



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, September 18, 2023

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels.

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/MchZNdXIIIg>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, September 18, 2023, to receive the Zoom Link to the meeting.

I. COUNCIL WORK SESSION MEETING – CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) PSU Sustainability Program, Ilona Ballreich – **10 minutes**
- B) Spring Creek Watershed Commission proposed budget and increase, Kevin Abbey – **10 minutes**
- C) 2024 Budget: Review Streetlights, Parks and Recreation and Liquid Fuels Funds – **35 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

Bellefonte Borough Council Packet September 18, 2023



SPRING CREEK WATERSHED COMMISSION

c/o Clearwater Conservancy | 2555 N. Atherton Street | State College, PA 16803

www.springcreekwatershedcommission.org

August 9, 2023

Dear Doug Johnson and Randy Brachbill,

My purpose in writing is to convey the 2024 budget of the Spring Creek Watershed Commission for your review/comment. Approved by the Commission at its July 19, 2023 meeting, the 2024 budget represents our faithful service to and operational adherence with the Intergovernmental Agreement enacted 16 years ago in 2008 by all 12 watershed member municipalities.

Under the 6-page charter document for Spring Creek Watershed, the Commission:

"shall annually submit to each participating municipality on or before September 15th its budget for the upcoming fiscal year."

Following each participating municipality's review, we will ask for approval of your share of the budget to be provided on a per capita basis by November 15, 2023.

The Commission is preparing for an active and purposeful 2024 year. To support a leadership role in cooperative projects/programs in the watershed, as conceived in the 2008 mission, and being coordinated among municipal staff and municipal authorities, the Commission requests a nickel (i.e. \$0.05) increase in the per capita share in the enclosed 2024 budget. Resulting in a change from \$0.10 to \$0.15 per municipality.

Please contact me or any member of our Executive Committee (Randy Brachbill - Bellefonte Borough, Kevin Abbey - Ferguson Township, Jim Lanning - Benner Township, Jasmine Fields - State College Borough) with questions or comments. We plan to schedule watershed discussions with your municipality in the coming weeks.

Sincerely,

A handwritten signature in blue ink, appearing to read "Dustin Best", is located above the typed name.

Dustin Best
Spring Creek Watershed Commission Chair
College Township Council Chair

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SPRING CREEK WATERSHED COMMISSION - 2024 BUDGET		
INCOME		NOTES
Municipal Fees	\$ 18,353	\$.15 per capita 2024
Local Authorities	\$ 5,000	Assumes mission-driven contributions (max of \$2K per authority)
Grants	\$ -	Program/Project income, Facilitation
Total Income	\$ 23,353	
EXPENSES		
Personnel		
Exec Director	\$ -	SCWC staff deferred in 2024
Americorps-Member	\$ 12,832	AC duties - Admin, mtg coord, community outreach, proj coord
SCWC Network/website	\$ 3,000	3rd party contractor - anticipated fees
Total Salary and Fringe	\$ 15,832	
Office Expenses	\$ 1,500	IT Costs, Internet subscriptions, phone, other
Office Space	\$ -	Anticipate office donation in 2024
Other Program Costs		
Small meetings	\$ -	Anticipate donated meeting space in 2024
Education & Outreach	\$ 2,500	Education coord, content capture & outreach expenses
Large Meeting	\$ 1,000	Host "State of Watershed" conference
Finan Srvcs - ClearWater	\$ 1,500	Finance Admin, Accounting & audit
Project Coord/GIS	\$ 1,000	Anticipated project costs - GIS Dashboard
Total Other	\$ 7,500	
Total Operating	\$ 23,332	
Research		
Contractor/Consultant	\$ -	Research, financial, other-future consideration
Research Grants Costs	\$ -	Lab fees, consultant, other-future consideration
Total Research Costs	\$ -	
TOTAL ALL COST	\$ 23,332	Adoption by SCWC 7/19/2023

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Spring Creek Watershed Commission (SCWC) – Monthly Municipal Meeting Schedules

(7P start unless noted) per Centre County Government Directory

Bellefonte - 1st & 3rd Mondays 7:30P - Aug 21 or Sept 4

Milesburg - 2nd Monday 6:30P - Sept 11

State College - 1st & 3rd Mondays - Aug 21 or Sept 4

Benner - 1st Monday - Sept 4

College - 1st & 3rd Mondays - Aug 21 or Sept 4

Ferguson - 1st & 3rd Tuesdays - Aug 15 or Sept 5

Halfmoon - 2nd Thursday - Sept 14

Harris - 2nd Monday 7:30P - Sept 11

Patton - 1st & 3rd Wednesdays - Aug 16 or Sept 6

Potter - 1st & 3rd Mondays - Aug 21 or Sept 4

Spring - 1st Monday - Sept 4

Walker - 1st Monday 6P - Sept 4

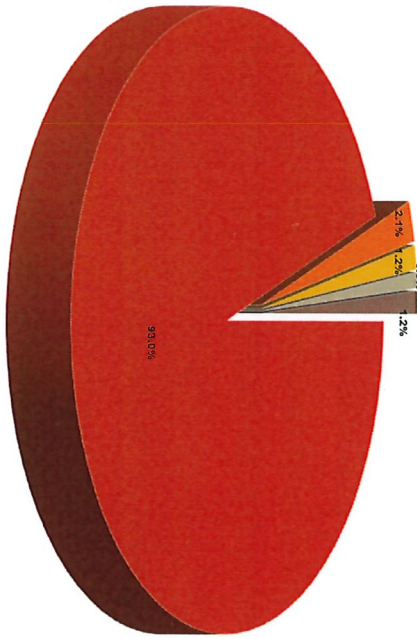
				2023			
		Final	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
<u>Revenue</u>							
301.100	Real Estate Tax Rev - Current	\$59,285.04	\$57,404.98	\$700.00	\$58,104.98	\$58,000.00	\$58,000.00
301.200	Real Estate Tax Rev - Supplement	\$22.10	\$93.49	\$0.00	\$93.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,168.86	\$630.60	\$210.00	\$840.60	\$1,000.00	\$900.00
341.010	Interest Income	\$107.37	\$63.96	\$20.00	\$83.96	\$85.00	\$80.00
	Subtotal Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$59,110.00	\$59,005.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$11,485.00	\$73,145.00
	Total Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$70,595.00	\$132,150.00
<u>Expenses</u>							
434.210	Office Supplies Expense	\$25.00	\$90.58	\$0.00	\$90.58	\$25.00	\$25.00
434.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
434.249	Repairs & Maintenance Supp Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
434.311	Audit Expense	\$110.00	\$110.00	\$0.00	\$110.00	\$110.00	\$120.00
434.351	Commercial Insurance Expense	\$1,200.00	\$1,755.00	\$0.00	\$1,755.00	\$1,755.00	\$1,800.00
434.361	Streetlighting Electricity Expense	\$47,891.14	\$26,128.15	\$20,000.00	\$46,128.15	\$48,500.00	\$50,000.00
434.370	Repair/Upgrade Streetlight Exp	\$29,922.86	\$40,411.12	\$0.00	\$40,411.12	\$20,000.00	\$80,000.00
	Total Expenses	\$79,154.00	\$68,494.85	\$20,105.00	\$88,599.85	\$70,595.00	\$132,150.00
	net income/(loss)	-\$18,570.63	-\$10,301.82	-\$19,175.00	-\$29,476.82	\$0.00	\$0.00

Acct #		Final 2022	2023 4 months	2023	2023 Total	2023 Budget	2024 Budget
				projected 4 months			
	Revenue						
301.100	Real Estate Tax Rev - Current	\$113,629.73	\$110,026.19	\$3,000.00	\$113,026.19	\$110,000.00	\$111,750.00
301.200	Real Estate Tax Rev - Supplement	\$42.47	\$170.17	\$8.89	\$179.06	\$40.00	\$50.00
301.400	Real Estate Tax Rev - Delinquent	\$1,782.18	\$1,207.76	\$300.00	\$1,507.76	\$1,400.00	\$1,400.00
341.010	Interest Income	\$42.41	\$26.94	\$10.00	\$36.94	\$45.00	\$35.00
342.300	Rental Revenue - Governor's Park	\$2,470.00	\$2,570.00	\$200.00	\$2,770.00	\$2,500.00	\$2,500.00
342.301	Rental Revenue - Talleyrand Park	\$900.00	\$260.00	\$0.00	\$260.00	\$900.00	\$800.00
342.302	Talleyrand Park Application Fee	\$265.00	\$210.00	\$25.00	\$235.00	\$180.00	\$200.00
342.303	Other Reservations Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
342.460	Use of Ballfield's at Gov. Park	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00	\$1,000.00
354.400	Intergovernmental Revenue	\$0.00	\$434.71	\$0.00	\$434.71	\$0.00	\$875.00
367.800	Sale of Fish Food Revenue	\$1,959.36	\$1,588.50	\$300.00	\$1,888.50	\$1,700.00	\$1,500.00
387.000	Donation Revenue	\$4,164.18	\$32.04	\$0.00	\$32.04	\$125.00	\$25.00
	Subtotal Revenue	\$125,555.33	\$117,376.31	\$3,843.89	\$121,220.20	\$116,890.00	\$120,135.00
392.095	Transfer In from Capital Projects	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$7,000.00	\$0.00
399.001	Use of Cash Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$8,315.00	\$0.00
	Total Revenues	\$125,555.33	\$124,876.31	\$3,843.89	\$128,720.20	\$132,205.00	\$120,135.00
	Expenses						
451.112	Salary Expense	\$51,737.02	\$38,465.92	\$17,800.00	\$56,265.92	\$52,100.00	\$58,000.00
451.192	Social Security Expense	\$3,957.89	\$2,942.65	\$1,362.00	\$4,304.65	\$3,985.00	\$4,440.00
451.210	Office Supplies Expense	\$50.00	\$90.57	\$0.00	\$90.57	\$50.00	\$50.00
451.215	Postage Expense	\$20.00	\$0.00	\$25.00	\$25.00	\$35.00	\$30.00
451.231	Fuel Expense	\$4,826.96	\$1,042.60	\$2,500.00	\$3,542.60	\$6,800.00	\$4,000.00
451.240	Fish Food Expense	\$35.98	\$40.98	\$44.00	\$84.98	\$85.00	\$90.00
451.247	Materials & Supplies Expense	\$6,351.27	\$4,077.97	\$1,500.00	\$5,577.97	\$5,600.00	\$5,800.00
451.251	Vehicle/Equipment Maint Expense	\$4,452.93	\$2,239.26	\$1,200.00	\$3,439.26	\$4,000.00	\$3,800.00
451.260	Minor Equipment Expense	\$1,586.82	\$2,457.00	\$0.00	\$2,457.00	\$1,000.00	\$2,000.00
451.311	Audit Expense	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00
451.314	Legal Expense	\$0.00	\$0.00	\$333.00	\$333.00	\$0.00	\$0.00
451.317	Data Processing Expense	\$100.00	\$98.00	\$0.00	\$98.00	\$100.00	\$100.00
451.321	Telephone Expense	\$158.77	\$95.04	\$55.00	\$150.04	\$170.00	\$175.00
451.339	GPS Fee	\$200.26	\$114.31	\$81.65	\$195.96	\$225.00	\$225.00
451.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.342	Printing Expense	\$0.00	\$35.00	\$0.00	\$35.00	\$50.00	\$50.00
451.351	Commercial Insurance Expense	\$1,115.00	\$0.00	\$3,855.00	\$3,855.00	\$3,855.00	\$4,000.00
451.354	Workers Comp Insurance Expense	\$1,500.00	\$2,550.00	\$0.00	\$2,550.00	\$2,550.00	\$2,800.00
451.361	Electricity Expense	\$1,305.74	\$1,051.12	\$500.00	\$1,551.12	\$1,400.00	\$1,650.00
451.375	Property Maintenance Expense	\$1,432.45	\$1,105.39	\$0.00	\$1,105.39	\$5,000.00	\$1,500.00
451.376	Park Improvements & Equip Exp	\$592.46	\$3,730.67	\$0.00	\$3,730.67	\$200.00	\$3,000.00
451.384	Equipment Rental Expense	\$140.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
451.450	Contracted Services Expense	\$4,200.00	\$7,475.00	\$0.00	\$7,475.00	\$4,500.00	\$4,500.00
451.470	Lease Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,425.00
451.905	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Operating Expenses	\$84,063.55	\$67,911.48	\$29,255.65	\$97,167.13	\$92,205.00	\$107,135.00
451.700	Capital Expenditures	\$21,900.00	\$7,500.00	\$0.00	\$7,500.00	\$12,000.00	\$13,000.00
492.095	Transfer to Capital Proj-Kepler Pool Cor	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00
	Total Expenses	\$133,963.55	\$75,411.48	\$57,255.65	\$132,667.13	\$132,205.00	\$120,135.00
	net income/(loss)	-\$8,408.22	\$49,464.83	-\$53,411.76	-\$3,946.93	\$0.00	\$0.00

2024 Parks Department Budget

451.450	Tree maintenance	\$4500.00	Tree maintenance that we can't do ourselves. With the age of all the trees in Governors Park we are seeing a lot more need for a contractor to do the work.
451.470	Pick-up Truck	\$15,000	Current truck is 25 years old and needs replaced
451.260	Grills	\$1000	Several of the grills need replaced or repaired
451.260	Leaf Blower	\$600	
451.700	SCAG Mower	\$13,000	
451.247	Tools and equipment	\$500	Misc tools and equipment

Top five revenues for the parks fund shown as percentage of total fund revenue



- 93.0% Real Estate Tax Rev - Current
- 2.1% Rental Revenue - Governor's Park
- 1.2% Sale of Fish Food Revenue
- .08% Use of Ballfield's at Gov. Park
- 1.2% Real Estate Tax Rev - Delinquent

Revenue areas to be increased or pursued (without tax increase)	
342,300 Rental Revenue - Governor's Park (\$50 w/whicr \$35 w/o)	\$2,500.00
342,301 Rental Revenue - Tallayrand Park (\$150-200 w/\$100 deposit)	\$800.00
342,302 Tallayrand Park Application Fee (\$30)	\$200.00
342,460 Use of Ballfield's at Gov. Park	\$1,000.00
367,800 Sale of Fish Food Revenue	\$1,500.00
387,000 Donation Revenue	\$25.00

NOTES: Use of reserves and capital projects fund could be reduced with a 5-10 year capital improvement plan using kepler pool funds (\$28000)

				2023			
		2022	2023	projected	2023	2023	2024
Acct #		Final	9 months	3 months	Total	Budget	Budget
	<u>Revenue</u>						
341.010	Interest Income	\$1,353.16	\$1,345.34	\$450.00	\$1,795.34	\$1,000.00	\$1,300.00
355.020	State Aid Revenue	\$167,706.61	\$173,868.55	\$0.00	\$173,868.55	\$170,345.00	\$170,990.00
	Subtotal Revenue	\$169,059.77	\$175,213.89	\$450.00	\$175,663.89	\$171,345.00	\$172,290.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$130,405.00	\$135,410.00
	Total Revenue	\$169,059.77	\$175,213.89	\$450.00	\$175,663.89	\$301,750.00	\$307,700.00
	<u>Expenses</u>						
430.260	Minor Equipment Expense	\$7,649.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.740	Major Equipment Expense	\$90,248.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$66,000.00
432.000	Snow & Ice Removal Expense	\$43,110.52	\$0.00	\$55,000.00	\$55,000.00	\$65,000.00	\$65,000.00
433.000	Traffic Control Devices Expense	\$1,336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436.000	Storm Sewers and Drains Exp	\$0.00	\$4,919.00	\$10,000.00	\$14,919.00	\$75,000.00	\$75,000.00
437.000	Repairs of Tools & Machinery Exp	\$111.92	\$313.71	\$1,000.00	\$1,313.71	\$1,750.00	\$1,700.00
438.000	Maint/Repairs of Roads & Bridges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439.000	Project Work Expense	\$81,018.42	\$166.54	\$99,000.00	\$99,166.54	\$100,000.00	\$100,000.00
	Total Expenses	\$223,473.86	\$5,399.25	\$165,000.00	\$170,399.25	\$301,750.00	\$307,700.00
	net income/(loss)	-\$54,414.09	\$169,814.64	-\$164,550.00	\$5,264.64	\$0.00	\$0.00

2024 Highway Aid Budget

<i>436.000</i>	Storm Drain	\$75,000	We are seeing a lot of storm drains that are collapsing and the cost to repair the ones on the state roads is very high. We also need more funding available to install drains in problem areas
<i>439.000</i>	Street Paving	\$100,000	Repair streets that need paved
<i>430.740</i>	Pickup truck / plow	\$66,000	Replace 13 year old truck and plow before major repairs are needed. We will sell old truck to help with cost



WHAT IS A MILL?

- A What you get when you win the lottery (as in a million bucks)
- B Where you go to have your wheat ground into flour
- C A place that cuts lumber
- D A monetary unit equal to 1/1000 of the US dollar
- E A coin equal to 1/1000 of the pound of Cyprus
- F A confusing factor which is used to calculate real estate taxes
- G All of the above

A mill equals 1/1000 of the US dollar, or expressed as a decimal = .001 dollars.

So if the Assessed value of all taxable real estate in your municipality amounts to \$10,876,234, and your real estate millage rate is 5.0, you would calculate the tax levy as follows:

$$5.0 * .001 = .005$$

$$.005 * \$10,876,234 = \$54,381.17$$

Often you hear people ask; What's a mill worth in your municipality? To calculate what a mill is worth, simply multiply your municipalities assessed value by .001. In the example above, one mill is worth \$10,876.23.

So where do you go to find out the taxable assessed value of all real estate in your municipality? All counties in Pennsylvania keep this information. Near the end of each year they produce a "book" which lists all of the property owners by parcel along with the assessed value for each. This book

is known as the tax duplicate and is used by your tax collector to prepare the annual tax bills for each property. Real Estate bills are paid throughout the year and at various rates. There is a discount period at the beginning of the year followed by the flat rate period then the penalty period. If the bill is not paid by the end of the year, the Tax Collector is required to lien the property. During the year, interim assessments are made as a result of new construction.

With all these discounts, penalties, liens and interim assessments, how do you determine the amount of real estate taxes that will actually be collected?

A simple way to do this is to track the collection rate over the past few years to determine the average amount collected as a percentage of the original levy (duplicate * tax rate). Then apply this percentage to the current year levy and use the result as the amount budgeted.

GOAL 1: Increase Revenues for Long-term Sustainability.

GOAL 2: Develop a Long-term Financial Plan for Capital Projects.

GOAL 3: Improve Borough Operations with Increased Efficiency.

GOAL 4: Develop Long-term Environmental Sustainability.

GOAL 1: INCREASE REVENUES FOR LONG-TERM FINANCIAL SUSTAINABILITY

Goal 1 seeks to increase revenues to ensure the long-term financial sustainability of the Borough. This goal addresses the following recommendations from Step IV:

- Recommendation ED1 – Better Utilize Available Land
- Recommendation ED2 – Develop Local Area Revitalization and Tax Abatement Program
- Recommendation ED3 – Continue to Revitalize Downtown
- Recommendation ED4 – Reform Water Fee Schedule
- Recommendation G9 – Consolidate Municipal Real Estate
- Recommendation PD17 – Secure Funding to Supplement Borough Budget

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 1: THE BOROUGH MUST HAVE A SOLID AND SELF-SUSTAINING REVENUE BASE					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have... More diversity in the revenue stream Expanded tax and revenue base Fees that correspond to services provided More efficient infrastructure			We must Create opportunities for new development Identify funds to support operations Identify ways to share, merge, or contract services Ensure fees for services are equitable and fair		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 1A	Create incentives and provide opportunities to expand economic development	Councilors Manager	X – Top Priority		
ACTION 1B	Supplement costs of police operations with grants	Police Chief Assistant Manager	X		
ACTION 1C	Develop task force to study feasibility of merged services with Spring Township Police Department	Councilors Manager Mayor Police Chief		X	
ACTION 1D	Develop task force to study contracted services to surrounding municipalities	Councilors Manager Mayor Police Chief		X	

ACTION 1E	Review revenue generated by water system to ensure fees are adequately charged	Councilors Manager	X – Top Priority		
ACTION 1F	Develop non-profit campus	Councilors Manager Assistant Manager			X

GOAL 2: DEVELOP A LONG-TERM FINANCIAL PLAN

Step IV provided several recommendations for the operations of the Borough. Goal 2 addresses the following recommendations:

- Recommendation G2 – Develop Municipal Facilities Plan
- Recommendation G5 – Establish Annual Economic Priorities
- Recommendation F2 – Council Members Should Develop a Five-Year Capital Improvements Plan
- Recommendation PD2 – Improve Police Headquarters
- Recommendation PW4 – Assess Borough Streets and Drainage Appurtenances
- Recommendation PW8 – Inventory Sewer Lines/Stormwater Management Facilities; Develop Plan for Replacement of Aged Infrastructure
- Recommendation FD1 – Develop Feasibility Study on Fire Station Consolidation

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 2: THE BOROUGH MUST HAVE A LONG-TERM FINANCIAL PLAN FOR CAPITAL PROJECTS					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have...			We must be...		
<ul style="list-style-type: none"> - Clearly define, prioritized capital plan - Reasonable schedule for replacements and new projects - A funding strategy - Focus on state and federal opportunities - An energy efficient municipal facility that meets the needs of our departments and residents 			<ul style="list-style-type: none"> - Committed to a capital planning process - Committed to budgeting for capital needs on an annual basis - Willing to dedicate funds annually - Willing to use borrowing as a strategy for funding - Willing to provide a public building that meets the needs of our employees and residents 		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 2A	Conduct an inventory of facilities, roads, water, sewers, and equipment with assessment of conditions, estimated costs, and project replacement schedules	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Police Chief - Public Works 	X		
ACTION 2B	Prepare a five-year Capital Plan that includes narrative, schedule, costs, and five-year budget	<ul style="list-style-type: none"> - Manager - Finance - Department Heads 	X		
ACTION 2C	Develop a funding strategy by identifying specific revenue sources to support projects	<ul style="list-style-type: none"> - Manager - Assistant manager 	X	Ongoing	

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ACTION 2D	Implement the Capital Plan as part of the annual operating budget	- Councilors - Manager - Mayor - Police Chief	X - Priority	
ACTION 2F	Update the Capital Plan on an annual basis	- Councilors - Manager - Mayor	Ongoing	
ACTION 2G	Develop A Facilities Plan for the Borough Municipal Building	- Councilors - Manager - Mayor - Police Chief - Department Heads	X	Ongoing

GOAL 3: IMPROVE BOROUGH OPERATIONS WITH INCREASED EFFICIENCY

This goal seeks to address the following recommendations made in Step IV of the STMP planning process:

- ◆ **Recommendation G3** - Provide In-Depth Training Opportunities for Incoming Councilors
- ◆ **Recommendation G5** – Expand Public Communication Through Surveys
- ◆ **Recommendation G6** – Formalize Committee Reports
- ◆ **Recommendation F1** – The Borough Should Ensure All Professional, Trained Staff in Key Positions are Cross-Trained
- ◆ **Recommendation F4** – Develop and Implement a Proper Cash Management Policy
- ◆ **Recommendation F5** – The Borough Should Review and Update Standard Operating Procedures and Job Descriptions
- ◆ **Recommendation PD3** through **PD15** – Includes Recommendations for Updating Standard Operating Procedures and Policies
- ◆ **Recommendation PD16** – Strategic Plan for Police Department
- ◆ **Recommendation PW1** – Ensure Proper Training for Staff
- ◆ **Recommendation PW 7** – Formalize Refuse Collection Routes
- ◆ **Recommendation PW9** – Survey residents regarding parks and recreational facilities
- ◆ **Recommendation PW11** – Utilize an Electronic Management System

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN

GOAL 3: THE BOROUGH MUST IMPROVE ITS INTERNAL OPERATIONS AND INTERACTIONS WITH THE COMMUNITY

TO ACHIEVE THIS GOAL, WE MUST ADDRESS THE FOLLOWING CRITICAL SUCCESS FACTORS:

Bellefonte Borough Council Packet September 18, 2023

<p>We must ...</p> <p>Ensure Council and staff are well trained in providing municipal services</p> <p>Have a defined Communication Plan</p> <p>Ensure transparency with operations of all boards, commissions, and ad-hoc committees</p> <p>Ensure standard operating procedures and policies are in place for Police and Finance Departments</p> <p>Ensure departments operate efficiently and in compliance with state and federal guidelines</p> <p>Ensure all parks and recreational facilities meet the needs of residents</p>	<p>We must be</p> <p>Supportive of new ideas</p> <p>Willing to adopt policies to ensure greater efficiencies are provided within each department</p> <p>Willing to invest in Council and staff</p> <p>Willing to change current practices</p>
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TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 3A	Provide opportunities for continuing training and education for all Council members and staff.	<ul style="list-style-type: none"> - Councilors - Manager 		X	
ACTION 3B	Ensure employee performance reviews are completed for Manager, Police Chief, Assistant Manager, and all department heads.	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Assistant Manager 	Ongoing		
ACTION 3C	Identify and implement technology upgrades for Public Work Department	<ul style="list-style-type: none"> - Councilors - Manager - Finance 	X - Priority	Ongoing	
ACTION 3D	Adopt recommendations for Police Department	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Police Chief 	X – Priority		
ACTION 3E	Adopt a Code of Ethics	<ul style="list-style-type: none"> - Councilors - Manager 	X		
ACTION 3F	Adopt a Cash Management Policy	<ul style="list-style-type: none"> - Councilors - Manager - Finance 	X		
ACTION 3G	Conduct surveys with residents.	<ul style="list-style-type: none"> - Manager - Assistant Manager - Department Heads 	X	Ongoing	
ACTION 3H	Formalize reporting system for boards, commissions, and ad-hoc committees	<ul style="list-style-type: none"> - Councilors - Manager 	X		

GOAL 4. DEVELOP LONG-TERM ENVIRONMENTAL SUSTAINABILITY

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN

GOAL 4: THE BOROUGH MUST BECOME MORE ENVIRONMENTALLY SUSTAINABLE AND RESILIENT

TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:

<p>We must have...</p> <p>Building stock that is well maintained and energy efficient</p> <p>An Energy Plan to reduce the Borough Green House Gas Emissions</p> <p>A plan to reduce waste and improve recycling efforts</p> <p>A Plan to reduce energy consumption in our water and wastewater systems</p> <p>A Communication Plan to encourage the use of transit</p>	<p>We must be...</p> <p>committed to investing in the community</p> <p>Committed to exploring new solutions</p> <p>committed to change in habits</p> <p>climate change: committed to making a difference</p>
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TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 4A	Develop a building rehabilitation program.	<ul style="list-style-type: none"> - Assistant Manager - Code Enforcement 	X		
ACTION 4B	Develop energy production to reduce energy costs within Borough facilities	<ul style="list-style-type: none"> - Councilors - Manager - Public Works 		X – coordinate with facility’s plan	
ACTION 4C	Reducing waste and improving recycling	<ul style="list-style-type: none"> - Councilors - Public Works 	X		
ACTION 4D	Upgrade water and wastewater management	<ul style="list-style-type: none"> - Councilors - Manager - Public Works 		X – coordinate with facility’s plan	
ACTION 4E	A Plan to reduce stormwater runoff, remove pollutants, and improve water quality	<ul style="list-style-type: none"> - Councilors - Manager - Police Chief - Public Works 		X	



HISTORIC Bellefonte™

Est. 1795

Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, September 18, 2023

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels. VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at https://youtube.com/live/MchZNdXlILg. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, September 18, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

Table with 3 columns: Name, Ward, and Position. Rows include Mr. Bernier (Vice-President, North Ward), Ms. McKean (West Ward), Mr. Brachbill (South Ward), Ms. Purnell (North Ward), Ms. Cleeton (South Ward), Ms. Sedgwick (West Ward), Ms. Dann (Pro Tempore, South Ward), Ms. Tosti-Vasey (West Ward), and Mr. Johnson (President, North Ward), Mayor Johnson (At Large).

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

Bellefonte Borough Council Packet September 18, 2023

VI. COMMUNICATIONS (written)

Howard Fire Company Punkin Chunkin Fall Festival Need for Fire Police Participation. **Motion/2nd to approve use of the Bellefonte Fire Police, if available, to assist Howard Fire Company at the Punkin' Chunkin Fall Festival on Saturday, October 21st, 2023.**

Centre County Recycling and Refuse Authority Municipality Report for September 2023. **FYI. No council action is requested.**

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Call for a Motion/ 2nd to approve the Consent Agenda.**

General	Council Meeting Minutes September 5, 2023
Finance	Budget V. Actual August 2023
Finance	Budget V. Actual Summary August 2023
Finance	Stover McGlaughlin Invoice August 2023
Finance	Treasurer's Report August 2023
Finance	Voucher Summary August 2023

VIII. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	
Police	Chief Weaver	Submitted
<ul style="list-style-type: none"> ➤ August 2023 Report ➤ Parking Enforcement and Animal Control August 2023 Report 		
Office of Community Affairs (OCA)	Ms. Thompson	Submitted
<u>Motion/2nd to approve the following HARB projects:</u>		
<ul style="list-style-type: none"> ➤ DBI Mural Project for back of building at 123 S. Allegheny Street 		
Nuisance Codes	Mr. Cabibbo	
Borough Manager	Mr. Stewart	Submitted
Assistant Borough Manager	Mr. Holderman	

Liaison Reports

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/performance center project committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Mr. Holderman	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	

Bellefonte Borough Council Packet September 18, 2023

Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	Work Session
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGHS ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

XL. CURRENT and OLD BUSINESS

Centre County Boroughs Association Fall Meeting, 6:00 PM, October 18 th . Speaker Invitation to State Representative Kerry Benninghoff. LB Water has agreed to sponsor the meeting. Please let Alyssa Doherty know if you plan to attend. FYI. No council action is requested.
PA Boroughs Association Fall Leadership Conference October 13-15, 2023 in Bayfront Landing, Erie. Council may register by contacting Alyssa Doherty. Deadline to register is September 19, 2023. FYI. No council action is requested.
S. Spring Street Streetscape Project using TASA Grant Memo. Motion/2nd to remove parking space adjacent from Smoker's Express. Motion/2nd to change the 1st parking space on S. Spring Street from Long Term Parking to a metered space.
Stage/Bandshell Discussion Pre-Meeting is scheduled for Thursday, September 21 st at 3:00 pm in Council Chambers. FYI. No council action is requested.
The Bellefonte High School Class of 1966 would like to honor fellow classmate, Frank Sciabica, with a plaque for his work within Talleyrand Park. Council may take action and accept or decline the Talleyrand Park Committee recommendation to not allow a plaque be displayed in the park but alternatively be hung at the Train Station or a Brick be added to the pathway.

XLI. NEW BUSINESS

Request for Alternative Fuels Tax Memo. Motion/2nd to increase the EV Charging Station cost from \$2.00/ hour to \$3.00/ hour to cover the cost of the Alternative Fuels Tax.
Joseph Masullo Memorial Park installation of a Streetlight for better visibility. Motion/2nd for staff to contact West Penn Power about installing a Streetlight in Joseph Masullo Memorial Park.

XLII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

Bellefonte Borough Council Packet September 18, 2023

XLIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.

September 13, 2023

To: Whom It May Concern

RE: Howard Fire Company Punkin Chunkin Fall Festival Need for Fire Police Participation

Howard Borough requests Fire Police assistance from all Centre County Municipalities that have Fire Police with traffic control and parking at the HFC Punkin Chunkin Fall Festival to be held on Saturday October 21, 2023 from 10:00 A.M. to 5:00 P.M. . Fire Police coverage is requested from 8:00 A.M. to 5:30 P.M.

This event draws approximately 10-15,000 people to Bale Eagle State Park. Directing vehicles to parking areas quickly is key to keeping the public roads from crowding and becoming hazardous. The Park Manager has requested that HFC bring in extra Fire Police to assist with the traffic.

Mark Ott, HFC Fire Police Captain, has alerted the Centre County Fire Police Assoc. of this need at meetings of that organization. There is interest in participating from many Centre County Fire Police.

This letter is to ask your Municipality to grant permission for Fire Police under your control to participate. Participating Fire Police will receive food and beverages during the day and will be given time to enjoy the Festival and view the Punkin Chunkin. Fire Police would be working within the Park as well as at the main Park entrance at SR150 and Park Road intersection. Over past years and continuing through the present, the HFC Fire Police have assisted Walker Township at the annual Amish Benefit Auction when it was held in Hublersburg, Milesburg for the BEA Homecoming Parade and their gun drawing, Boalsburg Fire Co. with People's Choice Arts Festival when it was held in Boalsburg, and the Logans in Bellefonte with their annual parade. HFC Fire Police are willing to assist where asked and hope that willingness helps give back for the support they can get from other Municipalities' Fire Police for Punkin Chunkin.

Thank you for consideration of this request. Please inform your Fire Police and Fire Co Chiefs should you agree to allow them to participate.

Mark Ott, Capt. FP 14
Howard Vol. Fire Co. # 14

Bellefonte Borough Council Packet September 18, 2023
Centre County Recycling and Refuse Authority



September 2023 | Municipal Newsletter

Regan Hosterman, Operations Manager

AUTHORITY SERVICES

- CCRRA offers a **Clean Energy Fueling Station** for renewable natural gas, a cleaner low carbon fuel for your fleet. Current price recently dropped to \$3.19/GGE.
- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- 2023 municipal waste tonnages remain higher than 2022 amounts. In August, the transfer station crew processed over 11,000 tons of refuse.
- In August, CCRRA saw 974 tons of inbound recycling material. Our crews shipped 930 tons of material to be used as feed stocks in the manufacturing process.
- CCRRA and **Keep Centre County Beautiful** became corporate sponsors for Snow Shoe Rails to Trails. Volunteers from the club have worked hard to collect 286 bags of trash along the trail and public roads.
- Our enforcement team is working hard to battle litter and illegal dumping throughout our county, collecting over 12,550 pounds of trash and 152 tires through the end of August.
- **Drop Off Boxes** continue to be heavily used; as of the end of August we have pulled 80 roll-off boxes - 2,047 times!
- CCRRA attended LION Bash and spoke with dozens of residents about recycling. We are available to attend your meetings, at your request.

SPECIAL EVENT RECYCLING

- Following each PSU home football game, CCRRA receives several tons of recyclable material from tailgate areas and inside the stadium.

PSU Home Game	Recyclables
vs. West Virginia 9/2	8,680 lbs.
vs. Delaware 9/9	4,340 lbs.

- A free recycling event hosted by Senator Benninghoff in partnership with CCRRA resulted in the collection of 3.96 tons of recyclable material.
- CCRRA staff worked hard to add recycling containers at local fairs and festivals this summer:

AAUW Book Sale | 2160 lbs. paperback books, 4420 lbs. hardback books

Bellefonte Borough | Millheim Festival - materials recycled at drop-off locations

Downtown Arts Festival | 520 lbs. plastic bottles, 100 lbs. metal cans, 600 lbs. mixed bottles and cans, and 750 lbs. compost organics

Dutch Fall Festival | 10/6/23 through 10/8/23

Bellefonte Borough Council Packet September 18, 2023

Grange Fair | 2,484 lbs. plastic bottles, 700 lbs. metal cans and 1,600 lbs. cardboard

Heritage Days | 70 lbs. plastic bottles, 10 lbs. metal cans, and 80 lbs. cardboard

Nittany Antique Machinery Spring | 50 lbs. plastic bottles, 10 lbs. metal cans, and 100 lbs cardboard

Nittany Antique Machinery Fall | 240 lbs. Plastic bottles, 80 lbs. Metal cans, and 700 lbs. cardboard

People's Choice Festival | 160 lbs. plastic bottles, 40 lbs. Metal cans, 40 lbs. Green glass, and 240 lbs cardboard

Woodward Music Festival | 09/15/23 through 09/17/23

UPCOMING EVENTS

- **Free Tire Collection Event** Saturday, September 16 - 8:00 AM to 2:00 PM for Centre County residents (no businesses). 12 light duty tires per person. Registration is required for this event. Register at www.centrecountyrecycles.org
- **Free Paper Shredding Event** Saturday, October 7 - 9:00 AM to 12:00 PM Hosted by Representative Paul Takac in partnership with CCRRA. RSVP to RepTakac@pahouse.net or call (814) 308-0569.
- The Authority's annual **Customer Appreciation Day** will be held on Wednesday, October 11 - 11:00 AM.
- **Keep Centre County Beautiful** received a \$2,500 grant through the NiSource Foundation - Columbia Gas of PA for a greening and beautification project. KCCB will work with Bellefonte Borough to revitalize and beautify Tallyrand Park, the centerpiece of Bellefonte's park system.
- The **Centre Region COG's Food Scrap Collection Pilot** program has over 600 participants; the program will continue through October. All residents of Centre County are invited to register and participate in this no-cost pilot. CCRRA staff is helping to promote the program and monitor the collection sites. Details can be found at <https://www.crcog.net/refuse>.

GRANT FUNDING UPDATES

- The Department of Environmental Protection has awarded Centre County almost \$167,000 as part of the **Food Recovery Infrastructure Grant Program**. Grant funds are used for the procurement of eligible equipment to reduce food waste disposal from food retailers, wholesalers, agriculture organizations, farms and cooperatives by repurposing and redistributing apparently safe and wholesome foods to Commonwealth nonprofits that provide food to segments of the public.

Centre County organizations to receive the grant funds are listed below. As a result of this grant program, approximately 1,500 residents will be helped each month.

CommonFood, Inc: \$49,920; FaithCentre: \$19,147; Saint Andrew's Episcopal Church: \$49,940; The Food Bank of the State College Area, Inc: \$49,976.

- Applications are due for the **Alternative Fuel Incentive Grant Program** on August 25, 2023 and December 15, 2023. Please contact our office if you need assistance with the application. Grant details can be found at <https://www.dep.pa.gov/Citizens/GrantsLoansRebates/Alternative-Fuels-Incentive-Grant/Pages/default.aspx>
- PA DEP announced the **Municipal Electric Vehicle (EV) Education program**. Topics include how EVs impact municipalities, as well as EV adoption, charging, and associated planning and policymaking. Contact Joshua Dziubek, DEP Energy Program Specialist, at RA-AFIG@pa.gov for more details.

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
September 5, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The September 5, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

- Mr. Kent Bernier
- Mr. Randall Brachbill
- Ms. Deborah Cleeton
- Ms. Barbara Dann (Excused)
- Mr. Douglas Johnson
- Ms. Shawna McKean
- Ms. Rita Purnell
- Ms. Johanna Sedgwick
- Ms. Joanne Tosti-Vasey
- Mayor Buddy Johnson

STAFF PRESENT

- Mr. Ralph Stewart, Borough Manager
- Mr. Don Holderman, Assistant Borough Manager

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

NONE

VI. COMMUNICATIONS

PA Boroughs Association Fall Leadership Conference October 13-15, 2023 in Bayfront Landing, Erie. Council may register by contacting Alyssa Doherty. Deadline to register is September 18, 2023.

Reminder - Centre County Boroughs Association Fall Meeting is scheduled for Wednesday, October 18th, 2023 at 6:00 PM.

Centre County Planning and Community Development Office Updates to the Revised Benner Township Zoning Ordinance.

Bellefonte Borough Council Packet September 18, 2023

Bellefonte Borough Council Meeting
 Sept 5, 2023
 Page 2

2024 Police Department Central Booking Projected Revenues. Proposed rate increase. This will be considered in the budget process.

Centre County Liquid Fuels Program Application.

DBI Under the Lights Fundraiser Event Cancelled for October 2023.

The Bellefonte High School Class of 1966 would like to honor fellow classmate, Frank Sciabica, with a plaque for his work within Talleyrand Park. Council may consider approval.

Tosti-Vasey motioned to hold a decision on a recommendation pending further information. Sedgwick seconded. Discussion included a council member mentioning that in the email it states the honoree may not have much time to live and the organizers would like to move forward with this project as quickly as possible. There was an extensive discussion in which several council members discussed the process involved in placing plaques in the park. The Talleyrand Park Committee will have something ready to present to Council for final approval by the next meeting. Roll call vote to hold action pending further information.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	excused	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Safer Routes to Parks August 2023 Report.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Consent Agenda includes the following items:

<i>I. General</i>	Council Meeting Minutes August 21, 2023
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Brachbill motioned and Purnell seconded to approve the Consent Agenda items. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	excused	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

VIII. REPORTS

Mayor Johnson

The mayor congratulated Caleb Vinnedge Troop 34, for achieving the honor of Eagle Scout.

Police – Chief Weaver

NONE

Bellefonte Borough Council Packet September 18, 2023

Bellefonte Borough Council Meeting
Sept 5, 2023
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Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)
Planning – Meeting September 11th at 5:30 PM in Council Chambers

Historic Architectural Review Board (HARB) - Meeting September 12th at 8:30 AM on Zoom.

Next Zoning Hearing Board meeting TBD

IX. CURRENT and OLD BUSINESS

Centre 2022 CDBG Award Letter- Wood Decking replacement.

Encroachments by property owner at 1201 Pine Circle. The property owner has been sent letters from borough and authority solicitors giving him notice to remove the encroachments within 60 days.

South Spring Street Streetscape Project- Pre-Construction Meeting Wednesday, September 6th, 2023 at 11:00 AM in Council Chambers.

X. NEW BUSINESS

Request Bid Opening for Parkview Heights Stormwater Project.

Tosti-Vasey motioned and Brachbill seconded to allow staff to review, approve and select the lowest responsible bid. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	excused	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

BIDS SUBMITTED:

- John Nastase Construction: \$155,350.00
 - Rock removal - \$127.00
- John Claar Excavating: \$261,495
 - Rock removal - \$625

2024 Budget Development Process

Staff is working to develop departmental needs for next year. Draft fund budgets will be presented at upcoming work sessions. Due to the cost of software and the need to maintain the Chart of Accounts used in municipal budgeting, we plan to use a trimmed-down version of Priority Budgeting.

2024 Minimum Municipal Obligation (MMO) for the Bellefonte Borough Pension Plans.
Resolution No. 09052023-01

Bellefonte Borough Council Packet September 18, 2023

Bellefonte Borough Council Meeting
Sept 5, 2023
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Brachbill motioned and Cleeton seconded to approve the 2024 MMO's as presented for the Non-Uniform Pension and Police Pension. Discussion included Tosti-Vasey asking for clarification on both motions. Roll Call vote. Motion carried unanimously.

<i>Mr. Kent Bernier</i>	<i>yay</i>	<i>Ms. Shawna McKean</i>	<i>yay</i>
<i>Mr. Randy Brachbill</i>	<i>yay</i>	<i>Ms. Rita Purnell</i>	<i>yay</i>
<i>Ms. Deb Cleeton</i>	<i>yay</i>	<i>Ms. Johanna Sedgwick</i>	<i>yay</i>
<i>Ms. Barbara Dann</i>	<i>excused</i>	<i>Ms. Joanne Tosti-Vasey</i>	<i>yay</i>
<i>Mr. Doug Johnson</i>	<i>yay</i>		

Brachbill motioned and Cleeton seconded to approve Resolution No. 09052023-01. No discussion. Roll Call vote. Motion carried unanimously.

<i>Mr. Kent Bernier</i>	<i>yay</i>	<i>Ms. Shawna McKean</i>	<i>yay</i>
<i>Mr. Randy Brachbill</i>	<i>yay</i>	<i>Ms. Rita Purnell</i>	<i>yay</i>
<i>Ms. Deb Cleeton</i>	<i>yay</i>	<i>Ms. Johanna Sedgwick</i>	<i>yay</i>
<i>Ms. Barbara Dann</i>	<i>excused</i>	<i>Ms. Joanne Tosti-Vasey</i>	<i>yay</i>
<i>Mr. Doug Johnson</i>	<i>yay</i>		

XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members may offer comments regarding various events and issues within the Borough.

Mr. Bernier commented that he is pleased the property dispute in Parkview was resolved.

Ms. Sedgwick congratulated Abby Weiser for achieving her Girl Scout Gold Award and completing the playground project at St. John's Catholic School.

Ms. Cleeton offered a historical fact.

Ms. Purnell commented about several upcoming events in the Borough.

XIII. ADJOURNMENT

Meeting adjourned at 8:10p.m.

Bellefonte Borough Council Meeting

Tuesday, September 5, 2023

NAME (Please Print)	ADDRESS	Phone Number
Beth Kinney	131 Elm St, Bellefonte	814-753-2595
Jerome Kinney	131 Elm St, Bellefonte	607-761-9986

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Run: 9/11/2023 at 2:47 PM

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,450,040.72	1,451,000.00	959.28	(99.93)%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	2,176.38	500.00	(1,676.38)	(435.28)% <i>over</i>
301.400. REAL ESTATE TAX REV-DELINQUENT	16,195.04	14,000.00	(2,195.04)	(115.68)% ✓
310.100. REAL ESTATE TRANSFER TAX REV	76,413.23	70,000.00	(6,413.23)	(109.16)% ✓
310.200. EARNED INCOME TAX REVENUE	617,571.95	730,300.00	112,728.05	(84.56)%
310.501. LST TAX REVENUE	67,959.44	80,000.00	12,040.56	(84.95)%
321.800. FRANCHISE REVENUE (CABLE TV)	78,895.17	110,500.00	31,604.83	(71.40)%
322.500. STREET OPENING PERMIT REVENUE	24,750.00	5,000.00	(19,750.00)	(495.00)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	840.00	200.00	(640.00)	(420.00)% ✓
322.903. CONTRACTOR TRAILER PERMIT FEE	60.00	0.00	(60.00)	0.00% <i>over- new</i>
331.100. J P FINE REVENUE	10,026.81	9,000.00	(1,026.81)	(111.41)% <i>over</i>
331.101. PROBATION OFFICE FINE REVENUE	4,456.61	5,800.00	1,343.39	(76.84)%
331.102. RESTITUTION	14.36	75.00	60.64	(19.15)%
331.121. ORDINANCE VIOLATION REV-CODES	700.00	1,000.00	300.00	(70.00)%
331.130. STATE POLICE FINE REVENUE	1,046.26	2,100.00	1,053.74	(49.82)%
331.140. PARKING FINE REVENUE	30,490.81	20,000.00	(10,490.81)	(152.45)% <i>over</i>
341.010. INTEREST INCOME - CKG, SVGS	18,379.06	5,000.00	(13,379.06)	(367.58)% <i>done</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)%
342.534. CW TANK RENTAL REV - AT&T	19,129.00	31,020.00	11,891.00	(61.67)%
342.560. METER BAG RENTAL REVENUE	3,287.50	1,000.00	(2,287.50)	(328.75)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	1,800.00	1,800.00	0.00	(100.00)% <i>done</i>
355.050. ACT 205 PENSION STATE AID REV	0.00	200,000.00	200,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	30,000.00	30,000.00	0.00%
355.090. ACT 13 REVENUE	1,310.13	500.00	(810.13)	(262.03)% <i>over</i>
357.030. COUNTY LIQUID FUELS TAX GRANT	0.00	25,000.00	25,000.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	7,559.60	7,560.00	0.40	(99.99)% <i>done- not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	900.00	0.00	(900.00)	0.00% <i>over- new</i>
361.335. ZONING PERMIT FEE REVENUE	3,900.00	4,500.00	600.00	(86.67)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,860.00	0.00	(2,860.00)	0.00% <i>over- new</i>
361.900. FENCE PERMIT REVENUE	250.00	150.00	(100.00)	(166.67)% <i>over</i>
361.950. HARB APPLICATION FEE	1,175.00	1,000.00	(175.00)	(117.50)% <i>over</i>
362.111. SALE OF ACCIDENT REPORT REV	420.00	800.00	380.00	(52.50)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	862.53	1,000.00	137.47	(86.25)%
362.160. TASK FORCE REIMB REVENUE	2,542.94	0.00	(2,542.94)	0.00% <i>over- not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00% ✓
362.470. SIGN PERMIT REVENUE	250.00	275.00	25.00	(90.91)%
362.471. ADMIN FEE FOR PERMITS-CR COG	3,242.00	2,800.00	(442.00)	(115.79)% <i>over</i>
362.950. OTHER PERMIT REVENUE	55.00	25.00	(30.00)	(220.00)% ✓
363.210. PARKING METER REVENUE	117,516.14	135,000.00	17,483.86	(87.05)%
363.221. PARKING PERMIT REVENUE	54,323.13	55,000.00	676.87	(98.77)%
364.900. SEWER DYE TEST REVENUE	950.00	750.00	(200.00)	(126.67)% <i>over</i>
379.000. CDBG STAFF REIMBURSEMENT REV	4,395.14	4,000.00	(395.14)	(109.88)% ✓
387.000. CONTRIBUTION & DONATION REV	974.50	0.00	(974.50)	0.00% <i>over- not bud.</i>

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387.001. DONATION TO POLICE DEPT REV	670.61	0.00	(670.61)	0.00%
389.000. MISCELLANEOUS REVENUE	420.00	25.00	(395.00)	(1,680.00)%
389.002. MISCELLANEOUS REVENUE-ST	511.00	0.00	(511.00)	0.00%
389.003. NSF FEE REVENUE	20.00	0.00	(20.00)	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	500.00	2,000.00	1,500.00	(25.00)%
392.006. TRANSFER FROM WATER FUND	67,500.00	90,000.00	22,500.00	(75.00)%
392.008. TRANSFER FROM SEWER FUND	120,000.00	160,000.00	40,000.00	(75.00)%
392.009. TRANSFER FROM REFUSE FUND	37,500.00	75,000.00	37,500.00	(50.00)%
399.001. USE OF RESERVES	0.00	62,490.00	62,490.00	0.00%
Total Revenues	2,856,090.06	3,400,420.00	544,329.94	(83.99)%
Expenses				
400.105. ELECTED OFFICIALS STIPEND EXP	10,125.00	13,500.00	3,375.00	75.00%
400.192. SOCIAL SECURITY EXP - COUNCIL	774.54	1,035.00	260.46	74.83%
400.210. OFFICE SUPPLIES EXP-COUNCIL	100.00	150.00	50.00	66.67%
400.215. POSTAGE EXPENSE - COUNCIL	50.00	100.00	50.00	50.00%
400.246. SUPPLIES EXPENSE-COUNCIL	129.35	150.00	20.65	86.23%
400.260. MINOR EQUIPMENT EXP - COUNCIL	31.80	0.00	(31.80)	0.00%
400.314. LEGAL EXPENSE-COUNCIL	0.00	4,000.00	4,000.00	0.00%
400.317. DATA PROCESSING EXP - COUNCIL	1,470.00	2,000.00	530.00	73.50%
400.320. IT SERVICES EXPENSE - COUNCIL	2,017.00	3,650.00	1,633.00	55.26%
400.321. TELEPHONE EXPENSE-COUNCIL	110.00	150.00	40.00	73.33%
400.325. INTERNET EXPENSE - COUNCIL	115.00	225.00	110.00	51.11%
400.329. C-NET - COUNCIL	9,070.00	18,140.00	9,070.00	50.00%
400.341. ADVERTISING EXP-COUNCIL	84.40	500.00	415.60	16.88%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	100.00	150.00	50.00	66.67%
400.351. COMMERCIAL INS EXP-COUNCIL	550.00	550.00	0.00	100.00%
400.361. ELECTRICITY EXPENSE-COUNCIL	200.00	200.00	0.00	100.00%
400.373. BUILDING MAINT/UPGRADE-COUNCIL	17.17	150.00	132.83	11.45%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,293.97	1,300.00	6.03	99.54%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	1,658.57	4,000.00	2,341.43	41.46%
400.540. CONTRIBUTION TO AIRPORT	0.00	1,500.00	1,500.00	0.00%
Subtotal - Council	27,896.80	51,550.00	23,653.20	54.12% under
401.110. EXECUTIVE SALARY EX(APPOINTED)	68,181.18	100,100.00	31,918.82	68.11%
401.192. EXECUTIVE SS EXP (APPOINTED)	5,144.23	7,550.00	2,405.77	68.14%
401.196. HEALTH INSURANCE EXP-EXEC	10,187.33	13,500.00	3,312.67	75.46%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	782.45	1,300.00	517.55	60.19%
401.199. LIFE INS EXPENSE - EXEC	190.40	300.00	109.60	63.47%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	100.00	175.00	75.00	57.14%
401.215. POSTAGE EXPENSE - EXEC	45.00	70.00	25.00	64.29%
401.231. FUEL EXPENSE - EXEC	197.88	275.00	77.12	71.96%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%

over - not bud.
over - not bud.
over - not bud.

over - not bud.

done

under

bud. # only

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401.317. DATA PROCESSING EXP-EXEC	140.00	140.00	0.00	100.00% <i>done</i>
401.320. IT SERVICES EXPENSE - EXEC	917.00	3,300.00	2,383.00	27.79%
401.321. TELEPHONE EXPENSE - EXEC	150.00	425.00	275.00	35.29%
401.324. CELL PHONE EXPENSE-EXEC	240.00	480.00	240.00	50.00%
401.325. INTERNET EXPENSE - EXEC	126.82	220.00	93.18	57.65%
401.342. PRINTING EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.344. COPY EXPENSE - EXEC	50.00	130.00	80.00	38.46%
401.351. COMMERCIAL INS EXPENSE-EXEC	975.00	975.00	0.00	100.00% <i>done</i>
401.354. WORKERS COMP INS - EXEC	135.00	135.00	0.00	100.00%
401.361. ELECTRICITY EXPENSE - EXEC	119.79	165.00	45.21	72.60%
401.410. CONF/MEETING EXP-EXEC	0.00	135.00	135.00	0.00%
401.420. DUES/SUBMEMBERSHIP EXP - EXEC	315.00	325.00	10.00	96.92%
401.460. TRAINING EXPENSE - EXEC	250.00	500.00	250.00	50.00%
Subtotal - Executive	88,247.08	130,550.00	42,302.92	67.60% <i>under</i>
401.901. MAYOR STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%
401.902. MAYOR SOCIAL SECURITY EXPENSE	86.06	115.00	28.94	74.83%
401.910. MAYOR OFFICE SUPPLIES EXP	50.00	100.00	50.00	50.00%
401.915. MAYOR POSTAGE EXPENSE	25.00	50.00	25.00	50.00%
401.917. MAYOR DATA PROCESSING EXP	43.72	100.00	56.28	43.72%
401.920. MAYOR IT EXPENSE	313.00	825.00	512.00	37.94%
401.921. MAYOR PHONE EXPENSE	40.00	85.00	45.00	47.06%
401.940. MAYOR INTERNET EXPENSE	115.00	115.00	0.00	100.00% <i>done</i>
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	11.44	50.00	38.56	22.88%
401.943. MAYOR ADVERTISING EXPENSE	30.00	0.00	(30.00)	0.00% <i>over. not bud.</i>
401.944. MAYOR COPY EXPENSE	10.00	60.00	50.00	16.67%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	140.00	75.00	(65.00)	186.67% <i>over</i>
401.951. MAYOR COMMERCIAL INS EXPENSE	250.00	250.00	0.00	100.00% <i>done</i>
401.960. MAYOR CONF/SEM EXPENSE	0.00	500.00	500.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	70.00	70.00	0.00	100.00% <i>done</i>
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	2,309.22	4,065.00	1,755.78	56.81% <i>under</i>
402.355. TREAS BOND INSURANCE EXPENSE	956.00	1,175.00	219.00	81.36%
402.900. TREASURER STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%
402.901. TREASURER SOCIAL SEC EXPENSE	86.09	115.00	28.91	74.86%
Subtotal - Treasurer	2,167.09	2,790.00	622.91	77.67% <i>under</i>
403.951. R/E TAX COLL SALARY EXPENSE	5,097.50	5,350.00	252.50	95.28%
403.952. R/E TAX COLL SS EXPENSE	389.94	410.00	20.06	95.11%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	549.35	550.00	0.65	99.88% <i>done</i>
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	893.25	1,000.00	106.75	89.33%

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403.957. R/E TAX COLL AUDIT EXPENSE	775.00	800.00	25.00	96.88%	<i>done</i>
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,125.00	1,125.00	0.00%	
Subtotal - Real Estate Collection	7,705.04	9,310.00	1,604.96	82.76%	<i>under</i>
406.112. SALARY EXPENSE - GG	216,698.38	317,500.00	100,801.62	68.25%	
406.180. OVERTIME WAGES - GG	277.02	0.00	(277.02)	0.00%	<i>over - not bud.</i>
406.192. SOCIAL SECURITY EXPENSE - GG	16,428.01	24,000.00	7,571.99	68.45%	
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	49.14	40.00	(9.14)	122.85%	<i>over</i>
406.196. HEALTH INS EXPENSE - GG	34,813.14	48,000.00	13,186.86	72.53%	
406.197. RETIREMENT EXPENSE - GG	1,054.78	20,000.00	18,945.22	5.27%	
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,550.00	3,575.00	25.00	99.30%	
406.199. LIFE INS EXPENSE - GG	485.28	725.00	239.72	66.94%	
406.210. OFFICE SUPPLIES EXPENSE - GG	1,094.15	1,700.00	605.85	64.36%	
406.215. POSTAGE EXPENSE - GG	342.97	1,600.00	1,257.03	21.44%	
406.226. JANITORIAL SUPPLIES EXP - GG	832.13	875.00	42.87	95.10%	
406.231. FUEL EXPENSE - GG	71.23	75.00	3.77	94.97%	
406.241. MATERIALS & SUPPLIES EXP - GG	488.25	200.00	(288.25)	244.13%	<i>over</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%	
406.249. COMPUTER SOFTWARE EXP - GG	2,178.77	2,500.00	321.23	87.15%	
406.251. VEHICLE & EQUIP MAINT EXP - GG	1,395.75	600.00	(795.75)	232.63%	<i>over</i>
406.260. MINOR EQUIPMENT EXPENSE - GG	2,295.46	8,000.00	5,704.54	28.69%	
406.300. UPDATE CODES EXP - GG	2,190.00	5,500.00	3,310.00	39.82%	
406.310. LEGAL EXPENSE - GG	2,525.80	1,000.00	(1,525.80)	252.58%	<i>over</i>
406.311. AUDIT EXPENSE - GG	4,290.00	5,370.00	1,080.00	79.89%	
406.317. DATA PROCESSING EXPENSE - GG	1,804.74	2,000.00	195.26	90.24%	
406.318. JANITORIAL SERVICES EXP - GG	4,000.00	8,500.00	4,500.00	47.06%	
406.319. FIRE PERMIT-BORO BLDG-GG	0.00	2,500.00	2,500.00	0.00%	
406.320. IT SERVICES EXPENSE - GG	5,101.77	11,000.00	5,898.23	46.38%	
406.321. TELEPHONE EXPENSE - GG	1,226.45	2,000.00	773.55	61.32%	
406.324. CELL PHONE EXPENSE-GG	720.00	1,440.00	720.00	50.00%	
406.325. INTERNET EXPENSE - GG	261.19	400.00	138.81	65.30%	
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%	
406.339. GPS FEE EXPENSE - GG	114.31	240.00	125.69	47.63%	
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%	
406.342. PRINTING EXPENSE - GG	926.00	1,500.00	574.00	61.73%	
406.344. COPY EXPENSE - GG	444.80	500.00	55.20	88.96%	<i>done</i>
406.351. COMMERCIAL INS EXPENSE - GG	11,000.00	11,000.00	0.00	100.00%	<i>done</i>
406.354. WORKER'S COMP INS EXP - GG	500.00	500.00	0.00	100.00%	<i>done</i>
406.361. ELECTRICITY EXPENSE - GG	2,519.50	3,200.00	680.50	78.73%	
406.362. NATURAL GAS EXPENSE - GG	475.00	475.00	0.00	100.00%	<i>done</i>
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	5,071.63	10,000.00	4,928.37	50.72%	
406.384. OFFICE EQUIP RENTAL EXP - GG	3,346.74	5,005.00	1,658.26	66.87%	
406.420. DUES/SUBMEMBERSHIPS EXP - GG	1,513.62	500.00	(1,013.62)	302.72%	<i>over</i>
406.450. CONTRACTED SERVICES EXP - GG	5,501.92	1,700.00	(3,801.92)	323.64%	<i>over</i>
406.453. WEB DESIGN/MAINT EXP - GG	1,525.34	4,000.00	2,474.66	38.13%	
406.460. TRAINING/SEMINAR EXPENSE - GG	2,484.71	3,045.00	560.29	81.60%	

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406.905. MISCELLANEOUS EXPENSE - GG	30.00	300.00	270.00	10.00%
Subtotal - General Government	339,627.98	511,400.00	171,772.02	66.41% <i>under</i>
410.112. SALARY EXPENSE - POLICE	570,734.05	842,000.00	271,265.95	67.78%
410.115. SALARY EXP-PART-TIME OFF-POL	7,206.88	35,000.00	27,793.12	20.59%
410.116. SALARY EXP-OFFICE STAFF-POL	23,436.85	44,600.00	21,163.15	52.55%
410.117. SS EXP-OFFICE STAFF-POL	1,774.43	3,415.00	1,640.57	51.96%
410.118. RETIREMENT EXPENSE-OFFICE-POL	1,796.40	0.00	(1,796.40)	0.00% <i>over - not bud.</i>
410.126. REIMB FOR SPECIAL POLICE SERVI	(3,050.00)	(30,000.00)	(26,950.00)	10.17%
410.128. REIMB FOR SRO SALARY - POLICE	(65,908.70)	(132,500.00)	(66,591.30)	49.74%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	8,581.00	12,115.00	3,534.00	70.83%
410.160. REIMB FOR SRO MEDI - POLICE	(955.67)	(1,920.00)	(964.33)	49.77%
410.161. REIMB FOR SRO RETIREMENT - POL	(12,968.87)	(25,680.00)	(12,711.13)	50.50%
410.162. REIMB FOR SRO INS - POLICE	(20,087.17)	(40,000.00)	(19,912.83)	50.22%
410.180. OVERTIME WAGES EXP - POLICE	35,428.56	47,000.00	11,571.44	75.38%
410.181. COMP TIME WAGES EXP - POLICE	3,403.06	8,000.00	4,596.94	42.54%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	24.30	0.00	(24.30)	0.00% <i>over - not bud.</i>
410.192. SOCIAL SECURITY EXP - POLICE	8,517.23	13,050.00	4,532.77	65.27%
410.193. SOC SEC EXP-PART-TIME OFF-POL	104.50	630.00	525.50	16.59%
410.195. INSURANCE EXPENSE - POLICE	1,953.00	2,865.00	912.00	68.17%
410.196. HEALTH INSURANCE EXP - POLICE	267,582.63	331,500.00	63,917.37	80.72%
410.197. RETIREMENT EXPENSE - POLICE	0.00	99,760.00	99,760.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	3,449.29	15,000.00	11,550.71	23.00%
410.199. LIFE INS EXPENSE - POLICE	1,970.96	3,050.00	1,079.04	64.62%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	578.51	1,450.00	871.49	39.90%
410.215. POSTAGE EXPENSE - POLICE	303.54	950.00	646.46	31.95%
410.217. SHIPPING FEES EXP - POLICE	158.31	720.00	561.69	21.99%
410.226. JANITORIAL SUPPLIES EXP-POLICE	482.47	950.00	467.53	50.79%
410.231. FUEL EXPENSE - POLICE	10,233.88	23,000.00	12,766.12	44.50%
410.238. CLOTHING & UNIFORM EXP-POLICE	4,611.07	5,000.00	388.93	92.22%
410.239. UNIFORM EXP-PART-TIME OFF-POL	217.32	500.00	282.68	43.46%
410.242. MATERIALS & SUPPLIES EXP - POL	3,133.21	8,500.00	5,366.79	36.86%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	14,091.94	12,000.00	(2,091.94)	117.43% <i>over</i>
410.260. MINOR EQUIPMENT EXP - POLICE	6,278.48	9,000.00	2,721.52	69.76%
410.311. AUDIT EXPENSE - POLICE	1,300.00	1,300.00	0.00	100.00%
410.314. LEGAL EXPENSE - POLICE	2,451.44	2,500.00	48.56	98.06%
410.317. DATA PROCESSING EXP - POLICE	514.51	800.00	285.49	64.31%
410.318. JANITORIAL SERVICES EXP-POLICE	4,000.00	6,700.00	2,700.00	59.70%
410.320. IT SERVICES EXPENSE - POLICE	15,377.41	27,500.00	12,122.59	55.92%
410.321. TELEPHONE EXPENSE - POLICE	1,476.27	2,400.00	923.73	61.51%
410.322. CABLE EXPENSE - POLICE	21.24	60.00	38.76	35.40%
410.324. CELL PHONE EXPENSE-POLICE	582.00	1,920.00	1,338.00	30.31%
410.325. INTERNET EXPENSE - POLICE	1,119.20	1,800.00	680.80	62.18%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	175.00	175.00	0.00%
410.329. AIRTIME EXP - POLICE	1,287.36	2,100.00	812.64	61.30%

GF BUDGET VS ACTUAL
Borough of Bellefonte
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.339. GPS FEE EXPENSE - POL	914.48	1,850.00	935.52	49.43%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	274.55	325.00	50.45	84.48%
410.344. COPY EXPENSE - POLICE	100.00	650.00	550.00	15.38%
410.351. COMM INSURANCE EXP - POLICE	8,568.32	32,800.00	24,231.68	26.12%
410.354. WORKERS COMP INS EXP - POLICE	32,000.00	32,000.00	0.00	100.00%
410.355. WORK COMP EXP-PART-TIME OFF-PO	1,582.81	1,600.00	17.19	98.93%
410.361. ELECTRICITY EXPENSE - POLICE	565.44	1,350.00	784.56	41.88%
410.362. NATURAL GAS EXPENSE-POL	996.01	1,350.00	353.99	73.78%
410.373. BUILDING/PROPERTY MAINT EX-POL	214.50	2,000.00	1,785.50	10.73%
410.376. VASCAR EXPENSE - POLICE	2,011.75	1,900.00	(111.75)	105.88%
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,473.38	1,650.00	176.62	89.30%
410.400. INVESTIGATION EXPENSES -POLICE	525.00	1,100.00	575.00	47.73%
410.420. DUES/SUBMEMBERSHIPS EXP - POL	1,500.00	75.00	(1,425.00)	2,000.00%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	6,094.57	4,370.00	(1,724.57)	139.46%
410.449. VEHICLE LEASE PAYMENT-POLICE	11,304.72	11,305.00	0.28	100.00%
410.450. CONTRACTED SERVICES EXP-POLICE	250.00	2,000.00	1,750.00	12.50%
410.460. TRAINING/SEMINAR EXP - POLICE	2,958.54	4,500.00	1,541.46	65.75%
410.461. CONF/MEETING EXPENSE - POLICE	75.79	125.00	49.21	60.63%
410.531. COMPUTER SOFTWARE EXP - POL	7,403.27	7,800.00	396.73	94.91%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,340.00	1,340.00	0.00	100.00%
410.533. CIT FUNDING EXPENSE-POLICE	0.00	750.00	750.00	0.00%
410.534. CCCART EXPENSE	1,967.43	1,970.00	2.57	99.87%
410.901. SRO EXPENSES - POLICE	1,943.42	200.00	(1,743.42)	971.71%
410.902. REIMB FOR SRO EXPENSES- POLICE	(1,461.32)	(150.00)	1,311.32	974.21%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
Subtotal - Police	983,813.55	1,466,265.00	482,451.45	67.10%
419.115. CROSSING GUARD SALARY EXP	1,466.25	3,000.00	1,533.75	48.88%
419.192. CROSSING GUARD SS EXP	112.17	230.00	117.83	48.77%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	105.00	105.00	0.00	100.00%
Subtotal - Crossing Guards	1,683.42	3,385.00	1,701.58	49.73%
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT WAGES	27,021.79	61,000.00	33,978.21	44.30%
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	50.00	25.00	50.00%
419.517. PARKING ENFORCE DATA PROCESS EXP	125.00	125.00	0.00	100.00%
419.520. PARKING ENFORCE-IT/EMAIL	298.00	200.00	(98.00)	149.00%
419.524. PARKING ENFORCE-CELL PHONE EXP	138.00	0.00	(138.00)	0.00%
419.531. PARKING ENFORCEMENT FUEL EXP	175.11	900.00	724.89	19.46%
419.538. PARKING ENFORCEMENT UNIFORM EX	551.53	1,200.00	648.47	45.96%
419.541. PARKING ENFORCEMENT ADV EXP	0.00	500.00	500.00	0.00%

done

over

2,000.00% over

over

done

done

done

over

under

done

under

done

over

over - not bud.

GF BUDGET VS ACTUAL
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419.542. PARKING ENFORCEMENT MAT & SUPP	439.58	2,000.00	1,560.42	21.98%
419.544. PARKING ENFORC COPY EXPENSE	468.75	30.00	(438.75)	1,562.50% <i>over</i>
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	8,208.12	8,400.00	191.88	97.72%
419.592. PARKING ENFORCEMENT SS	2,085.66	4,670.00	2,584.34	44.66%
419.596. PARKING ENFORCE HEALTH INS EXP	11,820.70	27,500.00	15,679.30	42.98%
419.597. PARKING ENFORCEMENT RETIRE EXP	157.60	0.00	(157.60)	0.00% <i>over - not bud.</i>
419.610. PARKING ENFORCE OFFICE SUPP EXP	30.00	50.00	20.00	60.00%
419.621. PARKING ENFORCEMENT PHONE EXP	20.00	75.00	55.00	26.67%
419.642. PARKING ENFORCE PRINTING EXP	290.00	750.00	460.00	38.67%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	200.00	200.00	0.00%
419.651. PARKING ENFORCE VEH & EQUIP MA	0.00	300.00	300.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	0.00	400.00	400.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	25,876.21	40,000.00	14,123.79	64.69%
419.700. PARKING METER EQUIPMENT EXP	950.00	2,500.00	1,550.00	38.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE COMM INS EXP	1,020.00	1,020.00	0.00	100.00%
419.754. PARKING ENFORCE WORK COMP EXP	2,000.00	2,000.00	0.00	100.00%
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	25.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	500.00	500.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	613.37	900.00	286.63	68.15%
445.450. PARKING LOT-EV EXPENSE	(57.54)	500.00	557.54	(11.51)%
Subtotal - Parking Enforcement	82,256.88	157,895.00	75,638.12	52.10% <i>under</i>
413.112. SALARY EXPENSE - CODES	1,215.04	10,000.00	8,784.96	12.15%
413.192. SOCIAL SECURITY EXPENSE - CODE	92.95	765.00	672.05	12.15%
413.210. OFFICE SUPPLIES EXPENSE - CODE	50.00	100.00	50.00	50.00%
413.215. POSTAGE EXPENSE - CODES	60.00	150.00	90.00	40.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	32.46	100.00	67.54	32.46%
413.320. IT SERVICES EXPENSE - CODES	295.50	450.00	154.50	65.67%
413.321. TELEPHONE EXPENSE - CODES	90.00	125.00	35.00	72.00%
413.325. INTERNET EXPENSE - CODES	0.00	120.00	120.00	0.00%
413.341. ADVERTISING EXPENSE - CODES	0.00	300.00	300.00	0.00%
413.342. PRINTING EXPENSE - CODES	159.94	125.00	(34.94)	127.95% <i>over</i>
413.344. COPY EXPENSE - CODES	50.00	75.00	25.00	66.67%
413.351. COMMERCIAL INS EXPENSE - CODES	300.00	300.00	0.00	100.00%
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00%
413.361. ELECTRICITY EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
Subtotal - Codes	2,370.89	13,225.00	10,854.11	17.93% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	224.67	225.00	0.33	99.85% <i>done</i>

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414.215. POSTAGE EXPENSE - PLAN/ZON	60.00	120.00	60.00	50.00%	
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%	
414.243. MISC SUPP EXP - PLANNING/ZONING	11.44	0.00	(11.44)	0.00%	<i>over - not bud.</i>
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	45.00	45.00	0.00%	
414.314. LEGAL EXPENSE - PLAN/ZON	1,066.50	10,000.00	8,933.50	10.67%	
414.317. DATA PROCESSING EXP - PLAN/ZON	0.00	300.00	300.00	0.00%	
414.320. IT SERVICES EXPENSE - PLAN/ZON	675.50	2,100.00	1,424.50	32.17%	
414.321. TELEPHONE EXPENSE - PLAN/ZON	100.00	150.00	50.00	66.67%	
414.325. INTERNET EXPENSE - PLAN/ZON	219.00	120.00	(99.00)	182.50%	<i>over</i>
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%	
414.341. ADVERTISING EXPENSE - PLAN/ZON	247.28	225.00	(22.28)	109.90%	<i>over</i>
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%	
414.344. COPY EXPENSE - PLAN/ZON	150.00	250.00	100.00	60.00%	
414.351. COMM INS EXPENSE - PLAN/ZON	400.00	400.00	0.00	100.00%	<i>done</i>
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	110.00	110.00	0.00%	
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	20,954.48	28,740.00	7,785.52	72.91%	
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	45.00	325.00	280.00	13.85%	
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%	
Subtotal - Planning/Zoning	24,163.87	43,335.00	19,171.13	55.76%	<i>under</i>
430.112.0 SALARY EXPENSE - ST	179,246.94	322,000.00	142,753.06	55.67%	
430.180.0 OVERTIME WAGES EXP - ST	6,915.64	20,000.00	13,084.36	34.58%	
430.191.0 WORKBOOTS EXPENSE - ST	974.79	1,000.00	25.21	97.48%	
430.192.0 SOCIAL SECURITY EXPENSE - ST	14,369.51	25,500.00	11,130.49	56.35%	
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	98.28	50.00	(48.28)	196.56%	<i>over</i>
430.196.0 HEALTH INSURANCE EXPENSE - ST	54,873.88	74,000.00	19,126.12	74.15%	
430.197.0 RETIREMENT EXPENSE - ST	8,366.30	20,000.00	11,633.70	41.83%	
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	1,429.30	4,500.00	3,070.70	31.76%	
430.199.0 LIFE INS EXPENSE - ST	408.68	725.00	316.32	56.37%	
430.210.0 OFFICE SUPPLIES EXPENSE - ST	769.37	1,100.00	330.63	69.94%	
430.215.0 POSTAGE EXPENSE - ST	300.00	1,350.00	1,050.00	22.22%	
430.226.0 JANITORIAL SUPPLIES EXP - ST	446.62	1,250.00	803.38	35.73%	
430.231.0 FUEL EXPENSE - ST	12,738.61	28,500.00	15,761.39	44.70%	
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,407.54	2,400.00	992.46	58.65%	
430.245.0 STREET & ROAD SIGNS EXP - ST	7,199.79	5,000.00	(2,199.79)	144.00%	<i>over</i>
430.246.0 MATERIALS & SUPPLIES EXP - ST	6,241.97	13,000.00	6,758.03	48.02%	
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	200.00	200.00	0.00%	
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	13,664.02	31,000.00	17,335.98	44.08%	
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,810.76	4,500.00	2,689.24	40.24%	
430.255.A SHOP CAPITAL EXPENSES - ST	5,799.99	6,500.00	700.01	89.23%	
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00%	
430.260.0 TOOLS & MINOR EQUIP EXP - ST	3,200.12	5,000.00	1,799.88	64.00%	
430.311.0 AUDIT EXPENSE - ST	1,350.00	1,350.00	0.00	100.00%	<i>done</i>
430.313.0 ENGINEERING EXP - ST	0.00	500.00	500.00	0.00%	
430.314.0 LEGAL EXPENSE - ST	521.00	400.00	(121.00)	130.25%	<i>over</i>
430.317.0 DATA PROCESSING EXP - ST	708.63	800.00	91.37	88.58%	

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430.318.0 JANITORIAL SERVICES EXP - ST	4,000.00	8,500.00	4,500.00	47.06%
430.320.0 IT SERVICES EXPENSE - ST	1,109.00	3,500.00	2,391.00	31.69%
430.321.0 TELEPHONE EXPENSE - ST	1,426.19	2,800.00	1,373.81	50.94%
430.322.0 CABLE EXPENSE - ST	15.45	60.00	44.55	25.75%
430.324.0 CELL PHONE EXPENSE - ST	1,162.74	2,500.00	1,337.26	46.51%
430.325.0 INTERNET EXPENSE - ST	126.98	150.00	23.02	84.65%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	200.00	200.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	500.51	2,100.00	1,599.49	23.83%
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%
430.339.0 GPS FEE EXPENSE - ST	1,915.30	3,100.00	1,184.70	61.78%
430.341.0 ADVERTISING EXPENSE - ST	0.00	400.00	400.00	0.00%
430.342.0 PRINTING EXPENSE - ST	187.50	500.00	312.50	37.50%
430.344.0 COPY EXPENSE - ST	149.42	200.00	50.58	74.71%
430.351.0 COMM INS EXPENSE - ST	16,000.00	16,000.00	0.00	100.00%
430.354.0 WORKERS COMP INS EXPENSE - ST	17,000.00	17,000.00	0.00	100.00%
430.361.0 ELECTRICITY EXPENSE - ST	518.67	2,350.00	1,831.33	22.07%
430.362.0 NATURAL GAS EXPENSE - ST	8,614.91	13,100.00	4,485.09	65.76%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	262.66	1,700.00	1,437.34	15.45%
430.384.0 EQUIPMENT RENTAL EXP - ST	0.00	2,000.00	2,000.00	0.00%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	75.00	80.00	5.00	93.75%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	0.00	500.00	500.00	0.00%
430.470.0 CDL/LIC/RE-CERT EXPENSE - ST	75.00	225.00	150.00	33.33%
430.471.0 DRUG TESTING EXPENSE - ST	145.03	400.00	254.97	36.26%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	135.00	600.00	465.00	22.50%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.700.0 CAPITAL EXPENDITURES - ST	2,259.98	0.00	(2,259.98)	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	14,630.49	14,630.00	(0.49)	100.00%
430.706.0 CURBING EXPENSE - ST	10,400.00	10,000.00	(400.00)	104.00%
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	25,000.00	25,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	14,402.80	15,000.00	597.20	96.02%
433.370. TRAFFIC SIGNALS MAINT - ST	9,888.13	4,000.00	(5,888.13)	247.20%
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	5,943.25	0.00	(5,943.25)	0.00%
438.246. MAINT OF STREETS EXP - ST	43.63	15,500.00	15,456.37	0.28%
446.000. STORM WATER MGMT-STORM DRAINS	13,720.30	20,000.00	6,279.70	68.60%
Subtotal - Streets	447,549.68	755,970.00	308,420.32	59.20%
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	48.50	0.00	(48.50)	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	625.00	625.00	0.00	100.00%
441.000. CEMETARY EXPENSE	76.54	4,500.00	4,423.46	1.70%
447.000. CATA EXPENSE	21,964.10	29,530.00	7,565.90	74.38%
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00%
455.000. SHADE TREE COMMISSION EXPENSE	1,776.00	5,000.00	3,224.00	35.52%

done

*over - not bud.
done*

over

over - new

under

*over - new
done*

done

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456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% <i>done</i>
459.373. TRAIN STATION EXPENSE	30.00	250.00	220.00	12.00%
462.000. CDBG EXPENSES	0.00	150.00	150.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	2,625.00	5,250.00	2,625.00	50.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	5,654.05	5,655.00	0.95	99.98% <i>done</i>
Subtotal - Other Expenses	63,429.19	116,590.00	53,160.81	54.40% <i>under</i>
468.210. OFFICE SUPPLIES EXP - HARB	50.00	100.00	50.00	50.00%
468.215. POSTAGE EXPENSE - HARB	50.00	100.00	50.00	50.00%
468.231. FUEL EXPENSE- HARB	10.00	20.00	10.00	50.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	11.43	100.00	88.57	11.43%
468.317. DATA PROCESSING EXP - HARB	405.00	600.00	195.00	67.50%
468.320. IT SERVICES EXP - HARB	128.00	200.00	72.00	64.00%
468.321. TELEPHONE EXPENSE - HARB	45.01	70.00	24.99	64.30%
468.325. INTERNET EXPENSE-HARB	0.00	100.00	100.00	0.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	26.40	175.00	148.60	15.09%
468.342. PRINTING EXPENSE - HARB	0.00	25.00	25.00	0.00%
468.344. COPY EXPENSE-HARB	100.00	100.00	0.00	100.00% <i>done</i>
468.351. COMMERCIAL INS - HARB	10.00	10.00	0.00	100.00%
468.361. ELECTRICITY EXPENSE-HARB	0.00	50.00	50.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	6,698.16	14,805.00	8,106.84	45.24%
Subtotal - HARB	7,534.00	16,590.00	9,056.00	45.41% <i>under</i>
492.095. TRANSFER TO CAPITAL PROJ FUND	117,500.00	117,500.00	0.00	100.00% <i>done</i>
Subtotal - Transfers Out	117,500.00	117,500.00	0.00	100.00%
Total Expense	\$ 2,198,254.69	\$ 3,400,420.00	\$ 1,202,165.31	\$ 64.65%
Net Income/Loss	\$ 657,835.37	\$ 0.00	\$ (657,835.37)	\$ 0.00%

Net Income

As of 8/31, we are 67% thru the year

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Bellefonte Borough Council Packet September 18, 2023

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	57,404.98	58,000.00	595.02	(98.97)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	93.49	25.00	(68.49)	(373.96) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	630.60	1,000.00	369.40	(63.06)
341.010.000 INTEREST INCOME - CKG, SVGS	63.96	85.00	21.04	(75.25)
399.001.000 USE OF RESERVES	0.00	11,485.00	11,485.00	0.00 <i>bud. # only</i>
Total Revenues	58,193.03	70,595.00	12,401.97	(82.43)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	90.58	25.00	(65.58)	362.32 <i>over - deposit tickets</i>
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	110.00	110.00	0.00	100.00 <i>done</i>
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,755.00	1,755.00	0.00	100.00 ✓
434.361.000 STREETLIGHTING ELECTRICITY EXP	26,128.15	48,500.00	22,371.85	53.87
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	40,411.12	20,000.00	(20,411.12)	202.06 <i>over</i>
Total Expenses	68,494.85	70,595.00	2,100.15	97.03
Net Income	\$ (10,301.82) \$	0.00 \$	10,301.82 \$	0.00

net 1055

BUDGET VS ACTUAL
Borough of Bellefonte
 For 8/31/2023

Bellefonte Borough Council Packet September 18, 2023

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	71,760.41	72,200.00	439.59	(99.39)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	105.29	25.00	(80.29)	(421.16) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	787.64	1,000.00	212.36	(78.76)
341.010.000 INTEREST INCOME - CKG, SVGS	80.03	125.00	44.97	(64.02)
351.021.000 SAFER GRANT REVENUE	7,556.03	200,000.00	192,443.97	(3.78)
358.110.000 FIRE PROTECTION REV (S,B,M)	69,382.36	130,100.00	60,717.64	(53.33)
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00 <i>over-not bud.</i>
387.000.000 DONATION REVENUE	150.00	0.00	(150.00)	0.00 <i>over-not bud.</i>
399.001.000 USE OF RESERVES	0.00	18,775.00	18,775.00	0.00 <i>over-not bud. # only</i>
Total Revenues	149,831.76	422,225.00	272,393.24	(35.49)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	875.00	1,500.00	625.00	58.33
411.192.000 FIRE CHIEF SS EXPENSE	66.94	115.00	48.06	58.21
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	100.00	100.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	70.00	70.00	0.00
411.231.000 FUEL EXPENSE	7,240.84	15,750.00	8,509.16	45.97
411.242.000 SAFETY EQUIPMENT EXPENSE	20,515.10	3,000.00	(17,515.10)	683.84 <i>over</i>
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	5,000.00	5,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	64,080.06	45,000.00	(19,080.06)	142.40 <i>over</i>
411.260.000 MINOR EQUIPMENT EXPENSE	17,642.01	30,000.00	12,357.99	58.81
411.311.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00 <i>done</i>
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	32,000.00	32,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	147.00	180.00	33.00	81.67
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	4,530.39	7,150.00	2,619.61	63.36
411.327.000 RADIO/PAGER MAINTANANCE EXP	0.00	700.00	700.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	100.00	100.00	0.00
411.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
411.344.000 COPY EXPENSE	20.00	50.00	30.00	40.00
411.351.000 COMMERCIAL INS EXPENSE	6,568.38	26,500.00	19,931.62	24.79
411.354.000 WORKERS COMP INS EXPENSE	25,270.00	30,080.00	4,810.00	84.01
411.361.000 ELECTRICITY EXPENSE	3,474.43	7,200.00	3,725.57	48.26
411.362.000 NATURAL GAS EXPENSE	11,235.97	11,150.00	(85.97)	100.77 <i>over</i>
411.366.000 WATER SERVICE EXPENSE	65.85	155.00	89.15	42.48
411.373.000 BUILDING MAINTANANCE EXPENSE	712.62	1,300.00	587.38	54.82
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	3,614.20	3,800.00	185.80	95.11
411.902.000 FEDERAL GRANT EXPENSE	42,056.03	200,000.00	157,943.97	21.03
411.905.000 MISCELLANEOUS EXPENSE	85.00	25.00	(60.00)	340.00 <i>over</i>
411.950.000 FIRE POLICE SUPPLIES EXPENSE	8,149.00	500.00	(7,649.00)	1,629.80 <i>over</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Total Expenses	216,823.82	422,225.00	205,401.18	51.35
Net Income	\$ (66,992.06) \$	0.00 \$	66,992.06 \$	0.00

net loss

BUDGET VS ACTUAL
Borough of Bellefonte
 For 8/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE EQUIPMENT				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,445.09	34,750.00	304.91	(99.12)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	52.64	15.00	(37.64)	(350.93) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	378.19	500.00	121.81	(75.64)
341.010.000 INTEREST INCOME-CKG, SVGS	37.96	50.00	12.04	(75.92)
358.110.000 FIRE PROTECTION REV (S,B,M)	57,066.10	67,715.00	10,648.90	(84.27)
387.000.000 DONATION REVENUE	0.00	10,000.00	10,000.00	0.00
Total Revenues	91,979.98	113,030.00	21,050.02	(81.38)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	63,849.94	97,775.00	33,925.06	65.30
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,230.00	15,230.00	0.00	100.00 <i>done</i>
Total Expenses	79,079.94	113,030.00	33,950.06	69.96
Net Income	\$ 12,900.04	\$ 0.00	\$ (12,900.04)	\$ 0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Bellefonte Borough Council Packet September 18, 2023

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	110,032.73	110,000.00	(32.73)	(100.03) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	163.63	40.00	(123.63)	(409.08) ✓
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,207.76	1,400.00	192.24	(86.27)
341.010.000 INTEREST INCOME - CKG, SVGS	26.94	45.00	18.06	(59.87)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	2,570.00	2,570.00	(70.00)	(102.80) <i>over</i>
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	260.00	900.00	640.00	(28.89)
342.302.000 TALLEYRAND APPLICATION FEE	210.00	180.00	(30.00)	(116.67) <i>over</i>
342.460.000 USE OF BALLFIELDS AT GOV PARK	850.00	0.00	(850.00)	0.00 <i>over - new</i>
358.400.000 INTERGOVERNMENTAL REVENUE	434.71	0.00	(434.71)	0.00 ✓
367.800.000 SALE OF FISH FOOD REVENUE	1,588.50	1,700.00	111.50	(93.44)
387.000.000 DONATION REVENUE	32.04	125.00	92.96	(25.63)
392.095.000 TRANSFER FROM CAPITAL PROJECTS	7,500.00	7,000.00	(500.00)	(107.14) <i>over</i>
399.001.000 USE OF RESERVES	0.00	8,315.00	8,315.00	0.00 <i>bid. # only</i>
Total Revenues	124,876.31	132,205.00	7,328.69	(94.46)
Expenses				
451.112.000 SALARY EXPENSE	38,465.92	52,100.00	13,634.08	73.83
451.192.000 SOCIAL SECURITY EXPENSE	2,942.65	3,985.00	1,042.35	73.84
451.210.000 OFFICE SUPPLIES EXPENSE	90.57	50.00	(40.57)	181.14 <i>over - deposit tickets</i>
451.215.000 POSTAGE EXPENSE	0.00	35.00	35.00	0.00
451.231.000 FUEL EXPENSE	1,042.60	6,800.00	5,757.40	15.33
451.240.000 FISH FOOD EXPENSE	40.98	85.00	44.02	48.21
451.247.000 MATERIALS & SUPPLIES EXPENSE	4,077.97	5,600.00	1,522.03	72.82
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	2,239.26	4,000.00	1,760.74	55.98
451.260.000 MINOR EQUIPMENT EXPENSE	2,457.00	1,000.00	(1,457.00)	245.70 <i>over - cameras</i>
451.311.000 AUDIT EXPENSE	300.00	300.00	0.00	100.00 <i>done</i>
451.317.000 DATA PROCESSING EXPENSE	98.00	100.00	2.00	98.00 ✓
451.321.000 TELEPHONE EXPENSE	95.04	170.00	74.96	55.91
451.339.000 GPS FEE	114.31	225.00	110.69	50.80
451.342.000 PRINTING EXPENSE	35.00	50.00	15.00	70.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	3,855.00	3,855.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,550.00	2,550.00	0.00	100.00 <i>done</i>
451.361.000 ELECTRICITY EXPENSE	1,051.12	1,400.00	348.88	75.08
451.375.000 PROPERTY MAINTANENCE EXPENSE	1,105.39	5,000.00	3,894.61	22.11
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	3,730.67	200.00	(3,530.67)	1,865.34 <i>over</i>
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	7,475.00	4,500.00	(2,975.00)	166.11 <i>over</i>
451.700.000 CAPITAL EXPENDITURES	7,500.00	12,000.00	4,500.00	62.50
492.095.000 TRANSFER TO CAPITAL PROJECT	28,000.00	28,000.00	0.00	100.00 <i>done</i>
Total Expenses	103,411.48	132,205.00	28,793.52	78.22

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

lm

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Net Income	\$ 21,464.83	\$ 0.00	\$ (21,464.83)	0.00

PARKS

not approved

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Run: 9/07/2023 at 2:14 PM

lm Page: 1

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	465.45	500.00	34.55	(93.09)
378.000.000 WATER COLLECTIONS REVENUE	1,069,121.65	1,498,000.00	428,878.35	(71.37)
378.001.000 SALE OF BULK WATER REVENUE	40,895.01	60,000.00	19,104.99	(68.16)
378.002.000 CW LINE CAPITAL PROJECTS REV	10,777.44	32,000.00	21,222.56	(33.68)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	32,404.84	0.00	(32,404.84)	0.00 <i>over - new</i>
378.700.000 BULK WATER REVENUE-MILESBURG	27,502.15	0.00	(27,502.15)	0.00 <i>over</i>
378.901.000 METER/PIT/ETC SALES REVENUE	22,708.36	3,000.00	(19,708.36)	(756.95) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	300.00	210.00	(90.00)	(142.86) <i>over</i>
378.904.000 WATER ON/OFF FEE REVENUE	0.00	200.00	200.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	165.74	1,100.00	934.26	(15.07)
378.906.000 POSTING FEE REVENUE	30.00	300.00	270.00	(10.00)
383.400.000 CAPACITY FEES & ASSESSMENT REV	10,322.70	15,180.00	4,857.30	(68.00)
389.000.000 MISCELLANEOUS REVENUE	673.75	0.00	(673.75)	0.00 <i>over - not bud.</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
399.001.000 USE OF RESERVES	0.00	27,405.00	27,405.00	0.00 <i>bud. # only</i>
Total Revenues	1,215,367.09	1,638,895.00	423,527.91	(74.16)
Expenses				
448.112.000 SALARY EXPENSE	256,384.74	363,000.00	106,615.26	70.63
448.180.000 OVERTIME WAGES EXPENSE	17,289.46	29,000.00	11,710.54	59.62
448.191.000 WORKBOOTS EXPENSE	1,391.99	1,400.00	8.01	99.43 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	20,031.02	29,700.00	9,668.98	67.44
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	147.42	85.00	(62.42)	173.44 <i>over</i>
448.196.000 HEALTH INSURANCE EXPENSE	96,622.79	110,000.00	13,377.21	87.84
448.197.000 RETIREMENT EXPENSE	13,840.62	30,500.00	16,659.38	45.38
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,146.00	9,500.00	7,354.00	22.59
448.199.000 LIFE INSURANCE EXPENSE	558.34	920.00	361.66	60.69
448.210.000 OFFICE SUPPLIES EXPENSE	291.21	1,100.00	808.79	26.47
448.215.000 POSTAGE EXPENSE	102.92	3,500.00	3,397.08	2.94
448.221.000 CHEMICAL EXPENSE	11,503.38	19,000.00	7,496.62	60.54
448.231.000 FUEL EXPENSE	5,810.10	15,200.00	9,389.90	38.22
448.238.000 CLOTHING & UNIFORM EXPENSE	1,596.53	2,400.00	803.47	66.52
448.246.000 REPAIR/MAINT/MISC SUPP EXP	19,318.10	27,000.00	7,681.90	71.55
448.249.000 COMPUTER SOFTWARE EXPENSE	5,793.31	8,725.00	2,931.69	66.40
448.251.000 VEHICLE & EQUIP MAINT EXP	4,450.12	20,000.00	15,549.88	22.25
448.253.000 REPAIRS TO WATER SYSTEM EXP	44,093.75	30,000.00	(14,093.75)	146.98 <i>over</i>
448.254.000 PUMP MAINT/REPAIRS EXPENSE	4,089.03	4,000.00	(89.03)	102.23 <i>over</i>
448.255.000 WATER METER MAINT/REPLACE EXP	19,903.19	85,000.00	65,096.81	23.42
448.260.000 TOOLS & MINOR EQUIPMENT EXP	6,053.36	5,500.00	(553.36)	110.06 <i>over</i>
448.311.000 AUDIT EXPENSE	6,600.00	6,600.00	0.00	100.00 <i>done</i>
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00
448.314.000 LEGAL EXPENSE	292.50	2,000.00	1,707.50	14.63

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Bellefonte Borough Council Packet September 18, 2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.316.000 WATER TESTING EXPENSE	4,018.50	7,000.00	2,981.50	57.41
448.317.000 DATA PROCESSING EXPENSE	902.60	1,350.00	447.40	66.86
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	1,000.00	1,000.00	0.00
448.319.000 PEST CONTROL EXPENSE	644.00	1,200.00	556.00	53.67
448.320.000 IT SERVICES EXPENSE	2,322.00	9,000.00	6,678.00	25.80
448.321.000 TELEPHONE EXPENSE	3,404.48	3,400.00	(4.48)	100.13 <i>over</i>
448.324.000 CELL PHONE/IPAD EXPENSE	1,931.84	3,900.00	1,968.16	49.53
448.325.000 INTERNET EXPENSE	4,116.08	7,000.00	2,883.92	58.80
448.329.000 SCADA SYSTEM EXPENSE	4,143.30	5,000.00	856.70	82.87
448.331.000 TRAVEL EXPENSE	24.05	50.00	25.95	48.10
448.339.000 GPS FEE EXP	457.24	900.00	442.76	50.80
448.341.000 ADVERTISING EXPENSE	73.04	400.00	326.96	18.26
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	250.00	250.00	0.00	100.00 <i>denial</i>
448.351.000 COMMERCIAL INS EXPENSE	15,000.00	40,000.00	25,000.00	37.50
448.354.000 WORKERS COMP INS EXPENSE	16,722.82	19,250.00	2,527.18	86.87
448.361.000 ELECTRICITY EXPENSE	105,283.72	185,000.00	79,716.28	56.91
448.362.000 HEATING OIL EXP - PUMP HOUSE	2,461.18	6,500.00	4,038.82	37.86
448.376.000 MAINT OF PUMP HOUSES EXPENSE	2,951.08	500.00	(2,451.08)	590.22 <i>over</i>
448.377.000 MAINTENANCE OF RESERVOIR EXP	979.60	400.00	(579.60)	244.90
448.378.000 MAINT OF STREETS EXPENSE	5,276.90	25,000.00	19,723.10	21.11
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	14,630.50	14,630.00	(0.50)	100.00 <i>denial</i>
448.420.000 DUES/MEMBERSHIP/SUB EXP	524.00	1,000.00	476.00	52.40
448.450.000 CONTRACTED SERVICES EXPENSE	4,469.50	12,000.00	7,530.50	37.25
448.460.000 TRAINING EXPENSE	3,009.00	4,200.00	1,191.00	71.64
448.470.000 CDL/OTHER LICENSE EXPENSE	275.00	185.00	(90.00)	148.65 <i>over</i>
448.471.000 DRUG TESTING EXPENSE	104.81	400.00	295.19	26.20
448.473.000 OPERATORS LICENSE FEE EXP	405.00	500.00	95.00	81.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	5,311.50	11,500.00	6,188.50	46.19
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	79,935.45	260,000.00	180,064.55	30.74
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	67,500.00	90,000.00	22,500.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	52,000.00	52,000.00	0.00	100.00 <i>denial</i>
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
Total Expenses	937,437.07	1,638,895.00	701,457.93	57.20
Net Income	\$ 277,930.02 \$	0.00 \$	(277,930.02) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	28,258.28	10,000.00	(18,258.28)	(282.58) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	100.71	175.00	74.29	(57.55)
364.110.000 SEWER COLLECTION REVENUE	1,229,203.16	1,858,000.00	628,796.84	(66.16)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	586.59	1,400.00	813.41	(41.90)
364.172.000 PRETREATMENT REVENUE	0.00	2,500.00	2,500.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	44,957.57	63,000.00	18,042.43	(71.36)
364.180.000 BULK WATER LOADS REVENUE	1,740.00	2,400.00	660.00	(72.50)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	80,713.10	210,000.00	129,286.90	(38.43)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,033,057.83	1,310,800.00	277,742.17	(78.81)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	578.09	0.00	(578.09)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	276,100.00	276,100.00	0.00 <i>bud. # only</i>
Total Revenues	2,434,195.33	3,749,495.00	1,315,299.67	(64.92)
Expenses				
429.112.000 SALARY EXPENSE	445,787.32	650,000.00	204,212.68	68.58
429.112.A00 SALARY EXPENSE-SYSTEM	50,504.86	59,200.00	8,695.14	85.31
429.180.000 OVERTIME WAGES EXPENSE-FAC	14,346.03	26,000.00	11,653.97	55.18
429.180.A00 OVERTIME WAGES EXPENSE-SYS	692.64	1,750.00	1,057.36	39.58
429.191.000 WORKBOOTS EXPENSE	2,160.29	2,200.00	39.71	98.20
429.192.000 SOCIAL SECURITY EXPENSE-FAC	34,564.63	51,700.00	17,135.37	66.86
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	3,837.02	4,500.00	662.98	85.27
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	167.42	150.00	(17.42)	111.61 <i>over</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	100,294.97	148,000.00	47,705.03	67.77
429.196.A00 HEALTH INS EXPENSE-SYSTEM	2,676.69	4,000.00	1,323.31	66.92
429.197.000 RETIREMENT EXPENSE	14,492.01	47,000.00	32,507.99	30.83
429.197.A00 RETIREMENT EXPENSE-SYSTEM	4,674.02	3,800.00	(874.02)	123.00 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,196.70	10,900.00	7,703.30	29.33
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,083.80	1,860.00	776.20	58.27
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46
429.210.000 OFFICE SUPPLIES EXP - FACILITY	43.15	1,200.00	1,156.85	3.60
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	113.28	325.00	211.72	34.86
429.215.000 POSTAGE EXPENSE - FACILITY	57.12	225.00	167.88	25.39
429.215.A00 POSTAGE EXPENSE-SYSTEM	34.54	1,700.00	1,665.46	2.03
429.217.000 SHIPPING FEES EXP-FAC	84.49	200.00	115.51	42.25
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	76,861.93	165,000.00	88,138.07	46.58
429.225.000 LABORATORY SUPPLIES EXPENSE	4,106.10	5,000.00	893.90	82.12
429.231.000 FUEL EXPENSE - FACILITY	5,044.77	8,800.00	3,755.23	57.33
429.231.A00 FUEL EXPENSE - SYSTEM	129.87	1,900.00	1,770.13	6.84
429.238.000 CLOTHING & UNIFORM EXPENSE	2,406.25	4,200.00	1,793.75	57.29

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Run: 9/11/2023 at 2:48 PM

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	541.50	1,200.00	658.50	45.13
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	5,251.74	7,600.00	2,348.26	69.10
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	52.97	75.00	22.03	70.63
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	79.91	9,000.00	8,920.09	0.89
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	84,497.97	140,000.00	55,502.03	60.36
429.252.A00 EQUIPMENT MAINT EXP - SYS	2,710.97	4,500.00	1,789.03	60.24
429.257.000 FACILITY MAINTENANCE EXPENSE	15,648.27	22,500.00	6,851.73	69.55
429.258.A00 SYSTEM MAINTENANCE EXPENSE	21,367.00	80,000.00	58,633.00	26.71
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	1,501.23	4,000.00	2,498.77	37.53
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	16,542.40	33,100.00	16,557.60	49.98
429.310.A00 I & I EXPENSE - SYSTEM	18,150.00	20,000.00	1,850.00	90.75
429.311.000 AUDIT EXPENSE	8,100.00	8,100.00	0.00	100.00
429.313.000 ENGINEERING EXPENSE - FACILITY	1,575.62	25,000.00	23,424.38	6.30
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	441.00	5,000.00	4,559.00	8.82
429.314.A00 LEGAL EXPENSE - SYSTEM	1,603.00	700.00	(903.00)	229.00
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	22,745.90	35,000.00	12,254.10	64.99
429.317.000 DATA PROCESSING EXPENSE	1,181.58	1,300.00	118.42	90.89
429.319.000 PEST CONTROL EXPENSE	308.00	575.00	267.00	53.57
429.320.000 IT SERVICES EXPENSE-FAC	2,795.50	6,600.00	3,804.50	42.36
429.320.A00 IT SERVICES EXPENSE-SYSTEM	40.00	500.00	460.00	8.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,020.88	2,000.00	979.12	51.04
429.321.A00 TELEPHONE EXPENSE-SYSTEM	950.83	1,900.00	949.17	50.04
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,348.95	3,100.00	1,751.05	43.51
429.324.A00 CELL PHONE EXPENSE - SYSTEM	88.33	240.00	151.67	36.80
429.325.000 INTERNET EXPENSE	933.65	2,000.00	1,066.35	46.68
429.329.000 SCADA SYSTEM MAINT EXP	1,342.25	40,000.00	38,657.75	3.36
429.331.000 TRAVEL EXPENSES-FACILITY	82.35	50.00	(32.35)	164.70
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.339.000 GPS FEE EXPENSE	228.62	450.00	221.38	50.80
429.341.000 ADVERTISING EXPENSE	1,041.84	750.00	(291.84)	138.91
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	271.30	400.00	128.70	67.83
429.344.A00 COPY EXPENSE - SYSTEM	56.87	150.00	93.13	37.91
429.350.000 INSURANCE EXPENSE	0.00	4,200.00	4,200.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,969.80	55,500.00	43,530.20	21.57
429.354.000 WORKERS COMP INS EXP-FACILITY	32,718.56	33,000.00	281.44	99.15
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	0.00	3,050.00	3,050.00	0.00
429.361.000 ELECTRICITY EXPENSE	187,706.35	315,000.00	127,293.65	59.59
429.362.000 NATURAL GAS EXPENSE	8,061.86	11,750.00	3,688.14	68.61
429.374.000 COPIER RENTAL/MAINT EXP	996.30	1,330.00	333.70	74.91
429.378.000 MAINTENANCE OF STREETS EXP-SYSTEM	0.00	20,000.00	20,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00

done

over

over

over

done

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Bellefonte Borough Council Packet September 18, 2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	42,536.78	49,150.00	6,613.22	86.54
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	498.00	550.00	52.00	90.55
429.420.A00 SUBSCRIPTION EXP-SYSTEM	26.00	25.00	(1.00)	104.00 <i>over</i>
429.450.000 CONTRACTED SERVICES EXP - FAC	800.00	16,000.00	15,200.00	5.00
429.450.A00 CONTRACTED SERVICES EXP - FAC	0.00	4,000.00	4,000.00	0.00
429.460.000 TRAINING EXPENSE	6,866.08	3,300.00	(3,566.08)	208.06 <i>over</i>
429.469.000 BIOSOLIDS RECYCLING EXPENSE	65,900.08	65,000.00	(900.08)	101.38 ✓
429.470.000 CDL/OTHER LICENSE EXPENSE	237.50	300.00	62.50	79.17
429.471.000 DRUG TESTING EXPENSE	51.63	200.00	148.37	25.82
429.472.000 PERMIT FEES EXPENSE	4,075.00	3,900.00	(175.00)	104.49 <i>over</i>
429.473.000 OPERATORS LICENSE EXP-FAC	970.00	200.00	(770.00)	485.00 ✓
429.473.A00 OPERATORS LICENSE EXP-SYS	60.00	120.00	60.00	50.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	3,500.00	3,500.00	0.00
429.476.000 OTHER FEES EXPENSE	150.00	2,000.00	1,850.00	7.50
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	40.00	0.00	(40.00)	0.00 <i>over - not bud.</i>
429.700.C00 CAPITAL EXPENDITURES - FACILITY	81,738.66	500,000.00	418,261.34	16.35
429.905.000 MISC EXP - FACILITY	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	319,190.00	319,190.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	19,374.89	28,000.00	8,625.11	69.20
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	58,360.00	58,360.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	6,720.68	9,995.00	3,274.32	67.24
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	166,060.00	166,060.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	55,489.98	82,070.00	26,580.02	67.61
472.413.A00 NORTHWEST LOAN #2846 PRINCIPAL	0.00	130,450.00	130,450.00	0.00
472.414.A00 NORTHWEST LOAN #2846 INTEREST	1,052.49	1,090.00	37.51	96.56
475.000.A00 TRUSTEE FEE EXPENSE	2,200.00	2,200.00	0.00	100.00 <i>done</i>
492.001.B00 TRANSFER TO GENERAL FUND	120,000.00	160,000.00	40,000.00	75.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	27,000.00	27,000.00	0.00	100.00 <i>done</i>
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
Total Expenses	1,665,697.09	3,749,495.00	2,083,797.91	44.42 <i>under</i>
Net Income	\$ 768,498.24 \$	0.00 \$	(768,498.24) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

Run: 9/06/2023 at 1:38 PM

lm Page: 1

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	166.83	240.00	73.17	(69.51)
354.150.000 GRANT REVENUE	0.00	350,000.00	350,000.00	0.00
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	5,600.00	5,600.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	795,006.16	1,230,000.00	434,993.84	(64.63)
364.305.000 SPECIAL COLLECTIONS REVENUE	2,813.50	5,000.00	2,186.50	(56.27)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,450.00	12,000.00	(450.00)	(103.75) <i>over</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	425.00	0.00	(425.00)	0.00 <i>over - not bud.</i>
364.500.000 SALE OF RECYCLABLES REVENUE	2,541.35	0.00	(2,541.35)	0.00 <i>over</i>
364.520.000 FEE FOR REFUSE CONTAINERS	3,895.00	300.00	(3,595.00)	(1,298.33) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	42.00	35.00	(7.00)	(20.00) <i>over</i>
380.003.000 NSF FEE REVENUE	20.00	0.00	(20.00)	0.00 <i>over - not bud.</i>
Total Revenues	817,359.84	1,603,175.00	785,815.16	(50.98)
Expenses				
427.112.000 SALARY EXPENSE	187,875.58	275,000.00	87,124.42	68.32
427.180.000 OVERTIME WAGES EXPENSE	6,569.15	9,000.00	2,430.85	72.99
427.191.000 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	14,436.86	20,000.00	5,563.14	72.18
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	73.44	80.00	6.56	91.80
427.196.000 HEALTH INSURANCE EXP	36,514.85	60,000.00	23,485.15	60.86
427.197.000 RETIREMENT EXPENSE	4,105.87	25,500.00	21,394.13	16.10
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	848.16	3,700.00	2,851.84	22.92
427.199.000 LIFE INSURANCE EXPENSE	473.56	710.00	236.44	66.70
427.210.000 OFFICE SUPPLIES EXPENSE	295.87	265.00	(30.87)	111.65 <i>over</i>
427.215.000 POSTAGE EXPENSE	106.67	1,700.00	1,593.33	6.27
427.231.000 FUEL EXPENSE	17,130.04	40,500.00	23,369.96	42.30
427.238.000 CLOTHING & UNIFORM EXPENSE	1,409.00	1,800.00	391.00	78.28
427.249.000 COMPUTER SOFTWARE EXPENSE	5,793.30	8,800.00	3,006.70	65.83
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	102.08	2,400.00	2,297.92	4.25
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	14,814.18	26,205.00	11,390.82	56.53
427.260.000 MINOR EQUIPMENT EXPENSE	102.91	1,100.00	997.09	9.36
427.262.000 TRASH RECEPTACLES EXPENSE	12,525.00	0.00	(12,525.00)	0.00 <i>over - not bud.</i>
427.311.000 AUDIT EXPENSE	1,750.00	1,750.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	424.75	425.00	0.25	99.94
427.319.000 PEST CONTROL EXPENSE	651.00	1,175.00	524.00	55.40
427.320.000 IT SERVICES EXPENSE	0.00	500.00	500.00	0.00
427.321.000 TELEPHONE EXPENSE	855.73	1,500.00	644.27	57.05
427.324.000 CELL PHONE EXPENSE	805.77	1,440.00	634.23	55.96
427.325.000 INTERNET EXPENSE	900.47	1,300.00	399.53	69.27
427.326.000 SWIFTREACH EXPENSE	104.00	1,000.00	896.00	10.40
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	105.00	250.00	145.00	42.00
427.328.000 GATE EXPENSES	180.00	1,500.00	1,320.00	12.00
427.329.000 VIDEO RECORDING & STORAGE	457.24	900.00	442.76	50.80
427.339.000 GPS FEE EXP	339.40	300.00	(39.40)	113.13
427.341.000 ADVERTISING EXPENSE	0.00	1,400.00	1,400.00	0.00
427.342.000 PRINTING EXPENSE	75.00	150.00	75.00	50.00
427.344.000 COPY EXPENSE	9,792.86	12,000.00	2,207.14	81.61
427.351.000 COMMERCIAL INS EXPENSE	16,000.00	16,000.00	0.00	100.00
427.354.000 WORKERS COMP INSURANCE EXP	1,113.08	2,000.00	886.92	55.65
427.361.000 ELECTRICITY EXPENSE	663.63	2,500.00	1,836.37	26.55
427.362.000 HEATING OIL EXPENSE	15,825.00	28,000.00	12,175.00	56.52
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	148,025.79	265,000.00	116,974.21	55.86
427.365.000 TIPPING FEES EXP - CCRRA	141,802.68	245,000.00	103,197.32	57.88
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	16,835.00	29,000.00	12,165.00	58.05
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	51.00	500.00	449.00	10.20
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	1,755.15	2,600.00	844.85	67.51
427.373.000 BUILDING REPAIR & MAINT EXP	0.00	4,000.00	4,000.00	0.00
427.384.000 EQUIPMENT RENTAL EXPENSE	8,478.05	8,480.00	1.95	99.98
427.400.000 LEASE PAYMENT EXPENSE	0.00	20.00	20.00	0.00
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	9,000.00	9,000.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	125.00	125.00	0.00
427.460.000 TRAINING EXPENSE	0.00	200.00	200.00	0.00
427.470.000 CDL LICENSE EXPENSE	51.63	250.00	198.37	20.65
427.471.000 DRUG TESTING EXPENSE	0.00	1,000.00	1,000.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	360,000.00	360,000.00	0.00
427.700.000 CAPITAL EXPENDITURES	350.00	500.00	150.00	70.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	37,500.00	75,000.00	37,500.00	50.00
492.001.000 TRANSFER TO GENERAL FUND	50,000.00	50,000.00	0.00	100.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	500.00	500.00	0.00
497.000.000 STMP IMPLEMENTATION EXPENSE				
Total Expenses	758,868.75	1,603,175.00	844,306.25	47.34

over - vacant positions

done

done

done

Net Income
\$ 58,491.09 \$ 0.00 \$ (58,491.09) \$ 0.00

transfer

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	2,437.12	3,626.00	1,188.88	(67.21)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	15,516.00	23,303.00	7,787.00	(66.58)
341.010.000 INTEREST INCOME - CKG, SVGS	2,600.08	300.00	(2,300.08)	(866.69) <i>OK</i>
351.000.000 AMERICAN RESCUE FUNDS	50,725.00	0.00	(50,725.00)	0.00
354.001.000 GRANT FUNDS	3,295,388.54	0.00	(3,295,388.54)	0.00
399.001.000 USE OF RESERVES	0.00	2,237,676.00	2,237,676.00	0.00
Total Revenues	3,366,666.74	2,264,905.00	(1,101,761.74)	(148.64)
Expenses				
410.700.000 POLICE DEPT GRANT EXPENSE	336,230.88	855,135.00	518,904.12	39.32
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	795,280.53	1,066,794.00	271,513.47	74.55
489.210.000 OFFICE SUPPLIES EXPENSE	62.98	5.00	(57.98)	1,259.60 <i>OK</i>
489.311.000 AUDIT EXPENSE	2,450.00	0.00	(2,450.00)	0.00
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	50,725.00	342,971.00	292,246.00	14.79 <i>OK</i>
498.101.000 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	5,976.62	0.00	(5,976.62)	0.00
Total Expenses	1,190,726.01	2,264,905.00	1,074,178.99	52.57
Net Income	\$ 2,175,940.73	\$ 0.00	\$ (2,175,940.73)	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,345.34	1,000.00	(345.34)	(134.53) <i>over</i>
355.020.000 STATE AID REVENUE	173,868.55	170,345.00	(3,523.55)	(102.07) ✓
399.001.000 USE OF RESERVES	0.00	130,405.00	130,405.00	0.00 <i>bud. # only</i>
Total Revenues	175,213.89	301,750.00	126,536.11	(58.07)
Expenses				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	60,000.00	60,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	0.00	65,000.00	65,000.00	0.00
436.000.000 STORM SEWERS & DRAINS EXP	4,919.00	75,000.00	70,081.00	6.56
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	313.71	1,750.00	1,436.29	17.93
439.000.000 PROJECT WORK EXPENSE	166.54	100,000.00	99,833.46	0.17
Total Expenses	5,399.25	301,750.00	296,350.75	1.79
Net Income	\$ 169,814.64 \$	0.00 \$	(169,814.64) \$	0.00

ref income

BUDGET VS ACTUAL
Borough of Bellefonte
 For 8/31/2023

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	23,920.17	24,000.00	79.83	(99.67)
301.200.000 REAL ESTATE TAX REV-PRIOR	34.99	10.00	(24.99)	(349.90) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	262.29	300.00	37.71	(87.43)
341.010.000 INTEREST INCOME-CHECKING	2.43	5.00	2.57	(48.60)
Total Revenues	24,219.88	24,315.00	95.12	(99.61)
Expenses				
412.000.000 EMS EXPENSES	24,037.18	24,305.00	267.82	98.90
412.210.000 OFFICE SUPPLIES EXPENSE	90.57	10.00	(80.57)	905.70 <i>over - deposit tickets</i>
Total Expenses	24,127.75	24,315.00	187.25	99.23
Net Income	\$ 92.13 \$	0.00 \$	(92.13) \$	0.00

over

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	72,420.09	20,000.00	(52,420.09)	(362.10) <i>over done</i>
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00) <i>done</i>
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	15,230.00	15,230.00	0.00	(100.00) <i>done</i>
392.005.A00 TRANSFER IN FROM PARKS-RESERVED FOR POOL PROJECT	28,000.00	28,000.00	0.00	(100.00) <i>done</i>
392.006.000 TRANSFER IN FROM WATER FUND	20,000.00	0.00	(20,000.00)	0.00 <i>over done</i>
392.006.A00 TRANSFER IN FROM WATER FUND-CW	32,000.00	32,000.00	0.00	(100.00) <i>done</i>
392.008.000 TRANSFER IN FROM SEWER FUND	27,000.00	15,000.00	(12,000.00)	(180.00) <i>over done</i>
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00) <i>done</i>
399.005.000 USE OF RESERVES - POOL	0.00	7,000.00	7,000.00	0.00
Total Revenues	362,150.09	284,730.00	(77,420.09)	(127.19)
Expenses				
452.450.000 NVJRA - TRANSFER POOL FUNDS	0.00	28,000.00	28,000.00	0.00
492.005.000 TRANSFER TO PARKS FUND	7,500.00	7,000.00	(500.00)	107.14 <i>over</i>
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	15,230.00	15,230.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	32,000.00	32,000.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	19,995.00	19,995.00	0.00
Total Expenses	7,500.00	284,730.00	277,230.00	2.63

Net Income
\$ 354,650.09 \$ 0.00 \$ (354,650.09) \$ 0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 8/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	3,770.09	2,100.00	(1,670.09)	(179.53) <i>over</i>
342.200.000 RENTAL INCOME	13,000.00	15,600.00	2,600.00	(83.33)
354.030.000 STATE GRANT PROCEEDS	0.00	100,000.00	100,000.00	0.00
357.030.000 LOCAL GRANT PROCEEDS	0.00	177,000.00	177,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	32,404.83	164,000.00	131,595.17	(19.76)
378.700.000 MILESBUURG WATER USAGE REVENUE	27,502.15	90,000.00	62,497.85	(30.56)
399.001.000 USE OF RESERVES	0.00	83,195.00	83,195.00	0.00 <i>bud. # only</i>
Total Revenues	76,677.07	631,895.00	555,217.93	(12.13)
Expenses				
430.700.000 CAPITAL EXPENDITURES - MUSSER LANE		245,000.00	10,787.65	95.60
436.318.000 PARKVIEW HEIGHTS STORMWATER MGMT EXP	234,212.35	277,000.00	276,666.00	0.12
451.361.000 ELECTRICITY-WATER ST PROPERTY	1,695.41	500.00	(1,195.41)	339.08 <i>over</i>
451.800.000 WATER ST PROPERTY EXPENSES	17.17	5,100.00	5,082.83	0.34
455.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455.310.000 AUDIT EXPENSE	350.00	350.00	0.00	100.00 <i>done</i>
455.314.000 LEGAL FEES EXPENSE	0.00	250.00	250.00	0.00
460.250.000 WATERFRONT EXPENSE	3,675.00	0.00	(3,675.00)	0.00 <i>over - not bud.</i>
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	600.00	600.00	0.00
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	900.21	1,200.00	299.79	75.02
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	90.58	30.00	(60.58)	301.93 <i>over</i>
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	15,886.09	23,935.00	8,048.91	66.37
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	1,185.35	1,675.00	489.65	70.77
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT		54,615.00	18,415.33	66.28
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	36,199.67	17,165.00	5,512.75	67.88
481.500.000 CONSERVATION OF NATL RESOURCE	11,652.25	3,470.00	3,470.00	0.00
499.905.000 MISCELLANEOUS EXPENSE	0.00	0.00	(153.63)	0.00 <i>over - not bud.</i>
Total Expenses	306,351.71	631,895.00	325,543.29	48.48
Net Income	\$ (229,674.64) \$	0.00 \$	229,674.64 \$	0.00

net 1055

Budget vs Actual Summary August 2023

<u>Revenue</u>	2022 Actual	2023 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General	\$3,781,193	\$3,400,420	\$2,856,090	83.99%	78.26%
Streetlighting	\$60,583	\$70,595	\$58,193	82.43%	47.68%
Fire Department	\$266,624	\$422,225	\$149,832	35.49%	45.97%
Fire Equipment	\$105,792	\$113,030	\$91,980	81.38%	74.36%
Parks & Recreation	\$125,556	\$132,205	\$124,876	94.46%	90.79%
Water	\$1,749,645	\$1,638,895	\$1,215,367	74.16%	60.80%
Sewer	\$3,296,241	\$3,749,495	\$2,434,195	64.92%	62.18%
Refuse	\$1,149,762	\$1,603,175	\$817,360	50.98%	64.48%
Special Projects	\$1,171,056	\$2,264,905	\$3,366,667	148.64%	16.24%
Liquid Fuels	\$169,060	\$301,750	\$175,214	58.07%	45.80%
EMS	\$25,102	\$24,315	\$24,220	99.61%	100.61%
Capital Projects	\$297,712	\$284,730	\$362,150	127.19%	52.92%
Bulk Water	\$1,240,102	\$631,895	\$76,677	12.13%	278.58%
TOTAL	\$13,438,430	\$14,637,635	\$11,752,821		

<u>Expense</u>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council	\$56,359	\$51,550	\$27,897	54.12%	70.82%
Executive	\$135,150	\$130,550	\$88,247	67.60%	68.05%
Mayor	\$3,218	\$4,065	\$2,309	56.81%	63.56%
Treasurer	\$2,571	\$2,790	\$2,167	77.67%	82.87%
R/E Tax Coll	\$8,784	\$9,310	\$7,705	82.76%	83.32%
General Gov't	\$506,540	\$511,400	\$339,628	66.41%	61.23%
Police	\$1,477,126	\$1,466,265	\$983,814	67.10%	65.34%
Crossing Guards	\$2,283	\$3,385	\$1,683	49.73%	15.46%
Parking Enforce	\$156,865	\$157,895	\$82,257	52.10%	75.31%
Codes	\$4,141	\$13,225	\$2,371	17.93%	24.71%
Planning/Zoning	\$34,434	\$43,335	\$24,164	55.76%	87.19%
Streets	\$718,741	\$755,970	\$447,550	59.20%	52.91%
Other	\$230,188	\$116,590	\$63,429	54.40%	35.82%
HARB	\$17,271	\$16,590	\$7,534	45.41%	11.92%
Transfers Out	\$117,500	\$117,500	\$117,500	100.00%	87.23%
Total General Fund	\$3,471,172	\$3,400,420	\$2,198,255		

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<i>Expense</i>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting	\$79,154	\$70,595	\$68,495	97.03%	24.09%
Fire Department	\$250,307	\$422,225	\$216,824	51.35%	34.25%
Fire Equipment	\$106,209	\$113,030	\$79,080	69.96%	72.23%
Parks & Recreation	\$133,964	\$132,205	\$103,411	78.22%	55.78%
Water	\$1,015,734	\$1,638,895	\$937,437	57.20%	50.97%
Sewer	\$3,348,509	\$3,749,495	\$1,665,697	44.42%	41.77%
Refuse	\$916,550	\$1,603,175	\$758,869	47.34%	59.72%
Special Projects	\$1,160,530	\$2,264,905	\$1,190,726	52.57%	7.96%
Liquid Fuels	\$223,474	\$301,750	\$5,399	1.79%	10.68%
EMS	\$25,704	\$24,315	\$24,128	99.23%	68.02%
Capital Projects	\$192,648	\$284,730	\$7,500	2.63%	21.36%
Bulk Water	\$702,172	\$631,895	\$306,352	48.48%	172.83%
TOTAL	\$11,626,127	\$14,637,635	\$7,562,172		

Solicitor

		HOURS	
08/14/2023	Telephone conference	0.20	
	FOR CURRENT SERVICES RENDERED	<u>3.00</u>	<u>555.00</u>

RECAPITULATION

HOURS	RATE	TOTAL
3.00	\$185.00	\$555.00

07/25/2023	Nittany Abstract Company (research)	650.00
08/03/2023	Recorder of Deeds of Centre County (Moothedath Term. Easement)	<u>92.25</u>
	FOR CURRENT COSTS, EXPENSES AND ADVANCEMENTS 08/15/2023	<u>742.25</u>
	TOTAL CURRENT CHARGES THROUGH 08/15/2023	1,297.25
	PRIOR MONTH BALANCE	\$2,035.00

ANY PYMTS RECD AFTER 09/06/2023 WILL BE REFLECTED ON NEXT STATEMENT

08/14/2023	Rec'd Ck #999335 Borough of Bellefonte - Thank you	-666.00
	TOTAL BALANCE DUE	<u><u>\$2,666.25</u></u>

PAST DUE AMOUNTS

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
1,297.25	1,369.00	0.00	0.00	0.00	0.00

PAYMENTS RECEIVED AFTER THE STATEMENT DATE WILL BE REFLECTED ON NEXT MONTH'S STATEMENT

Bellefonte Borough Council Packet September 18, 2023

Treasurer's Report

2023

Month - August

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	3,400,420	2,856,090	84.0%	3,400,420	2,198,255	64.6%
Streetlighting	70,595	58,193	82.4%	70,595	68,495	97.0%
Fire Department	422,225	149,832	35.5%	422,225	216,824	51.4%
Fire Equipment	113,030	91,980	81.4%	113,030	79,080	70.0%
Parks	132,205	124,876	94.5%	132,205	103,411	78.2%
Water	1,638,895	1,215,367	74.2%	1,638,895	937,437	57.2%
Sanitation	3,749,495	2,434,195	64.9%	3,749,495	1,665,697	44.4%
Refuse	1,603,175	817,360	51.0%	1,603,175	758,869	47.3%
Special Projects	2,264,905	3,366,667	148.6%	2,264,905	1,190,726	52.6%
Liquid Fuels	301,750	175,214	58.0%	301,750	5,399	1.8%
Capital Projects	284,730	362,150	127.2%	284,730	7,500	2.6%
Bulk Water Sales	631,895	76,677	12.1%	631,895	306,352	48.5%
EMS	24,315	24,220	99.6%	24,315	24,128	99.2%
Total	14,637,635	11,752,821	80.3%	14,637,635	7,562,172	51.7%

Above figures are computer generated

	Beg of Month	Receipts	Expenses	End of Month
General	1,872,227	332,592	361,585	1,843,234
Act 13	28,126	96	0	28,221
Streetlighting	210,475	739	40,332	170,882
Fire Department	232,627	17,654	114,354	135,928
Fire Equipment	121,512	10,444	9,470	122,485
Parks	114,893	3,877	47,775	70,996
Water	1,569,131	195,313	141,789	1,622,655
Sanitation	264,551	554,464	352,759	466,256
Refuse	504,110	100,893	123,915	481,089
Special Projects	1,816	1	0	1,817
Capital Projects	3,284,895	39,191	0	3,324,086
Danone Water	3,148	41,331	7,041	37,438
Total	8,207,513	1,296,595	1,199,021	8,305,087

Above figures are from Bank Statements

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS
PAID IN
AUGUST 2023**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	29657 - 29681, 1030	\$310,036.52
STREETLIGHTING	1194	\$40,332.13
BELLEFONTE FIRE DEPT	2768 - 2774	\$108,762.56
FIRE EQUIPMENT	-	\$7,392.18
PARKS & RECREATION	2946 - 2951	\$41,989.88
WATER	13728 - 13738, 1011 - 1017	\$186,397.40
SANITATION	15424 - 15440	\$317,584.44
REFUSE	5339 - 5345	\$122,328.11
SPECIAL PROJECTS	1016-1017, 1017	\$75,840.58
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	13	\$0.00
301 N SPRING ST	172 - 177	\$14,142.32
BULK WATER	724-727	<u>\$72,201.27</u>
Total:		<u>\$1,297,007.39</u>

Bellefonte Borough Council Packet September 18, 2023

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Borough of Bellefonte

Check Register from 8/01/2023 to 8/31/2023

01 GF CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029658	8/01/2023	RALPH STEWART	35.00
0999323	8/01/2023	COLUMBIA GAS	57.00
0029659	8/01/2023	JJ POWELL FUEL MANAGEMENT	3,184.94
0029657	8/01/2023	MOCKENHAUPT	4,600.00
TRANSFER	8/01/2023	PAYROLL FUND	209.14
TRANSFER	8/02/2023	PAYROLL FUND	64,243.49
TRANSFER	8/02/2023	PAYROLL FUND	208.37
0999319	8/02/2023	NAPA AUTO PARTS	421.44
0999324	8/02/2023	J.W. HOLDERMAN CONCRETE	10,400.00
0999325	8/02/2023	LINK COMPUTER CORP	175.00
0999326	8/02/2023	LINK COMPUTER CORP	795.00
0999314	8/02/2023	AXON ENTERPRISE, INC	2,554.56
0029661	8/02/2023	THE HARTFORD	84.46
0029662	8/02/2023	THE HARTFORD	342.67
0029663	8/02/2023	THE HARTFORD	246.37
0999309	8/02/2023	STATE COLLEGE FORD LINCOLN INC	209.70
0029660	8/02/2023	LEAH A. GUIZAR	195.00
0999347	8/03/2023	AT&T MOBILITY	160.92
0999328	8/03/2023	LINK COMPUTER CORP	15.00
0999327	8/04/2023	PA STATE ASSOCIATION OF BOROUGH	93.40
AUTO	8/04/2023	BMO	486.47
0999315	8/04/2023	BLINK	95.00
0029664	8/04/2023	GINA THOMPSON	1,674.54
0999321	8/04/2023	GROVE PRINTING, INC	28.00
0999310	8/04/2023	H & F TIRE SERVICE	504.68
0999332	8/07/2023	GROVE PRINTING, INC	290.00
0029665	8/07/2023	FULTON BANK	11,304.72
0029667	8/07/2023	BELLEFONTE BOROUGH	26.88
0999333	8/07/2023	NAPA AUTO PARTS	36.49
0029666	8/07/2023	ALL TRAFFIC SOLUTIONS	1,500.00
0999312	8/08/2023	C.G. AUTO REPAIR LLC	70.00
0999341	8/08/2023	JABCO PEST CONTROL SERVICES, LLC	81.00
0999311	8/09/2023	FISHER AUTO PARTS	14.44
0999338	8/09/2023	LINK COMPUTER CORP	32.50
0999335	8/09/2023	STOVER McGLAUGHLIN	666.00
0999313	8/10/2023	STATE COLLEGE FORD LINCOLN INC	1,384.84
0999322	8/10/2023	JANITORS SUPPLY INC	173.02
0999337	8/11/2023	COMCAST	10.62
0999342	8/11/2023	COMCAST	234.76
0999334	8/11/2023	PORT'S SPORTS EMPORIUM	76.54
0999329	8/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	145.16
0999340	8/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	45.46
0999348	8/14/2023	LEAF	147.39
TRANSFER	8/14/2023	NORTHWEST SAVINGS BANK	5,981.49
0029668	8/14/2023	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
0999349	8/14/2023	GREATAMERICA FINANCIAL SVCS	125.61
0029670	8/15/2023	C-NET	4,535.00
0029672	8/15/2023	NATIONAL ELEVATOR INSPECTION SERVICES	87.70
0029669	8/15/2023	THERESA M. REIS	50.00
0029671	8/15/2023	GOFLEET CORPORATION	420.59
TRANSFER	8/16/2023	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	25.00
TRANSFER	8/16/2023	PAYROLL FUND	60,552.99
0999330	8/17/2023	JANITORS SUPPLY INC	202.17
TRANSFER	8/17/2023	BELLEFONTE BOROUGH WATER FUND	1,263.59
0999353	8/17/2023	WEST PENN POWER	128.91
0999366	8/17/2023	WEST PENN POWER	372.16
0999339	8/18/2023	HARRY'S ALIGNMENT SERVICE, INC	85.00

Bellefonte Borough Council Packet September 18, 2023

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Borough of Bellefonte

Check Register from 8/01/2023 to 8/31/2023

01 GF CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029673	8/18/2023	GINA THOMPSON	1,674.54
0029674	8/18/2023	FNB COMMERCIAL CREDIT CARD	1,813.12
0999331	8/18/2023	PORT'S SPORTS EMPORIUM	39.00
0999336	8/18/2023	LINK COMPUTER CORP	32.50
0029676	8/21/2023	PA MUNICIPAL HEALTH INSURANCE COOP	42,318.00
0999352	8/21/2023	C-NET	890.61
0999371	8/21/2023	VERIZON	25.77
0029675	8/21/2023	HIGHMARK BLUE SH	123.35
0029677	8/21/2023	EMC INSURANCE COMPANIES	48.50
0029678	8/22/2023	FRITZ McGRAIL CROP & GRAIN LLC	562.50
0999350	8/22/2023	GENERAL CODE, LLC	1,195.00
0999354	8/22/2023	PA ONE CALL SYSTEM, INC	228.41
0999356	8/23/2023	PETROCHOICE	1,608.08
0999363	8/23/2023	LINK COMPUTER CORP	4,431.00
0999360	8/23/2023	NAPA AUTO PARTS	2.30
0999357	8/23/2023	LANDPRO EQUIPMENT LLC	1,055.69
0999362	8/23/2023	GLENN O HAWBAKER	43.63
0999367	8/23/2023	JANITORS SUPPLY INC	435.67
0999364	8/23/2023	EASTERN ELEVATOR SERVICE & SALES	119.54
0999370	8/23/2023	COMCAST	139.90
0999358	8/23/2023	FIVE STAR INTERNATIONAL	195.23
0029679	8/23/2023	HIGHMARK BLUE SHIE	1,092.00
0999365	8/23/2023	VALLEY ACE HARDWARE	342.70
0999359	8/23/2023	LINDE GAS & EQUIPMENT	74.67
0999369	8/24/2023	WEST PENN POWER	44.70
0999374	8/24/2023	U.S. BANK EQUIPMENT FINANCE	198.00
0999375	8/24/2023	JABCO PEST CONTROL SERVICES, LLC	81.00
0029680	8/24/2023	NAPA AUTO PARTS	87.54
TRANSFER	8/24/2023	PAYROLL FUND	204.34
0999361	8/25/2023	COLUMN SOFTWARE, PBC	81.84
0029681	8/28/2023	SAFELITE FULFILLMENT INC	377.49
0999355	8/29/2023	PORT'S SPORTS EMPORIUM	83.80
TRANSFER	8/30/2023	PAYROLL FUND	63,603.70
0999343	8/30/2023	LESTER & MARIE McCLELLAN	307.80
0999346	8/30/2023	FRED & YVONNE SMITH	139.40
0999368	8/30/2023	BRADCO SUPPLY CO	50.00
0999344	8/30/2023	THOMAS THAL & CYNTHIA TRESSLER	289.80
0999345	8/30/2023	DARREL & NORMA ZACCAGNI	329.80
0999351	8/30/2023	COLUMN SOFTWARE, PBC	26.40
0999378	8/31/2023	COLUMBIA GAS	57.00
0999390	8/31/2023	GALL'S INC	95.50
0999381	8/31/2023	NAPA AUTO PARTS	217.21
0999382	8/31/2023	NAPA AUTO PARTS	321.06
Total Checks:			306,395.27

Borough of Bellefonte

**Check Register from 8/01/2023 to 8/31/2023
01 GF PARK LOT CREDIT CARD ACCT-NW #4260**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001030	8/01/2023	JJ POWELL FUEL MANAGEMENT	19.49
0995110	8/02/2023	LINK COMPUTER CORP	21.00
AUTO	8/03/2023	MERCHANT BANK CD DISCOUNT	0.15
FEE	8/03/2023	MERCHANT BANK CD DISCOUNT	436.58
0995111	8/16/2023	FIRST DATA	196.25
0995114	8/18/2023	WEST PENN POWER	91.70
0995113	8/21/2023	IPS GROUP	324.00
0995116	8/23/2023	DUNCAN PARKING TECHNOLOGIES	1,687.50
0995115	8/23/2023	T2 SYSTEMS, INC	173.93
Total Checks:			2,950.60

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Borough of Bellefonte

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Check Register from 8/01/2023 to 8/31/2023
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	8/01/2023	HEARTLAND PAYMENT SYSTEMS	577.03
FEE	8/03/2023	FIRST MERCHANT SERVICE	60.37
Total Checks:			637.40

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01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	8/31/2023	FIRST NATIONAL BANK	53.25
Total Checks:			53.25

0.00 *

306,395.27 +

2,950.60 +

637.40 +

53.25 +

310,036.52 *

Bellefonte Borough Council Packet September 18, 2023

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**Check Register from 8/01/2023 to 8/31/2023
02 SL CHECKING - NW**

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996311	8/01/2023	WEST PENN POWER	3,059.10
0996310	8/02/2023	WEST PENN POWER	26.85
0996330	8/16/2023	WEST PENN POWER	9.84
0996331	8/16/2023	WEST PENN POWER	18.66
0996333	8/16/2023	WEST PENN POWER	372.16
0996321	8/17/2023	WEST PENN POWER	9.84
0996322	8/17/2023	WEST PENN POWER	9.84
0996323	8/17/2023	WEST PENN POWER	19.10
0996324	8/17/2023	WEST PENN POWER	11.94
0996325	8/17/2023	WEST PENN POWER	17.40
0996326	8/17/2023	WEST PENN POWER	57.27
0996328	8/17/2023	WEST PENN POWER	66.47
0996329	8/17/2023	WEST PENN POWER	16.48
0996334	8/17/2023	WEST PENN POWER	44.53
0996320	8/18/2023	WEST PENN POWER	101.24
0001194	8/24/2023	HITE COMPANY	36,362.50
0996335	8/24/2023	WEST PENN POWER	69.56
0996336	8/24/2023	WEST PENN POWER	47.50
0996337	8/25/2023	WEST PENN POWER	11.85
Total Checks:			40,332.13

Borough of Bellefonte

**Check Register from 8/01/2023 to 8/31/2023
03 FD CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002768	8/01/2023	NICHOLAS J CAPUTO	5,720.00
0002769	8/01/2023	BELLEFONTE BOROUGH	25.85
0995656	8/02/2023	GLICK FIRE EQUIPMENT CO, INC	10,323.13
0995654	8/02/2023	NAPA AUTO PARTS	86.69
0995650	8/02/2023	STATE COLLEGE FORD LINCOLN INC	217.84
0995655	8/03/2023	LINK COMPUTER CORP	21.00
0995653	8/04/2023	WITMER PUBLIC SAFETY GROUP, INC	4,254.00
0995651	8/04/2023	SWARTZ FIRE & SAFETY, INC	258.56
0995657	8/10/2023	WITMER PUBLIC SAFETY GROUP, INC	347.50
0995659	8/10/2023	SWARTZ FIRE & SAFETY, INC	236.28
0002770	8/10/2023	FIRST ARRIVING LLC	6,274.00
0995658	8/11/2023	CENTRE ACRES GARAGE	563.28
0002771[VOID]	8/16/2023	FOREST DIESEL, INC	19,732.67
0002772[VOID]	8/16/2023	SALAMANDER TECHNOLOGIES, INC	760.00
0002773	8/16/2023	FOREST DIESEL, INC	19,732.67
0002774	8/16/2023	SALAMANDER TECHNOLOGIES, INC	760.00
0995667	8/21/2023	VERIZON	540.68
0995661	8/21/2023	WITMER PUBLIC SAFETY GROUP, INC	13,641.00
0995660	8/22/2023	VERIZON	25.42
0995662	8/23/2023	WITMER PUBLIC SAFETY GROUP, INC	1,429.00
0995664	8/23/2023	EAGLE TOWING & RECOVERY INC	1,931.44
0995665	8/23/2023	GLICK FIRE EQUIPMENT CO, INC	1,288.58
0995663	8/23/2023	JJ POWELL FUEL MANAGEMENT	1,318.64
0995668	8/24/2023	WITMER PUBLIC SAFETY GROUP, INC	2,270.00
0995669	8/24/2023	WITMER PUBLIC SAFETY GROUP, INC	36,971.50
0995666	8/30/2023	AERIAL TESTING COMPANY, LLC	525.50

Total Checks: 129,255.23

voided checks - 20,492.67
108,762.56

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**Check Register from 8/01/2023 to 8/31/2023
04 FE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	8/14/2023	RURAL DEVELOPMENT	2,701.00
0995208	8/22/2023	COMMONWEALTH OF PA	1,112.94
0995209	8/22/2023	COMMONWEALTH OF PA	965.26
0996698	8/24/2023	FIRST NATIONAL BANK	2,612.98
Total Checks:			7,392.18

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05 PARKS CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002946	8/01/2023	JJ POWELL FUEL MANAGEMENT	150.24
0995869	8/02/2023	NAPA AUTO PARTS	11.08
TRANSFER	8/02/2023	PAYROLL FUND	3,482.06
0995865	8/04/2023	FISHER AUTO PARTS	18.93
0002947	8/07/2023	BELLEFONTE BOROUGH	20.09
0995873	8/11/2023	WEST PENN POWER	24.92
0995875	8/11/2023	COMCAST	2.23
0995871	8/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	91.54
0002948	8/15/2023	GOFLEET CORPORATION	16.33
0002949	8/15/2023	BELLEFONTE BOROUGH CAPITAL PROJECTS	28,000.00
0002950	8/15/2023	ENCOVA INSURANCE	550.00
0995877	8/16/2023	WEST PENN POWER	32.55
0995879	8/16/2023	WEST PENN POWER	15.03
0995874	8/16/2023	WAITE'S AUTO BODY SHOP	297.45
TRANSFER	8/16/2023	PAYROLL FUND	3,722.77
0995872	8/18/2023	PORT'S SPORTS EMPORIUM	359.94
0002951	8/18/2023	FNB COMMERCIAL CREDIT CARD	806.22
0995878	8/23/2023	WAITE'S AUTO BODY SHOP	107.95
0995876	8/23/2023	FISHER AUTO PARTS	217.29
0995881	8/25/2023	WEST PENN POWER	39.55
0995885	8/25/2023	WEST PENN POWER	47.50
0995882	8/28/2023	WEST PENN POWER	9.84
0995884	8/28/2023	WEST PENN POWER	11.84
0995880	8/30/2023	NAPA AUTO PARTS	107.00
TRANSFER	8/30/2023	PAYROLL FUND	3,847.53
Total Checks:			41,989.88

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06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013729	8/01/2023	JJ POWELL FUEL MANAGEMENT	815.42
0013728	8/01/2023	J. M. DeLULLO STONE SALES INC	1,705.03
0013731	8/01/2023	PA DEP	60.00
0013730	8/01/2023	BERKS HOMES	52.35
0997946	8/02/2023	COLUMN SOFTWARE, PBC	29.48
TRANSFER	8/02/2023	PAYROLL FUND	12,068.75
0997948	8/02/2023	LINK COMPUTER CORP	28.00
0997950	8/02/2023	LINK COMPUTER CORP	345.00
0997945	8/02/2023	NAPA AUTO PARTS	19.58
0997939	8/02/2023	J.W. HOLDERMAN CONCRETE	1,170.00
TRANSFER	8/02/2023	BULK WATER	3,758.94
TRANSFER	8/03/2023	GENERAL FUND	1,263.59
0997949	8/03/2023	LINK COMPUTER CORP	551.81
0997937	8/04/2023	GLENN O HAWBAKER	253.40
0997955	8/04/2023	WEST PENN POWER	4,000.00
0997956	8/04/2023	WEST PENN POWER	3,717.25
0997951	8/04/2023	PA STATE ASSOCIATION OF BOROUGHES	53.18
0997957	8/08/2023	L/B WATER SERVICE, INC	17,223.39
0997961	8/08/2023	JABCO PEST CONTROL SERVICES, LLC	92.00
0997958	8/09/2023	McQUAIDE BLASKO, INC	112.50
0997954	8/11/2023	COMCAST	239.52
0997962	8/11/2023	COMCAST	44.70
0997960	8/11/2023	VALLEY ACE HARDWARE	15.98
0997959	8/11/2023	WEST PENN POWER	41.56
0013732	8/14/2023	L/B WATER SERVICE, INC	180.07
TRANSFER	8/14/2023	GENERAL FUND	63.66
0013733	8/15/2023	GOFLEET CORPORATION	65.32
0013735	8/15/2023	ENCOVA INSURANCE	7,283.86
0997974	8/15/2023	VERIZON	200.11
0013734	8/15/2023	SUSQUEHANNA FIRE EQUIPMENT CO	155.00
TRANSFER	8/16/2023	BELLEFONTE BOROUGH REFUSE FUND	1,570.99
TRANSFER	8/16/2023	BELLEFONTE BOROUGH SEWER FUND	3,446.95
0997965	8/16/2023	WEST PENN POWER	167.28
0997966	8/16/2023	WEST PENN POWER	58.88
0997967	8/16/2023	WEST PENN POWER	10.10
0997968	8/16/2023	WEST PENN POWER	2,471.20
0997969	8/16/2023	WEST PENN POWER	13.17
TRANSFER	8/16/2023	PAYROLL FUND	12,526.46
0997953	8/17/2023	MIDLAND ASPHALT MATERIALS INC	126.54
0013736	8/18/2023	FNB COMMERCIAL CREDIT CARD	905.26
0997952	8/18/2023	COLUMN SOFTWARE, PBC	20.24
0997963	8/21/2023	VERIZON	25.42
0997964	8/21/2023	COMCAST	115.35
0013737	8/21/2023	PA MUNICIPAL HEALTH INSURANCE COOP	7,172.50
0997975	8/22/2023	LOWE'S	435.10
0997980	8/22/2023	VERIZON	25.77
0997970	8/23/2023	UNIVAR USA INC	1,331.00
0997972	8/23/2023	PACE ANALYTICAL SERVICES LLC	113.50
0013738	8/23/2023	HIGHMARK BLUE SHIE	168.00
0997973	8/23/2023	R.C. BOWMAN, INC	400.00
0997971	8/23/2023	EBY PAVING & CONSTRUCTION	1,957.14
0997979	8/24/2023	L/B WATER SERVICE, INC	867.81
TRANSFER	8/24/2023	PAYROLL FUND	209.14
0997982	8/24/2023	JABCO PEST CONTROL SERVICES, LLC	92.00
TRANSFER	8/24/2023	BELLEFONTE BOROUGH SEWER FUND	8,760.29
TRANSFER	8/24/2023	BELLEFONTE BOROUGH REFUSE FUND	6,759.79
0997977	8/24/2023	WEST PENN POWER	130.50

Borough of Bellefonte

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06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997978	8/24/2023	WEST PENN POWER	579.71
0997981	8/28/2023	COMCAST	150.96
0997976	8/29/2023	EBY PAVING & CONSTRUCTION	1,546.34
TRANSFER	8/30/2023	BULK WATER	7,571.27
TRANSFER	8/30/2023	PAYROLL FUND	12,601.41
TRANSFER	8/30/2023	BELLEFONTE BOROUGH REFUSE FUND	97.59
0997983	8/30/2023	WEST PENN POWER	4,431.23
TRANSFER	8/31/2023	BELLEFONTE BOROUGH REFUSE FUND	2,094.51
TRANSFER	8/31/2023	BELLEFONTE BOROUGH SEWER FUND	2,094.51
0997984	8/31/2023	NAPA AUTO PARTS	86.98
0997986	8/31/2023	BUCHART HORN INC	2,322.00
Total Checks:			139,066.34

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06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001011	8/16/2023	BELLEFONTE BOROUGH REFUSE FUND	8,540.29
0001012	8/16/2023	BELLEFONTE BOROUGH SEWER FUND	10,873.19
0001014	8/16/2023	BELLEFONTE BOROUGH WATER FUND	7,717.58
0001013[VOID]	8/16/2023	WATERMARKE CHURCH	7,717.58
0001017	8/24/2023	BELLEFONTE BOROUGH WATER FUND	7,200.00
0001015	8/24/2023	BELLEFONTE BOROUGH REFUSE FUND	6,000.00
0001016	8/24/2023	BELLEFONTE BOROUGH SEWER FUND	7,000.00

Total Checks: 55,048.64

voided check - 7717.58
47331.06

0.00 *

139,066.34 +

47,331.06 +

186,397.40 *

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08 SEWER CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997266	8/01/2023	COLUMBIA GAS	118.60
0015425	8/01/2023	JJ POWELL FUEL MANAGEMENT	126.16
0015424	8/01/2023	ROBBIE NICHOLS	220.08
0997272	8/02/2023	COLUMN SOFTWARE, PBC	134.20
TRANSFER	8/02/2023	PAYROLL FUND	26,839.32
0997268	8/02/2023	GROFF TRACTOR & EQUIPMENT, INC	5,932.60
0997273	8/02/2023	LINK COMPUTER CORP	42.00
0997275	8/02/2023	LINK COMPUTER CORP	60.00
0997267	8/02/2023	FINK BROTHERS SUPPLY	286.67
0997274	8/04/2023	LINK COMPUTER CORP	551.80
TRANSFER	8/08/2023	NORTHWEST SAVINGS BANK	20,677.34
TRANSFER	8/08/2023	NORTHWEST SAVINGS BANK	14,221.59
0997285	8/08/2023	RELIANCE BANK	5,696.02
0997283	8/08/2023	JABCO PEST CONTROL SERVICES, LLC	44.00
0997282	8/08/2023	NOBLE ENVIRONMENTAL	890.19
0997278	8/09/2023	McQUAIDE BLASKO, INC	915.00
0997287	8/09/2023	NAPA AUTO PARTS	139.10
0997271	8/10/2023	SUFFOLK SALES & SERVICE CORP	11,841.50
0997281	8/11/2023	TRANSPLY, INC	1,506.80
0997276	8/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	196.47
0997280	8/11/2023	COMCAST	69.95
0997286	8/11/2023	COMCAST	55.87
0015428	8/14/2023	CENTRAL PA INSTITUTE OF SCIENCE & TECH	3,800.00
0015426	8/14/2023	FRANK NOLL	300.00
TRANSFER	8/14/2023	GENERAL FUND	138.74
TRANSFER	8/14/2023	GENERAL FUND	33.60
0015427	8/14/2023	US BANK	2,200.00
0015429	8/14/2023	RIORDAN MATERIALS CORP	950.00
0015432	8/15/2023	ENCOVA INSURANCE	2,524.44
0015430	8/15/2023	GOFLEET CORPORATION	32.66
0997296	8/15/2023	VERIZON	38.61
0015431	8/15/2023	SHANNON STRUBLE	52.97
0997279	8/16/2023	ELECTRIC MOTOR & SUPPLY	1,350.00
0015433	8/16/2023	ELECTRIC MOTOR & SUPPLY	5,795.00
0997277	8/16/2023	FINK BROTHERS SUPPLY	48.16
TRANSFER	8/16/2023	PAYROLL FUND	23,413.72
0015434	8/18/2023	ELECTRIC MOTOR & SUPPLY	2,875.00
0015435	8/18/2023	FNB COMMERCIAL CREDIT CARD	741.19
0015438	8/21/2023	PA MUNICIPAL HEALTH INSURANCE COOP	13,320.00
0015436	8/21/2023	HIGHMARK BLUE SH	123.34
0997303	8/21/2023	VERIZON	92.25
0015437	8/21/2023	EMC INSURANCE COMPANIES	109.50
0997288	8/22/2023	WEST PENN POWER	23,454.80
0997284	8/22/2023	COMMONWEALTH OF PA	28,932.35
0997293	8/23/2023	EVOQUA WATER TECHNOLOGIES LLC	22,158.00
0997300	8/23/2023	F.N.B. EQUIPMENT FINANCE	1,100.47
0997301	8/23/2023	ALLIED MECHANICAL & ELECTRICAL, INC	2,777.16
0997291	8/23/2023	MARTZ TECHNOLOGIES, INC	10,242.42
0997289	8/23/2023	JJ POWELL FUEL MANAGEMENT	1,099.95
0997295	8/23/2023	POLLU-TECH, INC	4,140.00
0997297	8/23/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	59.99
0997292	8/23/2023	USALCO, LLC	5,550.21
0997294	8/23/2023	LINDE GAS & EQUIPMENT	135.39
0015439	8/24/2023	PACE ANALYTICAL SERVICES LLC	1,681.90
0997304	8/24/2023	U.S. BANK EQUIPMENT FINANCE	110.70
0997302	8/24/2023	WEST PENN POWER	82.66
0997290	8/24/2023	INGERSOLL RAND	2,042.74

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08 SEWER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997305	8/24/2023	JABCO PEST CONTROL SERVICES, LLC	44.00
0015440	8/28/2023	ALVIN YODER	1,300.00
0997308	8/30/2023	COLUMBIA GAS	111.17
TRANSFER	8/30/2023	GENERAL FUND	40,000.00
TRANSFER	8/30/2023	BELLEFONTE BOROUGH REFUSE FUND	192.47
TRANSFER	8/30/2023	PAYROLL FUND	23,616.93
0997307	8/31/2023	PENSTAN	55.18
0997299	8/31/2023	QUALITY HYDRAULICS	141.56
0997298	8/31/2023	ASAP HYDRAULICS STATE COLLEGE, INC	49.95
Total Checks:			317,584.44

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Borough of Bellefonte

Check Register from 8/01/2023 to 8/31/2023

09 REFUSE CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995898	8/01/2023	COMCAST	109.94
0005339	8/01/2023	JJ POWELL FUEL MANAGEMENT	2,005.45
0995900	8/02/2023	NAPA AUTO PARTS	23.15
0995894	8/02/2023	ROBINSON SEPTIC SERVICE, INC	185.00
TRANSFER	8/02/2023	BELLEFONTE BOROUGH WATER FUND	171.25
TRANSFER	8/02/2023	PAYROLL FUND	16,895.85
0995895	8/02/2023	QUALITY HYDRAULICS	74.91
0995896	8/03/2023	HUNTER KEYSTONE PETERBILT, L.P.	46.09
0995901	8/04/2023	LINK COMPUTER CORP	551.81
0995897	8/04/2023	GOOD TIRE SERVICE	588.72
0995902	8/08/2023	JABCO PEST CONTROL SERVICES, LLC	93.00
0005340	8/10/2023	CC RECYCLING & REFUSE AUTHORITY	46,026.65
0995903	8/11/2023	COMCAST	20.11
TRANSFER	8/14/2023	GENERAL FUND	88.70
0005342	8/15/2023	ENCOVA INSURANCE	9,550.70
0005341	8/15/2023	GOFLEET CORPORATION	65.32
TRANSFER	8/16/2023	PAYROLL FUND	16,865.94
0995904	8/17/2023	WEST PENN POWER	14.08
0995905	8/17/2023	WEST PENN POWER	84.28
0005343	8/18/2023	FNB COMMERCIAL CREDIT CARD	610.73
0005345	8/21/2023	PA MUNICIPAL HEALTH INSURANCE COOP	5,430.50
0005344	8/21/2023	HIGHMARK BLUE SH	9.49
0995907	8/23/2023	ROBINSON SEPTIC SERVICE, INC	185.00
TRANSFER	8/24/2023	BELLEFONTE BOROUGH SEWER FUND	658.75
TRANSFER	8/24/2023	BELLEFONTE BOROUGH SEWER FUND	928.50
TRANSFER	8/24/2023	BELLEFONTE BOROUGH WATER FUND	388.55
0995908	8/24/2023	JABCO PEST CONTROL SERVICES, LLC	93.00
TRANSFER	8/30/2023	PAYROLL FUND	17,714.72
0995906	8/30/2023	NAPA AUTO PARTS	41.03
0995911	8/31/2023	NAPA AUTO PARTS	55.39
0995910	8/31/2023	GOOD TIRE SERVICE	1,882.88
0995909	8/31/2023	COMCAST	109.94
TRANSFER	8/31/2023	BELLEFONTE BOROUGH WATER FUND	758.68
Total Checks:			122,328.11

Bellefonte Borough Council Packet September 18, 2023

Run: 9/06/2023 at 11:24 AM

Borough of Bellefonte

Page: 1

Check Register from 8/01/2023 to 8/31/2023
18 SPEC PROJ BASEBALL FIELD GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995016	8/31/2023	JOHN NASTASE CONSTRUCTION INC	64,386.60
Total Checks:			64,386.60

Borough of Bellefonte

**Check Register from 8/01/2023 to 8/31/2023
18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001016	8/01/2023	COLUMN SOFTWARE, PBC	323.62
0001017	8/14/2023	PENNONI ASSOCIATES INC	2,193.50
Total Checks:			2,517.12

Bellefonte Borough Council Packet September 18, 2023

Run: 9/06/2023 at 11:17 AM

Borough of Bellefonte

Page: 1

**Check Register from 8/01/2023 to 8/31/2023
18 SPEC PROJ POLICE DEPT GRANT CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995008	8/02/2023	HOFFMAN LEAKEY ARCHITECTS, LLC	6,436.86
0001017	8/02/2023	CORMAN HOME SALES	2,500.00
Total Checks:			8,936.86

0.00 *

64,386.60 +

2,517.12 +

8,936.86 +

75,840.58 *

Bellefonte Borough Council Packet September 18, 2023

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Borough of Bellefonte

JW Page: 1

**Check Register from 8/01/2023 to 8/31/2023
97 301 N SPRING ST CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000172	8/01/2023	BELLEFONTE BOROUGH	753.58
0000173	8/07/2023	BULK WATER	11,034.47
0000174	8/14/2023	WEST PENN POWER	1,540.47
0000175	8/23/2023	COLUMBIA GAS	35.37
0000176	8/24/2023	WIZZARDS JANITORIAL SYSTEMS	750.00
0000177	8/28/2023	BELLEFONTE BOROUGH	28.43
Total Checks:			14,142.32

Bellefonte Borough Council Packet September 18, 2023

Run: 9/06/2023 at 12:22 PM

Borough of Bellefonte

**Check Register from 8/01/2023 to 8/31/2023
98 NW BULK WATER CHECKING ACCOUNT**

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995197	8/03/2023	PENN TERRA ENGINEERING	2,974.55
0995199	8/25/2023	WEST PENN POWER	91.38
0995200	8/28/2023	J.W. HOLDERMAN CONCRETE	3,675.00
0995201	8/28/2023	McCLATCHY EXCELERATE	334.00
TRANSFER	8/30/2023	BELLEFONTE BOROUGH WATER FUND	3,529.45
Total Checks:			10,604.38

Bellefonte Borough Council Packet September 18, 2023

Run: 9/06/2023 at 12:19 PM

Borough of Bellefonte

Page: 1

Check Register from 8/01/2023 to 8/31/2023
98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995004	8/24/2023	WEST PENN POWER	371.11
Total Checks:			371.11

Bellefonte Borough Council Packet September 18, 2023

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Borough of Bellefonte

Page: 1

**Check Register from 8/01/2023 to 8/31/2023
98 BULK FNB CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000724[VOID]	8/10/2023	FIRST NATIONAL BANK	5,981.49
AUTO	8/13/2023	FIRST NATIONAL BANK	2,133.93
0000725	8/15/2023	GENERAL FUND	5,981.49
0000726	8/15/2023	BELLEFONTE BOROUGH	30,000.00
0000727	8/21/2023	TURNKEY LOGISTICS LLC	17,128.87
Total Checks:			61,225.78

0.00 *

10,604.38 +

371.11 +

61,225.78 +

72,201.27 *

**BELLEFONTE BOROUGH POLICE DEPARTMENT
AUGUST 2023**



HIGHLIGHTS

- **Personel:** Officer Pollock attended Basic Sniper Course 40hr. Officer Brower conducted Firearm Marksmanship Classes for Cadets at Camp Cadet.
- Chief and Detective attended monthly Chiefs and Investigator's meetings
- Chief primarily focused on patrol work due to officer on light duty, and vacations.
- Department focused on the first day of school. Officers were out setting the tone for safety within our school zones and bus/student drop off areas
- BPD responded to 12 domestic dispute incidents in August.
- We have a new part-time parking enforcement/ animal control officer. Brandon Eckenroth
- Part-Time police officer Andrew Hurd is finalizing his Field Training Program. He is a fine addition to our Department and is enthusiastic with his approach to serving the Community.

Bellefonte Borough Council Packet September 18, 2023

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

CALLS	560
SUPPLEMENTS	51
ASSISTS (STPD)	4
CRIMINAL COMPLAINTS	5
NON-TRAFFIC CITES	4
PARKING TICKETS	
ACCIDENT REPORTS	12
WARRANTS ATTEMPTED	1
WARRANTS SERVED	1
302 WARRANTS SERVED	1
PERSON STOP	5

CRUISER	MILEAGE
1 - 3416	370
2 - 3408/3421	1,023
3 - 3407	848
4 - 3411/3416	319
5 - 3410	515
6 - 3424	948
7 - 3412	792
8 - 3400	280

BUSINESS CHECKS	73
VACATION HOME CHECKS	1

TRAFFIC			
STOPS	62	WARNINGS	52
		CITES	10

PATROL HOURS			
VEHICLE	850	FOOT	71
		FOCUSED	414

OFFICER	HRS SCHEDULED	PTO	OT HRS	MEETINGS	TRAINING	TOTAL HRS WORKED
3400 WEAVER	192	0	5c	5		197
3407 WITMER	192	10	5	8	8	187
3408 NEIDEIGH	180	10	6			176
3410 LYONS	200	0	15.5			200
3411 WALTER	80	H&L				80 LD
3412 BROWER	190	40			40	150
3416 LUSE	190	40	3			153
3417 IGOE	190	60				130
3421 HOLT	190	0				190
3424 POLLOCK	190	40	2.5		40	112.5

Bellefonte Borough Council Packet September 18, 2023

OFFICER	CALLS	HRS AVAILABLE	FOOT PATROL	PATROL HRS	ADMIN HRS		
3400 WEAVER	51	197	10	160	27		
3407 WITMER	28	187	4	70	100inv		
3408 NEIDEIGH	89	176	10	130	30		
3410 LYONS	79	200	12	168	27		
3411 WALTER	6	LD		LD	80		
3412 BROWER	39	110	18	85	10		
3416 LUSE	49	130	8	87	19		
3417 IGOE	84	130	12	94	20		
3421 HOLT	46	190	2	150	37		
3424 POLLOCK	26	60	8	42	12		

OFFICERS OVERTIME							
OFFICER	COURT	SHIFT COVERAGE	HELD OVER	CALLED OUT	TRAINING	REIMBURSED ASSIGNMENT	TOTAL
3400 WEAVER				5c			5c
3407 WITMER						5	5
3408 NEIDEIGH	3		3				6
3410 LYONS		11.5	4				15.5
3411 WALTER							
3412 BROWER							
3416 LUSE		3					3
3417 IGOE							
3421 HOLT							
3424 POLLOCK			2.5				2.5

Bellefonte Borough Council Packet September 18, 2023

August Parking Enforcement and Animal Control Report

Reporting Officer: HOLTER, JEFFREY EARL

<u>Call Type</u>	<u>Calls</u>
800 PHONE MESSAGE	1
ANIMAL	4
PARKING,	8
RFA OTHER	1
SUPPLEMENT	1
TRAFFIC	2
Total Call Types for HOLTER, JEFFREY EARL: 6	Total Calls: 17

Total parking tickets issued: 220

Bellefonte Borough Council Packet September 18, 2023

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting September 18, 2023

HARB:

HARB met virtually on Tuesday, September 12, 2023 to review and revisit procedure and protocol for review meetings. Frank Grumbine, Central Region Community Preservation Coordinator, lead this review. HARB also discussed returning in person and agreed up a hybrid meeting format.

Recommended for approval/the issuance of a Certificate of Appropriateness:

- **DBI Mural Project, design proposal (123 S. Allegheny Street)** – because of the confidentiality of this design, no images were included in the application. A design was shown during the meeting.

Motion to approve the mural design presented by Alex Hall, AH Consulting.

Administrative Approvals:

- **380 Phoenix Avenue** – Ground mounted sign of tenants for the Phoenix Plaza
- **363 E. Linn Street** – Exterior paint of house. Brick will not be painted.
- **147 S Thomas Street** – Retaining wall replacement
- **134 W. Curtin Street** – Shingle roof replacement.

RFPs to update our Historic District Design Guidelines will be due by Monday, September 25 at 4:00 p.m. and opened during the HARB meeting on Tuesday, September 26. Firms or Consultants wishing to submit an RFP should contact me if they have questions.

The agenda and minutes are in your packet. Because of timing and scheduling issues, the minutes may not be complete. If you have any questions, please ask.

ZONING:

Zoning Hearing Board

A meeting date for the determination meeting is being scheduled. It will likely be September 26 in Council Chambers, but that has not yet been confirmed by the applicant and the board members.

PLANNING:

Planning Commission

The Planning Commission met on September 11. The meeting consisted of discussing several zoning and planning issues. A motion was made to approve two changes to the Zoning Ordinance: language for non-commercial use for **Keeping of Chickens** and a typo correction in the **Sign Ordinance**. These two items will be done when larger revisions are made to the Zoning Ordinance.

The agenda and minutes are in your packet. Because of timing and scheduling issues, the minutes may not be complete. If you have any questions, please ask.

The next Planning Commission meeting is scheduled for Monday, October 9 at 5:00 p.m. in Council Chambers.

Nittany Valley Joint Planning Commission

NVJPC will meet Thursday, September 21, 2023, at 6 PM in the Walker Township Municipal Building, 816 Nittany Valley Drive, Bellefonte, PA, 16823.

AGENDA

“VIRTUAL” HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: SEPTEMBER 12TH 2023 TIME: 8:30AM

BOROUGH MUNICIPAL BUILDING, 236 W. LAMB STREET, BELLEFONTE

Call to Order:

Attendance:

Members	Alternates	Guests
Sam McGinley, Chair	Gay Dunne	
Megan Tooker	Robert Wagner (CRCA)	
Walt Schneider	Amy Kelchner	
Mike Leakey		
Pat Long		
Maria Day		
Philip Ruth		

Public Comment:

Additions / Corrections to the Agenda:

- **DBI Mural Project – Alex Hall will present and request a COA for the mural design.**

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Approval of the HARB meeting minutes: August 8 2023 meeting minutes

Project Review and Public Comments: None

- **123 S. Spring Street (VFW)** – Removal of damaged and falling brick above solder course on front of the building. Top cap to be replaced with new flashing. Replace where applicable. * *exterior to be painted at later date (proposed)*

Applicant did not show but HARB reviewed and additional information was requested.

Administrative Approvals:

- **380 Phoenix Avenue** – Ground mounted sign of tenants for the Phoenix Plaza
 - Size: 102” tall x 59” wide
 - Materials and description: Iron frame is black. Individual tenant names colors to match those on building.
 - Located by parking lot in grass area (Matt Auman confirmed location is not in right-of-way)
 - Maker: Village Craft Iron, Brian Mannino
- **363 E. Linn Street** – Exterior paint of house. Brick will not be painted.
 - Trim (Primary) – Downing Slate SW 2819
 - Trim (Secondary) – Rockwood Sash Green SW 2810
 - Brackets/Corbels – Rookwood Red SW 2802 and Rookwood Amber SW 2817
 - Window Sash – Downing Sand SW 2822
 - Shutters – Black Majic SW 6991
 - Exterior Doors – Rookwood Amber SW 2817
 - Porch Ceiling - Rookwood Shutter Green SW 2809

Bellefonte Borough Council Packet September 18, 2023

- Porch Columns / Posts - Downing Slate SW 2819
 - Porch Decking – Rookwood Shutter Green SW 2809
 - Soffits - Downing Sand SW 2822
 - Backside addition - Rookwood Blue Green SW 2811
- **147 S Thomas Street** – Replacement of railroad ties with Rockwood retaining wall. The wall will be between 20-24 inches in height. The blocks will be mix of the Premier 6 and Premier 8 stone.
- **134 W. Curtin Street** – Replacement of shingles with Owens Corning True Definition Duration Lifetime shingle. Color: Cobblestone Gray.

Information / Discussion Items:

- **225 W. Lamb Street** – metal roof without HARB approval
- The property owner did submit an application but it was not complete. It did not include photos or product information. The homeowner didn't have any information. Solar Shield did the work. I received from the homeowner a local contact form Solar Shield to get additional information.
- **434 N. Spring Street** – roof without HARB approval. sent letter, didn't respond by deadline, can we enforce our ordinance using Code?
- I sent a letter on August 2, 2023 with a deadline of August 31, 2023 to submit an application for the roof replacement that was done without prior HARB approval.
 - I have not gotten a response by the deadline. Can we enforce our ordinance using Centre Region Code.
- **Gutters** – half round vs. K style
- Does HARB want to require that all historic properties use half round gutters when doing replacements, regardless of whether there are already K-style gutters on the structure? (i.e. – Presbyterian Church)

Old Business:

- **CLG grant to update Design Guidelines** – A RFP was advertised in the local paper. RFPs are due by September 25 at 4pm and will be opened during our September 26 HARB meeting. I included the advertisement and a copy of the RFP.

New Business:

- Frank Grumbine, Central PA regional coordinator from PHMC, is here to do an overview of how to conduct HARB reviews. This includes referencing the Secretary Standards for Rehabilitation when reviewing projects and staying away from subjective language. A copy of the Standards have been included in your packet.
- **HARB will return to in-person meetings starting September 26, 2023.** Remote calling in is permitted but should not be abused. If repeated in-person absences persist, the HARB member may be asked to step down.

Adjournment:



HISTORIC
Bellefonte[™]
Est. 1795

**BOROUGH OF BELLEFONTE
HISTORICAL ARCHITECTURAL
REVIEW BOARD**

8:30 AM Tuesday September 12th 2023 “Virtual” Meeting

Agenda Item 1

- **Call to Order:**
- **Attendance:**
- **Additions / Corrections to the Agenda:**
- **Declaration of Conflict of Interest:**
- **Declaration of Ex Parte Communication:**
- **Approval of the HARB meeting minutes:
June 12th 2023 meeting minutes**



Project 1: 121 S. Spring Street (VFW)

Bellefonte Borough Council Packet September 18, 2023

Project Applicant: Eric Williams Builders (*on behalf of VFW*)

Character Defining Features & Setting:

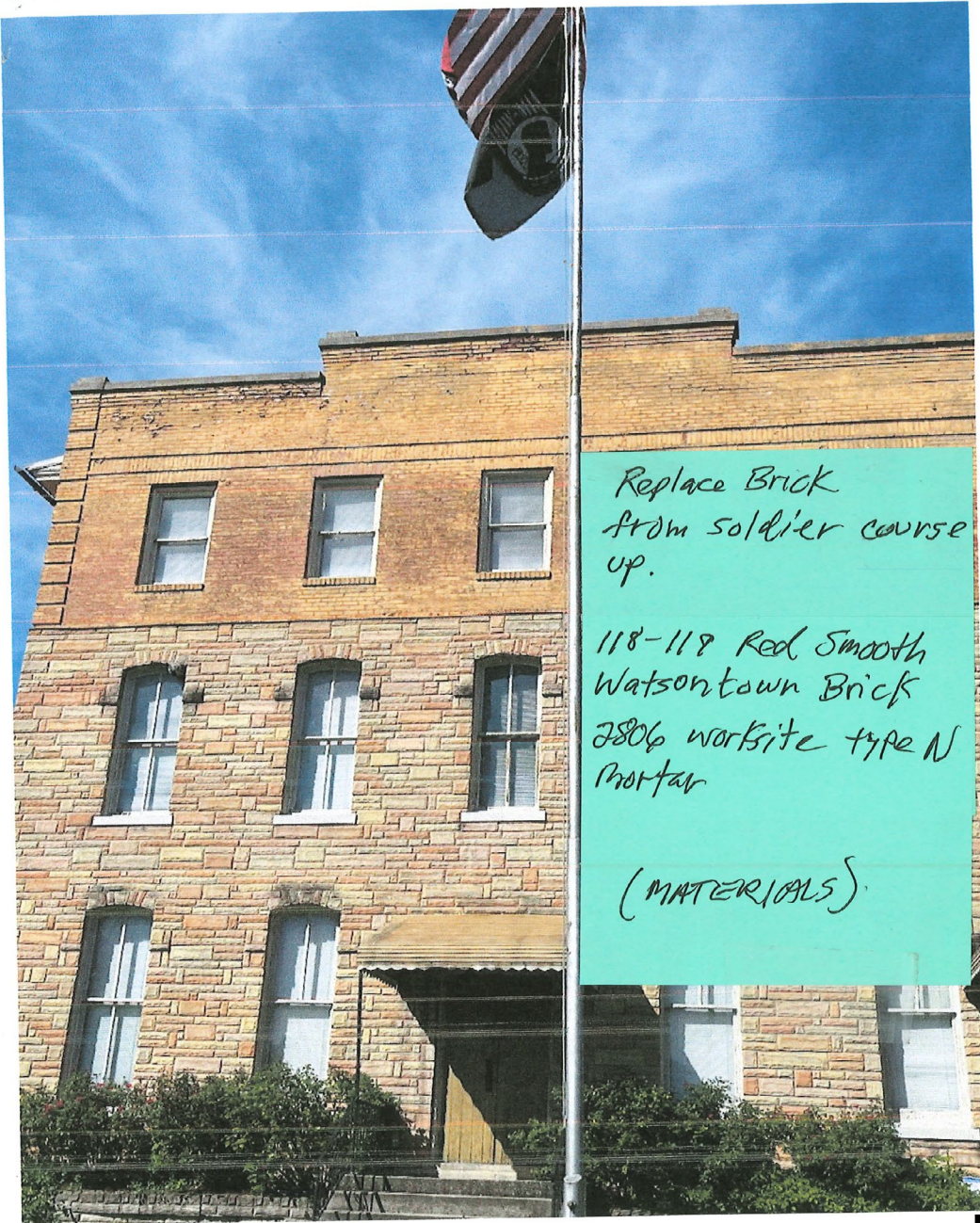
- Year Built: 1864, Condition: Fair
- Historic Name: Bush, Daniel G. Home
- Historic Style: Italianate
- Current Use: civic organization
- Roof Shape: gable front, low slope w/ stepped parapet
- Foundation: limestone; Exterior Walls: brick
- Windows: 2/2 DH, arched head
- Porch Details: original porch removed
- Bays: 4; Stories: 3
- Appears on 1870 Richie map, original residence badly altered, 3rd floor and front facade added,

Project Description:

Removal of damaged and falling brick above solder course on front of the building. Top cap to be replaced with new flashing. Replace where applicable.

*Exterior to be painted at later date



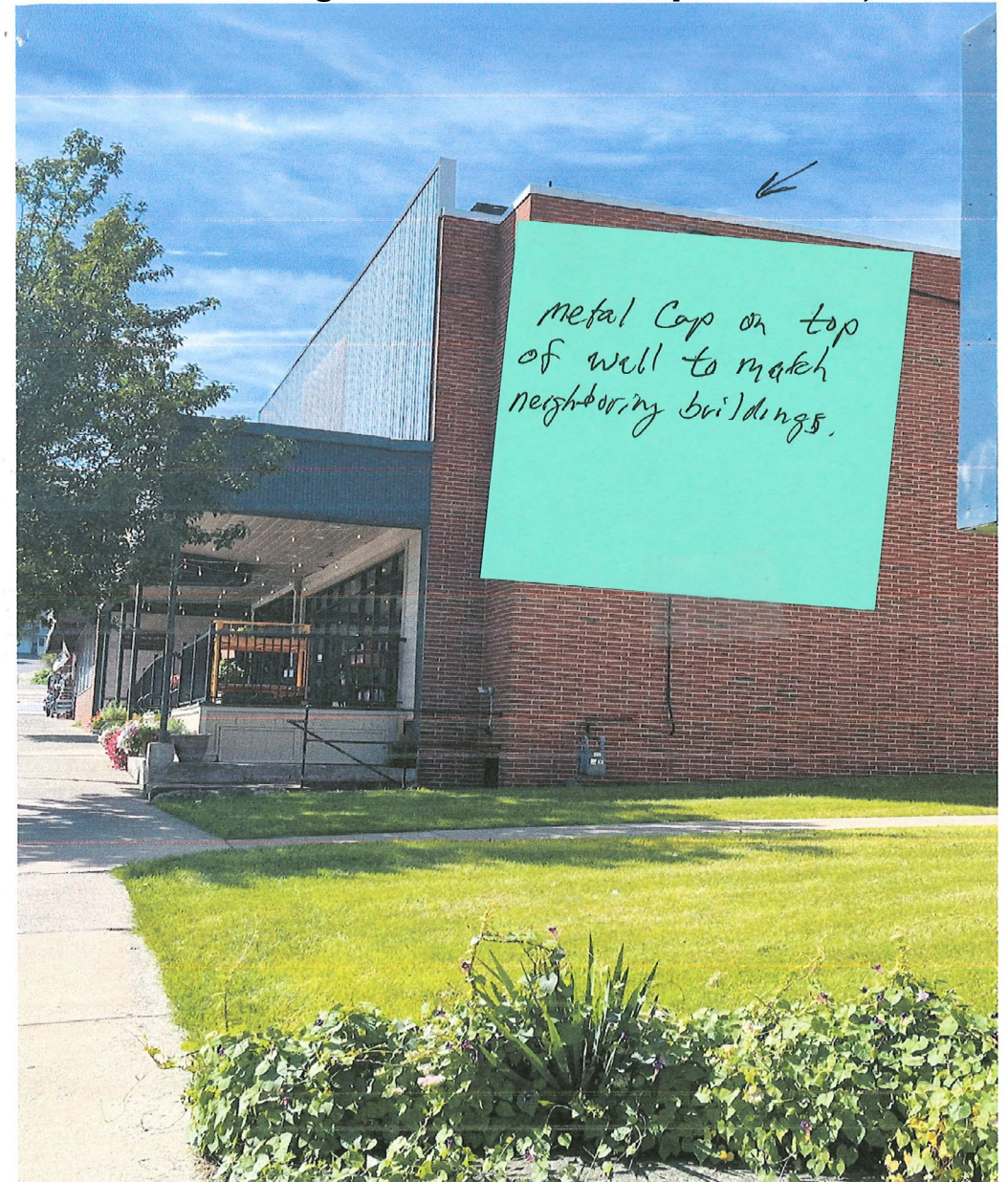


Replace Brick
from soldier course
up.

118-118 Red Smooth
Watson town Brick
2806 worksite type N
Mortar

(MATERIALS)

↑
←



metal Cap on top
of well to match
neighboring buildings.

↙

Agenda Item 3: Administrative Approvals

- **380 Phoenix Avenue** – Ground mounted sign of tenants for the Phoenix Plaza
 - Size: 102” tall x 59” wide
 - Materials and description: Iron frame is black. Individual tenant names colors to match those on building.
 - Located by parking lot in grass area (Matt Auman confirmed location is not in right-of-way)
 - Maker: Village Craft Iron, Brian Mannino

- **363 E. Linn Street** – Exterior paint of house. Brick will not be painted.
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 - Backside addition - Rookwood Blue Green SW 2811

- **147 S Thomas Street** – Replacement of railroad ties with Rockwood retaining wall. The wall will be between 20-24 inches in height. The blocks will be mix of the Premier 6 and Premier 8 stone.

- **134 W. Curtin Street** – Replacement of shingles with **Page 102 of 149** True Definition Duration Lifetime shingle. Color: Cobblestone Gray.



Agenda Item 4

- **Information/Discussion Items:**
 - **225 W. Lamb Street** – metal roof without HARB approval
 - **434 N. Spring Street** – roof without HARB approval. sent letter, didn't respond by deadline, can we enforce our ordinance using Code
 - **Gutters** – half round vs. K style

- **Old Business:**
 - CLG grant to update Design Guidelines

- **New Business:**
 - Frank Grumbine, Central PA regional coordinator from PHMC, is here to do an overview of how to conduct HARB reviews.
 - HARB will return to in-person meetings starting September 26, 2023.

- **Adjournment:**





HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: September 7, 2023

Subject: Borough Manager's Report – August 2023

Operations/Staff Updates:

- Building and property - Armory building – elevator shaft contractor is onsite starting the project. We will have a project meeting every two weeks. The IT consultant (who handles the current borough building IT) is doing all of the planning work to integrate the Armory with the existing building. Various other smaller projects are in phases of completion.
- Personnel – We have some openings at the Wastewater Treatment Plant due to someone leaving and a retirement. We are going through the steps to fill these openings.
- Streets – Crews are working on storm drain and pavement repairs.
- Streets - Traffic Light at Parkview and Zion – Our engineer has completed the survey work and has submitted a grant application. As agreed upon, design work will not start until Penn DoT determines if any changes to SR550/Zion Road are necessary as a result of the planned elementary school along Airport Road. We attended a virtual meeting held by HRG, the District's engineer. The meeting involved Penn DoT and a discussion about the intersection of Governors Park Road and Airport Road. HRG had proposed some driveway changes and as a result, must go back through a comment phase. It sounded like the review of SR550/Zion Road and Airport Road was a long ways off.
- Borough Authority Water/Wastewater – the borough authority held a work session in July to discuss design concepts for the Big Spring cover. The Authority does not want to see the pumphouse view blocked by the structure for a hardshell cover. A design concept is being developed and will be discussed with PA DEP.

Bellefonte Borough Council Packet September 18, 2023

- Wastewater – The Plant is facing a number of issues – personnel shortages due to non-work-related injuries, vacancies, equipment failures and long lead times for replacement parts. I have attaches notes presented to the Authority by Frank Noll, WWTP Superintendent.
- Water – I have attached notes presented to the Authority by Matt Auman, our Public Works Superintendent.
- Parks - Stage at Talleyrand/performance center – We recently received the draft Memorandum of Understanding (MOU)/Agreement that will cover the responsibilities of the borough and the Stage group. This will be developed by Council.
- Parks - Kepler Pool at Governors Park/Nittany Valley Rec. Authority – The group is getting ready to go out to bid for the construction/renovation work.
- Parks – seasonal personnel are grass-cutting, tree trimming, dead tree removing, and performing general maintenance
- Refuse – personnel changes with inter-department moves. Crews recently trained on new mulch bagging /silt sock machine for Musser Lane compost facility.
- Former National Guard Armory property along Zion Road – Don and I met with the owner recently. Due to extremely high costs for renovating the buildings, he has put a hold on the brewery project. He has not made a final determination yet.
- Waterfront development – According to an article, it looks like the Spring of 2024 at the earliest.
- PA Highlands Community College (PHCC) – The PHCC is still very much interested in getting established in Bellefonte/Centre County. They are trying to work with Weis for space in the former grocery store building on East Bishop Street. If that doesn't work, they will keep looking.
- SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and use of the spur.

Bellefonte Borough Council Packet September 18, 2023

August	Meetings/Activities Attended
1	➤
2	➤ Vacation day – attended Rural Water staff member retirement recognition
3	<ul style="list-style-type: none"> ➤ Council work session and business meeting agenda planning ➤ Meeting with Authority Solicitor – water line warrantee issue ➤ Staff meeting to discuss a parking issue
4	➤ PA Rural Water Association Board meeting
5	➤
6	➤
7	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Council work session and business meeting
8	<ul style="list-style-type: none"> ➤ Staff meeting ➤ Meeting with Bellefonte EMS director to sign vehicle documents
9	<ul style="list-style-type: none"> ➤ Meeting with Jim Lanning of Spring Creek Watershed Commission ➤ After Action Review meeting – Corning Waterline break in July ➤ Meeting with Big Spring cover structural engineer
10	➤
11	➤
12	➤
13	➤
14	➤ Phone call with Jeff Stover – legal matters
15	➤ Borough Authority meeting
16	➤ PSAB Trustee Board meeting
17	<ul style="list-style-type: none"> ➤ Agenda planning for council work session and business meeting ➤ Meeting with IT vendor – walk through Armory building ➤ Onsite meeting with Jeff Stover – encroachment issues
18	➤
19	➤
20	➤
21	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Phone call – Jeff Stover – legal matters ➤ Council work session and business meeting
22	<ul style="list-style-type: none"> ➤ Staff meeting ➤ Onsite visit to look at a sidewalk issue at Curtin and Armor Streets
23	➤ Elevator project (at the Armory) construction meeting
24	➤ Airport Authority meeting
25	➤
26	➤
27	➤
28	<ul style="list-style-type: none"> ➤ Bellefonte Elementary School Access review meeting ➤ Phone call with borough authority solicitor – legal matters
29	<ul style="list-style-type: none"> ➤ Meeting with staff to discuss budget process ➤ Meeting with Deb Moore, BASD Athletic Director – ball field agreement update
30	➤ Onsite visit to look at batting cage structure
31	➤ Agenda planning for council work session and business meeting

Activities
Work session and Council Agenda formatting and preparation
Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions
Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations
Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters
Draft meeting minutes review
Armory building – focused on getting the elevator installed, related tasks
Attention will be on the 2024 budget work from now until December

**Bellefonte Borough Authority Meeting September 6th 2023 WWTP
Report**

Bulk Water sales for the month of August were approx. 188,140 gals.

8/1/23 – Received the repaired jet pump from RAM. Waiting on gaskets for installation.

8/3/23 – Chris Roelke from B & L in reviewing data and values with Shannon for loss of solids and magnetite in the system. Updated him on items on order and requested suggestions on items needing ordered.

8/4/23 – Completed spreading of 132 wet tons of Biosolids @ the Schaeffer farm.

8/9/23 – Operator position offered and accepted by interviewee from prior day. (2 weeks)

8/10/23 – Informed by longest tenured maintenance employee that he will be retiring at the end of October after using up his allotment of days. * Maintenance repaired the Volvo loader and completed spreading of 49 wet tons of Biosolids @ the Schaeffer farm.

8/14/23 – Crane scheduled for 8/16/23 jet pump installation but then canceled after finding oil leaking from the repaired pump. * DRV, Inc. at the plant for VFD analysis on 28 units. Found and repaired 2 high voltage feed wires burnt at connections. (4 day process)

8/16/23 – Chris Roelke on site for most of the day for data analysis and jet pump game plan. Jon Eaton in for a site visit.

8/17/23 – RAM returned the re-repaired jet pump to the plant. * Emailed the plants DEP Water Quality Specialist on pending eDMR issues for July and current improvement of ammonia analysis results.

8/18/23 – Completed the plant quarterly SOUR testing, biosolids fecal coliform testing and submitted volute press sampling to PSU lab for cropland use.

8/21/23 – The new operator started. The operator on leave left information that he will be off another 4 weeks. * Filed the July eDMR report with DEP.

8/23/23 – The grit classifier compressor VFD and PLC failed. Martz tech. came and got 1 functional via a switch. * SCADA upgrade to this panel is involved in the repair and Martz Technologies received the okay to complete the repair and the upgrade.

8/29/23 – Gorman Rupp rep in to take pressure readings and pictures to finalize their quoting procedure for the second carrier fluid pump.

8/30/23 – Stitzer crane service on site along with Chris Roelke and Tom Long to oversee the re-installation of the repaired jet pump into the North swing zone area of the clarifier. The crane pulled out the South swing zone and anoxic zone jet pumps to be sent for repair.

Water Report September 2023

- 8/2/23 Repair water line & sewer clean out @ 307 E. Curtin St (Columbia Gas hit)
- 8/4/23 Raise sewer main clean out and repair drive way @ 507 E. Bishop St
- 8/8/23 Dug up sewer main At Armor St / Church Lane for new manhole
- 8/11/23 Installed 3 new service line @ 153,159 and 163 E Curtin St
- 8/14/23 Raised water box's on Transfer Rd
- 8/14/23 Assisted school district with low water pressure at High School
- 8/15/23 Finished service line replacement @ 153 E. Curtin St
- 8/16/23 New service line @ 240 Amberleigh Lane
- 8/17-18/23 One call E. Curtin St from Armor St to Monroe St
- 8/21/23 Clean sewer main 500 block N. Monroe St
- 8/21/23 Water shut offs for non-payment
- 8/22/23 Repair 2" main @ Armor St / Curtin St
- 8/23/23 Repair 2" main @ 438 E. Curtin St
- 8/28-29/23 Making new sewer manhole @ Armor St / Church Lane
- 8/30/23 Repair 4" man @ 625 Pleasantview Blvd
- 8/31/23 Finish sewer manhole @ Armor St / Church Lane

**Centre County Airport Authority
Meeting Minutes, August 24th, 2023**

Attending: C. Groshel; D. Johnson; R. Finley; H. Mose; G. Khoury; L. Lingle;
D. Gray; R. Stewart

Additional Attendees: J. Meyer C.M., Executive Director, CCAA; J. McMurtrie, Terminal Manager; T. Benson, Legal Counsel for the Authority; Kelly Camden & Gavin Howe with FNB Wealth Management; Danan Sharer with Kish Benefits

The meeting was convened at 7:00 PM by C. Groshel.

Public Comments: None.

1. Chair Groshel modified the agenda order. Solicitor Benson provided an overview of the UPA Rehabilitative Taxiway A, Phase VI – FAA AIP Grant Resolution. AIP Grant funds are in the amount of \$5,449,089.00. Other funds include \$302,728.00 from PA DoT Bureau of Aviation and \$302,728.00 from Passenger Facility Charges

Motion for approval was made by R Finley. D. Johnson seconded the motion. The motion was unanimously approved.

2. **Presentation By: Kelly Camden, Relationship Advisor & Gavin Howe, VP Portfolio Advisor, FNB Wealth Management**

Mr. Howe provided an overview of Authority investment policy and performance

3. **Presentation By: Greg Scott CBICC, President & CEO**

This presentation was postponed.

4. **Presentation By: Danan Sharer from Kish Benefits**

H. Mose introduced Danan Sharer who has been working with the HR Committee to develop and recommend an employee benefits package. Mr. Sharer provided a detailed overview of benefit options in the area of medical, long-term disability, dental/vision and life insurance.

Motion for approval to adjourn to go into Executive Session was made by H. Mose. D. Johnson seconded the motion. The motion was unanimously approved.

Motion for approval to end the Executive Session and to continue the meeting was made by D. Johnson. R. Finley seconded the motion. The motion was unanimously approved.

Additional information on employee benefit plan options and costs will be forthcoming.

5. Approval of the June 22nd, 2023 Meeting Minutes:

Motion for approval was made by D. Gray. D. Johnson seconded the motion. The motion was unanimously approved.

6. Financial Statements for June Year End and July:

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Cash Flows YTD
- e. Excel Budget Format Rev & Exp

J. Meyer provided an overview of the financial statements. June/July was the end/beginning of the new fiscal year, respectively. The fiscal year ended (June 30th) with a \$ -99,726.06 loss when the PIB loan payment and PSU payment is included. The details of the PIB loan balance and payment schedule were included as a reference. Payments are automatically deducted from the Authority's account, currently with only the principal being withdrawn.

Acceptance of Financials:

D. Gray made a motion to accept the report. L Lingle seconded the motion. The motion was unanimously approved.

7. Executive Director's Report: J. Meyer's written report was provided with the agenda materials. Comments were as follows:

- a. Enplanement Report –
- b. Reef Parking –
- c. Air Service -

J. Meyer provided an overview of the above reports. The load factor has been excellent with an average of 83%. The free parking on Saturday program appears to be successful. An analysis will be completed. J. McMurtrie discussed conversations with Centre County Commissioner Higgins regarding the need to use the county's incentive funds before the end of 2024. Discussions with prospective airlines for service to/from State College continue.

8. Air Operations Report: B. Rodgers submitted a report but did not attend the meeting.

9. Committee Reports:

a. Airport Name Change:

D. Gray said progress is being made. Sekula Signs has provided renderings (included with the agenda materials) of the new logo/branding. Rendering C is the recommended version. Costs for all of the signs will be \$131,870.00.

D. Gray made a motion to accept rendering C and to approve the cost proposal of \$131,870 from Sekula Signs. D. Johnson seconded the motion. The motion was unanimously approved.

b. Airport Governance/Organization Task Force (AGOTF) – D. Gray:

No report at this time.

c. Boarding Bridges – G. Khoury:

G. Khoury stated that progress is being made. Three design concepts are being considered with completion of this phase by the end of November.

10. Continuing Business:

a. Food & Beverage Cart in Departure Area:

This service started that day. Starting on August 28th, it will be a seven-day per week service.

b. Budget Approval, July 1st, 2023 through June 30th, 2024:

H. Mose made a motion to approve the 2023/2024 Authority budget as presented. D. Johnson seconded the motion. The motion was unanimously approved.

c. Stormwater Basin:

Work on the basin is being discussed with PA DEP.

11. New Business:

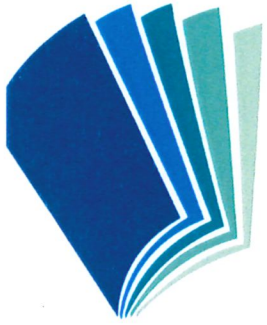
a. Accept George Downsborough's resignation as Treasurer:

D. Johnson made a motion to accept George Downsborough's resignation as Treasurer and to appoint Robert Finley as Treasurer until the end of the year. L. Lingle seconded the motion. The motion was unanimously approved.

Around the Room:

There was a question regarding the wash bay rental status. J. Meyer stated that the rental is going well. H. Mose asked about the recently distributed audit and suggested that it be included on a future Board meeting agenda.

Adjournment: The meeting was adjourned at 9:57 p.m.



Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823

(814) 355-1516 • Fax: (814) 355-0334

www.centrecountylibrary.org

September 6, 2023

Bellefonte Borough Council
236 West Lamb Street
Bellefonte, PA 16823

On behalf of the 2860 residents of Bellefonte Borough who are active cardholders of the Centre County Library and Historical Museum, we are so grateful for your continued support. These residents have borrowed over 26400 items since the beginning of 2023! We know they value your investment! We also know that meeting budget for the next year continues to be a challenge. Rising costs, decreasing revenue and inflation are a reality for all of us.

As an organization that maintains 4 buildings and a bookmobile on a budget of less than \$900,000, we try to run a tight ship. This past year has brought several challenges as we have come to realize that our bookmobile, after too many repairs, is close to "end of life." We are also slowly moving forward with our plans to expand the Centre Hall Area branch library and have been working with a capital campaign committee to seek grant opportunities and plan for fundraising.

But we are also excited to share that library activity is again back at pre-COVID levels. We have plans to place "after-hours pick-up lockers" at each of our branch locations before the end of the year to expand access. And, in partnership with the Centre County Board of Commissioners we have entered into an agreement with Family Search to begin digitizing the county records from the late 1700s through 1950 that are housed in the basement of our historic Miles-Humes house that serves as our Pennsylvania Room research collection and Museum.

All of this is possible because of your support. When combined with other local, county and state appropriations and the generosity of our many donors, we can see the difference our services, resources and programs make in the lives of the people we serve. We hope you will consider including us again in your budget for the year to come.

The Board of Trustees of the Centre County Library and Historical Museum would be pleased to meet with the Borough Council to share our goals and priorities for the coming year. To arrange a presentation, please contact our Executive Director, Denise Sticha at 814-355-1516 x1008 or by email to dsticha@centrecountylibrary.org.

Thank you!

Denise Sticha,
Executive Director

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Page 114 of 149
County-Wide Bookmobile

MUSEUM HISTORICAL & ARCHIVAL SERVICES





2022

Year in Review

Onsite Library Usage

81,937	Library Visitors
5,783	Computer Sessions
182,622	Items Circulated
2,997	Reference Questions
3,190	Wifi Users

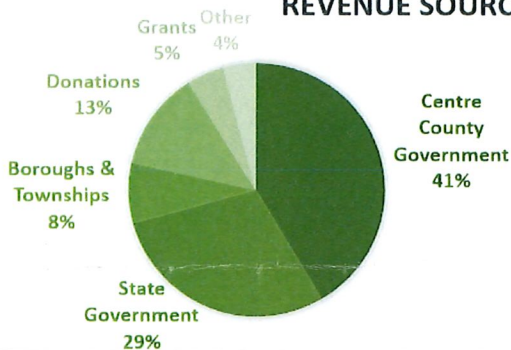
Historical Museum/ PA Room Breakdown

- Visitors— 1,675
- Reference Questions— 1,312
- Volunteer Hours— 1,109

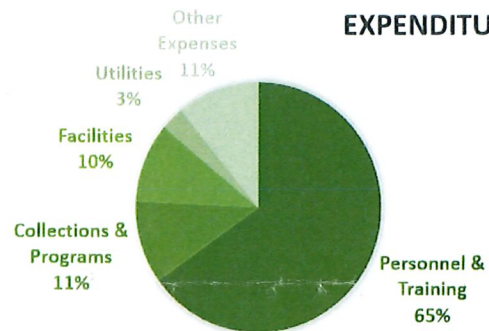
Bookmobile Breakdown

- Visitors— 1,936
- Circulation— 8,481

REVENUE SOURCES

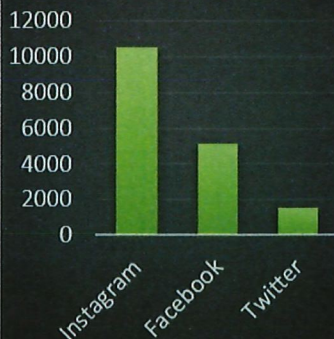


EXPENDITURES

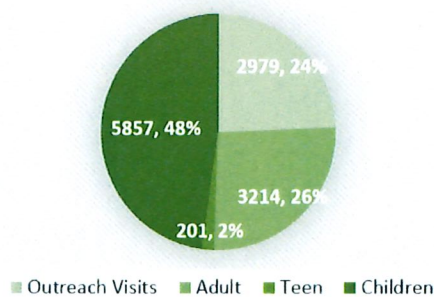


Volunteer Hours— 2,673

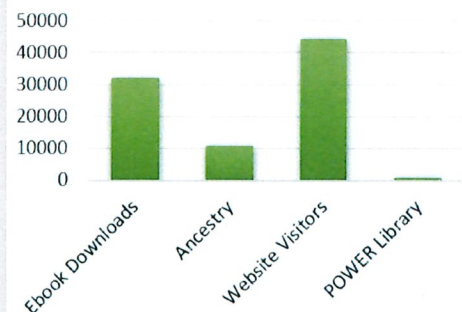
Social Media Followers

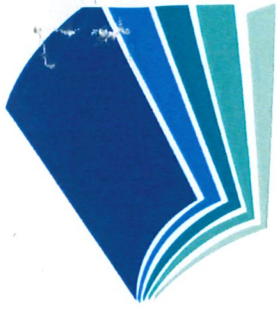


Program Attendance



Electronic Usage





Centre County Library & Historical Museum

203 N. Allegheny St., Bellefonte, PA 16823
(814) 355-1516 • Fax: (814) 355-0334
www.centrecountylibrary.org

2022 Highlights

Personnel

New Hires

Drew Albert, part-time Library Assistant, Hot (May)
Cecelia Doty, part-time Library Assistant, Bellefonte (November)
Bonnie Goble, part-time Research Assistant, PA Room (August)
Leah Hanes, part-time Library Assistant, Holt Memorial (February)
Isabella Luce, part-time Library Assistant Centre Hall (August)
Elizabeth Schwartz, part-time Library Assistant, Bellefonte (February)
Elizabeth Schwartz, part-time Communications Manager (November)
Ray Watson, part-time Library Assistant, Bellefonte (December)

Resignations/Retirements/Terminations

Robbin Degeratu, Administrative Director/ PA Room and Museum Manager (Sept)
Cecelia Doty – part time Library Assistant, Bellefonte, (January)
Rebecca Elias – part-time Library Assistant, Bellefonte (April)
Jonah Ellis, part-time Library Assistant, Centre Hall (August)
Jacob Jeffcoat, Bookmobile Driver/Library Assistant (October)
Jennifer Malik Williams, Communications Manager (August)
Colleen Miceli – part-time Library Assistant Bellefonte (April)
Lisa Miller, part-time Library Assistant, Bellefonte (October)
Kathryn Monsel, part-time Research Assistant, PA Room (August)

Transitions:

- Additional responsibilities were added to Part-time PA Room/Museum Research Assistants Judy Dombrowski and Bonnie Goble and they were made Co-Branch Managers of the PA Room/Museum operations effective January 2023.
- Additional responsibilities were added to Bellefonte Branch Manager Nicholas Struble who was made Assistant Director in addition to the Bellefonte Library Branch Manager effective January 2023.
- Elizabeth (Beth) Schwartz assumed the part-time Communications Manager position in addition to her role as part-time Library Assistant (November)

Serving Centre County with locations in:

Bellefonte • Centre Hall • Philipsburg •

County-Wide Bookmobile

Facilities

Bellefonte/PA Room Museum

- New snowblower was purchased.
- Rehabilitation of the North Allegheny Street exterior balcony door.
- Vigilante began installing the new security system in the Museum.
- Chilton Designs contracted to develop bid documents for the Howard Street porch stabilization project.
- Carpets were cleaned at the Bellefonte Library over Memorial Day weekend.
- In light of Windstream eliminating POTS, phone lines at the Bellefonte Library and Museum building were switched over to Morefield Communications.
- Pat Masullo began the rehabilitation/restoration of the Executive Director office to determine cause of several large ceiling and wall cracks.
- Several trees and large branches were removed between the neighboring B&B and the Bellefonte Library.
- Two proposal were received for the Howard Street porch project and contract negotiations started with Penn State Design and Construction for the work.

Bookmobile

- Space heater and snow pusher purchased.
- Radiator, fuel filters and assorted hoses and gaskets were replaced.
- Was towed to Freightliners in Altoona for major engine/transmission work in September and remained off-road for the remainder of the year.

Centre Hall

- Penns Valley School District gave tentative approval for expanding to the rear
- Front door was sanded and repainted.
- Nail pops on the metal roof were replaced and sealed.
- A pipe burst over the Christmas holiday weekend. Penn Restoration was hired to remove and replace damaged drywall. Carpeting was cleaned and an insurance claim filed for replacement of about 50 board books, the train table and a wooden book shelf.

Holt Memorial Library

- Toilets and valves replaced.
- Front sidewalk planting beds landscaped and mulched.

Bellefonte Borough Council Packet September 18, 2023

- Handicapped door openers were installed at the rear exterior and lower level interior doors.

Financial Stability

- Bellefonte Library received a \$1000 grant from the Bellefonte Elks for the audio book collection and a \$10,000 grant from North Central Sight Services for assistive equipment for the visually impaired. Equipment was also purchased for the Centre Hall Area Branch Library and the Holt Memorial Library.
- CCLHM received a \$20,000 ARPA grant from the Office of Commonwealth Libraries to purchase new print and audio materials.
- A \$1400 grant was received from the Downtown State College Rotary for new furnishing at Holt Memorial Library.
- A Happy Valley Tourism Bureau \$10,000 grant was received for improvements to the Museum Building.
- A 5-year contract Golden Business machines for copier services was approved after a months-long review of proposals.
- A 3-year contract with Paul Link CPA was awarded for auditing services.

Centre County Federation of Public Libraries

- Jacob Jeffcoat was hired as part-time StoryWalk project Manager.
- A \$40,000 ARPA grant from the Office of Commonwealth Libraries was received for collection development.
- The contract with Useful for turnkey operations on all public access computer workstations was signed for another year.

Services, Programs and Collections

- Holt Memorial Library received a new AWE (Early Literacy computer station and software) from District ARPA funds.
- A volunteer began a project to scan past Board meetings into a digital archive in January. Project was completed by October.
- The 34th annual Young Authors and Illustrators competition was held with 240 students in 4 school districts participating.
- The DVD collections (over 5000 items) were re-classed to include Parental guidance ratings to improve access.
- The Bellefonte Library Friends group had its inaugural meeting in June and continue to meet throughout the rest of the year.
- Outreach services to select child care centers and preschools resumed after the COVID hiatus.

Bellefonte Borough Council Packet September 18, 2023

- The PA Room was accepted as an Affiliate Library in the Family Search program.
- Centre Hall Area Branch Library celebrated its 25th Anniversary.
- Friends of the Holt Memorial Library celebrated their 60th Anniversary with \$2000 donations to the Library.
- Bellefonte, Centre Hall Area, and Holt Memorial Library all received Gold Star recognition from the Pennsylvania Library Association.



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WORKPLACE SAFETY COMMITTEE MEETING

7:30 AM

WEDNESDAY, SEPTEMBER 13TH. 2023

AGENDA

Members:

Steve Caldana (Member, Water) Chair	Jason Ostroskie (Member, Streets)
Samuel Horner (Member, Refuse)	Shannon Struble (Member, WWTP- Mgmt)
Bill Witmer (Member, Police)	Matt Auman (Member, PW-Mgmt)
Scott Rhoat (Member, EMS)	Don Holderman (Member, Mgmt)
Tim Schreffler (Member, Fire Dept)	Randy Brachbill (Member, Council Rep)
Seth Klinefelter (Member, WWTP)	

Administrative: Alyssa Doherty

Guests: Ralph W Stewart, Barb Smith, April Ressler

CALL TO ORDER

APPROVAL OF MINUTES –August 9th, 2023 1st 2nd

OLD BUSINESS

- Safety Concern Forms Review
- Recent safety incidents or near misses review- VFD and Police Dept
- 3rd Quarter Facility Inspection- Pump Houses: REMINDER: Needs completed by September 30th, 2023

NEW BUSINESS

- Reorganization of Safety Committee:
 - Welcome New Safety Committee Members & Vice Chair Appointment
- **Mandatory** Safety Committee Training- October 11th, 2023 at 7:30 AM in Council Chambers. Full attendance will be required for the training. The meeting could run two hours.
- **Video**-Pre-Trip Inspection: The Circle of Safety

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER

- Please try to limit all comments to three minutes maximum.

NEXT MEETING

- The next meeting will be held on Wednesday, October 11th, 2023 @ 7:30 AM.

ADJOURNMENT 1st 2nd @ AM

**BOROUGH OF BELLEFONTE
SAFETY COMMITTEE MEETING MINUTES
WEDNESDAY, AUGUST 9TH, 2023, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM**

Members Present:

Mark Brooks (Member, streets)
Matt Auman (Member, Mgmt)
Randy Brachbill (Member, Council Rep)
Steve Caldana (Member, Water) Chair
Sam Horner (Member, Refuse)
Shannon Struble (Member, WWTP-Mgmt)
Tim Schreffler (Member, Fire Dept)- Zoom

Members Absent:

Scott Rhoat (Member, EMS)
Don Holderman (Member, Mgmt)
Bill Witmer (Member, Police)
Robbie Nichols (Member, WWTP)

Administrative: Alyssa Doherty

Guests: Barb Smith, Teeter Group

CALL TO ORDER:

APPROVAL OF MINUTES – July 12th, 2023

Mr. Brachbill moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

3rd Quarter Facility Inspection- Pump Houses: The inspection will be scheduled with Don Holderman and Matt Auman before the end of September 2023.

NEW BUSINESS:

Reorganization of Safety Committee: New Members will be voted in next meeting along with Vice Chair Nomination.

Safety Committees: The Real Story Video: Good video. No discussion.

Bellefonte Borough Council Packet September 18, 2023

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER: None.

NEXT MEETING: Next meeting will be held on Wednesday, September 13th, 2023, @ 7:30 a.m.

ADJOURNMENT: *Mr. Brachbill moved to adjourn. Mr. Auman seconded the motion. Motion carried. Meeting adjourned at 7:48 a.m.*

**Bellefonte Borough
Accident Investigation Report Form**

General Information

Employee Name	Date of Incident 08/23/2023	Time of Incident 20:15
Job Title FireFighter	Department Logan Fire Company No. 1	Date and Time Reported 08/23/2023 20:45
Date of Hire	Time in Current Job Fire Fighter	Hours worked in past 24 N/A
Names of Persons Who Witnessed the Accident No one		
Did Employee seek Medical Treatment? Yes	If so, where? Mt Nittany Medical Center ER	Return to Work Date After Cleared by Doctor

Accident/Incident Details

Where did the accident/incident occur? Please be specific.
Centre County Public Safety Training Facility

In your own words, describe what is reported to have happened.
XXXX was advancing hose line and went to put it on their right shoulder and heard a pop.

Describe the resulting injury, illness or property damage.
Upper Right Arm

In your own words, describe exactly what the employee was doing just prior to and at the time of the accident.
Advancing Hose Line

Bellefonte Borough Council Packet September 18, 2023

In your opinion, what employee actions and/or working conditions contributed to this accident? No
Have other accidents/incidents involving the employee's actions and/or working conditions occurred previously? If so, describe: No
In your opinion, were written or accepted safe methods and practices followed prior to the accident or incident. If not, explain. Yes
In your opinion, what caused the accident/incident? Nothing was done incorrectly or wrong.

Corrective Action

In your opinion, could the accident/incident have been prevented? If so, how? No
What actions have been, or should be, taken to reduce the likelihood of accidents of this nature from reoccurring? No action in this matter.
Additional Comments and/or notes:

Supervisor Completing the Report: Bobbi Salvanish	Date of Report: 8/24/2023
Reviewed by: <i>Bobbi Salvanish</i>	Has Corrective Action Been Taken: Yes No

**Bellefonte Borough
Accident Investigation Report Form**

General Information

Employee Name	Date of Incident 08/07/2023	Time of Incident 08/01/2023 @ 1745
Job Title Police Officer	Department Police	Date and Time Reported 7/30/23 @ 0400 AM
Date of Hire	Time in Current Job 21 yrs	Hours worked in past 24 0
Names of Persons Who Witnessed the Accident NONE / HOWEVER THERE IS A Recording of it.		
Did Employee seek Medical Treatment? yes	Return to Work Date	
If so, where? MUMC Emergency Room State College		

Accident/Incident Details

Where did the accident/incident occur? Please be specific. Rear Steps to the back of our Building
In your own words, describe what is reported to have happened. officer was walking from his vehicle carrying a work BAG (equipment) up the stairs to enter our station
Describe the resulting injury, illness or property damage. torn ACL - partial
In your own words, describe exactly what the employee was doing just prior to and at the time of the accident. walking like a normal person/officer would be expected to do on any given day / time

Bellefonte Borough Council Packet September 18, 2023

In your opinion, what employee actions and/or working conditions contributed to this accident?

NOTHING CONTRIBUTED TO THIS,

Have other accidents/incidents involving the employee's actions and/or working conditions occurred previously? If so, describe:

NO

In your opinion, were written or accepted safe methods and practices followed prior to the accident or incident. If not, explain.

YES

In your opinion, what caused the accident/incident?

Officer possibly could've been affected by a previous back surgery last year? other than that, NO IDEA why.

Corrective Action

In your opinion, could the accident/incident have been prevented? If so, how?

NO

What actions have been, or should be, taken to reduce the likelihood of accidents of this nature from reoccurring?

unknown

Additional Comments and/or notes:

Supervisor Completing the Report:
Shawn P Weaver

Date of Report:

Reviewed by:

Has Corrective Action Been Taken:
Yes No

Memo

To: COUNCIL
From: Don
Date: September 18, 2023
Re: Streetscape using the TASA Grant

We are about to begin the first phase of the West Bishop Street/S. Spring Street Streetscape project using CDBG funds. We signed the contract and had a pre-construction conference the week of the 4th. We expect work to begin at the end of September or the beginning of October and be completed by Thanksgiving.

In regard to the W. Bishop Street portion, we are in the final stages of the design phase primarily focused on the lateral slopes of the sidewalk. I've included a few photos regarding a parking space that had come up at our last meeting with both our Engineer and the PennDOT representative. Given the overall project design for safety, it is being recommended (NOT DIRECTED) that Council consider removing the parking space adjacent from Smoker's Express (See Photo 1). Please note previous Council's have raised this issue in the past, the last time limiting the size of vehicle that can park there. Should Council consider removing this space, I am recommending we replace it by placing a parking meter next to the first (1st) space on S. Spring Street (See Photo 2 where the red car is parked). We currently have eight (8) Long-Term Permit parking spaces there (see Photo 3). Given the history of Long-Term parking usage in this location, I can say without hesitation that we could, without impacting any of our long-term permit purchasers, lose one long-term space and make it a metered space to replace the space we are asking you to consider removing.



Sent from my iPhone

PHOTO 1



PHOTO 2

Bellefonte Borough Council Packet September 18, 2023

Photos is W Bishop

Donald Holderman

Tue 9/12/2023 8:41 AM

To:Donald Holderman <dholderman@bellefontepa.gov>



PHOTO 3

Bellefonte Borough Council Packet September 18, 2023



Bellefonte Historical and Cultural Association
Talleyrand Park Committee
PO Box 141
Bellefonte, PA 16823

Email: bhca@bellefontearts.org
www.bellefontearts.org

"to expand, foster and promote...the spirit of Bellefonte."

September 6, 2023

Dear Bellefonte Borough Council Members:

The members of the Talleyrand Park Committee are grateful for the work our community members have done in the past, including Mr. Sciabica, to help create and maintain the beauty of the park. That said, regarding a request from Mr. Kerstetter for placing a memorial plaque in Talleyrand Park in Mr. Sciabica's honor, we are regrettably unable to support such a request.

This decision has nothing to do with our respect for Mr. Sciabica, or the many others who have made such requests in the past, but everything to do with our job of preserving Talleyrand Park. We are tasked with making sure it is not overrun with visible items that do not reflect concepts of the park--simplicity, nature, and historic art and architecture--all of which make it so special. Accordingly, in May 2017, we instituted a policy that went to Council, announcing that only cash donations for Talleyrand Park will be accepted, and items such as memorials, benches, flags or other items will not be accepted for permanent placement in the park. This policy helps us contribute to the maintenance of the park, and to sponsor specific projects.

As an alternative, I would like to suggest that a brick (or bricks) be placed in the pathway behind the gazebo from the overlook to the bridge. These bricks give lasting recognition to the generosity of Bellefonte's current and past residents and other supporters of Talleyrand Park. Perhaps this unobtrusive but visible and long-lasting project would be a suitable place for memorial brick in Mr. Sciabica's honor. Alternatively, a plaque could be added in the train station, along with the other donor's from the past.

Please let Mr. Kerstetter know that we would be happy to help if the bricks project is of interest. As the daughter of two founders of the park, I am always so pleased to see my parents' names on the brick pathway, to honor their contributions to Talleyrand Park.

Sincerely,


Talley Fisher, Co-Chair
Talleyrand Park Committee

Bellefonte Borough Council Packet September 18, 2023**Re: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica**

Talley Fisher <talleyfisher@gmail.com>

Thu 9/14/2023 1:56 PM

To: Donald Holderman <dholderman@bellefontepa.gov>; Alyssa Doherty <adoherty@bellefontepa.gov>

 1 attachments (159 KB)

Letter to Council 9-14-2023.pdf;

Don –

Please see attached to use for the Council Packet. Thanks very much for giving us a heads up, appreciate it. Sorry I missed your call.

Best,
Talley

From: Talley Fisher <talleyfisher@gmail.com>**Date:** Thursday, September 14, 2023 at 1:46 PM**To:** Donald Holderman <dholderman@bellefontepa.gov>, Alyssa Doherty <adoherty@bellefontepa.gov>**Subject:** Re: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Don –

I'm going to revise one thing (add about a plaque in the train station) and sent back to you ASAP.

Thanks.
Talley

From: Donald Holderman <dholderman@bellefontepa.gov>**Date:** Thursday, September 14, 2023 at 1:44 PM**To:** Talley Fisher <talleyfisher@gmail.com>, Alyssa Doherty <adoherty@bellefontepa.gov>**Subject:** Re: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Talley:

Do you want to sign and return or should I just use the letter as is for the Council packet?

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Talley Fisher <talleyfisher@gmail.com>**Sent:** Thursday, September 7, 2023 10:23 AM**To:** Andrea Murrell <andreamurrell@gmail.com>**Cc:** Donald Holderman <dholderman@bellefontepa.gov>**Subject:** Re: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Andrea-

I typed up a letter last night (see attached), based on similar requests in the past that True dealt with. While I understand that a plaque isn't necessarily a gift, I don't agree that we should allow it. The idea behind the policy is the preserve the Park as is, so as not to continue to add items that will visually change the park. I'd be afraid if we allowed this, it would open up a whole can of worms in the future?

Bellefonte Borough Council Packet September 18, 2023

We planted the cherry trees along the raceway in honor of my dad, but I'm not inclined to think a plaque is necessary. I suggest we offer that they have a brick done in his honor - which both reflects on his work on the brickwork of the raceway and well as doesn't go against our policy? Thoughts? See letter and let me know what you think.

Thanks.

Talley

Get [Outlook for iOS](#)

From: Andrea Murrell <andreamurrell@gmail.com>
Sent: Thursday, September 7, 2023 9:07:06 AM
To: Talley Fisher <talleyfisher@gmail.com>
Cc: Donald Holderman <dholderman@bellefontepa.gov>
Subject: Re: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Thanks Talley and Don,

I'm traveling though Saturday, but appreciate the request for feedback from the committee. Since this is not considered a gift to the park (tree, bench, for example), it seems like we could approve this without overriding our own 'no gifts' policy.

I'd be interested to know the size and location of the plaque I'd they have an idea in mind. Also, is there a plaque, etc. for Rob's design work at the park? If not perhaps we want to identify a location where they could go together/be similar in style.

Thanks,
 Andrea

Thanks for connecting with Don

On Sep 6, 2023, at 9:33 PM, Talley Fisher <talleyfisher@gmail.com> wrote:

Don,

Yes, I'll work on this tomorrow and send it over to you in the next day or two. Thank you for passing this along to us.

Talley

Talley Fisher

Talley Fisher Studio, LLC
 475 Valley View Rd
 Bellefonte, PA 16823

Cell: 541.517.1634

Web: talleyfisher.com

<image002.png>

From: Donald Holderman <dholderman@bellefontepa.gov>

Date: Wednesday, September 6, 2023 at 2:25 PM

To: talleyfisher@gmail.com <talleyfisher@gmail.com>

Subject: Fw: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Hi Talley:

I sent the message below to Andrea and received a response she is out of town until the 11th. Hoping someone can respond on behalf of the Committee. Thanks

Donald L. Holderman
 Assistant Borough Manager
 Bellefonte Borough
 814-355-1501 extension 215
 <Outlook-lcgprawm.png>

From: Donald Holderman <dholderman@bellefontepa.gov>

Sent: Wednesday, September 6, 2023 2:18 PM

To: Andrea Murrell <andreamurrell@gmail.com>; Andrea Murrell <andrea@clearwaterconservancy.org>

Bellefonte Borough Council Packet September 18, 2023

Cc: Ralph Stewart <rstewart@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

Subject: URGENT REQUEST: Plaque to Honor our BHS Classmate Frank Sciabica

Hi Andrea:

Please see email below from Mr. Kerstetter. This came up at last evening's Council meeting. A few Council members with some years of service recognized the Talleyrand Park Committee has weighed in on these issues in the past. Although some members saw this as routine and wanted to approve it, the others made a motion to request feedback from the Talleyrand Park Committee. Would you be able to provide feedback on behalf of the Committee as to how the Committee has handed memorial plaques in the past and why and make a recommendation here? It is imperative that any feedback/recommendations are received no later than Friday, September 15th in the AM prior to the next Council packet going out for the meeting on the 18th, where and when a decision will be determined.

The rationale for wanting a quick determination is, as the email states, the health of the individual receiving the plaque.

Should you have any questions, please do not hesitate to contact me.

Regards,

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215
<Outlook-lcgprawm.png>

From: Ralph Stewart <rstewart@bellefontepa.gov>

Sent: Friday, September 1, 2023 12:24 PM

To: Daniel Kerstetter <paflyfisher777@gmail.com>

Cc: Alyssa Doherty <adoherty@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>

Subject: RE: Plaque to Honor our BHS Classmate Frank Sciabica

Hello Mr. Kerstetter,

We will include this in our council meeting materials for their meeting next Tuesday. We will be in touch after that.

Thank you and take care,
Ralph

Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214

<image001.jpg>

From: Daniel Kerstetter <paflyfisher777@gmail.com>

Sent: Friday, September 1, 2023 12:22 PM

To: Ralph Stewart <rstewart@bellefontepa.gov>

Subject: Plaque to Honor our BHS Classmate Frank Sciabica

Dear Mr. Stewart, Bellefonte Borough Manager,

The BHS Class of 1966 would like to honor our fellow classmate, Frank Sciabica, with a plaque for his work done on the masonry brick-work and the two concrete foundations for the cable suspension bridge at Talleyrand Park in

Bellefonte Borough Council Packet September 18, 2023

Bellefonte. Frank and his dad worked on the Gazebo at the park and Frank worked on the brick-work overlay for the concrete raceway by the Train Station at the park. Frank may have also worked on the memorial at the park as well. I was a frequent visitor to the park when the suspension bridge was being built. I saw the massive concrete foundations that were built to anchor the cables for the suspension bridge. Frank worked on these concrete foundations. I also watched as the many bricks that were laid over the concrete raceway near the Train Station at the park, during my lunchtime walks back when I worked at Sutton Engineering Company.

Since this beautiful park is part of Bellefonte, we are requesting permission to purchase this plaque with your approval. We will pay for the plaque and the installation of it in an appropriate place. We will work with the Borough to have this memorial plaque designed and built to honor our classmate, Frank Sciabica. Frank is currently experiencing some health problems and we would like to honor his work as soon as possible, while he is still living.

Sincerely,

Daniel F. Kerstetter
For the BHS Class of 1966

Sent From:

Daniel F. Kerstetter
paflyfisher777@gmail.com

Memo

To: COUNCIL
From: Don
Date: September 18, 2023
Re: Request for Alternative Fuels Tax

We received information from the PA Department of Revenue essentially stating that the Borough must apply for an Application for Alternative Fuels License and begin reporting, as of 2021, all EV Charging Station usage in what will be either a monthly or yearly report under an Alternative Fuels Tax Report.

Recently, Council determined the cost of paying for the electricity would be \$2.00 per hour. We are still working on the meters and signage, however, given this new set of requirements, at a minimum, Council may want to consider increasing the cost to \$2.50 hour to cover the cost of the AFT.

Since our EV Charging Stations are not network connected and we have no way of accurately accounting for usage (until we get the meters installed), we will have to estimate the usage from 2021 to present. Even after the meters are installed, we will be relying on enforcement to give us an accurate account of usage as someone could still charge their vehicle without paying the meter.

Bellefonte Borough Council Packet September 18, 2023

PA Alternative Fuels Tax & (Public) EV Charging Station Licensing

Cayaban, Patricia <pcayaban@pa.gov>


Tue 9/12/2023 11:49 AM


To: Donald Holderman <dholderman@bellefontepa.gov>

Good morning sir,

Per our phone call earlier, our department has reached out as a recent review of information available to the PA Department of Revenue suggests your company may not be registered to file and pay all applicable business taxes, specifically Alternative Fuels Tax.

Below are the definition and implementation found on Chapter 90 of the PA Vehicle Code:

 [REV-822 -- Application for Alternative Fuels License](#)

 [DMF-101 -- 2023 Alternative Fuels Tax Report](#)

§ 9002. Definitions.

"Alternative fuels." Natural gas, compressed natural gas (CNG), liquified natural gas (LNG), liquid propane gas and liquified petroleum gas (LPG), alcohols, gasoline-alcohol mixtures containing at least 85% alcohol by volume, hydrogen, hythane, electricity and any other fuel used to propel motor vehicles on the public highways which is not taxable as fuels or liquid fuels under this chapter.

"Alternative fuel dealer-user." Any person who delivers or places alternative fuels into the fuel supply tank or other device of a vehicle for use on the public highways.

§ 9004. Imposition of tax, exemptions and deductions.

(d) Alternative fuels tax.--

(1) A tax is hereby imposed upon alternative fuels used to propel vehicles of any kind or character on the public highways. The rate of tax applicable to each alternative fuel shall be computed by the department on a gallon equivalent basis and shall be published as necessary by notice in the Pennsylvania Bulletin.

(2) The tax imposed in this section upon alternative fuels shall be reported and paid to the department by each alternative fuel dealer-user rather than by distributors under this chapter similar to the manner in which distributors are required to report and pay the tax on liquid fuels and fuels, and the licensing and bonding provisions of this chapter shall be applicable to alternative fuel dealer-users. The department may permit alternative fuel dealer-users to report the tax due for reporting periods greater than one month up to an annual basis provided the tax is prepaid on the estimated amount of alternative fuel to be used in such extended period. The bonding requirements may be waived by the department where the tax has been prepaid.

By definition, the tax is owed regardless of the transaction – pay per kwh, pay per time/minutes, or free charging. As previously discussed, if the chargers are solely used by the Borough, then it would be considered tax-exempt. If the chargers are open to the public, permits are required. Depending on the kWh usage, you may either be required to file an annual or monthly tax reporting. Please also note that previous year's usage would also need to be reported, oldest period would be from 2021. If you have further questions about this, please let me know.

If you have a myPATH profile, you may register the Alternative Fuels account through that portal as well. If you are no longer using the unit(s), please let us know as well so we may update the account accordingly.

Should you have any questions, please let me know.

Thank you,

Patricia J. Cayaban | TACT

PA Department of Revenue | Bureau of Business Taxpayer Accounting

Motor and Alternative Fuel Tax Division

PO Box 280646 | Harrisburg PA 17128-0646

Bellefonte Borough Council Packet September 18, 2023

Phone: 717.787.9595 | Fax: 717.787.6261

E-mail: pcayaban@pa.gov

www.revenue.pa.gov

Department of Revenue Mission: To fairly, efficiently, and accurately administer Pennsylvania tax and Lottery programs.

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Please consider the environment before printing this email.

Bellefonte Borough Council Packet September 18, 2023

 **pennsylvania**
DEPARTMENT OF REVENUE (SU) MOD 04-20 (FI)

8220020105

REV-822

PA DEPARTMENT OF REVENUE
PO BOX 280646
HARRISBURG PA 17128-0646

OFFICIAL USE ONLY

APPLICATION FOR ALTERNATIVE FUELS TAX PERMIT

Complete this application to request an Alternative Fuels Tax Permit, which is needed whenever alternative fuels are used and placed into the supply tank of a motor vehicle intended for use on a public highway of the commonwealth.

SECTION I APPLICANT INFORMATION			
Legal Name (For individual applicants give your full legal name)		FEIN	
Trade Name or DBA (if different from Legal Name)		SSN (sole proprietor's if FEIN does not exist)	
Contact Person Name	Contact Person Title	Business Telephone Number	
Contact Person Email Address	Cellular Telephone Number	Fax Number	

SECTION II ADDRESS INFORMATION			
Physical Street Address (PO Box is not acceptable)			
County	City	State	ZIP Code
Mailing Address (if different from above)			
County	City	State	ZIP Code

SECTION III BUSINESS ORGANIZATION INFORMATION	
Fill in the oval that describes the organization of your business.	
<input type="radio"/> Sole Proprietor <input type="radio"/> Partnership <input type="radio"/> Limited Liability Partnership <input type="radio"/> Other _____ <input type="radio"/> Corporation <input type="radio"/> Limited Partnership <input type="radio"/> Limited Liability Company	
If incorporated, provide date and state of incorporation	Date _____ State _____
If an out-of-state corporation, provide date of Foreign Registration Statement	Date _____
Provide your NAICS code	NAICS _____

Name, title, Social Security number, FEIN or ITIN and home address of the individual applicant if different from Section I, Applicant Information, above or, in the case of a partnership or limited liability company, each individual partner or member owning 50 percent or more equity in the entity and, in the case of a corporation, the President, Secretary and Treasurer. If a partnership or limited liability company has no individual partners or members or no partner or member owning 50 percent or more equity in the entity, please list the name, title, Social Security number, FEIN or ITIN and home address of an individual responsible for the partnership or limited liability company's remittance obligations. The FEIN in Section I, Applicant Information, may not be used below. Attach a separate sheet if more space is required.

Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code
Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code
Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code



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Bellefonte Borough Council Packet September 18, 2023

8220020205

REV-822 (SU) MOD 04-20 (F1)

SECTION III BUSINESS ORGANIZATION INFORMATION (continued)

Name, title, telephone and email address of persons (other than individual owners, partners or elected officers of the partnership, association, or corporation) who are authorized by any individual listed above, or by power of attorney, to sign and/or discuss with the department any information related to your application and alternative fuel tax reports. Attach a separate sheet if more space is required.

Name	Title	Email Address	Telephone Number
Name	Title	Email Address	Telephone Number

SECTION IV TAX REPORTING SERVICE

Company Name	Contact Person	Contact Person Title	
Address	City	State	ZIP Code
County	Telephone Number		

SECTION V MISCELLANEOUS

Indicate the alternative fuel(s) being used: (Fill in all that apply)

- | | | |
|---|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Liquefied Natural Gas (LNG) | <input type="checkbox"/> Methanol | <input type="checkbox"/> E85 |
| <input type="checkbox"/> Compressed Natural Gas (CNG) | <input type="checkbox"/> Ethanol | <input type="checkbox"/> M85 |
| <input type="checkbox"/> Liquid Propane Gas (LPG) | <input type="checkbox"/> Electricity | <input type="checkbox"/> Other _____ |

Do you import alternative fuels? Yes No
If yes, indicate states product is imported from _____

Do you export alternative fuels? Yes No
If yes, indicate states product is exported to _____

Average monthly taxable alternative fuel sales during the preceding 12 months _____

Average monthly taxable alternative fuel use during the preceding 12 months _____

Do you have storage in Pennsylvania? Yes No *If yes, please complete the below.*

List the location of your storage tank(s), its physical address, storage capacity, whether the property on which the facility rests is owned or leased and whether the pumps are metered or not. *Types of storage are overhead or underground tanks, skid tanks, trucks or drums. Attach a separate sheet if more space is required.

Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps
Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps
Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps



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Bellefonte Borough Council Packet September 18, 2023

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REV-822 (SU) MOD 04-20 (FI)

SECTION V MISCELLANEOUS (continued)

If applicable, please provide the name of your supply source(s). Attach a separate sheet if more space is required.

Name	Address	Telephone Number

SECTION VI CERTIFICATION

ALL APPLICANTS MUST COMPLETE THIS SECTION

Applicant further agrees, under penalty of perjury, that the information provided on this application, to the best of his/her knowledge, is true, accurate and complete. This form must be signed by an owner, partner or corporate officer named on this application or by an authorized agent. If signed by an authorized agent, a properly completed Power of Attorney and Declaration of Representative (REV-677) must be attached to this application.

Name	Signature	Title	Date



Are you aware of the Pennsylvania Department of Revenue's new e-Services portal: myPATH? You may submit payments, registration, renewals, and more, online.

Visit revenue.pa.gov/mypathinformation for more information.



8220020305

8220020305

Bellefonte Borough Council Packet September 18, 2023

4410123105

 **pennsylvania**
DEPARTMENT OF REVENUE (SU) MOD 11-22 (FI)

DMF-101

PO BOX 280646
HARRISBURG PA 17128-0646

OFFICIAL USE ONLY

**2023 ALTERNATIVE FUELS
TAX REPORT**

SECTION I TAXPAYER INFORMATION

Name				Check Appropriate Block <input type="checkbox"/> No Activity <input type="checkbox"/> Cancel Permit <input type="checkbox"/> Change Name and/or Address <input type="checkbox"/> Amended Report			
Street Address							
City		State	ZIP Code				
Account ID	FEIN/SSN	Period (Month & Year)	Tax Period End Date				

SECTION II INVENTORY SUMMARY

ITEM	A CNG (GGE)	B LNG (DGE)	C PROPANE/LPG (gals)	D E-85 (gals)	E ELECTRICITY (kWh)	F Other	G TOTALS
1. Taxable Volume							
2. Oil Company Franchise Tax Rate Subject to Discount	0.124	0.140	0.092	0.089	0.0037		
3. Gross Oil Company Franchise Tax Subject to Discount (Line 1 x Line 2)							
4. Percentage of Gross Tax to Total	%	%	%	%	%	%	100%
5. Less Apportioned Discount							
6. Net Oil Company Franchise Tax Subject to Discount (Line 3 - Line 5)							
7. Oil Company Franchise Tax Rate Not Subject to Discount	0.487	0.548	0.359	0.349	.0146		
8. Oil Company Franchise Tax Not Subject to Discount (Line 1 x Line 7)							
				9. Total Alternative Fuels Tax Due (Total of Line 6 + Total of Line 8)			
				10. Interest			
				11. Penalty			
				12. Less Authorized Credits			
				13. Total Amount Due			
				14. Credit to Next Period			
				15. Amount to be Refunded			

SECTION III CERTIFICATION

I (We) hereby swear or affirm under penalties prescribed by law that this report is a true and correct record of all transactions listed for the above referenced tax period.

Name	Signature	Title
Telephone Number	Email Address	Date



4410123105

4410123105



Instructions for DMF-101

Alternative Fuels Tax Report

DMF-101 IN (SU) MOD 11-22

GENERAL INFORMATION

The Alternative Fuels Tax Report may be reproduced and used for subsequent reporting. Reports are also available online at www.revenue.pa.gov.

For questions regarding this form or the taxation of Alternative Fuels, please contact the department at RA-PAMotorFuelinfo@pa.gov.

Electronic filing options are available for Alternative Fuel Tax reports. Visit mypath.pa.gov for more information.

SUPPLEMENTAL INFORMATION

Pursuant to Chapter 90 of the Pennsylvania Vehicle Code, an alternative fuel dealer-user must pay tax on alternative fuels whenever such fuels are placed into the supply tank of an alternative fuel vehicle in Pennsylvania for use on public highways. Alternative fuels are taxed on a gallon-equivalent basis. Applicable definitions include the following:

ALTERNATIVE FUEL

Natural gas, compressed natural gas (CNG), liquefied natural gas (LNG), liquid propane gas and liquefied petroleum gas (LPG), alcohols, gasoline-alcohol mixtures containing at least 85 percent alcohol by volume, hydrogen, hythane, electricity and any other fuel used to propel motor vehicles on the public highways which is not taxable as fuels or liquid fuels under Chapter 90.

ALTERNATIVE FUEL DEALER-USER

Anyone who delivers or places alternative fuel into the fuel supply tank of an alternative fuel vehicle in Pennsylvania for use on public highways.

GALLON-EQUIVALENT BASIS

The tax is imposed on an adjusted rate basis detailed in the most recent PA Bulletin.

ALTERNATIVE FUELS TO BE LISTED UNDER OTHER

	Subject to Discount	Not Subject to Discount
Hydrogen (GGE)	0.124	0.487
Ethanol (gals)	0.083	0.325
Methanol (gals)	0.062	0.244
M-85 (gals)	0.072	0.280

To determine the tax on a fuel not shown on the front of this form or in these instructions, provide a letter indicating the fuel type, the BTU content of the alternative fuel and other

data as necessary to support the tax reported. This information would be reported under Other.

CONVERSION FACTORS

To convert CNG or Hydrogen from standard cubic feet into Gasoline Gallon Equivalents (GGEs), use the formulas below.

CNG in standard cubic feet (scf):

Divide CNG (scf) units by 126.67 to convert to gasoline gallon equivalents (GGEs).

Hydrogen in standard cubic feet (scf):

Divide Hydrogen (scf) units by 357.37 to convert to gasoline gallon equivalents (GGEs).

ELECTRICITY FACTORS

For electric powered vehicles, to calculate the kWh used, multiply the kWh it takes to charge the vehicle (see manufacturer specifications) by the number of times that the vehicle was charged in that reporting period. Keeping daily charging logs will greatly assist with the calculation.

Mail report to:

**PA DEPARTMENT OF REVENUE
PO BOX 280646
HARRISBURG PA 17128-0646**

LINE INSTRUCTIONS

SECTION I

TAXPAYER INFORMATION

ACTIVITY BOX

NO ACTIVITY

Check this block if you did not conduct any transactions during the filing period.

CANCEL PERMIT

Check this block if you are requesting your permit be canceled. The cancellation date used will be the due date or date received of this return, whichever is later. A final return must be filed for activity prior to the cancellation request.

CHANGE NAME AND/OR ADDRESS

To note any change to your name or address, check this block and make the applicable change.

AMENDED REPORT

Check this block if this report corrects information previously reported, noting the period and year you are correcting.

SECTION II

INVENTORY SUMMARY

LINE 1

TAXABLE VOLUME

Enter the volume sold and/or used on which tax was collected for each fuel type.

LINE 2

The oil company franchise tax rate that is subject to discount is printed in each column for each fuel type.

LINE 3

GROSS OIL COMPANY FRANCHISE TAX - SUBJECT TO DISCOUNT

Multiply taxable volumes on Line 1 by the appropriate tax rate on Line 2.

LINE 4

PERCENT OF GROSS TAX TO TOTAL

Round to the nearest hundredth. If only one fuel type is present on the tax return, this figure is always 100%. If more than one fuel is present:

- Line 4, Column F = Line 3F divided by Line 3G.
- Line 4, Column E = Line 3E divided by Line 3G.
- Line 4, Column D = Line 3D divided by Line 3G.
- Line 4, Column C = Line 3C divided by Line 3G.
- Line 4, Column B = Line 3B divided by Line 3G.
- Line 4, Column A = 100 minus the sum of Line 4, Columns B, C, D, E, and F.

LINE 5

APPORTIONED DISCOUNT

- a. Multiply 5G by 4A. Enter the result on 5A.
 - b. Multiply 5G by 4B. Enter the result on 5B.
 - c. Multiply 5G by 4C. Enter the result on 5C.
 - d. Multiply 5G by 4D. Enter the result on 5D.
 - e. Multiply 5G by 4E. Enter the result on 5E.
 - f. Multiply 5G by 4F. Enter the result on 5F.
- The total of 5A, 5B, 5C, 5D, 5E, and 5F must equal 5G.

LINE 5G

DISCOUNT

Calculate discount on the Gross Oil Company Franchise Tax - Subject to Discount as follows and enter total discount on Line 5, Column G.

- a. 2 percent (0.02) for tax of \$50,000 or less;
- b. 1.5 percent (0.015) for tax in excess of \$50,000 but not exceeding \$75,000;
- c. 1 percent (0.01) for tax in excess of \$75,000 but not exceeding \$100,000; and
- d. 0.5 percent (0.005) for tax in excess of \$100,000.

LINE 6

NET OIL COMPANY FRANCHISE TAX - SUBJECT TO DISCOUNT

Subtract the discount from the Gross Oil Company Franchise Tax - Subject to Discount (Line 3 minus Line 5) for all fuel types.

LINE 7

The oil company franchise tax rate that is not subject to discount is printed in each column for each fuel type.

LINE 8

OIL COMPANY FRANCHISE TAX - NOT SUBJECT TO DISCOUNT

Multiply taxable volume from Line 1 by the tax rate shown on Line 7 for each fuel type.

LINE 9

TOTAL ALTERNATIVE FUELS TAX DUE

Enter the sum of Lines 6 and 8.

LINE 10

INTEREST

Interest is calculated on the tax due at a specified rate.

LINE 11

LATE FILE PENALTY

Penalty is calculated on the tax due at a specified rate of 10% (0.10).

LINE 12

AUTHORIZED CREDITS

Enter any credit available authorized by the PA Department of Revenue.

LINE 13

TOTAL AMOUNT DUE

Enter the amount of your tax due. Payments of \$1,000 or more must be made electronically. If your remittance is being submitted electronically, mark the block accordingly. Failure to pay electronically, as required, will result in a penalty assessment of 3 percent of the tax due up to \$500 for each occurrence. For payments of less than \$1,000, check should be made payable to the PA Department of Revenue.

LINE 14

CREDIT TO NEXT PERIOD

Enter the amount of any remaining credit you would like carried to the next filing period.

LINE 15

AMOUNT TO BE REFUNDED

Enter the amount you want as a refund.

Bellefonte Borough Council Packet September 18, 2023
Goals - Action Items

Goal - Discussion - Action Items	Date Listed	Work Session	Council Meeting	Executive session	Completed	Notes
Musser Lane Hours open to public	03.21.2022	02.06.2023	03.20.2023			Add to March 20, 2023 agenda
Asset management inventory	01.03.2022					
Develop Capital Budget for Borough	01.03.2022					
Webcam for downtown	01.03.2022					
Certification for Sustainable Community	01.03.2022					
Union Cemetery - Long Term health	01.03.2022					Meeting held 2/11/2022; 3/15/22
Meet with contractors / owners regarding building code process	03.21.2022					Updates to survey being considered
Look into a platform similar to Constant Contact as another way to provide information to members of the community;	03.07.2022	04.17.2023	similar request at the 04.04.2022 council meeting			Mail Chimp
STMP Recommendations Follow-up	01.09.2023					
Wayfinding - entrance signage, Kiosk	01.09.2023					Waiting on funding
Aging water & sewer mains - replace	01.09.2023					
Electronic archival of Borough Maps	01.09.2023					Working to get PSU volunteer
Improve Asset Management	01.09.2023					
Sewer Lines-reduce infiltration	01.09.2023					Camera work/ Repair
New Borough Logo on Vehicles	01.09.2023					
Borough Priority Budgeting	01.01.2022					Continue to implement
Zion Road Stop Light	01.09.2023					Need to hire engineer for design
Sprinkler/Elevator Installation in Armory	12.01.2022					Armory Property Committee meeting
Grind all stumps in ROW	01.09.2023					Utilize new stump grinder
Budget Enhancement process with Fire	01.09.2023					
Elected Officials attend at least 1 Annual Borough Assoc. Conference	01.09.2023					
Snow Removal in Talleyrand Park & Waterfront Steps						Determine removal
Promote LERTA Program	01.09.2023					
Transfer of Potter St Property						Finalize Transfer with SEDA-COG Railroad
Move to Armory Building	01.09.2023					Coordinate/Plan Transition of Staff
Replace aged Streetlight poles on Allegheny & W. Linn	01.09.2023					
Stamped Crosswalks in Downtown	01.09.2023					Trought commercial district
Police department renovations	04.04.2022					progressing
Authority - Big Spring Cover Design	01.03.2022					progressing
S. Spring/W. Bishop Streetscape project	01.03.2022					Work to begin October 2023

Bellefonte Borough Council Packet September 18, 2023						
Parkwood stormwater issues	01.03.2022					Bid approved
Lighted Crosswalks	04.03.2023					Waiting on cost estimate
Wood Street Stormwater Issue	03.21.2022					Received Design March 2023
Agreement with Teener League Board	01.09.2023			03.06.2023	03.20.2023	Signed
Plant 40/50 eastern red bud trees along Waterfront Walkway	01.09.2023				04.14.2023	Completed April 14, 2023
Governor's Park Baseball Field Project	01.09.2023				04.10.2023	Substantially complete
Musser Lane Compost Facility	01.03.2022	02.06.2023	03.07.2022		03.01.2023	Cameras have been installed
Street Paving	01.09.2023		05.15.2023			Paving to be completed in September
Open House for Retirees	01.09.2023		04.17.2023			Schedule for May
Environmental Advisory Board/ Climate Action Plan						Surveys sent out to 75 random residents



Completed
 Issues still to be worked on/Ongoing
 In progress
 Completed or no longer active