



HISTORIC  
**Bellefonte™**  
*Est. 1795*

**Borough of Bellefonte Council Business Meeting**

**AGENDA**

**7:30 PM Monday, October 16, 2023**

**In-Person, Council Chambers**

**ATTEND IN PERSON** – The Council Chambers is open to the public with normal or standard occupancy levels.

**VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/Hd9tzwZuAcE>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org)

**ATTEND VIRTUALLY**- Please get in touch with the Borough via email: [boro@bellefontepa.gov](mailto:boro@bellefontepa.gov) or phone: 814-355-1501 before 4:00 PM on Monday, October 16, 2023, to receive the Zoom Link to the meeting.

**I. 7:30 PM COUNCIL MEETING – CALL TO ORDER**

*Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.*

**II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**III. ROLL CALL**

Mr. Bernier, Vice-President, North Ward	Ms. McKean, West Ward	
Mr. Brachbill, South Ward	Ms. Purnell, North Ward	
Ms. Cleeton, South Ward	Ms. Sedgwick, West Ward	
Ms. Dann, Pro Tempore, South Ward	Ms. Tosti-Vasey, West Ward	
Mr. Johnson, President, North Ward	Mayor Johnson, At Large	

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.*

**V. SPECIAL RECOGNITION**

Resolution Thanking Jim Baldwin and Paul Badger for their service to the Union Cemetery Association. **Motion/2<sup>nd</sup> to approve Resolution No. 10162023-01.**

**VI. PUBLIC COMMENT**

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

**VII. COMMUNICATIONS (written)**

Bellefonte Waterfront Associates - Consider Allowing Additional Third-Party Commercial Building Code Inspectors/Services. **FYI, no council action is requested at this time. This topic may be scheduled for discussion in an upcoming Work Session.**

Petition for Off-Leash Dog Park in Joseph Masullo Memorial Park. **FYI, no council action is requested at this time. This topic may be scheduled for discussion in an upcoming Work Session.**

**VIII. CONSENT AGENDA**

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

General	Council Meeting Minutes October 2, 2023
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**Call for a Motion/ 2<sup>nd</sup> to approve the Consent Agenda.**

**IX. REPORTS**

<b>Elected Official and Staff Reports</b>		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
<b>DEPARTMENT</b>	<b>OFFICIAL/ STAFF</b>	<b>REPORT</b>
Mayor	Mayor Johnson	
Police ➤ September 2023 Report ➤ Parking Enforcement and Animal Control September 2023 Report	Chief Weaver	Submitted
Parking ➤ Parking Report for September 2023	Ms. McCullough	Submitted
Office of Community Affairs (OCA) HARB ➤ <b>Motion/2<sup>nd</sup> to approve Landmarks SGA, LLC. as the firm for the CLG Grant project to update the Bellefonte Borough Historic Design Guidelines.</b>  <b>Motion/2<sup>nd</sup> to approve the issuance of Certificate of Appropriate for the following HARB projects:</b> ➤ <b>348 E. Curtin Street</b> - Motion to approve the project as presented with the modification that the siding be Hardi Plank or a non-combustible equivalent and that a survey be done to determine property lines. ➤ <b>123 S. Spring Street</b> - Motion to approve the project as presented with the modification that the cap be replaced with concrete (currently) with flashing, as it is a character-defining feature of the building.	Ms. Thompson	Submitted
Nuisance Codes – Mr. Cabibbo resigned on October 10. Staff will work to fill this position.		
Borough Manager	Mr. Stewart	Submitted

**Liaison Reports**

*Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda*

<b>ADMINISTRATIVE</b>	<b>LIAISON</b>	<b>REPORT</b>
Bandshell/Performance Center Project Committee – MOU sent on 10.06.2023	Mr. Holderman	Work Session
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	
Bellefonte Police Pension Board	Mr. Stewart	
Centre County Boroughs Association – meeting scheduled for 10.18.2023	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	Submitted
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor’s Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	Submitted
Zoning Hearing Board	Ms. Thompson	
<b>AUTHORITIES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Borough Authority – draft meeting minutes	Mr. D. Johnson	Submitted
Centre County Airport Authority	Mr. D. Johnson	Submitted
<b>COMMISSIONS / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
<b>SPECIAL COMMITTEES / COUNCIL APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	Submitted
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Ms. Doherty	Submitted
<b>SPECIAL APPOINTMENTS / APPOINTED</b>	<b>LIAISON</b>	<b>REPORT</b>
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	Submitted
<b>SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION</b>	<b>LIAISON</b>	<b>REPORT</b>
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

**X. CURRENT and OLD BUSINESS**

**Removal of Three Shade Trees within the Downtown. Motion/2<sup>nd</sup> to approve the request to remove and replace three trees in the Downtown as per recommendation from the Shade Tree Commission.**

**Governor’s Park Baseball Field Grant Funds remaining to be used to upgrade Restrooms and Batting Cage. Recommend Council designate one or two Council members to meet with the Mayor to make some decisions and provide staff with direction on how to finish out the overall project and grant funds.**

Centre County Boroughs Association Fall Meeting, 6:00 PM, Wednesday, October 18<sup>th</sup>. Guest Speaker State Representative Kerry Benninghoff and LB Water is the meeting Sponsor. There will be light refreshments provided. Please let Alyssa Doherty know if you plan to attend. **FYI. No council action is requested.**

EV Charging Station Update- The Borough submitted and was approved for the Alternate Fuel Tax Permit. Signage is being installed indicating 24-hour enforcement and hourly fee. Council will begin receiving monthly EV Charging Reports at the 2<sup>nd</sup> meeting of the month. **FYI, No council action is requested.**

**XI. NEW BUSINESS**

Historic Bellefonte Incorporated (HBI) Car Cruise Committee on October 10<sup>th</sup>, 2023 donated a total of \$3,000.00 to the Borough (\$2,000.00 for Picnic Tables and \$1,000.00 for the Police Department). Bellefonte Borough extends a thank you to HBI. **FYI, No council action is requested.**

John Nastase Construction Application and Certificate for Payment for Spring Street Streetscape Project.  
**Motion/ 2<sup>nd</sup> to remit payment to John Nastase Construction for the Spring Street Streetscape Project.**

**XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER**

*Please try to limit all comments/rebuttals to three minutes maximum.*

**XIII. ADJOURNMENT**

The council meeting will be adjourned at or as close as possible to 9:00 PM

**The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.**