



# HISTORIC Bellefonte™

Est. 1795

## Borough of Bellefonte Council Business Meeting

### AGENDA

7:30 PM Tuesday, June 20<sup>th</sup>, 2023

In-Person, Council Chambers

**ATTEND IN PERSON** – The Council Chambers is open to the public with normal or standard occupancy levels.

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube <https://youtube.com/live/RKmoEwrCyKw>. Recordings can be viewed on

CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)

**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov)

or phone: 814-355-1501 before 4:00 PM on Tuesday, June 20<sup>th</sup>, 2023, to receive the Zoom Link to the meeting.

#### I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

*Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.*

#### II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

#### III. ROLL CALL

Mr. Bernier, Vice-President, North Ward	Ms. McKean, West Ward	
Mr. Brachbill, South Ward	Ms. Purnell, North Ward	
Ms. Cleeton, South Ward	Ms. Sedgwick, West Ward	
Ms. Dann, Pro Tempore, South Ward	Ms. Tosti-Vasey, West Ward	
Mr. Johnson, President, North Ward	Mayor Johnson, At Large	

#### IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

#### V. PUBLIC COMMENT

*The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.*

**VI. COMMUNICATIONS (written)**

Resignation Letter from Bellefonte Fire Department Chief Gary Lohr. <b>FYI, no Council action needed.</b>
Centre County Recycling and Refuse Authority Monthly Newsletter June 2023. <b>FYI, no Council action needed.</b>
CATA announces proposed removal of XB Route, will host a Public Hearing on Wednesday, June 28 <sup>th</sup> , 2023 4:30 PM-6:30 PM in the Bellefonte Borough Building, Council Chambers, located at 236 W. Lamb Street, Bellefonte. <b>FYI, no Council action needed.</b>

**VII. CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

General	Council Meeting Minutes May 1, 2023
Finance	Budget v. Actual May 2023
Finance	Budget v. Actual Summary May 2023
Finance	Treasurer’s Report May 2023
Finance	Voucher Summary May 2023

**VIII. REPORTS**

<b>Elected Official and Staff Reports</b>		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor ➤ Parking Enforcement & Animal Control April & May 2023 Reports	Mayor Johnson	Submitted
Police-May 2023 Report	Chief Weaver	Submitted
Office of Community Affairs (OCA) <i>Please see the memo in the packet for additional information.</i>	Ms. Thompson	Submitted
1. Historic Architectural Review Board (HARB) Recommended for approval of the following projects. Specific motions are stated in the OCA memo: <ul style="list-style-type: none"> <li>➤ <b>140 W. High St/110 S Spring St-</b> Retaining Wall</li> <li>➤ <b>214 N Allegheny St-</b> Mural Landscape</li> <li>➤ <b>420 E Linn St-</b> Replace Wood Siding</li> </ul> Administrative Approvals: <ul style="list-style-type: none"> <li>➤ <b>325 W Curtin St-</b> Retaining Wall</li> <li>➤ <b>111-113 E High St-</b> Paint Window and Door trim</li> <li>➤ <b>128 W Howard St (Trinity UMC)-</b> New Roof</li> <li>➤ <b>245 W. Linn St Rear-</b> New Roof</li> <li>➤ <b>166 E Linn St-</b>New Roof</li> </ul>		
2. Zoning		
Borough Manager	Mr. Stewart	Submitted
Assistant Borough Manager	Mr. Holderman	Submitted

**Liaison Reports**

*Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

<b>ADMINISTRATIVE</b>	<b>LIAISON</b>	<b>REPORT</b>
Bandshell/performance center project committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Environmental Advisory Review Board	Mr. Holderman	
Bellefonte Intervalley Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors- Cindy Hahn	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
<b>AUTHORITIES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Authority – Meeting held on 6/14. Mtg minutes will not be done.	Mr. D. Johnson	
Centre County Airport Authority	Mr. D. Johnson	Submitted
<b>COMMISSIONS / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
<b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Fire Department Executive Committee	Mr. Brachbill	Submitted
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	Submitted
Talleyrand Park Committee	Ms. Dann	Submitted
Workplace Safety Committee	Mr. Brachbill	Submitted
<b>SPECIAL APPOINTMENTS / APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
<b>SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION</b>	<b>LIAISON</b>	<b>REPORT</b>
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

**XL. CURRENT and OLD BUSINESS**

CDBG Project 2023 Selection. <b>Motion/2<sup>nd</sup> to approve the Talleyrand Park Suspension Bridge RAB.</b>
Special Event Application. <b>Motion/2<sup>nd</sup> to allow Staff to administratively handle Special Event Applications including discretion on fee waiver requests.</b>
Parking Ordinance Draft. Comments/feedback from Council. <b>Motion/2<sup>nd</sup> to approve advertisement of the amendment action with a date of July 5<sup>th</sup>, 2023 for that action.</b>
Update to the Bellefonte Borough Fee Schedule-RV Parking Permit. <b>Motion/2<sup>nd</sup> to approve the addition of the RV Parking Permit Fee to the Bellefonte Borough Fee Schedule as amended.</b>
Planned Traffic Signal at Parkview and Zion Roads. Our consultant is working with Penn DoT to secure grant funding. We are in need of testimonial statements that reflect the safety issues at this intersection since crash history is low. Residents can email the borough with their testimonial statements at <a href="mailto:boro@bellefontepa.gov">boro@bellefontepa.gov</a> . <b>FYI, no council action is requested.</b>
Nuisance Code Administrator Vacancy Update. The new person, John Cabibbo, will be starting on Monday, July 3 <sup>rd</sup> .

Until then, please contact the borough with nuisance code issues at [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov). **FYI. No council action is requested.**

**XLI. NEW BUSINESS**

Dylan Crunick Charity Memorial Baseball Tournament August 12-13, 2023. **Motion/2<sup>nd</sup> to approve the Dylan Crunick Charity Memorial Baseball Tournament August 12-13, 2023. Motion/2<sup>nd</sup> to waive the Governor’s Park Baseball Field fee.**

Trinity United Methodist Church September 10, 2023. **Motion/2<sup>nd</sup> to approve the Trinity United Methodist Church event on September 10, 2023 in Talleyrand Park. Motion/2<sup>nd</sup> to waive the Governor’s Park Baseball Field fee.**

Consider a Letter from Bellefonte Borough and Bellefonte Borough Authority expressing to Columbia Gas of PA our disappointment with their starting the Curtin Street work and then pulling out the crew for approximately one month. **Motion/2<sup>nd</sup> to approve staff sending a letter as described.**

**XLII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**XLIII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**EXECUTIVE SESSION – Legal Matter**

**The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.**