



**HISTORIC**  
**Bellefonte™**  
*Est. 1795*

**Bellefonte Borough  
Council Work Session  
6:30 – 7:25 PM  
Monday, August 7, 2023  
Council Chambers**

**AGENDA**

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/vOpbRwCUTCw>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)  
**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, August 7<sup>th</sup>, 2023, to receive the Zoom Link to the meeting.

**I. CALL TO ORDER**

**II. WELCOMING COMMENTS / OPENING REMARKS**

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

**III. ITEMS FOR DISCUSSION:**

- A) Rental Housing Ordinance Amendments-Walt Schneider – **15 minutes**
- B) Armory Building improvements update – **10 minutes**
- C) Shentel Cable Franchise Agreement Discussion – **15 minutes**
- D) Governor’s Park Baseball Field Access Discussion – **15 minutes**

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

ARMORY Property at 301 N. Spring Street		
Project/Vendor	Encumbered Costs	Committed Costs
Purchase Building	\$935,000.00	\$935,000.00
Procure Elevator (Port Elevator)	\$178,700.00	\$178,700.00
Construct Shaft - JC Orr	\$459,750.00	\$459,750.00
Elevator Electrical - Strouse	\$143,245.00	\$143,245.00
Doors/Cameras/Sound Systems Direct Solutions, Inc.	\$177,613.00	\$177,613.00
Concrete - ADA Walkway/Ramp	\$12,000.00	\$12,000.00
Purchase of ADA Ramp	\$8,369.00	\$8,369.00
Sprinkler System Design--Rhino	\$40,000.00	\$40,000.00
Sprinkler System Installation ** S.A. Comunale, Inc.	\$197,750.00	\$0.00
Architect - Hoffman/Leakey	\$91,500.00	\$91,500.00
Signage - Victorian Signs	\$3,845.00	\$3,845.00
Costs Associated w/Easement ADA Ramp	\$8,000.00	\$8,000.00
Audit Grant	\$9,500.00	\$9,500.00
Smoke Detector Upgrades	\$25,000.00	\$25,000.00
Total	\$2,290,272.00	\$2,092,522.00
Over encumbered/committed	\$490,272.00	\$292,522.00

\*\* Eliminated from Project Scope



PRIVILEGED ATTORNEY-  
CLIENT COMMUNICATION

June 22, 2023

Ralph W. Stewart  
Borough Manager  
Borough of Bellefonte  
236 West Lamb Street  
Bellefonte, PA 16823

***RE: Executive Summary of Cable Franchise Agreement with Shenandoah Cable Television, LLC (“Shentel”)***

Dear Ralph:

I am pleased to inform you that we have reached tentative agreement with Shentel regarding cable franchise renewal for Bellefonte Borough. The following is an executive summary of the major provisions of the Cable Franchise Agreement (the “Agreement”) negotiated with various representatives of Shentel. While there are many other important provisions contained in the Agreement, I have limited this summary to the major items outlined herein. The Agreement is, of course, subject to the approval of the Borough Council.

**1. Franchise Fees (Sections 1(p) and 6)**

Municipalities are entitled under federal law to assess a franchise fee of up to five percent (5%) of the cable operator’s “gross revenues” for cable services provided within the municipality. The Borough currently assesses a five percent (5%) fee and this remains the same in the Agreement. The definition of “gross revenues” in the Agreement includes an itemized list of 25 separate revenue sources that will maximize the Borough’s franchise fee revenue. This list includes all current eligible revenue sources as well as all foreseeable future sources and a “catch all” item to capture any other future revenue sources that are not foreseeable. The list adds several new revenue sources that Shentel has added in the past few years.

While several relevant variables such as rate changes, subscriber activity, subscriber penetration, and related issues can and will impact the Borough’s franchise fees, the

Agreement is intended to maximize the Borough's franchise fee revenue. Please note that all franchise fees are passed through to Shentel cable subscribers as a separate line item on their bills. Franchise fees will be paid to the Borough on a quarterly basis.

In addition to franchise fee revenue, the Agreement ensures franchise fee accountability. It permits the Borough to conduct an independent audit of Shentel's records to determine whether Shentel has paid franchise fees accurately. Should the audit reveal that franchise fees have been underpaid, then Shentel must pay the underpaid amount plus ten percent (10%) interest on the underpayment. Furthermore, should the audit reveal that franchise fees have been underpaid by five percent (5%) or more, then Shentel also must contribute up to \$3,000 toward the cost of the audit.

Finally, the Agreement includes "bundled services" protection. If a subscriber purchases more than one of Shentel's three services (i.e. cable, internet and phone) and receives a bundled services discount, this provision ensures that the discount does not apply only to cable services. If it did, franchise fee revenue to the Borough would be reduced. Section 6.5 of the Agreement states that "allocation of revenue shall not be structured for the purpose of evading franchise fees applicable to cable services."

## **2. Customer Service Standards (Section 4)**

The Agreement establishes a set of comprehensive, quantifiable, and enforceable customer service standards. These standards adopt the relevant recommendations of the Federal Communications Commission ("FCC"), which are not enforceable unless they are included in a franchise agreement, and also add certain additional requirements. The customer service standards include, but are not limited to, the following:

- Telephone answering time limits for customer service representatives, including the requirement that Shentel to perform surveys to measure compliance with the standards upon receipt of subscriber complaints;
- Time limits for commencing installation, service interruption, and repair work, including limits on technicians cancelling appointments with subscribers;
- A four-hour "appointment window" for service calls;
- Requirements for notices to subscribers;
- Requirements that bills be clear, concise, and fully itemized;
- Customer complaint procedures, including that Shentel may not impose late fees on a subscriber who disputes a bill in good faith until the investigation is completed;

- Requirements to be met prior to disconnecting service;
- Credits for service interruptions of six or more hours upon request; and
- Standards of subscriber privacy.

### **3. Right-of-Way Protections (Section 3)**

The Agreement provides many protections of the Borough's public rights-of-way. For example, Shentel agreed to repair any damage to public or private property by Shentel or any of its contractors or subcontractors within 20 business days. In addition, the Agreement includes safety standards, the provision of service area maps to the Borough upon request, requirements for disconnection and relocation of Shentel's wires and equipment, removal of equipment in the event of an emergency, and the need for Borough approval for cutting down any trees in the public rights-of-way.

### **4. Reporting Requirements (Sections 5.7 and 6.3)**

The Agreement includes four reporting requirements to the Borough to be met by Shentel. The first is a detailed franchise fee report to accompany each quarterly franchise fee payment. The report must contain line items for sources of revenue received by Shentel and the amount of revenue received from each source.

Second, upon written request, Shentel must submit a customer complaint report stating the date, nature and resolution of all subscriber complaints that have generated a work order or have necessitated a response. The term "complaint" is defined as any written (including email) or oral communication by a subscriber expressing dissatisfaction with Shentel's operation of the cable system that is within Shentel's control and requires a corrective measure. In addition, and upon request, the Borough may obtain from Shentel specific information regarding service repair requests and service interruptions.

Third and finally, Shentel must, upon written request, provide to the Borough copies of reports or other communications to any federal or state regulatory agencies relating to Shentel's cable system within the Borough.

### **5. Cable System Requirements and Service Area (Section 3)**

The Agreement provides technical requirements for the cable system serving the Borough. It requires the system to be built for digital television standards and meet or exceed all technical performance standards of the FCC, the National Electric Code and the National Electrical Safety Code. It also requires that Shentel perform tests on the cable system upon request, report to the Borough regarding the results of the tests, and take corrective measures if the results show non-compliance with applicable standards.

Furthermore, the Agreement requires that Shentel make cable service available to the Borough utilizing a different business model deployed by the Borough's other cable operator - Comcast. That said, any such different business model should be transparent to the Borough when viewed over the term of the Agreement as it stands to reason that no cable operator entering any given municipality will provide ubiquitous coverage from the onset due to the capital outlay coupled by all of the variables to be accounted for in the context of constructing such a network as is contemplated by the Agreement. Furthermore, any unit within 150 feet of the main distribution line is entitled to a standard installation rate. For any unit beyond 150 feet, Shentel must connect it if the unit owner pays the incremental cost beyond the installation costs for the initial 150 feet.

#### **6. Educational and Governmental ("EG") Channel (Section 7.2)**

Federal law grants municipalities the right to dedicated public, educational and governmental ("PEG") channels. In the Agreement, Shentel will continue to provide two (2) educational and governmental ("EG") channels to be used for programming related to educational and governmental activities. The Borough or its designee(s) has complete control over the content, scheduling, and administration of the channels, and the Borough may delegate these functions, or a portion of these functions, to a designated access administrator, such as the School District.

Shentel will continue to provide and maintain the wires and other signal distribution equipment so that programming can originate from the selected video origination locations and be distributed over the cable system. Shentel is required to cablecast the EG channels to all Shentel subscribers and the technical quality of the channels must be comparable to the technical quality used for commercial channels.

Shentel has agreed to provide EG capital support initially in the form of an annual lump sum followed by a transition initially to a combination of a lump sum amount and a percentage of gross revenues attributable to cable service and ultimately to a percentage of gross revenues attributable to cable service. Such EG capital support construct was negotiated to take into account the fact that Shentel will have no cable subscribers in the Borough until the cable system is constructed and operational - hence the lump sum only portion for the first two (2) years.

It is also worth noting that Shentel (just as is the case for Comcast and all cable operators) is permitted by federal law to pass through such EG capital support to cable subscribers noting that there will be no pass through until Shentel has cable subscribers in the Borough further noting that Shentel will not subsequently pass through any EG capital support paid to the Borough prior to Shentel having cable subscribers in the Borough.

## **7. Services to Community Facilities (Section 7.1)**

The Agreement requires Shentel to provide Basic level television service to various public buildings, including the Borough Building, police stations, fire companies, public works buildings, and water and sewer authorities. Notwithstanding the foregoing, the FCC Section 621 Report and Order of September 2019 (“Order”) has injected a major new restriction that previously did not exist. The Order states that “costs attributable to franchise terms that require a cable operator to provide free or discounted cable services to public buildings” may be offset against franchise fees. The FCC found that these services are in-kind contributions and fall within the 5% franchise fee cap.

The Order outlines the new options for local governments: (1) continue to receive the existing cable services and reduce franchise fee revenue by the marginal cost of those services; (2) discontinue all the services and continue receiving franchise fees at their current level; or (3) terminate the service to certain buildings and reduce franchise fees by the value of the reduced service.

The Order was challenged in court by many municipalities and local government associations around the country. These appeals were consolidated in the Sixth Circuit Court of Appeals and concluded with the result effectively being that the fair market value metric was revised to marginal cost.

Notwithstanding the foregoing, Shentel has advised that they don’t view the implications of providing free video service as burdensome and thus Shentel doesn’t intend to adhere to the Order in this regard. Whether or not such a position is within the purview of Shentel or any cable operator to take, we as a firm don’t feel compelled to argue this point with Shentel - noting that further guidance in this area may develop - as we’re certainly not going to do anything that has an adverse effect on the Borough or any of our clients for that matter.

## **8. Liquidated Damages for Violations (Section 8.2)**

Once Shentel has agreed to the obligations described in this executive summary and the other obligations contained in the Agreement, it is critical for the Borough to be able to enforce these obligations. Section 8.2 of the Agreement allows for monetary fines, also known as “liquidated damages,” in the amount of \$250 per day for each violation of the Agreement. The Borough may assess such monetary fines after providing Shentel with written notice and allowing Shentel forty-five (45) days to correct the violation, unless the nature of the violation is such that it cannot be cured within forty-five (45) days, in which case the cure period may be extended. Liquidated damages may be assessed for 120 days, after which the Borough may commence revocation proceedings or initiate a lawsuit.

**9. Performance Bond (Section 8.4)**

Shentel also agreed to obtain and maintain a performance bond running to the Borough in the amount of \$25,000 during the franchise term. The performance bond will help to ensure Shentel's faithful performance of its obligations under the Agreement, including any recovery of liquidated or compensatory damages.

**10. Length of Franchise Term (Section 2.2)**

Due to the fact that cable technology is constantly changing and we cannot predict the state of this technology in the future, we recommend the shortest possible length of term for the Agreement. For Shentel, this is 10 years.

**11. Competitive Equity Provision (Section 2.6)**

Pursuant to the 1992 Cable Television Consumer Protection and Competition Act, cable franchise agreements may not be exclusive. The Borough may award more than one franchise to different cable operators. In large part due to the emergence of Verizon as a competitor in the cable industry, Shentel insisted upon including a competitive equity provision, also known as "level playing field" provision, in the Agreement. These provisions relate to the prospect of another cable operator providing cable services in the Borough in the future.

The competitive equity provision negotiated with Shentel states that, if the Borough grants another cable franchise and the material terms of the new franchise agreement, when taken as a whole, are more favorable to the competitor than the terms in this Agreement are to Shentel, then Shentel may request an amendment to this Agreement to include such favorable terms. Only if the Borough agrees with Shentel that there is a lack of competitive equity will the Borough and Shentel enter into discussions to amend the Agreement. This provision keeps control with the Borough and assesses the Agreement in the aggregate rather than on an issue-by-issue basis. In our experience, an issue-by-issue analysis can be misleading by focusing on singular issues in a vacuum without taking into account the totality of the negotiations.

This concludes the executive summary of the major items contained in the Agreement. There are many other provisions in the Agreement, but we have highlighted the major items. Thank you for your cooperation in this effort. Should you have any questions or concerns regarding this matter, please do not hesitate to contact me directly.

Sincerely yours,  
*Phillip M. Fraga*  
Phillip M. Fraga



**CABLE FRANCHISE AGREEMENT**

**BETWEEN**

**BELLEFONTE BOROUGH**

**AND**

**SHENANDOAH CABLE TELEVISION, LLC**

With assistance from:

Cohen Law Group  
413 South Main Street - Third Floor  
Pittsburgh, PA 15215  
Phone: (412) 447-0130  
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**CABLE FRANCHISE AGREEMENT**

This Cable Franchise Agreement (hereinafter referred to as the “Agreement”) is by and between Bellefonte Borough, a municipality located in Centre County, Pennsylvania (hereinafter referred to as the “Borough”) and Shenandoah Cable Television, LLC (hereinafter referred to as “Grantee”).

**WHEREAS**, pursuant to Title VI of the Communications Act, the regulations of the Federal Communications Commission (hereinafter referred to as the “FCC”) and Pennsylvania law, the Borough is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the Borough’s jurisdiction; and

**WHEREAS**, Grantee has requested that the Borough grant Grantee a franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the Borough’s residents; and

**WHEREAS**, the aforesaid Public Rights-of-Way used by Grantee are public properties acquired and maintained by the Borough on behalf of the citizens of the Borough, and the right to use said rights-of-way is a valuable property right; and

**WHEREAS**, the Borough desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Grantee’s use of the Borough’s public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain complimentary services, provide legal protections for the Borough, and meet the current and future cable-related needs of its residents; and

**WHEREAS**, the Borough held a public hearing on the subject of cable franchise renewal, including reviewing the cable operator’s past performance and identifying the Borough’s future cable-related community needs; and

**WHEREAS**, the Borough has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

**WHEREAS**, the Borough has determined that the public interest would be served by granting Grantee a franchise according to the terms and conditions contained herein; and

**NOW THEREFORE**, in consideration of the mutual promises contained herein and intending to be legally bound hereby, the Borough and Grantee agree as follows:

**SECTION 1**  
**DEFINITIONS**

The following terms used in this franchise shall have the following meanings:

(a) Affiliated Entity - Any persons(s) or entity(ies) who own or control, are owned or controlled by or are under common ownership or control with Shenandoah Cable Television, LLC, but does not include Affiliated Entities that are not involved with the use, management, operation, construction, repair and/or maintenance of Grantee's cable systems.

(b) Basic Service - The service tier that includes at least the retransmission of local broadcast television signals.

(c) Cable Act - Title VI of the Communications Act of 1934, as amended by the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competitive Act of 1992 and the Telecommunications Act of 1996, as it may, from time to time, be further amended.

(d) Cable Service or Service - The one-way transmission to Subscribers of video programming or other programming service and Subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.

(e) Cable System or System - A facility, consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes video programming and which is provided to multiple Subscribers within the Borough but such term does not include (1) a facility that serves only to retransmit the television signals of one or more television broadcast stations; (2) a facility that serves Subscribers without using any public right-of-way; (3) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act, except that such facility shall be considered a Cable System (other than for purposes of Section 621 of the Cable Act) to the extent that facility is used in the transmission of video programming directly to Subscribers unless the extent of that use is solely to provide interactive on-demand services; (4) an open video system that complies with Section 653 of the Cable Act; (5) any facilities of any electric utility used solely for operating its electric utility systems;

(f) Channel - A portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel as a television channel is defined by FCC regulation.

(g) Complaint - Any written (including electronic) or oral communication by a Subscriber expressing dissatisfaction with Grantee's operation of its Cable System that is within Grantee's control and requires a corrective measure on the part of Grantee or its contractors or subcontractors.

(h) Communications Act - The federal Communications Act of 1934, as amended, and as it may, from time to time, be further amended.

(i) Drop - The coaxial or fiber optic or other cable that connects a home or building to the Cable System.

(j) Educational and Governmental (EG) Access Channel - An access channel that consists of local, educational and/or governmental programming.

(k) Emergency - A condition that either (1) constitutes a clear and immediate danger to the health, welfare, or safety of the public; or (2) has caused or is likely to cause the Cable system in the Public Rights-of-Way to be unusable and result in loss of the services provided.

(l) FCC - Federal Communications Commission.

(m) Force Majeure - Acts of God; acts of public enemies, including terrorist attacks; orders of any kind of the government of the United States of America or the Commonwealth of Pennsylvania or any of their departments, agencies, political subdivisions, or officials, or any civil or military authority; insurrections; riots; labor strikes; epidemics; landslides; lightning; earthquakes; fires; hurricanes; volcanic activity; storms; floods; washouts; droughts; explosions; unavailability of materials or equipment; extraordinary make ready costs; partial or entire failure of utilities or other event that is reasonably beyond Grantee's ability to anticipate or control.

(n) Franchise - The authorization granted by the Borough to construct, operate and maintain a Cable System within the corporate limits of the Borough as embodied in the terms and conditions of this Agreement.

(o) Franchise Fee - The fee that Grantee remits to the Borough pursuant to Section 622 of the Cable Act, 47 U.S.C. §542, and Section 6.1 of this Agreement.

(p) Gross Revenues - All revenue received by Grantee or its Affiliated Entities arising from, attributable to, or in any way derived from the operation of Grantee's Cable System in the Borough to provide Cable Services, as calculated in accordance with generally accepted accounting principles ("GAAP"). Gross Revenues shall include, but are not limited to, the following:

- (1) Basic Service fees;
- (2) fees charged to Subscribers for any Cable Service tier other than Basic Service;
- (3) fees charged for premium Cable Services;
- (4) fees for all digital video tiers;
- (5) fees for video-on-demand;
- (6) fees charged to Subscribers for any optional, per-channel or per-program Cable Services;
- (7) revenue from the provision of any other Cable Services;
- (8) charges for installation, additional outlets, relocation, disconnection, reconnection and change-in-service fees for Cable Service.
- (9) fees for changing any level of Cable Service programming;

- (10) fees for service calls pertaining to Cable Services;
- (11) inside wire maintenance fees for Cable Services;
- (12) service plan protection fees for Cable Services;
- (13) convenience fees;
- (14) early termination fees on Cable Services;
- (15) fees for Leased Access Channels;
- (16) charges based on the sale or lease of any portion of the Cable System for Cable Service;
- (17) rental or sales of any and all equipment, including converters and remote control devices;
- (18) any and all locally-derived advertising revenues;
- (19) revenues or commissions from locally-derived home shopping channels;
- (20) broadcast retransmission fees;
- (21) regional sports fee;
- (22) late payment fees on Cable Services;
- (23) billing and collection fees on Cable Services;
- (24) NSF check charges; and
- (25) Franchise Fees.

Gross Revenue shall not include refundable deposits, investment income, programming launch support payments, nor any taxes, or other fees or assessments imposed or assessed by any governmental authority. Gross Annual Revenues shall not include actual bad debt that is written off, consistent with generally accepted accounting principles, provided however, that all or any part of any such actual bad debt that is written off, but subsequently collected, shall be included in the Gross Annual Revenues in the period so collected. In the event of any dispute over the classification of revenue, the Borough and Grantee agree that reference should be made to generally accepted accounting principles ("GAAP") as promulgated and defined by the Financial Accounting Standards Board ("FASB").

(q) HD - High definition format.

(r) Leased Access or Commercial Access Channel - Any channel on Grantee's Cable System designated for use by any entity that is unaffiliated with Grantee pursuant to Section 612 of the Cable Act, 47 U.S.C. §532.

(s) Multiple Dwelling Units or MDU's - Any building, buildings or area occupied by dwelling units, appurtenances thereto, grounds and facilities, which dwelling units are intended or designed to be owned, occupied or leased for occupation, or actually occupied, as individual homes or residences for three (3) or more households.

(t) Normal Business Hours - Those hours during which most similar businesses in the community are open to serve Subscribers. In all cases, "Normal Business Hours" must include some evening hours at least one night per week and/or some weekend hours.

(u) Normal Operating Conditions - Business conditions within Grantee's service department which are within the control of Grantee. Those conditions that are not within the



control of Grantee include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages and severe or unusual weather conditions or other conditions of Force Majeure.

(v) Outlet - An interior receptacle that connects a television set to the Cable System.

(w) Public Buildings – shall mean the Borough Building, police stations, fire companies, public works buildings, and water and sewer authorities. Public Buildings shall not include buildings owned by the Borough but leased to third parties, or buildings, such as storage facilities, at which government employees are not regularly stationed, or to facilities used by a private service provider, such as a private ambulance company. Public schools and libraries may be eligible under the then-current community investment policy of Grantee.

(x) Public Rights-of-Way - The surface and the area across, in, over, along, under and upon the public streets, roads, lanes, avenues, alleys, sidewalks, bridges, highways and other rights-of-way, as the same now or may thereafter exist, which are under the jurisdiction or control of the Borough.

(y) Programming - Any video or audio signal carried over the Cable System that is generally considered comparable to programming provided by a television broadcast station.

(z) Service Interruption - The loss of picture or sound on all Cable Service channels.

(aa) Subscriber - A person or entity who contracts with Grantee for, and lawfully receives, the video signals and Cable Services distributed by the Cable System.

## **SECTION 2** **GRANT OF FRANCHISE**

### **2.1 GRANT OF AUTHORITY**

Pursuant to the Cable Act, the regulations of the FCC and Pennsylvania law, the Borough hereby grants a non-exclusive and revocable franchise to Grantee. Subject to the terms and conditions contained herein, the Borough hereby grants to Grantee the authority to construct, extend, install, operate, maintain, upgrade and rebuild a Cable System, including such wires, cables, fiber, conductors, ducts, conduits, amplifiers, pedestals, attachments and other equipment as is necessary and appropriate to the operation of the Cable System in the Public Rights-of-Way, including property over which the Borough has a sufficient easement or right-of-way, for the purpose of reception, transmission, amplification, origination, distribution or redistribution of video and audio signals to provide Cable Services. Nothing herein shall preclude Grantee from offering any other service over the Cable System as may be lawfully allowed.

**2.2 TERM OF FRANCHISE**

The term of this Agreement shall be for a period of ten (10) years commencing on the date when fully executed by both parties, unless the Franchise is terminated prior to the expiration date in accordance with the terms and conditions of this Agreement.

**2.3 REPRESENTATIONS AND WARRANTIES**

(a) Grantee represents, warrants and acknowledges that, as of the Effective Date:

(1) Grantee is duly organized, validly existing and in good standing under the laws of the Commonwealth of Pennsylvania;

(2) Grantee has the requisite approval from the applicable federal and state agencies;

(3) There is no action or proceeding pending or threatened against Grantee which would interfere with its performance or its ability to perform the requirements of this Agreement;

(4) Pursuant to Section 625(f) of the Cable Act, as of the Effective Date, the performance of all terms and conditions in this Agreement is commercially practicable.

**2.4 NON-EXCLUSIVITY**

This Franchise granted to Grantee shall be non-exclusive. Nothing in this Agreement shall affect the right of the Borough to grant other Franchises to construct, operate or maintain a Cable System.

**2.5 FRANCHISE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS**

This Franchise is subject to and shall be governed by all lawful and applicable provisions of federal, state and generally applicable local laws and regulations. This Franchise is further subject to all generally applicable ordinances and resolution of the Borough. Without waiving any of its rights, the Borough agrees that, to the extent any term of this Agreement is inconsistent with the terms of any Borough cable franchise ordinance existing as of the Effective Date, this Agreement shall control.

**2.6 COMPETITIVE EQUITY**

(a) Grantee acknowledges and agrees that the Borough reserves the right to grant one or more additional franchises to construct, operate, and maintain a Cable System within the Borough.

(b) The Franchise granted to Grantee is non-exclusive; however, if the Borough grants a subsequent franchise or other authorization to provide similar wired video services, that, when

taken as a whole upon consideration of all of its material obligations, is more favorable or less burdensome to the subsequent provider than this Agreement is to Grantee, then Grantee may request an amendment to this Agreement to provide Grantee with competitive equity. If, when taken as a whole upon consideration of all of its material obligations, the subsequent Franchise is more favorable or less burdensome, then the Borough and Grantee shall enter into good faith negotiations in order to modify this Agreement to the mutual satisfaction of both parties to provide Grantee with such competitive equity.

(c) In the event an application for a new Franchise for Cable Service is submitted to the Borough proposing to serve Subscribers within the Borough, then the Borough shall notify Grantee in writing of the submission of the application.

### **SECTION 3** **SYSTEM CONSTRUCTION, OPERATION AND MAINTENANCE**

#### **3.1 TECHNICAL REQUIREMENT**

(a) Grantee shall operate, maintain, construct and extend the Cable System so as to offer Cable Services throughout all parts of the Borough where the density requirements of Section 3.2 are met. The Cable Service provided by the Cable System shall be delivered in accordance with applicable FCC standards and the Cable Act. The Cable System shall meet or exceed any and all applicable technical performance standards of the FCC, the National Electrical Safety Code, the National Electric Code and any other applicable federal laws and regulations and the laws, ordinances and construction standards of the Commonwealth of Pennsylvania and the generally applicable laws, ordinances and construction standards of the Borough.

(b) Stand-by power at the headend(s) shall be provided in the event of a service interruption. Stand-by power must activate automatically upon the failure of commercial utility power.

#### **3.2 AREA TO BE SERVED**

(a) Grantee shall build out its Cable System to make Cable Service generally available to those businesses and residential units located within the Borough. While Grantee shall use commercially reasonable efforts to build out its network to serve as much of the Borough as is feasible taking into account build-out costs, geographical and geological conditions, and business conditions, Grantee reserves the right in its sole discretion as to where Grantee builds out its network in the Borough. .

(b) Any dwelling unit within one hundred twenty-five (125) feet aerial distance from the main distribution line shall be entitled to a standard installation rate. For any dwelling unit in excess of one hundred twenty-five (125) feet or that requires an underground installation, Grantee shall extend the Cable Service if the Subscriber pays Grantee the actual cost of installation from its main distribution system with such cost being only the incremental portion beyond one hundred twenty-five (125) feet for aerial installations.

(c) The Borough has the authority to require Grantee to place wires and/or equipment underground, provided that the Borough imposes such requirement on all similarly situated entities. All installations of wires and/or equipment by Grantee shall be underground in those areas of the Borough where the wires and/or equipment of similarly situated entities (i.e. telephone and electric utilities) are underground; provided, however, that such underground locations are capable of accommodating Grantee's facilities without technical degradation of the Cable System's signal quality. Grantee shall not be required to construct, operate, or maintain underground any ground-mounted appurtenances such as Subscriber taps, line extenders, system passive devices, amplifiers, power supplies, or pedestals.

(d) In the event that public or private funds are made available to pay for such underground projects, Grantee may apply or request that the Township apply for such funds. In the event that Grantee is required to place existing aerial plant underground, Grantee reserves its right to pass any remaining costs in excess of any such available public or private funds through to Subscribers if and to the extent allowed by applicable law.

### **3.3 CABLE SYSTEM SPECIFICATIONS**

(a) Grantee shall design, construct, and maintain a Cable System that has been built for digital television standards.

(b) Grantee reserves the right to alter, adjust, modify, rebuild, upgrade, redesign, or otherwise reconfigure the Cable System at any time during the term of the Agreement, provided that no alteration, adjustment, modification, rebuild, upgrade, redesign or other reconfiguration of the Cable System shall have the effect of reducing the technical capabilities of the Cable System as set forth in Section 3.1.

### **3.4 SYSTEM TESTS**

(a) Grantee shall be responsible for ensuring that its Cable System is designed, installed and operated in a manner that fully complies with applicable FCC technical standards. Upon a showing of a pattern of Subscriber Complaints regarding signal quality or a determination of non-compliance related to signal quality through a compliance review under Section 5.2 herein, Grantee, upon written request by the Borough, shall perform applicable tests to determine compliance with FCC technical standards. Grantee shall provide a report to the Borough within thirty (30) days of completion of a Borough-requested test that describes the results of the test. If any test under this Section indicates that the Cable System fails to meet applicable FCC requirements, Grantee shall take such corrective measures as are necessary to correct any failure and to prevent their recurrence as far as is possible.

(b) Upon sixty (60) days' written request to Grantee, the Borough may inspect the Cable System at any time to ensure compliance with this Agreement and applicable law, including to ensure that the Cable System is constructed and maintained in a safe condition. The Borough reserves the right, upon at least sixty (60) days' notice to Grantee, to conduct a technical audit of the Cable System.

**3.5 EMERGENCY ALERT SYSTEM**

Grantee shall comply with the Emergency Alert System requirements of the FCC.

**3.6 SERVICES FOR SUBSCRIBERS WITH DISABILITIES**

Grantee shall comply with all applicable federal regulations, including the Communications Act of 1934, as amended, that ensure the provision of Cable Services and related equipment are accessible to and usable by persons with disabilities.

**3.7 SERVICE TO MULTIPLE DWELLING UNITS (“MDU’s”)**

Grantee and the Borough hereto acknowledge and agree that installation and provision of Cable Service to MDU’s are subject to a separate negotiation between the landlord, owner or governing body of any such MDU and Grantee, which negotiations shall be conducted in accordance with the procedures set forth in the Cable Act, as amended, applicable FCC regulations and applicable Pennsylvania law.

**3.8 REPAIRS AND RESTORATION**

(a) Whenever Grantee or any of its agents, including any contractor or subcontractor, takes up or disturbs any pavement, sidewalk or other improvement of any public or private property, the same shall be replaced and the surface restored in as reasonably good condition as before the disturbance within twenty (20) business days of the completion of the disturbance, weather permitting. Upon failure of Grantee to comply within the time specified and the Borough having notified Grantee in writing of the restoration and repairs required, the Borough may cause proper restoration and repairs to be made and the expense of such work shall be paid by Grantee upon demand by the Borough.

(b) Whenever Grantee or any agent, including any contractor or subcontractor, shall install, operate or maintain equipment, cable, or wires, it shall avoid damage and injury to property, including structures, improvements and trees in and along the routes authorized by the Borough if required for the proper installation, operation and maintenance of such equipment, cable, or wires. Grantee shall promptly repair and restore any public or property that is damaged as a result of construction, installation, repair or maintenance of the Cable System within twenty (20) business days, weather permitting.

(c) Grantee’s operation, construction, repair and maintenance personnel, including all contractors and subcontractors, shall be trained in the use of all equipment and the safe operation of vehicles. Such personnel shall follow all safety procedures required by all applicable federal, state and local laws and regulations. All areas of the Cable System shall be inspected in accordance with such applicable federal, state and local laws and regulations so as to prevent hazardous conditions or risks to safety for the public and/or operating and maintenance personnel. Grantee shall install and maintain its wires, cables, fixtures, and other equipment in such a manner as shall not interfere with any installations of the Borough or any public utility serving the Borough.

(d) Should a public safety emergency occur as a result of, incident to, or connected with operation, construction, repair, or maintenance activities by Grantee personnel, including all contractors and subcontractors, then such personnel shall immediately contact the applicable public safety emergency dispatcher (e.g. 9-1-1).

(e) Whenever Grantee or any agent, including any contractor or subcontractor, shall disturb any pavement, sidewalk or other public property in order to perform any underground activity, it shall utilize the Pennsylvania One Call System prior to any such disturbance. Grantee shall adhere to any additional undergrounding requirements which the Commonwealth may establish in the future. Grantee shall adhere to all requirements of the Pennsylvania Underground Utility Line Protection Act.

(f) All structures and all lines, equipment and connections in, over, under, and upon streets, sidewalks, alleys, and public and private ways and places of the Borough, wherever situated or located, shall at all times be kept and maintained in a safe and suitable condition and in good order and repair in accordance with customary industry standards and practices.

### **3.9 SERVICE AREA MAPS**

Upon thirty (30) days' written request, Grantee shall permit the Borough to view a complete set of Grantee service area strand maps of the Borough on which shall be shown those areas in which facilities exist and the location of streets. The strand maps shall also designate where the cable wires and other equipment are aerial and where they are underground. Such viewing by Borough officials shall be at a mutually agreed time and location. Should the Borough wish to obtain such strand maps of the Borough for its exclusive use, Grantee shall provide such maps within thirty (30) days of a written request, but no more than once annually and only after the Borough and Grantee have executed a non-disclosure agreement as such maps are confidential and proprietary pursuant to Section 5.1 of this Agreement.

### **3.10 DISCONNECTION AND RELOCATION**

(a) Grantee shall, at no cost to the Borough, protect, support, temporarily disconnect, relocate in the same street, or other public way and place, or remove from any street or any other public way or place, any of its property as required by the Borough or its designee by reason of traffic conditions, street construction, change or establishment of street grade, site distance visibility, the construction of any public improvement or structure, or any other reason related to public health, safety and welfare.

(b) In requiring Grantee to protect, support, temporarily disconnect, relocate or remove any portion of its property, the Borough shall treat Grantee the same as, and require no more of Grantee than, any other similarly situated entity utilizing the Public Rights of Way.

### **3.11 EMERGENCY REMOVAL OF EQUIPMENT**

(a) If, at any time, in case of fire or other disaster in the Borough, it shall be necessary, in the reasonable judgment of the Borough or its agent, to cut or move any of the wires, cable or

equipment of the Cable System, the Borough shall have the right to do so without cost or liability, provided that, wherever possible, the Borough shall give Grantee notice and the ability to relocate wires, cable or other equipment.

(b) In cutting or moving any of the wires, cable or equipment of the Cable System in the event of fire or other disaster, the Borough shall treat Grantee the same as, and require no more of Grantee than, any other similarly situated entity.

### **3.12 TREE TRIMMING**

(a) Grantee, or its agents, including contractors and subcontractors, shall have the authority to trim trees upon and overhanging the Public Rights-of-Way so as to prevent the branches of such trees from coming in contact with the wires, cables, or other equipment of Grantee. Any such tree trimming shall only be performed in accordance with applicable laws and regulations.

(b) If Grantee or its agents, including contractors and subcontractors, wish to cut down and remove any tree or trees as may be necessary for the installation and/or maintenance of its equipment, it shall apply to the Borough for permission, with the exception of Emergency situations as defined in Section 1(k), and if permission is granted, shall perform such cutting and removal in accordance with the regulations of the Borough.

### **3.13 CHANNEL CAPACITY**

Grantee shall meet or exceed programming and channel capacity requirements set forth in this Agreement and required by applicable federal and state law and regulations.

### **3.14 BROADCAST CHANNELS**

To the extent required by federal law, Grantee shall provide all Subscribers with Basic Service including, but not limited to: a) all broadcast television signals carried in fulfillment of the requirements of Section 614 of the Cable Act; b) the signals of qualified non-commercial educational television signals carried in fulfillment of the requirements of Section 615 of the Cable Act; and c) any Educational and Governmental Channel pursuant to Section 611 of the Cable Act. All such signals shall be delivered to Subscribers in accordance with FCC technical specifications.

### **3.15 SIGNAL SCRAMBLING**

Grantee shall at all times comply with FCC regulations regarding scrambling or other encryption of audio and video signals.

### **3.16 CONTINUITY OF SERVICE**

Subscribers shall continue to receive Cable Service from Grantee provided their financial and other obligations to Grantee are honored. Subject to Force Majeure provisions in Section 9.1, Grantee shall use its best efforts to ensure that all Subscribers receive continuous, uninterrupted

service regardless of the circumstances. For the purpose of construction, routine repairing or testing of the Cable System, Grantee shall use its best efforts to interrupt service only during periods of minimum use. When necessary service interruptions of more than twenty-four (24) hours can be anticipated, Grantee shall notify Subscribers in advance of such service interruption along with providing Subscribers with a pro-rata credit for the time of such service interruption.

## **SECTION 4** **SUBSCRIBER SERVICE STANDARDS**

### **4.1 OFFICE HOURS AND TELEPHONE AVAILABILITY**

(a) Grantee shall provide and maintain a toll free telephone access line that will be available to Subscribers twenty-four (24) hours a day, seven (7) days a week. Trained representatives shall respond to Subscriber telephone inquiries during Normal Business Hours. After Normal Business Hours, the access line may be answered by a service or an automated response system. Inquiries received after Normal Business Hours must be responded to by a trained company representative on the next business day.

(b) Under Normal Operating Conditions and during Normal Business Hours, telephone answering time by a Subscriber representative, including wait time, shall not exceed thirty (30) seconds after the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety percent (90%) of the time, measured on a quarterly basis. Under Normal Operating Conditions, the Subscriber shall receive a busy signal less than three percent (3%) of the time.

(c) Grantee will not be required to perform surveys to measure compliance with the telephone answering standards above unless a historical record of Complaints indicates a clear failure to comply. If the Borough determines, after receiving Complaints itself and/or receiving a record of Complaints made to Grantee in accordance with Sections 4.5 and/or 5.7(a), that there is a clear failure to comply with the telephone answering requirements above, the Borough shall notify Grantee in writing that it must measure its compliance with these requirements for the next three months and report to the Borough the results of such monthly average measurements.

### **4.2 INSTALLATIONS AND SERVICE CALLS**

(a) Grantee shall maintain a staff of employees sufficient to provide adequate and prompt service to its Subscribers. Grantee shall require that any employee or agent, including any subcontractor, who personally visits any residential dwelling, shall display a photo identification badge. Any vehicle used for installation, operation or maintenance activities by any Grantee employee or agent, including any subcontractor, shall prominently display Grantee's logo.

(b) Standard installations will be performed within seven (7) business days after an order has been placed. "Standard" installations are those aerial installations that are located up to one hundred twenty-five (125) feet from the existing main distribution line.



(c) Upon scheduling of appointments with the Subscriber for installations, service calls and other activities, Grantee shall provide the Subscriber with either a specific time or an “appointment window” of a maximum of four (4) hours during Normal Business Hours. Grantee may schedule service calls and installation activities outside of Normal Business Hours at a time that is convenient for the Subscriber.

(d) Grantee may not cancel an appointment with a Subscriber after the close of business on the business day prior to the scheduled appointment. If, at any time, an installer or technician is running late, an attempt to contact the Subscriber must be made prior to the time of the appointment. If the appointment must be rescheduled, it must be done so at a time that is convenient for the Subscriber.

#### **4.3 NOTICES**

(a) In accordance with applicable federal law, Grantee shall provide written information to each Subscriber upon initial subscription, and at least annually to Subscribers and at any time upon request, regarding each of the following areas:

- (1) Products and services offered;
- (2) Prices and options for programming services and conditions of subscription to programming and other services;
- (3) Channel positions of programming carried on the Cable System;
- (4) Installation and service maintenance policies;
- (5) Instructions on how to use the Cable Service and any converters;
- (6) Billing and Subscriber complaint procedures;
- (7) A notice of Subscriber privacy rights as required by federal law.

(b) In accordance with applicable law, Grantee shall notify Subscribers and the Borough in writing of any changes in rates, programming services or channel positions a minimum of thirty (30) days in advance of such changes provided that such change is within the control of Grantee. Grantee shall not be required to provide prior notice to Subscribers of any rate change that is the result of a regulatory fee, Franchise Fee or any other fee, tax, assessment or charge of any kind imposed by any federal agency, the Commonwealth of Pennsylvania or the Borough on the transaction between Grantee and the Subscriber.

#### **4.4 BILLING**

(a) Bills shall be clear, concise and understandable. Bills must be fully itemized, and shall include all applicable service tiers, equipment charges and any installation or repair charges.

Bills shall state the billing period, including an effective due date, the amount of current billing and any relevant credits or past due balances.

(b) The Borough hereby requests that Grantee omit the Borough's name, address, and telephone number from Subscriber bills as permitted by 47 C.F.R. § 76.952.

#### **4.5 SUBSCRIBER COMPLAINT PROCEDURES**

Grantee shall establish clear written procedures for resolving all Subscriber Complaints, which shall include at least the following:

(a) Grantee shall provide the Subscriber with a written response to a written Complaint within thirty (30) days of its receipt at the local business office. Such response shall include the results of its inquiry into the subject matter of the Complaint, its conclusions based on the inquiry, and its decision in response to the Complaint.

(b) If the Borough is contacted directly about a Subscriber Complaint, it shall notify Grantee promptly and in writing. When Grantee receives such notification, Grantee shall respond in writing within the time period specified in Section 4.5(a).

(c) Any Subscriber who, in good faith, disputes all or part of any bill sent by Grantee has the option of withholding the disputed amount, without a late fee or disconnection, until Grantee has investigated the dispute in good faith and has made a determination that the amount is owed provided that:

(1) The Subscriber provides a written Complaint to Grantee in a timely fashion and includes identifying information;

(2) The Subscriber pays all undisputed charges;

(3) The Subscriber cooperates in determining the appropriateness of the charges in dispute; and

(4) It shall be within Grantee's sole discretion to determine when the dispute has been resolved.

(d) Grantee shall maintain Subscriber Complaint records for inspection by the affected Subscriber, which shall contain the date each Complaint is received, the name and address of the affected Subscriber, a description of the Complaint, the date of resolution of the Complaint, and a description of the resolution.

#### **4.6 DISCONNECTION**

Grantee may disconnect or terminate a Subscriber's service for cause:

(a) If at least thirty (30) days have elapsed from the due date of the bill that Subscriber has failed to pay; and

(b) If Grantee has provided at least ten (10) days' notice to the affected Subscriber prior to disconnection, specifying the effective date after which Cable Services are subject to disconnection; and

(c) If there is no pending written dispute with Grantee regarding the bill; or

(d) If at any time and without notice, Grantee determines in good faith that Subscriber has tampered with or abused Grantee's equipment or service, is engaged in theft of Cable Service or has exhibited violent or threatening behavior toward its employees.

#### **4.7 SERVICE INTERRUPTIONS**

(a) Excluding conditions beyond its control, Grantee shall begin working on a Service Interruption promptly and in no event later than twenty-four (24) hours after the interruption becomes known and shall pursue to completion. Notice of a Service Interruption of a single Subscriber shall give rise to this obligation on behalf of Grantee. All other service calls not affecting public health, safety or welfare shall occur within a maximum of forty-eight (48) hours after notice to Grantee or scheduled at the convenience of the Subscriber.

(b) In the event that there is a Service Interruption to any Subscriber for six (6) or more consecutive hours and upon receipt of written or credible oral request, Grantee shall grant such Subscriber a pro rata credit or rebate, on a daily basis, of that portion of the service charge during the next consecutive billing cycle, or, at its option, apply such credit to any outstanding balance that is currently due.

#### **4.8 PRIVACY**

Grantee shall comply with the privacy provisions of Section 631 of the Cable Act and all other applicable federal and state privacy laws and regulations. Grantee shall at all times maintain adequate physical, technical and administrative security safeguards to ensure that personally-identifiable Subscriber information is handled and protected strictly in accordance with this policy and all applicable laws and regulations.

### **SECTION 5** **REGULATION BY THE BOROUGH**

#### **5.1 RIGHT TO INSPECT AND PROTECTION OF PROPRIETARY INFORMATION**

(a) The Borough shall have the option, upon thirty (30) business days' written notice and during Normal Business Hours, to inspect at the notice location for Grantee specified in Section 9.3, all documents, records and other pertinent information maintained by Grantee which

relate to the terms and conditions of this Agreement for the purpose of verifying compliance with the terms and conditions of this Agreement and applicable law.

(b) In addition, Grantee shall maintain for inspection by the public and the Borough all records required by the FCC and as specified in 47 C.F.R. § 76.305 in the manner specified therein.

(c) Notwithstanding anything to the contrary set forth herein, all information specifically marked by Grantee as proprietary or confidential in nature and furnished to the Borough or its designated representatives shall be treated as confidential by the Borough so long as it is permitted to do so under applicable law. Representatives and/or agents of the Borough may be requested to execute a non-disclosure agreement prior to the provision by Grantee of certain confidential information, provided such representatives and/or agents are permitted to do so under applicable law. Information and documentation marked by Grantee as proprietary or confidential shall include a brief written explanation as to its proprietary nature or confidentiality subject to review by the Borough. The Borough and its officially designated representatives agree in advance to treat any such information or records which Grantee reasonably deems would provide an unfair advantage for Grantee's competitors (e.g. system design maps, engineering plans, programming contracts, etc.) as confidential so long as permitted to do so under applicable law and only to disclose it to Borough employees, agents, or representatives who have a need to know or in order to enforce the provisions of this Agreement. In the event a request is made by an individual or entity not an employee, agent or representative of the Borough acting in their official capacity for information related to the franchise and marked by Grantee as confidential and/or proprietary, the Borough shall timely notify Grantee of such request and shall cooperate with Grantee in protecting its proprietary and confidential information to the extent permitted by applicable law. Grantee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act, or information which is not relevant to regulation of the franchise (e.g. employee files, tax returns, etc.).

## **5.2 RIGHT TO CONDUCT COMPLIANCE REVIEW**

Not more than twice during the term of this Agreement, the Borough or its representatives may conduct a full compliance review with respect to whether Grantee has complied with the material terms and conditions of this Agreement so long as it provides Grantee with forty-five (45) days' written notice in advance of the commencement of any such review. Such notice shall specifically reference the section(s) or subsection(s) of the Agreement that is (are) under review, so that Grantee may organize the necessary records and documents for appropriate review by the Borough. Within thirty (30) days of a written request, Grantee shall provide the Borough with copies of records and documents related to the cable compliance review. The period for any such review shall be for not more than the sixty (60) months immediately previous to the notice. The Township shall promptly inform Grantee in accordance with Section 8.1 of any alleged non-compliance issues that result from the compliance review.

## **5.3 RESERVED AUTHORITY**

The Borough reserves the regulatory authority arising from the Cable Act and any other applicable federal or state laws or regulations. Nothing in this Agreement shall remove, restrict or reduce the Borough's authority, rights and privileges it now holds, or which hereafter may be

conferred upon it, including any right to exercise its police powers in the regulation and control of the use of the Public Rights-of-Way.

#### **5.4 POLICE POWERS**

Grantee's rights under this Agreement are subject to the police powers of the Borough to adopt and enforce general laws and regulations necessary for the safety and welfare of the public. Such laws and regulations are separate and distinct from the terms and conditions contained in this Agreement. If the Borough's exercise of the police power results in a material alteration of the terms and conditions of this Agreement, then the parties shall negotiate amendments in good faith to this Agreement to the mutual satisfaction of both parties to ameliorate the negative effects on Grantee of the material alteration.

#### **5.5 NO LIMITATION ON TAXING OR FEE AUTHORITY**

Nothing in this section or in this Agreement shall be construed to limit the authority of the Borough to impose any tax, fee or assessment of general applicability. Such taxes, fees or assessments shall be in addition to Franchise Fees.

#### **5.6 PERMITS**

Grantee shall apply to the Borough for all generally-applicable required permits and shall not undertake any activities in the Public Rights-of-Way subject to a permit without receipt of such permit, the issuance of which shall not be unreasonably withheld by the Borough. Grantee shall not be required to obtain permits for Cable Service drops for individual Subscribers or for servicing or installation of pedestals or routine maintenance that does not disturb surface grade or impact vehicular traffic. Grantee shall pay any and all required permit fees.

#### **5.7 REPORTING**

In addition to the other reporting requirements contained in this Agreement, upon written request, Grantee shall provide the following reports to the Borough:

(a) Subscriber Complaint Reports

Within thirty (30) days of a written request and no more than once per year, Grantee shall submit to the Borough a report showing the number of Complaints, as defined in Section 1(g), that required a service call, originating from the Borough and received during the previous 12-month reporting period, the dates they were received, summary descriptions of the Complaints, the dates the Complaints were resolved and summary descriptions of the resolutions.

In addition, and upon written request, Grantee shall provide a report containing at least the following statistical information for the previous 12-month period:

- (1) Number of repair service requests received;

- (2) Breakdown by type of complaint received (i.e. complete outage, snowy picture, etc.);
- (3) Breakdown by cause of problem (i.e. subscriber equipment, drop/converter, system, etc.);
- (4) Number of known service interruptions and the approximate length of time of each such interruption

(b) Government Reports

Grantee shall provide to the Borough, upon written request, copies of any and all communications, reports, documents, pleadings and notifications of any kind which Grantee has submitted to any federal, state or local regulatory agencies if such documents relate specifically to Grantee's Cable System within the Borough. Grantee shall provide copies of such documents no later than thirty (30) days after their request.

**SECTION 6**  
**COMPENSATION TO THE BOROUGH**

**6.1 FRANCHISE FEES**

Grantee shall pay to the Borough an amount equal to five percent (5%) of the Gross Revenues derived from the operation of its Cable System to provide Cable Service in the Borough. Grantee shall not deduct or otherwise credit against the Franchise Fee any tax, fee or assessment of general applicability, unless required by law. The Borough may amend the Franchise Fee upon written notice to Grantee provided that the Franchise Fee may not exceed the maximum percentage permitted by law. A copy of the Resolution or Ordinance authorizing the Franchise Fee rate adjustment by the Borough shall accompany such written notice. Any change in Grantee's Franchise Fee obligation contained herein shall commence within ninety (90) days from such written notice.

**6.2 QUARTERLY PAYMENTS**

Franchise Fee payments to the Borough under this provision shall be computed at the end of each calendar quarter. Such payments shall be made within forty-five (45) days following the end of each of the first three calendar quarters and sixty (60) days after the fourth calendar quarter. Specifically, payments shall be due and payable on or before May 15 (for the first quarter), August 15 (for the second quarter), November 15 (for the third quarter), and March 1 (for the fourth quarter). In the event that any Franchise Fee payment is not made on or before the date by which it is due, then interest calculated at the then-current prime rate, as published by the Wall Street Journal, shall be added to the amount of Franchise Fee revenue due to the Borough. The interest rate shall be applied as described from the date such Franchise Fee payment was originally due. No acceptance of any payment shall be construed as an accord that the amount paid is in fact the correct amount, nor shall acceptance of any payment be construed as a release of any claim the

Borough may have for additional sums payable under this Agreement. Upon request and if mutually agreeable, Grantee shall deposit the Franchise Fee payments electronically into an account as designated by the Borough.

### **6.3 QUARTERLY REPORTS**

Within ten (10) days of each Franchise Fee payment described in Section 6.2 above, Grantee shall provide a written report containing an accurate statement of Grantee's Gross Revenues received for Cable Services for each calendar quarter in connection with the operation of Grantee's Cable System and showing the basis for the computation of fees. Specifically, the report shall contain line items for sources of revenue received and the amount of revenue received from each source. The report shall be verified by a financial representative of Grantee.

### **6.4 FRANCHISE FEE REVIEW**

Not more than twice during the franchise term, the Borough shall have the right to conduct a Franchise Fee review or audit of Grantee's records reasonably related to the sources, amounts and computation of Gross Revenues. Any such Franchise Fee review or audit shall occur within sixty (60) months from the date the Borough receives such payment, after which period any such payment shall be considered final. Within thirty (30) days of a written request, Grantee shall provide the Borough with copies of financial records related to the Franchise Fee review or audit.

(a) In the event of an alleged underpayment, the Borough shall provide Grantee with a written statement indicating the basis for the alleged underpayment. If the Franchise Fee review or audit reveals that there have been no underpayments, the Borough shall provide written notice to Grantee indicating that no underpayments were found and that the Franchise Fee review is closed. Grantee shall have thirty (30) days from the receipt of the statement regarding an alleged underpayment to provide the Borough with any written objection to the results of the Franchise Fee review, including any substantiating documentation. Based on this exchange of information, the Borough shall make a final determination of the underpayment(s), if any, within thirty (30) days of Grantee's objection and shall provide Grantee with written notice of the determination. If Grantee disputes the Borough's final determination, it may submit the dispute to mediation or arbitration within thirty (30) days of receiving the Borough's written notice of determination. In the event that Grantee fails to submit the matter to mediation or arbitration within the required time period, the Borough's final determination shall be binding on Grantee.

(b) Any Franchise Fee payment due to the Borough as a result of the Franchise Fee review shall be paid to the Borough by Grantee within forty-five (45) days from the date the Borough notifies Grantee of its final determination, or if the matter is submitted to mediation or litigation, within forty-five (45) days from the final disposition of such action. If the Franchise Fee review shows that Franchise Fees have been underpaid, then Grantee shall pay the underpaid amount plus interest from the due date equal to the then-current prime rate of interest as published in *The Wall Street Journal* on the underpayment amount. If Franchise Fees have been underpaid by five percent (5%) or more, then Grantee shall also pay up to three thousand dollars (\$3,000) of documented out-of-pocket costs of the Franchise Fee review. Any entity employed by the

Township that performs an audit or franchise fee review shall not be permitted to be compensated on a success based formula, e.g. payment based upon underpayment of fees, if any.

## **6.5 BUNDLED SERVICES**

All revenue earned from bundled services shall be allocated to Cable Service and non-Cable Service in accordance with generally accepted accounting principles (GAAP). It is understood that in some cases equipment and other non-service charges may be allocated at full retail price due to requirements related to sales taxes or similar tax requirements. To the extent such allocations are discretionary or otherwise not addressed by GAAP, allocations of revenue from such bundles shall not be structured for the purpose of evading franchise fees applicable to cable services.

## **SECTION 7 SERVICES TO THE COMMUNITY**

### **7.1 SERVICES TO COMMUNITY FACILITIES**

(a) Grantee shall provide a cable service drop and Basic Service with any necessary cable box to one outlet at each Public Building listed in Exhibit A. In accordance with applicable law, Grantee will charge the fair market value for each such account, which fair market value shall match the then-current rate card for the level of service provided. Grantee shall notify the Borough in writing regarding the amount of the monthly service fee for each account based on fair market value. The Borough shall then notify Grantee, within thirty (30) days of receiving the notice from Grantee, whether it wishes the amount due each month to be invoiced for payment or deducted from the next franchise fee payment. The Borough may upgrade the level of cable service received at then current rate card prices for the higher level of service. The Borough may also elect in writing not to receive the service, in which case it will not be invoiced and no deduction will be taken from the franchise fee.

(b) In the event the FCC's 2019 Third Report and Order In the Matter of Implementation of Section 621 of the Cable Act is reversed on appeal as to the issue of complimentary cable services as in-kind contributions in a cable franchise and such result becomes final within thirty (30) days of the result becoming final, Grantee will discontinue the charge for Basic Service for the Public Building locations listed in Exhibit A and provide such service on a complimentary basis. Any additional levels of cable service, outlets, or service locations ordered by the Borough shall continue to be subject to standard rates.

(c) During the term of the Franchise, the Borough may change a Public Building location listed in Exhibit A upon ninety (90) days' written notice to Grantee, provided that the new location is within one hundred twenty-five (125) feet of existing Grantee cable distribution plant.



**7.2 EDUCATIONAL AND GOVERNMENTAL (EG) CHANNEL**

(a) Grantee shall continue to provide to the Borough the use of two (2) Educational and Governmental (“EG”) Access Channels in accordance with Section 611 of the Cable Act. Such EG Channels shall be shared among the CACC communities and used for community programming related to educational and/or governmental activities. The Borough shall have complete control over the content, scheduling, administration and all other programming aspects of the EG Channels, and may delegate such functions, or a portion of such functions, to a designated access provider. Grantee shall not exercise any editorial control over EG Channel programming. Grantee shall cablecast the activated EG Channels so that they may be received by all Grantee Subscribers in the Borough.

(b) To enable the Borough to utilize the EG Channel, Grantee shall continue to maintain direct fiber links, including activation equipment capable of transmitting high quality video and audio between the video origination location and the Grantee headend such that live programming can originate from this selected location and be distributed via the Cable System to Subscribers in the Borough. This fiber link and equipment shall be collectively known as the “Return Line.” Grantee shall determine the engineering solution necessary to allow distribution of the EG Channel programming, via the Cable System, to Subscribers in the Borough.

(c) Grantee shall be responsible for maintaining the Return Line(s) to the origination site(s) of the EG Channel(s) so long as the Borough provides Grantee with access to such location and access to the EG Channel equipment within such locations. Grantee shall provide, install and maintain in good working order the equipment and the cable necessary for transmitting the signal to the channel aggregation site for further processing and distribution to Subscribers. Grantee shall maintain the EG Channel in accordance with the same FCC technical specifications that are comparable to the specifications used to maintain commercial channels transmitted to Subscribers on the Cable system, except that it shall not be responsible for the technical signal quality of programming produced by any EG channel programmer.

(d) Any expenditure made in connection with the construction of the Return Line shall be at the expense of the Borough. The Borough and Grantee further agree that all costs incurred by Grantee for supporting such EG Channel, including any and all equipment, and EG capital support grants may be designated as “costs of franchise requirements” or “external costs” as defined by the FCC and Grantee reserves its right to pass these costs through to the Subscribers pursuant to federal law.

(e) The Borough or its designee shall be responsible for providing any necessary production or playback equipment and shall be responsible for securing and supervising any trained/qualified personnel who conduct the operation of the EG channel. The Borough and Grantee agree to work cooperatively in implementing the EG channel through such means and in such manner as shall be mutually satisfactory.

(f) To enable the Borough or its designee to utilize the EG Access Channels, Grantee shall provide no more than twelve (12) total Remote Origination Points (“ROP(s)”) to the participating municipalities in the Centre Area Cable Consortium (“CACC”) in which the Grantee has a franchise agreement and offers Cable Service. Grantee shall provide and install, at the cost

of the Borough, within one hundred eighty (180) days' written notice, cable and other necessary signal distribution equipment such that live or tape playback of programming can be originated from the selected locations and distributed to Subscribers through the designated access provider. Existing ROPs are listed in Exhibit B. The cost for additional ROPs or re-location of existing ROPs shall be the responsibility of the Borough.

(g) HD Access Channel

(1) The Borough may request one (1) Access Channel in high definition ("HD") format when it demonstrates that at least three (3) hours per day, five (5) days per week of original, non-repetitive EG programming is being produced in HD.

(2) Following written notice by the Borough that the criteria in Section 7.2(g)(1) has been met, Grantee shall have one hundred eighty (180) days to make available one (1) HD Access Channel to be shared among the participating CACC communities and simultaneously carry the two (2) shared SD Access Channels provided under Section 7.2(a). Grantee shall carry all components of the HD Access Channel signals provided by the designated access provider including, but not limited to, closed captioning, stereo audio and other elements associated with the programming. The designated access provider shall be responsible for providing the Access Channel signal in an HD format to the demarcation point at the designated point of origination for the Access Channel.

(3) At the cost of the designated access provider or Borough, Grantee shall provide all necessary equipment including HD encoders or its equivalent outside or inside the demarcation point at the designated access provider channel origination point, at any ROP(s), and at its Headend and hubs or similar distribution facilities necessary to deliver the Access Channel in HD format to Subscribers. The Borough shall pay for the cost of any resulting upgrades to the Return Line(s). The Borough and Grantee agree that the costs for equipment or upgrades to the Return Line qualify as a capital cost for PEG Facilities within the meaning of the Cable Act 47 U.S.C.A. Section 542(g)(20)(C), and therefore is an appropriate use of revenues derived from the EG Capital Grants provided for in this Franchise.

(4) Thirty-six (36) months after the launch of an HD Access Channel, Grantee shall have the right to reclaim one (1) of the SD Access Channels.

(h) Within one hundred eighty (180) days of a written request by the Borough, Grantee shall, at the Borough's expense, relocate the EG origination site and the associated Return Line as follows: (i) Grantee's obligation shall be subject to the same terms and conditions that apply to the original EG origination site in this Section; and (ii) the Borough shall provide access to such site at least ninety (90) days prior to anticipated use of the new EG origination site. The timeline for relocation of the EG origination site shall be subject to the timely granting of any and all required permits, walk-out, make ready, and the detection of all underground utilities.

(i) In the event the Borough or its designee does not program any EG Channel, Grantee may request the use of this channel subject to written approval by the Borough. If the Borough approves Grantee's use of an EG Channel and, subsequent to such approval, the Borough requests

the utilization of the EG Channel being programmed by Grantee, Grantee shall relinquish such use no later than sixty (60) days after receipt of written notification from the Borough that it requires such channel for educational and/or governmental use.

(j) Grantee shall use its best efforts to maintain the channel assignments for the current EG Channel(s) as of the Effective Date. Notwithstanding the foregoing, in the event that Grantee deems a change in any EG Channel assignment to be necessary and changes any channel assignment in accordance with this Section, Grantee shall comply with the following requirements. Grantee shall provide the Borough thirty (30) days advance written notice of any change in EG Channel assignments.

(k) Interactive Guide Access. Grantee shall make available to the Borough or its designated Access Channel operator the third-party vendor contact information necessary to participate in the interactive channel guide carried on the Cable System. It shall be the sole responsibility of the Access Channel operator to provide the necessary program information and descriptions to the channel guide vendor and to comply with all requirements of such vendor. Any associated costs shall be borne by the Borough or its designee.

**7.3 EG CAPITAL GRANT**

(a) During the first four (4) years of this Agreement, Grantee shall pay a flat fee EG capital grant each year, based on the number of Housing Units (as defined in Section 7.3(d)) such term in the Borough, as shown in the table below with the timing of such flat fee payments to be made as follows: for the first year within thirty (30) days of the Effective Date and for the second through and including fourth years within thirty (30) days of the anniversary date of this Agreement. For the first two (2) years of this Agreement, Grantee shall pay the full amount of the flat fee. In the third year, Grantee shall pay the greater of: (i) the flat fee or (ii) 50% of the flat fee plus a percentage of Gross Revenue as set forth in Sections 7.3 (b) – (c). In the fourth year, Grantee shall pay the greater of: (i) the flat fee or (ii) 25% of the flat fee plus a percentage of Gross Revenue as set forth in Sections 7.3 (b) – (c).

Housing Units	EG Capital Grant
0 - 1,999	\$ 1,000.00
2,000 - 3,999	\$ 2,000.00
4,000 - 5,999	\$ 3,000.00
6,000 - 7,999	\$ 4,000.00
> 8,000	\$ 5,000.00

(b) Beginning in the third year from the Effective Date, Grantee shall pay an amount equal to 0.17% of the Gross Revenues received from the operation of the Cable System to provide Cable Service in the Franchise Area to be used for capital expenses related to the EG Channels. The EG Capital Grant payments shall be made within forty-five (45) days following the end of each of the first three calendar quarters and sixty (60) days after the fourth calendar quarter. Specifically, payments shall be made on or before May 15, August 15, November 15 and March 1. The Borough shall ensure the use of the EG capital grant is consistent with federal law. Grantee and the Borough agree that the cost of such grant may be designated as a "cost of franchise

requirements" or "external cost" as defined by the FCC and Grantee reserves its right to pass these costs through to the Subscribers over the entire term of the Agreement pursuant to federal law.

(c) At or after sixty (60) months from the Effective Date, the Borough may request an increase of the EG Capital Grant up to a total of 0.25% of the Gross Revenues received from the operation of the Cable System to provide Cable Service in the Borough. Any increase in EG Capital Grant must be approved by Borough Council at a public meeting. A copy of the Resolution or Ordinance authorizing the increased EG Capital Grant by the Borough shall accompany written notice to Grantee of said increase. Grantee shall implement and any requested increase in the EG Capital Grant obligation within ninety (90) days from such written request. The Borough shall ensure the use of the EG capital grant is consistent with federal law. Grantee and the Borough agree that the cost of such grant may be designated as a "cost of franchise requirements" or "external cost" as defined by the FCC and Grantee reserves its right to pass these costs through to the Subscribers over the entire term of the Agreement pursuant to federal law.

(d) A Housing Unit is a house, an apartment, a group of rooms, or a single room intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building and which have a direct access from the outside of the building or through a common hall. In accordance with this definition, each apartment unit in an apartment building is counted as one Housing Unit.

## **SECTION 8**

### **ENFORCEMENT, INSURANCE AND INDEMINIFICATION**

#### **8.1 VIOLATIONS AND OPPORTUNITY TO CURE**

(a) If the Borough has reason to believe that Grantee violated any material provision of this Agreement, it shall notify Grantee in writing of the nature of such violation and the section(s) of this Agreement that it believes has been violated and the details relating thereto. The person providing such notice shall do so pursuant to the requisite authority of the Borough.

(b) Grantee shall have forty-five (45) days to cure such violation after written notice is received by taking reasonable steps to comply with the terms of this Agreement. If the nature of the violation is such that it cannot be fully cured within forty-five (45) days, the period of time in which Grantee must cure the violation shall be extended by the Borough in writing for such additional time necessary to complete the cure, provided that Grantee shall have promptly commenced to cure and is taking reasonable steps to complete the cure in the reasonable judgment of the Borough.

(c) If the violation has not been cured within the time period allowed under Section 8.1(b) and, in the Borough's judgment, Grantee has not taken reasonable steps to cure the violation, then the Borough may deem that Grantee is liable for liquidated damages and/or any other right or remedy in accordance with this Section 8.

## **8.2 LIQUIDATED DAMAGES**

(a) Because Grantee's failure to comply with the material terms of this Agreement may result in harm to the Borough and because it will be difficult to measure the extent of such injury, the Borough may assess liquidated damages against Grantee in the amount of Two Hundred Fifty Dollars (\$250.00) per day for each day the violation continues, provided Grantee has had an opportunity to cure in accordance with Section 8.1(b). Such damages shall not be a substitute for specific performance by Grantee or legal action by the Borough, but shall be in addition to such specific performance or legal action.

(b) The first day for which liquidated damages may be assessed, if there has been no cure after the end of the applicable cure period, shall be the day after the end of the applicable cure period, including any extension of the cure period granted by the Borough. Liquidated damages may not be assessed for a time period exceeding one hundred and twenty (120) days per violation. The Borough may commence revocation proceedings and/or initiate an action in law or equity in a court of competent jurisdiction after the assessment of liquidated damages or in lieu of liquidated damages. With respect to liquidated damages assessed, all similar violations or failures resulting from the same factual events affecting multiple Subscribers shall be assessed as a single violation.

## **8.3 REVOCAION**

(a) In addition to the other rights, powers and remedies retained by the Borough under this Agreement, the Borough reserves the separate and distinct right to revoke this Franchise if:

(1) It is demonstrated that Grantee practiced any fraud or deceit upon the Borough in the operation of its Cable System or any other activities pursuant to this Agreement;

(2) Grantee repeatedly fails, after notice and opportunity to cure, to maintain signal quality pursuant to the standards provided for by the FCC or the technical requirements set forth in Section 3.1;

(3) Grantee repeatedly violates, after notice and opportunity to cure, one or more of the material terms or conditions of this Agreement;

(b) The foregoing shall not constitute a violation of a material term or condition if the violation occurs without the fault of Grantee or occurs as a result of circumstances beyond its control or by reason of Force Majeure as defined in Section 9.1. Grantee shall not be excused from the performance of any of its obligations under this Franchise by mere economic hardship or by the misfeasance or malfeasance of its directors, officers or employees.

(c) A revocation shall be declared only by a written decision of the Borough Council after an appropriate public hearing that shall afford Grantee due process and full opportunity to be heard. This shall include the ability to introduce evidence, to question witnesses and to respond to any notice of grounds to terminate in accordance with the standards of a fair hearing applicable to administrative hearings in the Commonwealth of Pennsylvania. All notice requirements shall be met by providing Grantee at least thirty (30) days prior written notice (via certified mail-return

receipt requested) of any public hearing concerning the proposed revocation of this franchise. Such notice shall state the grounds for revocation. The Borough, after a public hearing and upon finding the existence of grounds for revocation, may either declare this franchise terminated or excuse such grounds upon a showing by Grantee of mitigating circumstances or good cause for the existence of such grounds. The Borough shall issue such declaration and finding within thirty (30) days in a written decision which shall be sent via certified or overnight mail to Grantee. If Grantee appeals such determination to an appropriate court, the revocation shall be stayed.

#### **8.4 PERFORMANCE BOND**

(a) Grantee shall obtain and maintain, throughout the term of this Agreement, at its sole cost and expense, a performance bond with a surety company licensed to do business in the Commonwealth of Pennsylvania to ensure Grantee's faithful performance of its obligations. The performance bond shall provide that the Borough may recover from the principal and surety any and all liquidated damages and/or compensatory damages incurred by the Borough for Grantee's violations of this Agreement, after notice and opportunity to cure, in accordance with Sections 8.1 and 8.2.

(b) The performance bond shall be in the amount of Twenty-Five Thousand Dollars (\$25,000). Grantee shall not reduce, cancel or materially change said bond from the requirement contained herein without the express prior written permission of the Borough.

#### **8.5 INSURANCE**

(a) Grantee shall obtain and maintain, in full force and effect, at its sole cost and expense, during the Franchise term, the following minimum insurance coverage with an insurance company that is authorized to conduct business in Pennsylvania and which has an A.M. Best rating (or equivalent) no less than A-minus VII, indemnifying the Borough from and against any and all claims for injury or damage to persons or property, both real and personal, caused by the construction, installation, reconstruction, operation, maintenance or removal of the Cable system by Grantee or any of its contractors, subcontractors, agents or employees in the following amounts:

(1) The amount of such insurance against liability for damage to property shall be no less than One Million Dollars (\$1,000,000) as to any one (1) occurrence.

(2) The amount of such insurance against liability for injury or death to any person shall be no less than One Million Dollars (\$1,000,000).

(3) The amount of such insurance for excess liability shall be Three Million Dollars (\$3,000,000) in umbrella form.

(4) The amount of such insurance against all claims arising out of the operation of motor vehicles shall be One Million Dollars (\$1,000,000) combined single limit per occurrence.

(b) The Borough, its officials and employees, shall be designated as additional insureds under each of the insurance policies required in this Section 8.5.

(c) Grantee shall not cancel any required insurance policy without obtaining alternative insurance in conformance with this Section 8.5 and without submitting insurance certificates to the Borough verifying that Grantee has obtained such alternative insurance. Grantee shall provide the Borough with at least thirty (30) days' prior written notice in the event the policies are cancelled or not renewed.

(d) Grantee shall deliver to the Borough Certificates of Insurance showing evidence of the required coverage within thirty (30) days of a written request by the Borough.

## **8.6 INDEMNIFICATION**

Grantee shall indemnify, defend, save and hold harmless the Borough, its elected and appointed officials, officers, agents and employees acting in their official capacities, from claims for injury, loss, liability, cost or expense arising in whole or in part from, caused by or connected with any act or omission of Grantee, its officers, agents, contractors, subcontractors or employees, arising out of, but not limited to, the construction, installation, upgrade, reconstruction, operation, maintenance or removal of the Cable System. The Borough shall give Grantee timely written notice of its obligation to indemnify and defend the Borough. The obligation to indemnify, defend, save and hold the Borough harmless shall include, but not be limited to, the obligation to pay judgments, injuries, liabilities, damages, penalties, and reasonable attorneys' fees. If the Borough determines that it is necessary for it to employ separate counsel, in addition to that provided by Grantee, the cost for such separate counsel shall be the responsibility of the Borough. Grantee shall not indemnify the Borough for any claims resulting from acts of willful misconduct or negligence on the part of the Borough.

## **SECTION 9** **MISCELLANEOUS**

### **9.1 FORCE MAJEURE**

If for any reason of Force Majeure, Grantee is unable in whole or in part to carry out its obligations hereunder, Grantee shall not be deemed in violation of this Agreement during the continuance of such inability. Grantee shall notify Borough within ninety (90) days if a condition of Force Majeure causes an inability to complete a project otherwise meeting the density and other requirements in this Agreement.

### **9.2 REMOVAL OF SYSTEM**

(a) Upon lawful termination or revocation of this Agreement, Grantee shall remove its supporting structures, poles, transmissions and distribution systems and other appurtenances from the streets, ways, lanes, alleys, parkways, bridges, highways, and other public and private places in, over, under, or along which they are installed and shall reasonably restore the areas to their

original condition. If such removal is not completed within six (6) months of such lawful termination or revocation, the Borough or property owner may deem any property not removed as having been abandoned and the Borough may remove it at Grantee's cost.

(b) During the term of the Agreement, if Grantee decides to abandon or no longer use all or part of its Cable System, it shall give the Borough written notice of its intent at least ninety (90) days prior to the announcement of such decision, which notice shall describe the property and its location. Upon Grantee's abandonment of the Cable System, the Borough shall have the right to either require Grantee to remove the property, remove the property itself and charge Grantee with the reasonable costs related thereto.

(c) Notwithstanding the above, Grantee shall not be required to remove its Cable System, or to relocate the Cable System, or to sell the Cable System, or any portion thereof as a result of revocation, denial of renewal, or any other lawful action to forbid or disallow Grantee from providing Cable Services, if the Cable System is actively being used to facilitate any other services not governed by the Cable Act.

### **9.3 NOTICES**

Every notice or payment to be served upon or made to the Borough shall be either by hand delivery or first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service or electronic mail and addressed to:

Bellefonte Borough  
236 West Lamb Street  
Bellefonte, PA 16823  
Attention: Borough Manager

Every legal notice to be served upon or made to the Borough shall, in addition to the notice address above, also be delivered or mailed as described above to:

Cohen Law Group  
413 S. Main Street  
Pittsburgh, PA 15215

The Borough may specify any change of address in writing to Grantee. Every notice to be served upon or made to Grantee shall be either by hand delivery or first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service or electronic mail and addressed to:

Shenandoah Cable Television, LLC  
500 Shentel Way  
Woodstock, VA 22824  
Attention: VP, Government Affairs Department



Grantee may specify any changes of address in writing to the Borough. Each delivery to Grantee or the Borough shall be equivalent to direct personal notice, direction or order, and shall be deemed to have been given at the time of receipt.

**9.4 EQUAL EMPLOYMENT OPPORTUNITY**

Grantee is an equal opportunity employer and shall comply with all applicable federal and state laws and regulations regarding equal opportunity employment.

**9.5 CAPTIONS**

The captions for sections throughout this Agreement are intended solely to facilitate reading and reference to the sections and provisions of this Agreement. Such captions shall not affect the meaning or interpretation of this Agreement.

**9.6 GOVERNING LAW; VENUE**

This Agreement shall be governed and construed by and in accordance with the laws of the Commonwealth of Pennsylvania. If suit is brought by a party to this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of Pennsylvania, County of Centre, or in the United States District Court for the Middle District of Pennsylvania.

**9.7 TRANSFER, ASSIGNMENT OR CHANGE IN CONTROL**

No transfer of control of Shenandoah Cable Television, LLC, defined as an acquisition of 51% or greater direct ownership interest in Shenandoah Cable Television, LLC, shall take place without prior written notice to the Borough. No notice shall be required, however, for (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of Shenandoah Cable Television, LLC in the Franchise or in the Cable System in order to secure indebtedness, or (ii) a transfer to an entity directly or indirectly owned or controlled by Grantee.

**9.8 ENTIRE AGREEMENT**

This written instrument contains the entire agreement between the parties, supersedes all prior agreements or proposals whether written or oral except as specifically incorporated herein, and cannot be changed without written amendment approved by both the Borough and Grantee. This Agreement supersedes all prior cable franchise agreements or cable ordinances, or parts of cable franchise agreements or cable ordinances, agreements, representations or understandings, whether written or oral, of the parties regarding the subject matter hereof that are in conflict with the provisions herein.

**9.9 SEPARABILITY**

If any section, provision or clause of this Agreement is held by a court of competent jurisdiction to be illegal, invalid or unenforceable, or is pre-empted by federal or state laws or

regulations, such section, provision or clause shall be deemed to be separable from the remaining portions of this Agreement and shall not affect the legality, validity or enforceability of the remaining portions of this Agreement.

**9.10 NO WAIVER OF RIGHTS**

No course of dealing between the Borough and Grantee, nor any delay on the part of the Borough in exercising any rights hereunder, shall operate as a waiver of any such rights of the Borough or acquiescence in the actions of Grantee in contravention of such rights, except to the extent expressly waived by the Borough.

No course of dealing between Grantee and the Township, nor any delay on the part of Grantee in exercising any rights hereunder, shall operate as a waiver of any such rights of Grantee or acquiescence in the actions of the Township in contravention of such rights, except to the extent expressly waived by Grantee.

**9.11 CHANGE OF LAW**

In the event there is a change in a federal or state statute or regulation applicable to the Cable System or to this Agreement, the Borough or Grantee may notify the other party of its desire to amend this Agreement in order to comply with the change in statute or regulation. The Borough and Grantee shall amend this Agreement to comply with such change in statute or regulation provided such amendment is approved by the Borough and Grantee.

**9.12 COMPLIANCE WITH LAWS**

Grantee shall comply with all federal, state and generally applicable local laws and regulations.

**9.13 NO THIRD-PARTY BENEFICIARIES**

Nothing in this Agreement is or was intended to confer third-party beneficiary status on any person other than the parties to this Agreement to enforce the terms of this Agreement.

**9.14 APPLICABILITY OF AGREEMENT**

All of the provisions in this Agreement shall bind Grantee, the Borough and their respective successors and assigns. This Agreement is authorized by Resolution No. \_\_\_\_\_ dated \_\_\_\_\_, 2023 of the Borough Council.

**WITNESS** our hands and official seals to this Cable Franchise Agreement.

**BELLEFONTE BOROUGH**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**SHENANDOAH CABLE TELEVISION, LLC**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A  
LOCATIONS FOR COURTESY CABLE TELEVISION SERVICE

EXHIBIT B  
EXISTING REMOTE ORIGINATION POINTS \*

Centre County Courthouse Annex  
108 S Allegheny Street  
Bellefonte, PA 16823

Centre Region Council of Governments  
2643 Gateway Drive  
State College PA 16801

College Township  
1481 E. College Avenue  
State College, PA 16801

Ferguson Township  
3147 Research Drive  
State College, PA 16801

Patton Township  
100 Patton Plaza  
State College, PA 16803

State College Borough  
243 S Allen Street  
State College, PA 16801

State College Area School District Administration Offices  
240 Villa Crest Drive  
State College, PA 16801

Willowbank Office Building  
420 Holmes Street  
Bellefonte, PA, 16823

\* 12 sites are authorized by this Agreement of which the above are the 8 existing sites.



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Bellefonte Borough**  
**Council Business Meeting**  
**7:30 PM Monday, August 7<sup>th</sup>, 2023**  
**Council Chambers**

**AGENDA**

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/vOpBRwCUTCw>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)  
**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, August 7<sup>th</sup>, 2023, to receive the Zoom Link to the meeting.

**I. 7:30 PM CALL TO ORDER**

*Welcome everyone to the Bellefonte Borough Council business meeting.*

**II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE**

**III. ROLL CALL**

Mr. Bernier, <i>Vice-President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.*

**V. PUBLIC COMMENT (Oral)**

*This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.*

**VI. COMMUNICATIONS (written)**

Drought Watch remains in place across Pennsylvania. <b>FYI, no Council action is needed.</b>
Written Comments on the Centre Region Rental Housing and Building Safety Code Ordinance. <b>FYI, no Council action is needed.</b>
Pennsylvania State Association of Boroughs (PSAB) Safety Group Dividend Program. <b>FYI, no Council action is needed.</b>
Thank you to Officers Brower and Luse from Ed Mann pertaining to a Welfare Check. <b>FYI, no Council action is needed.</b>
Mr. Demartino’s concerns within the Borough. <b>Council may consider action.</b>
CATA 2023 Fall service changes effective Thursday, August 17, 2023. <b>FYI, no Council action is needed.</b>
Trinity United Methodist Church requests Borough Council consider adding language to the Commercial Zoning Ordinance to allow the use of temporary emergency shelters /ground floor residential. <b>Council may consider action.</b>
Downtown Bellefonte Inc. (DBI) Bellefonte Under the Lights event involving Street Closures, Use of Parking Lot, alcohol vendors (potentially) request for October 20, 2023. <b>Staff can review this application and come back with recommendations.</b>

**VII. CONSENT AGENDA**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. Council Action Requested*

General	Council Meeting Minutes July 17, 2023
Finance	Stover McGlaughlin Invoice July 2023
Finance	Budget v. Actual July 2023
Finance	Budget V. Actual Summary July 2023
Finance	Treasurer’s Report July 2023
Finance	Voucher Summary July 2023

**Call for a motion/2<sup>nd</sup> to approve the Consent Agenda**

**VIII. REPORTS**

<i>Please try to limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Office of Community Affairs (OCA)	Ms. Thompson	Submitted
1. Historic Architectural Review Board (HARB) <b>Upcoming meeting: August 8, 2023, at 8:30 via Zoom (link in Memo)</b>		
2. Zoning – See memo		

**IX. CURRENT and OLD BUSINESS**

Centre County Courthouse Wall Construction is tentatively scheduled to begin mid-October 2023. <b>FYI, no Council action is needed.</b>
Environmental Advisory Board (EAB) Sustainability Survey Letters to Community Members were mailed out on Friday, August 4, 2023. <b>FYI, no Council action is needed.</b>
Rental Housing Ordinance No. 08072023-01. <b>Motion/2<sup>nd</sup> to approve the Rental Housing Ordinance No. 08072023-01 with any stated changes or as presented.</b>
Shentel Cable Franchise Agreement and Resolution No. 08072023-01. <b>Motion/2<sup>nd</sup> to conditionally approve the Shentel Cable Franchise Agreement with any conditions or as presented. Motion/2<sup>nd</sup> to approve the Shentel Cable Resolution No. 08072023-01.</b>

South Potter Street Railroad Spur Title Search. Borough Solicitor has indicated that the title search is clean. Staff recommends if the purchase is approved, that it be conditional upon obtaining an Agreement with Bellefonte Historical Railroad Society regarding any joint uses and path connections to the spur. **Consider a motion to purchase the spur from SEDA-COG JRA with the tracks in place for a cost of \$18,932.00 or without the tracks in place.**

Governor's Park Baseball Field signage. **Motion/2<sup>nd</sup> to place signage at the Baseball field indicating fine if used without Borough Permission.**

2023 Paving update- Paving in the Borough is delayed until late September. **FYI, no Council action is needed.**

## **X. NEW BUSINESS**

Donald Townsend Volunteer Application for Civil Service Commission 6-year Alternate Vacancy. **Motion/2<sup>nd</sup> to appoint Donald Townsend to the Civil Service Commission as an alternate.**

Bid Opening for South Spring Street Streetscape Project. **Motion/2<sup>nd</sup> to allow staff to review, approve and select the lowest responsible bid.**

Bellefonte Elementary School Municipal Notification of Planned Land Development for Chapter 102 Permit. **FYI, no Council action is needed.**

## **XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

## **XII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.**



**FW: Drought Watch Remains in Place across Pennsylvania**

Ralph Stewart &lt;rstewart@bellefontepa.gov&gt;

Fri 7/28/2023 8:06 AM

To:Alyssa Doherty &lt;adoherty@bellefontepa.gov&gt;

Hi Alyssa,

Please put this notice on our website. Please add it to our upcoming council meeting packet.

Thanks,  
Ralph—  
Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214

**From:** Erik Ross <erik@millirongoodman.com>**Sent:** Thursday, July 27, 2023 1:16 PM**To:** Erik Ross <erik@millirongoodman.com>**Subject:** Drought Watch Remains in Place across Pennsylvania

FYI

**FOR IMMEDIATE RELEASE**

07/27/2023

**CONTACT:**

Deb Klenotic, DEP

717-787-1323

## Drought Watch Remains in Place across Pennsylvania

Groundwater levels remain low in many counties

**Harrisburg, PA** – Following a meeting of the Commonwealth Drought Task Force today, the Pennsylvania Department of Environmental Protection (DEP) is maintaining a statewide drought watch. While not required, residents and non-farm businesses are encouraged to voluntarily conserve water by reducing their nonessential water use.

Precipitation over the last month has increased, and stream flows are responding. However, longer term precipitation deficits persist in many areas, and groundwater levels remain low in some counties:

- **Northwest:** Clarion, Crawford, Elk, Forest, Mercer, Venango, and Warren
- **Central:** Centre, Clinton, Cumberland, Franklin, Fulton, Huntingdon, Lancaster, Lebanon, Montour, Perry, and Union
- **East:** Lackawanna, Lehigh, and Wayne

Twenty-one public water suppliers are requesting or requiring water conservation in their communities.

Residents and businesses are encouraged to reduce their nonessential water use. For example, at home there are many simple ways to use less water:

- Run the dishwasher and washing machine less often, and only with full loads.

## Bellefonte Borough Council Packet August 7, 2023

- Don't let the faucet run while brushing your teeth or shaving. Take shorter showers. For example, consider not washing your hair daily.
- Water your lawn only if necessary. Avoid watering on windy and hot days. Watering grass lightly and efficiently will encourage healthier, deeper grass roots. Overwatering is wasteful, encourages fungal growth and disease, and results in shallow, compacted root systems that are more susceptible to drought.
- When mowing your lawn, set the blades 2-3 inches high. Longer grass shades the soil, improving moisture retention.
- Water your garden less often. If necessary, water only in the cooler evening or morning hours, and direct the water to the ground at the base of the plant. Focus on new plantings, which have shallow root systems. Older plants may endure dry conditions longer.
- Skip the car washing. If you have to wash your car, it's better environmentally to go to a drive-through car wash that recycles the water.
- Sweep your sidewalk, deck, or driveway, instead of hosing it off.
- Check for and repair household leaks. For example, a leaking toilet can waste up to 200 gallons of water daily.
- Set up a rain barrel to be ready to repurpose rain when it does fall. For helpful information, see this [Penn State Extension guide](#). Or just set out a bucket to capture water in the event of rain, and reuse it to water plants or the bird bath.

For more tips for residents as well as fact sheets on how businesses such as lawn care services, landscapers, hotels, and restaurants can reduce water use, see the [U.S. Environmental Protection Agency Drought and WaterSense web page](#).

Drought watch declarations aren't based on one indicator alone, such as rainfall. DEP assesses data on precipitation, stream and river flow, groundwater level, and soil moisture and information from public water suppliers.

For a map of daily drought status and a weekly list of public water suppliers that are requesting or requiring water use reduction, see the [DEP drought web page](#).

For a map that's updated daily to show the status of each indicator for each county, see the [USGS Pennsylvania drought condition monitoring website](#).

For more information on how DEP monitors conditions and makes drought status declarations, see the [DEP drought management fact sheet](#).

Dates of upcoming meetings of the Commonwealth Drought Task Force are posted on the DEP drought web page.

Erik A. Ross  
Senior Associate  
Milliron & Goodman Government Relations, LLC.  
200 North 3<sup>rd</sup> Street  
Suite 1500  
Harrisburg, PA 17101  
Phone: 717-232-5322  
Cell: 717-574-3963  
[erik@millirongoodman.com](mailto:erik@millirongoodman.com)

Lynn and Cynthia Corman  
153 Arbor Bluff Drive  
Pleasant Gap, PA 16823-9619

Bellefonte Borough  
Attn: Zoning Department  
236 West Lamb Street  
Bellefonte, PA 16823

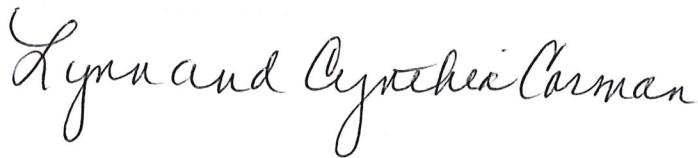
Dear Officers of the Zoning Department,

We are writing in response to the proposed changes to the Centre Region Rental Code. After reviewing these changes, we believe they are too far reaching. This code was enacted to assure the condition of a rental property was safe for occupants. These changes go way beyond condition.

We, as owners of rental property in this municipality DO NOT NEED these changes. We ask that you NOT make these changes that have nothing to do with the condition of the property.

We will keep abreast of the progress of this action.

Thank you,



Lynn and Cynthia Corman

# TEETER GROUP

Personal & Commercial Insurance

ALTOONA • JOHNSTOWN • MARTINSBURG

July 18, 2023

Bellefonte Borough &/or Bellefonte Borough Municipal Authority  
236 W. Lamb Street  
Bellefonte, PA 16823

**RE: PA State Association of Boroughs (PSAB) Safety Group Dividend Check**

Dear Borough Council:

Congratulations!!!

Teeter Group, Keystone Insurers Group, and EMC Insurance are excited to announce the **13<sup>th</sup> Consecutive** year of paying a dividend in our Pennsylvania State Association of Boroughs (PSAB) Safety Group Dividend Program! The 22-23 program year is returning a 5.69% dividend. This program is offered *exclusively* by local independent Keystone Insurers Group agents like Teeter Group.

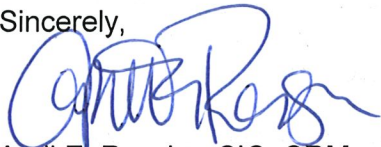
The cumulative dividend payments for the past 13 years totals **\$4,797,657.26** an average dividend of **10.33%** annually!!! Each year the dividend contributions are calculated using total earned premium with specific deductions, including total incurred losses, for all insured's enrolled in the program.

Your dividend check is enclosed for **\$7,015.38**.

PSAB has exclusively endorsed our program since 2002 for Pennsylvania Boroughs and we appreciate your continued participation in our program!! Please like, follow and share a comment, testimonial or review on one of our social media platforms like Facebook @teetergroup, Instagram @teetergroup or Google Reviews. We would love to see how you are using your dividend to improve your local community!

Thank you for your continued business! We appreciate the opportunity to continue serving you and your community!

Sincerely,



April E. Ressler, CIC, CRM  
President

3375 Lynnwood Drive, Altoona, PA 16602  
104 W. Penn St, Martinsburg, PA 16662  
1400 Eisenhower Blvd, Suite 102, Johnstown, PA 15904

800-724-9334 T 814-944-5900 F 814-944-4501 | teetergroup.com

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 **KEYSTONE**

 **Trusted Choice<sup>®</sup>**

July 25, 2023

Shawn Weaver, Chief  
Bellefonte Police Department  
236 W. Lamb Street  
Bellefonte, Pa. 16823

Chief Weaver,

I'm writing to ask you to pass my sincerest thank you and gratitude to any of your officers who were involved with an incident that occurred on July 10<sup>th</sup>, 2023, on S. Allegheny Street in Bellefonte.

I must apologize because I don't know what officers were involved, I can tell you their communications with me were very professional throughout the incident.

This incident all started when an hour plus phone call between John Englert and I ended abruptly, and I was unable to re-establish any communication with him. At approximately 1800 hours I called the Centre County 911 Center to request a welfare check. I was told a police officer would be sent to check on the situation.

I spoke with a police officer on at least 7 times throughout the evening and given the circumstances the communications with the officer(s) were very professional.

While the outcome with John was not what anyone wanted or expected, the fact that the officers working the incident were very professional with me each time we talked made things a bit less stressful for me.

Again, I apologize for not knowing who the officers were. None the less please pass my sincerest thank you along to them for their compassion and professionalism.

Sincerely,



Ed Mann  
(717) 480-8847 (cell phone)  
[emann@providentins.com](mailto:emann@providentins.com)

**Officer Brower &  
Officer Luse were the  
responding Officers**



Will  
(yuan)(3000) 200340 40

PROBLEMS WITH CROSSING THE STREET

- CAMERAS AT THE DIAMOND
- SIGNAGE ANNOUNCING THE LAW AND THE CAMERAS
- CROSSING GUARDS ARMED WITH THE CAMERAS (7AM-6PM)
- POLICE PRESENCE DURING RUSH HOURS (7-8:30 and 4-6PM)
- PLACEMENT OF CROSSING GUARDS
  - DIAMOND
  - HIGH/N. SPRING
  - BISHOP/N. SPRING
  - HIGH and WATER
  - TALLEYRAND PARK (HIGH by the RR tracks)

FARMERS MARKET

- SWITCH TO SUNDAYS AFTERNOONS (EVENINGS?)
- PARKING LOT ON HOWARD ST / PARKING LOT ON N. ALLEGHENY ST. ACROSS FROM THE LIBRARY
- ALLEY BEHIND WETZEL'S
- TALLEYRAND PARK BEHIND SNO-CONES SHOPPE
- TALLEYRAND PARK IN THE GREEN SPACE BY THE GAZEBO

SATURDAYS

- AROUND THE FORNICOLA FOUNTAIN AREA
- PARKING IN EARLY MORNINGS AVAILABLE BEFORE SNO-CONES OPEN

(OVER)

- HIRE "RUNNERS" TO HELP WITH GROCERIES (LARGE/HEAVY)
- HAVE A STAND TO SELL CARTS ON WHEELS
- YOU CAN'T PLEASE EVERYBODY

PROBLEMS WITH CROSSING THE STREET

- CAMERAS AT THE DIAMOND
- SIGNAGE ALONGSIDE THE LANE AND THE CAMERAS
- CROSSING GUARDS ARMED WITH THE CAMERAS (1AM-2PM)
- POLICE PRESENCE DURING PEAK HOURS (1-8:00 PM)
- PLACEMENT OF CROSSING GUARDS
- DIAMOND
- HIGH (N. SPRING)
- BRUSH (N. SPRING)
- HIGH AND WATER
- TARGET RAMP PARK (HIGH PRIORITY)

EXAMPLES MARKERS

- SWITCH TO 2ND/3RD? AFTERNOON? (EVENING?)
- PARKING LOT ON TOWARD ST (PARKING FOR ON U.S. GOVERNMENT)
- ALLED BEHIND WEISSLER
- TARGET RAMP PARK BEHIND 2ND - WEST SIDE
- TARGET RAMP PARK IN THE MIDDLE SPACE BY THE CARPETS
- TARGET RAMP
- AROUND THE FORMER FOUNDATION AREA
- PARKING IN EARLY MORNINGS AND LATE AFTERNOONS BEFORE 2ND - WEST SIDE

(over)



# *Press Release*

*For more information, contact: Sara Romage  
Release date: July 28, 2023*

*Phone: (814) 238-2282 ext. 5141  
Date: July 28, 2023*

## ***CATA FALL 2023 Service Changes Effective Thursday, August 17***

The Centre Area Transportation Authority's (CATA's) Fall 2023 Full Service schedule will go into effect on Thursday, August 17, 2023. Service changes effective on this date include:

- The combined Northwest and Southwest CATAGO! microtransit zones, now introduced as the Centre Area West microtransit zone, will service the areas of Park Forest, Science Park, Pine Grove Mills, some neighborhoods within State College Borough, and the vicinity. This zone will operate Monday through Friday, 6:00 a.m. – 8:00 p.m.
- The Bellefonte/Pleasant Gap CATAGO! microtransit zone will expand by one hour on Saturdays until 8 p.m.
- The Boalsburg CATAGO! microtransit zone's boundaries will be changed to include the many medical offices in Scenery Park.
- The CATABUS XB route will transition to CATAGO! microtransit service, which can be used from the Bellefonte area to access the CATABUS College Avenue Connector route at the Walmart/Ross/Harbor Freight stop with a free transfer.
- Based on ridership studies, Penn State University has discontinued funding the Red Link service to Mount Nittany Medical Center and Innovation Park. In lieu of the Red Link, Penn State will now be offering a weekday campus shuttle via their Beaver Avenue route that will serve Mount Nittany Medical Center and Innovation Park. For more information on Penn State University's plans, please visit <https://transportation.psu.edu/>. CATAGO! microtransit service will be available from 9 a.m. – 8 p.m. on Saturdays and from noon – 8 p.m. on Sundays with a direct link from Beaver Avenue at Schlow Library/CATA Customer Service Center to Mount Nittany Medical Center.
- The CATARIDE fare will increase from \$4.00 to \$4.25. There will be no changes to the current \$2.20 CATAGO! or CATABUS fares.

For more information on Fall 2023 Full Service, please see CATA's website at <https://catabus.com/fall23-service-changes/> or contact CATA's customer Service Center at (814)238-CATA(2282) during normal business hours.

For more information on CATAGO! microtransit service, please visit [www.catabus.com/go](http://www.catabus.com/go).

#####



*Trinity United Methodist Church*



128 W. Howard Street  
Bellefonte, PA 16823  
Phone (814) 355-9425

July 26, 2023

Bellefonte Borough Council  
Bellefonte Borough  
236 W. Lamb Street  
Bellefonte, PA 16823

Dear Council Members,

I have recently corresponded with Ralph Stewart and Gina Thompson and proposed a homeless emergency shelter for the property at our church at the corner of Spring and Howard Streets. Gina explained that first floor residential housing is not permitted in the Commercial District and, therefore, temporary housing structures would not be permitted. She also said there is currently no language in your ordinances that addresses temporary housing.

As I'm sure you are aware, the homeless have no place to go in Bellefonte. As you may not be aware, Trinity Bellefonte has been providing lodging to homeless individuals in motels, B&Bs, Airbnbs and private homes for the past few years. We'd like your help to provide a more accessible emergency facility. Please visit <https://palletshelter.com/products/shelter-64/> for information about the structures we are proposing. You will note that these are small, practical, movable structures. Many towns and cities are using structures like these to provide temporary accommodations for homeless individuals.

Please consider adding language to the Commercial zoning ordinances to allow this type of temporary emergency shelter on the lawn of our church. We would also like to attend a council meeting to talk to you personally and answer questions.

Thank you for your time in reviewing this information and your consideration of our request.

Be Blessed,

A handwritten signature in black ink that reads "Linda Mundy Boone".

Linda Mundy Boone  
Outreach Chairperson

cc: Doug Conway



HISTORIC  
**Bellefonte**  
 Est. 1795

**SPECIAL EVENT PERMIT APPLICATION**

Applications for special events must be submitted no less than sixty (60) days prior to the proposed event, or ninety (90) days prior if the event includes closure of State highways, to address below or emailed to: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov)

NOTE: Completed applications, including all supporting documentation, are required for final approval. Pending applications (submitted and under review) that are still considered incomplete ten (10) calendar days prior to the proposed event will automatically be denied.

It is understood that not all sections of this application form will apply to every Special Event Permit. If certain sections are not applicable, please indicate N/A in the space provided. You will be contacted if additional information is required.

EVENT INFORMATION	
Name of Event/Type of Event (circle all that apply):	
Use of Park	Foot Race
<u>Closing of Public Streets</u>	Bicycle Race
Parade	Other
Description/Name of Event <u>Bellefonte Under the Lights, Block Party</u>	
<i>On a separate sheet or in a letter, please provide a DETAILED narrative description of the event. Attach copy of program/brochure if available.</i>	
Event Location(s):	
If Talleyrand Park, <input type="checkbox"/> Gazebo Side <input type="checkbox"/> Figure 8 Side <input type="checkbox"/> Both Sides	
Sculpture Garden <input type="checkbox"/>	
Date(s) of Event: <u>Oct. 20, 2023</u>	
Rain Date(s): <u>Oct. 27, 2023</u>	
Event Hours: <u>6:00 pm - 9:00 pm</u>	
Set up Date/Hours: <u>12 PM Oct. 20</u>	If Walk/Race, Start/End times:
Breakdown Hours: <u>11 PM Oct. 20</u>	Estimated Attendance:
Approximate number of persons volunteering or working the event: <u>30-60</u>	<u>500 (depending on capacity limits of area)</u>
Organization Applying for the Permit: <u>Downtown Bellefonte Inc.</u>	
Is sponsoring Organization a 501c3 non-profit charitable organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Organization Address: <u>221 W. High St., #1300, Bellefonte PA 16823</u>	
Event Coordinator Name: <u>Kathleen Amirkon</u>	
Event Coordinator Phone: <u>814-548-7532</u>	
24/7 contact/Cell (contact during event): <u>412-901-0010</u>	
Email for contact person: <u>kathleen@downtownbellefonteincl.com</u>	

**STREET/LOT CLOSURE**

Streets To Be Closed	Duration	Location (from/to)
W. Cherry Lane	12 PM - 11 PM	S. Spring St. - S. Allegheny St.
Perry Lane	12 PM - 11 PM	W. Bishop St. - W. Cherry Lane
Potential closure of Waffle shop parking lot	3 PM - 11 PM	
West Parking Lot (circle)	North Parking Lot (circle)	South Parking Lot (circle)

Written description of route and/or streets, alleys, and/or municipal parking lots to be closed (attach map).  
 NOTE: If a State Route is proposed to be closed, Penn DOT Form TE-300 must be filed with Penn DoT. Please print form from the Borough's website, sign and submit with this application.

Plans for notifying residents and businesses on streets to be closed: Attach a copy of any flyer/communication to be disseminated.

Monarch Salon, Dollar General, Bella Mercantile, Waffle Shop, Smokers Express, Rainbow Music and any residents will be notified.

**Will your event need? Circle all that apply and provide details**

It is understood by the Applicant/Sponsor that


Police Assistance	
Medical Services	
Traffic control by Fire Police	If available to volunteer
Road Signs	Closure signs if possible
Electrical Service	Hanging lights & electricity hookups
Water Service	
Traffic cones or Barricades	Sawhorses
Street Sweeping	
Refuse collection/Recycling Service	Bins & trash collection/recycling collection

**Will Your Event Have? Circle all that apply and provide details**

Banner(s), number/location. Please attach a completed Borough Banner Application.	
Food & Drink for sale? If yes, have you notified existing food businesses within 150' of Event?	Businesses will be notified
Live Entertainment/Amplification	not yet confirmed
Will alcoholic beverages be available? If yes, describe location and safe guards - map of secure area, checking proof of age, PA LCB approval, etc. Please attach documents	Alcohol vendors have not been confirmed as of application. Proper documents will be submitted
Animals, If yes, number/ type	
Tent(s), Stage(s), or temporary structure(s)	Tents, tables, chairs, bistro lights
Portable toilets and/or Hand Washing Stations If yes, Location, delivery, pick up?	Locations to be determined

Any request for Borough property must be coordinated through the Borough Staff to ensure availability and appropriateness for the requested event. A deposit fee may apply. The use of Bellefonte Borough employees, services and equipment is subject to approval by Bellefonte Borough council. All employee time should be incurred during normal hours. Any additional expenses incurred can be charged to the sponsor organization at the direction of Bellefonte Borough council upon approval of permit.

Waiver of Liability
<p>As the applicant for this event, I agree to abide by the terms and conditions of the Borough of Bellefonte and the conditions of the approved application. Special Event Permit approval is limited to the approval for conducting certain activities on public property, which includes, but is not limited to, streets, alleys, public parking lots, park lands, and other public facilities as described and approved in the Special Event Permit. I agree to be responsible for any damage to Borough property and to replace any Borough Property lost or stolen as a result of this event. I have attached the required Certificate of Comprehensive General Liability Insurance in the amount of at least \$1million for each occurrence and \$2 million aggregate for property damage, which policy names the Borough as an additional insured (contact any insurance provider to secure this policy).</p>

COMPLETE, SIGN AND DATE
<p>By Signing and submitting this Special Event Permit Application, sponsor agrees to indemnify, defend, and hold harmless the Borough of Bellefonte and its employees, officers, and agents from and against any and all losses, costs (including, but not limited to, litigation and settlement costs and counsel fees), claims, suits, actions, damages, liability and expenses, occasioned wholly or in part by the Sponsor's act or omission or negligence or fault of the Sponsor's agents, subcontractors, suppliers, employees or servants in connection with the Permit, except for any claims, liability, demands, suits or losses arising from willful or grossly negligent acts of the Borough of Bellefonte, its elected and appointed officials, agents, employees, and authorized volunteers.</p>
<p>Name of Event Sponsor: <u>Downtown Bellefonte Inc.</u></p>
<p>Authorized Signer (Print): <u>Kathleen Ammon</u> (Sign): </p>
<p>Title of Signer: <u>Community and Programming Manager</u></p>
<p>Date Signed: <u>August 2, 2023</u></p>
<p>Approval Date:</p>
<p>With Conditions:</p>

OFFICIAL USE ONLY		
Borough Staff Review	Date Received	Date Approved
Police Chief (or designee)		
Costs:		
Comments:		
Public Works Director (or designee)		
Costs:		
Comments:		
Borough Manager (or designee)		
Costs (beyond application fee):		
Comments:		

August 3, 2023



Dear Bellefonte Borough Council,

Downtown Bellefonte Inc. recognizes how beloved the Bellefonte Under the Lights event has become to the community over the last four years. That is why this year we feel that it's important for us to continue to host the **Under the Lights** event, even though the event will look different from the previous year's event that everyone knows and loves. At its core, it will still function as a DBI fundraiser with the focus of promoting Bellefonte area businesses and community.

A major focus of Under the Lights has always been on the activation and usage of an underutilized part of town. This worked well with previous Under the Lights at the waterfront, and we recognize that by moving the location of this year's event, we can bring a renewed focus to another part of town.

DBI would like to host Under the Lights this year as a communal block party at the Spring Street Municipal Lot. There will be an entrance fee and a "pay as you go" model for guests to interact with Bellefonte restaurants who will be serving food and a number of members from the Central PA Tasting Trail serving their craft beverages. Guests will be encouraged to "bring your own tableware" and we will partner with local businesses to be on hand to sell plates to those who need them.

Attendees will be given a wrist band after paying and presenting proof of age to a RAMP certified volunteer. Beverage sales will be by the glass only and not bottles. Event boundaries will be clearly marked with signs and alcohol will not be permitted off-site.

We are requesting approval for the updated version of this event as outlined below for 2023.

**Bellefonte Under the Lights, Block Party**

*Fundraiser for Downtown Bellefonte Inc.*

We feel that it's important for the community for us to maintain the Under the Lights event even in this instance where the event layout has changed.

**Date:** Friday, October 20, 2023

**Time:** Event time: 6pm - 9pm on Friday; will start setting up at noon on Friday and will have clean up completed by 11pm.

**Rain Date:** Friday, October 27, 2023

**Location:** We request the following closures from 12 am - 11 pm Friday, October 20, 2023. The complete closure of the Municipal Street South parking lot as the event venue. Closures of both W. Cherry Lane from S. Spring Street to S. Allegheny Street, and Perry Lane from W. Bishop Street to W. Cherry Lane

will give the event more space and a boundary provided by buildings. Affected businesses and the community will be properly notified of the closures in advance.



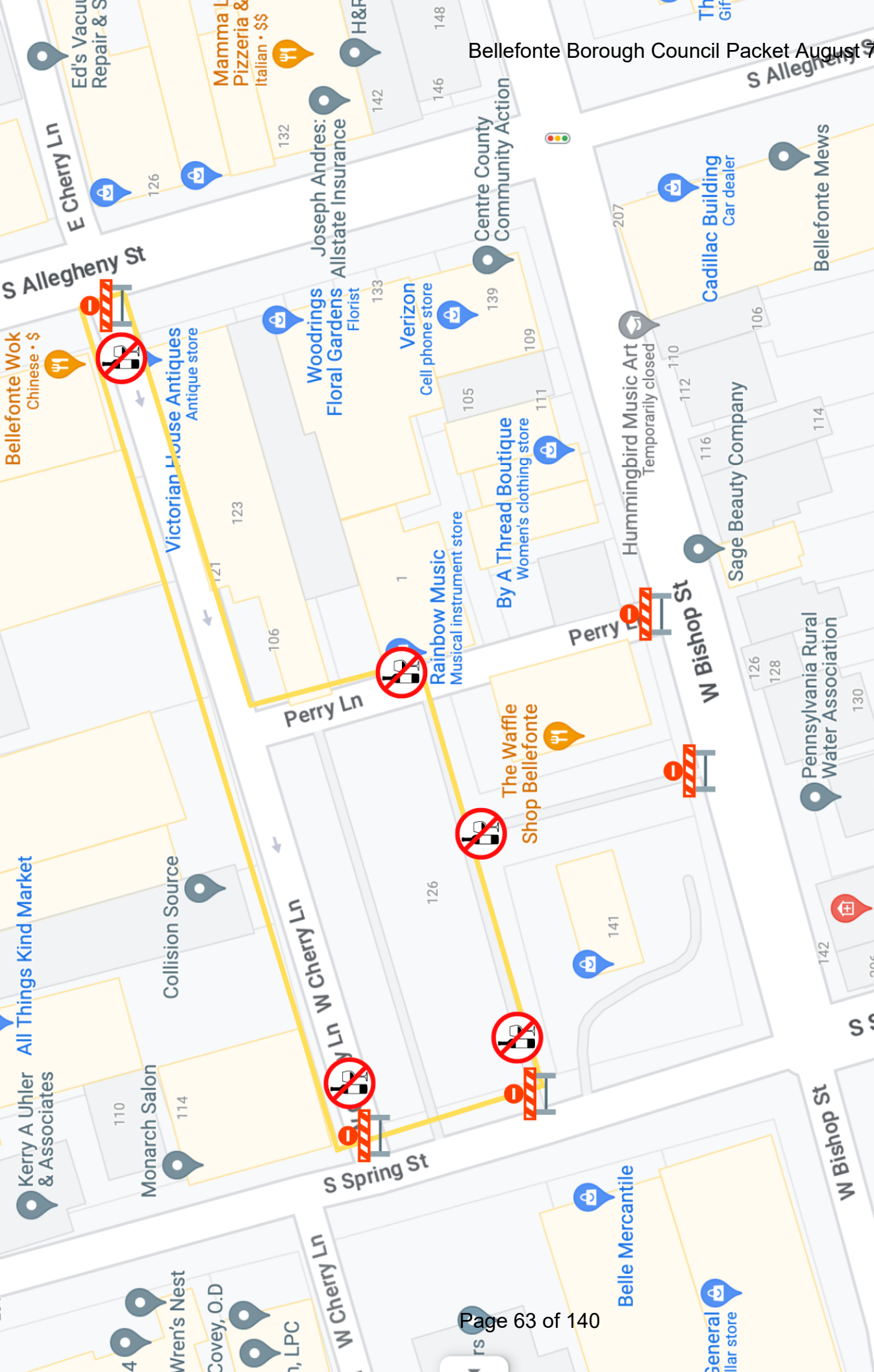
**Security:**

Perimeters will be established on two sides with the two road closures and existing buildings. The other side (facing The Waffle shop) will be established with vendor booths and volunteers tables, registration tables will be at the Spring Street entrances of the parking lot. Please see the event map included in this application. Like past years, we will work with the Police Department and Fire Police (based upon their availability) to provide the utmost safety to our ticket-holders.

Special event insurance has been secured with the Bellefonte Borough included as an additional party insured.

Thank you for your consideration,

Kathleen Ammon,  
Community and Programming Manager,  
Downtown Bellefonte Inc.



### Bellefonte Under the Lights: Block Party

Hosted by Downtown Bellefonte Inc.

-  Road Closure
-  No alcohol past this point (sign)
-  Perimeter

**BELLEFONTE BOROUGH COUNCIL**  
**Regular Meeting**  
**MEETING MINUTES**  
**July 17, 2023- 7:30 p.m.**  
**236 West Lamb Street, Bellefonte, Pennsylvania 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER**

The July 17, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE** (followed by a moment of silence)

**III. MEMBERS PRESENT**

- Mr. Kent Bernier
- Mr. Randall Brachbill
- Ms. Deborah Cleeton
- Ms. Barbara Dann
- Mr. Douglas Johnson
- Ms. Shawna McKean (Zoom)
- Ms. Rita Purnell
- Ms. Johanna Sedgwick
- Ms. Joanne Tosti-Vasey (Excused)
- Mayor Buddy Johnson (Excused)

**STAFF PRESENT**

- Mr. Ralph Stewart, Borough Manager
- Mr. Don Holderman, Assistant Borough Manager
- Mr. Shawn Weaver, Police Chief
- Ms. Gina Thompson, Planning, Zoning & HARB Administrator

**IV. ADDITIONS TO THE AGENDA**

Mr. Brachbill requested to add Approval of the Recommendations from the meeting with the Bellefonte Fire Department Executive Committee. This item will be added under New Business.

*Brachbill motioned and Bernier seconded to approve adding the above item to the agenda under New Business. No discussion. Roll Call Vote. Mr. Brachbill abstained as he is part of the committee. Motion carried, and the item will be added to the meeting agenda.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	abstain	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	n/a
Mr. Doug Johnson	yay		

**V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments**

Vanessa Casio spoke regarding her organization, Safe Routes Partnership – a national organization working with communities to make it easier to bike and walk. This organization



works to help make community parks safer, more convenient, and accessible for people of all ages and abilities. Bellefonte is one of the 4 communities selected in 2023 to participate in the program. The 2 parks selected are Talleyrand Park and Masullo Park.

Kevin Raymond spoke regarding our local farmer’s market. He is excited we have a farmer’s market and he offered thoughts and suggestions to help improve the farmer’s market. He feels the location is a challenge and suggested possibly moving the location of the market.

Bill Shuey spoke regarding the Rental Housing Code Ordinance in the borough and the utility costs to the landlords. It was clarified that the issue he referenced was a misunderstanding and intended only to let potential renters know what they may expect in utility bills for a given rental property. He listed several other issues he took exception with.

Brian Witmer spoke regarding the Rental Housing Code Ordinance. He discussed several issues he did not agree with in the Code. He specifically cited Section 803.3 No 17. Council requested that this resident email Council with his concerns so they can more closely review the information he presented. The resident specified items 1104.1 (Firearms), 1105.1 (Alarm System Permit), 803.3/17, 101.6, 101.3 (Health and Safety).

Chris Hench, the President of the Bellefonte Farmer’s Market Association (BFMA), spoke regarding the Farmer’s Market. He mentioned that the goal of the BFMA is to bring a nice, Producer Only Market to the area. They continue to look for a suitable and safe location for the market.

**VI. COMMUNICATIONS**

Community Mental Wellness and Resilience Act of 2023 Flyer. No Council action requested.

Proposed detours regarding the courthouse retaining wall project. If Council members have comments, please let the Borough Managers know by Thursday, July 20, 2023, No Council action requested.

**VII. CONSENT AGENDA**

Consent Agenda includes the following items:

1. <i>General</i>	Council Meeting Minutes July 5, 2023
2. <i>Finance</i>	Stover McGlaughlin Invoice June 2023

*Brachbill motioned and Dann seconded to approve the Consent Agenda. No discussion. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	<i>yay</i>	Ms. Shawna McKean	<i>yay</i>
Mr. Randy Brachbill	<i>yay</i>	Ms. Rita Purnell	<i>yay</i>
Ms. Deb Cleeton	<i>yay</i>	Ms. Johanna Sedgwick	<i>yay</i>
Ms. Barbara Dann	<i>yay</i>	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	<i>yay</i>		

**VIII. REPORTS**

**Police – Chief Weaver**

Chief submitted a report and asked if any members had questions. He also mentioned the safety study on Potter Street. He said they pinpointed the time of day when most speeding issues occur with is 7:00 am.

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

Items of interest: Ms. Thompson reminded Council about the Safe Routes program meetings. She strongly encouraged Council to be active participants in the program.

**Liaison Reports** (Reports were submitted)

**Nuisance Codes**

The new Nuisance Code Enforcement Officer, John Cabibbo, ([jcabibbo@bellefontepa.gov](mailto:jcabibbo@bellefontepa.gov)), introduced himself and gave a short report.

**Borough Manager** (Report Submitted)

**Assistant Borough Manager** (Report Submitted)

**IX. CURRENT and OLD BUSINESS**

**Vehicles and Traffic Parking Ordinance**

*Bernier motioned and Dann seconded to approve the Vehicles and Traffic Parking Ordinance draft as presented. Discussion included clarification of the hours of the meters. A member suggested changing the hours of the meters from 8:00 am – 8:00 pm to 9:00 am-6:30 pm. There was discussion regarding why the hours of the meters were changed.*

*Mr. Brachbill motioned to change the hours of the meters. There was no second so the motion failed.*

*Roll Call vote for the original motion. Motion carried with on Nay vote.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	no	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

**Rental Housing Code Ordinance.**

*Cleeton motioned to approve the Rental Housing Code Ordinance draft as presented. There was no second to approve.*

*Brachbill motioned to table this approval pending further review. Cleeton seconded. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Railroad Street Bridge Project – ROW Resolution No. 07172023-01 and Declaration of Taking by Eminent Domain.

*Bernier motioned and Brachbill seconded to approve the Railroad Street ROW Resolution for Condemnation of Real Property Resolution No. 07172023-01, and to approve the Declaration of Taking by Eminent Domain. Discussion included clarification of the location. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Traffic Signal Maintenance Agreement Resolution No. 07172023-02.

*Brachbill motioned and Dann seconded to approve the Traffic Signal Maintenance Agreement Resolution No. 07172023-02. Discussion included clarification of which lights were included in the resolution. It was clarified that it includes lights on Allegheny/Bishop, Wilson/Bishop and Linn/Allegheny Streets. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Petition to vacate a portion of West Lamb Street Public Hearing is scheduled for the August 21st, 2023 Business Meeting, during the work session. It was clarified that the hearing will discuss parking in that area. No Council action requested.

**X. NEW BUSINESS**

Request for Street Closure: S. Potter Street from CVS to JJ Powell on August 27th, 2023 1:00 pm-4:00 pm for a Safe Routes Community Event.

*Cleeton motioned and Dann seconded to approve the closure of S. Potter Street from CVS to JJ Powell on August 27th, 2023, 1:00 pm-4:00 pm for the Safe Routes Community Event. Discussion included Mr. Stewart clarifying the approval is conditional on the actual location of the detour, which will be determined closer to the event. It was also clarified that the Water Street repair/detour should be completed before this date and should not impact the closure/detour. A concern was raised regarding the residents at the end of Potter Street being*

*able to access their residences during the closure. It was clarified the closure would be open to “local traffic only”. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Farmer’s Market request to move from Gamble Mill Parking lot to either Howard Street between Allegheny St and Locust Lane or the Annex side of Talleyrand Park (Figure 8) every Saturday from May-October 9:00 am-1:00 pm.

*Bernier motioned and Cleeton seconded to approve the closure of Howard Street between Allegheny St and Locust Lane on Saturdays 9:00 am-1:00 pm from May-October. A council member expressed concern about closing Howard Street, she noted that the drive-up customers for the First National Bank would be impacted 6 months out of the year. She suggested an alternative location. She also mentioned 2 community groups use that area for summer events and their events could also be impacted.*

*Brachbill motioned and Dann seconded to table this item pending further discussion and review. Roll Call Vote. Motion to table carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Request for Street Closure: Smith + Front requesting to close Dunlap Street on November 25th, 11:00 am- 4:00 pm and December 9th & 10th 10:00 am-4:00 pm for Vendors.

*Brachbill motioned and Purnell seconded to approve road closure request for Dunlap Street on November 25th 11:00 am- 4:00 pm and December 9th & 10th 10:00 am-4:00 pm for Vendors. Roll Call Vote. Discussion included clarification of the location. It was clarified that the closure is closer to the Gamble Mill, not High Street. It’s the parking lot in front of the Gamble Mill.*

*Brachbill motioned and Purnell seconded to amend the motion to make the approval conditional pending agreement by both the building and restaurant owner. Amended motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

Approval of the Recommendations from the meeting with the Bellefonte Fire Department Executive Committee, Actions 1 and 2.

- Action 1: The consensus of the Bellefonte Fire Department Executive Committee is to have Chief Lohr appoint Logan Chief Bobby Salvanish, and Undine Chief Mark Rudella to work together during the period of July 17, 2023, to July 1, 2024, and have the authority to approve and sign invoices for payment as finance director.
- ⊖ Action 2: Tim Schreffler and John Hart will review the qualifications for the Bellefonte Fire Chief and report back to the Bellefonte Fire Department Executive Committee during the period of July 17, 2023, to July 1, 2024, and BFDEC will do a review of Chapter 35.

*Brachbill motioned and Dann seconded to approve the recommendations from the meeting by the Bellefonte Fire Department Executive Committee. Discussion included clarification that the motion is basically giving power to the leaders to perform legal action on behalf of the Fire Department. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	N/A
Mr. Doug Johnson	yay		

**XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER**

Members may offer comments regarding various events and issues within the Borough.

Mr. Bernier offered a trivia question. What is the nickname for the state of Nevada is. It is the “Silver State”. The Capital of Nevada is Carson City. It was clarified that the questions should be PA trivia. ☺ (Mental note for next time, Kent.)

Mr. Holderman is happy to be at the meeting tonight.

Mr. Brachbill mentioned the meeting of Spring Creek Watershed meeting will be held July 18, 2023 from 7:00 pm-8:30 pm in Council Chambers.

Ms. Cleeton asked if there is a projected start date for the Courthouse project. It was clarified that no start date has been announced.

Ms. Purnell encouraged residents and council members to see the movie “Sound of Freedom”.

**XII. ADJOURNMENT**

Meeting adjourned at 8:30 p.m.

Bellefonte Borough Council Meeting

Monday, July 17, 2023

NAME (Please Print)	ADDRESS	Phone Number
Donald Townsend	135 1/2 W Logan St.	814-699-1340
Mike Scott	1081 Wilson Rd	933-7367
Steph Peters	Chamber	814-574-8900
Jennifer Schuster	553 E. Linn	202.510.6544
Vanessa Casio	visitor	520-773-7313
Jastaskie Reimann	visitor	419-304-8924
Kevin Raymond	523 E Beaver St.	814-470-6932
Chris Klench	122 Jack Straw Rd Julian	717-543-8490
Doree [unclear]	1702 Amanden Road BRT	814-777-0358
BRIAN WILMER	Po. Box 418 Leimont 16851	814.280-0689



ACCOUNT NO: 12637-001A  
INVOICE NO. 165376

Solicitor

	HOURS	
07/06/2023		Emails with Ralph Stewart; Order title search; Emails to Gina and Attorney Heinz
	0.50	
07/07/2023		Emails with R. Stewart and Attorney Heinz and Attorney Larrabee
	0.20	
07/10/2023		Telephone call from Attorney Levandoski; Email to Ralph and Don
	0.30	
07/11/2023		Email and telephone conference with Don; Telephone call from Attorney Dupuis; Email to Attorney Levandoski
	0.60	
07/13/2023		Emails; Review documents in re: Railroad Street Declaration of Taking
	0.60	
	<u>7.40</u>	<b>FOR CURRENT SERVICES RENDERED</b>
		<u>1,369.00</u>

**RECAPITULATION**

HOURS	RATE	TOTAL
7.40	\$185.00	\$1,369.00

TOTAL CURRENT CHARGES THROUGH 07/15/2023 1,369.00

**PRIOR MONTH BALANCE** \$666.00

**TOTAL BALANCE DUE** \$2,035.00

PAST DUE AMOUNTS

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
2,035.00	0.00	0.00	0.00	0.00	0.00

**WE NOW ACCEPT PAYPAL. PAYMENTS CAN BE SENT TO  
INFO@NITTANYLAW.COM**

**PAYMENTS RECEIVED AFTER THE STATEMENT DATE WILL BE  
REFLECTED ON NEXT MONTH'S STATEMENT**



**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
<b>Revenues</b>				
301.100. REAL ESTATE TAX REV - CURRENT	1,395,827.26	1,451,000.00	55,172.74	(96.20)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	500.00	500.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	8,481.20	14,000.00	5,518.80	(60.58)%
310.100. REAL ESTATE TRANSFER TAX REV	50,368.37	70,000.00	19,631.63	(71.95)%
310.200. EARNED INCOME TAX REVENUE	439,692.21	730,300.00	290,607.79	(60.21)%
310.501. LST TAX REVENUE	43,363.14	80,000.00	36,636.86	(54.20)%
321.800. FRANCHISE REVENUE (CABLE TV)	52,701.83	110,500.00	57,798.17	(47.69)%
322.500. STREET OPENING PERMIT REVENUE	24,750.00	5,000.00	(19,750.00)	(495.00)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	630.00	200.00	(430.00)	(315.00)% <i>over</i>
331.100. J P FINE REVENUE	7,205.20	9,000.00	1,794.80	(80.06)%
331.101. PROBATION OFFICE FINE REVENUE	3,526.57	5,800.00	2,273.43	(60.80)%
331.102. RESTITUTION	14.36	75.00	60.64	(19.15)%
331.121. ORDINANCE VIOLATION REV-CODES	550.00	1,000.00	450.00	(55.00)%
331.130. STATE POLICE FINE REVENUE	1,046.26	2,100.00	1,053.74	(49.82)%
331.140. PARKING FINE REVENUE	26,719.81	20,000.00	(6,719.81)	(133.60)% <i>over</i>
341.010. INTEREST INCOME - CKG, SVGS	12,671.26	5,000.00	(7,671.26)	(253.43)% <i>done</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)%
342.534. CW TANK RENTAL REV - AT&T	13,442.00	31,020.00	17,578.00	(43.33)%
342.560. METER BAG RENTAL REVENUE	2,657.50	1,000.00	(1,657.50)	(265.75)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	1,800.00	1,800.00	0.00	(100.00)% <i>done</i>
355.050. ACT 205 PENSION STATE AID REV	0.00	200,000.00	200,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	30,000.00	30,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	500.00	500.00	0.00%
357.030. COUNTY LIQUID FUELS TAX GRANT	0.00	25,000.00	25,000.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,560.00	7,560.00	0.00%
361.332. ZONING VARIANCE APPLICATION FE	400.00	0.00	(400.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	2,950.00	4,500.00	1,550.00	(65.56)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	1,820.00	0.00	(1,820.00)	0.00%
361.900. FENCE PERMIT REVENUE	250.00	150.00	(100.00)	(166.67)% <i>over - new</i>
361.950. HARB APPLICATION FEE	925.00	1,000.00	75.00	(92.50)%
362.111. SALE OF ACCIDENT REPORT REV	375.00	800.00	425.00	(46.88)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	465.46	1,000.00	534.54	(46.55)%
362.160. TASK FORCE REIMB REVENUE	245.24	0.00	(245.24)	0.00%
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	100.00	275.00	175.00	(36.36)%
362.471. ADMIN FEE FOR PERMITS-CR COG	2,974.00	2,800.00	(174.00)	(106.21)% <i>over</i>
362.950. OTHER PERMIT REVENUE	55.00	25.00	(30.00)	(220.00)%
363.210. PARKING METER REVENUE	87,949.85	135,000.00	47,050.15	(65.15)%
363.221. PARKING PERMIT REVENUE	42,100.77	55,000.00	12,899.23	(76.55)%
364.900. SEWER DYE TEST REVENUE	650.00	750.00	100.00	(86.67)%
379.000. CDBG STAFF REIMBURSEMENT REV	4,395.14	4,000.00	(395.14)	(109.88)% <i>over</i>
387.000. CONTRIBUTION & DONATION REV	974.50	0.00	(974.50)	0.00%
387.001. DONATION TO POLICE DEPT REV	670.61	0.00	(670.61)	0.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
389.000. MISCELLANEOUS REVENUE	50.00	25.00	(25.00)	(200.00)% <i>over</i>
389.002. MISCELLANEOUS REVENUE-ST	511.00	0.00	(511.00)	0.00% <i>over - not bud.</i>
389.003. NSF FEE REVENUE	20.00	0.00	(20.00)	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	500.00	2,000.00	1,500.00	(25.00)%
392.006. TRANSFER FROM WATER FUND	45,000.00	90,000.00	45,000.00	(50.00)%
392.008. TRANSFER FROM SEWER FUND	40,000.00	160,000.00	120,000.00	(25.00)%
392.009. TRANSFER FROM REFUSE FUND	37,500.00	75,000.00	37,500.00	(50.00)%
399.001. USE OF RESERVES	0.00	62,490.00	62,490.00	0.00% <i>bud. # only</i>
<b>Total Revenues</b>	<b>2,357,578.54</b>	<b>3,400,420.00</b>	<b>1,042,841.46</b>	<b>(69.33)%</b>
<u>Expenses</u>				
400.105. ELECTED OFFICIALS STIPEND EXP	6,750.00	13,500.00	6,750.00	50.00%
400.192. SOCIAL SECURITY EXP - COUNCIL	516.42	1,035.00	518.58	49.90%
400.210. OFFICE SUPPLIES EXP-COUNCIL	100.00	150.00	50.00	66.67%
400.215. POSTAGE EXPENSE - COUNCIL	50.00	100.00	50.00	50.00%
400.246. SUPPLIES EXPENSE-COUNCIL	129.35	150.00	20.65	86.23%
400.260. MINOR EQUIPMENT EXP - COUNCIL	31.80	0.00	(31.80)	0.00% <i>over - not bud.</i>
400.314. LEGAL EXPENSE-COUNCIL	0.00	4,000.00	4,000.00	0.00%
400.317. DATA PROCESSING EXP - COUNCIL	1,065.00	2,000.00	935.00	53.25%
400.320. IT SERVICES EXPENSE - COUNCIL	1,591.00	3,650.00	2,059.00	43.59%
400.321. TELEPHONE EXPENSE-COUNCIL	90.00	150.00	60.00	60.00%
400.325. INTERNET EXPENSE - COUNCIL	115.00	225.00	110.00	51.11%
400.329. C-NET - COUNCIL	4,535.00	18,140.00	13,605.00	25.00%
400.341. ADVERTISING EXP-COUNCIL	84.40	500.00	415.60	16.88%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	100.00	150.00	50.00	66.67%
400.351. COMMERCIAL INS EXP-COUNCIL	550.00	550.00	0.00	100.00% <i>done</i>
400.361. ELECTRICITY EXPENSE-COUNCIL	200.00	200.00	0.00	100.00%
400.373. BUILDING MAINT/UPGRADE-COUNCIL	17.17	150.00	132.83	11.45%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,293.97	1,300.00	6.03	99.54%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	1,658.57	4,000.00	2,341.43	41.46%
400.540. CONTRIBUTION TO AIRPORT	0.00	1,500.00	1,500.00	0.00%
<b>Subtotal - Council</b>	<b>18,877.68</b>	<b>51,550.00</b>	<b>32,672.32</b>	<b>36.62% <i>under</i></b>
401.110. EXECUTIVE SALARY EX(APPOINTED)	49,721.18	100,100.00	50,378.82	49.67%
401.192. EXECUTIVE SS EXP (APPOINTED)	3,753.10	7,550.00	3,796.90	49.71%
401.196. HEALTH INSURANCE EXP-EXEC	7,948.65	13,500.00	5,551.35	58.88%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	747.45	1,300.00	552.55	57.50%
401.199. LIFE INS EXPENSE - EXEC	142.80	300.00	157.20	47.60%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	100.00	175.00	75.00	57.14%
401.215. POSTAGE EXPENSE - EXEC	45.00	70.00	25.00	64.29%
401.231. FUEL EXPENSE - EXEC	125.97	275.00	149.03	45.81%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	100.00	140.00	40.00	71.43%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.320. IT SERVICES EXPENSE - EXEC	573.00	3,300.00	2,727.00	17.36%
401.321. TELEPHONE EXPENSE - EXEC	120.00	425.00	305.00	28.24%
401.324. CELL PHONE EXPENSE-EXEC	240.00	480.00	240.00	50.00%
401.325. INTERNET EXPENSE - EXEC	126.82	220.00	93.18	57.65%
401.342. PRINTING EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.344. COPY EXPENSE - EXEC	50.00	130.00	80.00	38.46%
401.351. COMMERCIAL INS EXPENSE-EXEC	975.00	975.00	0.00	100.00%
401.354. WORKERS COMP INS - EXEC	135.00	135.00	0.00	100.00%
401.361. ELECTRICITY EXPENSE - EXEC	119.79	165.00	45.21	72.60%
401.410. CONF/MEETING EXP-EXEC	0.00	135.00	135.00	0.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	315.00	325.00	10.00	96.92%
401.460. TRAINING EXPENSE - EXEC	250.00	500.00	250.00	50.00%
<b>Subtotal - Executive</b>	<b>65,588.76</b>	<b>130,550.00</b>	<b>64,961.24</b>	<b>50.24% under</b>
401.901. MAYOR STIPEND EXPENSE	750.00	1,500.00	750.00	50.00%
401.902. MAYOR SOCIAL SECURITY EXPENSE	57.38	115.00	57.62	49.90%
401.910. MAYOR OFFICE SUPPLIES EXP	50.00	100.00	50.00	50.00%
401.915. MAYOR POSTAGE EXPENSE	25.00	50.00	25.00	50.00%
401.917. MAYOR DATA PROCESSING EXP	39.38	100.00	60.62	39.38%
401.920. MAYOR IT EXPENSE	299.00	825.00	526.00	36.24%
401.921. MAYOR PHONE EXPENSE	20.00	85.00	65.00	23.53%
401.940. MAYOR INTERNET EXPENSE	0.00	115.00	0.00	100.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	11.44	50.00	38.56	22.88%
401.943. MAYOR ADVERTISING EXPENSE	30.00	0.00	(30.00)	0.00%
401.944. MAYOR COPY EXPENSE	0.00	60.00	60.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	140.00	75.00	(65.00)	186.67%
401.951. MAYOR COMMERCIAL INS EXPENSE	250.00	250.00	0.00	100.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	500.00	500.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	70.00	70.00	0.00	100.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
<b>Subtotal - Mayor</b>	<b>1,857.20</b>	<b>4,065.00</b>	<b>2,207.80</b>	<b>45.69% under</b>
402.355. TREAS BOND INSURANCE EXPENSE	956.00	1,175.00	219.00	81.36%
402.900. TREASURER STIPEND EXPENSE	750.00	1,500.00	750.00	50.00%
402.901. TREASURER SOCIAL SEC EXPENSE	57.39	115.00	57.61	49.90%
<b>Subtotal - Treasurer</b>	<b>1,763.39</b>	<b>2,790.00</b>	<b>1,026.61</b>	<b>63.20% under</b>
403.951. R/E TAX COLL SALARY EXPENSE	4,927.50	5,350.00	422.50	92.10%
403.952. R/E TAX COLL SS EXPENSE	376.94	410.00	33.06	91.94%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	549.35	550.00	0.65	99.88%
403.956. R/E COLL POSTAGE/ENVELOPES EXP	893.25	1,000.00	106.75	89.33%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	800.00	800.00	0.00%

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*done done*

*done*

*over - not bud.*

*under*

*under*

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,125.00	1,125.00	0.00%
Subtotal - Real Estate Collection	6,747.04	9,310.00	2,562.96	72.47% <i>under</i>
406.112. SALARY EXPENSE - GG	162,301.38	317,500.00	155,198.62	51.12%
406.192. SOCIAL SECURITY EXPENSE - GG	12,295.62	24,000.00	11,704.38	51.23%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	49.14	40.00	(9.14)	122.85% <i>over</i>
406.196. HEALTH INS EXPENSE - GG	28,852.96	48,000.00	19,147.04	60.11%
406.197. RETIREMENT EXPENSE - GG	1,830.04	20,000.00	18,169.96	9.15%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,400.00	3,575.00	175.00	95.10%
406.199. LIFE INS EXPENSE - GG	363.96	725.00	361.04	50.20%
406.210. OFFICE SUPPLIES EXPENSE - GG	855.23	1,700.00	844.77	50.31%
406.215. POSTAGE EXPENSE - GG	318.43	1,600.00	1,281.57	19.90%
406.226. JANITORIAL SUPPLIES EXP - GG	47.68	875.00	827.32	5.45%
406.231. FUEL EXPENSE - GG	71.23	75.00	3.77	94.97%
406.241. MATERIALS & SUPPLIES EXP - GG	335.76	200.00	(135.76)	167.88% <i>over - retirement exception</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	1,637.27	2,500.00	862.73	65.49%
406.251. VEHICLE & EQUIP MAINT EXP - GG	1,278.44	600.00	(678.44)	213.07% <i>over</i>
406.260. MINOR EQUIPMENT EXPENSE - GG	2,295.46	8,000.00	5,704.54	28.69%
406.300. UPDATE CODES EXP - GG	0.00	5,500.00	5,500.00	0.00%
406.310. LEGAL EXPENSE - GG	1,859.80	1,000.00	(859.80)	185.98% <i>over</i>
406.311. AUDIT EXPENSE - GG	0.00	5,370.00	5,370.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	1,237.23	2,000.00	762.77	61.86%
406.318. JANITORIAL SERVICES EXP - GG	2,720.00	8,500.00	5,780.00	32.00%
406.319. FIRE PERMIT-BORO BLDG-GG	0.00	2,500.00	2,500.00	0.00%
406.320. IT SERVICES EXPENSE - GG	4,376.77	11,000.00	6,623.23	39.79%
406.321. TELEPHONE EXPENSE - GG	957.18	2,000.00	1,042.82	47.86%
406.324. CELL PHONE EXPENSE-GG	720.00	1,440.00	720.00	50.00%
406.325. INTERNET EXPENSE - GG	227.00	400.00	173.00	56.75%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.339. GPS FEE EXPENSE - GG	81.65	240.00	158.35	34.02%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	926.00	1,500.00	574.00	61.73%
406.344. COPY EXPENSE - GG	444.80	500.00	55.20	88.96%
406.351. COMMERCIAL INS EXPENSE - GG	11,000.00	11,000.00	0.00	100.00% <i>done</i>
406.354. WORKER'S COMP INS EXP - GG	500.00	500.00	0.00	100.00%
406.361. ELECTRICITY EXPENSE - GG	1,681.01	3,200.00	1,518.99	52.53%
406.362. NATURAL GAS EXPENSE - GG	450.00	475.00	25.00	94.74%
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	4,027.42	10,000.00	5,972.58	40.27%
406.384. OFFICE EQUIP RENTAL EXP - GG	2,699.52	5,005.00	2,305.48	53.94%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	1,222.85	500.00	(722.85)	244.57% <i>over</i>
406.450. CONTRACTED SERVICES EXP - GG	901.92	1,700.00	798.08	53.05%
406.453. WEB DESIGN/MAINT EXP - GG	1,167.34	4,000.00	2,832.66	29.18%
406.460. TRAINING/SEMINAR EXPENSE - GG	2,384.71	3,045.00	660.29	78.32%
406.905. MISCELLANEOUS EXPENSE - GG	26.00	300.00	274.00	8.67%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - General Government	255,543.80	511,400.00	255,856.20	49.97% <i>Under</i>
410.112. SALARY EXPENSE - POLICE	414,591.72	842,000.00	427,408.28	49.24%
410.115. SALARY EXP-PART-TIME OFF-POL	3,056.88	35,000.00	31,943.12	8.73%
410.116. SALARY EXP-OFFICE STAFF-POL	17,038.05	44,600.00	27,561.95	38.20%
410.117. SS EXP-OFFICE STAFF-POL	1,303.45	3,415.00	2,111.55	38.17%
410.118. RETIREMENT EXPENSE-OFFICE-POL	893.04	0.00	(893.04)	0.00% <i>Over</i>
410.126. REIMB FOR SPECIAL POLICE SERVI	(3,050.00)	(30,000.00)	(26,950.00)	10.17%
410.128. REIMB FOR SRO SALARY - POLICE	(32,641.98)	(132,500.00)	(99,858.02)	24.64%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	6,367.40	12,115.00	5,747.60	52.56%
410.160. REIMB FOR SRO MEDI - POLICE	(473.30)	(1,920.00)	(1,446.70)	24.65%
410.161. REIMB FOR SRO RETIREMENT - POL	(6,422.98)	(25,680.00)	(19,257.02)	25.01%
410.162. REIMB FOR SRO INS - POLICE	(10,289.01)	(40,000.00)	(29,710.99)	25.72%
410.180. OVERTIME WAGES EXP - POLICE	30,077.05	47,000.00	16,922.95	63.99%
410.181. COMP TIME WAGES EXP - POLICE	3,403.06	8,000.00	4,596.94	42.54%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE- POLICE	24.30	0.00	(24.30)	0.00% <i>Over</i>
410.192. SOCIAL SECURITY EXP - POLICE	6,269.66	13,050.00	6,780.34	48.04%
410.193. SOC SEC EXP-PART-TIME OFF-POL	44.32	630.00	585.68	7.03%
410.195. INSURANCE EXPENSE - POLICE	1,519.00	2,865.00	1,346.00	53.02%
410.196. HEALTH INSURANCE EXP - POLICE	213,188.83	331,500.00	118,311.17	64.31%
410.197. RETIREMENT EXPENSE - POLICE	0.00	99,760.00	99,760.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	3,449.29	15,000.00	11,550.71	23.00%
410.199. LIFE INS EXPENSE - POLICE	1,478.22	3,050.00	1,571.78	48.47%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	508.66	1,450.00	941.34	35.08%
410.215. POSTAGE EXPENSE - POLICE	301.86	950.00	648.14	31.77%
410.217. SHIPPING FEES EXP - POLICE	66.71	720.00	653.29	9.27%
410.226. JANITORIAL SUPPLIES EXP-POLICE	107.28	950.00	842.72	11.29%
410.231. FUEL EXPENSE - POLICE	7,536.00	23,000.00	15,464.00	32.77%
410.238. CLOTHING & UNIFORM EXP-POLICE	823.78	5,000.00	4,176.22	16.48%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	1,197.51	8,500.00	7,302.49	14.09%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	8,527.85	12,000.00	3,472.15	71.07%
410.260. MINOR EQUIPMENT EXP - POLICE	273.08	9,000.00	8,726.92	3.03%
410.311. AUDIT EXPENSE - POLICE	0.00	1,300.00	1,300.00	0.00%
410.314. LEGAL EXPENSE - POLICE	2,451.44	2,500.00	48.56	98.06%
410.317. DATA PROCESSING EXP - POLICE	514.51	800.00	285.49	64.31%
410.318. JANITORIAL SERVICES EXP-POLICE	2,720.00	6,700.00	3,980.00	40.60%
410.320. IT SERVICES EXPENSE - POLICE	9,417.91	27,500.00	18,082.09	34.25%
410.321. TELEPHONE EXPENSE - POLICE	1,066.50	2,400.00	1,333.50	44.44%
410.322. CABLE EXPENSE - POLICE	10.62	60.00	49.38	17.70%
410.324. CELL PHONE EXPENSE-POLICE	582.00	1,920.00	1,338.00	30.31%
410.325. INTERNET EXPENSE - POLICE	839.40	1,800.00	960.60	46.63%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	175.00	175.00	0.00%
410.329. AIRTIME EXP - POLICE	804.60	2,100.00	1,295.40	38.31%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.339. GPS FEE EXPENSE - POL	653.20	1,850.00	1,196.80	35.31%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	274.55	325.00	50.45	84.48%
410.344. COPY EXPENSE - POLICE	0.00	650.00	650.00	0.00%
410.351. COMM INSURANCE EXP - POLICE	8,568.32	32,800.00	24,231.68	26.12%
410.354. WORKERS COMP INS EXP - POLICE	7,424.16	32,000.00	24,575.84	23.20%
410.355. WORK COMP EXP-PART-TIME OFF-PO	600.00	1,600.00	1,000.00	37.50%
410.361. ELECTRICITY EXPENSE - POLICE	436.53	1,350.00	913.47	32.34%
410.362. NATURAL GAS EXPENSE-POL	850.00	1,350.00	500.00	62.96%
410.373. BUILDING/PROPERTY MAINT EXP-POL	142.50	2,000.00	1,857.50	7.13%
410.376. VASCAR EXPENSE - POLICE	2,011.75	1,900.00	(111.75)	105.88% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,178.60	1,650.00	471.40	71.43%
410.400. INVESTIGATION EXPENSES -POLICE	375.00	1,100.00	725.00	34.09%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	0.00	75.00	75.00	0.00%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	3,540.01	4,370.00	829.99	81.01%
410.449. VEHICLE LEASE PAYMENT-POLICE	0.00	11,305.00	11,305.00	0.00%
410.450. CONTRACTED SERVICES EXP-POLICE	250.00	2,000.00	1,750.00	12.50%
410.460. TRAINING/SEMINAR EXP - POLICE	1,883.54	4,500.00	2,616.46	41.86%
410.461. CONF/MEETING EXPENSE - POLICE	75.79	125.00	49.21	60.63%
410.531. COMPUTER SOFTWARE EXP - POL	7,149.00	7,800.00	651.00	91.65%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,340.00	1,340.00	0.00	100.00% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	0.00	750.00	750.00	0.00%
410.534. CCCART EXPENSE	1,967.43	1,970.00	2.57	99.87% <i>done</i>
410.901. SRO EXPENSES - POLICE	170.00	200.00	30.00	85.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(150.00)	(150.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
<b>Subtotal - Police</b>	<b>726,467.09</b>	<b>1,466,265.00</b>	<b>739,797.91</b>	<b>49.55% <i>under</i></b>
419.115. CROSSING GUARD SALARY EXP	1,466.25	3,000.00	1,533.75	48.88%
419.192. CROSSING GUARD SS EXP	112.17	230.00	117.83	48.77%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	75.00	105.00	30.00	71.43%
<b>Subtotal - Crossing Guards</b>	<b>1,653.42</b>	<b>3,385.00</b>	<b>1,731.58</b>	<b>48.85% <i>under</i></b>
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT WAGES	21,986.33	61,000.00	39,013.67	36.04%
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	50.00	25.00	50.00%
419.517. PARKING ENFORCE DATA PROCESS EXP	125.00	125.00	0.00	100.00% <i>done</i>
419.520. PARKING ENFORCE-IT/EMAIL	277.00	200.00	(77.00)	138.50% <i>over</i>
419.524. PARKING ENFORCE-CELL PHONE EXP	138.00	0.00	(138.00)	0.00%
419.531. PARKING ENFORCEMENT FUEL EXP	149.65	900.00	750.35	16.63%
419.538. PARKING ENFORCEMENT UNIFORM EX	551.53	1,200.00	648.47	45.96%
419.541. PARKING ENFORCEMENT ADV EXP	0.00	500.00	500.00	0.00%
419.542. PARKING ENFORCEMENT MAT & SUPP	278.81	2,000.00	1,721.19	13.94%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 6/30/2023

Run: 7/10/2023 at 3:21 PM

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	Y-T-D Actual	Annual Budget	Over/Under (438.75) 191.88	Percent of Budget 1,562.50% <i>over</i> 97.72%
419.544. PARKING ENFORC COPY EXPENSE	468.75	30.00	2,988.08	36.02%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	8,208.12	8,400.00	15,679.30	42.98%
419.592. PARKING ENFORCEMENT SS	1,681.92	4,670.00	(157.60)	0.00% <i>over</i>
419.596. PARKING ENFORCE HEALTH INS EXP	11,820.70	27,500.00	20.00	60.00%
419.597. PARKING ENFORCEMENT RETIRE EXP	157.60	0.00	55.00	26.67%
419.610. PARKING ENFORCE OFFICE SUPP EX	30.00	50.00	750.00	0.00%
419.621. PARKING ENFORCEMENT PHONE EXP	20.00	75.00	200.00	0.00%
419.642. PARKING ENFORCE PRINTING EXP	0.00	400.00	400.00	0.00%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	300.00	21,106.24	47.23%
419.651. PARKING ENFORCE VEH & EQUIP MA	0.00	2,500.00	1,550.00	38.00%
419.653. PARKING METER & EQUIP MAINT EXP	0.00	100.00	100.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	18,893.76	40,000.00	0.00	100.00% <i>done</i>
419.700. PARKING METER EQUIPMENT EXP	950.00	2,500.00	1,000.00	50.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	25.00	0.00%
419.751. PARKING ENFORCE COMM INS EXP	1,020.00	1,020.00	500.00	0.00%
419.754. PARKING ENFORCE WORK COMP EXP	1,000.00	2,000.00	474.15	47.32%
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	557.54	(11.51)%
445.240. PARKING LOT MAINT EXPENSE	0.00	500.00		
445.321. PARKING LOT-EV CHARGE ELECTRIC	425.85	900.00		
445.450. PARKING LOT-EV EXPENSE	(57.54)	500.00		
<b>Subtotal - Parking Enforcement</b>	<b>68,150.48</b>	<b>157,895.00</b>	<b>89,744.52</b>	<b>43.16% <i>under</i></b>
413.112. SALARY EXPENSE - CODES	341.44	10,000.00	9,658.56	3.41%
413.192. SOCIAL SECURITY EXPENSE - CODE	26.12	765.00	738.88	3.41%
413.210. OFFICE SUPPLIES EXPENSE - CODE	50.00	100.00	50.00	50.00%
413.215. POSTAGE EXPENSE - CODES	60.00	150.00	90.00	40.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	22.46	100.00	77.54	22.46%
413.320. IT SERVICES EXPENSE - CODES	219.00	450.00	231.00	48.67%
413.321. TELEPHONE EXPENSE - CODES	10.00	125.00	115.00	8.00%
413.325. INTERNET EXPENSE - CODES	0.00	120.00	120.00	0.00%
413.341. ADVERTISING EXPENSE - CODES	0.00	300.00	300.00	0.00%
413.342. PRINTING EXPENSE - CODES	131.94	125.00	(6.94)	105.55% <i>over</i>
413.344. COPY EXPENSE - CODES	0.00	75.00	75.00	0.00%
413.351. COMMERCIAL INS EXPENSE - CODES	300.00	300.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	15.00	25.00	10.00	60.00%
413.361. ELECTRICITY EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
<b>Subtotal - Codes</b>	<b>1,175.96</b>	<b>13,225.00</b>	<b>12,049.04</b>	<b>8.89% <i>under</i></b>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	224.67	225.00	0.33	99.85% <i>done</i>
414.215. POSTAGE EXPENSE - PLAN/ZON	60.00	120.00	60.00	50.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 6/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	11.44	0.00	(11.44)	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	45.00	45.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	1,066.50	10,000.00	8,933.50	10.67%
414.317. DATA PROCESSING EXP - PLAN/ZON	0.00	300.00	300.00	0.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	601.50	2,100.00	1,498.50	28.64%
414.321. TELEPHONE EXPENSE - PLAN/ZON	30.00	150.00	120.00	20.00%
414.325. INTERNET EXPENSE - PLAN/ZON	0.00	120.00	120.00	0.00%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	54.34	225.00	170.66	24.15%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	150.00	250.00	100.00	60.00%
414.351. COMM INS EXPENSE - PLAN/ZON	400.00	400.00	0.00	100.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	110.00	110.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	15,930.86	28,740.00	12,809.14	55.43%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	45.00	325.00	280.00	13.85%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
<b>Subtotal - Planning/Zoning</b>	<b>18,584.31</b>	<b>43,335.00</b>	<b>24,750.69</b>	<b>42.89%</b>
430.112.0 SALARY EXPENSE - ST	130,528.46	322,000.00	191,471.54	40.54%
430.180.0 OVERTIME WAGES EXP - ST	4,361.50	20,000.00	15,638.50	21.81%
430.191.0 WORKBOOTS EXPENSE - ST	974.79	1,000.00	25.21	97.48%
430.192.0 SOCIAL SECURITY EXPENSE - ST	10,640.96	25,500.00	14,859.04	41.73%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	98.28	50.00	(48.28)	196.56%
430.196.0 HEALTH INSURANCE EXPENSE - ST	39,679.94	74,000.00	34,320.06	53.62%
430.197.0 RETIREMENT EXPENSE - ST	4,357.22	20,000.00	15,642.78	21.79%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	1,429.30	4,500.00	3,070.70	31.76%
430.199.0 LIFE INS EXPENSE - ST	305.54	725.00	419.46	42.14%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	769.37	1,100.00	330.63	69.94%
430.215.0 POSTAGE EXPENSE - ST	300.00	1,350.00	1,050.00	22.22%
430.226.0 JANITORIAL SUPPLIES EXP - ST	446.62	1,250.00	803.38	35.73%
430.231.0 FUEL EXPENSE - ST	8,544.67	28,500.00	19,955.33	29.98%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,066.20	2,400.00	1,333.80	44.43%
430.245.0 STREET & ROAD SIGNS EXP - ST	7,149.79	5,000.00	(2,149.79)	143.00%
430.246.0 MATERIALS & SUPPLIES EXP - ST	5,244.02	13,000.00	7,755.98	40.34%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	200.00	200.00	0.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	8,284.52	31,000.00	22,715.48	26.72%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,643.91	4,500.00	2,856.09	36.53%
430.255.A SHOP CAPITAL EXPENSES - ST	5,799.99	6,500.00	700.01	89.23%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	2,320.57	5,000.00	2,679.43	46.41%
430.311.0 AUDIT EXPENSE - ST	0.00	1,350.00	1,350.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	500.00	500.00	0.00%
430.314.0 LEGAL EXPENSE - ST	521.00	400.00	(121.00)	130.25%
430.317.0 DATA PROCESSING EXP - ST	708.63	800.00	91.37	88.58%
430.318.0 JANITORIAL SERVICES EXP - ST	2,720.00	8,500.00	5,780.00	32.00%

*over - not bud.*

*done*

*under*

*over*

*over*

*over*



**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.320.0 IT SERVICES EXPENSE - ST	1,007.00	3,500.00	2,493.00	28.77%
430.321.0 TELEPHONE EXPENSE - ST	1,027.60	2,800.00	1,772.40	36.70%
430.322.0 CABLE EXPENSE - ST	4.83	60.00	55.17	8.05%
430.324.0 CELL PHONE EXPENSE - ST	1,090.17	2,500.00	1,409.83	43.61%
430.325.0 INTERNET EXPENSE - ST	126.98	150.00	23.02	84.65%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	200.00	200.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	81.36	2,100.00	2,018.64	3.87%
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%
430.339.0 GPS FEE EXPENSE - ST	1,368.08	3,100.00	1,731.92	44.13%
430.341.0 ADVERTISING EXPENSE - ST	0.00	400.00	400.00	0.00%
430.342.0 PRINTING EXPENSE - ST	187.50	500.00	312.50	37.50%
430.344.0 COPY EXPENSE - ST	49.42	200.00	150.58	24.71%
430.351.0 COMM INS EXPENSE - ST	16,000.00	16,000.00	0.00	100.00%
430.354.0 WORKERS COMP INS EXPENSE - ST	5,240.00	17,000.00	11,760.00	30.82%
430.361.0 ELECTRICITY EXPENSE - ST	414.60	2,350.00	1,935.40	17.64%
430.362.0 NATURAL GAS EXPENSE - ST	8,614.91	13,100.00	4,485.09	65.76%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	262.66	1,700.00	1,437.34	15.45%
430.384.0 EQUIPMENT RENTAL EXP - ST	0.00	2,000.00	2,000.00	0.00%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	75.00	80.00	5.00	93.75%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	0.00	500.00	500.00	0.00%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	75.00	225.00	150.00	33.33%
430.471.0 DRUG TESTING EXPENSE - ST	51.63	400.00	348.37	12.91%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	135.00	600.00	465.00	22.50%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.700.0 CAPITAL EXPENDITURES - ST	2,259.98	0.00	(2,259.98)	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	14,630.49	14,630.00	(0.49)	100.00%
430.706.0 CURBING EXPENSE - ST	0.00	10,000.00	10,000.00	0.00%
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	25,000.00	25,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	14,402.80	15,000.00	597.20	96.02%
433.370. TRAFFIC SIGNALS MAINT - ST	9,561.13	4,000.00	(5,561.13)	239.03%
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	1,460.00	0.00	(1,460.00)	0.00%
438.246. MAINT OF STREETS EXP - ST	0.00	15,500.00	15,500.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	12,700.00	20,000.00	7,300.00	63.50%
<b>Subtotal - Streets</b>	<b>328,721.42</b>	<b>755,970.00</b>	<b>427,248.58</b>	<b>43.48%</b>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	0.00	625.00	625.00	0.00%
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. CATA EXPENSE	14,404.50	29,530.00	15,125.50	48.78%
452.530. CONTRIB TO NITT VAL JT REC AU	0.00	6,105.00	6,105.00	0.00%
455.000. SHADE TREE COMMISSION EXPENSE	1,734.00	5,000.00	3,266.00	34.68%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00%
459.373. TRAIN STATION EXPENSE	30.00	250.00	220.00	12.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
462.000. CDBG EXPENSES	0.00	150.00	150.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	2,625.00	5,250.00	2,625.00	50.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	5,654.05	5,655.00	0.95	99.98% <i>done</i>
<b>Subtotal - Other Expenses</b>	<b>48,972.55</b>	<b>116,590.00</b>	<b>67,617.45</b>	<b>42.00% <i>under</i></b>
468.210. OFFICE SUPPLIES EXP - HARB	50.00	100.00	50.00	50.00%
468.215. POSTAGE EXPENSE - HARB	50.00	100.00	50.00	50.00%
468.231. FUEL EXPENSE- HARB	10.00	20.00	10.00	50.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	11.43	100.00	88.57	11.43%
468.317. DATA PROCESSING EXP - HARB	345.00	600.00	255.00	57.50%
468.320. IT SERVICES EXP - HARB	114.00	200.00	86.00	57.00%
468.321. TELEPHONE EXPENSE - HARB	25.17	70.00	44.83	35.96%
468.325. INTERNET EXPENSE-HARB	0.00	100.00	100.00	0.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	175.00	175.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	25.00	25.00	0.00%
468.344. COPY EXPENSE-HARB	100.00	100.00	0.00	100.00% <i>done</i>
468.351. COMMERCIAL INS - HARB	10.00	10.00	0.00	100.00% <i>done</i>
468.361. ELECTRICITY EXPENSE-HARB	0.00	50.00	50.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	5,023.62	14,805.00	9,781.38	33.93%
<b>Subtotal - HARB</b>	<b>5,739.22</b>	<b>16,590.00</b>	<b>10,850.78</b>	<b>34.59% <i>under</i></b>
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
<b>Subtotal - Transfers Out</b>	<b>0.00</b>	<b>117,500.00</b>	<b>117,500.00</b>	<b>0.00%</b>
<b>Total Expense</b>	<b>\$ 1,549,842.32</b>	<b>\$ 3,400,420.00</b>	<b>\$ 1,850,577.68</b>	<b>\$ 45.58%</b>
<b>Net Income/Loss</b>	<b>\$ 807,736.22</b>	<b>\$ 0.00</b>	<b>\$ (807,736.22)</b>	<b>\$ 0.00%</b>

*income*

*As of 6/30/23, we are 50% thru the year.*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

**STREET LIGHTS**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	55,262.05	58,000.00	2,737.95	(95.28)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	340.56	1,000.00	659.44	(34.06)
341.010.000 INTEREST INCOME - CKG, SVGS	46.39	85.00	38.61	(54.58)
399.001.000 USE OF RESERVES	0.00	11,485.00	11,485.00	0.00
				<i>aud. # only</i>
<b>Total Revenues</b>	<u>55,649.00</u>	<u>70,595.00</u>	<u>14,946.00</u>	<u>(78.83)</u>

**Expenses**

434.210.000 OFFICE SUPPLIES EXPENSE	90.58	25.00	(65.58)	362.32	<i>over - dep. tickets</i>
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00	
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00	
434.311.000 AUDIT EXPENSE	0.00	110.00	110.00	0.00	
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,755.00	1,755.00	0.00	100.00	<i>done</i>
434.361.000 STREETLIGHTING ELECTRICITY EXP	21,275.56	48,500.00	27,224.44	43.87	
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	4,048.62	20,000.00	15,951.38	20.24	
<b>Total Expenses</b>	<u>27,169.76</u>	<u>70,595.00</u>	<u>43,425.24</u>	<u>38.49</u>	<i>under</i>

**Net Income**

<b>\$</b>	<u><u>28,479.24</u></u>	<u><u>0.00</u></u>	<u><u>(28,479.24)</u></u>	<u><u>0.00</u></u>
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*not income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	69,077.47	72,200.00	3,122.53	(95.68)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	425.45	1,000.00	574.55	(42.55)
341.010.000 INTEREST INCOME - CKG, SVGS	60.88	125.00	64.12	(48.70)
351.021.000 SAFER GRANT REVENUE	7,556.03	200,000.00	192,443.97	(3.78)
358.110.000 FIRE PROTECTION REV (S,B,M)	36,324.54	130,100.00	93,775.46	(27.92)
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00
387.000.000 DONATION REVENUE	150.00	0.00	(150.00)	0.00
399.001.000 USE OF RESERVES	0.00	18,775.00	18,775.00	0.00
<b>Total Revenues</b>	<b>113,604.37</b>	<b>422,225.00</b>	<b>308,620.63</b>	<b>(26.91)</b>
<b>Expenses</b>				
411.110.000 FIRE CHIEF STIPEND EXPENSE	750.00	1,500.00	750.00	50.00
411.192.000 FIRE CHIEF SS EXPENSE	57.38	115.00	57.62	49.90
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	100.00	100.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	70.00	70.00	0.00
411.231.000 FUEL EXPENSE	4,945.55	15,750.00	10,804.45	31.40
411.242.000 SAFETY EQUIPMENT EXPENSE	3,233.60	3,000.00	(233.60)	107.79
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	5,000.00	5,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	20,286.96	45,000.00	24,713.04	45.08
411.260.000 MINOR EQUIPMENT EXPENSE	9,422.28	30,000.00	20,577.72	31.41
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	32,000.00	32,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	45.00	150.00	105.00	30.00
411.320.000 IT/EMAIL EXPENSE	105.00	180.00	75.00	58.33
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	3,398.19	7,150.00	3,751.81	47.53
411.327.000 RADIO/PAGER MAINTANANCE EXP	0.00	700.00	700.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	100.00	100.00	0.00
411.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	6,568.38	26,500.00	19,931.62	24.79
411.354.000 WORKERS COMP INS EXPENSE	10,436.00	30,080.00	19,644.00	34.69
411.361.000 ELECTRICITY EXPENSE	2,013.03	7,200.00	5,186.97	27.96
411.362.000 NATURAL GAS EXPENSE	8,952.65	11,150.00	2,197.35	80.29
411.366.000 WATER SERVICE EXPENSE	40.00	155.00	115.00	25.81
411.373.000 BUILDING MAINTANANCE EXPENSE	562.56	1,300.00	737.44	43.27
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	2,854.20	3,800.00	945.80	75.11
411.902.000 FEDERAL GRANT EXPENSE	18,842.03	200,000.00	181,157.97	9.42
411.905.000 MISCELLANEOUS EXPENSE	85.00	25.00	(60.00)	340.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	3,825.00	500.00	(3,325.00)	765.00

*over - next bud.*

*bud. # only*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Total Expenses	96,422.81	422,225.00	325,802.19	22.84
<b>Net Income</b>	<b>\$ 17,181.56 \$</b>	<b>0.00 \$</b>	<b>(17,181.56) \$</b>	<b>0.00</b>

*under*

*not  
in  
report*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>FIRE EQUIPMENT</b>				
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	33,157.27	34,750.00	1,592.73	(95.42)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	15.00	15.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	204.26	500.00	295.74	(40.85)
341.010.000 INTEREST INCOME-CKG, SVGS	27.56	50.00	22.44	(55.12)
358.110.000 FIRE PROTECTION REV (S,B,M)	41,066.10	67,715.00	26,648.90	(60.65)
387.000.000 DONATION REVENUE	0.00	10,000.00	10,000.00	0.00
<b>Total Revenues</b>	<b>74,455.19</b>	<b>113,030.00</b>	<b>38,574.81</b>	<b>(65.87)</b>
<b>Expenses</b>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	49,065.58	97,775.00	48,709.42	50.18
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,230.00	15,230.00	0.00	100.00 <i>done</i>
<b>Total Expenses</b>	<b>64,295.58</b>	<b>113,030.00</b>	<b>48,734.42</b>	<b>56.88</b> <i>under</i>
<b>Net Income</b>	<b>\$ 10,159.61</b>	<b>\$ 0.00</b>	<b>\$ (10,159.61)</b>	<b>0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

**PARKS**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	105,918.89	110,000.00	4,081.11	(96.29)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	40.00	40.00	0.00
301.400.000 REAL ESTATE TAX REV-DELIQUENT	652.36	1,400.00	747.64	(46.60)
341.010.000 INTEREST INCOME - CKG, SVGS	18.15	45.00	26.85	(40.33)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	1,685.00	2,500.00	815.00	(28.89)
342.301.000 RENTAL REVENUE-TALLEYRAND PAR	260.00	900.00	640.00	(75.00)
342.302.000 TALLEYRAND APPLICATION FEE	135.00	180.00	45.00	(50.85)
367.800.000 SALE OF FISH FOOD REVENUE	864.47	1,700.00	835.53	(8.00)
387.000.000 DONATION REVENUE	10.00	125.00	115.00	0.00
392.095.000 TRANSFER FROM CAPITAL PROJECTS	0.00	7,000.00	7,000.00	0.00
399.001.000 USE OF RESERVES	0.00	8,315.00	8,315.00	0.00
<b>Total Revenues</b>	<b>109,543.87</b>	<b>132,205.00</b>	<b>22,661.13</b>	<b>(82.86)</b>

*bid. # only*

**Expenses**

451.112.000 SALARY EXPENSE	21,758.45	52,100.00	30,341.55	41.76
451.192.000 SOCIAL SECURITY EXPENSE	1,664.53	3,985.00	2,320.47	41.77
451.210.000 OFFICE SUPPLIES EXPENSE	90.57	50.00	(40.57)	181.14
451.215.000 POSTAGE EXPENSE	0.00	35.00	35.00	0.00
451.231.000 FUEL EXPENSE	852.43	6,800.00	5,947.57	12.54
451.240.000 FISH FOOD EXPENSE	40.98	85.00	44.02	48.21
451.247.000 MATERIALS & SUPPLIES EXPENSE	3,540.28	5,600.00	2,059.72	63.22
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	1,022.59	4,000.00	2,977.41	25.56
451.260.000 MINOR EQUIPMENT EXPENSE	1,754.00	1,000.00	(754.00)	175.40
451.311.000 AUDIT EXPENSE	0.00	300.00	300.00	0.00
451.317.000 DATA PROCESSING EXPENSE	98.00	100.00	2.00	98.00
451.321.000 TELEPHONE EXPENSE	68.45	170.00	101.55	40.26
451.339.000 GPS FEE	81.65	225.00	143.35	36.29
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	3,855.00	3,855.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,000.00	2,550.00	550.00	78.43
451.361.000 ELECTRICITY EXPENSE	683.87	1,400.00	716.13	48.85
451.375.000 PROPERTY MAINTANENCE EXPENSE	1,105.39	5,000.00	3,894.61	22.11
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	3,730.67	200.00	(3,530.67)	1,865.34
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	7,475.00	4,500.00	(2,975.00)	166.11
451.700.000 CAPITAL EXPENDITURES	1,500.00	12,000.00	10,500.00	12.50
492.095.000 TRANSFER TO CAPITAL PROJECT	0.00	28,000.00	28,000.00	0.00
<b>Total Expenses</b>	<b>47,466.86</b>	<b>132,205.00</b>	<b>84,738.14</b>	<b>35.90</b>

*over-dep. tickets*

*over - cameras*

*done*

*picnic tables to be removed  
to be removed*

*under*

<b>Net Income</b>	<b>\$ 62,077.01</b>	<b>\$ 0.00</b>	<b>\$ (62,077.01)</b>	<b>0.00</b>
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*more*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

WATER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	333.12	500.00	166.88	(66.62)
378.000.000 WATER COLLECTIONS REVENUE	775,739.23	1,498,000.00	722,260.77	(51.78)
378.001.000 SALE OF BULK WATER REVENUE	24,239.08	60,000.00	35,760.92	(40.40)
378.002.000 CW LINE CAPITAL PROJECTS REV	6,200.40	32,000.00	25,799.60	(19.38)
378.122.000 BULK WATER REVENUE-NIAGARA-HOWARD PLANT	24,833.56	0.00	(24,833.56)	0.00 <i>over - fixed</i>
378.700.000 BULK WATER REVENUE-MILESBURG	20,213.76	0.00	(20,213.76)	0.00 <i>over - fixed</i>
378.901.000 METER/PIT/ETC SALES REVENUE	0.00	3,000.00	3,000.00	0.00
378.903.000 VACANCY APPLICATION REVENUE	300.00	210.00	(90.00)	(142.86) <i>over</i>
378.904.000 WATER ON/OFF FEE REVENUE	0.00	200.00	200.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	78.56	1,100.00	1,021.44	(7.14)
378.906.000 POSTING FEE REVENUE	0.00	300.00	300.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	7,286.70	15,180.00	7,893.30	(48.00)
389.000.000 MISCELLANEOUS REVENUE	673.75	0.00	(673.75)	0.00 <i>over - not bud.</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
399.001.000 USE OF RESERVES	0.00	27,405.00	27,405.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>859,898.16</b>	<b>1,638,895.00</b>	<b>778,996.84</b>	<b>(52.47)</b>
<b>Expenses</b>				
448.112.000 SALARY EXPENSE	203,934.34	363,000.00	159,065.66	56.18
448.180.000 OVERTIME WAGES EXPENSE	11,908.89	29,000.00	17,091.11	41.07
448.191.000 WORKBOOTS EXPENSE	1,391.99	1,400.00	8.01	99.43 <i>over</i>
448.192.000 SOCIAL SECURITY EXPENSE	15,771.75	29,700.00	13,928.25	53.10
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	147.42	85.00	(62.42)	173.44 <i>over</i>
448.196.000 HEALTH INSURANCE EXPENSE	88,265.74	110,000.00	21,734.26	80.24
448.197.000 RETIREMENT EXPENSE	12,669.71	30,500.00	17,830.29	41.54
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,146.00	9,500.00	7,354.00	22.59
448.199.000 LIFE INSURANCE EXPENSE	431.02	920.00	488.98	46.85
448.210.000 OFFICE SUPPLIES EXPENSE	291.21	1,100.00	808.79	26.47
448.215.000 POSTAGE EXPENSE	102.92	3,500.00	3,397.08	2.94
448.221.000 CHEMICAL EXPENSE	8,528.63	19,000.00	10,471.37	44.89
448.231.000 FUEL EXPENSE	3,946.29	15,200.00	11,253.71	25.96
448.238.000 CLOTHING & UNIFORM EXPENSE	1,219.56	2,400.00	1,180.44	50.82
448.246.000 REPAIR/MAINT/MISC SUPP EXP	16,006.47	27,000.00	10,993.53	59.28
448.249.000 COMPUTER SOFTWARE EXPENSE	4,700.00	8,725.00	4,025.00	53.87
448.251.000 VEHICLE & EQUIP MAINT EXP	3,060.99	20,000.00	16,939.01	15.30
448.253.000 REPAIRS TO WATER SYSTEM EXP	29,306.96	30,000.00	693.04	97.69
448.254.000 PUMP MAINT/REPAIRS EXPENSE	2,131.03	4,000.00	1,868.97	53.28
448.255.000 WATER METER MAINT/REPLACE EXP	9,102.11	85,000.00	75,897.89	10.71
448.260.000 TOOLS & MINOR EQUIPMENT EXP	3,643.26	5,500.00	1,856.74	66.24
448.311.000 AUDIT EXPENSE	0.00	6,600.00	6,600.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.314.000 LEGAL EXPENSE	180.00	2,000.00	1,820.00	9.00
448.316.000 WATER TESTING EXPENSE	835.00	7,000.00	6,165.00	11.93
448.317.000 DATA PROCESSING EXPENSE	481.41	1,350.00	868.59	35.66
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	1,000.00	1,000.00	0.00
448.319.000 PEST CONTROL EXPENSE	368.00	1,200.00	832.00	30.67
448.320.000 IT SERVICES EXPENSE	1,576.00	9,000.00	7,424.00	17.51
448.321.000 TELEPHONE EXPENSE	2,499.23	3,400.00	900.77	73.51
448.324.000 CELL PHONE/IPAD EXPENSE	1,808.44	3,900.00	2,091.56	46.37
448.325.000 INTERNET EXPENSE	3,100.05	7,000.00	3,899.95	44.29
448.329.000 SCADA SYSTEM EXPENSE	0.00	5,000.00	5,000.00	0.00
448.331.000 TRAVEL EXPENSE	24.05	50.00	25.95	48.10
448.339.000 GPS FEE EXP	326.60	900.00	573.40	36.29
448.341.000 ADVERTISING EXPENSE	0.00	400.00	400.00	0.00
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	250.00	250.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	15,000.00	40,000.00	25,000.00	37.50
448.354.000 WORKERS COMP INS EXPENSE	5,000.00	19,250.00	14,250.00	25.97
448.361.000 ELECTRICITY EXPENSE	73,320.11	185,000.00	111,679.89	39.63
448.362.000 HEATING OIL EXP - PUMP HOUSE	2,461.18	6,500.00	4,038.82	37.86
448.376.000 MAINT OF PUMP HOUSES EXPENSE	2,951.08	500.00	(2,451.08)	590.22 <i>over</i>
448.377.000 MAINTENANCE OF RESERVOIR EXP	979.60	400.00	(579.60)	244.90
448.378.000 MAINT OF STREETS EXPENSE	0.00	25,000.00	25,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	14,630.50	14,630.00	(0.50)	100.00 <i>done</i>
448.420.000 DUES/MEMBERSHIP/SUB EXP	524.00	1,000.00	476.00	52.40
448.450.000 CONTRACTED SERVICES EXPENSE	4,169.50	12,000.00	7,830.50	34.75
448.460.000 TRAINING EXPENSE	3,009.00	4,200.00	1,191.00	71.64
448.470.000 CDL/OTHER LICENSE EXPENSE	200.00	185.00	(15.00)	108.11 <i>over</i>
448.471.000 DRUG TESTING EXPENSE	51.63	400.00	348.37	12.91
448.473.000 OPERATORS LICENSE FEE EXP	345.00	500.00	155.00	69.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	5,161.50	11,500.00	6,338.50	44.88
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	76,065.45	260,000.00	183,934.55	29.26
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	45,000.00	90,000.00	45,000.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	52,000.00	52,000.00	0.00	100.00 <i>done</i>
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
<b>Total Expenses</b>	<b>730,773.62</b>	<b>1,638,895.00</b>	<b>908,121.38</b>	<b>44.59</b> <i>under</i>
<b>Net Income</b>	<b>\$ 129,124.54 \$</b>	<b>0.00 \$</b>	<b>(129,124.54) \$</b>	<b>0.00</b>

*net over*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	19,847.06	10,000.00	(9,847.06)	(198.47) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	73.97	175.00	101.03	(42.27)
364.110.000 SEWER COLLECTION REVENUE	920,735.97	1,858,000.00	937,264.03	(49.56)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	586.59	1,400.00	813.41	(41.90)
364.172.000 PRETREATMENT REVENUE	0.00	2,500.00	2,500.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	33,034.50	63,000.00	29,965.50	(52.44)
364.180.000 BULK WATER LOADS REVENUE	830.00	2,400.00	1,570.00	(34.58)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	46,186.58	210,000.00	163,813.42	(21.99)
364.905.000 OPERATING SPRING,BENNER,WALKER	697,865.35	1,310,800.00	612,934.65	(53.24)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	578.09	0.00	(578.09)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	276,100.00	276,100.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>1,719,738.11</b>	<b>3,749,495.00</b>	<b>2,029,756.89</b>	<b>(45.87)</b>
<b>Expenses</b>				
429.112.000 SALARY EXPENSE	334,095.11	650,000.00	315,904.89	51.40
429.112.A00 SALARY EXPENSE-SYSTEM	50,504.86	59,200.00	8,695.14	85.31
429.180.000 OVERTIME WAGES EXPENSE-FAC	7,444.32	26,000.00	18,555.68	28.63
429.180.A00 OVERTIME WAGES EXPENSE-SYS	692.64	1,750.00	1,057.36	39.58
429.191.000 WORKBOOTS EXPENSE	2,160.29	2,200.00	39.71	98.20
429.192.000 SOCIAL SECURITY EXPENSE-FAC	25,861.68	51,700.00	25,838.32	50.02
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	3,837.02	4,500.00	662.98	85.27
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	167.42	150.00	(17.42)	111.61 <i>over</i>
429.194.000 UNEMPLOYMENT COMP EXPENSE	928.50	0.00	(928.50)	0.00 <i>over - not bud.</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	77,272.33	148,000.00	70,727.67	52.21
429.196.A00 HEALTH INS EXPENSE-SYSTEM	2,676.69	4,000.00	1,323.31	66.92
429.197.000 RETIREMENT EXPENSE	9,460.51	47,000.00	37,539.49	20.13
429.197.A00 RETIREMENT EXPENSE-SYSTEM	0.00	3,800.00	3,800.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	1,596.70	10,900.00	9,303.30	14.65
429.199.000 LIFE INSURANCE EXPENSE-FAC	806.32	1,860.00	1,053.68	43.35
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46
429.210.000 OFFICE SUPPLIES EXP - FACILITY	43.15	1,200.00	1,156.85	3.60
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	113.28	325.00	211.72	34.86
429.215.000 POSTAGE EXPENSE - FACILITY	19.02	225.00	205.98	8.45
429.215.A00 POSTAGE EXPENSE-SYSTEM	72.64	1,700.00	1,627.36	4.27
429.217.000 SHIPPING FEES EXP-FAC	84.49	200.00	115.51	42.25
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	31,343.69	165,000.00	133,656.31	19.00
429.225.000 LABORATORY SUPPLIES EXPENSE	2,864.52	5,000.00	2,135.48	57.29
429.231.000 FUEL EXPENSE - FACILITY	3,240.30	8,800.00	5,559.70	36.82
429.231.A00 FUEL EXPENSE - SYSTEM	129.87	1,900.00	1,770.13	6.84

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.238.000 CLOTHING & UNIFORM EXPENSE	1,699.62	4,200.00	2,500.38	40.47
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	541.50	1,200.00	658.50	45.13
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	4,158.44	7,600.00	3,441.56	54.72
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	0.00	75.00	75.00	0.00
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	79.91	9,000.00	8,920.09	0.89
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	46,118.05	140,000.00	93,881.95	32.94
429.252.A00 EQUIPMENT MAINT EXP - SYS	2,014.78	4,500.00	2,485.22	44.77
429.257.000 FACILITY MAINTENANCE EXPENSE	8,335.12	22,500.00	14,164.88	37.04
429.258.A00 SYSTEM MAINTENANCE EXPENSE	21,367.00	80,000.00	58,633.00	26.71
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	282.44	4,000.00	3,717.56	7.06
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	14,499.66	33,100.00	18,600.34	43.81
429.310.A00 I & I EXPENSE - SYSTEM	18,150.00	20,000.00	1,850.00	90.75
429.311.000 AUDIT EXPENSE	0.00	8,100.00	8,100.00	0.00
429.311.000 AUDIT EXPENSE	1,575.62	25,000.00	23,424.38	6.30
429.313.000 ENGINEERING EXPENSE - FACILITY	0.00	1,000.00	1,000.00	0.00
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	500.00	500.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	441.00	700.00	259.00	64.43
429.314.A00 LEGAL EXPENSE - SYSTEM	148.00	700.00	552.00	21.14
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	20,214.00	35,000.00	14,786.00	57.75
429.317.000 DATA PROCESSING EXPENSE	1,136.58	1,300.00	163.42	87.43
429.319.000 PEST CONTROL EXPENSE	176.00	575.00	399.00	30.61
429.320.000 IT SERVICES EXPENSE-FAC	2,291.50	6,600.00	4,308.50	34.72
429.320.A00 IT SERVICES EXPENSE-SYSTEM	40.00	500.00	460.00	8.00
429.321.000 TELEPHONE EXPENSE-FACILITY	743.97	2,000.00	1,256.03	37.20
429.321.A00 TELEPHONE EXPENSE-SYSTEM	685.09	1,900.00	1,214.91	36.06
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,162.78	3,100.00	1,937.22	37.51
429.324.A00 CELL PHONE EXPENSE - SYSTEM	88.33	240.00	151.67	36.80
429.325.000 INTERNET EXPENSE	728.38	2,000.00	1,271.62	36.42
429.329.000 SCADA SYSTEM MAINT EXP	1,342.25	40,000.00	38,657.75	3.36
429.331.000 TRAVEL EXPENSES-FACILITY	35.45	50.00	14.55	70.90
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.339.000 GPS FEE EXPENSE	163.30	450.00	286.70	36.29
429.341.000 ADVERTISING EXPENSE	907.64	750.00	(157.64)	121.02
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	171.30	400.00	228.70	42.83
429.344.A00 COPY EXPENSE - SYSTEM	0.00	150.00	150.00	0.00
429.350.000 INSURANCE EXPENSE	0.00	4,200.00	4,200.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,860.30	55,500.00	43,639.70	21.37
429.354.000 WORKERS COMP INS EXP-FACILITY	5,000.00	33,000.00	28,000.00	15.15
429.354.A00 WORKERS COMP INS EXP-SYSTEM	0.00	3,050.00	3,050.00	0.00
429.361.000 ELECTRICITY EXPENSE	138,577.34	315,000.00	176,422.66	43.99
429.362.000 NATURAL GAS EXPENSE	7,695.32	11,750.00	4,054.68	65.49
429.374.000 COPIER RENTAL/MAINT EXP	774.90	1,330.00	555.10	58.26
429.378.000 MAINTENANCE OF STREETS EXP-SYSTEM	0.00	20,000.00	20,000.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	40,335.84	49,150.00	8,814.16	82.07
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 <i>ditto</i>
429.420.000 DUES/MEMBERSHIPS/SUB EXP-FAC	498.00	550.00	52.00	90.55
429.420.A00 SUBSCRIPTION EXP-SYSTEM	26.00	25.00	(1.00)	104.00 <i>ditto</i>
429.450.000 CONTRACTED SERVICES EXP - FAC	800.00	16,000.00	15,200.00	5.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	4,000.00	4,000.00	0.00
429.460.000 TRAINING EXPENSE	2,461.00	3,300.00	839.00	74.58
429.469.000 BIOSOLIDS RECYCLING EXPENSE	53,449.56	65,000.00	11,550.44	82.23
429.470.000 CDL/OTHER LICENSE EXPENSE	162.50	300.00	137.50	54.17
429.471.000 DRUG TESTING EXPENSE	51.63	200.00	148.37	25.82
429.472.000 PERMIT FEES EXPENSE	3,950.00	3,900.00	(50.00)	101.28 <i>ditto</i>
429.473.000 OPERATORS LICENSE EXP-FAC	785.00	200.00	(585.00)	392.50
429.473.A00 OPERATORS LICENSE EXP-SYS	0.00	120.00	120.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	3,500.00	3,500.00	0.00
429.476.000 OTHER FEES EXPENSE	0.00	2,000.00	2,000.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	81,738.66	500,000.00	418,261.34	16.35
429.905.000 MISC EXP - FACILITY	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	319,190.00	319,190.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	14,796.34	28,000.00	13,203.66	52.84
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	58,360.00	58,360.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	5,116.47	9,995.00	4,878.53	51.19
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	166,060.00	166,060.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	41,747.60	82,070.00	40,322.40	50.87
472.413.A00 NORTHWEST LOAN #2846 PRINCIPAL	0.00	130,450.00	130,450.00	0.00
472.414.A00 NORTHWEST LOAN #2846 INTEREST	977.11	1,090.00	112.89	89.64
475.000.A00 TRUSTEE FEE EXPENSE	0.00	2,200.00	2,200.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	80,000.00	160,000.00	80,000.00	50.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	15,000.00	27,000.00	12,000.00	55.56
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
<b>Total Expenses</b>	<b>1,219,112.75</b>	<b>3,749,495.00</b>	<b>2,530,382.25</b>	<b>32.51</b>
<b>Net Income</b>	<b>\$ 500,625.36 \$</b>	<b>0.00 \$</b>	<b>(500,625.36) \$</b>	<b>0.00</b>

*net income*

*windex*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	124.42	240.00	115.58	(51.84)
354.150.000 GRANT REVENUE	0.00	350,000.00	350,000.00	0.00
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	5,600.00	5,600.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	596,344.19	1,230,000.00	633,655.81	(48.48)
364.305.000 SPECIAL COLLECTIONS REVENUE	2,029.50	5,000.00	2,970.50	(40.59)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,360.00	12,000.00	(360.00)	(103.00) <i>over - not bud.</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	50.00	0.00	(50.00)	0.00
364.500.000 SALE OF RECYCLABLES REVENUE	2,541.35	0.00	(2,541.35)	0.00
364.520.000 FEE FOR REFUSE CONTAINERS	3,525.00	300.00	(3,225.00)	(1,175.00) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	28.00	35.00	7.00	(80.00)
<b>Total Revenues</b>	<b>617,002.46</b>	<b>1,603,175.00</b>	<b>986,172.54</b>	<b>(38.49)</b>

<b>Expenses</b>				
427.112.000 SALARY EXPENSE	109,634.70	275,000.00	165,365.30	39.87
427.180.000 OVERTIME WAGES EXPENSE	3,086.89	9,000.00	5,913.11	34.30
427.191.000 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	8,374.90	20,000.00	11,625.10	41.87
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	73.44	80.00	6.56	91.80
427.195.000 UNEMPLOYMENT COMP EXPENSE	928.50	0.00	(928.50)	0.00
427.196.000 HEALTH INSURANCE EXP	27,410.43	60,000.00	32,589.57	45.68
427.197.000 RETIREMENT EXPENSE	3,905.87	25,500.00	21,594.13	15.32
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	848.16	3,700.00	2,851.84	22.92
427.199.000 LIFE INSURANCE EXPENSE	296.16	710.00	413.84	41.71
427.210.000 OFFICE SUPPLIES EXPENSE	295.87	265.00	(30.87)	111.65 <i>over</i>
427.215.000 POSTAGE EXPENSE	106.67	1,700.00	1,593.33	6.27
427.231.000 FUEL EXPENSE	12,854.61	40,500.00	27,645.39	31.74
427.238.000 CLOTHING & UNIFORM EXPENSE	1,066.95	1,800.00	733.05	59.28
427.249.000 COMPUTER SOFTWARE EXPENSE	4,199.99	8,800.00	4,600.01	47.73
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	34.13	2,400.00	2,365.87	1.42
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	8,302.13	26,205.00	17,902.87	31.68
427.260.000 MINOR EQUIPMENT EXPENSE	102.91	1,100.00	997.09	9.36
427.262.000 TRASH RECEPTACLES EXPENSE	12,525.00	0.00	(12,525.00)	0.00
427.311.000 AUDIT EXPENSE	0.00	1,750.00	1,750.00	0.00
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	424.75	425.00	0.25	99.94 <i>done</i>
427.319.000 PEST CONTROL EXPENSE	372.00	1,175.00	803.00	31.66
427.320.000 IT SERVICES EXPENSE	0.00	500.00	500.00	0.00
427.321.000 TELEPHONE EXPENSE	616.57	1,500.00	883.43	41.10
427.324.000 CELL PHONE EXPENSE	805.77	1,440.00	634.23	55.96
427.325.000 INTERNET EXPENSE	680.59	1,300.00	619.41	52.35
427.326.000 SWIFTREACH EXPENSE	0.00	1,000.00	1,000.00	0.00
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE				
427.328.000 GATE EXPENSES	75.00	250.00	175.00	30.00
427.329.000 VIDEO RECORDING & STORAGE	180.00	1,500.00	1,320.00	12.00
427.339.000 GPS FEE EXP	326.60	900.00	573.40	36.29
427.341.000 ADVERTISING EXPENSE	339.40	300.00	(39.40)	113.13 <i>ditto</i>
427.342.000 PRINTING EXPENSE	0.00	1,400.00	1,400.00	0.00
427.344.000 COPY EXPENSE	0.00	150.00	150.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	9,792.86	12,000.00	2,207.14	81.61
427.354.000 WORKERS COMP INSURANCE EXP	3,450.00	16,000.00	12,550.00	21.56
427.361.000 ELECTRICITY EXPENSE	927.93	2,000.00	1,072.07	46.40
427.362.000 HEATING OIL EXPENSE	663.63	2,500.00	1,836.37	26.55
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	11,325.00	28,000.00	16,675.00	40.45
427.365.000 TIPPING FEES EXP - CCRRA	105,401.79	265,000.00	159,598.21	39.77
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	101,292.54	245,000.00	143,707.46	41.34
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	12,025.00	29,000.00	16,975.00	41.47
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	51.00	500.00	449.00	10.20
427.373.000 BUILDING REPAIR & MAINT EXP	1,385.15	2,600.00	1,214.85	53.28
427.384.000 EQUIPMENT RENTAL EXPENSE	0.00	4,000.00	4,000.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	8,478.05	8,480.00	1.95	99.98
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	20.00	20.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	9,000.00	9,000.00	0.00
427.460.000 TRAINING EXPENSE	0.00	125.00	125.00	0.00
427.470.000 CDL LICENSE EXPENSE	0.00	200.00	200.00	0.00
427.471.000 DRUG TESTING EXPENSE	51.63	250.00	198.37	20.65
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	1,000.00	1,000.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	50.00	50.00	0.00
427.700.000 CAPITAL EXPENDITURES	0.00	360,000.00	360,000.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	350.00	500.00	150.00	70.00
492.001.000 TRANSFER TO GENERAL FUND	37,500.00	75,000.00	37,500.00	50.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	35,000.00	50,000.00	15,000.00	70.00
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	500.00	500.00	0.00
<b>Total Expenses</b>	<b>526,362.57</b>	<b>1,603,175.00</b>	<b>1,076,812.43</b>	<b>32.83</b>
<b>Net Income</b>	<b>\$ 90,639.89 \$</b>	<b>0.00 \$</b>	<b>(90,639.89) \$</b>	<b>0.00</b>

*Net Income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	1,835.84	3,626.00	1,790.16	(50.63)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	11,629.00	23,303.00	11,674.00	(49.90)
341.010.000 INTEREST INCOME - CKG, SVGS	1,812.63	300.00	(1,512.63)	(604.21) <i>over - next bud.</i>
351.000.000 AMERICAN RESCUE FUNDS	50,725.00	0.00	(50,725.00)	0.00 <i>over - next bud.</i>
354.001.000 GRANT FUNDS	3,295,388.54	0.00	(3,295,388.54)	0.00 <i>over - next bud.</i>
399.001.000 USE OF RESERVES	0.00	2,237,676.00	2,237,676.00	0.00 <i>only</i>
<b>Total Revenues</b>	<u>3,361,391.01</u>	<u>2,264,905.00</u>	<u>(1,096,486.01)</u>	<u>(148.41)</u>
<b>Expenses</b>				
410.700.000 POLICE DEPT GRANT EXPENSE	323,856.02	855,135.00	531,278.98	37.87
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	683,657.59	1,066,794.00	383,136.41	64.09
489.210.000 OFFICE SUPPLIES EXPENSE	62.98	5.00	(57.98)	1,259.60 <i>over</i>
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	50,725.00	342,971.00	292,246.00	14.79
<b>Total Expenses</b>	<u>1,058,301.59</u>	<u>2,264,905.00</u>	<u>1,206,603.41</u>	<u>46.73</u>
<b>Net Income</b>	<u>\$ 2,303,089.42 \$</u>	<u>0.00 \$</u>	<u>(2,303,089.42) \$</u>	<u>0.00</u>

*park income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

*lm*  
 Page: 1

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>LIQUID FUELS</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	962.42	1,000.00	37.58	(96.24)
355.020.000 STATE AID REVENUE	173,868.55	170,345.00	(3,523.55)	(102.07)
399.001.000 USE OF RESERVES	0.00	130,405.00	130,405.00	0.00
<i>bud. # only</i>				
<b>Total Revenues</b>	<b>174,830.97</b>	<b>301,750.00</b>	<b>126,919.03</b>	<b>(57.94)</b>
<b>Expenses</b>				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	60,000.00	60,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	0.00	65,000.00	65,000.00	0.00
436.000.000 STORM SEWERS & DRAINS EXP	919.00	75,000.00	74,081.00	1.23
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	313.71	1,750.00	1,436.29	17.93
439.000.000 PROJECT WORK EXPENSE	166.54	100,000.00	99,833.46	0.17
<b>Total Expenses</b>	<b>1,399.25</b>	<b>301,750.00</b>	<b>300,350.75</b>	<b>0.46</b>
<b>Net Income</b>	<b>\$ 173,431.72 \$</b>	<b>0.00 \$</b>	<b>(173,431.72) \$</b>	<b>0.00</b>

*Net Income*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV-CURRENT	23,025.85	24,000.00	974.15	(95.94)
301.200.000 REAL ESTATE TAX REV-PRIOR	0.00	10.00	10.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	141.71	300.00	158.29	(47.24)
341.010.000 INTEREST INCOME-CHECKING	1.59	5.00	3.41	(31.80)
<b>Total Revenues</b>	<b>23,169.15</b>	<b>24,315.00</b>	<b>1,145.85</b>	<b>(95.29)</b>
<b>Expenses</b>				
412.000.000 EMS EXPENSES	7,287.00	24,305.00	17,018.00	29.98
412.210.000 OFFICE SUPPLIES EXPENSE	90.57	10.00	(80.57)	905.70
<b>Total Expenses</b>	<b>7,377.57</b>	<b>24,315.00</b>	<b>16,937.43</b>	<b>30.34</b>
<b>Net Income</b>	<b>\$ 15,791.58 \$</b>	<b>0.00 \$</b>	<b>(15,791.58) \$</b>	<b>0.00</b>

*over-dup. tickets*

*income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**



CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	50,351.56	20,000.00	(30,351.56)	(251.76) <i>over</i>
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	15,230.00	15,230.00	0.00	(100.00) <i>demo</i>
392.005.A00 TRANSFER IN FROM PARKS-RESERVED FOR POOL PROJECT	0.00	28,000.00	28,000.00	0.00
392.006.000 TRANSFER IN FROM WATER FUND	20,000.00	0.00	(20,000.00)	0.00 <i>over</i>
392.006.A00 TRANSFER IN FROM WATER FUND-CW	32,000.00	32,000.00	0.00	(100.00) <i>demo</i>
392.008.000 TRANSFER IN FROM SEWER FUND	15,000.00	15,000.00	0.00	(100.00) ✓
392.009.000 TRANSFER IN FROM REFUSE FUND	35,000.00	50,000.00	15,000.00	(70.00)
399.005.000 USE OF RESERVES - POOL	0.00	7,000.00	7,000.00	0.00 <i>bid. # only</i>
<b>Total Revenues</b>	<b>167,581.56</b>	<b>284,730.00</b>	<b>117,148.44</b>	<b>(58.86)</b>
<b>Expenses</b>				
452.450.000 NVJRA - TRANSFER POOL FUNDS	0.00	28,000.00	28,000.00	0.00
492.005.000 TRANSFER TO PARKS FUND	0.00	7,000.00	7,000.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	15,230.00	15,230.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	32,000.00	32,000.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	19,995.00	19,995.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>284,730.00</b>	<b>284,730.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$ 167,581.56 \$</b>	<b>0.00 \$</b>	<b>(167,581.56) \$</b>	<b>0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 6/30/2023**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>BULK WATER</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME-CHECKING/SVGS	2,828.63	2,100.00	(728.63)	(134.70) <i>over</i>
342.200.000 RENTAL INCOME	9,100.00	15,600.00	6,500.00	(58.33)
354.030.000 STATE GRANT PROCEEDS	0.00	100,000.00	100,000.00	0.00
357.030.000 LOCAL GRANT PROCEEDS	0.00	177,000.00	177,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	24,833.56	164,000.00	139,166.44	(15.14)
378.700.000 MILESBURG WATER USAGE REVENUE	20,213.75	90,000.00	69,786.25	(22.46)
399.001.000 USE OF RESERVES	0.00	83,195.00	83,195.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>56,975.94</b>	<b>631,895.00</b>	<b>574,919.06</b>	<b>(9.02)</b>
<b>Expenses</b>				
430.700.000 CAPITAL EXPENDITURES - MUSSER LANE	223,653.52	245,000.00	21,346.48	91.29
436.318.000 PARKVIEW HEIGHTS STORMWATER MGMT EXP	0.00	277,000.00	277,000.00	0.00
451.361.000 ELECTRICITY-WATER ST PROPERTY	922.91	500.00	(422.91)	184.58 <i>over</i>
451.800.000 WATER ST PROPERTY EXPENSES	17.17	5,100.00	5,082.83	0.34
455.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455.310.000 AUDIT EXPENSE	0.00	350.00	350.00	0.00
455.314.000 LEGAL FEES EXPENSE	0.00	250.00	250.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	600.00	600.00	0.00
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	710.93	1,200.00	489.07	59.24
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	90.58	30.00	(60.58)	301.93 <i>over - dep. tickets</i>
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	11,889.61	23,935.00	12,045.39	49.67
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	913.97	1,675.00	761.03	54.57
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	27,067.94	54,615.00	27,547.06	49.56
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	8,821.00	17,165.00	8,344.00	51.39
481.500.000 CONSERVATION OF NATL RESOURCE	0.00	3,470.00	3,470.00	0.00
499.905.000 MISCELLANEOUS EXPENSE	153.63	0.00	(153.63)	0.00 <i>over</i>
<b>Total Expenses</b>	<b>274,241.26</b>	<b>631,895.00</b>	<b>357,653.74</b>	<b>43.40</b>
<b>Net Income</b>	<b>\$ (217,265.32) \$</b>	<b>0.00 \$</b>	<b>217,265.32 \$</b>	<b>0.00</b>

*net 1063*

## Budget vs Actual Summary June 2023

<u>Revenue</u>	2022 Actual	2023 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General	\$3,781,193	\$3,400,420	\$2,357,579	69.33%	68.19%
Streetlighting	\$60,583	\$70,595	\$55,649	78.83%	45.61%
Fire Department	\$266,624	\$422,225	\$113,604	26.91%	41.59%
Fire Equipment	\$105,792	\$113,030	\$74,455	65.87%	56.85%
Parks & Recreation	\$125,556	\$132,205	\$109,544	82.86%	85.63%
Water	\$1,749,645	\$1,638,895	\$859,898	52.47%	43.40%
Sewer	\$3,296,241	\$3,749,495	\$1,719,738	45.87%	45.49%
Refuse	\$1,149,762	\$1,603,175	\$617,002	38.49%	50.62%
Special Projects	\$1,171,056	\$2,264,905	\$3,361,391	148.41%	15.83%
Liquid Fuels	\$169,060	\$301,750	\$174,831	57.94%	45.70%
EMS	\$25,102	\$24,315	\$23,169	95.29%	96.27%
Capital Projects	\$297,712	\$284,730	\$167,582	58.86%	48.39%
Bulk Water	\$1,240,102	\$631,895	\$56,976	9.02%	276.51%
TOTAL	\$13,438,430	\$14,637,635	\$9,691,418		

<u>Expense</u>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council	\$56,359	\$51,550	\$18,878	36.62%	50.51%
Executive	\$135,150	\$130,550	\$65,589	50.24%	50.42%
Mayor	\$3,218	\$4,065	\$1,857	45.69%	38.88%
Treasurer	\$2,571	\$2,790	\$1,763	63.20%	67.43%
R/E Tax Coll	\$8,784	\$9,310	\$6,747	72.47%	80.86%
General Gov't	\$506,540	\$511,400	\$255,544	49.97%	45.94%
Police	\$1,477,126	\$1,466,265	\$726,467	49.55%	53.25%
Crossing Guards	\$2,283	\$3,385	\$1,653	48.85%	15.46%
Parking Enforce	\$156,865	\$157,895	\$68,150	43.16%	57.78%
Codes	\$4,141	\$13,225	\$1,176	8.89%	17.98%
Planning/Zoning	\$34,434	\$43,335	\$18,584	42.89%	58.91%
Streets	\$718,741	\$755,970	\$328,721	43.48%	38.09%
Other	\$230,188	\$116,590	\$48,973	42.00%	28.24%
HARB	\$17,271	\$16,590	\$5,739	34.59%	11.39%
Transfers Out	\$117,500	\$117,500	\$0	0.00%	87.23%
Total General Fund	\$3,471,172	\$3,400,420	\$1,549,842		

<b><u>Expense</u></b>	<b>2022 Actual</b>	<b>2023 Budget</b>	<b>YTD Expended</b>	<b>Percentage Expended Year to Date</b>	<b>Percentage Prior Year</b>
Streetlighting	\$79,154	\$70,595	\$27,170	38.49%	17.88%
Fire Department	\$250,307	\$422,225	\$96,423	22.84%	26.16%
Fire Equipment	\$106,209	\$113,030	\$64,296	56.88%	45.98%
Parks & Recreation	\$133,964	\$132,205	\$47,467	35.90%	38.96%
Water	\$1,015,734	\$1,638,895	\$730,774	44.59%	39.71%
Sewer	\$3,348,509	\$3,749,495	\$1,219,113	32.51%	33.12%
Refuse	\$916,550	\$1,603,175	\$526,363	32.83%	40.64%
Special Projects	\$1,160,530	\$2,264,905	\$1,058,302	46.73%	7.96%
Liquid Fuels	\$223,474	\$301,750	\$1,399	0.46%	8.24%
EMS	\$25,704	\$24,315	\$7,378	30.34%	0.00%
Capital Projects	\$192,648	\$284,730	\$0	0.00%	21.36%
Bulk Water	\$702,172	\$631,895	\$274,241	43.40%	156.90%
TOTAL	\$11,626,127	\$14,637,635	\$5,602,766		

Bellefonte Borough Council Packet August 7, 2023  
 Treasurer's Report  
 2023  
 Month - June

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	3,400,420	2,357,579	69.3%	3,400,420	1,549,842	45.6%
Streetlighting	70,595	55,649	78.8%	70,595	27,170	38.5%
Fire Department	422,225	113,604	26.9%	422,225	96,423	22.8%
Fire Equipment	113,030	74,455	65.9%	113,030	64,296	56.9%
Parks	132,205	109,544	82.9%	132,205	47,467	35.9%
Water	1,638,895	859,898	52.5%	1,638,895	730,774	44.6%
Sanitation	3,749,495	1,719,738	45.9%	3,749,495	1,219,113	32.5%
Refuse	1,603,175	617,002	38.5%	1,603,175	526,363	32.8%
Special Projects	2,264,905	3,361,391	148.4%	2,264,905	1,058,302	46.7%
Liquid Fuels	301,750	174,831	57.9%	301,750	1,399	0.5%
Capital Projects	284,730	167,582	58.9%	284,730	0	0.0%
Bulk Water Sales	631,895	56,976	9.0%	631,895	274,241	43.4%
EMS	24,315	232	1.0%	24,315	7,378	30.3%
<b>Total</b>	<b>14,637,635</b>	<b>9,668,481</b>	<b>66.1%</b>	<b>14,637,635</b>	<b>5,602,766</b>	<b>38.3%</b>

*Above figures are computer generated*

	Beg of Month	Receipts		Expenses	End of Month
General	2,154,590	171,439		280,335	2,045,695
Act 13	26,637	86		0	26,722
Streetlighting	209,630	866		943	209,553
Fire Department	277,332	3,022		18,265	262,088
Fire Equipment	143,925	520		24,700	119,745
Parks	129,060	2,662		19,215	112,508
Water	1,415,191	177,353		116,424	1,476,120
Sanitation	285,202	503,764		291,405	497,561
Refuse	475,756	171,815		129,865	517,706
Special Projects	1,815	1		0	1,816
Capital Projects	3,096,776	40,241		0	3,137,017
Danone Water	20,984	10,137		13,907	17,213
<b>Total</b>	<b>8,236,897</b>	<b>1,081,907</b>		<b>895,060</b>	<b>8,423,744</b>

*Above figures are from Bank Statements*

Differences due to timing, outstanding checks, etc.



**SUMMARY OF CHECKS**

**PAID IN**

**JUNE 2023**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	29556 - 29630, 1026 - 1028	\$280,451.39
STREETLIGHTING	-	\$942.84
BELLEFONTE FIRE DEPT	2759 - 2761	\$18,532.92
FIRE EQUIPMENT	1438	\$22,622.18
PARKS & RECREATION	2934 - 2940	\$20,528.92
WATER	13701 - 13717	\$118,696.21
SANITATION	15375 - 153402	\$297,308.72
REFUSE	5315 - 5327	\$130,316.56
SPECIAL PROJECTS	1014, 1015 - 1016, 150	\$4,207.08
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$7,377.57
CAPITAL PROJECTS	-	\$0.00
301 N SPRING ST	161 - 167	\$7,181.69
BULK WATER	721 - 723	<u>\$28,946.75</u>
	Total:	<u>\$937,112.83</u>

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999195	6/01/2023	COLUMBIA GAS	42.35
0999208	6/01/2023	COLUMBIA GAS	450.00
0999209	6/01/2023	COLUMBIA GAS	450.17
0029587	6/01/2023	JJ POWELL FUEL MANAGEMENT	4,420.87
0999200	6/01/2023	AT&T MOBILITY	160.92
0029586	6/01/2023	JOHN LUCKOVICH	50.00
0999184	6/02/2023	LINK COMPUTER CORP	175.00
0999186	6/02/2023	LINK COMPUTER CORP	1,095.00
TRANSFER	6/02/2023	PAYROLL FUND	1.48
0999198	6/02/2023	GROFF TRACTOR & EQUIPMENT, INC	1,330.30
0999205	6/05/2023	GROFF TRACTOR & EQUIPMENT, INC	302.40
AUTO	6/05/2023	BMO	704.00
0999202	6/05/2023	QUILL	162.54
0999204	6/05/2023	LINK COMPUTER CORP	1,431.00
0999203	6/05/2023	NAPA AUTO PARTS	112.49
0999206	6/05/2023	CAPITAL ONE	23.17
0029588	6/06/2023	LEAH A. GUIZAR	345.00
TRANSFER	6/06/2023	WATER FUND	9.24
0029589	6/06/2023	THE HARTFORD	84.46
0029590	6/06/2023	THE HARTFORD	246.37
0029591	6/06/2023	THE HARTFORD	281.92
TRANSFER	6/07/2023	PAYROLL FUND	69,756.94
0029592	6/07/2023	PAMP	641.00
0999193	6/08/2023	SIGNAL CONTROL PRODUCTS INC	146.40
0999199	6/08/2023	BRADCO SUPPLY CO	252.00
0999211	6/08/2023	GREATAMERICA FINANCIAL SVCS	125.61
TRANSFER	6/08/2023	FIRE DEPT FUND	142.00
0999207	6/08/2023	SEALMASTER HILLSVILLE	5,186.80
0999210	6/09/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	51.78
0029594	6/09/2023	KUHARCHIK CONSTRUCTION	6,628.48
0029593	6/09/2023	PROWELD	427.00
0029595	6/09/2023	GINA THOMPSON	1,674.54
0999212	6/09/2023	QUILL	118.47
0999194	6/09/2023	LINK COMPUTER CORP	316.26
0029596	6/09/2023	KASANDRA BOTTI, DO, FACEP	250.00
0029599	6/12/2023	HITE COMPANY	142.00
0029603	6/12/2023	BELLEFONTE BOROUGH	15.65
0029601	6/12/2023	DONALD HOLDERMAN	927.33
0029597	6/12/2023	ENCOVA INSURANCE	280.00
0029602	6/12/2023	STOVER McGLAUGHLIN	740.00
0029600	6/12/2023	JULIE BROOKS	508.38
0029598	6/12/2023	GOFLEET CORPORATION	420.57
0999220	6/13/2023	LEAF	147.39
0029606	6/13/2023	RALPH STEWART	108.50
0029604	6/13/2023	GINA THOMPSON	1,674.54
0999218	6/13/2023	COMCAST	10.62
0999224	6/13/2023	COMCAST	229.53
0999221	6/13/2023	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
0029605	6/13/2023	PA STATE MAYORS ASSOC	30.00
0999222	6/14/2023	TRACTOR SUPPLY CO	179.99
0999229	6/16/2023	QUILL	59.48
0999226	6/16/2023	NAPA AUTO PARTS	113.96
0999225	6/16/2023	LINK COMPUTER CORP	3,175.00
0999227	6/16/2023	CLARK AUTO EQUIPMENT	250.00
0999244	6/16/2023	COMCAST	119.94
0029608	6/16/2023	FNB COMMERCIAL CREDIT CARD	4,799.17
0029609	6/16/2023	BERMAN TRUCK GROUP	11.22



**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029607	6/16/2023	B.R. MILAZZO	1,000.00
0999228	6/16/2023	STATE COLLEGE FORD LINCOLN INC	201.34
0999219	6/16/2023	WEST PENN POWER	10.08
0999235	6/16/2023	WEST PENN POWER	299.03
0999236	6/16/2023	WEST PENN POWER	129.80
0029615	6/19/2023	UNITED STATES TREASURY	118.82
0029612	6/19/2023	HIGHMARK BLUE SH	123.35
0029610	6/19/2023	BARBARA DANN	893.57
0029613	6/19/2023	HIGHMARK BLUE SHIELD	9,567.45
0029611	6/19/2023	PA MUNICIPAL HEALTH INSURANCE COOP	42,318.00
0029614	6/19/2023	TRANS ASSOCIATES ENGINEERING CONS INC	1,460.00
0999239	6/20/2023	SAFEGUARD BUSINESS SYSTEMS	182.59
0999232	6/20/2023	WEST PENN POWER	10.21
0999233	6/20/2023	WEST PENN POWER	10.09
TRANSFER	6/21/2023	PAYROLL FUND	87,077.93
0999238	6/21/2023	QUILL	16.99
0999230	6/21/2023	M&M COPY SERVICE	21.80
0999241	6/21/2023	CLARK AUTO EQUIPMENT	5,799.99
0029616	6/22/2023	ALVIN YODER	105.25
0999234	6/22/2023	GROVE PRINTING, INC	131.94
0999217	6/22/2023	EASTERN ELEVATOR SERVICE & SALES	119.54
0999231	6/22/2023	STAPLES CREDIT PLAN	149.97
0999249	6/23/2023	COMCAST	139.90
0999242	6/23/2023	U.S. BANK EQUIPMENT FINANCE	198.00
0999246	6/26/2023	WEST PENN POWER	45.93
0999250	6/26/2023	STATE COLLEGE FORD LINCOLN INC	633.56
0999252	6/26/2023	LINDE GAS & EQUIPMENT	74.67
0999248	6/26/2023	DOCEO OFFICE SOLUTIONS LLC	286.48
0999223	6/27/2023	COLUMN SOFTWARE, PBC	24.86
0029617	6/27/2023	HIGHMARK BLUE SHIE	1,092.00
0029618	6/28/2023	ALYSSA DOHERTY	120.00
0029621	6/28/2023	MARK BROOKS	120.00
0029619	6/28/2023	GABRIELLE VARDZEL	120.00
0999213	6/28/2023	FRED & YVONNE SMITH	139.40
0029620	6/28/2023	ROB HERSHELL	120.00
0029627	6/28/2023	DONALD HOLDERMAN	120.00
0029626	6/28/2023	SHAWN WEAVER	120.00
0029622	6/28/2023	SCOTT HOMAN	120.00
0029623	6/28/2023	LORI McGOWAN	120.00
0029624	6/28/2023	JASON OSTROSKIE	120.00
0029628	6/28/2023	RALPH STEWART	120.00
0999214	6/28/2023	THOMAS THAL & CYNTHIA TRESSLER	289.80
0029625	6/28/2023	WILLIAM WITMER III	120.00
0999216	6/28/2023	DARREL & NORMA ZACCAGNI	329.80
0999215	6/28/2023	LESTER & MARIE McCLELLAN	307.80
TRANSFER	6/28/2023	PARKS AND RECREATION FUND	50.00
TRANSFER	6/29/2023	PAYROLL FUND	219.38
0999254	6/29/2023	NAPA AUTO PARTS	130.23
0999237	6/29/2023	PORT'S SPORTS EMPORIUM	405.19
0999253	6/29/2023	BRADCO SUPPLY CO	88.20
0999243	6/29/2023	CAMPBELI, DURRANT P.C.	769.91
0029629	6/29/2023	DOCEO OFFICE SOLUTIONS LLC	150.00
0029630	6/30/2023	SHAWN WEAVER	179.99

**Total Checks:**

**268,379.07**

Run: 7/10/2023 at 2:24 PM

# Borough of Bellefonte

Page: 1

Check Register from 6/01/2023 to 6/30/2023  
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	6/01/2023	HEARTLAND PAYMENT SYSTEMS	604.07
FEE	6/05/2023	FRST BK MRCH SVC DISCOUNT	60.58
<b>Total Checks:</b>			<b>664.65</b>

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**01 GF PARK LOT CREDIT CARD ACCT-NW #4260**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001026	6/01/2023	JJ POWELL FUEL MANAGEMENT	11.73
0995097	6/02/2023	LINK COMPUTER CORP	21.00
FEE	6/05/2023	MERCHANT BANK CD DISCOUNT	500.07
0001027	6/07/2023	PAMP	88.00
0995102	6/16/2023	WEST PENN POWER	94.71
0001028	6/19/2023	UNITED STATES TREASURY	7.45
0995098	6/21/2023	FIRST DATA	190.16
0995099	6/21/2023	IPS GROUP	324.00
0995101	6/22/2023	DUNCAN PARKING TECHNOLOGIES	1,687.50
0995100	6/22/2023	T2 SYSTEMS, INC	193.43
0995103	6/22/2023	T2 SYSTEMS, INC	8,208.12
0995104	6/30/2023	LINK COMPUTER CORP	21.00
<b>Total Checks:</b>			<b>11,347.17</b>

Run: 7/10/2023 at 3:18 PM

# Borough of Bellefonte

Page: 1

Check Register from 6/01/2023 to 6/30/2023  
01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	6/30/2023	FIRST NATIONAL BANK	60.50
<b>Total Checks:</b>			<b>60.50</b>

0.00 \*

268,379.07 +

664.65 +

11,347.17 +

60.50 +

280,451.39 \*

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**02 SL CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996281	6/05/2023	WEST PENN POWER	25.48
0996286	6/15/2023	WEST PENN POWER	18.26
0996291	6/16/2023	WEST PENN POWER	299.02
0996296	6/16/2023	WEST PENN POWER	98.04
0996297	6/16/2023	WEST PENN POWER	67.32
0996287	6/20/2023	WEST PENN POWER	57.81
0996288	6/20/2023	WEST PENN POWER	16.07
0996289	6/20/2023	WEST PENN POWER	58.14
0996290	6/20/2023	WEST PENN POWER	18.71
0996292	6/20/2023	WEST PENN POWER	11.91
0996293	6/20/2023	WEST PENN POWER	17.56
0996298	6/20/2023	SAFEGUARD BUSINESS SYSTEMS	90.58
0996299	6/26/2023	WEST PENN POWER	100.83
0996300	6/26/2023	WEST PENN POWER	11.64
0996301	6/26/2023	WEST PENN POWER	51.47
<b>Total Checks:</b>			<b>942.84</b>

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**03 FD CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002759	6/01/2023	JJ POWELL FUEL MANAGEMENT	776.36
0995624	6/01/2023	LINK COMPUTER CORP	21.00
0995626	6/05/2023	LINK COMPUTER CORP	2,892.00
0995627	6/07/2023	M&M COPY SERVICE	644.00
TRANSFER	6/07/2023	PAYROLL FUND	134.56
0995625	6/09/2023	GLICK FIRE EQUIPMENT CO, INC	58.00
0002760	6/13/2023	LAMAR	5,500.00
0995628	6/15/2023	ABEL SIGNS	2,250.00
0995629	6/16/2023	NAPA AUTO PARTS	317.17
0995630	6/16/2023	EAGLE TOWING & RECOVERY INC	4,142.86
0002761	6/19/2023	CENTRE ACRES GARAGE	963.35
0995634	6/20/2023	VERIZON	540.55
0995631	6/21/2023	VERIZON	25.42
0995632	6/23/2023	UNDINE FIRE CO	137.50
0995633	6/29/2023	GLICK FIRE EQUIPMENT CO, INC	130.15
<b>Total Checks:</b>			<b>18,532.92</b>

Run: 7/06/2023 at 10:56 AM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023  
04 FE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001438	6/02/2023	CAPITAL PROJECTS	15,230.00
AUTO	6/15/2023	RURAL DEVELOPMENT	2,701.00
0995202	6/21/2023	COMMONWEALTH OF PA	965.26
0995203	6/21/2023	COMMONWEALTH OF PA	1,112.94
0995204	6/22/2023	FIRST NATIONAL BANK	2,612.98
<b>Total Checks:</b>			<b>22,622.18</b>

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**05 PARKS CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002934	6/01/2023	JJ POWELL FUEL MANAGEMENT	175.83
0995845	6/05/2023	HOME DEPOT CREDIT SERVICES	114.77
TRANSFER	6/07/2023	PAYROLL FUND	2,836.58
0002935	6/07/2023	ANOVA FURNISHINGS	3,730.67
0995844	6/08/2023	PORT'S SPORTS EMPORIUM	32.99
0995846	6/09/2023	WEST PENN POWER	38.51
TRANSFER	6/09/2023	GENERAL FUND	629.00
0002937	6/12/2023	GOFLEET CORPORATION	16.33
0002936	6/12/2023	ENCOVA INSURANCE	2,000.00
0995850	6/13/2023	COMCAST	2.28
0995847	6/13/2023	WEST PENN POWER	14.96
0995849	6/14/2023	TRACTOR SUPPLY CO	89.99
0995848	6/15/2023	WEST PENN POWER	31.04
0995843	6/15/2023	PORT'S SPORTS EMPORIUM	32.00
0002939	6/16/2023	FNB COMMERCIAL CREDIT CARD	1,645.99
0002938	6/16/2023	GROWMARK FS, LLC	46.20
0995852	6/21/2023	SAFEGUARD BUSINESS SYSTEMS	90.57
0995851	6/21/2023	HALLS TREE SERVICE LLC	4,175.00
TRANSFER	6/21/2023	PAYROLL FUND	3,266.22
0995853	6/26/2023	WEST PENN POWER	9.99
0995854	6/26/2023	WEST PENN POWER	38.37
0995855	6/26/2023	WEST PENN POWER	11.63
0002940	6/30/2023	STUDENT PAINTERS	1,500.00
<b>Total Checks:</b>			<b>20,528.92</b>



**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013701[VOID]	6/01/2023	JJ POWELL FUEL MANAGEMENT	450.37
0013702	6/02/2023	COMMONWEALTH OF PA	2,500.00
0997863	6/02/2023	WEST PENN POWER	4,000.00
0997864	6/02/2023	WEST PENN POWER	3,607.81
0997866	6/02/2023	PACE ANALYTICAL SERVICES LLC	75.00
0997865	6/02/2023	BUCHART HORN INC	6,192.00
0997868	6/02/2023	ELECTRIC MOTOR & SUPPLY	300.00
0997849	6/02/2023	LINK COMPUTER CORP	45.00
0997850	6/02/2023	LINK COMPUTER CORP	28.00
0997856	6/05/2023	McQUAIDE BLASKO, INC	60.00
0997869	6/05/2023	HITE COMPANY	25.08
0997871	6/05/2023	HOME DEPOT CREDIT SERVICES	204.91
0997867[VOID]	6/05/2023	540 TECHNOLOGIES	212.00
0997867	6/05/2023	540 TECHNOLOGIES	212.00
0997870	6/06/2023	JJ POWELL FUEL MANAGEMENT	1,314.55
0013703	6/06/2023	PA RURAL WATER ASSOCIATION	398.00
TRANSFER	6/07/2023	PAYROLL FUND	2,601.26
TRANSFER	6/07/2023	GENERAL FUND	231.29
0997855	6/08/2023	ELECTRIC MOTOR & SUPPLY	1,000.00
TRANSFER	6/08/2023	GENERAL FUND	84.95
0997857	6/08/2023	LINK COMPUTER CORP	551.81
TRANSFER	6/09/2023	SEWER FUND	8,301.49
0997872	6/09/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	36.42
TRANSFER	6/09/2023	REFUSE FUND	5,947.29
0997874	6/09/2023	WEST PENN POWER	40.76
0013704	6/12/2023	GOFLEET CORPORATION	65.32
0013705	6/12/2023	L/B WATER SERVICE, INC	15,338.75
0997875	6/12/2023	COMCAST	237.47
0997883	6/12/2023	VERIZON	238.80
AUTO	6/12/2023	NCR	333.15
0997882	6/13/2023	COMCAST	45.58
0997876	6/15/2023	WEST PENN POWER	189.44
0997877	6/15/2023	WEST PENN POWER	2,445.65
0997878	6/15/2023	WEST PENN POWER	10.10
0997879	6/15/2023	WEST PENN POWER	58.14
0997880	6/15/2023	WEST PENN POWER	39.78
0997881	6/15/2023	TRACTOR SUPPLY CO	89.99
TRANSFER	6/16/2023	SEWER FUND	2,398.97
0997884	6/16/2023	LINK COMPUTER CORP	400.00
TRANSFER	6/16/2023	REFUSE FUND	1,458.11
0997885	6/16/2023	HITE COMPANY	134.54
0013706	6/16/2023	JJ POWELL FUEL MANAGEMENT	450.37
0013707	6/16/2023	FNB COMMERCIAL CREDIT CARD	3,024.97
0013708	6/19/2023	PA MUNICIPAL HEALTH INSURANCE COOP	10,144.00
0013709	6/19/2023	UNITED STATES TREASURY	35.60
0997888	6/20/2023	VERIZON	25.42
0997889	6/20/2023	VERIZON	25.76
0997890	6/20/2023	HEIDELBERG MATERIALS	908.01
0997894	6/20/2023	SAFEGUARD BUSINESS SYSTEMS	135.04
0997891	6/20/2023	COMCAST	115.35
0997893	6/21/2023	HITE COMPANY	398.66
TRANSFER	6/21/2023	PAYROLL FUND	15,675.61
0997886	6/21/2023	VALLEY ACE HARDWARE	49.99
0997896	6/23/2023	WEST PENN POWER	604.34
0997887	6/23/2023	PACE ANALYTICAL SERVICES LLC	75.00
0997895	6/26/2023	WEST PENN POWER	137.43
0997898	6/26/2023	L/B WATER SERVICE, INC	952.96

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997899	6/27/2023	L/B WATER SERVICE, INC	4,246.79
0013710	6/27/2023	HIGHMARK BLUE SHIE	168.00
0013711	6/27/2023	HIGHMARK BLUE SHIELD	1,987.20
0013712	6/28/2023	STEPHEN CALDANA	120.00
0013713	6/28/2023	CRAIG HERROLD	120.00
0013714	6/28/2023	BRETT MEYER	120.00
0013715	6/28/2023	STEPHEN DONLEY	120.00
0013716	6/28/2023	BARBARA WATSON	120.00
0997892	6/28/2023	LINK COMPUTER CORP	551.81
0997897	6/28/2023	UNIVAR USA INC	1,331.00
TRANSFER	6/29/2023	SEWER FUND	313.81
0997900	6/29/2023	COMCAST	150.38
0013717	6/29/2023	PROWELD	778.47
0997904	6/30/2023	WEST PENN POWER	4,472.61
TRANSFER	6/30/2023	REFUSE FUND	4,036.01
TRANSFER	6/30/2023	SEWER FUND	6,060.21

**Total Checks:**

**119,358.58**

*Handwritten:*  
 - 4662.37 voided  
 118,696.21

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**08 SEWER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997207	6/01/2023	COLUMBIA GAS	196.33
0015375	6/01/2023	JJ POWELL FUEL MANAGEMENT	458.62
0997198	6/02/2023	LINK COMPUTER CORP	42.00
0997199	6/02/2023	LINK COMPUTER CORP	60.00
0997205	6/02/2023	MARTZ TECHNOLOGIES, INC	1,215.25
0997182	6/02/2023	INGERSOLL RAND	2,042.74
0997209	6/02/2023	PENSTAN	391.44
0997181	6/02/2023	POLLU-TECH, INC	4,140.00
0997204	6/02/2023	SWARTZ FIRE & SAFETY, INC	100.20
0997202	6/05/2023	U.S. JETTING, LLC	473.27
0015376	6/06/2023	LEAH A. GUIZAR	45.00
0015377	6/06/2023	PA RURAL WATER ASSOCIATION	398.00
0997196	6/06/2023	THE METER GUY, LLC	900.00
TRANSFER	6/07/2023	PAYROLL FUND	37,102.96
TRANSFER	6/07/2023	NORTHWEST SAVINGS BANK	16,748.35
TRANSFER	6/07/2023	NORTHWEST SAVINGS BANK	20,677.34
0015378	6/07/2023	PA DEP	100.00
0015379	6/07/2023	KADY INTERNATIONAL	6,254.00
0997197	6/07/2023	QUALITY HYDRAULICS	628.86
0997211	6/08/2023	RELIANCE BANK	5,696.02
0997212	6/08/2023	NAPA AUTO PARTS	705.83
0997203	6/08/2023	GROFF TRACTOR & EQUIPMENT, INC	89.74
0997200	6/08/2023	LINK COMPUTER CORP	551.80
TRANSFER	6/08/2023	GENERAL FUND	190.23
0997216	6/12/2023	VERIZON	61.66
0997206	6/12/2023	QUALITY HYDRAULICS	328.91
0015380	6/12/2023	ENCOVA INSURANCE	5,000.00
0015381	6/12/2023	GOFLEET CORPORATION	32.66
0015382	6/12/2023	WEST PENN POWER	26,592.31
0015383	6/12/2023	PACE ANALYTICAL SERVICES LLC	1,634.00
0015384[VOID]	6/12/2023	ROBBIE NICHOLS	61.00
0015385	6/12/2023	STOVER McGLAUGHLIN	148.00
0015386	6/13/2023	ROBBIE NICHOLS	97.50
0997215	6/13/2023	COMCAST	69.95
0997217	6/13/2023	COMCAST	56.97
0997214	6/14/2023	VALLEY ACE HARDWARE	450.26
0997210	6/15/2023	USALCO, LLC	5,604.99
0997208	6/15/2023	TRUCK STUFF & MORE	545.00
0997221	6/16/2023	EVOQUA WATER TECHNOLOGIES LLC	1,498.67
0997218	6/16/2023	LINK COMPUTER CORP	540.00
0997219	6/16/2023	STATE COLLEGE FORD LINCOLN INC	289.31
0997220	6/16/2023	LINDE GAS & EQUIPMENT	135.39
0015387	6/16/2023	LANDPRO EQUIPMENT LLC	38.70
0015388	6/16/2023	AMERICAN AQUATIC TESTING INC	2,650.00
0015389	6/16/2023	FNB COMMERCIAL CREDIT CARD	558.35
0015390	6/16/2023	TOM LONG	75.00
0015391	6/19/2023	PA MUNICIPAL HEALTH INSURANCE COOP	14,549.50
0015392	6/19/2023	HIGHMARK BLUE SH	132.83
0015393	6/19/2023	HIGHWAY EQUIPMENT & SUPPLY CO	86.76
0015394	6/19/2023	UNITED STATES TREASURY	34.57
0997222	6/20/2023	VERIZON	88.33
0997223	6/20/2023	F.N.B. EQUIPMENT FINANCE	1,100.47
0997213	6/21/2023	COMMONWEALTH OF PA	28,932.35
0997229	6/21/2023	HITE COMPANY	342.96
TRANSFER	6/21/2023	PAYROLL FUND	53,260.54
0997227	6/22/2023	USA BLUEBOOK	1,006.62
0997231	6/23/2023	U.S. BANK EQUIPMENT FINANCE	110.70

**Borough of Bellefonte**

**Check Register from 6/01/2023 to 6/30/2023  
08 SEWER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997224	6/23/2023	POLLU-TECH, INC	8,280.00
0997233	6/26/2023	JOHNSON CONTROLS SECURITY SOLUTIONS	178.39
0997232	6/26/2023	WEST PENN POWER	136.00
0997226	6/27/2023	STATE COLLEGE BATTERY OUTLET	479.90
0015395	6/27/2023	BRYAN MUTHLER	529.00
0015396	6/28/2023	BRYAN MUTHLER	60.00
0015397	6/28/2023	FRANK NOLL	120.00
0015398	6/28/2023	DOUG WATSON	60.00
0015399	6/28/2023	SHANNON STRUBLE	120.00
0997230	6/28/2023	PENN STATE	435.00
0997236	6/29/2023	CCP INDUSTRIES, INC	1,158.16
TRANSFER	6/29/2023	GENERAL FUND	105.25
0997225	6/29/2023	MARTZ TECHNOLOGIES, INC	1,601.50
0997228	6/29/2023	LINK COMPUTER CORP	551.81
0015400	6/29/2023	BRYAN MUTHLER	430.00
0015401	6/29/2023	EQUIPMENT DEPOT PENNSYLVANIA INC	22,802.47
0015402	6/29/2023	CAPITAL PROJECTS	15,000.00

**Total Checks:**

297,369.72

- 61.00 voided ck.  
297308.72

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**09 REFUSE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0005315	6/01/2023	JJ POWELL FUEL MANAGEMENT	2,706.47
0995874	6/05/2023	NAPA AUTO PARTS	17.60
0995873	6/05/2023	AKS SECURITY	14.97
0005316	6/06/2023	CC RECYCLING & REFUSE AUTHORITY	52,064.80
TRANSFER	6/07/2023	PAYROLL FUND	8,591.24
0995872	6/08/2023	LINK COMPUTER CORP	551.81
TRANSFER	6/08/2023	GENERAL FUND	49.36
0005318	6/12/2023	GOFLEET CORPORATION	65.32
0005317	6/12/2023	ENCOVA INSURANCE	3,450.00
0995875	6/13/2023	COMCAST	20.51
0005319	6/16/2023	FNB COMMERCIAL CREDIT CARD	259.57
TRANSFER	6/16/2023	GENERAL FUND	119.94
0995876	6/16/2023	GOOD TIRE SERVICE	1,920.48
0005320	6/19/2023	PA MUNICIPAL HEALTH INSURANCE COOP	5,430.50
0005321	6/19/2023	HIGHMARK BLUE SH	9.49
0005322	6/19/2023	UNITED STATES TREASURY	10.56
0995877	6/20/2023	VERIZON	25.77
0995883	6/20/2023	SAFEGUARD BUSINESS SYSTEMS	182.58
0995880	6/20/2023	WEST PENN POWER	73.29
0995881	6/20/2023	WEST PENN POWER	14.16
0995879	6/20/2023	BERMAN TRUCK GROUP	312.40
0995878	6/20/2023	EAGLE TOWING & RECOVERY INC	1,031.75
TRANSFER	6/21/2023	PAYROLL FUND	14,245.05
0995884	6/26/2023	COMCAST	119.94
0005323	6/28/2023	JORDIN BITTENGLE	120.00
0005325	6/28/2023	RANDY NEFF	120.00
0005324	6/28/2023	MELISSA McCULLOUGH	120.00
0005327	6/28/2023	JULIE BROOKS	60.00
0005326	6/28/2023	SAMUEL HORNER	60.00
TRANSFER	6/29/2023	PAYROLL FUND	205.00
0995885	6/29/2023	ROBINSON SEPTIC SERVICE, INC	185.00
TRANSFER	6/29/2023	WATER FUND	36,888.30
0995882	6/29/2023	LINK COMPUTER CORP	51.80
TRANSFER	6/30/2023	WATER FUND	1,218.90
<b>Total Checks:</b>			<b>130,316.56</b>

Run: 7/10/2023 at 3:02 PM

# Borough of Bellefonte

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Check Register from 6/01/2023 to 6/30/2023  
18 SPEC PRJ FNB-NVJCP CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000150	6/02/2023	BENNER TOWNSHIP	49.62
<b>Total Checks:</b>			<b>49.62</b>

0.00 \*  
49.62 +  
826.96 +  
3,330.50 +  
4,207.08 \*

Run: 7/06/2023 at 12:07 PM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023  
18 SPEC PROJ BASEBALL FIELD GRANT CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995014	6/05/2023	HOME DEPOT CREDIT SERVICES	201.96
0001014	6/27/2023	CMT LABORATORIES INC	625.00
<b>Total Checks:</b>			<b>826.96</b>

Run: 7/06/2023 at 12:11 PM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023  
18 SPEC PROJ POLICE DEPT GRANT CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001015	6/12/2023	MUSTANG FABRICATION INC	3,230.00
0001016	6/12/2023	STOVER McGLAUGHLIN	100.50
<b>Total Checks:</b>			<b>3,330.50</b>



Run: 7/06/2023 at 10:42 AM

**Borough of Bellefonte**  
**Check Register from 6/01/2023 to 6/30/2023**  
**70 EMS CHECKING**

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995009	6/02/2023	McNEIL & COMPANY, INC	7,287.00
0995010	6/20/2023	SAFEGUARD BUSINESS SYSTEMS	90.57
<b>Total Checks:</b>			<b>7,377.57</b>

Run: 7/10/2023 at 11:00 AM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023**  
**97 301 N SPRING ST CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000161	6/12/2023	WEST PENN POWER	805.98
0000162[VOID]	6/12/2023	STOVER McGLAUGHLIN	100.50
0000164	6/19/2023	BULK WATER	1,040.00
0000163	6/20/2023	THE CINCINNATI INSURANCE COMPANIES	2,283.00
0000165	6/27/2023	COLUMBIA GAS	34.90
0000166	6/27/2023	BELLEFONTE BOROUGH	28.43
0000167	6/29/2023	GENERAL FUND	2,989.38
<b>Total Checks:</b>			<b>7,282.19</b>

*-100.50 voided ck.*  
7181.69

Run: 7/10/2023 at 7:22 AM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023  
98 NW BULK WATER CHECKING ACCOUNT**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995186	6/02/2023	PENN TERRA ENGINEERING	2,002.75
TRANSFER	6/09/2023	NORTHWEST SAVINGS BANK	5,981.49
0995191	6/21/2023	SAFEGUARD BUSINESS SYSTEMS	90.58
0995192	6/23/2023	WEST PENN POWER	299.35
0995193	6/26/2023	WEST PENN POWER	92.64
TRANSFER	6/29/2023	WATER FUND	4,400.44
<b>Total Checks:</b>			<b>12,867.25</b>

0.00 \*

12,867.25 +

16,079.50 +

28,946.75 \*

Run: 7/10/2023 at 7:25 AM

**Borough of Bellefonte**

Page: 1

**Check Register from 6/01/2023 to 6/30/2023  
98 BULK FNB CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000722	6/06/2023	TURNKEY LOGISTICS LLC	7,764.47
AUTO	6/13/2023	FIRST NATIONAL BANK	2,133.93
0000723	6/29/2023	BULK WATER	6,181.10
<b>Total Checks:</b>			<b>16,079.50</b>

**MEMORANDUM**

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**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting August 7, 2023

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**PLANNING:**

The Planning Commission meeting for August 14 will be cancelled as there are no projects to review.

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**HARB:**

**HARB's next meeting will be Tuesday, August 8, 2023 at 8:30 a.m. (virtually).** The link to attend the meeting is here:

<https://us02web.zoom.us/j/84201582037?pwd=UmdGMWZxak84UWQvQW9aRU5qOWlhQT09>

- **384 E. Linn Street** – Exterior rear window and door replacement.
- **435 N. Spring Street** - Add L-shaped porch to cover the front of entrance.
- **469 E. Curtin Street** – Several exterior projects: windows, painting, gutters & downspouts, etc.

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**ZONING:**

**Short-term rentals**

Per the advice of legal counsel, I will be re-issuing the Certificates of Nonconforming Use for the short-term rentals in the R-1 and R-2 residential zoning districts with updated language for more clarity. I will also issue short-term rental zoning permits, rather than have these two items be one in the same (as I had previously). The short-term rental permit must be renewed annually, but the nonconforming use status is not contingent upon renewal of the short-term rental permit.

**Zoning Hearing Board**

There will be a Zoning Hearing Board meeting at the end of the month. The date is still be finalized and will be reported on at the next meeting. It will either be August 22 or August 29.



HISTORIC  
**Bellefonte™**  
*Est. 1795*

To: Community Members Requesting Feedback on the Sustainability Survey  
From: Joanne Tosti-Vasey on behalf of Bellefonte's Environmental Advisory Board  
Re: Results of the Sustainability Survey  
Date: June 21, 2023

Thank you for taking the time to complete the Sustainability Survey. On behalf of the EAB, we'd like to thank you for your participation and awareness of what you would like to see happen in the borough regarding educational programming and planning for economic and environmental sustainability.

We presented the results to the Borough Council on Tuesday, June 20, and are now sending these same results to you as requested.

Included with this memo are three files summarizing the survey results. These three documents contain the following information;

- A summary of EAB members, how many people responded, and how the survey will be used moving forward.
- A listing of potential educational programs and how many people are interested in each one.
- A chart showing what you can or might do inside and outside your home or business. This chart is broken into four parts – the number of people who already do this, the number of people who would consider doing this, the number of people for whom this is not practical, and the number of people for whom the item is not applicable (e.g., a business operation without any grass to cut).

There is also a large file attached to this email with all survey question results and comments attached. If you are receiving this letter by the US Postal Service or have difficulty opening this file, it is also posted on our website or you can access it with the following link:

<https://bellefonte.net/2023/bellefonte-borough-sustainability-survey-summary/>.

If you cannot access this document on our website, please call the Borough at (814) 353-1501 and ask for a copy of the "Bellefonte Borough Sustainability Survey Summary". The copy may be picked up at your convenience during office hours between 8:30 am and 4:30 pm Monday through Friday.

Once again, thank you for your Interest In sustainability.



EAB Survey: Ideas you could do INSIDE your home

# Responses

Already doing	Would consider	Not practical	N/A
---------------	----------------	---------------	-----

**Majority of respondents: Already doing this**

230	Using/providing re-usable market and produce bags.	147	28	46	9
230	Using CFL, LED, or fluorescent light bulbs instead of the regular incandescent bulb.	175	24	29	2
231	Fixing leaky faucets.	196	19	7	9
229	Using low-flow shower heads.	120	48	49	12
230	Lowering our water heater to 125 degrees or using an on-demand hot water heater.	103	59	55	13
228	Using non-toxic household cleaners, like baking soda and white vinegar.	119	51	52	6
230	Buying products in bulk that reduces packaging.	126	44	56	4
230	Using our curbside recycling bins.	197	8	14	11
230	Using community drop-off bins for recycling.	147	24	39	20
230	Reducing waste by purchasing packaging that can be reused (for example, glass jars for storage).	142	50	31	7

**Majority of respondents: Would consider doing this**

229	Using unbleached paper or bamboo products (coffee filters, paper towels, toilet paper, etc.).	50	99	69	11
231	Using trash bags made out of recycled materials.	37	140	49	5
230	Using biodegradable trash bags.	20	150	55	5
230	Choosing a "clean" or "green" source of electricity.	26	104	85	15
228	Reusing the water used for washing vegetables for watering indoor plants.	36	88	62	42

**Majority of respondents: Not practical to do this**

230	Using water collected by a dehumidifier in the washing machine.	24	55	114	37
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EAB Survey: Ideas you could do OUTSIDE your home

# Responses

Already doing	Would consider	Not practical	N/A
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**Majority of respondents: Already doing this**

230	Mulching our grass clippings each time we mow.	118	25	45	42
226	Mulching our dry leaves in the fall.	107	33	47	39
229	Using electric garden tools (corded or battery-powered).	118	23	43	45
230	Do backyard composting of our yard and plant-based kitchen waste.	75	55	72	28
229	Sign up and use Bellefonte Borough's brush collection program for composting larger materials.	101	50	23	55
230	Not watering our lawn unless it is newly seeded.	149	16	24	41
230	Planting drought-resistant, low-maintenance plants.	106	57	27	40
229	Planting trees and plants native to Pennsylvania.	106	61	21	41
230	Eliminating chemical fertilizers, herbicides, and pesticides on our lawns and gardens	103	44	49	34
229	Walk rather than drive whenever possible.	114	47	56	12

**Majority of respondents: Would consider doing this**

227	Adding rain barrels to our home or business so we can use the water in our yard.	37	99	63	28
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**Majority of respondents: Not practical to do this**

229	Using an electric lawn mower or a manual push mower to mow the grass.	47	45	96	41
230	Substituting ground cover for grass in our yard.	36	64	87	43
229	Drive an electric car.	11	80	122	16
229	Bicycle whenever we can.	16	49	143	21
228	Use mass transportation for long-distance travel rather than driving (trains, planes, buses).	40	58	116	14
229	Use public transportation for local travel (CATA, Uber, Lyft, etc.).	11	65	133	20

Environmental Advisory Board Survey Results: Areas of Interest for Educational Programs

101 11. Bellefonte Climate Action Plan  
General Overview

12. Energy Efficiency

- 82 Doing an energy audit for home
- 71 Decreasing energy use through improved energy efficiency
- 54 Financing energy efficiency projects
- 17 Doing an energy audit for business

13. Green Business and Home Practices

- 66 Upgrading my appliances and equipment for greater energy efficiency
- 45 Workshops for plumbers, contractors, and do-it-yourself homeowners on replacing hot water heaters & furnaces with higher efficiency units
- 25 A series of workshops for contractors to meet new codes on building efficiency

14. Renewable Energy

- 93 Alternative renewable energy sources
- 64 Geothermal and heat pump options

15. Solar Energy

- 82 Limitations and benefits of installing solar energy
- 80 Financial aspects of solar energy (includes upfront costs and net metering paybacks)
- 70 Bellefonte Borough's Solar Energy Ordinance

16. Plastics

- 78 Reducing single-use plastics
- 70 Marketing and reuse of plastics - the big picture
- 63 Single-use plastic bag fees and bans

17. Waste Reduction

- 76 Reducing waste through recycling
- 64 Reduce waste and expenses by limiting purchase of excess packaging
- 54 How to reduce waste with on-site composting

18. Gardening

- 86 Rain barrels
- 79 Sustainable home gardening
- 78 Creating a pollinator garden
- 73 Backyard composting
- 62 Benefits of choosing native plants for yard and garden

19. Stormwater and Flooding

- 63 Rain gardens
- 51 Pervious materials for walkways, patios, and driveways
- 44 Stormwater remediation efforts you can do
- 38 How to reduce or prevent flood damage

20. Water Sustainability

- 69 How to reduce water consumption in your home
- 63 What is 'gray water' and where/how to use it
- 19 How to reduce water consumption in your business

21. Transportation

- 92 Improving walk-ability in town, making it a pleasant and safe walk to any destination
- 73 Improving opportunities for bicycling in the area
- 53 Electric vehicles and charging infrastructure: availability, cost, charging issues, etc.
- 42 Information on purchase and benefits of E-bikes

ORDINANCE 08072023-01

AN ORDINANCE OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA, REPEALING THE CENTRE REGION BUILDING SAFETY AND PROPERTY MAINTENANCE CODE, 2017 EDITION, AS AMENDED AND CHAPTER 185 ALARMS, AND ADOPTING THE CENTRE REGION RENTAL HOUSING & BUILDING SAFETY CODE, 2023 EDITION, AS AMENDED, TO BE KNOWN AS CHAPTER 425 – PROPERTY MAINTENANCE AND SAFETY

**Section 101, Repeal of Ordinances.** The provisions of Ordinance 1029, Ordinance 06052017-01, as amended that provide for the adoption and modification of the Centre Region Building Safety and Property Maintenance Code / 2017, and Ordinance 11182019-01, providing for amendment of the Centre Region Building Safety & Property Maintenance Code / 2017, are hereby repealed.

**Section 102. Changes.** The following articles and sections of Borough of Bellefonte Code Chapter 425 as adopted are amended, deleted, or altered as follows:

**Add §425-2 Adoption of the Centre Region Rental Housing & Building Safety Code, 2023 Edition.**

It is hereby adopted by the municipality for the intent and purposes set forth in § 425-1 that certain code known as the *Centre Region Rental Housing & Building Safety Code, 2023 edition*, as promulgated by the Centre Region Council of Governments, except such provisions which may be in conflict with the laws of the Commonwealth of Pennsylvania or the regulations issued by an agency of the commonwealth by virtue of such laws and which provide a more stringent standard and which are required to be observed by the municipality or the provisions of other ordinances of this jurisdiction which are in conflict with the provisions of this chapter, regardless of the strictness of the provisions. The provisions of the *Centre Region Rental Housing & Building Safety Code, 2023 edition*, as amended, are set forth in the copy presently on file in the office of the Municipal Manager, and are hereby adopted as fully as if set forth in length herein, and from the date on which this chapter shall take effect, the provisions thereof shall be controlling within the limits of the municipality, except as modified by this chapter and any subsequent amendments thereto.

**Add §425-3 Amendments to Rental Housing & Building Safety Code** The following articles and sections of the *Centre Region Rental Housing & Building Safety Code, 2023 edition*, as adopted, are amended, deleted, or altered as follows:

1. The title of Table 404.5. is now: Table 404.5. Minimum Habitable Space (square feet [square meters]) applies to all properties.
2. Table 404.5.1 is deleted
3. Alter: Section 805.8 Offenses. To read: For the purpose of this suspension provision, offenses are violations of the Borough of Bellefonte Zoning Ordinance.

4. Section 806 Rental Housing Permit Suspension for Nuisance and Criminal Violations is modified as follows: All notations to Borough or State College Borough shall be changed to Borough of Bellefonte.
5. Alter: Section 806.11.1 Refuse. To read: Refers to garbage, refuse, and municipal solid waste regulations enforced by the Borough of Bellefonte Ordinance Enforcement and Zoning Officers pursuant to Chapter 482, Solid Waste, of the Borough of Bellefonte Code.
6. Alter: Section 806.11.2 Property maintenance (interior and exterior). To read: Refers to regulations for the maintenance of residential property as generally enforced by the Centre Region Code Administration, pursuant to this code with the exception of Chapter 9 (Fire Code).
7. Alter: Section 806.11.3 Sidewalk obstruction. To read: Refers to regulations for clearing snow, ice, and other obstructions from sidewalks pursuant to Chapter 495, Article II, Sidewalks, of the Borough of Bellefonte Code.
8. Alter: Section 806.11.4 Noise. To read: Refers to the enforcement of Chapter 372, Noise, of the Borough of Bellefonte Code.
9. Alter: Section 806.11.5 Vegetation. To read: Refers to enforcement of grass and weeds pursuant to Section 315, Vegetative growth, of this code.
10. Alter: Section 806.11.9 Dogs. To read: Refers to enforcement of dog offenses pursuant to Chapter 193, Animals, of the Borough of Bellefonte Code.
11. Alter: Section 806.11.10 Fire Code. To read: Refers to regulations for the prevention of fires at rental properties as adopted in Chapter 9 (Fire Code) of this code.
12. Section 807 is deleted

**Add §425-4 Effective date. To read:** The provisions of this ordinance shall be in full force and effect on September 1, 2023.

**ENACTED AND ORDAINED** as an ordinance by the Borough of Bellefonte this 7th day of August 2023.

**ATTEST:**

**BOROUGH OF BELLEFONTE COUNCIL**

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Ralph W. Stewart

Manager/Secretary

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Douglas A. Johnson

Borough Council President

**RESOLUTION NO. 08072023-01**

**RESOLUTION OF THE BOROUGH OF BELLEFONTE AUTHORIZING  
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE  
BOROUGH AND  
SHENANDOAH CABLE TELEVISION, LLC**

**WHEREAS**, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, and the Telecommunications Act of 1996, the regulations of the Federal Communications Commission and Pennsylvania law, the Borough of Bellefonte (hereinafter the “Borough”) is authorized to grant franchises to construct, operate and maintain a cable system utilizing public rights-of-way and properties within the Borough’s jurisdiction; and

**WHEREAS**, pursuant to Title VI of the Communications Act, the regulations of the Federal Communications Commission (hereinafter referred to as the “FCC”) and Pennsylvania law, the Borough is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the Borough’s jurisdiction; and

**WHEREAS**, Shenandoah Cable Television, LLC (hereinafter the “Grantee”) has requested that the Borough grant Grantee a franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the Borough’s residents; and

**WHEREAS**, the aforesaid Public Rights-of-Way used by Grantee are public properties acquired and maintained by the Borough on behalf of the citizens of the Borough, and the right to use said rights-of-way is a valuable property right; and

**WHEREAS**, the Borough desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for Grantee’s use of the Borough’s public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain complimentary services, provide legal protections for the Borough, and meet the current and future cable-related needs of its residents; and

**WHEREAS**, the Borough has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

**WHEREAS**, the Borough has determined that the public interest would be served by granting Grantee a franchise according to the terms and conditions contained herein;

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council does hereby approve the cable franchise agreement negotiated with Grantee, including all of the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

**RESOLVED** this 17<sup>th</sup> day of August, 2023.

ATTEST:

BOROUGH OF BELLEFONTE

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President, Borough Council



HISTORIC  
**Bellefonte**  
Est. 1795

**BELLEFONTE BOROUGH VOLUNTEER APPLICATION**

Date: 7-2-23  
Name: Donald Townsend  
Address: 133 1/2 W Logan St.  
Phone: (w) 814 699 1200 (h) 814 699 1200 (e-mail) dwaynetown@yahoo.com  
Occupation: Letter carrier; USPS

Are you a resident of Bellefonte Borough?  
 Yes  No

If yes, for how many years? 8 Voting Ward (Circle One): North, South, West

Experience as an elected or appointed official: Type of Position: Duties Involved:

NALC: Secretary - Treasurer  
-bookkeeping  
-distribution of funds

ABC(s) that you are interested in being appointed to:

Civil service, alternate

Special Skills you have which relate to the ABCs applied for:

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states, "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough. (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

Other information that may be relevant in requesting appointment to the ABC(s): (please attach any additional relevant information)

Signature of Applicant

Return your completed application and resume to:  
Bellefonte Borough Manager  
236 West Lamb Street  
or email boro@bellefontepa.gov

Municipal Building  
236 W Lamb St  
Bellefonte, PA 16823

Tel: 814-355-1501  
Fax: 814-353-2315  
[www.bellefonte.net](http://www.bellefonte.net)

TDD/TDY & Voice 711  
TTY/TDD Only 717-237-2261  
An Equal Opportunity Employer





Herbert, Rowland & Grubic, Inc.  
2568 Park Center Boulevard  
State College, PA 16801  
814.238.7117  
www.hrg-inc.com

VIA CERTIFIED MAIL

July 24, 2023

Bellefonte Borough Council  
236 West Lamb Street  
Bellefonte, PA 16823

Re: **Act 14 Notification**  
**NPDES Permit Application**  
**Bellefonte Elementary School**  
**Bellefonte Borough, Centre County, PA**

Dear Councilmembers:

Acts 14, 67, 68 and 127, which amended the Municipalities Planning Code, direct state agencies to consider comprehensive plans and zoning ordinances when reviewing applications for permitting of facilities and infrastructure and specify that state agencies may rely upon comprehensive plans and zoning ordinances under certain conditions as described in Sections 619.2 and 1105 of the Municipalities Planning Code. The Pennsylvania Department of Environmental Protection's Policy for Consideration of Local Comprehensive Plans and Zoning Ordinances in DEP Review of Permits for Facilities and Infrastructure (DEP's Land Use Policy) provides direction and guidance to DEP staff, permit applicants, and local and county governments for the implementation of Acts 67, 68 and 127 of 2000. This policy can be found at [www.depweb.state.pa.us](http://www.depweb.state.pa.us); keyword: Land Use.

Permit Type: General NPDES Permit for Stormwater Discharges Associated with Construction Activities.

Name of Applicant: Bellefonte Area School District

Project Location: The project is located along Airport Road, Bellefonte, PA 16823.

Project Description: The project consists of the construction of an approximately 95,000 s.f. elementary school, parking lots, utilities, and other site improvements.

In accordance with DEP's Land Use Policy, enclosed please find a Municipal Notification Form that is to be submitted with our permit application to DEP for an NPDES Permit for Stormwater Discharges Associated with Construction Activities. Please complete the attached form and return within 30 days. Please do not send this form to DEP, as we must include the Municipal Notification Form with our permit application. If we do not receive a response from you within 30 days, we shall proceed to submit our permit application to DEP without the Municipal Notification Form. If the Municipal Notification Form is not submitted with our permit application, and we provide proof to DEP that we attempted to obtain it, DEP will assume there are no substantive land use conflicts and proceed with the normal application review process.

A copy of the project location map is also enclosed for your reference.

Bellefonte Borough Councilmembers  
July 24, 2023  
Page 2 of 2

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Please do not hesitate to contact me if you have any questions or need more information. I can be reached by calling (814) 238-7117 or by emailing [mdeskevich@hrg-inc.com](mailto:mdeskevich@hrg-inc.com).

Sincerely,

Herbert, Rowland & Grubic, Inc.

A handwritten signature in blue ink that reads "Matthew D. Deskevich". The signature is written in a cursive style with a large initial "M".

Matthew Deskevich, EIT  
Staff Professional II

MDD

009601.0428

P:\0096\009601\_0428\Admin\Permits\NPDES\Act 14s\Bellefonte Borough\1 - Letter to Bellefonte Borough.doc

Enclosures

c: File



### MUNICIPAL NOTIFICATION OF PLANNED LAND DEVELOPMENT FOR CHAPTER 102 PERMITS

#### PROJECT INFORMATION (COMPLETED BY APPLICANT)

Applicant Name: Bellefonte Area School District Contact Name: Kenneth Bean

Applicant Address: 318 North Allegheny Street Contact Phone: 814-355-4814

Applicant City, State, ZIP: Bellefonte, PA 16823 County: Centre County

Description of Proposed Land Development and Stormwater Controls: Municipality: Borough of Bellefonte

The project includes the construction of an approximately 95,000 s.f. two-story elementary school along Airport Road, behind the existing high school. The project will also include parking lots, utilities, and other site improvements. Stormwater controls include several stormwater management basins.

Tax Parcel ID(s) Affected by Proposed Land Development: 32-204-76 Project Area: 108 +/- acres  Phased

Disturbance: 65 +/- acres

Surface Waters Receiving Stormwater Discharges: Trib 22968 to Spring Creek

Discharge to:  MS4  Other SS  CSS

The following information was submitted to the municipality for this project:

- Land Development / Subdivision Plan  E&S Plan  PCSM Plan  Other: Location Map

#### MUNICIPAL PLAN / ORDINANCE INFORMATION (COMPLETED BY MUNICIPALITY)

- Is there an adopted municipal or multi-municipal comprehensive plan?  Yes  No
- Is there an enacted municipal or multi-municipal zoning ordinance?  Yes  No
- If Yes to #2, is the proposed project consistent with the ordinance?  Yes  No
- Is there a municipal stormwater management ordinance?  Yes  No
- If Yes to #4, is the proposed project consistent with the ordinance, without waiver?  Yes  No
- If Yes to #4, indicate type of ordinance:  Act 167 Model Ordinance  DEP Model Ordinance (MS4s)  Other

#### APPLICANT CERTIFICATION

I certify under penalty of law (see 18 Pa.C.S. § 4904 (relating to unsworn falsification)) that the information reported herein was prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the information, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

#### MUNICIPAL ACKNOWLEDGEMENT

The municipality acknowledges that a permit application for the above-referenced project has been submitted to a reviewing agency and that notification requirements of Act 14 of 1984 and Acts 67, 68, and 127 of 2000 have been satisfied. The information reported herein by the municipality is true and accurate. The municipality reserves the right to comment to the reviewing agency relative to comprehensive plans, zoning, and stormwater ordinance consistency. Municipal acknowledgment of receipt of notification shall not be construed as project approval.

Applicant Name: [Signature]

Applicant Signature: [Signature]

Applicant Title: Board President

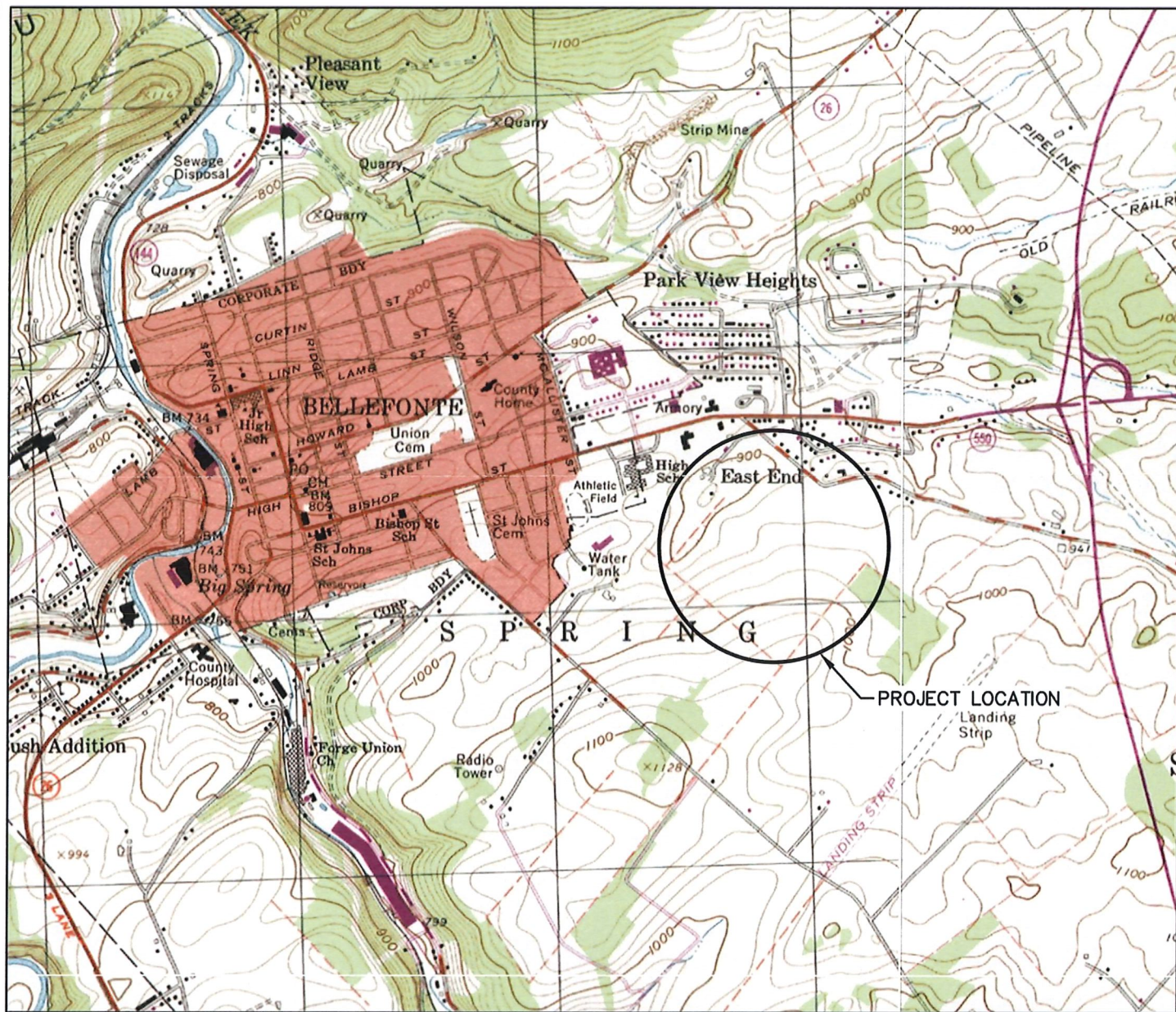
Date of Signature: 07-17-23

Municipal Representative Name: \_\_\_\_\_

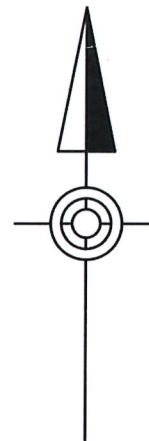
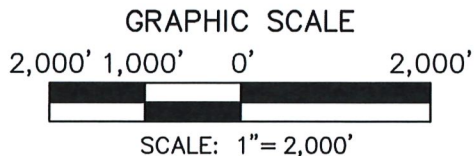
Municipal Representative Signature: \_\_\_\_\_

Municipal Representative Title: \_\_\_\_\_

Date of Signature: \_\_\_\_\_



USGS QUAD MAPS: BELLEFONTE & MINGOVILLE



PROJECT #:	009601.0428
DATE:	JUNE 2023
SCALE:	1" = 2,000'
PM:	NLM
SHEET:	LOC 1

**LOCATION MAP  
FOR  
BELLEFONTE ELEMENTARY SCHOOL**

BELLEFONTE BOROUGH, CENTRE COUNTY, PENNSYLVANIA

**HERBERT, ROWLAND & GRUBIC, INC.**  
 2568 PARK CENTER BLVD.  
 STATE COLLEGE, PA 16801  
 814.238.7117 | hrg-inc.com

FILE PATH & NAME: P:\009601\_0428\CSD\Plan Sets\CR\10096010428LOC.dwg LAYOUT: LOCATION MAP LAST PLOTTED: 6/27/2023 11:46 AM BY: MBSRENGH