



HISTORIC
Bellefonte™
Est. 1795

6:30 PM Executive Session – Real Estate, Contract

**Bellefonte Borough
Council Work Session
7:00 – 7:25 PM
Monday, October 2nd, 2023
Council Chambers**

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/d8oyMCfBH-0>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, October 2, 2023, to receive the Zoom Link to the meeting.

I. CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) 2024 Budget: Review 09 Refuse Fund, 70 EMS Fund, 03 Fire Department Fund, & 04 Fire Equipment Fund – **25 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

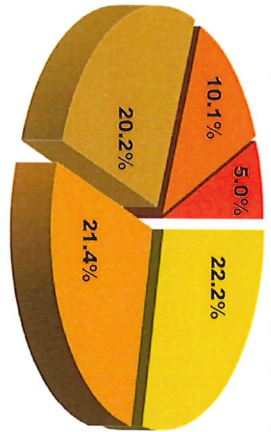
Acct #		FINAL	2023	2023	2023	2023	2024
		2022	8 months	projected 4 months	Total	Budget	Budget
	<u>Revenue</u>						
341.010	Interest Income	\$271.37	\$166.83	\$79.00	\$245.83	\$240.00	\$240.00
354.150	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00
358.050	Contracted Intergov'tal Services	\$9,652.62	\$0.00	\$9,600.00	\$9,600.00	\$5,600.00	\$9,800.00
364.300	Refuse Collections Revenue	\$1,113,401.40	\$795,006.16	\$400,000.00	\$1,195,006.16	\$1,230,000.00	\$1,211,575.00
364.305	Special Collections Revenue	\$7,083.80	\$2,813.50	\$600.00	\$3,413.50	\$5,000.00	\$3,400.00
364.307	Grass/Brush Collection Fee	\$12,105.00	\$12,450.00	\$30.00	\$12,480.00	\$12,000.00	\$12,000.00
364.400	Commerical Haulers Compost Fee	\$225.00	\$425.00	\$100.00	\$525.00	\$0.00	\$100.00
364.500	Sale of Recyclables Revenue	\$5,064.90	\$2,541.35	\$0.00	\$2,541.35	\$0.00	\$0.00
364.520	Fee for Refuse Containers	\$1,560.00	\$3,895.00	\$70.00	\$3,965.00	\$300.00	\$700.00
364.521	Fee for Recycling Containers	\$98.00	\$42.00	\$0.00	\$42.00	\$35.00	\$35.00
380.000	Miscellaneous Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380.003	NSF Fee Revenue	\$0.00	\$20.00	\$20.00	\$40.00	\$0.00	\$0.00
	Total Revenue	\$1,149,762.09	\$817,359.84	\$410,499.00	\$1,227,858.84	\$1,603,175.00	\$1,237,850.00
	<u>Expenses</u>						
427.112	Salary Expense	\$265,713.25	\$187,875.58	\$83,225.32	\$271,100.90	\$275,000.00	\$275,000.00
427.180	Overtime Wages	\$8,562.39	\$6,569.15	\$2,900.00	\$9,469.15	\$9,000.00	\$9,800.00
427.191	Workboot Expense	\$941.68	\$800.00	\$0.00	\$800.00	\$800.00	\$800.00
427.192	Social Security Expense	\$20,147.49	\$14,436.86	\$5,700.00	\$20,136.86	\$20,000.00	\$20,750.00
427.193	Enrollment/Admin Exp-Retirement	\$76.00	\$73.44	\$0.00	\$73.44	\$80.00	\$85.00
427.196	Health Insurance Expense	\$62,318.69	\$36,514.85	\$8,400.00	\$44,914.85	\$60,000.00	\$62,000.00
427.197	Retirement Expense	\$17,108.64	\$4,105.87	\$8,000.00	\$12,105.87	\$25,500.00	\$26,000.00
427.198	Health Care Exp - In House	\$2,300.00	\$848.16	\$2,250.00	\$3,098.16	\$3,700.00	\$3,100.00
427.199	Life Insurance Expense	\$683.21	\$473.56	\$236.72	\$710.28	\$710.00	\$750.00
427.210	Office Supplies Expense	\$250.30	\$295.87	\$0.00	\$295.87	\$265.00	\$350.00
427.215	Postage Expense	\$1,688.33	\$106.67	\$1,500.00	\$1,606.67	\$1,700.00	\$1,600.00
427.231	Fuel Expense	\$36,739.70	\$17,130.04	\$10,900.00	\$28,030.04	\$40,500.00	\$34,000.00
427.238	Clothing & Uniform Expense	\$1,878.97	\$1,409.00	\$750.00	\$2,159.00	\$1,800.00	\$2,400.00
427.249	Computer Software Expense	\$8,302.34	\$5,793.30	\$2,300.00	\$8,093.30	\$8,800.00	\$8,500.00
427.250	Repair/Maint/Misc Supplies Exp	\$2,145.90	\$102.08	\$23,000.00	\$23,102.08	\$2,400.00	\$2,400.00
427.251	Collection Equip Maint Exp	\$28,183.62	\$14,814.18	\$8,000.00	\$22,814.18	\$26,205.00	\$26,000.00
427.260	Minor Equipment Expense	\$955.96	\$102.91	\$400.00	\$502.91	\$1,100.00	\$500.00
427.262	Trash Receptacles Expense	\$0.00	\$12,525.00	\$0.00	\$12,525.00	\$0.00	\$0.00
427.311	Audit Expense	\$1,650.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,850.00
427.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
427.317	Data Processing Expense	\$375.00	\$424.75	\$0.00	\$424.75	\$425.00	\$475.00
427.319	Pest Control Expense	\$1,023.00	\$651.00	\$372.00	\$1,023.00	\$1,175.00	\$1,175.00
427.320	IT Services Expense	\$339.06	\$0.00	\$0.00	\$0.00	\$500.00	\$100.00
427.321	Telephone Expense	\$1,430.02	\$855.73	\$585.00	\$1,440.73	\$1,500.00	\$1,525.00
427.324	Cell Phone Expense	\$1,380.00	\$805.77	\$900.00	\$1,705.77	\$1,440.00	\$1,620.00
427.325	Internet Expense	\$1,301.28	\$900.47	\$460.00	\$1,360.47	\$1,300.00	\$1,430.00
427.326	Swiftreach Expense	\$669.20	\$104.00	\$500.00	\$604.00	\$1,000.00	\$1,000.00

Bellefonte Borough Council Packet for October 2, 2023

Acct #		FINAL	2023	2023	2023	2023	2024
		2022	8 months	4 months	Total	Budget	Budget
	Expenses (con't)						
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$200.39	\$105.00	\$75.00	\$180.00	\$250.00	\$190.00
427.329	Video Recording & Storage Expense	\$720.00	\$180.00	\$0.00	\$180.00	\$1,500.00	\$0.00
427.339	GPS Fee Expense	\$856.74	\$457.24	\$326.60	\$783.84	\$900.00	\$850.00
427.341	Advertising Expense	\$353.77	\$339.40	\$0.00	\$339.40	\$300.00	\$300.00
427.342	Printing Expense	\$1,533.56	\$0.00	\$500.00	\$500.00	\$1,400.00	\$750.00
427.344	Copy Expense	\$144.95	\$75.00	\$50.00	\$125.00	\$150.00	\$150.00
427.351	Commercial Ins Expense	\$11,500.00	\$9,792.86	\$2,207.14	\$12,000.00	\$12,000.00	\$12,000.00
427.354	Workers Comp Ins Expense	\$12,000.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$13,000.00
427.361	Electricity Expense	\$1,725.88	\$1,113.08	\$625.00	\$1,738.08	\$2,000.00	\$2,000.00
427.362	Heating Oil Expense	\$1,282.94	\$663.63	\$800.00	\$1,463.63	\$2,500.00	\$2,000.00
427.364	Cardboard Recycling Prog-CCRRA	\$23,157.00	\$15,825.00	\$11,250.00	\$27,075.00	\$28,000.00	\$28,000.00
427.365	Tipping Fees Expense - CCRRA	\$231,142.33	\$148,025.79	\$108,500.00	\$256,525.79	\$265,000.00	\$265,000.00
427.367	Curbside Recycling Exp - CCRRA	\$170,116.17	\$141,802.68	\$101,275.35	\$243,078.03	\$245,000.00	\$250,000.00
427.368	Comm Recycling Exp - CCRRA	\$22,422.00	\$16,835.00	\$12,025.00	\$28,860.00	\$29,000.00	\$29,750.00
427.369	Other Recycling Expense - CCRRA	\$371.50	\$51.00	\$100.00	\$151.00	\$500.00	\$375.00
427.373	Building Repair & Maint Expense	\$4,652.97	\$1,755.15	\$500.00	\$2,255.15	\$2,600.00	\$2,400.00
427.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
427.400	Lease Expense	\$2,780.22	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$8,480.00
427.420	Dues/Member/Sub Expense	\$17.33	\$0.00	\$17.33	\$17.33	\$20.00	\$20.00
427.450	Contracted Services Expense	\$8,220.00	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00	\$12,000.00
427.460	Training Expense	\$2,422.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00
427.470	CDL License Expense	\$91.50	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
427.471	Drug Testing Expense	\$148.89	\$51.63	\$75.00	\$126.63	\$250.00	\$250.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
427.742	License/Permit Fee Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$500.00	\$450.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
	Subtotal - Expenses	\$962,374.17	\$671,368.75	\$407,805.46	\$1,079,174.21	\$1,118,175.00	\$1,112,850.00
427.700	Capital Expenditures	\$1,925.00	\$0.00	\$0.00	\$0.00	\$360,000.00	\$0.00
492.001	Transfer to General Fund	\$75,000.00	\$37,500.00	\$37,500.00	\$75,000.00	\$75,000.00	\$75,000.00
492.095	Transfer to Capital Projects Fund	\$63,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
	Subtotal - Transfers Out	\$138,000.00	\$87,500.00	\$37,500.00	\$125,000.00	\$125,000.00	\$125,000.00
	Total Expenses and Transfers Out	\$1,102,299.17	\$758,868.75	\$445,305.46	\$1,204,174.21	\$1,603,175.00	\$1,237,850.00
	net income/(loss)	\$47,462.92	\$58,491.09	-\$34,806.46	\$23,684.63	\$0.00	\$0.00

Bellefonte Borough Council Packet for October 2, 2023

Top five expenses in the Refuse Fund shown as percentage of total fund expenses



- 22.2% Salary Expenses
- 21.4% Tipping Fees Expense - CCRRA
- 20.2% Curbside Recycling Exp - CCRRA
- 10.1% Transfers Out
- 5.0% Health Insurance Expense

When Prioritizing budget items please consider Strategic Management Plan Goals : Does the item contribute to increasing Revenue, Long term Planning, Optimizing an Internal Operator or Environmental Sustainability. Expenses in the table are not mandatory, also consider operational concerns; Level of service to the community, does the expense reduce a service that is a priority for the community, can the expense be shared, have fees or be contracted?

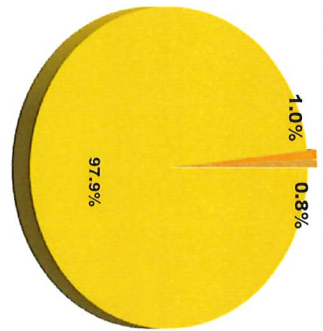
Non mandatory expenses for fund to be prioritized		
427.210	Office Supplies Expense	\$350.00
427.215	Postage Expense	\$1,600.00
427.231	Fuel Expense	\$34,000.00
427.282	Trash Receipts Expense	\$0.00
427.317	Data Processing Expense	\$475.00
427.319	Pest Control Expense	\$1,175.00
427.320	IT Services Expense	\$100.00
427.341	Advertising Expense	\$300.00
427.342	Printing Expense	\$750.00
427.344	Copy Expense	\$150.00
427.361	Electricity Expense	\$2,000.00
427.400	Lease Expense	\$8,480.00
427.450	Contracted Services Expense	\$12,000.00
427.474	Repair/Replace Private Property	\$1,000.00
427.475	Miscellaneous Expense	\$50.00
492.001	Transfer to General Fund	\$75,000.00
492.095	Transfer to Capital Projects Fund	\$50,000.00

	budgeted		2024	2025	2026	2027	2028
5 year Capital Improvement Plan							
Garbage truck 5 year lease to own in 2026					\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Tub Grinder lease to own 2026					\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Misc. project cost increases covered with capital reserve							
Total Capital Improvement reserve required by year			\$ -	\$ -	\$ 73,000.00	\$ 73,000.00	\$ 73,000.00
Capital improvement budget			\$ 50,000.00	\$ 100,000.00	\$ 150,000.00	\$ 127,000.00	\$ 104,000.00
Yearly Surplus or deficit			\$ 50,000.00	\$ 100,000.00	\$ 77,000.00	\$ 54,000.00	\$ 31,000.00

NOTES: Salary expense is for four full time employees, two employees per truck
 Transfers out of the fund are for Capital Improvement budget (\$50,000) for future equipment and projects
 and General Fund (\$75,000) for administrative, supervisor and other operational expenses
 Contracted services is for a tub grinder 2 times per year (\$12,000 in the budget) CIP plan includes 5 year lease to own for tub grinder that will be adjusted
 when a price estimate is received for the grinder and after other townships using the Compost Facility are asked to contribute.
 Grant funding will also be explored to this.

Bellefonte Borough Council Packet for October 2, 2023

Top three revenues for the Refuse Fund shown as percentage of total fund revenue



- 97.9% Refuse Collections Revenue
- 1.0% Grass/Brush Collection Fee
- 0.8% Contracted Intergov'tal Services

Revenue Source	Revenue Amount
Grant Revenue	\$0.00
Grass/Brush Collection Fee	\$12,000.00
Fee for Refuse Containers	\$70.00
Fee for Recycling Containers	\$35.00
Special Collections Revenue	\$3,400.00
Commercial Haulers Compost Fee	\$100.00
354,150	
364,307	
364,520	
364,521	
364,305	
364,400	

NOTES:
 sale of bagged compost next year could become a revenue but would need to cover bag and labor cost first

2024 RCD Budget

427.450	Tub Grinder Rental	\$12000.00	Cost associated with collecting the brush.
427.260	Tools and equipment	\$ 500.00	Hand tools and equipment
FYI	Garbage Truck	\$240,000	Our oldest rear loader garbage truck is a 2014, it has 14,000 hours on it. That is equivalent to almost 500,000 miles. This truck will need a major engine overhaul soon and the chassis is starting to get very rusty. The lead time for a new truck is about 2 years at this point. I would like to at least get it on order in 2024, so hopefully we have it by 2026

Bellefonte Borough Council Packet for October 2, 2023

EMS Fund
Fund Analysis

Fund #70

Acct #	Revenue	2022		2023		2023		2024	
		Final	9 months	projected 3 months	Total	Budget	Budget		
301.100	Real Estate Tax Rev - Current	\$24,702.13	\$23,918.75	\$800.00	\$24,718.75	\$24,000.00	\$24,000.00	\$24,000.00	
301.200	Real Estate Tax Rev - Supplement	\$9.25	\$36.41	\$1.90	\$38.31	\$10.00	\$10.00	\$10.00	
301.400	Real Estate Tax Rev - Delinquent	\$387.06	\$262.29	\$80.00	\$342.29	\$300.00	\$300.00	\$300.00	
341.010	Interest Income	\$3.88	\$2.43	\$0.25	\$2.68	\$5.00	\$5.00	\$5.00	
	Total Revenue	\$25,102.32	\$24,219.88	\$882.15	\$25,102.03	\$24,315.00	\$24,315.00	\$24,315.00	
	Expenses								
412.000	EMS Expenses	\$25,693.66	\$24,037.18	\$350.00	\$24,387.18	\$24,305.00	\$24,305.00	\$24,305.00	
412.210	Office Supplies Expense	\$10.00	\$90.57	\$0.00	\$90.57	\$10.00	\$10.00	\$10.00	
	Total Expenses	\$25,703.66	\$24,127.75	\$350.00	\$24,477.75	\$24,315.00	\$24,315.00	\$24,315.00	
	net income/(loss)	-\$601.34	\$92.13	\$532.15	\$624.28	\$0.00	\$0.00	\$0.00	



Bellefonte Emergency Medical Services

September 18, 2023

Borough of Bellefonte
Borough Council & Mayor
236 W. Lamb Street
Bellefonte, Pa 16823

Dear Council Members & Mayor,

Bellefonte EMS is making a formal request for consideration in your 2024 borough budget for \$51,055 financial support, the equivalent of 1/2 mill (0.5 mill) based on current assessment values. Our request would impact borough residents \$8.36 per person or \$17.84 per household annually. We believe that investment is a minimal price, seriously \$0.05/day/household, for an essential emergency service to the community.

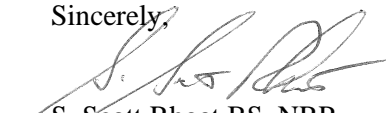
Municipal funding support is directed towards vehicle/equipment replacement and updates in addition to supporting increases towards a living wage for our staff, which currently starts at only \$13.00/hr. Due to restrictions in the borough's tax resolution, your contributions exclude personnel costs and are directed toward updating vehicles, equipment, and other operating costs such as property/liability insurance, fuel, and vehicle repairs.

We believe wholeheartedly that all municipalities served should be participating equitably, those concerns has been made known to each municipality as well, including those that voluntarily choose to benefit without fair contributions. However, when funding is held back because of the failures of others, it only penalizes our dedicated staff that are on the frontline 24/7 actually providing services to people in your community. It fails to penalize the other municipality(s) for their lack of action. We continue attempts to educate all of our municipalities and residents, however in some cases essential emergency services are not valued or are ignored, that is until no one shows up to their home when 911 is called.

We greatly appreciate and thank you for your assistance in past years and your continued support is needed so that we can provide reliable emergency response to the residents and businesses of your community into the future. We believe that it is more responsible to support and improve the existing system than it would be to rebuild after it has collapsed.

I would be glad to attend a council meeting or a budget work session to explain further or answer questions. Thank you for your consideration of this important issue.

Sincerely,



S. Scott Rhoat BS, NRP
Executive Director/Chief

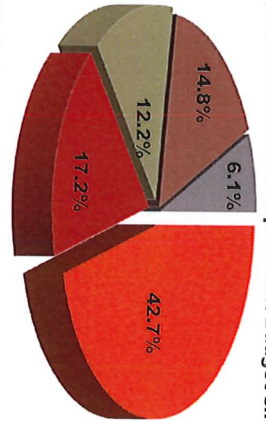
369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

Acct #		Final	2023	2023	2023	2023	2024
		2022	8 months	projected 4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$74,103.64	\$71,756.21	\$2,100.00	\$73,856.21	\$72,200.00	\$79,000.00
301.200	Real Estate Tax Rev - Supplement	\$27.34	\$109.49	\$7.00	\$116.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,155.41	\$787.64	\$300.00	\$1,087.64	\$1,000.00	\$1,000.00
341.010	Interest Income	\$130.88	\$80.03	\$20.00	\$100.03	\$125.00	\$75.00
351.021	Safer Grant Revenue	\$67,994.00	\$7,556.03	\$60,000.00	\$67,556.03	\$200,000.00	\$0.00
358.110	Fire Protection Rev (S,B,M)	\$123,213.14	\$69,382.36	\$60,718.00	\$130,100.36	\$130,100.00	\$149,550.00
362.111	Fire Report Revenue	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
387.000	Donation Revenue	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00
	Subtotal - Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$403,450.00	\$229,660.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$18,775.00	\$0.00
	Total Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$422,225.00	\$229,660.00
	Expenses						
411.110	Fire Chief's Stipend Expense	\$1,500.00	\$875.00	\$0.00	\$875.00	\$1,500.00	\$1,500.00
411.192	Fire Chief's Social Security Expense	\$114.75	\$66.94	\$0.00	\$66.94	\$115.00	\$115.00
411.210	Office Supplies Expense	\$100.00	\$0.00	\$70.00	\$70.00	\$100.00	\$50.00
411.215	Postage Expense	\$20.00	\$0.00	\$50.00	\$50.00	\$70.00	\$25.00
411.231	Fuel Expense	\$13,816.56	\$7,240.84	\$5,400.00	\$12,640.84	\$15,750.00	\$14,000.00
411.242	Safety Equipment Expense	\$390.00	\$3,581.10	\$72.00	\$3,653.10	\$3,000.00	\$0.00
411.249	Materials & Supplies Expense	\$3,361.05	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
411.251	Fire Equipment Maintenance Exp	\$45,808.19	\$64,080.06	\$12,000.00	\$76,080.06	\$45,000.00	\$98,000.00
411.260	Minor Equipment Expense	\$30,889.20	\$34,576.01	\$1,096.56	\$35,672.57	\$30,000.00	\$39,590.00
411.311	Audit Expense	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	\$400.00
411.314	Legal Expense	\$51.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
411.315	Physicals Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00	\$0.00
411.317	Data Processing Expense	\$50.00	\$75.00	\$75.00	\$150.00	\$150.00	\$150.00
411.320	IT Services Expense	\$148.63	\$147.00	\$73.52	\$220.52	\$180.00	\$250.00
411.324	Cell Phone/IPAD/JetPacks Expense	\$6,704.18	\$4,530.39	\$2,265.68	\$6,796.07	\$7,150.00	\$7,100.00
411.327	Radio/Pager Maintenance Expense	\$240.00	\$0.00	\$0.00	\$0.00	\$700.00	\$500.00
411.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
411.342	Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$30.00
411.344	Copy Expense	\$50.00	\$20.00	\$0.00	\$20.00	\$50.00	\$50.00
411.351	Commercial Ins Expense	\$20,000.00	\$6,568.38	\$19,931.62	\$26,500.00	\$26,500.00	\$28,000.00
411.354	Workers Comp Ins Exp	\$26,136.00	\$25,270.00	\$6,600.00	\$31,870.00	\$30,080.00	\$34,000.00
411.361	Electricity Expense	\$6,188.68	\$3,474.43	\$0.00	\$3,474.43	\$7,200.00	\$0.00
411.362	Natural Gas Expense	\$14,088.50	\$11,235.97	\$0.00	\$11,235.97	\$11,150.00	\$0.00
411.366	Water Service Expense	\$91.50	\$65.85	\$26.00	\$91.85	\$155.00	\$125.00
411.373	Building Maintenance Expense	\$1,150.18	\$712.62	\$575.12	\$1,287.74	\$1,300.00	\$1,250.00
411.420	Dues/Sub/Membership Exp	\$3,614.20	\$3,614.20	\$0.00	\$3,614.20	\$3,800.00	\$3,800.00
411.902	Federal Grant Expense	\$67,994.00	\$42,056.03	\$25,500.00	\$67,556.03	\$200,000.00	\$0.00
411.905	Miscellaneous Expense	\$0.00	\$85.00	\$0.00	\$85.00	\$25.00	\$25.00
411.950	Fire Police Supplies Expense	\$0.00	\$8,149.00	\$0.00	\$8,149.00	\$500.00	\$500.00
	Total Expenses	\$242,906.62	\$216,823.82	\$73,735.50	\$290,559.32	\$422,225.00	\$229,660.00
	net income/(loss)	\$23,717.79	-\$66,992.06	\$49,409.50	-\$17,582.56	\$0.00	\$0.00

Bellefonte Borough Council Packet for October 2, 2023

Top five expenses in the Fire Department Budget shown as percentage of total expenses



- 42.7% Fuel Expense
- 17.2% Commercial Ins. Expense
- 14.8% Fire Equipment Maintenance Exp
- 12.2% Minor Equipment Expense
- 6.1% Workers Comp Ins Exp

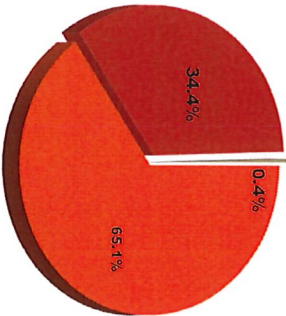
When Prioritizing budget items please consider Strategic Management Plan Goals : Does the item contribute to Increasing Revenue, Long term Planning, Optimizing an Internal Operation or Environmental Sustainability.
 Expenses in the table are not mandatory, also consider operational concerns; Level of service to the community, does the expense reduce a service that is a priority for the community, can the expense be shared, have fees or be contracted?

Non mandatory expenses for fund to be prioritized	
411.317	Data Processing Expense \$150.00
411.320	IT Services Expense \$250.00
411.341	Advertising Expense \$0.00
411.342	Printing Expense \$50.00
411.344	Copy Expense \$50.00
411.361	Electricity Expense \$0.00
411.902	Federal Grant Expense \$0.00
411.905	Miscellaneous Expense \$25.00
411.950	Fire Police Supplies Expense \$500.00

	budgeted				
	2024	2025	2026	2027	2028
5 year Capital Improvement Plan					
Undine Thermal Imaging cameras		\$ 14,000.00			
Logan battery/operated fan		\$ 6,000.00			
lease to own equipment Logan or Undine			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Misc. project cost increases covered with capital reserve					
Total Capital Improvement reserve required by Year	\$ -	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Capital Improvement budget (from fire equipment fund)	\$ 14,500.00	\$ 29,000.00	\$ 23,500.00	\$ 33,000.00	\$ 42,500.00
Yearly Surplus or deficit	\$ 14,500.00	\$ 9,000.00	\$ 18,500.00	\$ 28,000.00	\$ 37,500.00

NOTES:

Top three revenues for the Fire Department budget shown as percentage of total revenue



- 65.1% Fire Protection Rev (S,B,M)
- 34.4% Real Estate Tax Rev - Current
- 0.4% Real Estate Tax Rev - Delinquent

Revenue areas to be increased or pursued (without tax increase)		
351.021	Safers Grant Revenue	\$0.00
382.111	Fire Report Revenue	\$10.00
387.000	Donation Revenue	\$0.00

NOTES:	

Regional Fire Protection -- Basis for Bellefonte Borough Fire Service Budget Projections for 2024 - Fire Department			2024
MUNICIPALITIES	TOTAL ASSESSED PROPERTY VALUES	Percent of Total Assessed Value	PROJECTED BUDGET SHARE (in dollars)
Bellefonte - Undines & Logans			
Bellefonte Borough	\$153,210,595	35.10%	\$80,063.10
Benner - portion	\$124,821,680	36.03%	\$82,184.43
Spring - portion	\$149,495,095	28.87%	\$65,852.48
Marion Township	\$0	0.00%	\$800.00
Total	\$427,527,370	100.00%	\$228,900.00

Bellefonte Borough Council Packet for October 2, 2023

2024 Budget requests

Logan

- 500 feet of five inch hose \$997.00/100 feet \$4,985.00 411.260
- air primer for engine. (Current primer gives us all kinds of issues.) \$5,000 411.251
- Hand tools - \$8,000 411.260
- 1 or 2 of the battery operated fans - \$6,000 each \$12,000.00 411.260

\$29,985.00

Undine

- Truck 2 suspension repair - \$12,000 411.251
- Truck 2 bucket controls repair - \$13,000 411.251
- Quint 2 motor repair - \$20,000 411.251
- Tower bucket water monitor appliance - \$6,000 411.251
- 1,000 ft large diameter hose - \$10,000 411.260
- Emergency and scene lighting repair and replacement - \$6,000 411.260
- Aerial inlet control valves - \$5,500 411.260
- Drafting strainers - \$3,000 411.260
- Thermal imaging cameras - \$14,000 411.260

\$89,500.00

411.251	\$56,000.00
411.260	\$63,485.00
	<hr/>
	\$119,485.00
	- 15,895.00
	<hr/>
	\$103,590.00
<i>removed</i>	<i>\$15,895</i>

Analysis of Assessed Property Values for Bellefonte Borough's Shared Fire Service Coverage

Municipality	Fire Coverage Assessed Value Comparison											
	2023	2022	2021	2019	2017	2016	2015	2014	2013	2012	2011	2010
Bellefonte Borough												
Assessed Value	\$154,371,860	\$153,210,595	\$145,193,500	\$144,752,095	\$144,455,225		\$143,815,829	\$143,611,389	\$142,704,724			
Percent of Total Assessment	35.10%	35.83%	37.12%	39.10%	39.04%	40%	39.93%	40.81%	41.08%	41.65%	42.87%	43.55%

Benner Township	2023	2022	2021	2019	2017	2016	2015	2014	2013	2012	2011	2010
	Assessed Value	\$158,453,669	\$149,495,095	\$143,058,975	\$129,015,060	\$130,345,635		\$124,669,008	\$118,302,860	\$115,124,450		
Percent of Total Assessment	36.03%	34.97%	36.57%	34.85%	35.36%	35%	34.61%	33.62%	33.14%	32.54%	31.62%	30.38%

Spring Township	2023	2022	2021	2019	2017	2016	2015	2014	2013	2012	2011	2010
	Assessed Value	\$126,906,660	\$124,821,680	\$102,918,945	\$96,406,605	\$94,694,495		\$91,590,850	\$89,912,260	\$89,427,690		
Percent of Total Assessment	28.87%	29.20%	26.31%	26.05%	25.59%	25%	25.43%	25.55%	25.74%	25.80%	25.51%	25.10%

NOTES

1. Assessed values pulled from the tax assessment property layer on September 6, 2023.
2. The value comparison was not performed in 2020 or 2018.
3. The 2016 percentages were calculated as an average of the eight (8) prior years.
4. The data was compiled by the Centre County Planning and Community Development Office using tax assessment information and GIS boundary data.

Bellefonte Borough Council Packet for October 2, 2023

Fire Equipment Fund
Fund Analysis

Fund #4

Acct #		Final 2022	2023 8 months	2023		2023 Total	2023 Budget	2024 Budget
				projected 4 months				
	Revenue							
301.100	Real Estate Tax Rev - Current	\$35,573.78	\$34,442.98	\$800.00	\$35,242.98	\$34,750.00	\$35,015.00	
301.200	Real Estate Tax Rev - Supplement	\$13.66	\$54.75	\$1.50	\$56.25	\$15.00	\$15.00	
301.400	Real Estate Tax Rev - Delinquent	\$564.84	\$378.19	\$125.00	\$503.19	\$500.00	\$500.00	
341.010	Interest Income	\$57.53	\$37.96	\$18.00	\$55.96	\$50.00	\$50.00	
358.110	Fire Protection Revenue (S,B,M)	\$59,582.45	\$57,066.10	\$10,650.39	\$67,716.49	\$67,715.00	\$66,585.00	
387.000	Donation Revenue	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	
	Total Revenue	\$105,792.26	\$91,979.98	\$11,594.89	\$103,574.87	\$113,030.00	\$102,165.00	
	Expenses							
411.210	Office Supplies Expense	\$15.00	\$0.00	\$15.00	\$15.00	\$15.00	\$15.00	
411.215	Postage Expense	\$10.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00	
470.000	Payment on Fire Equipment Loans	\$106,184.36	\$63,849.94	\$28,978.00	\$92,827.94	\$97,775.00	\$87,640.00	
	Subtotal - Expenses	\$106,209.36	\$63,849.94	\$29,003.00	\$92,852.94	\$97,800.00	\$87,665.00	
492.095	Transfer to Capital Projects Fund	\$0.00	\$15,230.00	\$0.00	\$15,230.00	\$15,230.00	\$14,500.00	
	Total Expenses and Transfers Out	\$106,209.36	\$79,079.94	\$29,003.00	\$108,082.94	\$113,030.00	\$102,165.00	
	net income/(loss)	-\$417.10	\$12,900.04	-\$17,408.11	-\$4,508.07	\$0.00	\$0.00	

Regional Fire Protection -- Basis for Bellefonte Borough Fire Service Budget Projections for 2024 - Fire Equipment			
		Percent of	2024
	TOTAL ASSESSED	Total Assessed	PROJECTED
MUNICIPALITIES	PROPERTY VALUES	Value	BUDGET
			SHARE
			(in dollars)
			\$101,365.00
Bellefonte - Undines & Logans			
Bellefonte Borough	\$154,371,860	35.10%	\$35,579.12
Benner - portion	\$158,453,669	36.03%	\$36,521.81
Spring - portion	\$126,906,660	28.87%	\$29,264.09
Marion Township	\$0	0.00%	\$800.00
Total	\$439,732,189	100.00%	\$102,165.00

Bellefonte Borough Council Packet for October 2, 2023

Fire Equipment Payments

	<u>2024</u>		<u>Date Loan</u>	<u>Loan</u>
			<u>Paid Off</u>	<u>Balance</u>
Undine	\$10,513.06	2% loan	12/31/2024	\$13,346.83 (as of 9/19/23)
Undine	\$32,412.00	USDA loan	2/17/2025	\$46,498.78 (as of 8/31/23)
Logan	\$13,355.28	2% loan	11/1/2034	\$132,665.33 (as of 9/19/23)
Logan	<u>\$31,355.76</u>	bank loan	9/4/2029	\$123,388.42 (as of 8/21/23)
	<u>\$87,636.10</u>	Total loan payments for 2024		



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough
Council Business Meeting
7:30 PM Monday, October 2nd, 2023
Council Chambers

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/d8oyMCfBH-0>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, October 2, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council business meeting.

II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, <i>Vice-President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

Bellefonte Borough Council Packet for October 2, 2023

VI. COMMUNICATIONS (written)

PennDOT Conversation about Electric Vehicle Charging Dates and Locations. **FYI. No council action is requested.**

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Council Action Requested**

General	Council Meeting Minutes September 19, 2023
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Call for a motion/2nd to approve the Consent Agenda

VIII. REPORTS

Please try to limit all reports/rebuttals/deliberations to three minutes maximum.

DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ National Fire Prevention Week October 8-14, 2023 Proclamation	Mayor Johnson	Submitted
Office of Community Affairs (OCA) Motion/2nd to remove the DBI Mural Project from the table. Motion/2nd to approve the following HARB project: ➤ DBI Mural Project for back of building at 123 S. Allegheny Street Motion/2nd to approve - Resolution No. 10022023-01 to recognize the service of Patricia Long to the Bellefonte HARB Motion/2nd to approve Marc McMaster as the new real estate broker representative on HARB.	Ms. Thompson	Submitted

IX. CURRENT and OLD BUSINESS

South Spring Street Streetscape Project Schedule. **FYI, no council action requested.**

Centre County Boroughs Association Fall Meeting, 6:00 PM, Wednesday, October 18th. Speaker Invitation to State Representative Kerry Benninghoff. LB Water has agreed to sponsor the meeting. Please let Alyssa Doherty know if you plan to attend. **FYI. No council action is requested.**

Police Department Renovation Update. **FYI. No council action is requested.**

EV Charging Stations –removal of Charing Stations. **Motion/2nd to approve the removal of EV Charging Stations within the Borough Lots.**

Removal of Shade Trees within the Downtown. **Motion/2nd to approve removing and replacing three trees in the Downtown conditional to approval from the Shade Tree Commission.**

John Nastase Construction bid withdrawal for Parkview Heights Stormwater Project. **FYI. No council action is requested.**

X. NEW BUSINESS

Aggressive Bees within the Borough Memo. **Motion/2nd to declare Aggressive Bees a nuisance within the Borough.**

XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XII. ADJOURNMENT

Bellefonte Borough Council Packet for October 2, 2023

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.

JOIN US

**FOR A CONVERSATION ABOUT
ELECTRIC VEHICLE
CHARGING**

PennDOT wants to hear from you on your community and business needs for electric vehicle charging.

**When
and Where**

MONDAY, OCTOBER 16

5:00 - 7:00 p.m.

Gettysburg Heritage Center
297 Steinwehr Ave, Gettysburg, PA 17325

THURSDAY, OCTOBER 19

6:00 - 8:00 p.m.

Graystone Mansion/Harcum College Coatesville,
53 S. 1st Avenue, Coatesville, PA 19320

MONDAY, OCTOBER 23

5:00 - 7:00 p.m.

Michael Ross Event Center
144 W 3rd St, Williamsport, PA 17701

WEDNESDAY, NOVEMBER 1

5:00 - 7:00 p.m.

H. O. Hirt Auditorium at Blasco Library
160 E Front Street, Erie, PA 16507

THURSDAY, NOVEMBER 2

6:00 - 8:00 p.m.



Goggleworks
201 Washington Street, Reading, PA 19601

WEDNESDAY, NOVEMBER 8

6:00 - 8:00 p.m.

Southwestern Pennsylvania Commission (SPC)
42 21st Street, Suite 101, Pittsburgh, PA 15222

Why Join US

-  Learn about Electric Vehicle (EV) initiatives and funding opportunities.
-  Provide your thoughts about EVs and the needs in your community.

INTERACTIVE DISCUSSION

Talk to us about your community's needs and how EVs fits in.

PROVIDE YOUR FEEDBACK

Ensure your community's needs are met and your feedback is included for future planning.

Register Online

**LET US KNOW
YOU'RE JOINING US!**



 penndot.pa.gov/EV

 ra-pdevcorridors@pa.gov

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
September 18, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The September 18, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill (Zoom)
Ms. Deborah Cleeton
Ms. Barbara Dann
Mr. Douglas Johnson
Ms. Shawna McKean
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

NONE

VI. COMMUNICATIONS

PA Howard Fire Company Punkin Chunkin Fall Festival Need for Fire Police Participation.

Bernier motioned and Dann seconded to approve use of the Bellefonte Fire Police, if available, to assist Howard Fire Company at the Punkin' Chunkin Fall Festival on Saturday, October 21st, 2023. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough Council Meeting
 Sept 18, 2023
 Page 2

Centre County Recycling and Refuse Authority Municipality Report for September 2023. No council action is requested.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Consent Agenda includes the following items:

1. <i>General</i>	Council Meeting Minutes September 5, 2023
2. <i>Finance</i>	Budget V. Actual August 2023
3. <i>Finance</i>	Budget V. Actual Summary August 2023
4. <i>Finance</i>	Stover McGlaughlin Invoice August 2023
5. <i>Finance</i>	Treasurer's Report August 2023
6. <i>Finance</i>	Voucher Summary August 2023

Cleeton motioned and Dann seconded to approve the Consent Agenda items. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	<i>yay</i>	Ms. Shawna McKean	<i>yay</i>
Mr. Randy Brachbill	<i>yay</i>	Ms. Rita Purnell	<i>yay</i>
Ms. Deb Cleeton	<i>yay</i>	Ms. Johanna Sedgwick	<i>yay</i>
Ms. Barbara Dann	<i>yay</i>	Ms. Joanne Tosti-Vasey	<i>yay</i>
Mr. Doug Johnson	<i>yay</i>		

VIII. REPORTS

Mayor Johnson

The mayor and Chief Weaver have a meeting scheduled next week to discuss the Crime Prevention Symposium that Chief Weaver attended.

Police – Chief Weaver

September 2023 Police Report and Parking Enforcement and Animal Control September 2023 Report provided.

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

1. Recommended for approval (Specific motions are stated in the OCA memo):

DBI Mural Project for back of building at 123 S. Allegheny Street

Tosti-Vasey motioned and Bernier seconded to approve the Mural Project as presented. Discussion included several Council members expressing their concern over not seeing the mural design. It was clarified that HARB has seen the design and they do not want to prematurely “reveal” the design, as the artists are hoping to have a grand reveal of the mural after it is painted. It was also discussed that HARB meetings are public meetings and Council members could have attended the meeting to see the proposed design. Several members continued to express concern about approving a project without seeing the design.

Tosti-Vasey motioned to amend the motion to table this approval until a picture of the project design can be presented to Council at the next meeting. Sedgwick seconded. Roll Call Vote. Motion to table carried.

Mr. Kent Bernier	<i>yay</i>	Ms. Shawna McKean	<i>yay</i>
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Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough Council Meeting
 Sept 18, 2023
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Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Liaison Reports (Reports were submitted)
Borough Manager (Report submitted)

IX. CURRENT and OLD BUSINESS

Centre County Boroughs Association Fall Meeting, 6:00 PM, October 18th. Speaker Invitation to State Representative Kerry Benninghoff. LB Water has agreed to sponsor the meeting. Please let Alyssa Doherty know if you plan to attend. No council action is requested.

PA Boroughs Association Fall Leadership Conference October 13-15, 2023 in Bayfront Landing, Erie. Council may register by contacting Alyssa Doherty. Deadline to register is September 19, 2023. No council action is requested.

S. Spring Street Streetscape Project using TASA Grant Memo.

Dann motioned and McKean seconded to remove parking space adjacent from Smoker's Express. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Brachbill motioned and Cleeton seconded to change the 1st parking space on S. Spring Street from Long Term Parking to a metered space. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Stage/Bandshell Discussion Pre-Meeting is scheduled for Thursday, September 21st at 3:00 pm in Council Chambers. No council action is requested.

The Bellefonte High School Class of 1966 would like to honor fellow classmate, Frank Sciabica, with a plaque for his work within Talleyrand Park. Council may take action and accept or decline the Talleyrand Park Committee recommendation to not allow a plaque be displayed in the park but alternatively be hung at the Train Station or a Brick be added to the pathway.

Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough Council Meeting
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Page 4

Mr. Stewart offered updated information that the Class of 1966 decided they would like to name the suspension bridge after Mr. Sciabica. This item will be discussed again at the next meeting once the Talleyrand Park Committee has more information to present.

X. NEW BUSINESS

Request for Alternative Fuels Tax Memo.

Purnell motioned and Dann seconded to increase the EV Charging Station cost from \$2.00/ hour to \$3.00/ hour to cover the cost of the Alternative Fuels Tax. Discussion included clarification of why the cost increase is necessary. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yay		

Joseph Masullo Memorial Park installation of a Streetlight for better visibility.

Dann motioned and Cleeton seconded for staff to contact West Penn Power about installing a Streetlight in Joseph Masullo Memorial Park. Discussion included type of light, need for the light and costs. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	no
Mr. Doug Johnson	yay		

XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members may offer comments regarding various events and issues within the Borough.

Ms. Purnell commended the tire event that was recently held. She also mentioned several upcoming Borough events.

Ms. Cleeton asked about a Jr. Council Person program. She encouraged Council to consider encouraging the future generation to get involved with local government.

Ms. Tosti-Vasey commented on several borough issues.

Mr. Holderman commented on several borough projects that are in progress or being planned.

- Street paving has been delayed
- Parkview Heights – preconstruction meeting next week. Project will likely start in Oct. (Stormwater project)
- Spring Street Streetscape project will also begin in October.

Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough Council Meeting
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- Armory project is delayed but moving forward.
- Land development plan for Musser Lane

Mr. Stewart commented that Council staff received the Land Development Plan for the new Elementary School. Traffic studies are not complete and the Borough continues to work with the district to move this project forward. Airport Road, Zion Road and Governor's Park Road are all affected. There may need to be a public meeting to discuss the project and concerns.

Ms. Dann commented about the Penn Highlands College project. She would like Council to help if possible. Members discussed several concerns with the project and options for locations, including the former Black Walnut Body Shop location and the former Centre Crest location. A huge concern is parking.

Ms. Sedgwick mentioned that the Homecoming Parade is this coming Thursday. Residents along the parade route should plan accordingly and she encouraged the community to come out and support our district.

XII. ADJOURNMENT

Meeting adjourned at 8:26 p.m.

Bellefonte Borough Council Meeting
 Monday, September 18, 2023

NAME (Please Print)	ADDRESS	Phone Number
Thoma Ballreich	PSU - UP	814 599-6000
Kevin Arber	Squire 1175 Commission	(814) 777-3898



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

WHEREAS, Borough of Bellefonte is committed to ensuring the safety and security of all those living in and visiting Bellefonte Borough: and

WHEREAS, Bellefonte Borough residents should identify places in their homes where fires can start and eliminate those hazards; and

WHEREAS, Bellefonte Borough residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Bellefonte Borough residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

WHEREAS, Bellefonte Borough residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

WHEREAS, the 2023 Fire Prevention Week theme "Fire Won't Wait. Plan Your Escape" effectively serves to remind us that we need to know two different ways out of our homes and have a meeting place outside of our homes.

NOW, THEREFORE, I Gene "Buddy" Johnson, Mayor of Bellefonte Borough, do hereby proclaim the week of October 8th -14th, 2023 as

NATIONAL FIRE PREVENTION WEEK

in Bellefonte Borough and urge all the citizens of the Borough to be aware of their surroundings and look for available ways out in the event of a fire or other emergency, create a home escape plan which you practice with your families, respond when the smoke alarm sounds by exiting the building immediately, and to support the public safety activities and efforts of Bellefonte Fire Company Emergency Services during the 2023 Fire Prevention Week.

Gene "Buddy" Johnson, Mayor
October 2, 2023

Bellefonte Borough Council Packet for October 2, 2023

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting October 2, 2023

HARB:

HARB met in person on Tuesday, September 26, 2023. This was our first time holding a meeting in person since 2020. The agenda and minutes are in your packet.

Pat Long, after 13+ years of serving on the HARB board, resigned. The HARB is incredibly thankful for her service and her commitment to historic preservation in Bellefonte. I have included a Resolution to recognize her service to the HARB and Bellefonte Borough.

Marc McMaster, Real Estate Agent and owner of RE/MAX Centre Realty, has applied to fill the real estate broker seat on the HARB. His application and resume are attached.

HARB recommends approval of Marc McMaster for the HARB.

HARB received four proposals for the CLG grant to update the Bellefonte Historic Guidelines. HARB will review each proposal and make a recommendation at their next meeting. They are from:

- Carmina Wood Design, out of Greensboro NC and Buffalo NY
- McKissick Architecture, out of Harrisburg
- Landmarks SGA, out of Pittsburgh
- Design by CBL, Architecture, out of Bellefonte

Recommended for approval/the issuance of a Certificate of Appropriateness:

- **DBI Mural Project, design proposal (123 S. Allegheny Street)** – A recording of the HARB meeting was sent to borough council via email and the PowerPoint presentation from Alex Hall is included in your packet.
 - *Update from Alex on 9/27:* DBI Mural Committee has decided to do this project in 2024 because of the adjusted approval timeline and the upcoming cooler weather.

Motion to approve the mural design presented by Alex Hall, AH Consulting.

Administrative Approvals:

- 102 S. Allegheny Street (Courthouse) – retaining wall and sidewalks
- 109 E. Bishop (Elisabeth Joseph Jewelers) – Business sign
- 251 N. Allegheny (Setaro) – Shed reconstructions in place of former outhouse
- 222 W. High Street (Bush Arcade) – shingle to shingle replacement
- 464 E. Curtin Street (White) – exterior paint (brick will not be painted)

Bellefonte Borough Council Packet for October 2, 2023

- 120 E. Cherry (Herlocker) – shingle to shingle roof replacement
- 410 N. Allegheny (Tressler) – shingle to shingle roof replacement
- 120 E Cherry Lane (Herlocker) – shingle to shingle roof replacement

ZONING:

Zoning Hearing Board

The determination meeting for the hearing of 1304 Summit Drive (Robins Nest) had to be postponed until late October. The meeting is tentatively scheduled for Wednesday, October 25. I still need to get confirmation from all parties that this date is available.

PLANNING:

Planning Commission

The next Planning Commission meeting is scheduled for Monday, October 9 at 5:00 p.m. in Council Chambers. At this time there are no projects to review. The Planning Commission will review the new Bellefonte Elementary LDP at the November meeting.

Nittany Valley Joint Planning Commission

NVJPC met Thursday, September 21, 2023, at 6 PM in the Walker Township Municipal Building, 816 Nittany Valley Drive, Bellefonte, PA, 16823.

The commission discussed several items, including the Fire Study grant from DCED, CCMPO updates, Bridge Bundle updates, Nittany Valley Region fact sheets, and various zoning and planning projects in each of the municipalities.

The deadline for municipalities to submit requests for the County Liquid Fuels Program is Friday, October 20, 2023

AGENDA

HISTORICAL AND ARCHITECTURAL REVIEW BOARD MEETING

DATE: SEPTEMBER 26TH 2023 TIME: 8:30AM

BOROUGH MUNICIPAL BUILDING, 236 W. LAMB STREET, BELLEFONTE

Call to Order:

Attendance:

Members	Alternates	Guests
Sam McGinley, Chair	Gay Dunne	
Megan Tooker	Robert Wagner (CRCA)	
Walt Schneider	Amy Kelchner	
Mike Leakey		
Pat Long		
Maria Day		
Philip Ruth		

Public Comment:

Additions / Corrections to the Agenda:

- Amy Kelcher email about Trinity (at table)

Declaration of Conflict of Interest / Declaration of Ex Parte Communication:

Approval of the HARB meeting minutes: September 12, 2023 meeting minutes

Project Review and Public Comments:

- **123 S. Spring Street (VFW)** – Removal of damaged and falling brick above solder course on front of the building. Top cap to be replaced with new flashing. Replace where applicable. * *exterior to be painted at later date (proposed)*
 - Gina sent photos of the VFW to HARB on 9/19. They show that the brick was originally red and has been painted yellow. The paint is peeling all over the building and is in bad shape. The recommendation would be to scrape/remove the paint before adding another layer and if permitted to re-paint, to use a high-quality latex paint that won't be as susceptible to peeling in the future. Cleaning the brick and adding a primer first is recommended.
 - Photos can be found here: https://bellefontepa-my.sharepoint.com/:f/g/personal/gthompson_bellefontepa_gov/Eimjs_pKRO5Gs_svw6rBbGdsBMPU9_90RfFdyhy85d0E2g?e=LbPa8C

Eric Williams, contractor for the project, and the Commander for the VFW will be present to discuss the VFW project.

Administrative Approvals:

- **102 S. Allegheny Street (Courthouse)** – retaining wall and sidewalks
- **109 E. Bishop (Elisabeth Joseph Jewelers)** – Business sign
- **251 N. Allegheny (Setaro)** – Shed reconstructions in place of former outhouse
- **222 W. High Street (Bush Arcade)** – shingle to shingle roof replacement

Bellefonte Borough Council Packet for October 2, 2023

- **464 E. Curtin Street (White)** – exterior paint (brick will not be painted)
- **120 E. Cherry (Herlocker)** – shingle to shingle roof replacement
- **410 N. Allegheny (Tressler)** – shingle to shingle replacement

Information / Discussion Items:

- **Gutters** – K-style vs. Half rounds

Old Business:

- **128 W Howard Street (Trinity Church)** – see Amy Kelchner’s email regarding the gutter replacement and installation and cost.
- **225 W. Lamb Street** – metal roof without HARB approval
 - I reached out to Solar Shield on 9/20/2023 and talked to a representative there. I explained the situation and asked that product information and spec information be emailed to me. I am waiting for that information.

(Walt wasn't at the last meeting so I wanted to revisit this)

- **434 N. Spring Street** – roof without HARB approval. sent letter, didn't respond by deadline, can we enforce our ordinance using Code?
 - I sent a letter on August 2, 2023 with a deadline of August 31, 2023 to submit an application for the roof replacement that was done without prior HARB approval.
 - I have not gotten a response by the deadline. Can we enforce our ordinance using Centre Region Code.

New Business:

- Pat Long resignation (*sent Sam McGinley a letter*)
- Marc McMaster, Real Estate Broker with Re/Max Centre Realty
 - Resume and volunteer application included in packet
 - Recommend approval for open real estate broker seat on HARB
- Opening of CLG proposals to update Design Guidelines

Adjournment:



HISTORIC
Bellefonte
Est. 1795

BOROUGH OF BELLEFONTE
CENTRE COUNTY, PENNSYLVANIA

RESOLUTION NO. 10022023-01

**RESOLUTION OF THE BOROUGH OF BELLEFONTE RECOGNIZING THE SERVICE OF
PATRICIA LONG TO THE BELLEFONTE HISTORIC ARCHITECTURAL REVIEW BOARD**

WHEREAS, Patricia Long has served faithfully as a member of the Borough of Bellefonte Historic Architectural Review Board for over thirteen years; and

WHEREAS, Patricia Long's commitment to the board, leadership, and knowledge about history and historic preservation in the Borough of Bellefonte aided in evaluating the proposed rehabilitation of properties in the Historic District; and

WHEREAS, Patricia Long has been faithful in assisting the Bellefonte HARB by educating her real estate community and clients about the value and benefits of preserving historic properties; and

WHEREAS, Patricia Long has used her profession as a real estate broker in promoting historic preservation in Bellefonte Borough and throughout the Centre County region; and

WHEREAS, Patricia Long brought her long-time experience and knowledge of local real estate and housing trends into discussions of the HARB; and

WHEREAS, Patricia Long's understanding and respect for heritage guided the HARB in making informed decisions that balanced preservation objectives with practical considerations; and

WHEREAS, Patricia Long ended her service as a member of the Historic Preservation Board in September 2023;

NOW, therefore, be it resolved, the Bellefonte Borough Council and Bellefonte HARB recognize the extraordinary personal and professional contribution of Patricia Long to historic preservation in Bellefonte, and express appreciation for her exemplary service on the Historic Architectural Review Board.

RESOLVED this 2nd day of October 2023.

ATTEST: BOROUGH OF BELLEFONTE

President, Borough Council

Borough of Bellefonte
Bellefonte, Pennsylvania

VOLUNTEER APPLICATION

Date: 9/20/23
Name: Marc McMaster
Address: 1703 Valley View Rd, Bellefonte PA
Phone: (w) 814 310 6961 (h) _____ (e-mail) marc@marmcmaster.com
Occupation: _____

Are you a resident of Bellefonte Borough?
_____ Yes X No

If yes, for how many years? _____ Voting Ward: North, South, West
(Circle One)

Experience as an elected or appointed official: Type of Position: Duties Involved:
SCASD facilities committee - 10 years
Ferguson Twp planning commission 8 years (2 as chair)

ABC(s) that you are interested in being appointed to:
Bellefonte HARIS

Special Skills you have which relate to the ABCs applied for:
Real Estate Broker, 20 years in the real estate construction industry

Please list any relatives or relationships you may have with any current member of a Bellefonte Authority, Board or Commission. FYI, our nepotism policy states, "[Our] prohibition [on hiring] shall not apply to employment in a temporary, seasonal position, nor to internships or volunteer work, as long as there is no direct or indirect supervisor/subordinate relationship between the relative or individual involved in a personal relationship with an employee or a personal relationship with an independent contractor of the Borough. (You can find a complete copy of Bellefonte's nepotism policy on the Borough's website.)

Other information that may be relevant in requesting appointment to the ABC(s): (please attach any additional relevant information)


Signature of Applicant

Return your completed application and resume to: Bellefonte Borough Manager
236 West Lamb Street
Bellefonte, PA 16823

Marc McMaster
Associate Broker
RE/MAX Centre Realty
1375 Martin Street, State College, PA 16803
(814)231-8200 Ext. 379
Marc@MarcMcMaster.com

Education

Graduate, Spring Grove Senior High School-1996
Graduate, with Honors, Pennsylvania State University, 2005-Finance

Activities – Past and Present

Licensed Real Estate Agent since 2004
Owner of RE/MAX Centre Realty since 2015
Centre County Association of REALTORS-MLS Committee Chairman
Centre County Association of REALTORS-Board of Directors 2013-2018
Centre County Association of REALTORS-Vice President 2016
Centre County Association of REALTORS- President 2017 & 2018
Pennsylvania Association of REALTORS-District 8 Vice President 2020 & 2021
Ferguson Township Planning Commission- Chairman 2015-2017
State College Area School District-Facilities Committee
State College Area School District-Act 1 Tax Study Committee-2005
United States Army-Helicopter Crewchief and NRCM Flight Instructor 1996-2002

Professional Designations

Certified Residential Specialist (CRS)
Accredited Buyers Representative (ABR)
Certified Distressed Property Expert (CDPE)
NAR GREEN Designation (GREEN)
Electronic Professional (e-PRO)
Seller Representative Specialist (SRS)
Master Certified Negotiation Expert (MCNE)-Only 55 in Pennsylvania
Licensed Pennsylvania Real Estate Associate Broker 2010-Present

Membership In Professional Organizations-Past and Present

Centre County Association of REALTORS
Pennsylvania Association of REALTORS
National Association of REALTORS
Real Estate Buyer Agents Council
Council of Residential Specialist

References Available Upon Request

**HISTORICAL ARCHITECTURE REVIEW BOARD
BELLEFONTE BOROUGH
(DRAFT) MEETING MINUTES
September 26, 2023 - 8:30 a.m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The September 26, 2023, regular meeting of the Bellefonte Borough Historical Architecture Review Board (HARB) was called to order at 8:30 a.m. Members met *in person*.

MEMBERS PRESENT: Sam McGinley, Chair
Amy Kelchner
Gay Dunne
Megan Tooker
Mike Leakey
Philip Ruth
Walt Schneider

ABSENT: Maria Day
Pat Long (RESIGNED)

STAFF MEMBERS: Gina Thompson, HARB Administrator

GUESTS: Joanne Tosti-Vasey
Julie Brooks
Marc McMaster

Additions / Corrections to the Agenda:

- Email from Amy about the Trinity Roof (discussion on gutters)

Declaration of Conflict of Interest / Declaration of Ex Parte Communication: None

Approval of the HARB meeting minutes: *Schneider motioned to approve the minutes of the September 12, 2023 meeting. Dunne seconded. There was no discussion. Motion carried.*

Project Review:

123 S. Spring Street (VFW) – Removal of damaged and falling brick

- above solder course on front of the building.
- Top cap to be replaced with new flashing.
- Replace where applicable.
- Exterior to be painted at later date

Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough HARB Meeting
Sept 26, 2023 Meeting Minutes
Page 2

- Gina sent photos of the VFW to HARB on 9/19. They show that the brick was originally red and has been painted yellow. The paint is peeling all over the building and is in bad shape. The recommendation would be to scrape/remove the paint before adding another layer and if permitted to re-paint, to use a high-quality latex paint that won't be as susceptible to peeling in the future. Cleaning the brick and adding a primer first is recommended.
- Photos can be found here:
https://bellefontepamy.sharepoint.com/:f/g/personal/gthompson_bellefontepa_gov/Eimjs_pKRO5Gssvw6rBbGdsBMPU9_90RfFdyhy85d0E2g?e=LbPa8C

Leakey motioned to table until a representative from the VFW can be present at a meeting to discuss the project. Dunne seconded. No discussion. Motion to table carried.

Administrative Approvals:

- 102 S. Allegheny Street (Courthouse) – retaining wall and sidewalks
- 109 E. Bishop (Elisabeth Joseph Jewelers) – Business sign
- 251 N. Allegheny (Setaro) – Shed reconstructions in place of former outhouse
- 222 W. High Street (Bush Arcade) – shingle to shingle replacement
- 464 E. Curtin Street (White) – exterior paint (brick will not be painted)
- 120 E. Cherry (Herlocker) – shingle to shingle replacement
- 410 N. Allegheny (Tressler) – shingle to shingle replacement

Old Business:

- **128 W Howard Street (Trinity Church)** – see Amy Kelchner's email regarding the gutter replacement and installation and cost.
 - There was an extensive discussion regarding procedures for enforcement.
- **225 W. Lamb Street** – metal roof without HARB approval
 - Gina reached out to Solar Shield on 9/20/2023 and talked to a representative there. She explained the situation and asked that product information and spec information be emailed. Gina is waiting for that information.
- **434 N. Spring Street** – roof without HARB approval.
 - Gina sent a letter on August 2, 2023 with a deadline of August 31, 2023 to submit an application for the roof replacement that was done without prior HARB approval.
 - The property owner did not respond by the deadline. Can HARB enforce the ordinance using Centre Region Code?
 - It was determined that this matter would be discussed at a later time.

New Business:

Bellefonte Borough Council Packet for October 2, 2023

Bellefonte Borough HARB Meeting
Sept 26, 2023 Meeting Minutes
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- Pat Long resignation (sent Sam McGinley a letter)
 - A note of thanks will be sent to Pat to thank her for her service to the board.
- Marc McMaster, Real Estate Broker with Re/Max Centre Realty
 - Resume and volunteer application included in packet
 - Recommend approval for open real estate broker seat on HARB

Schneider motioned and Dunne seconded to approve Marc McMaster to fill the Real Estate Broker Seat on the Board. No discussion. Motion carried. The recommendation will go for final approval by Council at their next meeting.

- Opening of CLG proposals to update Design Guidelines
 - Budget of \$15,000
 - Timeline of 1 year to completion
 - There were 4 proposals
 - Carmina Wood Design - \$14,850
 - Design by CBL – Total Cost not to exceed \$15,000
 - Landmarks SGA - \$14,370
 - McKissick Arcitecture - \$14,900
 - The proposals will be reviewed and discussed at the next meeting.

Information/Discussion Items:

- Gutters – K-style vs. Half rounds
 - There was an extensive discussion regarding HARB procedures and enforcements.

Added by Gina:

HARB recommended annual education for Council – an overview of the purpose of HARB and what HARB does and doesn't review, how the process works, etc. Some ideas of education were to have Frank Grumbine give an overview for Council (similar to what he did before but going into more detail since he got the basics out of the way) and have CNET record it so it would be available to the public to view at their convenience.

Public Comment:

Added by Gina:

Joanne Tosti-Vasey spoke about the porch addition at 435 N. Spring Street that was approved by HARB on August 8, 2023. The application did not have detailed plans of materials or drawings, but HARB approved the porch addition, with one nay vote.

Marc McMaster gave a brief introduction and expressed his interest in serving on the HARB board.

Adjournment:

With no other business to come before HARB, the meeting adjourned at 9:35am.



DOWNTOWN BELLEFONTE INC MURAL PROJECT



CERTIFICATE of Appropriateness

Request: HARB



According to the updated sign ordinance:

<https://ecode360.com/16149516>

B. Murals and public art.

(1) All murals and public art in the Historic Districts are subject to HARB review and must obtain a certificate of appropriateness, as well as a permit from Bellefonte Borough.



DBI MURAL PROJECT



As part of its revitalization efforts, Downtown Bellefonte Inc. is in the stages of commissioning a mural in the downtown area. In addition to our historic buildings, well-tended gardens, and clean sidewalks, public art can benefit our community. Public art enriches our communities, draws in tourists, encourages economic growth, and beautifies our town. Our hope is that by increasing the amount of public art in Bellefonte, we will continue to build on the quality of place efforts accelerated by Downtown Bellefonte Inc.

- Incite experiential interactions for residents and visitors.
- Celebrate Bellefonte as a creative, forward-thinking community with a high quality of life.
- Tell Bellefonte's story, both the past and today.



MURAL SITE: *123 South Allegheny Street, Bellefonte, Pennsylvania (Tax Parcel No. 32-303-071)*



Height: ~30.5 Feet
Width: ~24 Feet

Main Elevation: ~720 square feet



MAIN ELEVATION:

ENTIRE WALL TO BE PAINTED **Page 44 of 84**

MURAL SITE: *123 South Allegheny Street, Bellefonte, Pennsylvania (Tax Parcel No. 32-303-071)*



MURAL SITE: *123 South Allegheny Street, Bellefonte, Pennsylvania (Tax Parcel No. 32-303-071)*



MURAL SITE: *123 South Allegheny Street, Bellefonte, Pennsylvania (Tax Parcel No. 32-303-071)*



CREATIVE BRIEF



OUR HISTORY

Bellefonte was founded in 1795. The area had, and still has, a large rural population and is the county seat for Centre County. Spring creek runs through Downtown Bellefonte and is noted as a magnificent fly-fishing stream.

Bellefonte was one of the stops along the National Air Mail in the early years of U.S. transcontinental mail, Bellefonte airfields played an important role as a major refueling stop between New York and Chicago. Mail was flown for the first time from Bellefonte on December 18, 1918, Pilots flew an assortment of planes, including de Havilland DH-4s and Curtiss JN-4H "Jennies." (<https://centrehistory.org/article/bellefonte-airmail-fields/>)

Bellefonte was a major stop along the Underground Railroad and many of its community members were pivotal in protecting freed and runaway slaves. This is highlighted in the local art museum. Bellefonte was a safe place for slaves fleeing slavery, and it became a community where African Americans established themselves. William H. Mills, an African American man, owned a barber shop in Bellefonte, and his grandsons grew up to be part of the vocal group, The Mills Brothers. (<https://www.bellefonte.com/the-mills-brothers-bellefonte/>)

Bellefonte's community has a history of advocating for education. Penn State University (PSU) was founded with help from Bellefonte citizens. The first president of PSU, Evan Pugh, is buried in Bellefonte's Union Cemetery. Bellefonte is considered the "Brooklyn" of State College. (<https://libraries.psu.edu/about/collections/penn-state-university-park-campus-history-collection/evan-pugh>)

The Iron industry was fundamental to Bellefonte (Juniata Iron District). There were 18-19 ironworks in Centre County and several in Bellefonte. Iron making has been fundamental to the prosperity of Bellefonte since the very founding of the town. Between 1800 and 1850, Bellefonte produced over half of the iron used in the entire United States. Revolutionary War General Philip Benner was one of the first ironmasters in Bellefonte. Many of the Georgian structures built by the original ironmasters constructed from limestone quarried right at the furnace location, are still standing and many more still stand proudly in Bellefonte's historic district, including the Bellefonte Art Museum. (https://www.bellefonte.com/historic_tour/bellefonte-ironmasters-walking-tour/)

Pennsylvania Match Company, known locally as the 'Match Factory,' was founded in 1899 by Col. W. Fred Reynolds, Joseph L. Montgomery and S. A. Donachy. Mr. Donachy owned several patents for match-making machinery. They constructed their factory in Bellefonte, and production began in 1900. By 1911, the company was one of the eight largest producers of wooden matches in the US.

OUR MAKERS

- IRONMASTERS (iron industry & construction of today's historically significant buildings)
- Pennsylvania Match Company, known locally as the 'Match Factory'
- More Info: Matt Maris, Local Historian (<http://www.localhistoria.com/>)
 - local historic walking tours of town



OUR DESIGN

- Original buildings -- Granite and marble
- Churches – stone and brick
- Victorian / Iconic Architecture
- Historic Registrar / HARB
- The Print Factory / 3DOTs – with a focus on literacy
- Bellefonte Art Museum
- American Philatelic Society
- Bellefonte Historical and Culture Association (Summer Sounds)
- Bellefonte Historical Railroad Society
- Centre County Library and Historical Museum - Genealogy
- Stage at Talleyrand

OUR NATURE

- Spring Creek
- Natural Spring
- Fly-fishing/Fisherman’s Paradise (the fish on the courthouse cupola; 1858)
- Talleyrand Park
- Frontier / Corridor of PA Wilds
- Krauss Park
- Hiking, Biking, and Amazing Mountain Views
- Daffodil Drive, which features over 200,000 blooming daffodils from April through May

OUR PULSE

- | | |
|---|---|
| Victorian Christmas | Friday in the Fonte’ |
| Bellefonte Cruise | Movies in the Park |
| Children’s Fair on Curtin Street | Summer Sounds at the Gazebo |
| Arts & Crafts Fest | Inviting / Welcoming Community |
| Chalk the Walk | Bed and breakfasts & boutique hotels (The Gamble Mill Inn & Suites) |
| Under the Lights | Bellefonte Art Museum |
| Egg Hunt | American Philatelic Society |
| Duck race in Talleyrand Park | Library |
| Winter Market | Bellefonte READS |
| Rising business community – women business owners | Family Oriented |
| Charming, walkable & photogenic | Farmers Market |
| Children’s Garden, Garden Club | |



TIMELINE



PROJECT PHASES

PHASE I RFQ Applicant:

- Submit RFQ to DBI before the deadline (see project timeline below).

PHASE II finalists:

- Provide a fully rendered, in color, design proposal for the site by the deadline.
- Prepare and present, as necessary, the design concept, timeline for installation, materials, and equipment needed.

PHASE III finalist(s):

- Enter into contract with DBI.
- Install the mural in 2023
- Install the mural in accordance with the terms and conditions of the contract. The Artist or Team will work collaboratively with A H Public Spaces Consulting and DBI to ensure that the mural is installed correctly and in a timely manner.
- Artist(s) may be asked to work with local volunteers and/or artists while implementing the mural.
- Artist(s) will attend a dedication ceremony at the mural site.



INTERNAL TIMELINE

Project Timeline:*

JUNE 2023

RFQ release

JULY 23, 2023

Phase I: Deadline for RFQ submissions

JULY 2023

Phase I: Review RFQs and make finalist selections. Phase II Finalists selected and notified; *all applicants will be notified about the status of their application*

AUGUST 2023

Phase II: Deadline for finalist(s) design proposals

AUGUST-SEPTEMBER 2023

Jury review of finalist(s) design proposals; Finalist is selected; *all finalists will be notified about the status of their application*

SEPTEMBER 2023

-DBI Mural Committee selected concept artwork

-Property Owner signed approval for concept artwork to be installed at *123 South Allegheny Street, Bellefonte, Pennsylvania (Tax Parcel No. 32-303-071) (9-11-2023)*

-**Request Certificate of Appropriateness from HARB**

-**Council Approvals of HARB recommendation**

-**Permit from Bellefonte Borough**



KEY DETAIL

SELECTED ARTIST'S PREVIOUS WORK & RESUME



KEY DETAIL

Internationally-renowned KEY DETAIL, of New York City, is a husband-wife team. Andrei Krautsou and Julia Yu-Baba are mural artists who also work with paintings and illustrations.

A native of Belarus, KEY DETAIL has been active on the art scene since the early 2000s. KEY DETAIL has been creating mural art for more than twenty years and has installed murals all over Europe, Asia and U.S. They travel with their two young children, Max and Andy.





KEVIN
DENTAL
JULIA + MAX

S
BRIGHT
WALLS
LIMITED BY
ART



Three Rivers

Geographically Fort Wayne is situated on the three rivers. Key Detail took it as inspiration and developed the design according to this theme.

Three charming women symbolize three rivers. They depicted the women as beautiful water elements and painted fish, swans, ducks and other water creatures in the background add more intricacy to the mural.

They also took into consideration the diversity of the population.





In September 2019 the Mayor of Greencastle, IN, William A. Dory, Jr., Mayor awarded them for painting Indiana's largest mural. In June, 2023 they received two National Mural Awards: National Silver Award and Regional Gold Award for the mural they painted for LivCo Walls Mural Festival in Geneseo, NY, US.



KEY DETAIL CONCEPT DBI MURAL PROJECT In BELLEFONE, PA

Concept

I am grateful for the information that was provided.

I also conducted my own research into the city's various aspects of history. I greatly appreciate all the directions and themes that were shared with me. Among them, I have chosen a significant theme from the city's history - Airmail.

This profession was immensely important in the past. Its historical significance is quite inspiring to me. This profession was crucial and perilous back then. Many pilots sacrificed their lives while carrying out their duties due to the challenges they faced. I painted the Havilland DH-4s airplane, which was among the aircraft used during that time. I captured the pilot in a heroic pose.

I created a frame for the mural in the style of an old-fashioned envelope, giving the mural the appearance of an envelope or postcard. Additionally, I incorporated a classic stamp with the words "Via air mail" adorned with wings.

To complement this theme, I integrated a postage stamp in the upper left corner, referencing another significant highlight in the city's history: the 'Match Factory.' The vintage image of the factory I researched is portrayed on the matchbox. The image of this matchbox is featured on the postage stamp, effectively bridging together two themes: air mail and the match factory.

To enhance the mural's aesthetic, I used a retro color palette, giving it a slightly vintage appearance. I chose warm red-brown colors that complement the surrounding downtown area.



Concept

I am grateful for the information that was provided.

I also conducted my own research into the city's various aspects of history. I greatly appreciate all the directions and themes that were shared with me. Among them, I have chosen a significant theme from the city's history - Airmail.

This profession was immensely important in the past. Its historical significance is quite inspiring to me. This profession was crucial and perilous back then. Many pilots sacrificed their lives while carrying out their duties due to the challenges they faced. I painted the Havilland DH-4s airplane, which was among the aircraft used during that time. I captured the pilot in a heroic pose.

I created a frame for the mural in the style of an old-fashioned envelope, giving the mural the appearance of an envelope or postcard. Additionally, I incorporated a classic stamp with the words "Via air mail" adorned with wings.

To complement this theme, I integrated a postage stamp in the upper left corner, referencing another significant highlight in the city's history: the 'Match Factory.' The vintage image of the factory I researched is portrayed on the matchbox. The image of this matchbox is featured on the postage stamp, effectively bridging together two themes: air mail and the match factory.

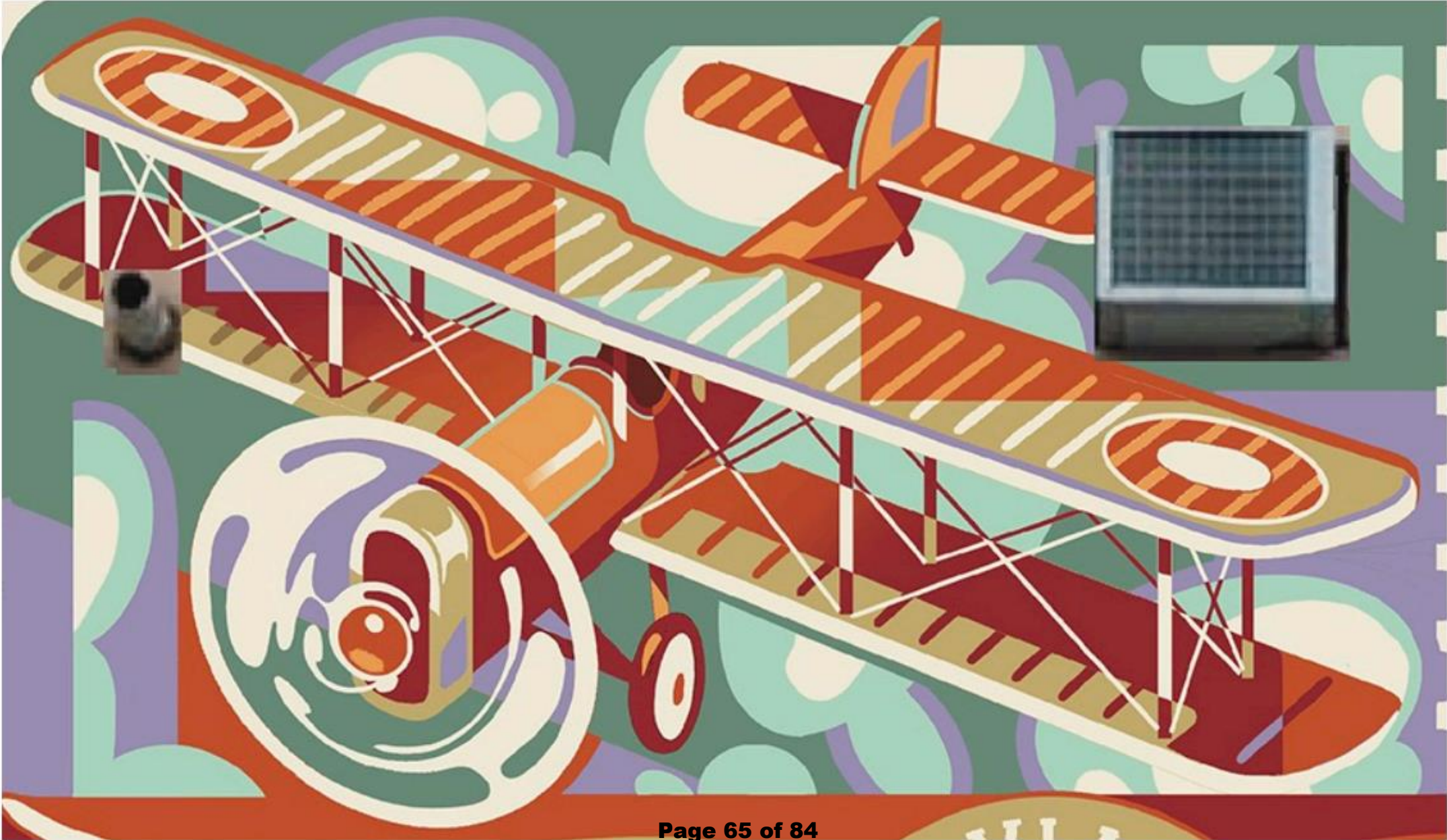
To enhance the mural's aesthetic, I used a retro color palette, giving it a slightly vintage appearance. I chose warm red-brown colors that complement the surrounding downtown area.

EXCERPTS FROM
DESIGN:
MATCH
FACTORY

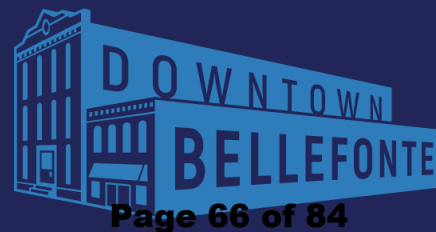


EXCERPT FROM DESIGN





REQUEST: to obtain a certificate of appropriateness, as well as a permit from Bellefonte Borough



THANK YOU!



Prepared by A H Public Spaces Consulting, LLC | AHCONSULTINGLLC.COM

Bellefonte Borough Council Packet for October 2, 2023

Fw: Bellefonte Spring Street Streetscape Project Schedule

Donald Holderman <dholderman@bellefontepa.gov>

Fri 9/22/2023 10:17 AM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

📎 1 attachments (106 KB)

Bellefonte Spring Street Streetscape Project.pdf;

Alyssa:

Please place this email (as a cover sheet) along with the attachments in the next Council packet.

Thank you,

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Jaunette Matis <Jaunette@nastaseconstruction.com>

Sent: Friday, September 22, 2023 6:01 AM

To: Brian Hoffheins <Brian.Hoffheins@tkl360.com>; Donald Holderman <dholderman@bellefontepa.gov>

Cc: John Nastase <john@nastaseconstruction.com>; Preston Repman <prepman@nastaseconstruction.com>

Subject: Bellefonte Spring Street Streetscape Project Schedule

Good Morning,

Please find attached the schedule for Spring Street Streetscape project. Should you have questions or need additional information please let us know.

Thank you,

Jaunette Matis

Project Administrator

M: 814-280-5373



P.O. Box 1

Snow Shoe, PA 16874

Bellefonte Borough Council Packet for October 2, 2023

ID	Task Name	Duration	Start	Finish	September					October				November			December			
					8/27	9/3	9/10	9/17	9/24	10/1	10/8	10/15	10/22	10/29	11/5	11/12	11/19	11/26	12/3	
1	Bellefonte Spring Street Streetscape Project	51.5 days	Tue 9/12/23	Wed 11/22/23																
2	Notice to Proceed	0 days	Tue 9/12/23	Tue 9/12/23																
3	Submittals	10 days	Tue 9/12/23	Mon 9/25/23																
4	Survey	2 days	Tue 9/12/23	Wed 9/13/23																
5	Mobilize	0.5 days	Mon 9/18/23	Mon 9/18/23																
6	West High to Driveway	10 days	Mon 9/18/23	Mon 10/2/23																
7	Traffic Control Setup	1 day	Mon 9/18/23	Tue 9/19/23																
8	Demo	2 days	Tue 9/19/23	Thu 9/21/23																
9	Asphalt/Curb/Sidewalk	1.5 days	Tue 9/19/23	Wed 9/20/23																
10	Install temp access	0.5 days	Thu 9/21/23	Thu 9/21/23																
11	Concrete	6 days	Thu 9/21/23	Fri 9/29/23																
12	Curbing	3 days	Thu 9/21/23	Tue 9/26/23																
13	Form/pour	2 days	Thu 9/21/23	Mon 9/25/23																
14	Strip/sawcut/backfill	1 day	Mon 9/25/23	Tue 9/26/23																
15	Sidewalks	3 days	Tue 9/26/23	Fri 9/29/23																
16	Base	1 day	Tue 9/26/23	Wed 9/27/23																
17	Form/Pour	1 day	Wed 9/27/23	Thu 9/28/23																
18	Strip Forms/Caulking	1 day	Thu 9/28/23	Fri 9/29/23																
19	Parking Meters and Signs	1 day	Fri 9/29/23	Mon 10/2/23																
20	Driveway to Cherry St. Alley	10 days	Mon 10/2/23	Mon 10/16/23																
21	Traffic Control Setup	1 day	Mon 10/2/23	Tue 10/3/23																
22	Demo	2 days	Tue 10/3/23	Thu 10/5/23																
23	Asphalt/Curb/Sidewalk	1.5 days	Tue 10/3/23	Wed 10/4/23																
24	Install temp access	0.5 days	Thu 10/5/23	Thu 10/5/23																
25	Concrete	6 days	Thu 10/5/23	Fri 10/13/23																
26	Curbing	3 days	Thu 10/5/23	Tue 10/10/23																
27	Form/pour	2 days	Thu 10/5/23	Mon 10/9/23																
28	Strip/sawcut/backfill	1 day	Mon 10/9/23	Tue 10/10/23																
29	Sidewalks	3 days	Tue 10/10/23	Fri 10/13/23																
30	Base	1 day	Tue 10/10/23	Wed 10/11/23																
31	Form/Pour	1 day	Wed 10/11/23	Thu 10/12/23																

Bellefonte Borough Council Packet for October 2, 2023

ID	Task Name	Duration	Start	Finish	September					October				November				December		
					8/27	9/3	9/10	9/17	9/24	10/1	10/8	10/15	10/22	10/29	11/5	11/12	11/19	11/26	12/3	
32	Strip Forms/Caulking	1 day	Thu 10/12/23	Fri 10/13/23																
33	Parking Meters and Signs	1 day	Fri 10/13/23	Mon 10/16/23																
34	Cherry St to end of Municipal Lot	17 days	Mon 10/16/23	Wed 11/8/23																
35	Demo	1.5 days	Mon 10/16/23	Tue 10/17/23																
36	Asphalt/Curb/Sidewalk	1.5 days	Mon 10/16/23	Tue 10/17/23																
37	Concrete	6 days	Wed 10/18/23	Wed 10/25/23																
38	Curbing	3 days	Wed 10/18/23	Fri 10/20/23																
39	Form/pour	2 days	Wed 10/18/23	Thu 10/19/23																
40	Strip/sawcut/backfill	1 day	Fri 10/20/23	Fri 10/20/23																
41	Sidewalks	3 days	Mon 10/23/23	Wed 10/25/23																
42	Base	1 day	Mon 10/23/23	Mon 10/23/23																
43	Form/Pour	1 day	Tue 10/24/23	Tue 10/24/23																
44	Strip Forms/Caulking	1 day	Wed 10/25/23	Wed 10/25/23																
45	Signage	1 day	Thu 10/26/23	Thu 10/26/23																
46	Smokers Express Frontage	8.5 days	Fri 10/27/23	Wed 11/8/23																
47	Demo	1.5 days	Fri 10/27/23	Mon 10/30/23																
48	Asphalt/Curb/Sidewalk	1.5 days	Fri 10/27/23	Mon 10/30/23																
49	Concrete	6 days	Mon 10/30/23	Tue 11/7/23																
50	Curbing	3 days	Mon 10/30/23	Thu 11/2/23																
51	Form/pour	2 days	Mon 10/30/23	Wed 11/1/23																
52	Strip/sawcut/backfill	1 day	Wed 11/1/23	Thu 11/2/23																
53	Sidewalks	3 days	Thu 11/2/23	Tue 11/7/23																
54	Base	1 day	Thu 11/2/23	Fri 11/3/23																
55	Form/Pour	1 day	Fri 11/3/23	Mon 11/6/23																
56	Strip Forms/Caulking	1 day	Mon 11/6/23	Tue 11/7/23																
57	Signage	1 day	Tue 11/7/23	Wed 11/8/23																
58	Brick Pavers	10 days	Wed 11/8/23	Wed 11/22/23																
59	As-Built Drawings	0 days	Wed 11/22/23	Wed 11/22/23																
60	Closeout Documentation	0 days	Wed 11/22/23	Wed 11/22/23																
61	Final Completion	0 days	Wed 11/22/23	Wed 11/22/23																

Memo

To: COUNCIL
From: Don
Date: September 18, 2023
Re: Request for Alternative Fuels Tax

We received information from the PA Department of Revenue essentially stating that the Borough must apply for an Application for Alternative Fuels License and begin reporting, as of 2021, all EV Charging Station usage in what will be either a monthly or yearly report under an Alternative Fuels Tax Report.

Recently, Council determined the cost of paying for the electricity would be \$2.00 per hour. We are still working on the meters and signage, however, given this new set of requirements, at a minimum, Council may want to consider increasing the cost to \$2.50 hour to cover the cost of the AFT.

Since our EV Charging Stations are not network connected and we have no way of accurately accounting for usage (until we get the meters installed), we will have to estimate the usage from 2021 to present. Even after the meters are installed, we will be relying on enforcement to give us an accurate account of usage as someone could still charge their vehicle without paying the meter.

Bellefonte Borough Council Packet for October 2, 2023

PA Alternative Fuels Tax & (Public) EV Charging Station Licensing

Cayaban, Patricia <pcayaban@pa.gov>


Tue 9/12/2023 11:49 AM

To: Donald Holderman <dholderman@bellefontepa.gov>

Good morning sir,

Per our phone call earlier, our department has reached out as a recent review of information available to the PA Department of Revenue suggests your company may not be registered to file and pay all applicable business taxes, specifically Alternative Fuels Tax.

Below are the definition and implementation found on Chapter 90 of the PA Vehicle Code:

 [REV-822 -- Application for Alternative Fuels License](#)

 [DMF-101 -- 2023 Alternative Fuels Tax Report](#)

§ 9002. Definitions.

"**Alternative fuels.**" Natural gas, compressed natural gas (CNG), liquified natural gas (LNG), liquid propane gas and liquified petroleum gas (LPG), alcohols, gasoline-alcohol mixtures containing at least 85% alcohol by volume, hydrogen, hythane, **electricity** and any other fuel used to propel motor vehicles on the public highways which is not taxable as fuels or liquid fuels under this chapter.

"**Alternative fuel dealer-user.**" Any person who delivers or places alternative fuels into the fuel supply tank or other device of a vehicle for use on the public highways.

§ 9004. Imposition of tax, exemptions and deductions.

(d) Alternative fuels tax.--

(1) A tax is hereby imposed upon alternative fuels used to propel vehicles of any kind or character on the public highways. The rate of tax applicable to each alternative fuel shall be computed by the department on a gallon equivalent basis and shall be published as necessary by notice in the Pennsylvania Bulletin.

(2) The tax imposed in this section upon alternative fuels shall be reported and paid to the department by each alternative fuel dealer-user rather than by distributors under this chapter similar to the manner in which distributors are required to report and pay the tax on liquid fuels and fuels, and the licensing and bonding provisions of this chapter shall be applicable to alternative fuel dealer-users. The department may permit alternative fuel dealer-users to report the tax due for reporting periods greater than one month up to an annual basis provided the tax is prepaid on the estimated amount of alternative fuel to be used in such extended period. The bonding requirements may be waived by the department where the tax has been prepaid.

By definition, the tax is owed regardless of the transaction – pay per kwh, pay per time/minutes, or free charging. As previously discussed, if the chargers are solely used by the Borough, then it would be considered tax-exempt. If the chargers are open to the public, permits are required. Depending on the kWh usage, you may either be required to file an annual or monthly tax reporting. Please also note that previous year's usage would also need to be reported, oldest period would be from 2021. If you have further questions about this, please let me know.

If you have a myPATH profile, you may register the Alternative Fuels account through that portal as well. If you are no longer using the unit(s), please let us know as well so we may update the account accordingly.

Should you have any questions, please let me know.

Thank you,

Patricia J. Cayaban | TACT

PA Department of Revenue | Bureau of Business Taxpayer Accounting

Motor and Alternative Fuel Tax Division

PO Box 280646 | Harrisburg PA 17128-0646

Bellefonte Borough Council Packet for October 2, 2023

Phone: 717.787.9595 | Fax: 717.787.6261

E-mail: pcayaban@pa.gov

www.revenue.pa.gov


Department of Revenue Mission: To fairly, efficiently, and accurately administer Pennsylvania tax and Lottery programs.

The information transmitted is intended only for the person or entity to whom it is addressed and may contain confidential and/or privileged material. Any use of this information other than by the intended recipient is prohibited. If you receive this message in error, please send a reply e-mail to the sender and delete the material from any and all computers.



Please consider the environment before printing this email.

Bellefonte Borough Council Packet for October 2, 2023

 **pennsylvania**
DEPARTMENT OF REVENUE (SU) MOD 04-20 (FI)

8220020105

REV-822

PA DEPARTMENT OF REVENUE
PO BOX 280646
HARRISBURG PA 17128-0646

OFFICIAL USE ONLY _____

APPLICATION FOR ALTERNATIVE FUELS TAX PERMIT

Complete this application to request an Alternative Fuels Tax Permit, which is needed whenever alternative fuels are used and placed into the supply tank of a motor vehicle intended for use on a public highway of the commonwealth.

SECTION I APPLICANT INFORMATION			
Legal Name (For individual applicants give your full legal name)		FEIN	
Trade Name or DBA (if different from Legal Name)		SSN (sole proprietor's if FEIN does not exist)	
Contact Person Name	Contact Person Title	Business Telephone Number	
Contact Person Email Address		Cellular Telephone Number	Fax Number

SECTION II ADDRESS INFORMATION			
Physical Street Address (PO Box is not acceptable)			
County	City	State	ZIP Code
Mailing Address (if different from above)			
County	City	State	ZIP Code

SECTION III BUSINESS ORGANIZATION INFORMATION	
Fill in the oval that describes the organization of your business.	
<input type="radio"/> Sole Proprietor	<input type="radio"/> Partnership
<input type="radio"/> Corporation	<input type="radio"/> Limited Partnership
<input type="radio"/> Limited Liability Partnership	<input type="radio"/> Limited Liability Company
<input type="radio"/> Other _____	
If incorporated, provide date and state of incorporation	Date _____ State _____
If an out-of-state corporation, provide date of Foreign Registration Statement	Date _____
Provide your NAICS code	NAICS _____

Name, title, Social Security number, FEIN or ITIN and home address of the individual applicant if different from Section I, Applicant Information, above or, in the case of a partnership or limited liability company, each individual partner or member owning 50 percent or more equity in the entity and, in the case of a corporation, the President, Secretary and Treasurer. If a partnership or limited liability company has no individual partners or members or no partner or member owning 50 percent or more equity in the entity, please list the name, title, Social Security number, FEIN or ITIN and home address of an individual responsible for the partnership or limited liability company's remittance obligations. The FEIN in Section I, Applicant Information, may not be used below. Attach a separate sheet if more space is required.

Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code
Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code
Name	Title	SSN/FEIN/ITIN	
Home Address	City	State	ZIP Code



8220020105

8220020105

Bellefonte Borough Council Packet for October 2, 2023

8220020205

REV-822 (SU) MOD 04-20 (F1)

SECTION III BUSINESS ORGANIZATION INFORMATION (continued)

Name, title, telephone and email address of persons (other than individual owners, partners or elected officers of the partnership, association, or corporation) who are authorized by any individual listed above, or by power of attorney, to sign and/or discuss with the department any information related to your application and alternative fuel tax reports. Attach a separate sheet if more space is required.

Name	Title	Email Address	Telephone Number
Name	Title	Email Address	Telephone Number

SECTION IV TAX REPORTING SERVICE

Company Name	Contact Person	Contact Person Title	
Address	City	State	ZIP Code
County	Telephone Number		

SECTION V MISCELLANEOUS

Indicate the alternative fuel(s) being used: (Fill in all that apply)

- | | | |
|---|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Liquefied Natural Gas (LNG) | <input type="checkbox"/> Methanol | <input type="checkbox"/> E85 |
| <input type="checkbox"/> Compressed Natural Gas (CNG) | <input type="checkbox"/> Ethanol | <input type="checkbox"/> M85 |
| <input type="checkbox"/> Liquid Propane Gas (LPG) | <input type="checkbox"/> Electricity | <input type="checkbox"/> Other _____ |

Do you import alternative fuels? Yes No
If yes, indicate states product is imported from _____

Do you export alternative fuels? Yes No
If yes, indicate states product is exported to _____

Average monthly taxable alternative fuel sales during the preceding 12 months _____

Average monthly taxable alternative fuel use during the preceding 12 months _____

Do you have storage in Pennsylvania? Yes No *If yes, please complete the below.*

List the location of your storage tank(s), its physical address, storage capacity, whether the property on which the facility rests is owned or leased and whether the pumps are metered or not. *Types of storage are overhead or underground tanks, skid tanks, trucks or drums. Attach a separate sheet if more space is required.

Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps
Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps
Street Address	Type of Fuel	Properties	Delivered By
		<input type="checkbox"/> Owned	<input type="checkbox"/> Metered Pumps
City	Capacity	<input type="checkbox"/> Leased	<input type="checkbox"/> Unmetered Pumps



8220020205

8220020205

Bellefonte Borough Council Packet for October 2, 2023

8220020305

REV-822 (SU) MOD 04-20 (FI)

SECTION V MISCELLANEOUS (continued)

If applicable, please provide the name of your supply source(s). Attach a separate sheet if more space is required.

Name	Address	Telephone Number

SECTION VI CERTIFICATION

ALL APPLICANTS MUST COMPLETE THIS SECTION

Applicant further agrees, under penalty of perjury, that the information provided on this application, to the best of his/her knowledge, is true, accurate and complete. This form must be signed by an owner, partner or corporate officer named on this application or by an authorized agent. If signed by an authorized agent, a properly completed Power of Attorney and Declaration of Representative (REV-677) must be attached to this application.

Name	Signature	Title	Date



Are you aware of the Pennsylvania Department of Revenue's new e-Services portal: myPATH? You may submit payments, registration, renewals, and more, online.

Visit revenue.pa.gov/mypathinformation for more information.



8220020305

8220020305

Bellefonte Borough Council Packet for October 2, 2023

4410123105

 **pennsylvania**
DEPARTMENT OF REVENUE (SU) MOD 11-22 (FI)

DMF-101

PO BOX 280646
HARRISBURG PA 17128-0646

OFFICIAL USE ONLY

**2023 ALTERNATIVE FUELS
TAX REPORT**

SECTION I TAXPAYER INFORMATION

Name				Check Appropriate Block <input type="checkbox"/> No Activity <input type="checkbox"/> Cancel Permit <input type="checkbox"/> Change Name and/or Address <input type="checkbox"/> Amended Report			
Street Address							
City			State				
Account ID	FEIN/SSN	Period (Month & Year)	Tax Period End Date				

SECTION II INVENTORY SUMMARY

ITEM	A CNG (GGE)	B LNG (DGE)	C PROPANE/LPG (gals)	D E-85 (gals)	E ELECTRICITY (kWh)	F Other	G TOTALS
1. Taxable Volume							
2. Oil Company Franchise Tax Rate Subject to Discount	0.124	0.140	0.092	0.089	0.0037		
3. Gross Oil Company Franchise Tax Subject to Discount (Line 1 x Line 2)							
4. Percentage of Gross Tax to Total	%	%	%	%	%	%	100%
5. Less Apportioned Discount							
6. Net Oil Company Franchise Tax Subject to Discount (Line 3 - Line 5)							
7. Oil Company Franchise Tax Rate Not Subject to Discount	0.487	0.548	0.359	0.349	.0146		
8. Oil Company Franchise Tax Not Subject to Discount (Line 1 x Line 7)							
				9. Total Alternative Fuels Tax Due (Total of Line 6 + Total of Line 8)			
				10. Interest			
				11. Penalty			
				12. Less Authorized Credits			
				13. Total Amount Due			
				14. Credit to Next Period			
				15. Amount to be Refunded			

SECTION III CERTIFICATION

I (We) hereby swear or affirm under penalties prescribed by law that this report is a true and correct record of all transactions listed for the above referenced tax period.

Name	Signature	Title
Telephone Number	Email Address	Date



4410123105

4410123105



Instructions for DMF-101

Alternative Fuels Tax Report

DMF-101 IN (SU) MOD 11-22

GENERAL INFORMATION

The Alternative Fuels Tax Report may be reproduced and used for subsequent reporting. Reports are also available online at www.revenue.pa.gov.

For questions regarding this form or the taxation of Alternative Fuels, please contact the department at RA-PAMotorFuelinfo@pa.gov.

Electronic filing options are available for Alternative Fuel Tax reports. Visit mypath.pa.gov for more information.

SUPPLEMENTAL INFORMATION

Pursuant to Chapter 90 of the Pennsylvania Vehicle Code, an alternative fuel dealer-user must pay tax on alternative fuels whenever such fuels are placed into the supply tank of an alternative fuel vehicle in Pennsylvania for use on public highways. Alternative fuels are taxed on a gallon-equivalent basis. Applicable definitions include the following:

ALTERNATIVE FUEL

Natural gas, compressed natural gas (CNG), liquefied natural gas (LNG), liquid propane gas and liquefied petroleum gas (LPG), alcohols, gasoline-alcohol mixtures containing at least 85 percent alcohol by volume, hydrogen, hythane, electricity and any other fuel used to propel motor vehicles on the public highways which is not taxable as fuels or liquid fuels under Chapter 90.

ALTERNATIVE FUEL DEALER-USER

Anyone who delivers or places alternative fuel into the fuel supply tank of an alternative fuel vehicle in Pennsylvania for use on public highways.

GALLON-EQUIVALENT BASIS

The tax is imposed on an adjusted rate basis detailed in the most recent PA Bulletin.

ALTERNATIVE FUELS TO BE LISTED UNDER OTHER

	Subject to Discount	Not Subject to Discount
Hydrogen (GGE)	0.124	0.487
Ethanol (gals)	0.083	0.325
Methanol (gals)	0.062	0.244
M-85 (gals)	0.072	0.280

To determine the tax on a fuel not shown on the front of this form or in these instructions, provide a letter indicating the fuel type, the BTU content of the alternative fuel and other

data as necessary to support the tax reported. This information would be reported under Other.

CONVERSION FACTORS

To convert CNG or Hydrogen from standard cubic feet into Gasoline Gallon Equivalents (GGEs), use the formulas below.

CNG in standard cubic feet (scf):

Divide CNG (scf) units by 126.67 to convert to gasoline gallon equivalents (GGEs).

Hydrogen in standard cubic feet (scf):

Divide Hydrogen (scf) units by 357.37 to convert to gasoline gallon equivalents (GGEs).

ELECTRICITY FACTORS

For electric powered vehicles, to calculate the kWh used, multiply the kWh it takes to charge the vehicle (see manufacturer specifications) by the number of times that the vehicle was charged in that reporting period. Keeping daily charging logs will greatly assist with the calculation.

Mail report to:

**PA DEPARTMENT OF REVENUE
PO BOX 280646
HARRISBURG PA 17128-0646**

LINE INSTRUCTIONS

SECTION I

TAXPAYER INFORMATION

ACTIVITY BOX

NO ACTIVITY

Check this block if you did not conduct any transactions during the filing period.

CANCEL PERMIT

Check this block if you are requesting your permit be canceled. The cancellation date used will be the due date or date received of this return, whichever is later. A final return must be filed for activity prior to the cancellation request.

CHANGE NAME AND/OR ADDRESS

To note any change to your name or address, check this block and make the applicable change.

Bellefonte Borough Council Packet for October 2, 2023

AMENDED REPORT

Check this block if this report corrects information previously reported, noting the period and year you are correcting.

SECTION II

INVENTORY SUMMARY

LINE 1

TAXABLE VOLUME

Enter the volume sold and/or used on which tax was collected for each fuel type.

LINE 2

The oil company franchise tax rate that is subject to discount is printed in each column for each fuel type.

LINE 3

GROSS OIL COMPANY FRANCHISE TAX - SUBJECT TO DISCOUNT

Multiply taxable volumes on Line 1 by the appropriate tax rate on Line 2.

LINE 4

PERCENT OF GROSS TAX TO TOTAL

Round to the nearest hundredth. If only one fuel type is present on the tax return, this figure is always 100%. If more than one fuel is present:

- Line 4, Column F = Line 3F divided by Line 3G.
- Line 4, Column E = Line 3E divided by Line 3G.
- Line 4, Column D = Line 3D divided by Line 3G.
- Line 4, Column C = Line 3C divided by Line 3G.
- Line 4, Column B = Line 3B divided by Line 3G.
- Line 4, Column A = 100 minus the sum of Line 4, Columns B, C, D, E, and F.

LINE 5

APPORTIONED DISCOUNT

- a. Multiply 5G by 4A. Enter the result on 5A.
 - b. Multiply 5G by 4B. Enter the result on 5B.
 - c. Multiply 5G by 4C. Enter the result on 5C.
 - d. Multiply 5G by 4D. Enter the result on 5D.
 - e. Multiply 5G by 4E. Enter the result on 5E.
 - f. Multiply 5G by 4F. Enter the result on 5F.
- The total of 5A, 5B, 5C, 5D, 5E, and 5F must equal 5G.

LINE 5G

DISCOUNT

Calculate discount on the Gross Oil Company Franchise Tax - Subject to Discount as follows and enter total discount on Line 5, Column G.

- a. 2 percent (0.02) for tax of \$50,000 or less;
- b. 1.5 percent (0.015) for tax in excess of \$50,000 but not exceeding \$75,000;
- c. 1 percent (0.01) for tax in excess of \$75,000 but not exceeding \$100,000; and
- d. 0.5 percent (0.005) for tax in excess of \$100,000.

LINE 6

NET OIL COMPANY FRANCHISE TAX - SUBJECT TO DISCOUNT

Subtract the discount from the Gross Oil Company Franchise Tax - Subject to Discount (Line 3 minus Line 5) for all fuel types.

LINE 7

The oil company franchise tax rate that is not subject to discount is printed in each column for each fuel type.

LINE 8

OIL COMPANY FRANCHISE TAX - NOT SUBJECT TO DISCOUNT

Multiply taxable volume from Line 1 by the tax rate shown on Line 7 for each fuel type.

LINE 9

TOTAL ALTERNATIVE FUELS TAX DUE

Enter the sum of Lines 6 and 8.

LINE 10

INTEREST

Interest is calculated on the tax due at a specified rate.

LINE 11

LATE FILE PENALTY

Penalty is calculated on the tax due at a specified rate of 10% (0.10).

LINE 12

AUTHORIZED CREDITS

Enter any credit available authorized by the PA Department of Revenue.

LINE 13

TOTAL AMOUNT DUE

Enter the amount of your tax due. Payments of \$1,000 or more must be made electronically. If your remittance is being submitted electronically, mark the block accordingly. Failure to pay electronically, as required, will result in a penalty assessment of 3 percent of the tax due up to \$500 for each occurrence. For payments of less than \$1,000, check should be made payable to the PA Department of Revenue.

LINE 14

CREDIT TO NEXT PERIOD

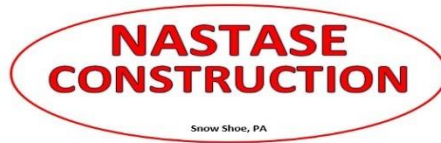
Enter the amount of any remaining credit you would like carried to the next filing period.

LINE 15

AMOUNT TO BE REFUNDED

Enter the amount you want as a refund.

Bellefonte Borough Council Packet for October 2, 2023



PO Box 1
Snow Shoe, PA 16874
P: 814.280.1111
F: 814.387.4959

To: Bellefonte Borough
Date: 9/29/23
Project: Parkview Heights Storm Water
Att: Don Holderman

Don,

On behalf of John Nastase Construction Inc. I would like to bring it to your attention that we had a major error within our bid for the Parkview Heights Stormwater Project. I had misread addendum #3 and calculated the wrong station number for the described scope of the project. I am unable to complete the required scope of work for the bid price I submitted. I truly apologize for my mistake and any impacts that I may have caused for the Bellefonte Borough. If at all possible I would like to officially withdraw our bid for this project. I appreciate you understanding in this matter and look forward to working with you on future projects.

Thank you,
John Nastase

memo:

Date: October 2, 2023 Council meeting
To: Bellefonte Borough Council
From: Julie Brooks
Subject: Request to declare aggressive bees a nuisance

I have received numerous complaints from neighbors of a property on East Bishop Street about stinging and extremely aggressive bees in the area. Neighbors have reported being stung repeatedly and several residents have reported the bees stinging dogs in the area also. I have included e-mails from residents received recently with this memo.

I am requesting that Borough Council declare aggressive stinging bees a nuisance detrimental to public health as allowed in Bellefonte Borough nuisance code, included below.

§ 377-1 Abatement of nuisances.

No person shall maintain or permit to be maintained on any property owned or occupied by him within the Borough any condition productive of a nuisance detrimental to the public health or which may be so declared by Council. Upon receipt of notice from Council that such condition exists on the property owned or occupied by him, it shall be the duty of such person to abate the nuisance created thereby to the satisfaction of Council within the time limit specified in such notice, in default of which Council may cause the abatement thereof and the Borough may collect the cost of such abatement, with an additional charge of 10%, from such person in default.

Bellefonte Borough Council Packet for October 2, 2023

Greetings Borough,

I wanted to reach out about some extremely aggressive bees we've had over the past few months in our backyard (my address is 320 E. Bishop St). My kids first noticed it and while they luckily were not stung, we believe our dogs have been stung on numerous occasions. They have had evenings where they have skin irritations and constant scratching. This is a second home for us so we are only there maybe a couple weekends a month but it has caused us at times to not be able to be outside at all, especially in our backyard. Even just simple yard maintenance tasks have been difficult for us since these bees are so aggressive and tend to go immediately to the head, face and neck area.

It appears there is a neighbor a couple houses down that is harvesting bee hives. I do not know them at all but I'm curious if the borough is aware of this and if that residence is meeting all the standards required to keep the bees safe/controlled. It has become a regular nuisance for our trips to PA. Appreciate your time and any help you can provide. My full contact information below should you need to reach out.

Best Regards,
Eric McNett
320 E Bishop St, Bellefonte, PA
703-362-3467

:

Bellefonte Borough Council Packet for October 2, 2023

-For the public Borough Council Meeting:

-We have had repeated encounters with stinging bees, biting bees, headbutting bees, and being chased out of our yard by aggressive bees for the last 7 to 8 years, from roughly April through October. People and pets have been stung yearly at least once, usually multiple times a year, and sometimes there have been multiple stings at one time to multiple people and pets.

-The homeowner has a severe bee allergy, requiring an epipen and prescription medication to manage the after-effects of bee stings.

-There have been multiple years of being unable to use the backyard for the month of May due to aggressive bees stinging, biting, chasing people, and dogs. The lawn does not get mowed, we have to walk our dogs elsewhere to use the bathroom, and we have been unable to safely access and utilize our yard, garden, or garage. We are unable to enjoy our backyard, sit out, grill, eat outside, yearly due to the bees chasing, stinging, and biting us when we attempt to do so.

-We are, at times, unable to maintain our property, including basic yardwork, maintenance, mowing, weedwhacking without negative bee encounters (stings, bites, chasing, headbutting by bees).

-We have bees flocking to our soaker hoses in our garden for fresh water making it difficult to weed, pick fruits and veggies, etc without bees coming after us as they cover the hoses and gather to drink from the puddles (There is no noticeable source of fresh water available 24/7 on the bee owner's property).

-The homeowner, who owns his own construction business, cannot safely and without bee interference, use his power tools in the backyard, access the garage, etc without bees stinging, biting, chasing, ongoing for 7 to 8 years when the bees are active (April-October). Projects and materials cannot be stripped or painted as it attracts the bees, as well.

-The homeowners have approached the bee owners repeatedly, at least once, if not twice a year, about this nuisance for multiple years. Two years ago we were told they would be moved to a Huntingdon County property. That has yet to occur and more bees and hives arrive yearly. The bee owners have suggested we avoid our yard when the bees are aggressive, wear lighter colored clothes so they don't think we're bears, and often tell us after we've been stung, that the bees were "riled up because their hives were being worked on." No prior warning is ever given in these instances.

-We have seen (and smelled) an increase in skunks and opossums in our yard, and even had a bear on the block in the last 2 years.

-In looking at bee ordinances in other boroughs and those recommended by Cornell and the PA Beekeepers Association these bees do not appear to be kept in a safe or recommended manner for their own good and/or the safety of the people of the neighborhood.

Mary Boyle-Fedor & André Fedor
318 E Bishop St, Bellefonte, PA 16823