is empowered to sustain, withdraw, or modify the suspension.~~

804.5 Appeals to the Court of Common Pleas. Appeals by the property *owner* or Centre Region Code Administration of the Centre Region Building and Housing Code Board of Appeals decision shall be made to the Court of Common Pleas.

804.6 Effect of suspension. While under suspension, the residential unit subject to suspension shall be secured and vacated.

**SECTION 805
RENTAL HOUSING PERMIT SUSPENSION
FOR ZONING VIOLATIONS**

805.1. General. The rental housing permit of any 1-family dwelling, 1-family dwelling with an apartment unit or 2-family dwelling within the Borough shall be suspended whenever two or more zoning offenses, as described in Section 805.2, occur within any 4-year period. The 4-year period shall commence upon the date of the first enforcement notice or, in the event such notice is appealed, upon the date that a final determination in favor of the *Municipality* is made by either the Zoning Hearing Board or court of competent jurisdiction.

805.2 Definitions. For the purposes of Section 805, 1-family dwelling, 1-family dwelling with a single apartment unit, and 2-family dwelling refer to housing classifications described and used in the State College Zoning Ordinance, Chapter XIX, Borough's Codification of Ordinances, Ordinance 559, as amended.

Exception: Those properties that are not located in the Borough of State College for Section 805 shall use the definitions contained in the municipal zoning regulations that are in place in that *municipality*.

805.3 Applicable offense. An offense shall count towards suspension whenever a *violation* has been determined to have occurred at the property by a

zoning officer and the landowner was sent a *violation* notice pursuant to Section 616.1, *Enforcement Notice*, as provided for in the Pennsylvania Municipalities Planning Code. In the event such notice is appealed, the *violation* shall count towards suspension whenever the Zoning Hearing Board or court of competent jurisdiction rules in favor of the *Municipality*.

805.4 Additional notification requirements. In addition to the requirements contained in the Pennsylvania Municipalities Planning Code, the enforcement notice shall inform the landowner that any subsequent *violation* of the zoning regulations for *occupancy* or student home use that occurs within 4 years of the date of the current notice will result in suspension of the rental housing permit for the subject property with the consequence that the rental unit cannot be occupied during the term of the suspension.

805.5 Self-reported complaints. Self-reported complaints filed by the property owner, property manager, or *person-in-charge* that result in an enforcement notice being sent by the *municipality* shall not count towards the suspension of the rental housing permit provided the *municipality* has not already discovered the *violation* or a 3rd party has not already made a complaint about the property prior to the self-reported complaint. The property owner, property manager, or *person-in-charge* shall provide proof that they attempted to correct the *violation* but has found the *violation* still exists. Self-reported complaints shall not be used as an expectation or opportunity to avoid enforcement action by the *municipality*.

805.6 Reserved.

805.7 Effect of concurrent violations. When an over *occupancy violation* and student home *violation* occur concurrently, the two *violations* shall count as only one offense towards suspension. Another *violation* of either or both that occurs within any 4-year period following the first preceding *violation* shall constitute a basis for suspension.

805.8 Offenses. For the purpose of this suspension provision, offenses are *violations* of the following two sections of the Borough's Zoning Ordinance, Chapter XIX, Borough's Codification of Ordinances, Ordinance 559, as amended:

Exception: Those properties that are not located in the Borough of State College shall use the

municipal zoning regulations that are in place in that *municipality*.

805.8.1 Occupancy. Refers to regulations for use of 1- and 2-family homes under Section 501.1(3).

805.8.2 Student home. Refers to regulations for use of 1- and 2-family homes under Section 501.1(6).

Exception: Those properties that are not located in the Borough of State College for this Section *Occupancy* and Student Home shall be defined as contained in the municipal zoning regulations that are in place in that *municipality*.

805.9 Suspension Procedures.

805.9.1 Notification. The *municipality* shall notify the property owner and *PERSON-IN-CHARGE* of a suspension by written notice sent certified mail or delivered in *person*. The notice shall advise the property owner and *PERSON-IN-CHARGE* of the property address, the effective dates of the suspension, the reason for the suspension, the effect of the suspension on the property, penalties that can be imposed for *violation* of the suspension, and appeal rights and procedures.

805.9.2 Term of suspension and effective date. The effective date of a suspension shall commence on the first day following expiration of the lease or leases in force provided such lease or leases are not for more than a 1-year period. When there is no lease in force or when the lease or leases are for periods greater than one year, suspension shall commence upon the first day following the annual permit renewal date. The initial length of a suspension shall be for 6 months or date when the property is no longer considered a Nuisance Property with respect to this code, whichever is longer. The term of any subsequent suspension occurring within 5 years following the effective date of the first suspension shall be 12 months or date when the property is no longer considered a Nuisance Property with respect to this code, whichever is longer.

805.9.3 Effect of additional points. Should additional points accumulate against the property, during the time a rental housing permit is suspended or under consent agreement, the *violation(s)* shall be considered to be a detriment to the health, safety, and welfare of the Community. The property shall be deemed a nuisance property

in violation of the Centre Region Building Safety and Property Maintenance Code. The *owner*, *person-in-charge* or the *tenant(s)* or either of them as the case may be shall be held responsible as determined by culpability. In the event that responsibility for the *violation(s)* cannot be determined, the property *owner* shall be held responsible and subject to the penalties provided for in this Section. In addition, the permit suspension shall be extended by 6 months.

1. A fine up to \$500.00 for each point shall be assessed for *violations* which are one (1) point *violations*.
2. For police incidents resulting in criminal prosecution, and/or for *violation* of the fire code which are two (2) point *violations*, a fine of \$500.00 to \$1000.00 shall be assessed.
3. A fine of \$1,000.00 shall be assessed for police incidents resulting in criminal prosecution which are three (3) point *violations*.

This section may be modified by the consent agreement if *approved* by the *Municipal Manager*.

805.10 Effect of suspension. While under suspension, the residential unit subject to suspension shall be secured and vacated.

805.11 Defense. When *tenants* are culpable for *violations* resulting in a suspension notice, the property *owner* may request a stay of suspension proceedings by providing written evidence of the initiation of eviction proceedings against culpable *tenants*. If *tenants* are evicted, the property *owner* may request termination of the suspension proceedings. If suspension has been stayed, but the *tenants* are not evicted, suspension proceedings can be reinstated by the *municipality*.

805.12 Consent agreement and stay of suspension. The *Municipal Manager* is empowered during the course of an administrative inquiry on suspension of a rental housing permit to enter into a consent agreement with the landowner. The consent agreement may set forth steps and conditions designed to bring the property into compliance with Municipal Ordinances and to maintain the property in a proper manner so that it ceases to be a Nuisance Property. In conjunction with the consent agreement, the *Municipal Manager* may stay the effective date of

the suspension to afford the landowner an opportunity to complete the steps as set forth in the agreement and to comply with any further conditions outlined in the agreement. If during the stay, a *violation* of the consent agreement occurs or additional points accrue, the stay shall be immediately lifted and the suspension reinstated.

As part of the consent agreement, the *Municipal Manager* is authorized to require that additional penalties, financial or point based be included in the agreement for failure to comply with the terms of the agreement.

805.13 Appeal procedure for suspension. Any affected landowner may appeal a suspension notice by first filing an appeal to the *Municipal Manager*. All appeals must be filed in writing within 15 calendar days of receipt of the suspension notice. The *Municipal Manager* shall hold an administrative inquiry within 30 calendar days of receiving the landowner's appeal, and shall notify the landowner of the date, time, and location of the administrative inquiry. Following the conclusion of the inquiry, the *Municipal Manager* is empowered to take any of the following actions:

1. Sustain the suspension.
2. Overturn the suspension upon a finding that proper procedure was not followed or that the available evidence does not support suspension.
3. Stay or terminate the suspension pursuant to Section 805.11, Defense for Eviction Proceedings.
4. Enter into a consent agreement with the landowner and stay the effective dates of the suspension pursuant to Section 805.12 Consent Agreement.

The *municipality* may charge an administrative fee to recover the costs of conducting the administrative inquiry. These fees shall be set by municipal resolution.

805.14 Appeals to the Rental Housing Revocation Appeals Board (RHRAB). An affected property *owner* may appeal any adverse decisions or determinations made by the *Municipal Manager* to the RHRAB. The appeal shall be filed, in writing, within 15 calendar days of receipt of the *Municipal Manager's* decision. The RHRAB shall notify the

appellant of the date, time, and location of the hearing, which shall be held within 30 calendar days of receipt of the request for hearing. The RHRAB is empowered to void, suspend or sustain the *Municipal Manager's* decision. A fee for an appeal will be set by resolution of Municipal Council from time to time.

The *municipality* may charge an administrative fee to recover the costs of conducting the appeal. These fees shall be set by municipal resolution.

Exception: For those properties that are not located in the Borough of State College for this Section appeals shall be made to the Centre Region Building and Housing Code Board of Appeals following the same procedure.

~~Exception: For those properties in the Borough of Bellefonte shall be heard before the Bellefonte Housing Board of Appeals in accordance with the procedures set forth in this code.~~

805.15 Appeals to the Court of Common Pleas. Appeals by the property *owner* or Borough of the RHRAB's decision shall be made to the Court of Common Pleas.

Exception: For those properties that are not located in the Borough of State College for this Section appeals of the *Municipal Manager* or Centre Region Building and Housing Code Board of Appeals shall be made to the Court of Common Pleas.

Exception: For those properties that are not located in the Borough of State College for this Section appeals of the *Municipal Manager* or Bellefonte Housing Board of Appeals shall be made to the Court of Common Pleas.

**SECTION 806
RENTAL HOUSING PERMIT SUSPENSION
FOR NUISANCE AND CRIMINAL
VIOLATIONS**

806.1 Conditions for suspension and assignment of points for nuisance and criminal violations. The rental housing permit for any property within the *Municipality* shall be suspended whenever 10 or more points for offenses have accumulated individually or collectively at the property within a 1-year period and the property *owner* has received required notice. The 1-year (12-month) period is a rolling year, and shall be counted as the 12-month

period that immediately precedes the date of the most recent offense.

806.2 Assignment of points. Points for offenses shall be assigned as follows:

1. One (1) point shall be assigned for each offense of the following ordinances as set forth in Section 806.11: property maintenance; refuse; sidewalk obstruction; grass and weeds; dogs; *violations* of Section 302.8, Indoor furniture; unclean and unsanitary condition *violations*; *roof occupancy violations*; and failure to submit a corrective action plan by the deadline when required. These points shall be assigned to a property at the time of issuance of a *violation* notice or citation.
2. Two (2) points shall be assigned for each offense of the following ordinances or statutes as set forth in Section 806.11: noise control ordinance; disorderly conduct; alcohol possession or consumption by a minor; drugs possession; simple assault; harassment; open lewdness; indecent exposure; false alarms; and fire code offenses. Points for fire code offenses listed in Chapter 7 or 9 shall accumulate against a property at the time of issuance of a *violation* notice or citation. Points for the other offenses shall be assigned to a property at the time of adjudication, unless the defendant is acquitted, found not guilty, or the case is withdrawn. Points shall also be assigned to a property if, after being charged, a defendant ignores a citation or criminal complaint and a warrant is issued for the defendant's arrest.
3. Three (3) points shall be assigned for each offense of the following statutes as set forth in Section 806.11: furnishing alcohol to a minor, 6310.1, crimes code; furnishing to a minor, 493, liquor laws; aggravated assault; rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; aggravated indecent assault; and possession with intent to deliver controlled substances or look-alike substances. Points for these offenses shall be assigned to a property at the time of adjudication unless the defendant is acquitted, found not guilty or the case is withdrawn. The points shall also be assigned to a property if after being charged, the defendant ignores the citation or criminal complaint and a warrant is issued for the defendant's arrest.

- 4. Five (5) points shall be assigned for operating a rental property without a valid rental housing permit as required in Section 802.

In all cases, if the defendant enters into an alternative adjudication resolution program *approved* by the court, the points associated with that *violation* shall be assigned to the property as of the date of the offence and not the entry into an alternative adjudication program.

When the points are related to an offense is adjudicated in Court, the effective date of the point assignment shall be the date of the offense.

806.2.1 Multiple violations. Upon discovery of multiple *violations* at a property, the maximum number of points that can be assigned in a 24-hour period are 3, unless one of the *violations* is operating a rental property without a valid rental housing permit, in which case the maximum number of points can accumulate in a 24-hour period is 8.

806.2.2 Self-reported complaints. With the exception of *violations* of the following ordinances: Municipal Waste, Chapter VIII, Part A; Grass and Weeds, Chapter IX, Part C; and Obstructions on Sidewalks, Chapter XVI, Part G of the State College Borough Codification of Ordinances, **and fire and life-safety violations of this code**, self-reported complaints filed by the property *owner*, property manager, *person-in-charge*, a *tenant*, or visitor or guest of a *tenant* of the *premises* that result in prosecution that would otherwise cause points to be assigned to the property shall not count towards suspension provided the State College Borough or *Code Official* or a 3rd party has not already discovered the *violation*. Self-reported complaints as described in this section shall not be used as an expectation or opportunity to avoid nuisance property points from being assigned to the property.

Exception: For those properties that are not located in the Borough of State College for this Section references to the Borough of State College shall be substituted by the *municipality* where the property is located and ordinances for grass weeds and obstruction of sidewalks substituted.

806.2.3 Protection for Victims of Abuse or Crime Act: No points will be assessed in incidents that are covered by the Pennsylvania Protection for Victims of Abuse or Crime Act (53 Pa.C.S. Section 304).

806.3 Notices required. Within any 1-year (12-month) period, written notices shall be issued as required below.

- 1. Prior to suspension of a rental housing permit, the *Municipality* shall provide the *owner* of the subject rental property with a written notice entitled “Problem Property Notice” whenever offenses totaling 5 or more points accumulate at the rental property within any 1-year period. The Problem Property Notice shall list the offenses and state that should 10 or more points accumulate at the rental property, the property shall be deemed a “Nuisance Property” and the rental housing permit shall be suspended. The offenses subject to points are listed in Section 806.11 and the corresponding points are listed in Section 806.2.

Within 15 calendar days of the issuance of the notice, the property *owner* shall schedule a meeting with the *municipality* to discuss the property and initiate the development of a corrective action plan for the property to address the issues at the property and prevent the property from becoming a Nuisance Property. Within 30 calendar days of the issuance of the notice, the property *owner* shall submit a draft corrective action plan to the *municipality* for review.

The *municipality* shall review the corrective action plan within 15 calendar days and provide the property *owner* in writing an approval of the corrective action plan or a written list of deficiencies that need to be addressed in the next submission. The property *owner* shall revise the corrective action plan and resubmit the plan to the *municipality* within 15 working days. All subsequent reviews will follow this same schedule of activities and shall continue until a corrective action plan that is acceptable to the *municipality* is developed, and *approved* by the *municipality*. Once the plan is *approved* by the *municipality*, the plan is binding.

Failure to submit the corrective action plan by the required deadline will result in additional points being assigned to the property in accordance with Section 806.2 and a \$500.00 fine shall be assigned to the property *owner*.

2. The Problem Property Notice shall inform landowners that a written correction plan is required to be submitted to the *Municipality* within 30 calendar days after receipt of the Problem Property Notice. The written correction plan shall indicate the ways the landowner intends to take control of the property so that it does not become a Nuisance Property.

Failure to submit the corrective action plan by the required deadline will result in additional points being assigned to the property in accordance with Section 806.2 and a \$500.00 fine shall be assigned to the property *owner*.

3. The Problem Property Notice shall inform landowners that they may request an informal meeting with the appropriate Municipal Official, as designated in the notice, to discuss the *violations* and corrective actions intended to prevent the problem property from becoming a Nuisance Property. *Owners* requesting a meeting may appoint someone to represent them so long as their representative is authorized to act on their behalf, including but not limited to entering into agreements.
4. Whenever 10 or more points accrue at a rental property, a permit suspension notice shall be sent to the property *owner* advising that the rental property is now designated a Nuisance Property and the rental permit is suspended.

806.4 Suspension procedures.

806.4.1 Notification. The *Municipality* shall notify the property *owner* of a suspension by written notice sent certified mail or delivered in *person*. The notice shall advise the property *owner* of the property address, the effective dates of the suspension, the reason for the suspension, the effect of the suspension on the property, penalties that can be imposed for *violation* of the suspension, and appeal rights and procedures.

806.4.2 Term of suspension and effective date.

The effective date of a suspension shall commence on the first day following expiration of the lease or leases in force provided such lease or leases are not for more than a 1-year period. When there is no lease in force or when the lease or leases are for periods greater than one year, suspension shall commence upon the first day following the annual permit renewal date. The initial length of a suspension shall be for 6 months or date when the property is no longer considered a Nuisance Property with respect to this code, whichever is longer. The term of any subsequent suspension occurring within 5 years following the effective date of the first suspension shall be 12 months or date when the property is no longer considered a Nuisance Property with respect to this code, whichever is longer.

806.4.3 Effect of additional points. During the time a rental housing permit is suspended, should any additional points accumulate against the property, the permit suspension shall be extended by 6 months.

806.5 Effect of suspension. While under suspension, the residential unit subject to suspension shall be secured and vacated.

806.6 Defense. When *tenants* are culpable for *violations* resulting in a suspension notice, the property *owner* may request a stay of suspension proceedings by providing written evidence of the initiation of eviction proceedings against culpable *tenants*. If *tenants* are evicted, the property *owner* may request termination of the suspension proceedings. If suspension has been stayed, but the *tenants* are not evicted, suspension proceedings can be reinstated by the *Municipality*.

806.7 Appeal procedure for suspension. Any affected landowner may appeal a suspension notice by first filing an appeal to the *Municipal Manager*. All appeals must be filed in writing within 15 calendar days of receipt of the suspension notice. The *Municipal Manager* shall hold an administrative inquiry within 30 calendar days of receiving the landowner's appeal, and shall notify the landowner of the date, time, and location of the administrative inquiry. Following the conclusion of the inquiry, the *Municipal Manager* is empowered to take any of the following actions:

1. Sustain the suspension.

2. Overturn the suspension upon a finding that proper procedure was not followed or that the available evidence does not support suspension.
3. Stay or terminate the suspension pursuant to Section 806.6, Defense for Eviction Proceedings.
4. Enter into a consent agreement with the landowner and stay the effective dates of the suspension pursuant to Section 806.8. Consent Agreement.

The *municipality* may charge an administrative fee to recover the costs of conducting the administrative inquiry. These fees shall be set by municipal resolution.

806.8 Consent agreement and stay of suspension.

The *Municipal Manager* is empowered during the course of an administrative inquiry on suspension of a rental housing permit to enter into a consent agreement with the landowner. The consent agreement may set forth steps and conditions designed to bring the property into compliance with Municipal Ordinances and to maintain the property in a proper manner so that it ceases to be a Nuisance Property. In conjunction with the consent agreement, the *Municipal Manager* may stay the effective date of the suspension to afford the landowner an opportunity to complete the steps as set forth in the agreement and to comply with any further conditions outlined in the agreement. If during the stay, a *violation* of the consent agreement occurs or additional points accrue, the stay shall be immediately lifted and the suspension reinstated.

As part of the consent agreement, the *Municipal Manager* is authorized to require that additional penalties, financial or point based be included in the agreement for failure to comply with the terms of the agreement.

806.9 Appeal to the Rental Housing Revocation Appeals Board (RHRAB).

An affected property *owner* may appeal any adverse decisions or determinations made by the *Municipal Manager* to the RHRAB. The appeal shall be filed, in writing, within 15 calendar days of receipt of the *Municipal Manager's* decision. The RHRAB shall notify the appellant of the date, time, and location of the hearing, which shall be held within 30 calendar days of receipt of the request for hearing. The RHRAB is empowered to void, suspend or sustain the *Municipal*

Manager's decision. A fee for an appeal will be set by resolution of Municipal Council from time to time.

The *municipality* may charge an administrative fee to recover the costs of conducting the appeal. These fees shall be set by municipal resolution.

Exception: For those properties that are not located in the Borough of State College for this Section appeals shall be made to the Centre Region Building and Housing Code Board of Appeals following the same procedure.

Exception: For those properties in the Borough of Bellefonte shall be heard before the Bellefonte Housing Board of Appeals in accordance with the procedures set forth in this code.

806.10 Appeal to the court of common pleas.

Appeals by the property *owner* or Borough of the RHRAB's decision shall be made to the Court of Common Pleas.

Exception: Those properties that are not located in the Borough of State College for this Section appeals of the *Municipal Manager* or Centre Region Building and Housing Code Board of Appeals shall be made to the Court of Common Pleas.

Exception: For those properties that are not located in the Borough of State College for this Section appeals of the *Municipal Manager* or Bellefonte Housing Board of Appeals shall be made to the Court of Common Pleas.

806.11 Offenses. For purposes of this ordinance, offenses are those as set forth in the following ordinances or statutes:

806.11.1 Refuse. Refers to Garbage, Refuse, and *municipal solid waste* regulations enforced by the Health Department pursuant to Chapter VIII, State College Borough's Codification of Ordinances, Part A, Section 101, et seq. as amended.

806.11.2 Property maintenance (interior and exterior). Refers to regulations for the maintenance of residential property as generally enforced by the Centre Region Code Administration, pursuant to this code with the exception of Chapter 9 (Fire Code) as adopted by Chapter IV, State College Borough's Codification of Ordinances.

806.11.3 Sidewalk obstruction. Refers to regulations for clearing snow, ice, and other obstructions from sidewalks pursuant to Chapter XVI, State College Borough's Codification of Ordinances, Part G, Section 701, et seq, as amended.

806.11.4 Noise. Refers to the enforcement of the Noise Control Ordinance, Chapter V, State College Borough's Codification of Ordinances, Part A, Section 101, et seq, as amended *by Ordinance 1987*.

806.11.5 Vegetation. Refers to enforcement of grass and weeds pursuant to Chapter IX, State College Borough's Codification of Ordinances, Part C, Section 301, et seq, as amended.

806.11.6 Disorderly conduct. Refers to enforcement by Law Enforcement of Section 5503, Crimes Code, Act of Dec. 6, 1972, P.L. 1482, No. 334.

806.11.7 Drugs and possession with intent to deliver. Refers to enforcement by Law Enforcement of The Controlled Substance, Drug, Device and Cosmetic Act, of April 14, 1972, P.L. 233, No. 64, as amended.

806.11.8 Alcohol. Refers to possession or consumption by a minor pursuant to Section 6308, Crimes Code, Act of Dec. 6, 1972, P.L. 1482, No. 334, or Furnishing Liquor or Malt or Brewed Beverages to Minors, pursuant to Section 6310.1, Crimes Code, Act of March 25, 1988, P.L. 262, No.31, or Furnishing to a Minor, Section 493, Liquor Laws, Act of April 12, 1951, P.L. No. 90, as amended.

806.11.9 Dogs. Refers to enforcement of dog offenses pursuant to Chapter II, State College Borough's Codification of Ordinances, Part A, Dogs, ~~Section 101~~ Sections, 101, 103 & 106. Including PA Dog Laws, Title III, 459-305 & 459 - 502, et seq, as amended.

806.11.10 Fire Code. Refers to regulations for the prevention of fires at rental properties as adopted in Chapter 9 (Fire Code) of this code as adopted by Chapter IV, State College's Borough's Codification of Ordinances.

806.11.11 Simple Assault. Refers to enforcement by the Law Enforcement of Section 2701, Crimes Code, Act 172(1).

806.11.12 Aggravated Assault. Refers to enforcement by Law Enforcement of Section 2702, Crimes Code, Act 132 (3).

806.11.13 Harassment. Refers to enforcement by Law Enforcement of Section 2709, Crimes Code, Act 218(1).

806.11.14 Open Lewdness. Refers to enforcement by Law Enforcement of Section 5901, Crimes Code.

806.11.15 Sexual Assault. As enumerated in the Crimes Code referring to enforcement by Law Enforcement of Sections: 3121, Rape, Act 226 (1.1); 3122.1, Statutory Sexual Assault; 3123, Involuntary Deviate Sexual Intercourse, Act 226 (1.1); 3124.1, Sexual Assault; 3125, Aggravated Indecent Assault, Act 226 (1.1); 3126, Indecent Assault; 3127, Indecent Exposure.

806.11.16 False Alarms. The fourth false alarm or greater as detailed in **Chapter 11 of this code Part D, Section 403 of the State College Borough Codification of Ordinances.**

806.12 Assignment of points for offenses. The assignment of points for offenses, as set forth in Section 806.11. of this ordinance, shall apply towards suspension of the rental housing permit for any 1-family house, duplex, multiple-family *dwelling unit, rooming unit, or fraternity/sorority house*, as the case may be, in accordance with the following schedule:

1. 1-Family House or Fraternity / Sorority House: Points shall be assigned to the property whenever an offense occurs anywhere on the property, including sidewalks within or along the boundary of the property, provided such offense is caused by a *tenant* or a guest at the property. Points for offenses committed by the property *owner* shall be assigned to the property.
2. 2-Family (Duplex), Multiple-Family or Rooming Unit: Points for offenses that occur within an individual dwelling or *rooming unit* shall apply to that unit. Points for offenses committed by a *tenant* or guest shall apply to the *tenant's* dwelling or *rooming unit*. Points

for offenses committed by the property *owner* shall be assigned to the property in general.

the Borough of State College upon proof that all of the following requirements have been satisfied:

**SECTION 807
STUDENT HOME LICENSE**

807.1 General provisions.

807.1.1 Scope. This Part shall require the licensing of all student homes

807.1.2 Purpose. The regulation, inspection and licensing of student homes is intended to:

1. Protect the health, safety, and welfare of *persons* affected by or subject to the provisions of this Chapter;
2. Ensure that *owner(s)* of a student home, *persons-in-charge*, and *tenants* are informed of, and adhere to, all applicable code provisions governing the use and maintenance of student homes;

807.1.3 Administration. The Planning Department, as directed by the Borough Manager, shall be responsible for ensuring the equitable and effective administration of this Section.

807.1.4 Student home defined. For the purposes of this Part, a student home is any property that meets the definition of student home in the State College Borough Zoning Ordinance.

807.2. Rental housing permits required for student homes. No student home shall be leased or occupied for rental purposes, in whole or in part, by any *person* unless it is first in compliance with the provisions of every section of this section. *Occupancy* of any dwelling by any *person* other than or in addition to the *owner* of record shall be presumed to require a rental housing permit issued by the Borough of State College.

807.2.1 Student home license application. Applications for a student home license shall be submitted to Borough of State College Planning Department on forms provided by the Borough. The forms shall be signed by the *owner* or, if the *owner* is a corporation, an authorized agent of the corporation. Applications that do not contain all required information will be rejected by the Borough of State College.

807.2.2 Issuance or denial of a student home license. A student home license shall be issued by

1. A complete application for a license has been submitted;
2. All requirements for student home use in Chapter XIX of the State College Borough Codification of Ordinances have been met;
3. The structure has been inspected by the Borough of State College and complies with all applicable provisions of Chapter XIX of the State College Borough Codification of Ordinances;
4. The correct student home license fee has been submitted;
5. The applicant has provided documentation to the Borough of State College that all owners of record of real property adjacent to the proposed student home have been notified of the receipt of the student home license application;
6. The applicant has provided documentation to the Borough of State College that the neighborhood association, if any, whose boundaries encompass the real property of the owner(s) of record have been notified.

807.2.3 Student home license renewal. Student home licenses shall be renewed annually on or before the permit expiration date of each year. A student home license become null and void upon licensee's failure to submit the required or proper annual student home license fee. No reduction shall be made for fractional yearly licenses.

807.2.4 Late fee. A late fee charge equal in amount to the required permit fee per unpaid unit shall be imposed after the date of permit payment due, and every 30 days thereafter.

807.2.5 Transferability. Student home licenses shall be transferable upon change of ownership, providing the use permitted and licensed has not changed. The new owner or designated operator is required to notify the State College Borough Planning Department within 5 business days of the change of ownership.

807.2.6 Applications. Applications for student home licenses, and applications for the renewal student home licenses shall be filled out completely and accurately including addresses, and telephone numbers, and email address for both the *owner(s)*, and *person-in-charge*. The student home license shall not be issued or renewed if an application

does not contain all required information. Applications for initial student home licenses and for student home license renewals shall contain all of the information required in Section 807.

807.2.7 Contact address. The contact address provided to the Borough of State College in accordance with Section 807 must be a valid address for the receipt of United States mail and shall be checked by the *owner* or *person-in-charge* on a regular basis.

807.2.8 Telephone number. The telephone number provided to the Borough of State College in accordance with Section 807 must be a valid telephone number capable of receiving and recording voice mail at all times. This number is considered the emergency contact number for this individual. A response to a voice mail left on this number by a representative of the *Municipality* shall be returned or responded to within 3 hours. A response to a voice mail left on this number by a tenant shall be returned or responded to within 3 hours.

807.2.9 E-Mail address. A valid e-mail address shall be provided to the Borough of State College in accordance with section 807. The e-mail address shall be considered an emergency contact and response to an e-mail left at this address by a staff member of the Borough of State College or *tenant* shall be responded to within 48 hours.

807.2.10 Student Home License fee. The student home license fee shall be established by resolution of the *municipality*.

807.2.11 Display and use. The student home license shall be made available by the *owner/operator* within 24 hours upon a request by any party or may be displayed. The issuance of a student home license to an *owner/operator* shall constitute consent for an inspection. The student home license is and shall remain the property of the Borough of State College.

807.3 Student home license.

807.3.1 Student Home License. A license will not be *approved* for a student home use unless property complies with all applicable requirements for student home use expressed in Chapter XIX or for which a certificate of nonconformity has been *approved* by the Borough of State College.

807.4 Applications for student home licenses.

807.4.1 Application. Applications for a student home license shall be submitted to the State College Borough Planning Department.

807.4.2 Registered student homes. All student homes currently registered with the Borough of State College are eligible to receive a student home license upon completion and submission by the *owner* of an application for an initial student home license.

807.4.3 Existing unregistered student homes.

The *owners* of any existing student homes not registered with the Borough of State College as of the effective date of this code must provide documentation that the unregistered student home is eligible to receive a zoning permit or certificate of nonconformity. A zoning permit or certificate of nonconformity must be issued before a student license can be issued by the *municipality*. The Borough of State College has the right to request additional documentation to assist in their determination. Any appeal of this section or in relation to the issuance or denial of a zoning permit or certificate of nonconformity shall be made to the State College Borough Zoning Hearing Board in accordance with the municipal zoning ordinance.

After issuance of a zoning permit or certificate of nonconformity, existing unregistered student homes have 90 calendar days to complete the license process.

807.4.4 Initial application form and contents.

The student home license application shall be made on forms provided by the State College Borough Planning Department. The forms shall be signed by the *owner* or, if the *owner* is a corporation, an authorized agent of the corporation.

807.4.5 Renewal application form and contents.

An application for the renewal of a student home license shall be made on forms provided by the Borough of State College or its agent. An application for a license renewal shall be signed by the *owner* and contain the same information as an initial application unless the *owner* certifies there have been no changes from the previous application, in which case information on the previous application may be incorporated by reference into the application for license renewal.

807.4.6 New owner application form and contents. An application for the new *owner* or prospective new *owner* of a previously or currently licensed student home shall be made of forms provided by the Borough of State College.

807.5. Inspection of student homes.

807.5.1 Initial student home license inspection. Within 60 calendar days following the acceptance of an application for an initial student home license and issuance of a zoning permit or certificate of nonconformity, the proposed student home shall be inspected for compliance with the requirements of the State College Borough Zoning Ordinance.

807.5.1.1 Scheduling of Inspections. *Owners* and *Person-in-Charge* shall be notified of inspections in accordance with the following:

1. Prior to conducting an inspection for student home license application the Borough of shall give the *owner* and *person-in-charge* reasonable notice by first class mail sent to the address on file. The notice shall contain the date and time of the inspection.
2. The *owner* or *person-in-charge* must be present at all inspections.

807.5.2 Renewal inspection. Notice of inspections for the renewal of student home licenses shall follow the procedures in Section 807.5.1.1.

807.5.3 Additional inspections. When any *violations* of the State College Borough Zoning Ordinance are found during an inspection said inspection shall not be considered to have been completed until the State College Planning department determines that all *violations* have been corrected or that a satisfactory schedule has been provided by the property *owner* for the correction of the *violations*. The State College Planning Department may require such additional inspections as deemed necessary to determine that all *violations* have been corrected.

807.5.4 Notice of violations. The property *owner* and *person-in-charge* shall be promptly notified in writing of the existence of any *violations* found during an inspection of a property. For purposes of this subsection, "*violation*" shall mean any distinct *violation* of the State College Borough Zoning Ordinance

This notice shall either be sent by first class mail to the address(s) for the *owner* and *person-in-charge* contained in the rental unit license application, renewal application or reinstatement application or delivered to the *owner* or *person-in-charge* in *person*. The notice shall contain all information required by the applicable notice of *violation* sections of the State College Borough Zoning Ordinance, as appropriate. All *violation* notices shall provide a reasonable time limit within which the *violations* must be corrected.

807.5.5. Additional inspections. In addition to the initial or renewal inspections, inspections may be scheduled on one or more of the following bases:

1. By area, such that all student homes in a predetermined geographical area will be inspected simultaneously, or within a short period of time.
2. By written complaint, such that written complaints of *violations* will be inspected within a reasonable time.
3. By recurrent *violations*, such that any covered student home which has been found to have a high incidence of recurrent or uncorrected *violations* will be inspected more frequently.
4. For the purpose of re-inspection to ensure the correction of any *violations* in existence at a previous inspection.

807.5.6. Notice of Additional Inspections. For any inspection authorized by this article or other codes and ordinances, other than an initial or renewal inspection, the Borough shall attempt to give the *owner* and the *person-in-charge* reasonable notification of the date and time of the inspection unless probable cause exists to believe the lack of notice is necessary for the appropriate conduct of an investigation.

807.5.7. Inspection authorization. An application for a student home license shall authorize the entry upon and inspection of the *premises* at all reasonable times as required by this Part to the extent permitted by law. The failure of an *owner* to permit an inspection of the rental unit after notice is given shall constitute a withdrawal of the rental unit license application and a reason for denial of an application.

807.5.8. Inspection reports. A copy of all inspection reports shall be mailed to the *tenants*.

807.6. Standard student home license provisions.

A student home license shall show the following:

1. The date of issuance and expiration date;
2. The maximum number of *persons* who may occupy the student home;
3. The tax parcel identification number, street address and unit number of the student home;
4. Notification that the student home license is subject to the imposition of terms and conditions, suspension, summary suspension, or revocation based upon failure to comply with the applicable requirements of the State College Borough Code;
5. The name, telephone number, postal address, email address of the *owner* and the *person-in-charge*;
6. The type of the student home license;
7. Any requirements or restrictions imposed by the Borough of State College on the license pursuant to this Part or Chapter XIX of the Borough of State College Codification of Ordinances.

807.8. Appeals. Any decision by the State College Planning Department Director regarding the approval, approval with conditions, or denial of a student home license may be appealed to the State College Borough Manager within 21 days from the date the State College Planning Department mails, by first class mail, notice of the State College Planning Department Director’s action to the appellant.

807.8.1 Appeals of the State College Borough Manager. Appeals of the decision of the State College Borough Manager on any appeal of an action by the State College Planning Director shall be to the court of competent jurisdiction.

Section 807.8.2 Effect of appeal. Except for an appeal from an emergency rental unit license suspension order, appeals to the State College Borough Manager shall operate to stay any order or action until a decision is reached. A stay shall not relieve an *owner* of any obligation to correct any property maintenance code *violations*; to schedule any licensing inspection or re-inspection; to cooperate with *code officials* to facilitate any complaint investigation; or to pay any licensing, inspection or re-inspection fee.

807.9 Enforcement.

807.9.1 Maximum licensed occupancy. No *owner*, *person-in-charge*, or *person* occupying any

student home licensed under this chapter shall knowingly, or under circumstances where the *owner*, *owner’s* legal agent, or *person* in charge should have known, allowed the student home to be occupied by more than the number of *persons* permitted by the student home license. Each day that a *violation* exists shall constitute a separate offense.

807.9.2 Occupancy without a license. No *person* shall occupy, and no *owner* or *person-in-charge* shall allow a *person* to occupy, a student home unless a license applicable to the student home has been issued and remains in effect. Each day that a *violation* exists shall constitute a separate offense.

807.9.3 Occupancy of nonhabitable space. No *person* shall occupy for sleeping purposes, and no *owner* or *person-in-charge* shall allow a *person* to occupy for sleeping purposes, the nonhabitable spaces, as defined in the Centre Region Building Safety and Property Maintenance Code, of a student home. Each day that a *violation* exists shall constitute a separate offense.

807.9.4 False statements. No *person* shall knowingly make any false statement or provide any false information on a rental unit license application to any employee of the Borough of State College or other authorized *person* in relation to any investigation of a *violation* of this Part.

807.9.5 Coercive conduct. No *person* shall coerce, threaten, or intimidate any *person* into failing to report, or as a result of reporting, a *violation* of the State College Borough Codification of Ordinances, or to waive any rights established by law.

807.9.6 Transfer of complaint inspection fees. No *owner* or *Person-in-Charge* shall transfer or attempt to transfer fees imposed for complaint inspections to the *tenant* making the complaint unless the *owner* or *owner’s* legal agent was not given a reasonable opportunity to repair the *violation* prior to the complaint or the *tenant* was responsible for the *violation* which gave rise to the complaint.

Section 807.10. Penalty. Any *person* who shall violate any of the provisions of this ordinance shall, on conviction thereof, be sentenced to pay a fine of not more than \$500.00 for the first offense in any calendar year and not more than \$1000.00 for the second and subsequent offenses in any calendar year plus all costs. Upon failure to pay such fine and

costs, to imprisonment for not more than 30 days. Each day's continuance of a *violation* of any provision of this ordinance shall constitute a separate offense.

807.11. Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.



CHAPTER 9 FIRE CODE

SECTION 901 SCOPE

901.1 Scope. These regulations shall adopt the *International Fire Code* ~~2009~~ 2018 edition, in its entirety as amended herein, and be known as the Fire Code of the *Municipality* including the adoption of the provisions contained in **Appendix B, Fire-Flow Requirements for Buildings, Appendix C, Fire Hydrant Locations and Distribution, Appendix D, Fire Apparatus Access Roads, and Appendix J, Emergency Responder Radio Coverage** as mandatory provisions. Chapters and sections will be in accordance with the text of the ~~IFC-2009~~ IFC-2018.

901.2 Fire safety program license. The fire safety program license is the same as a fire safety permit, fire permit, operational permit, fire certificate, and fire certificate of *occupancy* for the purposes of this document.

SECTION 902 AMENDMENTS

902.1 Permit required. Section [F]307.2 is amended to reads as follows:

[F]307.2 Permit required. A permit shall be obtained from the *code official* in accordance with Section 105.6 prior to any *open burning*. Application for such approval shall only be presented by and issued to the *owner* of the land or the *owner's* representative upon which the fire is to be kindled.

902.2 Permit required. Section [F]307.2.2 is added to reads as follows:

[F]307.2.2 Construction waste. Burning of Municipal or construction waste is strictly prohibited. All Municipal or construction waste shall be properly disposed in accordance with local or state regulations.

902.3 Permit required. Section [F]315.3.1 is amended to reads as follows:

[F] 315.3.1 Storage beneath overhead projections from buildings. The outdoor storage,

display and handling of combustible materials including but not limited to overstuffed furniture, under eaves, canopies, porches, or other projections or overhangs is prohibited.

902.4 Scope. Section [F]401.1 is amended to reads as follows:

[F]401.1 Scope. When required by the *Fire Code Official*, the reporting of emergencies, coordination with emergency response forces, emergency plans and procedures for managing or responding to emergencies shall comply with the provisions of this Chapter.

902.5 Emergency services directional signage. Section [F]511 is added to reads as follows:

SECTION 511 EMERGENCY SERVICES DIRECTIONAL SIGNAGE

902.6 General. Section [F]511.1 is added to reads as follows:

[F]511.1 General. The requirements of this section pertain to all building complexes of two or more buildings were the complex is served by a private network of streets, alleys, lanes, roads, *cartways*, and or drives.

902.7 Requirement. Section [F]511.2 is added to reads as follows:

[F]511.2 Requirement. When the *cartway* reaches an intersection with two or more options for continuation of the travel path, a sign conforming to the requirements of Sections 511.3 through 511.8 shall be installed so that it is clearly visible and can be read by all traffic entering the intersection.

902.8 Weather resistance. Section [F]511.3 is added to reads as follows:

[F]511.3 Weather resistance. Signs shall be weather resistant and be maintained until replaced by permanent signs.

902.9 Dimensions. Section [F]511.4 is added to reads as follows:

[F]511.4 Dimensions. The minimum dimension of the sign shall be based on the information required in Section 511.7 with a minimum of a 4 inch (101.6 mm) clear border on all sides.

902.10 Installation. Section [F]511.5 is added to reads as follows:

[F]511.5 Installation. Signs shall be installed and maintained in accordance with the design requirements of the *International Building Code*. The sign shall be installed such that the bottom of the sign is a between 48 inches (1219 mm) and 54 inches (1372 mm) above the grade.

902.11 Color. Section [F]511.6 is added to reads as follows:

[F]511.6 Color. Signs shall be constructed in such a way that the background color is white with all lettering and directional arrows being a reflective red material.

902.12 Required information. Section [F]511.7 is added to reads as follows:

511.7 Required information. Signs shall include all building numbers or names or ranges of building numbers, accessible from that *cartway*, and directional arrows directing emergency responders to that building from this location following the most efficient path of travel. All address numbers shall be Arabic numbers or alphabetical letters. All numbers and letters shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). All directional arrows shall be a minimum of 12 inches (305 mm) in overall length with a minimum of a 4 inch (101.6 mm) long by 2 inch (50.8 mm) wide head and minimum stroke with of 0.5 inches (12.7 mm).

902.13 Excluded content. Section [F]511.8 is added to reads as follows:

[F]511.8 Excluded content. Any information not required by Section 511.7 is specifically excluded from this sign.

902.14 Labeling required. Section [F]509.1.1 is added to reads as follows:

[F]509.1.1 Labeling required. Doors into all rooms that contain building utilities shall be identified with a plainly visible and legible sign. These letters and numbers shall contrast with their background. Printing shall be Arabic numerals or alphabet letters. Letters and numbers shall be a minimum of 2 inches (51 mm) high with a minimum stroke width of 0.25 inch (6.3 mm). This includes, but not limited to electrical, utility, sprinkler, fire alarm and mechanical rooms.

902.15 Implementation. Section [F]J101.3 is added to reads as follows:

[F]J101.3 Implementation. *Structures* whose initial fire safety program license issuance date was after to August 1, 2010 shall comply with the provisions of Appendix J prior to the issuance of the fire safety program license. *Structures* whose initial fire safety program license issuance date was prior to August 1, 2010, shall comply with the requirements of Appendix J prior to August 1, 2021.

902.16 Monitoring. Section [F]907.7.5 is amended to read as follows:

[F]907.7.5 Monitoring. Fire alarm systems required by this chapter or by the *International Building Code* shall be monitored by an *approved* supervising station in accordance with NFPA 72.

Exception: Monitoring by a supervising station is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.11 less than five stories in height.
2. Smoke detectors in Group I-3 occupancies.
3. *Automatic sprinkler systems* in one- and two-family dwellings.

[F]907.7.5.1 Automatic telephone-dialing devices. Automatic telephone-dialing devices used to transmit an emergency alarm shall not be connected to any fire department telephone number unless *approved* by the *fire chief*.

CHAPTER 10 WELLS AND BOREHOLES

SECTION 1001 GENERAL

1001.1 General. The purpose of this Chapter is to protect the quality of the ground-water resources of the Spring Creek Watershed. Within the Watershed, ground water supplies 99% of the public and private water use. Improper construction of wells and boreholes can provide short-circuit flow pathways for surface and subsurface contaminants to impact ground-water quality. This Chapter sets forth standards for the construction of wells and boreholes that are not otherwise regulated.

1001.2 Scope. The scope of this Chapter applies to the construction, modification, alteration, termination, and abandonment of all wells and boreholes that penetrate more than 20 feet (6096 mm) below grade, including but not limited to domestic water supply wells, geothermal heat system wells and/or boreholes, geotechnical borings, test borings, agricultural wells, irrigation wells, commercial wells, industrial wells, etc. The following are exempt from the requirements of this Chapter:

1. Wells and/or boreholes associated with water supply wells for public water systems (defined by the Pennsylvania Department of Environmental Protection as consisting of at least 15 service connections or regularly serving no fewer than 25 individuals daily at least 60 days out of the year).
2. Horizontal geothermal heat exchangers constructed in pits, trenches, ditches, or in horizontal directional borings.
3. Monitoring wells whose construction and operation is overseen by the Pennsylvania Department of Environmental Protection.
4. Borings (such as shot holes, exploratory borings, etc.) at a mining site associated with mining activities whose construction and operation are overseen by the Pennsylvania Department of Environmental Protection.

5. Utility trenches.
6. Foundations, pilings, and other soil and/or bedrock penetrations which are an integral part of building construction.
7. Normal routine maintenance and minor repairs to keep a well or borehole in good working order.
8. Wells that are completed and fully operational as of the effective date of this code.

SECTION 1002 DEFINITIONS

ABANDONED WATER SUPPLY WELL. A water supply well, the regular use of which has been discontinued for a period of one year or more, or which is in such a state of disrepair that continued use for the purpose of obtaining ground water is impracticable, or which has been replaced by a new well or public water supply.

ALTERATION. Any action which necessitates entering a well with drilling tools; treating a well to increase yield, altering the physical *structure* of depth of the well; blasting; removal or replacement of well casing.

ANNULAR SPACE. The space between two (2) cylindrical objects, one of which surrounds the other, such as the space between a drill hole and a casing pipe.

ANSI. American National Standards Institute.

API. American Petroleum Institute.

APPROVED GROUT. Neat cement, cement plus bentonite, bentonite, bentonite plus silica sand, or low-permeability sealing material as *approved* for use by the *Code Official*. *Approved* grout is to be mixed and applied according to manufacturer's specifications (e.g., water content and viscosity) for use in grouting wells and/or geothermal boreholes.

AQUIFER. A geologic formation, group of formations, or part of a formation that contains

sufficient saturated permeable material to yield significant quantities of water to wells and springs.

ASTM. American Society for Testing and Materials.

BACK SIPHONAGE. The flowing back of used, contaminated or polluted water from a plumbing fixture or vessel or other sources into a potable water supply pipe due to negative pressure in such pipe.

BENTONITE. A highly plastic, colloidal clay composed largely of the mineral montmorillonite.

BORING/BOREHOLE. A penetration of soil and, or rock that is augered, drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed which is generally cylindrical in shape and whose diameter is generally smaller than its depth of penetration.

BRIDGING MATERIAL. Solids added to a drilling fluid to bridge across the pore throat or fractures of an exposed rock thereby building a filter cake to prevent loss of whole mud or excessive filtrate.

CASING. An impervious durable pipe placed in a well to prevent the walls from caving and to seal off surface drainage or undesirable water, gas or other fluids and prevent their entering the well.

CHIP BENTONITE GROUT. Chip bentonite grout is composed of dry 3/8 inch (9.5 mm) or 1/2 inch (12.7 mm) sized chips of bentonite.

CLOSED-LOOP GEOTHERMAL SYSTEM. A type of geothermal heating and, or cooling system that utilizes a pressurized heat exchanger consisting of pipe, a circulating pump, and a water-source heat pump in which the heat transfer fluid is not exposed to the atmosphere. The heat transfer fluid is potable or beneficial reuse water and may have *approved* antifreeze added.

COLIFORM. All of the aerobic and facultative anaerobic, gram negative, non-spore forming, rod-shaped bacteria which are capable of fermenting lactose with gas formation within forty-eight (48) hours at thirty-five (35 °C) degrees Celsius.

COMMUNITY WATER SYSTEM. A water system which serves at least 15 service connections used by year round *residents* or regularly serves at least 25 year round *residents*.

CONSTRUCTION OF WELLS. All acts necessary to obtain groundwater, or artificially recharge groundwater. Provided, however, such term does not include an excavation made for the purpose of obtaining or prospecting for oil, natural gas, minerals, or products of mining or quarrying, or for inserting media to repressure oil or natural gas formations or for storing petroleum, natural gas, or other products and services. Construction of wells includes the location and excavation or drilling of the well, but excludes the installation of pumps and pumping equipment.

CONTRACTOR. Any individual, partnership, company, association, corporation, group or entity employed, hired, contracted or otherwise engaged by the *Owner* to perform defined services for compensation.

CROSS CONNECTION. An arrangement allowing either direct or indirect connection through which backflow, including back siphonage, can occur between the drinking water in a public water system and a system containing a potential source of contamination.

CURING TIME. Minimum time required for particular types of cementing or grouting materials to harden or set up before drilling or other construction operations can be resumed.

DECOMMISSIONING. The act of rendering a well or borehole to a condition where there is no pathway present for surface or subsurface contaminants to travel down to the water table.

DECOMMISSIONED VERTICAL CLOSED LOOP BOREHOLE. A vertical closed loop borehole whose original purpose and use have been permanently discontinued or which is in such a state of disrepair that its original purpose cannot be reasonably achieved.

DEP. Pennsylvania Department of Environmental Protection.

DCNR. Pennsylvania Department of Conservation and Natural Resources.

DIRECT EXCHANGE (DX) GEOTHERMAL SYSTEM. A type of geothermal heating and, or cooling system where the heat pump refrigerant is circulated through metal piping installed in vertical, inclined, or horizontal boreholes. This type of geothermal system must use a cement-based, special

grout in the boreholes and must have electronic corrosion protection for the metal piping.

DRILLING MUD. A fluid composed of water and bentonite used in the drilling operation to remove cuttings from the hole, to clean and cool the bit, to reduce friction between the drill stem and the sides of the hole, and to plaster the sides of the hole. Such fluids range from relatively clear water to carefully prepared mixtures of special purpose compounds.

FLOWABLE FILL. Flowable fill is a mixture of Portland cement (ASTM C150), potable water, sand, and a fluidizing agent. This mixture is predominately sand. An example mixture of flowable fill contains approximately 85 percent sand, 9 percent water, 4 percent Portland cement, 2 percent finely ground slag, and a fluidizing agent. Flowable fill and other bridging agents do not meet the permeability requirements to protect ground water quality and prevent flow between aquifer zones.

FLOWING WELL. A well that yields water by artesian pressure at the ground surface.

FUSE. To make a plastic pipe joint by heat and pressure in accordance with the pipe manufacturer's specifications.

GEOHERMAL HEATING AND, OR COOLING SYSTEM. A system that uses a heat pump to extract heat from the earth in heating mode and/or reject heat into the earth in cooling mode. It is also called a geothermal heat pump system, a ground-coupled heat pump system, an earth-source heat pump system, and a GeoExchange system.

GROUND-COUPLED HEAT PUMP. A geothermal heat pump that uses the earth itself as a heat source and heat sink. It is coupled to the ground by means of a closed-loop heat exchanger installed horizontally or vertically underground.

GROUNDWATER. Water within the earth below the water table within the zone of saturation. Groundwater includes both water under water table conditions and confined within deep aquifers.

GROUT. A high-solids fluid mixture of cement or bentonite and potable water of a consistency that can be pumped through a tremie pipe and placed as required. Various additives, such as sand or bentonite may be included in the mixture to meet certain requirements

GROUTING, POSITIVE EMPLACEMENT. A technique of the installation of grouting materials whereby emplacement is achieved by positive pumping pressure through a tremie pipe from the bottom of the zone upward.

HEAT PUMP. A mechanical device used for heating and/or cooling which operates by pumping heat from a cooler to a warmer location.

HYDROLOGIC BALANCE. This term refers to the condition where, in the long term, the rate of local groundwater pumping from an aquifer does not exceed the rate of local groundwater recharge to the aquifer.

IGSHPA. The International Ground Source Heat Pump Association.

INDIVIDUAL WATER SUPPLY. A system including wells, pumps, and piping equipment, which supplies water to a private home.

INSTALLATION OF PUMPS AND PUMPING EQUIPMENT. The procedure employed in the placement and preparation for operation of pumps and pumping equipment, including all construction involved in making entrance to the well and establishing seals but not including repairs to existing installations.

MAJOR ALTERATION OF A WELL AND/OR BOREHOLE. Any alteration of a regulated well or borehole which can increase the potential for rapid vertical flow of water into groundwater or which can otherwise increase the potential to pollute groundwater. Examples of major alterations include, but are not limited to, deepening of an existing well, conversion of a well to another use (such as geothermal heating), etc.

MINOR ALTERATION. Any alteration that is not otherwise defined as a major alteration.

NEAT CEMENT GROUT. A fluid mixture of hydraulic cement and water, with or without admixtures in the following proportions; one bag of cement (94 pounds (42.6 kg)) to not less than 5 gallons (18.9 l) nor more than 7 gallons (26.5 l) of water.

NON-COMMUNITY WATER SYSTEMS. A public water system which is not a community water system.

N.S.F. National Sanitation Foundation.

OPEN-LOOP GEOTHERMAL SYSTEM. A type of geothermal heating and/or cooling system that utilizes a water-supply well and a water pump to deliver ground water to a water-source heat pump. The discharge water from the water-source heat pump may be returned to the subsurface through a recharge well or infiltration bed, or may be discharged into a pond, lake, or stream. A spring may also be the source of the ground water supply.

OTHER FILL AND BRIDGING MATERIALS. Under some limited circumstances, borehole completion without grout (below the minimum 20-foot depth of the *approved* grout surface formation seal), may be necessary. Acceptable fill materials are site specific and may include, but may not be limited to: bentonite chips, cuttings removed from the borehole; clean sand, gravel, or a mixture of sand and gravel; and/or cement and water or concrete mixes.

OTHER GROUT AND FILL PLACEMENT METHODS. Other methods of grout or fill placement shall be accepted if such methods allow verification of completion. Such methods must ensure that the grout or fill placement provides environmental protection and the intended system performance.

OWNER. Any *person* vested with sole or partial, legal or equitable ownership of the subject property.

PACKER. A mechanical device that is placed in a borehole to prevent the vertical movement of water or grout.

PERMEABILITY. A measure of the relative ease with which a porous medium can transmit a liquid under a potential gradient. It is a property of the medium alone and is independent of the nature of the liquid and of the force field causing movement. It is a property of the medium that is dependent upon the shape and size of the pores.

PERSON. Shall mean any individual, partnership, company, association, corporation or other group or legal entity.

PITLESS ADAPTOR. A device or assembly of parts which will permit water to pass through the wall of the well casing or extension thereof, and which provides access to the well and to the parts of the water system within the well in a manner to prevent

entrance of pollution into the well and the water produced.

POLYMER. A substance consisting of molecules characterized by the repetition of one or more types of monomeric units.

POTABLE WATER. Water suitable for human consumption.

PORTLAND CEMENT (NEAT CEMENT) GROUT. A mixture of Portland cement (ASTM C150 Standard Specification for Portland Cement) and not more than 6 gallons (22.7 l) of potable water per bag (1 cubic foot (28.3 l) or 94 pounds (42.6 kg)) of cement shall be used according to the manufacturer's specifications.

PUBLIC WATER SYSTEM. A system which provides water to the public for human consumption which has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days out of the year. The term is either a community or non-community system and includes collection, treatment, storage and distribution facilities under the control of the *operator* of the system and used in connection with the system. The term also includes a system which provides water for bottling or bulk hauling for human consumption.

PUMPABLE BENTONITE GROUT. Pumpable bentonite grout is a high solids mixture of sodium bentonite powder or granules and potable water mixed according to the manufacturer's specifications.

RETURN WELL. A well design and constructed for the return of water to the ground.

SAND-CEMENT GROUT. A mixture of Portland cement - Type I (ASTM C150), sand and water in the proportion of not more than two parts by weight of sand to one part of cement with not more than 6 gallons (22.7 l) of potable water per bag of cement (1 cubic foot (28.3 l) or 94 pounds (42.6 kg)) shall be used according to the manufacturer's specifications.

SEMI-PUBLIC WATER SUPPLY. A water supply which services one or several facilities such as industrial or commercial establishments, parks, camps, hotels, motels, schools, institutions, eating and drinking establishments or a water supply which services two (2) or more *dwelling units* and is not a public water system as defined by the Pennsylvania Safe Drinking Water Act (35 P.S. 721.1 et. seq.).

STANDING-COLUMN GEOTHERMAL SYSTEM. A type of open-loop geothermal heating and/or cooling system that circulates ground water from a water well through a water-source heat pump and returns the discharge water from the water-source heat pump to the same water well it was pumped from. The water withdrawal and return locations within the water well bore are separated as far as is possible. Some standing-column geothermal systems discharge some of the circulating ground water to enhance their heat transfer.

THERMALLY-ENHANCED BENTONITE BASED GROUT. Thermally-enhanced bentonite based grout is a high solids mixture of sodium bentonite, inert additives such as sand or rock dust that enhance thermal conductivity, and potable water mixed according to the manufacturer's specifications. The sand must be clean so as to not introduce contaminants into the grout mixture. The use of special additives to alter permeability, increase thermal conductivity, increase fluidity, control grout loss, and/or control time of set, and the composition of the resultant slurry, must be used in accordance with the manufacturer's specifications.

TREMIE PIPE. A rigid or flexible pipe or a hose that carries the grouting materials to the bottom of the zone being grouted. The tremie pipe is withdrawn as the grout material fills the annular space outside the casing or fills the space between the loop pipes and the borehole wall. The end of the tremie pipe is kept submerged just below the surface of the grout material.

TREMIE PLACEMENT METHOD FOR FILL AND BRIDGING MATERIALS. The tremie pipe shall be lowered to the bottom of the zone being filled, and raised slowly as the fill material is introduced. When using the tremie pipe method to install fills, the bottom of the tremie should be maintained as close as possible to, but not inside of, the emplaced fill.

TREMIE PLACEMENT METHOD FOR GROUT. After water or other drilling fluid has been circulated in the annular space sufficient to clear obstructions, grout shall be placed by pressure pumping through a tremie pipe. The tremie pipe shall be lowered to the bottom of the zone being grouted, and raised slowly as the material is introduced.

VERTICAL CLOSED-LOOP BOREHOLE. A borehole which is constructed to receive heat-exchanger loop pipes and grout material. Fill

material may be used below a minimum depth of 20 feet below grade as the subsurface conditions warrant.

WATER-SOURCE HEAT PUMP. A heat pump that uses a water-to-refrigerant heat exchanger to extract heat from the heat source.

WATER SUPPLY WELL. Any well that is constructed to remove or return water to the ground.

WATER TABLE. That surface in an unconfined groundwater body at which the pressure is atmospheric. It is defined by the levels at which water stands in wells that penetrate the water body just far enough to hold standing water.

WELL. Any excavation that is drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed when the intended use of such excavation is for the location, acquisition, monitoring, or artificial recharge of groundwater. This includes but is not limited to test wells, test borings, and monitoring wells, in addition to wells to be utilized as individual or semi-public water supplies.

WELL DRILLER. An individual or company that is permitted or licensed by the State of Pennsylvania to drill wells in Pennsylvania.

WELL SCREEN. A filtering device that allows ground water from unconsolidated and semiconsolidated aquifers to enter the well while at the same time keeping the majority of sand and gravel out of the well and out of the pump. A screen also supports the aquifer material and prevents the borehole from collapsing.

WELL SEAL. An *approved* device or method used to protect a well casing or water system from the entrance of any external pollutant at the point of entrance into the casing of a pipe, electric conduit or water level measuring device.

ZONE OF SATURATION. The zone below the water table in which all interstices are filled with ground water.

SECTION 1003 PERMITS

1003.1 Permit required. No *person*, firm, or corporation shall make a penetration of soil and, or rock that is augered, drilled, cored, bored, washed, driven, dug, jetted, or otherwise constructed that is regulated by this code until a drilling permit has been issued by the *Code Official*.

1003.2 Permit application. Applications for permits shall be made to the Centre Region Code Administration Office on forms furnished by said office.

1003.3 Fees. The drilling permit fee shall be established by resolution of the *Municipality*.

1003.3.1 Payment of fees. A *permit* shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a *permit* be released until the additional fee, if any, has been paid.

1003.4 Action on application. The *Code Official* shall examine or cause to be examined applications for *permits* and amendments thereto within a reasonable time after filing. If the application or the *construction documents* do not conform to the requirements of this code, the *Code Official* shall reject such application in writing, stating the reasons therefore. If the *Code Official* is satisfied that the proposed work conforms to the requirements of this code and laws and ordinances applicable thereto, the *Code Official* shall issue a *permit* therefore as soon as practicable.

1003.5 Time limitation of application. An application for a *permit* for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a *permit* has been issued; except that the *Code Official* is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated.

1003.6 Validity of permit. The issuance or granting of a drilling permit shall not be construed to be a permit for, or an approval of, any *violation* of any of the provisions of this code or of any other ordinance of the jurisdiction. Drilling *permits* presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall

not be valid. The issuance of a drilling permit based on *construction documents* and other data shall not prevent the *Code Official* from requiring the correction of errors in the *construction documents* and other data. The *Code Official* is also authorized to prevent *occupancy* or use of a *structure* where in *violation* of this code or of any other ordinances of this jurisdiction.

1003.7 Expiration. Every *permit* issued shall become invalid unless the work on the site authorized by such *permit* is commenced within 180 days after its issuance, or if the work authorized on the site by such *permit* is suspended or abandoned for a period of 180 days after the time the work is commenced. The *Code Official* is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

1003.8 Suspension or revocation. The *Code Official* is authorized to suspend or revoke a *permit* issued under the provisions of this code wherever the *permit* is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in *violation* of any ordinance or regulation or any of the provisions of this code.

1003.9 Placement of permit. The building *permit* or copy shall be kept on the site of the work until the completion of the project.

1003.10 Time. The *Code Official* shall grant or deny a permit application, in whole or in part, within 15 business days of the filing date for permits associated with 1 and 2 family dwelling and within 30 business days of the filing date for permits associated with other systems. Reasons for denial shall be in writing and given to the applicant. The *Code Official* and the permit applicant may agree to extend the deadline by a specific number of days.

1003.11 Stamp. The *Code Official* shall stamp or place a notation on each page of the set of reviewed construction documents that the documents were reviewed and *approved* for compliance with this code before the permit is issued. The *Code Official* shall clearly mark any required non-design changes on the construction documents. The *Code Official* shall return a set of the

construction documents with this notation and any required changed to the applicant. The permit holder shall keep a copy of the construction documents at the work site open to inspection by the building *code official*.

SECTION 1004 SUBMITTAL DOCUMENTS

1004.1 General. Submittal documents consisting of *construction documents*, statement of *special inspections*, and other data shall be submitted in two or more sets with each drilling *permit* application. The *construction documents* shall be prepared by a *registered design professional* where construction is not associated with a 1 and 2 family dwelling. Where special conditions exist, the *building official* is authorized to require additional *construction documents* to be prepared by a *registered design professional*.

1004.2 Construction documents. Construction documents shall be in accordance with Sections 1004.2.1 through 1004.2.2.

1004.2.1 Information on construction documents. *Construction documents* shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when *approved* by the *building official*. *Construction documents* shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the *building official*.

1004.2.2 Site plan. The *construction documents* submitted with the application for *permit* shall be accompanied by a site plan showing to scale the size and location of new well construction, proposed buildings, existing and proposed on-lot sewage treatment systems, and existing *structures* on the site, distances from *lot lines*, as applicable, flood hazard areas, floodways, and *design flood* elevations; and it shall be drawn in accordance with an accurate boundary line survey. In the case of demolition or abandonment, the site plan shall show construction to be demolished or abandoned and the location and size of existing *structures* and construction that are to remain on the site or plot. The *building official* is authorized to waive or modify the requirement for a site plan when the application for *permit* is for *alteration* or repair or when otherwise warranted.

1004.3 Examination of documents. The *building official* shall examine or cause to be examined the accompanying submittal documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code and other pertinent laws or ordinances.

1004.4 Amended construction documents. Work shall be installed in accordance with the *approved construction documents*, and any changes made during construction that are not in compliance with the *approved construction documents* shall be resubmitted for approval as an amended set of *construction documents*.

SECTION 1005 WATER SUPPLY WELL AND BOREHOLE LOCATION

1005.1 Minimum water supply well depth. The source of supply for a water supply well shall be from a water bearing formation drawn not less than 20 feet (6096 mm) from the ground surface. Wells shall be located at a point free from flooding and may not be located within a FEMA FIRM floodplain unless conforming to the requirements of Section 1005.1.1; and shall be at a higher elevation and at the minimum setback distances to existing or potential sources of pollution set forth in Section 1005.2.

1005.1.1 Water supply well construction in a floodplain. If a well is proposed to be located within a floodplain then the well application must include a letter from a Registered Professional Engineer in the Commonwealth of Pennsylvania documenting why the necessity of placement of the well within the floodplain, the documented height of the 100- year flood level, and what mitigation measures, including but not limited to, the extension of the casing above the elevation of the 100-year flood elevation, are to be used to mitigate the contamination hazard.

1005.1.1.1 Municipal variance. Prior to construction of any borehole in a floodplain the permit applicant shall provide a copy of the granted municipal variance allowing construction in the floodplain or a letter from the *municipality* that they take no objection to the construction.

1005.2 Minimum set back distance. Wells and boreholes regulated by this code shall be located using the minimum setback distances to existing or potential sources of pollution listed in Table 1005.2. For closed loop geothermal wells and boreholes which due to infeasibility cannot conform to the requirements of Table 1005.2 an appeal to the *Code Official* can be made detailing the infeasibility, and the proposed location. Upon review, the *Code Official* may reduce the required set back distances with written approval of the *Municipality*.

**SECTION 1006
WATER SUPPLY WELL CONSTRUCTION
REQUIREMENTS**

1006.1 Casing. All wells supplying individual or semi-public potable water supplies and all wells supplying open loop geothermal heating and/or cooling systems and all wells for the return and recharge of geothermal heating and cooling system discharge water shall be equipped with watertight and durable casing constructed of listed material and minimum wall thickness:

1. Wrought iron - 0.1875 inches (4.76 mm)
2. Steel - 0.1875 inches (4.76 mm)
3. Polyvinyl chloride (PVC) plastic 0.175 inches (4.445 mm)

1006.1.1 Joining. The sections of casing shall be joined together by threaded couplings, or full circumferential welding for ferrous materials, and threaded couplings or solvent welding in accordance with ANSI/NSF Standard 14 for PVC. Other nonferrous casing joining must meet AWWA Standard A100.

1006.1.2 Minimum depth. The casing shall be carried to a minimum depth of 20 feet (6096 mm) and grouted in place.

1006.1.3 Grouting. Casing and grouting must be compatible. Pressure grouting is required for all wells by running tremie pipe to bottom of the annular space outside the casing.

1006.1.4 Minimum borehole diameter. The borehole should be 3 inches (76.2 mm) larger in diameter than the outside diameter of casing to allow for a minimum of 1-1/2 inches (38.1 mm) of annular space for grout placement.

1006.1.5 Minimum extension above grade. Casing shall extend at least 12 inches (304.8 mm) above ground surface. The casing may be terminated at grade or just below grade if fitted with a waterproof and airtight cap and is located within a box-type enclosure with an access lid such as a small meter vault.

Exception: Airtight and watertight sealed open loop return wells can be direct buried.

1006.1.6 Ferrous casing. Ferrous Casing shall be new pipe meeting ASTM or API specifications for water supply well construction. It shall be equipped with a drive shoe or other effective casing seal and have full circumference welds or threaded pipe joints.

1006.1.7 Non-ferrous casing. Non-Ferrous Casing shall meet appropriate ANSI, ASTM or NSF standards for water well casing applications. It shall not be driven.

1006.2 Grouting. An annular space shall be provided between the well casing and the earth formation. The annular space shall be completely filled with *approved* grout materials in one continuous operation under pressure from a minimum depth of 20 feet (6096 mm) below grade to the natural ground surface within 24 hours of completion of drilling. No activity in and around the well shall occur within 24 hours after grouting of the casing with neat cement or cement with bentonite and using a curing accelerant, or within 1/2 hour if using bentonite.

In the event that grouting is done following completion of all drilling operations, all obstructions must be completely cleared prior to placement of grout material.

1006.2.1 Pitless adaptor. During the installation of a pitless adaptor, grout material may be removed from the exterior of the casing in order to provide a watertight seal between the casing and this adaptor. For the installation of a pitless adaptor, a ditch at least 3 feet (914.4 mm) deep is required along with conduits, stone, dust or sand. A sanitary well cap shall be incorporated for protection from leakage and identification of the well respectively.

1006.2.2 Geothermal. Geothermal heating and/or cooling system vertical heat exchange boreholes containing loop pipes may be filled with *approved* grout or bridging or fill materials from their total

depth up to a minimum depth of 20 feet (6096 mm) below grade. These vertical heat exchange boreholes must be filled with only *approved* grout from a minimum depth of 20 feet (6096 mm) below grade up to the ground surface. If the annular space around the loop pipes from a minimum depth of 20 feet (6096 mm) below grade up to the ground surface is free from standing water, the *approved* grout may be emplaced without pressure pumping through a tremie pipe.

1006.3 Packer. Packers when used shall be of material that will not impart adverse taste, odor, toxic substances or bacterial contamination to the well water.

1006.4 Pitless installations. Pitless installations are those where the casing terminates above the ground surface or below grade as specified in Section 1006.1. Where used, they shall be effectively sealed. All buried suction lines shall be encased. The access casing shall be protected against corrosion and shall extend at least 12 inches (304.87 mm) above the natural ground surface and to a depth of at least 20 feet (6096 mm) below the ground surface. Pitless adaptors cannot be installed through a ferrous casing by cutting the hole with a torch or flame, but must be installed by using a hole saw or drill to make the hole through the ferrous casing.

1006.5 Well screens. Well screens shall provide maximum amount of open area while still maintaining structural strength. They shall have the size of openings based on a sieve analysis to preclude entry by sand, silt, and other undesirable elements.

1006.6 Well cap. All installations shall install a secure, screened, varmint free well cap on all wells to prevent any surface pollutants from entering the well or any vandalism to the well or aquifer. In the event of a flowing well, the well cap must stop overflow from the well. Casing terminated at grade or just below grade, shall have a waterproof and airtight well cap installed.

1006.7 Venting. Where venting is required, an overlapping cover or pipe with an opening facing downward shall be required. In no case shall openings be less than 12 inches (304.8 mm) above the ground.

1006.8 Monitoring wells. Monitoring wells shall be designed and installed such as to minimize potential contamination of the aquifer and to maximize the information obtained from each such well.

1006.9 Heat pumps. Heat pump (geothermal) installations shall be designed and constructed to provide an effective watertight seal with the well casing or water storage reservoir and to prevent contamination from reaching the water chamber or interior pump surfaces. In closed loop systems, boreholes must be grouted from a minimum depth of 20 feet (6096 mm) below grade to the ground surface with an *approved* grout. Open loop systems must conform to same requirements as water wells.

1006.10 Power pump installations. The pump base installed directly over a well casing or pipe sleeve shall be designed to provide a watertight seal. It shall be located in a flood-free area. The pump and related equipment shall permit convenient access, removal, maintenance and repair. The suction opening shall be placed at least 2 feet (609.6 mm) below the maximum drawdown of the water in the well. The suction opening shall also be located at a sufficient distance from the bottom of the well so as to prevent agitation of accumulated sediment.

1006.11 Abandoned water supplies. Existing wells that are to be abandoned shall be mitigated in accordance with Sections 1006.11.1 through 1006.11.3.

1006.11.1 Drilled wells. Drilled wells shall be filled and sealed by *approved* grout.

1006.11.2 Hand dug wells. Hand dug wells shall be filled with stone to within 4 feet (1219 mm) of the top of the well, then filled with compacted earth to ground level.

1006.11.3 Dry wells. Dry wells being abandoned must be filled with stone and the top 20 feet (6096 mm) filled with *approved* grout; however, the top 2 feet (609.6 mm) may be covered with topsoil.

1006.12 Disinfection. Following completion of construction, the well shall be pumped continuously until the water discharge is clear. It shall be filled with water containing concentration of not less than 100 parts per million of free chlorine. A portion of this solution shall be recirculated directly to the well in order to insure proper agitation. The water shall not be used for a period of 24 hours. Other combinations of water and chlorine concentration and time interval may be used if demonstrated equally effective to the building *code official*. Disposal of the purged water shall be at a point so as to minimize

adverse effects to aquatic life and in no way directed into any subsurface sewage disposal system.

1 ounce (29.57 ml) of dry calcium hypochlorite dissolved in 52.5 gallons (198.7 l) of water makes the proper strength disinfectant solution. Household bleach may be used for disinfection as given in Table 1006.12(1):

1006.13 Cross-connections. All check valves and backflow protection shall be properly installed. Backflow protectors must be incorporated into the system and be used as needed for each outside water hose connectors. At a minimum two check valves shall be incorporated into each water system that derives water from a well.

Exception: Where not practical, a cross-connection prevention assembly shall be provided. For semi-public water supplies, the cross-connection prevention assembly device is shall be installed at any fixed potable water outlet to which a hose may be connected.

1006.14 Testing. The assembled loop system shall be pressure tested with water at 100 psi (690 kPa) for 30 minutes with no observed leaks before connection (header) trenches are backfilled. Flow rates and pressure drops shall be compared to calculated values. If actual flow rate or pressure drop figures differ from calculated values by more than 10 percent, the problem shall be identified and corrected.

1006.15 Completion report. Upon completion of the well or borehole, submit 2 copies of DCNR's water well completion report form 8700-FM-TG-5001S, as may be amended, to the *code official* and 1 copy of this form to the owner. If a geothermal well is constructed, a report shall be filed with the Centre Region Code Administration by the driller indicating the well was constructed in accordance with this Code.

**SECTION 1007
BOREHOLE CONSTRUCTION
REQUIREMENTS**

1007.1 Cased boreholes. If casing is to be left in place permanently, then the boring shall conform to the requirements for water supply wells stated in Section 1006.

1007.2 Non-cased boreholes. If no casing is utilized, then the boring shall be grouted using

approved grout for not less than 20 feet (6096 mm) below grade.

1007.3 Temporary casing. If a temporary casing is removed or retracted, this shall be accomplished immediately after grout has been placed or else before the grout has hardened or cured.

1007.4 Construction standard. All materials and construction practices shall conform to the requirements stated in Closed-Loop / Geothermal Heat Pump Systems Design and Installation Standards, such as, but not limited to, standards for pressure testing, heat transfer fluids, etc. All materials and construction practices shall effectively prevent contamination of groundwater.

1007.5 Testing. The assembled loop system shall be pressure tested with water at 100 psi (690 kPa) for 30 minutes with no observed leaks before connection (header) trenches are backfilled. Flow rates and pressure drops shall be compared to calculated values. If actual flow rate or pressure drop figures differ from calculated values by more than 10 percent, the problem shall be identified and corrected.

**SECTION 1008
MAJOR ALTERATIONS**

1008.1 General. When major alterations are made to wells and boreholes regulated by this code, these alterations shall conform to Sections 1006 and 1007 with the following modifications.

1008.1.1 Existing non-grouted wells and boreholes. If major alterations are made to an existing well or boring which is not grouted with an *approved* grout, then the following measures may be taken in lieu of the grouting requirements of Sections 1006 and 1007.

1. Remove soil from the uppermost 2 feet (609.6 mm) of the casing to a diameter of no less than 1 foot (304.8 mm) outside the existing casing.
2. Fill the exposed annular space with an *approved* grout to grade.
3. Place a compacted earth mound around the well casing. The compacted earth mound shall be no less than 6 inches high (152.4 mm) and shall extend no less than 1 foot (304.8 mm) away from the casing in all directions. The purpose of the compacted

earth mound is to divert surface water away from the well, so the compacted earth mound shall be non-erodible.

This exception applies only to wells and, or borings that were in existence prior to the effective date of this code.

**SECTION 1009
CROSS-CONNECTIONS**

1009.1 General. Cross connections between an individual or semi-public water supply and a public water system shall be prohibited.

**SECTION 1010
VIOLATIONS**

1010.1 General. No well or borehole regulated by this code shall be used until compliance with this code has been obtained.

**SECTION 1011
DISCLAIMER**

1011.1 General. Approval of this application and issuance of a permit for a well and, or boring on the above described property does not constitute any guarantee or warranty by the *Municipality* or the Center Region Code Administration regarding quantity or quality of water that may be obtained as a result of any well drilled under this permit. The *approved* permit solely provides the approval to drill a well and, or boring at the site shown on the application, and does not provide any other guarantees, approval, or warranties.

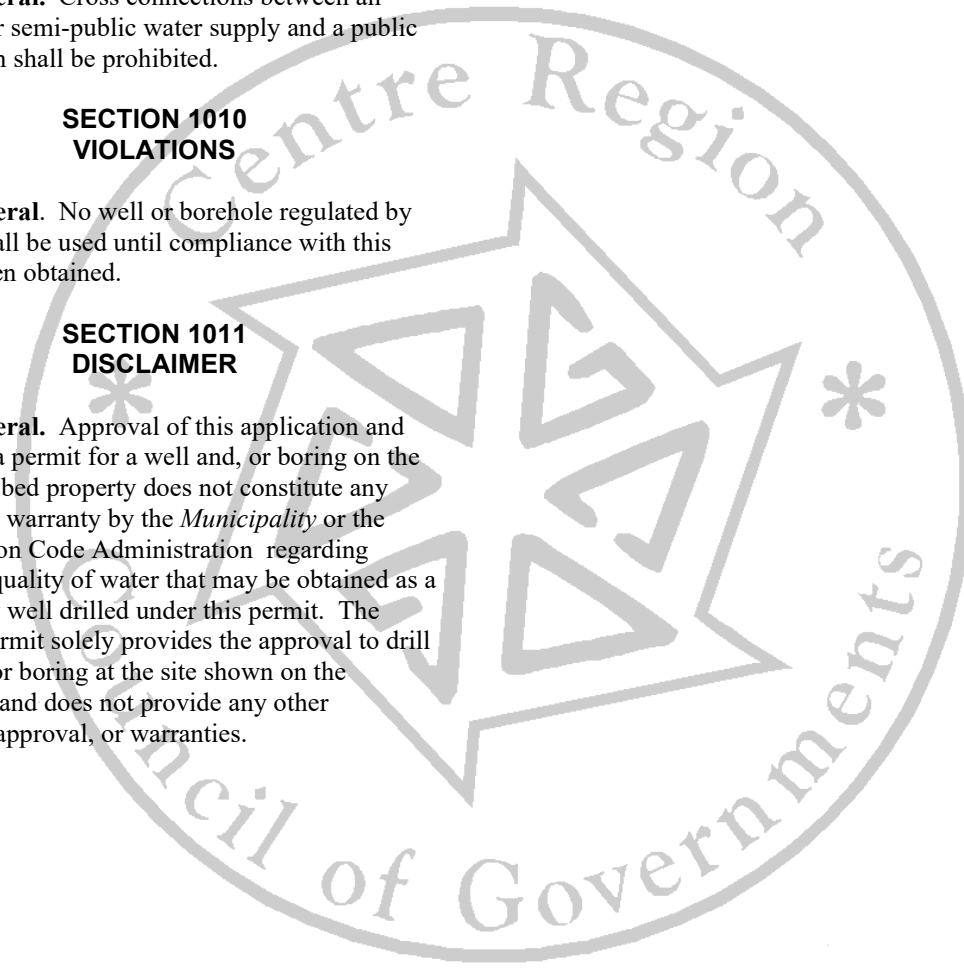


Table 1005.2.
Minimum Well and Borehole Setback Distances

| Setback From | Potable Water Supply Well (feet [meters]) | Borehole and Geothermal Supply and Geothermal Return Well (feet [meters]) |
|---|---|---|
| Lakes, ponds, streams or other surface waters | 25 [7.62] | 25 [7.62] |
| Storm drains, retention basins, stabilization ponds or stormwater management facilities | 10 [3.05] | 10 [3.05] |
| Preparation area or storage area of hazardous spray materials, fertilizers or chemicals, salt piles | 100 [30.48] | 100 [30.48] |
| Gravity sewer lines and drains carrying domestic sewage or industrial waste | 50 [15.24] | 10 [3.05] or according to <i>easement</i> |
| Existing water and forced sewer buried utilities and/or utility trenches | Outside existing easement or, if no easement exists, no less than 15 feet [4,572 mm] from the utility or trench centerline. | |
| Septic tanks, aerobic tanks or holding tanks | 50 [15.24] | 25 [7.62] |
| Subsurface sewage disposal systems, elevated sand mounds, other sewage disposal fields | 100 [30.48] | 25 [7.62] |
| Sewage seepage pits, cesspools | 100 [30.48] | 25 [7.62] |
| Farm silos, barnyards, privies and fuel tanks | 100 [30.48] | 25 [7.62] |
| Rainwater pits, ditches | 25 [7.62] | 10 [3.05] |
| Spray irrigation sites, sewage sludge and septage disposal sites | 100 [30.48] | 25 [7.62] |
| Dedicated public right-of-way | 20 [6.10] | 10 [3.05] |
| Building foundations (except for buildings enclosing water wells and/or water well pumps and any other source of pollution as <i>approved</i>) | 30 [9.14] | 10 [3.05] |

Table 1006.12(1)
Volume of Chlorine Bleach for Shock Chlorination of Wells and Springs

| Water Depth | Well Diameter | | | | | |
|------------------|--------------------|--------------------|-------------------|---------------------|-------------------|---------------------|
| | 6 in (152.4 mm) | 8 in (203.2 mm) | 10 in (254 mm) | 24 in (609.6 mm) | 32 (812.8 mm) | 36 in (914.4 mm) |
| 10 ft (3.05 m) | 1 c (236.6 ml) | 1 c (236.6 ml) | 2 c (473.2 ml) | 12 c (2839 ml) | 16 c (3785 ml) | 24 c (5678 ml) |
| 20 ft (6.10 m) | 1 c (236.6 ml) | 2 c (473.2 ml) | 4 c (946.4 ml) | 20 c (4732 ml) | 32 c (7571 ml) | 40 c (9464 ml) |
| 30 ft (9.14 m) | 2 c (473.2 ml) | 4 c (946.4 ml) | 6 c (1420 ml) | | | |
| 40 ft (12.19 m) | 2 c (473.2 ml) | 4 c (946.4 ml) | 8 c (1893 ml) | | | |
| 60 ft (18.29 m) | 4 c (946.4 ml) | 6 c (1420 ml) | 12 c (2839 ml) | | | |
| 80 ft (24.38 m) | 4 c (946.4 ml) | 8 c (1893 ml) | 14 c (3312 ml) | | | |
| 100 ft (30.48 m) | 6 c (1420 ml) | 10 c (2366 ml) | 16 c (3785 ml) | | | |
| 150 ft (45.72 m) | 10 c (2366 ml) | 16 c (3785 ml) | | | | |

CHAPTER 11 EMERGENCY ALARMS

SECTION 1101 GENERAL

1101.1 General. The intent and purpose of this Chapter is to reduce the frequency of false or nuisance *alarms* in the *Municipality*.

SECTION 1102 EXTERIOR ALARMS

1102.1 Required. *Owners* or users of exterior *audible alarms* must equip such exterior *audible alarms* with a timing mechanism that will disengage the exterior *audible alarm* after a maximum of 15 minutes, except for water flow *alarms* on automatic sprinkler systems. Exterior *audible alarms* without such a timing mechanism shall be unlawful in the *Municipality* and must be disconnected by the *owner*.

SECTION 1103 AUTOMATIC DIALING DEVICES

1103.1 Prohibited. No *automatic dialing devices* may be keyed to Centre County 911 Emergency Communications & Addressing.

SECTION 1104 PROFESSIONAL ALARM LICENSE

1104.1 Required. An annual *Professional Alarm License* shall be required for persons selling, installing, or servicing *alarm systems* within the *municipality*.

1104.2 Exclusion. No one except an alarm supplier, holding a valid *Professional Alarm License* from the *municipality* or its designee, shall sell, install or service any *alarm system* within the *municipality*.

1104.3 Fees. *Professional Alarm License* fees shall be established by the *Municipality*.

Exceptions:

1. The owner or occupant of the structure is exempt from a *Professional Alarm License* when installing an *alarm system* providing all of the following exist:

- a. The purpose of the *audible alarm* is to notify the occupants of the *structure* of an *emergency* situation; the *audible alarm* does not sound outside the *structure* (no external speakers)
- b. The internal signal emitted by the *audible alarm* does not exceed 90 decibels at the property line; and the *alarm* signal device, when activated, notifies only the *owner* or *occupant* when they are not on the *premises*.

2. The *Municipality* and/or COG shall be issued an *Alarm System Permit*, where applicable, and shall be exempt from any *Alarm System Permit* fees.

1104.4 Issuance. The *Code Official* shall issue a License to an alarm supplier meeting all of the requirements of this chapter, upon the filing of the required application, payment of the license fee, and verification that there are no outstanding violations of this chapter.

1104.5 License requirements. Each License shall be an annual License and bear the signature of the *Code Official*. A copy of the License shall be physically displayed upon each of the premises using the *alarm system*, and shall be available for inspection by the *Code Official* or authorized agent. A License is not required where no *Alarm System Permit* is required.

1104.6 Required insurance. The *alarm supplier* applying for a License shall furnish the *Code Official* an insurance certificate on an annual basis confirming that the *alarm supplier* has, in force, general liability insurance coverage in an amount of not less than \$500,000 for each occurrence. The *alarm supplier* who self-insures such coverage shall furnish evidence of financial ability.

1104.7 Unlawful activity. No corporation, sole proprietor, partner, joint venture, trustee, executor, administrator, employee, fiduciary or stockholder with a 5% or greater interest in a corporation (except a corporation whose stock is publicly traded and

registered with the Securities and Exchange Commission or with a State Securities Commission) applying for a License shall have been convicted of a felony or pleaded Nolo Contendere to a felony charge or indictment.

1104.8 Knowledge. *Alarm suppliers* shall demonstrate a working knowledge of burglar, fire or supervisory *alarm systems* that they sell and shall be authorized by the manufacturer of the alarm equipment to sell, install and maintain the same.

1104.9 Revocation. A License shall be revoked or renewal denied when any of the following exists:

1. The *alarm supplier* fails to meet the requirements necessary to obtain a License
2. The License fee is not paid
3. The *Code Official, Chief of Police, Fire Chief* or their designee has reason to believe the alarm supplier's installations are the cause of false alarms
4. The *alarm supplier* fails to provide emergency service as required by this code

1104.10 Service requirements. Every *alarm supplier* that installs one or more *alarm systems* in the *Municipality* shall make service available directly or through an agent on a twenty-four-hour-per day basis, seven days a week, to repair in a timely manner such devices and to correct malfunctions as they occur. Any person using an *alarm system* shall make arrangements for service to be available for such device on a twenty-four-hour-per day, seven-days-per-week basis.

1104.11 Operating instructions. Every *alarm supplier* who, sells, leases, or installs an *alarm system* in the *Municipality*, shall furnish operating instructions and manual to the property *owner*, and *tenant* who has control of the *alarm system*.

**SECTION 1105
ALARM SYSTEM PERMIT**

1105.1 Required. An *Alarm System Permit* shall be required for each structure having an *alarm system* or multiple *alarm systems*.

1105.2 Fees. The *Alarm System Permit* fees shall be established by the *Municipality*.

Exceptions:

1. The owner or occupant of the structure is exempt from an *Alarm System Permit* when installing an alarm system providing:
 - a. The purpose of the audible alarm is to notify the occupants of the *structure* of an *emergency* situation; the audible alarm does not sound outside the *structure* (no external speakers)
 - b. The internal signal emitted by the audible alarm does not exceed 90 decibels at the property line; and the alarm signal device, when activated, notifies only the owner or occupant when they are not on the premises.
2. The *Municipality* and/or COG shall be issued an *Alarm System Permit*, where applicable, and shall be exempt from any *Alarm System Permit* fees.

1105.3 Permit requirements. An *Alarm System Permit* shall be obtained by or on behalf of the *owner* of the property upon which the *alarm system* is installed from the Centre Region Code Administration prior to the installation of the alarm system.

1105.4 Permit duration. The *Alarm System Permit* shall be valid for the duration that the permit holder is the *owner* of the property, up to five (5) years or until revoked by the *Code Official*. No *Alarm System Permit* shall be valid for more than five (5) years.

1105.5 Transferability. The *Alarm System Permit* is not transferable.

1105.6 New property owner/deed transfer. A new property *owner* is required to obtain an *Alarm System Permit* within sixty (60) calendar days after the official recorded date of sale for the property where the *alarm system* is installed.

1105.7 Permit card. The *Alarm System Permit* shall be physically present upon the premises using the *alarm system*, and shall be available for inspection by the *Code Official* or by an authorized agent. The permit card shall bear the following:

1. Seal of the Centre Region Code Administration

2. Signature of the *Code Official*
3. Date the permit is valid from
4. Date the permit expires
5. *Alarm system* manufacturer
6. The name of the legal property *owner*
7. The address of the property where the *alarm system* is installed
8. The name of the business (if applicable)
9. The *tenant* or agent responsible for the property where the *alarm system* is installed (if applicable)
10. The *alarm supplier* or other entity responsible for maintaining the *alarm system* (if applicable)
11. The type of *alarm system* (fire, burglary, holdup, medical, etc.)
12. At least two (2) alternate emergency phone numbers of persons to be contacted to secure the property
13. Valid email address for the building *owner*
14. Any additional information as may be determined to be necessary by the *Code Official*.

privately installs an *alarm system* which is located on premises within the *Municipality* shall:

1. Be permitted to install only equipment that is listed by Underwriter's Laboratories, Incorporated, or other approved recognized national testing agency as being electrically safe and meeting the *Municipality* requirements for the alarm system. Installation shall be in accordance with the manufacturer's specifications. Wiring for the *alarm system* must conform with all applicable state and municipal codes.
2. Be required to cause each *alarm system* installed to be provided with standby battery power which shall automatically and immediately take over in the event of a power failure without initiating an *alarm* except for trouble signal.
3. Be required to install equipment in such a way as to neutralize electrical surges on the *alarm system*.
4. Be required to deactivate any *alarm system* within a reasonable period of time when multiple *false alarms* are received.
5. The sensory mechanism used in connection with an *alarm* device must be adjusted to suppress false indications of fire or intrusion, so that the *alarm* device will not be activated by impulses due to transient pressure change in water pipes, short flashes of light, wind noises (such as the rattling or vibrating of doors or windows), vehicular noise adjacent to the premises or other forces unrelated to genuine *alarm* situations.

It shall be the *owner's* responsibility to notify the Centre Region Code Administration in writing amending the foregoing information with the within fifteen (15) calendar days whenever the information changes during the life of the permit.

1105.8 Penalties. Users who fail to obtain an *alarm system permit* prior to the alarm system being activated, shall, in addition to the permit fee, shall pay a penalty of \$500.

**SECTION 1106
INSTALLATION, OPERATIONAL, &
INSPECTION REQUIREMENTS**

1106.1 Installation. Every *alarm supplier* selling, leasing or furnishing to any user, or a user who

1106.2 Inspections. All such entries upon the premises where an *alarm system* is installed and all such inspections of the installation and operation of *alarm systems* shall be at reasonable times and upon reasonable notice, except in *emergency* situations.

**SECTION 1107
FALSE ALARMS**

1107.1 Notice required. The permittee shall be notified, in writing by the Centre Region Code Administration, of each and every false alarm activated in the absence of an *emergency*, whether willfully or by inadvertence, negligence or unintentional act, including the malfunction of the

alarm system to which the Police or Fire Agency responds. Each twenty-four (24) hour period during which such an alarm occurs shall constitute a separate offense, and each offense shall accumulate over a twelve-month period.

1107.2 Penalties. The penalties for each *false alarm* shall be as follows:

- First *False Alarm*: Written Warning
- Second *False Alarm*: Written Warning
- Third *False Alarm*: Written Warning
- Fourth *False Alarm*: \$150
- Fifth *False Alarm*: \$300
- Each Additional *False Alarm*: \$500

1107.3 Nuisance alarms. When the fourth and subsequent *false alarm* occurs, the Centre Region Code Administration shall, within twenty (20) working days from the date of the *false alarm*, notify the permittee that a *false alarm* charge is due and payable and the amount thereof. Such notice shall be emailed and forwarded by United States Mail to the permittee at the most recent address provided by the permit holder. Failure of the Centre Region Code Administration to provide notice of assessment of the false alarm charge as stated within twenty (20) working days from the occurrence of a *false alarm* shall preclude the *Municipality* from assessing a *false alarm* charge for said *false alarm*.

1107.4 Payment of false alarm charges. A *false alarm* charge shall be due and payable at the Centre Region Code Administration twenty-one (21) calendar days from the date of the mailing of the notice of assessment of the charge. The *Municipality* and/or COG shall be exempt from payment of all fees.

1107.5 Failure to pay. Failure of the permittee to pay a *false alarm* charge on or before the due date shall constitute a violation of this code and shall subject said person to the penalties set forth in chapter 1.

1107.6 Cause. If doubt exists as to the cause of the *false alarm*, the *Code Official*, or their designee, shall make a decision regarding the circumstances of the activation.

1107.7 Multiple alarms. Multiple alarms received by the Police or Fire Agency before the system can be deactivated within a reasonable period of time shall be considered a single *alarm*.

**SECTION 1108
LIABILITY OF MUNICIPALITY AND COG**

1108.1 General. The issuance of any permit under this ordinance shall not constitute acceptance by the *Municipality* or COG of any liability to maintain any equipment, to answer alarms nor otherwise render the *Municipality* or COG liable to any person for any loss or damage relating to the *alarm system* or procedure.

1108.2 Indemnification. In the event the *owner* of such premises is a person other than the permit applicant, as in the instance of a lessee or other user not the *owner* of the premises on which the *alarm* is installed, such permit application shall constitute an indemnification agreement by the applicant to hold harmless any such police officer or firefighter; the police department or the fire department; the *Municipality* or COG, as appropriate, from any and all damages whatsoever claimed by the lessor or *owner* of the premises on which the *alarm* is installed.

**SECTION 1109
ADMINISTRATION AND ENFORCEMENT**

Administration and enforcement of the requirements of this chapter shall be a function of the Code Administration Agency and shall include the following:

1. Authority to accept or reject a permit application or revoke a permit because of a misrepresentation or false statement contained in any application for a permit, failure to correct any deficiencies in equipment or operation of an *alarm device* connected to the central receiving station after due notice, or not meeting other conditions and specifications of this ordinance.
2. Authority to order the disconnection of an alarm device to the central receiving station for a violation of this ordinance or failure to pay any of the appropriate fees.

**SECTION 1110
RIGHT TO APPEAL**

Any applicant or permit holder shall have a right of appeal under this ordinance. An appeal may be taken when the *Fire Agency* or the *Municipality* empowered to make a decision regarding an installation, operation or maintenance of an alarm

device for which a permit has been requested and is denied, or upon which a permit has been issued and a revocation of said permit has occurred. Such an appeal, when filed, shall be in writing and filed within ten (10) calendar days following such decision.



CHAPTER ~~14~~ 12 [6A] REFERENCED STANDARDS

This chapter lists the standards that are referenced in various sections of this document. The standards are listed herein by the promulgating agency of the standard, the standard identification, the effective date and title and the section or sections of this document that reference the standard. The application of the referenced standards shall be as specified in Section 102.7.

| ANSI | | |
|---------------------------|---|-----------------------------------|
| | American National Standards Institute 1819 L Street, NW, 6 th Floor Washington, DC 20036 | |
| Standard reference number | Title | Referenced in code section number |
| 14-2008e | Plastics Piping System Components and Related Materials | 1006.1.1 |
| ASME | | |
| | American Society of Mechanical Engineers Three Park Avenue New York, NY 10016-5990 | |
| Standard reference number | Title | Referenced in code section number |
| A17.1/CSA B44—2007 | Safety Code for Elevators and Escalators | 606.1 |
| AWWA | | |
| | American Water Works Association 6666 Quincy Avenue Denver, CO 80235 | |
| Standard reference number | Title | Referenced in code section number |
| A100—2006 | AWWA Standard for Water Wells | 1006.1.1 |
| ASTM | | |
| | ASTM International 100 Barr Harbor Drive West Conshohocken, PA 19428-2959 | |
| Standard reference number | Title | Referenced in code section number |
| C150-09 | Standard Specification for Portland Cement | 1002 |
| E136-09b | Standard Test Method for Behavior of Materials in a Vertical Tube Furnace at 750°C | 703.3.3.1 |
| F1346—91 (2003) | Performance Specifications for Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas and Hot Tubs | 303.2 |

ICC

International Code Council
500 New Jersey Avenue, NW
6th Floor
Washington, DC 20001

| Standard reference number | Title | Referenced in code section number |
|---------------------------|---|---|
| IBC-09 18 | International Building Code | 102.3, 201.3, 304.1.1, 305.1.2, 306.1.1, 307.1.2 307.1.3, 401.3, 402.1, 404.5.2.3, 404.9, 604.3.1.1 604.3.2.1, 702.1.1, 702.3, 702.3.1, 702.5, 702.6 702.7, 703.2.1, 703.2.2, 704.2.5, 711.1, 713.1 907.7.5, 902.10, A102.1, A102.2, A102.3 |
| IEBC-09 18 | International Existing Building Code | 102.3, 201.3, 304.1.1, 305.1.2 |
| IFC-09 18 | International Fire Code | 102.3, 201.3, 702.1, 702.2, 702.4.1, 704.1, 704.2.7, 704.6, 711.1, 901.1, 902 |
| IFGC-09 18 | International Fuel Gas Code | 102.3, 201.3, 603.1 |
| IMC-09 18 | International Mechanical Code | 102.3, 201.3, 403.1, 603.1, 603.5 |
| IPC-09 18 | International Plumbing Code | 102.3, 201.3, 502.5, 505.1, 602.2 |
| IPMC-09 18 | International Property Maintenance Code | 704.2.4, 704.2.6 |
| IRC-09 18 | International Residential Code | 102.3, 201.3, 303.2, 603.1, 702.6.1, 704.2.5 |

IGSHPA

International Ground Source Heat Pump Association
374 Cordell South, Oklahoma State University
Stillwater, OK 74078-8018

| Standard reference number | Title | Referenced in code section number |
|---------------------------|--|-----------------------------------|
| CLGHPS-08 | Closed-Loop / Geothermal Heat Pump Systems, Design and Installation Manual | 1007.4 |

NFPA

National Fire Protection Association
1 Batterymarch Park
Quincy, MA 02269

| Standard reference number | Title | Referenced in code section number |
|---------------------------|--|-----------------------------------|
| 10-07-18 | Standard for Portable Fire Extinguishers | 704.6, 704.6.1, 711.1 |
| 12-18 | Standard on Carbon Dioxide Extinguishing Systems | |
| 12A-18 | Standard on Halon 1301 Fire Extinguishing Systems | |
| 13-07-16 | Standard for the Installation of Sprinkler Systems | 706.1 |
| 13D-16 | Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes | |
| 13R-16 | Standard for the Installation of Sprinkler Systems in Low-Rise Residential Occupancies | |
| 17-17 | Standard for Dry Chemical Extinguishing Systems | |
| 17A-17 | Standard for Wet Chemical Extinguishing Systems | |
| 25-08-17 | Inspection, Testing and Maintenance of Water-based Fire Protection Systems | 704.1.1 |
| 70-08 17 | National Electrical Code | 102.3, 201.3, 604.2, 704.2.4.1 |
| 72-08 -16 | National Alarm and Signaling Code | 704.2.4.1, 902.6 |
| 80-07 16 | Fire Doors and Other Opening Protectives | 703.1.3, 703.2 |
| 96-08 17 | Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations | 607.2 |
| 105-07 16 | Installation of Smoke Door Assemblies and Other Opening Protectives | 703.1.2 |
| 204-18 | Standard for Smoke and Heat Venting | |
| 701-04 15 | Standard Methods of Fire Tests for Flame Propagation of Textiles and Films | 705.1 |
| 720-15 | Standard for the Installation of Carbon Monoxide (CO) Detection and Warning Equipment | |
| 750-15 | Standard on Water Mist Fire Protection Systems | |
| 2001-18 | Standard on Clean Agent Fire Extinguishing Systems | |

MZO

| Standard reference number | Title | Referenced in code section number |
|---------------------------|---------------------------------|---|
| MZO | Municipal Zoning Code/Ordinance | 202, 404.5.2, 404.5.2.2, 803.2, 805.2, 805.4, 805.8, 805.8.2, 807.1.4, 807.4.3, 807.5.1, 807.5.3, 807.5.4 |

UL

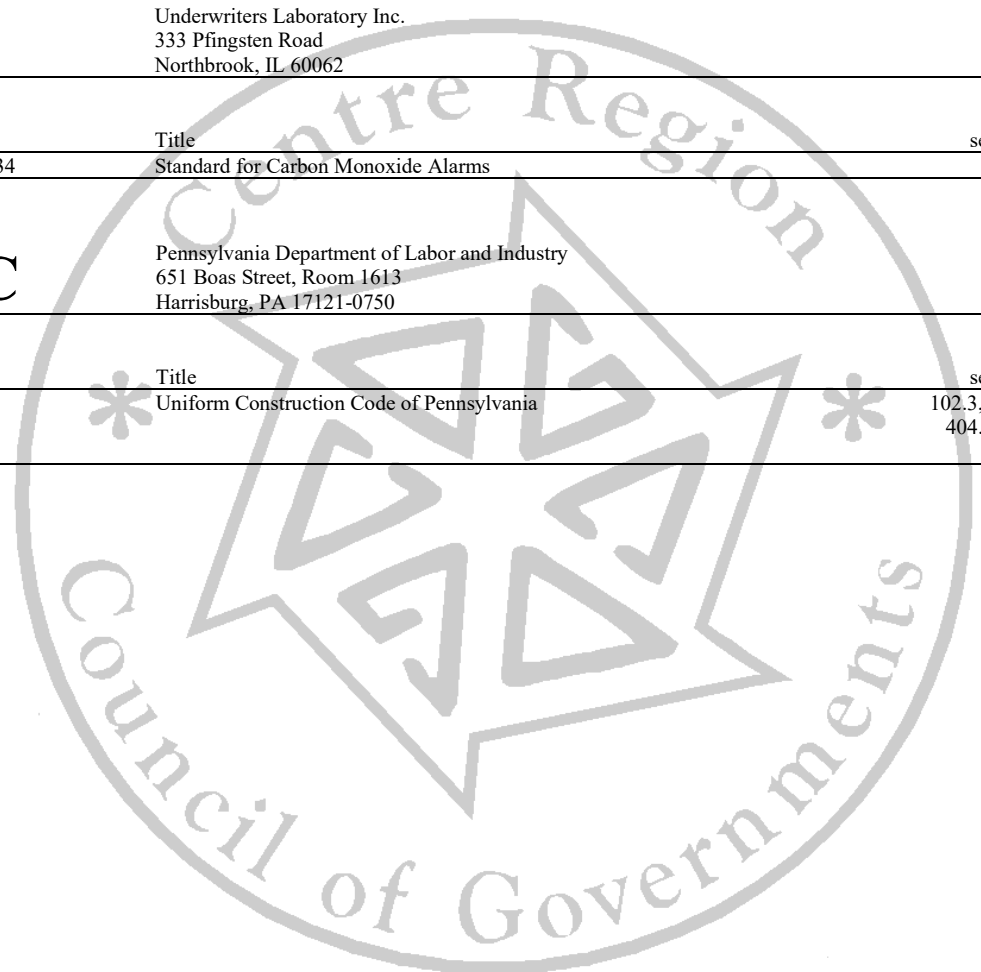
Underwriters Laboratory Inc.
333 Pfingsten Road
Northbrook, IL 60062

| Standard reference number | Title | Referenced in code section number |
|---------------------------|-------------------------------------|-----------------------------------|
| ANSI/UL-2034 | Standard for Carbon Monoxide Alarms | 608.2 |

UCC

Pennsylvania Department of Labor and Industry
651 Boas Street, Room 1613
Harrisburg, PA 17121-0750

| Standard reference number | Title | Referenced in code section number |
|---------------------------|---|---|
| PA-UCC | * Uniform Construction Code of Pennsylvania * | 102.3, 102.7, 105.1, 404.5.2.3, 704.10, 802.1 |





APPENDIX A BOARDING STANDARD

A101 GENERAL

A101.1 General. All windows and doors shall be boarded in an *approved* manner to prevent entry by unauthorized *persons* and shall be painted to correspond to the color of the existing *structure*.

A102 MATERIALS

A102.1 Boarding sheet material. Boarding sheet material shall be minimum 1/2-inch (12.7 mm) thick wood structural panels complying with the *International Building Code*.

A102.2 Boarding framing material. Boarding framing material shall be minimum nominal 2-inch by 4-inch (51 mm by 102 mm) solid sawn lumber complying with the *International Building Code*.

A102.3 Boarding fasteners. Boarding fasteners shall be minimum 3/8-inch (9.5 mm) diameter carriage bolts of such a length as required to penetrate the assembly and as required to adequately attach the washers and nuts. Washers and nuts shall comply with the *International Building Code*.

A103 INSTALLATION

A103.1 Boarding installation. The boarding installation shall be in accordance with Figures A103.1(1) and A103.1(2) and Sections A103.2 through A103.5.

A103.2 Boarding sheet material. The boarding sheet material shall be cut to fit the door or window opening neatly or shall be cut to provide an equal overlap at the perimeter of the door or window.

A103.3 Windows. The window shall be opened to allow the carriage bolt to pass through or the window sash shall be removed and stored. The 2-inch by 4-inch (51 mm by 102 mm) strong back framing material shall be cut minimum 2 inches (51 mm) wider than the window opening and shall be placed on the inside of the window opening 6 inches minimum above the bottom and below the top of the

window opening. The framing and boarding shall be predrilled. The assembly shall be aligned and the bolts, washers and nuts shall be installed and secured.

A103.4 Door walls. The door opening shall be framed with minimum 2-inch by 4-inch (51 mm by 102 mm) framing material secured at the entire perimeter and vertical members at not more than 24 inches (610 mm) on center. Blocking shall also be secured at not more than 48 inches (1219 mm) on center vertically. Boarding sheet material shall be secured with screws and nails alternating every 6 inches (152 mm) on center.

A103.5 Doors. Doors shall be secured by the same method as for windows or door openings. One door to the *structure* shall be available for authorized entry and shall be secured and locked in an *approved* manner.

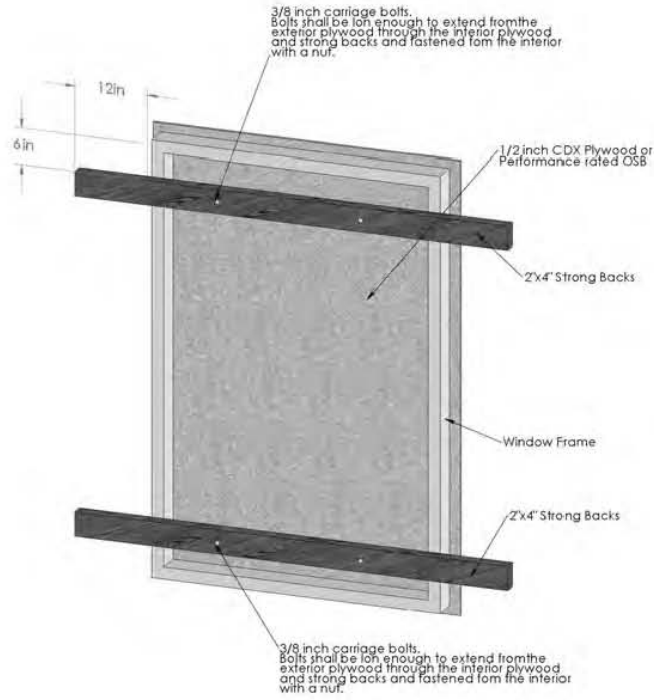


FIGURE A103.1(1)
BOARDING OF DOOR OR WINDOW

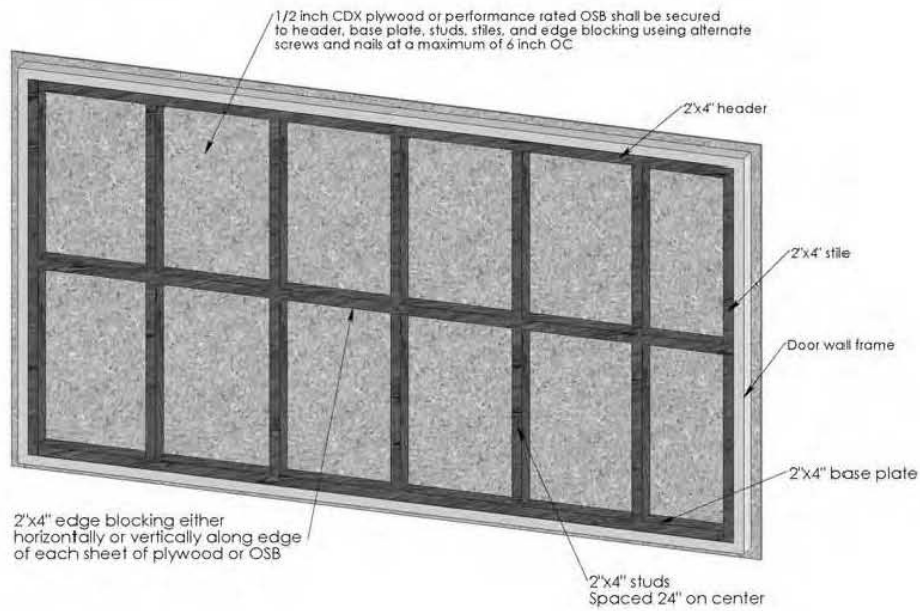


FIGURE A103.1(2)
BOARDING OF DOOR WALL

APPENDIX B BOROUGH OF BELLEFONTE ENABLING ORDINANCE

ORDINANCE NO. 06052017-01

AN ORDINANCE OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA, REPEALING THE BOROUGH OF BELLEFONTE SAFETY AND PROPERTY MAINTENANCE CODE, 2011 EDITION AND AMENDMENTS, AND ADOPTING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, AS AMENDED, TO BE KNOWN AS CHAPTER 425 – PROPERTY MAINTENANCE AND SAFETY

Section 101. Repeal of Ordinances. The provisions of Ordinance 12202010-02 as amended that provide for the adoption and modification of the Borough of Bellefonte Safety and Property Maintenance Code / 2011 are hereby repealed.

Section 102. Changes. The following articles and sections of Borough of Bellefonte Code Chapter 425 as adopted are amended, deleted, or altered as follows:

Add §425-2 Adoption of the Centre Region Building Safety and Property Maintenance Code, 2017 Edition.

It is hereby adopted by the municipality for the intent and purposes set forth in § 425-1 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the Commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the municipality or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of this chapter, regardless of the strictness of the provisions. The provisions of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as amended, are set forth in the copy presently on file in the office of the Municipal Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the municipality, except as modified by this chapter and any subsequent amendments thereto.

Add §425-3 Amendments to Building Safety and Property Maintenance Code The following articles and sections of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as adopted, are amended, deleted, or altered as follows:

1. Add: Section 315 Vegetative growth: To read: No person, firm or corporation owning or occupying any property within the Borough of Bellefonte shall permit any grass or weeds or any other vegetation whatsoever to grow or remain upon such premises to exceed a height of six inches or so as to cause unpleasant or noxious odors, conceal filthy deposits or create or produce pollen.

Exception:


- a) Vegetation which is edible and cultivated for that purpose shall be permitted to exceed a height of six inches.
 - b) Vegetative growth commonly recognized as having an ornamental purpose shall be permitted.
 - c) For the purposes of this section, trees, bushes and hedges shall not be considered vegetation subject to the height limitation.
 - d) Noxious weeds prohibited by the Noxious Weed Control Law, 3 P.S. § 255.8, as amended, or as it may be amended in the future, or by regulations of the Department of Agriculture, shall not be permitted to grow within the Borough of Bellefonte either generally or as exceptions to the height limitations set forth above.
2. Add: Section 315.1 Vegetative growth and right-of-way encroachment. To read: No person, firm or corporation owning or occupying any property within the Borough of Bellefonte shall permit any weeds or brushes to grow and remain upon that portion of the street or alley immediately in front of or adjoining said premises between the property line and the outer edge of any adjacent street or alley. It is the intent and meaning of the section that a portion of the streets or alleys between the property line and the outer edge of the roadway, commonly known as the right-of-way, which space should only be occupied by lawns, sidewalks and shade trees, shall be maintained not to exceed a height of six inches by the owner, tenant, occupant or agent of the property immediately abutting such space. Vegetative growth commonly recognized as having an ornamental purpose shall be permitted.
3. Add Section 315.2 Vegetative violations. To read: Grass, weeds, or other vegetation so growing on any property in the Borough or on any public right-of-way or public utility easement adjoining or adjacent to such property is hereby declared to be a nuisance and abatable as such at law or in equity
4. Add: Section 316 Unlicensed vehicles. To read: Except as provided for in other regulations, no inoperative, unlicensed or uninspected motor vehicle or trailer designed to be towed by a motor vehicle shall be parked, kept or stored on any premises. No vehicle or trailer shall at any time be in a state of major disassembly, disrepair or in the process of being stripped or dismantled. Painting of vehicles or trailers is prohibited unless conducted inside an approved spray booth.
- Exception: A vehicle of any type or trailer is permitted to undergo major overhaul, including bodywork, provided that such work is performed inside a structure or similarly enclosed area designed and approved for such purposes.
5. The title of Table 404.5. is now: Table 404.5. Minimum Habitable Space (square feet [square meters]) applies to all properties.
6. Table 404.5.1 is deleted.

7. Table 404.5.2 is deleted.
8. Alter: Section 805.8 Offenses. To read: For the purpose of this suspension provision, offenses are violations of the Borough of Bellefonte Zoning Ordinance.
9. Section 806 Rental Housing Permit Suspension for Nuisance and Criminal Violations is modified as follows: All notations to Borough or State College Borough shall be changed to Borough of Bellefonte.
10. Alter: Section 806.11.1 Refuse. To read: Refers to garbage, refuse, and municipal solid waste regulations enforced by the Borough of Bellefonte Ordinance Enforcement and Zoning Officers pursuant to Chapter **482**, Solid Waste, of the Borough of Bellefonte Code.
11. Alter: Section 806.11.2 Property maintenance (interior and exterior). To read: Refers to regulations for the maintenance of residential property as generally enforced by the Centre Region Code Administration, pursuant to this code with the exception of Chapter **9** (Fire Code).
12. Alter: Section 806.11.3 Sidewalk obstruction. To read: Refers to regulations for clearing snow, ice, and other obstructions from sidewalks pursuant to Chapter 495, Article II, Sidewalks, of the Borough of Bellefonte Code.
13. Alter: Section 806.11.4 Noise. To read: Refers to the enforcement of Chapter **372**, Noise, of the Borough of Bellefonte Code.
14. Alter: Section 806.11.5 Vegetation. To read: Refers to enforcement of grass and weeds pursuant to Section 315, Vegetative growth, of this code.
15. Alter: Section 806.11.9 Dogs. To read: Refers to enforcement of dog offenses pursuant to Chapter **193**, Animals, of the Borough of Bellefonte Code.
16. Alter: Section 806.11.10 Fire Code. To read: Refers to regulations for the prevention of fires at rental properties as adopted in Chapter **9** (Fire Code) of this code.
17. Section 807 is deleted

Add 5425-4 Effective date. To read: The provisions of this ordinance shall be in full force and effect on July 1, 2017.

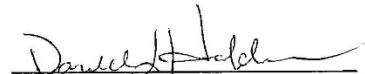
ENACTED AND ORDAINED as an ordinance by the Borough of Bellefonte this 5th day of June 2017.

BOROUGH OF BELLEFONTE COUNCIL



President

ATTEST:



Manager/Secretary

APPENDIX C
COLLEGE TOWNSHIP ENABLING ORDINANCE

COLLEGE TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA

ORDINANCE O-17-05

PROPERTY MAINTENANCE AND FIRE CODE

AN ORDINANCE OF THE TOWNSHIP OF COLLEGE, COUNTY OF CENTRE, COMMONWEALTH OF PENNSYLVANIA, REPEALING THE 2010 EDITION OF THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE AND ADOPTING THE 2017 EDITION OF THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, AS AMENDED, TO BE KNOWN AS CHAPTER 152 – PROPERTY MAINTENANCE AND FIRE CODE

Section 101. Repeal of Ordinances. The provisions of Ordinances O-10-03 and O-10-10, as amended, that provide for the adoption and modification of the *Centre Region Building Safety and Property Maintenance Code 2010*, are hereby repealed.

Section 102. Changes. The following articles and sections of College Township Code, Chapter 152, as adopted, are amended, deleted, or altered as follows.

Delete §152-2, Adoption of standards by reference, in its entirety and replace with the following.

§152-2 Adoption of standards by reference

It is hereby adopted by the municipality for the purposes set forth in §152-1 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as promulgated by the Centre Region Council of Governments, except such provisions that may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the Commonwealth by virtue of such laws and that provide a more stringent standard and that are required to be observed by the municipality or the provisions of other ordinances of this jurisdiction that are in conflict with the provisions of this chapter, regardless of the strictness of the provisions. The provisions of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as amended, are set forth in the copy presently on file in the office of the Municipal Manager and are hereby adopted as fully as if set forth in length herein, and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the municipality, except as modified by this chapter and any subsequent amendments thereto.

Delete §152-3, Amendments; deletions; alterations in its entirety and replace with the following.

§152-3 Amendments; deletions; alterations

The following articles and sections of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as adopted, are amended, deleted, or altered as follows.

- A. Table 404.5.2 is deleted.
- B. The title of Table 404.5.1, Minimum Habitable Space (square feet [square meters]), applies to all properties receiving a rental housing permit for the first time after January 1, 1998.
- C. Section 702.6.1, Three story one or two family dwelling. Shall be deleted in its entirety.
- D. Section 805, Rental Housing Permit Suspension for Zoning Violations, is modified as follows: all notations to Borough or State College Borough shall be changed to College Township; Borough Manager to College Township Manager; and Borough Council to College Township Council.
- E. Alter: Section 805.8, Offenses. To read: For the purpose of this suspension provision, offenses are violations of the College Township Zoning Ordinance.
- F. Section 806, Rental Housing Permit Suspension for Nuisance and Criminal Violation, is modified as follows: All notations to Borough or State College Borough shall be changed to College Township; Borough Manager to College Township Manager; and Borough Council to College Township Council.
- G. Alter: Section 806.11.1 Refuse. To read: Refers to garbage, refuse, and municipal solid waste regulations enforced by the College Township Ordinance Enforcement and Zoning Officers, pursuant to Chapter 172, Solid Waste, of the College Township Code.
- H. Alter: Section 806.11.2, Property maintenance (interior and exterior). To read: Refers to regulations for the maintenance of residential property as generally enforced by the Centre Region Code Administration, pursuant to this code with the exception of Chapter 9 (Fire Code).
- I. Alter: Section 806.11.3, Sidewalk obstruction. To read: Refers to regulations for clearing snow, ice, and other obstructions from sidewalks pursuant to §180-16.1, Sidewalks, of the College Township Code.
- J. Alter: Section 806.11.4, Noise. To read: Refers to the enforcement of Chapter 93, Disorderly Conduct, of the College Township Code.
- K. Alter: Section 806.11.5, Vegetation. To Read: Refers to enforcement of grass and weeds pursuant to Chapter 196, Weeds, of the College Township Code.
- L. Alter: Section 806.11.9, Dogs. To read: Refers to enforcement of grass and weeds pursuant to Chapter 95, Dogs and Cats, of the College Township Code.
- M. Alter: Section 806.11.10, Fire Code. To read: Refers to regulations for the prevention of fires at rental properties as adopted in Chapter 9 (Fire Code) of this code.
- N. Delete: Section 807, Student home license.

College Township Ordinance O-17-05
Property Maintenance and Fire Code
Page 3 of 3


Modify §152-4, Health officer. To read: Any Health Officer of a participating municipality who has adopted the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as amended, may enforce the provisions of this code.


Modify §152-5, Effective date. To read: The provisions of this ordinance shall be in full force and effect on July 1, 2017.

ENACTED AND ORDAINED as an ordinance by the Township of College this 1st day of June, 2017.

ATTEST:

COLLEGE TOWNSHIP COUNCIL:


Adam T. Brumbaugh, Twp. Mgr./Secretary


D. Richard Francke, Council Chair



APPENDIX D FERGUSON TOWNSHIP ENABLING ORDINANCE

ORDINANCE 1032

AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REPEALING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2010 EDITION AND AMENDMENTS, AND ADOPTING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, AS AMENDED, TO BE KNOWN AS CHAPTER 5 – PART 3 – BUILDING SAFETY AND PROPERTY MAINTENANCE CODE.

Section 101. Repeal of Ordinances. The provisions of Ordinances 932, and 948 as amended that provide for the adoption and modification of the Centre Region Building Safety and Property Maintenance Code / 2010 are hereby repealed.

Section 102. Changes. The following articles and sections of Ferguson Township Code Chapter 5 as adopted are amended, deleted, or altered as follows:

Delete §5-302 Adoption of the Centre Region Building Safety and Property Maintenance Code, 2010 Edition. In its entirety and replace with the following:

§5-302 Adoption of the Centre Region Building Safety and Property Maintenance Code, 2017 Edition.

It is hereby adopted by the municipality for the purposes set forth in § 5-301 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the municipality or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of this chapter, regardless of the strictness of the provisions. The provisions of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as amended, are set forth in the copy presently on file in the office of the Municipal Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the municipality, except as modified by this chapter and any subsequent amendments thereto.

Delete §5-303 Amendments to Building Safety and Property Maintenance Code. In its entirety and replace with the following:

§5-303 Amendments to Building Safety and Property Maintenance Code The following articles and sections of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as adopted, are amended, deleted, or altered as follows:


1. Table 404.5.2 is deleted
2. The title of Table 404.5.1 is now: Table 404.5.1 Minimum Habitable Space (square feet [square meters]) applies to all properties receiving a rental housing permit for the first time after January 1, 1998
3. Alter: Section 302.11.2 Study ordered. To read: At any time when the *Code Official*, or other municipal official observes a tree that appears to be a structurally unsound tree, a diseased tree, a dead tree, a dying tree, has significant amount of decay present, or a dangerous tree, *code official*, has the authority to order a special inspection or study be completed by a third party professional certified arborist, contracted by the *owner*, at the *owner's* expense.
4. Alter: Section 302.11.4 Tree removal. To read: If a tree is determined to be a dangerous tree by a certified arborist, the *code official* has the authority to require the modification of the tree as to abate the hazard and maintain the tree in a non-dangerous condition. If the hazard cannot be abated the *code official* has the authority to require the removal of the tree The modification or removal shall be ordered in writing in accordance with the requirements of section 302.11.4.
5. Section 805, Rental Housing Permit Suspension for Zoning Violations, is modified as follows: all notations to Borough or State College Borough shall be changed to College Township, Borough Manager to College Township Manager and Borough Council to College Township Council.
6. Alter: Section 805.8 Offenses. To read: For the purpose of this suspension provision, offenses are violations of the Ferguson Township Zoning Ordinance.
7. Section 806 Rental Housing Permit Suspension for Nuisance and Criminal Violations is modified as follows: All notations to Borough or State College Borough shall be changed to Ferguson Township, Borough Manager to Ferguson Township Manager, and Borough Council to Ferguson Township Council.
8. Alter: Section 806.11.1 Refuse. To read: Refers to garbage, refuse, and municipal solid waste regulations enforced by the Ferguson Township Ordinance Enforcement and Zoning Officers pursuant to Chapter 20, Solid Waste, of the Ferguson Township Code.
9. Alter: Section 806.11.2 Property maintenance (interior and exterior). To read: Refers to regulations for the maintenance of residential property as generally enforced by the Centre Region Code Administration, pursuant to this code with the exception of Chapter 9 (Fire Code).
10. Alter: Section 806.11.3 Sidewalk obstruction. To read: Refers to regulations for clearing snow, ice, and other obstructions from sidewalks pursuant to Chapter 21, Part 2, Sidewalks, of the Ferguson Township Code.
11. Alter: Section 806.11.4 Noise. To read: Refers to the enforcement of Chapter 10, Health and Safety, Part 3, Noise, of the Ferguson Township Code.
12. Alter: Section 806.11.5 Vegetation. To read: Refers to enforcement of grass and weeds pursuant to Chapter 10, Health and Safety, of the Ferguson Township Code.
13. Alter: Section 806.11.9 Dogs. To read: Refers to enforcement of dog offenses pursuant to Chapter 2, Animals, of the Ferguson Township Code.
14. Alter: Section 806.11.10 Fire Code. To read: Refers to regulations for the prevention of fires at rental properties as adopted in Chapter 9 (Fire Code) of this code.
15. Section 807 is deleted

Add §5-304 Health officer. To read: Any Health Officer of a participating municipality which has adopted The Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, may enforce the provisions of this Code.

Add §5-305 Effective date. To read: The provisions of this ordinance shall be in full force and effect on July 1, 2017.

ORDAINED and ENACTED this 5th day of June, 2017.

TOWNSHIP OF FERGUSON

By: 
Steve Miller, Chairman
Board of Supervisors

[SEAL]

ATTEST:

By: 
David G. Pribulka, Secretary



APPENDIX E
HALFMOON TOWNSHIP ENABLING ORDINANCE





APPENDIX F HARRIS TOWNSHIP ENABLING ORDINANCE

ORDINANCE 328

AN ORDINANCE OF THE TOWNSHIP OF HARRIS, CENTRE COUNTY, PENNSYLVANIA, REPEALING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2010 EDITION AND AMENDMENTS, AND ADOPTING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, AS AMENDED, TO BE KNOWN AS CHAPTER 10 – ARTICLE IV – PROPERTY MAINTENANCE AND FIRE CODE

BE IT ENACTED AND ORDAINED by the Board of Supervisors of Harris Township, Centre County, Pennsylvania, and it is hereby enacted and ordained by authority of the same as follows:

Section 1. Intent and Purpose: It is the intent and purpose of this ordinance to adopt a modern property maintenance code, which will prescribe effective standards and minimum requirements for buildings and premises in the Township. This code is designed to cover every facet of housing and property maintenance in order to insure that persons in or visiting the Township are provided with a safe and sanitary environment.

Section 2. Repeal of Ordinances: The provisions of Ordinances 288 as amended that provide for the adoption and modification of the Centre Region Building Safety and Property Maintenance Code / 2010 are hereby repealed.

Section 3. Adoption of the Centre Region Building Safety and Property Maintenance Code, 2017 edition: It is hereby adopted by Harris Township for the purposes set forth in Section 1 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the Township or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of this chapter, regardless of the strictness of the provisions. The provisions of the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as amended, are set forth in the copy presently on file in the office of the Harris Township Municipal Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the municipality, except as modified by this chapter and any subsequent amendments thereto.

Section 4. Deletions: The following sections of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, are deleted in their entirety:

Section 302.11 Trees

Table 404.5.1 Minimum Habitable Space applies to all properties receiving a rental housing permit for the first time between January 1, 1998 and December 31, 2002

Table 404.5.2 Minimum Habitable Space applies to all properties receiving a rental housing permit for the first time after January 1, 2003

Section 702.6.1 Three story one or two family dwelling

Section 708.3.3 Open burning

Section 805 Rental housing permit suspension for zoning violations

Section 806 Rental housing permit suspension for nuisance and criminal violations

Section 807 Student home license

Section 902.1 Permit required

Section 902.2 Permit required

Section 5. Amendments, and Alterations: The following sections of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, are amended to read as follows:

Alter Section 101.2 Scope. To read:

Exception: Owner-occupied single-family dwellings that do not require a rental housing permit are exempted from all sections of this code except Sections 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 302.1, through 302.7, 302.9, 302.10, 303, 304.1, 304.3 through 304.12, 304.19 through 304.21, 306, exterior provisions of 307.1, 312, 604, and chapters 2, 9, 10, and 11 of this code.

Alter: Section 404.3 Minimum ceiling heights. To read:

Exceptions: 4. Structures constructed prior to 1996

Alter: Table 404.5. Minimum habitable space applies to all properties receiving a rental housing permit.

Alter: Section 714.2 L-P Gas containers. To read:

714.2 L-P Gas containers. Under no circumstances shall any LP-gas container or compressed gas fuel cylinder with a water capacity greater than 2-1/2 pounds [nominal 1 pound (0.454 kg) LP-gas capacity] be used on any balcony or area that does not have a direct *means of egress* that does not require entry to a *structure* nor in areas covered by a *roof* or partially enclosed area no matter what the construction type.

Add: Section 805 Rental housing permit revocation. To read:

Section 805 Rental housing permit revocation.

805.1 Violation Notice Required. Within any eighteen (18) month period, as specified in Section 805.2 (2), written notices may be issued as follows:

1. Prior to revocation of a rental housing permit, the Township shall provide written notice to the owner of any rental property whenever two (2) or more offenses pertaining to occupancy, external or internal property maintenance, refuse, dogs, sidewalk obstructions, noise, drugs, alcohol, disorderly conduct, or vegetation have occurred individually or in combination at the property within an 18-month period. The written notice shall state that the property has been identified as a problem property and that continued offenses could result in revocation of the rental housing permit.
2. Whenever two (2) or more additional violations occur after the first notice, a second written notice shall be sent advising the property owner that his/her property has again been identified as a problem property and that further offenses at said property may result in rental housing permit revocation. To afford the property owner an opportunity to correct problems identified in the first notice, the second notice shall not be sent before thirty (30) calendar days following the first notice.
3. Whenever two (2) or more additional violations occur for a total of six (6) or more offenses, a third written notice shall be sent advising the property owner that the property has again been identified as a problem property and the rental housing permit may be revoked.

805.2. Empowerment and Conditions for Revocation. The code official of the Centre Region Code Administration is empowered to revoke the rental housing permit for any property within the Township whenever all of the following conditions have occurred:

1. The property owner received two (2) written notices from the Municipality that the property has been determined to be a problem property;
2. Six (6) or more offenses pertaining to occupancy, external/internal property maintenance, refuse, dogs, sidewalk obstructions, noise, disorderly conduct, drugs, alcohol or vegetation have occurred individually or collectively at the property within an eighteen (18) month period;

3. Said offenses resulted in a plea of guilty or conviction or judgment in favor of the Municipality or warrant for the arrest of a defendant.

Revocation by the code official shall not be for internal property maintenance offenses, except those that are deemed life-safety offenses.

When a complaint made by the property owner, their property manager, person in charge, or by the tenants of the premises results in prosecution against another at the premises, such violation shall not be counted toward revocation of the rental housing permit.

805.3 Revocation Procedures. The code official shall notify the property owner of the revocation by written notice sent by a parcel service with delivery receipt, delivered in person, or posted on the property. The notice shall advise the property owner of the property address, the effective dates of the revocation, the reason for the revocation, the effect of the revocation on the property, penalties that can be imposed for violation of the revocation and appeal rights and procedures.

The code official shall set forth the effective date of the revocation in such manner so that revocation commences on the first day following expiration of the lease or leases in force provided such lease or leases are not for more than a one-year period. When there is no lease in force or when the lease or leases are for periods greater than one year, revocation shall commence upon the first day following the annual permit renewal date. No housing permit shall be renewed for six (6) months for the first revocation and twelve (12) months for each subsequent revocation beginning on the effective date of the revocation.

805.4 Effect of Revocation. Upon the commencement of revocation, the property shall be secured and no person, firm or corporation shall operate or rent/lease to another for residential occupancy any dwelling unit or rooming unit during such time that the rental housing permit for such unit is revoked.

805.5 Appeal Procedure from Code Official. Appeals of revocation initiated by the code official shall be heard by the Centre Region Building and Housing Code Board of Appeals in accordance with the procedures established for appeals to that Board, as referenced in Section 111, "Means of Appeals. The Board of Appeals is empowered to sustain, withdraw or modify the revocation.

805.6 Offenses. For purposes of this section, offenses are those as set forth in the following ordinances or statutes:

Occupancy: Refers to applicable definitions within Chapter 12, Article XI of the Harris Township Code of Ordinances, as amended.

Refuse. Refers to Municipal Solid Waste regulations enforced by the Ordinance Enforcement Officer pursuant to Chapter 5 of the Harris Township Code of Ordinances, as amended.

Property Maintenance (Interior and Exterior). Refers to regulations for the maintenance of residential property contained in the Centre Region Building Safety and Property Maintenance Code, as generally enforced by the Centre Region Code Office.

Sidewalk Obstruction. Refers to regulations for clearing snow, ice and other obstructions from sidewalks pursuant to Chapter VII, Subchapter D. of the Harris Township Code of Ordinances, as amended.

Vegetation. Refers to enforcement of grass and weeds pursuant to Chapter V, Subchapter B. of the Harris Township Code of Ordinances, as amended.

Disorderly Conduct. Refers to enforcement by the State College Borough Police Department of Section 5503, Crimes Code, Act of Dec. 6, 1972, P.L. 1482, No. 334.

Drugs. Refers to enforcement by police of The Controlled Substance, Drug, Device and Cosmetic Act," of April 14, 1972, P.L. 233, No. 64, as amended.

Alcohol. Refers to possession or consumption by a minor pursuant to Section 6308, Crimes Code, Act of Dec. 6, 1972, P.L. 1482, No. 334, or furnishing to a minor, Section 493, Liquor Laws, Act of April 12, 1951, P.L. No. 90, as amended.

Dogs. Refers to enforcement of dog offenses pursuant to Ordinance No, 159, the Harris Township Dog Ordinance, and the Pennsylvania State Dog Law.

805.7 Assignment of Offenses. Offenses, as set forth in Section 805.6 of this ordinance, shall apply towards revocation of the rental housing permit for any 1-family house, duplex, multiple-family dwelling unit, rooming unit or fraternity, as the case may be, in accordance with the following:

1-Family House or Fraternity House: Section 805.6 offenses that occur anywhere on the property, including sidewalk obstruction on sidewalks contiguous to the property, shall apply to the house or the fraternity.

2-Family (Duplex), Multiple-Family or Rooming Unit: Section 805.6 offenses that occur within an individual dwelling or rooming unit shall apply to that unit. Offenses committed by a tenant shall apply to the tenant's dwelling or rooming unit. Offenses committed by the property owner shall be assigned to the property in general.

SECTION 7. Effective Date. The effective date of this ordinance shall be September 1, 2017.

SECTION 8. Severability Clause. Nothing in this ordinance or Chapter or in the Centre Region Building Safety and Property Maintenance Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed, as cited in Section 2 of this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

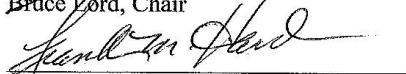
SECTION 9. In all other respects the Code of Harris Township remains in full force and effect, and is not in any way affected or modified by this amendment.

ENACTED AND ORDAINED this 11th day of September, 2017

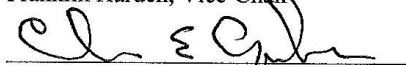
HARRIS TOWNSHIP
BOARD OF SUPERVISORS




Bruce Lord, Chair




Franklin Harden, Vice-Chair



Charles E. Graham, Supervisor



Dennis Hameister, Supervisor



Nigel Wilson, Supervisor

ATTEST:



Amy Falkas, Secretary

**APPENDIX G
PATTON TOWNSHIP ENABLING ORDINANCE**

**PATTON TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2017- 585

PROPERTY MAINTENANCE AND FIRE CODE

AN ORDINANCE OF THE TOWNSHIP OF PATTON, CENTRE COUNTY, PENNSYLVANIA, REPEALING THE 2010 EDITION OF THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE AND ADOPTING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, AS AMENDED, TO BE KNOWN AS CHAPTER 127 (PROPERTY MAINTENANCE AND FIRE CODE).

BE IT ENACTED AND ORDAINED by the Board of Supervisors of Patton Township, Centre County, Pennsylvania, and it is hereby enacted and ordained by authority of the same as follows:

SECTION 1. Intent and Purpose. It is the intent and purpose of this ordinance to adopt a modern property maintenance code, which will prescribe effective standards and minimum requirements for buildings and premises in the Municipality. This code is designed to cover every facet of housing and property maintenance in order to insure that persons in or visiting the Municipality are provided with a safe and sanitary environment.

SECTION 2. Repeal of Ordinances. The provisions of Ordinance No. 2010-519 and No. 2011-529 as amended that provide for the adoption and modification of the Centre Region Building Safety and Property Maintenance Code /2010 are hereby repealed.

SECTION 3. Adoption of the Centre Region Building Safety and Property Maintenance Code, 2017 edition. It is hereby adopted by Patton Township for the purposes set forth in Section 1 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017 edition*, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the Commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the Municipality or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of the ordinance, regardless of the strictness of the provisions. The provisions of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, are set forth in the copy presently on file in the office of the Patton Township Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this ordinance shall take effect, the provisions thereof

shall be controlling within the limits of Patton Township, except as modified by this ordinance and any subsequent amendments thereto.

SECTION 4. Amendments, Deletions, Alterations.

The following sections of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, is deleted in its entirety:

§302.11. Trees.

Table 404.5.2 Minimum habitable space (square feet [square meters]) applies to all properties receiving a rental housing permit for the first time after January 1, 2003.

§702.6.1. Three story one or two family dwelling.

§807. Student home license.

The following sections of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, are amended to read as follows:

Table 404.5.1 Minimum habitable space (square feet [square meters]) applies to all properties receiving a rental housing permit for the first time after January 1, 1998.

SECTION 5. Health Officer. Any Health Officer of a participating municipality which has adopted The Centre Region Building Safety and Property Maintenance Code, 2017 edition, as amended, may enforce the provisions of this Code.

SECTION 6. Effective Date. The effective date of this ordinance shall be July 1, 2017.


SECTION 7. Severability Clause. Nothing in this ordinance or Chapter or in the *Centre Region Building Safety and Property Maintenance Code, 2017 edition* hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed, as cited in Section 2 of this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

SECTION 8: In all other respects the Code of Patton Township remains in full force and effect, and is not in any way affected or modified by this amendment.

ENACTED AND ORDAINED as an ordinance by the Township of Patton this the

~~xx~~ day of ~~xxxxx~~ 2017.
10th May DE

PATTON TOWNSHIP BOARD OF SUPERVISORS


Walt We
Robert Ahmed ☺

Attest:


Douglas J. Erickson
Township Secretary

[Seal]



APPENDIX H BOROUGH OF STATE COLLEGE ENABLING ORDINANCE

ORDINANCE 2093

AN ORDINANCE OF THE BOROUGH OF STATE COLLEGE PROVIDING FOR THE ADOPTION OF THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, FOR THE PURPOSE OF PRESCRIBING MINIMUM EFFECTIVE STANDARDS AND MINIMUM MAINTENANCE REQUIREMENTS FOR ALL EXISTING PREMISES AND STRUCTURES, BOTH RESIDENTIAL AND NON-RESIDENTIAL

Be it ENACTED AND ORDAINED by the Council of the Borough of State College, and it is hereby Enacted and Ordained by authority of the same, as follows:

SECTION 1. Intent and Purpose. It is the intent and purpose of this ordinance to adopt a modern property maintenance code, which will prescribe effective standards and minimum requirements for buildings and premises in the Borough of State College. This code is designed to cover every facet of housing and property maintenance in order to insure that persons in or visiting the Borough are provided with a safe and sanitary environment.

SECTION 2. Repeal of Ordinances. The provisions of Ordinance 1948, 2017, and 2029 as amended and Chapter IV, Part L of the Codification of Ordinances of the Borough of State College that provide for the adoption of the Centre Region Building Safety and Property Maintenance Code/2010 are hereby repealed.

SECTION 3. Adoption of the Centre Region Building Safety and Property Maintenance Code/2017. It is hereby adopted by the Borough of State College for the purposes set forth in Section 1 that certain code known as the *Centre Region Building Safety and Property Maintenance Code, 2017* edition, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the Commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the Borough of State College or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of the ordinance, regardless of the strictness of the provisions. The provisions of the Centre Region Building Safety and Property Maintenance Code, 2017 edition, as supplemented, are set forth in the copy presently on file in the office of the Borough Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this ordinance shall take effect, the provisions thereof shall be controlling within the limits of the Borough of State College, except as modified by this ordinance and any subsequent amendments thereto.

SECTION 4. Amendments, Deletions, Alterations. The following articles and sections of the Centre Region Building Safety and Property Maintenance Code/2017, as adopted, are amended, deleted or altered as follows:

The following sections are deleted:

302.11 Trees
304.24 Fire escape inspection
313 Emergency accommodations
404.8 Congregate cooking facilities inspection
404.9 Maximum occupancy of fenced in exterior areas

The following sections are modified to read as follows:

102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 11 and considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply.

102.8 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, structure, or equipment, or for the public safety, health, general welfare, not specifically covered by this code, shall be determined by the code official.

106.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

108.2.1 Authority to disconnect service utilities. The code official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without approval. The code official shall notify the serving utility and, whenever possible, the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the owner or occupant of the building structure or service system shall be notified in writing as soon as practical thereafter.

SECTION 5. Health Officer. Any Health Officer of a participating Borough or Municipality which has adopted Centre Region Building Safety and Property Maintenance Code/2010, as amended, may enforce the provisions of this Code.

SECTION 6. Effective Date. The effective date of this ordinance shall be July 1, 2017.

SECTION 7. Severability Clause. Nothing in this ordinance or in the *Centre Region Building Safety and Property Maintenance Code, 2017 edition* hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability




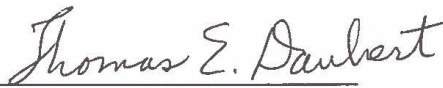
incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed, as cited in Section 2 of this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

ENACTED AND ORDAINED this 3rd day of April, 2017.

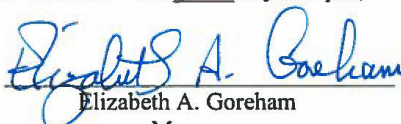
Attest:

BOROUGH OF STATE COLLEGE


Sharon K. Egler
Assistant Borough Secretary


By: Thomas E. Daubert
President of Council

EXAMINED AND APPROVED as an Ordinance this 6th day of April, 2017.


Elizabeth A. Goreham
Mayor

ORDINANCE 2100

AN ORDINANCE OF THE BOROUGH OF STATE COLLEGE PROVIDING FOR THE MODIFICATION OF THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, FOR THE PURPOSE OF PRESCRIBING MINIMUM EFFECTIVE STANDARDS FOR VISITABILITY IN NEW SINGLE-FAMILY HOMES TO BE USED AS RENTAL HOUSING.

Be it ENACTED AND ORDAINED by the Council of the Borough of State College, and it is hereby Enacted and Ordained by authority of the same, as follows:

SECTION 1. Intent and Purpose. It is the intent and purpose of this ordinance to modify the property maintenance code to include visitability standards for rental housing for premises in the Borough of State College. This code is designed to cover every facet of housing and property maintenance in order to insure that persons in or visiting the Borough are provided with a safe and sanitary environment.

SECTION 2. Amendments, Deletions, Alterations. The following articles and sections of the Centre Region Building Safety and Property Maintenance Code/2017, as adopted, are amended, deleted or altered as follows:

The following sections are added:

317 Visitability

317.1 Scope. The requirements of Section 317, Visitability apply to one and two family dwellings that receive a building permit under the Uniform Construction Code of Pennsylvania for initial construction after the 30th day of September, 2017, and are intended for a rental housing permit under this code.

317.2 Minimum requirements. At a minimum, each rental unit shall have one floor that meets the requirements of a Type C Unit as defined by Section 1005, Type C (Visitable) Units of ICC A117.1 Accessible and Usable Buildings and Facilities.

Chapter 11

The following citation is added:

ICC

International Code Council
500 New Jersey Avenue, NW
6th Floor
Washington, DC 20001

| Standard reference number | Title | Referenced in code section number |
|---------------------------|--|-----------------------------------|
| ICC-117.1-09 | Accessible and Usable Buildings and Facilities | 317.2 |


SECTION 3. Effective Date. The effective date of this ordinance shall be October 1, 2017.


SECTION 4. Severability Clause. Nothing in this ordinance or in the *Centre Region Building Safety and Property Maintenance Code, 2017 edition* hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed, as cited in Section 2 of this ordinance, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

ENACTED AND ORDAINED this 11th day of September, 2017.

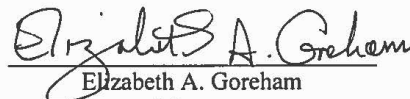
ATTEST

BOROUGH OF STATE COLLEGE


Sharon K. Ergler
Assistant Borough Secretary


By: Thomas E. Daubert
President of Council

EXAMINED AND APPROVED as an Ordinance this 14th day of September,
2017.


Elizabeth A. Goreham
Mayor

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 530

Vehicles and Traffic

[HISTORY: Adopted by the Borough Council of the Borough of Bellefonte 12-24-1963 by Ord. No. 479 (Part 4 of the 1979 Codified Ordinances). Amendments noted where applicable.]

GENERAL REFERENCES

Parks and recreation areas — See Ch. 405, Art. I.

Tampering with public property — See Ch. 429.

Coasting and sledding on public ways — See § 495-14.

Article I

Administration, Enforcement and Penalty

§ 530-1 **Definitions; standard of time.**

[Amended 12-17-1979 by Ord. No. 834]

Words and phrases used in this chapter shall have the meanings ascribed to them in the Vehicle Code of Pennsylvania, being Act No. 81 of June 17, 1976, (75 Pa.C.S.A. § 101 et seq.), as now in force, or as hereafter amended, enacted or reenacted, except in those instances where the context clearly indicates a different meaning. Whenever any time is mentioned in this chapter, it shall be construed as Eastern standard time or Eastern daylight-saving time, as the case may be, depending upon which standard of time is generally used in the Borough at the time.

§ 530-2 **Manner of adopting permanent traffic and parking regulations.**

All traffic and parking regulations of a permanent nature shall be enacted as ordinances or as parts of ordinances or as amendments to ordinances of the Borough.

§ 530-3 **Temporary and emergency regulations.**

A. The Mayor shall have the following powers to regulate traffic and parking temporarily and in time of emergency:

- (1) In the case of fire, flood, storm or other emergency, to establish temporary traffic and parking regulations; and
- (2) In the case of emergency or to facilitate public works or in the case of parades or processions or other public events, to restrict or prohibit parking or traffic in limited areas for periods of not more than 72 hours.

B. Such temporary and emergency regulations shall be enforced by the Mayor and the police of the Borough in the same manner as permanent regulations. No person shall operate a vehicle in violation of any such regulation or move, remove, destroy, injure or deface any sign erected or posted to give notice of any such regulation.

§ 530-4 **Experimental regulations.**

A. Council may, from time to time, designate places upon the streets and alleys in the Borough in which,

for a period of not more than three months, specified traffic and parking regulations, prohibitions and restrictions shall be in force and effect, and shall designate such locations by proper signs and markings. Such regulations, prohibitions and restrictions shall be effective just as if they had been specified in this chapter. No person shall violate any such regulation, prohibition or restriction or move, remove, injure, destroy or deface any sign or marking erected or made by authority of this section.

- B. The purpose of this section is to allow for the test and experimental determination of the feasibility and desirability of permanent changes in the ordinances of the Borough regulating traffic and parking.

§ 530-5 Authority of police officers.

The police officers of the Borough are hereby given authority to direct traffic on the highways of the Borough and at intersections thereof.

§ 530-6 Accident reports.

The operator of any motor vehicle involved in an accident in the Borough and required by law to report such accident to any department or agency of the commonwealth, or any other person required to make such a report, shall, at the time of making such report to the commonwealth, make a written report to the Police Department of the Borough, containing the same information.

§ 530-7 General Traffic Code penalty; waiver.

[Amended 12-17-1979 by Ord. No. 834]

- A.** Any person charged with a violation of any provision of this chapter for which payment of a prescribed fine may be made may pay such sum in the manner prescribed on the issued traffic ticket. Such payment shall be deemed a plea of guilty, waiver of court appearance and acknowledgment of conviction of the alleged offense, and may be accepted in full satisfaction of the prescribed penalty for such alleged violation. Payment of the prescribed fine need not be accepted when laws prescribe that a certain number of such offenses shall require court appearance.

Article II

One-Way Streets, Stop Intersections and Play Highways

§ 530-8 One-way streets.

[Amended 1-21-1965 by Ord. No. 502; 9-5-1967 by Ord. No. 577A; 8-17-1970 by Ord. No. 649; 11-16-1970 by Ord. No. 662; 1-20-1975 by Ord. No. 741; 9-18-1978 by Ord. No. 810; 9-17-1979 by Ord. No. 824; 7-21-1980 by Ord. No. 845; 2-28-1983 by Ord. No. 895; 1-21-1991 by Ord. No. 1043]

- A. The following are hereby established as one-way streets:

| Name of Street | Direction of Travel | Limits |
|-----------------------------|--------------------------|--|
| Academy Lane | Westbound and northbound | From Spring Street to Brachbill's Alley |
| Cherry Street (Lane) | Westbound | From Badger Lane to Spring Street (two-way traffic from Wilson Street to Badger Lane) |
| East High Street, north lot | Westbound | From Allegheny Street to Ridge |

| Name of Street | Direction of Travel | Limits |
|-----------------------------|---------------------|---|
| | | Street |
| East High Street, south leg | Eastbound | From Allegheny Street to Ridge Street |
| Logan Street | Eastbound | From Spring Street to Ridge Street |
| North Ridge Street | Northbound | From Curtin Street to Beaver Street |
| North Thomas Street | Southbound | From North Potter Street to High Street |
| Pike Street | Westbound | From Allegheny Street to Spring Street |
| South Spring Street | Northbound | From West Bishop Street to West High Street |
| Stony Batter Street | Northbound | From the intersection of Water Street to the southern terminus of the Knights of Columbus parking lot |
| Potter Street | Northbound | From High Street to N. Thomas Street |
| West Howard Street | Eastbound | From North Spring Street to North Allegheny Street |
| Wilson Street Extension Lot | Southbound | From Bishop Street to Logan Alley |

B. No person shall operate a vehicle on any street or portion thereof hereby established as a one-way street other than in the direction hereby established for vehicular traffic thereon.

§ 530-9 **Stop intersections.**

[Amended 12-17-1979 by Ord. No. 834; 3-18-1991 by Ord. No. 1048; 6-2-1997 by Ord. No. 1121; 9-19-2005 by Ord. No. 1198]

A. The following intersections are hereby declared to be stop intersections, and official stop signs are or shall be erected, or are hereby confirmed if heretofore erected, in accordance with the rules, regulations and laws of the commonwealth and the Department of Transportation of the commonwealth. Such signs shall be erected in such a position as to face traffic approaching the second-named street upon the first-named street in the direction or directions herein indicated. All vehicles approaching the intersection upon the first-named street in the direction or directions herein indicated in each case shall come to a full and complete stop within a reasonable distance before entering such intersection:

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Academy Lane | Bishop Street | Eastbound |
| Academy Lane | Spring Street | Eastbound |
| Addams Circle | Wood Street | Northbound |
| Ardell Lane | Cowdrick Lane | Eastbound |
| Ardell Lane | Cowdrick Lane | Northbound |
| Ardell Lane | Cowdrick Lane | Southbound |
| Ardell Lane | Cowdrick Lane | Westbound |
| Ardell Lane | Linn Street | Westbound |
| Ardell Lane | Ridge Street | Eastbound |
| Ardell Lane | Ridge Street | Westbound |
| Armor Street | Beaver Street | Northbound |
| Armor Street | Curtin Street | Southbound |
| Armor Street | Linn Street | Southbound |
| Badger Street | Cherry Lane | Northbound |
| Badger Street | Cherry Lane | Southbound |
| Badger Street | High Street | Northbound |
| Beaver Street | Allegheny Street | Westbound |
| Beaver Street | North Spring Street | Eastbound |
| Beaver Street | Ridge Street | Westbound |
| Benner Avenue | Curtin Street | Southbound |
| Birch Street | Hill Street | Southbound |
| Birch Street | West Lamb Street | Northbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Blanchard Street | Burnside Street | Northbound and southbound |
| Blanchard Street | Humes Road | Northbound |
| Blanchard Street | Humes Road | Southbound |
| Brown Avenue | Halfmoon Street | Southbound |
| Brown Avenue | Lamb Street | Northbound |
| Brown Avenue | Lamb Street | Southbound |
| Burgundy Lane | Brown Avenue | Eastbound |
| Burnside Street | Allegheny Street | Westbound |
| Burnside Street | Blanchard Street | Eastbound |
| Burnside Street | Blanchard Street | Eastbound |
| Burnside Street | Hughes Street | Eastbound |
| Burnside Street | Shope Street | Westbound |
| Burrows Street | Allegheny Street | Eastbound |
| Burrows Street | Allegheny Street | Westbound |
| Burrows Street | Cowdrick Lane | Eastbound |
| Burrows Street | Locust Lane | Eastbound |
| Burrows Street | Locust Lane | Westbound |
| Burrows Street | Ridge Street | Eastbound |
| Burrows Street | Ridge Street | Westbound |
| Burrows Street | Spring Street | Westbound |
| Cedar Lane | Bishop Street | Southbound |
| Cedar Lane | Cherry Lane | Northbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|---------------------------|----------------------------|
| Centre Street | High Street | Southbound |
| Centre Street | Route 550 – Bishop Street | Northbound |
| Centre Street | Route 550 – Zion Road | Northbound |
| Cherry Lane | Allegheny Street | Westbound |
| Cherry Lane | Badger Street | Westbound |
| Cherry Lane | McAllister Street | Eastbound |
| Cherry Lane | Monroe Street | Eastbound |
| Cherry Lane | Monroe Street | Westbound |
| Cherry Lane | Penn Street | Westbound |
| Cherry Lane | Spring Street | Eastbound |
| Cherry Lane | Spring Street | Westbound |
| Cherry Lane | Wilson Street | Eastbound |
| Cherry Lane | Wilson Street | Westbound |
| Church Street | Allegheny Street | Eastbound |
| Church Street | Allegheny Street | Westbound |
| Church Street | Armor Street | Eastbound |
| Church Street | Armor Street | Westbound |
| Church Street | Locust Lane | Eastbound |
| Church Street | Locust Lane | Westbound |
| Church Street | Ridge Street | Eastbound |
| Church Street | Ridge Street | Westbound |
| Church Street | Spring Street | Eastbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Church Street | Spring Street | Westbound |
| Church Street | Wilson Street | Eastbound |
| Collins Avenue | Halfmoon Street | Southbound |
| Collins Avenue | Lamb Street | Northbound |
| Cowdrick Lane | Beaver Street | Northbound |
| Cowdrick Lane | Church Street | Northbound |
| Cowdrick Lane | Church Street | Southbound |
| Cowdrick Lane | Curtin Street | Northbound |
| Cowdrick Lane | Curtin Street | Southbound |
| Cowdrick Lane | Howard Street | Southbound |
| Cowdrick Lane | Lamb Street | Northbound |
| Cowdrick Lane | Lamb Street | Southbound |
| Cowdrick Lane | Linn Street | Northbound |
| Cowdrick Lane | Linn Street | Southbound |
| Crawford Lane | Allegheny Street | Eastbound |
| Crawford Lane | Allegheny Street | Westbound |
| Crawford Lane | Blanchard Street | Eastbound |
| Crawford Lane | Hepburn Street | Eastbound |
| Crawford Lane | Hepburn Street | Westbound |
| Crider Lane | East Linn Street | Northbound |
| Crider Lane | Howard Street | Southbound |
| Curtin Street | Allegheny Street | Eastbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Curtin Street | Allegheny Street | Westbound |
| Curtin Street | Linn Street | Westbound |
| Curtin Street | Spring Street | Eastbound |
| Curtin Street | Spring Street | Westbound |
| Curtin Street | Wilson Street | Eastbound |
| Curtin Street | Wilson Street | Westbound |
| Decatur Street | Burrows Street | Southbound |
| Decatur Street | High Street | Southbound |
| Decatur Street | Howard Street | Northbound |
| Decatur Street | Howard Street | Southbound |
| Decatur Street | Lamb Street | Northbound |
| Decatur Street | Pike Street | Northbound |
| Decatur Street | Pike Street | Southbound |
| Deiter Lane | Bishop Street | Southbound |
| Deiter Lane | High Street | Northbound |
| Dunlap Street | High Street | Southbound |
| Dunlap Street | Lamb Street | Northbound |
| East Linn Street | Lewis Street | Eastbound |
| East Linn Street | Lewis Street | Westbound |
| East Linn Street | Wilson Street | Eastbound |
| East Linn Street | Wilson Street | Westbound |
| Fairview Drive | Summit Street | Northbound |

| Stop Street | Through Street | Direction of Travel |
|---------------------|-----------------------|----------------------------|
| Governors Park Road | Airport Road | Northbound |
| Governors Park Road | Private Lane | Eastbound |
| Hale Lane | Cowdrick Lane | Eastbound |
| Hale Lane | Penn Street | Westbound |
| Hale Lane | Ridge Street | Eastbound |
| Hale Lane | Ridge Street | Westbound |
| Halfmoon Street | Brown Avenue | Eastbound |
| Halfmoon Street | Brown Avenue | Westbound |
| Halfmoon Street | Collins Avenue | Eastbound |
| Halfmoon Street | Collins Avenue | Westbound |
| Halfmoon Street | Haupt Avenue | Eastbound |
| Hamilton Street | Bishop Street | Northbound |
| Hamilton Street | Humes Road | Northbound |
| Haupt Avenue | Halfmoon Street | Southbound |
| Haupt Avenue | Lamb Street | Northbound |
| Haupt Avenue | Lamb Street | Southbound |
| Hepburn Street | Burnside Street | Northbound |
| Hepburn Street | Burnside Street | Southbound |
| Hepburn Street | Cowdrick Lane | Southbound |
| Hepburn Street | Logan Street | Northbound |
| Hickory Lane | Hill Street | Southbound |
| Hickory Lane | West Lamb Street | Northbound |

| Stop Street | Through Street | Direction of Travel |
|------------------------|-----------------------|----------------------------|
| High Street | Allegheny Street | Eastbound |
| High Street | McAllister Street | Eastbound |
| High Street | McAllister Street | Westbound |
| High Street | Ridge Street | Westbound |
| High Street | School Street | Eastbound |
| High Street | School Street | Westbound |
| High Street | Wilson Street | Eastbound |
| High Street | Wilson Street | Westbound |
| High Street, north leg | Allegheny Street | Westbound |
| High Street, south leg | Ridge Street | Eastbound |
| Hill Street | Brown Avenue | Eastbound |
| Hill Street | Brown Avenue | Westbound |
| Hill Street | Collins Avenue | Eastbound |
| Hill Street | Collins Avenue | Westbound |
| Hill Street | Haupt Avenue | Eastbound |
| Hill Street | Haupt Avenue | Westbound |
| Holmes Street | Willowbank Street | Northbound |
| Howard Street | Spring Street | Westbound |
| Hughes Street | Bishop Street | Northbound |
| Hughes Street | Logan Street | Northbound |
| Humes Road | Blanchard Street | Eastbound |
| Humes Road | Hughes Street | Eastbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Humes Road | Shope Street | Eastbound |
| Humes Road | Shope Street | Westbound |
| John Miller Lane | Hughes Street | Westbound |
| John Miller Lane | McAllister Street | Eastbound |
| Lamb Street | Allegheny Street | Eastbound |
| Lamb Street | Allegheny Street | Westbound |
| Lamb Street | Brown Avenue | Eastbound |
| Lamb Street | Brown Avenue | Westbound |
| Lamb Street | Haupt Avenue | Eastbound |
| Lamb Street | Haupt Avenue | Westbound |
| Lamb Street | North Thomas Street | Eastbound |
| Lamb Street | North Thomas Street | Westbound |
| Lamb Street | Spring Street | Westbound |
| Lamb Street | Wilson Street | Eastbound |
| Lewis Street | High Street | Southbound |
| Linn Street | Linn Street | Southbound |
| Linn Street | Wilson Street | Eastbound |
| Linn Street | Wilson Street | Westbound |
| Locust Lane | Burrows Street | Northbound |
| Locust Lane | Burrows Street | Southbound |
| Locust Lane | Howard Street | Southbound |
| Logan Street | Allegheny Street | Eastbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Logan Street | Allegheny Street | Eastbound |
| Logan Street | Allegheny Street | Westbound |
| Logan Street | Blanchard Street | Eastbound |
| Logan Street | Blanchard Street | Eastbound |
| Logan Street | Hamilton Street | Westbound |
| Logan Street | Hepburn Street | Eastbound |
| Logan Street | Hepburn Street | Westbound |
| Logan Street | Monroe Street | Eastbound |
| Logan Street | Monroe Street | Eastbound |
| Logan Street | Shope Street | Westbound |
| Logan Street | Shope Street | Westbound |
| Logan Street | Spring Street | Eastbound |
| Logan Street | Spring Street | Westbound |
| Maple Lane | Centre Street | Southbound |
| Maple Lane | Zion Road | Northbound |
| McAllister Street | Bishop Street | Northbound |
| McAllister Street | Bishop Street | Southbound |
| McAllister Street | Howard Street | Southbound |
| McAllister Street | Wood Street | Northbound |
| McAllister Street | Wood Street | Southbound |
| Meek Street | Potter Street | Eastbound |
| Meek Street | South Thomas Street | Westbound |

| Stop Street | Through Street | Direction of Travel |
|---------------------|--------------------------------------|----------------------------|
| Mill Street | Water Street | Northbound |
| Monroe Street | Beaver Street | Northbound |
| Monroe Street | Bishop Street | Northbound |
| Monroe Street | Bishop Street | Southbound |
| Monroe Street | Curtin Street | Northbound |
| Monroe Street | Curtin Street | Southbound |
| Monroe Street | High Street | Northbound |
| Monroe Street | High Street | Southbound |
| Monroe Street | Howard Street | Southbound |
| Monroe Street | Humes Road | Southbound |
| Monroe Street | Linn Street | Northbound |
| Morning Aire Lane | Hill Street | Southbound |
| Morning Aire Lane | West Lamb Street | Northbound |
| North Spring Street | West Howard Street | Northbound and southbound |
| North Thomas Street | High Street | Southbound |
| Oak Street | High Street | Southbound |
| Parking Lot A | Locust Lane | Westbound |
| Parking Lot D | Eastbound entrance (internal to lot) | Eastbound |
| Parking Lot D | Perry Street | Eastbound |
| Parking Lot D | Spring Street | Westbound |
| Parkwood Drive | Parkview Boulevard | Westbound |
| Parkwood Drive | Pine Street | Eastbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------|-----------------------|----------------------------|
| Parkwood Drive | Pine Street | Westbound |
| Penn Street | Bishop Street | Northbound |
| Penn Street | Bishop Street | Southbound |
| Penn Street | High Street, North | Southbound |
| Penn Street | High Street, South | Northbound |
| Penn Street | Howard Street | Northbound |
| Penn Street | Howard Street | Southbound |
| Penn Street | Lamb Street | Northbound |
| Penn Street | Logan Street | Southbound |
| Penn Street | Pike Street | Northbound |
| Penn Street | Pike Street | Southbound |
| Perry Lane | Cherry Lane | Northbound |
| Phoenix Avenue | Willowbank Street | Southbound |
| Pike Street | Allegheny Street | Westbound |
| Pike Street | Locust Lane | Westbound |
| Pike Street | Penn Street | Westbound |
| Pike Street | Ridge Street | Eastbound |
| Pike Street | Ridge Street | Westbound |
| Pike Street | Spring Street | Westbound |
| Pine Street | Parkwood Drive | Northbound |
| Pine Street | Parkwood Drive | Southbound |
| Potter Street | High Street | Northbound |

| Stop Street | Through Street | Direction of Travel |
|--------------------------------|-----------------------|----------------------------|
| Potter Street | High Street | Southbound |
| Private Lane (Governor's Gate) | Governors Park Road | Northbound |
| Railroad Street | North Thomas Street | Eastbound |
| Reynolds Avenue | Willowbank Street | Southbound |
| Ridge Street | Beaver Street | Northbound |
| Ridge Street | Beaver Street | Southbound |
| Ridge Street | Bishop Street | Northbound |
| Ridge Street | Bishop Street | Southbound |
| Ridge Street | Cherry Lane | Northbound |
| Ridge Street | Curtin Street | Northbound |
| Ridge Street | Curtin Street | Southbound |
| Ridge Street | Howard Street | Northbound |
| Ridge Street | Howard Street | Southbound |
| Ridge Street | Lamb Street | Northbound |
| Ridge Street | Lamb Street | Southbound |
| Ridge Street | Linn Street | Northbound |
| Ridge Street | Linn Street | Southbound |
| Ridge Street | Logan Street | Southbound |
| Ridge Street | Pike Street | Northbound |
| Robin Road | Parkwood Drive | Southbound |
| Robin Road | Summit Drive | Northbound |
| School Street | Bishop Street | Southbound |

| Stop Street | Through Street | Direction of Travel |
|---------------------|-----------------------|----------------------------|
| School Street | High Street | Northbound |
| School Street | High Street | Southbound |
| Scott Lane | Coleville Road | Northbound |
| Scott Lane | High Street | Southbound |
| Scott Lane | Lamb Street | Northbound |
| Scott Lane | Lamb Street | Southbound |
| Shoemaker Avenue | Lamb Street | Northbound |
| Shoemaker Avenue | Lamb Street | Southbound |
| Shope Street | Bishop Street | Northbound |
| Shope Street | Humes Road | Northbound |
| Shope Street | Humes Road | Southbound |
| Shugert Lane | Church Street | Northbound |
| Shugert Lane | Church Street | Southbound |
| Shugert Lane | Curtin Street | Northbound |
| Shugert Lane | Linn Street | Southbound |
| Simpson Street | Curtin Street | Northbound |
| Simpson Street | Linn Street | Southbound |
| South Spring Street | Crawford Lane | Westbound |
| South Thomas Street | St. Paul Street | Northbound |
| Spring Street | Beaver Street | Northbound and southbound |
| Spring Street | Bishop Street | Southbound |
| Spring Street | Lamb Street | Northbound |

| Stop Street | Through Street | Direction of Travel |
|---------------------|-----------------------------|----------------------------|
| Spring Street | Lamb Street | Southbound |
| Spring Street | Linn Street | Northbound |
| Spring Street | Linn Street | Southbound |
| Spring Street | Pine Street | Northbound |
| St. Paul Street | St. Thomas Street | Northbound |
| Stony Batter Street | Pine Street | Northbound |
| Sylvan Circle | Summit Drive | Southbound |
| Sylvan Circle | Sylvan Circle | Eastbound |
| Taney Street | Centre Street | Eastbound |
| Taney Street | Centre Street | Westbound |
| Taney Street | Lewis Street | Westbound |
| Taney Street | Parkview Drive | Eastbound |
| Teener Road | Parkwood Drive | Southbound |
| Valentine Road | Willowbank Street | Northbound |
| West Beaver Street | Linn Street | Westbound |
| West Beaver Street | Spring Street | Eastbound |
| West Howard Street | North Spring Street | Westbound |
| West Lamb Street | Gamble Mill/Pedestrian Walk | Eastbound |
| Wilson Street | Beaver Street | Northbound |
| Wilson Street | Bishop Street | Southbound |
| Wilson Street | Curtin Street | Northbound |
| Wilson Street | Curtin Street | Southbound |

| Stop Street | Through Street | Direction of Travel |
|----------------|-------------------|---------------------|
| Wilson Street | East Linn Street | Northbound |
| Wilson Street | East Linn Street | Southbound |
| Wilson Street | Howard Street | Northbound |
| Wilson Street | Howard Street | Southbound |
| Wood Street | McAllister Street | Eastbound |
| Wood Street | McAllister Street | Westbound |
| Woodland Drive | Centre Street | Eastbound |
| Woodland Drive | Centre Street | Westbound |
| Woodland Drive | Lewis Street | Westbound |
| Woodland Drive | Parkview Drive | Eastbound |

B. No operator of a vehicle shall fail to come to a stop within a reasonable distance before entering any such stop intersection as hereinabove required.

§ 530-10 Turning lanes.

[Amended 9-18-1978 by Ord. No. 810; 5-18-1992 by Ord. No. 1064]

The following turning lanes are hereby established on the streets or other public ways of the Borough, and all vehicles moving into such turning lanes shall turn in the appropriate direction as indicated by the sign governing movement within such turning lanes then and there existing upon the surface of the roadway or upon a sign posted conspicuously for the purpose of governing vehicular traffic upon such portion of the street or other public way:

- A. Turning lane westbound on Bishop Street at Allegheny Street intersection.
- B. Left-turn lane northbound on Allegheny Street at the intersection with Howard Street.
- C. Left-turn lane westbound on High Street at the intersection with Water Street.
- D. Right-turn lane westbound on High Street at the intersection with Spring Street.
- E. Left-turn lane southbound on Allegheny Street at the intersection with Bishop Street.
- F. Left-turn lane eastbound on Bishop Street at the intersection with Allegheny Street.

§ 530-11 Play highways.

The Mayor is hereby authorized to designate as a play highway, whenever he/she deems such action advisable and for whatever period of time directed by -him/her, any portion of any street or alley in the Borough whereon sledding and coasting shall be permitted. Such highways shall be set apart and marked off for the purpose under the direction of the Mayor. No person shall operate any motor vehicle upon any play

highway at any time when such highway is so designated, except in case of emergency or with special permission of the Mayor or of the police officer in charge, who shall first clear such highway of all persons using such highway for the purpose for which it was set apart.

Article III Traffic Control Devices

§ 530-12 Traffic signals at certain intersections.

A. At the following intersections, official traffic signals shall be erected (or if heretofore erected are hereby ratified), and traffic at such intersections may be directed by such signals:

- (1) Allegheny Street and Bishop Street.
- (2) Allegheny Street and Howard Street.
- (3) Allegheny Street and Linn Street.
- (4) High Street and Spring Street.
- (5) High Street and Water Street.

(6) Bishop Street and Wilson Street

(7) Bishop Street and School Street

(8) Bishop Street and Parkview Blvd

(9) Water Street and Lamb Street

B. No operator of a vehicle shall disobey the directions of any such traffic signal.

Article IV Commercial and Heavy Vehicles

[Added 5-8-1968 by Ord. No. 597]

§ 530-13 Spilling or depositing dirt or rubbish; tracking mud; removal required.

- A. No person shall cause, allow or the spilling or deposit of dirt, rubbish or any other item from a loaded vehicle upon any street, highway, alley or right-of-way of the Borough.
- B. No person shall cause, allow or permit the tracking or deposit of mud, dirt or other debris onto any street, highway, alley or right-of-way of the Borough.
- C. In the event the person responsible for the spilling, tracking or deposit of any material upon the streets, highways, alleys or rights-of-way of the Borough is unknown, then the owner of such vehicle shall be deemed the responsible party and shall be liable to the penalty provided in § 530-15.
- D. Upon notice from the Chief of Police, the responsible party or the owner of any vehicle spilling, tracking or depositing any material upon any highway, street, alley or right-of-way of the Borough shall have 12 hours to remove or clean up the material so spilled, deposited or tracked and, in default thereof, shall be punished as provided in § 530-15.
- E. In the event the person responsible or the owner of any vehicle spilling, tracking or depositing material or debris upon the public ways refuses or neglects, after notice by the Chief of Police, to remove or clean up the material, such material may be removed or cleaned up by the Chief of Police or at his

direction, and the costs for the same shall be charged directly to the responsible party or the owner of the vehicle under the provisions of this section. The payment of any costs or charges for the removing or cleaning up as authorized by this section shall, unless such payments are made under protest, be final and conclusive and shall constitute a waiver of any right to recover the money so paid.

F. Commercial loading/unloading zones. The Borough shall designate through signage appropriate times when loading/unloading may occur.

F. In the event that any removing or cleaning charge imposed is paid under protest, the offender shall be entitled to a hearing before a magistrate or a court of record having jurisdiction, in which case such defendant shall be proceeded against and shall receive such notice as is required by law in other cases of summary offenses and shall have the same rights to appeal and waiver of hearing.

G. For the purposes of this section, after separate notice, each distinct tracking, spilling or deposit of dirt or other debris shall constitute a separate offense subject to a separate fine and costs.

H. All fines and penalties collected for violations of this section and all bail forfeited shall be paid to the Treasurer of the Borough.

§ 530-14 **Weight restrictions on bridges.**
[Added 7-7-1986 by Ord. No. 959]

A. As used in this section, the following terms shall have the meanings indicated:

GROSS WEIGHT

The combined weight of a vehicle or combination of vehicles and its load and driver.

MOTOR VEHICLE

A self-propelled device in, upon or by which any person or property is or may be transported or drawn upon a highway, except one which is propelled solely by human power. "Motor vehicle" includes motor carriers, trucks, combination units, automobiles and trailers.

B. After the effective date of this section (Ordinance No. 959, adopted July 7, 1986), no person shall operate any vehicle having a gross weight in excess of the posted weight limit upon any bridge located in the Borough or upon any bridge belonging to the Borough. If any bridge belonging to the Borough or located within the Borough is unposted, then weight limits thereon shall be in accordance with the rules and regulations of the State Department of Transportation.

C. The weight limit for the Railroad Street Bridge, located on Railroad Street near its intersection with Sunnyside Boulevard, is hereby established by signage posted at the bridge.

D. Determination of gross weight shall be made by portable scales, which may be certified for use by the State Department of Transportation. In the event of a dispute as to the actual weight, the vehicle shall forthwith be transported at the time of violation to the nearest certified scale capable of weighing motor vehicles, where the vehicle shall be weighed. If the scales used by the police are within 10% of the actual weight of the motor vehicle, load and driver, as provided in this section, then all expenses of such weighing shall be borne by the operator and/or owner of the motor vehicle allegedly in violation of this section. If such scales are more than 10% in error, then all expenses for the weighing of the subject motor vehicle shall be at the cost of the Borough. In no event shall the inaccuracy of any scales used by the Police Department be grounds for the dismissal of any action brought as a result of the violation of this section, nor shall such inaccuracy be competent evidence of the innocence of any owner or operator of any motor vehicle judged to be in violation of this section. For the purposes of any citation, complaint or other criminal prosecution brought under this section, the weight as established by the certified scales shall be the weight upon which such citation, complaint or other criminal process is founded. Such

weight shall also be determinative of any fine which may be imposed as a result of the violation of this section.

- E. This section is enacted in direct response to a certain agreement between the State Department of Transportation, the Borough and the United States Department of Transportation.
- F. The proper officers of the Borough are hereby required, requested, directed, empowered and authorized to make and erect certain signs in compliance with the Act of June 18, 1980, P.L. 229, No. 68, Section 5, at the entrance and exit of any bridge which is the subject of this section and at the intersection nearest each end of the restricted bridge or portion of highway, which signs will allow drivers to avoid the restricted bridge or portion of highway in accordance with law and the agreement referred to in Subsection E hereof.

§ 530-15 Violations and penalties.
[Amended 7-7-1986 by Ord. No. 959]

Whoever violates § 530-14 is guilty of a summary offense and shall, upon conviction, be sentenced to pay a fine of \$75, except that any person convicted or operating a vehicle with a gross weight in excess of a posted weight shall, upon conviction, be sentenced to pay a fine of \$150 plus \$150 for each 500 pounds, or part thereof, in excess of 3,000 pounds over the maximum allowable weight.

Article V

Motor Carriers, Trucks and Truck Tractors and Combination Units

[Added 6-3-1985 by Ord. No. 934]

§ 530-16 Maximum weight; permit required for operation.

No motor carrier registered as a truck, a combination unit or a trailer shall be operated on any street of the Borough enumerated in § 530-17 that has a registered gross weight in excess of 11,000 pounds, or if it has a Class 4 or higher registration, as defined by the Vehicle Code of Pennsylvania, 75 Pa.C.S.A. § 1916, or if it is a foreign motor carrier which would be classified as a Class 4 or higher if it were to be registered in the commonwealth pursuant to the Vehicle Code, without a special permit issued by the Borough Secretary, the Mayor or the Chief of Police and approved by Council. For purposes of this article, gross weight of 11,000 pounds shall not be exceeded by any truck towing a trailer when the combined weight of truck and trailer exceeds 11,000 pounds or by any combination unit having a combined weight of truck and trailer in excess of 11,000 pounds. **Is this still accurate? (Gabby checking Vehicle Code)**

§ 530-17 Operation on certain streets prohibited.

[Amended 12-9-1985 by Ord. No. 940]

Vehicles having a registered gross weight, as defined in § 530-16, in excess of 11,000 pounds shall be prohibited from the following Borough streets:

| Name of Street | Location |
|------------------------------|--------------------------|
| Beaver Street | From Allegheny to Wilson |
| East and West Curtin Streets | From Wilson to Linn |
| East Linn Street | From Allegheny to Wilson |

| Name of Street | Location |
|-----------------------|--------------------------|
| Hamilton Street | From Bishop to Burnside |
| Hughes Street | From Humes to Bishop |
| Humes Road | From Blanchard to Hughes |
| Linn Street | From Allegheny to Wilson |
| McAllister Street | From Bishop to Howard |
| Monroe Street | From Humes to Bishop |
| Shope Street | From Humes to Bishop |
| Wilson Street | From Bishop to Howard |
| Wilson Street | From Howard to Beaver |

§ 530-18 Parking on certain streets prohibited.

[Amended 10-20-1997 by Ord. No. 1124; 6-21-1999 by Ord. No. 1145; 6-1-2009 by Ord. No. 06012009-01]

- A. No motor carrier registered as a truck, a combination unit or a trailer shall be parked on any street or state highway within the Borough if it has a registered gross weight in excess of 11,000 pounds, where the parking of said vehicle creates a visibility problem at the intersections, or when said truck parking, in the opinion of Council, the Mayor or the Chief of Police, causes a safety hazard.
- B. Streets and highways that have been declared to be a visibility problem or a safety hazard, with signs prohibiting trucks or vans from parking in those areas, shall be as follows:

| Name of Street | Side | Location |
|------------------------|-------------|---|
| North Spring Street | | From Linn to Fifth Avenue |
| South Allegheny Street | | From Bishop to Crawford Lane |
| West Curtin | | From West Linn to Allegheny Street |
| West Linn Street | East | From West Curtin Street to West Beaver Street |
| West Linn Street | | From West Curtin to Allegheny Street |

- C. Additional streets may be added, at the discretion of Council, the Mayor or the Chief of Police.
- D. Within the first parking space adjacent to any intersection or within 40 feet of any intersection if no established parking space exists, these areas shall constitute a restricted parking zone.

- E. Any truck or van parked in violation of this section shall receive a ticket for the first offense, with subsequent tickets increasing **in accordance to the Borough Fee Schedule** for violations by the same vehicle in the same zone. For example, a second violation shall result in a ten-dollar ticket, a third violation shall result in a fifteen-dollar ticket, and so on. No vehicle may be ticketed more than once in any twenty-four-hour period.

§ 530-19 Determination of gross vehicle weight.

For purposes of this article, gross vehicle weight shall be that weight which is stamped on the manufacturer's serial plate attached to any vehicle. If there is no manufacturer's serial plate attached to a vehicle, then the lowest weight indicated in any vehicle class of registration defined in the act of February 15, 1980, as supplemented and amended (75 Pa.C.S.A. § 1916 et seq.), shall determine the weight of any such vehicle cited for a violation of any of the provisions of this article.

§ 530-20 Exceptions to chapter.

This article shall not apply to **motor homes, motor buses**, school buses or those motor carriers making local deliveries.

§ 530-21 Prohibition.

No person shall operate a vehicle, motor carrier, truck, tractor or combination unit upon any of the streets of the Borough set forth in § **530-17**, which vehicle bears a Class 4 registration or higher or exceeds the maximum gross weight of 11,000 pounds, as determined by the manufacturer's serial plate and/or registration class of such vehicle or combination.

§ 530-22 Signs.

The proper officers of the Borough are hereby required, requested, directed and authorized to erect or cause to be erected and maintained signs designating the restrictions set forth in this article at each end of that portion of the Borough streets restricted in accordance with this article.

§ 530-23 Purpose; findings of Council.

The restrictions set forth in this article are imposed as to the weight or size of vehicles operating upon certain streets by reason of deterioration, rain, snow and other climatic conditions, which conditions, unless the use of such vehicles is prohibited and/or the permissible weights of such vehicles are reduced, may damage or destroy such streets. Further, it is the finding of Council that the narrowness and width of such streets and the congestion occasioned by the operation of vehicles or combinations in excess of 11,000 pounds thereon have led to serious and dangerous traffic conditions and congestions resulting in the restriction of free traffic flow through the streets of the Borough and have caused significant danger to other users of the Borough streets, including pedestrians, all of which necessitate the regulations, restrictions and requirements set forth in this article.

§ 530-24 Violations and penalties.

Whoever violates § **530-21** is guilty of a summary offense and shall, upon conviction, be sentenced to pay a fine of not more than \$500.

Article VI
Operation Generally

§ 530-25 Speed limits on certain streets.

[Amended 4-6-1964 by Ord. No. 487; 10-25-1966 by Ord. No. 555; 1-21-1991 by Ord. No. 1043]

- A. The following speed limits are hereby established:

| Street | From | To | Speed Limit (miles per hour) |
|-----------------------------|--------------------|------------------------|---|
| Allegheny Street | Bishop Street | Linn Street | 25 |
| Blanchard Street | East Bishop Street | South Borough line | 25 |
| Cherry Street (Lane) | Wilson Street | Spring Street | 15 |
| East and West Logan Streets | Spring Street | Blanchard Street | 25 |
| East Beaver Street | Allegheny Street | Bonner Road | 25 |
| East Bishop Street | Allegheny Street | Badger Street | 25 |
| East Bishop Street | Badger Street | East Borough line | 35 |
| East Burnside Street | Allegheny Street | Blanchard Street | 25 |
| East Curtin Street | Allegheny Street | East Borough line | 25 |
| East High Street | Allegheny Street | Parkview Boulevard | 25 |
| East Howard Street | Allegheny Street | Wilson Street | 25 |
| East Howard Street | Wilson Street | East Borough line | 35 |
| East Lamb Street | Allegheny Street | Wilson Street | 25 |
| East Linn Street | Allegheny Street | Wilson Street | 25 |
| McAllister Street | Bishop Street | Howard Street | 25 |
| North Thomas Street | West High Street | Northwest Borough line | 25 |
| North Water Street | High Street | West Linn Street | 35 |
| South Potter Street | West High Street | South Borough line | 25 |
| South Water Street | High Street | Mill Street | 35 |
| West Linn Street | Allegheny Street | West Borough line | 35 |
| Willowbank Street | Mill Street | Southwest Borough line | 35 |

B. No person shall operate a vehicle at a speed in excess of that hereby established upon any of the public ways herein specified.

**§ 530-26 Right turns prohibited at certain intersections.
[Amended 9-18-1978 by Ord. No. 810]**

- A. No driver entering any of the following intersections from the first-named street shall make a right turn before awaiting a green light signaling such driver to proceed:
- (1) High Street and Water Street.
 - (2) Water Street and High Street.
- B. Between the hours of 9:00 p.m. and 3:00 a.m. of the following day, no driver shall make a right turn at the southeast corner of South Spring Street and West High Street. **[Added 9-17-1979 by Ord. No. 824]**

**§ 530-27 Passing prohibited on certain streets.
[Amended 8-20-1973 by Ord. No. 707]**

No operator of any vehicle shall overtake and pass another vehicle upon the following public ways in the Borough:

| Name of Street | Location |
|-----------------------|--------------------------------------|
| Stony Batter Street | Between Water Street and Pine Street |

§ 530-28 Violations and penalties.

Whoever violates § 530-25 shall be fined \$35 plus \$2 per mile for each mile in excess of five miles per hour over the maximum speed limit for each offense.

**Article VII
Pedalcycles**

[Added 7-12-1982]

§ 530-29 Business district defined; riding restrictions.

- A. Under and pursuant to the Vehicle Code of Pennsylvania, as amended, Council hereby adopts the Borough's Zoning Map "Central Business District" referred to in Section 3508(b) of the Vehicle Code.
- B. After the effective date of this resolution (adopted July 12, 1982), the proper officers of the Borough are hereby required, requested, authorized and directed to enforce Section 3508(b) of the Vehicle Code in accordance with its terms, and thereafter no person shall ride a pedalcycle in such area bounded and described above.
- C. The plan of the Borough's business district attached to the original resolution passed on July 12, 1982, and made a part hereof, is hereby expressly adopted by Council.

§ 530-30 Violations and penalties.

Whoever violates § 530-29 shall be fined not more than \$10.

**Article VIII
Parking Generally**

**§ 530-31 Parking in lot adjoining Borough Municipal Building restricted.
[Amended 4-3-1978 by Ord. No. 804]**

- A. Between the hours of 7:30 a.m. and 5:00 p.m., parking upon premises owned by the Borough adjoining the Borough Municipal Building on Lamb Street shall be restricted to vehicles belonging to employees of the Borough and/or vehicles belonging to persons having official business to transact with the Borough and/or vehicles belonging to any person authorized by Council to park on such premises. Such restriction shall be in effect Monday through Friday of each week, legal holidays recognized by the Borough excepted. For purposes of this section, the word "belonging" also includes vehicles used or operated by such persons. No person shall park a vehicle in violation of this section
- B. In addition to the penalty provided in § 530-43, a vehicle belonging to any unauthorized person or to any person not having official business with the Borough or any person not employed by the Borough shall be towed away from the municipal lot at the owner's expense.

§ 530-33 Parking within marked spaces.

Wherever a space is marked off on any street or alley for the parking of a vehicle, every vehicle there parked shall be parked within the lines bounding such space.

§ 530-34 Prohibited parking areas.

[Amended 9-9-1964 by Ord. No. 491; 1-21-1965 by Ord. No. 502; 4-5-1965 by Ord. No. 509; 4-19-1965 by Ord. No. 509-A; 4-20-1970 by Ord. No. 643; 3-5-1973 by Ord. No. 700; 8-20-1973 by Ord. No. 707; 5-15-1978 by Ord. No. 807; 6-16-1980 by Ord. No. 843]

Parking is prohibited at all times in the following locations:

| Street | Side | From | To |
|------------------|-------------|-------------------|---|
| Allegheny Street | West | Linn Street | Lamb Street |
| Bishop Street | North | McAllister Street | Parkview Boulevard |
| Bishop Street | South | McAllister Street | East end of PennDOT maintenance facility (1,600 feet) |
| Bishop Street | South | Spring Street | Academy Lane |
| Blanchard Street | West | Logan Street | Burnside Street |
| Burrows Street | North | Penn Street | Cowdrick Street |
| Burrows Street | South | Penn Street | Ridge Street |
| Cedar Street | Both | Cherry Street | Bishop Street |

| Street | Side | From | To |
|-------------------------------|-------|---|--|
| Cherry Street | Both | Spring Street | Penn Street |
| Decatur Street | Both | Pike Street | Burrows Street |
| Dunlap Street | West | West Lamb Street | South end of |
| East Howard Street | Both | McAllister Street | Eastward to Borough line |
| Hale Street | Both | Penn Street | Cowdrick Street |
| High Street | North | East line of YMCA property | The Diamond |
| High Street | North | Scott Street | Point opposite intersection with South Thomas Street |
| High Street | South | Point opposite intersection with Scott Street | Potter Street |
| High Street, East (north leg) | South | Allegheny Street | Point 100 feet west of Penn Street |
| High Street, East (south leg) | North | Allegheny Street | Point 100 feet west of Penn Street |
| High Street, East (south leg) | North | Point 200 feet west of Ridge Street | Ridge Street |
| Howard Street | Both | Wilson Street | North Monroe |

| Street | Side | From | To |
|---------------------|-------|------------------|---|
| | | | Street |
| Lamb Street | North | Allegheny Street | Point opposite intersection with Decatur Street |
| Lamb Street | South | Thomas Street | SEDA COG Railroad tracks |
| Linn Street | Both | Allegheny Street | Spring Street |
| Linn Street | North | Cowdrick Street | Armor Street |
| Locust Street | Both | Howard Street | Pike Street |
| Logan Street | Both | Spring Street | Allegheny Street |
| Logan Street | North | Allegheny Street | Ridge Street |
| Logan Street | South | Allegheny Street | Penn Street |
| McAllister Street | Both | Howard Street | Wood Street |
| Monroe Street | Both | Bishop Street | Alley south of Bishop Street |
| Monroe Street | West | Cherry Street | Bishop Street |
| Monroe Street | West | Logan Lane | Humes Road |
| North Thomas Street | East | Lamb Street | North Potter Street |

| Street | Side | From | To |
|---------------------|-------|------------------------------|------------------------------|
| North Water Street | Both | Linn Street | High Street |
| Penn Street | Both | Cherry Street | Bishop Street |
| Penn Street | East | Lamb Street | Burrows Street |
| Pike Street | Both | Allegheny Street | Penn Street |
| Pike Street | Both | Ridge Street | Alley east of Ridge Street |
| Pike Street | North | 215 East Pike Street | 219 East Pike Street |
| Pike Street | South | Penn Street | Ridge Street |
| Pine Street | South | Spring Street | South Borough line |
| Reynolds Avenue | East | North end of Reynolds Avenue | Point 300 feet south thereof |
| Ridge Street | East | Lamb Street | Burrows Street |
| Shope Street | East | Gallo residence | Corner |
| Shope Street | West | Burnside Street | Humes Road |
| South Potter Street | West | West High Street | South Thomas Street |
| South Water Street | Both | High Street | SEDA COG Railroad tracks |
| Spring Street | West | Linn Street | Lamb Street |

| Street | Side | From | To |
|---------------------|-------|--------------------------|------------------------------|
| Spring Street | Both | Academy Lane | Stony Batter Street |
| St. Paul Street | Both | Halfmoon Street | South Thomas Street |
| Stony Batter Street | Both | Spring Street | South Water Street |
| Willowbank Street | North | SEDA COG Railroad tracks | Logan Branch of Spring Creek |
| Willowbank Street | North | Reynolds Avenue | West Borough line |
| Willowbank Street | South | SEDA COG Railroad tracks | Logan Branch of Spring Creek |
| Willowbank Street | South | Valentine Road | West Borough line |
| Wilson Street | Both | East Howard Street | Lane behind Centre Crest |
| Wilson Street | East | Cherry Street | Bishop Street |

**§ 530-35 Two-hour and fifteen-minute parking areas.
[Amended 5-15-1972 by Ord. No. 690; 2-1-1981 by Ord. No. 860]**

No person shall park a vehicle or allow the same to remain parked for longer than two hours at any location listed in Subsection A hereof or longer than 15 minutes at any location listed in Subsection B hereof.

A. Two-hour parking. Designated by gray colored meters.

(With the exception of those spaces presently designated as fifteen-minute parking stalls, as defined in

§ 530-51C.)

B. Fifteen-minute parking. Designated by gold colored meters.

(Being those fifteen-minute meters excepted in Subsection A hereof.)

§ 530-36 Cab stands, bus loading and unloading areas, and physicians' parking areas in parking meter zones.

A. Upon request and application by the person desiring such special reserved space, and upon the payment of the annual license fee herein provided, Council may establish reserved areas within the parking meter zones, as follows:

(1)

(2) Bus stops, for use by buses awaiting, taking on or discharging passengers, the annual license fee shall be established by resolution of Borough Council.

(3) Physicians' parking areas, not more than one parking space or stall to be reserved for any one physician, the annual license fee shall be established by resolution of Borough Council.

B. Upon establishment of any such special reserved space, the adjacent parking meter shall be removed therefrom and a sign shall be erected giving notice of the purpose for which such space is reserved. No person shall stand or park any vehicle in any such reserved space other than the particular vehicle or type of vehicle for which the license was issued.

§ 530-37 Parking unlicensed vehicles on public ways.

No person shall park or allow to remain parked, upon any street or public alley in the Borough, any motor vehicle, trailer or semitrailer not bearing the current and valid license plate assigned thereto.

**§ 530-38 Loading and unloading zones.
[Amended 4-19-1965 by Ord. No. 509-A]**

The following areas upon the streets in the Borough are hereby designated as loading and unloading zones. No person shall park a vehicle in any such zone at any time except for the purpose of and while actually engaged in loading and/or unloading **times for delivery zone use shall be between the hours of 5:00am and 8:00 am seven days a week in the following areas:**

| Street | Side | Location |
|------------------------------|-------------|--|
| Bishop Street | North | West of Allegheny Street |
| East High Street (south leg) | South | East of Allegheny Street |
| High Street | North | Between Dunlap Street and Spring Creek |
| High Street | South | West of Spring Street |
| Spring Street | East | North of High Street |

**§ 530-39 General parking restrictions.
[Amended 12-11-1979 by Ord. No. 834; 12-16-1996 by Ord. No. 1116]**

No person shall:

- A. Park a vehicle within an intersection;
- B. Park a vehicle within an intersection of highways;
- C. Park a vehicle within 30 feet upon the approach to any flashing signal, stop sign, yield sign or traffic control signal located at the side of a roadway;
- D. Park a vehicle on a crosswalk;
- E. Park a vehicle within 15 feet of a fire hydrant;
- F. Park on a sidewalk, except for pedalcycles, which may be parked as provided in Section 3509(b)(2) of the Vehicle Code;
- G. Park a vehicle in front of a public or private driveway;
- H. Park a vehicle on a highway, except as otherwise authorized;
- I. Park a vehicle on the left side of a highway against traffic;
- J. Park a vehicle more than 12 inches from the curb;
- K. Park a vehicle within 20 feet of the driveway entrance to any fire station or, when properly sign posted, on the side of a street opposite the entrance to any fire station within 75 feet of the entrance;
- L. Park a vehicle where the vehicle would prevent the free movement of traffic;
- M. Leave a vehicle unattended on any right-of-way, street, highway, alley or thoroughfare for a period

exceeding 96 hours consecutively without a current registration or inspection sticker;

- N. Leave a vehicle unattended on any right-of-way, street, highway, alley or thoroughfare for a period of 96 hours after police notification; or
- O. Park a vehicle on the painted lines which denote the measured parking space on the street or in the municipal parking lots of the Borough.

§ 530-40 **Additional parking restrictions.**

[Amended 10-16-1967 by Ord. No. 581; 3-16-1970 by Ord. No. 640; 4-20-1970 by Ord. No. 642; 3-1-1971 by Ord. No. 670; 7-20-1981 by Ord. No. 864; 12-19-1983 by Ord. No. 901; 7-11-1994 by Ord. No. 1090; 8-1-1994 by Ord. No. 1092]

A. Parking is hereby prohibited at the following locations at any time between the hours of 9:00 p.m. and 6:00 a.m.:

- (1) In front of the Brockerhoff Hotel on the southern side of High Street: four stalls.
- (2) On the northern side of High Street in front of the Courthouse Annex: four stalls.

B. Alternate side parking. For the purpose of clearing the streets of ice and snow in the wintertime and for clearing the downtown streets of debris, dust and dirt in the summertime, parking is hereby prohibited on alternate sides of the street on a year-round basis. These parking regulations will be in effect regardless of the conditions of the streets and shall have no bearing on whether a winter storm has occurred or not. The regulations will be in effect in the summer season regardless of whether the Borough has scheduled a need for sweeping or not. It is the intent that these regulations will be in effect at all times, seven days a week, 52 weeks a year, unless Council has directed a temporary suspension of the regulations for a specific duration to accommodate a special event or occasion. Parking is hereby prohibited on alternate sides of the streets between the hours of 1:00 a.m. and 7:00 a.m. The "downtown section" of the Borough is defined as The Central Business District as defined on the Borough's Zoning Map.

(1) Effective immediately, parking shall be prohibited on Monday, Wednesday, Friday and Sunday, between the hours of 1:00 a.m. and 7:00 a.m., inclusive, as follows:

| Name of Street | Side | Location |
|------------------|-------|-------------------------------------|
| Allegheny Street | East | From Logan Street to Burrows Street |
| Bishop Street | North | From Spring Street to Penn Street |
| High Street | North | From Penn Street to Dunlap Street |
| Howard Street | North | From Spring Street to Penn Street |
| Spring Street | East | From Logan Street to Howard Street |

(2) Parking is hereby prohibited on Tuesday, Thursday and Saturday, between the hours of 1:00 a.m. and 7:00 a.m., inclusive, as follows:

| Name of Street | Side | Location |
|-----------------------|-------------|-------------------------------------|
| Allegheny Street | West | From Logan Street to Burrows Street |
| Bishop Street | South | From Spring Street to Penn Street |
| High Street | South | From Penn Street to Dunlap Street |
| Howard Street | South | From Spring Street to Penn Street |
| Spring Street | West | From Logan Street to Howard Street |

- C. Parking is hereby prohibited on the south side of Bishop Street from Penn Street to McAllister Street on Monday, Wednesday and Friday, and parking is hereby prohibited on the north side of Bishop Street from Penn Street to McAllister Street on Tuesday, Thursday and Saturday.
- D. Parking is hereby prohibited at the parking meter located on the south side of West Bishop Street, near the intersection of West Bishop Street and South Spring Street, from 7:00 p.m. to 7:00 a.m. of the next day. Such prohibition shall be conspicuously posted on such meter by the proper authorities of the Borough.

**§ 530-41 Restrictions on parking and storing of large vehicles.
[Added 8-5-1991 by Ord. No. 1052; amended 11-16-2020 by Ord. No. 11162020]**

- A. Purpose; title; definitions.
 - (1) Purpose. The Bellefonte Borough Council has determined that hazardous and unsafe traffic conditions within the Borough exist because large vehicles are often parked or stored on streets or in the front yard setback areas in the Borough. These hazardous and unsafe traffic conditions create a nuisance, reduce visibility and are detrimental to the public health, safety and welfare of the residents and others, impede emergency vehicles (including fire trucks, ambulances, etc.) and interfere with the peaceful and quiet enjoyment of the residents in their homes and neighborhoods. The Borough Council has determined that the following language shall replace Chapter **530**, Section 41, of the Ordinances to remediate the foregoing.
 - (2) Title. The section shall be renamed to "Restrictions on the parking and storing of large vehicles."
 - (3) Definitions. For the purpose of this section, the following terms shall have the meanings ascribed to them in this section, except where the context in which the word is used clearly indicates otherwise:

LARGE VEHICLES

The following recreational, commercial or private vehicles, as defined in 75 Pa.C.S.A. § 102, and as amended from time to time: articulated bus, combination, construction truck, construction trailer, contractor trailer, driveaway-towaway operation, farm equipment, full trailer, house trailer, limousine (capable of carrying 10 or more passengers), maxi-cube vehicle, mobile home, motor carrier vehicle, motor home, recreational vehicle or trailer, semitrailer, stinger-steered automobile or boat transporter, tow dolly, tow truck, trailer, truck-camper, truck trailer, and truck tractor.

MOTOR VEHICLE

A vehicle which is self-propelled except a self-propelled wheelchair, an electric personal assistive mobility device, or a vehicle which is propelled solely by human power. Motor vehicles include "large vehicles" as defined herein.

NUISANCE

Any condition, structure or improvement which constitutes a danger or potential danger to the health, safety or welfare of citizens of the Borough or causes a blighting effect in neighborhoods.

PARK or PARKING

The halting of a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

PERSON

A natural person, firm, partnership, association, corporation or other legal entity.

PRIVATE VEHICLE

A vehicle used for domestic, noncommercial use.

RECREATIONAL VEHICLE

A vehicle used customarily for human habitation or recreational activities during tours or vacation periods, including, but not limited to, travel homes, travel trailers, motor homes, tiny houses, truck campers, tent campers, trailers, boats and trailers, snowmobiles and trailers, jet skis and trailers, and any other similar vehicle.

STREET

Any road, avenue, highway, court, cul-de-sac, alley, public way, unordained right-of-way, or public square used as a public thoroughfare within the municipal limits of the Borough of Bellefonte.

TRAILER

A vehicle designed to be towed by a motor vehicle.

TRUCK

Any large commercial motor vehicle which is or may be used for attaching or pulling a trailer. This term shall also refer to but not be limited to, a tractor trailer and/or truck tractor, straight-body truck, stake-body truck, flatbed truck, storage truck, refrigerator truck, any large commercial motor vehicle, dump truck, tow truck, tri-axle vehicle, and/or any heavy motor vehicle designed for carrying or pulling heavy loads.

TRUCK TRAILER

Any motor vehicle which attaches to a trailer and which is primarily used for the transportation of goods, merchandise and materials, and which, when in combination or on its own, totals 30 feet or more in length. This term is commonly referred to as a "tractor trailer" or an "eighteen-wheel" vehicle. This term is not meant to include vehicles which are making local deliveries in permitted areas.

B. Parking and storage of large vehicles.

- (1) Street parking of large vehicles restricted. No person shall park, cause to be parked, or permit to be parked, any large vehicle on any street within the municipal limits of the Borough of Bellefonte.
- (2) Exceptions. The regulations set forth in this section shall not apply to:
 - (a) Emergency vehicles as defined by 75 Pa.C.S.A. § 102.
 - (b) Borough-owned motor vehicles.
 - (c) Motor vehicles operated by the U.S. Postal Service.

- (d) Motor vehicles actively engaged in the construction or repair of streets, curbs, sidewalks, or utilities.
 - (e) A large vehicle may be parked on a street or in any driveway on a residential lot with the permission of the owner of such lot for the purpose of loading or unloading the vehicle, for general maintenance of the vehicle, and for visiting, not to exceed 24 hours.
 - (f) The parking of any truck or truck trailer or tri-axle vehicle for the purpose of the delivery or pickup of merchandise, material, or goods, provided that the parking of said vehicle shall terminate immediately upon conclusion of the delivery or pickup of merchandise, material or goods.
- (3) Off-street parking or storage of large vehicles restricted.
- (a) The off-street parking or storage of large vehicles shall not be permitted.
 - (b) Exceptions. The following are exceptions to this regulation:
 - [1] Each vehicle shall be stored fully within the rear yard, or within an interior side yard (the side of the yard between two buildings within the same block).
 - [2] When stored within a rear yard, the vehicle shall meet the setback requirements of an accessory building.
 - [3] When stored in an interior side yard, the vehicle shall not project beyond the front wall of the house.
 - [4] When a storage area is located on a corner lot, the side lot line of which is substantially a continuation of the front lot line of the lot to its rear, the storage area shall not project beyond the front yard setback required on the lot to the rear of such corner lot. In no instance shall a storage area be located nearer than 10 feet to a street right-of-way line.
 - [5] Vehicles shall not be used to store flammable or explosive fuels or materials that are contrary to federal, state or local regulations.
 - [6] Vehicles shall be fully operable and kept in good repair, and shall display the current license plate and/or registration as may be appropriate under state law for the particular type of vehicle. For the purpose of this subsection, the term "current" shall mean having an expiration date not more than six months old in the case of a semiannual or seasonal license.
 - [7] At no time shall a recreational vehicle be used for living or housekeeping purposes, nor shall it be connected to water, gas, electrical or sanitary sewer facilities, except for the purpose of heating, cooling or battery charging preparatory to departure, or for general vehicle maintenance purposes.
- C. Temporary RV parking permit terms and conditions.
- (1) The purpose of authorizing issuance of temporary recreational vehicle parking permits is to allow an out-of-town visitor who owns a recreational vehicle to park on a street directly in front of (or on the side of the property if it is a corner lot) the residence or in the front yard area to which the out-of-town visitor is visiting for a limited time period, in order to provide flexibility in administration, as deemed appropriate by the Chief of Police, or his/her designee.
 - (2) This permit is issued to the undersigned only for their sole use. The permit is nontransferable. Parking permits must be properly displayed at all times in the lower driver's side of the windshield or nearest window of the RV for which it has been issued so that it is clearly visible from the exterior of the vehicle. Permits shall be displayed on the side of the RV for which it has been issued so that it is visible from the street, which is usually the left side. Failure to properly display temporary permits could subject the vehicle to citation and/or towing.

- (3) The Borough reserves the right to revoke the permit when, in the sole opinion of the Borough, the permit is being misused by the applicant.
- (4) Parking of an RV on a street beyond the dates listed on the permit is prohibited and may result in fines and the recreational vehicle being towed at the owner's expense. Temporary exceptions may be made by obtaining authorization from the Bellefonte Police Department.
- (5) Each out-of-town visitor desiring a temporary recreational vehicle parking permit shall file with the Police Department a completed Borough application form, signed under penalty of perjury, containing the following:
 - (a) The name, address, and phone number of the registered owner of the designated recreational vehicle;
 - (b) The name, address, and phone number of the applicant(s) for the permit;
 - (c) The registration from the Pennsylvania Department of Transportation, or equivalent agency for another state, for the recreational vehicle;
 - (d) The name, address, and phone number of the resident who is being visited;
 - (e) The license number, make, and model of the designated recreational vehicle;
 - (f) The dates for which the permit is requested; and
 - (g) Additional information the Parking Services Department may require.
- D. Temporary construction or contractor trailer parking terms and conditions.
 - (1) Construction or contractor trailers may be placed on a street directly in front of (or on the side of the property if it is a corner lot) the residence for which construction is occurring, provided that the following requirements are met:
 - (a) Application is made to the Borough office stating the location of the placement of the construction trailer and the period of time it will be on the street. The Borough reserves the right, in its sole opinion, to not issue a permit if the location is deemed to be hazardous or unsafe.
 - (b) A fee set forth by Council resolution shall be paid upon application to the Borough.
 - (c) No construction or contractor trailer placed on a street shall exceed eight feet in width or take up more than one parking space.
 - (d) Any construction or contractor trailer placed in a street shall have reflective material on the end that faces the direction of traffic and shall have at least one orange marker cone positioned at the corner facing the direction of traffic.
 - (2) No construction or contractor trailer shall be used for more than 30 days without permit renewal. This section does not apply to construction trailers that may be placed on private property in the rear yard area. The Borough reserves the right to revoke the permit when, in the sole opinion of the Borough, the permit is being misused by the applicant.
- E. Repeal; severability.
 - (1) The provisions of any ordinances in effect upon the date of passage of this section which are contradictory to the terms hereof are hereby revoked and rendered null and void.

- (2) The provisions of this section are severable, and if any of its provisions shall be held to be unconstitutional, illegal, or invalid, such decision shall not affect the validity of any of the remaining provisions of this section. It is hereby declared as the legislative intent that this section would have been adopted had such unconstitutional, illegal, or invalid provision not been included herein.

F. Violations and penalties.

- (1) Any person who violates the provisions of this section shall be subject to a summary offense before the magisterial district justice. Upon finding of a violation, a fine shall be imposed of not more than \$350, together with court costs. Any large vehicle parked on a street in violation of this section may also be towed at the owner's expense.
- (2) Each day in which a violation occurs or continues shall be deemed a separate violation hereof.

**§ 530-42 Handicapped or disabled veteran parking spaces.
[Added 3-2-1992 by Ord. No. 1060]**

- A. Pursuant to the Act of November 9, 1977, P.L. 226, No. 69, as supplemented and amended (75 Pa.C.S.A. § 3354), it shall be unlawful for any person to park a vehicle on public or private property reserved for a handicapped person or a severely disabled veteran, which property has been posted in accordance with regulations established and implemented by the Department of Transportation of the Commonwealth of Pennsylvania, except for persons parking vehicles lawfully bearing a handicapped or a severely disabled veteran registration plate or displaying a handicapped or a severely disabled veteran parking placard when such vehicles are being operated by or for the transportation of a handicapped or a severely disabled veteran.
- B. This section may be enforced and violators may be cited by a parking officer or the Police Department of the Borough. Citations in the form described by the Borough Secretary and approved by the Borough Mayor shall be issued by the parking officer or the Police Department of the Borough in accordance with the Act of November 9, 1977, as supplemented and amended.

**§ 530-43 Violations and penalties; waiver.
[Amended 4-3-1978 by Ord. No. 804; 12-17-1979 by Ord. No. 834; 12-21-1983 by Ord. No. 902; 6-4-1990 by Ord. No. 1031; 8-5-1991 by Ord. No. 1052; 3-2-1992 by Ord. No. 1060; 8-1-1994 by Ord. No. 1092; 8-21-1995 by Ord. No. 1101; 12-16-2002 by Ord. No. 1177; 5-17-2004 by Ord. No. 1185]**

- A. General penalty. Whoever violates or fails to comply with any of the provisions of this article for which no penalty is otherwise provided shall be fined not more than \$15 for each offense.
- B. Violation of § 530-31. Whoever violates § 530-31 shall be fined not less than \$25 nor more than \$300 or imprisoned not less than two days nor more than 10 days, or both such fine and imprisonment for each offense.
- C. Prescribed fines. Any person charged with a violation of any provision of this article for which payment of a prescribed fine may be made may pay such sum in the manner prescribed on the issued traffic ticket. Such payment shall be deemed a plea of guilty, waiver of court appearance and acknowledgment of conviction of the alleged offense, and may be accepted in full satisfaction of the prescribed penalty for such alleged violation. Payment of the prescribed fine need not be accepted when laws prescribe that a certain number of such offenses shall require court appearance.
- D. Establishment of schedule. Until changed by resolution of Council, there is hereby established a schedule of prescribed fines to be printed on all traffic tickets of the Borough for enumerated offenses as listed upon such preprinted traffic tickets. A schedule of fines in substantially the same form as the schedule contained in Subsection F hereof shall be printed on all traffic tickets of the Borough and shall

be the fines which are due and payable by an offender in accordance with Subsection C hereof.

E. Implementation of schedule. All of the proper officers, employees and police officers of the Borough are hereby required and requested to implement the schedule set forth in Subsection F hereof, effective December 21, 1983. Magisterial District Judges and/or courts of Centre County are hereby authorized, required and requested to accept, for the requisite offense charged, the amount so established in payment of fines due the Borough.

F. Schedule.

| Borough of Bellefonte | Fine |
|---|------------------|
| Overparked, parking meter expired (Same Day) | \$10, \$12, \$20 |
| Overparked, two-hour limit, whether meter is expired or not. A \$8 chalk mark placed by a meter person is prima facie evidence of a vehicle exceeding the two-hour limit. | |
| Parking at a fire hydrant | \$15 |
| Parking in restricted area | \$15 |
| Parking against traffic | \$15 |
| Parking on highway | \$15 |
| Parking across lines | \$15 |
| Parking on sidewalk | \$15 |
| Snow emergency | \$15 |
| Parking in violation of the alternate side restriction | \$15 |
| Head-in only | \$15 |

G. Violation of § 530-40B. Whoever violates § 530-40B shall be fined not less than \$15 for the first offense. If the same vehicle remains in violation for 48 hours, a second fine of \$25 will be assessed in addition to the cost of towing as provided in Subsection H hereof.

- H. Towing vehicles. A vehicle found to be in a continuous (second) violation of § **530-40B** may be towed and impounded at the vehicle owner's expense when towing is authorized by the Chief of Police. Towing will be done by a licensed towing business, and all costs associated with towing and impounding must be paid in full before the vehicle can be reclaimed by the owner.
- I. Violation of § **530-41**. Whoever violates § **530-41** shall be subject to the penalty provided in Chapter **1**, Article **III**, General Penalty.
- J. Violation of § **530-42**. Whoever violates § **530-42** shall be fined not less than \$50 nor more than \$200.

Article IX Parking Lots

[Added 10-21-1974 by Ord. No. 730]

§ 530-44 **Enforcement.**

The provisions of this article shall be enforced by the Police Department on all parking lots owned by the Borough. Law enforcement officers aiding the Borough Police Department, including the Pennsylvania State Police and the police of neighboring municipalities, are hereby authorized to enforce the provisions of this article on property the Borough.

§ 530-45 **General regulations.**

The following rules and regulations are hereby established for the protection of property belonging to the Borough :

- A. No person shall injure, deface, remove, cut or in any manner damage any parking **meter, kiosks, curbstone**, pavement surface, post **pole**, plant, tree, shrub, building or structure on any property belonging to or under the control of the Borough.
- C. No person shall hold any meeting, gathering, assembly or congregation upon property belonging to or under the control of the Borough or loiter or congregate thereon without good and sufficient reason therefor. The arresting police officer or any complaining official of the Borough shall have the power and privilege to determine the sufficiency of any reason for congregating, loitering, loafing, assembling or gathering upon such property, and his judgment of such sufficiency of reason shall be prima facie evidence of any alleged violation of this subsection.
- D. No person shall set up any booth, table or stand for the sale of any article within or upon any property belonging to or under the control of the Borough **unless consent therefor is received, in writing, From Borough Council.**
- E. No person shall dispose of any waste, litter, garbage, trash or refuse upon property belonging to or under the control of the Borough except in receptacles designed for such purpose.
- F. No person shall injure or deface any notice, rule or regulation posted at any place within or upon property owned by or under the control of the Borough or any other authority of the Borough.
- G. No person shall place at any place within or upon property belonging to or under the control of the Borough any notice other than that notice for which consent in writing has been received from two or more officers of the aforesaid by the proposed posters thereof or, in the case of Borough property, from the Borough Secretary.
- H. (Reserved)
- I. The speed limit on all property belonging to or under the control of the Borough shall be five miles per

hour.

- J. No two-wheel vehicle, known as a motorbike, motorcycle, motor scooter or similar mechanical contrivance containing two wheels and an internal combustion engine, shall be permitted within or upon property belonging to or under the control of the Borough or unless it is properly licensed and registered with the commonwealth under the Vehicle Code. Such two-wheel motor vehicles shall have affixed thereto a valid Pennsylvania registration plate and sticker.
- L. No person shall be permitted to park more than one car, truck or van in a metered parking space. Any combination of one of the aforementioned motor vehicles with a motorcycle, motorbike or motor scooter is also prohibited. However, two motorcycles, two motorbikes or two motor scooters, or any combination of two thereof, may share a single metered parking space. In the event of a meter violation for that space, both motorcycles, motorbikes or motor scooters, or any combination thereof, will receive a separate violation (ticket) notice. [Added 4-20-1998 by Ord. No. 1132]

§ 530-46 Parking in Parking Lots North, South, West limited.
[Added 8-15-1977 by Ord. No. 789]

? Between the hours of 10:30 p.m. and 6:00 a.m., prevailing time, no person shall park any vehicle in any metered parking stall in Parking Lot North, South, West or cause or allow any vehicle to occupy, stand or use any metered parking stall in Parking Lot North, South or West unless they have purchased a parking permit to do so.

§ 530-47 Driving in Parking Lot North limited; exception. ?
[Added 8-15-1977 by Ord. No. 789]

? No person shall drive any vehicle upon Parking Lot North or use Parking Lot North as a thoroughfare or street between the hours of 10:30 p.m. and 6:00 a.m., prevailing time. This section shall not apply to those persons authorized to reach real estate adjoining such Parking Lot North, provided that such persons are authorized by the owners and/or occupiers of such real estate adjoining and adjacent to Parking Lot North.

§ 530-48 Suspension of article provisions.
[Added 8-15-1977 by Ord. No. 789]

At any regular or special meeting called for such purpose, Council, by motion and subsequent written direction of the Mayor, may suspend any or all of the provisions of this article.

§ 530-49 Violations and penalties.

Whoever violates or fails to comply with any of the provisions of this article shall be fined not more than \$300 or imprisoned not more than 30 days, or both, for each offense. A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

Article X Parking Meters

[Amended 3-21-1966 by Ord. No. 539; 6-19-1967 by Ord. No. 576; 10-9-1967 by Ord. No. 580; 5-15-1972 by Ord. No. 690; 12-17-1979 by Ord. No. 834; 3-7-1994 by Ord. No. 1086; 7-11-1994 by Ord. No. 1091; 4-20-1998 by Ord. No. 1132; 7-10-2000 by Ord. No. 1151; 12-16-2002 by Ord. No. 1177; 12-16-2002 by Ord. No. 1178; 1-19-2004 by Ord. No. 1183; 5-17-2004 by Ord. No. 1185; 11-2-2020 by Ord. No. 11022020]

§ 530-51 Charges and restrictions.

A. The charges and restrictions for parking are provided as follows:

- (1) Grey single-space meters: fifteen-minute increments for a fee established by Borough Council in the **Borough's Fee Schedule**, with the maximum parking period allowed of two hours.
- (2) Gold: represents a maximum parking period permitted of 15 minutes. The fee is established by Borough Council in the **Borough's Fee Schedule**.
- (3) Blue: represents a handicapped parking meter. The fee is established by Borough Council in the Borough's **Fee Schedule**.
- (4) As an alternative, a person may purchase a monthly parking permit from the Borough at the rate(s) established by Borough Council in the Borough's Fee Schedule. The fee shall be on a per-month basis, which will entitle the holder of the lease to park in any legal parking space in the North, South, or West Municipal Lots as well as the "Resident" (R) or "Commuter" (C) on-street parking designated by Borough signage. The residential and commuter parking spaces are on-street parking areas on the outer limits of the downtown.

§ 530-52 Enforcement of parking meter restrictions.

- A. For vehicles parked in violation of the restrictions set forth in § **530-51**, it shall be the duty of the police officers and parking enforcement officer of the Borough, acting in accordance with the directions of the Chief of Police, to report:
 - (1) The number of each parking meter that indicates that a vehicle occupying the adjacent parking space is, or has been, parked in violation of any provision of this article;
 - (2) The date and time of the violation;
 - (3) The license number of the vehicle;
 - (4) Any other facts, the knowledge of which is necessary for a thorough understanding of the circumstances attending the violation.
- B. Violation notices.
 - (1) The police officer or parking enforcement officer making such report shall also attach to every such vehicle a notice that such vehicle was parked in violation, which notice shall contain instructions to such owner or operator to pay, **online, at** the Borough Office or courtesy box as a penalty for and in full satisfaction of such violation, the sum established by Borough Council in the Borough's Fee Schedule.
 - (2) If payment is not made as hereinbefore set forth within a seventy-two-hour period, any person violating the provisions of this article shall be guilty of a summary offense and shall, upon conviction thereof, be sentenced to pay a fine of \$50 plus the penalty set forth above, payable to the Borough, and costs of prosecution. Prosecution for each such violation shall be in accordance with the practice in the case of summary offenses, including default proceedings under Criminal Procedure Rule 65 or its equivalent. Each occurrence shall be considered a separate offense.

§ 530-53 Days and hours of parking meter operation.

The restrictions and parking meter charges shall apply as follows:

- A. In locations on streets from **8:00 a.m. to 8:00 p.m.**, prevailing time, on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays and from 9:00 a.m. to 12:00 noon on Saturdays, prevailing time.
- B. In both the streets and in off-street parking lots, the charges and restrictions provided shall not apply on Sundays or on any of the following legal holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day and Christmas Day or any other temporary dates

established by Borough Council, which shall be approved at a regularly scheduled Borough Council meeting.

§ 530-54 Installation and manner of operation of parking meters.

Council or such officers or employees of the Borough as it may select shall provide for the installation, regulation, control, operation and use of the parking meters provided for in this article and shall maintain the same in good workable condition. Each single-space parking meter shall be so set as to display a signal showing legal parking upon the deposit of a United States quarter or use of a credit card. Each meter shall, by its device, clearly set out and continue in operation from the time of depositing such quarter or credit card until the expiration of the time paid for by the deposit thereof as provided. Each meter shall be so arranged that, upon the expiration of the parking limit, it will indicate by a mechanical operation and the display of a proper signal that the lawful parking period as fixed has expired.

§ 530-55 Use of coin and credit card payments in parking meters; overtime parking.

- A. When any vehicle is parked in any space alongside a single-space parking meter, the owner, operator, manager or driver of such vehicle shall, upon entering such parking space, immediately deposit one or more quarters of the United States of America, in the parking meter or use of a credit card as applicable to such parking space, which space may then be used by such vehicle during the parking time so paid.
- B. If such vehicle remains parked beyond the parking limit for such parking space, the parking meter shall display a **zero time** and, in that event, such vehicle shall be considered as parked overtime and beyond the limit fixed by such ordinance where such meter is located, and shall be a violation of this section and subject to the penalty.
- C. No person shall cause, allow, or suffer any vehicle registered in his name to be parked overtime or beyond the lawful period of time as above prescribed.

§ 530-56 Deposit of additional money to extend parking time beyond legal limit.

No person shall deposit or cause to be deposited in a parking meter any money for the purpose of extending the parking time beyond the time fixed for parking in the parking space applicable to such vehicle.

§ 530-57 Parking in Borough Municipal Lots North, South, and West.

- A. Lot North is located along West Howard Street. Lot South is located along South Spring Street and West Bishop Street. Lot West is located along West High Street and Potter Street.
- B. Every vehicle parked in any space in the Borough's Municipal Parking Lots (Lot North; Lot South; and Lot West) shall be parked head-in only, and no person shall park a vehicle in any other manner. Electric vehicles may park tail-first if necessary to plug the parking lot's charging cord into the electric vehicle's charging port.
- C. The Borough Municipal Lots' payment apparatus is via a kiosk that is placed at or near the entrances and exits of the parking lots and marked with a sign that states "Pay Here." The kiosks accept both quarters and credit cards. **The exception includes eight (8) Electric Vehicle charging stations parking spaces. Payment shall be made by single-space parking meter located next to the charging station. The single-space meter accepts credit cards only.** The cost to pay for parking is set forth by Borough Council in the Borough's Fee Schedule.
- D. As stipulated in this article, parking permits for the three municipal lots may be purchased on a monthly basis **on the Borough website with the option of recurring issuance of permits.** The cost of a monthly parking permit is set by Borough Council in the Borough's Fee Schedule. Anyone purchasing a monthly parking permit is assuming responsibility for all of the parking rules as they relate to the parking lots, including the removal of their vehicle within 12 hours of the yellow flashing light indicating the snow will be removed from the lot beginning at 11:00 p.m. the day the flashing light is turned on. Vehicle

owners not complying are solely responsible for the payment of retrieving their vehicle from the towing company.

- E. No person shall be permitted to park more than one car, truck or van in a metered parking space. Any combination of one of the aforementioned motor vehicles with a motorcycle, motorbike or motor scooter is also prohibited. However, two motorcycles, two motorbikes or two motor scooters, or any combination of two thereof, may share a single metered parking space. In the event of a meter violation for that space, both motorcycles, motorbikes or motor scooters, or any combination thereof, will receive a separate violation (ticket) notice. The Borough also provides free parking spaces in the downtown area marked "MC" for motorcycle, motorbike or motor scooters.
- F. All Borough Municipal Lots contain electric vehicle (EV) charging stations. Anytime that a designated electric vehicle parking space is used for parking, the parking meter associated with that space must be fed or unexpired - twenty-four hours per day, seven days per week, year-round. For example, if the EV parking space is used for four hours, then the meter associated with that space must be fed for four hours. Electric Vehicle parking spaces shall have a special fee of two dollars (\$2) per hour to cover the cost of using the space and the electricity. Any type of vehicle can park in a designated (green paint and EV signage) electric vehicle space, however, the special fee must be paid even if the electric vehicle charging is not occurring.
- F. All Borough Municipal Lots contain electric vehicle (EV) charging stations. Only those vehicles utilizing the EV stations may park their vehicle in these spaces (designated by green paint and EV signage). Only if the lot is completely full and the EV spaces are empty are non-electric vehicles permitted to park in these spaces. The cost of the EV spaces is different from other Municipal spaces and shall be metered with separate parking meters. Cost of these meters shall be set independent of the parking kiosk and is the same for electric and non-electric vehicle parking. If a non-electric vehicle is parked in an EV space as described herein, that vehicle must be parked in this EV space for a minimum of two hours and then moved to a non-EV space in or outside the lot.
- F. All Borough Municipal Lots contain electric vehicle (EV) charging stations. Only those vehicles utilizing the EV stations may park their vehicle in these spaces (designated by green paint and EV signage). Only if the lot is completely full and the EV spaces are empty are non-electric vehicles permitted to park in these spaces. If a non-electric vehicle is parked in the EV space as described herein, that vehicle must pay the EV parking space fee.

§ 530-58 Tampering with meters.

No person shall deface, injure, tamper with, open or willfully break, destroy or impair the usefulness of any parking meter installed under the provisions of this article; provided, however, that this section shall not prohibit the authorized opening or working upon any such meter by a Borough officer or employee or other person by authority of the Mayor and/or Council.

§ 530-59 Unattended vehicles.

- A. No person shall leave any vehicle continuously unattended for more than 24 hours in a metered parking space, on a street or in a lot unless the owner has an "R" (resident) parking permit for one of the municipal lots or has an "R" (resident) permit for the on-street parking spaces.
- B. A vehicle in violation of this subsection may be towed and impounded at the vehicle owner's expense when towing is authorized by the Chief of Police. Towing will be done by a licensed towing business, and all costs associated with towing and impounding must be paid in full before the vehicle can be reclaimed by the owner.

§ 530-60 Bagged meters and reserved lot spaces.

No person shall park a vehicle in a bagged or reserved metered stall on a street or in a lot that has been authorized by the Police Department or the Street Department, which vehicle has not been authorized to park

in such restricted space.

§ 530-61 Violations and penalties; waiver.

- A. Whoever violates or fails to comply with any of the provisions of this article, for which no penalty is otherwise provided, shall be fined by the Borough at a level established by Borough Council and established in the Borough Fee Schedule.
- B. Any person charged with a violation of any provision of this article for which there is payment of a prescribed fine may be made to pay such sum in the manner prescribed on the issued traffic ticket. Such payment shall be deemed a plea of guilty, waiver of court appearance and acknowledgment of conviction of the alleged offense, and may be accepted in full satisfaction of the prescribed penalty for such alleged violation. Payment of the prescribed fine need not be accepted when laws prescribe that a certain number of such offenses shall require court appearance.

**Article XI
Immobilization of Vehicles**

[Added 8-7-1995 by Ord. No. 1100]

§ 530-62 Definitions.

As used in this article, the following terms shall have the meanings indicated:

BOOT, BOOTING and BOOTED

The act of immobilizing a motor vehicle in such a manner as to prevent its operation with a device or means which will cause no damage to such vehicle unless it is moved while such device is in place or while such means are employed.

UNSETTLED CITATION

A citation for unpaid parking violations for which a citation or summons has been issued (to which either no response has been made or for which a warrant has been issued) and includes an adjudicated citation for which the fines and costs imposed are unpaid.

UNSETTLED PARKING VIOLATION

A violation of the parking, standing or stopping regulations of the Borough or of the Pennsylvania Motor Vehicle Code which is outstanding and unpaid over 30 days from the date of issuance.

§ 530-63 Reasons for booting.

A motor vehicle found parked within the municipality upon any public ground at any time may, by or under the direction of the Chief of Police, be booted if there are five or more unsettled parking violations, three or more unsettled citations, or one or more arrest warrants, as a result of parking violations, pending against the owner of the motor vehicle.

§ 530-64 Notice of booting and of violations or citations.

Upon booting of a motor vehicle, the officer of the municipality shall place or cause to be placed on the vehicle, in a conspicuous manner, notice sufficient to warn any individual that the vehicle has been immobilized and that any attempt to move the vehicle might result in damage to the vehicle. The notice shall also outline the procedure for obtaining removal of the boot. As soon as practicable, the officer shall provide the owner of the booted vehicle, at his or her request, with a list of the prior unsettled parking violations or unsettled citations for which, or on account of which, such vehicle was booted.

§ 530-65 Authorized removal of boot.

The owner of a booted vehicle or other authorized person shall be permitted to secure the release of the vehicle upon:

- A. Deposit of the collateral required for his or her appearance before a Magisterial District Judge to answer for each unsettled citation; or
- B. Payment of the amount of the fines, penalty and court costs, if any, for each unsettled citation and each unsettled parking violation; and
- C. Payment of the fee as prescribed in § 530-70.

§ 530-66 Hearings; authority of Chief of Police.

The owner of a booted vehicle or other authorized person shall have the right to a post-immobilization hearing limited to the determination of the validity of the booting. Such hearing must be requested within 10 days after the vehicle is booted and shall be conducted by the Chief of Police. The hearing shall be held during normal business hours within one business day of the demand thereof. The post-immobilization hearing will not be determinative of or adjudicate the merits of any citation or violation issued relative to any immobilized vehicle but will be limited solely to whether the vehicle was properly subject to booting under the provisions of this article.

§ 530-67 Towing and storage of vehicles; fees; disposal.

The boot shall remain in place for 72 hours, unless the owner has complied with § 530-67. If such compliance has not occurred within 72 hours, the vehicle shall be towed and impounded under the authority of this article. If the booting occurs when a vehicle is parked in violation of any provision of the law or any ordinance of the municipality, then such vehicle is subject to immediate towing and impounding. Towing and storage fees, as established from time to time by Council, shall be paid, along with the fee specified in § 530-70, before the owner of such vehicle or other authorized person shall be permitted to repossess or secure the release of the vehicle. Vehicles unclaimed within 45 days of towing and storage shall be deemed abandoned and subject to disposal as such in the manner authorized by law.

§ 530-68 Booting fee.

The owner of the booted vehicle shall be subject to a fee in accordance to the Borough Fee Schedule 0 for such immobilization.

§ 530-69 Tampering with and unauthorized removal of boot.

No person shall tamper with, remove or attempt to remove any device used to immobilize a motor vehicle that has been booted pursuant to this article or move or attempt to move the vehicle booted before release of the vehicle has been officially secured.

§ 530-70 Enforcement.

It shall be the duty of the officers of the Police Department or other designated employees of the municipality acting in accordance with the instructions of the Chief of Police to enforce the provisions of this article.

§ 530-71 Right to hearing or trial.

Nothing in this article shall be construed to deprive any person of the constitutional right to a hearing or trial as to the violations for which parking violation notices or citations have been issued.

§ 530-72 Violations and penalties.

Whoever violates § 530-71 is guilty of a summary offense and, upon conviction thereof, shall be fined not less than \$100 nor more than \$300 together with the cost of prosecution or be imprisoned for not more than 90 days, or both.

**Article XII
Fire Lanes**

[Added 8-21-1995 by Ord. No. 1102]

§ 530-73 Designation of no-parking areas.

Whenever the Fire Chief shall determine that the parking of motor or other vehicles on any portion of any public street, private street, shopping center, multifamily building parking lot or school is likely to interfere with the operation of the fire company or seriously hamper egress of occupants from buildings in case of fire, he or she shall designate such areas, in writing, including the use of maps or sketches, numbered consecutively, to the Zoning Officer. After review by the Zoning Officer, Council shall consider such recommendations of the Fire Chief and shall either approve or disapprove each of such designated locations. Once approved, each such location shall be added to a list, numbered consecutively, and maintained in the municipal offices of the Borough. Such lists may be modified, added to or reduced from time to time, after written recommendations by said Fire Chief.

§ 530-74 Marking of fire lanes; time limit for compliance.

- A. Once fire lanes are established as set forth in § **530-75**, such fire lanes shall be marked, under the direction of Fire Chief, by the following appropriate methods:
- (1) By posting signs in such areas reading "FIRE LANE — NO PARKING" in accordance with state regulations;
 - (2) By the painting of lines four inches in width on the road or parking surface indicating the area; and/or
 - (3) By painting the words "FIRE LANE — NO PARKING" in letters three feet in height on the roadway or parking lot surface.
- B. The designation of fire lanes, by whatever means, is the responsibility of the property owner within 30 days of notification. Whenever the Borough regulations for marking fire lanes change, the property owner shall comply with the new standards within 90 days of notification.

§ 530-75 Temporary no-parking areas.

In the event of an emergency or special condition whereby the Fire Chief shall determine that the parking of vehicles is likely to interfere with the operation of the fire company in any public street, private street, shopping center, multifamily building parking lot or school, the Fire Chief shall direct the posting of signs in such areas reading "NO PARKING — TEMPORARY FIRE REGULATIONS — BY ORDER OF THE DEPARTMENT CHIEF". Such signs shall be removed at the direction of the Fire Chief when such emergency or special condition ceases.

§ 530-76 Violations.

No person shall park or leave standing any vehicle within any fire lane established and marked as set forth in §§ **530-75** and **530-76** or in any temporary no-parking area as set forth in § **530-77**.

§ 530-77 Notice of violation; payment of fine.

- A. It shall be the duty of the police officers of the Borough, on finding any vehicle parked in violation of any of the provisions of this article, to report:
- (1) The state or province license number attached to such vehicle;
 - (2) The location and nature of the parking violation;
 - (3) The time and date of such violation; and
 - (4) Any other relevant facts attending such violation.
- B. On finding a vehicle parked in violation of any of the provisions of this article, a police officer shall also attach to such vehicle, where possible, a notice that such vehicle was parked in violation of this article and instructing such owner or operator to report to the Municipal Police Office of the Borough in regard

to such violation.

§ 530-78 Violations and penalties.

- A. Any owner or operator receiving a notice issued pursuant to § 530-79 may, within 48 hours of the time such notice was attached to the vehicle, pay to the Municipal Police Office of the Borough, as a penalty and in full satisfaction of such violation, **the sum of \$25.**
- B. The continued violation of § **530-78** for a period of more than two hours shall constitute a new and separate offense for each successive additional two-hour period.
- C. Failure to make payment as provided in Subsection **A** hereof shall render such owner or operator subject to the penalty provided in Chapter **1**, Article **III**, General Penalty.



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough
Council Business Meeting
7:30 PM Wednesday, June 7th, 2023
Council Chambers

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at https://youtube.com/live/sRXAHO8JX_c. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Wednesday, June 7th, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council business meeting.

II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

III. ROLL CALL

| | | |
|--|-----------------------------------|--|
| Mr. Bernier, <i>Vice-President, North Ward</i> | Ms. McKean, <i>West Ward</i> | |
| Mr. Brachbill, <i>South Ward</i> | Ms. Purnell, <i>North Ward</i> | |
| Ms. Cleeton, <i>South Ward</i> | Ms. Sedgwick, <i>West Ward</i> | |
| Ms. Dann, <i>South Ward</i> | Ms. Tosti-Vasey, <i>West Ward</i> | |
| Mr. Johnson, <i>President, North Ward</i> | Mayor Johnson, <i>At Large</i> | |

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. COMMUNICATIONS (written)

| |
|--|
| 2022 West Nile Virus Program and 2023 Kick-Off. FYI, no Council action is needed. |
| 8 Cutest Small Towns in Pennsylvania Article. FYI, no Council action is needed. |
| Bellefonte Environmental Advisory Review Board Meetings notes March-May 2023. FYI, no Council action is needed. |

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Council Action Requested**

| | |
|---------|--------------------------------------|
| General | Council Meeting Minutes May 15, 2023 |
| Finance | Budget v. Actual April 2023 |
| Finance | Budget V. Actual Summary April 2023 |
| Finance | Treasurer’s Report April 2023 |
| Finance | Voucher Summary April 2023 |

Call for a motion/2nd to approve the Consent Agenda

VIII. REPORTS

| <i>Please try to limit all reports/rebuttals/deliberations to three minutes maximum.</i> | | |
|---|--------------------|-----------|
| DEPARTMENT | OFFICIAL/ STAFF | REPORT |
| Mayor Proclamation-A Philatelic Memorial of the Holocaust | Mayor Johnson | Submitted |
| Police Chief Weaver Police Report for April 2023 | Chief Weaver | Submitted |
| Office of Community Affairs (OCA) 1. Historic Architectural Review Board (HARB) Motion to approve as presented. Specific details on projects are in the Memo. <ul style="list-style-type: none"> ➤ 421 E. Curtin Street – porch remodel ➤ 112 N. Allegheny Street – balcony dividers ➤ 106 N. Allegheny Street – replace awning ➤ 108 N. Allegheny Street – paint walls and replace door ➤ 114 N. Allegheny Street – replace awning ➤ 438 E Curtin Street – new roof ➤ 375 E. Curtin Street - fence ➤ 120 Dunlop Street – two business signs 2. Zoning Motion to approve Charles Cox for the Zoning Hearing Board vacancy. | Ms. Thompson | Submitted |

IX. CURRENT and OLD BUSINESS

| |
|---|
| Bellefonte Arts and Crafts Fair August 4-5, 2023. Motion/2nd to approve the Bellefonte Arts and Crafts Fair August 4-5, 2023. |
|---|

X. NEW BUSINESS

| |
|---|
| Request to use Governor’s Park Baseball Field for Baseball Showcase Camp on September 10, 2023. Motion/2nd to approve the use of Governor’s Park Baseball Field for the Baseball Showcase Camp on September 10, 2023. |
|---|

Request to hold Flag Day Ceremony in Talleyrand Park on June 14, 2023. **Motion/2nd to approve Bellefonte Elk's request to use Talleyrand Park for their Flag Day Ceremony on June 14, 2023. Motion/2nd to approve the waiver of the Talleyrand Park Rental Fees.**

BASD Lacrosse Banquet in Governor's Park Fee Waiver request for June 9, 2023. **Motion/2nd to approve the fee waiver for the BASD Lacrosse Banquet use of Pavilion No. 3 on June 9, 2023.**

Logan's Fire Company Picnic in Governor's Park Fee Waiver request for July 22, 2023. **Motion/2nd to approve the fee waiver for Logan's Fire Company Picnic use of Pavilion No. 12 on July 22, 2023.**

The Church of the Good Shepherd requests to close Valentine Hill Road from 9:00 am-4:30 pm on Sunday, July 23, 2023, for Vacation Bible School activities. **Motion/2nd to conditionally approve the closure of Valentine Hill Road from 9:00 am-4:30 pm on Sunday, July 23, 2023, for Vacation Bible School upon the approval from Spring Township.**

XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.



**PLANNING AND COMMUNITY
DEVELOPMENT OFFICE**

Willowbank Office Building
420 Holmes Street
Bellefonte, Pennsylvania 16823-1488
Telephone (814) 355-6791
FAX (814) 355-8661
www.centrecountypa.gov

DIRECTOR
RAYMOND J. STOLINAS, JR.

ASSISTANT DIRECTOR
ELIZABETH LOSE

BOARD OF COMMISSIONERS
MARK HIGGINS, *Chair*
AMBER CONCEPCION
STEVEN G. DERSHEM

May 15, 2023

via email

Dear Centre County Municipal Official:

On May 1, 2023, in partnership with the Pennsylvania Department of Environmental Protection (“PaDEP”), Centre County West Nile Virus (“WNV”) Program, kicked off the 2023 tick and mosquito surveillance season. While most insects provide beneficial effects, such as being part of the food web or acting as pollinators for plants, ticks and mosquitoes can become a biting nuisance or more importantly transmit diseases that can make you sick. WNV is a mosquito borne disease that produces severe neurological symptoms in approximately one percent of humans that become infected. There are approximately 60 species of mosquitoes in Pennsylvania, of these, 12 are capable of infecting humans with WNV. Each week the Centre County WNV Program collects environmental samples of tick and mosquito populations from our communities to assess disease transmission potential. Communities with mosquito and tick populations showing elevated disease risks are proactively targeted with control measures and personal protection education. Additionally, PaDEP uses the data collected to [publish seasonal risk values](#) throughout Commonwealth. Funding for the collection, testing and control of tick and mosquito populations is supported through a grant provided by PaDEP.

In Centre County in 2022 there were 5 positive tests for WNV, 0 from birds, 5 from mosquitoes, and 0 from horses. Across Pennsylvania, there were 2,817 positive tests on mosquitoes, 6 birds, and 3 horses. There were 34 human cases reported statewide.

Between May and the end of September, adult mosquito trapping will be periodically conducted in your municipality. All surveillance equipment will be labeled as to its purpose and will contain contact information. You may see Centre County WNV Program biologists collecting insects by dragging a white cloth along the edge of local parks or setting mosquito traps, to measure the risk of tick and mosquito populations transmitting diseases in Centre County. While our agency actively monitors tick and mosquito populations, all residents in our community have a shared responsibility to reduce habitat for these insects. We encourage the reduction of standing water and the creation of a tick-safe zone around your property. Further steps to prevent bites from mosquitoes and ticks include:

- Insect repellent, used properly, to keep mosquitoes and ticks off your skin. Now recommended is the use of repellents that are EPA approved containing DEET, picaridin, or oil of lemon eucalyptus, and adults should help apply repellents to children under 12.

- Wear long-sleeve shirts, long pants, and socks to keep bugs off your skin.
- Perform daily tick checks after being outdoors, even in your own yard. Inspect all parts of your body carefully, including your armpits, scalp, and groin. Remove ticks immediately using fine-tipped tweezers.
- Early morning, late afternoon, and early evening are peak biting times for mosquitoes that spread West Nile virus. It's especially important to use repellent if you're outdoors at these times.
- Mosquitoes lay their eggs in water, even in small containers. Walk around the outside of your home at least once a week and empty any water that's collected in toys, pet food and water bowls, birdbaths, buckets, and other objects. Check under bushes and other hard-to-see places. Get rid of old tires and other objects that can collect water.
- Create a tick-safe zone around your home. For example: remove leaf litter and clear grasses and brush around your home and the edge of the lawn, and place mulch between lawns and wooded areas to keep ticks off the places you work and play the most.
- Check for and repair holes in window and door screens.

If you have any questions, concerns, or comments, please contact the County Planning & Community Development Office. The Pennsylvania Department of Health website www.westnile.state.pa.us contains more information, as well as up to date local and statewide surveillance results during the mosquito season.

The Centre County Surveillance and Control Program will not be accepting dead birds for testing due to avian influenza (HPAI) in Pennsylvania and its potentially devastating effect on wild and domestic birds. This will be in effect until such time as HPAI is deemed to be no longer a problem. In cases of five or more dead birds at one site, reports can be forwarded to the Pennsylvania Game Commission at: 610-926-3136 or to: pcgwildlifehealth@pa.gov.

Sincerely,
CENTRE COUNTY MOSQUITO DISEASE CONTROL



BY: Wayne Laubscher, Centre County WNV Program Coordinator
(814) 404-4012 cell
wnlaubscher@centrecountypa.gov



8 Cutest Small Towns In Pennsylvania

Pennsylvania, an epitome of tranquility and charm, is replete with delightful small towns that offer a refreshing respite. We've handpicked eight standout towns in Pennsylvania, each with its distinctive allure and notable features. These towns weave a unique tapestry of beauty, with nature's finest artwork - rivers, lakes, state parks, and historical landmarks - serving as their backdrop. Travelers have the opportunity to dive into the heart of these towns, exploring their unmatched natural splendor, rich cultural heritage, and recreational options. Whether you're yearning for a peaceful retreat or an action-packed vacation, these towns cater to all tastes and inclinations. So, gear up for a voyage that unfolds the fascinating charm of the most beautiful small towns in Pennsylvania.

[MORE IN PENNSYLVANIA](#) Discover the best small towns to retire in Pennsylvania.

Lewisburg



Aerial view of Bucknell University in Lewisburg, Pennsylvania

Lewisburg, located in Union County, Pennsylvania, is a metropolis steeped in traditions and culture. Its captivating downtown region is home to a lot of ancient edifices, shops, and eating places. One of its most renowned monuments is Bucknell University, a distinguished liberal arts college established in 1846. Lewisburg is also where the Packwood House Museum locates, a long-standing house museum that showcases a compilation of remarkable and ornamental arts. One of the town's most stunning qualities is the [Susquehanna River](#), which traverses through its center. The river provides incredible views and chances for angling, kayaking, and other water-based sports. Lewisburg is also encompassed by gorgeous state parks, such as the R. B. Winter State Park, renowned for its astonishing views of the mountains and its miles of trails for trekking. The town locates close to the Susquehannock State Forest as well, where visitors can enjoy camping, hunting, and birdwatching.

Carlisle



Aerial view of Carlisle, Pennsylvania

Carlisle is a diminutive town set in Cumberland County, Pennsylvania, celebrated for its prosperous past and sublime beauty. The town locates in the Cumberland Valley and is near the Blue Mountain chain. For open-air devotees, the town houses the Cumberland Valley Rail Trail, a 13-mile path granting spectacular vistas of the valley and Blue Mountain range. The path is optimal for walking, biking, and equitation. Also, Carlisle is a short ride away from the Appalachian Trail, a much-loved stroll that stretches for over 2,000 miles from Georgia to Maine. Carlisle also has a few parks and diversion places, comprising LeTort Park and Creek, renowned for its nice waterway and fishing prospects. Other celebrated outdoor spots comprise the Army Heritage Trail, delivering a peek into the history of the United States Army, and the Letort Spring Run Nature Trail, an unperturbed track that undulates through a wooded area.

Phoenixville



People in a bistro in Phoenixville, Pennsylvania

Phoenixville is a minute town situated in Chester County, Pennsylvania, admired for its vivacious art scene. This hamlet is home to the storied Colonial Theatre, a 658-seat movie house constructed in 1903 and reestablished to its former magnificence. The theater holds a variety of happenings, counting film showings, live performances, and communal events. Besides the Colonial Theatre, Phoenixville also boasts an array of art galleries, workshops, and public art displays. Visitors can investigate the town's art atmosphere by taking a walk down Bridge Street, which has many galleries and stores. Outdoor lovers can savor a trek or cycle ride down the [Schuylkill River Trail](#), which furnishes spectacular views of the river and encompassing landscape. The trail stretches over 75 miles and courses through many towns and parks.

Bellefonte



Trees in the park in full bloom in Bellefonte, Pennsylvania

Bellefonte is a diminutive municipality situated in Centre County, Pennsylvania, and is famous for its antique structure and fetching downtown area. The village built in 1795 and houses over 300 edifices that are on the National Register of Historic Places. One of the most sought-after spots in Bellefonte is the Bellefonte Art Museum, which includes exhibits and groupings about local art and civilization. The museum locates in the ancient Linn House, constructed in 1812. Tourists can also take a self-directed saunter of the town's old-fashioned district, which contains many Victorian-era abodes, chapels, and state-owned constructions. Other popular attractions in Bellefonte encompass Talleyrand Park, which is famous for its ravishing gardening and picturesque rivers, and the Bellefonte Historical Railroad Society, which maintains the annals of the Bellefonte Central Railroad.

Elizabethtown



The annual Elizabethtown Fair, one of 19 in Pennsylvania, highlights Lancaster County agriculture with exhibits, entertainment, rides, and food, via George Sheldon / Shutterstock.com

Elizabethtown is a diminutive hamlet located in Lancaster County, Pennsylvania. It is famous for its olden past and alluring panorama, which draw sightseers from all across the state. The village was built in 1753 and encompasses many historical constructions and sites, counting the Elizabethtown College campus, which was established in 1899. For those interested in the town's ancient history, a tour of the Elizabethtown Historical Society Museum is a must. The museum showcases displays of the town's founding, as well as its agrarian and commercial history. One of the most popular outdoor venues in Elizabethtown is the Conoy Wetlands Nature Preserve. This 70-acre conservatory contains trekking trails that meander through verdant woodlands and along Conoy Creek. Visitors can recognize an assortment of fauna, including deer, foxes, and a selection of bird species. The preserve as well likewise provides instructional programs and occasions for visitors of all ages.

Wellsboro



The downtown streets of Wellsboro still illuminated with authentic gas street lamps, via George Sheldon / Shutterstock.com

Wellsboro is a diminutive municipality situated in Tioga County, Pennsylvania, and is famous for its breathtaking natural elegance. The town has many of the leafy woodlands and undulating hills of the Pennsylvania Wilds, which provides tourists with a wide array of exterior recreational activities. One of the most beloved tourist spots in Wellsboro is the Pine Creek Gorge, also renowned as the Grand Canyon of Pennsylvania. The gorge stretches more than 47 miles and flaunts striking outlooks and trails that give visitors the luck to study the region's natural magnificence. The Colton Point State Park, situated on the western brink of the gorge, is a celebrated site for camping and trekking. Visitors can also take a cruise on the Tioga Central Railroad, which presents picturesque train trips through the Pennsylvania countryside. The Wellsboro Diner, an ancestral diner that has been serving up traditional American fare since 1939, is a more fashionable fascination in the town.

Ligonier



The gazebo in the town diamond with the Heritage United Methodist church behind it on a bright spring day, via woodsnorthphoto / Shutterstock.com

Nestled in the Laurel Highlands area of Pennsylvania, **Ligonier** is an appealing town surrounded by stunning wilderness. The town lies not far from Loyahanna Creek, which furnishes lots of possibilities for outdoor activities like angling, canoeing, and kayaking. Ligonier is close to many state parks too, including Laurel Ridge State Park, Linn Run State Park, and Keystone State Park. These parks supply trekking paths, picnic spots, and camping grounds, making them wonderful spots for those who love the outdoors. As well as its natural charmingness, Ligonier is also the home of the Compass Inn Museum, a traditional locale that gives visitors a peek into life in the early 1800s. The museum contains a renovated inn, a smithy, and other antiquated buildings, plus presentations on the city's past and culture.

Easton



The Northampton Street Bridge over the Delaware River in Easton, Pennsylvania

Situated on the Delaware River, Easton presents guests with innumerable opportunities to take pleasure in picturesque vistas and outdoor activities. The Delaware and Lehigh National Heritage Corridor courses through the village, granting tourists admittance to miles of walking and cycling paths. Easton is also the site of Hugh Moore Park, a riverside park that allows visitors the opportunity to take a trip on a mule-drawn canal vessel and discover the history of the Delaware Canal. The park has picnic spots, play areas, and a range of recreational establishments. For those who adore angling, the Lehigh River flows through Easton offering remarkable angling chances. The river is full of a variety of fish, like trout, bass, and catfish. Moreover, Easton lies near a few state parks, which include Jacobsburg State Park and the Delaware Water Gap National Recreation Area. These parks supply hiking trails, spectacular sights, and plentiful possibilities for outdoor entertainment.

Conclusion

Pennsylvania is a state blessed with many pleasant and attractive little towns, each with its distinct combination of natural allurements, antiquity, and civilization. Vacationers can observe the state's affluent legacy and marvelous natural landscapes with the 8 cutest small towns in Pennsylvania. Whether it be traversing classic sites, discovering regional mores and customs, or calming in a quaint town hall, guests are sure to detect something that pleases their preference. These darling small towns in Pennsylvania are a tribute to the state's assorted magnificence and affluent past. So, fill your bags and go out to explore the captivating and pulchritude of these delightful towns!

<https://www.worldatlas.com/cities/8-cutest-small-towns-in-pennsylvania.html>



HISTORIC
Bellefonte™
Est. 1795

Notes from EAB meetings – March 23 through May 24, 2023

I. Survey

- A. The survey closed on April 30
- B. Two hundred thirty surveys were returned.
- C. Of these 233 surveys, 24 were from people we emailed the survey – a 32% response rate.

II. Educational Programs Completed

- A. April 6. EnergyBiz Electric Vehicle program. Cosponsored by DBI and Centre Region Sustainability Office. 25 of the 33 registrants attended the event. First Energy and Pittsburgh Region Clean Cities were the co-presenter. Pam Adams felt it was a successful program, and Deb Cleeton said several new faces attended. After the May EnergyBiz program, the owner of the Gamble Mill talked to Pam Adams; he is interested in adding EV charging stations for his overnight visitors. First Energy gave out some brochures on EV car charging. There were three vehicles available for people to look at after the presentation. There is a resource page created from this program at <https://www.crcog.net/evs>. Resources include: A link to EV 101 on the Drive Electric PA website
 - Slides presented by Rick Smith, Executive Director of Pittsburgh Region Clean Cities, at the CBICC's April 6, 2023 EV Education Session.
 - Both a statewide and a national map showing where public charging stations; the statewide map also indicates the location of registered electric vehicles.
 - Additional information on the types and cost of electric vehicles as well as EV infrastructure funding opportunities

- B. April 15 – Joy of Gardening The park was reserved. There was a sign next to the Edible Garden announcing the event.

C. May 4 – Solar for Your Business or Non-Profit was held at the Ferguson Township Building from 4-5 pm. This program is part of the EnergyBiz series of programs. About 33 people representing municipalities, industry, banks, businesses, church groups, and Kepler Pool were in attendance.

- The Ferguson Township Director of Public Works gave a tour of the Ferguson Township LEED-certified Public Works Building powered by solar energy.
- There is a resource page created from this program at <https://crcog.net/solar>. Resources include:
 - PowerPoint presentations from the four presenters
 - Penn State Extension (Overview)
 - PennTAP - technical assistance
 - REAP Handout
 - First Energy
 - FAQ sheet on Why Do Solar
 - Funding opportunities

III. Upcoming Programs

A. Thursday, June 8 – Energy Efficiency for Your Business or Non-Profit, to be held from 4-5 pm at Eric J. Barron Innovation Hub, Room 612, 123 S. Burrows Street, State College. This is the third in the series of three of the EnergyBiz program.

B. Saturday, June 24 – Backyard Composting (tentative title), to be held from 10 am to 11 am at the Children’s Garden, conducted by a PSU Extension Service Master Gardener. The focus will be an overview of personal composting of plant and food waste. Gay Dunne is working on a flyer for advertising purposes.

C. Date TBD – Community Composting – field trip to the Musser Lane Compost Center with Don Holderman to present. This program will be done after the new addition to the composting site is complete and training of the staff on using the new bagging machine has been done. We’re working on doing this on a Saturday morning when people come to Musser Lane to drop off/pick up their compost material.

D. Date TBD – presentation by PSU Professor Matt Royer on stormwater mitigation. This program will be held at the Philatelic Society, probably in the early fall

E. Date TBD (Potential) – Pollinator Education program. Pamela Shellenberger, Nicole Rinalli, & Richard Novak, US Fish and Wildlife Service from State College Office, have programs they can provide to the public on pollinator species (pollinating insects, bees, and butterflies) and how to set up a pollinator garden. Joanne Tosti-Vasey met them at the Sustainability Expo on April 27 and

discussed ways to work together. This pollinator garden program could be presented outdoors at our Pollinator Garden in Talleyrand Park.

F. A planned Repetition of the EnergyBiz Series is in the works. There may be one series directed toward school districts. Probably next year.

G. Other programs are to be planned once the survey results have been reviewed.

IV. Borough Projects –

A. Tree Planting at the Waterfront Park. The borough received about 40-50 Eastern Red Bud trees to be planted along the waterfront area. Ann Sager, President of the Bellefonte Garden Club, and the Fish and Boat Commission assisted with this project. The trees were planted about 20-22 feet apart from each other along the entire walkway. These trees will provide shade and a noise barrier to the road noise as the trees mature.

B. The addition to the Musser Lane Composting site will be completed this spring/early summer.

C. A permeable sidewalk at the new municipal building was installed the week of April 5. The metal ramp at the end of the walkway to the large meeting room was installed the week of May 17.

V. PSU Sustainability Projects

A. Tree Inventory Project – Ilona Ballreich is “beating the bushes” to find a willing taker

B. Dam Removal Class Part II – again, Ilona Ballreich is “beating the bushes” to find a willing taker

C. Bottling Flavored Spring Creek Water – Don has requested that this project with PSU students be considered in the future. Ilona will be checking on this possible project.

D. Pros and Cons of Alternative Materials to Concrete for Sidewalks –

- Ilona Ballreich has started discussing creating an informational brief on porous concrete with a faculty member. The professor and Ilona will explore the possible class project now that the Spring Semester has ended.
- Joanne Tosti-Vasey discussed permeable sidewalks with Dave Modricker, Ferguson Township Director of Public Works, on May 4. They have a permeable parking area next to their Public Works building. It has been in place for over five years. The only maintenance they do is to use the street sweeper periodically to clean out the parking area’s pores when they see plants popping

up or some puddling. He suggested we do something similar with our permeable sidewalk, giving it a power wash whenever necessary.

VI. County-wide Projects

- A. The Centre County Recycling and Refuse Authority (CCRRA) and the COG Refuse and Recycling Program have put together a Curbside Organics Collection Pilot for the summer of 2023. The intent of this proposal is to explore three methods of collecting organic material – specifically food waste – with the hope to develop a collection method that can be used county wide for food waste collection in the future. If the results are favorable the food waste that would be collected could ultimately go to the new UAJA biodigester which is planned to be built and will produce renewable natural gas. The following three collection methods will be tested over 4 weeks each:
- Co-collection of refuse and food waste in refuse truck. The Authority will manually sort out the compostable bags once the refuse truck empties its load at the transfer station.
 - Co-collection of food waste (one side) and corrugated cardboard/mixed paper (other side) in split body truck.
 - Co-collection of food waste/corrugated cardboard (one side) and mixed paper (other side) in split body truck.

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
May 15, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The May 15, 2023, meeting of the Bellefonte Borough Council was called to order at 7:30 PM.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann
Mr. Douglas Johnson
Ms. Shawna McKean (Zoom)
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Ms. Gina Thompson, HARB Administrator

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

NONE

VI. COMMUNICATIONS

CATA Proposed Fall Service Changes and Public Hearing May 23, 2023, 4:30–6:30 PM, at Schlow Library in State College. No Council action is needed.

Bellefonte Easter Egg Hunt Thank you to the council. No Council action is needed.

VII. CONSENT AGENDA

The Consent Agenda includes the following items:

| | |
|------------|---|
| 1. General | General Council Meeting Minutes May 1, 2023 |
| 2. Finance | Stover McGlaughlin Invoice April 2023 |

Brachbill requested to pull the minutes from the Consent Agenda for discussion.

Dann motioned, and Cleeton seconded to approve item 2 of the consent agenda. No discussion. Roll Call Vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Brachbill motioned, and Dann seconded the motion to approve item 1 of the Consent Agenda – Council Minutes. Discussion included Brachbill requesting two corrections and Tosti-Vasey requesting corrections as well. Roll Call vote. Motion to approve the Minutes with corrections carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

VIII. REPORTS

Mayor Johnson

Proclamation: National Police Week May 14-20, 2023

Officer Holt and Officer Neideigh received the Proclamation.

Proclamations: Emergency Medical Services Week May 21-27, 2023

Police – Chief Weaver

April 2023 Report will be available for the June 7, 2023 Council Meeting.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

2. Zoning-

Motion to approve the demolition of the rear garage at 111 E. High Street.

1. Recommended for approval:

- 113 E. High Street – Demolition of the rear garage that has been deemed structurally unsound by an engineer on two conditions:
 - The original bricks be saved and palletized, and
 - Within 90 days, the applicant will return to HARB with a proposed structure that would enhance the streetscape and give the nod to the time period of the original building.

- 112 N. Allegheny Street – Replace the door to the interior stairwell, paint the existing exterior wood siding, and install a stone tile floor at the entry.
- 141 S. Allegheny Street – Install the HVAC system with the exterior unit with the following conditions:
 - Add a black iron screen to surround the HVAC system with the refrigerant line entering the building through the basement, and
 - The exterior unit will be placed further down the side of the building to balance it between the two sets of windows, and
 - The placement of the condensation pipe will be approved administratively.
- 114 N. Allegheny Street – Business sign: Mini Mart

Tosti-Vasey motioned, and Cleeton seconded to approve the projects listed above. Tosti-Vasey requested that 112 N. Allegheny Street be pulled from the list, as Randy Brachbill cannot vote on that project. Roll Call Vote. Motion to approve 113 E High Street, 141 S. Allegheny Street, and 114 N. Allegheny Street carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Cleeton motioned, and Sedgwick seconded to approve the project at 112 N. Allegheny Street. Discussion included Brachbill commenting that he is abstaining from this vote. Roll Call Vote. Motion carried.

| | | | |
|---------------------|---------|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | ABSTAIN | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

2. Zoning:

Motion to approve the demolition of the rear garage at 111 E. High Street.

Brachbill motioned, and Dann seconded to approve the project at 111 E. High Street. No discussion. Roll Call Vote. Motion for demolition approval carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Liaison Reports (Reports were submitted)

Borough Manager (Reports were submitted)

IX. CURRENT and OLD BUSINESS

Bellefonte Cruise June 16-17, 2023.

Tosti-Vasey motioned, and Dann seconded to approve the Bellefonte Cruise June 16-17, 2023, for the requested street closures, use of the North Parking Lot, designating x number of parking space on N. Spring Street (the number to be agreed upon between the Cruise and the Borough administration), and use of the Fire Police for the times requested by the Cruise. The following limitations were made to this motion:

- *The banners on both sides of the Veterans Bridge will only be placed on the bridge between June 2 and June 17 to comply with the Borough’s 2-week banner hanging policy, and*
- *The Borough will not create an ordinance prohibiting pets, bikes, and skateboards in the area of the Cruise, and*
- *Hanging additional banners on the Borough’s Waterfront Walkway Fencing and property is prohibited.*

Dann raised a question about access to businesses around Talleyrand, including My Buzz Café, Bonfatto’s, and CVS, and concerns about the construction on Water Street. Steward indicated that the northbound detour for the Cruise would continue up Stoneybatter to Bishop Street through to Wilson Street, and onto Linn Street. People interested in going to My Buzz Café, Bonfatto’s, and CVS could turn left at North Spring Street, right on Lamb Street to Thomas Street, and then return to High Street. Roll Call vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Bellefonte Moose Lodge Rubber Duck Race September 10, 2023.

Brachbill motioned, and Cleeton seconded to approve the Bellefonte Moose Lodge Rubber DuckRace on September 10, 2023. Discussion included Tosti-Vasey clarifying that the motion is conditional upon receiving approval from the Fish and Boat Commission and allowing the live radio broadcasting from noon to 3 PM. In addition, since this is a Bellefonte-based non-profit, the registration fee will be waived. Roll Call vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Bellefonte Borough Council Meeting
 May 15, 2023
 Page 5

2023 Paving Bid opening.

Hawbaker

- Option 1: N. Ridge Street - \$11,670
- Option 2: N. McAllister Street - \$66,471
- Option 3: Cedar Lane - \$11,360
- Option 4: Hill Street - \$21,763
- Option 5: Manchester Lane - \$49,308
- Option 6: Armor Street - \$18,793
- Option 7: Hail Lane - \$15,085
- TOTAL: \$194,450**

HRI, INC

- Option 1: N. Ridge Street - \$5,034.30
- Option 2: N. McAllister Street - \$66,528.45
- Option 3: Cedar Lane - \$5,161.65
- Option 4: Hill Street - \$13,802.13
- Option 5: Manchester Lane - \$34,630.65
- Option 6: Armor Street - \$14,593.50
- Option 7: Hail Lane - \$5,837.40
- TOTAL: \$145,588.05**

Dann motioned, and Purnell seconded to allow staff to review, approve and select the lowest responsible bid. Discussion included members asking for clarifications about the various paving projects. Roll call vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Retirement Recognition for Borough Officials/Employees Open House, Thursday, May 18, 2023, 2:00 -4:00 PM, in Council Chambers. No action is requested.

Columbia Gas began work on Wednesday, May 10, 2023. The Gas Line replacement project started at the intersection of N. Allegheny Street and E. Curtin Street, working their way down E. Curtin Street. No Council action is needed.

DATE CHANGE: The council will hold its next meeting on Wednesday, June 7, 2023, due to attendance at the Pennsylvania State Association of Boroughs Annual Conference in Hershey, PA. No Council action is needed.

EV Charging Stations.

Tosti-Vasey motioned, and Dann seconded to approve the amendment of the Parking Ordinance to include metered spaces for EV Charging Stations. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

CDBG Vehicle Repair Project update. Memo/email in the packet. No Council action is needed.

Penn DoT SR 150 Wall Project Update 05082023, Rough Schedule for Completion. No council action is needed.

X. NEW BUSINESS

Bellefonte Area School District Parade request for September 28, 2023.

Dann motioned, and Cleeton seconded to approve the BASD Parade request for September 28, 2023. Discussion included Tosti-Vasey commenting on her concerns regarding the school district only notifying the residents along Allegheny Street but not residents elsewhere affected by the parade route. She also asked if this would be a rolling road closure and if the Fire Police would be used for safety control. Roll call vote. Tosti-Vasey voted No. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | NO |
| Mr. Doug Johnson | yay | | |

Herbie’s Hometown Loop August 5, 2023.

Dann motioned, and Sedgwick seconded to approve Herbie’s Hometown Loop on August 5, 2023. No discussion. Roll call vote. Motion carried.

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

Propose a motion to obligate the remaining ARPA funding to the Parkview Heights Stormwater Project.

Brachbill motioned, and Tosti-Vasey seconded to approve the obligation of remaining APRA funding to the Parkview Heights Stormwater Project. No discussion. Roll call vote. Motion carried.

| | | | |
|------------------|-----|-------------------|-----|
| Mr. Kent Bernier | yay | Ms. Shawna McKean | yay |
|------------------|-----|-------------------|-----|

| | | | |
|---------------------|-----|------------------------|-----|
| Mr. Randy Brachbill | yay | Ms. Rita Purnell | yay |
| Ms. Deb Cleeton | yay | Ms. Johanna Sedgwick | yay |
| Ms. Barbara Dann | yay | Ms. Joanne Tosti-Vasey | yay |
| Mr. Doug Johnson | yay | | |

XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members may offer comments regarding various events and issues within the Borough.

Mayor Johnson reminded the community about the Community Cookout sponsored by Giant for Wednesday, May 24, 2023, 11–2 PM. He again thanked our Police and EMS workers for all they do for our community.

It was also noted that the Bellefonte Area High School Baseball team won the Mountain League Championship for the first time since 2005.

Mr. Brachbill mentioned that event applications should be comprehensive. Council members should not have to add conditions or waivers to event applications.

Tosti-Vasey mentioned she received an email from a concerned citizen about safety issues on South Potter Street for pedestrians and cyclists. The email was forwarded to the Borough Administration and President of Council Johnson. Tosti-Vasey requested this issue be added to a future work session. Tosti-Vasey also asked a question regarding the opening of the packet on the public website. It was clarified that a PDF of the Council packet was posted on the Borough website.

Ms. Cleeton commented about the streetlight replacement project in the downtown area. It was clarified that the Borough has been waiting on the delivery of 20 poles for over a year. The electrician for the project reported that the poles are expected to be in sometime in June. The new lights will have new bulbs installed.

Cleeton also asked a question regarding the beveled roof on the Reservoir Building. She noted it is showing signs of rust. It was clarified that the Water Authority would address this issue.

It was clarified that the public could report streetlights that are not working to the Borough for bulb replacement.

Ms. McKean also commented on the safety concerns on S. Potter Street, and she wants to assure residents that the council does hear the public’s concerns and that the concerns will be addressed. She also thanked the council for their understanding as she joins the meetings virtually.

XII. ADJOURNMENT

A motion to adjourn was made by Dann and seconded by Tosti-Vasey. The meeting adjourned at 8:28 PM.

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---|--------------|---------------|--------------|-------------------------------|
| Revenues | | | | |
| 301.100. REAL ESTATE TAX REV - CURRENT | 407,245.78 | 1,451,000.00 | 1,043,754.22 | (28.07)% |
| 301.200. REAL ESTATE TAX REV-SUPPLEMENT | 0.00 | 500.00 | 500.00 | 0.00% |
| 301.400. REAL ESTATE TAX REV-DELINQUENT | 1,962.37 | 14,000.00 | 12,037.63 | (14.02)% |
| 310.100. REAL ESTATE TRANSFER TAX REV | 30,061.25 | 70,000.00 | 39,938.75 | (42.94)% |
| 310.200. EARNED INCOME TAX REVENUE | 230,608.93 | 730,300.00 | 499,691.07 | (31.58)% |
| 310.501. LST TAX REVENUE | 23,205.59 | 80,000.00 | 56,794.41 | (29.01)% |
| 321.800. FRANCHISE REVENUE (CABLE TV) | 26,167.26 | 110,500.00 | 84,332.74 | (23.68)% |
| 322.500. STREET OPENING PERMIT REVENUE | 22,830.00 | 5,000.00 | (17,830.00) | (456.60)% <i>over</i> |
| 322.902. DUMPSTER PERMIT REVENUE | 420.00 | 200.00 | (220.00) | (210.00)% ✓ |
| 331.100. J P FINE REVENUE | 4,651.98 | 9,000.00 | 4,348.02 | (51.69)% |
| 331.101. PROBATION OFFICE FINE REVENUE | 2,283.29 | 5,800.00 | 3,516.71 | (39.37)% |
| 331.102. RESTITUTION | 0.00 | 75.00 | 75.00 | 0.00% |
| 331.121. ORDINANCE VIOLATION REV-CODES | 550.00 | 1,000.00 | 450.00 | (55.00)% |
| 331.130. STATE POLICE FINE REVENUE | 0.00 | 2,100.00 | 2,100.00 | 0.00% |
| 331.140. PARKING FINE REVENUE | 19,542.81 | 20,000.00 | 457.19 | (97.71)% |
| 341.010. INTEREST INCOME - CKG, SVGS | 7,592.31 | 5,000.00 | (2,592.31) | (151.85)% <i>over</i> |
| 342.531. TOWER RENTAL REVENUE | 1,200.00 | 1,200.00 | 0.00 | (100.00)% <i>over</i> |
| 342.534. CW TANK RENTAL REV - AT&T | 10,598.50 | 31,020.00 | 20,421.50 | (34.17)% |
| 342.560. METER BAG RENTAL REVENUE | 1,182.50 | 1,000.00 | (182.50) | (118.25)% <i>over</i> |
| 355.010. PUBLIC UTILITY REALTY TAX REV | 0.00 | 2,650.00 | 2,650.00 | 0.00% |
| 355.040. LIQUOR LICENSE REVENUE | 1,800.00 | 1,800.00 | 0.00 | (100.00)% <i>done</i> |
| 355.050. ACT 205 PENSION STATE AID REV | 0.00 | 200,000.00 | 200,000.00 | 0.00% |
| 355.070. FIREMEN'S RELIEF ASSOC REVENUE | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 355.090. ACT 13 REVENUE | 0.00 | 500.00 | 500.00 | 0.00% |
| 357.030. COUNTY LIQUID FUELS TAX GRANT | 0.00 | 25,000.00 | 25,000.00 | 0.00% |
| 358.500. COUNTY CATA CONTRACT REVENUE | 0.00 | 7,560.00 | 7,560.00 | 0.00% |
| 361.332. ZONING VARIANCE APPLICATION FE | 400.00 | 0.00 | (400.00) | 0.00% <i>over - rest bud.</i> |
| 361.335. ZONING PERMIT FEE REVENUE | 2,150.00 | 4,500.00 | 2,350.00 | (47.78)% |
| 361.336. ZONING PERMIT-SHORT TERM RENTAL FEES | 1,690.00 | 0.00 | (1,690.00) | 0.00% <i>over - new</i> |
| 361.900. FENCE PERMIT REVENUE | 50.00 | 150.00 | 100.00 | (33.33)% |
| 361.950. HARB APPLICATION FEE | 450.00 | 1,000.00 | 550.00 | (45.00)% |
| 362.111. SALE OF ACCIDENT REPORT REV | 270.00 | 800.00 | 530.00 | (33.75)% |
| 362.130. FALSE ALARM REVENUE | 0.00 | 400.00 | 400.00 | 0.00% |
| 362.140. CROSSING GUARD REVENUE | 465.46 | 1,000.00 | 534.54 | (46.55)% |
| 362.451. HOME OCCUPATION BUSINESS PERMI | 50.00 | 0.00 | (50.00) | 0.00% <i>over - rest bud.</i> |
| 362.470. SIGN PERMIT REVENUE | 50.00 | 275.00 | 225.00 | (18.18)% |
| 362.471. ADMIN FEE FOR PERMITS-CR COG | 2,040.00 | 2,800.00 | 760.00 | (27.14)% |
| 362.950. OTHER PERMIT REVENUE | 25.00 | 25.00 | 0.00 | (100.00)% |
| 363.210. PARKING METER REVENUE | 54,666.88 | 135,000.00 | 80,333.12 | (40.49)% |
| 363.221. PARKING PERMIT REVENUE | 18,812.40 | 55,000.00 | 36,187.60 | (34.20)% |
| 364.900. SEWER DYE TEST REVENUE | 350.00 | 750.00 | 400.00 | (46.67)% |
| 379.000. CDBG STAFF REIMBURSEMENT REV | 4,395.14 | 4,000.00 | (395.14) | (109.88)% <i>over</i> |
| 387.000. CONTRIBUTION & DONATION REV | 2,200.00 | 0.00 | (2,200.00) | 0.00% <i>over - rest bud.</i> |
| 387.001. DONATION TO POLICE DEPT REV | 20.00 | 0.00 | (20.00) | 0.00% ✓ |
| 389.000. MISCELLANEOUS REVENUE | 310.00 | 25.00 | (285.00) | (1,240.00)% <i>over</i> |

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--|-------------------|---------------------|---------------------|------------------------------|
| 389.003. NSF FEE REVENUE | 20.00 | 0.00 | (20.00) | 0.00% <i>over - not bud.</i> |
| 391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST | 500.00 | 2,000.00 | 1,500.00 | (25.00)% |
| 392.006. TRANSFER FROM WATER FUND | 45,000.00 | 90,000.00 | 45,000.00 | (50.00)% |
| 392.008. TRANSFER FROM SEWER FUND | 40,000.00 | 160,000.00 | 120,000.00 | (25.00)% |
| 392.009. TRANSFER FROM REFUSE FUND | 18,750.00 | 75,000.00 | 56,250.00 | (25.00)% |
| 399.001. USE OF RESERVES | 0.00 | 62,490.00 | 62,490.00 | 0.00% <i>bud. # only</i> |
| Total Revenues | 984,567.45 | 3,400,420.00 | 2,415,852.55 | (28.95)% |
| Expenses | | | | |
| 400.105. ELECTED OFFICIALS STIPEND EXP | 4,500.00 | 13,500.00 | 9,000.00 | 33.33% |
| 400.192. SOCIAL SECURITY EXP - COUNCIL | 344.25 | 1,035.00 | 690.75 | 33.26% |
| 400.210. OFFICE SUPPLIES EXP-COUNCIL | 0.00 | 150.00 | 150.00 | 0.00% |
| 400.215. POSTAGE EXPENSE - COUNCIL | 0.00 | 100.00 | 100.00 | 0.00% |
| 400.246. SUPPLIES EXPENSE-COUNCIL | 62.38 | 150.00 | 87.62 | 41.59% |
| 400.314. LEGAL EXPENSE-COUNCIL | 0.00 | 4,000.00 | 4,000.00 | 0.00% |
| 400.317. DATA PROCESSING EXP - COUNCIL | 560.00 | 2,000.00 | 1,440.00 | 28.00% |
| 400.320. IT SERVICES EXPENSE - COUNCIL | 465.00 | 3,650.00 | 3,185.00 | 12.74% |
| 400.321. TELEPHONE EXPENSE-COUNCIL | 90.00 | 150.00 | 60.00 | 60.00% |
| 400.325. INTERNET EXPENSE - COUNCIL | 115.00 | 225.00 | 110.00 | 51.11% |
| 400.329. C-NET - COUNCIL | 0.00 | 18,140.00 | 18,140.00 | 0.00% |
| 400.341. ADVERTISING EXP-COUNCIL | 84.40 | 500.00 | 415.60 | 16.88% |
| 400.342. PRINTING EXPENSE - COUNCIL | 0.00 | 100.00 | 100.00 | 0.00% |
| 400.344. COPY EXPENSE - COUNCIL | 100.00 | 150.00 | 50.00 | 66.67% |
| 400.351. COMMERCIAL INS EXP-COUNCIL | 550.00 | 550.00 | 0.00 | 100.00% <i>done</i> |
| 400.361. ELECTRICITY EXPENSE-COUNCIL | 200.00 | 200.00 | 0.00 | 100.00% |
| 400.373. BUILDING MAINT/UPGRADE-COUNCIL | 0.00 | 150.00 | 150.00 | 0.00% |
| 400.420. MEMBERSHIP/DUES/SUB-COUNCIL | 1,268.97 | 1,300.00 | 31.03 | 97.61% |
| 400.460. CONF/MEETING/SEMIN EXP-COUNCIL | 765.00 | 4,000.00 | 3,235.00 | 19.13% |
| 400.540. CONTRIBUTION TO AIRPORT | 0.00 | 1,500.00 | 1,500.00 | 0.00% |
| Subtotal - Council | 9,105.00 | 51,550.00 | 42,445.00 | 17.66% <i>under</i> |
| 401.110. EXECUTIVE SALARY EX(APPOINTED) | 34,452.90 | 100,100.00 | 65,647.10 | 34.42% |
| 401.192. EXECUTIVE SS EXP (APPOINTED) | 2,601.94 | 7,550.00 | 4,948.06 | 34.46% |
| 401.196. HEALTH INSURANCE EXP-EXEC | 5,761.94 | 13,500.00 | 7,738.06 | 42.68% |
| 401.198. HEALTH CARE EXP-IN HOUSE-EXEC | 638.95 | 1,300.00 | 661.05 | 49.15% |
| 401.199. LIFE INS EXPENSE - EXEC | 95.20 | 300.00 | 204.80 | 31.73% |
| 401.210. OFFICE SUPPLIES EXPENSE - EXEC | 0.00 | 175.00 | 175.00 | 0.00% |
| 401.215. POSTAGE EXPENSE - EXEC | 0.00 | 70.00 | 70.00 | 0.00% |
| 401.231. FUEL EXPENSE - EXEC | 119.11 | 275.00 | 155.89 | 43.31% |
| 401.260. MINOR EQUIPMENT EXP - EXEC | 0.00 | 300.00 | 300.00 | 0.00% |
| 401.317. DATA PROCESSING EXP-EXEC | 40.00 | 140.00 | 100.00 | 28.57% |
| 401.320. IT SERVICES EXPENSE - EXEC | 329.00 | 3,300.00 | 2,971.00 | 9.97% |
| 401.321. TELEPHONE EXPENSE - EXEC | 120.00 | 425.00 | 305.00 | 28.24% |
| 401.324. CELL PHONE EXPENSE-EXEC | 120.00 | 480.00 | 360.00 | 25.00% |

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---|------------------|-------------------|------------------|----------------------------|
| 401.325. INTERNET EXPENSE - EXEC | 126.82 | 220.00 | 93.18 | 57.65% |
| 401.342. PRINTING EXPENSE - EXEC | 0.00 | 50.00 | 50.00 | 0.00% |
| 401.344. COPY EXPENSE - EXEC | 50.00 | 130.00 | 80.00 | 38.46% |
| 401.351. COMMERCIAL INS EXPENSE-EXEC | 975.00 | 975.00 | 0.00 | 100.00% <i>done</i> |
| 401.354. WORKERS COMP INS - EXEC | 0.00 | 135.00 | 135.00 | 0.00% |
| 401.361. ELECTRICITY EXPENSE - EXEC | 119.79 | 165.00 | 45.21 | 72.60% |
| 401.410. CONF/MEETING EXP-EXEC | 0.00 | 135.00 | 135.00 | 0.00% |
| 401.420. DUES/SUB/MEMBERSHIP EXP - EXEC | 315.00 | 325.00 | 10.00 | 96.92% |
| 401.460. TRAINING EXPENSE - EXEC | 250.00 | 500.00 | 250.00 | 50.00% |
| Subtotal - Executive | 46,115.65 | 130,550.00 | 84,434.35 | 35.32% <i>under</i> |
| 401.901. MAYOR STIPEND EXPENSE | 500.00 | 1,500.00 | 1,000.00 | 33.33% |
| 401.902. MAYOR SOCIAL SECURITY EXPENSE | 38.25 | 115.00 | 76.75 | 33.26% |
| 401.910. MAYOR OFFICE SUPPLIES EXP | 0.00 | 100.00 | 100.00 | 0.00% |
| 401.915. MAYOR POSTAGE EXPENSE | 0.00 | 50.00 | 50.00 | 0.00% |
| 401.917. MAYOR DATA PROCESSING EXP | 20.00 | 100.00 | 80.00 | 20.00% |
| 401.920. MAYOR IT EXPENSE | 85.00 | 825.00 | 740.00 | 10.30% |
| 401.921. MAYOR PHONE EXPENSE | 20.00 | 85.00 | 65.00 | 23.53% |
| 401.940. MAYOR INTERNET EXPENSE | 0.00 | 115.00 | 115.00 | 0.00% |
| 401.941. MAYOR MINOR EQUIP EXP | 0.00 | 70.00 | 70.00 | 0.00% |
| 401.942. MAYOR SUPPLIES EXPENSE | 11.44 | 50.00 | 38.56 | 22.88% |
| 401.944. MAYOR COPY EXPENSE | 0.00 | 60.00 | 60.00 | 0.00% |
| 401.945. MAYOR PRINTING EXPENSE | 0.00 | 75.00 | 75.00 | 0.00% |
| 401.946. MAYOR DUES/MEMBER/SUB EXP | 140.00 | 75.00 | (65.00) | 186.67% <i>over</i> |
| 401.951. MAYOR COMMERCIAL INS EXPENSE | 250.00 | 250.00 | 0.00 | 100.00% <i>done</i> |
| 401.960. MAYOR CONF/SEM EXPENSE | 0.00 | 500.00 | 500.00 | 0.00% |
| 401.961. MAYOR ELECTRICITY EXPENSE | 70.00 | 70.00 | 0.00 | 100.00% <i>done</i> |
| 401.980. MAYOR MISCELLANEOUS EXPENSE | 0.00 | 25.00 | 25.00 | 0.00% |
| Subtotal - Mayor | 1,134.69 | 4,065.00 | 2,930.31 | 27.91% <i>under</i> |
| 402.355. TREAS BOND INSURANCE EXPENSE | 956.00 | 1,175.00 | 219.00 | 81.36% |
| 402.900. TREASURER STIPEND EXPENSE | 500.00 | 1,500.00 | 1,000.00 | 33.33% |
| 402.901. TREASURER SOCIAL SEC EXPENSE | 38.25 | 115.00 | 76.75 | 33.26% |
| Subtotal - Treasurer | 1,494.25 | 2,790.00 | 1,295.75 | 53.56% <i>under</i> |
| 403.951. R/E TAX COLL SALARY EXPENSE | 1,437.50 | 5,350.00 | 3,912.50 | 26.87% |
| 403.952. R/E TAX COLL SS EXPENSE | 109.97 | 410.00 | 300.03 | 26.82% |
| 403.954. R/E TAX COLL TRAINING EXPENSE | 0.00 | 75.00 | 75.00 | 0.00% |
| 403.955. R/E TAX COLL PRINTING EXPENSE | 549.35 | 550.00 | 0.65 | 99.88% <i>done</i> |
| 403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP | 893.25 | 1,000.00 | 106.75 | 89.33% |
| 403.957. R/E TAX COLL AUDIT EXPENSE | 0.00 | 800.00 | 800.00 | 0.00% |
| 403.958. R/E TAX COLL BOND EXPENSE | 0.00 | 1,125.00 | 1,125.00 | 0.00% |
| Subtotal - Real Estate Collection | 2,990.07 | 9,310.00 | 6,319.93 | 32.12% <i>under</i> |

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---|-------------------|-------------------|-------------------|---|
| 406.112. SALARY EXPENSE - GG | 112,097.89 | 317,500.00 | 205,402.11 | 35.31% |
| 406.192. SOCIAL SECURITY EXPENSE - GG | 8,495.21 | 24,000.00 | 15,504.79 | 35.40% |
| 406.193. ENROLLMENT/ADMIN EXP-PMRS-GG | 49.14 | 40.00 | (9.14) | 122.85% <i>Over</i> |
| 406.196. HEALTH INS EXPENSE - GG | 20,381.42 | 48,000.00 | 27,618.58 | 42.46% |
| 406.197. RETIREMENT EXPENSE - GG | 1,830.04 | 20,000.00 | 18,169.96 | 9.15% |
| 406.198. HEALTH CARE EXP-IN HOUSE - GG | 3,400.00 | 3,575.00 | 175.00 | 95.10% |
| 406.199. LIFE INS EXPENSE - GG | 242.64 | 725.00 | 482.36 | 33.47% |
| 406.210. OFFICE SUPPLIES EXPENSE - GG | 929.39 | 1,700.00 | 770.61 | 54.67% |
| 406.215. POSTAGE EXPENSE - GG | 1,233.43 | 1,600.00 | 366.57 | 77.09% |
| 406.226. JANITORIAL SUPPLIES EXP - GG | 47.68 | 875.00 | 827.32 | 5.45% |
| 406.231. FUEL EXPENSE - GG | 45.03 | 75.00 | 29.97 | 60.04% |
| 406.241. MATERIALS & SUPPLIES EXP - GG | 81.45 | 200.00 | 118.55 | 40.73% |
| 406.242. SAFETY COMMITTEE EXPENSE - GG | 0.00 | 10.00 | 10.00 | 0.00% |
| 406.249. COMPUTER SOFTWARE EXP - GG | 1,637.27 | 2,500.00 | 862.73 | 65.49% |
| 406.251. VEHICLE & EQUIP MAINT EXP - GG | 1,278.44 | 600.00 | (678.44) | 213.07% <i>Over - new vehicle repairs</i> |
| 406.260. MINOR EQUIPMENT EXPENSE - GG | 1,079.46 | 8,000.00 | 6,920.54 | 13.49% |
| 406.300. UPDATE CODES EXP - GG | 0.00 | 5,500.00 | 5,500.00 | 0.00% |
| 406.310. LEGAL EXPENSE - GG | 1,326.00 | 1,000.00 | (326.00) | 132.60% <i>Over</i> |
| 406.311. AUDIT EXPENSE - GG | 0.00 | 5,370.00 | 5,370.00 | 0.00% |
| 406.317. DATA PROCESSING EXPENSE - GG | 1,062.23 | 2,000.00 | 937.77 | 53.11% |
| 406.318. JANITORIAL SERVICES EXP - GG | 1,920.00 | 8,500.00 | 6,580.00 | 22.59% |
| 406.319. FIRE PERMIT-BORO BLDG-GG | 0.00 | 2,500.00 | 2,500.00 | 0.00% |
| 406.320. IT SERVICES EXPENSE - GG | 1,058.51 | 11,000.00 | 9,941.49 | 9.62% |
| 406.321. TELEPHONE EXPENSE - GG | 470.90 | 2,000.00 | 1,529.10 | 23.55% |
| 406.324. CELL PHONE EXPENSE-GG | 360.00 | 1,440.00 | 1,080.00 | 25.00% |
| 406.325. INTERNET EXPENSE - GG | 227.00 | 400.00 | 173.00 | 56.75% |
| 406.331. TRAVEL EXPENSE - GG | 0.00 | 25.00 | 25.00 | 0.00% |
| 406.339. GPS FEE EXPENSE - GG | 48.99 | 240.00 | 191.01 | 20.41% |
| 406.341. ADVERTISING EXPENSE - GG | 0.00 | 300.00 | 300.00 | 0.00% |
| 406.342. PRINTING EXPENSE - GG | 926.00 | 1,500.00 | 574.00 | 61.73% |
| 406.344. COPY EXPENSE - GG | 200.00 | 500.00 | 300.00 | 40.00% |
| 406.351. COMMERCIAL INS EXPENSE - GG | 11,000.00 | 11,000.00 | 0.00 | 100.00% <i>done</i> |
| 406.354. WORKER'S COMP INS EXP - GG | 0.00 | 500.00 | 500.00 | 0.00% |
| 406.361. ELECTRICITY EXPENSE - GG | 917.20 | 3,200.00 | 2,282.80 | 28.66% |
| 406.362. NATURAL GAS EXPENSE - GG | 450.00 | 475.00 | 25.00 | 94.74% |
| 406.373. BLDG/PROPERTY MAINT/REP EXP-GG | 2,383.79 | 10,000.00 | 7,616.21 | 23.84% |
| 406.384. OFFICE EQUIP RENTAL EXP - GG | 1,772.37 | 5,005.00 | 3,232.63 | 35.41% |
| 406.420. DUES/SUB/MEMBERSHIPS EXP - GG | 1,472.85 | 500.00 | (972.85) | 294.57% <i>Over</i> |
| 406.450. CONTRACTED SERVICES EXP - GG | 901.92 | 1,700.00 | 798.08 | 53.05% |
| 406.453. WEB DESIGN/MAINT EXP - GG | 409.34 | 4,000.00 | 3,590.66 | 10.23% |
| 406.460. TRAINING/SEMINAR EXPENSE - GG | 349.00 | 3,045.00 | 2,696.00 | 11.46% |
| 406.905. MISCELLANEOUS EXPENSE - GG | 26.00 | 300.00 | 274.00 | 8.67% |
| Subtotal - General Government | 180,110.59 | 511,400.00 | 331,289.41 | 35.22% <i>under</i> |
| 410.112. SALARY EXPENSE - POLICE | 280,370.67 | 842,000.00 | 561,629.33 | 33.30% |
| 410.115. SALARY EXP-PART-TIME OFF-POL | 3,056.88 | 35,000.00 | 31,943.12 | 8.73% |

Ⓞ *Extra memberships - J. Brooks not bud.*

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

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| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--|-----------------|------------------|--------------|----------------------|
| 410.116. SALARY EXP-OFFICE STAFF-POL | 11,919.01 | 44,600.00 | 32,680.99 | 26.72% |
| 410.117. SS EXP-OFFICE STAFF-POL | 911.82 | 3,415.00 | 2,503.18 | 26.70% |
| 410.118. RETIREMENT EXPENSE-OFFICE-POL | 893.04 | 0.00 | (893.04) | 0.00% |
| 410.126. REIMB FOR SPECIAL POLICE SERVI | 0.00 | (30,000.00) | (30,000.00) | 0.00% |
| 410.128. REIMB FOR SRO SALARY - POLICE | 0.00 | (132,500.00) | (132,500.00) | 0.00% |
| 410.159. SUPP MEDICARE PAYMENTS EXP-POL | 4,153.80 | 12,115.00 | 7,961.20 | 34.29% |
| 410.160. REIMB FOR SRO MEDI - POLICE | 0.00 | (1,920.00) | (1,920.00) | 0.00% |
| 410.161. REIMB FOR SRO RETIREMENT - POL | 0.00 | (25,680.00) | (25,680.00) | 0.00% |
| 410.162. REIMB FOR SRO INS - POLICE | 0.00 | (40,000.00) | (40,000.00) | 0.00% |
| 410.180. OVERTIME WAGES EXP - POLICE | 18,535.40 | 47,000.00 | 28,464.60 | 39.44% |
| 410.181. COMP TIME WAGES EXP - POLICE | 3,403.06 | 8,000.00 | 4,596.94 | 42.54% |
| 410.190. OTHER BENEFITS EXPENSE- POLICE | 0.00 | 150.00 | 150.00 | 0.00% |
| 410.191. ENROLLMENT/ADMIN-RETIRE-POLICE | 24.30 | 0.00 | (24.30) | 0.00% |
| 410.192. SOCIAL SECURITY EXP - POLICE | 4,231.90 | 13,050.00 | 8,818.10 | 32.43% |
| 410.193. SOC SEC EXP-PART-TIME OFF-POL | 44.32 | 630.00 | 585.68 | 7.03% |
| 410.195. INSURANCE EXPENSE - POLICE | 1,085.00 | 2,865.00 | 1,780.00 | 37.87% |
| 410.196. HEALTH INSURANCE EXP - POLICE | 153,078.92 | 331,500.00 | 178,421.08 | 46.18% |
| 410.197. RETIREMENT EXPENSE - POLICE | 0.00 | 99,760.00 | 99,760.00 | 0.00% |
| 410.198. HEALTH CARE EXP-IN HOUSE-POLICE | 3,449.29 | 15,000.00 | 11,550.71 | 23.00% |
| 410.199. LIFE INS EXPENSE - POLICE | 985.48 | 3,050.00 | 2,064.52 | 32.31% |
| 410.210. OFFICE SUPPLIES EXPENSE-POLICE | 49.18 | 1,450.00 | 1,400.82 | 3.39% |
| 410.215. POSTAGE EXPENSE - POLICE | 1.86 | 950.00 | 948.14 | 0.20% |
| 410.217. SHIPPING FEES EXP - POLICE | 66.71 | 720.00 | 653.29 | 9.27% |
| 410.226. JANITORIAL SUPPLIES EXP-POLICE | 0.00 | 950.00 | 950.00 | 0.00% |
| 410.231. FUEL EXPENSE - POLICE | 4,420.55 | 23,000.00 | 18,579.45 | 19.22% |
| 410.238. CLOTHING & UNIFORM EXP-POLICE | 182.78 | 5,000.00 | 4,817.22 | 3.66% |
| 410.239. UNIFORM EXP-PART-TIME OFF-POL | 0.00 | 500.00 | 500.00 | 0.00% |
| 410.242. MATERIALS & SUPPLIES EXP - POL | 1,197.51 | 8,500.00 | 7,302.49 | 14.09% |
| 410.251. VEHIC & EQUIP MAINT EXP-POLICE | 5,157.22 | 12,000.00 | 6,842.78 | 42.98% |
| 410.260. MINOR EQUIPMENT EXP - POLICE | 93.09 | 9,000.00 | 8,906.91 | 1.03% |
| 410.311. AUDIT EXPENSE - POLICE | 0.00 | 1,300.00 | 1,300.00 | 0.00% |
| 410.314. LEGAL EXPENSE - POLICE | 1,681.53 | 2,500.00 | 818.47 | 67.26% |
| 410.317. DATA PROCESSING EXP - POLICE | 314.51 | 800.00 | 485.49 | 39.31% |
| 410.318. JANITORIAL SERVICES EXP-POLICE | 1,920.00 | 6,700.00 | 4,780.00 | 28.66% |
| 410.320. IT SERVICES EXPENSE - POLICE | 5,863.41 | 27,500.00 | 21,636.59 | 21.32% |
| 410.321. TELEPHONE EXPENSE - POLICE | 663.33 | 2,400.00 | 1,736.67 | 27.64% |
| 410.322. CABLE EXPENSE - POLICE | 0.00 | 60.00 | 60.00 | 0.00% |
| 410.324. CELL PHONE EXPENSE-POLICE | 240.00 | 1,920.00 | 1,680.00 | 12.50% |
| 410.325. INTERNET EXPENSE - POLICE | 559.60 | 1,800.00 | 1,240.40 | 31.09% |
| 410.327. RADIO MAINTENANCE EXP - POLICE | 0.00 | 175.00 | 175.00 | 0.00% |
| 410.329. AIRTIME EXP - POLICE | 482.76 | 2,100.00 | 1,617.24 | 22.99% |
| 410.331. TRAVEL EXPENSE - POLICE | 0.00 | 25.00 | 25.00 | 0.00% |
| 410.339. GPS FEE EXPENSE - POL | 391.92 | 1,850.00 | 1,458.08 | 21.18% |
| 410.341. ADVERTISING EXPENSE - POLICE | 0.00 | 150.00 | 150.00 | 0.00% |
| 410.342. PRINTING EXPENSE - POLICE | 252.75 | 325.00 | 72.25 | 77.77% |
| 410.344. COPY EXPENSE - POLICE | 0.00 | 650.00 | 650.00 | 0.00% |
| 410.351. COMM INSURANCE EXP - POLICE | 8,568.32 | 32,800.00 | 24,231.68 | 26.12% |

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GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 4/30/2023

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| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---|-------------------|---------------------|-------------------|-----------------------|
| 410.354. WORKERS COMP INS EXP - POLICE | 3,982.16 | 32,000.00 | 28,017.84 | 12.44% |
| 410.355. WORK COMP EXP-PART-TIME OFF-PO | 0.00 | 1,600.00 | 1,600.00 | 0.00% |
| 410.361. ELECTRICITY EXPENSE - POLICE | 286.38 | 1,350.00 | 1,063.62 | 21.21% |
| 410.362. NATURAL GAS EXPENSE-POL | 850.00 | 1,350.00 | 500.00 | 62.96% |
| 410.373. BUILDING/PROPERTY MAINT EX-POL | 118.50 | 2,000.00 | 1,881.50 | 5.93% |
| 410.376. VASCAR EXPENSE - POLICE | 1,641.00 | 1,900.00 | 259.00 | 86.37% |
| 410.386. COPIER RENTAL/MAINT EXP-POLICE | 20.68 | 1,650.00 | 1,629.32 | 1.25% |
| 410.400. INVESTIGATION EXPENSES -POLICE | 225.00 | 1,100.00 | 875.00 | 20.45% |
| 410.420. DUES/SUB/MEMBERSHIPS EXP - POL | 0.00 | 75.00 | 75.00 | 0.00% |
| 410.447. LEASE PMT-RADIOS/LIC PLATE READER | 0.00 | 15,820.00 | 15,820.00 | 0.00% |
| 410.448. TASER EXPENSE - POLICE | 3,540.01 | 4,370.00 | 829.99 | 81.01% |
| 410.449. VEHICLE LEASE PAYMENT-POLICE | 0.00 | 11,305.00 | 11,305.00 | 0.00% |
| 410.450. CONTRACTED SERVICES EXP-POLICE | 250.00 | 2,000.00 | 1,750.00 | 12.50% |
| 410.460. TRAINING/SEMINAR EXP - POLICE | 1,323.92 | 4,500.00 | 3,176.08 | 29.42% |
| 410.461. CONF/MEETING EXPENSE - POLICE | 0.00 | 125.00 | 125.00 | 0.00% |
| 410.531. COMPUTER SOFTWARE EXP - POL | 7,149.00 | 7,800.00 | 651.00 | 91.65% |
| 410.532. CONTRIB TO MOBILE COMM-POLICE | 1,340.00 | 1,340.00 | 0.00 | 100.00% |
| 410.533. CIT FUNDING EXPENSE-POLICE | 0.00 | 750.00 | 750.00 | 0.00% |
| 410.534. CCCART EXPENSE | 1,967.43 | 1,970.00 | 2.57 | 99.87% |
| 410.901. SRO EXPENSES - POLICE | 0.00 | 200.00 | 200.00 | 0.00% |
| 410.902. REIMB FOR SRO EXPENSES- POLICE | 0.00 | (150.00) | (150.00) | 0.00% |
| 410.905. MISCELLANEOUS EXPENSE - POLICE | 0.00 | 50.00 | 50.00 | 0.00% |
| Subtotal - Police | 540,944.00 | 1,466,265.00 | 925,321.00 | 36.89% under |
| 419.115. CROSSING GUARD SALARY EXP | 1,046.25 | 3,000.00 | 1,953.75 | 34.88% |
| 419.192. CROSSING GUARD SS EXP | 80.04 | 230.00 | 149.96 | 34.80% |
| 419.242. CROSSING GUARD MAT & SUPP EXP | 0.00 | 50.00 | 50.00 | 0.00% |
| 419.354. CROSS GUARD WORKERS COMP | 0.00 | 105.00 | 105.00 | 0.00% |
| Subtotal - Crossing Guards | 1,126.29 | 3,385.00 | 2,258.71 | 33.27% under |
| 406.382. PARKING LOT RENTAL EXP - GG | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 419.512. PARKING ENFORCEMENT WAGES | 15,490.49 | 61,000.00 | 45,509.51 | 25.39% |
| 419.516. PARKING ENFORCE-POSTAGE EXP | 0.00 | 50.00 | 50.00 | 0.00% |
| 419.517. PARKING ENFORCE DATA PROCESS EXP | 0.00 | 125.00 | 125.00 | 0.00% |
| 419.520. PARKING ENFORCE-IT/EMAIL | 214.00 | 200.00 | (14.00) | 107.00% over |
| 419.524. PARKING ENFORCE-CELL PHONE EXP | 120.00 | 0.00 | (120.00) | 0.00% over - not bud. |
| 419.531. PARKING ENFORCEMENT FUEL EXP | 116.65 | 900.00 | 783.35 | 12.96% |
| 419.538. PARKING ENFORCEMENT UNIFORM EX | 463.53 | 1,200.00 | 736.47 | 38.63% |
| 419.541. PARKING ENFORCEMENT ADV EXP | 0.00 | 500.00 | 500.00 | 0.00% |
| 419.542. PARKING ENFORCEMENT MAT & SUPP | 278.81 | 2,000.00 | 1,721.19 | 13.94% |
| 419.544. PARKING ENFORC COPY EXPENSE | 468.75 | 30.00 | (438.75) | 1,562.50% over |
| 419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE | 0.00 | 8,400.00 | 8,400.00 | 0.00% |
| 419.592. PARKING ENFORCEMENT SS | 1,185.01 | 4,670.00 | 3,484.99 | 25.37% |
| 419.596. PARKING ENFORCE HEALTH INS EXP | 12,441.07 | 27,500.00 | 15,058.93 | 45.24% |

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

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| | Y-T-D Actual | Annual Budget | Over/Under (157.60) | Percent of Budget |
|--|------------------|-------------------|---------------------|------------------------------|
| 419.597. PARKING ENFORCEMENT RETIRE EXP | 157.60 | 0.00 | | 0.00% <i>over - not bud.</i> |
| 419.610. PARKING ENFORCE OFFICE SUPP EX | 0.00 | 50.00 | 50.00 | 0.00% |
| 419.621. PARKING ENFORCEMENT PHONE EXP | 0.00 | 75.00 | 75.00 | 0.00% |
| 419.642. PARKING ENFORCE PRINTING EXP | 0.00 | 750.00 | 750.00 | 0.00% |
| 419.650. PARKING ENFORCE-CONTRACTED SERVICES | 0.00 | 200.00 | 200.00 | 0.00% |
| 419.651. PARKING ENFORCE VEH & EQUIP MA | 0.00 | 300.00 | 300.00 | 0.00% |
| 419.653. PARKING METER & EQUIP MAINT EXP | 0.00 | 400.00 | 400.00 | 0.00% |
| 419.654. PARKING-KIOSK & METER CHARGE EXP | 11,632.14 | 40,000.00 | 28,367.86 | 29.08% |
| 419.700. PARKING METER EQUIPMENT EXP | 950.00 | 2,500.00 | 1,550.00 | 38.00% |
| 419.716. DOG HANDLING/BOARDING EXP | 0.00 | 100.00 | 100.00 | 0.00% |
| 419.751. PARKING ENFORCE COMM INS EXP | 1,020.00 | 1,020.00 | 0.00 | 100.00% <i>done</i> |
| 419.754. PARKING ENFORCE WORK COMP EXP | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 419.902. PARKING ENFORCE-MISC EXP | 0.00 | 25.00 | 25.00 | 0.00% |
| 445.240. PARKING LOT MAINT EXPENSE | 0.00 | 500.00 | 500.00 | 0.00% |
| 445.321. PARKING LOT-EV CHARGE ELECTRIC | 241.94 | 900.00 | 658.06 | 26.88% |
| 445.450. PARKING LOT-EV EXPENSE | 0.00 | 500.00 | 500.00 | 0.00% |
| Subtotal - Parking Enforcement | 44,779.99 | 157,895.00 | 113,115.01 | 28.36% under |
| 413.112. SALARY EXPENSE - CODES | 341.44 | 10,000.00 | 9,658.56 | 3.41% |
| 413.192. SOCIAL SECURITY EXPENSE - CODE | 26.12 | 765.00 | 738.88 | 3.41% |
| 413.210. OFFICE SUPPLIES EXPENSE - CODE | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.215. POSTAGE EXPENSE - CODES | 0.00 | 150.00 | 150.00 | 0.00% |
| 413.231. FUEL EXPENSE - CODES | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.242. MATERIALS AND SUPP EXP-CODES | 0.00 | 25.00 | 25.00 | 0.00% |
| 413.260. MINOR EQUIPMENT EXPENSE-CODES | 0.00 | 65.00 | 65.00 | 0.00% |
| 413.317. DATA PROCESSING EXP - CODES | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.320. IT SERVICES EXPENSE - CODES | 100.00 | 450.00 | 350.00 | 22.22% |
| 413.321. TELEPHONE EXPENSE - CODES | 10.00 | 125.00 | 115.00 | 8.00% |
| 413.325. INTERNET EXPENSE - CODES | 0.00 | 120.00 | 120.00 | 0.00% |
| 413.341. ADVERTISING EXPENSE - CODES | 0.00 | 300.00 | 300.00 | 0.00% |
| 413.342. PRINTING EXPENSE - CODES | 0.00 | 125.00 | 125.00 | 0.00% |
| 413.344. COPY EXPENSE - CODES | 0.00 | 75.00 | 75.00 | 0.00% |
| 413.351. COMMERCIAL INS EXPENSE - CODES | 300.00 | 300.00 | 0.00 | 100.00% <i>done</i> |
| 413.354. WORKERS COMP INS EXP - CODES | 0.00 | 25.00 | 25.00 | 0.00% |
| 413.361. ELECTRICITY EXPENSE - CODES | 0.00 | 100.00 | 100.00 | 0.00% |
| 413.460. TRAINING/SEMINAR EXPENSE-CODES | 0.00 | 300.00 | 300.00 | 0.00% |
| Subtotal - Codes | 777.56 | 13,225.00 | 12,447.44 | 5.88% under |
| 414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON | 20.89 | 225.00 | 204.11 | 9.28% |
| 414.215. POSTAGE EXPENSE - PLAN/ZON | 0.00 | 120.00 | 120.00 | 0.00% |
| 414.231. FUEL EXPENSE-PLANNING/ZONING | 0.00 | 100.00 | 100.00 | 0.00% |
| 414.243. MISC SUPP EXP -PLANNING/ZONING | 11.44 | 0.00 | (11.44) | 0.00% <i>over - not bud.</i> |
| 414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON | 0.00 | 45.00 | 45.00 | 0.00% |
| 414.314. LEGAL EXPENSE - PLAN/ZON | 807.50 | 10,000.00 | 9,192.50 | 8.08% |
| 414.317. DATA PROCESSING EXP - PLAN/ZON | 0.00 | 300.00 | 300.00 | 0.00% |

GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 4/30/2023

| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--|------------------|------------------|------------------|----------------------|
| 414.320. IT SERVICES EXPENSE - PLAN/ZON | 100.00 | 2,100.00 | 2,000.00 | 4.76% |
| 414.321. TELEPHONE EXPENSE - PLAN/ZON | 30.00 | 150.00 | 120.00 | 20.00% |
| 414.325. INTERNET EXPENSE - PLAN/ZON | 0.00 | 120.00 | 120.00 | 0.00% |
| 414.331. TRAVEL EXPENSE - PLAN/ZON | 0.00 | 50.00 | 50.00 | 0.00% |
| 414.341. ADVERTISING EXPENSE - PLAN/ZON | 29.48 | 225.00 | 195.52 | 13.10% |
| 414.342. PRINTING EXPENSE - PLAN/ZON | 0.00 | 50.00 | 50.00 | 0.00% |
| 414.344. COPY EXPENSE - PLAN/ZON | 150.00 | 250.00 | 100.00 | 60.00% |
| 414.351. COMM INS EXPENSE - PLAN/ZON | 400.00 | 400.00 | 0.00 | 100.00% |
| 414.361. ELECTRICITY EXPENSE - PLAN/ZON | 0.00 | 110.00 | 110.00 | 0.00% |
| 414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON | 10,907.24 | 28,740.00 | 17,832.76 | 37.95% |
| 414.460. TRAINING/SEM EXPENSE - PLAN/ZON | 45.00 | 325.00 | 280.00 | 13.85% |
| 414.905. MISCELLANEOUS EXPENSE-PLAN/ZON | 0.00 | 25.00 | 25.00 | 0.00% |
| Subtotal - Planning/Zoning | 12,501.55 | 43,335.00 | 30,833.45 | 28.85% under |
| 430.112.0 SALARY EXPENSE - ST | 83,058.40 | 322,000.00 | 238,941.60 | 25.79% |
| 430.180.0 OVERTIME WAGES EXP - ST | 2,121.62 | 20,000.00 | 17,878.38 | 10.61% |
| 430.191.0 WORKBOOTS EXPENSE - ST | 974.79 | 1,000.00 | 25.21 | 97.48% done |
| 430.192.0 SOCIAL SECURITY EXPENSE - ST | 6,993.16 | 25,500.00 | 18,506.84 | 27.42% |
| 430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST | 98.28 | 50.00 | (48.28) | 196.56% over |
| 430.196.0 HEALTH INSURANCE EXPENSE - ST | 25,352.05 | 74,000.00 | 48,647.95 | 34.26% |
| 430.197.0 RETIREMENT EXPENSE - ST | 4,357.22 | 20,000.00 | 15,642.78 | 21.79% |
| 430.198.0 HEALTH CARE EXP-IN HOUSE - ST | 729.30 | 4,500.00 | 3,770.70 | 16.21% |
| 430.199.0 LIFE INS EXPENSE - ST | 202.40 | 725.00 | 522.60 | 27.92% |
| 430.210.0 OFFICE SUPPLIES EXPENSE - ST | 569.37 | 1,100.00 | 530.63 | 51.76% |
| 430.215.0 POSTAGE EXPENSE - ST | 0.00 | 1,350.00 | 1,350.00 | 0.00% |
| 430.226.0 JANITORIAL SUPPLIES EXP - ST | 0.00 | 1,250.00 | 1,250.00 | 0.00% |
| 430.231.0 FUEL EXPENSE - ST | 3,677.97 | 28,500.00 | 24,822.03 | 12.91% |
| 430.238.0 CLOTHING & UNIFORM EXPENSE - ST | 317.52 | 2,400.00 | 2,082.48 | 13.23% |
| 430.245.0 STREET & ROAD SIGNS EXP - ST | 6,697.59 | 5,000.00 | (1,697.59) | 133.95% over |
| 430.246.0 MATERIALS & SUPPLIES EXP - ST | 2,447.67 | 13,000.00 | 10,552.33 | 18.83% |
| 430.249.0 COMPUTER SOFTWARE EXPENSE - ST | 0.00 | 200.00 | 200.00 | 0.00% |
| 430.251.0 VEHICLE & EQUIP MAINT EXP - ST | 6,011.22 | 31,000.00 | 24,988.78 | 19.39% |
| 430.255.0 SHOP SUPP/EQUIP EXPENSE | 1,573.62 | 4,500.00 | 2,926.38 | 34.97% |
| 430.255.A SHOP CAPITAL EXPENSES - ST | 0.00 | 6,500.00 | 6,500.00 | 0.00% |
| 430.259.0 ELECTRICAL SUPPLIES EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 430.260.0 TOOLS & MINOR EQUIP EXP - ST | 1,573.83 | 5,000.00 | 3,426.17 | 31.48% |
| 430.311.0 AUDIT EXPENSE - ST | 0.00 | 1,350.00 | 1,350.00 | 0.00% |
| 430.313.0 ENGINEERING EXP - ST | 0.00 | 500.00 | 500.00 | 0.00% |
| 430.314.0 LEGAL EXPENSE - ST | (34.00) | 400.00 | 434.00 | (8.50)% |
| 430.317.0 DATA PROCESSING EXP - ST | 708.63 | 800.00 | 91.37 | 88.58% |
| 430.318.0 JANITORIAL SERVICES EXP - ST | 1,920.00 | 8,500.00 | 6,580.00 | 22.59% |
| 430.320.0 IT SERVICES EXPENSE - ST | 205.00 | 3,500.00 | 3,295.00 | 5.86% |
| 430.321.0 TELEPHONE EXPENSE - ST | 627.82 | 2,800.00 | 2,172.18 | 22.42% |
| 430.322.0 CABLE EXPENSE - ST | 0.00 | 60.00 | 60.00 | 0.00% |
| 430.324.0 CELL PHONE EXPENSE - ST | 584.41 | 2,500.00 | 1,915.59 | 23.38% |
| 430.325.0 INTERNET EXPENSE - ST | 0.00 | 150.00 | 150.00 | 0.00% |

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

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| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|--|-------------------|-------------------|-------------------|------------------------------|
| 430.327.0 RADIO MAINT EXPENSE - ST | 0.00 | 200.00 | 200.00 | 0.00% |
| 430.329.0 EMERGENCY NOTIFICATION EXP-ST | 81.36 | 2,100.00 | 2,018.64 | 3.87% |
| 430.331.0 TRAVEL EXPENSE - ST | 0.00 | 25.00 | 25.00 | 0.00% |
| 430.339.0 GPS FEE EXPENSE - ST | 820.86 | 3,100.00 | 2,279.14 | 26.48% |
| 430.341.0 ADVERTISING EXPENSE - ST | 0.00 | 400.00 | 400.00 | 0.00% |
| 430.342.0 PRINTING EXPENSE - ST | 0.00 | 500.00 | 500.00 | 0.00% |
| 430.344.0 COPY EXPENSE - ST | 49.42 | 200.00 | 150.58 | 24.71% |
| 430.351.0 COMM INS EXPENSE - ST | 16,000.00 | 16,000.00 | 0.00 | 100.00% <i>done</i> |
| 430.354.0 WORKERS COMP INS EXPENSE - ST | 0.00 | 17,000.00 | 17,000.00 | 0.00% |
| 430.361.0 ELECTRICITY EXPENSE - ST | 283.39 | 2,350.00 | 2,066.61 | 12.06% |
| 430.362.0 NATURAL GAS EXPENSE - ST | 7,222.30 | 13,100.00 | 5,877.70 | 55.13% |
| 430.373.0 BUILDING/PROP MAINT EXPENSE-ST | 87.66 | 1,700.00 | 1,612.34 | 5.16% |
| 430.384.0 EQUIPMENT RENTAL EXP - ST | 0.00 | 2,000.00 | 2,000.00 | 0.00% |
| 430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST | 75.00 | 80.00 | 5.00 | 93.75% |
| 430.450.0 CONTRACTED SERVICES EXP - ST | 0.00 | 1,200.00 | 1,200.00 | 0.00% |
| 430.460.0 TRAINING/SEMINAR EXPENSE - ST | 0.00 | 500.00 | 500.00 | 0.00% |
| 430.470.0 CDL/LIC/RE-CERT EXPENSE - ST | 75.00 | 225.00 | 150.00 | 33.33% |
| 430.471.0 DRUG TESTING EXPENSE - ST | 51.63 | 400.00 | 348.37 | 12.91% |
| 430.472.0 PERMIT/LICENSE FEES EXPENSE-ST | 35.00 | 600.00 | 565.00 | 5.83% |
| 430.474.0 REPAIRS TO PRIVATE PROPERTY-ST | 0.00 | 1,000.00 | 1,000.00 | 0.00% |
| 430.700.0 CAPITAL EXPENDITURES - ST | 2,259.98 | 0.00 | (2,259.98) | 0.00% <i>over - not bud.</i> |
| 430.701.0 LEASE/LOAN PYMTS-ST | 14,630.49 | 14,630.00 | (0.49) | 100.00% <i>done</i> |
| 430.706.0 CURBING EXPENSE - ST | 0.00 | 10,000.00 | 10,000.00 | 0.00% |
| 430.707.0 COUNTY LIQUID FUELS GRANT EXP | 0.00 | 25,000.00 | 25,000.00 | 0.00% |
| 430.905.0 MISCELLANEOUS EXPENSE - ST | 0.00 | 25.00 | 25.00 | 0.00% |
| 431.246. STREET CLEAN & PAINTING EXP-ST | 0.00 | 15,000.00 | 15,000.00 | 0.00% |
| 433.370. TRAFFIC SIGNALS MAINT - ST | 0.00 | 4,000.00 | 4,000.00 | 0.00% |
| 438.246. MAINT OF STREETS EXP - ST | 0.00 | 15,500.00 | 15,500.00 | 0.00% |
| 446.000. STORM WATER MGMT-STORM DRAINS | 0.00 | 20,000.00 | 20,000.00 | 0.00% |
| Subtotal - Streets | 192,439.96 | 755,970.00 | 563,530.04 | 25.46% under |
| 411.500. FIREMEN'S RELIEF GRANT PASSTHR | 0.00 | 30,000.00 | 30,000.00 | 0.00% |
| 412.354. AMBULANCE VOLUNTEERS WORK COMP | 0.00 | 625.00 | 625.00 | 0.00% |
| 441.000. CEMETARY EXPENSE | 0.00 | 4,500.00 | 4,500.00 | 0.00% |
| 447.000. CATA EXPENSE | 14,404.50 | 29,530.00 | 15,125.50 | 48.78% |
| 452.530. CONTRIB TO NITT VAL JT REC AU | 0.00 | 6,105.00 | 6,105.00 | 0.00% |
| 455.000. SHADE TREE COMMISSION EXPENSE | 1,692.00 | 5,000.00 | 3,308.00 | 33.84% |
| 456.500. CENTRE CO LIBRARY EXP | 24,525.00 | 24,525.00 | 0.00 | 100.00% <i>done</i> |
| 459.373. TRAIN STATION EXPENSE | 30.00 | 250.00 | 220.00 | 12.00% |
| 462.000. CDBG EXPENSES | 0.00 | 150.00 | 150.00 | 0.00% |
| 465.000. DOWNTOWN BLFTE INC CONTRIB | 2,625.00 | 5,250.00 | 2,625.00 | 50.00% |
| 497.000. STMP IMPLEMENTATION EXP | 0.00 | 5,000.00 | 5,000.00 | 0.00% |
| 481.000. UNEMPLOYMENT COMP INS EXPENSE | 5,654.05 | 5,655.00 | 0.95 | 99.98% <i>done</i> |
| Subtotal - Other Expenses | 48,930.55 | 116,590.00 | 67,659.45 | 41.97% under |

GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 4/30/2023

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| | Y-T-D Actual | Annual Budget | Over/Under | Percent of Budget |
|---|------------------------|------------------------|------------------------|-----------------------|
| 468.210. OFFICE SUPPLIES EXP - HARB | 0.00 | 100.00 | 100.00 | 0.00% |
| 468.215. POSTAGE EXPENSE - HARB | 0.00 | 100.00 | 100.00 | 0.00% |
| 468.231. FUEL EXPENSE- HARB | 0.00 | 20.00 | 20.00 | 0.00% |
| 468.242. MATERIALS & SUPPLIES EXP-HARB | 11.43 | 100.00 | 88.57 | 11.43% |
| 468.317. DATA PROCESSING EXP - HARB | 180.00 | 600.00 | 420.00 | 30.00% |
| 468.320. IT SERVICES EXP - HARB | 100.00 | 200.00 | 100.00 | 50.00% |
| 468.321. TELEPHONE EXPENSE - HARB | 25.17 | 70.00 | 44.83 | 35.96% |
| 468.325. INTERNET EXPENSE-HARB | 0.00 | 100.00 | 100.00 | 0.00% |
| 468.331. TRAVEL EXP-HARB | 0.00 | 35.00 | 35.00 | 0.00% |
| 468.341. ADVERTISING EXPENSE - HARB | 0.00 | 175.00 | 175.00 | 0.00% |
| 468.342. PRINTING EXPENSE - HARB | 0.00 | 25.00 | 25.00 | 0.00% |
| 468.344. COPY EXPENSE-HARB | 100.00 | 100.00 | 0.00 | 100.00% <i>denied</i> |
| 468.351. COMMERCIAL INS - HARB | 10.00 | 10.00 | 0.00 | 100.00% |
| 468.361. ELECTRICITY EXPENSE-HARB | 0.00 | 50.00 | 50.00 | 0.00% |
| 468.420. DUES/MEMBER/SUB EXP-HARB | 0.00 | 100.00 | 100.00 | 0.00% |
| 468.450. CONTRACTED SERVICES EXP - HARB | 3,349.08 | 14,805.00 | 11,455.92 | 22.62% |
| Subtotal - HARB | 3,775.68 | 16,590.00 | 12,814.32 | 22.76% <i>under</i> |
| 492.095. TRANSFER TO CAPITAL PROJ FUND | 0.00 | 117,500.00 | 117,500.00 | 0.00% |
| Subtotal - Transfers Out | 0.00 | 117,500.00 | 117,500.00 | 0.00% |
| Total Expense | \$ 1,086,225.83 | \$ 3,400,420.00 | \$ 2,314,194.17 | 31.94% |
| Net Income/Loss | \$ (101,658.38) | \$ 0.00 | \$ 101,658.38 | 0.00% |

net 105

As of 4/30 we are 33% thru the year.

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

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| STREET LIGHTS | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|---------------------|------------------|--------------------|-------------------------|
| Revenues | | | | |
| 301.100.000 REAL ESTATE TAX REV - CURRENT | 16,123.24 | 58,000.00 | 41,876.76 | (27.80) |
| 301.200.000 REAL ESTATE TAX REV-SUPPLEMENT | 0.00 | 25.00 | 25.00 | 0.00 |
| 301.400.000 REAL ESTATE TAX REV-DELINQUENT | 78.20 | 1,000.00 | 921.80 | (7.82) |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 29.38 | 85.00 | 55.62 | (34.56) |
| 399.001.000 USE OF RESERVES | 0.00 | 11,485.00 | 11,485.00 | 0.00 <i>bud. # only</i> |
| Total Revenues | <u>16,230.82</u> | <u>70,595.00</u> | <u>54,364.18</u> | <u>(22.99)</u> |
| Expenses | | | | |
| 434.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 25.00 | 25.00 | 0.00 |
| 434.215.000 POSTAGE EXPENSE | 0.00 | 5.00 | 5.00 | 0.00 |
| 434.249.000 REPAIRS & MAINTANANCE SUPP EXP | 0.00 | 200.00 | 200.00 | 0.00 |
| 434.311.000 AUDIT EXPENSE | 0.00 | 110.00 | 110.00 | 0.00 |
| 434.351.000 COMMERCIAL INSURANCE EXPENSE | 1,755.00 | 1,755.00 | 0.00 | 100.00 <i>done</i> |
| 434.361.000 STREETLIGHTING ELECTRICITY EXP | 10,285.76 | 48,500.00 | 38,214.24 | 21.21 |
| 434.370.000 REPAIR/UPGRADE STREETLIGHT EX | 4,048.62 | 20,000.00 | 15,951.38 | 20.24 |
| Total Expenses | <u>16,089.38</u> | <u>70,595.00</u> | <u>54,505.62</u> | <u>22.79</u> |
| Net Income | <u>\$ 141.44 \$</u> | <u>0.00 \$</u> | <u>(141.44) \$</u> | <u>0.00</u> |

income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Jm Page: 1

Run: 5/23/2023 at 10:43 AM

| FIRE DEPARTMENT | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|---|------------------|-------------------|-------------------|--------------------------|
| Revenues | | | | |
| 301.100.000 REAL ESTATE TAX REV - CURRENT | 20,153.96 | 72,200.00 | 52,046.04 | (27.91) |
| 301.200.000 REAL ESTATE TAX REV-SUPPLEMENT | 0.00 | 25.00 | 25.00 | 0.00 |
| 301.400.000 REAL ESTATE TAX REV-DELINQUENT | 97.71 | 1,000.00 | 902.29 | (9.77) |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 38.63 | 125.00 | 86.37 | (30.90) |
| 351.021.000 SAFER GRANT REVENUE | 7,556.03 | 200,000.00 | 192,443.97 | (3.78) |
| 358.110.000 FIRE PROTECTION REV (S,B,M) | 29,857.82 | 130,100.00 | 100,242.18 | (22.95) |
| 362.111.000 FIRE REPORT REVENUE | 10.00 | 0.00 | (10.00) | 0.00 <i>over - new</i> |
| 387.000.000 DONATION REVENUE | 150.00 | 0.00 | (150.00) | 0.00 <i>✓ - not bud.</i> |
| 399.001.000 USE OF RESERVES | 0.00 | 18,775.00 | 18,775.00 | 0.00 <i>bud. # only</i> |
| Total Revenues | 57,864.15 | 422,225.00 | 364,360.85 | (13.70) |
| Expenses | | | | |
| 411.110.000 FIRE CHIEF STIPEND EXPENSE | 500.00 | 1,500.00 | 1,000.00 | 33.33 |
| 411.192.000 FIRE CHIEF SS EXPENSE | 38.25 | 115.00 | 76.75 | 33.26 |
| 411.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 100.00 | 100.00 | 0.00 |
| 411.215.000 POSTAGE EXPENSE | 0.00 | 70.00 | 70.00 | 0.00 |
| 411.231.000 FUEL EXPENSE | 3,422.30 | 15,750.00 | 12,327.70 | 21.73 |
| 411.242.000 SAFETY EQUIPMENT EXPENSE | 3,003.60 | 3,000.00 | (3.60) | 100.12 <i>done</i> |
| 411.249.000 MATERIALS & SUPPLIES EXPENSE | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 411.251.000 FIRE EQUIPMENT MAINTANENCE EXP | 11,250.48 | 45,000.00 | 33,749.52 | 25.00 |
| 411.260.000 MINOR EQUIPMENT EXPENSE | 9,422.28 | 30,000.00 | 20,577.72 | 31.41 |
| 411.311.000 AUDIT EXPENSE | 0.00 | 400.00 | 400.00 | 0.00 |
| 411.314.000 LEGAL EXPENSE | 0.00 | 200.00 | 200.00 | 0.00 |
| 411.315.000 PHYSICALS EXPENSE | 0.00 | 32,000.00 | 32,000.00 | 0.00 |
| 411.317.000 DATA PROCESSING EXPENSE | 45.00 | 150.00 | 105.00 | 30.00 |
| 411.320.000 IT/EMAIL EXPENSE | 205.00 | 180.00 | (25.00) | 113.89 <i>DUWL</i> |
| 411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE | 2,266.25 | 7,150.00 | 4,883.75 | 31.70 |
| 411.327.000 RADIO/PAGER MAINTANENCE EXP | 0.00 | 700.00 | 700.00 | 0.00 |
| 411.341.000 ADVERTISING EXPENSE | 0.00 | 100.00 | 100.00 | 0.00 |
| 411.342.000 PRINTING EXPENSE | 0.00 | 50.00 | 50.00 | 0.00 |
| 411.344.000 COPY EXPENSE | 0.00 | 50.00 | 50.00 | 0.00 |
| 411.351.000 COMMERCIAL INS EXPENSE | 6,568.38 | 26,500.00 | 19,931.62 | 24.79 |
| 411.354.000 WORKERS COMP INS EXPENSE | 8,352.00 | 30,080.00 | 21,728.00 | 27.77 |
| 411.361.000 ELECTRICITY EXPENSE | 2,013.03 | 7,200.00 | 5,186.97 | 27.96 |
| 411.362.000 NATURAL GAS EXPENSE | 3,426.60 | 11,150.00 | 7,723.40 | 30.73 |
| 411.366.000 WATER SERVICE EXPENSE | 40.00 | 155.00 | 115.00 | 25.81 |
| 411.373.000 BUILDING MAINTANENCE EXPENSE | 425.06 | 1,300.00 | 874.94 | 32.70 |
| 411.420.000 DUES/SUB/MEMBERSHIP EXPENSE | 2,854.20 | 3,800.00 | 945.80 | 75.11 |
| 411.902.000 FEDERAL GRANT EXPENSE | 7,556.03 | 200,000.00 | 192,443.97 | 3.78 |
| 411.905.000 MISCELLANEOUS EXPENSE | 85.00 | 25.00 | (60.00) | 340.00 |
| 411.950.000 FIRE POLICE SUPPLIES EXPENSE | 3,825.00 | 500.00 | (3,325.00) | 765.00 <i>DUWL</i> |

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|------------------------|-------------------------|------------------|--------------------|----------------------|
| FIRE DEPARTMENT | | | | |
| Total Expenses | 65,298.46 | 422,225.00 | 356,926.54 | 15.47 |
| Net Income | \$ (7,434.31) \$ | 0.00 \$ | 7,434.31 \$ | 0.00 |

net
1.53

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

jm Page: 1

Run: 5/04/2023 at 7:09 AM

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-------------------------|-------------------|--------------------|----------------------|
| FIRE EQUIPMENT | | | | |
| Revenues | | | | |
| 301.100.000 REAL ESTATE TAX REV - CURRENT | 9,673.99 | 34,750.00 | 25,076.01 | (27.84) |
| 301.200.000 REAL ESTATE TAX REV-SUPPLEMENT | 0.00 | 15.00 | 15.00 | 0.00 |
| 301.400.000 REAL ESTATE TAX REV-DELINQUENT | 46.90 | 500.00 | 453.10 | (9.38) |
| 341.010.000 INTEREST INCOME-CKG, SVGS | 16.63 | 50.00 | 33.37 | (33.26) |
| 358.110.000 FIRE PROTECTION REV (S,B,M) | 20,800.00 | 67,715.00 | 46,915.00 | (30.72) |
| 387.000.000 DONATION REVENUE | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| Total Revenues | 30,537.52 | 113,030.00 | 82,492.48 | (27.02) |
| Expenses | | | | |
| 411.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 15.00 | 15.00 | 0.00 |
| 411.215.000 POSTAGE EXPENSE | 0.00 | 10.00 | 10.00 | 0.00 |
| 470.000.000 PAYMENT ON FIRE EQUIP LOANS | 34,281.22 | 97,775.00 | 63,493.78 | 35.06 |
| 492.095.000 TRANSFER TO CAPITAL PROJECTS | 0.00 | 15,230.00 | 15,230.00 | 0.00 |
| Total Expenses | 34,281.22 | 113,030.00 | 78,748.78 | 30.33 |
| Net Income | \$ (3,743.70) \$ | 0.00 \$ | 3,743.70 \$ | 0.00 |

net
105b

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/04/2023 at 7:20 AM

Page: 1

| PARKS | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|---------------------|-------------------|-----------------------|-------------------------|
| Revenues | | | | |
| 301.100.000 REAL ESTATE TAX REV - CURRENT | 30,902.84 | 110,000.00 | 79,097.16 | (28.09) |
| 301.200.000 REAL ESTATE TAX REV-SUPPLEMENT | 0.00 | 40.00 | 40.00 | 0.00 |
| 301.400.000 REAL ESTATE TAX REV-DELINQUENT | 149.82 | 1,400.00 | 1,250.18 | (10.70) |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 8.88 | 45.00 | 36.12 | (19.73) |
| 342.300.000 RENTAL REVENUE-GOVERNOR'S PARK | 550.00 | 2,500.00 | 1,950.00 | (22.00) |
| 342.301.000 RENTAL REVENUE -TALLEYRAND PAR | 0.00 | 900.00 | 900.00 | 0.00 |
| 342.302.000 TALLEYRAND APPLICATION FEE | 65.00 | 180.00 | 115.00 | (36.11) |
| 367.800.000 SALE OF FISH FOOD REVENUE | 501.22 | 1,700.00 | 1,198.78 | (29.48) |
| 387.000.000 DONATION REVENUE | 0.00 | 125.00 | 125.00 | 0.00 |
| 392.095.000 TRANSFER FROM CAPITAL PROJECTS | 0.00 | 7,000.00 | 7,000.00 | 0.00 |
| 399.001.000 USE OF RESERVES | 0.00 | 8,315.00 | 8,315.00 | 0.00 <i>bud. # only</i> |
| Total Revenues | 32,177.76 | 132,205.00 | 100,027.24 | (24.34) |
| Expenses | | | | |
| 451.112.000 SALARY EXPENSE | 9,185.35 | 52,100.00 | 42,914.65 | 17.63 |
| 451.192.000 SOCIAL SECURITY EXPENSE | 702.69 | 3,985.00 | 3,282.31 | 17.63 |
| 451.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 50.00 | 50.00 | 0.00 |
| 451.215.000 POSTAGE EXPENSE | 0.00 | 35.00 | 35.00 | 0.00 |
| 451.231.000 FUEL EXPENSE | 46.11 | 6,800.00 | 6,753.89 | 0.68 |
| 451.240.000 FISH FOOD EXPENSE | 0.00 | 85.00 | 85.00 | 0.00 |
| 451.247.000 MATERIALS & SUPPLIES EXPENSE | 961.36 | 5,600.00 | 4,638.64 | 17.17 |
| 451.251.000 VEHICLE/EQUIPMENT MAINT EXP | 204.56 | 4,000.00 | 3,795.44 | 5.11 |
| 451.260.000 MINOR EQUIPMENT EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 451.311.000 AUDIT EXPENSE | 0.00 | 300.00 | 300.00 | 0.00 |
| 451.317.000 DATA PROCESSING EXPENSE | 0.00 | 100.00 | 100.00 | 0.00 |
| 451.321.000 TELEPHONE EXPENSE | 41.79 | 170.00 | 128.21 | 24.58 |
| 451.339.000 GPS FEE | 48.99 | 225.00 | 176.01 | 21.77 |
| 451.342.000 PRINTING EXPENSE | 0.00 | 50.00 | 50.00 | 0.00 |
| 451.351.000 COMMERCIAL INSURANCE EXPENSE | 0.00 | 3,855.00 | 3,855.00 | 0.00 |
| 451.354.000 WORKERS COMP INSURANCE EXPENSE | 0.00 | 2,550.00 | 2,550.00 | 0.00 |
| 451.361.000 ELECTRICITY EXPENSE | 426.31 | 1,400.00 | 973.69 | 30.45 |
| 451.375.000 PROPERTY MAINTENANCE EXPENSE | 476.39 | 5,000.00 | 4,523.61 | 9.53 |
| 451.376.000 PARK IMPROVEMENTS & EQUIP EXP | 0.00 | 200.00 | 200.00 | 0.00 |
| 451.384.000 EQUIPMENT RENTAL EXPENSE | 0.00 | 200.00 | 200.00 | 0.00 |
| 451.450.000 CONTRACTED SERVICES EXP | 0.00 | 4,500.00 | 4,500.00 | 0.00 |
| 451.700.000 CAPITAL EXPENDITURES | 0.00 | 12,000.00 | 12,000.00 | 0.00 |
| 492.095.000 TRANSFER TO CAPITAL PROJECT | 0.00 | 28,000.00 | 28,000.00 | 0.00 |
| Total Expenses | 12,093.55 | 132,205.00 | 120,111.45 | 9.15 |
| Net Income | \$ 20,084.21 | \$ 0.00 | \$ (20,084.21) | \$ 0.00 |

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/16/2023 at 1:24 PM

Page: 1

| WATER | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-------------------|---------------------|---------------------|--------------------------|
| Revenues | | | | |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 214.87 | 500.00 | 285.13 | (42.97) |
| 378.000.000 WATER COLLECTIONS REVENUE | 505,029.62 | 1,498,000.00 | 992,970.38 | (33.71) |
| 378.001.000 SALE OF BULK WATER REVENUE | 9,014.05 | 60,000.00 | 50,985.95 | (15.02) |
| 378.002.000 CW LINE CAPITAL PROJECTS REV | 4,051.64 | 32,000.00 | 27,948.36 | (12.66) |
| 378.901.000 METER/PIT/ETC SALES REVENUE | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| 378.903.000 VACANCY APPLICATION REVENUE | 240.00 | 210.00 | (30.00) | (114.29) <i>over</i> |
| 378.904.000 WATER ON/OFF FEE REVENUE | 0.00 | 200.00 | 200.00 | 0.00 |
| 378.905.000 SERVICES PROVIDED BY WATER DEP | 0.00 | 1,100.00 | 1,100.00 | 0.00 |
| 378.906.000 POSTING FEE REVENUE | 0.00 | 300.00 | 300.00 | 0.00 |
| 383.400.000 CAPACITY FEES & ASSESSMENT REV | 3,036.30 | 15,180.00 | 12,143.70 | (20.00) |
| 389.000.000 MISCELLANEOUS REVENUE | 652.00 | 0.00 | (652.00) | 0.00 <i>over</i> |
| 391.100.000 SALE OF FIXED ASSETS REVENUE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 399.001.000 USE OF RESERVES | 0.00 | 27,405.00 | 27,405.00 | 0.00 <i>Duct. # only</i> |
| Total Revenues | 522,238.48 | 1,638,895.00 | 1,116,656.52 | (31.87) |
| Expenses | | | | |
| 448.112.000 SALARY EXPENSE | 161,876.89 | 363,000.00 | 201,123.11 | 44.59 |
| 448.180.000 OVERTIME WAGES EXPENSE | 8,997.71 | 29,000.00 | 20,002.29 | 31.03 |
| 448.191.000 WORKBOOTS EXPENSE | 1,391.99 | 1,400.00 | 8.01 | 99.43 <i>over</i> |
| 448.192.000 SOCIAL SECURITY EXPENSE | 12,463.51 | 29,700.00 | 17,236.49 | 41.96 |
| 448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN | 147.42 | 85.00 | (62.42) | 173.44 <i>over</i> |
| 448.196.000 HEALTH INSURANCE EXPENSE | 68,547.57 | 110,000.00 | 41,452.43 | 62.32 |
| 448.197.000 RETIREMENT EXPENSE | 12,669.71 | 30,500.00 | 17,830.29 | 41.54 |
| 448.198.000 HEALTH CARE EXPENSE - IN HOUSE | 2,146.00 | 9,500.00 | 7,354.00 | 22.59 |
| 448.199.000 LIFE INSURANCE EXPENSE | 376.60 | 920.00 | 543.40 | 40.93 |
| 448.210.000 OFFICE SUPPLIES EXPENSE | 53.17 | 1,100.00 | 1,046.83 | 4.83 |
| 448.215.000 POSTAGE EXPENSE | 91.67 | 3,500.00 | 3,408.33 | 2.62 |
| 448.221.000 CHEMICAL EXPENSE | 5,553.88 | 19,000.00 | 13,446.12 | 29.23 |
| 448.231.000 FUEL EXPENSE | 2,612.94 | 15,200.00 | 12,587.06 | 17.19 |
| 448.238.000 CLOTHING & UNIFORM EXPENSE | 353.44 | 2,400.00 | 2,046.56 | 14.73 |
| 448.246.000 REPAIR/MAINT/MISC SUPP EXP | 5,723.40 | 27,000.00 | 21,276.60 | 21.20 |
| 448.249.000 COMPUTER SOFTWARE EXPENSE | 3,067.32 | 8,725.00 | 5,657.68 | 35.16 |
| 448.251.000 VEHICLE & EQUIP MAINT EXP | 2,788.28 | 20,000.00 | 17,211.72 | 13.94 |
| 448.253.000 REPAIRS TO WATER SYSTEM EXP | 9,233.42 | 30,000.00 | 20,766.58 | 30.78 |
| 448.254.000 PUMP MAINT/REPAIRS EXPENSE | 758.95 | 4,000.00 | 3,241.05 | 18.97 |
| 448.255.000 WATER METER MAINT/REPLACE EXP | 8,149.15 | 85,000.00 | 76,850.85 | 9.59 |
| 448.260.000 TOOLS & MINOR EQUIPMENT EXP | 273.89 | 5,500.00 | 5,226.11 | 4.98 |
| 448.311.000 AUDIT EXPENSE | 0.00 | 6,600.00 | 6,600.00 | 0.00 |
| 448.313.000 ENGINEERING EXPENSE | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| 448.314.000 LEGAL EXPENSE | 120.00 | 2,000.00 | 1,880.00 | 6.00 |
| 448.316.000 WATER TESTING EXPENSE | 375.00 | 7,000.00 | 6,625.00 | 5.36 |
| 448.317.000 DATA PROCESSING EXPENSE | 421.41 | 1,350.00 | 928.59 | 31.22 |

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/16/2023 at 1:24 PM

jm Page: 2

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|--------------------------|---------------------|---------------------|----------------------|
| WATER | | | | |
| 448.318.000 SERVICE AGREEMENT EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 448.319.000 PEST CONTROL EXPENSE | 276.00 | 1,200.00 | 924.00 | 23.00 |
| 448.320.000 IT SERVICES EXPENSE | 1,030.00 | 9,000.00 | 7,970.00 | 11.44 |
| 448.321.000 TELEPHONE EXPENSE | 1,587.83 | 3,400.00 | 1,812.17 | 46.70 |
| 448.324.000 CELL PHONE/IPAD EXPENSE | 1,106.07 | 3,900.00 | 2,793.93 | 28.36 |
| 448.325.000 INTERNET EXPENSE | 1,808.74 | 7,000.00 | 5,191.26 | 25.84 |
| 448.329.000 SCADA SYSTEM EXPENSE | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 448.331.000 TRAVEL EXPENSE | 24.05 | 50.00 | 25.95 | 48.10 |
| 448.339.000 GPS FEE EXP | 195.96 | 900.00 | 704.04 | 21.77 |
| 448.341.000 ADVERTISING EXPENSE | 0.00 | 400.00 | 400.00 | 0.00 |
| 448.342.000 PRINTING EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 448.344.000 COPY EXPENSE | 0.00 | 250.00 | 250.00 | 0.00 |
| 448.351.000 COMMERCIAL INS EXPENSE | 15,000.00 | 40,000.00 | 25,000.00 | 37.50 |
| 448.354.000 WORKERS COMP INS EXPENSE | 5,000.00 | 19,250.00 | 14,250.00 | 25.97 |
| 448.361.000 ELECTRICITY EXPENSE | 39,396.95 | 185,000.00 | 145,603.05 | 21.30 |
| 448.362.000 HEATING OIL EXP - PUMP HOUSE | 1,146.63 | 6,500.00 | 5,353.37 | 17.64 |
| 448.376.000 MAINT OF PUMP HOUSES EXPENSE | 2,816.54 | 500.00 | (2,316.54) | 563.31 <i>over</i> |
| 448.377.000 MAINTENANCE OF RESERVOIR EXP | 715.48 | 400.00 | (315.48) | 178.87 <i>over</i> |
| 448.378.000 MAINT OF STREETS EXPENSE | 0.00 | 25,000.00 | 25,000.00 | 0.00 |
| 448.384.000 EQUIPMENT RENTAL EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 448.399.000 LEASE PAYMENTS EXPENSE | 14,630.50 | 14,630.00 | (0.50) | 100.00 <i>done</i> |
| 448.420.000 DUES/MEMBERSHIP/SUB EXP | 126.00 | 1,000.00 | 874.00 | 12.60 |
| 448.450.000 CONTRACTED SERVICES EXPENSE | 2,637.50 | 12,000.00 | 9,362.50 | 21.98 |
| 448.460.000 TRAINING EXPENSE | 2,415.00 | 4,200.00 | 1,785.00 | 57.50 |
| 448.470.000 CDL/OTHER LICENSE EXPENSE | 794.00 | 185.00 | (609.00) | 429.19 <i>over</i> |
| 448.471.000 DRUG TESTING EXPENSE | 51.63 | 400.00 | 348.37 | 12.91 |
| 448.473.000 OPERATORS LICENSE FEE EXP | 345.00 | 500.00 | 155.00 | 69.00 |
| 448.474.000 REPAIRS TO PERSONAL PROP EXP | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 448.475.000 OTHER FEES EXPENSE | 2,561.50 | 11,500.00 | 8,938.50 | 22.27 |
| 448.478.000 SALES TAX EXPENSE | 0.00 | 250.00 | 250.00 | 0.00 |
| 448.700.000 CAPITAL EXPENDITURES | 69,873.45 | 260,000.00 | 190,126.55 | 26.87 |
| 448.701.000 CAPITAL EXPENDITURE-WATER LINE | 0.00 | 65,000.00 | 65,000.00 | 0.00 |
| 492.001.000 TRANSFER TO GENERAL FUND | 45,000.00 | 90,000.00 | 45,000.00 | 50.00 |
| 492.095.000 TRANSFER TO CAPITAL PROJECTS | 52,000.00 | 52,000.00 | 0.00 | 100.00 <i>done</i> |
| 497.000.000 STMP IMPLEMENTATION EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| Total Expenses | 568,732.15 | 1,638,895.00 | 1,070,162.85 | 34.70 |
| Net Income | \$ (46,493.67) \$ | 0.00 \$ | 46,493.67 \$ | 0.00 |

net
1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

jm Page: 1

Run: 5/15/2023 at 12:10 PM

| SEWER | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|---------------------|---------------------|---------------------|-----------------------------|
| Revenues | | | | |
| 341.005.000 INTEREST INCOME-MONEY MARKET | 12,285.01 | 10,000.00 | (2,285.01) | (122.85) <i>over</i> |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 48.92 | 175.00 | 126.08 | (27.95) |
| 364.110.000 SEWER COLLECTION REVENUE | 577,985.57 | 1,858,000.00 | 1,280,014.43 | (31.11) |
| 364.111.000 SEWER CAPITAL IMPROVEMENTS REV | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| 364.171.000 SURCHARGE REVENUE | 586.59 | 1,400.00 | 813.41 | (41.90) |
| 364.172.000 PRETREATMENT REVENUE | 0.00 | 2,500.00 | 2,500.00 | 0.00 |
| 364.174.000 WASTE DISPOSAL REVENUE | 19,977.97 | 63,000.00 | 43,022.03 | (31.71) |
| 364.180.000 BULK WATER LOADS REVENUE | 85.00 | 2,400.00 | 2,315.00 | (3.54) |
| 364.901.000 BULK HAULING PERMIT REVENUE | 0.00 | 120.00 | 120.00 | 0.00 |
| 364.904.000 CAPITAL IMPROVEMENTS-SBW | 46,186.58 | 210,000.00 | 163,813.42 | (21.99) |
| 364.905.000 OPERATING SPRING,BENNER,WALKER | 379,506.25 | 1,310,800.00 | 931,293.75 | (28.95) |
| 383.400.000 TAP FEES & ASSESSMENTS REVENUE | 578.09 | 0.00 | (578.09) | 0.00 <i>over - not bud.</i> |
| 399.001.000 USE OF RESERVES | 0.00 | 276,100.00 | 276,100.00 | 0.00 <i>bud. # only</i> |
| Total Revenues | 1,037,239.98 | 3,749,495.00 | 2,712,255.02 | (27.66) |
| Expenses | | | | |
| 429.112.000 SALARY EXPENSE | 213,674.12 | 650,000.00 | 436,325.88 | 32.87 |
| 429.112.A00 SALARY EXPENSE-SYSTEM | 15,337.20 | 59,200.00 | 43,862.80 | 25.91 |
| 429.180.000 OVERTIME WAGES EXPENSE-FAC | 5,713.96 | 26,000.00 | 20,286.04 | 21.98 |
| 429.180.A00 OVERTIME WAGES EXPENSE-SYS | 339.88 | 1,750.00 | 1,410.12 | 19.42 |
| 429.191.000 WORKBOOTS EXPENSE | 2,160.29 | 2,200.00 | 39.71 | 98.20 |
| 429.192.000 SOCIAL SECURITY EXPENSE-FAC | 16,795.11 | 51,700.00 | 34,904.89 | 32.49 |
| 429.192.A00 SOCIAL SECURITY EXPENSE-SYS | 1,172.79 | 4,500.00 | 3,327.21 | 26.06 |
| 429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN | 167.42 | 150.00 | (17.42) | 111.61 <i>over</i> |
| 429.196.000 HEALTH INSURANCE EXPENSE-FAC | 54,836.43 | 148,000.00 | 93,163.57 | 37.05 |
| 429.196.A00 HEALTH INS EXPENSE-SYSTEM | 2,304.60 | 4,000.00 | 1,695.40 | 57.62 |
| 429.197.000 RETIREMENT EXPENSE | 9,460.51 | 47,000.00 | 37,539.49 | 20.13 |
| 429.197.A00 RETIREMENT EXPENSE-SYSTEM | 0.00 | 3,800.00 | 3,800.00 | 0.00 |
| 429.198.000 HEALTH CARE EXPENSE - IN HOUSE | 399.86 | 10,900.00 | 10,500.14 | 3.67 |
| 429.199.000 LIFE INSURANCE EXPENSE-FAC | 516.95 | 1,860.00 | 1,343.05 | 27.79 |
| 429.199.A00 LIFE INS EXPENSE-SYSTEM | 39.36 | 125.00 | 85.64 | 31.49 |
| 429.210.000 OFFICE SUPPLIES EXP - FACILITY | 43.15 | 1,200.00 | 1,156.85 | 3.60 |
| 429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM | 10.28 | 325.00 | 314.72 | 3.16 |
| 429.215.000 POSTAGE EXPENSE - FACILITY | 19.02 | 225.00 | 205.98 | 8.45 |
| 429.215.A00 POSTAGE EXPENSE - SYSTEM | 72.64 | 1,700.00 | 1,627.36 | 4.27 |
| 429.217.000 SHIPPING FEES EXP-FAC | 84.49 | 200.00 | 115.51 | 42.25 |
| 429.217.A00 SHIPPING FEES EXP-SYS | 0.00 | 25.00 | 25.00 | 0.00 |
| 429.221.000 CHEMICAL EXPENSE | 6,894.02 | 165,000.00 | 158,105.98 | 4.18 |
| 429.225.000 LABORATORY SUPPLIES EXPENSE | 1,857.90 | 5,000.00 | 3,142.10 | 37.16 |
| 429.231.000 FUEL EXPENSE - FACILITY | 975.67 | 8,800.00 | 7,824.33 | 11.09 |

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/15/2023 at 12:10 PM

LM Page: 2

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|--------------|---------------|------------|-------------------|
| SEWER | | | | |
| 429.231.A00 FUEL EXPENSE - SYSTEM | 0.00 | 1,900.00 | 1,900.00 | 0.00 |
| 429.238.000 CLOTHING & UNIFORM EXPENSE | 532.40 | 4,200.00 | 3,667.60 | 12.68 |
| 429.248.000 COMPUTER SOFTWARE EXPENSE-FAC | 541.50 | 1,200.00 | 658.50 | 45.13 |
| 429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS | 2,525.78 | 7,600.00 | 5,074.22 | 33.23 |
| 429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC | 0.00 | 75.00 | 75.00 | 0.00 |
| 429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM | 79.91 | 9,000.00 | 8,920.09 | 0.89 |
| 429.251.A00 VEHICLE MAINT EXP - SYSTEM | 0.00 | 3,000.00 | 3,000.00 | 0.00 |
| 429.252.000 EQUIPMENT MAINT EXP - FAC | 24,427.09 | 140,000.00 | 115,572.91 | 17.45 |
| 429.252.A00 EQUIPMENT MAINT EXP - SYS | 1,002.53 | 4,500.00 | 3,497.47 | 22.28 |
| 429.257.000 FACILITY MAINTENANCE EXPENSE | 3,676.86 | 22,500.00 | 18,823.14 | 16.34 |
| 429.258.A00 SYSTEM MAINTENANCE EXPENSE | 0.00 | 80,000.00 | 80,000.00 | 0.00 |
| 429.260.000 MINOR EQUIPMENT EXPENSE-FAC | 282.44 | 4,000.00 | 3,717.56 | 7.06 |
| 429.260.A00 MINOR EQUIPMENT EXP - SYSTEM | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 429.276.000 SERVICE CONTRACT EXP - FAC | 12,456.92 | 33,100.00 | 20,643.08 | 37.63 |
| 429.310.A00 I & I EXPENSE - SYSTEM | 18,150.00 | 20,000.00 | 1,850.00 | 90.75 |
| 429.311.000 AUDIT EXPENSE | 0.00 | 8,100.00 | 8,100.00 | 0.00 |
| 429.313.000 ENGINEERING EXPENSE - FACILITY | 1,575.62 | 25,000.00 | 23,424.38 | 6.30 |
| 429.313.A00 ENGINEERING EXPENSE - SYSTEM | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE) | 0.00 | 500.00 | 500.00 | 0.00 |
| 429.314.000 LEGAL EXPENSE-FACILITY | 0.00 | 5,000.00 | 5,000.00 | 0.00 |
| 429.314.A00 LEGAL EXPENSE - SYSTEM | 0.00 | 700.00 | 700.00 | 0.00 |
| 429.316.000 ANALYTICAL TESTING EXP (FAIRWA | 8,135.00 | 35,000.00 | 26,865.00 | 23.24 |
| 429.317.000 DATA PROCESSING EXPENSE | 1,091.58 | 1,300.00 | 208.42 | 83.97 |
| 429.319.000 PEST CONTROL EXPENSE | 132.00 | 575.00 | 443.00 | 22.96 |
| 429.320.000 IT SERVICES EXPENSE-FAC | 1,532.50 | 6,600.00 | 5,067.50 | 23.22 |
| 429.320.A00 IT SERVICES EXPENSE-SYSTEM | 0.00 | 500.00 | 500.00 | 0.00 |
| 429.321.000 TELEPHONE EXPENSE-FACILITY | 454.05 | 2,000.00 | 1,545.95 | 22.70 |
| 429.321.A00 TELEPHONE EXPENSE-SYSTEM | 418.55 | 1,900.00 | 1,481.45 | 22.03 |
| 429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY | 714.45 | 3,100.00 | 2,385.55 | 23.05 |
| 429.324.A00 CELL PHONE EXPENSE - SYSTEM | 0.00 | 240.00 | 240.00 | 0.00 |
| 429.325.000 INTERNET EXPENSE | 465.20 | 2,000.00 | 1,534.80 | 23.26 |
| 429.329.000 SCADA SYSTEM MAINT EXP | 1,342.25 | 40,000.00 | 38,657.75 | 3.36 |
| 429.331.000 TRAVEL EXPENSES-FACILITY | 0.00 | 50.00 | 50.00 | 0.00 |
| 429.331.A00 TRAVEL EXPENSES-SYSTEM | 0.00 | 25.00 | 25.00 | 0.00 |
| 429.339.000 GPS FEE EXPENSE | 97.98 | 450.00 | 352.02 | 21.77 |
| 429.341.000 ADVERTISING EXPENSE | 907.64 | 750.00 | (157.64) | 121.02 OVER |
| 429.342.000 PRINTING EXPENSE - FACILITY | 0.00 | 200.00 | 200.00 | 0.00 |
| 429.342.A00 PRINTING EXPENSE - SYSTEM | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 429.344.000 COPY EXPENSE-FACILITY | 171.30 | 400.00 | 228.70 | 42.83 |
| 429.344.A00 COPY EXPENSE - SYSTEM | 0.00 | 150.00 | 150.00 | 0.00 |
| 429.350.000 INSURANCE EXPENSE | 0.00 | 4,200.00 | 4,200.00 | 0.00 |
| 429.351.000 COMMERCIAL INSURANCE EXPENSE | 11,565.30 | 55,500.00 | 43,934.70 | 20.84 |
| 429.354.000 WORKERS COMP INS EXP-FACILITY | 0.00 | 33,000.00 | 33,000.00 | 0.00 |
| 429.354.A00 WORKERS COMP INS EXP-SYSTEM | 0.00 | 3,050.00 | 3,050.00 | 0.00 |
| 429.361.000 ELECTRICITY EXPENSE | 85,432.72 | 315,000.00 | 229,567.28 | 27.12 |
| 429.362.000 NATURAL GAS EXPENSE | 7,498.99 | 11,750.00 | 4,251.01 | 63.82 |
| 429.374.000 COPIER RENTAL/MAINT EXP | 553.50 | 1,330.00 | 776.50 | 41.62 |

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/15/2023 at 12:10 PM

Page: 3

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|---|-------------------------|---------------------|------------------------|-------------------|
| SEWER | | | | |
| 429.378.000 MAINTENANCE OF STREETS EXP-SYSTEM | 0.00 | 20,000.00 | 20,000.00 | 0.00 |
| 429.384.000 EQUIPMENT RENTAL EXP-FACILITY | 0.00 | 400.00 | 400.00 | 0.00 |
| 429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM | 0.00 | 800.00 | 800.00 | 0.00 |
| 429.399.000 LEASE PAYMENT EXP-FAC | 38,200.93 | 49,150.00 | 10,949.07 | 77.72 |
| 429.399.A00 LEASE PAYMENT EXP-SYSTEM | 8,478.04 | 8,480.00 | 1.96 | 99.98 |
| 429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC | 100.00 | 550.00 | 450.00 | 18.18 |
| 429.420.A00 SUBSCRIPTION EXP-SYSTEM | 26.00 | 25.00 | (1.00) | 104.00 <i>OK</i> |
| 429.450.000 CONTRACTED SERVICES EXP - FAC | 725.00 | 16,000.00 | 15,275.00 | 4.53 |
| 429.450.A00 CONTRACTED SERVICES EXP - SYSTEM | 0.00 | 4,000.00 | 4,000.00 | 0.00 |
| 429.460.000 TRAINING EXPENSE | 155.00 | 3,300.00 | 3,145.00 | 4.70 |
| 429.469.000 BIOSOLIDS RECYCLING EXPENSE | 35,971.42 | 65,000.00 | 29,028.58 | 55.34 |
| 429.470.000 CDL/OTHER LICENSE EXPENSE | 65.00 | 300.00 | 235.00 | 21.67 |
| 429.471.000 DRUG TESTING EXPENSE | 51.63 | 200.00 | 148.37 | 25.82 |
| 429.472.000 PERMIT FEES EXPENSE | 0.00 | 3,900.00 | 3,900.00 | 0.00 |
| 429.473.000 OPERATORS LICENSE EXP-FAC | 635.00 | 200.00 | (435.00) | 317.50 <i>OK</i> |
| 429.473.A00 OPERATORS LICENSE EXP-SYS | 0.00 | 120.00 | 120.00 | 0.00 |
| 429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS | 0.00 | 3,500.00 | 3,500.00 | 0.00 |
| 429.476.000 OTHER FEES EXPENSE | 0.00 | 2,000.00 | 2,000.00 | 0.00 |
| 429.700.C00 CAPITAL EXPENDITURES - FACILITY | 0.00 | 500,000.00 | 500,000.00 | 0.00 |
| 429.905.000 MISC EXP - FACILITY | 0.00 | 50.00 | 50.00 | 0.00 |
| 472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL | 0.00 | 319,190.00 | 319,190.00 | 0.00 |
| 472.404.A00 PENN WORKS LOAN EXP - INTEREST | 10,040.62 | 28,000.00 | 17,959.38 | 35.86 |
| 472.405.A00 RELIANCE LOAN EXP - PRINCIPAL | 0.00 | 58,360.00 | 58,360.00 | 0.00 |
| 472.406.A00 RELIANCE LOAN EXP - INTEREST | 3,457.42 | 9,995.00 | 6,537.58 | 34.59 |
| 472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL | 0.00 | 166,060.00 | 166,060.00 | 0.00 |
| 472.412.A00 NORTHWEST LOAN #3892 INTEREST | 27,880.64 | 82,070.00 | 54,189.36 | 33.97 |
| 472.413.A00 NORTHWEST LOAN #2846 PRINCIPAL | 0.00 | 130,450.00 | 130,450.00 | 0.00 |
| 472.414.A00 NORTHWEST LOAN #2846 INTEREST | 775.77 | 1,090.00 | 314.23 | 71.17 |
| 475.000.A00 TRUSTEE FEE EXPENSE | 0.00 | 2,200.00 | 2,200.00 | 0.00 |
| 492.001.B00 TRANSFER TO GENERAL FUND | 40,000.00 | 160,000.00 | 120,000.00 | 25.00 |
| 492.095.B00 TRANSFER TO CAPITAL PROJ FUND | 0.00 | 27,000.00 | 27,000.00 | 0.00 |
| 497.000.000 STMP IMPLEMENTATION EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| Total Expenses | 685,202.18 | 3,749,495.00 | 3,064,292.82 | 18.27 |
| Net Income | \$ 352,037.80 \$ | 0.00 \$ | (352,037.80) \$ | 0.00 |

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| REFUSE | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-------------------|---------------------|---------------------|-----------------------------|
| Revenues | | | | |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 82.70 | 240.00 | 157.30 | (34.46) |
| 354.150.000 GRANT REVENUE | 0.00 | 350,000.00 | 350,000.00 | 0.00 |
| 358.050.000 CONTRACTED INTERGOV'TAL REV | 0.00 | 5,600.00 | 5,600.00 | 0.00 |
| 364.300.000 REFUSE COLLECTIONS REVENUE | 378,805.19 | 1,230,000.00 | 851,194.81 | (30.80) |
| 364.305.000 SPECIAL COLLECTIONS REVENUE | 1,653.50 | 5,000.00 | 3,346.50 | (33.07) |
| 364.307.000 GRASS/BRUSH COLLECTION FEE | 11,955.00 | 12,000.00 | 45.00 | (99.63) |
| 364.520.000 FEE FOR REFUSE CONTAINERS | 2,925.00 | 300.00 | (2,625.00) | (975.00) <i>abu</i> |
| 364.521.000 FEE FOR RECYCLING CONTAINERS | 21.00 | 35.00 | 14.00 | (60.00) |
| Total Revenues | 395,442.39 | 1,603,175.00 | 1,207,732.61 | (24.67) |
| Expenses | | | | |
| 427.112.000 SALARY EXPENSE | 74,164.32 | 275,000.00 | 200,835.68 | 26.97 |
| 427.180.000 OVERTIME WAGES EXPENSE | 1,395.96 | 9,000.00 | 7,604.04 | 15.51 |
| 427.191.000 WORKBOOTS EXPENSE | 800.00 | 800.00 | 0.00 | 100.00 <i>doile</i> |
| 427.192.000 SOCIAL SECURITY EXPENSE | 5,614.81 | 20,000.00 | 14,385.19 | 28.07 |
| 427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN | 73.44 | 80.00 | 6.56 | 91.80 |
| 427.195.000 UNEMPLOYMENT COMP EXPENSE | 1,857.00 | 0.00 | (1,857.00) | 0.00 <i>over - ret bud.</i> |
| 427.196.000 HEALTH INSURANCE EXP | 19,111.43 | 60,000.00 | 40,888.57 | 31.85 |
| 427.197.000 RETIREMENT EXPENSE | 3,905.87 | 25,500.00 | 21,594.13 | 15.32 |
| 427.198.000 HEALTH CARE EXPENSE - IN HOUSE | 848.16 | 3,700.00 | 2,851.84 | 22.92 |
| 427.199.000 LIFE INSURANCE EXPENSE | 197.44 | 710.00 | 512.56 | 27.81 |
| 427.210.000 OFFICE SUPPLIES EXPENSE | 10.29 | 265.00 | 254.71 | 3.88 |
| 427.215.000 POSTAGE EXPENSE | 106.67 | 1,700.00 | 1,593.33 | 6.27 |
| 427.231.000 FUEL EXPENSE | 6,877.36 | 40,500.00 | 33,622.64 | 16.98 |
| 427.238.000 CLOTHING & UNIFORM EXPENSE | 401.12 | 1,800.00 | 1,398.88 | 22.28 |
| 427.249.000 COMPUTER SOFTWARE EXPENSE | 3,067.32 | 8,800.00 | 5,732.68 | 34.86 |
| 427.250.000 REPAIR/ MAINT/MISC SUPP EXP | 0.00 | 2,400.00 | 2,400.00 | 0.00 |
| 427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP | 1,733.51 | 26,205.00 | 24,471.49 | 6.62 |
| 427.260.000 MINOR EQUIPMENT EXPENSE | 102.91 | 1,100.00 | 997.09 | 9.36 |
| 427.262.000 TRASH RECEPTACLES EXPENSE | 12,525.00 | 0.00 | (12,525.00) | 0.00 <i>over - net bud.</i> |
| 427.311.000 AUDIT EXPENSE | 0.00 | 1,750.00 | 1,750.00 | 0.00 |
| 427.314.000 LEGAL EXPENSE | 0.00 | 200.00 | 200.00 | 0.00 |
| 427.317.000 DATA PROCESSING EXPENSE | 219.75 | 425.00 | 205.25 | 51.71 |
| 427.319.000 PEST CONTROL EXPENSE | 279.00 | 1,175.00 | 896.00 | 23.74 |
| 427.320.000 IT SERVICES EXPENSE | 0.00 | 500.00 | 500.00 | 0.00 |
| 427.321.000 TELEPHONE EXPENSE | 376.69 | 1,500.00 | 1,123.31 | 25.11 |
| 427.324.000 CELL PHONE EXPENSE | 300.00 | 1,440.00 | 1,140.00 | 20.83 |
| 427.325.000 INTERNET EXPENSE | 385.32 | 1,300.00 | 914.68 | 29.64 |
| 427.326.000 SWIFTREACH EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 427.327.000 RADIO MAINTENANCE EXPENSE | 0.00 | 100.00 | 100.00 | 0.00 |
| 427.328.000 GATE EXPENSES | 45.00 | 250.00 | 205.00 | 18.00 |
| 427.329.000 VIDEO RECORDING & STORAGE | 180.00 | 1,500.00 | 1,320.00 | 12.00 |

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

Run: 5/04/2023 at 9:51 AM



| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|------------------------|---------------------|-----------------------|--------------------|
| REFUSE | 195.96 | 900.00 | 704.04 | 21.77 |
| 427.339.000 GPS FEE EXP | 339.40 | 300.00 | (39.40) | 113.13 <i>over</i> |
| 427.341.000 ADVERTISING EXPENSE | 0.00 | 1,400.00 | 1,400.00 | 0.00 |
| 427.342.000 PRINTING EXPENSE | 0.00 | 150.00 | 150.00 | 0.00 |
| 427.344.000 COPY EXPENSE | 9,792.86 | 12,000.00 | 2,207.14 | 81.61 |
| 427.351.000 COMMERCIAL INS EXPENSE | 0.00 | 16,000.00 | 16,000.00 | 0.00 |
| 427.354.000 WORKERS COMP INSURANCE EXP | 709.78 | 2,000.00 | 1,290.22 | 35.49 |
| 427.361.000 ELECTRICITY EXPENSE | 663.63 | 2,500.00 | 1,836.37 | 26.55 |
| 427.362.000 HEATING OIL EXPENSE | 6,825.00 | 28,000.00 | 21,175.00 | 24.38 |
| 427.364.000 CARDBOARD RECYCLING PROG-CCRRA | 59,649.23 | 265,000.00 | 205,350.77 | 22.51 |
| 427.365.000 TIPPING FEES EXP - CCRRA | 60,782.40 | 245,000.00 | 184,217.60 | 24.81 |
| 427.367.000 CURBSIDE RECYCLING EXP - CCRRA | 7,215.00 | 29,000.00 | 21,785.00 | 24.88 |
| 427.368.000 COMMERCIAL RECYCLING EXP-CCRRA | 0.00 | 500.00 | 500.00 | 0.00 |
| 427.369.000 OTHER RECYCLING EXPENSE-CCRRA | 0.00 | 2,600.00 | 1,584.85 | 39.04 |
| 427.373.000 BUILDING REPAIR & MAINT EXP | 0.00 | 4,000.00 | 4,000.00 | 0.00 |
| 427.384.000 EQUIPMENT RENTAL EXPENSE | 8,478.05 | 8,480.00 | 1.95 | 99.98 |
| 427.400.000 LEASE PAYMENT EXPENSE | 0.00 | 20.00 | 20.00 | 0.00 |
| 427.420.000 DUES/MEMBER/SUB EXPENSE | 0.00 | 9,000.00 | 9,000.00 | 0.00 |
| 427.450.000 CONTRACTED SERVICES EXPENSE | 0.00 | 125.00 | 125.00 | 0.00 |
| 427.460.000 TRAINING EXPENSE | 0.00 | 200.00 | 200.00 | 0.00 |
| 427.470.000 CDL LICENSE EXPENSE | 51.63 | 250.00 | 198.37 | 20.65 |
| 427.471.000 DRUG TESTING EXPENSE | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 427.474.000 REPAIR/REPLACE PRIVATE PRO | 0.00 | 50.00 | 50.00 | 0.00 |
| 427.475.000 MISCELLANEOUS EXPENSE | 0.00 | 360,000.00 | 360,000.00 | 0.00 |
| 427.700.000 CAPITAL EXPENDITURES | 0.00 | 500.00 | 500.00 | 0.00 |
| 427.742.000 LICENSE/PERMIT/FEE EXPENSE | 18,750.00 | 75,000.00 | 56,250.00 | 25.00 |
| 492.001.000 TRANSFER TO GENERAL FUND | 15,000.00 | 50,000.00 | 35,000.00 | 30.00 |
| 492.095.000 TRANSFER TO CAPITAL PROJECTS | 0.00 | 500.00 | 500.00 | 0.00 |
| 497.000.000 STMP IMPLEMENTATION EXPENSE | | | | |
| Total Expenses | 324,046.46 | 1,603,175.00 | 1,279,128.54 | 20.21 |
| Net Income | \$ 71,395.93 \$ | 0.00 \$ | (71,395.93) \$ | 0.00 |

income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

SPECIAL PROJECTS

Revenues

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|---------------------|---------------------|-----------------------|-------------------------|
| 340.000.000 INTEREST ON LOAN-KEYSTONE GRANT | 1,228.56 | 3,626.00 | 2,397.44 | (33.88) |
| 341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT | 7,748.00 | 23,303.00 | 15,555.00 | (33.25) |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 1,132.91 | 300.00 | (832.91) | (377.64) <i>over</i> |
| 351.000.000 AMERICAN RESCUE FUNDS | 50,725.00 | 0.00 | (50,725.00) | 0.00 <i>over</i> |
| 354.001.000 GRANT FUNDS | 3,295,388.54 | 0.00 | (3,295,388.54) | 0.00 <i>over</i> |
| 399.001.000 USE OF RESERVES | 0.00 | 2,237,676.00 | 2,237,676.00 | 0.00 <i>jud. # only</i> |
| Total Revenues | 3,356,223.01 | 2,264,905.00 | (1,091,318.01) | (148.18) |

Expenses

| | | | | |
|---|-------------------|---------------------|---------------------|--------------------|
| 410.700.000 POLICE DEPT GRANT EXPENSE | 290,600.95 | 855,135.00 | 564,534.05 | 33.98 |
| 465.700.000 GOV PARK BASEBALL FIELD GRANT EXP | 531,982.79 | 1,066,794.00 | 534,811.21 | 49.87 |
| 489.210.000 OFFICE SUPPLIES EXPENSE | 38.99 | 5.00 | (33.99) | 779.80 <i>over</i> |
| 498.100.000 AMERICAN RESCUE FUNDS EXPENSE | 50,725.00 | 342,971.00 | 292,246.00 | 14.79 |
| Total Expenses | 873,347.73 | 2,264,905.00 | 1,391,557.27 | 38.56 |

Net Income

| | | | |
|---------------------------|----------------|--------------------------|-------------|
| \$ 2,482,875.28 \$ | 0.00 \$ | (2,482,875.28) \$ | 0.00 |
|---------------------------|----------------|--------------------------|-------------|

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

mm
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Run: 5/23/2023 at 10:18 AM

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-------------------------|-------------------|------------------------|-------------------------|
| LIQUID FUELS | | | | |
| Revenues | | | | |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 570.00 | 1,000.00 | 430.00 | (57.00) |
| 355.020.000 STATE AID REVENUE | 173,868.55 | 170,345.00 | (3,523.55) | (102.07) <i>over</i> |
| 399.001.000 USE OF RESERVES | 0.00 | 130,405.00 | 130,405.00 | 0.00 <i>bud. # only</i> |
| Total Revenues | 174,438.55 | 301,750.00 | 127,311.45 | (57.81) |
| Expenses | | | | |
| 430.740.000 MAJOR EQUIPMENT EXPENSE | 0.00 | 60,000.00 | 60,000.00 | 0.00 |
| 432.000.000 SNOW & ICE REMOVAL EXPENSE | 0.00 | 65,000.00 | 65,000.00 | 0.00 |
| 436.000.000 STORM SEWERS & DRAINS EXP | 919.00 | 75,000.00 | 74,081.00 | 1.23 |
| 437.000.000 REPAIRS OF TOOLS & MACHINERY EXP | 313.71 | 1,750.00 | 1,436.29 | 17.93 |
| 439.000.000 PROJECT WORK EXPENSE | 166.54 | 100,000.00 | 99,833.46 | 0.17 |
| Total Expenses | 1,399.25 | 301,750.00 | 300,350.75 | 0.46 |
| Net Income | \$ 173,039.30 \$ | 0.00 \$ | (173,039.30) \$ | 0.00 |

173,039.30

BUDGET VS ACTUAL
Borough of Bellefonte
 For 4/30/2023

Run: 5/04/2023 at 6:38 AM

mm
 Page: 1

| EMS | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-----------------------|------------------|----------------------|-------------------|
| Revenues | | | | |
| 301.100.000 REAL ESTATE TAX REV-CURRENT | 6,718.01 | 24,000.00 | 17,281.99 | (27.99) |
| 301.200.000 REAL ESTATE TAX REV-PRIOR | 0.00 | 10.00 | 10.00 | 0.00 |
| 301.400.000 REAL ESTATE TAX REV-DELINQUENT | 32.56 | 300.00 | 267.44 | (10.85) |
| 341.010.000 INTEREST INCOME-CHECKING | 0.20 | 5.00 | 4.80 | (4.00) |
| Total Revenues | 6,750.77 | 24,315.00 | 17,564.23 | (27.76) |
| Expenses | | | | |
| 412.000.000 EMS EXPENSES | 0.00 | 24,305.00 | 24,305.00 | 0.00 |
| 412.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 10.00 | 10.00 | 0.00 |
| Total Expenses | 0.00 | 24,315.00 | 24,315.00 | 0.00 |
| Net Income | \$ 6,750.77 \$ | 0.00 \$ | (6,750.77) \$ | 0.00 |

net income

BUDGET VS ACTUAL
Borough of Bellefonte
 For 4/30/2023

| CAPITAL PROJECTS | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|------------------------|-------------------|-----------------------|------------------------|
| Revenues | | | | |
| 341.010.000 INTEREST INCOME - CKG, SVGS | 30,602.33 | 20,000.00 | (10,602.33) | (153.01) <i>over</i> |
| 392.001.000 TRANSFER IN FROM GENERAL FUND | 0.00 | 117,500.00 | 117,500.00 | 0.00 |
| 392.004.000 TRANSFER IN FROM FIRE EQUIPMEN | 0.00 | 15,230.00 | 15,230.00 | 0.00 |
| 392.005.A00 TRANSFER IN FROM PARKS-RESERVED FOR POOL PROJECT | 0.00 | 28,000.00 | 28,000.00 | 0.00 |
| 392.006.000 TRANSFER IN FROM WATER FUND | 20,000.00 | 0.00 | (20,000.00) | 0.00 <i>over</i> |
| 392.006.A00 TRANSFER IN FROM WATER FUND-CW | 32,000.00 | 32,000.00 | 0.00 | (100.00) <i>above</i> |
| 392.008.000 TRANSFER IN FROM SEWER FUND | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| 392.009.000 TRANSFER IN FROM REFUSE FUND | 15,000.00 | 50,000.00 | 35,000.00 | (30.00) |
| 399.005.000 USE OF RESERVES - POOL | 0.00 | 7,000.00 | 7,000.00 | 0.00 <i>bud.# only</i> |
| Total Revenues | 97,602.33 | 284,730.00 | 187,127.67 | (34.28) |
| Expenses | | | | |
| 452.450.000 NVJRA - TRANSFER POOL FUNDS | 0.00 | 28,000.00 | 28,000.00 | 0.00 |
| 492.005.000 TRANSFER TO PARKS FUND | 0.00 | 7,000.00 | 7,000.00 | 0.00 |
| 493.000.000 OFFICE SUPPLIES EXPENSE | 0.00 | 5.00 | 5.00 | 0.00 |
| 500.001.000 FUTURE STREET PAVING | 0.00 | 47,500.00 | 47,500.00 | 0.00 |
| 500.002.000 FUTURE STREET PROJECTS | 0.00 | 70,000.00 | 70,000.00 | 0.00 |
| 500.004.000 FUTURE FIRE EQUIPMENT PURCHASES | 0.00 | 15,230.00 | 15,230.00 | 0.00 |
| 500.006.A00 FUTURE WATER PROJECTS-CW | 0.00 | 32,000.00 | 32,000.00 | 0.00 |
| 500.008.000 FUTURE SEWER PROJECTS | 0.00 | 15,000.00 | 15,000.00 | 0.00 |
| 500.009.000 FUTURE REFUSE PROJECTS | 0.00 | 50,000.00 | 50,000.00 | 0.00 |
| 500.099.000 FUTURE PROJECTS | 0.00 | 19,995.00 | 19,995.00 | 0.00 |
| Total Expenses | 0.00 | 284,730.00 | 284,730.00 | 0.00 |
| Net Income | \$ 97,602.33 \$ | 0.00 \$ | (97,602.33) \$ | 0.00 |

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 4/30/2023

| | Y-T-D Actual | Annual Budget | Variance | Percent of Budget |
|--|-----------------------|-------------------|---------------------|--------------------|
| BULK WATER | | | | |
| Revenues | | | | |
| 341.010.000 INTEREST INCOME-CHECKING/SVGS | 1,969.33 | 2,100.00 | 130.67 | (93.78) |
| 342.200.000 RENTAL INCOME | 3,900.00 | 15,600.00 | 11,700.00 | (25.00) |
| 354.030.000 STATE GRANT PROCEEDS | 0.00 | 100,000.00 | 100,000.00 | 0.00 |
| 357.030.000 LOCAL GRANT PROCEEDS | 0.00 | 177,000.00 | 177,000.00 | 0.00 |
| 378.122.000 BULK WATER-NIAGARA-HOWARD PLANT | 17,731.10 | 164,000.00 | 146,268.90 | (10.81) |
| 378.700.000 MILESBERG WATER USAGE REVENUE | 11,858.43 | 90,000.00 | 78,141.57 | (13.18) |
| 399.001.000 USE OF RESERVES | 0.00 | 83,195.00 | 83,195.00 | 0.00 |
| | | | | <i>bud. # only</i> |
| Total Revenues | 35,458.86 | 631,895.00 | 596,436.14 | (5.61) |
| Expenses | | | | |
| 430.700.000 CAPITAL EXPENDITURES - MUSSER LANE | 0.00 | 245,000.00 | 245,000.00 | 0.00 |
| 436.318.000 PARKVIEW HEIGHTS STORMWATER MGMT EXP | 0.00 | 277,000.00 | 277,000.00 | 0.00 |
| 451.361.000 ELECTRICITY-WATER ST PROPERTY | 768.54 | 500.00 | (268.54) | 153.71 <i>excl</i> |
| 451.800.000 WATER ST PROPERTY EXPENSES | 0.00 | 5,100.00 | 5,100.00 | 0.00 |
| 455.215.000 POSTAGE EXPENSE | 0.00 | 5.00 | 5.00 | 0.00 |
| 455.310.000 AUDIT EXPENSE | 0.00 | 350.00 | 350.00 | 0.00 |
| 455.314.000 LEGAL FEES EXPENSE | 0.00 | 250.00 | 250.00 | 0.00 |
| 460.351.000 COMMERCIAL INS EXP-WATERFRONT | 0.00 | 600.00 | 600.00 | 0.00 |
| 460.361.000 ELECTRICITY EXPENSE-WATERFRONT | 217.49 | 1,200.00 | 982.51 | 18.12 |
| 463.500.000 CONTRIBUTION TO CBICC | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 465.210.000 OFFICE SUPPLIES EXPENSE | 0.00 | 30.00 | 30.00 | 0.00 |
| 471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL | 7,910.58 | 23,935.00 | 16,024.42 | 33.05 |
| 471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST | 625.14 | 1,675.00 | 1,049.86 | 37.32 |
| 472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT | 17,989.22 | 54,615.00 | 36,625.78 | 32.94 |
| 472.402.000 INT EXP-NW LOAN #3432-WATERFRONT | 5,936.74 | 17,165.00 | 11,228.26 | 34.59 |
| 481.500.000 CONSERVATION OF NAT'L RESOURCE | 0.00 | 3,470.00 | 3,470.00 | 0.00 |
| Total Expenses | 33,447.71 | 631,895.00 | 598,447.29 | 5.29 |
| Net Income | \$ 2,011.15 \$ | 0.00 \$ | (2,011.15)\$ | 0.00 |

net income

Budget vs Actual Summary April 2023

| <u>Revenue</u> | 2022 | 2023 | YTD | Percentage | Percentage |
|-----------------------|---------------|---------------|-----------------|---------------------|-------------------|
| | Actual | Budget | Received | Received | Prior |
| | | | | Year to Date | Year |
| General | | \$3,400,420 | \$984,567 | 28.95% | 36.82% |
| Streetlighting | | \$70,595 | \$16,231 | 22.99% | 22.73% |
| Fire Department | | \$422,225 | \$57,864 | 13.70% | 24.39% |
| Fire Equipment | | \$113,030 | \$30,538 | 27.02% | 34.72% |
| Parks & Recreation | | \$132,205 | \$32,178 | 24.34% | 43.59% |
| Water | | \$1,638,895 | \$522,238 | 31.87% | 28.98% |
| Sewer | | \$3,749,495 | \$1,037,240 | 27.66% | 26.88% |
| Refuse | | \$1,603,175 | \$395,442 | 24.67% | 34.07% |
| Special Projects | | \$2,264,905 | \$3,356,223 | 148.18% | 0.47% |
| Liquid Fuels | | \$301,750 | \$174,439 | 57.81% | 45.64% |
| EMS | | \$24,315 | \$6,751 | 27.76% | 48.00% |
| Capital Projects | | \$284,730 | \$97,602 | 34.28% | 12.39% |
| Bulk Water | | \$631,895 | \$35,459 | 5.61% | 26.41% |
| TOTAL | \$0 | \$14,637,635 | \$6,746,772 | | |

| <u>Expense</u> | 2022 | 2023 | YTD | Percentage | Percentage |
|-----------------------|---------------|---------------|-----------------|---------------------|-------------------|
| | Actual | Budget | Expended | Expended | Prior |
| | | | | Year to Date | Year |
| General | | | | | |
| Council | | \$51,550 | \$9,105 | 17.66% | 42.20% |
| Executive | | \$130,550 | \$46,116 | 35.32% | 34.78% |
| Mayor | | \$4,065 | \$1,135 | 27.91% | 24.84% |
| Treasurer | | \$2,790 | \$1,494 | 53.56% | 57.14% |
| R/E Tax Coll | | \$9,310 | \$2,990 | 32.12% | 55.90% |
| General Gov't | | \$511,400 | \$180,111 | 35.22% | 32.43% |
| Police | | \$1,466,265 | \$540,944 | 36.89% | 36.58% |
| Crossing Guards | | \$3,385 | \$1,126 | 33.27% | 10.70% |
| Parking Enforce | | \$157,895 | \$44,780 | 28.36% | 35.26% |
| Codes | | \$13,225 | \$778 | 5.88% | 17.09% |
| Planning/Zoning | | \$43,335 | \$12,502 | 28.85% | 36.97% |
| Streets | | \$755,970 | \$192,440 | 25.46% | 26.22% |
| Other | | \$116,590 | \$48,931 | 41.97% | 28.23% |
| HARB | | \$16,590 | \$3,776 | 22.76% | 10.92% |
| Transfers Out | | \$117,500 | \$0 | 0.00% | 17.02% |
| Total General Fund | \$0 | \$3,400,420 | \$1,086,226 | | |

| <u>Expense</u> | 2022 Actual | 2023 Budget | YTD Expended | Percentage Expended Year to Date | Percentage Prior Year |
|--------------------|----------------|----------------|-----------------|--|-----------------------------|
| Streetlighting | | \$70,595 | \$16,089 | 22.79% | 11.42% |
| Fire Department | | \$422,225 | \$65,298 | 15.47% | 19.97% |
| Fire Equipment | | \$113,030 | \$34,281 | 30.33% | 29.31% |
| Parks & Recreation | | \$132,205 | \$12,094 | 9.15% | 9.67% |
| Water | | \$1,638,895 | \$568,732 | 34.70% | 26.93% |
| Sewer | | \$3,749,495 | \$685,202 | 18.27% | 21.92% |
| Refuse | | \$1,603,175 | \$324,046 | 20.21% | 23.16% |
| Special Projects | | \$2,264,905 | \$873,348 | 38.56% | 7.96% |
| Liquid Fuels | | \$301,750 | \$1,399 | 0.46% | 8.24% |
| EMS | | \$24,315 | \$0 | 0.00% | 0.00% |
| Capital Projects | | \$284,730 | \$0 | 0.00% | 21.36% |
| Bulk Water | | \$631,895 | \$33,448 | 5.29% | 15.19% |
| TOTAL | \$0 | \$14,637,635 | \$3,700,164 | | |
| | | | | | |

actual numbers for 2022 are not yet available

Treasurer's Report
2023
Month - April

| Account | Budgeted Receipts | Receipts To Date | % Received | Budgeted Expenses | Expenses To Date | % Spent |
|------------------|-------------------|------------------|--------------|-------------------|------------------|--------------|
| General | 3,400,420 | 984,567 | 29.0% | 3,400,420 | 1,086,226 | 31.9% |
| Streetlighting | 70,595 | 16,231 | 23.0% | 70,595 | 16,089 | 22.8% |
| Fire Department | 422,225 | 57,864 | 13.7% | 422,225 | 65,298 | 15.5% |
| Fire Equipment | 113,030 | 30,538 | 27.0% | 113,030 | 34,281 | 30.3% |
| Parks | 132,205 | 32,178 | 24.3% | 132,205 | 12,094 | 9.1% |
| Water | 1,638,895 | 522,238 | 31.9% | 1,638,895 | 568,732 | 34.7% |
| Sanitation | 3,749,495 | 1,037,240 | 27.7% | 3,749,495 | 685,202 | 18.3% |
| Refuse | 1,603,175 | 395,442 | 24.7% | 1,603,175 | 324,046 | 20.2% |
| Special Projects | 2,264,905 | 3,356,223 | 148.2% | 2,264,905 | 873,348 | 38.6% |
| Liquid Fuels | 301,750 | 174,439 | 57.8% | 301,750 | 1,399 | 0.1% |
| Capital Projects | 284,730 | 97,602 | 34.3% | 284,730 | 0 | 0.0% |
| Bulk Water Sales | 631,895 | 35,459 | 5.6% | 631,895 | 33,448 | 5.3% |
| EMS | 24,315 | 6,751 | 27.8% | 24,315 | 0 | 0.0% |
| Total | 14,637,635 | 6,746,772 | 46.1% | 14,637,635 | 3,700,164 | 25.3% |

Above figures are computer generated

| | Beg of Month | Receipts | | Expenses | End of Month |
|------------------|------------------|------------------|--|------------------|------------------|
| General | 1,129,966 | 375,914 | | 328,610 | 1,177,270 |
| Act 13 | 26,482 | 71 | | 0 | 26,553 |
| Streetlighting | 175,021 | 9,049 | | 2,854 | 181,215 |
| Fire Department | 242,845 | 31,754 | | 34,018 | 240,581 |
| Fire Equipment | 97,804 | 15,429 | | 5,314 | 107,920 |
| Parks | 59,247 | 18,261 | | 8,099 | 69,410 |
| Water | 1,239,856 | 149,908 | | 126,315 | 1,263,448 |
| Sanitation | 296,838 | 142,736 | | 209,874 | 229,700 |
| Refuse | 483,502 | 2,897,552 | | 2,883,185 | 497,869 |
| Special Projects | 1,876 | 1 | | 39 | 1,838 |
| Capital Projects | 3,058,825 | 8,213 | | 0 | 3,067,038 |
| Danone Water | 34,552 | 25,137 | | 5,981 | 53,707 |
| Total | 6,846,813 | 3,674,025 | | 3,604,289 | 6,916,548 |

Above figures are from Bank Statements

Differences due to timing, outstanding checks, etc.

SUMMARY OF CHECKS

PAID IN

MAY 2023

| <u>FUND</u> | <u>CHECK NUMBERS</u> | <u>AMOUNT</u> |
|----------------------|--|-----------------------|
| GENERAL | 29527 - 29556, 1021 - 1023, 1002 | \$345,868.89 |
| STREETLIGHTING | 1193 | \$2,854.32 |
| BELLEFONTE FIRE DEPT | 2752 - 2758 | \$28,164.01 |
| FIRE EQUIPMENT | - | \$7,392.18 |
| PARKS & RECREATION | 2922 - 2927 | \$8,443.05 |
| WATER | 13679 - 13688 | \$128,222.72 |
| SANITATION | 15340 - 15355 | \$242,247.45 |
| REFUSE | 5292 - 5302 | \$2,881,773.52 ** |
| SPECIAL PROJECTS | 1010 - 1011, 1009 - 1012, 122, 149, 1015 | \$373,477.51 |
| LIQUID FUELS | 655 - 656 | \$1,085.54 |
| EMS FUND | - | \$0.00 |
| CAPITAL PROJECTS | - | \$0.00 |
| 301 N SPRING ST | 146 - 153 | \$6,268.08 |
| BULK WATER SALES | 655, 719 | <u>\$23,627.39</u> |
| Total: | | <u>\$4,049,424.66</u> |

** Includes direct deposit and transfer of two grants

Run: 5/16/2023 at 10:54 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
01 GF CHECKING - NW

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|--|------------------------|
| 0999063 | 4/03/2023 | LINK COMPUTER CORP | 175.00 |
| 0999080 | 4/03/2023 | LINK COMPUTER CORP | 495.00 |
| 0999078 | 4/03/2023 | NAPA AUTO PARTS | 73.49 |
| 0999082 | 4/03/2023 | AT&T MOBILITY | 160.92 |
| 0999079 | 4/04/2023 | NATIONAL TACTICAL OFFICERS ASSOCIATION | 184.00 |
| 0999049 | 4/04/2023 | PA STATE ASSOCIATION OF BOROUGHES | 250.00 |
| 0999081 | 4/04/2023 | GROFF TRACTOR & EQUIPMENT, INC | 174.00 |
| 0999071 | 4/04/2023 | LINK COMPUTER CORP | 417.50 |
| 0029534 | 4/05/2023 | PA MUNICIPAL RETIREMENT SYSTEM | 7,080.30 |
| 0029530 | 4/05/2023 | NAPA AUTO PARTS | 7.83 |
| 0999084 | 4/05/2023 | NAPA AUTO PARTS | 86.98 |
| 0999077 | 4/05/2023 | QUILL | 23.06 |
| 0029531 | 4/05/2023 | THE HARTFORD | 246.37 |
| 0029532 | 4/05/2023 | THE HARTFORD | 84.46 |
| 0029533 | 4/05/2023 | THE HARTFORD | 342.45 |
| 0999073 | 4/05/2023 | H & F TIRE SERVICE | 520.52 |
| 0029529 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 2,879.27 |
| 0029528 | 4/05/2023 | GOFLEET CORPORATION | 420.59 |
| 0029527 | 4/05/2023 | AMERICA'S CARPET OUTLET | 48.00 |
| 0999074 | 4/06/2023 | STATE COLLEGE FORD LINCOLN INC | 476.88 |
| 0999075 | 4/06/2023 | HALLS TREE SERVICE LLC | 1,650.00 |
| AUTO | 4/07/2023 | BMO | 3,957.47 |
| 0999083 | 4/07/2023 | QUILL | 105.20 |
| 0029535 | 4/07/2023 | INVENTIVE SOFTWARE SYSTEMS LLC | 250.00 |
| 0999072 | 4/10/2023 | BRADCO SUPPLY CO | 2,142.78 |
| 0999104 | 4/11/2023 | COMCAST | 229.82 |
| 0029537 | 4/11/2023 | HIGHMARK BLUE SHIELD | 980.25 |
| 0029536 | 4/11/2023 | LEAH A. GUIZAR | 210.00 |
| 0999094 | 4/12/2023 | LEAF | 147.39 |
| 0029539 | 4/12/2023 | WIZZARDS JANITORIAL SYSTEMS | 1,920.00 |
| 0999076 | 4/12/2023 | FISHER AUTO PARTS | 328.90 |
| 0029538 | 4/12/2023 | APMM | 165.00 |
| 0999070 | 4/12/2023 | BELLEFONTE EMS | 59.75 |
| 0999088 | 4/12/2023 | MUNICIPAL EMPLOYERS INSURANCE TRUST | 217.00 |
| 0999086 | 4/13/2023 | GROVE PRINTING, INC | 2,220.43 |
| 0999095 | 4/13/2023 | WEST PENN POWER | 10.04 |
| 0029543 | 4/14/2023 | DOWNTOWN BELLEFONTE INC | 1,312.50 |
| 0029545 | 4/14/2023 | PA ASSOC OF MUNICIPAL ADMINISTRATORS | 150.00 |
| 0029541 | 4/14/2023 | ENCOVA INSURANCE | 3,982.16 |
| 0029546 | 4/14/2023 | MOCKENHAUPT | 750.00 |
| TRANSFER | 4/14/2023 | PARKS AND RECREATION FUND | 390.00 |
| TRANSFER | 4/14/2023 | REFUSE FUND | 120.00 |
| 0999089 | 4/14/2023 | TRIANGLE BUILDING SUPPLIES & SERV, INC | 56.86 |
| 0029542 | 4/14/2023 | ROBERT HOLT | 600.30 |
| 0029544 | 4/14/2023 | CC LIBRARY & HISTORICAL MUS | 24,525.00 |
| 0029540 | 4/14/2023 | GINA THOMPSON | 1,674.54 |
| 0999100 | 4/14/2023 | GREATAMERICA FINANCIAL SVCS | 26.00 |
| 0999101 | 4/14/2023 | JABCO PEST CONTROL SERVICES, LLC | 81.00 |
| 0029547 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 3,644.55 |
| TRANSFER | 4/17/2023 | PAYROLL FUND | 121,763.93 |
| 0999091 | 4/17/2023 | LINK COMPUTER CORP | 357.50 |
| 0999092 | 4/17/2023 | LINK COMPUTER CORP | 65.00 |
| 0999116 | 4/17/2023 | WEST PENN POWER | 389.79 |
| 0999117 | 4/17/2023 | WEST PENN POWER | 129.86 |
| 0999122 | 4/17/2023 | VERIZON | 26.76 |
| TRANSFER | 4/18/2023 | WATER FUND | 28.47 |
| 0999112 | 4/18/2023 | WEST PENN POWER | 10.20 |

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
01 GF CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|------------------------------------|------------------------|
| 0999113 | 4/18/2023 | WEST PENN POWER | 10.09 |
| 0029550 | 4/18/2023 | HIGHMARK BLUE SH | 113.85 |
| 0029548 | 4/18/2023 | LOWE'S | 180.46 |
| 0029549 | 4/18/2023 | PA MUNICIPAL HEALTH INSURANCE COOP | 42,318.00 |
| TRANSFER | 4/18/2023 | PAYROLL FUND | 214.21 |
| 0999105 | 4/18/2023 | AXON ENTERPRISE, INC | 860.05 |
| 0029553 | 4/19/2023 | STOVER McGLAUGHLIN | 246.50 |
| 0029551 | 4/19/2023 | HIGHMARK BLUE SHIE | 1,092.00 |
| 0029552 | 4/19/2023 | TRAVELERS CL REMITTANCE CENTER | 473.00 |
| 0029555 | 4/20/2023 | EMC INSURANCE COMPANIES | 10,020.44 |
| 0999120 | 4/20/2023 | WIZZARDS JANITORIAL SYSTEMS | 1,920.00 |
| 0999093 | 4/20/2023 | PA STATE ASSOCIATION OF BOROUGHES | 250.00 |
| 0999087 | 4/20/2023 | H & F TIRE SERVICE | 933.36 |
| 0029554 | 4/20/2023 | MATTHEW POLLOCK | 277.45 |
| 0999121 | 4/20/2023 | FISHER AUTO PARTS | 38.36 |
| 0999102 | 4/21/2023 | EASTERN ELEVATOR SERVICE & SALES | 114.63 |
| 0999109 | 4/21/2023 | CENTRE AREA TRANSPORTATION AUTH | 7,202.25 |
| 0999114 | 4/21/2023 | McCLATCHY EXCELERATE | 84.40 |
| 0999103 | 4/21/2023 | DE LAGE LANDEN FINANCIAL SERVICES | 142.22 |
| TRANSFER | 4/21/2023 | PARKS AND RECREATION FUND | 25.00 |
| 0999106 | 4/21/2023 | RBA PROFESSIONAL DATA SYSTEMS, INC | 549.35 |
| TRANSFER | 4/21/2023 | REFUSE FUND | 25.00 |
| 0999107 | 4/24/2023 | COMCAST | 79.72 |
| 0999090 | 4/24/2023 | BELLEFONTE EMS | 59.75 |
| 0999124 | 4/25/2023 | TOPP BUSINESS SOLUTIONS | 649.42 |
| 0999123 | 4/25/2023 | WEST PENN POWER | 48.79 |
| 0999128 | 4/26/2023 | LINDE GAS & EQUIPMENT | 70.62 |
| TRANSFER | 4/26/2023 | PAYROLL FUND | 64,341.35 |
| 0999099 | 4/26/2023 | THOMAS THAL & CYNTHIA TRESSLER | 289.80 |
| 0999096 | 4/26/2023 | DARREL & NORMA ZACCAGNI | 329.80 |
| 0999097 | 4/26/2023 | FRED & YVONNE SMITH | 139.40 |
| 0999127 | 4/26/2023 | LANDPRO EQUIPMENT LLC | 1,366.92 |
| 0999098 | 4/26/2023 | LESTER & MARIE McCLELLAN | 307.80 |
| 0999108 | 4/27/2023 | LINK COMPUTER CORP | 252.50 |
| 0999110 | 4/27/2023 | CAMPBELI, DURRANT P.C. | 135.00 |
| 0999131 | 4/27/2023 | QUILL | 500.45 |
| 0999134 | 4/27/2023 | U.S. BANK EQUIPMENT FINANCE | 198.00 |
| 0999133 | 4/28/2023 | NAPA AUTO PARTS | 70.83 |
| 0999135 | 4/28/2023 | DE LAGE LANDEN FINANCIAL SERVICES | 142.22 |
| 0029556 | 4/28/2023 | GINA THOMPSON | 1,674.54 |
| 0999136 | 4/28/2023 | HEIDELBERG MATERIALS | 394.61 |
| 0999118 | 4/28/2023 | WISE CHIROPRACTIC | 75.00 |

Total Checks: 327,042.21

Run: 5/16/2023 at 8:21 AM

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Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|--------------------------------|------------------------|
| FEE | 4/03/2023 | MERCHANT BANK CD DISCOUNT | 432.40 |
| 0995085 | 4/03/2023 | IPS GROUP | 40.58 |
| 0000655[VOID] | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 46.90 |
| 0001021 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 46.90 |
| 0001022 | 4/05/2023 | PA MUNICIPAL RETIREMENT SYSTEM | 157.60 |
| 0001023 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 126.89 |
| 0995090 | 4/17/2023 | WEST PENN POWER | 95.43 |
| 0995088 | 4/20/2023 | FIRST DATA | 133.14 |
| 0995089 | 4/21/2023 | T2 SYSTEMS, INC | 84.90 |
| 0995087 | 4/21/2023 | IPS GROUP | 324.00 |
| 0995086 | 4/24/2023 | DUNCAN PARKING TECHNOLOGIES | 1,687.50 |

Total Checks: 3,176.24

*-46.90 voided
 cf.
 3129.34*

Run: 5/16/2023 at 8:15 AM

Borough of Bellefonte

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Check Register from 4/01/2023 to 4/30/2023
01 GF PARKING METER CC CKG - FNB #002

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| FEE | 4/03/2023 | HEARTLAND PAYMENT SYSTEMS | 571.41 |
| FEE | 4/03/2023 | FIRST MERCHANT SERVICE | 52.68 |
| 0001002 | 4/17/2023 | BELLEFONTE BOROUGH | 15,000.00 |
| Total Checks: | | | 15,624.09 |

Run: 5/16/2023 at 8:04 AM

Borough of Bellefonte

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Check Register from 4/01/2023 to 4/30/2023
01 GF PARKING METER-FNB #0817

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| FEE | 4/28/2023 | FIRST NATIONAL BANK | 73.25 |
| Total Checks: | | | 73.25 |

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3 * 129 * 34 +

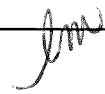
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73 * 25 +

345 * 868 * 89 *

Run: 5/04/2023 at 7:12 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
02 SL CHECKING - NW



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| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0996255 | 4/14/2023 | WEST PENN POWER | 16.49 |
| 0996257 | 4/17/2023 | WEST PENN POWER | 110.91 |
| 0996258 | 4/17/2023 | WEST PENN POWER | 68.48 |
| 0996260 | 4/17/2023 | WEST PENN POWER | 57.55 |
| 0996267 | 4/17/2023 | WEST PENN POWER | 389.79 |
| 0996256 | 4/18/2023 | WEST PENN POWER | 19.02 |
| 0996259 | 4/18/2023 | WEST PENN POWER | 12.67 |
| 0996261 | 4/18/2023 | WEST PENN POWER | 67.36 |
| 0996263 | 4/18/2023 | WEST PENN POWER | 20.45 |
| 0996265 | 4/18/2023 | WEST PENN POWER | 27.05 |
| 0996266 | 4/18/2023 | WEST PENN POWER | 16.08 |
| 0001193 | 4/20/2023 | EMC INSURANCE COMPANIES | 1,755.00 |
| 0996268 | 4/25/2023 | WEST PENN POWER | 55.49 |
| 0996269 | 4/26/2023 | WEST PENN POWER | 223.49 |
| 0996270 | 4/26/2023 | WEST PENN POWER | 14.49 |
| Total Checks: | | | <u>2,854.32</u> |

Run: 5/04/2023 at 7:03 AM

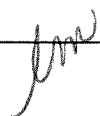
Page: 1

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
03 FD CHECKING - NW

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|---------------------------------|------------------------|
| 0995600 | 4/03/2023 | LINK COMPUTER CORP | 21.00 |
| 0995602 | 4/04/2023 | NAPA AUTO PARTS | 45.88 |
| 0995603 | 4/05/2023 | HITE COMPANY | 410.85 |
| 0002752 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 1,413.75 |
| 0002753 | 4/11/2023 | LEAH A. GUIZAR | 45.00 |
| 0995598 | 4/12/2023 | EMERGENCY REPORTING | 660.00 |
| TRANSFER | 4/12/2023 | PAYROLL FUND | 134.56 |
| 0002754 | 4/14/2023 | LOG CABIN MOTORS | 85.00 |
| 0002755 | 4/14/2023 | FOREST DIESEL, INC | 2,805.71 |
| 0995605 | 4/17/2023 | GLICK FIRE EQUIPMENT CO, INC | 1,348.75 |
| 0995609 | 4/17/2023 | VERIZON | 540.55 |
| 0002756 | 4/17/2023 | NICHOLAS J CAPUTO | 7,556.03 |
| 0995608 | 4/18/2023 | VERIZON | 25.42 |
| 0995606 | 4/18/2023 | STATE WORKERS COMP FUND | 2,088.00 |
| 0995610 | 4/20/2023 | CENTRE COMMUNICATIONS, INC | 661.00 |
| 0002757 | 4/21/2023 | BELLEFONTE BOROUGH | 20.00 |
| 0002758 | 4/21/2023 | WITMER PUBLIC SAFETY GROUP, INC | 4,225.00 |
| 0995604 | 4/24/2023 | SWARTZ FIRE & SAFETY, INC | 242.28 |
| 0995613 | 4/25/2023 | WITMER PUBLIC SAFETY GROUP, INC | 54.80 |
| 0995614 | 4/25/2023 | LOGAN FIRE COMPANY | 5,589.69 |
| 0995612 | 4/26/2023 | GLICK FIRE EQUIPMENT CO, INC | 190.74 |
| Total Checks: | | | 28,164.01 |

Run: 5/04/2023 at 7:09 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
04 FE CHECKING - NW



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| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| AUTO | 4/15/2023 | RURAL DEVELOPMENT | 2,701.00 |
| 0995196 | 4/21/2023 | COMMONWEALTH OF PA | 1,112.94 |
| 0995197 | 4/21/2023 | COMMONWEALTH OF PA | 965.26 |
| 0995198 | 4/21/2023 | FIRST NATIONAL BANK | 2,612.98 |
| Total Checks: | | | 7,392.18 |

Run: 5/04/2023 at 7:19 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
05 PARKS CHECKING - NW

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0995816 | 4/03/2023 | NAPA AUTO PARTS | 135.06 |
| 0002923 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 46.11 |
| 0002922 | 4/05/2023 | GOFLEET CORPORATION | 16.33 |
| TRANSFER | 4/10/2023 | GENERAL FUND | 219.13 |
| 0995820 | 4/11/2023 | COMCAST | 2.28 |
| TRANSFER | 4/12/2023 | PAYROLL FUND | 3,080.21 |
| 0995818 | 4/13/2023 | WEST PENN POWER | 25.40 |
| 0995819 | 4/13/2023 | WEST PENN POWER | 14.96 |
| 0002924 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 10.74 |
| TRANSFER | 4/20/2023 | WATER FUND | 70.00 |
| 0002926 | 4/20/2023 | WATERMARKE CHURCH | 150.00 |
| 0002925 | 4/20/2023 | CENTRE FOUNDATION | 170.00 |
| 0002927 | 4/21/2023 | RODNEY MITCHELL | 45.00 |
| 0995817 | 4/21/2023 | PORT'S SPORTS EMPORIUM | 39.95 |
| 0995821 | 4/21/2023 | DOG WASTE DEPOT | 463.96 |
| TRANSFER | 4/26/2023 | PAYROLL FUND | 3,861.20 |
| 0995822 | 4/26/2023 | WEST PENN POWER | 9.79 |
| 0995823 | 4/26/2023 | WEST PENN POWER | 43.94 |
| 0995824 | 4/27/2023 | WEST PENN POWER | 14.49 |
| 0995825 | 4/28/2023 | NAPA AUTO PARTS | 24.50 |
| Total Checks: | | | 8,443.05 |

Run: 5/16/2023 at 1:23 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
06 WATER CHECKING - NW

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|--|------------------------|
| 0997779 | 4/03/2023 | L/B WATER SERVICE, INC | 5,483.10 |
| 0997774 | 4/03/2023 | LINK COMPUTER CORP | 28.00 |
| 0997786 | 4/03/2023 | LINK COMPUTER CORP | 345.00 |
| 0997784 | 4/03/2023 | NAPA AUTO PARTS | 99.71 |
| 0997781 | 4/03/2023 | PACE ANALYTICAL SERVICES LLC | 75.00 |
| 0997787 | 4/04/2023 | GROFF TRACTOR & EQUIPMENT, INC | 105.98 |
| 0013679 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 934.19 |
| 0013681 | 4/05/2023 | PA MUNICIPAL RETIREMENT SYSTEM | 12,669.71 |
| 0013680 | 4/05/2023 | GOFLEET CORPORATION | 65.32 |
| 0997785 | 4/06/2023 | LINK COMPUTER CORP | 529.06 |
| TRANSFER | 4/10/2023 | SEWER FUND | 30.00 |
| 0997780 | 4/10/2023 | HOME DEPOT CREDIT SERVICES | 84.95 |
| TRANSFER | 4/10/2023 | GENERAL FUND | 64.63 |
| 0997797 | 4/10/2023 | WEST PENN POWER | 56.87 |
| 0997796 | 4/11/2023 | COMCAST | 237.30 |
| 0997806 | 4/11/2023 | COMCAST | 45.78 |
| 0997800 | 4/11/2023 | VERIZON | 183.32 |
| TRANSFER | 4/12/2023 | SEWER FUND | 5,943.00 |
| 0997788 | 4/12/2023 | SUSQUEHANNA FIRE EQUIPMENT CO | 152.00 |
| TRANSFER | 4/12/2023 | PAYROLL FUND | 10,632.62 |
| 0997793 | 4/12/2023 | L/B WATER SERVICE, INC | 417.17 |
| 0997798 | 4/12/2023 | WEST PENN POWER | 2,194.93 |
| 0997799 | 4/13/2023 | WEST PENN POWER | 11.48 |
| 0997801 | 4/13/2023 | WEST PENN POWER | 113.45 |
| 0997802 | 4/13/2023 | WEST PENN POWER | 75.08 |
| 0997803 | 4/13/2023 | WEST PENN POWER | 239.21 |
| 0997795 | 4/13/2023 | HEIDELBERG MATERIALS | 2,605.01 |
| 0013684 | 4/14/2023 | ENCOVA INSURANCE | 5,000.00 |
| 0997791 | 4/14/2023 | PACE ANALYTICAL SERVICES LLC | 75.00 |
| 0997804 | 4/14/2023 | JABCO PEST CONTROL SERVICES, LLC | 92.00 |
| TRANSFER | 4/14/2023 | GENERAL FUND | 22,500.00 |
| 0013682 | 4/14/2023 | CRAIG HERROLD | 1,300.00 |
| TRANSFER | 4/14/2023 | REFUSE FUND | 1,759.03 |
| TRANSFER | 4/14/2023 | SEWER FUND | 1,745.68 |
| 0013683 | 4/14/2023 | T M PERRYMAN EXCAVATING | 2,200.00 |
| 0997789 | 4/14/2023 | TRIANGLE BUILDING SUPPLIES & SERV, INC | 54.18 |
| 0997792 | 4/14/2023 | UNIVAR USA INC | 1,311.50 |
| 0997794 | 4/14/2023 | VALLEY ACE HARDWARE | 108.04 |
| 0997808 | 4/17/2023 | VERIZON | 25.42 |
| 0013686 | 4/17/2023 | DARRELL INHOOF | 1,800.00 |
| 0013685 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 391.89 |
| TRANSFER | 4/18/2023 | BULK WATER | 17,731.10 |
| 0997807 | 4/18/2023 | COMCAST | 115.35 |
| 0997810 | 4/18/2023 | VERIZON | 26.76 |
| 0013687 | 4/18/2023 | PA MUNICIPAL HEALTH INSURANCE COOP | 10,144.00 |
| 0013688 | 4/19/2023 | HIGHMARK BLUE SHIE | 168.00 |
| 0997790 | 4/21/2023 | GLENN O HAWBAKER | 410.20 |
| 0997809 | 4/21/2023 | L/B WATER SERVICE, INC | 2,857.48 |
| 0997812 | 4/24/2023 | KLEINFELDER, INC | 160.00 |
| 0997813 | 4/24/2023 | WEST PENN POWER | 700.75 |
| 0997814 | 4/24/2023 | WEST PENN POWER | 236.44 |
| 0997820 | 4/26/2023 | KLEINFELDER, INC | 240.00 |
| TRANSFER | 4/26/2023 | PAYROLL FUND | 10,268.02 |
| 0997818 | 4/27/2023 | VALLEY ACE HARDWARE | 7.63 |
| 0997815 | 4/27/2023 | L/B WATER SERVICE, INC | 3,222.00 |

Run: 5/16/2023 at 1:23 PM

Borough of Bellefonte

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**Check Register from 4/01/2023 to 4/30/2023
06 WATER CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0997817 | 4/27/2023 | COMCAST | 150.38 |
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Run: 5/04/2023 at 1:16 PM

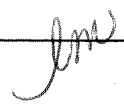
Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
08 SEWER CHECKING - NW

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|-------------------------------------|------------------------|
| 0997124 | 4/03/2023 | LINK COMPUTER CORP | 360.00 |
| 0997115 | 4/03/2023 | LINK COMPUTER CORP | 42.00 |
| 0997123 | 4/03/2023 | QUILL | 66.49 |
| 0997109 | 4/03/2023 | QUALITY HYDRAULICS | 448.25 |
| 0997119 | 4/03/2023 | KLEINFELDER, INC | 52.67 |
| 0015341 | 4/05/2023 | GOFLEET CORPORATION | 32.66 |
| 0015342 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 60.75 |
| 0997126 | 4/05/2023 | LINK COMPUTER CORP | 220.00 |
| 0015340 | 4/05/2023 | NAPA AUTO PARTS | 263.19 |
| TRANSFER | 4/05/2023 | NORTHWEST SAVINGS BANK | 20,677.34 |
| TRANSFER | 4/05/2023 | NORTHWEST SAVINGS BANK | 16,748.35 |
| 0015343 | 4/05/2023 | PA MUNICIPAL RETIREMENT SYSTEM | 9,460.51 |
| 0997121 | 4/05/2023 | PA STATE ASSOCIATION OF BOROUGHES | 51.63 |
| 0997117 | 4/07/2023 | PA RURAL WATER ASSOCIATION | 155.00 |
| 0997122 | 4/07/2023 | LINK COMPUTER CORP | 529.05 |
| TRANSFER | 4/10/2023 | GENERAL FUND | 177.86 |
| 0997120 | 4/10/2023 | SUSQUEHANNA FIRE EQUIPMENT CO | 574.00 |
| 0997129 | 4/11/2023 | VERIZON | 61.86 |
| 0015344 | 4/11/2023 | LEAH A. GUIZAR | 45.00 |
| 0015345 | 4/11/2023 | GRAINGER | 641.29 |
| 0015346 | 4/11/2023 | HACH COMPANY | 242.97 |
| 0997142 | 4/11/2023 | COMCAST | 57.22 |
| TRANSFER | 4/11/2023 | GENERAL FUND | 122.06 |
| 0997128 | 4/12/2023 | COMCAST | 69.95 |
| TRANSFER | 4/12/2023 | PAYROLL FUND | 36,874.54 |
| 0015347 | 4/12/2023 | PA RURAL WATER ASSOCIATION | 230.00 |
| 0997127 | 4/12/2023 | RELIANCE BANK | 5,696.02 |
| 0997135 | 4/13/2023 | KEYSTONE SCALE INC | 560.00 |
| 0997139 | 4/14/2023 | QUARTZ LAMPS | 1,820.00 |
| 0997134 | 4/14/2023 | PENN STATE | 435.00 |
| 0997136 | 4/14/2023 | JABCO PEST CONTROL SERVICES, LLC | 44.00 |
| 0997138 | 4/14/2023 | MR. REHAB | 18,150.00 |
| 0997137 | 4/14/2023 | VALLEY ACE HARDWARE | 93.74 |
| 0997133 | 4/14/2023 | WC WEIL PM LLC | 6,650.00 |
| 0015348 | 4/14/2023 | PACE ANALYTICAL SERVICES LLC | 1,228.00 |
| 0997132 | 4/14/2023 | LINDE GAS & EQUIPMENT | 127.30 |
| 0015349 | 4/14/2023 | WEST PENN POWER | 29,589.21 |
| 0997141 | 4/17/2023 | MARTZ TECHNOLOGIES, INC | 2,596.75 |
| 0015351 | 4/17/2023 | HITE COMPANY | 154.03 |
| 0015350 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 538.82 |
| TRANSFER | 4/18/2023 | GENERAL FUND | 195.96 |
| 0015352 | 4/18/2023 | PA MUNICIPAL HEALTH INSURANCE COOP | 13,320.00 |
| 0997143 | 4/18/2023 | PENSTAN | 140.40 |
| 0015353 | 4/18/2023 | HIGHMARK BLUE SH | 123.34 |
| 0997146 | 4/18/2023 | VERIZON | 88.29 |
| 0015354 | 4/20/2023 | KADY INTERNATIONAL | 29.19 |
| 0997131 | 4/20/2023 | POLLU-TECH, INC | 4,140.00 |
| 0997145 | 4/20/2023 | NATIONAL FILTER MEDIA | 965.02 |
| 0997144 | 4/21/2023 | F.N.B. EQUIPMENT FINANCE | 1,100.47 |
| 0997130 | 4/21/2023 | COMMONWEALTH OF PA | 28,932.35 |
| 0015355 | 4/21/2023 | ALVIN YODER | 65.00 |
| 0997147 | 4/24/2023 | WEST PENN POWER | 438.29 |
| 0997149 | 4/24/2023 | KLEINFELDER, INC | 180.00 |
| 0997151 | 4/25/2023 | TOPP BUSINESS SOLUTIONS | 97.78 |
| 0997148 | 4/25/2023 | ALLIED MECHANICAL & ELECTRICAL, INC | 1,650.00 |
| 0997140 | 4/25/2023 | ASAP HYDRAULICS STATE COLLEGE, INC | 53.84 |
| 0997150 | 4/26/2023 | GRAYMONT INC | 340.00 |

Run: 5/04/2023 at 1:16 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
08 SEWER CHECKING - NW



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| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| TRANSFER | 4/26/2023 | PAYROLL FUND | 34,329.31 |
| 0997156 | 4/27/2023 | U.S. BANK EQUIPMENT FINANCE | 110.70 |
| Total Checks: | | | 242,247.45 |

Run: 5/23/2023 at 10:07 AM

Borough of Bellefonte

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**Check Register from 4/01/2023 to 4/30/2023
09 REFUSE CHECKING - NW**

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|--------------|-------------|------------------------------------|------------------------|
| 0995854 | 4/04/2023 | PA STATE ASSOCIATION OF BOROUGHS | 51.63 |
| 0005293 | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 2,156.05 |
| 0005294 | 4/05/2023 | PA MUNICIPAL RETIREMENT SYSTEM | 3,905.87 |
| 0005292 | 4/05/2023 | GOFLEET CORPORATION | 65.32 |
| TRANSFER | 4/06/2023 | BELLEFONTE BOROUGH | 1,800,000.00 |
| 0995855 | 4/07/2023 | LINK COMPUTER CORP | 529.06 |
| 0005296 | 4/10/2023 | CC RECYCLING & REFUSE AUTHORITY | 45,355.54 |
| 0005295 | 4/10/2023 | McCLATCHY EXCELERATE | 339.40 |
| TRANSFER | 4/10/2023 | GENERAL FUND | 49.36 |
| 0995857 | 4/11/2023 | COMCAST | 20.60 |
| TRANSFER | 4/12/2023 | PAYROLL FUND | 8,518.69 |
| 0995856 | 4/14/2023 | JABCO PEST CONTROL SERVICES, LLC | 93.00 |
| 0005298 | 4/17/2023 | JORDIN BITTENGLE | 138.91 |
| 0005297 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 262.39 |
| 0995858 | 4/17/2023 | WEST PENN POWER | 204.03 |
| 0995859 | 4/18/2023 | WEST PENN POWER | 14.17 |
| TRANSFER | 4/18/2023 | PAYROLL FUND | 219.75 |
| 0005299 | 4/18/2023 | PA MUNICIPAL HEALTH INSURANCE COOP | 4,201.00 |
| TRANSFER | 4/19/2023 | SPECIAL PROJECTS FUND | 1,000,000.00 |
| TRANSFER | 4/20/2023 | WATER FUND | 40.00 |
| 0005301 | 4/20/2023 | WATERMARKE CHURCH | 40.00 |
| 0005302 | 4/20/2023 | EMC INSURANCE COMPANIES | 4,792.86 |
| 0005300 | 4/20/2023 | CENTRE FOUNDATION | 40.00 |
| AUTO | 4/25/2023 | PA UNEMPLOYMENT COMP FUND | 1,857.00 |
| TRANSFER | 4/26/2023 | PAYROLL FUND | 8,551.03 |
| 0995860 | 4/26/2023 | ROBINSON SEPTIC SERVICE, INC | 185.00 |
| 0995861 | 4/26/2023 | HUNTER KEYSTONE PETERBILT, L.P. | 142.86 |

Total Checks: 2,881,773.52

Run: 5/04/2023 at 6:21 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
18 SPEC PROJ BASEBALL FIELD GRANT CKG

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| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-------------------------------|------------------------|
| 0001010 | 4/10/2023 | GENERAL FUND | 3,459.04 |
| 0995008 | 4/12/2023 | JOHN NASTASE CONSTRUCTION INC | 251,477.50 |
| 0001011 | 4/14/2023 | PYT SPORTS INC | 6,965.00 |
| 0995009 | 4/20/2023 | WEBER MURPHY FOX, INC | 1,700.00 |
| Total Checks: | | | 263,601.54 |

Run: 5/04/2023 at 6:28 AM

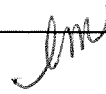
Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
18 SPEC PROJ POLICE DEPT GRANT CKG

JW Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|--|------------------------|
| 0001009 | 4/10/2023 | RHINO FIRE PROECTION ENGINEERING, PLLC | 32,787.00 |
| 0001010 | 4/18/2023 | GENERAL FUND | 657.00 |
| 0001011 | 4/18/2023 | LOWE'S | 156.67 |
| 0001012 | 4/19/2023 | STOVER McGLAUGHLIN | 405.50 |
| 0995003 | 4/26/2023 | J.W. HOLDERMAN CONCRETE | 12,200.00 |
| 0995004 | 4/28/2023 | HOFFMAN LEAKEY ARCHITECTS, LLC | 12,834.90 |
| Total Checks: | | | 59,041.07 |

Run: 5/05/2023 at 1:40 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
18 SPEC PRJ FNB - CHECKING



Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0000122 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 38.99 |
| Total Checks: | | | 38.99 |

Run: 5/05/2023 at 1:41 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
18 SPEC PRJ FNB-NVJCP CHECKING

JW Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0000149 | 4/19/2023 | SPRING TOWNSHIP | 70.91 |
| Total Checks: | | | 70.91 |

Run: 5/15/2023 at 10:17 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0001015 | 4/17/2023 | GENERAL FUND | 50,725.00 |
| Total Checks: | | | 50,725.00 |

0 * 00 *

263 * 601 * 54 +

59 * 041 * 07 +

38 * 99 +

70 * 91 +

50 * 725 * 00 +

373 * 477 * 51 *

Run: 5/05/2023 at 1:49 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
35 LF FNB CHECKING

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|---------------------------------|------------------------|
| 0000655 | 4/14/2023 | COLUMN SOFTWARE, PBC | 166.54 |
| 0000656 | 4/20/2023 | FRANSON ENGINEERING & SURVEYING | 919.00 |
| Total Checks: | | | 1,085.54 |

Run: 5/15/2023 at 11:04 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
97 301 N SPRING ST CKG

lm Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|----------------------------------|------------------------|
| 0000146 | 4/10/2023 | WEST PENN POWER | 1,154.30 |
| 0000147 | 4/11/2023 | WEST PENN POWER | 80.88 |
| 0000148 | 4/14/2023 | BELLEFONTE BOROUGH TAX COLLECTOR | 2,462.36 |
| 0000149 | 4/17/2023 | FNB COMMERCIAL CREDIT CARD | 851.91 |
| 0000150[VOID] | 4/18/2023 | GENERAL FUND | 657.00 |
| 0000151 | 4/18/2023 | BUILDERS HARDWARE | 783.30 |
| 0000153 | 4/25/2023 | COLUMBIA GAS | 30.47 |
| 0000152 | 4/28/2023 | BELLEFONTE BOROUGH | 904.86 |

Total Checks: 6,925.08

-657.00 voided CK
6268.08

Run: 5/05/2023 at 1:42 PM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
98 BULK FNB CHECKING

Page: 1



| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0000719 | 4/05/2023 | TURNKEY LOGISTICS LLC | 15,213.63 |
| AUTO | 4/13/2023 | FIRST NATIONAL BANK | 2,133.93 |
| Total Checks: | | | 17,347.56 |

Run: 5/04/2023 at 7:43 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
98 WATER ST LEASE CKG

Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|----------------------|-------------|-----------------------------|------------------------|
| 0995001 | 4/24/2023 | WEST PENN POWER | 298.34 |
| Total Checks: | | | 298.34 |

Run: 5/04/2023 at 7:40 AM

Borough of Bellefonte
Check Register from 4/01/2023 to 4/30/2023
98 NW BULK WATER CHECKING ACCOUNT



Page: 1

| <u>Check</u> | <u>Date</u> | <u>Vendor / Description</u> | <u>Check / Payment</u> |
|---------------|-------------|-----------------------------|------------------------|
| 0000655[VOID] | 4/05/2023 | JJ POWELL FUEL MANAGEMENT | 46.90 |
| TRANSFER | 4/05/2023 | NORTHWEST SAVINGS BANK | 5,981.49 |

Total Checks:

6,028.39

- 46.90 voided ck.
5981.49

0 * 00 *

17 * 347 * 56 *

298 * 34 *

5 * 981 * 49 *

23 * 627 * 39 *



Shawn P. Weaver
Chief of Police



April 2023

| | |
|-------------------|-----------|
| Traffic Stops | <u>55</u> |
| Traffic Citations | <u>7</u> |
| Traffic Warnings | <u>48</u> |
| Criminal Arrests | <u>9</u> |

DEPARTMENT NOTES: (Significant non-routine types of incidents, just a sample of a few, brief description of the incident and outcome)

**This is traditionally the time of year when pedestrian traffic begins to increase, not only the downtown area, but also in the neighborhoods. Motorists are reminded and advised to slow down, especially during low light, adverse weather, and while traveling in residential areas where pedestrians tend to frequent. Most of the roadways in the Borough are legally set at 25mph. There are many of these roadways located in areas where conditions exist (pedestrians, public events, narrow roadways, etc) that makes the legal speed hazardous. Drive safe, drive slow, pay attention to the roadway and conditions which may be hazardous at the normal speed limit. This can be a violation of the PA Motor Vehicle Code, "Driving too fast for conditions", or "Safe Speed"

**Motorists are required to stop for pedestrians which are located within a crosswalk, regardless the pedestrians location within that crosswalk. I.e. if the pedestrian's crossing is almost completed, the traffic furthest away still must stop.

**Pedestrians are required to wait for a break in traffic before entering the crosswalk.

**Pedestrians cannot enter a crosswalk without making sure that it is safe to do so. I.e.

**pedestrians cannot impede the normal flow of traffic and expect a safe crossing. This is also a violation of the vehicle code and an unsafe act. Pedestrians who are not using a crosswalk to cross a public street is generally not a vehicle code violation, however a violation exists if a vehicle must stop for a pedestrian who is NOT using the crosswalk.

Service with Integrity, Honor and Pride

Municipal Building
236 W Lamb St
Bellefonte, PA 16823

Tel: 814-353-2320
Fax: 814-353-2315
police@bellefontepolice.net

TDD/TDY & Voice 711
TTY/TDD Only 717-237-2261
An Equal Opportunity Employer

The Police Department wants to remind the public that you can provide information regarding suspicious drug activity to the Centre County Drug Task Force by calling 1 877-898 -DRUG . The tip hot line is free, 24hrs per day , 7 days a week. ** ALL INFORMATION PROVIDED IS STRICTLY CONFIDENTIAL.

* Information provided to the hot line goes a long way in assisting the Task Force investigations. No information is considered too small or insignificant. Some of the largest investigations which led to an arrest / prosecution, began as hot line information which was " seemingly small." A community partnership is needed to address the current illicit drug issues facing today's society.

Use of Force: (how many and brief description of each)

Male was arrested for open lewdness. When officers were placing restraints on him, he physically resisted their efforts. Officers used open hand techniques to maintain him. Once handcuffed, officers attempted to place the subject into the patrol vehicle. He kicked the door open and attempted to flee. Again officers used enough force necessary to place him back into the vehicle. No force was used in excess. No injuries were sustained by the subject or officers.

Trainings & Seminars: (Name of officer, # of hours attended, location, course description)

Department All, Firearms training , 3 hours, PA Fish and Boat range, Fisherman's paradise.

Department All, continuous on line professional development courses. Officer electives TAZER Certification, Weaver

Community Relations/Special Events: (will be listed)

Easter Egg Hunt, Officers assisted with traffic control, also patrolled this event as the crowd was huge as always.

Officers assisted PSU for the Blue/White game (4 officers)

Overtime Report Monthly

Hours

Overtime: 78

Sick: 13

Vacation: 43

Hours used by Department 134 hours

Comments:

The Department has not filled the part-time officer vacancy. There are currently 2 possible prospects that have applied for this position. More to follow as their background checks are being conducted.

ORI: PA0140100

Population: 6200

Bellefonte Police Dept

Bellefonte, PA 16823

814-353-2320

Total Calls by Call Type From: 4/1/2023 To: 4/30/2023

| Call Type | Total Calls |
|---|-------------|
| 800 PHONE MESSAGE | 38 |
| ABANDONED VEHICLE | 6 |
| ALARM BURGLAR | 7 |
| ALARM HOLDUP | 1 |
| ALCOHOL | 2 |
| ANIMAL | 9 |
| ASSAULT, SEXUAL EARLIER | 1 |
| ASSAULT | 1 |
| CHILD ABUSE | 3 |
| COMMUNITY RELATIONS | 24 |
| CRIMINAL MISCHIEF | 1 |
| DEPARTMENT INFORMATION | 6 |
| DISORDERLY CONDUCT | 9 |
| DOMESTIC DISPUTE | 5 |
| DRUG LAW | 6 |
| DUI | 1 |
| EMS-MENTAL/EMOT/PSYCH-BLS URG | 1 |
| HARASSMENT | 4 |
| HEALTH AND SAFETY ELEVATORS | 1 |
| HEALTH AND SAFETY EMS ASSIST | 53 |
| HEALTH AND SAFETY FIRE ASSIST | 8 |
| HEALTH AND SAFETY | 14 |
| MISSING PERSON (JUVENILE/RUNAWAY) | 1 |
| ORDINANCE VIOLATIONS | 1 |
| OUTSIDE AGENCY ASSIST, 35 ROUTINE | 1 |
| OUTSIDE AGENCY ASSIST, 35 URGENT | 4 |
| OUTSIDE AGENCY ASSIST | 7 |
| PARKING, | 27 |
| PERSON STOP | 3 |
| PFA SERVICE | 2 |
| PFA VIOLATION | 1 |
| PROPERTY FOUND | 4 |
| PROPERTY LOST | 5 |
| PUBLIC INTOXICATION, POLICE CUSTODY | 1 |
| PUBLIC INTOXICATION, WITH SUSPECT | 2 |
| REQUEST FOR ASSISTANCE, CIVIL DISPUTE NOW | 1 |
| REQUEST FOR ASSISTANCE | 2 |
| RFA CIVIL DISPUTE | 3 |
| RFA ESCORT | 2 |
| RFA KEYS IN VEHICLE | 6 |
| RFA LOCATE/CONTACT | 2 |

Total Calls by Call Type From: 4/1/2023 To: 4/30/2023

| Call Type | Total Calls |
|-----------------------------|--------------------|
| RFA OTHER | 39 |
| SCHOOL CHECKS | 1 |
| SUPPLEMENT | 81 |
| SUSPICIOUS ACTIVITY | 12 |
| TERRORISTIC THREATS | 1 |
| THEFT | 7 |
| TRAFFIC STOP | 55 |
| TRAFFIC | 49 |
| TRAINING | 2 |
| TRESPASS | 2 |
| UNAUTHORIZED USE OF VEHICLE | 1 |
| UNSECURED PROPERTY | 7 |
| VEHICLE CRASH HIT AND RUN | 1 |
| VEHICLE CRASH NO INJURIES | 6 |
| VEHICLE CRASH UNKOWN | 1 |
| VEHICLE CRASH W/INJ | 4 |
| WARRANT SERVICE | 3 |
| WEAPONS VIOLATION | 1 |

Total Calls: 549

ORI: PA0140100
 Population: 6200

Bellefonte Police Dept

Bellefonte, PA 16823
 814-353-2320

Total offenses in Cases From: 4/1/2023 To: 4/30/2023

| Offense | Total Cases |
|---|-------------|
| ABUSE OF CARE-DEPENDANT PERSON | 8 |
| ACCESS DEVICE FRAUD-USE IS UNAUTH FOR ANY REASON | 2 |
| CRIM TRES-DEFIANT TRES/FENCE OR ENCLOSURE | 1 |
| CRIMINAL TRESPASS - DEFIANT TRESPASSER | 1 |
| CSDDCA-POSS SUB/COUNTERFEIT SUB BY UNAUTH PER | 1 |
| CSDDCA-USE/POSS W INT USE DRUG PARAPHERNALIA | 1 |
| DISORDER CONDUCT-HAZARDOUS/PHYS OFFENSIVE CONDIT | 3 |
| DISORDER CONDUCT-OBSCENE LANGUAGE/GESTURE | 1 |
| DISORDERLY CONDUCT-FIGHTING/THREATENING VIOL BEH | 2 |
| DISORDERLY CONDUCT-UNREASONABLE NOISE | 1 |
| DOGS AT LARGE | 1 |
| DUI - CONTROLLED SUSBTANCES (SCHEDULE 1) | 1 |
| HARASSMENT-COURSE OF CONDUCT/ACTS SERVE NO PURPOSE | 1 |
| HARRASSMENT/ PHYSICAL STRIKE KICK | 4 |
| INDEC ASSLT-W/O CONS OF OTHER | 1 |
| NEGLECT OF CARE-DEP PERSON-RESTRAINTS, MEDS, ISOL | 1 |
| NEGLECT OF CARE-DEPENDANT PERSON | 1 |
| OPEN LEWDNESS | 1 |
| OPERATION FOLLOWING SUSPENSION OF REGISTRATION | 1 |
| OPERATION OF VEHICLE WITHOUT OFFICIAL CERTIFICATE OF INSPECTION | 1 |
| POSSESSION OF DRUG PARAPHERNALIA | 1 |
| PUBLIC DRUNKENNESS | 5 |
| RESIST ARREST OR OTHER LAW ENFORCEMENT | 1 |
| SIMPLE ASSAULT-GENERAL | 1 |
| TERRORISTIC THREATS - GENERAL | 1 |
| THEFT BY UNLAW TAKING-MOVABLE | 1 |
| Totals # of offenses | 45 |

ORI: PA0140100
Population: 6200

Bellefonte Police Dept

Bellefonte, PA 16823
814-353-2320

Non Traffic Citations Total Violations From: 4/1/2023 To: 4/30/2023

| Violation | Total |
|---|----------|
| 5503-A2: DISORDERLY CONDUCT-UNREASONABLE NOISE | 1 |
| 5503-A4: DISORDER CONDUCT-HAZARDOUS/PHYS OFFENSIVE CONDIT | 1 |
| 5505: PUBLIC DRUNKENNESS | 3 |
| Total Violations: | 5 |

ORI: PA0140100
Population: 6200

Bellefonte Police Dept

Bellefonte, PA 16823
814-353-2320

Traffic Citation Totals by Violation From: 4/1/2023 To: 4/30/2023

| Violation | Total |
|---|----------|
| 1311-A: REGISTRATION CARD TO BE SIGNED AND EXHIBITED ON DEMAND | 1 |
| 3111-A: OBEDIENCE TO TRAFFIC-CONTROL DEVICES | 2 |
| 3362-A1: MAXIMUM SPEED LIMITS | 1 |
| 4703-A: OPERATION OF VEHICLE WITHOUT OFFICIAL CERTIFICATE OF INSPECTION | 3 |
| Total Violations: | 7 |

ORI: PA0140100
Population: 6200

Bellefonte Police Dept

Bellefonte, PA 16823
814-353-2320

Monthly Statistics From: 4/1/2023 To: 4/30/2023

| | |
|-----------------------------|----------|
| Total Part I Crimes: | 1 |
| Murder: | 0 |
| Rapes: | 0 |
| Robbery: | 0 |
| Assault: | 0 |
| Burglary: | 0 |
| Larceny: | 1 |
| Motor Vehicle Theft: | 0 |
| Arson: | 0 |

| | |
|------------------------------|-----------|
| Total Part II Crimes: | 28 |
| Forgery: | 0 |
| Fraud: | 1 |
| Embezzlement: | 0 |
| Stolen Property: | 0 |
| Vandalism: | 0 |
| Weapons: | 0 |
| Prostitution: | 0 |
| Sex Offenses: | 2 |
| Drugs: | 1 |
| Gambling: | 0 |
| Family Offenses: | 0 |
| DUI: | 1 |
| Liquor: | 0 |
| Drunkenness: | 5 |
| Disorderly: | 12 |
| Vagrancy: | 0 |
| All Other: | 6 |

| | |
|---------------------------------|------------|
| Total Calls for Service: | 549 |
|---------------------------------|------------|

| | |
|---------------------|-----------|
| Total Cases: | 32 |
|---------------------|-----------|

| | |
|-------------------------|-----------|
| Total Arrestees: | 10 |
|-------------------------|-----------|

| | |
|------------------------|-----------|
| Total Suspects: | 20 |
|------------------------|-----------|

| | |
|-----------------------|-----------|
| Total Victims: | 19 |
|-----------------------|-----------|

| | |
|---------------------|----------|
| DUI Arrests: | 1 |
|---------------------|----------|

| | |
|---------------------------|----------|
| Traffic Citations: | 7 |
|---------------------------|----------|

| | |
|-------------------------------|----------|
| Non Traffic Citations: | 5 |
|-------------------------------|----------|

| | |
|------------------------|----------|
| Total Warnings: | 0 |
|------------------------|----------|

This report summarizes all crime in the period selected and should not be mistaken for a UCR submission



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor

Commitment to Community

Proclamation

Whereas, The Holocaust was Nazi Germany’s deliberate, state-sponsored persecution and murder of approximately six million European Jews and millions more Soviet prisoners of war, Romany, Jehovah’s Witnesses, homosexuals, and other victims; and

Whereas, the students of Foxborough Regional Charter School collected stamps to represent the millions of victims of the Nazi regime; and

Whereas, the American Philatelic Society built a museum exhibit entitled “A Philatelic Memorial of the Holocaust” from a collection of Holocaust postal relics, dedicated to the remembrance and education of the terrible events of the Holocaust; and

Whereas, consisting of 11 million stamps, four walls of educational and postal history material, and [10] student artworks, the museum exhibit offers the public an opportunity to walk through a timeline of persecution from 1933 to 1945, read postal material sent to and from ghettos and concentration camps, and witness the remembrance efforts of individuals and the worldwide community after the Nazi regime’s fall; and

Whereas, the American Philatelic Society has dedicated and formally opened the museum exhibit to the public on May 31, 2023, with the partnership of Penn State University Hillel and the Holocaust, Genocide and Human Rights Education Initiative; and

Whereas, youth and adults benefit from education about difficult topics including the Holocaust and genocide, thereby learning empathy, critical thinking, and civic discourse; and

Whereas, we the people of the City of Bellefonte should always remember the terrible events of the Holocaust and honor the victims and survivors through education.

Now, therefore, I, Buddy Johnson, Mayor of Bellefonte, do hereby proclaim the official dedication and opening of “A Philatelic Memorial of the Holocaust” exhibit, in memory of the victims of the Holocaust, and further proclaim that we, as citizens of the City of Bellefonte, should work to promote human dignity and confront hate whenever and wherever it occurs.

Dated: June 7, 2023

Gene “Buddy” Johnson, Mayor
Borough of Bellefonte

I will be on vacation from June 14 through July 9, and return to the office on Monday, July 10. I have arranged with staff that I will work a few hours a week remotely to answer phone message and email inquiries. Zoning and HARB projects will not be permitted, unless it's an emergency or time sensitive. If this situation arises, I will be available to work with staff on this. I will be taking my work laptop with me and will have access to our borough files.

~~~~~

**PLANNING:**

The Nittany Valley Joint Planning Commission met on Thursday, May 18 at 6:00 p.m. at Benner Township, 1224 Buffalo Run Road. Unfortunately, I was unable to attend this meeting.

~~~~~

HARB:

HARB met virtually on May 9, 2023. The meeting minutes, agenda, and presentation are in your packet. If you'd like more information on a specific project, please let me know and I can email you the application packet.

Recommended for approval/the issuance of a Certificate of Appropriateness:

Motion to approve project as presented, unless stated otherwise:

- **421 E. Curtain Street** – Partial porch demolition and remodel. Craftsman style that was recommended by HARB in 2013 review of carport project. Porch will have stone veneer columns, tapered square columns above stone, flagstone – concrete porch deck, concrete steps. Roof will not be disturbed.
- **112 N. Allegheny Street** - Install new black metal lattice balcony dividers
- **106 N. Allegheny Street** – New black canvas installed on existing awning frame
- **108 N. Allegheny Street** – Paint existing walls and replace entry door
- **114 N. Allegheny Street** – Replace existing awning with similar and clean the existing metal.
- **438 E Curtin Street** – Replace current roof with a black metal shake roof. Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.
 - *Motion to approve project as presented, but with the note that this type of roof is not a precedent and that the board is not making a blanket approval of this type of roof for other historic structures going forward by this motion.*

- **375 E. Curtin Street** – Replace rotting 22-year-old, painted cedar picket fence (HARB approved in 2001) with a 4’ black powder coated aluminum fence.
- **120 Dunlop Street** – two business signs, one outside the store of My Fancy Rubbish, and one (pending zoning approval) hanging on the side of My Café Buzz.

Administrative Approvals:

- **144 S. Allegheny Street** – exterior wash of brick and windows.

HARB’s next meeting will be Tuesday, June 13 at 8:30 a.m. (virtually). Any applicants wishing to have their project reviewed at this meeting must submit the application and required supplementals no later than Tuesday, June 6.



ZONING:

Bob McWilliams has resigned from the Zoning Hearing Board, as he is moving out of the borough at the end of May. Charles Cox submitted a volunteer application for the Zoning Hearing Board, which I sent to the board and asked for their feedback and approval. They recommended unanimously to approve Charles Cox to fill Bob McWilliam’s vacancy. I have included his application and resume in the packet.

Motion to approve Charles Cox for the Zoning Hearing Board vacancy.

Borough of Bellefonte
Bellefonte, Pennsylvania

VOLUNTEER APPLICATION

Date: 24 APRIL 2023
Name: CHARLES COX
Address: 1050 WOODLAND DRIVE, BELLEFONTE
Phone: (w) — (h) 814 574 7260 (e-mail) dr.barabajagal@gmail.com
Occupation: RETIRED

Are you a resident of Bellefonte Borough?
 Yes No

If yes, for how many years? 40 Voting Ward: North, South, West
(Circle One)

Experience as an elected or appointed official: Type of Position: Duties Involved:
- NONE

ABC(s) that you are interested in being appointed to:

- ZONING HEARING BOARD
- CENTRE COUNTY LIBRARY BOARD

Special Skills you have which relate to the ABCs applied for:

- PREVIOUS EXPERIENCE PRESENTING TO ZONING AUTHORITIES ON BEHALF OF ARCHITECTURAL CLIENTS

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states, "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough. (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

- NONE

Other information that may be relevant in requesting appointment to the ABC(s): (please attach any additional relevant information)

- RESUME ATTACHED

Charles Cox
Signature of Applicant

Return your completed application and resume to: Bellefonte Borough Manager
236 West Lamb Street

Resume for Charles Cox

Address

1050 Woodland Drive
 Bellefonte, PA 16823
 cell phone: 814-574-7260
 email: dr.barabajagal@gmail.com

Education

| | | |
|---------------------------|---------------------------------------|------|
| PhD Instructional Systems | Pennsylvania State University | 2009 |
| Master of Architecture | University of Houston | 1985 |
| BS Art and Design | Massachusetts Institute of Technology | 1983 |
| BS Civil Engineering | Massachusetts Institute of Technology | 1979 |

Professional Registrations

| | | |
|----------------------------------|--------------|------|
| Professional Engineer (inactive) | Pennsylvania | 2003 |
| Registered Architect | Pennsylvania | 1989 |

Previous Employment

| | | |
|---|---|----------------------------|
| Assistant Teaching Professor, Graduate Faculty, School of Engineering Design, Technology, and Professional Programs | Pennsylvania State University | 2012 - 2022 |
| Instructor, Department of Architecture and Department of Architectural Engineering | Pennsylvania State University | 2013 - 2015 2006 - 2009 |
| Post-Doc Researcher, Learning Research and Design Center | University of Pittsburgh | 2010 - 2012 |
| Post-Doc Researcher, Functional Products Division | Luleå University of Technology (Sweden) | 2010 |
| Project Manager | Comprehensive Design A/E | 1997 - 2002 |
| Project Manager | John C. Haas A/E/P | 1996 - 1997 |

1050 Woodland Drive
Bellefonte, PA 16823

24 April 2023

Office of the Bellefonte Borough Manager
236 West Lamb Street
Bellefonte, PA 16823

Dear Borough Personnel:

Attached herewith please find a completed volunteer application, as downloaded from your website, and a short resume. If you have any questions or require additional information, please do not hesitate to contact me (email is best).

I look forward to hearing from you if I can be of service to the community.

Yours truly,


Charles Cox

AGENDA

“VIRTUAL” HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: MAY 23RD 2023 TIME: 8:30AM

BOROUGH MUNICIPAL BUILDING, 236 W. LAMB STREET, BELLEFONTE

Call to Order:

Attendance:

| Members | Alternates | Guests |
|---------------------|----------------------|---------------|
| Sam McGinley, Chair | Gay Dunne | |
| Megan Tooker | Robert Wagner (CRCA) | |
| Walt Schneider | Amy Kelchner | |
| Mike Leakey | | |
| Pat Long | | |
| Maria Day | | |
| Philip Ruth | | |

Public Comment:

Additions / Corrections to the Agenda:

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Approval of the HARB meeting minutes: May 9, 2023 meeting minutes

Project Review and Public Comments:

- **[RE-REVIEW] 114 N. Allegheny Street** – 106 – New black canvas installed on existing awning frame; 108 – Paint existing walls and replace entry door; 112 – Install new black metal lattice balcony dividers; 114 – Replace existing awning with similar and clean the existing metal.
 - *Albert Drokba, project architect, will be present to discuss the project.*
- **[RE-REVIEW] 438 E Curtin Street** – Replace current roof with a black metal shake roof. Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.
 - *Chris and Kate Taylor, homeowners, will be present to discuss the project.*
- **375 E. Curtin** – Replace rotting 22-year-old, painted cedar picket fence (HARB approved in 2001). Replace with 4’ black powder coated aluminum fence.
 - *Betty Fenity, homeowner, will be present to discuss the project.*
- **120 Dunlop Street** – business sign(s)
 - *Heather Cowher, business owner, will be present to discuss the project*

Administrative Approvals:

- **144 S. Allegheny Street** – exterior wash of brick and windows.

Information / Discussion Items:

Old Business:

New Business:

Adjournment:



HISTORIC
Bellefonte[™]
Est. 1795

**BOROUGH OF BELLEFONTE
HISTORICAL ARCHITECTURAL
REVIEW BOARD**

8:30 AM Tuesday May 23rd 2023 “Virtual” Meeting

Agenda Item 1

- **Call to Order:**
- **Attendance:**
- **Additions / Corrections to the Agenda:**
- **Declaration of Conflict of Interest:**
- **Declaration of Ex Parte Communication:**
- **Approval of the HARB meeting minutes:**
May 9th 2023 meeting minutes



Project 1 (RE-REVIEW): 438 E. Curtin Street

Project Applicant: Chris and Kate Taylor, homeowners

Character Defining Features & Setting:

Historic Style: French Colonial

Hip roof, segmental arch brick dormers cut thru eave

Exterior Walls: brick, running bond

Windows: 6/6 double hung

Bays – 2; Stories - 1.5

Project Description:

Replace current roof with a black metal shake roof. Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.

Additional information:

Please see installation manual

Actual Length = 52.5"

Actual width = 14"

Coverage length = 50"

Coverage width = 12.5"

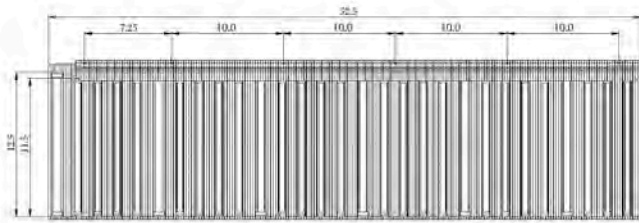
Panels per square = 22.5



Installation in High Velocity Hurricane Zones (HVHZ):

See Website: Dealer Tools > Code Compliance Research Report (CCRR)

Figure 1



**HURRICANE® Metal Shake
PRO**

Actual Length = 52.5"
Actual width = 14"
Coverage length = 50"
Coverage width = 12.5"
Panels per square = 22.5



Installation Manual

101

Figure 2



FIG. 1. Panel Overlap

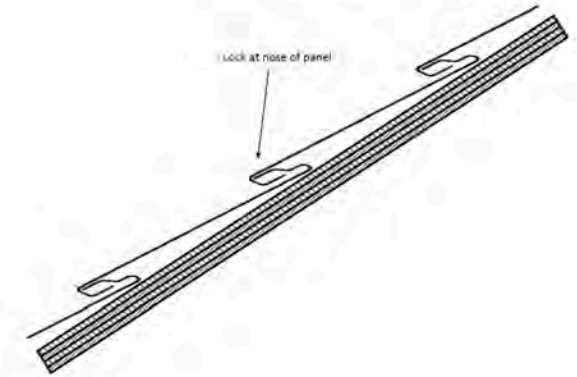
Foam should be inserted into cavity of panel as an option for walkability.



Installation Manual

111

Figure 3



Installation Manual

121

Project 2 (RE-REVIEW): 114 N. Allegheny Street

Project Applicant: Albert A. Drobka Architect, LLC.

Character Defining Features & Setting:

Keystone Gazette Building, built 1923.

Currently used for commercial and residential. Currently in fair condition but actively being renovated and updated. Roof shape is flat with a front parapet. Exterior walls are brick. There are segmental arch headers on the 2nd & 3rd floors. The windows are five over one double-hung original wood. Window replacements in 2023 via HARB approval. First floor storefront. 3 bays and 3 stores, includes a 2nd and 3rd floor steel balcony.

Project Description:

106 – New black canvas installed on existing awning frame

108 – Paint existing walls and replace entry door

112 – Install new black metal lattice balcony dividers

114 – Replace existing awning with similar and clean the existing metal



Re-review of
project at last
meeting



NOTES:

- ① – REPLACE EXISTING DECK SCREEN W/
NEW BLACK METAL LATTICE



| | | |
|----------------------|---------------|-----------|
| PROJECT NAME | DATE 05/15/23 | PROJECT # |
| 112 N. ALLEGHENY ST. | REVISION - | 021-165 |



NOTES:

- ① - REPLACE EXISTING DOOR WITH STOREFRONT TYPE
- ② - PAINT EXISTING WALLS & SOFFIT "MANCHESTER TAN"

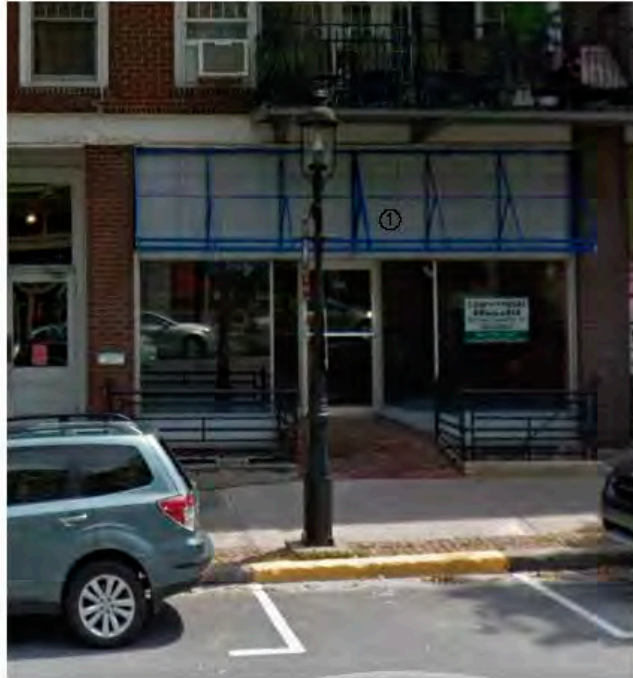


NOTES:

- ① - PAINT EXISTING WALLS HIGH GLOSS BLACK

| | | |
|--------------------------------------|---------------|-----------|
| PROJECT NAME 108 N. ALLEGHENY ST. | DATE 05/15/23 | PROJECT # |
| | REVISION - | 021-165 |

| | | |
|--------------------------------------|---------------|-----------|
| PROJECT NAME 108 N. ALLEGHENY ST. | DATE 05/15/23 | PROJECT # |
| | REVISION - | 021-165 |



NOTES:

- ① – COVER EXISTING AWNING FRAMEWORK W/ NEW BLACK CANVAS



NOTES:

- ① – REPLACE EXISTING AWNING W/ SAME STYLE, SAME STRUCTURE
- ② – PROFESSIONALLY CLEAN EXISTING METAL

| | | |
|--------------------------------------|---------------|----------------------|
| PROJECT NAME 106 N. ALLEGHENY ST. | DATE 05/15/23 | PROJECT # 021-165 |
| | REVISION — | |

| | | |
|--------------------------------------|---------------|----------------------|
| PROJECT NAME 114 N. ALLEGHENY ST. | DATE 05/15/23 | PROJECT # 021-165 |
| | REVISION — | |

Project 3: 375 E. Curtin Street

Project Applicant: Betty Fenity

Character Defining Features & Setting:

Historic Style: Stick/ Eastlake; Queen Anne

Year Built: 1885

Basis for Dating: owner survey

Condition: excellent

Roof Shape: multiple offset gables

Foundation: limestone

Exterior Walls: weatherboard

Other: attic story slate, diagonal wood siding

Windows: 2/2 DH original wood windows, Italianate hood trim

Porch Details: extended wood porch, inverted taper columns, lattice baluster

Bays – 4; Stories 2.5

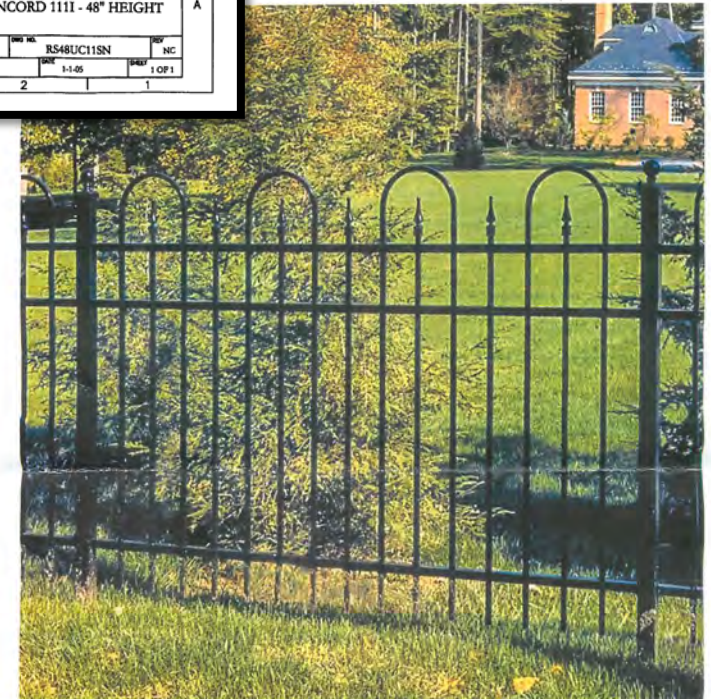
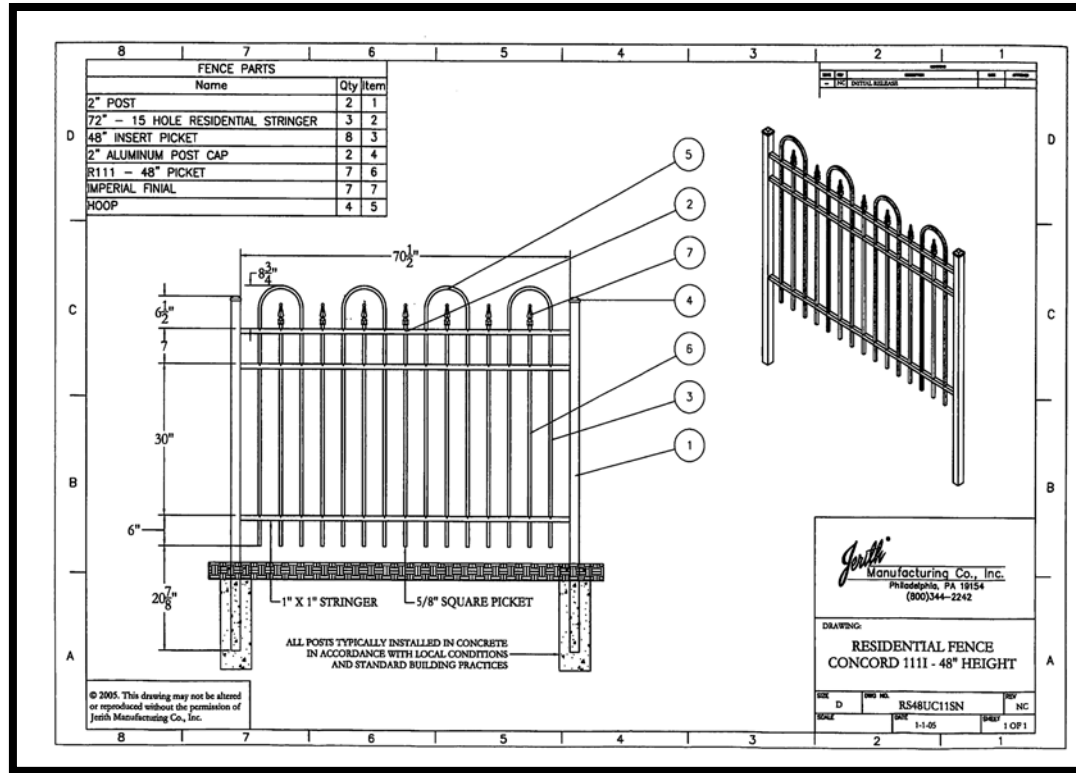
Narrative: 3 story side bay cut thru eave to high gable, nail head detail at barge board.

Project Description:

Replace rotting 22-year-old, painted cedar picket fence (HARB approved in 2001). Replace with 4' black powder coated aluminum fence.



From Adel Hilly
East side



Project 4: 120 Dunlop Street

Project Applicant: Heather Cowher

Character Defining Features & Setting:

This one-story building was constructed over the Gamble Mill millrace between 1902 and 1922. In 1922 it was used for agricultural implements. The building was clad in iron when constructed and had a composition roof. It is one of two buildings constructed over the millrace. Nearby buildings include commercial brick and wood frame buildings associated with the railroad and local commerce. The building has been altered through the installation of synthetic siding and the installation of new windows and doors; however several two-over-two windows dating from an earlier time period still remain. It is suspected that the one-over-one windows and the 9-pane metal windows are all replacements. Likewise, all of the window shutters are modern. Intact character defining features include the building's size and scale, as well as its position in the streetscape.



Project Description:

Retroactive approval for business sign



Project 5: 421 E. Curtin Street

Project Applicant: Dave Provan

Character Defining Features & Setting:

Spanish colonial; Year Built - 1937

Roof Shape: low slope roof behind flat parapet

Exterior Walls: aluminum siding

Other: siding covers original stucco in poor condition

Windows: replacement windows

Bays – 3; Stories - 2

Narrative: original house on this site demolished, see 1931 Sanborn

Project Description:

Partial porch demolition and remodel.

Craftsman style that was recommended by HARB in 2013 review of carport project. Porch will have stone veneer columns, tapered square columns above stone, flagstone – concrete porch deck, concrete steps. Roof will not be disturbed

2007 Description:

This house is generally comprised of three blocks: the central block is one story in height with a large bay window and the house’s front entrance. It is flanked by a two-story element with three-part windows, and a lower one-story wing addition. Reflecting its mid-20th century construction date, this house generally has a blocky form with a flat roof. A one-story porch with decorative metal supports and a hipped roof is present on the front elevation of the central portion. The house was originally stucco, but is currently clad in aluminum siding. Striped awnings shade several of the windows. A carport is attached to the east side of the house, and a one-car garage that retains a high degree of integrity stands behind it. Other buildings in the area are twentieth century residences.





Agenda Item 3

- **Administrative Approvals**
 - **144 S Allegheny Street** – façade wash of brick and windows

- **Information/Discussion Items:**
- **Old Business:**
- **New Business:**
- **Adjournment:**



**HISTORICAL ARCHITECTURE REVIEW BOARD
BELLEFONTE BOROUGH
(DRAFT) MEETING MINUTES
May 23, 2023 - 8:30 a.m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The May 23, 2023, regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m. Members met *virtually* via Zoom.

MEMBERS PRESENT: Sam McGinley
Philip Ruth
Amy Kelchner
Pat Long
Maria Day
Gay Dunne

ABSENT: Walt Schneider (Joined at 50 min into the meeting)
Megan Tooker
Mike Leakey

STAFF MEMBERS: Gina Thompson, HARB Administrator

GUESTS: Dave Provan
Katherine Thatcher
Chris Taylor
Heather Cowher
Chris Morelli
Randy Brachbill
Joanne Tosti-Vasey

Additions / Corrections to the Agenda:

- 421 E. Curtain Street – Porch Remodel on the residence

Declaration of Conflict of Interest / Declaration of Ex Parte Communication: None

Approval of the HARB meeting minutes: *Pat Long motioned to approve the minutes of the May 9th, 2023 meeting. Maria Day seconded. There was no discussion. Motion carried.*

Public Comment: None

Project Review

421 E. Curtain Street – Partial porch demolition and remodel. Craftsman style that was recommended by HARB in 2013 review of carport project. Porch will have stone veneer columns, tapered square columns above stone, flagstone – concrete porch deck, concrete steps. Roof will not be disturbed.

- Dave Provan, home owner, was present to discuss and present the project.
- The porch roof is a terne plate. Terne plate is a form of tinplate: a thin steel sheet coated with an alloy of lead and tin.
- Any columns that will be used will match the existing columns. Concrete block with stone veneer.
- HARB did approve phase 1 of this project in 2013.

Kelchner motioned and Dunne seconded to approve the project as presented. Discussion included clarifications of the project details. Roll Call vote. The motion carried unanimously. This project will be presented to Borough Council for final approval.

114 North Allegheny Street – (RE-REVIEW)

- Albert Drokba, project architect, wasn't able to attend the meeting.
 - 112 – Install new black metal lattice balcony dividers

Schneider motioned and Day seconded to approve the black metal lattice balcony dividers (112) as presented. Discussion included clarifications of the project details. The motion to approve the dividers carried unanimously.

- 106 – New black canvas installed on existing awning frame
- 108 – Paint existing walls and replace entry door
- 114 – Replace existing awning with similar and clean the existing metal.

Schneider motioned and Kelchner seconded to approve the 3 above listed projects (106, 108, 114) as presented. Discussion included clarifications of the project details.

438 E Curtin Street – (RE-REVIEW) Replace current roof with a black metal shake roof.

- Chris and Kate Taylor, homeowners, were present to discuss the project.
- Color: charcoal. Manufacturer: TEK; Stone coated steel roofing system.
- It is important to note that the roof on the property is actively leaking.
- Additional information:
 - Actual Length = 52.5"
 - Actual width = 14"
 - Coverage length = 50"
 - Coverage width = 12.5"
 - Panels per square = 22.5

Schneider motioned and Dunne seconded to approve the project as presented, but with the note that this type of roof is not a precedent and that the board is not

making a blanket approval of this type of roof for any other historic structure going forward by this motion.

Discussion included clarifications of the project details, including shading created by the reveal and profile dimensions. It was mentioned that this house has been historically altered and would make a good candidate for a roof of this nature. Roll call vote. The motion carried with one nay, Maria Day. This project will be presented to Borough Council for final approval.

375 E. Curtin – Replace rotting 22-year-old, painted cedar picket fence (HARB approved in 2001).

- Replace with 4' black powder coated aluminum fence.
- Betty Fenity, homeowner, could not attend the meeting due to work conflict.

Schneider motioned and Dunne seconded to approve the project as presented. Discussion included clarifications of the project details. Roll Call vote. The motion carried unanimously. This project will be presented to Borough Council for final approval.

120 Dunlop Street – business sign(s) – My Fancy Rubbish

- Heather Cowher, business owner, was present to discuss the project.

Day motioned and Ruth seconded to approve the project as presented. Discussion included clarifications of the project details. The motion to approve the project carried unanimously.

Administrative Approvals

- **144 S. Allegheny Street – exterior wash of brick and windows.**

Old Business: NONE

New Business: NONE

Information/Discussion Items:

Ms. Thompson is working on getting the RFP out for the design guidelines re-do for the grant from PHMC, (the CLG Grant). The grant only awarded \$15,000 as opposed to the \$25,000 that was requested, but staff feels this amount is still entirely sufficient for the project.

Ms. Thompson will be on vacation from June 14 through the second week of July. She will be available remotely for emergency projects and to answer emails and phone calls. She is requesting HARB consider cancelling the June 27th and July 11th meetings. Ms. Thompson will publicize that those 2 meetings are cancelled.

Adjournment: With no other business to come before HARB, meeting adjourned at 9:45am.



HISTORIC
Bellefonte

Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to:

boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. An application fee of \$25.00 must be submitted with this application.

| EVENT INFORMATION | |
|--|---|
| Name of Event/Type of Event (circle all that apply): | |
| Use of Park | Foot Race |
| <u>Closing of Public Streets</u> | Bicycle Race |
| Parade | Other |
| Description/Name of Event BELLEFONTE ARTS AND CRAFTS FAIR ANNUAL EVENT FOR ART AND CRAFT VENDORS | |
| <i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i> | |
| Event Location(s): | |
| If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides | |
| Sculpture Garden <input type="checkbox"/> | |
| Date(s) of Event: FRIDAY AUG 4, 2023 | SAT AUG 5, 2023, THU AUG 3, 2023 |
| Rain Date(s): | |
| Event Hours: THU 6PM-SETUP FRIDAY 10-8PM | SAT 10-5PM |
| Set up Date/Hours: THUR, AUG 3, 2023 6-9PM | If Walk/Race, Start/End times: |
| Breakdown Hours: SAT, AUG 5, 2023 5-9 PM | Estimated Attendance: 5-6,000 |
| Approximate number of persons volunteering or working the event: 30 | |
| Organization Applying for the Permit: BELLEFONTE ARTS AND CRAFTS FAIR (HBI) | |
| Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Organization Address: P.O. BOX 472, BELLEFONTE, PA 16823 | |
| Event Coordinator Name: STEVE AND DENISE SNOOK | |
| Event Coordinator Phone: 814-571-4548 | 814-571-3340 |
| 24/7 contact/Cell (contact during event): | 814-571-3340, 814-571-4548 |
| Email for contact person: | DSNOOK65@GMAIL.COM |

STREETS COORDINATOR - DAVID PROVAN - 814-933-9657
EMAIL - BLUEHUDSON52@GMAIL.COM

Municipal Building
236 W Lamb St
Bellefonte, PA 16823

Tel: 814-355-1501
Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
TTY/TDD Only 717-237-2261
An Equal Opportunity Employer

| STREET/LOT CLOSURE | | |
|--|----------------------------|----------------------------|
| Streets To Be Closed | Duration | Location (from/to) |
| ALLEGHENY | THURSDAY AUG 3 AT 6PM | BISHOP TO LINN |
| W HIGH TO SPRING | TO | SPRING TO DIAMOND |
| W HOWARD | SATURDAY AUG 5 AT 8PM | ALLEGHENY TO N. LOCUST |
| E HOWARD | | ALLEGHENY TO DELATUR |
| West Parking Lot (circle) | North Parking Lot (circle) | South Parking Lot (circle) |
| Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application. | | |
| SEE ATTACHED | | |
| Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated. | | |
| SEE ATTACHED | | |

| Will your event need? Circle all that apply and provide details | |
|---|---|
| It is understood by the Applicant/Sponsor that | |
| Police Assistance | EXTRA PATROLS AT NIGHT AND ANY OTHER ASSISTANCE |
| Medical Services | WE WILL REQUEST AN AMBULANCE I3E PRESENT |
| Traffic control by Fire Police | WE ARRANGE FOR THIS |
| Road Signs | DETOURS AND STREET CLOSURES |
| Electrical Service | CAN THE BELOW GROUND VAULT IN FRONT OF COURTHOUSE |
| Water Service | BE REPAIRED & AND REACTIVATED? |
| Traffic cones or Barricades | STREET BARRICADES W SIGNS |
| Street Sweeping | |
| Refuse collection/Recycling Service | WE WILL DO THIS |

| Will Your Event Have? Circle all that apply and provide details | |
|---|---|
| Banner(s), number/location. Please attach a completed Borough Banner Application. | BANNER APPLICATION IS NOT ONLINE 1-BANNER ON NORTH SIDE OF VETERANS BRIDGE |
| Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event? -NA | YES - FOOD COURT ON HOWARD |
| Live Entertainment/Amplification | YES AS USUAL - STAGE, AUDIENCE TENT |
| Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents | NO |
| Animals, If yes, number/ type | NO |
| Tent(s), Stage(s), or temporary structure(s) | STAGE, TENTS, EASY UPS |
| Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up? YES | COURT HOUSE ANNEX, IN ALLEY NEXT TO BLFT WDK, NEXT TO "Y", BLFT ELEM |

Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1 million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

| | | |
|----------------------------|---------------------------------------|--------------------------------|
| Name of Event Sponsor: | BELLEFONTE ARTS AND CRAFTS FAIR / HBI | |
| Authorized Signer (Print): | DAVID A. PROVAN | (Sign): <i>DAVID A. PROVAN</i> |
| Title of Signer: | STREETS COORDINATOR - BA+CF | |
| Date Signed: | MAY 3, 2023 | |
| Approval Date: | | |
| With Conditions: | | |
| | | |
| | | |

OFFICIAL USE ONLY

| Borough Staff Review | Date Received | Date Approved |
|-------------------------------------|---------------|---------------|
| Police Chief (or designee) | | |
| Costs: | | |
| Comments: | | |
| | | |
| Public Works Director (or designee) | | |
| Costs: | | |
| Comments: | | |
| | | |
| Borough Manager (or designee) | | |
| Costs (beyond application fee): | | |
| Comments: | | |
| | | |

Application Fee: \$25.00 []

Bellefonte Arts & Craft Fair
P.O. Box 472
Bellefonte, PA 16823

The 40th annual Bellefonte Arts & Crafts Fair will be held in downtown historic Bellefonte on August 4th and 5th 2023 on Allegheny & High Streets.

Here is a list of streets that will be closed off on Thursday, August 3rd at 6:00 p.m. until Saturday, August 5th at 8:00 p.m.

- North Allegheny & South Allegheny from Bishop St. to Linn St.
- West High St. from Spring St. to the Diamond.
- East High St. from Penn St. to the Diamond upside and downside
- East & West Pike Streets from N. Locust to N. Decatur St.
- East & West Cherry Lane from S. Allegheny to Perry Lane
- East & West Burrows St. from N. Locust St. to N. Decatur St.
- East & West Lamb St. from N. Locust St. to N. Decatur St.
- West Howard St. from Allegheny St. to N. Locust St. (municipal lot will remain open)
- East Howard St. from Decatur St. to Allegheny St.

All streets will have barricades that can be moved for an emergency.

Sincerely,

Steve & Denise Snook, Co-Directors
Dave Provan, Committee Member

Email: fair@bellefontefair.org

Website: www.bellefontefair.org

Facebook: Bellefonte Arts & Crafts Fair – Historic Bellefonte Inc



Bellefonte Arts & Craft Fair
P.O. Box 472
Bellefonte, PA 16823

Important Notice

Tenants & Homeowners



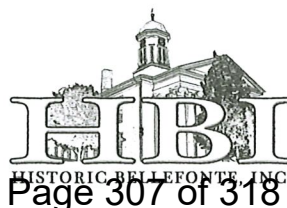
The Bellefonte Arts & Crafts Fair will be held in downtown Bellefonte on August 4-5, 2023.

Streets will be closed off on Thursday, August 3rd at 6:00 p.m. and will remain closed until 8:00 p.m. on Saturday, August 5th.

Streets & parking affected will be Allegheny St. from Bishop St. to Linn St., W. High St. to Spring St., W. Howard St. from Allegheny St. to N. Locust St., and E. Howard St. from Allegheny St. to Decatur St.

Thank you,

Bellefonte Arts & Crafts Fair Committee



Bellefonte Arts & Crafts Fair
PO Box 472
Bellefonte PA 16823

May 15, 2023

Borough of Bellefonte
236 W Lamb St
Bellefonte PA 16823

Attn: Mr. Ralph Stewart, Borough Manager

The 2023 Bellefonte Arts and Crafts Fair will be held Friday and Saturday, August 4 and 5. Friday hours are 10:00 AM to 8:00 PM, and Saturday hours are 9:00 AM to 5:00 PM. This year the Arts & Crafts Fair will be held in the downtown area.

We are requesting the following streets be closed to thru traffic beginning at 6:00 PM Thursday August 3 through 8:00 PM Saturday August 6:

- North and South Allegheny Streets from the Bishop Street intersection to the Linn St Street intersection.
- West High Street from Allegheny Street to the Spring Street intersection.
(State Routes #144 and # 550)
- West Howard St from Allegheny to Locust Ln.

The Thursday August 3 6:00PM closure is to accommodate the artisans so they can set up for the Fair. A Special Event Permit has been prepared and also submitted for Penn DOT (form TE300).

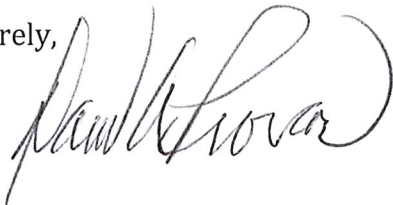
Shuttle buses are scheduled to pick up and transport people to and from the following stops Friday (10am-8pm) and Saturday (9am-6pm) from the High School.

- South Allegheny and Bishop Street
- High and Spring Streets
- Howard and North Allegheny Streets.

As always, we thank the Borough for the consideration provided to the Fair, and we look forward to another successful season with your help and support.

Should you need more information, please contact me at 814-933-9657 or by email at bluehudson52@gmail.com.

Sincerely,



Dave Provan
Chair, BACF Streets Committee
421 East Curtin St, Bellefonte, PA 16823

cc to Mr. Albert Carlson, PennDot

2023 Bellefonte Arts and Crafts Fair

MAP LEGEND

STREET CLOSURES

From: David Provan, Streets Chairperson

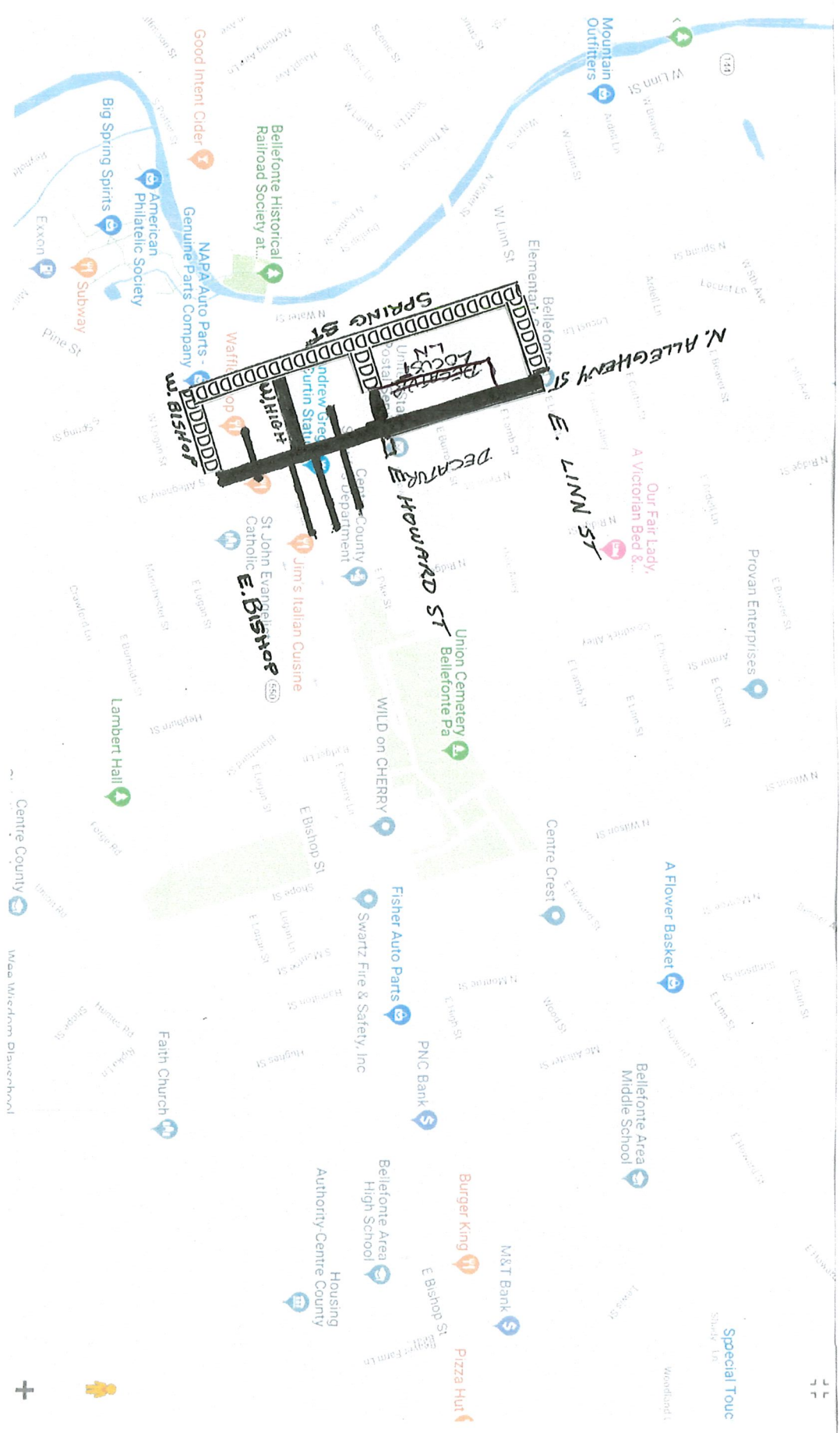
814-933-9657

Email bluehudsons52@gmail.com

STREET CLOSURE REQUEST - E. BISHOP ST. TO E. LINN ST, HIGH ST, SPRING TO ALLEGHEMNY,

HOWARD ST, DECATUR TO LOCUST

DDDDDDDD - DETOUR OF STREET CLOSURES





HISTORIC Bellefonte

Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. An application fee of \$25.00 must be submitted with this application.

| EVENT INFORMATION | |
|---|--------------------------------|
| Name of Event/Type of Event (circle all that apply): | |
| Use of Park <u>GOVERNOR'S PARK</u> | Foot Race |
| Closing of Public Streets | Bicycle Race |
| Parade | Other |
| Description/Name of Event <u>BASEBALL SHOWCASE CAMP</u> <u>JTG OF RIVERSIDE FIELD</u> | |
| On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available. | |
| Event Location(s): | |
| If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides | |
| Sculpture Garden <input type="checkbox"/> | |
| Date(s) of Event: <u>SUNDAY SEPT 10</u> | |
| Rain Date(s): | |
| Event Hours: <u>9am - 4pm</u> | |
| Set up Date/Hours: <u>7-9am 9/10/23</u> | If Walk/Race, Start/End times: |
| Breakdown Hours: <u>4-6pm same</u> | Estimated Attendance: |
| Approximate number of persons, volunteering or working the event: <u>10 to 20 Approx</u> | |
| Organization Applying for the Permit: <u>LONN DRIVE BASEBALL ACADEMY</u> | |
| Is sponsoring Organization a 501c3 non-profit charitable organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| Organization Address: <u>1611 OXFORD CIRCLE, SUITE CELL-CYE #116803</u> | |
| Event Coordinator Name: <u>TONY SCITIMONY</u> | |
| Event Coordinator Phone: <u>215-620-4814</u> | |
| 24/7 contact/Cell (contact during event): <u>215-620-4814</u> | |
| Email for contact person: <u>TSCITIMONY@VERIZON.NET</u> | |

| STREETS/ROUTES/CLOSURE | | |
|---|----------------------------|----------------------------|
| Streets To Be Closed | Duration | Location (from/to) |
| | | |
| | | |
| | | |
| West Parking Lot (circle) | North Parking Lot (circle) | South Parking Lot (circle) |
| Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). | | |
| NOTE: If a State Route is proposed to be closed, Penn DOT Form TR-300 must be filed with Penn DOT. Please print form from the Borough's website, sign and submit with this application. | | |
| Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated. | | |

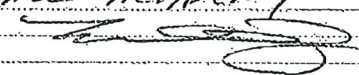
| All items by applicant. Circle and attach apply and provide detail. | |
|---|-------------------|
| It is understood by the Applicant/Sponsor that | |
| Police Assistance | |
| Medical Services | |
| Traffic control by Fire Police | |
| Road Signs | |
| Electrical Service | YES |
| Water Service | YES |
| Traffic cones or Barricades | NO |
| Street Sweeping | |
| Refuse collection/Recycling Service | |
| All items by applicant. Circle and attach apply and provide detail. | |
| Banner(s), number/location. Please attach a completed Borough Banner Application. | NO |
| Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event? | NO |
| Live Entertainment/Amplification | NO |
| Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents | NO |
| Animals, if yes, number/type | NO |
| Tents(s), Stage(s), or temporary structure(s) | REGISTRATION TENT |
| Portable toilets and/or Hand Washing Stations | NO |
| If yes, Location, delivery, pick up? | |
| Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit. | |

WARRANTY

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

COMPLETE SIGNATURE

By signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: Lobby Drive Baseball Agency
 Authorized Signer (Print): J. Scimone (Sign): 
 Title of Signer: Director
 Date Signed: 5-19-2023
 Approval Date:
 With Conditions:

| OFFICIAL USE ONLY | | |
|-------------------------------------|---------------|---------------|
| Borough Staff Review | Date Received | Date Approved |
| Police Chief (or designee) | | |
| Costs: | | |
| Comments: | | |
| Public Works Director (or designee) | | |
| Costs: | | |
| Comments: | | |
| Borough Manager (or designee) | | |
| Costs (beyond application fee): | | |
| Comments: | | |

Application Fee: \$25.00 []



HISTORIC
Bellefonte
 Est. 1795

SPECIAL EVENT PERMIT APPLICATION

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: boro@bellefontepa.gov

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required. An application fee of \$25.00 must be submitted with this application.

| EVENT INFORMATION | |
|--|--------------------------------|
| Name of Event/Type of Event (circle all that apply): | |
| Use of Park Flag Day | Foot Race |
| Closing of Public Streets | Bicycle Race |
| Parade | Other |
| Description/Name of Event | |
| <i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i> | |
| Event Location(s): | |
| If Talleyrand Park, <input checked="" type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides | |
| Sculpture Garden <input type="checkbox"/> | |
| Date(s) of Event: Wednesday, June 14, 2023 | |
| Rain Date(s): | |
| Event Hours: 6:30 pm to 7:30 pm | |
| Set up Date/Hours: 5:00 pm to 6:30 pm | If Walk/Race, Start/End times: |
| Breakdown Hours: 7:30 pm to 8:00 pm | Estimated Attendance: |
| Approximate number of persons volunteering or working the event: 10 | |
| Organization Applying for the Permit: Bellefonte Elks Lodge #1094 | |
| Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Organization Address: Bellefonte Elks Lodge #1094 | |
| Event Coordinator Name: Lorna Spearly | |
| Event Coordinator Phone: 814.441.0378 | |
| 24/7 contact/Cell (contact during event): Same as above | |
| Email for contact person: LornaSpearlyBPOE1094@gmail.com | |

Municipal Building
 236 W Lamb St
 Bellefonte, PA 16823

Tel: 814-355-1501
 Fax: 814-353-2315
www.bellefonte.net

TDD/TDY & Voice 711
 TTY/TDD Only 717-237-2261
 An Equal Opportunity Employer

| STREET/LOT CLOSURE | | |
|--|-----------------------------------|-----------------------------------|
| <i>Streets To Be Closed</i> | <i>Duration</i> | <i>Location (from/to)</i> |
| | | |
| | | |
| | | |
| <i>West Parking Lot (circle)</i> | <i>North Parking Lot (circle)</i> | <i>South Parking Lot (circle)</i> |
| <i>Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map). NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.</i> | | |
| <i>Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.</i> | | |

| Will your event need? Circle all that apply and provide details | |
|--|--|
| It is understood by the Applicant/Sponsor that | |
| <i>Police Assistance</i> | |
| <i>Medical Services</i> | |
| <i>Traffic control by Fire Police</i> | |
| <i>Road Signs</i> | |
| <i>Electrical Service</i> | |
| <i>Water Service</i> | |
| <i>Traffic cones or Barricades</i> | |
| <i>Street Sweeping</i> | |
| <i>Refuse collection/Recycling Service</i> | |
| Will Your Event Have? Circle all that apply and provide details | |
| <i>Banner(s), number/location. Please attach a completed Borough Banner Application.</i> | |
| <i>Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?</i> | |
| <i>Live Entertainment/Amplification</i> | |
| <i>Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents</i> | |
| <i>Animals, If yes, number/ type</i> | |
| <i>Tent(s), Stage(s), or temporary structure(s)</i> | |
| <i>Portable toilets and/or Hand Washing Stations</i> | |
| <i>If yes, Location, delivery, pick up?</i> | |
| <i>Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.</i> | |

Waiver of Liability

As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).

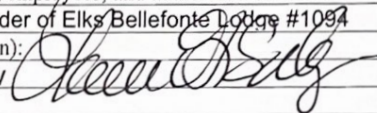
COMPLETE, SIGN AND DATE

By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.

Name of Event Sponsor: The Benevolent and Protective Order of Elks Bellefonte Lodge #1094

Authorized Signer (Print): Lorna Spearly

(Sign):



Title of Signer: Equire of the Lodge / Club Secretary

Date Signed: May 16, 2023

Approval Date:

With Conditions:

Requesting to have fees waived for use of the Park.

OFFICIAL USE ONLY

| Borough Staff Review | Date Received | Date Approved |
|-------------------------------------|---------------|---------------|
| Police Chief (or designee) | | |
| Costs: | | |
| Comments: | | |
| | | |
| Public Works Director (or designee) | | |
| Costs: | | |
| Comments: | | |
| | | |
| Borough Manager (or designee) | | |
| Costs (beyond application fee): | | |
| Comments: | | |
| | | |

Application Fee: \$25.00 []

Re: New submission from Contact Form

Melissa McCullough <mmccullough@bellefontepa.gov>

Mon 5/22/2023 1:42 PM

To: H Dawson <aheatherdawson@gmail.com>

Cc: Alyssa Doherty <adoherty@bellefontepa.gov>

Good afternoon Heather,

Thank you for reaching out with your reservation request.

Unfortunately, Pavilion 3 is rented June 9, 2023 6am-6pm for the YMCA Summer Camp. The same with Pavilion 1 and 2. With the YMCA and your time there would be an hour overlap with each others events. Is there another Pavilion that you are interested in?

I have included Alyssa to assist you on your request for the waiver of rental fees.

Please let me know if there is another Pavilion that would work for you.

Looking forward to hearing from you.

Thank you,

Melissa McCullough

Administrative Assistant

Borough of Bellefonte

236 West Lamb Street

Bellefonte, PA 16823

Office: (814) 355-1501 Ext. 210

Fax: (814) 353-2315

Website: <https://bellefonte.net/>



From: H Dawson <aheatherdawson@gmail.com>

Sent: Monday, May 22, 2023 12:31 PM

To: Melissa McCullough <mmccullough@bellefontepa.gov>

Subject: Re: New submission from Contact Form

Hi Melissa,

The Bellefonte Area Middle School Girls' Lacrosse team is renting pavilion #3 again this year for June 9th 5-8pm (I just called to reserve it). Would the borough consider waiving the fee for the team? We would greatly appreciate it and those funds would go towards further supporting their team (it is still a club sport at the middle school level).

Thank you in advance,

--heather

Govenors Park

Bobbi Salvanish <bobbisalvanish@gmail.com>

Wed 5/24/2023 3:31 PM

To: Alyssa Doherty <adoherty@bellefontepa.gov>

Good Afternoon Alyssa,

I was wondering if it would be possible for the borough to waive the rental fee for the pavilion at governors park for the Logan Fire Company Picnic on July 22? Thank you.

--

Bobbi Salvanish



The Church of the Good Shepherd

*Called to preach and teach the Gospel of
Jesus Christ*



May 26, 2023

Bellefonte Borough Manager
Bellefonte Borough Office
236 W Lamb Street
Bellefonte, P A 16823

Attn: Borough Manager

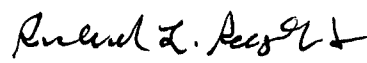
We are requesting your help in providing a safe environment for our children's event this summer at our church. On Saturday, **July 23, 2023**, we are having this year's Vacation Bible School (VBS).

As a safety precaution, we are requesting that Valentine Hill Road be blocked off to through automobile traffic between 9:00am and 4:30pm. This same request is being made to the Spring Township Manager. We are requesting possibly posting a "Road Closed Ahead" sign posted at the entrance from Willowbank Street to prevent traffic from entering onto Valentine Road. We thank you for your consideration in this matter, and we make this request due to our limited adjacent property space that would ensure safety.

All neighborhood children between the ages of 4 and 12 years of age are invited. The VBS will be based on the familiar Bible Study "Jesus Heals," and we will offer an assortment of activities including a light lunch. The carnival will be games and activities mostly as an outside function, weather permitting, with prizes and treats for those who attend. Both events will be well supervised.

Thank you again, and God Bless you all.

Sincerely in Christ,


Richard L Riegler, Jr., Elder
Church of the Good Shepherd
for John Snare, Pastor
402 Willowbank Street
Bellefonte, PA 16823
814-355-5423