



# HISTORIC Bellefonte™

Est. 1795

## Borough of Bellefonte Council Business Meeting

### AGENDA

7:30 PM Monday, August 21<sup>st</sup>, 2023

In-Person, Council Chambers

**ATTEND IN PERSON** – The Council Chambers is open to the public with normal or standard occupancy levels.

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/xlVAEbvLyBM>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)

**ATTEND VIRTUALLY**- Please contact the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, August 21<sup>st</sup>, 2023, to receive the Zoom Link to the meeting.

#### I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

*Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.*

#### II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

#### III. ROLL CALL

Mr. Bernier, Vice-President, North Ward	Ms. McKean, West Ward	
Mr. Brachbill, South Ward	Ms. Purnell, North Ward	
Ms. Cleeton, South Ward	Ms. Sedgwick, West Ward	
Ms. Dann, Pro Tempore, South Ward	Ms. Tosti-Vasey, West Ward	
Mr. Johnson, President, North Ward	Mayor Johnson, At Large	

#### IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

#### V. PUBLIC COMMENT

*The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.*

**VI. COMMUNICATIONS (written)**

Centre County Recycling and Refuse Authority July & August Municipal Report 2023. <b>FYI, no Council action is needed.</b>
West Penn Power Community Tree Program. <b>FYI, no Council action is needed.</b>
Request for “No Trucks” signage on W. Bishop Street near Dollar General due to issues with trucks turning around. <b>Council may schedule a discussion or consider action.</b>
Resident Comments about the Bellefonte Borough Climate Action Plan. <b>FYI, no Council action is needed.</b>
Spring Creek Watershed Commission 2024 Budget and Meeting Dates. A budget increase is being requested. Council will consider this during the 2024 budget work. <b>No Council action is requested at this time.</b>
West Penn Power Response to Nathaniel & Maria Day’s request to partially vacate Lamb Street. <b>FYI, no Council action is needed.</b>
Request for donation to support Harrisburg Poet’s workshops for Bellefonte Youth. <b>Council may consider action.</b>
Safe Routes to Parks Bellefonte Borough Update. <b>FYI, no Council action is needed.</b>

**VII. PUBLIC HEARING – Request to Vacate Portion of West Lamb Street Right-of-Way**

**VIII. CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

<i>General</i>	Council Meeting Minutes July 5, 2023
<i>Finance</i>	Budget V. Actual July 2023
<i>Finance</i>	Budget V. Actual Summary July 2023
<i>Finance</i>	Stover McGlaughlin Invoice July 2023
<i>Finance</i>	Treasurer’s Report July 2023
<i>Finance</i>	Voucher Summary July 2023

**IX. REPORTS**

<b>Elected Official and Staff Reports</b>		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor ➤ Proclamation- Bellefonte Boys’ Baseball Team	Mayor Johnson	Submitted
Police- ➤ July 2023 Report ➤ Parking Enforcement and Animal Control July 2023 Report	Chief Weaver	Submitted
Office of Community Affairs (OCA)  <u>Motion/2<sup>nd</sup> to approve the following HARB projects.</u> ➤ <b>384 E. Linn Street</b> – exterior window and door replacement. ➤ <b>435 N. Spring Street</b> - Add an L-shaped porch to cover the front of the entrance. ➤ <b>469 E. Curtin Street</b> – Replace existing windows with new wooden windows (same style/grid patterns), paint all trim work and doors, add gutters and downspouts, and replace accent roof(s). ➤ <b>469 E. Curtin Street</b> - Add a free-standing deck to the rear of the home <i>More details about each project can be found in your council packet</i>	Ms. Thompson	Submitted
Nuisance Codes	Mr. Cabibbo	Submitted
Borough Manager	Mr. Stewart	Submitted

Assistant Borough Manager	Mr. Holderman	Submitted
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**Liaison Reports**

*Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

<b>ADMINISTRATIVE</b>	<b>LIAISON</b>	<b>REPORT</b>
Bandshell/performance center project committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Environmental Advisory Review Board	Mr. Holderman	Submitted
Bellefonte Intervally Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors- Cindy Hahn	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
<b>AUTHORITIES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority – No meeting in July	Mr. D. Johnson	
<b>COMMISSIONS / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
<b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
<b>SPECIAL APPOINTMENTS / APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
<b>SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION</b>	<b>LIAISON</b>	<b>REPORT</b>
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

**XL. CURRENT and OLD BUSINESS**

Climate Action Plan (CAP) and Environmental Advisory Board (EAB). <b>Motion/2<sup>nd</sup> to suspend all Borough-related activity on the Climate Action Plan/ Environmental Advisory Board.</b>
Memo from Finance Director: Budget V. Actual Summary June 2023. <b>Motion/2<sup>nd</sup> to approve at Budget V. Actual Summary June 2023.</b>
Coalition Against Bigger Trucks Request for Letter of Support. <b>Council may consider taking action on the request.</b>

DBI/Under the Lights Special Event Request to use South Lot. The streetscape project scheduled for South Spring Street will be underway during the requested date. Staff is recommending that the event organizers find an alternative location.
Bellefonte Rental Code Update/CR Code Amendments Update. Following council's action on the proposed ordinance amendments at the 8/7 meeting, Centre Region Code has stated that no further action by council needs to take place. Bellefonte will operate under the previously approved Ordinance of 2017. <b>FYI, no Council action is needed.</b>
Bellefonte Borough Special Events Calendar: August-October 2023. <b>FYI, no Council action is needed.</b>
Request to amend Commercial Business District Zoning to allow ground-floor residential for Emergency shelter/homeless housing. The zoning amendment process involves public notices, hearings, legal advertising, and the crafting of the amendment language. The requester of this amendment has asked that council signify their willingness to consider an amendment as described. <b>Council may consider action.</b>
South Spring Street Streetscape Bids Review. The low bidder did not have a complete bid package submission. Staff is recommending that, based on the solicitor's opinion, the borough accept the next lowest bid. <b>Motion/2<sup>nd</sup> to approve the CDBG Spring Street Streetscape Bid – John Nastase Construction for \$ 194,981.74.</b>
Nastase Construction Final Invoice for Governor's Park Baseball Field. <b>Motion and 2<sup>nd</sup> to approve Nastase Construction Final Invoice on the condition of the Architects' review and approval in the amount of \$64,386.60.</b>

**XLI. NEW BUSINESS**

Penn State University Sustainability Project - Water Bottling Study Updates. <b>Motion/2<sup>nd</sup> to approve the Water Bottling Study Update for Bellefonte's sustainability project.</b>
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**XLII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**XLIII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.**