



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, November 20th, 2023

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels.

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at https://youtube.com/live/FreyNV_uY3A. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please get in touch with the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, October 16, 2023, to receive the Zoom Link to the meeting.

I. COUNCIL WORK SESSION MEETING – CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) 2024 Budget: Summarize Funds – **55 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

2024 budget

Lori McGowan <lmcgowan@bellefontepa.gov>

Thu 11/16/2023 11:42 AM

To: Barbara Dann <Bdann@bellefontepa.gov>; Buddy Johnson <Bjohnson@bellefontepa.gov>; Deborah Cleeton <dcleeton@bellefontepa.gov>; Doug Johnson <djohnson@bellefontepa.gov>; Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Johanna Sedgwick <Jsedgwick@bellefontepa.gov>; Kent Bernier <Kbernier@bellefontepa.gov>; Randy Brachbill <rbrachbill@bellefontepa.gov>; Rita Purnell <Rpurnell@bellefontepa.gov>; Shawna McKean <Smckean@bellefontepa.gov>
Cc: Alyssa Doherty <adoherty@bellefontepa.gov>

The question was asked at the last meeting's work session how much was in the General Fund reserves. There is approximately \$500,000 in reserves. The shortfall in the general fund is \$97,000. As you can see, there is more than enough in reserves to cover the shortfall.

I also wanted to let you know what decisions are going to need to be made on the 2024 budget.

Streetlight Fund - need a ½ mil tax increase to cover purchasing lights and poles to replace the ones used on the streetscape project and to have a few spares

Fire Department Fund - need a .05 tax increase to keep up with our obligation

EMS Fund - need to decide if you want to increase the milage (currently .25 mils)

General Fund - need to decide how to cover the shortfall

Bulk Water Fund - need to decide if the increase requested from Spring Creek Watershed Commission is going to be granted.

I will be going over these Monday night. However, I wanted to give you food for thought beforehand.

Have a great day!

Lori

Lori McGowan
Finance Director
Bellefonte Borough
phone: 814-355-1501 x212
fax: 814-353-2315

Capital Projects Fund
Fund Analysis
Fund# 95

Acct #		Final 2022	2023 9 months	2023 projected 3 months	2023 Total	2023 Budget	2024 Budget
341.010	Interest Income - Checking, Savings	\$39,812.45	\$82,956.95	\$9,500.00	\$92,456.95	\$20,000.00	\$20,000.00
341.020	Interest Income - Sweep Account	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	\$55,000.00
399.000	Use of Reserves - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00
399.005	Use of Reserves - Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00
399.006	Use of Reserves - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00
	Subtotal - Revenue	\$39,812.45	\$82,956.95	\$27,500.00	\$110,456.95	\$27,000.00	\$543,500.00
392.001	Transfer in from General Fund	\$117,500.00	\$117,500.00	\$0.00	\$117,500.00	\$117,500.00	\$117,500.00
392.004	Transfer in from Fire Equipment	\$7,400.00	\$15,230.00	\$0.00	\$15,230.00	\$15,230.00	\$14,500.00
392.005.A	Transfer in From Parks-Reserved for pool project	\$28,000.00	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$0.00
392.006	Transfer in from Water Fund	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00
392.006.A	Transfer in from Water Fund-CW	\$27,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$15,250.00
392.008	Transfer in from Sewer Fund	\$15,000.00	\$27,000.00	\$0.00	\$27,000.00	\$15,000.00	\$27,000.00
392.009	Transfer in from Refuse Fund	\$63,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
	Subtotal - Transfers In	\$257,900.00	\$289,730.00	\$0.00	\$289,730.00	\$257,730.00	\$224,250.00
	Total - Revenue & Transfers In	\$297,712.45	\$372,686.95	\$27,500.00	\$400,186.95	\$284,730.00	\$767,750.00
	Expenses						
452.450	NVJRA - Transfer Pool Funds	\$112,000.00	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$0.00
493.000	Office Supplies Expense	\$0.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
500.001	Street Paving	\$80,648.40	\$0.00	\$0.00	\$0.00	\$47,500.00	\$47,500.00
500.004	Future Fire Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$15,230.00	\$14,500.00
500.002	Future Streets Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00

Acct #		2022		2023			Budget
		9 months	3 months	Total	Budget	Budget	
	Expenses (con't)						
500.006.A	Future Water Projects - CW	\$0.00	\$0.00	\$0.00	\$32,000.00	\$15,250.00	
500.008	Future Sewer Projects	\$0.00	\$0.00	\$0.00	\$15,000.00	\$27,000.00	
500.009	Future Refuse Projects	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	
500.099	Future Projects	\$0.00	\$0.00	\$0.00	\$19,995.00	\$74,995.00	
	Subtotal - Expenses	\$192,648.40	\$28,000.00	\$5.00	\$277,730.00	\$229,250.00	
492.001	Transfer to General Fund-Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	
492.005	Transfer to Parks	\$0.00	\$7,500.00	\$0.00	\$7,000.00	\$0.00	
492.006	Transfer to Water	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00	
	Subtotal - Transfers Out	\$0.00	\$7,500.00	\$0.00	\$7,000.00	\$538,500.00	
	Total Expenses & Transfers Out	\$192,648.40	\$35,500.00	\$5.00	\$284,730.00	\$767,750.00	
	Net income/(loss)	\$105,064.05	\$337,186.95	\$27,495.00	\$0.00	\$0.00	

				2023			
		Final	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$59,285.04	\$57,404.98	\$700.00	\$58,104.98	\$58,000.00	\$58,000.00
301.200	Real Estate Tax Rev - Supplement	\$22.10	\$93.49	\$0.00	\$93.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,168.86	\$630.60	\$210.00	\$840.60	\$1,000.00	\$900.00
341.010	Interest Income	\$107.37	\$63.96	\$20.00	\$83.96	\$85.00	\$80.00
	Subtotal Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$59,110.00	\$59,005.00
399.001	Use of Cash Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$11,485.00	\$33,145.00
	Total Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$70,595.00	\$92,150.00
	Expenses						
434.210	Office Supplies Expense	\$25.00	\$90.58	\$0.00	\$90.58	\$25.00	\$25.00
434.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
434.249	Repairs & Maintenance Supp Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
434.311	Audit Expense	\$110.00	\$110.00	\$0.00	\$110.00	\$110.00	\$120.00
434.351	Commercial Insurance Expense	\$1,200.00	\$1,755.00	\$0.00	\$1,755.00	\$1,755.00	\$1,800.00
434.361	Streetlighting Electricity Expense	\$47,891.14	\$26,128.15	\$20,000.00	\$46,128.15	\$48,500.00	\$50,000.00
434.370	Repair/Upgrade Streetlight Exp	\$29,922.86	\$40,411.12	\$0.00	\$40,411.12	\$20,000.00	\$40,000.00
	Total Expenses	\$79,154.00	\$68,494.85	\$20,105.00	\$88,599.85	\$70,595.00	\$92,150.00
	net income/(loss)	-\$18,570.63	-\$10,301.82	-\$19,175.00	-\$29,476.82	\$0.00	\$0.00

				2023			
		Final	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$74,103.64	\$71,756.21	\$2,100.00	\$73,856.21	\$72,200.00	\$79,000.00
301.200	Real Estate Tax Rev - Supplement	\$27.34	\$109.49	\$7.00	\$116.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,155.41	\$787.64	\$300.00	\$1,087.64	\$1,000.00	\$1,035.00
341.010	Interest Income	\$130.88	\$80.03	\$20.00	\$100.03	\$125.00	\$75.00
351.021	Safer Grant Revenue	\$67,994.00	\$7,556.03	\$60,000.00	\$67,556.03	\$200,000.00	\$0.00
358.110	Fire Protection Rev (S,B,M)	\$123,213.14	\$69,382.36	\$60,718.00	\$130,100.36	\$130,100.00	\$148,835.00
362.111	Fire Report Revenue	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
387.000	Donation Revenue	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00
	Subtotal - Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$403,450.00	\$228,980.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$18,775.00	\$4,200.00
	Total Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$422,225.00	\$233,180.00
	Expenses						
411.110	Fire Chief's Stipend Expense	\$1,500.00	\$875.00	\$0.00	\$875.00	\$1,500.00	\$1,500.00
411.192	Fire Chief's Social Security Expense	\$114.75	\$66.94	\$0.00	\$66.94	\$115.00	\$115.00
411.210	Office Supplies Expense	\$100.00	\$0.00	\$40.00	\$40.00	\$100.00	\$50.00
411.215	Postage Expense	\$20.00	\$0.00	\$30.00	\$30.00	\$70.00	\$25.00
411.231	Fuel Expense	\$13,816.56	\$7,240.84	\$6,000.00	\$13,240.84	\$15,750.00	\$14,000.00
411.242	Safety Equipment Expense	\$390.00	\$3,581.10	\$72.00	\$3,653.10	\$3,000.00	\$3,000.00
411.249	Materials & Supplies Expense	\$3,361.05	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
411.251	Fire Equipment Maintenance Exp	\$45,808.19	\$64,080.06	\$12,000.00	\$76,080.06	\$45,000.00	\$59,000.00
411.260	Minor Equipment Expense	\$30,889.20	\$34,576.01	\$1,096.56	\$35,672.57	\$30,000.00	\$33,500.00
411.311	Audit Expense	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	\$400.00
411.314	Legal Expense	\$51.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
411.315	Physicals Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00	\$16,000.00
411.317	Data Processing Expense	\$50.00	\$75.00	\$75.00	\$150.00	\$150.00	\$150.00
411.320	IT Services Expense	\$148.63	\$147.00	\$73.52	\$220.52	\$180.00	\$250.00
411.324	Cell Phone/IPAD/JetPacks Expense	\$6,704.18	\$4,530.39	\$2,265.68	\$6,796.07	\$7,150.00	\$7,000.00
411.327	Radio/Pager Maintenance Expense	\$240.00	\$0.00	\$0.00	\$0.00	\$700.00	\$500.00
411.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
411.342	Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$30.00
411.344	Copy Expense	\$50.00	\$20.00	\$0.00	\$20.00	\$50.00	\$50.00
411.351	Commercial Ins Expense	\$20,000.00	\$6,568.38	\$19,931.62	\$26,500.00	\$26,500.00	\$29,000.00
411.354	Workers Comp Ins Exp	\$26,136.00	\$25,270.00	\$6,600.00	\$31,870.00	\$30,080.00	\$28,920.00
411.361	Electricity Expense	\$6,188.68	\$3,474.43	\$0.00	\$3,474.43	\$7,200.00	\$7,200.00
411.362	Natural Gas Expense	\$14,088.50	\$11,235.97	\$0.00	\$11,235.97	\$11,150.00	\$24,700.00
411.366	Water Service Expense	\$91.50	\$65.85	\$26.00	\$91.85	\$155.00	\$125.00
411.373	Building Maintenance Expense	\$1,150.18	\$712.62	\$575.12	\$1,287.74	\$1,300.00	\$1,300.00
411.420	Dues/Sub/Membership Exp	\$3,614.20	\$3,614.20	\$0.00	\$3,614.20	\$3,800.00	\$5,640.00
411.902	Federal Grant Expense	\$67,994.00	\$42,056.03	\$25,500.00	\$67,556.03	\$200,000.00	\$0.00
411.905	Miscellaneous Expense	\$0.00	\$85.00	\$0.00	\$85.00	\$25.00	\$25.00
411.950	Fire Police Supplies Expense	\$0.00	\$8,149.00	\$0.00	\$8,149.00	\$500.00	\$500.00
	Total Expenses	\$242,906.62	\$216,823.82	\$74,285.50	\$291,109.32	\$422,225.00	\$233,180.00
	net income/(loss)	\$23,717.79	-\$66,992.06	\$48,859.50	-\$18,132.56	\$0.00	\$0.00

Bellefonte Borough Council Packet November 20, 2023

Fire Equipment Fund
Fund Analysis

Fund #4

Acct #		Final 2022	2023 8 months	2023	2023 Total	2023 Budget	2024 Budget
				projected 4 months			
	Revenue						
301.100	Real Estate Tax Rev - Current	\$35,573.78	\$34,442.98	\$800.00	\$35,242.98	\$34,750.00	\$35,015.00
301.200	Real Estate Tax Rev - Supplement	\$13.66	\$54.75	\$1.50	\$56.25	\$15.00	\$15.00
301.400	Real Estate Tax Rev - Delinquent	\$564.84	\$378.19	\$125.00	\$503.19	\$500.00	\$500.00
341.010	Interest Income	\$57.53	\$37.96	\$18.00	\$55.96	\$50.00	\$50.00
358.110	Fire Protection Revenue (S,B,M)	\$59,582.45	\$57,066.10	\$10,650.39	\$67,716.49	\$67,715.00	\$66,585.00
387.000	Donation Revenue	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
	Total Revenue	\$105,792.26	\$91,979.98	\$11,594.89	\$103,574.87	\$113,030.00	\$102,165.00
	Expenses						
411.210	Office Supplies Expense	\$15.00	\$0.00	\$15.00	\$15.00	\$15.00	\$15.00
411.215	Postage Expense	\$10.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00
470.000	Payment on Fire Equipment Loans	\$106,184.36	\$63,849.94	\$28,978.00	\$92,827.94	\$97,775.00	\$87,640.00
	Subtotal - Expenses	\$106,209.36	\$63,849.94	\$29,003.00	\$92,852.94	\$97,800.00	\$87,665.00
492.095	Transfer to Capital Projects Fund	\$0.00	\$15,230.00	\$0.00	\$15,230.00	\$15,230.00	\$14,500.00
	Total Expenses and Transfers Out	\$106,209.36	\$79,079.94	\$29,003.00	\$108,082.94	\$113,030.00	\$102,165.00
	net income/(loss)	-\$417.10	\$12,900.04	-\$17,408.11	-\$4,508.07	\$0.00	\$0.00

Acct #		Final	2023	2023	2023	2023	2024
		2022	4 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$113,629.73	\$110,026.19	\$3,000.00	\$113,026.19	\$110,000.00	\$111,750.00
301.200	Real Estate Tax Rev - Supplement	\$42.47	\$170.17	\$8.89	\$179.06	\$40.00	\$50.00
301.400	Real Estate Tax Rev - Delinquent	\$1,782.18	\$1,207.76	\$300.00	\$1,507.76	\$1,400.00	\$1,400.00
341.010	Interest Income	\$42.41	\$26.94	\$10.00	\$36.94	\$45.00	\$35.00
342.300	Rental Revenue - Governor's Park	\$2,470.00	\$2,570.00	\$200.00	\$2,770.00	\$2,500.00	\$2,500.00
342.301	Rental Revenue - Talleyrand Park	\$900.00	\$260.00	\$0.00	\$260.00	\$900.00	\$800.00
342.302	Talleyrand Park Application Fee	\$265.00	\$210.00	\$25.00	\$235.00	\$180.00	\$200.00
342.303	Other Reservations Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
342.460	Use of Ballfields at Gov. Park	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00	\$1,000.00
354.400	Intergovernmental Revenue	\$0.00	\$434.71	\$0.00	\$434.71	\$0.00	\$875.00
367.800	Sale of Fish Food Revenue	\$1,959.36	\$1,588.50	\$300.00	\$1,888.50	\$1,700.00	\$1,500.00
387.000	Donation Revenue	\$4,164.18	\$32.04	\$0.00	\$32.04	\$125.00	\$25.00
	Subtotal Revenue	\$125,555.33	\$117,376.31	\$3,843.89	\$121,220.20	\$116,890.00	\$120,135.00
392.095	Transfer In from Capital Projects	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$7,000.00	\$0.00
399.001	Use of Cash Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$8,315.00	\$0.00
	Total Revenues	\$125,555.33	\$124,876.31	\$3,843.89	\$128,720.20	\$132,205.00	\$120,135.00
	Expenses						
451.112	Salary Expense	\$51,737.02	\$38,465.92	\$17,800.00	\$56,265.92	\$52,100.00	\$58,000.00
451.192	Social Security Expense	\$3,957.89	\$2,942.65	\$1,362.00	\$4,304.65	\$3,985.00	\$4,440.00
451.210	Office Supplies Expense	\$50.00	\$90.57	\$0.00	\$90.57	\$50.00	\$50.00
451.215	Postage Expense	\$20.00	\$0.00	\$25.00	\$25.00	\$35.00	\$25.00
451.231	Fuel Expense	\$4,826.96	\$1,042.60	\$2,500.00	\$3,542.60	\$6,800.00	\$4,000.00
451.240	Fish Food Expense	\$35.98	\$40.98	\$44.00	\$84.98	\$85.00	\$90.00
451.247	Materials & Supplies Expense	\$6,351.27	\$4,077.97	\$1,500.00	\$5,577.97	\$5,600.00	\$5,805.00
451.251	Vehicle/Equipment Maint Expense	\$4,452.93	\$2,239.26	\$1,200.00	\$3,439.26	\$4,000.00	\$3,800.00
451.260	Minor Equipment Expense	\$1,586.82	\$2,457.00	\$0.00	\$2,457.00	\$1,000.00	\$2,000.00
451.311	Audit Expense	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00
451.314	Legal Expense	\$0.00	\$0.00	\$333.00	\$333.00	\$0.00	\$0.00
451.317	Data Processing Expense	\$100.00	\$98.00	\$0.00	\$98.00	\$100.00	\$100.00
451.321	Telephone Expense	\$158.77	\$95.04	\$55.00	\$150.04	\$170.00	\$175.00
451.339	GPS Fee	\$200.26	\$114.31	\$81.65	\$195.96	\$225.00	\$225.00
451.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.342	Printing Expense	\$0.00	\$35.00	\$0.00	\$35.00	\$50.00	\$50.00
451.351	Commercial Insurance Expense	\$1,115.00	\$0.00	\$3,855.00	\$3,855.00	\$3,855.00	\$4,000.00
451.354	Workers Comp Insurance Expense	\$1,500.00	\$2,550.00	\$0.00	\$2,550.00	\$2,550.00	\$2,800.00
451.361	Electricity Expense	\$1,305.74	\$1,051.12	\$500.00	\$1,551.12	\$1,400.00	\$1,650.00
451.375	Property Maintenance Expense	\$1,432.45	\$1,105.39	\$0.00	\$1,105.39	\$5,000.00	\$1,500.00
451.376	Park Improvements & Equip Exp	\$592.46	\$3,730.67	\$0.00	\$3,730.67	\$200.00	\$3,000.00
451.384	Equipment Rental Expense	\$140.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
451.450	Contracted Services Expense	\$4,200.00	\$7,475.00	\$0.00	\$7,475.00	\$4,500.00	\$4,500.00
451.470	Lease Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,425.00
451.905	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Operating Expenses	\$84,063.55	\$67,911.48	\$29,255.65	\$97,167.13	\$92,205.00	\$107,135.00
451.700	Capital Expenditures	\$21,900.00	\$7,500.00	\$0.00	\$7,500.00	\$12,000.00	\$13,000.00
492.095	Transfer to Capital Proj-Kepler Pool Cor	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00
	Total Expenses	\$133,963.55	\$75,411.48	\$57,255.65	\$132,667.13	\$132,205.00	\$120,135.00
	net income/(loss)	-\$8,408.22	\$49,464.83	-\$53,411.76	-\$3,946.93	\$0.00	\$0.00

				2023			
		FINAL	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Revenue						
341.010	Interest Income	\$271.37	\$166.83	\$79.00	\$245.83	\$240.00	\$240.00
354.150	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00
358.050	Contracted Intergov'tal Services	\$9,652.62	\$0.00	\$9,600.00	\$9,600.00	\$5,600.00	\$9,800.00
364.300	Refuse Collections Revenue	\$1,113,401.40	\$795,006.16	\$400,000.00	\$1,195,006.16	\$1,230,000.00	\$1,211,575.00
364.305	Special Collections Revenue	\$7,083.80	\$2,813.50	\$600.00	\$3,413.50	\$5,000.00	\$3,400.00
364.307	Grass/Brush Collection Fee	\$12,105.00	\$12,450.00	\$30.00	\$12,480.00	\$12,000.00	\$12,000.00
364.400	Commerical Haulers Compost Fee	\$225.00	\$425.00	\$100.00	\$525.00	\$0.00	\$100.00
364.500	Sale of Recyclables Revenue	\$5,064.90	\$2,541.35	\$0.00	\$2,541.35	\$0.00	\$0.00
364.520	Fee for Refuse Containers	\$1,560.00	\$3,895.00	\$70.00	\$3,965.00	\$300.00	\$700.00
364.521	Fee for Recycling Containers	\$98.00	\$42.00	\$0.00	\$42.00	\$35.00	\$35.00
380.000	Miscellaneous Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380.003	NSF Fee Revenue	\$0.00	\$20.00	\$20.00	\$40.00	\$0.00	\$0.00
	Total Revenue	\$1,149,762.09	\$817,359.84	\$410,499.00	\$1,227,858.84	\$1,603,175.00	\$1,237,850.00
	Expenses						
427.112	Salary Expense	\$265,713.25	\$187,875.58	\$83,225.32	\$271,100.90	\$275,000.00	\$275,000.00
427.180	Overtime Wages	\$8,562.39	\$6,569.15	\$2,900.00	\$9,469.15	\$9,000.00	\$9,800.00
427.191	Workboot Expense	\$941.68	\$800.00	\$0.00	\$800.00	\$800.00	\$800.00
427.192	Social Security Expense	\$20,147.49	\$14,436.86	\$5,700.00	\$20,136.86	\$20,000.00	\$20,750.00
427.193	Enrollment/Admin Exp-Retirement	\$76.00	\$73.44	\$0.00	\$73.44	\$80.00	\$85.00
427.196	Health Insurance Expense	\$62,318.69	\$36,514.85	\$8,400.00	\$44,914.85	\$60,000.00	\$62,000.00
427.197	Retirement Expense	\$17,108.64	\$4,105.87	\$8,000.00	\$12,105.87	\$25,500.00	\$26,000.00
427.198	Health Care Exp - In House	\$2,300.00	\$848.16	\$2,250.00	\$3,098.16	\$3,700.00	\$3,100.00
427.199	Life Insurance Expense	\$683.21	\$473.56	\$236.72	\$710.28	\$710.00	\$750.00
427.210	Office Supplies Expense	\$250.30	\$295.87	\$0.00	\$295.87	\$265.00	\$350.00
427.215	Postage Expense	\$1,688.33	\$106.67	\$1,500.00	\$1,606.67	\$1,700.00	\$1,600.00
427.231	Fuel Expense	\$36,739.70	\$17,130.04	\$10,900.00	\$28,030.04	\$40,500.00	\$34,000.00
427.238	Clothing & Uniform Expense	\$1,878.97	\$1,409.00	\$750.00	\$2,159.00	\$1,800.00	\$2,400.00
427.249	Computer Software Expense	\$8,302.34	\$5,793.30	\$2,300.00	\$8,093.30	\$8,800.00	\$8,500.00
427.250	Repair/Maint/Misc Supplies Exp	\$2,145.90	\$102.08	\$23,000.00	\$23,102.08	\$2,400.00	\$2,400.00
427.251	Collection Equip Maint Exp	\$28,183.62	\$14,814.18	\$8,000.00	\$22,814.18	\$26,205.00	\$26,000.00
427.260	Minor Equipment Expense	\$955.96	\$102.91	\$400.00	\$502.91	\$1,100.00	\$500.00
427.262	Trash Receptacles Expense	\$0.00	\$12,525.00	\$0.00	\$12,525.00	\$0.00	\$0.00
427.311	Audit Expense	\$1,650.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,850.00
427.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
427.317	Data Processing Expense	\$375.00	\$424.75	\$0.00	\$424.75	\$425.00	\$475.00
427.319	Pest Control Expense	\$1,023.00	\$651.00	\$372.00	\$1,023.00	\$1,175.00	\$1,175.00
427.320	IT Services Expense	\$339.06	\$0.00	\$0.00	\$0.00	\$500.00	\$100.00
427.321	Telephone Expense	\$1,430.02	\$855.73	\$585.00	\$1,440.73	\$1,500.00	\$1,525.00
427.324	Cell Phone Expense	\$1,380.00	\$805.77	\$900.00	\$1,705.77	\$1,440.00	\$1,620.00
427.325	Internet Expense	\$1,301.28	\$900.47	\$460.00	\$1,360.47	\$1,300.00	\$1,430.00
427.326	Swiftreach Expense	\$669.20	\$104.00	\$500.00	\$604.00	\$1,000.00	\$1,000.00

Bellefonte Borough Council Packet November 20, 2023

Acct #		FINAL	2023	2023	2023	2023	2024
		2022	8 months	4 months	Total	Budget	Budget
	Expenses (con't)						
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$200.39	\$105.00	\$75.00	\$180.00	\$250.00	\$190.00
427.329	Video Recording & Storage Expense	\$720.00	\$180.00	\$0.00	\$180.00	\$1,500.00	\$0.00
427.339	GPS Fee Expense	\$856.74	\$457.24	\$326.60	\$783.84	\$900.00	\$850.00
427.341	Advertising Expense	\$353.77	\$339.40	\$0.00	\$339.40	\$300.00	\$300.00
427.342	Printing Expense	\$1,533.56	\$0.00	\$500.00	\$500.00	\$1,400.00	\$750.00
427.344	Copy Expense	\$144.95	\$75.00	\$50.00	\$125.00	\$150.00	\$150.00
427.351	Commercial Ins Expense	\$11,500.00	\$9,792.86	\$2,207.14	\$12,000.00	\$12,000.00	\$12,000.00
427.354	Workers Comp Ins Expense	\$12,000.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$13,000.00
427.361	Electricity Expense	\$1,725.88	\$1,113.08	\$625.00	\$1,738.08	\$2,000.00	\$2,000.00
427.362	Heating Oil Expense	\$1,282.94	\$663.63	\$800.00	\$1,463.63	\$2,500.00	\$2,000.00
427.364	Cardboard Recycling Prog-CCRRA	\$23,157.00	\$15,825.00	\$11,250.00	\$27,075.00	\$28,000.00	\$28,000.00
427.365	Tipping Fees Expense - CCRRA	\$231,142.33	\$148,025.79	\$108,500.00	\$256,525.79	\$265,000.00	\$265,000.00
427.367	Curbside Recycling Exp - CCRRA	\$170,116.17	\$141,802.68	\$101,275.35	\$243,078.03	\$245,000.00	\$250,000.00
427.368	Comm Recycling Exp - CCRRA	\$22,422.00	\$16,835.00	\$12,025.00	\$28,860.00	\$29,000.00	\$29,750.00
427.369	Other Recycling Expense - CCRRA	\$371.50	\$51.00	\$100.00	\$151.00	\$500.00	\$375.00
427.373	Building Repair & Maint Expense	\$4,652.97	\$1,755.15	\$500.00	\$2,255.15	\$2,600.00	\$2,400.00
427.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
427.400	Lease Expense	\$2,780.22	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$8,480.00
427.420	Dues/Member/Sub Expense	\$17.33	\$0.00	\$17.33	\$17.33	\$20.00	\$20.00
427.450	Contracted Services Expense	\$8,220.00	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00	\$12,000.00
427.460	Training Expense	\$2,422.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00
427.470	CDL License Expense	\$91.50	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
427.471	Drug Testing Expense	\$148.89	\$51.63	\$75.00	\$126.63	\$250.00	\$250.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
427.742	License/Permit Fee Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$500.00	\$450.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
	Subtotal - Expenses	\$962,374.17	\$671,368.75	\$407,805.46	\$1,079,174.21	\$1,118,175.00	\$1,112,850.00
427.700	Capital Expenditures	\$1,925.00	\$0.00	\$0.00	\$0.00	\$360,000.00	\$0.00
492.001	Transfer to General Fund	\$75,000.00	\$37,500.00	\$37,500.00	\$75,000.00	\$75,000.00	\$75,000.00
492.095	Transfer to Capital Projects Fund	\$63,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
	Subtotal - Transfers Out	\$138,000.00	\$87,500.00	\$37,500.00	\$125,000.00	\$125,000.00	\$125,000.00
	Total Expenses and Transfers Out	\$1,102,299.17	\$758,868.75	\$445,305.46	\$1,204,174.21	\$1,603,175.00	\$1,237,850.00
	net income/(loss)	\$47,462.92	\$58,491.09	-\$34,806.46	\$23,684.63	\$0.00	\$0.00

EMS Fund
Fund Analysis

Fund #70

Acct #	Revenue	2022		2023		2023		2023		2024	
		Final	9 months	projected	3 months	Total	Budget	Budget	Budget		
301.100	Real Estate Tax Rev - Current	\$24,702.13	\$23,918.75	\$800.00	\$800.00	\$24,718.75	\$24,000.00	\$24,000.00		\$24,000.00	
301.200	Real Estate Tax Rev - Supplement	\$9.25	\$36.41	\$1.90	\$1.90	\$38.31	\$10.00	\$10.00		\$10.00	
301.400	Real Estate Tax Rev - Delinquent	\$387.06	\$262.29	\$80.00	\$80.00	\$342.29	\$300.00	\$300.00		\$300.00	
341.010	Interest Income	\$3.88	\$2.43	\$0.25	\$0.25	\$2.68	\$5.00	\$5.00		\$5.00	
Total Revenue		\$25,102.32	\$24,219.88	\$882.15	\$882.15	\$25,102.03	\$24,315.00	\$24,315.00		\$24,315.00	
Expenses											
412.000	EMS Expenses	\$25,693.66	\$24,037.18	\$350.00	\$350.00	\$24,387.18	\$24,305.00	\$24,305.00		\$24,305.00	
412.210	Office Supplies Expense	\$10.00	\$90.57	\$0.00	\$0.00	\$90.57	\$10.00	\$10.00		\$10.00	
Total Expenses		\$25,703.66	\$24,127.75	\$350.00	\$350.00	\$24,477.75	\$24,315.00	\$24,315.00		\$24,315.00	
net income/(loss)		-\$601.34	\$92.13	\$532.15	\$532.15	\$624.28	\$0.00	\$0.00		\$0.00	



Bellefonte Emergency Medical Services

September 18, 2023

Borough of Bellefonte
Borough Council & Mayor
236 W. Lamb Street
Bellefonte, Pa 16823

Dear Council Members & Mayor,

Bellefonte EMS is making a formal request for consideration in your 2024 borough budget for \$51,055 financial support, the equivalent of 1/2 mill (0.5 mill) based on current assessment values. Our request would impact borough residents \$8.36 per person or \$17.84 per household annually. We believe that investment is a minimal price, seriously \$0.05/day/household, for an essential emergency service to the community.

Municipal funding support is directed towards vehicle/equipment replacement and updates in addition to supporting increases towards a living wage for our staff, which currently starts at only \$13.00/hr. Due to restrictions in the borough's tax resolution, your contributions exclude personnel costs and are directed toward updating vehicles, equipment, and other operating costs such as property/liability insurance, fuel, and vehicle repairs.

We believe wholeheartedly that all municipalities served should be participating equitably, those concerns has been made known to each municipality as well, including those that voluntarily choose to benefit without fair contributions. However, when funding is held back because of the failures of others, it only penalizes our dedicated staff that are on the frontline 24/7 actually providing services to people in your community. It fails to penalize the other municipality(s) for their lack of action. We continue attempts to educate all of our municipalities and residents, however in some cases essential emergency services are not valued or are ignored, that is until no one shows up to their home when 911 is called.

We greatly appreciate and thank you for your assistance in past years and your continued support is needed so that we can provide reliable emergency response to the residents and businesses of your community into the future. We believe that it is more responsible to support and improve the existing system than it would be to rebuild after it has collapsed.

I would be glad to attend a council meeting or a budget work session to explain further or answer questions. Thank you for your consideration of this important issue.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Scott Rhoat".

S. Scott Rhoat BS, NRP
Executive Director/Chief

369 Phoenix Avenue, Bellefonte, Pa. 16823
Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Emergency Medical Services

October 11, 2023

Some additional information in response to questions raised during the Oct 2, 2023 Budget Work Session.

- How much is asked of each municipality?
 - 0.50 mill (1/2) is equally requested for the portion served of each municipality.
 - If we provide primary service to 50% of a given township the request is still 0.50 mill for the 50% of the area served. Example:
 - Total township assessment at 1.0 mill = \$80,000
 - We serve 50% of area as primary = \$40,000 at 1.0 mill
 - The requested 0.50 mill would be = \$20,000 budget request
 - We serve 100%: Bellefonte, Milesburg, Unionville, Boggs, & Union
 - We serve a portion of: Huston, Benner, Spring, Marion, & Howard Twps
- Historic funding requests;
 - 2019 = 0.20 mills (Bellefonte budgeted 0.20)
 - 2020 = 0.40 mills (Bellefonte budgeted 0.25)
 - 2021 = 0.40 mills (Bellefonte budgeted 0.25)
 - 2022 = 0.50 mills (Bellefonte budgeted 0.25)
 - 2023 = 0.50 mills (Bellefonte budgeted 0.25)
 - 2024 = 0.50 mills (TBD)
- Not asked for an increase in several years?
 - We have not increased our request for 2024, it would seem pointless to ask for more if municipalities are not yet meeting the request of the current 3 years.
 - We have made progress each year with multiple municipalities increasing their contribution up to the requested 0.50 mill.
 - Boggs Twp met requests in '19, '21, '22, but reduced in '23 when they saw others were not, but still at 0.40 mills
 - Huston, Union, & Howard Twps, have all increased to 0.50 mills
 - Milesburg has increased to 0.42 mills
 - Unionville & Spring have been the biggest outliers followed by Benner Twp.
 - Unionville did pass a Motion in Feb 23 to contribute 0.50 mills but check has not yet been received for 2023.
 - Bellefonte currently sits at 6th in rate of contributions out of 10 total, possibly dropping to 8th once Unionville & Marion monies arrive if they deliver budgeted amounts.
 - See attached 3rd Quarter Report, page 2 for more info.

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Bellefonte Emergency Medical Services

- Other Municipalities – PSA (?) meeting
 - YES Please, use some peer pressure on the other municipalities. I continually have formal and informal conversations with them with limited success.
 - I did have a conversation with Dave Capparelle from Spring recently. He/they are holding onto a ‘must consolidate/merge’ mindset, despite not holding fire/police departments to the same standard in duplication of costs.
 - Bellefonte EMS has documented expense reduction/operational savings in excess of \$1 million cumulative over past 16 yrs in effort to be fiscally responsible and efficient. Additional \$\$ savings through mergers will be much less than some expect.
- Centre Crest Moving – Funding Increase;
 - Partially true, this was a significant revenue loss without matching expense reduction.
- Need for additional?
 - Our initial proposal target in 2018 was to get to 1.0 mill;
 - Starting wage goal of \$16-17/hr starting for our EMT’s, (should be \$18-19 today). Unable compete with MNMC & PSU EMS or even Rutters.
 - Was \$9.57/hr then, still only \$13.00/hr starting wage today
 - Restore 4-6 full-time positions with benefits, lost thru attrition to save \$.
 - Replace 1 of 3 ambulances every 5 years, keeping each for 15 years
 - Replace litters/stretchers x4, every 12 years (manufacturer recommends 7 yrs) \$20,000 each.
 - 1.0 mill from all municipalities combined would be approx. \$384,000 annually which would be only 28% of our total budget. Labor/personnel costs are 60% of our budget, and that is with staff wages far below market value or a living wage with extremely limited benefits.

Thank you for your support and consideration.

Scott

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

Fund # 97

Acct #	Revenue	2022	2023	2023	Total	2024
		Actual	10 months	3 months	2023	Budget
340.000	Interest Income - Lease	\$175.56	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Checking,Savings	\$6.64	\$67.59	\$100.00	\$167.59	\$100.00
342.200	Rental Income	\$16,747.11	\$65,784.70	\$11,239.34	\$77,024.04	\$77,025.00
	Subtotal - Revenue	\$16,929.31	\$65,852.29	\$11,339.34	\$77,191.63	\$77,125.00
392.001	Transfer in from General Fund-to cover Boro offices costs	\$0.00	\$0.00	\$0.00	\$0.00	\$18,005.00
	Total Revenue & Transfers In	\$16,929.31	\$65,852.29	\$11,339.34	\$77,191.63	\$95,130.00
	Expenses					
	Council - Building Expenses					
400.320	IT Services Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00
400.321	Telephone Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
400.325	Internet Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
400.351	Commercial Ins Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
400.361	Electricity Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
400.373	Building Maint/Upgrade Exp-Council	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
	Subtotal - Council Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$5,610.00
	Executive-Building Expenses					
401.320	IT Services Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
401.321	Telephone Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$235.00
401.325	Internet Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
401.351	Commercial Ins Exp - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
401.361	Electricity Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
	Subtotal - Executive Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00
	General Government-Building Expenses					
406.226	Janitorial Supplies Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
406.318	Janitorial Services Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
406.320	IT Services Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00
406.321	Telephone Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00
406.325	Internet Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
406.351	Commercial Ins Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
406.361	Electricity Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$1,650.00
406.362	Natural Gas Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
406.369	Security System Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
406.373	Building/Prop Maint/Rep Exp - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	Subtotal - General Gov't Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$34,860.00
	Building Expenses-301 N Spring St					
97.406.246	Materials & Supplies Expense	\$657.58	\$915.20	\$100.00	\$1,015.20	\$1,000.00
97.406.260	Minor Equipment Expense	\$645.58	\$0.00	\$0.00	\$0.00	\$500.00
97.406.314	Legal Fees Expense	\$0.00	\$493.00	\$0.00	\$493.00	\$0.00
97.406.318	Janitorial Services Expense	\$0.00	\$4,950.00	\$2,100.00	\$7,050.00	\$7,200.00
97.406.331	Travel Expense	\$0.00	\$233.50	\$0.00	\$233.50	\$0.00
97.406.351	Commercial Insurance	\$4,567.00	\$7,089.00	\$2,523.00	\$9,612.00	\$6,100.00
97.406.360	Water/Sewer Utilities Expense	\$743.80	\$2,401.14	\$743.80	\$3,144.94	\$3,225.00
97.406.361	Electricity Expense	\$5,240.07	\$11,675.40	\$5,500.00	\$17,175.40	\$15,500.00
97.406.362	Natural Gas Expense	\$89.65	\$358.73	\$100.00	\$458.73	\$315.00
97.406.367	Refuse Service Expense	\$76.56	\$255.87	\$85.29	\$341.16	\$345.00
97.406.369	Security System Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00

		2022	2023	2023 projected	Total	2024
Acct #	Expenses (con't)	Actual	10 months	3 months	2023	Budget
97.406.373	Building Maintenance Expense	\$482.37	\$15,660.91	\$3,000.00	\$18,660.91	\$5,000.00
97.406.450	Contracted Services Expense	\$0.00	\$665.53	\$0.00	\$665.53	\$500.00
97.406.900	Real Estate Tax Expense	\$0.00	\$7,415.40	\$0.00	\$7,415.40	\$6,300.00
	Subtotal-Building Expenses-301 N Spring St	\$12,502.61	\$57,636.91	\$14,152.09	\$71,789.00	\$49,485.00
	Codes - Building Expenses					
413.320	IT Services Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00
413.321	Telephone Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
413.325	Internet Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00
413.351	Commercial Ins Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
413.361	Electricity Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
	Subtotal-Building Expenses-Code Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$905.00
	Planning/Zoning-Building Expenses					
414.320	IT Services Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00
414.321	Telephone Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
414.325	Internet Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
414.351	Commercial Ins Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
414.361	Electricity Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
	Subtotal-Planning/Zoning-Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
	HARB-Building Expenses					
468.320	IT Services Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
468.321	Telephone Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
468.325	Internet Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
468.351	Commercial Insurance - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
468.361	Electricity Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
	Subtotal-HARB Expense-Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$370.00
	Total Operating Expenses	\$12,502.61	\$57,636.91	\$14,152.09	\$71,789.00	\$95,130.00
	net income/(loss)	\$4,426.70	\$8,215.38	-\$2,812.75	\$5,402.63	\$0.00

Acct #		2022	2023	2023	Total	2023	2024
		Final	9 months	3 months	2023	Budget	Budget
	Revenue						
341.010	Interest Income	\$4,147.44	\$4,972.85	\$800.00	\$5,772.85	\$2,100.00	\$4,500.00
342.200	Rental Income	\$0.00	\$13,000.00	\$0.00	\$13,000.00	\$15,600.00	\$15,600.00
354.030	State Grant Proceeds	\$41,400.00	\$0.00	\$308,513.00	\$308,513.00	\$100,000.00	\$327,000.00
357.030	Local Grant Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$177,000.00	\$0.00
378.122	Bulk Water Sales-Niagara-Howard Plant	\$163,544.13	\$53,926.20	\$39,347.52	\$93,273.72	\$164,000.00	\$95,000.00
378.700	Milesburg Water Usage Revenue	\$90,805.16	\$31,249.59	\$15,624.80	\$46,874.39	\$90,000.00	\$48,000.00
391.900	Sale of Fixed Assets	\$940,205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal Revenue	\$1,240,101.73	\$103,148.64	\$364,285.32	\$467,433.96	\$548,700.00	\$490,100.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$83,195.00	\$149,845.00
	Total Revenue	\$1,240,101.73	\$103,148.64	\$364,285.32	\$467,433.96	\$631,895.00	\$639,945.00
	Expenses						
410.700	Police Dept Upgrade Expense	\$16,632.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436.318	Parkview Heights Stormwater Mgmt Exp	\$44,067.49	\$334.00	\$0.00	\$334.00	\$277,000.00	\$0.00
450.215	Armory Postage Expense	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.314	Armory Legal Expense	\$3,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.351	Armory Commercial Insurance Exp	\$1,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.361	Armory Electricity Expense	\$252.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.373	Armory Building Maint Expense	\$32.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.361	Electricity - Water St Property	\$1,222.27	\$2,103.48	\$1,200.00	\$3,303.48	\$500.00	\$3,500.00
451.800	Water St Property Expenses	\$815.26	\$17.17	\$0.00	\$17.17	\$5,100.00	\$1,000.00
455.215	Postage Expense	\$0.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
455.310	Audit Expense	\$0.00	\$350.00	\$0.00	\$350.00	\$350.00	\$400.00
455.314	Legal Fees Expense	\$245.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
46.250	Waterfront Expenses	\$0.00	\$3,675.00	\$0.00	\$3,675.00	\$0.00	\$4,000.00
460.351	Commercial Insurance Exp-Waterfront	\$1,000.00	\$0.00	\$600.00	\$600.00	\$600.00	\$650.00
460.361	Electricity Expense-Waterfront	\$845.84	\$1,012.63	\$350.00	\$1,362.63	\$1,200.00	\$1,500.00
463.500	Contribution to CBICC	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
465.210	Office Supplies Expense	\$30.00	\$90.58	\$0.00	\$90.58	\$30.00	\$30.00
471.710	Water St Building Loan-FNB-Principal	\$23,324.02	\$17,888.50	\$6,041.96	\$23,930.46	\$23,935.00	\$24,555.00
471.711	Water St Building Loan-FNB-Interest	\$2,283.14	\$1,316.87	\$359.83	\$1,676.70	\$1,675.00	\$1,055.00
472.401	Prin Payments-NW Loan #3432-Waterfront	\$0.00	\$40,784.29	\$13,839.26	\$54,623.55	\$54,615.00	\$56,635.00
472.402	Int Exp-NW Loan #3432-Waterfront	\$0.00	\$13,049.12	\$4,105.21	\$17,154.33	\$17,165.00	\$15,145.00
472.900	Interest Expense-Reliance #914-Armory	\$6,516.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
472.901	Principal payments-Reliance #914-Armory	\$524,130.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
481.500	Conservation of Natural Resources Exp	\$3,469.50	\$0.00	\$3,470.00	\$3,470.00	\$3,470.00	\$3,470.00
485.600	Gamble Mill Expenses	\$87.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.003	Train Station Grant Expense	\$102,793.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.004	Baseball Field Grant Expense	\$30,640.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.005	Spring St Streetscape Project Expense	\$16,649.98	\$40,552.58	\$5,000.00	\$45,552.58	\$0.00	\$327,000.00
497.000	Grant Expense	\$71,777.88	\$217,950.00	\$0.00	\$217,950.00	\$0.00	\$0.00
499.905	Miscellaneous Expense	\$0.00	\$153.63	\$0.00	\$153.63	\$0.00	\$0.00
	Subtotal - Expenses	\$852,255.66	\$339,277.85	\$35,971.26	\$375,249.11	\$386,895.00	\$439,945.00
430.700	Capital Expenditures - Musser Lane	\$0.00	\$26,831.81	\$45,000.00	\$71,831.81	\$245,000.00	\$200,000.00
	Total Expenses & Capital Expenditures	\$852,255.66	\$366,109.66	\$80,971.26	\$447,080.92	\$631,895.00	\$639,945.00
	net income/(loss)	\$387,846.07	-\$262,961.02	\$283,314.06	\$20,353.04	\$0.00	\$0.00

General Fund
Fund Analysis

Fund # 01

Acct #	Revenue	2022		2023		Total		2023		2024	
								projected		Budget	
				9 months	3 months	2023	3 months	2023	Budget	Budget	Budget
301.100	Real Estate Tax Rev - Current	\$1,496,164.75	\$1,455,614.46	\$32,775.00	\$1,488,389.46	\$1,451,000.00	\$1,484,000.00				
301.200	Real Estate Tax Rev - Supplement	\$541.03	\$2,262.58	\$117.00	\$2,379.58	\$500.00	\$600.00				
301.400	Real Estate Tax Rev - Delinquent	\$21,786.94	\$17,232.27	\$5,000.00	\$22,232.27	\$14,000.00	\$18,000.00				
310.100	Real Estate Transfer Tax Revenue	\$151,315.53	\$86,216.78	\$12,000.00	\$98,216.78	\$70,000.00	\$80,000.00				
310.200	Earned Income Tax Revenue	\$882,014.17	\$660,644.88	\$185,000.00	\$845,644.88	\$730,300.00	\$800,000.00				
310.501	LST Tax Revenue	\$107,719.99	\$71,917.88	\$23,000.00	\$94,917.88	\$80,000.00	\$81,000.00				
321.800	Franchise Revenue (Cable TV)	\$113,905.55	\$78,895.17	\$26,100.00	\$104,995.17	\$110,500.00	\$99,000.00				
322.500	Street Opening Permit Revenue	\$59,550.00	\$24,750.00	\$120.00	\$24,870.00	\$5,000.00	\$8,000.00				
322.902	Dumpster Permit Revenue	\$420.00	\$900.00	\$120.00	\$1,020.00	\$200.00	\$300.00				
322.903	Contractor Trailer Permit Fee	\$0.00	\$60.00	\$30.00	\$90.00	\$0.00	\$0.00				
331.100	J P Fine Revenue	\$11,518.23	\$10,026.81	\$3,000.00	\$13,026.81	\$9,000.00	\$10,000.00				
331.101	Probation Office Fine Revenue	\$6,466.85	\$5,090.49	\$1,900.00	\$6,990.49	\$5,800.00	\$6,000.00				
331.102	Restitution	\$73.15	\$29.12	\$10.00	\$39.12	\$75.00	\$30.00				
331.121	Ordinance Violation Revenue - Codes	\$5,049.00	\$850.00	\$100.00	\$950.00	\$1,000.00	\$1,000.00				
331.130	State Police Fine Revenue	\$2,343.61	\$1,046.26	\$1,030.00	\$2,076.26	\$2,100.00	\$1,800.00				
331.140	Parking Fine Revenue	\$22,477.44	\$32,433.81	\$3,000.00	\$35,433.81	\$20,000.00	\$20,000.00				
341.010	Interest Income - Checking, Savings	\$9,384.88	\$21,131.03	\$6,900.00	\$28,031.03	\$5,000.00	\$5,000.00				
341.020	Interest Income - Sweept Acct	\$0.00	\$616.63	\$6,200.00	\$6,816.63	\$0.00	\$35,000.00				
342.531	Tower Rental Revenue	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00				
342.533	CW Tank Rental Revenue - Sprint	\$20,988.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
342.534	CW Tank Rental Revenue - AT&T	\$31,020.00	\$21,972.50	\$11,374.00	\$33,346.50	\$31,020.00	\$34,120.00				
342.560	Meter Bag Rental Revenue	\$2,448.00	\$3,427.50	\$160.00	\$3,587.50	\$1,000.00	\$2,000.00				
355.010	Public Utility Realty Tax Revenue	\$2,732.87	\$2,658.51	\$0.00	\$2,658.51	\$2,650.00	\$2,650.00				
355.040	Liquor License Revenue	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00				
355.050	Act 205 Pension State Aid Revenue	\$216,708.10	\$173,501.69	\$0.00	\$173,501.69	\$200,000.00	\$165,000.00				

Acct #	Revenue (cont')	2022		2023		2023		2023		2024	
				9 months		3 months		Total		Budget	
355.070	Firemen's Relief Assoc Revenue	\$33,366.02	\$33,440.43	\$0.00	\$33,440.43	\$0.00	\$33,440.43	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
355.090	Act 13 Revenue	\$1,120.25	\$1,310.13	\$0.00	\$1,310.13	\$0.00	\$1,310.13	\$500.00	\$500.00	\$900.00	\$900.00
357.005	Local Grant Revenue	\$5,932.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357.030	County Liquid Fuels Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$0.00
358.500	County CATA Contract Revenue	\$7,199.62	\$7,559.60	\$0.00	\$7,559.60	\$0.00	\$7,559.60	\$7,560.00	\$7,560.00	\$7,700.00	\$7,700.00
361.300	Prelim/Final Sub/Land Dev Plan Revenue	\$1,095.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.330	Zoning/Sub/Land Dev Permit Revenue	\$0.00	\$765.00	\$0.00	\$765.00	\$0.00	\$765.00	\$0.00	\$0.00	\$0.00	\$0.00
361.332	Zoning Variance Application Fee Revenue	\$800.00	\$900.00	\$400.00	\$1,300.00	\$400.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00
361.335	Zoning Permit Fee Revenue	\$4,700.00	\$4,375.00	\$500.00	\$4,875.00	\$500.00	\$4,875.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
361.336	Zoning Permit-Short Term Rental Fee	\$0.00	\$2,860.00	\$260.00	\$3,120.00	\$260.00	\$3,120.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
361.900	Fence Permit Revenue	\$150.00	\$300.00	\$50.00	\$350.00	\$50.00	\$350.00	\$150.00	\$150.00	\$150.00	\$150.00
361.905	Other Fees - Planning/zoning	\$227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.950	HARB Application Fee	\$1,325.00	\$1,300.00	\$75.00	\$1,375.00	\$75.00	\$1,375.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
362.111	Sale of Accident Report Revenue	\$850.00	\$615.00	\$175.00	\$790.00	\$175.00	\$790.00	\$800.00	\$800.00	\$750.00	\$750.00
362.130	False Alarm Revenue	\$400.00	\$300.00	\$500.00	\$800.00	\$500.00	\$800.00	\$400.00	\$400.00	\$400.00	\$400.00
362.140	Crossing Guard Revenue	\$1,177.98	\$862.53	\$550.00	\$1,412.53	\$550.00	\$1,412.53	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
362.160	Task Force Reimbursement Rev	\$1,843.48	\$2,542.94	\$0.00	\$2,542.94	\$0.00	\$2,542.94	\$0.00	\$0.00	\$500.00	\$500.00
362.451	Home Occupation Business Permit	\$100.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00
362.470	Sign Permit Revenue	\$485.00	\$300.00	\$100.00	\$400.00	\$100.00	\$400.00	\$275.00	\$275.00	\$275.00	\$275.00
362.471	Admin Fee for Permits - CR COG	\$2,990.00	\$3,306.00	\$72.00	\$3,378.00	\$72.00	\$3,378.00	\$2,800.00	\$2,800.00	\$3,000.00	\$3,000.00
362.800	Lien Letter Fee Revenue	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00
362.950	Other Permit Revenue	\$260.00	\$55.00	\$0.00	\$55.00	\$0.00	\$55.00	\$25.00	\$25.00	\$25.00	\$25.00
363.210	Parking Meter Revenue	\$141,173.88	\$130,874.20	\$28,000.00	\$158,874.20	\$28,000.00	\$158,874.20	\$135,000.00	\$135,000.00	\$150,000.00	\$150,000.00
363.221	Parking Permit Revenue	\$62,084.26	\$55,703.29	\$12,000.00	\$67,703.29	\$12,000.00	\$67,703.29	\$55,000.00	\$55,000.00	\$60,000.00	\$60,000.00
364.900	Sewer Dye Test Revenue	\$1,100.00	\$1,000.00	\$50.00	\$1,050.00	\$50.00	\$1,050.00	\$750.00	\$750.00	\$750.00	\$750.00
378.905	Services Provided by Street Dept	\$0.00	\$0.00	\$70.00	\$70.00	\$70.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00
379.000	CDBG Staff Reimbursement Rev	\$0.00	\$4,395.14	\$0.00	\$4,395.14	\$0.00	\$4,395.14	\$4,000.00	\$4,000.00	\$0.00	\$0.00

Acct #	Revenue (cont)	2022		2023		2023		Total		2023		2024	
				9 months	projected	3 months	2023	2023	Budget	Budget	Budget	Budget	
387.000	Contribution & Donation Revenue	\$8,836.51		-\$1,225.50	\$0.00		-\$1,225.50				\$0.00		\$0.00
387.001	Donation to Police Dept Revenue	\$700.00		\$10,670.61	\$1,000.00		\$11,670.61				\$0.00		\$0.00
389.000	Miscellaneous Revenue	\$76.50		\$445.00	\$42.74		\$487.74				\$25.00		\$0.00
389.002	Miscellaneous Revenue - Streets	\$0.00		\$511.00	\$0.00		\$511.00				\$0.00		\$50.00
389.003	NSF Fee	\$0.00		\$20.00	\$0.00		\$20.00				\$0.00		\$0.00
391.100	Sale of Fixed Assets Revenue	\$172.00		\$0.00	\$0.00		\$0.00				\$0.00		\$0.00
391.102	Sale of Fixed Assets/Scrap Metal Revenue-Street	\$10,400.00		\$500.00	\$1,000.00		\$1,500.00				\$2,000.00		\$1,000.00
	Subtotal - Revenue	\$3,456,193.36		\$2,938,018.74	\$362,780.74		\$3,300,799.48				\$3,012,930.00		\$3,121,400.00
392.006	Transfer In - Water	\$90,000.00		\$67,500.00	\$22,500.00		\$90,000.00				\$90,000.00		\$110,000.00
392.008	Transfer In - Sewer	\$160,000.00		\$120,000.00	\$40,000.00		\$160,000.00				\$160,000.00		\$150,000.00
392.009	Transfer In - Refuse	\$75,000.00		\$56,250.00	\$18,750.00		\$75,000.00				\$75,000.00		\$75,000.00
392.095	Transfer In - Capital Projects - Streets	\$0.00		\$0.00	\$0.00		\$0.00				\$0.00		\$350,000.00
	Subtotal - Transfers In	\$325,000.00		\$243,750.00	\$81,250.00		\$325,000.00				\$325,000.00		\$685,000.00
399.001	Use of Reserves	\$0.00		\$0.00	\$0.00		\$0.00				\$62,490.00		\$300,000.00
	Total Revenue & Transfers In & Reserves	\$3,781,193.36		\$3,181,768.74	\$444,030.74		\$3,625,799.48				\$3,400,420.00		\$4,106,400.00
Acct#	Expenses												
400.105	Elected Officials Stipend Expense	\$13,500.00		\$10,125.00	\$3,375.00		\$13,500.00				13,500.00		\$13,500.00
400.192	Social Security Exp - Council	\$1,032.75		\$774.54	\$258.21		\$1,032.75				\$1,035.00		\$1,035.00
400.210	Office Supplies Expense - Council	\$150.00		\$100.00	\$50.00		\$150.00				\$150.00		\$200.00
400.215	Postage Expense - Council	\$100.00		\$50.00	\$25.00		\$75.00				\$100.00		\$50.00
400.246	Supplies Expense - Council	\$328.86		\$129.35	\$0.00		\$129.35				\$150.00		\$150.00
400.260	Minor Equipment Expense - Council	\$8,150.73		\$31.80	\$0.00		\$31.80				\$0.00		\$50.00
400.314	Legal Expense - Council	\$561.00		\$1,036.00	\$0.00		\$1,036.00				\$4,000.00		\$2,000.00
400.317	Data Processing Expense - Council	\$1,865.00		\$1,725.00	\$855.00		\$2,580.00				\$2,000.00		\$2,200.00
400.320	IT Services Expense - Council	\$3,131.11		\$2,035.00	\$875.00		\$2,910.00				\$3,650.00		\$3,200.00

Acct #	Expenses (con't)	2022		2023		2023		Total		2023		2024	
				9 months	projected	3 months	2023	2023	Budget	Budget	Budget	Budget	
400.321	Telephone Expense - Council	\$120.00	\$110.00	\$40.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$0.00	\$0.00
400.325	Internet Expense - Council	\$181.00	\$115.00	\$110.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$0.00	\$0.00
400.329	C-Net Expense - Council	\$17,433.00	\$9,070.00	\$9,070.00	\$18,140.00	\$18,140.00	\$18,140.00	\$18,140.00	\$18,140.00	\$18,140.00	\$18,140.00	\$18,850.00	\$18,850.00
400.341	Advertising Expense - Council	\$483.72	\$84.40	\$275.00	\$359.40	\$359.40	\$359.40	\$359.40	\$359.40	\$359.40	\$359.40	\$400.00	\$400.00
400.342	Printing Expense - Council	\$86.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
400.344	Copy Expense - Council	\$150.00	\$100.00	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$160.00	\$160.00
400.351	Commercial Ins Expense - Council	\$600.00	\$550.00	\$0.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$550.00	\$0.00	\$0.00
400.361	Electricity Expense - Council	\$170.00	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00	\$0.00
400.373	Building Maint/Upgrade Expense-Council	\$512.86	\$17.17	\$0.00	\$17.17	\$17.17	\$17.17	\$17.17	\$17.17	\$17.17	\$17.17	\$0.00	\$0.00
400.420	Membership/Dues/Sub Expense - Council	\$2,757.15	\$1,293.97	\$0.00	\$1,293.97	\$1,293.97	\$1,293.97	\$1,293.97	\$1,293.97	\$1,293.97	\$1,293.97	\$1,300.00	\$1,300.00
400.450	Contracted Services - Council	\$1,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.460	Conf/Meeting/Seminar Expense-Council	\$3,952.84	\$1,658.57	\$650.00	\$2,308.57	\$2,308.57	\$2,308.57	\$2,308.57	\$2,308.57	\$2,308.57	\$2,308.57	\$3,000.00	\$3,000.00
400.540	Contribution to Airport	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Council Expense	\$56,358.69	\$29,205.80	\$15,633.21	\$44,839.01	\$44,839.01	\$44,839.01	\$44,839.01	\$44,839.01	\$44,839.01	\$44,839.01	\$46,195.00	\$46,195.00
401.110	Executive Salary Expense (Appointed)	\$104,227.10	\$76,468.57	\$23,055.39	\$99,523.96	\$99,523.96	\$99,523.96	\$99,523.96	\$99,523.96	\$99,523.96	\$99,523.96	\$102,100.00	\$102,100.00
401.192	Executive SS Expense (Appointed)	\$7,874.64	\$5,774.00	\$1,775.00	\$7,549.00	\$7,549.00	\$7,549.00	\$7,549.00	\$7,549.00	\$7,549.00	\$7,549.00	\$7,725.00	\$7,725.00
401.194	Unemployment Comp Exp - Exec	-\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.196	Health Insurance Expense - Executive	\$12,217.45	\$11,306.67	\$2,128.52	\$13,435.19	\$13,435.19	\$13,435.19	\$13,435.19	\$13,435.19	\$13,435.19	\$13,435.19	\$15,310.00	\$15,310.00
401.197	Retirement Expense - Exec	\$273.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.198	Health Care Expense - In House - Exec	\$528.28	\$985.43	\$315.00	\$1,300.43	\$1,300.43	\$1,300.43	\$1,300.43	\$1,300.43	\$1,300.43	\$1,300.43	\$1,300.00	\$1,300.00
401.199	Life Insurance Expense - Exec	\$285.60	\$214.20	\$71.40	\$285.60	\$285.60	\$285.60	\$285.60	\$285.60	\$285.60	\$285.60	\$300.00	\$300.00
401.210	Office Supplies Expense - Exec	\$175.00	\$100.00	\$75.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$200.00	\$200.00
401.215	Postage Expense - Exec	\$48.55	\$45.00	\$20.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$50.00	\$50.00
401.231	Fuel Expense - Exec	\$222.19	\$275.00	\$0.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$325.00	\$325.00
401.260	Minor Equipment Expense - Exec	\$3,039.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
401.317	Data Processing Expense - Exec	\$130.00	\$140.00	\$0.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00	\$140.00	\$160.00	\$160.00

Acct #	Expenses (cont')	2022		2023		2023		Total		2024	
				9 months		3 months		2023		Budget	
401.320	IT Services Expense - Exec	\$2,993.82	\$934.00	\$450.00	\$1,384.00	\$3,300.00	\$400.00				
401.321	Telephone Expense - Exec	\$348.26	\$150.00	\$275.00	\$425.00	\$425.00	\$120.00				
401.324	Cell Phone Expense - Exec	\$360.00	\$360.00	\$120.00	\$480.00	\$480.00	\$480.00				
401.325	Internet Expense - Exec	\$182.50	\$126.82	\$51.77	\$178.59	\$220.00	\$50.00				
401.342	Printing Expense - Exec	\$43.33	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00				
401.344	Copy Expense - Exec	\$125.00	\$50.00	\$80.00	\$130.00	\$130.00	\$140.00				
401.351	Commercial Insurance Expense - Exec	\$1,325.00	\$975.00	\$0.00	\$975.00	\$975.00	\$100.00				
401.354	Workers Comp Ins Expense - Exec	\$225.00	\$135.00	\$0.00	\$135.00	\$135.00	\$110.00				
401.361	Electricity Expense - Exec	\$185.00	\$148.70	\$16.30	\$165.00	\$165.00	\$45.00				
401.410	Conf/Meeting Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00				
401.420	Dues/Sub/Membership Expense - Exec	\$315.00	\$315.00	\$0.00	\$315.00	\$325.00	\$350.00				
401.460	Training Expense - Exec	\$250.00	\$250.00	\$190.00	\$440.00	\$500.00	\$500.00				
	Subtotal - Executive Expense	\$135,149.84	\$98,753.39	\$28,623.38	\$127,376.77	\$130,550.00	\$130,115.00				
401.901	Mayor Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00				
401.902	Mayor Social Security Expense	\$114.75	\$86.06	\$28.69	\$114.75	\$115.00	\$115.00				
401.910	Mayor Office Supplies Expense	\$85.00	\$50.00	\$0.00	\$50.00	\$100.00	\$75.00				
401.915	Mayor Postage Expense	\$50.58	\$25.00	\$10.00	\$35.00	\$50.00	\$35.00				
401.917	Mayor Data Processing Expense	\$100.00	\$48.14	\$51.86	\$100.00	\$100.00	\$125.00				
401.920	Mayor IT Expense	\$631.74	\$315.00	\$50.00	\$365.00	\$825.00	\$500.00				
401.921	Mayor Phone Expense	\$63.28	\$40.00	\$45.00	\$85.00	\$85.00	\$90.00				
401.940	Mayor Internet Expense	\$111.00	\$115.00	\$0.00	\$115.00	\$115.00	\$125.00				
401.941	Mayor Minor Equipment Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00				
401.942	Mayor Supplies Expense	\$93.81	\$11.44	\$0.00	\$11.44	\$50.00	\$50.00				
401.943	Mayor Advertising Expense	\$0.00	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00				
401.944	Mayor Copy Expense	\$70.00	\$10.00	\$50.00	\$60.00	\$60.00	\$65.00				
401.945	Mayor Printing Expense	\$114.90	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00				

Acct #	Expenses (cont)	2022		2023		2023		Total		2024	
				9 months		projected		2023		Budget	
						3 months					
401.946	Mayor Dues/Member/Sub Expense	\$70.00	\$140.00	\$0.00	\$0.00	\$140.00	\$75.00	\$150.00			\$150.00
401.951	Mayor Commercial Insurance Expense	\$45.00	\$250.00	\$0.00	\$0.00	\$250.00	\$250.00	\$300.00			\$300.00
401.960	Mayor Conf/Seminar Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00			\$300.00
401.961	Mayor Electricity Expense	\$65.00	\$70.00	\$0.00	\$0.00	\$70.00	\$70.00	\$75.00			\$75.00
401.980	Mayor Miscellaneous Expense	\$103.42	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00			\$25.00
	Subtotal - Mayor Expenses	\$3,218.48	\$2,315.64	\$610.55	\$2,926.19	\$4,065.00	\$3,675.00				\$3,675.00
402.355	Treas Bond Insurance Expense	\$956.00	\$956.00	\$0.00	\$0.00	\$956.00	\$1,175.00	\$1,100.00			\$1,100.00
402.900	Treasurer Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00			\$1,500.00
402.901	Treasurer Social Security Expense	\$114.78	\$86.09	\$28.69	\$114.78	\$114.78	\$115.00	\$115.00			\$115.00
	Subtotal - Treasurer Expenses	\$2,570.78	\$2,167.09	\$403.69	\$2,570.78	\$2,790.00	\$2,715.00				\$2,715.00
403.951	R/E Tax Collector Salary Expense	\$5,243.50	\$5,117.50	\$232.50	\$5,350.00	\$5,350.00	\$5,350.00	\$5,400.00			\$5,400.00
403.952	R/E Tax Coll Social Security Expense	\$401.10	\$391.47	\$15.30	\$406.77	\$410.00	\$410.00	\$415.00			\$415.00
403.954	R/E Tax Coll Training Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00			\$75.00
403.955	R/E Tax Coll Printing Expense	\$489.37	\$549.35	\$0.00	\$549.35	\$550.00	\$550.00	\$600.00			\$600.00
403.956	R/E Tax Coll Postage/Envelopes Expense	\$861.37	\$893.25	\$0.00	\$893.25	\$1,000.00	\$1,000.00	\$975.00			\$975.00
403.957	R/E Tax Coll Audit Expense	\$750.00	\$775.00	\$0.00	\$775.00	\$800.00	\$800.00	\$850.00			\$850.00
403.958	R/E Tax Coll Bond Expense	\$1,039.00	\$0.00	\$0.00	\$0.00	\$1,125.00	\$1,125.00	\$0.00			\$0.00
	Subtotal - R/E Tax Collector Expenses	\$8,784.34	\$7,726.57	\$247.80	\$7,974.37	\$9,310.00	\$8,315.00				\$8,315.00
406.112	Salary Expense - GG	\$313,272.36	\$245,143.07	\$73,974.08	\$319,117.15	\$317,500.00	\$380,000.00	\$380,000.00			\$380,000.00
406.180	Overtime Wages - GG	\$0.00	\$277.02	\$94.77	\$371.79	\$0.00	\$400.00	\$400.00			\$400.00
406.192	Social Security Expense - GG	\$23,728.95	\$18,594.00	\$4,900.00	\$23,494.00	\$24,000.00	\$28,000.00	\$28,000.00			\$28,000.00
406.193	Enrollment/Admin Exp - PMRS - GG	\$28.80	\$49.14	\$0.00	\$49.14	\$40.00	\$70.00	\$70.00			\$70.00
406.196	Health Insurance Expense - GG	\$64,338.95	\$40,421.08	\$5,435.42	\$45,856.50	\$48,000.00	\$85,000.00	\$85,000.00			\$85,000.00
406.197	Retirement Expense - GG	\$7,322.55	\$1,054.78	\$3,727.04	\$4,781.82	\$20,000.00	\$9,200.00	\$9,200.00			\$9,200.00
406.198	Health Care Exp - In House - GG	\$3,550.26	\$3,550.00	\$0.00	\$3,550.00	\$3,575.00	\$3,550.00	\$3,550.00			\$3,550.00

Acct #	Expenses (con't)	2022		2023		2023		Total		2024	
				9 months		projected		2023		Budget	
						3 months					
406.199	Life Insurance Expense - GG	\$720.52	\$545.94	\$181.98	\$727.92	\$725.00	\$800.00				
406.210	Office Supplies Expense - GG	\$1,358.10	\$1,178.94	\$521.06	\$1,700.00	\$1,700.00	\$2,000.00				
406.215	Postage Expense - GG	\$1,373.51	\$262.97	\$1,000.00	\$1,262.97	\$1,600.00	\$1,300.00				
406.226	Janitorial Supplies Expense - GG	\$754.22	\$832.13	\$40.00	\$872.13	\$875.00	\$900.00				
406.231	Fuel Expense - GG	\$36.13	\$71.23	\$0.00	\$71.23	\$75.00	\$85.00				
406.241	Materials & Supplies Expense - GG	\$776.10	\$488.25	\$0.00	\$488.25	\$200.00	\$500.00				
406.242	Safety Committee Expense - GG	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00				
406.249	Computer Software Expense - GG	\$2,347.34	\$2,178.77	\$341.50	\$2,520.27	\$2,500.00	\$2,750.00				
406.251	Vehicle & Equipment Maint Exp - GG	\$661.26	\$1,395.75	\$100.00	\$1,495.75	\$600.00	\$1,200.00				
406.260	Minor Equipment Expense - GG	\$9,542.40	\$2,295.46	\$1,000.00	\$3,295.46	\$8,000.00	\$8,000.00				
406.300	Update Codes Expense - GG	\$4,979.94	\$2,190.00	\$0.00	\$2,190.00	\$5,500.00	\$5,000.00				
406.310	Legal Expense - GG	\$545.43	\$3,527.30	\$0.00	\$3,527.30	\$1,000.00	\$2,000.00				
406.311	Audit Expense - GG	\$5,190.00	\$4,290.00	\$0.00	\$4,290.00	\$5,370.00	\$5,500.00				
406.317	Data Processing Expense - GG	\$1,956.40	\$1,804.74	\$450.00	\$2,254.74	\$2,000.00	\$2,200.00				
406.318	Janitorial Services Expense - GG	\$7,221.90	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$2,100.00				
406.319	Fire Permit Exp-Borough Building-GG	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,500.00	\$0.00				
406.320	IT Services Expense - GG	\$8,932.05	\$5,531.77	\$1,935.00	\$7,466.77	\$11,000.00	\$2,250.00				
406.321	Telephone Expense - GG	\$1,900.80	\$1,469.75	\$530.25	\$2,000.00	\$2,000.00	\$550.00				
406.324	Cell Phone Expense - GG	\$1,440.00	\$1,080.00	\$360.00	\$1,440.00	\$1,440.00	\$1,440.00				
406.325	Internet Expense - GG	\$394.00	\$384.26	\$15.74	\$400.00	\$400.00	\$115.00				
406.331	Travel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00				
406.339	GPS Fee Expense - GG	\$228.40	\$130.64	\$65.32	\$195.96	\$240.00	\$220.00				
406.341	Advertising Expense - GG	\$424.98	\$0.00	\$200.00	\$200.00	\$300.00	\$300.00				
406.342	Printing Expense - GG	\$956.90	\$1,026.83	\$0.00	\$1,026.83	\$1,500.00	\$1,500.00				
406.344	Copy Expense - GG	\$500.00	\$444.80	\$55.20	\$500.00	\$500.00	\$600.00				
406.351	Commercial Insurance Expense - GG	\$6,200.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$3,250.00				
406.354	Worker's Comp Ins Expense - GG	\$1,000.00	\$500.00	\$0.00	\$500.00	\$500.00	\$400.00				

Acct #	Expenses (cont'd)	2022		2023		2023		Total		2023		2024	
				9 months		3 months		2023		Budget		Budget	
406.357	Interest Expense - Leases - GG	\$189.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.361	Electricity Expense - GG	\$3,377.69	\$2,885.78	\$314.22	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$1,000.00	\$1,000.00
406.362	Natural Gas Expense - GG	\$450.00	\$475.00	\$0.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$475.00	\$250.00	\$250.00
406.373	Building/Prop Maint/Repair Expense - GG	\$14,818.32	\$5,274.24	\$2,583.12	\$7,857.36	\$7,857.36	\$7,857.36	\$7,857.36	\$7,857.36	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00
406.384	Office Equipment Rental Expense - GG	\$4,813.95	\$3,950.28	\$1,052.70	\$5,002.98	\$5,002.98	\$5,002.98	\$5,002.98	\$5,002.98	\$5,005.00	\$5,005.00	\$5,100.00	\$5,100.00
406.420	Dues/Sub/Memberships Expense - GG	\$384.89	\$1,513.62	\$0.00	\$1,513.62	\$1,513.62	\$1,513.62	\$1,513.62	\$1,513.62	\$500.00	\$500.00	\$1,525.00	\$1,525.00
406.450	Contracted Services Expense - GG	\$4,672.50	\$5,501.92	\$1,290.00	\$6,791.92	\$6,791.92	\$6,791.92	\$6,791.92	\$6,791.92	\$1,700.00	\$1,700.00	\$20,000.00	\$20,000.00
406.453	Web Design/Maint Expense - GG	\$3,061.00	\$1,574.34	\$2,000.00	\$3,574.34	\$3,574.34	\$3,574.34	\$3,574.34	\$3,574.34	\$4,000.00	\$4,000.00	\$14,500.00	\$14,500.00
406.460	Training/Seminar Expense - GG	\$2,125.96	\$2,484.71	\$790.00	\$3,274.71	\$3,274.71	\$3,274.71	\$3,274.71	\$3,274.71	\$3,045.00	\$3,045.00	\$3,300.00	\$3,300.00
406.905	Miscellaneous Expense - GG	\$954.08	\$30.00	\$0.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$300.00	\$300.00	\$100.00	\$100.00
	Subtotal - General Government Expenses	\$506,539.73	\$380,208.51	\$107,837.40	\$488,045.91	\$488,045.91	\$488,045.91	\$488,045.91	\$488,045.91	\$511,400.00	\$511,400.00	\$597,995.00	\$597,995.00
406.700	Capital Expenditures - GG	\$0.00	\$15,800.00	\$0.00	\$15,800.00	\$15,800.00	\$15,800.00	\$15,800.00	\$15,800.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total - General Gov't Expenses	\$506,539.73	\$396,008.51	\$107,837.40	\$503,845.91	\$503,845.91	\$503,845.91	\$503,845.91	\$503,845.91	\$511,400.00	\$511,400.00	\$597,995.00	\$597,995.00
410.112	Salary Expense - Police	\$809,632.00	\$635,448.67	\$222,551.33	\$858,000.00	\$858,000.00	\$858,000.00	\$858,000.00	\$858,000.00	\$842,000.00	\$842,000.00	\$875,000.00	\$875,000.00
410.113	Reimb From Workers Comp - Police	\$0.00	\$0.00	-\$4,266.08	-\$4,266.08	-\$4,266.08	-\$4,266.08	-\$4,266.08	-\$4,266.08	\$0.00	\$0.00	\$0.00	\$0.00
410.115	Salary Expense-Part-time Officer--Police	\$29,368.27	\$10,181.88	\$9,118.12	\$19,300.00	\$19,300.00	\$19,300.00	\$19,300.00	\$19,300.00	\$35,000.00	\$35,000.00	\$29,000.00	\$29,000.00
410.116	Salary Expense - Office Staff - Police	\$52,254.92	\$25,996.37	\$13,903.63	\$39,900.00	\$39,900.00	\$39,900.00	\$39,900.00	\$39,900.00	\$44,600.00	\$44,600.00	\$42,300.00	\$42,300.00
410.117	Social Sec Expense - Office Staff - Police	\$3,649.36	\$1,970.24	\$1,063.63	\$3,033.87	\$3,033.87	\$3,033.87	\$3,033.87	\$3,033.87	\$3,415.00	\$3,415.00	\$3,235.00	\$3,235.00
410.118	Retirement Expense - Office - Police	\$982.60	\$1,796.40	\$1,657.22	\$3,453.62	\$3,453.62	\$3,453.62	\$3,453.62	\$3,453.62	\$0.00	\$0.00	\$3,500.00	\$3,500.00
410.126	Reimb for Special Police Services	-\$31,150.00	-\$8,650.00	-\$18,400.00	-\$27,050.00	-\$27,050.00	-\$27,050.00	-\$27,050.00	-\$27,050.00	-\$30,000.00	-\$30,000.00	-\$25,000.00	-\$25,000.00
410.128	Reimb for SRO Salary - Police	-\$123,510.85	-\$65,908.70	-\$69,000.00	-\$134,908.70	-\$134,908.70	-\$134,908.70	-\$134,908.70	-\$134,908.70	-\$132,500.00	-\$132,500.00	-\$130,500.00	-\$130,500.00
410.159	Supp Medicare Payments Expense-Police	\$9,687.30	\$9,687.80	\$3,320.40	\$13,008.20	\$13,008.20	\$13,008.20	\$13,008.20	\$13,008.20	\$12,115.00	\$12,115.00	\$16,080.00	\$16,080.00
410.160	Reimb for SRO Medicare - Police	-\$1,785.92	-\$955.67	-\$1,000.50	-\$1,956.17	-\$1,956.17	-\$1,956.17	-\$1,956.17	-\$1,956.17	-\$1,920.00	-\$1,920.00	-\$1,890.00	-\$1,890.00
410.161	Reimb for SRO Retirement - Police	-\$23,871.08	-\$12,968.87	-\$13,162.50	-\$26,131.37	-\$26,131.37	-\$26,131.37	-\$26,131.37	-\$26,131.37	-\$25,680.00	-\$25,680.00	-\$25,675.00	-\$25,675.00
410.162	Reimb for SRO Insurance - Police	-\$38,069.04	-\$20,087.17	-\$19,609.46	-\$39,696.63	-\$39,696.63	-\$39,696.63	-\$39,696.63	-\$39,696.63	-\$40,000.00	-\$40,000.00	-\$40,000.00	-\$40,000.00
410.180	Overtime Wages - Police	\$56,468.36	\$46,971.06	\$22,050.00	\$69,021.06	\$69,021.06	\$69,021.06	\$69,021.06	\$69,021.06	\$47,000.00	\$47,000.00	\$47,000.00	\$47,000.00

Acct #	Expenses (con't)	2022		2023		2023		Total	2023		2024
				9 months	projected	3 months	2023		Budget	Budget	
410.181	Comp Time Wages - Police	\$15,623.50	\$3,403.06	\$500.00	\$3,903.06	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
410.190	Other Benefits Expense - Police	\$133.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
410.191	Enrollment/Admin Exp-Retirement-Police	\$0.00	\$24.30	\$0.00	\$24.30	\$0.00	\$0.00	\$24.30	\$0.00	\$35.00	\$35.00
410.192	Social Security Expense - Police	\$12,348.94	\$9,604.59	\$3,378.52	\$12,983.11	\$13,050.00	\$13,050.00	\$12,983.11	\$13,050.00	\$12,700.00	\$12,700.00
410.193	Social Security Exp-Part-time Officer-Pol	\$460.40	\$147.63	\$132.21	\$279.84	\$630.00	\$630.00	\$279.84	\$630.00	\$425.00	\$425.00
410.194	Unemployment Comp Expense - Police	\$820.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.195	Insurance Expense - Police	\$2,604.00	\$2,170.00	\$434.00	\$2,604.00	\$2,865.00	\$2,865.00	\$2,604.00	\$2,865.00	\$2,865.00	\$2,865.00
410.196	Health Insurance Expense - Police	\$349,464.74	\$301,803.67	\$52,820.22	\$354,623.89	\$331,500.00	\$331,500.00	\$354,623.89	\$331,500.00	\$396,200.00	\$396,200.00
410.197	Retirement Expense - Police	\$122,233.89	\$0.00	\$99,759.00	\$99,759.00	\$99,760.00	\$99,760.00	\$99,759.00	\$99,760.00	\$56,647.00	\$56,647.00
410.198	Health Care Exp - In House - Police	\$10,273.85	\$3,449.29	\$11,550.00	\$14,999.29	\$15,000.00	\$15,000.00	\$14,999.29	\$15,000.00	\$15,000.00	\$15,000.00
410.199	Life Insurance Expense - Police	\$2,963.39	\$2,217.33	\$908.51	\$3,125.84	\$3,050.00	\$3,050.00	\$3,125.84	\$3,050.00	\$3,100.00	\$3,100.00
410.210	Office Supplies Expense - Police	\$1,296.05	\$622.19	\$827.81	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,450.00	\$1,600.00	\$1,600.00
410.215	Postage Expense - Police	\$749.69	\$303.54	\$450.00	\$753.54	\$950.00	\$950.00	\$753.54	\$950.00	\$800.00	\$800.00
410.217	Shipping Fees Expense - Police	\$507.41	\$375.30	\$150.00	\$525.30	\$720.00	\$720.00	\$525.30	\$720.00	\$650.00	\$650.00
410.219	Public Relations Expense - Police	\$210.66	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00
410.226	Janitorial Supplies Expense - Police	\$708.50	\$482.47	\$400.00	\$882.47	\$950.00	\$950.00	\$882.47	\$950.00	\$950.00	\$950.00
410.231	Fuel Expense - Police	\$20,246.87	\$11,713.29	\$6,785.00	\$18,498.29	\$23,000.00	\$23,000.00	\$18,498.29	\$23,000.00	\$21,000.00	\$21,000.00
410.238	Clothing & Uniform Expense - Police	\$7,184.63	\$4,611.07	\$380.00	\$4,991.07	\$5,000.00	\$5,000.00	\$4,991.07	\$5,000.00	\$5,000.00	\$5,000.00
410.239	Uniform Expense-Part-time Officer-Police	\$0.00	\$217.32	\$200.00	\$417.32	\$500.00	\$500.00	\$417.32	\$500.00	\$500.00	\$500.00
410.242	Material & Supplies Expense - Police	\$3,971.96	\$3,335.80	\$1,300.00	\$4,635.80	\$8,500.00	\$8,500.00	\$4,635.80	\$8,500.00	\$5,000.00	\$5,000.00
410.251	Vehicle & Equip Maint Exp - Police	\$5,587.85	\$14,598.26	\$4,900.00	\$19,498.26	\$12,000.00	\$12,000.00	\$19,498.26	\$12,000.00	\$15,000.00	\$15,000.00
410.260	Minor Equipment Expense - Police	\$3,817.44	\$6,278.48	\$5,834.00	\$12,112.48	\$9,000.00	\$9,000.00	\$12,112.48	\$9,000.00	\$4,000.00	\$4,000.00
410.311	Audit Expense - Police	\$1,100.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,600.00	\$1,600.00
410.314	Legal Expense - Police	\$6,564.63	\$2,451.44	\$250.00	\$2,701.44	\$2,500.00	\$2,500.00	\$2,701.44	\$2,500.00	\$3,000.00	\$3,000.00
410.317	Data Processing Expense - Police	\$710.21	\$724.36	\$75.64	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$900.00	\$900.00
410.318	Janitorial Services Expense - Police	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$6,700.00	\$6,700.00	\$7,680.00	\$6,700.00	\$12,000.00	\$12,000.00
410.320	IT Services Expense - Police	\$24,003.81	\$16,808.41	\$6,000.00	\$22,808.41	\$27,500.00	\$27,500.00	\$22,808.41	\$27,500.00	\$27,500.00	\$27,500.00

Acct #	Expenses (con't)	2022		2023		2023		Total		2023		2024	
				9 months		3 months		2023		Budget		Budget	
410.321	Telephone Expense - Police	\$2,315.80	\$1,688.07	\$770.06	\$2,458.13	\$2,400.00	\$4,000.00						
410.322	Cable Expense - Police	\$53.94	\$21.24	\$42.48	\$63.72	\$60.00	\$70.00						
410.324	Cell Phone Expense - Police	\$1,320.00	\$924.00	\$444.00	\$1,368.00	\$1,920.00	\$1,370.00						
410.325	Internet Expense - Police	\$1,778.57	\$1,259.10	\$419.70	\$1,678.80	\$1,800.00	\$2,350.00						
410.326	Body Camera Video Storage Expense	\$0.00	\$550.00	\$2,200.00	\$2,750.00	\$0.00	\$7,260.00						
410.327	Radio Maintenance Expense - Police	\$135.56	\$0.00	\$100.00	\$100.00	\$175.00	\$150.00						
410.329	Airtime Expense - Police	\$1,931.04	\$1,287.36	\$643.68	\$1,931.04	\$2,100.00	\$2,125.00						
410.331	Travel Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00						
410.339	GPS Monthly Fee Exp - Police	\$2,046.84	\$1,045.12	\$653.20	\$1,698.32	\$1,850.00	\$1,655.00						
410.341	Advertising Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00						
410.342	Printing Expense - Police	\$359.34	\$399.55	\$196.32	\$595.87	\$325.00	\$505.00						
410.344	Copy Expense - Police	\$625.83	\$171.19	\$218.53	\$389.72	\$650.00	\$450.00						
410.351	Commercial Insurance Expense - Police	\$44,156.60	\$32,800.00	\$0.00	\$32,800.00	\$32,800.00	\$40,000.00						
410.354	Workers Comp Insurance Expense-Police	\$37,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$34,000.00						
410.355	Workers Comp Exp-Part-time Officer-Pol	\$1,000.00	\$1,582.81	\$0.00	\$1,582.81	\$1,600.00	\$950.00						
410.357	Interest Expense - Leases - Police	\$29.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
410.361	Electricity Expense - Police	\$1,495.68	\$565.44	\$784.56	\$1,350.00	\$1,350.00	\$4,150.00						
410.362	Natural Gas Expense - Police	\$1,300.00	\$1,053.01	\$296.99	\$1,350.00	\$1,350.00	\$2,000.00						
410.373	Building/Property Maint Expense - Police	\$1,996.05	\$238.50	\$200.00	\$438.50	\$2,000.00	\$5,000.00						
410.376	Vascar Expense - Police	\$1,458.00	\$2,011.75	\$0.00	\$2,011.75	\$1,900.00	\$2,000.00						
410.386	Copier Rental/Maintenance Exp-Police	\$1,856.71	\$1,780.77	\$442.17	\$2,222.94	\$1,650.00	\$1,800.00						
410.400	Investigation Expenses - Police	\$900.00	\$600.00	\$300.00	\$900.00	\$1,100.00	\$1,100.00						
410.420	Dues/Sub/Memberships Expense - Police	\$60.00	\$1,525.00	\$0.00	\$1,525.00	\$75.00	\$1,600.00						
410.447	Lease Payment-Radios/Lic Plate Reader	\$0.00	\$0.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00						
410.448	Payment - Tasers - Police	\$3,540.03	\$6,094.57	-\$2,554.56	\$3,540.01	\$4,370.00	\$3,540.00						
410.449	Vehicle Lease Payment - Police	\$11,304.72	\$11,304.72	\$0.00	\$11,304.72	\$11,305.00	\$22,430.00						
410.450	Contracted Services Expense - Police	\$2,930.50	\$250.00	\$600.00	\$850.00	\$2,000.00	\$1,000.00						

Acct #	Expenses (cont')	2022		2023		2023		Total		2023		2024	
				9 months	projected 3 months	9 months	3 months	2023	2023	Budget	Budget	Budget	Budget
410.460	Training/Seminar Expense - Police	\$3,575.87		\$2,108.54	\$1,500.00	\$3,608.54		\$3,608.54		\$4,500.00		\$4,000.00	
410.461	Conf/Meeting Expense - Police	\$239.23		\$75.79	\$0.00	\$75.79		\$75.79		\$125.00		\$125.00	
410.531	Computer Software Expense - Police	\$7,149.00		\$7,403.27	\$0.00	\$7,403.27		\$7,403.27		\$7,800.00		\$7,750.00	
410.532	Contribution to Mobile Command-Police	\$1,340.00		\$1,340.00	\$0.00	\$1,340.00		\$1,340.00		\$1,340.00		\$1,430.00	
410.533	Crisis Intervention Team Funding Exp-Pol	\$728.00		\$728.00	\$0.00	\$728.00		\$728.00		\$750.00		\$730.00	
410.534	CCART Funding - Police	\$0.00		\$1,967.43	\$0.00	\$1,967.43		\$1,967.43		\$1,970.00		\$0.00	
410.535	Central Booking Unit Expense-Police	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$14,270.00	
410.901	SRO Expenses - Police	\$173.94		\$1,943.42	\$1,000.00	\$2,943.42		\$2,943.42		\$200.00		\$1,000.00	
410.902	Reimb for SRO Expenses - Police	-\$130.46		-\$1,461.32	-\$750.00	-\$2,211.32		-\$2,211.32		-\$150.00		-\$750.00	
410.905	Miscellaneous Expense - Police	\$0.00		\$499.38	\$0.00	\$499.38		\$499.38		\$50.00		\$50.00	
	Subtotal - Police Operating Expenses	\$1,477,125.96		\$1,128,680.52	\$371,547.83	\$1,500,228.35		\$1,500,228.35		\$1,466,265.00		\$1,571,772.00	
410.700	Capital Expenditures	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$272,300.00	
410.740	Vehicle Purchase Expense - Police	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$23,000.00	
	Subtotal - Police Capital Expenses	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$295,300.00	
	Total Police Expenses	\$1,477,125.96		\$1,128,680.52	\$371,547.83	\$1,500,228.35		\$1,500,228.35		\$1,466,265.00		\$1,867,072.00	
419.115	Crossing Guard Salary Expense	\$1,721.25		\$1,721.25	\$850.00	\$2,571.25		\$2,571.25		\$3,000.00		\$2,700.00	
419.192	Crossing Guard Social Security Expense	\$157.79		\$131.68	\$65.03	\$196.71		\$196.71		\$230.00		\$205.00	
419.242	Crossing Guard Material & Supplies Exp	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00		\$50.00		\$50.00	
419.318	Crossing Guard Other Expense	\$13.00		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
419.354	Crossing Guard Workers Comp Expense	\$50.00		\$105.00	\$0.00	\$105.00		\$105.00		\$105.00		\$115.00	
	Subtotal - Crossing Guard Expenses	\$1,942.04		\$1,957.93	\$915.03	\$2,872.96		\$2,872.96		\$3,385.00		\$3,070.00	
406.382	Parking Lot Rental Exp - GG	\$0.00		\$0.00	\$2,000.00	\$2,000.00		\$2,000.00		\$2,000.00		\$2,000.00	
419.512	Parking Enforcement Wages	\$55,004.25		\$32,753.66	\$5,200.00	\$37,953.66		\$37,953.66		\$61,000.00		\$50,000.00	
419.516	Parking Enforcement Postage Expense	\$7.04		\$25.00	\$25.00	\$50.00		\$50.00		\$50.00		\$55.00	

Acct #	Expenses (cont)	2022		2023		2023		Total		2023		2024	
				9 months		projected		2023		Budget		Budget	
419.517	Parking Enforcement Data Proc Exp	\$100.00	\$125.00	\$0.00	\$125.00	\$0.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
419.520	Parking Enforcement IT/Email Expense	\$187.62	\$304.00	\$126.00	\$430.00	\$126.00	\$430.00	\$430.00	\$430.00	\$200.00	\$200.00	\$500.00	\$500.00
419.524	Parking Enforcement-Cell Phone Exp	\$360.00	\$156.00	-\$84.00	\$72.00	-\$84.00	\$72.00	\$72.00	\$72.00	\$0.00	\$0.00	\$75.00	\$75.00
419.531	Parking Enforcement Fuel Expense	\$749.71	\$191.37	\$150.00	\$341.37	\$150.00	\$341.37	\$341.37	\$341.37	\$900.00	\$900.00	\$500.00	\$500.00
419.538	Parking Enforcement Uniform Expense	\$1,236.06	\$551.53	\$400.00	\$951.53	\$400.00	\$951.53	\$951.53	\$951.53	\$1,200.00	\$1,200.00	\$1,100.00	\$1,100.00
419.541	Parking Enforcement Advertising Exp	\$617.50	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$500.00	\$500.00	\$250.00	\$250.00
419.542	Parking Enforcement Mat & Supp Exp	\$1,362.49	\$810.74	\$1,000.00	\$1,810.74	\$1,000.00	\$1,810.74	\$1,810.74	\$1,810.74	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
419.544	Parking Enforcement Copy Expense	\$25.00	\$468.75	-\$438.75	\$30.00	-\$438.75	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$50.00	\$50.00
419.575	Parking Enforce-Warranty/Data Plan/Lic Exp	\$8,208.12	\$8,208.12	\$0.00	\$8,208.12	\$0.00	\$8,208.12	\$8,208.12	\$8,208.12	\$8,400.00	\$8,400.00	\$8,400.00	\$8,400.00
419.592	Parking Enforcement Social Sec Expense	\$4,207.83	\$2,524.14	\$400.00	\$2,924.14	\$400.00	\$2,924.14	\$2,924.14	\$2,924.14	\$4,670.00	\$4,670.00	\$3,825.00	\$3,825.00
419.593	Parking Enforce Enrollment/Admin-Retire	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
419.596	Parking Enforcement Health Ins Expense	\$29,236.75	\$11,820.70	\$0.00	\$11,820.70	\$0.00	\$11,820.70	\$11,820.70	\$11,820.70	\$27,500.00	\$27,500.00	\$6,000.00	\$6,000.00
419.597	Parking Enforcement Retirement Expense	\$2,881.37	\$157.60	\$455.00	\$612.60	\$455.00	\$612.60	\$612.60	\$612.60	\$0.00	\$0.00	\$612.60	\$612.60
419.599	Parking Enforcement Life Insurance Exp	\$102.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419.610	Parking Enforcement Office Supp Expense	\$50.00	\$30.00	\$20.00	\$50.00	\$20.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$75.00	\$75.00
419.621	Parking Enforcement Phone Expense	\$50.00	\$20.00	\$55.00	\$75.00	\$55.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	\$100.00
419.625	Parking Enforcement-Internet Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
419.635	Parking Enforcement-GPS Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
419.642	Parking Enforcement Printing Expense	\$300.00	\$290.00	\$2,000.00	\$2,290.00	\$2,000.00	\$2,290.00	\$2,290.00	\$2,290.00	\$750.00	\$750.00	\$2,500.00	\$2,500.00
419.650	Parking Enforce-Contracted Services Exp	\$5,050.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00	\$150.00	\$150.00
419.651	Parking Enforce Vehicle & Equip Maint Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$300.00	\$300.00	\$200.00	\$200.00
419.653	Parking Meter Maintenance Expense	\$1,327.31	\$250.00	\$0.00	\$250.00	\$0.00	\$250.00	\$250.00	\$250.00	\$400.00	\$400.00	\$400.00	\$400.00
419.654	Parking Kiosk & Meter Charges Expense	\$36,096.15	\$29,402.42	\$11,540.00	\$40,942.42	\$11,540.00	\$40,942.42	\$40,942.42	\$40,942.42	\$40,000.00	\$40,000.00	\$42,000.00	\$42,000.00
419.661	Parking Enforcement-Electricity Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
419.716	Dog Handling/Boarding Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00
419.751	Parking Enforcement Comm Ins Expense	\$1,250.00	\$1,020.00	\$0.00	\$1,020.00	\$0.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,250.00	\$1,250.00

Call on Board Council at 2020

Acct #	Expenses (cont)	2022		2023		2023		Total		2024	
				9 months		3 months		2023		Budget	
419.754	Parking Enforce Workers Comp Ins Exp	\$500.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$1,450.00	
419.902	Parking Enforce-Miscellaneous Exp	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	
445.240	Parking Lot Maint Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	
445.321	Parking Lot-EV Charging Electricity Exp	\$296.75	\$688.84	\$327.42	\$1,016.26	\$900.00	\$1,200.00	\$900.00	\$900.00	\$1,200.00	
445.450	Parking Lot-EV Expense	\$5,143.17	-\$57.54	\$100.00	\$42.46	\$500.00	\$200.00	\$500.00	\$500.00	\$200.00	
445.478	Alternative Fuels Tax-EV Stations	\$0.00	\$0.00	\$625.00	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$325.00	
	Subtotal - Parking Enforce Operating Exp	\$154,401.12	\$91,740.33	\$24,100.67	\$115,841.00	\$155,395.00	\$120,235.00	\$155,395.00	\$155,395.00	\$120,235.00	
419.700	Parking Meter Equipment Expense	\$2,463.95	\$950.00	\$0.00	\$950.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
	Subtotal - Parking Enforce Capital Exp	\$2,463.95	\$950.00	\$0.00	\$950.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	
	Total Parking Enforcement Expenses	\$156,865.07	\$92,690.33	\$24,100.67	\$116,791.00	\$157,895.00	\$122,735.00	\$157,895.00	\$157,895.00	\$122,735.00	
413.112	Salary Expense - Codes	\$2,768.47	\$1,433.44	\$2,000.00	\$3,433.44	\$10,000.00	\$9,000.00	\$10,000.00	\$10,000.00	\$9,000.00	
413.192	Social Security Expense - Codes	\$211.79	\$109.65	\$153.00	\$262.65	\$765.00	\$690.00	\$765.00	\$765.00	\$690.00	
413.210	Office Supplies Expense - Codes	\$50.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	
413.215	Postage Expense - Codes	\$75.00	\$60.00	\$70.00	\$130.00	\$150.00	\$80.00	\$150.00	\$150.00	\$80.00	
413.231	Fuel Expense - Codes	\$29.61	\$3.85	\$50.00	\$53.85	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	
413.242	Materials & Supplies Expense - Codes	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	
413.260	Minor Equipment Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	
413.317	Data Processing Expense - Codes	\$54.70	\$32.46	\$65.00	\$97.46	\$100.00	\$125.00	\$100.00	\$100.00	\$125.00	
413.320	IT Services Expense - Codes	\$301.32	\$312.50	\$160.00	\$472.50	\$450.00	\$125.00	\$450.00	\$450.00	\$125.00	
413.321	Telephone Expense - Codes	\$90.00	\$90.00	\$0.00	\$90.00	\$125.00	\$35.00	\$125.00	\$125.00	\$35.00	
413.325	Internet Expense - Codes	\$111.00	\$100.00	\$20.00	\$120.00	\$120.00	\$35.00	\$120.00	\$120.00	\$35.00	
413.341	Advertising Expense - Codes	\$69.08	\$0.00	\$0.00	\$0.00	\$300.00	\$150.00	\$300.00	\$300.00	\$150.00	
413.342	Printing Expense - Codes	\$60.00	\$159.94	\$30.00	\$189.94	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	
413.344	Copy Expense - Codes	\$70.00	\$50.00	\$25.00	\$75.00	\$75.00	\$125.00	\$75.00	\$75.00	\$125.00	
413.351	Commercial Insurance Expense - Codes	\$110.00	\$300.00	\$0.00	\$300.00	\$300.00	\$90.00	\$300.00	\$300.00	\$90.00	

Acct #	Expenses (cont')	2022		2023		2023		Total		2024	
				9 months	3 months	projected	3 months	2023	Budget	2023	Budget
413.354	Workers Comp Insurance Expense-Codes	\$20.00	\$25.00	\$25.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
413.361	Electricity Expense - Codes	\$120.00	\$100.00	\$100.00	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$40.00
413.460	Training/Seminar Expense - Codes	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$300.00	\$300.00
	Subtotal - Code Expenses	\$4,140.97	\$2,826.84	\$2,723.00	\$5,549.84	\$11,235.00	\$13,225.00	\$11,235.00	\$13,225.00	\$11,235.00	\$11,235.00
414.112	Salary Expense - Plan/Zoning	\$13,737.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.192	Social Security Expense - Plan/Zoning	\$1,050.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.193	Enrollment/Admin Exp-PMRS-PL/ZONE	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.197	Retirement Exp - Planning/Zoning	\$1,717.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.210	Office Supplies Expense - Plan/zoning	\$225.00	\$224.67	\$224.67	\$0.00	\$0.00	\$224.67	\$224.67	\$224.67	\$225.00	\$250.00
414.215	Postage Expense - Plan/Zoning	\$100.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$120.00	\$120.00	\$120.00	\$120.00
414.231	Fuel Expense - Plan/Zoning	\$42.00	\$10.00	\$10.00	\$50.00	\$50.00	\$60.00	\$60.00	\$60.00	\$100.00	\$100.00
414.243	Misc Supplies Expense - Planning/Zoning	\$0.00	\$11.44	\$11.44	\$28.21	\$28.21	\$39.65	\$39.65	\$39.65	\$0.00	\$25.00
414.260	Minor Equipment Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$50.00
414.314	Legal Expense - Plan/Zoning	\$1,877.00	\$1,103.50	\$1,103.50	\$1,000.00	\$1,000.00	\$2,103.50	\$2,103.50	\$10,000.00	\$10,000.00	\$5,000.00
414.317	Data Processing Expense - Plan/Zoning	\$230.00	\$0.00	\$0.00	\$45.00	\$45.00	\$45.00	\$45.00	\$300.00	\$300.00	\$300.00
414.320	IT Services Expense - Plan/Zoning	\$477.57	\$707.50	\$707.50	\$250.00	\$250.00	\$957.50	\$957.50	\$2,100.00	\$2,100.00	\$275.00
414.321	Telephone Expense-Plan/Zoning	\$140.00	\$100.00	\$100.00	\$50.00	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$40.00
414.324	Cell Phone Expense-Plan/Zoning	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00
414.325	Internet Expense - Plan/Zoning	\$111.00	\$119.00	\$119.00	\$0.00	\$0.00	\$119.00	\$119.00	\$120.00	\$120.00	\$35.00
414.331	Travel Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00
414.341	Advertising Expense - Plan/Zoning	\$318.91	\$316.80	\$316.80	\$200.00	\$200.00	\$516.80	\$516.80	\$225.00	\$225.00	\$600.00
414.342	Printing Expense - Plan/Zoning	\$12.00	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
414.344	Copy Expense - Plan/Zoning	\$275.00	\$150.00	\$150.00	\$100.00	\$100.00	\$250.00	\$250.00	\$250.00	\$250.00	\$265.00
414.351	Commercial Insurance Exp - Plan/Zoning	\$600.00	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00	\$400.00	\$400.00	\$0.00
414.354	Workers Comp Ins Exp - Plan/Zoning	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.361	Electricity Expense - Plan/Zoning	\$120.00	\$0.00	\$0.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$110.00	\$35.00

Acct #	Expenses (cont)	2022		2023		2023		Total		2023		2024	
				9 months		projected		2023		Budget		Budget	
						3 months							
414.384	Contracted Services-In House-Plan/Zoning	\$9,826.14	\$22,629.02	\$6,110.98	\$28,740.00	\$28,740.00	\$29,400.00	\$28,740.00	\$28,740.00	\$28,740.00	\$29,400.00	\$29,400.00	\$29,400.00
414.385	Rental Expense - Plan/Zoning	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.460	Training/Seminar Expense - Plan/Zoning	\$2,395.00	\$45.00	\$0.00	\$45.00	\$45.00	\$150.00	\$45.00	\$45.00	\$325.00	\$150.00	\$150.00	\$150.00
414.905	Miscellaneous Expense - Plan/Zoning	\$231.66	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00
	Subtotal - Plan/Zoning Expenses	\$34,433.88	\$25,876.93	\$8,054.19	\$33,931.12	\$33,931.12	\$36,770.00	\$33,931.12	\$33,931.12	\$43,335.00	\$36,770.00	\$36,770.00	\$36,770.00
430.112	Salary Expense - ST	\$314,191.30	\$202,733.80	\$100,266.20	\$303,000.00	\$303,000.00	\$317,000.00	\$303,000.00	\$303,000.00	\$322,000.00	\$317,000.00	\$317,000.00	\$317,000.00
430.113	Reimb from Workers Comp - ST	-\$5,344.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.180	Overtime Wages - ST	\$16,606.41	\$8,750.23	\$4,055.00	\$12,805.23	\$12,805.23	\$17,000.00	\$12,805.23	\$12,805.23	\$20,000.00	\$17,000.00	\$17,000.00	\$17,000.00
430.191	Workboots Expense - ST	\$991.79	\$974.79	\$0.00	\$974.79	\$974.79	\$1,000.00	\$974.79	\$974.79	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
430.192	Social Security Expense - ST	\$25,700.39	\$16,267.85	\$7,970.00	\$24,237.85	\$24,237.85	\$25,400.00	\$24,237.85	\$24,237.85	\$25,500.00	\$25,400.00	\$25,400.00	\$25,400.00
430.193	Enrollment/Admin Exp - PMRS - ST	\$44.80	\$98.28	\$0.00	\$98.28	\$98.28	\$150.00	\$98.28	\$98.28	\$50.00	\$150.00	\$150.00	\$150.00
430.196	Health Insurance Expense - ST	\$77,657.24	\$64,014.09	\$14,653.42	\$78,667.51	\$78,667.51	\$86,000.00	\$78,667.51	\$78,667.51	\$74,000.00	\$86,000.00	\$86,000.00	\$86,000.00
430.197	Retirement Expense - ST	\$23,643.42	\$8,366.30	\$9,400.00	\$17,766.30	\$17,766.30	\$20,000.00	\$17,766.30	\$17,766.30	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
430.198	Health Care Expense - In-House - ST	\$2,440.49	\$1,429.30	\$5,200.00	\$6,629.30	\$6,629.30	\$5,000.00	\$6,629.30	\$6,629.30	\$4,500.00	\$5,000.00	\$5,000.00	\$5,000.00
430.199	Life Insurance Expense - ST	\$707.53	\$460.25	\$272.79	\$733.04	\$733.04	\$800.00	\$733.04	\$733.04	\$725.00	\$800.00	\$800.00	\$800.00
430.210	Office Supplies Expense - ST	\$1,100.00	\$808.95	\$291.05	\$1,100.00	\$1,100.00	\$1,200.00	\$1,100.00	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	\$1,200.00
430.215	Postage Expense - ST	\$1,125.00	\$300.00	\$300.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$1,350.00	\$600.00	\$600.00	\$600.00
430.226	Janitorial Supplies Expense - ST	\$1,063.55	\$446.62	\$500.00	\$946.62	\$946.62	\$1,100.00	\$946.62	\$946.62	\$1,250.00	\$1,100.00	\$1,100.00	\$1,100.00
430.231	Fuel Expense - ST	\$26,593.86	\$14,171.56	\$8,000.00	\$22,171.56	\$22,171.56	\$24,000.00	\$22,171.56	\$22,171.56	\$28,500.00	\$24,000.00	\$24,000.00	\$24,000.00
430.238	Clothing & Uniform Expense - ST	\$2,039.86	\$1,571.00	\$800.00	\$2,371.00	\$2,371.00	\$2,500.00	\$2,371.00	\$2,371.00	\$2,400.00	\$2,500.00	\$2,500.00	\$2,500.00
430.245	Street & Road Signs Expense - ST	\$4,088.48	\$7,199.79	\$0.00	\$7,199.79	\$7,199.79	\$5,000.00	\$7,199.79	\$7,199.79	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
430.246	Materials & Supplies Expense - ST	\$16,606.96	\$8,074.41	\$3,000.00	\$11,074.41	\$11,074.41	\$13,000.00	\$11,074.41	\$11,074.41	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00
430.249	Computer Software Expense - ST	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$250.00	\$200.00	\$200.00	\$200.00	\$250.00	\$250.00	\$250.00
430.251	Vehicle & Equip Maintenance Exp-ST	\$31,509.75	\$15,418.43	\$7,000.00	\$22,418.43	\$22,418.43	\$30,000.00	\$22,418.43	\$22,418.43	\$31,000.00	\$30,000.00	\$30,000.00	\$30,000.00
430.255	Shop Supplies/Equipment Expense - ST	\$2,715.82	\$2,075.60	\$765.60	\$2,841.20	\$2,841.20	\$3,670.00	\$2,841.20	\$2,841.20	\$4,500.00	\$3,670.00	\$3,670.00	\$3,670.00
430.259	Electrical Supplies Expense - ST	\$232.81	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00

Acct #	Expenses (cont.)	2022		2023		2023		Total		2024	
				9 months		projected		2023		2024	
						3 months				Budget	Budget
430.260	Tools & Minor Equip Expense - ST	\$2,319.55	\$3,416.93	\$577.00	\$3,993.93	\$5,000.00	\$4,000.00				
430.311	Audit Expense - ST	\$1,150.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,500.00				
430.313	Engineering Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00				
430.314	Legal Expense - ST	\$34.00	\$632.00	\$0.00	\$632.00	\$400.00	\$500.00				
430.317	Data Processing Expense - ST	\$713.17	\$708.63	\$225.00	\$933.63	\$800.00	\$900.00				
430.318	Janitorial Services Expense - ST	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$8,250.00				
430.320	IT Services Expense - ST	\$3,032.96	\$1,145.00	\$700.00	\$1,845.00	\$3,500.00	\$2,025.00				
430.321	Telephone Expense - ST	\$2,246.61	\$1,626.26	\$768.16	\$2,394.42	\$2,800.00	\$2,450.00				
430.322	Cable Expense - ST	\$53.94	\$26.07	\$31.86	\$57.93	\$60.00	\$75.00				
430.324	Cell Phone Expense - ST	\$2,435.73	\$1,675.82	\$645.00	\$2,320.82	\$2,500.00	\$2,500.00				
430.325	Internet Expense - ST	\$120.50	\$126.98	\$23.02	\$150.00	\$150.00	\$165.00				
430.327	Radio Maintenance Expense - ST	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$100.00				
430.329	Emergency Notification Expense - ST	\$926.61	\$731.41	\$735.00	\$1,466.41	\$2,100.00	\$1,800.00				
430.331	Travel Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00				
430.339	GPS Monthly Fee Expense - St	\$2,914.54	\$2,188.92	\$1,094.48	\$3,283.40	\$3,100.00	\$3,400.00				
430.341	Advertising Expense - ST	\$243.00	\$0.00	\$0.00	\$0.00	\$400.00	\$300.00				
430.342	Printing Expense - ST	\$516.62	\$312.50	\$0.00	\$312.50	\$500.00	\$400.00				
430.344	Copy Expense - ST	\$275.00	\$149.42	\$43.53	\$192.95	\$200.00	\$250.00				
430.351	Commercial Insurance Expense - ST	\$8,500.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$18,050.00				
430.354	Workers Comp Insurance Expense - ST	\$17,952.78	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	\$14,100.00				
430.361	Electricity Expense - ST	\$2,311.93	\$568.07	\$1,781.93	\$2,350.00	\$2,350.00	\$2,420.00				
430.362	Natural Gas Expense - ST	\$12,975.91	\$8,614.91	\$4,485.09	\$13,100.00	\$13,100.00	\$13,250.00				
430.373	Building/Prop Maintenance Expense - ST	\$2,011.81	\$539.86	\$250.00	\$789.86	\$1,700.00	\$1,200.00				
430.384	Equipment Rental Expense - ST	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,500.00				
430.420	Dues/Sub/Memberships Expense - ST	\$75.00	\$75.00	\$0.00	\$75.00	\$80.00	\$85.00				
430.450	Contracted Services Expense - ST	\$715.10	\$0.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00				
430.460	Training/Seminar Expense -ST	\$2,765.36	\$0.00	\$100.00	\$100.00	\$500.00	\$300.00				

Acct #	Expenses (cont')	2022		2023		2023		Total		2023		2024	
				9 months	projected	3 months	2023	Budget	Budget	Budget	Budget		
430.470	CDL/License/Re-Cert Expense - ST	\$326.99	\$75.00	\$10.00	\$85.00	\$225.00	\$250.00	\$250.00					\$250.00
430.471	Drug Testing Expense - ST	\$178.36	\$145.03	\$250.00	\$395.03	\$400.00	\$475.00	\$475.00					\$475.00
430.472	Permit/License Fees Expense - ST	\$520.21	\$135.00	\$0.00	\$135.00	\$600.00	\$250.00	\$250.00					\$250.00
430.474	Repairs to Private Property Expense - ST	\$1,440.17	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00					\$1,000.00
430.701	Lease/Loan Payments-ST	\$14,630.48	\$14,630.49	\$0.00	\$14,630.49	\$14,630.00	\$8,480.00	\$8,480.00					\$8,480.00
430.707	County Liquid Fuels Grant Expense-ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00					\$0.00
430.905	Miscellaneous Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00					\$25.00
431.246	Street Cleaning & Painting Expense - ST	\$9,099.00	\$14,402.80	\$0.00	\$14,402.80	\$15,000.00	\$15,000.00	\$15,000.00					\$15,000.00
433.370	Traffic Signal Maint Service Expense - ST	\$3,353.13	\$10,100.84	\$0.00	\$10,100.84	\$4,000.00	\$5,000.00	\$5,000.00					\$5,000.00
438.246	Maintenance of Streets Expense - ST	\$11,069.61	\$4,814.13	\$10,600.00	\$15,414.13	\$15,500.00	\$16,500.00	\$16,500.00					\$16,500.00
446.000	Storm Water Mgmt Exp-Storm Drains-ST	\$6,501.00	\$13,720.30	\$0.00	\$13,720.30	\$20,000.00	\$20,000.00	\$20,000.00					\$20,000.00
	Subtotal - Street Operating Expenses	\$662,537.15	\$472,872.62	\$190,974.13	\$663,846.75	\$739,470.00	\$703,200.00	\$703,200.00					\$703,200.00
430.255A	Shop Capital Expenses - ST	\$9,362.98	\$5,799.99	\$0.00	\$5,799.99	\$6,500.00	\$2,900.00	\$2,900.00					\$2,900.00
430.700	Capital Expenditures - ST	\$36,218.83	\$2,259.98	\$0.00	\$2,259.98	\$0.00	\$90,000.00	\$90,000.00					\$90,000.00
430.706	Curbing Expense - ST	\$10,622.00	\$10,400.00	\$0.00	\$10,400.00	\$10,000.00	\$10,000.00	\$10,000.00					\$10,000.00
433.740	Parkview Dr Traffic Signal Project Exp	\$0.00	\$5,943.25	\$5,000.00	\$10,943.25	\$0.00	\$250,000.00	\$250,000.00					\$250,000.00
	Subtotal - Street Capital Expenses	\$56,203.81	\$24,403.22	\$5,000.00	\$29,403.22	\$16,500.00	\$352,900.00	\$352,900.00					\$352,900.00
	Total Street Expenses	\$718,740.96	\$497,275.84	\$195,974.13	\$693,249.97	\$755,970.00	\$1,056,100.00	\$1,056,100.00					\$1,056,100.00
411.500	Firemen's Relief Grant Passthru	\$33,366.02	\$0.00	\$33,440.43	\$33,440.43	\$30,000.00	\$30,000.00	\$30,000.00					\$30,000.00
412.351	Ambulance Commercial Insurance Exp	\$0.00	\$48.50	\$0.00	\$48.50	\$0.00	\$50.00	\$50.00					\$50.00
412.354	Ambulance Volunteers Workers Comp Exp	\$955.00	\$625.00	\$0.00	\$625.00	\$625.00	\$640.00	\$640.00					\$640.00
441.000	Cemetery Expense	\$2,354.24	\$76.54	\$2,000.00	\$2,076.54	\$4,500.00	\$4,500.00	\$4,500.00					\$4,500.00
447.000	CATA Expense	\$28,205.00	\$21,964.10	\$6,844.90	\$28,809.00	\$29,530.00	\$30,500.00	\$30,500.00					\$30,500.00
450.000	Talleyrand Park Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					\$0.00
452.530	Contribution to Nitt Valley Jt Rec Auth	\$6,105.00	\$6,105.00	\$0.00	\$6,105.00	\$6,105.00	\$6,105.00	\$6,105.00					\$6,105.00
455.000	Shade Tree Commission Expense	\$5,551.56	\$1,782.00	\$2,200.00	\$3,982.00	\$5,000.00	\$5,000.00	\$5,000.00					\$5,000.00

Acct #	Expenses (cont)	2022		2023		2023		Total		2024	
				9 months	projected 3 months	2023	2023	2023	2023	Budget	Budget
456.500	Centre County Library Expense	\$24,525.00	\$0.00	\$24,525.00	\$0.00	\$24,525.00	\$0.00	\$24,525.00	\$24,525.00	\$24,525.00	\$24,525.00
459.373	Train Station Expense	\$0.00	\$50.00	\$30.00	\$50.00	\$30.00	\$50.00	\$80.00	\$250.00	\$250.00	\$250.00
459.700	Grant Expense	\$5,682.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
462.000	CDBG Expense	\$39.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
465.000	Downtown Bellefonte Inc Contribution	\$8,400.00	\$1,312.50	\$3,937.50	\$1,312.50	\$3,937.50	\$1,312.50	\$5,250.00	\$5,250.00	\$5,250.00	\$5,250.00
481.000	Unemployment Comp Ins Expense	\$5,251.03	\$0.00	\$5,654.05	\$0.00	\$5,654.05	\$0.00	\$5,654.05	\$5,655.00	\$6,145.00	\$6,145.00
483.300	Distribute Pension State Aid	\$109,753.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
	Subtotal - Other Expenses	\$230,188.14	\$45,847.83	\$64,747.69	\$45,847.83	\$64,747.69	\$45,847.83	\$110,595.52	\$116,590.00	\$117,965.00	\$117,965.00
468.115	Salary Expense - HARB	\$4,129.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.192	Social Security/Fringe Expense - HARB	\$315.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.197	Retirement Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.210	Office Supplies Expense - HARB	\$100.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$100.00	\$100.00	\$125.00	\$125.00
468.215	Postage Expense - HARB	\$75.00	\$25.00	\$50.00	\$25.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00	\$100.00
468.231	Fuel Expense - HARB	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$35.00	\$35.00
468.242	Materials & Supplies Expense - HARB	\$186.61	\$0.00	\$11.43	\$0.00	\$11.43	\$0.00	\$11.43	\$100.00	\$75.00	\$75.00
468.317	Data Processing Expense - HARB	\$486.00	\$180.00	\$495.00	\$180.00	\$495.00	\$180.00	\$675.00	\$600.00	\$800.00	\$800.00
468.320	IT Services Expense - HARB	\$110.56	\$42.00	\$130.00	\$42.00	\$130.00	\$42.00	\$172.00	\$200.00	\$50.00	\$50.00
468.321	Telephone Expense - HARB	\$65.00	\$20.00	\$45.01	\$20.00	\$45.01	\$20.00	\$65.01	\$70.00	\$20.00	\$20.00
468.325	Internet Expense - HARB	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$30.00	\$30.00
468.331	Travel Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00	\$35.00
468.341	Advertising Expense - HARB	\$97.37	\$0.00	\$260.70	\$0.00	\$260.70	\$0.00	\$260.70	\$175.00	\$225.00	\$225.00
468.342	Printing Expense - HARB	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$35.00	\$35.00
468.344	Copy Expense - HARB	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$100.00	\$130.00	\$130.00
468.351	Commercial Insurance - HARB	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$10.00	\$0.00	\$0.00
468.354	Workers Comp Insurance Expense - HARB	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.361	Electricity Expense - HARB	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	\$50.00	\$15.00	\$15.00

Acct #	Expenses (con't)	2022		2023		2023		2023		2024	
				9 months	projected 3 months	Total 2023	Budget		Budget		Budget
468.420	Dues/Member/Sub Expenses - HARB	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00		\$100.00		\$100.00
468.450	Contracted Services Exp - HARB	\$11,463.83	\$10,047.24	\$2,261.72	\$2,261.72	\$12,308.96	\$14,805.00		\$12,590.00		\$12,590.00
	Subtotal -HARB Expenses	\$17,271.45	\$11,209.38	\$2,738.72	\$2,738.72	\$13,948.10	\$16,590.00		\$14,365.00		\$14,365.00
	Total Operating Expenses	\$3,294,662.57	\$2,320,289.24	\$800,257.43	\$800,257.43	\$3,120,546.67	\$3,263,920.00		\$3,367,617.00		\$3,367,617.00
	Total Capital Expenses	\$58,667.76	\$41,153.22	\$5,000.00	\$5,000.00	\$46,153.22	\$19,000.00		\$650,700.00		\$650,700.00
492.095	Transfer to Capital Projects (paving)	\$47,500.00	\$47,500.00	\$0.00	\$0.00	\$47,500.00	\$47,500.00		\$47,500.00		\$47,500.00
492.095	Transfer to Capital Projects (streets)	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$70,000.00		\$70,000.00		\$70,000.00
492.097	Transfer to 301 N Spring St-to cover costs of Boro offices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$18,005.00		\$18,005.00
	Subtotal - Transfers Out	\$117,500.00	\$117,500.00	\$0.00	\$0.00	\$117,500.00	\$117,500.00		\$135,505.00		\$135,505.00
	Total Expenses & Transfers Out	\$3,470,830.33	\$2,478,942.46	\$805,257.43	\$805,257.43	\$3,284,199.89	\$3,400,420.00		\$4,153,822.00		\$4,153,822.00
	net income/(loss)	\$310,363.03	\$702,826.28	-\$361,226.69		\$341,599.59	\$0.00		-\$47,422.00		-\$47,422.00



HISTORIC
Bellefonte
Est. 1795

Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, November 20th, 2023

In-Person, Council Chambers

ATTEND IN PERSON – The Council Chambers is open to the public with normal or standard occupancy levels.

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at https://youtube.com/live/FreyNV_uY3A. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org

ATTEND VIRTUALLY- Please get in touch with the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, November 20th, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, Vice-President, North Ward	Ms. McKean, West Ward	
Mr. Brachbill, South Ward	Ms. Purnell, North Ward	
Ms. Cleeton, South Ward	Ms. Sedgwick, West Ward	
Ms. Dann, Pro Tempore, South Ward	Ms. Tosti-Vasey, West Ward	
Mr. Johnson, President, North Ward	Mayor Johnson, At Large	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VII. COMMUNICATIONS (written)

Centre County Recycling and Refuse Authority Municipality Report for October & November 2023. FYI. No council action is requested.
Notice – Community Development Block Grant (CDBG) Administrator at SEDA-COG leaving. FYI. No council action is requested.
Junior Council Person Application—Christian Larson. Bellefonte Borough joined this program associated with the Pennsylvania State Association of Boroughs years ago. The Junior Council Person position has been vacant. Information on the Junior Council Person program is included. Motion/ 2nd to approve Christian Larson as Jr. Borough Council Member.
Invitation - In celebration of student-community work, the Sustainable Communities Collaborative is holding its semi-annual Campus and Community Sustainability EXPO on Dec. 7, 2023, from 5:00 – 7:00 pm in the State College Municipal Building, 243 S. Allen Street in State College. FYI. No council action is requested.
Notice - Response to Earth Disturbance Complaint for 1308 Summit Drive from Centre County Conservation District. FYI, no action requested.
Invitation - Solar United Neighbors Solar and EV Charger Co-op launching in March 2024. FYI, no action requested.

VIII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

General	Council Meeting Minutes November 6, 2023
Finance	Budget V. Actual October 2023
Finance	Budget V. Actual Summary October 2023
Finance	Treasurer’s Report October 2023
Finance	Voucher Summary October 2023

Call for a Motion/ 2nd to approve the Consent Agenda.

IX. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation: Small Business Saturday	Mayor Johnson	Submitted
Police ➤ October 2023 Report ➤ Recognition of Dan Schlieden and CPI's Collision Course for their generous donation to the Police Department ➤ Parking Enforcement and Animal Control October 2023 Report	Chief Weaver	Submitted
Parking ➤ Parking Report for October 2023	Ms. McCullough	Submitted
Office of Community Affairs (OCA) ➤ The next HARB meeting is Tuesday, November 28 at 8:30 a.m. in Council Chambers. <i>(This meeting may be canceled if there are no projects to review.)</i> ➤ The Zoning Hearing Board will meet on Wednesday, November 29 at 5:00 pm in Council Chambers to hear a dimensional variance request. ➤ The Planning Commission will meet on Monday, December 11 at 5:00 pm in Council Chambers to review technical comments on the Bellefonte Elementary Building Land Development and Stormwater Management Plan.	Ms. Thompson	Submitted

Nuisance Codes	Mr. Barr	Verbal
Borough Manager	Mr. Stewart	Submitted

Liaison Reports

Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda

ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	Submitted
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	
Bellefonte Police Pension Board	Mr. Stewart	Submitted
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	
Governor's Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	
Centre County Airport Authority	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Ms. Doherty	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	Submitted
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

X. CURRENT and OLD BUSINESS

Question regarding the Budget v. Actual September 2023 Report. See the answer provided. **Motion/2nd to remove the Budget v. Actual September 2023 from the table. Motion/2nd to approve the Budget v. Actual September 2023.**

Police Pension Fund Minimum Municipal Obligation for 2024. Staff received revised budget numbers from the Actuary. **Motion/2nd to re-approve new MMO budget numbers for 2024 and re-approve Resolution No. 11202023-01.**

Parkview Heights Stormwater Management Project Pre-Construction Meeting Notes from November 2, 2023. **FYI, no action requested.**

Governors Park Baseball Field Committee recommends using approximately \$30,000 out of the Bulk Water Project Fund, along with the original ballfield grant funds, to do both the Batting Cage and restroom renovation projects. **Motion/2nd to approve the Governors Park Baseball Field Committee's recommendation to use approximately \$30,000 from the Bulk Water Fund, along the original ballfield grant funds, for the Batting Cage and restroom renovation projects.**

Borough Offices will be closed on Thursday, November 23rd for Thanksgiving. **FYI, no council action is requested.**

Holiday Courtesy Parking Program. At the Bellefonte Borough Council meeting held on January 17, 2023, Council approved courtesy parking for the 2023 Holiday Season. The first time the parking enforcement officer observes a car with no time on the meter, the officer will give issue a complimentary pass of two hours. On the officer's second pass-through on that same day, and with no time on the meter and the two hours have passed, a ticket will be issued. Courtesy parking begins on November 23, 2023 (Thanksgiving Day) and lasts through January 1, 2024 (New Year's Day). We encourage you to use this opportunity to do some holiday shopping in beautiful downtown Bellefonte...and have a HAPPY HOLIDAY SEASON! **FYI, no action requested.**

XI. NEW BUSINESS

Centre Region Code Agreement Amendment No. 1- an extension of the current agreement terms. **Motion/2nd to approve the Centre Region Code Amendment No. 1.**

Duck Sampling in Talleyrand Park. **Motion/2nd to approve Duck Sampling in Talleyrand Park.**

Joanne Tosti-Vasey's request for reimbursement for attending the Pennsylvania Municipal League Conference in Gettysburg. **Motion/2nd to approve reimbursement of \$855.94 to Joanne Tosti-Vasey for attendance at the PA Municipal League Conference.**

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

I. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

EXECUTIVE SESSION - Personnel, Legal

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.



Centre County Recycling and Refuse Authority

October 2023 | Municipal Newsletter

Mimi Cooper, Assistant Recycling Coordinator

AUTHORITY SERVICES

- CCRRA offers a **Clean Energy Fueling Station** for renewable natural gas, a cleaner low carbon fuel for your fleet. Current price recently dropped to \$3.19/GGE.
- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- 2023 municipal waste tonnages remain higher than 2022 amounts. In September, the transfer station crew processed over 9,604 tons of refuse.
- In September, CCRRA saw 909 tons of inbound recycling material. Our crews shipped 1,002 tons of material to be used as feed stocks in the manufacturing process.
- Our enforcement team is working hard to battle litter and illegal dumping throughout our county, collecting over 14,683 pounds of trash and 174 tires through the end of September.
- As of the end of September, we collected over 1,100 tons of recycling at the drop-off boxes and have emptied the 80 containers - 2,290 times!
- CCRRA attended **Sustainable Centre County** to speak with residents about recycling. We are available to attend your meetings, at your request.
- CCRRA also gives tours of our facility. To request a tour for your group, just give us a call.
- Check out our new Recycling App - **RecycleCoach!** It can be downloaded for free from the App Store. It is a great tool for your smartphone to help you decide if an item is recyclable or not.
- CCRRA offers waste audits and educational materials for businesses and institutions to assist in your recycling efforts. Contact our Commercial Recycling Coordinator Ed Hicks for details. Email ehicks@centrecountyrecycles.org or phone 814-238-7005.

SPECIAL EVENT RECYCLING

- Following each PSU home football game, CCRRA receives several tons of recyclable material from tailgate areas and inside the stadium.

PSU Home Game	Recyclables
vs. Iowa 9/23	13,625 lbs.

- The Authority's annual Customer Appreciation Day was held Wednesday, October 11, welcoming several local haulers and business affiliates.
- In partnership with Mahantango, CCRRA held its first tire collection event on Saturday, September 16 - 31.99 tons of tires were collected and recycled. That's a total of 2,169 tires!
- A free shredding event hosted by Representative Paul Takac in partnership with CCRRA resulted in the collection of 7,220 pounds of recyclable material.
- CCRRA staff worked hard to add recycling containers at local fairs and festivals:

UPCOMING EVENTS

- **Keep Centre County Beautiful's** greening and beautification project to revitalize and beautify Tallyrand Park with Bellefonte Borough is making progress.

GRANT FUNDING UPDATES

- Applications are due for the **Alternative Fuel Incentive Grant Program** on December 15, 2023. Please contact our office if you need assistance with the application. Grant details can be found at [Alternative Fuels Incentive Grant](#)
- We anticipate that DEP may announce an open round for **902 Recycling Program Development and Implementation Grants** in the winter. Please see the link here for application guidelines to see if your municipality is eligible to apply. [902 Recycling Grant Application Guidelines](#) . CCRRA's Recycling Coordinator is available to answer eligibility questions and to assist with the application process once the round is open. We will notify eligible municipalities when this round is announced.
- **The Department of Community and Economic Development** has announced a funding opportunity for projects that enhance a community's quality of life. We have received clarification that eligible applicants may apply on behalf of non-profit organizations. Details can be found at [Local Share Account \(LSA\) – Statewide - PA Department of Community & Economic Development](#)



Centre County Recycling and Refuse Authority

November 2023 | Municipal Newsletter

Dave Watson, Enforcement Officer

AUTHORITY SERVICES

- CCRRA offers a **Clean Energy Fueling Station** for renewable natural gas, a cleaner low carbon fuel for your fleet. Current price recently dropped to \$3.19/GGE.
- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- 2023 municipal waste tonnages remain higher than 2022 amounts. In October, the transfer station crew processed over 9,603 tons of refuse.
- In October, CCRRA saw 932 tons of inbound recycling material. Our crews shipped 1,002 tons of material to be used as feed stocks in the manufacturing process.
- Our enforcement team is working hard to battle litter and illegal dumping throughout our county, collecting over 15,056 pounds of trash and 2,343 tires through the end of October.
- As of the end of September, we collected over 1,100 tons of recycling at the drop-off boxes and have emptied the 80 containers - 2,290 times!
- CCRRA attended the **Fullington Bus Touch A Bus Event** to speak with residents about recycling. We are available to attend your meetings and events, at your request.
- CCRRA also gives tours of our facility. To request a tour for your group, just give us a call.
- Check out our new Recycling App - **RecycleCoach**! It can be downloaded for free from the App Store. It is a great tool for your smartphone to help you decide if an item is recyclable or not.
- CCRRA offers waste audits and educational materials for businesses and institutions to assist in your recycling efforts. Contact our Commercial Recycling Coordinator Ed Hicks for details. Email ehicks@centrecountyrecycles.org or phone 814-238-7005.

UPCOMING EVENTS

- The Centre County Green Business Partnership application is now available and we will be accepting applications until January 31, 2024. The online application can be [accessed here](#).

SPECIAL EVENT RECYCLING

- Following each PSU home football game, CCRRA receives several tons of recyclable material from tailgate areas and inside the stadium.

PSU Home Game	Recyclables
vs. Iowa 9/23	13,625 lbs.
vs. UMass 10/14	4,795 lbs.
vs. Indiana 10/28	9,505 lbs.

GRANT FUNDING UPDATES

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Fw: Streetscape project

Donald Holderman <dholderman@bellefontepa.gov>

Wed 11/15/2023 11:54 AM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Cc:Julie Brooks <jbrooks@bellefontepa.gov>;Ralph Stewart <rstewart@bellefontepa.gov>

Alyssa;

We are losing our POC from SEDA-COG related to CDBG, Mitzi Gallagher-Long. Her replacement is Tyler Dombroski. Please place this in the Council packet as a fyi. Thank you

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Gallagher-Long, Mitzi <mgallagherlong@seda-cog.org>**Sent:** Wednesday, November 15, 2023 9:56 AM**To:** Donald Holderman <dholderman@bellefontepa.gov>**Cc:** Dombroski, Tyler <tdombroski@seda-cog.org>**Subject:** Streetscape project

Don,

Following up to our phone conversation regarding my departure from SEDA-COG, please send all correspondence regarding the project to Tyler Dombroski, cc'd on this email. I did let Brian know this morning of my last date at SEDA-COG, and for him to ensure he sends the punch list and substantial completion certificate to Angie Hunselman (labor compliance staff). This was record time to construct this project and I can't wait to see it and use the parking lot! 😊

Mitzi Gallagher-Long | Senior Project Coordinator

Community Development

SEDA-Council of Governments

201 Furnace Road

Lewisburg, PA 17837

(570) 772-4801 (cell)

(570) 524-4491 ext. 7279

www.seda-cog.org | mgallagherlong@seda-cog.org**SEDA-COG...Building Strong Economies & Strong Communities**

Christian Larson

Bellefonte Area High School
142 Rosehill Drive, Bellefonte, PA 16823
(308) 390-2697
Larsoncchristian@gmail.com

November 7, 2023

Bellefonte Borough Council Members

Bellefonte Borough
236 W Lamb St, Bellefonte, PA 16823

To Whom It May Concern,

I am currently a junior at Bellefonte Area High School, and I am graduating in June 2025. I am writing to express my interest in becoming a Junior Borough Council member within the Bellefonte Borough. I believe I would make the best candidate for becoming a Junior Council member because my leadership skills, experience, and aspirations are all qualities you are looking for. At school, I display leadership in numerous clubs. Currently, I actively participate in our class cabinet, the Raider Revolution (PBIS program) student team, and our National Honor Society chapter. In addition, I am the secretary for our Future Business Leaders of America, or FBLA, club. Other than clubs, I am not involved in other extracurricular activities, however, my time is not squandered. I busily partake in many community service opportunities. Every year I work with elementary school students at the Marion Walker Holiday Workshop. I also work with our Spanish Honor Society club to find new opportunities to help our community such as assisting with our “Family Reading Night” activities. In the last year, I have also worked with advisors to assist in the advancement of a school clothing drive, 2-the-9’s, that helps increase the availability of business clothing to more students. I enjoy helping the community as often as possible. In addition, my hard work can be noted in my awards. In school, I achieve distinguished honors every quarter with a cumulative GPA of 97%. I have also been recognized through a College Board National Recognition Program, and I have been awarded the National Rural and Small Town Recognition Program for my outstanding academic achievement. My high

school goal is to achieve departmental honors in at least four subjects. When I graduate, I plan to continue my education in college by obtaining a bachelor's degree in Biology. With my leadership skills aside, I would like to discuss why I would like to be a Junior Council member. This opportunity will allow me to get involved in my local community and will allow me to enhance various skills such as advocacy, leadership, and networking. Overall, I would like to be a Junior Council member because of the opportunities and the experiences that come along.

Please contact me at Larsoncchristian@gmail.com if you need any further information. Thank you for this opportunity, and I look forward to hearing from you.

Cordially,

A handwritten signature in black ink that reads "Christian Larson". The signature is written in a cursive style with a large, looping initial "C" and "L".

Christian Larson



JCP UPDATE



THE JUNIOR COUNCIL PERSON PROGRAM

BOROUGH INFORMATION

Borough Name: _____ County: _____

Contact: _____

Address: _____

City: _____ State: PA Zip: _____

Email: _____ Phone: _____

STUDENT INFORMATION

Name: _____

Address: _____

City: _____ State: PA Zip: _____

High School Student College Student Graduation Year: _____

List up to four school activities and positions held: _____

List up to three extracurricular, volunteer, or community activities: _____

List up to three honors or awards: _____

Graduation plans (if known): _____

Why did you become a Junior Council Person? _____



A PROGRAM OF
THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGH'S



THE JUNIOR COUNCIL PERSON PROGRAM

The Junior Council Person (JCP) Program provides youth in your community with an opportunity to engage in borough government and develop leadership skills. It also allows borough officials to serve as mentors to students who will be future leaders in their communities.

Wesleyville Borough, Erie County established the first JCP Program in 1999. The model has since been widely adopted by boroughs throughout the Commonwealth. The Pennsylvania State Association of Boroughs (PSAB) is committed to the success of this program and encourages participation from each of the 956 boroughs.

A JCP Program allows high school and college students the opportunity to learn critical skills including team building and collaboration, public speaking, public engagement, budgeting, and running effective meetings. It also allows the student the opportunity to deliberate on issues that are affecting his or her community.

Borough administrators or officials should consider visiting local high schools and colleges to promote the program. You may want to consider speaking at the school's career day, meeting with members of student council, or providing an interview with a student newspaper.

Additionally, you can discuss community service, class, or internship credit with the school or university. PSAB has resources available to support your visit.

Distinguished JCP Award

PSAB recognizes JCPs who have met certain criteria with a Distinguished Junior Council Person Award. A PSAB board or staff member will attend your council meeting and present a plaque in recognition of the JCP's commitment to your borough. Photos will be published in the *Borough News* magazine and on PSAB's website.

To learn more about scheduling an award presentation, visit www.boroughs.org and select "Programs," then "Junior Council Person Program," or contact Stephanie Drake, JCP Program Director, at sdrake@boroughs.org.

Junior Council Person Update

When your borough selects a Junior Council Person, please have the JCP complete the form on the reverse side and return it to PSAB. We encourage you to email a picture, preferably a headshot, as a jpg attachment, or mail a hard copy for publication in the *Borough News* magazine. Submissions may be edited for space constraints. Return the form to Stephanie Drake at sdrake@boroughs.org or by mail to 2941 North Front Street, Harrisburg, PA 17110.

Suggested JCP Program Guidelines

Here are some things to consider when implementing a JCP Program. Your borough can adopt guidelines to fit the needs of your program.

- JCPs should be a borough resident.
- Boroughs can have more than one JCP serving at a time.
- High school and college students are encouraged to apply.
- Students should write a letter of interest to borough council outlining why they want to be a JCP.
- An interview process with council members may occur if there are several applicants.
- Your borough needs to pass a resolution to participate in the program.
- Once selected, the JCP should take the "Junior Council Person Pledge."
- JCPs may be appointed to one-or two-year terms.
- Attendance should be required at monthly meetings.
- JCPs should be seated with council, participate in borough business, and observe all council rules.
- JCPs cannot vote or participate in executive session.
- Attendance at budget sessions, public hearings, and community events should be encouraged.
- JCPs can attend PSAB annual or fall conferences.
- To earn the Distinguished JCP Award, the student should serve for a minimum of six months, having attended a majority of council meetings.

Helpful Resources

Visit PSAB's website, www.boroughs.org, and select "Programs" and select "Junior Council Person Program." On this page you can find a sample resolution, JCP Pledge, enrollment brochure, Guide to Borough Government, sample press releases, and other resources.



PA State Association of Boroughs Junior Council Person Program

Christopher Cap, Executive Director
2941 North Front Street, Harrisburg, PA 17110

For More Information Contact

Stephanie Drake, JCP Program Director
sdrake@boroughs.org
800-232-7722, Ext. 1017 | Fax: 717-236-8289

RE: Expo Invitation

Ralph Stewart <rstewart@bellefontepa.gov>

Wed 11/15/2023 3:23 PM

To: Ballreich, Ilona <ixb20@psu.edu>

Cc: Donald Holderman <dholderman@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>; Alyssa Doherty <adoherty@bellefontepa.gov>

Thank you Ilona! We will make sure our elected officials receive this.

Take care,

Ralph

—
Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214



From: Ballreich, Ilona <ixb20@psu.edu>

Sent: Wednesday, November 15, 2023 2:39 PM

To: Ballreich, Ilona <ixb20@psu.edu>

Subject: Expo Invitation

Dear SCC Project Community Partner:

The fall semester is quickly coming to an end, and we hope that your experience in partnership with a Penn State class has been positive. Students benefit greatly from the experience and we for the opportunity to engage with the Sustainable Communities Collaborative.

In celebration of student-community work, the Sustainable Communities Collaborative is planning its semi-annual Campus and Community Sustainability **EXPO for Dec. 7, 2023, from 5 - 7 pm in the State College** Municipal Building, 243 S. Allen Street in State College.

The EXPO is an opportunity to become familiar with all of this semester's partnership projects in a poster-style exhibition. The EXPO can also help identify or define future student projects in partnership with your organization or community.

The event is open to the public. It is attended by Penn State faculty and administrators, students, and community partners, and we welcome you to **extend the invitation to your constituents, board members, and affiliates.**

We look forward to seeing you on December 7th! Please feel free to contact me with any questions.



Ilona Ballreich

Penn State University

Penn State Sustainability

Sustainable Communities Collaborative

Program Director

104 Land & Water Research Building

University Park, PA 16802

(814) 865-2291 (o)

(814) 599-6000 (c)



BOARD OF DIRECTORS
Robert Shannon, *Chairman*
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Steven G. Dershem, *Commissioner*
Thomas Boldin
Ginger Breon
James House
Chris Ishler

CONSERVATION DISTRICT
Willowbank Office Building
414 Holmes Street, Suite 4
Bellefonte, PA 16823-1488
Telephone (814) 355-6817 Fax (814) 355-8696
www.centrecountypa.gov/conservation

DISTRICT MANAGER
James R. Coslo, Jr.

COMPLIANCE NOTICE

November 7, 2023

1126 South Eagle Valley Road
Bellefonte, PA 16823

Attention: Nancy Calvario and
Valley Home Sales

RE: Response to Earth Disturbance Complaint
Parcel No. 32-207-,009F-0000-; Vacant 0.47-Acre Parcel
1308 Summit Drive
Bellefonte Borough, PA 16823

Ladies and Gentlemen:

The Centre County Conservation District, by delegation agreement with the Pennsylvania Department of Environmental Protection (PADEP) is authorized to investigate complaints and inspect earthmoving activities to determine compliance with Chapter 102, Erosion Control Rules and Regulations and Act 162 of 2014 designated as The Clean Streams Law (referenced herein as Act 162).

On November 6, 2023 a representative of the Centre County Conservation District conducted an inspection of earthmoving activities at a vacant property designated as Centre County Tax Parcel No. 32-207-,009F-0000-; that is located at 1308 Summit Drive, Bellefonte, Borough, Centre County, PA (Property). Our inspection verified that recent earth disturbance activities were ongoing at the property and no erosion and sedimentation pollution control or measure has been installed or put in place to mitigate or prevent off-site discharge of sediment runoff. A copy of the District's Earth Disturbance Inspection Report (EDIR) is attached for your reference.

The inspection revealed that earth disturbance activities at the Site resulted in violations of the Rules and Regulations of PADEP and Act 162, as referenced in the EDIR dated November 6, 2023. Please be advised that the Conservation District and/or representatives of PADEP will conduct additional inspections of the Site. If any future

inspection reveals any additional violation or that no required corrective action has not been implemented, the Conservation District and/or PADEP may initiate enforcement action.

In the interim, the District requests that corrective action be initiated at the Property to move toward voluntary compliance as well as to ensure that future work performed in conformance with the Chapter 102 and Act 162 guidance. The District requests the following actions be completed at the Property Site to address the erosion and sedimentation control deficiencies that were documented on the date of the Earth Disturbance Inspection:

1. Immediately prepare and implement an ESPC Plan for the project. A standard and user-friendly ESPC Plan templates available on the Centre County Conservation District web page: <https://centrecountypa.gov/692/Erosion-Sediment-Control-Plans-ES-Plans>.
2. Immediately install temporary E&S BMPs to stabilize exposed, bare earth ground surfaces at the Property to mitigate/prevent sediment runoff at the Property during precipitation events. E&S BMPs could include but are not limited to:
 - Seed/mulch/ hydroseed any low-slope or flat ground surface on the Property that is bare, exposed, and free of vegetation.
 - Install compost filter sock (CFS) around the limit of earth disturbance or the perimeter of construction activities.
 - Install CFS, silt fence, or other sediment barrier BMP at the bottom edge/toe of slope of the comingled excavated fill, stone, and grubbing debris was observed at the southeast corner of the portion of the Property that had been cleared and earth disturbance has occurred. Installation of a sediment barrier BMP will help mitigate sediment runoff toward the depression.
3. It is recommended that the larger rock be added to the RCE to enhance its function and durability to construction traffic.
4. Maintain Summit Drive to keep it free of debris.
5. Notify the Centre County Conservation District (814.355.6817) when the compliance measures have been completed.

Your cooperation to resolve the compliance issues at the Property is greatly appreciated.

Please submit a written reply to this letter or call/email the District directly to detail the completed or planned corrective action measures to address the violations that are documented in the attached inspection report. Your contact and address for the Centre County Conservation District can be referenced at the end of this correspondence.

Centre County Conservation District

Compliance Notice
Earth Disturbance Complaint
Bellefonte Borough, Centre County, PA

Page 3

The District will conduct a follow-up site inspection approximately two (2) weeks from the date of this letter. Should corrective action be completed prior to this date, please contact the District so an earlier date of inspection can be scheduled.

If you have any questions or require additional information or guidance, feel free to visit the District's internet website Erosion & Sediment Control Plans (E&S Plans) | Centre County, PA - Official Website (centrecountypa.gov), or contact me at my office by email or telephone as listed below.

Thank You,



Seth E. Narehood, Resource Conservation Coordinator
Centre County Conservation District
414 Holmes Street, Suite 4
Bellefonte, PA 16823
(O) 814.355.6817
(M) 814.470.2953
senarehood@centrecountypa.gov

SEN:sb

Enclosure: Earth Disturbance Inspection Report No. 1

cc: Nancy Calvario
Valley Home Sales
Bellefonte Borough
Centre County Conservation District File



COPY

CHAPTER 102 INSPECTION REPORT
CENTRE COUNTY CONSERVATION DISTRICT

Permit No.: _____

Report No.: 1

GENERAL INFORMATION

Project/Site Name: Unstabilized Construction Site Permit Issuance Date: _____
 Site Address: 1308 Summit Drive Permit Expiration Date: _____
 Site City, State, ZIP: Bellefonte Permit Type: None (Complaint)
 RP/Permittee Name: Nancy Calvario, Valley HomeSales Site Municipality(ies): Bellefonte Borough
 RP/Permittee Address: 1126 South Eagle Valley Road Site County(ies): Centre County
 RP/Permittee City, State, ZIP: 16823 Earth Disturbance: 0.50 acres
 RP/Permittee Email: _____ Site Latitude: 40.91918
 Surface Water(s): Yocum Run Site Longitude: - 77.74779
 Special Protection? Yes No Complaint Inspection? Yes No
 Construction Stage: Bulk Earthwork Activity: Complaint Site

Operator Name	Operator Company	Operator Email	Approved
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

INSPECTION INFORMATION

Inspection Date: 11/6/2023 Inspection Time: 1300 AM PM
 Lead Inspector Name: Seth E Narehood Inspector Email: See page 4
 Inspector Title: Resource Conservation Coordinator Inspector Phone: 814.355.6817
 Other Inspector(s): _____ Weather: Sunny, 50s (F)
 Was a representative of the project on-site during the inspection? Yes No
 Representative Name: _____ Email: _____
 Representative Company: _____ Phone: _____
 Type of Inspection: Initial Follow-up (Previous Report # _____) Photographs attached

Brief description of the site and summary of observations:

Representative of the Centre Co. Conservation District conducted a visual inspection of a vacant parcel designated as Centre Co. Tax ID 32-207-,009F,0000- (a.k.a. 1308 Summit Drive) in response to a concern that was reported to the District about potential erosion and sedimentation pollution due to active construction activities at the Property. The following characteristics of the Property were observed by the District inspector on 11.06.2023 during our visual inspection:

1. Earth disturbance at the Property had an approximate footprint of at least 500 SF that was a made by a combination of tree removal, minor clearing and grubbing, grading, and shallow excavation.
2. Cut timber was stacked at the northeast corner of the Property and a small stockpile of topsoil was observed to be staged at the south edge of the area of earth disturbance.
3. A moderate to steep downslope to a depression was observed at the southeast corner of the portion of the Property that has been cleared and earth disturbance was observed to have occurred. A mix of excavated fill, stone, and grubbing debris were observed to have been "pushed" over the crest of the slope toward the depression.
4. The Property contained a shallow foundation that was excavated for a dwelling. The excavation was observed to be open and ground surfaces around the excavation perimeter were observed to be bare and unstabilized with no vegetative cover or other methods of stabilization.
5. One (1) rock construction entrance (RCE) was observed to enter the northeast corner of the Property from Summit Drive. The RCE appeared to be constructed of 2A limestone gravel which is generally less stable and less

5. One (1) rock construction entrance (RCE) was observed to enter the northeast corner of the Property from Summit Drive. The RCE appeared to be constructed of 2A limestone gravel which is generally less stable and less durable than a typical RCE where an R3 or R4 size of aggregate is typically used. The RCE appeared to have been recently installed as the stone was observed to be relatively free of mud. Shallow ruts/tire tracks were also observed to be pressed into the surface of the RCE from its recent use by heavier vehicles or equipment.
6. No written Erosion and Sedimentation Pollution (ESPC) Plan was observed to be or available to review at the time of the inspection.
7. No erosion and sedimentation (E&S) best management practice (BMP) to mitigate or prevent sediment runoff was observed to be installed at the Property.

INSPECTION FINDINGS	
<input type="checkbox"/>	No violations observed at this time.
a. <input checked="" type="checkbox"/>	Failure to implement and/or maintain E&S BMPs for earth disturbance (§§ 102.4(b)(1), 102.22(a)(1)).
b. <input checked="" type="checkbox"/>	Failure to develop and/or implement a written E&S Plan (§ 102.4(b)(2)).
c. <input type="checkbox"/>	Failure to have a person trained and experienced in E&S control methods develop an E&S Plan (§ 102.4(b)(3)).
d. <input checked="" type="checkbox"/>	Failure to have the E&S Plan and/or inspection/monitoring reports on-site and available for review (§ 102.4(b)(8)).
e. <input type="checkbox"/>	Failure of permittee to obtain all necessary approvals/permits from DEP/CCD prior to commencing earth disturbance (§ 102.4(d)).
f. <input type="checkbox"/>	Failure to hold a pre-construction meeting and/or invite DEP/CCD staff and/or provide at least 7 days' notice (§ 102.5(e)).
g. <input type="checkbox"/>	Failure of an operator to submit a co-permittee acknowledgement form (§ 102.5(h)).
h. <input type="checkbox"/>	Failure to prepare and/or implement and/or provide upon request a PPC Plan when required (§ 102.5(l)).
i. <input checked="" type="checkbox"/>	Failure to temporarily stabilize areas where there will be a cessation of earth disturbance activities for at least 4 days (§ 102.22(b)).
j. <input type="checkbox"/>	Failure to complete or accurately complete visual site inspections as required by the permit (CSL § 402(b)).
k. <input type="checkbox"/>	Failure to implement PCSM BMPs as specified in the approved PCSM Plan (§ 102.8(a)).
l. <input type="checkbox"/>	Failure to operate and maintain PCSM BMPs as specified in an approved PCSM Plan or deed (§ 102.8(a)).
m. <input type="checkbox"/>	Failure to have the PCSM Plan, inspection reports, and/or monitoring records available for review (§ 102.8(j)).
n. <input type="checkbox"/>	Failure to have a licensed professional or a designee present on-site during critical stages of PCSM BMPs (§ 102.8(k)).
o. <input type="checkbox"/>	Failure to record an instrument for PCSM BMPs (§ 102.8(m)(2)).
p. <input type="checkbox"/>	Failure to meet riparian forest buffer criteria (§ 102.14(b)).
q. <input checked="" type="checkbox"/>	Failure to permanently stabilize a project site or any phase or stage thereof (§ 102.22(a)).
r. <input type="checkbox"/>	Failure to remove temporary E&S BMPs once permanent stabilization has been established (§ 102.22(a)(1)).
s. <input type="checkbox"/>	Failure to obtain NPDES permit prior to commencing earth disturbance activity with at least one acre of disturbance (§ 102.5(a)).
t. <input type="checkbox"/>	Failure to obtain E&S permit prior to commencing earth disturbance activity with at least 25 acres of disturbance for timber harvesting and road maintenance (§ 102.5(b)).
u. <input type="checkbox"/>	Failure to obtain E&S permit prior to commencing earth disturbance activity with at least 5 acres of disturbance for oil and gas activities (§ 102.5(c)).
v. <input type="checkbox"/>	Failure of activity not requiring a permit to comply with Chapter 102 requirements (§ 102.5(k)).
w. <input type="checkbox"/>	Failure to follow the approved construction sequence in an E&S or PCSM Plan (CSL § 402(b)).
x. <input type="checkbox"/>	Failure to submit a Notice of Termination (NOT) (§ 102.7(a)).
y. <input type="checkbox"/>	Unauthorized discharge of polluting substances to waters of the Commonwealth resulting in pollution (CSL § 401).

z.	<input type="checkbox"/>	Failure to comply with the terms and conditions of a permit or order (CSL § 402(b)).
aa.	<input type="checkbox"/>	Failure to remove building materials and/or wastes from the site for recycling or disposal in accordance with DEP regulations as required by the permit (CSL § 402(b)).
bb.	<input type="checkbox"/>	Failure to comply with DEP regulations or the Clean Streams Law (CSL § 611).
cc.	<input type="checkbox"/>	Failure to take necessary measures to prevent pollutants from reaching waters of the Commonwealth (§ 91.34(a)).
dd.	<input type="checkbox"/>	Failure to notify DEP of new or expanded earth disturbance not identified in an NPDES permit application (§ 92a.24(b)).
ee.	<input type="checkbox"/>	Failure to notify and/or obtain authorization from DEP/CCD for changes to NPDES permitted activities (§ 92a.41(a)(12)).
ff.	<input type="checkbox"/>	Other:
	<input type="checkbox"/>	During the inspection violations of Chapter 105 were observed and are identified in a separate Chapter 105 inspection report.
	<input type="checkbox"/>	E&S BMPs were evaluated and appear to be functioning as designed.
	<input type="checkbox"/>	PCSM BMPs were evaluated and appear to be functioning as designed.
	<input type="checkbox"/>	Form 3800-FM-BCW0531a was used to document the PCSM BMP evaluation.
	<input type="checkbox"/>	There is a need for modifications to the E&S Plan, PCSM Plan, or permit coverage. Describe:

COMPLIANCE ASSISTANCE RECOMMENDATIONS

The Centre County Conservation District requests and recommends that:

1. Immediately prepare and implement an ESPC Plan for the project. A standard and user-friendly ESPC Plan template is available on the Centre County Conservation District web page:

<https://centrecountypa.gov/692/Erosion-Sediment-Control-Plans-ES-Plans>
2. Immediately install temporary E&S BMPs to stabilize exposed, bare earth ground surfaces at the Property to mitigate/prevent sediment runoff at the Property during precipitation events. E&S BMPs could include but are not limited to:
 - a. Seed/mulch/hydroseed any low-slope or flat ground surface on the Property that is bare, exposed, and free of vegetation.
 - b. Install compost filter sock (CFS) around the limit of earth disturbance or the perimeter of construction activities.
 - c. Install CFS, silt fence, or other sediment barrier BMP at the bottom edge/toe of slope of the comingled excavated fill, stone, and grubbing debris was observed at the southeast corner of the portion of the Property that had been cleared and earth disturbance has occurred. Installation of a sediment barrier BMP will help mitigate sediment runoff toward the depression.
3. It is recommended that larger rock be added to the RCE to enhance its function and durability to construction traffic.
4. Maintain Summit Drive to keep it free of debris.
5. Notify the Centre County Conservation District (814.355.6817) when the compliance measures have been completed.

ADDITIONAL COMMENTS

If you have any questions or require further guidance or assistance with regard to this Earth Disturbance Inspection Report; the use, installation, and monitoring of E&S BMPs at the Property; and/or general E&S rules and regulations, please contact the Centre County Conservation District.

(P) 814.355.6817

email: senarehood@centrecountypa.gov.

NOTICE AND SIGNATURES

This report is official notification that a representative of the Department of Environmental Protection (DEP) has conducted an inspection of your earth disturbance activity to determine compliance with 25 Pa. Code Chapter 102 and the Pennsylvania Clean Streams Law. This representative may be an employee of a County Conservation District (CCD), which by delegation agreement with DEP is authorized to investigate complaints, inspect earth disturbance activities and conduct compliance actions. Any violations observed by DEP/CCD have been noted in this report and constitute unlawful conduct as defined in Section 611 of the Clean Streams Law. Failure to take corrective actions to resolve the violations may result in administrative, civil and/or criminal penalties being assessed by DEP as specified at Section 602 of the Clean Streams Law. The Clean Streams Law provides for up to \$10,000 per day in civil penalties, up to \$10,000 in summary criminal penalties, and up to \$25,000 in misdemeanor criminal penalties for each violation. This report does not constitute an Order or appealable action of DEP. Nothing contained herein shall be deemed to grant or imply immunity from legal action for any violation noted herein. For further information or assistance contact the DEP/CCD inspector.

The Project Site Representative's signature acknowledges that they have read the report and were given an opportunity to discuss the report with the inspector. The signature does not necessarily mean the signee agrees with the report. All comments by the inspector are based on visual site observations and do not constitute professional practice under applicable law.

Violations are documented in this report and this report serves as a Notice of Violation (NOV).

A follow-up inspection will occur on or about: 11.20.2023

Site Representative Signature

Date



Inspector Signature

11/06/2023

Date

cc:

Fwd: Centre County Solar and EV Charger Co-op in 2024?

Doug Johnson <djohnson@bellefontepa.gov>
Thu 11/16/2023 10:45 AM
To: Julie Brooks <jbrooks@bellefontepa.gov>; Alyssa Doherty <adoherty@bellefontepa.gov>

Get [Outlook for iOS](#)

From: Doug Johnson <djohnson@bellefontepa.gov>
Sent: Thursday, November 16, 2023 10:45:28 AM
To: Barbara Dann <Bdann@bellefontepa.gov>
Subject: Fwd: Centre County Solar and EV Charger Co-op in 2024?

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From: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>
Sent: Monday, November 13, 2023 11:15:04 PM
To: Donald Holderman <dholderman@bellefontepa.gov>; Ralph Stewart <rstewart@bellefontepa.gov>; Doug Johnson <djohnson@bellefontepa.gov>
Subject: Fwd: Centre County Solar and EV Charger Co-op in 2024?

Could we put this on one of the agendas before the end of the year?
Thanks
Joanne

Get [Outlook for Android](#)

From: Monica Carey <mcarey@solarunitedneighbors.org>
Sent: Monday, November 13, 2023 10:14:44 AM
To: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>; mprendergast@bellefonte.net <mprendergast@bellefonte.net>; John Franek <jfranek@centrecountypa.gov>; npollock@crcog.net <npollock@crcog.net>; abrumbaugh@collegetownship.org <abrumbaugh@collegetownship.org>; dpribulka@twp.ferguson.pa.us <dpribulka@twp.ferguson.pa.us>; ramakong1@gmail.com <ramakong1@gmail.com>; bwhitman@twp.patton.pa.us <bwhitman@twp.patton.pa.us>; lpegher@twp.patton.pa.us <lpegher@twp.patton.pa.us>; sweston@twp.patton.pa.us <sweston@twp.patton.pa.us>; peterbuck@psu.edu <peterbuck@psu.edu>; pgb45@psu.edu <pgb45@psu.edu>; meh200@psu.edu <meh200@psu.edu>; jfields@statecollegepa.us <jfields@statecollegepa.us>
Cc: Adams, Pam <padams@crcog.net>
Subject: Centre County Solar and EV Charger Co-op in 2024?

Hi everyone,

I hope you are all doing well! I'm writing to you all to see if you have interest in partnering with SUN on a second Centre County Solar Co-op.

Pam Adams and I have already spoken and it seems like launching in March 2024 will be the best timing for the Centre Region Council of Governments. This is also great because then we can promote the co-op at Earth Day events in April, as well as in the summer.

This will again be a Solar and EV Charger Co-op, so co-op members will be able to receive a proposal for solar, a Level 2 EV charger, and/or for battery back-up.

Are you interested in being a partner? Do you know of other organizations or local governments in the county who might be interested as well? If so, we can convene a planning call, gathering interested partners to start laying out a timeline and strategy for the co-op.

Please let me know if you have any thoughts or questions!

Best,
-Monica

Monica Carey (*she/her/hers*)
Pennsylvania Program Director
Solar United Neighbors
[Solar saves Pittsburgh families](#)



Ways to Support Solar: [Go Solar](#) [Volunteer](#) [Donate](#)

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
November 6, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The November 6, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

Mr. Kent Bernier
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann
Mr. Douglas Johnson
Ms. Shawna McKean (Excused)
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Ms. Gina Thompson, HARB Administrator
Ms. Julie Brooks, Assistant Superintendent Public Works
Mr. Shawn Weaver, Chief of Police

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

Peter Seraphine, a resident of E. High Street spoke regarding the addition of an off-leash dog park to the Borough.

Jerome Kinney, a resident of Elm Street spoke regarding the ongoing issue at the residence at Pine Circle in Parkview. The resident noted that there is still no fence surrounding the property which the resident feels is a significant safety issue.

VI. COMMUNICATIONS

Bellefonte Borough Council is invited to attend CentreCare Celebrating 10 years as a nonprofit on Thursday, November 9th from 1:00-3:00 pm. RSVP is requested. No council action is requested.

C-NET Membership dues increase for 2024. No council action is requested.

A comment was received on Bellefonte Waterfront Associates' request for Code Service options. No council action is requested.

Complaint of drug paraphernalia in the store windows along Allegheny Street. This complaint was forwarded to the police department's Chief of Police for review. No council action is needed.

Historic Bellefonte Inc. Requests for the Borough for Santa's House & Community Decorating Day, Saturday, November 18th, 2023.

Tosti-Vasey motioned and Brachbill seconded to approve providing staff to help with Decorating Day on Saturday, November 18th, 2023. Discussion included clarification that the public is invited. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Consent Agenda includes the following items:

1. General	Council Meeting Minutes October 16, 2023
2. Finance	Budget V. Actual September 2023
3. Finance	Budget V. Actual Summary September 2023
4. Finance	Stover McGlaughlin Invoice September 2023
5. Finance	Treasurer's Report September 2023
6. Finance	Voucher Summary September 2023

Tosti-Vasey requested to remove item 2 from the Consent Agenda.

Brachbill motioned and Dann seconded to approve the Consent Agenda items 1, 3, 4, 5, and 6. No discussion. Roll Call Vote. Motion to approve the 5 remaining Consent Agenda items carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Tosti-Vasey questioned line 497.000.000 in the Bulk Water Fund. She asked if the large deficit created in this fund from this line item would require a return of some of the shared funds from the Bellefonte Water Authority. As the answer was not available, Tosti-Vasey motioned and Dann seconded to table Consent Agenda item 2. No discussion. Roll Call Vote. Motion to table Consent Agenda item 2 carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

VIII. REPORTS

Mayor Johnson

Halloween night report. Mayor Johnson enjoyed celebrating Halloween in the community.

Police – Chief Weaver

NONE

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

1. Recommended for approval (Specific motions are stated in the OCA memo):

NONE

2. Administrative Approvals:

NONE

3. Items of interest:

The next HARB meeting is scheduled for Tuesday, November 14, 2023, at 8:30 a.m. in Council Chambers. As of this evening, there are no projects to present, so this meeting might be canceled next week.

The Planning Commission will meet on Monday, November 13, 2023, at 5:00 p.m. in Council Chambers. The meeting will be a review of the Elementary School Development Plan.

The Zoning Hearing Board had a meeting last week to hear 2 cases.

- One case was the determination meeting for 1304 Summit Drive. The Board voted unanimously to not allow this STR to operate on an unlimited basis throughout the calendar year. The STR at that location now has a maximum of 138 days per calendar year.
- The second case was a variance request for 131 N Thomas Street to divide the lot into 3 separate parcels. The request was granted.

IX. CURRENT and OLD BUSINESS

The Bellefonte EMS provided additional information in response to questions raised during the October 2nd, 2023 Budget Work Session. No council action is requested at this time.

Parkview Blvd and Zion Road Traffic Light. The Borough would like to get the PennDOT required traffic light at Parkview Blvd and Zion Road installed in 2024. Council originally approved the Agreement with our traffic signal engineer with the condition that the design phase not be started until more is known about changes at Airport and Zion Roads.

Cleeton motioned and Brachbill seconded to move to the design phase for the Traffic Light so that a signal can be installed in 2024. Discussion included Tosti-Vasey asking multiple questions regarding this project on how this move ahead might be impacted if the school's light at Zion and Airport Roads would result in us having additional costs to do a second installment. After several questions, Stewart indicated that should there be a change in the intersection (an unlikely probability at this point), the Borough would not incur additional cost.. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Update on 1201 Pine Circle/Encroachment by the property owner – the 60-day timeline to remove the encroachment has expired with no activity. The property owner has hired an attorney who has been in contact with the Borough and Authority Solicitors. A conference call with the attorneys is being scheduled. No action is requested at this time.

Update on 3rd Party Commercial Inspectors meeting. Meetings were held with our current code services provider and the requester, Tom Songer of Bellefonte Waterfront Associates. Questions were asked as to the start date of the project on the Waterfront Development property. No start date was given. The committee may recommend other options when a start date is provided. No action is requested at this time.

Wood Street Stormwater Project. Work is underway and should be completed by mid-November. No council action is requested.

Parkview Heights Stormwater Project. Work is expected to begin in December. No council action is requested.

Property at Burrowes and Cowdrick with nuisance code violations. The Borough is working with the property owner who has some medical issues to resolve the issues. No council action required - this is an update on the situation.

X. NEW BUSINESS

Request John Nastase Construction Application and Certificate for Payment No. 2 for Spring Street Streetscape Project.

Brachbill motioned and Cleeton seconded to remit payment to John Nastase Construction for the Spring Street Streetscape Project Application No. 2. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Nuisance Code Administrator Vacancy Update. The new administrator, Steven Barr, started this morning. No council action is requested.

Borough Offices will be closed on Friday, November 10th in observance of Veterans Day and Thursday, November 23rd for Thanksgiving. No council action is requested.

There will be no Brush/ Grass Pick-up on Wednesday, November 8th. The last day for Brush/ Grass Curbside pick-up will be Wednesday, November 15th. No council action is requested.

Musser Lane Compost Facility – Season closing for Saturday access/last Day open – November 18th. No action requested.

XI. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members may offer comments regarding various events and issues within the Borough.

Mrs. Purnell mentioned there is a meeting for the Convention of States Group on Saturday, November 25, 2023 at Watermarke Church at 10:00 am. Their website is <https://conventionofstates.com/>

Ms. Cleeton presented about the PA Library Association. She recognized Denise Sticha, Executive Director of the Centre County Historical Museum and Library system for her receiving the PA Library Association’s Distinguished Services Award. She also raised a concern about a mature tree that appeared to be healthy on the Borough property at the Reservoir Building; she asked if there could have been an option, other than removal, of this tree. Stewart said it was taken down because of complaints received in the office.

Tosti-Vasey reminded the public about the election. She then mentioned that there was a planting of bushes and wildflowers on the Peninsula in Talleyrand Park to help reduce future erosion threats.; Clearwater Conservancy, the Centre County Recycling Center, Don Holderman, and Tosti-Vasey and her husband helped with these plantings. She also reported on her attendance at the Pennsylvania Municipal Leagues’ Sustainability Conference. She donated a rain barrel to the borough that she made at this conference. She also talked about sustainability and presented several handouts that could be useful for the borough’s work on various issues of sustainability and emergency management.

Mr. Brachbill made comments about the motion to table the EV charging stations. He encouraged council to follow Robert’s Rules more carefully during business meetings. He feels an apology to Council is in order for the misinformation that was presented.

Mr. Holderman offered kudos to the chief and Mayor for their participation with the community during Halloween. He is also very happy to be at the meeting tonight.

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,459,647.56	1,451,000.00	(8,647.56)	(100.60)% <i>over</i>
301.200. REAL ESTATE TAX REV-SUPPLEMENT	2,262.58	500.00	(1,762.58)	(452.52)% <i>over</i>
301.400. REAL ESTATE TAX REV-DELINQUENT	21,786.36	14,000.00	(7,786.36)	(155.62)% <i>over</i>
310.100. REAL ESTATE TRANSFER TAX REV	91,699.88	70,000.00	(21,699.88)	(131.00)% <i>over</i>
310.200. EARNED INCOME TAX REVENUE	698,960.64	730,300.00	31,339.36	(95.71)% <i>over</i>
310.501. LST TAX REVENUE	72,769.90	80,000.00	7,230.10	(90.96)% <i>over</i>
321.800. FRANCHISE REVENUE (CABLE TV)	78,895.17	110,500.00	31,604.83	(71.40)% <i>over</i>
322.500. STREET OPENING PERMIT REVENUE	24,870.00	5,000.00	(19,870.00)	(497.40)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	1,020.00	200.00	(820.00)	(510.00)% <i>over</i>
322.903. CONTRACTOR TRAILER PERMIT FEE	90.00	0.00	(90.00)	0.00% <i>over - new</i>
331.100. J P FINE REVENUE	11,811.54	9,000.00	(2,811.54)	(131.24)% <i>over</i>
331.101. PROBATION OFFICE FINE REVENUE	5,090.49	5,800.00	709.51	(87.77)% <i>over</i>
331.102. RESTITUTION	39.12	75.00	35.88	(52.16)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	850.00	1,000.00	150.00	(85.00)% <i>over</i>
331.130. STATE POLICE FINE REVENUE	1,046.26	2,100.00	1,053.74	(49.82)% <i>over</i>
331.140. PARKING FINE REVENUE	34,613.81	20,000.00	(14,613.81)	(173.07)% <i>over</i>
341.010. INTEREST INCOME - CKG, SVGS	24,221.65	5,000.00	(19,221.65)	(484.43)% <i>over</i>
341.020. INTEREST INCOME-SWEEP ACCT	5,151.25	0.00	(5,151.25)	0.00% <i>over - new</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	24,816.00	31,020.00	6,204.00	(80.00)% <i>done</i>
342.560. METER BAG RENTAL REVENUE	3,592.50	1,000.00	(2,592.50)	(359.25)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	2,658.51	2,650.00	(8.51)	(100.32)% <i>done</i>
355.040. LIQUOR LICENSE REVENUE	1,800.00	1,800.00	0.00	(100.00)% <i>done</i>
355.050. ACT 205 PENSION STATE AID REV	173,501.69	200,000.00	26,498.31	(86.75)% <i>done</i>
355.070. FIREMEN'S RELIEF ASSOC REVENUE	33,440.43	30,000.00	(3,440.43)	(111.47)% <i>over</i>
355.090. ACT 13 REVENUE	0.00	500.00	(500.00)	(262.03)% <i>over</i>
357.030. COUNTY LIQUID FUELS TAX GRANT	7,559.60	7,560.00	0.40	(99.99)% <i>done</i>
358.500. COUNTY CATA CONTRACT REVENUE	765.00	0.00	(765.00)	0.00% <i>over - not bud.</i>
361.330. ZONING/SUB/LAND DEV PERMIT REV	1,300.00	0.00	(1,300.00)	0.00% <i>over</i>
361.332. ZONING VARIANCE APPLICATION FE	4,775.00	4,500.00	(275.00)	(106.11)% <i>over</i>
361.335. ZONING PERMIT FEE REVENUE	3,120.00	0.00	(3,120.00)	0.00% <i>over - new</i>
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	350.00	150.00	(200.00)	(233.33)% <i>over</i>
361.900. FENCE PERMIT REVENUE	1,350.00	1,000.00	(350.00)	(135.00)% <i>over</i>
361.950. HARB APPLICATION FEE	690.00	800.00	110.00	(86.25)% <i>over</i>
362.111. SALE OF ACCIDENT REPORT REV	300.00	400.00	100.00	(75.00)% <i>over</i>
362.130. FALSE ALARM REVENUE	1,012.53	1,000.00	(12.53)	(101.25)% <i>over</i>
362.140. CROSSING GUARD REVENUE	2,542.94	0.00	(2,542.94)	0.00% <i>over - not bud.</i>
362.160. TASK FORCE REIMB REVENUE	50.00	0.00	(50.00)	0.00% <i>over</i>
362.451. HOME OCCUPATION BUSINESS PERMI	450.00	275.00	(175.00)	(163.64)% <i>over</i>
362.470. SIGN PERMIT REVENUE	3,306.00	2,800.00	(506.00)	(118.07)% <i>over</i>
362.471. ADMIN FEE FOR PERMITS-CR COG	5.00	0.00	(5.00)	0.00% <i>over - not bud.</i>
362.800. LIEN LETTER FEE REVENUE	55.00	25.00	(30.00)	(220.00)% <i>over</i>
362.950. OTHER PERMIT REVENUE	145,005.09	135,000.00	(10,005.09)	(107.41)% <i>over</i>
363.210. PARKING METER REVENUE	61,230.09	55,000.00	(6,230.09)	(111.33)% <i>over</i>
363.221. PARKING PERMIT REVENUE				

GF BUDGET VS ACTUAL
Borough of Bellefonte
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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
364.900. SEWER DYE TEST REVENUE	1,000.00	750.00	(250.00)	(133.33)% <i>own</i>
378.905. SERVICES PROVIDED BY ST DEPT	70.00	0.00	(70.00)	0.00% <i>own - not bud.</i>
379.000. CDBG STAFF REIMBURSEMENT REV	4,395.14	4,000.00	(395.14)	(109.88)% <i>own</i>
387.000. CONTRIBUTION & DONATION REV	(1,225.50)	0.00	1,225.50	0.00% <i>own - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	11,670.61	0.00	(11,670.61)	0.00% ✓
389.000. MISCELLANEOUS REVENUE	487.74	25.00	(462.74)	(1,950.96)% <i>own</i> ✓
389.002. MISCELLANEOUS REVENUE-ST	511.00	0.00	(511.00)	0.00% <i>own - not bud.</i> ✓
389.003. NSF FEE REVENUE	20.00	0.00	(20.00)	0.00% ✓
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	500.00	2,000.00	1,500.00	(25.00)%
392.006. TRANSFER FROM WATER FUND	90,000.00	90,000.00	0.00	(100.00)% <i>done</i>
392.008. TRANSFER FROM SEWER FUND	120,000.00	160,000.00	40,000.00	(75.00)%
392.009. TRANSFER FROM REFUSE FUND	56,250.00	75,000.00	18,750.00	(75.00)%
399.001. USE OF RESERVES	0.00	62,490.00	62,490.00	0.00% <i>bid. # only</i>
Total Revenues	3,294,690.71	3,400,420.00	105,729.29	(96.89)%

Expenses

400.105. ELECTED OFFICIALS STIPEND EXP	11,250.00	13,500.00	2,250.00	83.33%
400.192. SOCIAL SECURITY EXP - COUNCIL	860.67	1,035.00	174.33	83.16%
400.210. OFFICE SUPPLIES EXP-COUNCIL	100.00	150.00	50.00	66.67%
400.215. POSTAGE EXPENSE - COUNCIL	75.00	100.00	25.00	75.00%
400.246. SUPPLIES EXPENSE-COUNCIL	129.35	150.00	20.65	86.23%
400.260. MINOR EQUIPMENT EXP - COUNCIL	31.80	0.00	(31.80)	0.00% <i>own - not bud.</i>
400.314. LEGAL EXPENSE-COUNCIL	1,036.00	4,000.00	2,964.00	25.90%
400.317. DATA PROCESSING EXP - COUNCIL	1,890.00	2,000.00	110.00	94.50%
400.320. IT SERVICES EXPENSE - COUNCIL	2,161.00	3,650.00	1,489.00	59.21%
400.321. TELEPHONE EXPENSE-COUNCIL	140.00	150.00	10.00	93.33%
400.325. INTERNET EXPENSE - COUNCIL	190.00	225.00	35.00	84.44%
400.329. C-NET - COUNCIL	13,605.00	18,140.00	4,535.00	75.00%
400.341. ADVERTISING EXP-COUNCIL	84.40	500.00	415.60	16.88%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	150.00	150.00	0.00	100.00% <i>done</i>
400.351. COMMERCIAL INS EXP-COUNCIL	550.00	550.00	0.00	100.00% ✓
400.361. ELECTRICITY EXPENSE-COUNCIL	200.00	200.00	0.00	100.00% ✓
400.373. BUILDING MAINT/UPGRADE-COUNCIL	17.17	150.00	132.83	11.45%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,293.97	1,300.00	6.03	99.54%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	2,307.59	4,000.00	1,692.41	57.69%
400.540. CONTRIBUTION TO AIRPORT	0.00	1,500.00	1,500.00	0.00%
Subtotal - Council	36,071.95	51,550.00	15,478.05	69.97% <i>under</i>
401.110. EXECUTIVE SALARY EX(APPOINTED)	83,852.57	100,100.00	16,247.43	83.77%
401.192. EXECUTIVE SS EXP (APPOINTED)	6,330.45	7,550.00	1,219.55	83.85%
401.196. HEALTH INSURANCE EXP-EXEC	12,426.01	13,500.00	1,073.99	92.04%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	985.43	1,300.00	314.57	75.80%
401.199. LIFE INS EXPENSE - EXEC	238.00	300.00	62.00	79.33%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.210. OFFICE SUPPLIES EXPENSE - EXEC	100.00	175.00	75.00	57.14%
401.215. POSTAGE EXPENSE - EXEC	65.00	70.00	5.00	92.86%
401.231. FUEL EXPENSE - EXEC	275.00	275.00	0.00	100.00% <i>done</i>
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	140.00	140.00	0.00	100.00% <i>done</i>
401.320. IT SERVICES EXPENSE - EXEC	963.00	3,300.00	2,337.00	29.18%
401.321. TELEPHONE EXPENSE - EXEC	273.09	425.00	151.91	64.26%
401.324. CELL PHONE EXPENSE-EXEC	360.00	480.00	120.00	75.00%
401.325. INTERNET EXPENSE - EXEC	178.59	220.00	41.41	81.18%
401.342. PRINTING EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.344. COPY EXPENSE - EXEC	130.00	130.00	0.00	100.00% <i>done</i>
401.351. COMMERCIAL INS EXPENSE-EXEC	975.00	975.00	0.00	100.00% ✓
401.354. WORKERS COMP INS - EXEC	135.00	135.00	0.00	100.00% ✓
401.361. ELECTRICITY EXPENSE - EXEC	159.63	165.00	5.37	96.75%
401.410. CONF/MEETING EXP-EXEC	0.00	135.00	135.00	0.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	315.00	325.00	10.00	96.92%
401.460. TRAINING EXPENSE - EXEC	440.00	500.00	60.00	88.00%
Subtotal - Executive	108,341.77	130,550.00	22,208.23	82.99% <i>under</i>
401.901. MAYOR STIPEND EXPENSE	1,250.00	1,500.00	250.00	83.33%
401.902. MAYOR SOCIAL SECURITY EXPENSE	95.63	115.00	19.37	83.16%
401.910. MAYOR OFFICE SUPPLIES EXP	50.00	100.00	50.00	50.00%
401.915. MAYOR POSTAGE EXPENSE	35.00	50.00	15.00	70.00%
401.917. MAYOR DATA PROCESSING EXP	100.00	100.00	0.00	100.00% <i>done</i>
401.920. MAYOR IT EXPENSE	329.00	825.00	496.00	39.88%
401.921. MAYOR PHONE EXPENSE	69.84	85.00	15.16	82.16%
401.940. MAYOR INTERNET EXPENSE	115.00	115.00	0.00	100.00% <i>done</i>
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	11.44	50.00	38.56	22.88%
401.943. MAYOR ADVERTISING EXPENSE	30.00	0.00	(30.00)	0.00% <i>over - not bud.</i>
401.944. MAYOR COPY EXPENSE	60.00	60.00	0.00	100.00% <i>done</i>
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	140.00	75.00	(65.00)	186.67% <i>over</i>
401.951. MAYOR COMMERCIAL INS EXPENSE	250.00	250.00	0.00	100.00% <i>done</i>
401.960. MAYOR CONF/SEM EXPENSE	0.00	500.00	500.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	70.00	70.00	0.00	100.00% <i>done</i>
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	2,605.91	4,065.00	1,459.09	64.11% <i>under</i>
402.355. TREAS BOND INSURANCE EXPENSE	956.00	1,175.00	219.00	81.36%
402.900. TREASURER STIPEND EXPENSE	1,250.00	1,500.00	250.00	83.33%
402.901. TREASURER SOCIAL SEC EXPENSE	95.65	115.00	19.35	83.17%
Subtotal - Treasurer	2,301.65	2,790.00	488.35	82.50% <i>under</i>
403.951. R/E TAX COLL SALARY EXPENSE	5,132.50	5,350.00	217.50	95.93%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
403.952. R/E TAX COLL SS EXPENSE	392.62	410.00	17.38	95.76%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	549.35	550.00	0.65	99.88%
403.956. R/E COLL POSTAGE/ENVELOPES EXP	893.25	1,000.00	106.75	89.33%
403.957. R/E TAX COLL AUDIT EXPENSE	775.00	800.00	25.00	96.88%
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,125.00	1,125.00	0.00%
Subtotal - Real Estate Collection	7,742.72	9,310.00	1,567.28	83.17% <i>under</i>
406.112. SALARY EXPENSE - GG	266,901.87	317,500.00	50,598.13	84.06%
406.180. OVERTIME WAGES - GG	371.79	0.00	(371.79)	0.00% <i>over - not bud.</i>
406.192. SOCIAL SECURITY EXPENSE - GG	20,245.71	24,000.00	3,754.29	84.36%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	49.14	40.00	(9.14)	122.85% <i>over</i>
406.196. HEALTH INS EXPENSE - GG	43,401.17	48,000.00	4,598.83	90.42%
406.197. RETIREMENT EXPENSE - GG	2,918.30	20,000.00	17,081.70	14.59%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,550.00	3,575.00	25.00	99.30%
406.199. LIFE INS EXPENSE - GG	606.60	725.00	118.40	83.67%
406.210. OFFICE SUPPLIES EXPENSE - GG	1,434.63	1,700.00	265.37	84.39%
406.215. POSTAGE EXPENSE - GG	760.99	1,600.00	839.01	47.56%
406.226. JANITORIAL SUPPLIES EXP - GG	832.13	875.00	42.87	95.10%
406.231. FUEL EXPENSE - GG	71.23	75.00	3.77	94.97%
406.241. MATERIALS & SUPPLIES EXP - GG	488.25	200.00	(288.25)	244.13% <i>over - retirement reception</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	2,520.27	2,500.00	(20.27)	100.81% <i>over</i>
406.251. VEHICLE & EQUIP MAINT EXP - GG	1,556.22	600.00	(956.22)	259.37%
406.260. MINOR EQUIPMENT EXPENSE - GG	2,385.95	8,000.00	5,614.05	29.82%
406.300. UPDATE CODES EXP - GG	2,190.00	5,500.00	3,310.00	39.82%
406.310. LEGAL EXPENSE - GG	3,527.30	1,000.00	(2,527.30)	352.73% <i>over</i>
406.311. AUDIT EXPENSE - GG	4,290.00	5,370.00	1,080.00	79.89%
406.317. DATA PROCESSING EXPENSE - GG	1,999.20	2,000.00	0.80	99.96%
406.318. JANITORIAL SERVICES EXP - GG	6,240.00	8,500.00	2,260.00	73.41%
406.319. FIRE PERMIT-BORO BLDG-GG	0.00	2,500.00	2,500.00	0.00%
406.320. IT SERVICES EXPENSE - GG	5,721.77	11,000.00	5,278.23	52.02%
406.321. TELEPHONE EXPENSE - GG	1,469.75	2,000.00	530.25	73.49%
406.324. CELL PHONE EXPENSE-GG	1,080.00	1,440.00	360.00	75.00%
406.325. INTERNET EXPENSE - GG	384.26	400.00	15.74	96.07%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.339. GPS FEE EXPENSE - GG	146.97	240.00	93.03	61.24%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	1,026.83	1,500.00	473.17	68.46%
406.344. COPY EXPENSE - GG	500.00	500.00	0.00	100.00% <i>done</i>
406.351. COMMERCIAL INS EXPENSE - GG	11,000.00	11,000.00	0.00	100.00%
406.354. WORKER'S COMP INS EXP - GG	500.00	500.00	0.00	100.00%
406.361. ELECTRICITY EXPENSE - GG	3,200.00	3,200.00	0.00	100.00%
406.362. NATURAL GAS EXPENSE - GG	475.00	475.00	0.00	100.00%
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	5,447.28	10,000.00	4,552.72	54.47%
406.384. OFFICE EQUIP RENTAL EXP - GG	4,273.89	5,005.00	731.11	85.39%

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406.420. DUES/SUB/MEMBERSHIPS EXP - GG	1,513.62	500.00	(1,013.62)	302.72%	<i>over</i>
406.430. REFUND OF PRIOR YEAR REAL ESTATE TAX	13,601.41	0.00	(13,601.41)	0.00%	<i>over - new</i>
406.450. CONTRACTED SERVICES EXP - GG	6,791.92	1,700.00	(5,091.92)	399.52%	<i>over</i>
406.453. WEB DESIGN/MAINT EXP - GG	1,574.34	4,000.00	2,425.66	39.36%	
406.460. TRAINING/SEMINAR EXPENSE - GG	2,855.35	3,045.00	189.65	93.77%	
406.905. MISCELLANEOUS EXPENSE - GG	30.00	300.00	270.00	10.00%	
Subtotal - General Government	427,933.14	511,400.00	83,466.86	83.68%	<i>under</i>
410.112. SALARY EXPENSE - POLICE	696,864.67	842,000.00	145,135.33	82.76%	
410.113. REIMB FROM WORKERS COMP-POLICE	(4,266.08)	0.00	4,266.08	0.00%	
410.115. SALARY EXP-PART-TIME OFF-POL	13,219.38	35,000.00	21,780.62	37.77%	
410.116. SALARY EXP-OFFICE STAFF-POL	35,416.98	44,600.00	9,183.02	79.41%	
410.117. SS EXP-OFFICE STAFF-POL	2,166.06	3,415.00	1,248.94	63.43%	
410.118. RETIREMENT EXPENSE-OFFICE-POL	2,556.76	0.00	(2,556.76)	0.00%	<i>over - not bud.</i>
410.126. REIMB FOR SPECIAL POLICE SERVI	(18,750.00)	(30,000.00)	(11,250.00)	62.50%	
410.128. REIMB FOR SRO SALARY - POLICE	(100,355.10)	(132,500.00)	(32,144.90)	75.74%	
410.159. SUPP MEDICARE PAYMENTS EXP-POL	10,794.60	12,115.00	1,320.40	89.10%	
410.160. REIMB FOR SRO MEDI - POLICE	(1,440.64)	(1,920.00)	(479.36)	75.03%	
410.161. REIMB FOR SRO RETIREMENT - POL	(19,550.12)	(25,680.00)	(6,129.88)	76.13%	
410.162. REIMB FOR SRO INS - POLICE	(29,891.90)	(40,000.00)	(10,108.10)	74.73%	
410.180. OVERTIME WAGES EXP - POLICE	55,256.01	47,000.00	(8,256.01)	117.57%	<i>over</i>
410.181. COMP TIME WAGES EXP - POLICE	3,403.06	8,000.00	4,596.94	42.54%	
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%	
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	24.30	0.00	(24.30)	0.00%	<i>over - not bud.</i>
410.192. SOCIAL SECURITY EXP - POLICE	11,101.58	13,050.00	1,948.42	85.07%	
410.193. SOC SEC EXP-PART-TIME OFF-POL	191.68	630.00	438.32	30.43%	
410.195. INSURANCE EXPENSE - POLICE	2,387.00	2,865.00	478.00	83.32%	
410.196. HEALTH INSURANCE EXP - POLICE	331,432.43	331,500.00	67.57	99.98%	
410.197. RETIREMENT EXPENSE - POLICE	99,759.00	99,760.00	1.00	100.00%	<i>done</i>
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	3,895.59	15,000.00	11,104.41	25.97%	
410.199. LIFE INS EXPENSE - POLICE	2,463.70	3,050.00	586.30	80.78%	
410.210. OFFICE SUPPLIES EXPENSE-POLICE	622.19	1,450.00	827.81	42.91%	
410.215. POSTAGE EXPENSE - POLICE	503.54	950.00	446.46	53.00%	
410.217. SHIPPING FEES EXP - POLICE	422.45	720.00	297.55	58.67%	
410.226. JANITORIAL SUPPLIES EXP-POLICE	482.47	950.00	467.53	50.79%	
410.231. FUEL EXPENSE - POLICE	14,880.27	23,000.00	8,119.73	64.70%	
410.238. CLOTHING & UNIFORM EXP-POLICE	4,611.07	5,000.00	388.93	92.22%	
410.239. UNIFORM EXP-PART-TIME OFF-POL	217.32	500.00	282.68	43.46%	
410.242. MATERIALS & SUPPLIES EXP - POL	3,782.72	8,500.00	4,717.28	44.50%	
410.251. VEHIC & EQUIP MAINT EXP-POLICE	16,166.30	12,000.00	(4,166.30)	134.72%	<i>over</i>
410.260. MINOR EQUIPMENT EXP - POLICE	8,833.04	9,000.00	166.96	98.14%	
410.311. AUDIT EXPENSE - POLICE	1,300.00	1,300.00	0.00	100.00%	<i>done</i>
410.314. LEGAL EXPENSE - POLICE	2,451.44	2,500.00	48.56	98.06%	
410.317. DATA PROCESSING EXP - POLICE	800.00	800.00	0.00	100.00%	<i>done</i>
410.318. JANITORIAL SERVICES EXP-POLICE	6,240.00	6,700.00	460.00	93.13%	
410.320. IT SERVICES EXPENSE - POLICE	18,464.41	27,500.00	9,035.59	67.14%	

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.321. TELEPHONE EXPENSE - POLICE	1,864.13	2,400.00	535.87	77.67%
410.322. CABLE EXPENSE - POLICE	31.86	60.00	28.14	53.10%
410.324. CELL PHONE EXPENSE-POLICE	1,026.00	1,920.00	894.00	53.44%
410.325. INTERNET EXPENSE - POLICE	1,399.00	1,800.00	401.00	77.72%
410.326. MAINT/LEASE EXP-RADIOS- POL	1,100.00	0.00	(1,100.00)	0.00% <i>will invest.</i>
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	175.00	175.00	0.00%
410.329. AIRTIME EXP - POLICE	1,448.28	2,100.00	651.72	68.97%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.339. GPS FEE EXPENSE - POL	1,175.76	1,850.00	674.24	63.55%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	496.55	325.00	(171.55)	152.78% <i>over</i>
410.344. COPY EXPENSE - POLICE	271.19	650.00	378.81	41.72%
410.351. COMM INSURANCE EXP - POLICE	32,800.00	32,800.00	0.00	100.00% <i>done</i>
410.354. WORKERS COMP INS EXP - POLICE	32,000.00	32,000.00	0.00	100.00%
410.355. WORK COMP EXP-PART-TIME OFF-PO	1,582.81	1,600.00	17.19	98.93%
410.361. ELECTRICITY EXPENSE - POLICE	694.66	1,350.00	655.34	51.46%
410.362. NATURAL GAS EXPENSE-POL	1,053.01	1,350.00	296.99	78.00%
410.373. BUILDING/PROPERTY MAINT EXP-POL	238.50	2,000.00	1,761.50	11.93%
410.376. VASCAR EXPENSE - POLICE	2,011.75	1,900.00	(111.75)	105.88% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,928.16	1,650.00	(278.16)	116.86%
410.400. INVESTIGATION EXPENSES -POLICE	675.00	1,100.00	425.00	61.36%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	1,525.00	75.00	(1,450.00)	2,033.33% <i>over</i>
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	3,540.01	4,370.00	829.99	81.01%
410.449. VEHICLE LEASE PAYMENT-POLICE	11,304.72	11,305.00	0.28	100.00% <i>done</i>
410.450. CONTRACTED SERVICES EXP-POLICE	850.00	2,000.00	1,150.00	42.50%
410.460. TRAINING/SEMINAR EXP - POLICE	2,406.78	4,500.00	2,093.22	53.48%
410.461. CONF/MEETING EXPENSE - POLICE	75.79	125.00	49.21	60.63%
410.531. COMPUTER SOFTWARE EXP - POL	7,403.27	7,800.00	396.73	94.91%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,340.00	1,340.00	0.00	100.00% <i>done</i>
410.533. CIT FUNDING EXPENSE-POLICE	728.00	750.00	22.00	97.07% <i>done</i>
410.534. CCCART EXPENSE	1,967.43	1,970.00	2.57	99.87%
410.901. SRO EXPENSES - POLICE	1,980.58	200.00	(1,780.58)	990.29% <i>over</i>
410.902. REIMB FOR SRO EXPENSES- POLICE	(1,461.32)	(150.00)	1,311.32	974.21%
410.905. MISCELLANEOUS EXPENSE - POLICE	499.38	50.00	(449.38)	998.76%
Subtotal - Police	1,290,412.48	1,466,265.00	175,852.52	88.01% under
419.115. CROSSING GUARD SALARY EXP	2,006.25	3,000.00	993.75	66.88%
419.192. CROSSING GUARD SS EXP	153.48	230.00	76.52	66.73%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	105.00	105.00	0.00	100.00% <i>done</i>
Subtotal - Crossing Guards	2,264.73	3,385.00	1,120.27	66.90% under
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT SALARY EXP	29,059.89	61,000.00	31,940.11	47.64%

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	50.00	25.00	50.00%
419.517. PARKING ENFORCE DATA PROCESS EXP	125.00	125.00	0.00	100.00% <i>done</i>
419.520. PARKING ENFORCE-IT/EMAIL EXP	346.00	200.00	(146.00)	173.00% <i>over</i>
419.524. PARKING ENFORCE-CELL PHONE EXP	54.00	0.00	(54.00)	0.00% <i>over</i>
419.531. PARKING ENFORCEMENT FUEL EXP	249.48	900.00	650.52	27.72%
419.538. PARKING ENFORCEMENT UNIFORM EXP	855.28	1,200.00	344.72	71.27%
419.541. PARKING ENFORCEMENT ADV EXP	0.00	500.00	500.00	0.00%
419.542. PARKING ENFORCEMENT MAT & SUPP	810.74	2,000.00	1,189.26	40.54%
419.544. PARKING ENFORC COPY EXPENSE	18.53	30.00	11.47	61.77%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	8,208.12	8,400.00	191.88	97.72%
419.592. PARKING ENFORCEMENT SS	2,241.55	4,670.00	2,428.45	48.00%
419.596. PARKING ENFORCE HEALTH INS EXP	11,820.70	27,500.00	15,679.30	42.98%
419.597. PARKING ENFORCEMENT RETIRE EXP	451.16	0.00	(451.16)	0.00% <i>over not bud.</i>
419.610. PARKING ENFORCE OFFICE SUPP EXP	30.00	50.00	20.00	60.00%
419.621. PARKING ENFORCEMENT PHONE EXP	55.00	75.00	20.00	73.33%
419.642. PARKING ENFORCE PRINTING EXP	1,383.75	750.00	(633.75)	184.50% <i>over</i>
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	200.00	200.00	0.00%
419.651. PARKING ENFORCE VEH & EQUIP MA	0.00	300.00	300.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	250.00	400.00	150.00	62.50%
419.654. PARKING-KIOSK & METER CHARGE EXP	32,817.16	40,000.00	7,182.84	82.04%
419.700. PARKING METER EQUIPMENT EXP	950.00	2,500.00	1,550.00	38.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE COMM INS EXP	1,020.00	1,020.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE WORK COMP EXP	2,000.00	2,000.00	0.00	100.00% ✓
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	25.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	500.00	500.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	762.19	900.00	137.81	84.69%
445.450. PARKING LOT-EV EXPENSE	(57.54)	500.00	557.54	(11.51)%
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	533.23	0.00	(533.23)	0.00% <i>over - new</i>
Subtotal - Parking Enforcement	94,009.24	157,895.00	63,885.76	59.54%
413.112. SALARY EXPENSE - CODES	1,433.44	10,000.00	8,566.56	14.33%
413.192. SOCIAL SECURITY EXPENSE - CODE	109.65	765.00	655.35	14.33%
413.210. OFFICE SUPPLIES EXPENSE - CODE	50.00	100.00	50.00	50.00%
413.215. POSTAGE EXPENSE - CODES	130.00	150.00	20.00	86.67%
413.231. FUEL EXPENSE - CODES	19.28	100.00	80.72	19.28%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	32.46	100.00	67.54	32.46%
413.320. IT SERVICES EXPENSE - CODES	341.50	450.00	108.50	75.89%
413.321. TELEPHONE EXPENSE - CODES	90.00	125.00	35.00	72.00%
413.325. INTERNET EXPENSE - CODES	100.00	120.00	20.00	83.33%
413.341. ADVERTISING EXPENSE - CODES	0.00	300.00	300.00	0.00%
413.342. PRINTING EXPENSE - CODES	159.94	125.00	(34.94)	127.95% <i>over</i>
413.344. COPY EXPENSE - CODES	75.00	75.00	0.00	100.00% <i>done</i>

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413.351. COMMERCIAL INS EXPENSE - CODES	300.00	300.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00%
413.361. ELECTRICITY EXPENSE - CODES	100.00	100.00	0.00	100.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
Subtotal - Codes	2,966.27	13,225.00	10,258.73	22.43% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	224.67	225.00	0.33	99.85% <i>done</i>
414.215. POSTAGE EXPENSE - PLAN/ZON	100.00	120.00	20.00	83.33%
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	39.65	0.00	(39.65)	0.00% <i>over - not bud.</i>
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	45.00	45.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	1,103.50	10,000.00	8,896.50	11.04%
414.317. DATA PROCESSING EXP - PLAN/ZON	90.00	300.00	210.00	30.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	751.50	2,100.00	1,348.50	35.79%
414.321. TELEPHONE EXPENSE - PLAN/ZON	140.00	150.00	10.00	93.33%
414.325. INTERNET EXPENSE - PLAN/ZON	119.00	120.00	1.00	99.17% <i>done</i>
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	401.72	225.00	(176.72)	178.54% <i>over</i>
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	250.00	250.00	0.00	100.00% <i>done</i>
414.351. COMM INS EXPENSE - PLAN/ZON	400.00	400.00	0.00	100.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	110.00	110.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	25,978.10	28,740.00	2,761.90	90.39%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	45.00	325.00	280.00	13.85%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	29,653.14	43,335.00	13,681.86	68.43% <i>under</i>
430.112.0 SALARY EXPENSE - ST	236,759.00	322,000.00	85,241.00	73.53%
430.180.0 OVERTIME WAGES EXP - ST	10,054.19	20,000.00	9,945.81	50.27%
430.191.0 WORKBOOTS EXPENSE - ST	974.79	1,000.00	25.21	97.48% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	18,826.35	25,500.00	6,673.65	73.83%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	98.28	50.00	(48.28)	196.56% <i>over</i>
430.196.0 HEALTH INSURANCE EXPENSE - ST	72,283.06	74,000.00	1,716.94	97.68%
430.197.0 RETIREMENT EXPENSE - ST	13,082.04	20,000.00	6,917.96	65.41%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	1,429.30	4,500.00	3,070.70	31.76%
430.199.0 LIFE INS EXPENSE - ST	551.18	725.00	173.82	76.02%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	1,100.00	1,100.00	0.00	100.00% <i>done</i>
430.215.0 POSTAGE EXPENSE - ST	300.00	1,350.00	1,050.00	22.22%
430.226.0 JANITORIAL SUPPLIES EXP - ST	780.68	1,250.00	469.32	62.45%
430.231.0 FUEL EXPENSE - ST	18,774.28	28,500.00	9,725.72	65.87%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,775.25	2,400.00	624.75	73.97%
430.245.0 STREET & ROAD SIGNS EXP - ST	7,199.79	5,000.00	(2,199.79)	144.00% <i>over</i>
430.246.0 MATERIALS & SUPPLIES EXP - ST	8,081.39	13,000.00	4,918.61	62.16%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	200.00	200.00	0.00	100.00% <i>done</i>
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	17,777.92	31,000.00	13,222.08	57.35%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

Run: 11/13/2023 at 9:15 AM

Jm Page: 9

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.255.0 SHOP SUPP/EQUIP EXPENSE	2,110.60	4,500.00	2,389.40	46.90%
430.255.A SHOP CAPITAL EXPENSES - ST	5,799.99	6,500.00	700.01	89.23%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	3,993.93	5,000.00	1,006.07	79.88%
430.311.0 AUDIT EXPENSE - ST	1,350.00	1,350.00	0.00	100.00% <i>done</i>
430.313.0 ENGINEERING EXP - ST	0.00	500.00	500.00	0.00%
430.314.0 LEGAL EXPENSE - ST	632.00	400.00	(232.00)	158.00% <i>Over</i>
430.317.0 DATA PROCESSING EXP - ST	800.00	800.00	0.00	100.00% <i>done</i>
430.318.0 JANITORIAL SERVICES EXP - ST	6,240.00	8,500.00	2,260.00	73.41%
430.320.0 IT SERVICES EXPENSE - ST	1,517.00	3,500.00	1,983.00	43.34%
430.321.0 TELEPHONE EXPENSE - ST	1,825.78	2,800.00	974.22	65.21%
430.322.0 CABLE EXPENSE - ST	26.07	60.00	33.93	43.45%
430.324.0 CELL PHONE EXPENSE - ST	1,717.61	2,500.00	782.39	68.70%
430.325.0 INTERNET EXPENSE - ST	126.98	150.00	23.02	84.65%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	200.00	200.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	913.85	2,100.00	1,186.15	43.52%
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%
430.339.0 GPS FEE EXPENSE - ST	2,462.54	3,100.00	637.46	79.44%
430.341.0 ADVERTISING EXPENSE - ST	0.00	400.00	400.00	0.00%
430.342.0 PRINTING EXPENSE - ST	312.50	500.00	187.50	62.50%
430.344.0 COPY EXPENSE - ST	192.95	200.00	7.05	96.48%
430.351.0 COMM INS EXPENSE - ST	16,000.00	16,000.00	0.00	100.00% <i>done</i>
430.354.0 WORKERS COMP INS EXPENSE - ST	17,000.00	17,000.00	0.00	100.00% ✓
430.361.0 ELECTRICITY EXPENSE - ST	613.16	2,350.00	1,736.84	26.09%
430.362.0 NATURAL GAS EXPENSE - ST	8,614.91	13,100.00	4,485.09	65.76%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	539.86	1,700.00	1,160.14	31.76%
430.384.0 EQUIPMENT RENTAL EXP - ST	0.00	2,000.00	2,000.00	0.00%
430.420.0 DUES/SUBMEMBERSHIPS EXP - ST	75.00	80.00	5.00	93.75%
430.450.0 CONTRACTED SERVICES EXP - ST	262.50	1,200.00	937.50	21.88%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	0.00	500.00	500.00	0.00%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	85.00	225.00	140.00	37.78%
430.471.0 DRUG TESTING EXPENSE - ST	145.03	400.00	254.97	36.26%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	135.00	600.00	465.00	22.50%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.700.0 CAPITAL EXPENDITURES - ST	2,259.98	0.00	(2,259.98)	0.00% <i>over - not bud.</i>
430.701.0 LEASE/LOAN PYMTS-ST	14,630.49	14,630.00	(0.49)	100.00% <i>done</i>
430.706.0 CURBING EXPENSE - ST	10,400.00	10,000.00	(400.00)	104.00% <i>over</i>
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	25,000.00	25,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	14,402.80	15,000.00	597.20	96.02%
433.370. TRAFFIC SIGNALS MAINT - ST	10,100.84	4,000.00	(6,100.84)	252.52% <i>Over</i>
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	7,277.25	0.00	(7,277.25)	0.00% <i>over - new</i>
438.246. MAINT OF STREETS EXP - ST	8,654.13	15,500.00	6,845.87	55.83%
446.000. STORM WATER MGMT-STORM DRAINS	13,720.30	20,000.00	6,279.70	68.60%
Subtotal - Streets	564,985.55	755,970.00	190,984.45	74.74% under

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
411.500. FIREMEN'S RELIEF GRANT PASSTHR	33,440.43	30,000.00	(3,440.43)	111.47% <i>over - rec'd more</i>
412.351. AMBULANCE COMMERCIAL INS EXP	48.50	0.00	(48.50)	0.00% <i>over - new</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	625.00	625.00	0.00	100.00% <i>done</i>
441.000. CEMETARY EXPENSE	76.54	4,500.00	4,423.46	1.70%
447.000. CATA EXPENSE	28,809.00	29,530.00	721.00	97.56%
452.530. CONTRIB TO NITT VAL JT REC AU	6,105.00	6,105.00	0.00	100.00% <i>done</i>
455.000. SHADE TREE COMMISSION EXPENSE	1,824.00	5,000.00	3,176.00	36.48%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00% <i>done</i>
459.373. TRAIN STATION EXPENSE	30.00	250.00	220.00	12.00%
462.000. CDBG EXPENSES	0.00	150.00	150.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	3,937.50	5,250.00	1,312.50	75.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	5,654.05	5,655.00	0.95	99.98% <i>done</i>
Subtotal - Other Expenses	105,075.02	116,590.00	11,514.98	90.12% <i>under</i>
468.210. OFFICE SUPPLIES EXP - HARB	50.00	100.00	50.00	50.00%
468.215. POSTAGE EXPENSE - HARB	60.00	100.00	40.00	60.00%
468.231. FUEL EXPENSE- HARB	20.00	20.00	0.00	100.00% <i>done</i>
468.242. MATERIALS & SUPPLIES EXP-HARB	11.43	100.00	88.57	11.43%
468.317. DATA PROCESSING EXP - HARB	585.00	600.00	15.00	97.50%
468.320. IT SERVICES EXP - HARB	144.00	200.00	56.00	72.00%
468.321. TELEPHONE EXPENSE - HARB	65.01	70.00	4.99	92.87%
468.325. INTERNET EXPENSE-HARB	0.00	100.00	100.00	0.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	260.70	175.00	(85.70)	148.97% <i>over</i>
468.342. PRINTING EXPENSE - HARB	0.00	25.00	25.00	0.00%
468.344. COPY EXPENSE-HARB	100.00	100.00	0.00	100.00% <i>done</i>
468.351. COMMERCIAL INS - HARB	10.00	10.00	0.00	100.00%
468.361. ELECTRICITY EXPENSE-HARB	0.00	50.00	50.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	10,047.24	14,805.00	4,757.76	67.86%
Subtotal - HARB	11,353.38	16,590.00	5,236.62	68.44% <i>under</i>
492.095. TRANSFER TO CAPITAL PROJ FUND	117,500.00	117,500.00	0.00	100.00% <i>done</i>
Subtotal - Transfers Out	117,500.00	117,500.00	0.00	100.00%
Total Expense	\$ 2,803,216.95	\$ 3,400,420.00	\$ 597,203.05	82.44%
Net Income/Loss	\$ 491,473.76	0.00	(491,473.76)	0.00%

net income

As of 10/31, we are 83% thru the year

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	57,788.73	58,000.00	211.27	(99.64)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	93.49	25.00	(68.49)	(373.96) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	862.43	1,000.00	137.57	(86.24)
341.010.000 INTEREST INCOME - CKG, SVGS	77.78	85.00	7.22	(91.51)
399.001.000 USE OF RESERVES	0.00	11,485.00	11,485.00	0.00 <i>bid # only</i>
Total Revenues	58,822.43	70,595.00	11,772.57	(83.32)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	90.58	25.00	(65.58)	362.32 <i>over - dup tickets</i>
434.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00 <i>done</i>
434.249.000 REPAIRS & MAINTANANCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	110.00	110.00	0.00	100.00 <i>done</i>
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,755.00	1,755.00	0.00	100.00 ✓
434.361.000 STREETLIGHTING ELECTRICITY EXP	37,195.13	48,500.00	11,304.87	76.69
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	40,411.12	20,000.00	(20,411.12)	202.06 <i>over</i>
434.430.000 REFUND OF PRIOR YEAR REAL ESTATE TAX	544.05	0.00	(544.05)	0.00 <i>over - new</i>
Total Expenses	80,110.88	70,595.00	(9,515.88)	113.48
Net Income	\$ (21,288.45)	\$ 0.00	\$ 21,288.45	\$ 0.00

net 1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	72,235.91	72,200.00	(35.91)	(100.05) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	109.49	25.00	(84.49)	(437.96) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELIQUENT	1,077.33	1,000.00	(77.33)	(107.73) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	92.44	125.00	32.56	(73.95) <i>over</i>
351.021.000 SAFER GRANT REVENUE	37,422.54	200,000.00	162,577.46	(18.71) <i>over</i>
358.110.000 FIRE PROTECTION REV (S,B,M)	115,789.79	130,100.00	14,310.21	(89.00) <i>over</i>
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00 <i>over - new</i>
387.000.000 DONATION REVENUE	150.00	0.00	(150.00)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	18,775.00	18,775.00	0.00 <i>bud. # only</i>
Total Revenues	226,887.50	422,225.00	195,337.50	(53.74)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	875.00	1,500.00	625.00	58.33
411.192.000 FIRE CHIEF SS EXPENSE	66.94	115.00	48.06	58.21
411.210.000 OFFICE SUPPLIES EXPENSE	40.00	100.00	60.00	40.00
411.215.000 POSTAGE EXPENSE	30.00	70.00	40.00	42.86
411.231.000 FUEL EXPENSE	10,073.31	15,750.00	5,676.69	63.96
411.242.000 SAFETY EQUIPMENT EXPENSE	3,653.10	3,000.00	(653.10)	121.77 <i>over</i>
411.249.000 MATERIALS & SUPPLIES EXPENSE	54.80	5,000.00	4,945.20	1.10
411.251.000 FIRE EQUIPMENT MAINTENANCE EXP	76,524.54	45,000.00	(31,524.54)	170.05 <i>over</i>
411.260.000 MINOR EQUIPMENT EXPENSE	35,672.57	30,000.00	(5,672.57)	118.91 <i>over</i>
411.311.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00 <i>done</i>
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	32,000.00	32,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	195.00	180.00	(15.00)	108.33 <i>over</i>
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	5,664.12	7,150.00	1,485.88	79.22
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	700.00	700.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	100.00	100.00	0.00
411.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
411.344.000 COPY EXPENSE	20.00	50.00	30.00	40.00
411.351.000 COMMERCIAL INS EXPENSE	26,500.00	26,500.00	0.00	100.00 <i>done</i>
411.354.000 WORKERS COMP INS EXPENSE	25,270.00	30,080.00	4,810.00	84.01
411.361.000 ELECTRICITY EXPENSE	3,474.43	7,200.00	3,725.57	48.26
411.362.000 NATURAL GAS EXPENSE	11,235.97	11,150.00	(85.97)	100.77 <i>over</i>
411.366.000 WATER SERVICE EXPENSE	65.85	155.00	89.15	42.48
411.373.000 BUILDING MAINTENANCE EXPENSE	862.68	1,300.00	437.32	66.36
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	3,614.20	3,800.00	185.80	95.11
411.430.000 REFUND OF PRIOR YEAR REAL ESTATE TAX	677.26	0.00	(677.26)	0.00 <i>over - new</i>
411.902.000 FEDERAL GRANT EXPENSE	67,355.54	200,000.00	132,644.46	33.68
411.905.000 MISCELLANEOUS EXPENSE	85.00	25.00	(60.00)	340.00 <i>over</i>
411.950.000 FIRE POLICE SUPPLIES EXPENSE	8,149.00	500.00	(7,649.00)	1,629.80 <i>over</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Total Expenses	280,634.31	422,225.00	141,590.69	66.47
Net Income	\$ (53,746.81) \$	0.00 \$	53,746.81 \$	0.00

net
100%

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE EQUIPMENT				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,673.23	34,750.00	76.77	(99.78)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	54.75	15.00	(39.75)	(365.00) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	517.26	500.00	(17.26)	(103.45) ✓
341.010.000 INTEREST INCOME-CKG, SVGS	47.85	50.00	2.15	(95.70)
358.110.000 FIRE PROTECTION REV (S,B,M)	59,716.49	67,715.00	7,998.51	(88.19)
387.000.000 DONATION REVENUE	0.00	10,000.00	10,000.00	0.00
Total Revenues	95,009.58	113,030.00	18,020.42	(84.06)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	15.00	15.00	0.00	100.00 <i>done</i>
411.215.000 POSTAGE EXPENSE	10.00	10.00	0.00	100.00 ✓
411.430.000 REFUND OF PRIOR YEAR REAL ESTATE TAX	329.25	0.00	(329.25)	0.00 <i>over - new</i>
470.000.000 PAYMENT ON FIRE EQUIP LOANS	76,021.32	97,775.00	21,753.68	77.75
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,230.00	15,230.00	0.00	100.00 <i>done</i>
Total Expenses	91,605.57	113,030.00	21,424.43	81.05
Net Income	\$ 3,404.01	\$ 0.00	\$ (3,404.01)	\$ 0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
PARKS				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	110,761.72	110,000.00	(761.72)	(100.69) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	170.17	40.00	(130.17)	(425.43)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,651.95	1,400.00	(251.95)	(118.00)
341.010.000 INTEREST INCOME - CKG, SVGS	32.01	45.00	12.99	(71.13)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	2,870.00	2,500.00	(370.00)	(114.80) <i>over</i>
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	260.00	900.00	640.00	(28.89)
342.302.000 TALLEYRAND APPLICATION FEE	315.00	180.00	(135.00)	(175.00) <i>over</i>
342.460.000 USE OF BALLFIELDS AT GOV PARK	850.00	0.00	(850.00)	0.00 <i>over - new</i>
358.400.000 INTERGOVERNMENTAL REVENUE	434.71	0.00	(434.71)	0.00 ✓
367.800.000 SALE OF FISH FOOD REVENUE	1,973.67	1,700.00	(273.67)	(116.10) <i>over</i>
387.000.000 DONATION REVENUE	2,032.04	125.00	(1,907.04)	(1,625.63) ✓
392.095.000 TRANSFER FROM CAPITAL PROJECTS	7,500.00	7,000.00	(500.00)	(107.14) ✓
399.001.000 USE OF RESERVES	0.00	8,315.00	8,315.00	0.00 <i>bud. # only</i>
Total Revenues	128,851.27	132,205.00	3,353.73	(97.46)

Expenses

451.112.000 SALARY EXPENSE	51,498.26	52,100.00	601.74	98.85
451.192.000 SOCIAL SECURITY EXPENSE	3,939.65	3,985.00	45.35	98.86
451.210.000 OFFICE SUPPLIES EXPENSE	90.57	50.00	(40.57)	181.14 <i>over - dep. tickets</i>
451.215.000 POSTAGE EXPENSE	30.00	35.00	5.00	85.71
451.231.000 FUEL EXPENSE	2,755.31	6,800.00	4,044.69	40.52
451.240.000 FISH FOOD EXPENSE	40.98	85.00	44.02	48.21
451.247.000 MATERIALS & SUPPLIES EXPENSE	4,896.40	5,600.00	703.60	87.44
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	2,728.66	4,000.00	1,271.34	68.22
451.260.000 MINOR EQUIPMENT EXPENSE	2,457.00	1,000.00	(1,457.00)	245.70 <i>over</i>
451.311.000 AUDIT EXPENSE	300.00	300.00	0.00	100.00 <i>done</i>
451.314.000 LEGAL EXPENSE	333.00	0.00	(333.00)	0.00 <i>over - not bud.</i>
451.317.000 DATA PROCESSING EXPENSE	98.00	100.00	2.00	98.00 <i>done</i>
451.321.000 TELEPHONE EXPENSE	121.71	170.00	48.29	71.59
451.339.000 GPS FEE	146.97	225.00	78.03	65.32
451.342.000 PRINTING EXPENSE	35.00	50.00	15.00	70.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	3,855.00	3,855.00	0.00	100.00 <i>done</i>
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,550.00	2,550.00	0.00	100.00 ✓
451.361.000 ELECTRICITY EXPENSE	1,434.59	1,400.00	(34.59)	102.47 <i>over</i>
451.375.000 PROPERTY MAINTENANCE EXPENSE	1,105.39	5,000.00	3,894.61	22.11
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	3,730.67	200.00	(3,530.67)	1,865.34 <i>over</i>
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.430.000 REFUND OF PRIOR YEAR REAL ESTATE TAX	1,042.77	0.00	(1,042.77)	0.00 <i>over - new</i>
451.450.000 CONTRACTED SERVICES EXP	7,475.00	4,500.00	(2,975.00)	166.11 <i>over</i>
451.700.000 CAPITAL EXPENDITURES	7,500.00	12,000.00	4,500.00	62.50
492.095.000 TRANSFER TO CAPITAL PROJECT	28,000.00	28,000.00	0.00	100.00 <i>done</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
PARKS				
Total Expenses	126,164.93	132,205.00	6,040.07	95.43
Net Income	\$ 2,686.34	\$ 0.00	\$(2,686.34)	0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	549.46	500.00	(49.46)	(109.89) <i>over</i>
341.020.000 INTEREST-SWEEP ACCT	5,151.25	0.00	(5,151.25)	0.00 <i>over - new</i>
378.000.000 WATER COLLECTIONS REVENUE	1,298,655.00	1,498,000.00	199,345.00	(86.69)
378.001.000 SALE OF BULK WATER REVENUE	52,960.14	60,000.00	7,039.86	(88.27)
378.002.000 CW LINE CAPITAL PROJECTS REV	12,045.22	32,000.00	19,954.78	(37.64)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	62,182.46	0.00	(62,182.46)	0.00 <i>over - new</i>
378.700.000 BULK WATER REVENUE-MILESBUURG	34,673.17	0.00	(34,673.17)	0.00 ✓
378.901.000 METER/PIT/ETC SALES REVENUE	23,808.36	3,000.00	(20,808.36)	(793.61) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	390.00	210.00	(180.00)	(185.71) ✓
378.904.000 WATER ON/OFF FEE REVENUE	0.00	200.00	200.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	278.90	1,100.00	821.10	(25.35)
378.906.000 POSTING FEE REVENUE	450.00	300.00	(150.00)	(150.00) <i>over</i>
383.400.000 CAPACITY FEES & ASSESSMENT REV	12,751.50	15,180.00	2,428.50	(84.00)
389.000.000 MISCELLANEOUS REVENUE	673.75	0.00	(673.75)	0.00 <i>over - not bud.</i>
389.003.000 FEE REVENUE	20.00	0.00	(20.00)	0.00 ✓
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
399.001.000 USE OF RESERVES	0.00	27,405.00	27,405.00	0.00 <i>bud. # only</i>
Total Revenues	1,504,589.21	1,638,895.00	134,305.79	(91.81)
Expenses				
448.112.000 SALARY EXPENSE	307,642.82	363,000.00	55,357.18	84.75
448.180.000 OVERTIME WAGES EXPENSE	21,960.99	29,000.00	7,039.01	75.73
448.191.000 WORKBOOTS EXPENSE	1,391.99	1,400.00	8.01	99.43 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	24,210.75	29,700.00	5,489.25	81.52
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	147.42	85.00	(62.42)	173.44 <i>over</i>
448.196.000 HEALTH INSURANCE EXPENSE	99,658.03	110,000.00	10,341.97	90.60
448.197.000 RETIREMENT EXPENSE	20,591.16	30,500.00	9,908.84	67.51
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	9,772.50	9,500.00	(272.50)	102.87 <i>over</i>
448.199.000 LIFE INSURANCE EXPENSE	3,185.66	920.00	(2,265.66)	346.27 ✓
448.210.000 OFFICE SUPPLIES EXPENSE	330.79	1,100.00	769.21	30.07
448.215.000 POSTAGE EXPENSE	3,052.92	3,500.00	447.08	87.23
448.221.000 CHEMICAL EXPENSE	16,121.88	19,000.00	2,878.12	84.85
448.231.000 FUEL EXPENSE	7,635.93	15,200.00	7,564.07	50.24
448.238.000 CLOTHING & UNIFORM EXPENSE	2,133.80	2,400.00	266.20	88.91
448.246.000 REPAIR/MAINT/MISC SUPP EXP	28,365.14	27,000.00	(1,365.14)	105.06 <i>over</i>
448.249.000 COMPUTER SOFTWARE EXPENSE	7,997.74	8,725.00	727.26	91.66
448.251.000 VEHICLE & EQUIP MAINT EXP	19,316.52	20,000.00	683.48	96.58
448.253.000 REPAIRS TO WATER SYSTEM EXP	67,927.35	30,000.00	(37,927.35)	226.42 <i>over</i>
448.254.000 PUMP MAINT/REPAIRS EXPENSE	4,182.29	4,000.00	(182.29)	104.56 ✓
448.255.000 WATER METER MAINT/REPLACE EXP	12,624.50	85,000.00	72,375.50	14.85
448.260.000 TOOLS & MINOR EQUIPMENT EXP	6,100.48	5,500.00	(600.48)	110.92 <i>over</i>
448.311.000 AUDIT EXPENSE	6,600.00	6,600.00	0.00	100.00 <i>done</i>

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

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	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00
448.314.000 LEGAL EXPENSE	1,826.45	2,000.00	173.55	91.32
448.316.000 WATER TESTING EXPENSE	8,220.20	7,000.00	(1,220.20)	117.43 <i>OWU</i>
448.317.000 DATA PROCESSING EXPENSE	1,164.08	1,350.00	185.92	86.23
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	1,000.00	1,000.00	0.00
448.319.000 PEST CONTROL EXPENSE	736.00	1,200.00	464.00	61.33
448.320.000 IT SERVICES EXPENSE	3,076.00	9,000.00	5,924.00	34.18
448.321.000 TELEPHONE EXPENSE	4,304.46	3,400.00	(904.46)	126.60 <i>OWU</i>
448.324.000 CELL PHONE/IPAD EXPENSE	2,717.56	3,900.00	1,182.44	69.68
448.325.000 INTERNET EXPENSE	5,160.93	7,000.00	1,839.07	73.73
448.329.000 SCADA SYSTEM EXPENSE	4,548.30	5,000.00	451.70	90.97
448.331.000 TRAVEL EXPENSE	24.05	50.00	25.95	48.10
448.339.000 GPS FEE EXP	587.88	900.00	312.12	65.32
448.341.000 ADVERTISING EXPENSE	116.38	400.00	283.62	29.10
448.342.000 PRINTING EXPENSE	167.49	1,000.00	832.51	16.75
448.344.000 COPY EXPENSE	250.00	250.00	0.00	100.00 <i>done</i>
448.351.000 COMMERCIAL INS EXPENSE	40,000.00	40,000.00	0.00	100.00 ✓
448.354.000 WORKERS COMP INS EXPENSE	17,986.41	19,250.00	1,263.59	93.44
448.361.000 ELECTRICITY EXPENSE	138,172.90	185,000.00	46,827.10	74.69
448.362.000 HEATING OIL EXP - PUMP HOUSE	2,461.18	6,500.00	4,038.82	37.86
448.376.000 MAINT OF PUMP HOUSES EXPENSE	2,951.08	500.00	(2,451.08)	590.22 <i>OWU</i>
448.377.000 MAINTENANCE OF RESERVOIR EXP	979.60	400.00	(579.60)	244.90 ✓
448.378.000 MAINT OF STREETS EXPENSE	20,643.26	25,000.00	4,356.74	82.57
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	14,630.50	14,630.00	(0.50)	100.00 <i>done</i>
448.420.000 DUES/MEMBERSHIP/SUB EXP	873.99	1,000.00	126.01	87.40
448.450.000 CONTRACTED SERVICES EXPENSE	4,469.50	12,000.00	7,530.50	37.25
448.460.000 TRAINING EXPENSE	3,009.00	4,200.00	1,191.00	71.64
448.470.000 CDL/OTHER LICENSE EXPENSE	275.00	185.00	(90.00)	148.65 <i>OWU</i>
448.471.000 DRUG TESTING EXPENSE	104.81	400.00	295.19	26.20
448.473.000 OPERATORS LICENSE FEE EXP	405.00	500.00	95.00	81.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	7,811.50	11,500.00	3,688.50	67.93
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	79,935.45	260,000.00	180,064.55	30.74
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	90,000.00	90,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS	52,000.00	52,000.00	0.00	100.00 ✓
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
Total Expenses	1,180,559.62	1,638,895.00	458,335.38	72.03
Net Income	\$ 324,029.59 \$	0.00 \$	(324,029.59) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	36,672.67	10,000.00	(26,672.67)	(366.73) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	139.66	175.00	35.34	(79.81)
364.110.000 SEWER COLLECTION REVENUE	1,509,726.31	1,858,000.00	348,273.69	(81.26)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	922.28	1,400.00	477.72	(65.88)
364.172.000 PRETREATMENT REVENUE	0.00	2,500.00	2,500.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	68,983.26	63,000.00	(5,983.26)	(109.50) <i>over</i>
364.180.000 BULK WATER LOADS REVENUE	2,040.00	2,400.00	360.00	(85.00)
364.901.000 BULK HAULING PERMIT REVENUE	120.00	120.00	0.00	(100.00)
364.904.000 CAPITAL IMPROVEMENTS-SBW	80,713.10	210,000.00	129,286.90	(38.43)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,033,057.83	1,310,800.00	277,742.17	(78.81)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	1,156.18	0.00	(1,156.18)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	276,100.00	276,100.00	0.00 <i>bud. # only</i>
Total Revenues	2,748,531.29	3,749,495.00	1,000,963.71	(73.30)
Expenses				
429.112.000 SALARY EXPENSE	545,848.54	650,000.00	104,151.46	83.98
429.112.A00 SALARY EXPENSE-SYSTEM	50,504.86	59,200.00	8,695.14	85.31 <i>done</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	19,253.02	26,000.00	6,746.98	74.05
429.180.A00 OVERTIME WAGES EXPENSE-SYS	692.64	1,750.00	1,057.36	39.58 <i>done</i>
429.191.000 WORKBOOTS EXPENSE	2,353.02	2,200.00	(153.02)	106.96 <i>over</i>
429.192.000 SOCIAL SECURITY EXPENSE-FAC	42,355.40	51,700.00	9,344.60	81.93
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	3,837.02	4,500.00	662.98	85.27 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	167.42	150.00	(17.42)	111.61 <i>over</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	126,804.78	148,000.00	21,195.22	85.68
429.196.A00 HEALTH INS EXPENSE-SYSTEM	2,676.69	4,000.00	1,323.31	66.92 <i>done</i>
429.197.000 RETIREMENT EXPENSE	23,792.39	47,000.00	23,207.61	50.62
429.197.A00 RETIREMENT EXPENSE-SYSTEM	4,674.02	3,800.00	(874.02)	123.00 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	5,175.65	10,900.00	5,724.35	47.48
429.199.000 LIFE INSURANCE EXPENSE-FAC	1,348.93	1,860.00	511.07	72.52
429.199.A00 LIFE INS EXPENSE-SYSTEM	118.08	125.00	6.92	94.46 <i>done</i>
429.210.000 OFFICE SUPPLIES EXP - FACILITY	192.52	1,200.00	1,007.48	16.04
429.210.A00 OFFICE SUPPLIES EXPENSE - SYSTEM	113.28	325.00	211.72	34.86
429.215.000 POSTAGE EXPENSE - FACILITY	86.55	225.00	138.45	38.47
429.215.A00 POSTAGE EXPENSE-SYSTEM	1,455.11	1,700.00	244.89	85.59
429.217.000 SHIPPING FEES EXP-FAC	84.49	200.00	115.51	42.25
429.217.A00 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	82,461.94	165,000.00	82,538.06	49.98
429.225.000 LABORATORY SUPPLIES EXPENSE	5,885.52	5,000.00	(885.52)	117.71 <i>over</i>
429.231.000 FUEL EXPENSE - FACILITY	5,646.40	8,800.00	3,153.60	64.16
429.231.A00 FUEL EXPENSE - SYSTEM	972.82	1,900.00	927.18	51.20
429.238.000 CLOTHING & UNIFORM EXPENSE	3,044.77	4,200.00	1,155.23	72.49

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

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Run: 11/08/2023 at 2:45 PM

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	541.50	1,200.00	658.50	45.13
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	7,456.16	7,600.00	143.84	98.11
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	998.97	75.00	(923.97)	1,331.96 <i>Over</i>
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	473.69	9,000.00	8,526.31	5.26
429.251.A00 VEHICLE MAINT EXP - SYSTEM	38.41	3,000.00	2,961.59	1.28
429.252.000 EQUIPMENT MAINT EXP - FAC	106,371.57	140,000.00	33,628.43	75.98
429.252.A00 EQUIPMENT MAINT EXP - SYS	3,383.09	4,500.00	1,116.91	75.18
429.257.000 FACILITY MAINTENANCE EXPENSE	18,528.20	22,500.00	3,971.80	82.35
429.258.A00 SYSTEM MAINTENANCE EXPENSE	22,340.72	80,000.00	57,659.28	27.93
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	5,848.81	4,000.00	(1,848.81)	146.22 <i>Over</i>
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	28,694.06	33,100.00	4,405.94	86.69
429.310.A00 I & I EXPENSE - SYSTEM	18,150.00	20,000.00	1,850.00	90.75 <i>done</i>
429.311.000 AUDIT EXPENSE	8,100.00	8,100.00	0.00	100.00 <i>done</i>
429.313.000 ENGINEERING EXPENSE - FACILITY	1,575.62	25,000.00	23,424.38	6.30
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	679.50	5,000.00	4,320.50	13.59
429.314.A00 LEGAL EXPENSE - SYSTEM	2,823.00	700.00	(2,123.00)	403.29 <i>Over</i>
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	32,313.76	35,000.00	2,686.24	92.33
429.317.000 DATA PROCESSING EXPENSE	1,241.58	1,300.00	58.42	95.51
429.319.000 PEST CONTROL EXPENSE	352.00	575.00	223.00	61.22
429.320.000 IT SERVICES EXPENSE-FAC	3,611.50	6,600.00	2,988.50	54.72
429.320.A00 IT SERVICES EXPENSE-SYSTEM	40.00	500.00	460.00	8.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,310.55	2,000.00	689.45	65.53
429.321.A00 TELEPHONE EXPENSE-SYSTEM	1,217.22	1,900.00	682.78	64.06
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,981.99	3,100.00	1,118.01	63.94
429.324.A00 CELL PHONE EXPENSE - SYSTEM	180.00	240.00	60.00	75.00
429.325.000 INTERNET EXPENSE	1,150.59	2,000.00	849.41	57.53
429.329.000 SCADA SYSTEM MAINT EXP	1,342.25	40,000.00	38,657.75	3.36
429.331.000 TRAVEL EXPENSES-FACILITY	82.35	50.00	(32.35)	164.70 <i>Over</i>
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.339.000 GPS FEE EXPENSE	293.94	450.00	156.06	65.32
429.341.000 ADVERTISING EXPENSE	1,041.84	750.00	(291.84)	138.91 <i>Over</i>
429.342.000 PRINTING EXPENSE - FACILITY	125.00	200.00	75.00	62.50
429.342.A00 PRINTING EXPENSE - SYSTEM	164.58	1,000.00	835.42	16.46
429.344.000 COPY EXPENSE-FACILITY	313.42	400.00	86.58	78.36
429.344.A00 COPY EXPENSE - SYSTEM	91.77	150.00	58.23	61.18
429.350.000 INSURANCE EXPENSE	2,113.00	4,200.00	2,087.00	50.31
429.351.000 COMMERCIAL INSURANCE EXPENSE	14,312.22	55,500.00	41,187.78	25.79
429.354.000 WORKERS COMP INS EXP-FACILITY	32,718.56	33,000.00	281.44	99.15
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	2,655.00	3,050.00	395.00	87.05
429.361.000 ELECTRICITY EXPENSE	220,209.81	315,000.00	94,790.19	69.91
429.362.000 NATURAL GAS EXPENSE	8,175.55	11,750.00	3,574.45	69.58
429.374.000 COPIER RENTAL/MAINT EXP	1,217.70	1,330.00	112.30	91.56
429.378.000 MAINTENANCE OF STREETS EXP-SYSTEM	0.00	20,000.00	20,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	44,737.72	49,150.00	4,412.28	91.02
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	498.00	550.00	52.00	90.55
429.420.A00 SUBSCRIPTION EXP-SYSTEM	26.00	25.00	(1.00)	104.00 <i>done</i>
429.450.000 CONTRACTED SERVICES EXP - FAC	800.00	16,000.00	15,200.00	5.00
429.450.A00 CONTRACTED SERVICES EXP - FAC	0.00	4,000.00	4,000.00	0.00
429.460.000 TRAINING EXPENSE	7,481.08	3,300.00	(4,181.08)	226.70 <i>over</i>
429.469.000 BIOSOLIDS RECYCLING EXPENSE	74,615.08	65,000.00	(9,615.08)	114.79 <i>over</i>
429.470.000 CDL/OTHER LICENSE EXPENSE	671.50	300.00	(371.50)	223.83
429.471.000 DRUG TESTING EXPENSE	51.63	200.00	148.37	25.82
429.472.000 PERMIT FEES EXPENSE	4,075.00	3,900.00	(175.00)	104.49 <i>over</i>
429.473.000 OPERATORS LICENSE EXP-FAC	1,065.00	200.00	(865.00)	532.50
429.473.A00 OPERATORS LICENSE EXP-SYS	60.00	120.00	60.00	50.00
429.475.A00 OPERATORS LICENSE EXP-SYS	0.00	3,500.00	3,500.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	150.00	2,000.00	1,850.00	7.50
429.476.000 OTHER FEES EXPENSE	40.00	0.00	(40.00)	0.00 <i>over - not bud.</i>
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	119,378.53	500,000.00	380,621.47	23.88
429.700.C00 CAPITAL EXPENDITURES - FACILITY	0.00	50.00	50.00	0.00
429.905.000 MISC EXP - FACILITY	0.00	319,190.00	319,190.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	23,775.67	28,000.00	4,224.33	84.91
472.404.A00 PENN WORKS LOAN EXP - INTEREST	0.00	58,360.00	58,360.00	0.00
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	8,286.93	9,995.00	1,708.07	82.91
472.406.A00 RELIANCE LOAN EXP - INTEREST	0.00	166,060.00	166,060.00	0.00
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	69,110.91	82,070.00	12,959.09	84.21
472.412.A00 NORTHWEST LOAN #3892 INTEREST	0.00	130,450.00	130,450.00	0.00
472.413.A00 NORTHWEST LOAN #2846 PRINCIPAL	1,049.86	1,090.00	40.14	96.32
472.414.A00 NORTHWEST LOAN #2846 INTEREST	2,200.00	2,200.00	0.00	100.00 <i>done</i>
475.000.A00 TRUSTEE FEE EXPENSE	120,000.00	160,000.00	40,000.00	75.00
492.001.B00 TRANSFER TO GENERAL FUND	27,000.00	27,000.00	0.00	100.00 <i>done</i>
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	1,000.00	1,000.00	0.00
497.000.000 STMP IMPLEMENTATION EXPENSE				
Total Expenses	1,997,356.29	3,749,495.00	1,752,138.71	53.27
Net Income	\$ 751,175.00 \$	0.00 \$	(751,175.00) \$	0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	207.93	240.00	32.07	(86.64)
354.150.000 GRANT REVENUE	0.00	350,000.00	350,000.00	0.00
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	5,600.00	5,600.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	1,006,778.68	1,230,000.00	223,221.32	(81.85)
364.305.000 SPECIAL COLLECTIONS REVENUE	3,445.50	5,000.00	1,554.50	(68.91)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,465.00	12,000.00	(465.00)	(103.88) <i>over</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	475.00	0.00	(475.00)	0.00 <i>over - not bud.</i>
364.500.000 SALE OF RECYCLABLES REVENUE	2,541.35	0.00	(2,541.35)	0.00 <i>over</i>
364.520.000 FEE FOR REFUSE CONTAINERS	3,895.00	300.00	(3,595.00)	(1,298.33) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	42.00	35.00	(7.00)	(120.00) <i>over</i>
380.003.000 NSF FEE REVENUE	20.00	0.00	(20.00)	0.00 <i>over - not bud.</i>
Total Revenues	1,029,870.46	1,603,175.00	573,304.54	(64.24)

EXPENSES	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
427.112.000 SALARY EXPENSE	242,414.70	275,000.00	32,585.30	88.15
427.180.000 OVERTIME WAGES EXPENSE	8,088.14	9,000.00	911.86	89.87
427.191.000 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	18,629.88	20,000.00	1,370.12	93.15
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	73.44	80.00	6.56	91.80
427.196.000 HEALTH INSURANCE EXP	42,963.57	60,000.00	17,036.43	71.61
427.197.000 RETIREMENT EXPENSE	13,545.99	25,500.00	11,954.01	53.12
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	848.16	3,700.00	2,851.84	22.92
427.199.000 LIFE INSURANCE EXPENSE	611.60	710.00	98.40	86.14
427.210.000 OFFICE SUPPLIES EXPENSE	335.45	265.00	(70.45)	126.58 <i>over</i>
427.215.000 POSTAGE EXPENSE	1,556.67	1,700.00	143.33	91.57
427.231.000 FUEL EXPENSE	22,904.90	40,500.00	17,595.10	56.56
427.238.000 CLOTHING & UNIFORM EXPENSE	1,761.89	1,800.00	38.11	97.88
427.249.000 COMPUTER SOFTWARE EXPENSE	7,997.73	8,800.00	802.27	90.88
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	22,010.36	2,400.00	(19,610.36)	917.10 <i>over - compost</i>
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	17,842.09	26,205.00	8,362.91	68.09
427.260.000 MINOR EQUIPMENT EXPENSE	102.91	1,100.00	997.09	9.36
427.262.000 TRASH RECEPTACLES EXPENSE	12,525.00	0.00	(12,525.00)	0.00 <i>over - not bud.</i>
427.311.000 AUDIT EXPENSE	1,750.00	1,750.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	424.75	425.00	0.25	99.94
427.319.000 PEST CONTROL EXPENSE	744.00	1,175.00	431.00	63.32
427.320.000 IT SERVICES EXPENSE	0.00	500.00	500.00	0.00
427.321.000 TELEPHONE EXPENSE	1,095.48	1,500.00	404.52	73.03
427.324.000 CELL PHONE EXPENSE	1,165.77	1,440.00	274.23	80.96
427.325.000 INTERNET EXPENSE	1,120.35	1,300.00	179.65	86.18
427.326.000 SWIFTRTEACH EXPENSE	312.70	1,000.00	687.30	31.27
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

mm Page: 2

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE				
427.328.000 GATE EXPENSES	135.00	250.00	115.00	54.00
427.329.000 VIDEO RECORDING & STORAGE	180.00	1,500.00	1,320.00	12.00
427.339.000 GPS FEE EXP	587.88	900.00	312.12	65.32
427.341.000 ADVERTISING EXPENSE	339.40	300.00	(39.40)	113.13 <i>over</i>
427.342.000 PRINTING EXPENSE	125.00	1,400.00	1,275.00	8.93
427.344.000 COPY EXPENSE	75.00	150.00	75.00	50.00
427.351.000 COMMERCIAL INS EXPENSE	12,000.00	12,000.00	0.00	100.00 <i>done</i>
427.354.000 WORKERS COMP INSURANCE EXP	16,000.00	16,000.00	0.00	100.00 ✓
427.361.000 ELECTRICITY EXPENSE	1,339.04	2,000.00	660.96	66.95
427.362.000 HEATING OIL EXPENSE	663.63	2,500.00	1,836.37	26.55
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	20,325.00	28,000.00	7,675.00	72.59
427.365.000 TIPPING FEES EXP - CCRRA	189,762.62	265,000.00	75,237.38	71.61
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	182,312.82	245,000.00	62,687.18	74.41
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	21,645.00	29,000.00	7,355.00	74.64
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	51.00	500.00	449.00	10.20
427.373.000 BUILDING REPAIR & MAINT EXP	2,125.15	2,600.00	474.85	81.74
427.384.000 EQUIPMENT RENTAL EXPENSE	0.00	4,000.00	4,000.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	20.00	20.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	9,000.00	9,000.00	0.00
427.460.000 TRAINING EXPENSE	0.00	125.00	125.00	0.00
427.470.000 CDL LICENSE EXPENSE	87.00	200.00	113.00	43.50
427.471.000 DRUG TESTING EXPENSE	51.63	250.00	198.37	20.65
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	1,000.00	1,000.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	50.00	50.00	0.00
427.700.000 CAPITAL EXPENDITURES	0.00	360,000.00	360,000.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	350.00	500.00	150.00	70.00
492.001.000 TRANSFER TO GENERAL FUND	56,250.00	75,000.00	18,750.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	50,000.00	50,000.00	0.00	100.00 <i>done</i>
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	500.00	500.00	0.00
Total Expenses	984,508.75	1,603,175.00	618,666.25	61.41
Net Income	\$ 45,361.71	\$ 0.00	\$ (45,361.71)	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	3,034.40	3,626.00	591.60	(83.68)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	19,407.00	23,303.00	3,896.00	(83.28)
341.010.000 INTEREST INCOME - CKG, SVGS	4,227.42	300.00	(3,927.42)	(1,409.14) <i>own</i>
351.000.000 AMERICAN RESCUE FUNDS	56,701.62	0.00	(56,701.62)	0.00 <i>own</i>
354.001.000 GRANT FUNDS	4,005,179.83	0.00	(4,005,179.83)	0.00 <i>own - not bud.</i>
399.001.000 USE OF RESERVES	0.00	2,237,676.00	2,237,676.00	0.00 <i>bud. # only</i>
Total Revenues	4,088,550.27	2,264,905.00	(1,823,645.27)	(180.52)
Expenses				
410.700.000 POLICE DEPT GRANT EXPENSE	413,184.30	855,135.00	441,950.70	48.32
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	795,280.53	1,066,794.00	271,513.47	74.55
489.210.000 OFFICE SUPPLIES EXPENSE	86.97	5.00	(81.97)	1,739.40 <i>own</i>
489.311.000 AUDIT EXPENSE	2,450.00	0.00	(2,450.00)	0.00 <i>own - not bud.</i>
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	50,725.00	342,971.00	292,246.00	14.79
498.101.000 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	15,910.12	0.00	(15,910.12)	0.00 <i>own - new</i>
Total Expenses	1,277,636.92	2,264,905.00	987,268.08	56.41
Net Income	\$ 2,810,913.35 \$	0.00 \$	(2,810,913.35) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,711.64	1,000.00	(711.64)	(71.16) <i>DKK</i>
355.020.000 STATE AID REVENUE	173,868.55	170,345.00	(3,523.55)	(102.07) ✓
399.001.000 USE OF RESERVES	0.00	130,405.00	130,405.00	0.00 <i>bud. # only</i>
Total Revenues	175,580.19	301,750.00	126,169.81	(58.19)
Expenses				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	60,000.00	60,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	0.00	65,000.00	65,000.00	0.00
436.000.000 STORM SEWERS & DRAINS EXP	4,919.00	75,000.00	70,081.00	6.56
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	313.71	1,750.00	1,436.29	17.93
439.000.000 PROJECT WORK EXPENSE	30,166.54	100,000.00	69,833.46	30.17
Total Expenses	35,399.25	301,750.00	266,350.75	11.73
Net Income	\$ 140,180.94 \$	0.00 \$	(140,180.94) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	24,078.65	24,000.00	(78.65)	(100.33) <i>over</i>
301.200.000 REAL ESTATE TAX REV-PRIOR	36.41	10.00	(26.41)	(364.10)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	358.82	300.00	(58.82)	(119.61)
341.010.000 INTEREST INCOME-CHECKING	2.45	5.00	2.55	(49.00)
Total Revenues	24,476.33	24,315.00	(161.33)	(100.66)
Expenses				
412.000.000 EMS EXPENSES	24,037.18	24,305.00	267.82	98.90
412.210.000 OFFICE SUPPLIES EXPENSE	90.57	10.00	(80.57)	905.70 <i>over</i>
412.430.000 REFUND OF PRIOR YEAR REAL ESTATE TAX	226.67	0.00	(226.67)	0.00 <i>over - new</i>
Total Expenses	24,354.42	24,315.00	(39.42)	100.16
Net Income	\$ 121.91 \$	0.00 \$	(121.91) \$	0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	89,950.21	20,000.00	(69,950.21)	(449.75) <i>over</i>
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00) <i>done</i>
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	15,230.00	15,230.00	0.00	(100.00) <i>done</i>
392.005.A00 TRANSFER IN FROM PARKS-RESERVED FOR POOL PROJECT	28,000.00	28,000.00	0.00	(100.00) <i>done</i>
392.006.000 TRANSFER IN FROM WATER FUND	20,000.00	0.00	(20,000.00)	0.00 <i>over</i>
392.006.A00 TRANSFER IN FROM WATER FUND-CW	32,000.00	32,000.00	0.00	(100.00) <i>done</i>
392.008.000 TRANSFER IN FROM SEWER FUND	27,000.00	15,000.00	(12,000.00)	(180.00) <i>over</i>
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00) <i>done</i>
399.005.000 USE OF RESERVES - POOL	0.00	7,000.00	7,000.00	0.00 <i>bud # only</i>
Total Revenues	379,680.21	284,730.00	(94,950.21)	(133.35)
Expenses				
452.450.000 NVJRA - TRANSFER POOL FUNDS	28,000.00	28,000.00	0.00	100.00 <i>done</i>
492.005.000 TRANSFER TO PARKS FUND	7,500.00	7,000.00	(500.00)	107.14 <i>over</i>
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	15,230.00	15,230.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	32,000.00	32,000.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	19,995.00	19,995.00	0.00
Total Expenses	35,500.00	284,730.00	249,230.00	12.47

Net Income
\$ 344,180.21 \$ 0.00 \$ (344,180.21) \$ 0.00

more

BUDGET VS ACTUAL
Borough of Bellefonte
For 10/31/2023

Y-T-D Actual Annual Budget Variance Percent of Budget

BULK WATER

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME-CHECKING/SVGS	6,302.86	2,100.00	(4,202.86)	(300.14) <i>over</i>
342.200.000 RENTAL INCOME	13,000.00	15,600.00	2,600.00	(83.33)
354.030.000 STATE GRANT PROCEEDS	0.00	100,000.00	100,000.00	0.00
357.030.000 LOCAL GRANT PROCEEDS	0.00	177,000.00	177,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	53,926.20	164,000.00	110,073.80	(32.88)
378.700.000 MILESBUURG WATER USAGE REVENUE	34,673.16	90,000.00	55,326.84	(38.53)
399.001.000 USE OF RESERVES	0.00	83,195.00	83,195.00	0.00 <i>bud. # only</i>
Total Revenues	107,902.22	631,895.00	523,992.78	(17.08)

Expenses

430.700.000 CAPITAL EXPENDITURES - MUSSER LANE	26,951.81	245,000.00	218,048.19	11.00
436.318.000 PARKVIEW HEIGHTS STORMWATER MGMT EXP	334.00	277,000.00	276,666.00	0.12
451.361.000 ELECTRICITY-WATER ST PROPERTY	2,399.01	500.00	(1,899.01)	479.80 <i>over</i>
451.800.000 WATER ST PROPERTY EXPENSES	17.17	5,100.00	5,082.83	0.34
455.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00 <i>done</i>
455.310.000 AUDIT EXPENSE	350.00	350.00	0.00	100.00
455.314.000 LEGAL FEES EXPENSE	0.00	250.00	250.00	0.00
460.250.000 WATERFRONT EXPENSE	3,675.00	0.00	(3,675.00)	0.00 <i>over - not bud.</i>
460.351.000 COMMERCIAL INS EXP-WATERFRONT	600.00	600.00	0.00	100.00 <i>done</i>
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	1,123.51	1,200.00	76.49	93.63
463.500.000 CONTRIBUTION TO CBICC	1,000.00	1,000.00	0.00	100.00 <i>done</i>
465.210.000 OFFICE SUPPLIES EXPENSE	90.58	30.00	(60.58)	301.93 <i>over</i>
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	19,899.54	23,935.00	4,035.46	83.14
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	1,439.76	1,675.00	235.24	85.96
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	45,385.63	54,615.00	9,229.37	83.10
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	14,429.27	17,165.00	2,735.73	84.06
481.500.000 CONSERVATION OF NAT'L RESOURCE	0.00	3,470.00	3,470.00	0.00
497.000.000 GRANT EXPENSE	217,950.00	0.00	(217,950.00)	0.00 <i>over - musser lane grant exp.</i>
499.905.000 MISCELLANEOUS EXPENSE	153.63	0.00	(153.63)	0.00 <i>over</i>
Total Expenses	335,803.91	631,895.00	296,091.09	53.14
Net Income	\$ (227,901.69) \$	0.00 \$	227,901.69 \$	0.00

will be reimb.

Budget vs Actual Summary October 2023

<i>Revenue</i>	2022	2023	YTD	Percentage	Percentage
	Actual	Budget	Received	Received	Prior
				Year to Date	Year
General	\$3,781,193	\$3,400,420	\$3,294,691	96.89%	95.93%
Streetlighting	\$60,583	\$70,595	\$58,822	83.32%	48.32%
Fire Department	\$266,624	\$422,225	\$226,888	53.74%	58.36%
Fire Equipment	\$105,792	\$113,030	\$95,010	84.06%	85.61%
Parks & Recreation	\$125,556	\$132,205	\$128,851	97.46%	93.64%
Water	\$1,749,645	\$1,638,895	\$1,504,589	91.81%	78.75%
Sewer	\$3,296,241	\$3,749,495	\$2,748,531	73.30%	70.94%
Refuse	\$1,149,762	\$1,603,175	\$1,029,870	64.24%	82.09%
Special Projects	\$1,171,056	\$2,264,905	\$4,088,550	180.52%	901.49%
Liquid Fuels	\$169,060	\$301,750	\$175,580	58.19%	45.90%
EMS	\$25,102	\$24,315	\$24,476	100.66%	101.66%
Capital Projects	\$297,712	\$284,730	\$379,680	133.35%	68.11%
Bulk Water	\$1,240,102	\$631,895	\$107,902	17.08%	297.73%
TOTAL	\$13,438,430	\$14,637,635	\$13,863,442		

<i>Expense</i>	2022	2023	YTD	Percentage	Percentage
	Actual	Budget	Expended	Expended	Prior
				Year to Date	Year
General					
Council	\$56,359	\$51,550	\$36,072	69.97%	84.82%
Executive	\$135,150	\$130,550	\$108,342	82.99%	85.75%
Mayor	\$3,218	\$4,065	\$2,606	64.11%	71.14%
Treasurer	\$2,571	\$2,790	\$2,302	82.50%	88.02%
R/E Tax Coll	\$8,784	\$9,310	\$7,743	83.17%	91.36%
General Gov't	\$506,540	\$511,400	\$427,933	83.68%	76.38%
Police	\$1,477,126	\$1,466,265	\$1,290,412	88.01%	93.09%
Crossing Guards	\$2,283	\$3,385	\$2,265	66.90%	19.48%
Parking Enforce	\$156,865	\$157,895	\$94,009	59.54%	95.71%
Codes	\$4,141	\$13,225	\$2,966	22.43%	28.23%
Planning/Zoning	\$34,434	\$43,335	\$29,653	68.43%	128.99%
Streets	\$718,741	\$755,970	\$564,986	74.74%	71.89%
Other	\$230,188	\$116,590	\$105,075	90.12%	103.73%
HARB	\$17,271	\$16,590	\$11,353	68.44%	12.40%
Transfers Out	\$117,500	\$117,500	\$117,500	100.00%	87.23%
Total General Fund	\$3,471,172	\$3,400,420	\$2,803,217		

<i>Expense</i>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting	\$79,154	\$70,595	\$80,111	113.48%	30.94%
Fire Department	\$250,307	\$422,225	\$280,634	66.47%	49.62%
Fire Equipment	\$106,209	\$113,030	\$91,606	81.05%	87.67%
Parks & Recreation	\$133,964	\$132,205	\$126,165	95.43%	92.68%
Water	\$1,015,734	\$1,638,895	\$1,180,560	72.03%	62.79%
Sewer	\$3,348,509	\$3,749,495	\$1,997,356	53.27%	52.67%
Refuse	\$916,550	\$1,603,175	\$984,509	61.41%	81.56%
Special Projects	\$1,160,530	\$2,264,905	\$1,277,637	56.41%	295.34%
Liquid Fuels	\$223,474	\$301,750	\$35,399	11.73%	35.11%
EMS	\$25,704	\$24,315	\$24,354	100.16%	96.17%
Capital Projects	\$192,648	\$284,730	\$35,500	12.47%	28.48%
Bulk Water	\$702,172	\$631,895	\$335,804	53.14%	172.06%
TOTAL	\$11,626,127	\$14,637,635	\$9,252,852		

Bellefonte Borough Council Packet November 20, 2023
 Treasurer's Report
 2023
 Month -October

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	3,400,420	3,294,691	96.9%	3,400,420	2,803,217	82.4%
Streetlighting	70,595	58,822	82.8%	70,595	80,111	113.5%
Fire Department	422,225	226,888	53.7%	422,225	280,634	66.5%
Fire Equipment	113,030	95,010	84.1%	113,030	91,606	81.1%
Parks	132,205	128,851	97.5%	132,205	126,165	95.4%
Water	1,638,895	1,504,589	91.8%	1,638,895	1,180,560	72.0%
Sanitation	3,749,495	2,748,531	73.3%	3,749,495	1,997,356	53.3%
Refuse	1,603,175	1,029,870	64.2%	1,603,175	984,509	61.4%
Special Projects	2,264,905	4,088,550	180.5%	2,264,905	1,277,637	56.4%
Liquid Fuels	301,750	175,580	58.1%	301,750	35,399	11.7%
Capital Projects	284,730	379,680	133.3%	284,730	35,500	12.5%
Bulk Water Sales	631,895	107,902	17.1%	631,895	335,804	53.1%
EMS	24,315	24,476	100.7%	24,315	24,354	100.2%
Total	14,637,635	13,863,442	94.7%	14,637,635	9,252,852	63.2%

Above figures are computer generated

	Beg of Month	Receipts	Expenses	End of Month
General	890,446	163,234	393,611	660,070
Act 13	28,311	99	0	28,410
Streetlighting	167,051	346	7,612	159,786
Fire Department	132,140	84,424	36,921	179,644
Fire Equipment	111,439	16,658	17,721	110,376
Parks	58,417	2,839	9,379	51,877
Water	658,585	191,709	164,222	686,072
Sanitation	465,880	149,630	218,278	397,232
Refuse	486,125	94,554	100,851	479,829
Special Projects	1,819	1	24	1,796
Capital Projects	3,306,623	6,993	3,000,000	313,616
Danone Water	38,749	1	12,323	26,427
Total	6,345,586	710,490	3,960,942	3,095,134

Above figures are from Bank Statements

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS
PAID IN
OCTOBER 2023**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	29730 - 29768	\$419,032.64
STREETLIGHTING	1196	\$7,611.65
BELLEFONTE FIRE DEPT	2786 - 2790	\$36,178.60
FIRE EQUIPMENT	1439	\$17,721.43
PARKS & RECREATION	2959 - 2962	\$9,430.57
WATER	13766 - 13783, 1021 - 1023	\$182,703.64
SANITATION	15462 - 15487	\$238,008.48
REFUSE	5361 - 5373	\$109,805.95
SPECIAL PROJECTS	124, 1020	\$43,208.99
LIQUID FUELS	658	\$30,000.00
EMS FUND	1010	\$226.67
CAPITAL PROJECTS	-	\$3,000,000.00 **
301 N SPRING ST	186 - 194	\$8,199.60
BULK WATER	730 - 731, 658 - 660	<u>\$15,457.40</u>
Total:		<u>\$4,117,585.62</u>

** includes funds transferred to new account

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999445	10/02/2023	AT&T MOBILITY	160.92
0029731	10/02/2023	RESERVE ACCOUNT	875.00
0029730	10/02/2023	LEAH A. GUIZAR	345.00
0999443	10/03/2023	STATE COLLEGE FORD LINCOLN INC	1,277.56
0029734	10/03/2023	4IMPRINT	1,182.99
0029733	10/03/2023	WEIS MARKETS INC	13,601.41
0029735	10/03/2023	COMMONWEALTH OF PA	10.00
0029732	10/03/2023	JJ POWELL FUEL MANAGEMENT	4,019.45
0999437	10/04/2023	SWARTZ FIRE & SAFETY, INC	53.50
0029736	10/05/2023	THE HARTFORD	84.46
0029737	10/05/2023	THE HARTFORD	246.37
0029738	10/05/2023	THE HARTFORD	355.02
AUTO	10/05/2023	BMO	1,143.79
0999446[VOID]	10/05/2023	WALMART COMMUNITY	70.18
0999453	10/06/2023	NAPA AUTO PARTS	327.82
0999450	10/06/2023	LINK COMPUTER CORP	225.00
0999454	10/10/2023	LINK COMPUTER CORP	150.00
0999449	10/10/2023	HUNTER KEYSTONE PETERBILT, L.P.	324.44
0029739	10/10/2023	JANITORS SUPPLY INC	334.06
0999444	10/10/2023	BELLEFONTE EMS	328.00
0999452	10/10/2023	FISHER AUTO PARTS	26.33
0999455	10/10/2023	GREATAMERICA FINANCIAL SVCS	125.61
0999451	10/10/2023	GROVE PRINTING, INC	24.00
0999447	10/10/2023	QUALITY HYDRAULICS	735.50
0999456	10/11/2023	QUILL	12.90
0999464	10/11/2023	SWARTZ FIRE & SAFETY, INC	55.55
0999448	10/11/2023	LANDPRO EQUIPMENT LLC	113.55
0029740	10/11/2023	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
TRANSFER	10/11/2023	PAYROLL FUND	75,102.87
TRANSFER	10/12/2023	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	25.00
0999467	10/12/2023	LINK COMPUTER CORP	1,012.00
0999469	10/12/2023	COMCAST	10.62
0999473	10/12/2023	COMCAST	230.68
0029741	10/12/2023	BELLEFONTE FIREMEN'S RELIEF ASSOC	33,440.43
0999459	10/12/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	53.50
0997457	10/12/2023	VALLEY ACE HARDWARE	36.95
0029742	10/12/2023	GOFLEET CORPORATION	420.59
0999468	10/12/2023	LEAF	147.39
0029745	10/13/2023	AMERICAN FUNDS SERVICE CO	99,759.00
0029743	10/13/2023	GINA THOMPSON	1,674.54
0029746	10/13/2023	FNB COMMERCIAL CREDIT CARD	1,930.13
0029744	10/13/2023	PA STATE ASSOCIATION OF BOROUGHES	225.00
TRANSFER	10/16/2023	PAYROLL FUND	205.20
0029747	10/16/2023	KASANDRA BOTTI, DO, FACEP	600.00
0029748	10/16/2023	MICHAEL LYONS	446.30
0999465	10/17/2023	MOCKENHAUPT	400.00
0999466	10/17/2023	WIZZARDS JANITORIAL SYSTEMS	4,320.00
TRANSFER	10/17/2023	BELLEFONTE BOROUGH WATER FUND	2,434.00
0999475	10/18/2023	LINDE GAS & EQUIPMENT	76.70
0999476	10/18/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	7.10
0999458	10/18/2023	LINK COMPUTER CORP	150.00
0999480	10/19/2023	GROVE PRINTING, INC	48.00
0999479	10/19/2023	CLARK AUTO EQUIPMENT	391.50
0999477	10/19/2023	EAGLE TOWING & RECOVERY INC	262.50
0999485	10/19/2023	STATE COLLEGE FORD LINCOLN INC	129.75
0999488	10/19/2023	WEST PENN POWER	325.15
0999486	10/19/2023	WEST PENN POWER	129.22

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01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999487	10/19/2023	VERIZON	41.79
0029758	10/20/2023	TRANS ASSOCIATES ENGINEERING CONS INC	1,829.00
0029752[VOID]	10/20/2023	TRANS ASSOCIATES ENGINEERING CONS INC	1,829.00
0029753[VOID]	10/20/2023	HIGHMARK BLUE SH	151.82
0029759	10/20/2023	HIGHMARK BLUE SH	151.82
0029755	10/20/2023	JULIE BROOKS	370.64
0029749[VOID]	10/20/2023	JULIE BROOKS	370.64
0029751[VOID]	10/20/2023	BELLEFONTE PRINT SHOP LLC	650.00
0029757	10/20/2023	BELLEFONTE PRINT SHOP LLC	650.00
0029756	10/20/2023	GREGORY BUTTS	50.00
0029750[VOID]	10/20/2023	GREGORY BUTTS	50.00
0999481	10/20/2023	FISHER AUTO PARTS	137.08
0999484	10/20/2023	LINK COMPUTER CORP	225.00
0999483	10/20/2023	PA ONE CALL SYSTEM, INC	182.44
0029760	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	46,006.50
0029754[VOID]	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	46,006.50
0029765	10/23/2023	PA MUNICIPAL RETIREMENT SYSTEM	7,633.18
0999490	10/23/2023	LINK COMPUTER CORP	560.00
0999494	10/23/2023	LINK COMPUTER CORP	1,206.00
0029763	10/23/2023	GEORGE ELY ASSOC INC	2,713.00
0999502	10/23/2023	COMCAST	139.90
0999439	10/23/2023	FERGUSON TOWNSHIP	1,428.00
0029764	10/23/2023	CENTRE AREA TRANSPORTATION AUTH	6,844.90
0029762	10/23/2023	BARBARA DANN	649.02
0029761	10/23/2023	HIGHMARK BLUE SHIE	1,092.00
0999497	10/24/2023	INVENTIVE SOFTWARE SYSTEMS LLC	500.00
AJTO	10/24/2023	COMMONWEALTH OF PA	35.55
AUTO	10/24/2023	COMMONWEALTH OF PA	202.03
AUTO	10/24/2023	COMMONWEALTH OF PA	53.75
AUTO	10/24/2023	COMMONWEALTH OF PA	22.35
AUTO	10/24/2023	COMMONWEALTH OF PA	28.57
AUTO	10/24/2023	COMMONWEALTH OF PA	32.88
AUTO	10/24/2023	COMMONWEALTH OF PA	35.26
AUTO	10/24/2023	COMMONWEALTH OF PA	35.62
AUTO	10/24/2023	COMMONWEALTH OF PA	33.90
AUTO	10/24/2023	COMMONWEALTH OF PA	27.12
AUTO	10/24/2023	COMMONWEALTH OF PA	26.20
0999471	10/24/2023	EASTERN ELEVATOR SERVICE & SALES	119.54
0999489	10/24/2023	INDUSTRIAL APPRAISAL COMPANY	790.00
0999493	10/24/2023	J.W. HOLDERMAN CONCRETE	3,840.00
0999492	10/24/2023	TOPP BUSINESS SOLUTIONS	522.26
TRANSFER	10/25/2023	PAYROLL FUND	75,953.29
0999474	10/25/2023	QUALITY HYDRAULICS	89.40
TRANSFER	10/26/2023	BELLEFONTE BOROUGH WATER FUND	30.00
0999503	10/26/2023	WEST PENN POWER	45.09
0999500	10/27/2023	U.S. BANK EQUIPMENT FINANCE	198.00
0999501	10/27/2023	BERMAN TRUCK GROUP	48.59
0999462	10/27/2023	LESTER & MARIE McCLELLAN	307.80
TRANSFER	10/27/2023	FIRE DEPT FUND	18.00
0029766	10/27/2023	GINA THOMPSON	1,674.54
0999460	10/27/2023	FRED & YVONNE SMITH	139.40
0999504	10/27/2023	CLARK AUTO EQUIPMENT	60.00
0999461	10/27/2023	THOMAS THAL & CYNTHIA TRESSLER	289.80
0999463	10/27/2023	DARREL & NORMA ZACCAGNI	329.80
0999495	10/30/2023	C-NET	4,535.00
TRANSFER	10/30/2023	PAYROLL FUND	208.13
0999505	10/30/2023	QUILL	8.46

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Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
01 GF CHECKING - NW

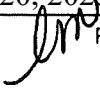
<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029767	10/30/2023	NAPA AUTO PARTS	142.47
0029768	10/30/2023	SUNSET TROPHIES	50.00
0999482	10/31/2023	NAPA AUTO PARTS	126.66
0999506	10/31/2023	AXON ENTERPRISE, INC	2,554.54

Total Checks: 464,501.76

voided checks - 49,057.96
415,443.80

Run: 11/09/2023 at 7:27 AM

Borough of Bellefonte

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Check Register from 10/01/2023 to 10/31/2023
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	10/03/2023	FIRST MERCHANT SERVICE	416.04
0995123	10/10/2023	LINK COMPUTER CORP	18.00
0995125	10/19/2023	LINK COMPUTER CORP	18.00
0995129	10/19/2023	WEST PENN POWER	73.35
0995124	10/20/2023	FIRST DATA	188.28
0995128	10/20/2023	T2 SYSTEMS, INC	165.83
0995126	10/20/2023	IPS GROUP	324.00
0995130	10/23/2023	LINK COMPUTER CORP	6.00
0995127	10/25/2023	DUNCAN PARKING TECHNOLOGIES	1,687.50
Total Checks:			2,897.00

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Borough of Bellefonte

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Check Register from 10/01/2023 to 10/31/2023 01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	10/31/2023	FIRST NATIONAL BANK	58.75
Total Checks:			<u>58.75</u>

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Borough of Bellefonte

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Check Register from 10/01/2023 to 10/31/2023
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	10/02/2023	HEARTLAND PAYMENT SYSTEMS	575.75
FEE	10/03/2023	FIRST MERCHANT SERVICE	57.34
Total Checks:			633.09

0.00

415.44

2,897.00

58.75

633.09

419.03

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996338	10/03/2023	WEST PENN POWER	3,075.35
0001196	10/03/2023	WEIS MARKETS INC	544.05
0996341	10/04/2023	WEST PENN POWER	26.35
0996357	10/16/2023	WEST PENN POWER	17.75
0996358	10/16/2023	WEST PENN POWER	10.17
0996359	10/19/2023	WEST PENN POWER	119.87
0996362	10/19/2023	WEST PENN POWER	10.24
0996363	10/19/2023	WEST PENN POWER	19.56
0996364	10/19/2023	WEST PENN POWER	12.66
0996365	10/19/2023	WEST PENN POWER	19.91
0996366	10/19/2023	WEST PENN POWER	16.65
0996367	10/19/2023	WEST PENN POWER	66.62
0996368	10/19/2023	WEST PENN POWER	64.60
0996369	10/19/2023	WEST PENN POWER	64.96
0996361	10/20/2023	WEST PENN POWER	10.14
0996370	10/20/2023	WEST PENN POWER	325.15
0996371	10/26/2023	WEST PENN POWER	66.01
0996373	10/26/2023	WEST PENN POWER	15.22
0996372	10/27/2023	WEST PENN POWER	51.07
0996356	10/31/2023	WEST PENN POWER	3,075.32
Total Checks:			7,611.65

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995679	10/03/2023	GLICK FIRE EQUIPMENT CO, INC	580.00
0002786	10/03/2023	WEIS MARKETS INC	677.26
0002787	10/03/2023	JJ POWELL FUEL MANAGEMENT	1,429.07
0002788	10/03/2023	WITMER PUBLIC SAFETY GROUP, INC	3,200.25
0995680	10/06/2023	NAPA AUTO PARTS	48.60
0995681	10/11/2023	LINK COMPUTER CORP	18.00
0995683	10/12/2023	UNDINE TRUCK & TRAINING ACCOUNT	728.48
0995685	10/13/2023	GLICK FIRE EQUIPMENT CO, INC	1,625.00
0995682	10/18/2023	LINK COMPUTER CORP	18.00
0002789	10/18/2023	FIRST ARRIVING LLC	24,822.00
0995686	10/20/2023	VERIZON	25.42
0002790	10/23/2023	LOGAN FIRE COMPANY	150.06
0995689	10/23/2023	VERIZON	541.96
0995688	10/24/2023	LINK COMPUTER CORP	6.00
0995690	10/31/2023	GLICK FIRE EQUIPMENT CO, INC	1,204.51
0995687	10/31/2023	NAPA AUTO PARTS	12.29
0995691	10/31/2023	WITMER PUBLIC SAFETY GROUP, INC	1,091.70
Total Checks:			36,178.60

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Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
04 FE CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001439	10/03/2023	WEIS MARKETS INC	329.25
AUTO	10/07/2023	RURAL DEVELOPMENT	2,701.00
0995215	10/23/2023	COMMONWEALTH OF PA	1,112.94
0995216	10/23/2023	COMMONWEALTH OF PA	965.26
0995214	10/24/2023	FIRST NATIONAL BANK	2,612.98
TRANSFER	10/26/2023	FIRE DEPT FUND	10,000.00
Total Checks:			17,721.43

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Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
05 PARKS CHECKING - NW

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002959	10/03/2023	JJ POWELL FUEL MANAGEMENT	741.30
0002960	10/03/2023	WEIS MARKETS INC	1,042.77
TRANSFER	10/11/2023	PAYROLL FUND	3,442.01
0995906	10/12/2023	COMCAST	2.30
TRANSFER	10/12/2023	GENERAL FUND	399.96
0995902	10/12/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	5.00
0995904	10/12/2023	WEST PENN POWER	23.76
0002961	10/12/2023	GOFLEET CORPORATION	16.33
0995905	10/13/2023	WEST PENN POWER	15.03
0002962	10/13/2023	FNB COMMERCIAL CREDIT CARD	11.01
0995907	10/16/2023	WEST PENN POWER	28.37
0995903	10/18/2023	BRICKS & STONES SUPPLY	141.20
0995908	10/18/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	121.97
TRANSFER	10/25/2023	PAYROLL FUND	3,265.23
0995911	10/26/2023	WEST PENN POWER	46.50
0995912	10/26/2023	WEST PENN POWER	9.93
0995914	10/26/2023	WEST PENN POWER	51.07
0995915	10/26/2023	WEST PENN POWER	15.21
0995910	10/31/2023	NAPA AUTO PARTS	51.62
Total Checks:			9,430.57

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Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
06 WATER CHECKING - NW

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013767	10/02/2023	KUSTOM CONTROL SOLUTIONS CORP	12,027.60
0013766	10/02/2023	RESERVE ACCOUNT	150.00
0998022	10/03/2023	SUSQUEHANNA FIRE EQUIPMENT CO	80.00
0013768	10/03/2023	JJ POWELL FUEL MANAGEMENT	1,065.50
0998026	10/04/2023	QUALITY HYDRAULICS	871.72
0998032	10/04/2023	WEST PENN POWER	8,174.37
0995923	10/05/2023	LINK COMPUTER CORP	555.56
0998031	10/05/2023	McQUAIDE BLASKO, INC	1,657.45
0998037	10/06/2023	NAPA AUTO PARTS	61.32
0998036	10/06/2023	EBY PAVING & CONSTRUCTION	1,867.68
0998027	10/06/2023	BURRIS PLUMBING AND DRAIN CLEANING	100.00
0013769	10/06/2023	KRISTIN KLINEFELTER	2,500.00
TRANSFER	10/10/2023	GENERAL FUND	63.66
0998040	10/10/2023	HITE COMPANY	273.23
0013770	10/10/2023	L/B WATER SERVICE, INC	440.98
0998038	10/10/2023	LINK COMPUTER CORP	24.00
0998034	10/10/2023	UNIVAR USA INC	1,643.75
0998047	10/11/2023	VERIZON	200.17
TRANSFER	10/11/2023	BELLEFONTE BOROUGH REFUSE FUND	7,033.49
TRANSFER	10/11/2023	BELLEFONTE BOROUGH SEWER FUND	10,323.84
TRANSFER	10/11/2023	PAYROLL FUND	12,284.74
0998039	10/11/2023	COMCAST	239.52
0998048	10/12/2023	COMCAST	46.18
0998043	10/12/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	15.47
0998041	10/12/2023	VALLEY ACE HARDWARE	21.98
0998045	10/12/2023	WEST PENN POWER	40.22
0013771	10/12/2023	GOFLEET CORPORATION	65.32
0998033	10/13/2023	COLUMN SOFTWARE, PBC	43.34
0998035	10/13/2023	PACE ANALYTICAL SERVICES LLC	3,323.20
0013772	10/13/2023	FNB COMMERCIAL CREDIT CARD	990.64
0998049	10/16/2023	HITE COMPANY	47.12
0998051	10/16/2023	WEST PENN POWER	10.15
0998052	10/16/2023	WEST PENN POWER	44.16
0998053	10/16/2023	WEST PENN POWER	2,266.41
0998054	10/16/2023	WEST PENN POWER	12.89
0998056	10/16/2023	WEST PENN POWER	149.93
0013773	10/17/2023	POSTMASTER	2,800.00
TRANSFER	10/17/2023	GENERAL FUND	22,500.00
0998044	10/17/2023	EBY PAVING & CONSTRUCTION	1,065.80
0998062	10/18/2023	L/B WATER SERVICE, INC	1,058.80
0998042	10/18/2023	LINK COMPUTER CORP	24.00
0998058	10/18/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	135.04
0998059	10/18/2023	HEIDELBERG MATERIALS	3,871.30
TRANSFER	10/19/2023	BELLEFONTE BOROUGH SEWER FUND	97.59
0998064	10/19/2023	VERIZON	25.42
0998065	10/19/2023	VERIZON	41.80
0013775[VOID]	10/20/2023	EMC INSURANCE COMPANIES	14,746.97
0013779	10/20/2023	EMC INSURANCE COMPANIES	14,746.97
0013776[VOID]	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	7,172.50
0013778	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	7,172.50
0998060	10/20/2023	EBY PAVING & CONSTRUCTION	1,094.00
0998063	10/20/2023	COMCAST	115.35
0998025	10/20/2023	HOME DEPOT CREDIT SERVICES	145.00
0013774[VOID]	10/20/2023	BELLEFONTE PRINT SHOP LLC	42.49
0013777	10/20/2023	BELLEFONTE PRINT SHOP LLC	42.49
0013782	10/23/2023	PA MUNICIPAL RETIREMENT SYSTEM	6,750.54
0998066	10/23/2023	LINK COMPUTER CORP	353.00

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0013781	10/23/2023	NOVOSEL INSTRUMENT SHOP	45.50
0013780	10/23/2023	HIGHMARK BLUE SHIE	168.00
0013783	10/23/2023	PROTHONATARY	11.50
TRANSFER	10/24/2023	BELLEFONTE BOROUGH REFUSE FUND	959.35
TRANSFER	10/24/2023	BELLEFONTE BOROUGH SEWER FUND	1,924.59
0998067	10/24/2023	J.W. HOLDERMAN CONCRETE	3,085.00
TRANSFER	10/25/2023	PAYROLL FUND	12,888.89
0998050	10/25/2023	QUALITY HYDRAULICS	93.26
0998076	10/26/2023	WEST PENN POWER	581.96
0998077	10/26/2023	WEST PENN POWER	131.28
0998057	10/27/2023	PAGE ANALYTICAL SERVICES LLC	501.50
0998083	10/27/2023	LINK COMPUTER CORP	555.56
0998072	10/27/2023	L/B WATER SERVICE, INC	1,533.62
0998080	10/27/2023	BEST LINE EQUIPMENT	130.87
0998078	10/27/2023	COMCAST	151.09
0998081	10/30/2023	WEST PENN POWER	5,073.84
0998069	10/31/2023	UNIVAR USA INC	1,331.00
0998074	10/31/2023	PENSTAN	16.29
0998073	10/31/2023	EBY PAVING & CONSTRUCTION	2,183.73
0998061	10/31/2023	NAPA AUTO PARTS	16.95
0998070	10/31/2023	NORTHERN SAFETY & INDUSTRIAL	164.67

Total Checks: 184,265.60

voided checks - 21961.96
162,303.64

Run: 11/13/2023 at 10:32 AM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
06 WATER - ACH CHECKING - JSSB

lm Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001021	10/05/2023	BELLEFONTE BOROUGH SEWER FUND	9,100.00
0001022	10/05/2023	BELLEFONTE BOROUGH REFUSE FUND	6,100.00
0001023	10/05/2023	BELLEFONTE BOROUGH WATER FUND	5,200.00
Total Checks:			20,400.00

0 - 00
162 - 30 - 56
20 - 400 - 00
182 - 70 - 66

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0015462	10/02/2023	RESERVE ACCOUNT	150.00
0015463	10/02/2023	LEAH A. GUIZAR	60.00
0997334	10/03/2023	USALCO, LLC	5,600.01
0015465	10/03/2023	DOUG WATSON	1,767.20
0015464	10/03/2023	JJ POWELL FUEL MANAGEMENT	1,010.11
0997332	10/04/2023	SUSQUEHANNA FIRE EQUIPMENT CO	80.00
0997338	10/05/2023	McQUAIDE BLASKO, INC	1,220.00
0997333	10/06/2023	LINK COMPUTER CORP	555.56
TRANSFER	10/06/2023	NORTHWEST SAVINGS BANK	20,677.34
TRANSFER	10/09/2023	BELLEFONTE BOROUGH REFUSE FUND	180.00
0997342	10/10/2023	RELIANCE BANK	5,696.02
0015466	10/10/2023	ENCOVA INSURANCE	2,655.00
0997347	10/10/2023	NAPA AUTO PARTS	283.88
0997339	10/10/2023	PENN STATE	435.00
TRANSFER	10/10/2023	GENERAL FUND	151.09
0997340	10/10/2023	LINK COMPUTER CORP	36.00
TRANSFER	10/11/2023	PAYROLL FUND	25,901.74
0997345	10/11/2023	NOBLE ENVIRONMENTAL	672.14
0997351	10/11/2023	VERIZON	38.52
0997346	10/12/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	89.42
0997348	10/12/2023	VALLEY ACE HARDWARE	347.33
0015467	10/12/2023	WEST PENN POWER	23,868.34
0015468	10/12/2023	GOFLEET CORPORATION	32.66
0015469	10/12/2023	PACE ANALYTICAL SERVICES LLC	1,182.26
0015470	10/12/2023	MATTHEW CLARK	120.29
0015471	10/12/2023	JERRY LONER	72.44
0997349	10/12/2023	COMCAST	69.95
0997350	10/12/2023	COMCAST	57.73
0015472	10/12/2023	ROBBIE NICHOLS	480.00
0015473	10/13/2023	FNB COMMERCIAL CREDIT CARD	1,537.89
TRANSFER	10/13/2023	GENERAL FUND	129.87
0015474	10/17/2023	POSTMASTER	1,300.00
0997341	10/18/2023	LINK COMPUTER CORP	36.00
0997344	10/18/2023	STATE COLLEGE BATTERY OUTLET	59.90
0997355	10/19/2023	VERIZON	92.38
0997354	10/19/2023	LINDE GAS & EQUIPMENT	139.44
0015477[VOID]	10/20/2023	HIGHMARK BLUE SH	132.83
0015480	10/20/2023	HIGHMARK BLUE SH	132.83
0015475[VOID]	10/20/2023	EMC INSURANCE COMPANIES	2,342.42
0015482	10/20/2023	EMC INSURANCE COMPANIES	2,342.42
0015481	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	14,549.50
0015476[VOID]	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	14,549.50
0997353	10/20/2023	L/B WATER SERVICE, INC	1,421.25
0997352	10/20/2023	F.N.B. EQUIPMENT FINANCE	1,100.47
0015478[VOID]	10/20/2023	ROBBIE NICHOLS	434.00
0015479	10/20/2023	ROBBIE NICHOLS	434.00
0997343	10/23/2023	COMMONWEALTH OF PA	28,932.35
0997356	10/23/2023	LINK COMPUTER CORP	372.00
0015487	10/23/2023	PA MUNICIPAL RETIREMENT SYSTEM	9,300.38
0997357	10/23/2023	MARTZ TECHNOLOGIES, INC	7,874.18
0015484	10/23/2023	PA DEP	60.00
0015486	10/23/2023	PA DEP	35.00
0015485[VOID]	10/23/2023	PA DEPT OF ENVIRONMENTAL PROTECTION	35.00
0015483	10/23/2023	PACE ANALYTICAL SERVICES LLC	7,045.20
0997358	10/24/2023	TOPP BUSINESS SOLUTIONS	77.02
TRANSFER	10/25/2023	PAYROLL FUND	26,563.31
0997364	10/26/2023	WEST PENN POWER	83.56

Run: 11/14/2023 at 6:38 AM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997362	10/27/2023	QUALITY HYDRAULICS	200.00
TRANSFER	10/27/2023	BELLEFONTE BOROUGH WATER FUND	973.72
0997361	10/27/2023	U.S. BANK EQUIPMENT FINANCE	110.70
0997370	10/27/2023	LINK COMPUTER CORP	555.56
0997365	10/27/2023	GRAINGER	2,512.58
0997360	10/27/2023	HACH COMPANY	12,151.66
0997367	10/27/2023	EVOQUA WATER TECHNOLOGIES LLC	16,115.28
0997366	10/31/2023	POLLU-TECH, INC	8,280.00

Total Checks: 255,502.23

voided checks - 17493.75
238,008.48

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0005361	10/02/2023	RESERVE ACCOUNT	150.00
0995924	10/03/2023	HUNTER KEYSTONE PETERBILT, L.P.	157.74
0005362	10/03/2023	JJ POWELL FUEL MANAGEMENT	1,903.73
0995923	10/05/2023	LINK COMPUTER CORP	555.56
0995926	10/06/2023	NAPA AUTO PARTS	55.21
TRANSFER	10/10/2023	GENERAL FUND	49.34
0005363	10/10/2023	CC RECYCLING & REFUSE AUTHORITY	44,433.96
0995925	10/11/2023	GOOD TIRE SERVICE	1,920.48
TRANSFER	10/11/2023	PAYROLL FUND	8,512.32
TRANSFER	10/11/2023	BELLEFONTE BOROUGH WATER FUND	22,776.60
0995927	10/12/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	10.78
0005364	10/12/2023	GOFLEET CORPORATION	65.32
0995929	10/12/2023	COMCAST	20.78
0005366	10/13/2023	FNB COMMERCIAL CREDIT CARD	852.03
0995928	10/13/2023	JJ POWELL FUEL MANAGEMENT	1,131.89
0005365	10/13/2023	SWIFTREACH NETWORKS LLC	208.70
0005367	10/17/2023	POSTMASTER	1,300.00
0995930	10/18/2023	FINGER LAKES CASTLE	261.00
TRANSFER	10/19/2023	BELLEFONTE BOROUGH SEWER FUND	130.94
TRANSFER	10/19/2023	BELLEFONTE BOROUGH WATER FUND	117.50
0995931	10/19/2023	WEST PENN POWER	14.11
0995932	10/19/2023	WEST PENN POWER	89.95
0005368[VOID]	10/20/2023	EMC INSURANCE COMPANIES	2,207.14
0005370	10/20/2023	EMC INSURANCE COMPANIES	2,207.14
0005369[VOID]	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	4,201.00
0005371[VOID]	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	4,201.00
0005372	10/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	4,201.00
0005373	10/23/2023	PA MUNICIPAL RETIREMENT SYSTEM	9,440.12
TRANSFER	10/25/2023	PAYROLL FUND	8,389.25
0995933	10/25/2023	ROBINSON SEPTIC SERVICE, INC	185.00
0995935	10/30/2023	LINK COMPUTER CORP	555.56
0995934	10/31/2023	COMCAST	109.94

Total Checks: 120,415.09

voided checks
 - 10,609.14
109,805.95

Run: 11/13/2023 at 8:16 AM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
18 SPEC PRJ FNB - CHECKING

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000124	10/13/2023	FNB COMMERCIAL CREDIT CARD	23.99
Total Checks:			23.99

Run: 11/08/2023 at 10:50 AM

Page: 1

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
18 SPEC PROJ POLICE DEPT GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995010	10/11/2023	HOFFMAN LEAKEY ARCHITECTS, LLC	1,362.50
0001020	10/20/2023	J C ORR & SON INC	39,900.00
0995012	10/25/2023	VICTORIAN SIGNS	1,922.50
Total Checks:			43,185.00

0-00

23-99

43-185-00

43-200-00

Run: 11/13/2023 at 8:39 AM

Page: 1

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
35 LF FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000658	10/04/2023	COUNTY OF CENTRE	30,000.00
Total Checks:			30,000.00

Run: 11/08/2023 at 10:57 AM

Page: 1

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
70 EMS CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001010	10/03/2023	WEIS MARKETS INC	226.67
Total Checks:			226.67

Run: 11/08/2023 at 1:40 PM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	10/18/2023	BELLEFONTE BOROUGH	3,000,000.00
Total Checks:			3,000,000.00

Run: 11/13/2023 at 8:03 AM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000186	10/10/2023	WEST PENN POWER	33.04
0000187	10/10/2023	KYLE CONSTRUCTION INC	450.00
0000188	10/12/2023	WEST PENN POWER	1,082.16
0000190	10/13/2023	FNB COMMERCIAL CREDIT CARD	284.85
0000189	10/13/2023	GENERAL FUND	21.02
0000191	10/23/2023	TRANE U.S. INC	4,745.39
0000192	10/23/2023	WIZZARDS JANITORIAL SYSTEMS	750.00
0000193	10/27/2023	COLUMBIA GAS	33.58
0000194	10/31/2023	BELLEFONTE BOROUGH	799.56
Total Checks:			8,199.60

Run: 11/13/2023 at 8:15 AM

Page: 1

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	10/13/2023	FIRST NATIONAL BANK	2,133.93
0000660[VOID]	10/20/2023	EMC INSURANCE COMPANIES	600.00
0000730[VOID]	10/23/2023	CBICC	100.00
0000731	10/23/2023	CBICC	1,000.00
Total Checks:			3,833.93
			<u>700.00</u> voided checks
			<u><u>3133.93</u></u>

Run: 11/08/2023 at 11:04 AM

Borough of Bellefonte
Check Register from 10/01/2023 to 10/31/2023
98 NW BULK WATER CHECKING ACCOUNT

Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000658	10/02/2023	RESERVE ACCOUNT	5.00
0995205	10/10/2023	HITE COMPANY	1,786.99
TRANSFER	10/10/2023	NORTHWEST SAVINGS BANK	5,981.49
0000659	10/10/2023	SPRING TOWNSHIP	120.00
0000660	10/20/2023	EMC INSURANCE COMPANIES	600.00
0995207	10/25/2023	WEST PENN POWER	295.53
0995206	10/26/2023	WEST PENN POWER	110.88
TRANSFER	10/27/2023	BELLEFONTE BOROUGH WATER FUND	3,423.58
Total Checks:			12,323.47

0-0000
 3-133-00
 12-323-47
 15-497-00



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

PROCLAMATION

**A PROCLAMATION OF THE BOROUGH OF BELLEFONTE, CENTRE COUNTY, PENNSYLVANIA
PROCLAIMING NOVEMBER 25, 2023 AS SMALL BUSINESS SATURDAY.**

- WHEREAS,** The Borough of Bellefonte recognizes the importance of small business as the glue that holds communities together. Nation-wide small businesses created more than two-thirds of the net new jobs over the past two decades; and
- WHEREAS,** advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday; and
- WHEREAS,** one of Bellefonte's great assets is its unique array of locally owned and operated, independent businesses which are part of the fabric of the community; and
- WHEREAS,** local business owners and operators invest in Bellefonte and contribute to the local economy, offer quality jobs for residents, engage in civic concerns, support local initiatives, and are essential to our success as a community; and
- WHEREAS,** support of these businesses is critical to maintaining a socially, environmentally, and financially sustainable and vibrant community.

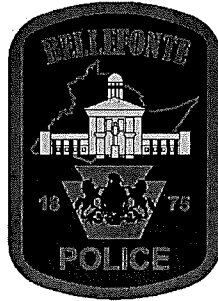
NOW, THEREFORE, BE IT RESOLVED THAT I, Buddy Johnson, Mayor of Bellefonte Borough, do hereby proclaim November 25, 2023 as "Small Business Saturday" in Bellefonte and encourage all to support local businesses by buying locally on November 25th and throughout the year.

Dated this 20th day of November 2023.

Gene "Buddy" Johnson, Mayor

BELLEFONTE BOROUGH POLICE DEPARTMENT

OCTOBER 2023



HIGHLIGHTS

- **Officer Luse attended the FBI's Crisis Negotiation part 1, 40 hours. This was a free course sponsored by the FBI**
- **The Department conducted Patrol Rifle training and qualifications. Each officer conducted 3 hours of training, then qualified with their rifles.**
- **The Department conducted low light handgun training, as well as qualified with their back up handguns. PA Fish and Boat Commission Range**
- **Detective Witmer conducted monthly Tactical Team Training**
- **Two BPD Officers assisted PSU Police with security at a student event. No issues**
- **Several BPD Offices assisted PSU with 2 home football games**
- **Mayor and Chief conducted a public relations event for Halloween**
- **We had a very busy month with multiple events being held in the downtown area to include: Halloween Parade, Homecoming Parade, Fall Festival, Train Rides, Trick or Treat night.**
- **Officer Andrew Hurd has completed his Field Training Program and is conducting patrols and handling call on his own.**
-

OFFICER	CALLS	HRS AVAILABLE	FOOT PATROL	PATROL HRS	ADMIN HRS
3400 WEAVER	19	114	15	40	60
3407 WITMER	16	150	3	35	100
3408 NEIDEIGH	92	158	20	160	50
3410 LYONS	40	158	4	sro	50
3411 WALTER	39	175	8	121	45
3412 BROWER	53	185	15	98	52
3415 HURD	56	145	13	87	25
3416 LUSE	24	128	3	sro	27
3417 IGOE	67	115	10	50	55
3421 HOLT	22	115	1	134	20
3424 POLLOCK	41	134	29	82	33

OFFICERS OVERTIME							
OFFICER	COURT	SHIFT COVERAGE	HELD OVER	CALLED OUT	TRAINING	REIMBURSED ASSIGNMENT	TOTAL
3400 WEAVER							
3407 WITMER						26	26
3408 NEIDEIGH	3					5	8
3410 LYONS						24	24
3411 WALTER		11					11
3412 BROWER		9					9
3415 HURD							
3416 LUSE		2				10.5	12.5
3417 IGOE			2.5			8.5	10.5
3421 HOLT		10					10
3424 POLLOCK						15.5	15.5

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

CALLS	515
SUPPLEMENTS	54
ASSISTS (STPD)	5
CRIMINAL COMPLAINTS	6
NON-TRAFFIC CITES	5
PERSON STOP	2
ACCIDENT REPORTS	10
WARRANTS ATTEMPTED	4
WARRANTS SERVED	4
302 WARRANTS SERVED	1

CRUISER	MILEAGE
1 - 3416	192
2 - 3408/3421	390
3 - 3407	1,069
4 - 3411/3416	1550
5 - 3410	619
6 - 3424	1549
7 - 3412	683
8 - 3400	262

BUSINESS CHECKS	37
VACATION HOME CHECKS	3

TRAFFIC			
STOPS	64	WARNINGS	52
		CITES	12

PATROL HOURS			
VEHICLE	650	FOOT	121
		FOCUSED	157

OFFICER	HRS SCHEDULED	PTO	OT HRS	MEETINGS	TRAINING	TOTAL HRS WORKED
3400 WEAVER	176	24	6ct	10	10	158
3407 WITMER	176	0	26	8	18	176
3408 NEIDEIGH	180	20	8	0	18	168
3410 LYONS	176	12	24	1	2	160
3411 WALTER	190	10	11	0	5	191
3412 BROWER	190	0	9	0	5	199
3415 HURD	149	0	0	2	5	147
3416 LUSE	176	8	12	3	40	176
3417 IGOE	160	40	10.5	0	5	122
3421 HOLT	180	30	10	0	5	160
3424 POLLOCK	140	1	15.5	0	5	139

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

CALLS	515
SUPPLEMENTS	54
ASSISTS (STPD)	5
CRIMINAL COMPLAINTS	6
NON-TRAFFIC CITES	5
PERSON STOP	2
ACCIDENT REPORTS	10
WARRANTS ATTEMPTED	4
WARRANTS SERVED	4
302 WARRANTS SERVED	1

CRUISER	MILEAGE
1 – 3416	192
2 – 3408/3421	390
3 – 3407	1,069
4 – 3411/3416	1550
5 – 3410	619
6 – 3424	1549
7 – 3412	683
8 – 3400	262

BUSINESS CHECKS	37
VACATION HOME CHECKS	3

TRAFFIC			
STOPS	64	WARNINGS	52
		CITES	12

PATROL HOURS			
VEHICLE	650	FOOT	121
		FOCUSED	157

OFFICER	HRS SCHEDULED	PTO	OT HRS	MEETINGS	TRAINING	TOTAL HRS WORKED
3400 WEAVER	176	24	6ct	10	10	158
3407 WITMER	176	0	26	8	18	176
3408 NEIDEIGH	180	20	8	0	18	168
3410 LYONS	176	12	24	1	2	160
3411 WALTER	190	10	11	0	5	191
3412 BROWER	190	0	9	0	5	199
3415 HURD	149	0	0	2	5	147
3416 LUSE	176	8	12	3	40	176
3417 IGOE	160	40	10.5	0	5	122
3421 HOLT	180	30	10	0	5	160
3424 POLLOCK	140	1	15.5	0	5	139

October Parking Enforcement and Animal Control Report

Reporting Officer: ECKENROTH, BRANDON

<u>Call Type</u>	<u>Calls</u>
ANIMAL	1
PARKING,	4
RFA OTHER	1
SUPPLEMENT	2
TRAFFIC	2

Total Call Types for ECKENROTH, BRANDON: 5

Total Calls: 10

Reporting Officer: HOLTER, JEFFREY EARL

<u>Call Type</u>	<u>Calls</u>
ANIMAL	2
PARKING,	1
RFA OTHER	1
TRAFFIC	21

Total Call Types for HOLTER, JEFFREY EARL: 4

Total Calls: 25

Total parking tickets issued: 287

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2
November	\$708.50	50	\$246.01	14	\$400.84	17	\$0.00	0
December	\$999.20	68	\$180.00	9	\$396.77	16	\$16.00	4

2023	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$982.26	68	\$227.09	12	\$595.97	25	\$0.00	0
February	\$1,214.45	74	\$239.29	12	\$619.64	25	\$4.00	1
March	\$1,120.66	77	\$220.00	11	\$587.10	24	\$0.00	0
April	\$1,348.00	82	\$200.00	10	\$590.00	24	\$4.00	1
May	\$1,206.78	83	\$180.00	9	\$550.00	22	\$0.00	0
June	\$1,363.00	90	\$206.00	11	546.67	22	\$8.00	2
July	\$1,190.32	73	\$198.71	11	\$525.00	21	\$4.00	1
August	\$1,238.24	85	\$236.12	12	\$500.00	20	\$0.00	0
September	\$1,366.50	82	\$203.33	11	\$500.00	20	\$0.00	0
October	\$1,381.93	83	\$198.06	10	\$518.55	21	\$0.00	0
November								
December								

2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November						
December						

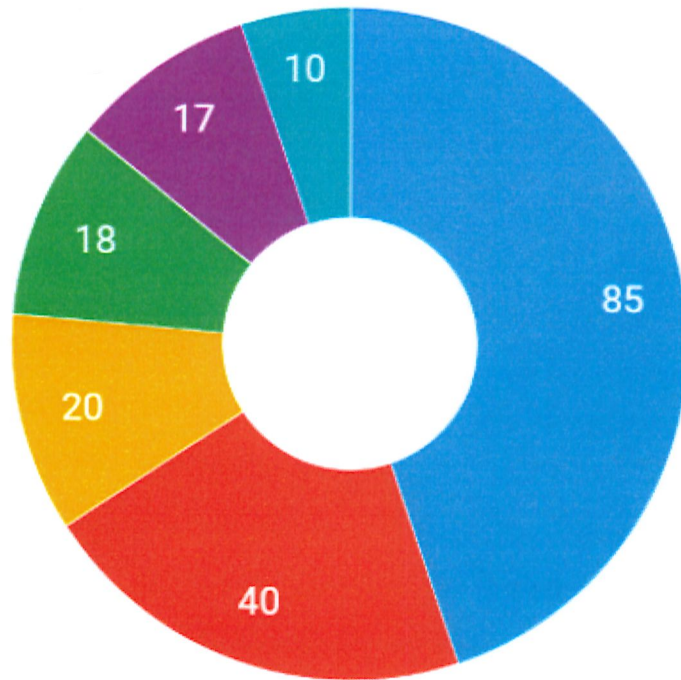
2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	0
December	0
Total	103

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	0
December	0
Total	1236

Bellefonte PD - Active Permits By Type (Today)

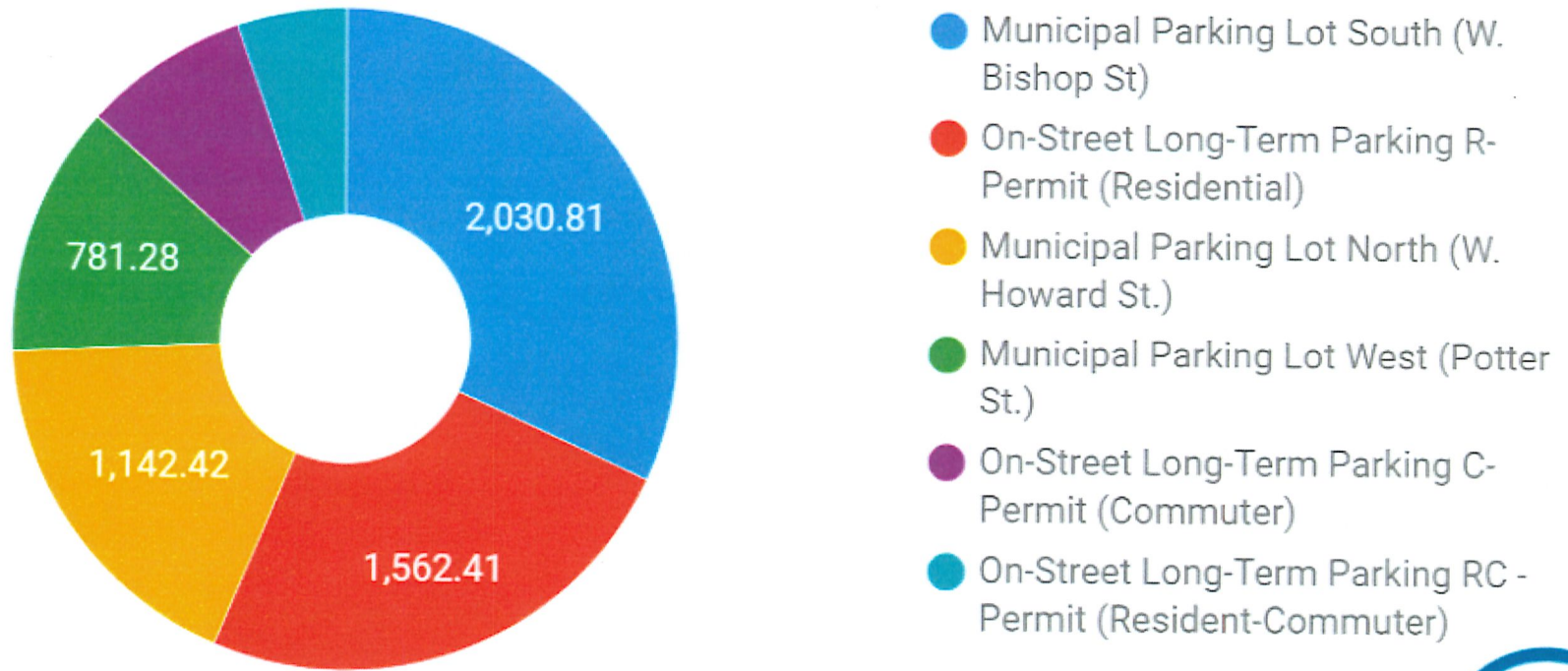


- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking C-Permit (Commuter)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking RC - Permit (Resident-Commuter)



Data as of 11/2/2023, 10:45:00 AM

Bellefonte PD - Revenue By Permit Type (Last 30 Days)



Data as of 11/2/2023, 12:00:00 AM

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting November 20, 2023

HARB:

HARB did not meet on November 14, 2023, due to there being no projects to review. In lieu of a review meeting, several members of HARB and I met with Jessica Stuck from Landmarks SGA for a virtual kick-off meeting. We used this time to review the scope of work/timeline, establish communication protocols, discuss the type of data/documentation that the Landmarks SGA team would like to request, and discuss logistics for the existing building inventory and future public meetings. Jessica felt confident that the project would be wrapped up by the CLG grant deadline, which is September 2024.

The next HARB meeting will be Tuesday, November 28 at 8:30 a.m. in Council Chambers. It's a slow time of year for house and building projects, so it's possible this meeting will be canceled.

ZONING:

The **Zoning Hearing Board** will meet on Wednesday, November 29 at 5:00 p.m. in Council Chambers. This meeting is to hear a dimensional variance request for 410 E. Bishop Street. The applicant is requesting relief from the maximum height regulation of accessory structures to put two sheds in the backyard that will exceed the 10-foot maximum.

PLANNING:

The **Planning Commission** met on **Monday, November 13 at 5:00 p.m. in Council Chambers** to review the new Bellefonte Elementary LDP as well as drafts of the beekeeping ordinance and an amendment to the Bed & Breakfast ordinance to include language that would allow micro events. The agenda and draft minutes are in your packet.

On Wednesday, November 15, I met on site with Borough Engineer, Don Franson, and Doug Weikel from HRG to walk the site of the proposed Bellefonte Elementary Building.

The Planning Commission will meet on **Monday, December 11 at 5:00 p.m. in Council Chambers** to review the technical comments from Don Franson regarding the Stormwater Plan.

Nittany Valley Joint Planning Commission met on Thursday, November 16 at 6:00 p.m. at Bellefonte Borough.

Rob Pacella from the Logan Fire Company spoke in favor of having the other fire companies within the Region complete the fire study questionnaire, which has only been completed by Bellefonte (Logans and Undines). This questionnaire will inform that fire study that DCED is offering free of charge to the Nittany Valley Joint Planning Region as part of their goals outlined in the 2019 Comprehensive Plan update. Unfortunately, fire companies are not cooperating with completing the questionnaire, therefore delaying the study. It was decided that the NVJPC would give one final push to get the companies to complete the survey and, if not completed by the January 18, 2024 meeting, that Elizabeth Lose would inform DCED to do the study for Bellefonte only.

Bob Watts, the transportation engineer for Benner Township, presented a draft letter of support for the Benner Pike corridor project to be included on the CCMPO TIP. The NVJPC will review the letter and make a recommendation at the January 18, 2024 meeting.

There was discussion about the CCMPO consolidation, more specifically to limit the size of voting members on the technical committee. There was concern from the NVJPC that downsizing the technical committee would result a loss of representation from the smaller municipalities, such as those in the NVJP Region. Walker Township Board of Supervisors sent a letter to the MPO expressing these concerns.

The Nittany Valley Joint Planning Commission Meeting Schedule for 2024 is as follows:

January 18 th	Spring Township
March 21 st	Benner Township
May 16 th	Marion Township
July 18 th	Walker Township
September 19 th	Bellefonte Borough
November 21 st	Spring Township

Benner Township	1224 Buffalo Run Road, Bellefonte, PA 16823
Marion Township	4337 Jacksonville Road, Howard, PA 16841
Walker Township	816 Nittany Valley Drive, Bellefonte, PA 16823
Bellefonte Borough	236 West Lamb Street, Bellefonte, PA 16823
Spring Township	1309 Blanchard Street, Bellefonte, PA 16823

All meetings start at 6:00 p.m.

AGENDA

BELLEFONTE BOROUGH PLANNING COMMISSION

236 W. LAMB STREET, BELLEFONTE PA 16823

DATE: NOVEMBER 13TH, 2023 TIME: 5:00 P.M.

CALL TO ORDER & ROLL CALL:

Mr. Robert Dannaker, Chairman
Mr. Chris Morelli
Mr. Mark Edwards
Mr. James Mills
Mr. David Lomison

APPROVAL OF MINUTES: September 11, 2023 meeting minutes.

LAND DEVELOPMENT ACTIVITIES:

Bellefonte Elementary School

- Don Franson, Borough engineer, picked up the plans on 10/31/2023. His comments will be available for review by the next Planning Commission meeting on December 11, 2023.
- Sewage and Utility Plan
- Post Construction Stormwater Management Report
- County Planning Office review comments

Ralph, Don, Julie, and I met with Doug Weikel and Nichole Mendinsky from HRG on 10/30/2023 to discuss the timeline for the project. The Borough would like the school to complete a traffic study with PennDOT before approval of the LDP, or at least provide a legal agreement / bond that results from the traffic study will be implemented.

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:

Short-Term Rental *(to be considered for 2024 or 2025)*

- Allow owner-occupied only in R-1 and R-2 zoning districts.
 - Limit the number of STRs somehow (radius from one another? Cap?)
 - I already have an unofficial “waiting list” of residents that were denied a STR that I would reach out to first.
- Allow both long-term and short-term. (Long-term rentals would not count against the maximum days of short-term)

INFORMATION ITEMS:

OLD BUSINESS:

- Bee Keeping Ordinance (draft)
- Micro event amendment to Bed & Breakfast ordinance (draft)

NEW BUSINESS:

ADJOURNMENT: ____1ST ____2ND TIME: _____

**BELLEFONTE BOROUGH
PLANNING COMMISSION
MEETING MINUTES
November 13, 2023 – 5:00 p.m.
236 West Lamb Street, Bellefonte, PA 16823
www.bellefonte.net**

CALL TO ORDER:

The November 13, 2023 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

MEMBERS PRESENT

Robert Dannaker, Chair
Chris Morelli
David Lomison
Mark Edwards
James Mills, Secretary

STAFF MEMBERS

Gina Thompson, Zoning Administrator

GUESTS

Nichole Mendinsky, HRG
Doug Weikel, HRG
Julie Brooks, Bellefonte Borough
Joseph A Leiter, Resident
Bobbie & Doug Barnett, Resident
Joanne Tosti-Vasey, Council
Debbie Cleeton, Council
Doug Johnson, Council

APPROVAL OF MINUTES

Lomison moved to approve the September 11, 2023 minutes; Edwards seconded. Motion carried.

LAND DEVELOPMENT ACTIVITIES

Bellefonte Elementary School (Occupancy Date of Fall, 2026)

- Borough staff met with Doug Weikel and Nichole Mendinsky from HRG on 10/30/2023 to discuss the timeline for the project. The Borough requests school to complete a traffic study with PennDOT before approval of the LDP, or at least provide a legal agreement / bond that results from the traffic study will be implemented.

- Don Franson, Borough engineer, will provide technical comments for review by the next Planning Commission meeting on December 11, 2023.

- All construction dates are working backwards from the anticipated occupancy date of Fall, 2026 (2-year construction window).
- The organizers are hoping to get the contracts out for bid in Feb/March 2024.
- Comments from Bob Dannaker
 - **Highway Occupancy Permit** - 3 step process has not been completed yet.
 - Step 1 – Scoping out a location (this process was completed but will need to be re-done, as the parent drop off/bus entrances were swapped.)
 - Step 2 (after approval of Step 1) – Traffic Impact Study (off site study of the intersection of Bishop and Governor’s Park/Airport Road.) This step will likely be completed in June 2024.
 - (It was not stated what Step 3 is or what the expected completion date is)
 - Plan needs to be revised to show curb cuts.
 - **Stormwater Review** is forthcoming
 - **Site Plan B** – 24’ Finger Concrete vs Grass – creates more of a safety barrier for pedestrians (bus loop/parent drop off)
 - **10’ wide path from High School to Elementary** – the purpose of a path is to walk on it and use it for access between the buildings. Path will likely be gravel. It was suggested that paths be lighted. A concern was raised about light pollution.
 - **Lighting** – more information on lighting will be provided
 - **Safety** – Fire and emergency officials will be reviewing all plans for safety
 - **Signage and pavement Markings/School Zone Signs** – These plans will be added to the plans at a later date.
 - **Bikeway (Site Plan B)** –
 - **Grading Plan A (Stormwater discharge)** – there was a concern about a sinkhole and it was clarified that this is not a sinkhole.
 - **Landscaping Plan/Site Stabilization** – erosion control. The landscaping plan will follow all borough ordinances. The final landscaping plan will be completed at a later date on construction plans. Landscaping plans are not typically included in a Land Development Permit. It was suggested that educational gardens or natural areas be incorporated into the property. It was clarified that there are preliminary plans for educational outdoor learning areas.
 - **Internet** – the buildings will likely be all wireless. Electric and communication lines must be kept separate.
 - **Fire Hydrants** – The plans will be reviewed by fire and emergency officials to ensure all safety measures are met.
 - **Building Address** – an address will not be established until there is a physical structure in place. The plan is to have the address be Governor’s Park Road if possible.
 - **Gas Line** – will likely go down the roadway.
 - **Emergency Generator** – The building will have an emergency generator in the mechanical yard.

- **Parent loop/Bus Loop** – Both loops will be separated during drop off and pick up hours but they are connected so that after hours public can use both areas.
- **Walkers and Bussed students** – There was a discussion regarding safety of walking students and safety of bussed students when they are being dropped off. It was clarified that all safety measures will be followed to keep students safe during pickup and drop off times.
- **Solar Panels** – Solar panels are not in the plans at the moment.
- School consolidation – currently the plan is to have this school replace Bellefonte Elementary. It has not yet been determined what other schools may also be combined. The capacity is designed to accommodate at least 2 schools.
- It was clarified what parts of the building are designated for which grades. The building will be 2 floors. The wings will be classrooms. The common areas will be the middle area.
- Sewage and Utility Plan
- Post Construction Stormwater Management Report

ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)

Short-Term Rental (to be considered for 2024 or 2025)

Ms. Thompson brought up discussion for possible amendments to the short-term rental ordinance:

- Allow a limited number of **owner-occupied only** in R-1 and R-2 zoning districts.
- How would the limits be made? Radius from one another or a specific cap?
- Ms. Thompson has an unofficial “waiting list” of residents that were denied an owner-occupied STR. She would reach out to those residents first to see if they were still interested in doing an owner-occupied STR.
- Allow STRS to do both long-term and short-term. (Long-term rentals would not count against the maximum days of short-term). Currently R-1 and R-2 cannot do both, which limits being able to accommodate longer-term rentals, such as traveling nurses, etc.
- There was discussion of owner vs. non-owner-occupied and the implications for housing availability and affordability regarding the latter being permitted. This is why most townships and municipalities, especially local ones, don’t allow non-owner-occupied.

INFORMATION/DISCUSSION ITEMS

Ms. Thompson presented that there is another Smokers Square is coming into the Borough – which will make it four in total that are designated as “smoke shops”.

- The new Smokers Square will be located at 205 Park Place, Suite 2 & 3, next to the former URBN on Zion Road.
- The new business requires a zoning permit and a change of use from Centre Region Code, since it’s changing from a B (Business) to a M (Mercantile). Ms. Thompson reached out to the business owner to initiate this process.
- Discussion regarding vape shops and drug items in store windows

- Ms. Thompson brought up the speculation that the influx of vape / smoke shops could be in anticipation of the legalization of marijuana in Pennsylvania, and the hopes of being able to sell legal marijuana in the shops.
- It would be good for the Borough to get “ahead” of this possibility and regulate the sale of legal marijuana by these shops, if possible.
- Ms. Thompson mentioned that the Borough may be able to regulate different types of businesses, so long as that business is permitted somewhere within the Nittany Valley Join Region. However, legal input on this would be needed.

OLD BUSINESS

Bee Keeping Ordinance (draft)

- Discussion regarding nuisance bee keepers
 - It was suggested that the borough may want to consult professional bee keepers in drafting the ordinance to ensure that all requirements are met – someone educated in beekeeping would be useful.
 - Discussion regarding lot sizes, number of hives per lot size, renters vs homeowners, etc.

Micro event amendment to Bed & Breakfast ordinance (draft)

- Discussion regarding the ramifications of allowing this type of venue. It was mentioned that Bed & Breakfasts likely already hold events, but they are so small and inconspicuous that they don't raise any concern.
- Opening up to allowing Bed & Breakfasts be larger event spaces starts to question the intent of the residential district – now it becomes a commercial enterprise.
- Planning Commission recommended Ms. Thompson not continue research on micro events and to unofficially “table” this topic. There was a general consensus that the Planning Commission was not in favor of exploring at micro events to Bed & Breakfasts at this time.

NEW BUSINESS: NONE

ADJOURNMENT

Lomison moved to adjourn; Morelli seconded. Motion carried. Meeting adjourned at 6:32 p.m.



HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: November 16, 2023

Subject: Borough Manager's Report – **October 2023**

Operations/Staff Updates:

- **Annual Budget Work** – The review of Funds in preparation of approving a 2024 budget is underway. We are on track for approving a tentative budget on December 4th. The tentative budget will be advertised for public inspection and scheduled for final approval/adoption on December 18th.
- **Armory building/Spring Street** – The elevator shaft construction is progressing. We have project meetings every two weeks. Various other smaller projects are in phases of completion. Even though the elevator work will not be completed, our goal is to use the large meeting room starting with the December 18th council meeting.
- **Bandshell Memorandum of Understanding (MOU)** – A committee appointed by council has met with this group and asked that they complete the checklist related to the MOU.
- **Big Spring Cover project** – Some Authority representatives met with PA DEP personnel on November 15th regarding the cover. PA DEP is reviewing the concepts presented and will be in touch.
- **Former National Guard Armory property along Zion Road** – The owner has put a hold on the brewery project due to high cost estimates to renovate the buildings. He has not made a final determination yet.

- **Kepler Pool /Nittany Valley Rec. Authority** – The group is trying to manage the grant funding that is secured and reaching out for administrative assistance.
- **New Elementary School along Airport Road** – borough staff have attended some virtual meetings held by HRG, the District's engineer. The Engineer/District has also submitted a Land Development Plan to the Planning Commission.
- **Parks/Governors Park/Pickle Ball** – Don and I met with Shawn Thompson, YMCA Director at Governors Park. Shawn will be submitting a proposal to take the tennis court and lay it out for four pickle ball courts. We will get the proposal to council once received.
- **Parks/seasonal personnel** – The crews are finishing up for the year.
- **Parkview Heights Stormwater Project** – The project is scheduled to start in December.
- **PA Highlands Community College (PHCC)** – The PHCC is still very much interested in getting established in Bellefonte/Centre County. They are looking at space in the Match Factory. A lease agreement is being negotiated. Their goal is to start classes in the Fall of 2024. Steve Nunez asked me to serve on his Trustee Board which involves attending a few virtual meetings each year. He also asked about a Bellefonte Borough government person serving on their Centre County Advisory Council. I recommended Julie Brooks. She will also attend a few virtual meetings each year.
- **Personnel** – We have some department openings due to retirement. We are going through the steps to fill these openings. We are seeing fewer applications and more turn-downs of job offers. Our new nuisance code administrator, Steve Barr, is on board and getting up to speed.
- **Refuse Department** – personnel changes with inter-department moves. There is a pending retirement at the end of the year.
- **SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street** – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and use of the spur. We have met with BHRS representatives and will be working with the solicitors to work out details.

- **Streets** – Crews are working on storm drain repairs, pavement patching and sealing. This work will continue to finish out the season.
- **Streets/Columbia Gas work on East Curtin Street** – The new gas line installation work is continuing. East Curtin Street will not have a street paving overlay until sometime in 2024.
- **Streets/Leaf Collection** – leaf collection has been late and off schedule this year to due the crews completing street repair projects before the amosite plants close for the season.
- **Streets/Paving Project** – The Borough’s 2023 contracted street paving project is complete.
- **Streets/Traffic Signal at Parkview and Zion Update** – Our engineer has completed the survey work and has submitted a grant application. Council approved work on the design phase at the November 6th council meeting. The engineer was notified to start design work.
- **Streets/Wood Street Storm Drainage Project** – This project is substantially complete.
- **Waterfront development** – A committee of council met with Tom and Tommy Songer recently. The topic was related to options for building code services. During the meeting, a start date was requested and none was given.

October	Meetings/Activities Attended
1	<ul style="list-style-type: none"> ➤ Traveled to PSAB trustee/pension admin. Conference ➤ Attended first session of conference
2	<ul style="list-style-type: none"> ➤ PSAB trustee/pension admin. Conference attendance
3	<ul style="list-style-type: none"> ➤ PSAB trustee/pension admin. Conference attendance
4	<ul style="list-style-type: none"> ➤ PSAB trustee/pension conference attendance
5	<ul style="list-style-type: none"> ➤ Traveled from PSAB trustee/pension admin. Conference ➤ Scheduled a meeting with Chamber Director – regarding returned train ➤ Centre County Tax Collection Committee meeting
6	<ul style="list-style-type: none"> ➤ Met with YMCA director re: pickle ball courts at Governors Park ➤ Met with Jim Lanning re: Spring Creek Watershed
7	<ul style="list-style-type: none"> ➤
8	<ul style="list-style-type: none"> ➤
9	<ul style="list-style-type: none"> ➤ Virtual meeting re: signage for Penn Highlands Community College
10	<ul style="list-style-type: none"> ➤ Meeting to accept donation from Bellefonte Car Cruise/HBI

11	<ul style="list-style-type: none"> ➤ Meeting with BHRS reps to review RR spur agreement details ➤ Call with rep from LB Water sponsor for CC Boroughs Association meeting ➤ Council agenda planning meeting
12	<ul style="list-style-type: none"> ➤ Traveled to PSAB trustee board meeting ➤ Attended PSAB trustee board meeting
13	<ul style="list-style-type: none"> ➤ Vacation day ➤ Attended PSAB Fall Conference reception
14	<ul style="list-style-type: none"> ➤ Attended PSAB Fall Conference sessions
15	<ul style="list-style-type: none"> ➤ Attended PSAB Fall Conference Sessions ➤ Traveled from PSAB Fall Conference
16	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Council work session and business meeting
17	<ul style="list-style-type: none"> ➤ Staff meeting ➤ Authority meeting
18	<ul style="list-style-type: none"> ➤ Armory Building Elevator job conference ➤ CC Boroughs Association meeting
19	<ul style="list-style-type: none"> ➤
20	<ul style="list-style-type: none"> ➤ Attended CC realtors Association luncheon
21	<ul style="list-style-type: none"> ➤
22	<ul style="list-style-type: none"> ➤
23	<ul style="list-style-type: none"> ➤ Participated in nuisance code administrator interview
24	<ul style="list-style-type: none"> ➤ Meeting re: location for bench in Union Cemetery ➤ Meeting – discuss water connection in Penn Eagle Ind. Park with Authority engineer
25	<ul style="list-style-type: none"> ➤ Site visit to car lot adjacent to WWTP – encroachment issues ➤ Met with mayor – personnel issue
26	<ul style="list-style-type: none"> ➤ Met with reps of Nittany Valley Rec Authority re pool funds ➤ Conference call – traffic engineer ➤ Participated in nuisance code administrator interview ➤ Airport Authority meeting
27	<ul style="list-style-type: none"> ➤ Meeting re code services through CR COG – request for options ➤ Participated in train return event
28	<ul style="list-style-type: none"> ➤
29	<ul style="list-style-type: none"> ➤
30	<ul style="list-style-type: none"> ➤ Meeting with Tom and Tommy Songer re: options for third party building code services request ➤ Meeting with School District Engineer reps. Re: new elementary school ➤ Meeting with bandshell group re MOU and checklist
31	<ul style="list-style-type: none"> ➤ A bandshell group rep stopped in to briefly discuss the meeting ➤ Meeting with Authority engineer – water system issues ➤ Staff meeting re: budget preparation

Activities
Work session and Council Agenda formatting and preparation
Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions
Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations
Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters
Draft meeting minutes review
Armory building – focused on getting the elevator installed, related tasks
Attention will be on the 2024 budget work from now until December



Bellefonte Emergency Medical Services

Municipal Update 3rd Quarter 2023 January 1 – September 30

Ambulance Incidents;

- Total Responses
 - Emergency 1370 total (2022 = 1343, 2019 = 1621)
 - Transported 1027
 - No Patient, Refusal 99
 - Lift Assist 67
 - Deceased 22
 - Cancelled 115
 - Fire/Police Standbys 38
 - Non-Emergency 2 total

By Municipality;	2023		2022		2019	
○ Bellefonte Borough	387	28%	377	28%	578	36%
○ Spring Township	284	21%	244	18%	238	15%
○ Benner Township	222	16%	208	16%	229	14%
○ Boggs Township	172	13%	176	13%	167	10%
○ Milesburg Borough	124	9%	102	8%	141	9%
○ Union Township	51	4%	50	4%	59	4%
○ Howard Township	22	2%	41	3%	26	2%
○ Marion Township	21	2%	26	2%	31	2%
○ Unionville Borough	12	1%	14	1%	3	<1%
○ Huston Township	4	<1%	6	<1%	1	<1%
○ Mutual Aid	71	4%	101	5%	148	9%

Staffing;

- Career Personnel 22,355 hrs
- Volunteer Personnel 329 hrs

Fleet Information:

Unit #	Vehicle	Mileage	Replacement
• Amb-26-1	2010 Freightliner Ambulance	222,794 miles	2029
• Amb-26-2	2018 Freightliner Ambulance	95,934 miles	2033
• Amb-26-3	2019 MB Sprinter Ambulance	58,522 miles	2031
• Van-26-1	2014 Ford Para-Transit Van	112,328 miles	2026
• Van-26-2	2009 Ford Para-Transit Van	207,071 miles	2023
• Van-26-3	2017 Dodge Para-Transit Van	81,227 miles	2029
• Utility-26-1	2005 Ford F-350 MCI/Utility	93,754 miles	TBD

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Emergency Medical Services

2023 Municipal Funding – Received (YTD as of 9/30/23)

	<u>2023</u>		<u>2022</u>	
○ Howard	\$4,060	0.50 mill (+)	\$ 1,538	0.19 mill
○ Union	\$14,000	0.50 mill (+)	\$10,000	0.35 mill
○ Huston	\$ 266	0.50 mill (=)	\$ 266	0.50 mill
○ Milesburg	\$ 6,100	0.42 mill (+)	\$ 5,710	0.40 mill
○ Boggs	\$23,100	0.40 mill (-)	\$28,700	0.50 mill
○ Bellefonte	\$24,037	0.25 mill (=)	\$25,694	0.25 mill
○ Benner	\$14,000	0.22 mill (=)	\$14,000	0.22 mill
○ Marion			\$ 5,000	0.38 mill
○ Spring			\$ 9,000	0.09 mill
○ Unionville			\$ 0	0.00 mill

2023 Municipal Funding Utilization – (YTD as of 10/06/23)

- \$10,000 Ambulance Purchase, partial cost, 2010 Freightliner/Horton, Amb 26-1
- \$ 1,073 Fuel, vehicle (2 week invoice)
- \$ 3,027 Roof replacement loan payment x4
- \$ 678 Worker’s Comp premium, x1 pay period
- \$ 409 Utility – electric x1 month
- \$ 2,049 Equipment/supplies – ambulance inverter replacement, O2 & cylinder hydro testing, radio batteries
- \$28,529 Payroll, partial x7 pay periods
- \$14,431 Insurance – liability, property, vehicle, portable equipment, umbrella – (6 month)
- \$ 1,100 Equipment purchase – portable suction unit x1
- \$ 3,323 Vinyl graphics/lettering on new ambulance, partial cost
- \$ 9,606 Litter (x3) replacement, annual financing #3 of 4 payments
- \$ 6,528 Ambulance Loan payment x4, Freightliner Amb 26-2
- \$ 4,158 Ambulance Loan payment x4, Sprinter Amb 26-3
- \$84,912 Total

- \$ 652 Balance

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

**BELLEFONTE BOROUGH
POLICE PENSION BOARD MEETING MINUTES “DRAFT”**

In-person, virtual

November 15th, 4:00 p.m.

236 West Lamb Street, Bellefonte, PA 16823

www.bellefonte.net

1. CALL TO ORDER

The meeting began at 4pm.

2. Introductions/Attendees in-person, virtual:

Council President Doug Johnson; Borough Manager Ralph Stewart; Pension Administrator Barbara Watson; Finance Director Lori McGowan; Officer Matt Pollock; Officer Bob Igoe; William Martin; Scott Martin; Sue Trout; Alyssa Doherty

3. Review of investment performance

William and Scott Martin of Wienken and Associates, provided an overview of the investment performance since their involvement in 2010. Performance has been good and investments are in accordance with the Board’s Investment Policies.

4. Review of Mochenhaupt’s most recent Actuarial Report

Sue Trout of Mochenhaupt Benefits Group provided an overview of the report.

5. Review of Administration for the Plan

Barbara Watson provided an overview of the Plans administrative functions with no problems noted.

6. Other updates

None

7. Adjournment

Meeting adjourned at 4:35 p.m.

Centre County Airport Authority Meeting Minutes, October 26th, 2023

Attending: C. Groshel; D. Johnson; R. Finley; H. Mose; G. Khoury; D. Gray;
L. Lingle; R. Stewart

Additional Attendees: J. Meyer C.M., Executive Director, CCAA; T. Benson,
Legal Counsel for the Authority

The meeting was convened at 7:00 PM by C. Groshel.

Public Comments: None.

1. Approval of the September 28th, 2023 Meeting Minutes:

Motion for approval was made by D. Gray. D. Johnson seconded the motion.
The motion was unanimously approved.

3. Financial Statements for August – R. Finley:

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Cash Flows YTD
- e. Excel Budget Format Rev & Exp

R. Finley provided an overview of the financial statements. The revenues and expenditures over the last month have been routine or business as usual. October is typically a strong month. The new fiscal year budget is working well.

Acceptance of Financials:

G. Khoury made a motion to accept the report. L. Lingle seconded the motion. The motion was unanimously approved.

4. Executive Director's Report – J. Meyer:

J. Meyer's report was provided with the agenda materials. The load factor has been excellent. J. Meyer provided an overview of his involvement with the news report about incentive monies being returned due to American Airlines deciding not to offer regular service to Charlotte at this time.

The Reef Parking report was reviewed. The Saturday Free Parking offer was reviewed. The data shows some slight improvement but is inconclusive as to the overall effectiveness. J. Meyer will be making a recommendation as to offering the incentive in the future or modifying it.

5. Air Operations Report – B. Rodgers: B. Rodgers did not attend the meeting or submit a report.

6. Committee Reports:

a. Airport Name Change – D. Gray:

A mutual PSU/Authority publicity event is tentatively planned for November 3rd.

b. Airport Governance/Organization Task Force (AGOTF) – D. Gray:

Discussions are progressing.

c. Boarding Bridges – G. Khoury:

G. Khoury stated that progress is being made. Meetings with reps from Mead and Hunt and the FAA occurred this morning. There are questions about the number of boarding bridges needed now and in the future. The consensus is to apply for four bridges to accommodate future growth. Costs, options and indirect changes are being reviewed. A final report is due in December. Additional feasibility studies would be necessary for any terminal alterations needed.

d. HR – H. Mose:

H. Mose stated that the Committee has been busy with looking at options for a pension program. They have held interviews with providers and administrators. The Committee is recommending Atlantic Pension Services to be the Third Party Administrator. They also liked the firm of Dunbar Bender and Zapf.

H. Mose stated, as part of the pension plan transition process, that the Authority needed to end the current Simple IRA and give participants a 60-day notice of its termination.

H. Mose made a motion to approve Resolution Terminating Vanguard Simple IRA Plan with the closing taking place at the close of business December 31st, 2023. The motion was seconded by D. Gray. The motion was unanimously approved.

H. Mose made a motion to allow the HR Committee to use their best judgement in selecting one of the previously mentioned Third Party Administrators and to keep making progress with the pension plan transition. D. Gray seconded the motion. The motion was unanimously approved.

H. Mose mentioned that the new health care program was adopted last month. There are some needed revisions to the Employee Handbook related to reclassifications. There may need to be a temporary solution for employees who will begin paying insurance premium co-pays.

H. Mose mentioned that the wage and salary survey and an issue with lost sick leave is still pending.

7. Continuing Business:

a. Food & Beverage Cart in Departure Area:

This service has ended. Sales were not sufficient to maintain the service. There was discussion regarding options including subsidizing the service.

8. New Business:

a. West Penn Power looking for land for a new Sub Station:

The consensus was that the Authority did not have land available or have any interest as most of its lands are Federally obligated.

b. 3rd Quarter Report:

H. Mose commented that the Report shows great progress with a few areas to work on.

Around the Room: There were comments regarding the loss of the coffee cart in the departure lounge. Well wishes for George Downsborough.

Adjournment: The meeting was adjourned at 8:40 p.m.



HISTORIC Bellefonte™

Est. 1795

WORKPLACE SAFETY COMMITTEE MEETING

7:30 AM

WEDNESDAY, NOVEMBER 15TH, 2023

AGENDA

Members:

Steve Caldana (Member, Water) Chair	Jason Ostroskie (Member, Streets) V. Chair
Samuel Horner (Member, Refuse)	Shannon Struble (Member, WWTP- Mgmt)
Bill Witmer (Member, Police)	Matt Auman (Member, PW-Mgmt)
Scott Rhoat (Member, EMS)	Julie Brooks (Member, Mgmt)
Tim Schreffler (Member, Fire Dept)	Randy Brachbill (Member, Council Rep)
Seth Klinefelter (Member, WWTP)	

Administrative: Alyssa Doherty

Guests: Ralph W Stewart
Don Holderman
Barb Smith
April Ressler

CALL TO ORDER

APPROVAL OF MINUTES –October 11th, 2023 1st 2nd

OLD BUSINESS

- Safety Concern Forms Review
- Recent safety incidents or near misses review- **Parks & Recreation Dept.**
- 4th Quarter Facility Inspection- Borough Office Building deadline December 31, 2023

NEW BUSINESS

- **Video-** Cold Stress- Working Safely in Cold Weather (8 min)

COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER

- Please try to limit all comments to three minutes maximum.

NEXT MEETING

- The next meeting will be held on Wednesday, December 13th, 2023 @ 7:30 AM.

ADJOURNMENT 1st 2nd @ AM

BOROUGH OF BELLEFONTE
SAFETY COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 11TH, 2023, 7:30 A.M.
BELLEFONTE BOROUGH BUILDING COUNCIL ROOM

Members Present:

Jason Ostroskie (Member, streets)
Matt Auman (Member, Mgmt)
Randy Brachbill (Member, Council Rep)
Steve Caldana (Member, Water) Chair
Sam Horner (Member, Refuse)
Shannon Struble (Member, WWTP-Mgmt)
Scott Rhoat (Member, EMS)
Julie Brooks (Member, Mgmt)
Bill Witmer (Member, Police)
Seth Klinefelter (Member, WWTP)

Members Absent:

Tim Schreffler (Member, Fire Dept)

Administrative: Alyssa Doherty

Guests: Ralph Stewart
Barb Smith, Teeter Group

CALL TO ORDER:

APPROVAL OF MINUTES – September 13th, 2023

Mr. Brachbill moved to approve the meeting minutes. Mr. Ostroskie seconded. Motion carried.

OLD BUSINESS:

Safety Concern Forms Review: None.

Recent Safety incidents or near-miss reviews: None.

3rd Quarter Facility Inspection- Pump Houses: The inspection was completed on September 22, 2023 by Don Holderman, Matt Auman, Julie Brooks, Jason Ostroskie and Steve Caldana. There were minor findings that are being corrected immediately. Overall, all locations were kept in order and very clean.

New Member to Workplace Safety Committee: Don Holderman has stepped down as a Committee Member and has been replaced by Julie Brooks.

NEW BUSINESS:

Annual Safety Committee Training: Training will take place at the conclusion of this meeting.

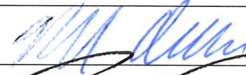


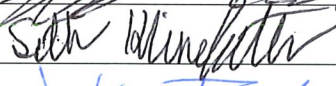
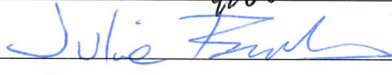
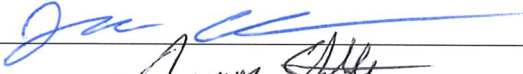
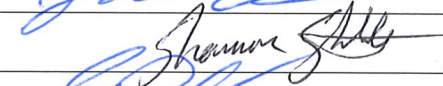
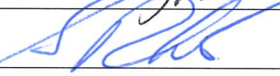


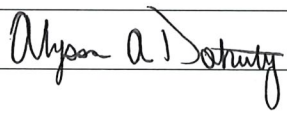
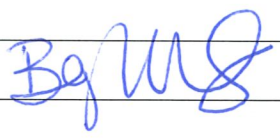
COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:

Shannon Struble introduced Seth Klinefelter to the Safety Committee. Seth is the Employee Representative from the Wastewater Treatment Plant.

NEXT MEETING: Next meeting will be held on Wednesday, November 15th, 2023, @ 7:30 a.m.

ADJOURNMENT: *Mr. Caldana moved to adjourn. Mr. Ostroskie seconded the motion. Motion carried. Meeting adjourned at 7:35 a.m.*

Annual Safety Committee Training: Training was presented by Barb Smith with The Teeter Group after the Safety Committee Meeting adjourned.

Safety Committee Meeting Wednesday, October 11th, 2023	
NAME	SIGNATURE
Auman, Matt (Member, Mgmt)	
Brachbill, Randy (Member, Council)	
Caldana, Steve (Member, Water)	
Klinefelter, Seth (Member, WWTP)	
Brooks, Julie (Member, Mgmt)	
Ostroskie, Jason (Member, Streets)	
Struble, Shannon (Member, Mgmt)	
Rhoat, Scott (Member, EMS)	
Schreffler, Tim (Member, Fire Dept)	
Horner, Samuel (Member, Refuse)	
Witmer, Bill (Member, Police)	
GUESTS:	
Doherty, Alyssa	
Holderman, Don	
Ressler, April	
Smith, Barb	
Stewart, Ralph	

Bellefonte Borough Accident Investigation Report Form

General Information

Employee Name	Date of Incident <i>10/27/23</i>	Time of Incident <i>9:50 AM</i>
Job Title <i>Laborer</i>	Department <i>Parks</i>	Date and Time Reported <i>10/27/23 10:00 AM</i>
Date of Hire	Time in Current Job	Hours worked in past 24 <i>5 hr</i>
Names of Persons Who Witnessed the Accident		
Did Employee seek Medical Treatment? <i>Yes</i>		Return to Work Date <i>10/30/23</i>
If so, where? <i>Med Express</i>		

Accident/Incident Details

<p>Where did the accident/incident occur? Please be specific.</p> <p><i>In Creek along Water St</i></p>
<p>In your own words, describe what is reported to have happened.</p> <p><i>Trimming Brush along the creek, attempted to pull down some brush and lost control of the brush in hand and ran that hand into the other hand which was holding a pair of pointed tip shears,</i></p>
<p>Describe the resulting injury, illness or property damage.</p> <p><i>Puncture wound to left Hand</i></p>
<p>In your own words, describe exactly what the employee was doing just prior to and at the time of the accident.</p> <p><i>Trimming Brush</i></p>

In your opinion, what employee actions and/or working conditions contributed to this accident? Rather than finish cutting the brush with the shears they chose to pull the brush.

Have other accidents/incidents involving the employee's actions and/or working conditions occurred previously? If so, describe:
No

In your opinion, were written or accepted safe methods and practices followed prior to the accident or incident. If not, explain.
Yes

In your opinion, what caused the accident/incident?
Loss of Balance

Corrective Action

In your opinion, could the accident/incident have been prevented? If so, how?
Yes, use additional person to assist with tools/equipment

What actions have been, or should be, taken to reduce the likelihood of accidents of this nature from reoccurring?
Use blunt nose shears, some type of tool belt, additional person to assist

Additional Comments and/or notes: Trimming brush while standing in or near a creek is very dangerous. You most likely will be working in hip boots while standing on slippery rocks/soil conditions with some type of power tool or equipment.

Supervisor Completing the Report: Matt Auman	Date of Report: 10/31/23
Reviewed by:	Has Corrective Action Been Taken: Yes No

NITTANY VALLEY JOINT PLANNING COMMISSION

Meeting minutes of September 21, 2023

WALKER TOWNSHIP

CALL TO ORDER

Chair Archie Gettig called the meeting to order at 6:06 p.m.

MEMBER ROLL CALL

	JAN '23	MAR '23	MAY '23	JUL '23	SEP '23	NOV '23	JAN '24	MAR '24	MAY '24	JUL '24	SEP '24	NOV '24
Doug Johnson		X	X	N								
Dave Lomison	X	X	X	O	X							
Lynn Chaplin		X	X									
Randy Moyer				M								
Casey Dillon	X			E								
Archie Gettig	X		X	E	X							
Dave Capperella				T								
Jeff Kranch	X	X		I								
Keith Harter	X	X	X	N	X							
Bill Workman				G	X							
QUORUM	4	4	5		3							

3 municipalities must have a representative present to justify a quorum per the NVJPC bylaws.

GUESTS: Vaughn Zimmerman (Spring Twp. Zoning Officer); Gina Thompson (Bellefonte Planning/Zoning Officer); Xochi Confer (CCPCDO); Liz Lose (CCPCDO).

Public Comments/Questions/items not on agenda.

None offered.

Secretary's Report

Approval of meeting minutes of May 18, 2023. Motion to accept/approve by Mr. Gettig; 2nd by Mr. Harter. Motion passed.

Communication and Bills

None.

Reports of Officers

The September 2023 NVJPC Financial Statement balance is \$1,893.86. Mr. Lomison motioned to accept/approve. Mr. Harter 2nd. Motion passed.

Discussion Topics/Old Business:

- Emergency Services DCED Study

- Correspondence received from Walker Township Fire Department's Solicitor Mr. Beard with questions regarding the study.
- Mr. Harter explained that the WTFD chief attended the August 2022 presentation from DCED's study consultant Floyd Wise.
- Ms. Lose affirmed that both Bellefonte Fire Department companies submitted the required study data, but Howard and Pleasant Gap Fire Departments had not.
- Mr. Harter reminded those in attendance that both the Walker Township BOS and the Marion Township BOS sufficiently funded the WTFD.
- Ms. Lose reiterated that the fire study was a goal in the regional comprehensive plan and that a study could prevent the need for regionalization of services.
- Mr. Harter motioned to direct Ms. Lose to draft and share a reply to Mr. Beard with the officers for input and approval before the November meeting. Mr. Lomison 2nd. Motion passed.

Discussion Topics New Business:

- **MPO September 2023 Handout**

Ms. Confer distributed the MPO handout and reminded those in attendance key dates for the submission of County Liquid Fuels and PennDOT Multimodal Transportation Fund applications.

- **Regional Fact Sheet Update**

Ms. Lose highlighted the key information in the Nittany Valley updated fact sheet and informed the group that all regional sheets will be in the Data and Map sections of the Planning Office's website in the next 2-3 weeks.

- **Underutilized Site Inventory**

Ms. Lose provided a reminder that an update to the underutilized site inventory is on the horizon and the CCPCDO staff will be reaching out to municipalities for information regarding vacant buildings and lots.

Planning and Zoning Updates:

- Spring Township – Kepler Pool building permit processed; Geisinger contract awarded for construction; CPI land development plan received; Dollar General in progress; No movement on potential Jacksonville Road solar project; Logan Greene proposed revising plan to add more townhouse units; Bridle Ridge; Hawbaker adding more tanks at location; Zion Road property rumored to have been sold for residential development.
- Bellefonte Borough – Consolidated Bellefonte Elementary School land development plan received; traffic study and potential intersection signals at Zion and Airport Road/Parkview Heights recommended; new tenant at the former Weis Market building next to Mount Nittany Hospital's billing office yet unknown; short-term rental ordinance being challenged and reviewed; historic district guidelines being revised.
- Marion Township – permits for 2 SFDUs and 2 garages.

- Walker Township – permits for 28 SFDUs; variance of solar ordinance for property by driving range; change in use for an agricultural building now a business under review; Shady Farm 90 duplex unit land development approved.

Information/Announcements/Correspondence

- MPO Handout
- Correspondence from Solicitor Rod Beard

Adjournment

Motion by Mr. Harter; 2nd by Mr. Workman. 7:10 p.m.

Remaining 2023 NVJPC Meetings are:

November 16th @ Bellefonte Borough

DRAFT

Fw: question regarding budget vs actual report

Lori McGowan <lmcgowan@bellefontepa.gov>

Wed 11/15/2023 2:26 PM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Lori McGowan
Finance Director
Bellefonte Borough
phone: 814-355-1501 x212
fax: 814-353-2315

From: Lori McGowan

Sent: Wednesday, November 15, 2023 11:39 AM

To: Barbara Dann <bdann@bellefontepa.gov>; Buddy Johnson <bjohnson@bellefontepa.gov>; Deborah Cleeton <dcleeton@bellefontepa.gov>; Doug Johnson <djohnson@bellefontepa.gov>; Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Johanna Sedgwick <jsedgwick@bellefontepa.gov>; Kent Bernier <kbernier@bellefontepa.gov>; Randy Brachbill <rbrachbill@bellefontepa.gov>; Rita Purnell <rpurnell@bellefontepa.gov>; Shawna McKean <smckean@bellefontepa.gov>

Cc: Ralph Stewart <rstewart@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>

Subject: question regarding budget vs actual report

At the November 6, 2023 Council meeting, the question was asked about account number 497.000.000 in the bulk water fund on the budget vs actual report. The amount in the line item is \$217,950.00. The expense is for the Musser Lane grant. The grant will reimburse this amount, so there is no need for the Authority to return any funds.

The grant was budgeted in the refuse fund. However, paying this out of the refuse fund would have used a large amount of its cash balance. Therefore, the Bulk Water Fund was used. Since this will be reimbursed, this fund had the cash balance to pay out initially.

Also, any questions you may have about the budget, if you would please forward them to Don or Ralph before the meeting, that would be helpful. There are a lot of accounts under the general fund, so if we have the questions beforehand, we can make sure we have the answers for the meeting. This would be helpful for any questions you may have at any time during the year. As there are so many funds and accounts, having the question before the meeting allows us to have the answer at the meeting, therefore speeding up the process and getting the answer out to the public when the question is asked.

If you have any further questions, please feel free to contact me.

Have a great day!

Lori

Lori McGowan
Finance Director
Bellefonte Borough
phone: 814-355-1501 x212
fax: 814-353-2315

FW: 2024 MMO Revision

Ralph Stewart <rstewart@bellefontepa.gov>

Fri 11/17/2023 8:41 AM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Hi Alyssa,

Please put this email in the packet with the MMO sheet and the Resolution.

Thank you,
Ralph

—
Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214



From: Barbi Watson <bwatson@bellefontepa.gov>

Sent: Friday, November 17, 2023 8:38 AM

To: Ralph Stewart <rstewart@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>

Subject: 2024 MMO Revision

Hello,

The MMO has been revised.

The 2024 MMO was originally \$106,892 and now is \$56,647.

Below is the original email from Gabby at Mockenhaupt explaining why the change.

Hello Barbi,

A Revised 2024 Minimum Municipal Obligation (MMO) Report for your Plan is now available in the "File Cabinet" folder of the Mockenhaupt FTP site. This MMO may be substituted for the initial MMO up to the time the final budget is adopted. You may access the report by logging in to: <https://mbgbenefits.syncedtool.com>.

This revised MMO uses funding components from the recently completed January 1, **2023** Actuarial Valuation Report. The contribution requirement under the revised MMO would be less than the amount determined by the initial 2024 MMO, which was based on the January 1, **2021** Actuarial Valuation Report. Therefore, we recommend that you adopt this revised MMO since it reflects a contribution level that is more consistent with the plan's current funding condition and reduces the municipality's general fund obligation.

Please forward a signed copy of the MMO you adopt (original or revised) to us at your convenience, either via e-mail or through the FTP site. We will then save the signed MMO in the "File Cabinet" folder on the FTP site (replacing the unsigned version) so you may access it any time.

If you have any questions about the calculation or the MMO process in general, feel free to contact me at (412) 394-9387.

Sincerely,

Gabrielle Slaugenhaupt

Consultant

11/17/23, 9:32 AM

Mail - Alyssa Doherty - Outlook
Bellefonte Borough Council Packet November 20, 2023

Office: 412-394-9387 or 1-800-405-3620

Gabrielle.Slaugenhaupt@mbgbenefits.com



mockenhaupt

[Barbi Watson](#)

Pension/Payroll Coordinator

Utilities

Bellefonte Borough

236 W. Lamb St.

Bellefonte, PA 16823

Office: (814) 355-1501 x: 211

Fax: (814) 353-2315

RESOLUTION NO. 11202023-01

BOROUGH OF BELLEFONTE POLICE PENSION PLAN

A RESOLUTION OF THE BOROUGH OF BELLEFONTE RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES PENSION, ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID BOROUGH:

WHEREAS, the Borough of Bellefonte (the “Borough”) has previously established the Borough of Bellefonte Police Pension Plan (the “Plan”), which was adopted pursuant to Act 600; and

WHEREAS, the Borough reserves the right to reduce or eliminate Participant Contributions below the mandated rate of five percent (5.0%) of compensation subject to certain conditions on an annual basis; and

WHEREAS, the Borough has received confirmation from the Plan’s Actuary with respect to the Participant Contributions; and

WHEREAS, the Borough is satisfied that the conditions have been met in order to reduce the contribution rate to three and nine-tenths percent (3.9%) of compensation for 2024;

BE IT RESOLVED AND ADOPTED by the Borough Council and it is HEREBY RESOLVED AND ADOPTED by authority of the same:

Effective January 1, 2024 and continuing through and including December 31, 2024, the amount of Participant Contributions due shall be three and nine-tenths percent (3.9%) of compensation. The obligation to pay Participant Contributions pursuant to Act 600 in the amount specified therein shall resume effective as of January 1, 2025.

RESOLVED AND ADOPTED this 20th day of November, 2023.

ATTEST:

BOROUGH OF BELLEFONTE

Secretary

President / Borough Council

**REVISED
BOROUGH OF BELLEFONTE POLICE PENSION PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2024 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.519%
2. Estimated 2023 Payroll for Active Participants	\$ <u>841,097</u>
3. Normal Cost (A1 x A2)	\$ <u><u>147,352</u></u>

B. Financial Requirement

1. Normal Cost (A3)	\$ 147,352
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	5,047
4. Amortization Payment, if any	<u>0</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ <u><u>152,399</u></u>

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 152,399
2. Anticipated Employee Contributions (3.9% of Estimated Payroll)	32,803
3. Funding Adjustment, if any	<u>62,949</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ <u><u>56,647</u></u>

NOTES:

1. 2024 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2024 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2024 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

Chief Administrative Officer

11/20/2023

Date

Prepared using the January 1, 2023 Valuation.

Bellefonte Borough Council Packet November 20, 2023
Borough of Bellefonte
Parkview Heights Stormwater Management Project

Contract No. 2023-01

PRE-CONSTRUCTION MEETING MINUTES
November 2, 2023

1. Attendees:

Shep Hoehling – Pennoni CHoehling@Pennoni.com
Donald Voigt – Pennoni DVoigt@Pennoni.com
Don Holderman – Bellefonte Borough DHolderman@bellefontepa.gov
Matt Auman – Bellefonte Borough Mauman@bellefontepa.gov
Chad Homan – John Claar Excavating, Inc. CHomanjcci@outlook.com
John Claar – John Claar Excavating, Inc. Claarw@aol.com
Cody Ripka – John Claar Excavating, Inc. Codyripkajc@gmail.com

2. The Borough of Bellefonte will be conducting Municipal Authority work prior to, and separate from, the start of the Parkview Heights project to relocate a sanitary lateral. This work should be complete and not interfere with the Parkview Heights Stormwater Management Project.
3. Intended Start Date: December 4, 2023
4. Approved PAG-02 NPDES Permit: Dated June 7, 2023
 - a. Discuss the requirements of the General Permit
 - b. Approved E&S and PCSM Plan Date: December 7, 2022
 - c. Reduction plan for construction email, the scope of work has not changed from the approved NPDES Permit. The work to be completed has just been reduced.
 - d. Provided John Claar Excavating, Inc. with a copy of the approved permit, and email correspondence with the Centre County Conservation District.
5. Permit and Plans must be kept on site at all times.
6. Review Limits of Disturbance
 - a. Trees that must be removed for construction identified.
7. Review Construction Sequence
 - a. Contractor confirmed constructability of E&S BMPs (per plan)
 - b. E&S Control installation prior to Land Disturbance (per plan)
 - c. Discussed the construction sequence between Parkwood Drive and the upstream wetland. Due to site constraints, this portion would have to be performed from the edge of the wetland, downstream to Parkwood Drive. Appropriate Erosion and Sediment Control was discussed and John Claar to have a pump available on site if required. Parkwood Drive to remain clean of sediment during construction.

Bellefonte Borough Council Packet November 20, 2023
Borough of Bellefonte
Parkview Heights Stormwater Management Project

Contract No. 2023-01

8. Review E&S BMP Maintenance and Inspection requirements
9. Review Permit expiration and NPDES NOT requirements.
10. Work Restrictions
 - a. Work will be limited to the hours between 7:00 am and 7:00 p.m., Monday through Saturday. No work whatsoever or operation of machinery may be performed before or after these hours or on a Sunday, unless written permission is provided by the Municipality.
11. Change Orders
 - a. Change order requests will be reviewed in accordance with Section 16, General Conditions (Pages E-6 – E-8).
 - b. Contractor shall be fully responsible for the condition of his excavation. No additional compensation shall be authorized for the remedy of over excavated trenches.
 - c. Maximum permissible trench width shall be 2 feet wider than the outside diameter of the pipe. No additional compensation shall be granted for paving restoration outside the maximum permissible trench width.
12. Additional Comments:
 - Borough of Bellefonte to locate existing railroad Easement information. Pennoni to reach out to Sub Contractor / Surveyor to determine if any easements had been identified as part of the survey.
 - Pennoni to send CAD design files to John Claar. John Claar to verify field elevations and markings as well as create a pre-construction video prior to work start.
 - John Claar Excavating, Inc. to complete the Co-Permittee Acknowledgement Form for Chapter 102 Permits to add as co-permittee.
 - John Claar Excavating, Inc. discussed with the Borough of Bellefonte, an agreement to transport topsoil off site to Borough property and then to the Borough stockpile and dump site.


**Amendment No. 1 to
Borough of Bellefonte/Centre Region COG
Agreement for
Code Administrative Services**

Replace the current 2. **Term** under the Agreement dated 22 May, 2017 with the following:

2. **Term.** The current Bellefonte Borough/Centre Region Code Agreement for Code Administrative Services shall be extended through December 31, 2025. Thereafter, the agreement shall automatically be extended annually for one (1) year intervals. Should either party wish to terminate the Agreement, the terminating party shall notify the other party in writing one-year in advance.

Therefore, as an example, should Party A wish to terminate the Agreement effective December 31, 2028, Party A would need to notify Party B in writing of their intent no later than December 31, 2027.

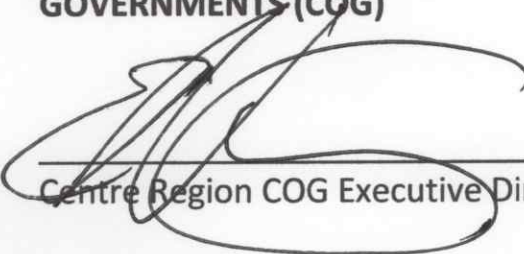
ATTEST



WALTER G. M. SCHNEIDEN III

ATTEST

**CENTRE REGION COUNCIL OF
GOVERNMENTS (COG)**



Centre Region COG Executive Director

BOROUGH OF BELLEFONTE

Bellefonte Borough Manager

**BOROUGH OF BELLEFONTE/CENTRE REGION COG
AGREEMENT FOR
CODE ADMINISTRATION SERVICES**

THIS AGREEMENT made this 22 day of May, 2017, by and between:

CENTRE REGION COUNCIL OF GOVERNMENTS, a COG organized under the laws of the Commonwealth of Pennsylvania, having offices at 2643 Gateway Drive, Suite 3, State College, Centre County, Pennsylvania 16801, party of the first part, hereinafter referred to as “**COG**,”

- AND -

BOROUGH OF BELLEFONTE, a municipal corporation organized under the laws of the Commonwealth of Pennsylvania, having offices at 236 West Lamb Street, Bellefonte, Centre County, Pennsylvania 16823, party of the second part, hereinafter referred to as “**Borough**.”

RECITALS:

COG maintains a Centre Region Code Administration office (“**CRCA**”) which provides various code administration services including plan review, inspection services, ordinance enforcement, and such other services as may be requested under the general description of “Code Administration.” In 2014, the Borough issued a request for proposals for the provision of such services and after due consideration, determined that it was in the Borough’s best interest to enter into an agreement with the COG for these services. The initial contract is set to expire on July 1, 2017. In anticipation of the contract’s termination the Borough solicited proposals and interviewed providers of code administration services. Following this process, the Borough decided to extend the contract with the COG until January 1, 2021 with a scope of services as defined in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the parties hereunto do hereby agree as follows:

1. **Services.** COG through its CRCA office will provide code administration services as listed on Attachment A and Addendum A-1 incorporated herein by reference to Borough under the terms of the within Agreement.
2. **Term.** The current Bellefonte/Centre Region Code Agreement shall be extended until January 1, 2021. At which time it will be renewed for a three year period unless the COG is notified by Borough Council that the contract may not be renewed by December 31, 2019. A

final decision about whether the borough will remain in the program from January 1, 2021 to December 31, 2023 is to be provided to the COG by June 30, 2019.

4. **Fees.** Prior to November 15 of each calendar year during the duration of this agreement the CRCA will present the Borough with a fee schedule for adoption. The Borough will review the fee schedule and give any comments to the CRCA to address prior to December 1 of the same year. The CRCA will respond to the Boroughs questions and a final fee schedule will be presented prior to December 31 of each calendar year for adoption. Modification of the fee schedule may be obtained from time to time by Agreement entered into between the parties. COG will collect all fees associated with the agreement.

5. **Collection of Fees.** CRCA will collect the related fees and provide a report to Borough of fees collected on a monthly basis.

6. **Administrative Oversight.** The Public Safety Committee of COG provides administrative oversight for the CRCA. The Borough will appoint a member of Bellefonte Borough Council to attend all meetings of the Public Safety Committee. The Borough's representative will have voting rights on all issues that directly relate to the CRCA. The Borough's representative on the Public Safety Committee will receive a copy of the Committee's monthly agenda packet and will be invited to comment and provide input to the Public Safety Committee.

7. **Program Reports.** The COG agrees that the CRCA Director or his/her designee and/or the COG Executive Director will attend two meeting of Bellefonte Borough Council each year of the contract. These meetings will be scheduled by the Borough Manager with prior consultation with the COG. Additional meetings may be schedule at other times as convenient to the COG and the Borough.

8. **Insurance and Indemnification.** The CRCA will provide public official liability insurance, fidelity bond, and automotive general liability and umbrella insurance policies. Copies of these documents will be submitted to the Borough for its review to assure that the policies are sufficient to protect the Borough from claims which may be made as a result of the CRCA's activities in providing services to Borough. The CRCA shall indemnify, defend, and hold harmless the Borough from and against all suits, actions or claims brought for or on account of any injuries to or damages received or sustained by any person, persons or property arising by reason of any act or omission of the CRCA in the performance of the services under this Agreement. Provided, however, the CRCA shall have no obligation to indemnify, defend, and hold harmless the Borough to the extent the Borough's actions or omissions were judicially determined to constitute negligence or willful misconduct. This paragraph shall survive termination of this Agreement.

9. **Specific Programs.** COG through the CRCA will provide new construction plan review and inspection services, commercial fire code inspections, and rental housing permit inspections. The CRCA will maintain a management record system including management of permitting and inspection records for the Borough as an integral part of the CRCA record system. The Borough will have access to the permitting and inspection database for the Borough's use. Data entry into the system will be made by the CRCA staff. Permitting and inspection records will be held indefinitely. Upon termination of the within Agreement, all records relating to the

Borough will be delivered to Borough in an electronic format for its continued maintenance and storage.

10. **Right to Know Requests.** The CRCA will process responses to right-to-know requests for public records upon request of the Borough in accordance with the requirements of the Pennsylvania Right-To-Know Law, 65 P.S. §67.101, et seq. Copies of all right-to-know responses will be retained by the CRCA and forwarded to the Borough as requested by the Borough Right-to-Know Officer. COG's Executive Director is appointed as the Right-to-Know Officer for the handling of such request.

11. **Appeals.** All appeals undertaken shall be filed with the CRCA and will be handled administratively in the same fashion as all other appeals to the CRCA with the exception that the appeals board shall be the Bellefonte Borough Appeals Board.

12. **Dispute Resolution.** In the event a dispute arises regarding the performance of service, billing or payment under the within Agreement, the parties shall submit the matter to mediation. If after mediation a resolution cannot be obtained either party may submit the matter to the Court of Common Pleas of Centre County, Pennsylvania for ultimate disposition.

13. **Notices.** All notices required under the within Agreement shall be made to:

COG: Executive Director
Centre Region Council of Governments
2643 Gateway Drive, Suite 3
State College, PA 16801

-and-

Borough: Borough Manager
Borough of Bellefonte
236 West Lamb Street
Bellefonte, PA 16823

14. **Contact Person.** During the term of this Agreement, the COG Executive Director and the Borough of Bellefonte Manager shall each designate a senior level employee who shall be the point of contact for operational issues that relate to this Agreement. When a party's contact person is not available, an alternate shall be identified and reported to the other party.

15. **Severability.** In the event any term or provision of the within Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall remain in full force and effect as if the offending clause were deleted therefrom.

15. **Termination for Cause.** Either party to the within Agreement may seek termination for cause in the event of default of the terms and provisions of the within Agreement.

Such termination will be by sixty (60) day written notice to the other party and delivered only after the parties have attempted mediation.


16. **Independent Contractor.** The COG and the CRCA are independent contractors and nothing contained herein shall be interpreted to imply an employment relationship between the Borough and COG and its agency the CRCA. All matters of wages and salary, taxation and employee insurance shall be administered by COG for the employees providing services under the terms of the within Agreement.

17. **Exclusive Service Provider.** During the term of the within Agreement COG, through its agency CRCA, will be the exclusive and sole provider for services described on Attachment A incorporated herein by reference.

18. **Successors and Assigns.** The within Agreement shall be binding on the parties hereunto, as well as their respective successors and assigns.

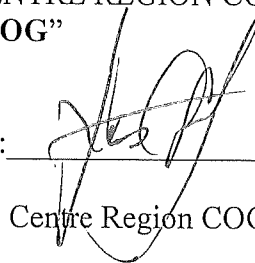
IN WITNESS WHEREOF, the parties have hereunto approved this agreement as written above.

ATTEST:



CENTRE REGION COUNCIL OF GOVERNMENTS
"COG"

By:



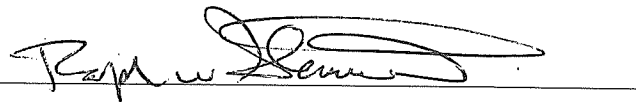
Centre Region COG Executive Director

ATTEST:



BOROUGH OF BELLEFONTE ("BOROUGH")

By:



Bellefonte Borough Manager

Centre Region COG and Bellefonte Borough Code Service Agreement

ATTACHMENT A Scope of Services

General

1. The CRCA will handle all of the financial transactions involving code administration, rental housing, fire safety, sewage management, and well and borehole fees.
2. The CRCA will respond to all of Bellefonte's code Right-to-Know requests within the time periods mandated by the Commonwealth of Pennsylvania.
3. The CRCA will provide Public Officials liability insurance, fidelity bond, automotive, general liability, and umbrella insurance policies that are reviewed by a risk manager to ensure they are current and adequate to protect Bellefonte Borough.
4. If Borough Council is interested, the COG is willing to explore the possibility of Bellefonte Borough becoming a member of the local Code Board of Appeals that reviews and acts on appeals from property owners who are seeking relief from a decision of the designated code official. The Borough could also continue to utilize the Centre County Regional Appeals Board that is currently used.
5. The CRCA has a Pennsylvania Registered Professional Engineer on staff who has earned a doctorate in structural engineering and has a breadth of knowledge in the entire built environment to help with code emergencies that may occur in Bellefonte Borough, such as a pending wall or building collapse.
6. The CRCA will maintain an all-inclusive website that explains inspection procedures and provides other code information of interest to contractors and residents. With a third party agency, Bellefonte Borough may find it necessary to expand and maintain its website to include code information and invest time in keeping it updated. As a member of the CRCA, Bellefonte Borough can simply add a link to the CRCA website.
7. A member of Bellefonte Borough Council will be invited to attend all meetings of the Public Safety Committee. Building and rental permit fee changes are annually recommended by the Committee and adopted by the municipalities in their annual fee resolutions.
8. The CRCA will provide monthly reports on building activities to individual municipalities. CRCA staff routinely attends meetings on local or regional issues where the CRCA may bring expertise or experience in dealing with an issue and participate as part of the local or regional solution if requested. [See attached Addendum 1-A]

9. Participation in the CRCA program will provide intangible benefits to Bellefonte Borough such as guidance on municipal construction projects. The CRCA staff also provides many years of experience and a wealth of information regarding the built environment. This experience and information is freely available to the staff and elected officials of Bellefonte Borough.
10. The thoroughness with which the CRCA conducts inspections of new construction, rental housing, commercial businesses, as well as the requirement for adherence to best construction practices offers a level of safety that may assist in saving lives and reducing future fire calls in the municipality. This is important given the volunteer nature of the fire companies serving Bellefonte Borough.
11. The CRCA completes citation enforcement procedures. When ordinance violations are identified and subsequently not corrected by the offender, one of the final steps to compliance may be to issue a citation. The costs associated with completing the process of the citation are the responsibility of the CRCA. In this way, no cost is transferred to the Bellefonte Borough. Any resulting fines will be distributed to the Borough's general fund.
12. The CRCA will provide staff to Bellefonte Borough in matters dealing with the remediation of problem properties including those that have fallen into a state of disrepair. This includes working with the owner to obtain compliance through order of repair or demolition if all other options have been exhausted.
13. The staff of the CRCA will work with Borough staff to identify additional concerns that should be considered for inclusion into Bellefonte Property Maintenance Code. CRCA staff would then identify possible solutions and develop proposed code language to be considered by the elected officials.
14. Through its work in the villages of Boalsburg and Lemont, the CRCA staff has experience in dealing with code issues involving historical structures.
15. The CRCA will administer the Borough of Bellefonte's well and borehole ordinance. The CRCA staff assisted in the drafting of a similar model ordinance that was adopted by the six CRCA municipalities. The staff has several years of experience in administering this ordinance and they have a high level of technical knowledge relating to its application.

New Construction

1. The CRCA plan review and inspection services provided to municipalities are conducted by a nationally certified and experienced staff that benefits from ongoing professional development activity. The CRCA staff is among the most highly trained professional code personnel in the Commonwealth of Pennsylvania. Staff members are instructors with the following organizations: the National Fire Protection Association, Central

Pennsylvania Institute of Science and Technology, Pennsylvania Housing Resource Center, the Pennsylvania State Fire Academy, and The Pennsylvania State University.

2. The CRCA is audited by the Pennsylvania Department of Labor and Industry (L & I) in accordance with the Uniform Construction Code of Pennsylvania for compliance with the requirements of the code with specific focus on accessibility. The results of these audits have resulted in only minor discrepancies being observed. The CRCA will function as L & I point of contact for these audits. This level of consultation and compliance results in a reduced liability to building and business owners.
3. The CRCA will prepare and submit all building construction reports required by Centre County, the U.S. Census Bureau, and the Commonwealth of Pennsylvania, including program audits.
4. The CRCA will offer Bellefonte Borough residents assistance with their building projects. Some property owners require support during the preparation of construction plans, especially for smaller projects. Outside of the normal plan review process, CRCA staff will meet with residents to discuss their projects, identify problems and code concerns, and brainstorm ideas for how to best address these concerns, including making site visits to the project at no additional charge.
5. The CRCA will provide access to staff with expertise in a broad range of code disciplines that include mechanical systems, electrical service, and plumbing. In the event a contractor or property owner has a problem or a question regarding these often sophisticated and specialized systems, the CRCA has expertise on staff to assist in finding solutions.
6. The CRCA conducts public education programs on new building materials, techniques, and code changes. Contractors, design professionals, and owners who work in the municipalities are able to participate in these educational programs at no charge in most cases. The CRCA is able to provide nationally recognized programs to the Borough at a significantly discounted cost.
7. The CRCA will provide for faxable permits for some types of building projects (electrical service changes, the replacement of water heaters, etc.). Residents can also file applications electronically. The advantage to residents is that some types of building permits can be completed using a home computer.
8. The staff of the CRCA has collectively developed the experience and skill to review and inspect complex construction and many specialty systems. This provides for the efficient review and inspection of construction projects without the need for costly and time consuming third party inspection services.

9. The CRCA will offer Bellefonte Borough design professionals' and contractors' assistance with their large scale building projects through site visits, office meetings, and phone consultations to help proactively identify and address potential project issues and difficult design situations at no additional charge.
10. The CRCA will be a resource for local building owners who are considering a building renovation project which is often more complicated than new construction. This guidance can be provided prior to the owner contracting with a design professional and at no additional cost.
11. The CRCA will provide consultations on code issues to realtors and potential buyers prior to the purchase of a space or structure.
12. The CRCA can be a resource for local educational institutions regarding instruction on matters pertaining to commercial construction, as requested by the Bellefonte Borough Manager.

Commercial Fire

1. CRCA staff will inspect all commercial properties on a regular basis in accordance with the adopted code to ensure that the fire and life safety features are being maintained, egress paths are kept open, and the requirements of the fire code are observed.
2. In the event of a serious code problem, such as declaring a structure unfit for human habitation due to fire or lack of maintenance, the CRCA provides 24 hours per day and 7 days per week of on-call response by a Commercial Fire Inspector and/or the Agency Director at no cost to the municipalities. The CRCA staff is sufficiently sized to ensure there are no on-call service disruptions due to vacations or illnesses.
3. The CRCA will work with Bellefonte Police in citing violations of severe over-occupancy in rental housing units.
4. CRCA staff will inspect high occupancy assembly areas such as taverns and nightclubs during their normal business hours (can be until 2:00 AM) to verify that exits are maintained, open, and accessible to patrons and that actual occupancy does not exceed the maximum allowed in the space.
5. The CRCA will issue and inspect open burning permits to ensure that the applicant is properly prepared, the material being burned is acceptable, and that the weather conditions are acceptable for a safe burn.
6. The CRCA will assist other agencies such as the Bellefonte Fire Department and Pennsylvania State Police with fire investigations when requested.

7. The CRCA will extend its public fire and life safety education program to the residents and schools of the Borough of Bellefonte. This program partners certified instructors with the fire department to form an effective fire prevention tool within the community which includes resources such as fire extinguisher training, and the fire safety house.

Rental Housing

1. The CRCA will provide rental housing inspections in accordance with the adopted code using highly trained and qualified staff to ensure compliance with the provisions of the Bellefonte Borough's Building Safety & Property Maintenance Code. This inspection's frequency will be independently verified thorough an annual audit.
2. The depth of experience and qualifications of the CRCA staff allows the fire inspections of the common areas in commercial rental structures to occur at the same time the individual rental units are inspected. Combining the fire and rental housing inspections saves the property owner time and money.
3. The CRCA will develop and provide high quality educational programs for realtors, owners, managers, and maintenance staff who are associated with rental housing properties by educating them on the application of the Bellefonte Building Safety & Property Maintenance Code and help them to be more proactive in the upkeep and management of their properties.
4. The CRCA will respond to questions and complaints from owners, tenants, parents, media, and the general public.

ADDENDUM – A-1

OF

Centre Region Code Administration

Attachment A

Bellefonte Borough Additional Scope of Services

Item 8 – Monthly Reports

Permits Closed

Permits Issued

Construction Value by Municipality

Single Family Units Constructed by Municipality

Building Permit Income

Rental Housing Inspections by Municipality

Commercial Fire Inspection by Municipality

Sample Reports are attached

Centre Region Code Administration
Permits Closed March 2017

Parcel #	Owner Name	Address	Unit	Permit #	Type of Work	Completion Date
17-002-087-0000	S & A CUSTOM BUILT HOMES INC	69 STABLE VIEW DR		11066	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/10/2017
17-004-014-0000	WASSON, JAMES O JR & TAMARA T	60 KAY TY LN		11067	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/10/2017
BATTON TOWNSHIP						
18-004-001-0000	STATE COLLEGE FRIENDS LP	1 COUNTRY CLUB LN		11209	REPLACE ROOF STRUCTURE DAMAGED BY FIRE	3/24/2017
18-004-003-0000	STATE COLLEGE FRIENDS LP	1 COUNTRY CLUB LN		11281	INTERIOR DEMO FIRE DAMAGED AREA	3/31/2017
18-008-019-0000	FIORÉ DEVELOPMENT LIMITED	101 VALLEY VISTA DR		11256	KITCHEN FIRE SUPPRESSION SYSTEM	3/30/2017
18-009-114-0000	YEGINA, STANLEY & LYNNADAIRE	2102 N OAK LN		11242	FINISH BASEMENT	3/29/2017
18-010-195-0000	BUEHLER, JEFFREY D	1990 PARK FOREST AVE		10982	UPGRADE ELECTRIC SERVICE	3/1/2017
18-011-016-345-	WEGMANS FOOD MARKETS	345 COLONNADE BLVD		11091	REMODEL DELI CASES (WEGMANS)	3/6/2017
18-013-008-0000	HENDRICKS, RODNEY J & YASMIN V	341 STROUSE AVE		11012	DEMO PAVILION	3/3/2017
18-015A-110-0000	WIEDMER, ROBERT T & SUSAN J	678 STONELEDGE RD		11188	2 HEAT PUMPS, ATTIC AND BASEMENT	3/23/2017
18-016-039-0000	MEYERS, RONALD W & TINA M	311 DOUGLAS DR		11097	GAS STOVE WITH GAS LINE FROM METER	3/16/2017
18-021-010H-0263-	HICKMAN, DENNIS & JANE	269 VARSITY LN		11212	FINISH BASEMENT	3/24/2017
18-021-010N-1735W	PINNACLE DEVELOPMENT LLC	1735 WOODLEDGE DR		11176	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/23/2017
18-022-010-0000	VALLEY VISTA PARTNERSHIP	2610 GREEN TECH DR		11065	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/10/2017
18-025-002E-0148B	FOGARTY HOMES	148 BOLTON AVE		11052	PARTITIONS TO CREATE OFFICES IN OPEN OFFICE SPACE	3/9/2017
18-301-043W-0000	GREEN, COLTN	448 MEERS LN		11168	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/22/2017
18-301-368-0000	FOOSE, DAVID L & ERIKA L	119 BRIAR CT		11220	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/27/2017
18-315-217G-0000	LAGO, BENJAMIN R & RACHEL M	125 VAIL LN		11023	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/6/2017
18-315-217G-0000	LAGO, BENJAMIN R & RACHEL M	125 VAIL LN		11106	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/17/2017
COLLEGE TOWNSHIP						
19-002B-048-0000	KYPER, ELOISE B	3335 E COLLEGE AVE		10981	SMOKE DETECTORS AND CO DETECTOR	3/1/2017
19-002C-034-0000	BENDER, SHELDON W	165 PEPPERBERRY LN		11187	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/23/2017
19-004A-030-0000	PENNSYLVANIA INVESTMENT	2501 E COLLEGE AVE		11177	DEMO BUILDING	3/23/2017
19-004A-034-0000	C WAYNE COMPANY LP	2490 COMMERCIAL BLVD		10979	CONVERT AUTO GLASS SHOP TO BAKERY/CAFE	3/1/2017
19-010-131-0000	GORDON, PATRICIA	201 ELMWOOD ST		11210	INTERIOR ALTERATIONS	3/1/2017
19-010-142-0000	SMITH, SHAWN E & RHONDA	133 MACDUFF CIR		11241	GEOHERMAL HEAT PUMP	3/29/2017
19-014-053-0000	MARCHIONE, JOHN R & EVA T	1819 E BRANGR RD		11084	200 AMP SERVICE	3/15/2017
19-014-120-0000	CLEVELAND, AARON B & CLAIRE E	201 WHITEHILL ST		11219	DEMO OLD KITCHEN, ADD NEW KITCHEN	3/27/2017
19-014-120-0000	CLEVELAND, AARON B & CLAIRE E	201 WHITEHILL ST		11243	SHEP/GARAGE ON SLAB/FOOTERS	3/29/2017
19-015-053-0000	FLYNN, PATRICK M & JENNIFER R	1516 ELIZABETH RD		11057	INTERIOR KITCHEN RENOVATIONS	3/9/2017
19-020-182-0000	ALLEY, RICHARD B & CYNTHIA R	1100 SHAMROCK AVE		11127	INTERACTIVE SOLAR PV ARRAY	3/20/2017

3/1/2017 thru 3/31/2017

1 of 3

4/4/2017

Parcel #	Owner Name	Address	Unit	Permit #	Type of Work	Completion Date
COLLEGE TOWNSHIP cont'd						
18-020-268-0000	ANUMBA, CHINEMELU JIDENKA	922 WALNUT SPRING LN		11277	CONDUIT REPAIR AT METER SOCKET	3/31/2017
18-022-156-0000	BRANDALL INVESTMENTS LP	150 MAITLAND AVE		11186	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/29/2017
18-022A-018-0000	MAKDAD INDUSTRIAL SUPPLY	2540 CLYDE AVE		11060	AWNING WITH ALUMIN WELDED FRAME (MAKDAD)	3/10/2017
18-505-043-0000	PROPERTY OWNERS ASSOCIATION	106 REGENT CT		11279	REPLACE SVC DISCONNECT AND INSTALL WIRING	3/31/2017
18-506-033-0000	MARAS, DONALD M & RENEE A	109 MCCANN DR		11146	FINISH BASEMENT	3/21/2017
18-506-033-0000	MARAS, DONALD M & RENEE A	109 MCCANN DR		11148	FINISH BASEMENT	3/21/2017
FERGUSON TOWNSHIP						
18-001C-143-0000	CALIFORNIA, JAMES M & MARY	1694 PRINCETON DR		11278	CONVERT CLOSETS TO LAUNDRY CLOSET	3/31/2017
18-003B-011-0000	MİYAMOTO, SHERIDAN W & MARK A	684 GRANDALL DR		11132	FINISH BASEMENT	3/21/2017
18-004-0708-0000	FERGUSON SQUARE ASSOCIATES	3048 ENTERPRISE DR		11194	INTERIOR DEMO	3/23/2017
18-007-044C-0000	STATE COLLEGE BORO. WATER AUTHORITY	196 S WATER ST		11000	EMERGENCY MAIN SVC REPAIR DUE TO STORM	3/2/2017
18-008A-023-0000	DEIBLER, ELIZABETH L	294 DEIBLER RD		11036	WINDOW CONVERSION	3/7/2017
18-118-086-0000	NG, DAVIS TAI WAI	1457 RIDGE MASTER DR		11126	REPLACE GAS FURNACE WITH LIKE EQUIPMENT	3/20/2017
18-143-146-0000	S & A HOMES INC	130 RED WILLOW RD		11207	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/24/2017
18-1476-015-0000	JENKINS, DAVID M JR	1826 KINGS CT		11225	REMOVE LOAD BEARING WALLS, ADD SMOKE/CO	3/27/2017
HARRIS TOWNSHIP						
18-002A-055-0000	FURA, SCOTT W & MARY E	1131 KAREN ST		11039	KITCHEN REMODEL	3/8/2017
18-004-028V-0000	CP3 PROPERTIES LLC	374 W CRESTVIEW AVE		10980	INGROUND POOL AND FENCE	3/1/2017
18-004-055V-0000	GILBERT, GREGORY B & SUZANNE	WITTS END		11240	TEMP POWER POLE WIRING FOR MOVABLE SHED	3/29/2017
18-004-200A-228K	KBH PARTNERSHIP	228 KESTREL LN		11011	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/3/2017
18-004-200A-229K	KBH PARTNERSHIP	229 KESTREL LN		11244	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/29/2017
18-004-200A-231K	KBH PARTNERSHIP	231 KESTREL LN		11246	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/29/2017
18-004-200A-233K	KBH PARTNERSHIP	233 KESTREL LN		11248	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/29/2017
18-012-006-0000	KELLY'S STEAK & SEAFOOD LLC	306 BOAL AVE		11237	INTERIOR DEMO WALLS/BAR; NEW BAR, EQUIP, RECONFIG RESTROOMS	3/28/2017
18-013-102C-02548	TRADITIONS OF AMERICA	254 BEACON CIR		11142	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/21/2017
18-013-102C-02698	CONN, ROBERT E	418 HOMESTEAD LN		11098	CONSTRUCT SHED ROOF DORMER FOR INTERIOR RENO	3/17/2017
18-013A-043A-0418H	GTW ASSOCIATES	459 HOMESTEAD LN		11153	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/21/2017
BELLEFRONTE BOROUGH						
18-101-075-0000	MINCEMOYER, R SCOTT & LISA H	334 E CURTIN ST		10990	PARTIAL REWIRE OF HOUSE	3/2/2017
18-103-074B-0000	BELLEFRONTE JOINT SCHOOL AUTHOR	100 N SCHOOL ST		11044	FOOTINGS FOR EXISTING BATTING CAGE	3/8/2017
18-303-051-0000	VETERANS OF FOREIGN WARS	123 S SPRING ST		11009	RENOVATE LADIES BATHROOM	3/3/2017
STATE COLLEGE BOROUGH						
18-000-000-0000	STATE COLLEGE BORO	SC BORO STREETS		11049	BUS STOP SHELTER	3/9/2017
18-001-093-0000	BERARDI, DEBRA A	443 GLENN RD		11208	GAS INSERT	3/24/2017

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Parcel #	Owner Name	Address	Unit	Permit #	Type of Work	Completion Date
25-004-014-0000	HOLMES, MEGAN A & RONALD T	413 E MITCHELL AVE		11263	KITCHEN RENOVATION	3/30/2017
25-012-040-0000	FRASER PARTNERS LLC	118 S FRASER ST		11280	SOIL NAILING FOR SHORING (FRASER CENTRE)	3/31/2017
25-013-027-0000	STORCH, ROBERT D & MELINDA T	224 E COLLEGE AVE		11053	REMOVE PORTIONS OF WALLS, FINISHES, & FIXTURES	3/9/2017
25-013-059-0102	PENNSYLVANIA STATE EMPS	502 E COLLEGE AVE		11211	EXTERIOR WALL MOUNTED SIGN	3/24/2017
25-013-106-0000	ASSOCIATED REALTY PROPERTY MNGMT	255 E BEAVER AVE		11037	REPLACE ELECTRICAL GEAR SVC/BSMT OF BLDG	3/7/2017
25-013-287-0000	ALLENWAY ASSOCIATES LTD	315 S ALLEN ST	326	11167	RENO 708 SF OF OFFICE INTO NEW OFFICE	3/22/2017
25-013-297-0000	STATE COLLEGE SCHOOL	154 W NITTANY AVE		11050	REPLACE 1200 AMP MAIN BOLTED PRESSURE SWITCH	3/9/2017
25-017-151-0000	UNIVERSITY PARK PLAZA CORP	258 W HAMILTON AVE		11107	NEW CIRCUITS TO POWER UPGRADED COOLERS	3/17/2017
25-018-159-0000	KOWALCHUK, GINGER G & JOHN R	225 CRESTMONT AVE		11072	REPLACE OIL BOILER WITH GAS BOILER	3/13/2017
25-018-441-0000	ED & SUE TRUST	116 EASTERLY PKWY		11035	REMODEL BASEMENT APARTMENT	3/7/2017
25-019-004-0000	WHITMORE, MARION M & MASON JR	500 E HAMILTON AVE		11154	INTERIOR REPAIR AFTER FIRE DAMAGE	3/21/2017
25-020-062-0000	SAWYER, JERRY A & MARTHA C	1060 SAXTON DR		11252	DUCTLESS SPLIT FOUR ZONE AIR CONDITIONER	3/29/2017
25-022-063-0000	TEMPORARY HOUSING FOUNDATION INC	1126 CENTER LN		11095	UPGRADE ELECTRIC TO 200 AMP/REWIRE HOUSE/NEW PLUMBING	3/16/2017
25-023-185-0000	BRACKBILL, STEPHEN C & PATRICIA I	516 NIMITZ AVE		11112	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3/17/2017
25-026-009C-0000	FOXDALE VILLAGE CORPORATION	500 H E MARYLYN AVE	123	11024	OPEN KITCHEN UP, ADD 1/2 BATH, NEW WINDOW	3/6/2017
25-026-229-0000	ICELAND, JOHN D & JEAN L	1840 S ALLEN ST		11089	FINISH BASEMENT	3/15/2017
25-027-006-0000	WOLF, GREGORY H	500 ROYAL RD		11051	HARD WIRED SMOKE DETECTORS	3/9/2017
25-028-007-0000	YOUNG MEN'S CHRISTIAN ASSOC	677W WHITEHALL RD		10987	AC W/NATURAL GAS	3/2/2017

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Centre Region Code Administration
Permits Issued March 2017

Parcel #	Owner name	Address	#	Permit #	Issue Date	Type of Work	Gross Sq Ft	Fin Sq Ft	Bsmt Sq Ft	Gar Sq Ft	Construct Cost	
HALEMOON TOWNSHIP												
17-001-002A-0000-	HALEMOON TOWNSHIP	100 MUNICIPAL LN		C 11085	3/15/2017	INSULATION IN EXISTING ROOF	0	0	0	0	\$15,200	
17-001A-105-0000-	LIGGETT, EDWARD A & DEBRA N	15 STONEROW LN		R 11226	3/28/2017	ADDITION TO SINGLE FAMILY HOME	1320	660	660	0	\$85,000	
17-002-108-0000-	S & A CUSTOM BUILT HOMES INC	281 STABLE VIEW DR		R 11185	3/23/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	4805	2979	1407	420	\$375,433	
17-004-036-0000-	RUFENING, CHARLES JR & JENNIFER	47 SMITH RD		R 11008	3/3/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	6936	4124	2151	661	\$526,333	
17-415-138-0000-	KOPPENHAVER, BRANDON	72 SKY HARBOR DR		R 11087	3/15/2017	INGROUND POOL AND POOL FENCE	0	0	0	0	\$50,000	
# permits issued:							5	Halemoon Township construction value total:				
PATTON TOWNSHIP												
18-001-026-0000-	BROWN, TERRY T & MAKI	126 FENNICK DR		R 11151	3/21/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	10479	5778	398	972	\$1,075,478	
18-002-082-0000-	MOYER, GLENN M & LOIS J	213 TIMBERTON CIR		R 11007	3/3/2017	FINISH BASEMENT	0	0	0	0	\$12,000	
18-008-019-0000-	FORE DEVELOPMENT LIMITED	101 VALEY VISTA DR		C 11055	3/9/2017	KITCHEN FIRE SUPPRESSION SYSTEM	0	0	0	0	\$1,875	
18-008-026-0700-	HENDERSON WEST LLC	700 GALEN DR		R 11093	3/16/2017	WIRED SMOKE ALARMS	0	0	0	0	\$250	
18-011-016-0001-	DAYTON HUDSON CORPORATION	315 COLONNADE BLVD		C 11058	3/9/2017	ROOF REPLACEMENT	0	0	0	0	\$86,216	
18-011-016-0001-	DAYTON HUDSON CORPORATION	315 COLONNADE BLVD		C 11147	3/21/2017	INTERIOR REMODEL (TARGET STORE)	126000	126000	0	0	\$263,000	
18-011-016-0004-	WADDLE REAL ESTATE LP	COLONNADE BLVD		C 11005	3/21/2017	TERMINATE ELECTRICAL CIRCUIT OF LIGHT ON SITE	0	0	0	0	\$89,316	
18-015A-110-0000-	WIEDEWER, ROBERT T & SUSAN J	678 STONELEDGE RD		R 11098	3/1/2017	2 HEAT PUMPS, ATTIC AND BASEMENT	0	0	0	0	\$24,000	
18-016-038-0000-	URBANSKI, JEFF	317 DOUGLAS DR		R 11038	3/8/2017	GAS LINE FOR STOVE, EXTEND ELEC CIRCUITS	0	0	0	0	\$12,000	
18-016-039-0000-	MEYERS, RONALD W & TINA M	311 DOUGLAS DR		R 11029	3/6/2017	GAS STOVE/GAS LINE FROM METER	0	0	0	0	\$4,400	
18-018-002A-0001-	TEXAS ROADHOUSE HOLDINGS LLC	1885 WADDLE RD		C 11145	3/21/2017	PARKING LOT ADDITION WITH LIGHT POLES	0	0	0	0	\$8,600	
18-018-002B-0215-	AUSTIN, PETER M	215 FERNWOOD CT		R 11073	3/13/2017	WIRED SMOKE ALARMS	0	0	0	0	\$500	
18-020A-001-1632-	EISINGER, ROGER W	1632 WOODLEDGE CIR		R 11199	3/24/2017	ELEC SVC UPGRADE NEW METER BOX, PANEL, BOX	0	0	0	0	\$3,000	
18-021-010M-01648	TURNER, WILLIAM & PAMELA	164 BEAUMANOR RD		R 11022	3/6/2017	FINISH BASEMENT	3388	1895	1075	418	\$33,000	
18-021-010N-0109D	PINNACLE DEVELOPMENT LLC	109 DEANS WAY		R 11042	3/8/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	4139	1940	1819	380	\$300,000	
18-021-010N-1710W	PINNACLE DEVELOPMENT	1710 WOODLEDGE DR		R 10994	3/2/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	4432	2669	1296	467	\$340,944	
18-025-0026-0000-	JEFFERSON AT STATE COLLEGE	501-9 VAIRO BLVD		C 11179	3/23/2017	NATURAL GAS DIRECT VENT WATER	0	0	0	0	\$2,100	
18-301-007-0000-	ALVARADO, ANGEL & GLADYS RIVERA	5603 W BUFFALO RUN RD		R 11071	3/13/2017	WIRED SMOKE ALARMS	0	0	0	0	\$400	
18-315-112-0000-	TAYLOR, ANN HAMILTON	101 DOUBLETREE PL		R 11091	3/15/2017	ENCLOSE COVERED PORCH INTO SUNROOM	0	0	0	0	\$15,000	
# permits issued:							19	Patton Township construction value total:				
							\$2,266,079					

COLLEGE TOWNSHIP											
Parcel #	Owner name	Address	#	Permit #	Issue Date	Type of Work	Gross Sq Ft	Fin Sq Ft	Bsmt Sq Ft	Gar Sq Ft	Construct Cost
19-003B-033-0000-	HOWES, CARROLL L & PATRICIA	125 WILLOW AVE		R 11157	3/22/2017	GAS STOVE/GAS LINE FROM METER	0	0	0	0	\$1,665
19-001C-221-0000-	BUHLER, BRIAN W & MEGHAN W	107 FERRELEA CT		R 11030	3/6/2017	GAS STOVE/GAS LINE FROM METER	5359	3589	888	882	\$4,085
19-002B-015-0000-	STEWART, ROBERT W & JERI LINN	1225 BENNER PIKE		C 11239	3/29/2017	TENANT FITOUT	17168	0	0	0	\$1,116,019

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Parcel #	Owner name	Address	#	Permit #	Issue Date	Type of Work	Gross Sq Ft	Fim Sq Ft	Bmt Sq Ft	Gar Sq Ft	Construct Cost	
COLLEGE TOWNSHIP cont'd.												
29-002B-093-0000-	WAL-MART STORES INC	373 BENNER PIKE		C 11056	3/9/2017	INTERIOR RENOVATION	0	0	0	0	\$650,000	
29-002B-093-0000-	WAL-MART STORES INC	373 BENNER PIKE		C 11058	3/10/2017	REMOVE CHANNEL LETTERS (SIGNAGE)	3645	3645	0	0	\$12,000	
19-002C-017-0000-	CLIFFORD, PAUL J & JENNEFER L	195 MOUNTAIN LAUREL		R 11257	3/30/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	6014	3437	1895	682	\$575,426	
29-002C-097-0000-	GEM HOMEBUILDERS INC	135 PERREBERRY LN		R 11014	3/3/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	6052	3442	1748	862	\$452,432	
29-004-047-0000-	NITJANY COMMONS L.L.C	2290 E COLLEGE AVE		C 11033	3/17/2017	INTERIOR ALTERATIONS (ESCAPE ARTISTS)	3531	3531	0	0	\$218,780	
29-004-268-0000-	TIM & DEBRA HOUSER PROPERTIES	2601 E COLLEGE AVE		C 11215	3/27/2017	INTERIOR DEMO	0	0	0	0	\$4,000	
29-005-021-0000-	MCWHIRTER, SUSAN FERINDE	245 HOLLY RIDGE DR		R 11202	3/24/2017	COVER EXISTING PATIO W/ROOF	0	0	0	0	\$50,000	
29-005-021-0000-	J MONROE ASSOCIATES LLC	185-197 WILTRIE CT		R 11189	3/23/2017	EXTERIOR LIGHTS ON GARAGE FOR 7 UNITS	0	0	0	0	\$1,750	
29-005-021-0000-	J MONROE ASSOCIATES LLC	261-275 WILTRIE CT		R 11190	3/23/2017	EXTERIOR LIGHTS ON GARAGE FOR 8 UNITS	0	0	0	0	\$1,750	
29-005-021-0000-	J MONROE ASSOCIATES LLC	284-298 WILTRIE CT		R 11191	3/23/2017	EXTERIOR LIGHTS ON GARAGE FOR 8 UNITS	0	0	0	0	\$1,750	
29-005-021-0000-	J MONROE ASSOCIATES LLC	200-210 WILTRIE CT		R 11192	3/23/2017	EXTERIOR LIGHTS ON GARAGE FOR 6 UNITS	0	0	0	0	\$1,750	
29-005-021-0260-	WILTRIE CONDOMINIUM DEVEL INC	260 WILTRIE CT		R 11140	3/21/2017	TOWNHOME/CONDO 8 OF 8 UNITS	2468	1960	830	246	\$244,222	
29-005-021-0262-	WILTRIE CONDOMINIUM DEVEL INC	262 WILTRIE CT		R 11139	3/21/2017	TOWNHOME/CONDO 7 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-005-021-0264-	WILTRIE CONDOMINIUM DEVEL INC	264 WILTRIE CT		R 11138	3/21/2017	TOWNHOME/CONDO 6 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-005-021-0266-	WILTRIE CONDOMINIUM DEVEL INC	266 WILTRIE CT		R 11137	3/21/2017	TOWNHOME/CONDO 5 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-005-021-0268-	WILTRIE CONDOMINIUM DEVEL INC	268 WILTRIE CT		R 11131	3/21/2017	TOWNHOME/CONDO 1 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-005-021-0270-	WILTRIE CONDOMINIUM DEVEL INC	270 WILTRIE CT		R 11133	3/21/2017	TOWNHOME/CONDO 2 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-005-021-0272-	WILTRIE CONDOMINIUM DEVEL INC	272 WILTRIE CT		R 11134	3/21/2017	TOWNHOME/CONDO 3 OF 8 UNITS	2468	1558	842	246	\$210,000	
29-010-131-0000-	STATE COLLEGE AREA SCHOOL DIST	274 WILTRIE CT		R 11136	3/21/2017	TOWNHOME/CONDO 4 OF 8 UNITS	2468	1558	824	246	\$210,000	
29-010-133-0000-	GORON, PATRICIA	656 BRANDYWINE DR		C 11088	3/15/2017	STORAGE SHED	0	0	0	0	\$3,500	
29-011-033-0000-	SHEARER HOLDINGS LLC	201 ELWOOD ST		C 11015	3/3/2017	INTERIOR RENOVATION	0	0	0	0	\$2,000	
29-011-169-0000-	LÖRENZ, DAVID G & PAULA J	109 WALKER DR		C 11222	3/27/2017	INTERIOR DEMO	0	0	0	0	\$4,000	
19-019-003-0000-	PASSONNEAU, REBECCA J	156 GASLIGHT CIR		R 11013	3/3/2017	ROOF OVER EXIST DECK, ADD 2 LIGHTS	0	0	0	0	\$2,000	
19-022A-024-0000-	CHANNELL COMMUNICATIONS LLC	2820 E COLLEGE AVE		R 11149	3/1/2017	DEMO/RENOVATE BATH, FINISH BASEMENT	0	0	0	0	\$14,000	
19-605-011-0000-	CANADIAN PACIFIC REALTY CO	2165 S ATHONTON ST		C 11224	3/27/2017	EXTERIOR/INTERIOR SIGNAGE	0	0	0	0	\$3,500	
19-605-064-0000-	PROPERTY OWNERS ASSOCIATION	106 REGENT CT		C 11017	3/6/2017	REPLACE SVC DISCONNECT AND INSTALL WIRING	0	0	0	0	\$800	
19-606-072-0000-	LAUTH, EDWARD J III & SUSAN N	485 SCENERY DR		R 11129	3/21/2017	REMOVE/REPLACE ROT THROUGHOUT HOUSE	0	0	0	0	\$50,000	
	FIELDSTONE INVESTERS GROUP LLC	299 FLORENCE WAY		R 11164	3/22/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	4003	2455	1155	393	\$311,419	
							College Township construction value total:				\$5,202,848	
FERGUSON TOWNSHIP												
24-004-015-0000-	BLAISE ALEXANDER FAMILY LIMITED	1703 W COLLEGE AVE		C 11096	3/16/2017	GROUND SIGN AND WALL LETTERS	0	0	0	0	\$4,000	
24-004-022-0000-	STORE SPE STATE COLLEGE	1900 W COLLEGE AVE		C 11274	3/30/2017	REPLACE RTU UNIT	0	0	0	0	\$40,900	
24-004-070H,0000A	CATO ASSOCIATES	1963 A CATO AVE		C 11133	3/21/2017	CONVERT "B" USE TENANT TO "E" USE TENANT	5002	5002	0	0	\$4,800	
24-004-070R,0000-	FERGUSON SQUARE ASSOCIATES	3048 ENTERPRISE DR		C 11099	3/17/2017	DEMO & INTERIOR ALTERATIONS	5851	5851	0	0	\$434,495	
24-007-044C,0000-	WHELAND, RALPH F	3500 TADPOLE RD		R 11201	3/24/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3900	1950	1182	768	\$271,672	
24-007-044C,0000-	STATE COLLEGE BORO WATER AUTH	196 S WATER ST		C 10996	3/2/2017	EMERGENCY MAIN SVC REPAIR DUE TO STORM	0	0	0	0	\$8,000	
24-007-044C,0000-	STATE COLLEGE BORO WATER AUTH	196 S WATER ST		C 11061	3/10/2017	DEMO BUILDING	0	0	0	0	\$60	

Parcel #	Owner name	Address	#	Permit #	Issue Date	Type of Work	Gross Sq Ft	Fin Sq Ft	Bsmt Sq Ft	Gar Sq Ft	Construct Cost	
FERGUSON TOWNSHIP cont'd.												
25-009A-041A-0000-	FEDERAL NATIONAL MORTG AG ASSOC	171 E PINE GROVE RD		R 11200	3/24/2017	INSPECT SERVICE ENTRANCE	0	0	0	0	\$60	
25-009A-180-0000-	ROCKER, SARAH	135 W CHESTNUT ST		R 11267	3/30/2017	UPGRADE SVC 200A, CHANGE PANEL	0	0	0	0	\$1,600	
25-010-018A-0000-	PLETCHER, PAUL K & KAREN A	330 W AARON DR		C 11068	3/13/2017	REPAIR GAR DAMAGE/STRUCTURAL STEEL COLUMN	0	0	0	0	\$15,000	
25-010-027-0000-	RAF ASSOCIATES	1521 MARTIN ST		C 11158	3/20/2017	UPPATE FIRE ALARM CONTROL PANEL	0	0	0	0	\$1,900	
25-013-003-0000-	BAKER, DORIS L	1477 CURTIN ST		R 11155	3/21/2017	REPLACE BOILER WITH GAS BOILER	0	0	0	0	\$9,000	
25-013-102A-0000-	XU, JUN	33 ABBY PL		R 11070	3/13/2017	WIRED SMOKE ALARMS	0	0	0	0	\$600	
25-013-154-0000-	KNELL, SUSAN E	1336 CURTIN ST		R 11006	3/3/2017	REPLACE OIL BOILER	0	0	0	0	\$5,903	
25-014-025-0000-	SC PARK APARTMENTS LLC	348 BLUE COURSE DR		C 10978	3/1/2017	UTILITY SHED	0	0	0	0	\$15,000	
25-015-060-0000-	J1 POWELL INC	1209 N AHERTON ST		C 11216	3/27/2017	REPAIR CAR DAMAGE	0	0	0	0	\$13,600	
25-022-258-0000-	RUBERT, RONALD E & SUSAN M	102 CHERRY RIDGE RD		R 11048	3/9/2017	INSTALL WINDOWS & DOOR IN SUNROOM/INSULATE WALLS	0	0	0	0	\$15,000	
25-023-027B-0000-	STATE COLLEGE CHRISTIAN & KIRSCH, RODNEY P & MICHELE S	1221 W WHITEHALL RD		C 10999	3/2/2017	EXPAND 2 STORY LOBBY AND 2ND FLOOR OFFICE SPACE	2396	2396	0	0	\$528,754	
25-118-042-0000-	NG, DAVIS TAI WAN	1314 MEGAN DR		R 11228	3/28/2017	DEMO WALLS; INSTALL BEAM; RELOCATE ELEC, PLB, MECH	0	0	0	0	\$9,000	
25-118-086-0000-	COLE, SCOTT R & CAROLYN A	1457 RIDGE MASTER DR		R 11064	3/10/2017	REPLACE GAS FURNACE	0	0	0	0	\$9,750	
25-433-027A-0000-	CEI NETWORKS INC	379 FARMSTEAD LN		R 11195	3/24/2017	INTERACTIVE SOLAR PV SYSTEM	0	0	0	0	\$27,290	
25-433-141-0000-	POOLE FAMILY LIMITED PTP	441 SCIENCE PARK RD		C 11074	3/13/2017	REPLACE 7.5 TON RTU	0	0	0	0	\$7,890	
25-433-143-0000-	POOLE FAMILY LIMITED PTP	111 RED WILLOW RD		R 11272	3/30/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3231	1659	1171	401	\$222,347	
25-433-146-0000-	POOLE FAMILY LIMITED PTP	105 RED WILLOW RD		R 11245	3/29/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3493	1871	1221	401	\$246,979	
25-433-149-0000-	POOLE FAMILY LIMITED PTP	104 RED WILLOW RD		R 11247	3/29/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3513	2237	888	388	\$282,634	
25-433-179-0000-	POOLE FAMILY LIMITED PTP	114 RED WILLOW RD		R 11271	3/30/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3415	1841	1173	401	\$250,000	
		122 RED WILLOW RD		R 11273	3/30/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3673	1673	1559	441	\$250,000	
# Permits issued:							27	Ferguson Township construction value total: \$2,670,234				
HARRIS TOWNSHIP												
25-004-055V-0000-	GILBERT, GREGORY B & SUZANNE	WITTS END		C 11197	3/24/2017	TEMP POWER POLE, WIRE MOVABLE SHED	0	0	0	0	\$1,000	
25-004-200A-253K	KBBH PARTNERSHIP	253 KESTREL LN		R 11258	3/30/2017	4 UNIT TOWNHOME UNIT 1 OF 4	2348	1730	404	214	\$210,494	
25-004-200A-255K	KBBH PARTNERSHIP	255 KESTREL LN		R 11259	3/30/2017	4 UNIT TOWNHOME UNIT 2 OF 4	2358	1740	404	214	\$211,621	
25-004-200A-257K	KBBH PARTNERSHIP	257 KESTREL LN		R 11260	3/30/2017	4 UNIT TOWNHOME UNIT 3 OF 4	2098	1622	262	214	\$196,198	
25-004-200A-259K	KBBH PARTNERSHIP	259 KESTREL LN		R 11261	3/30/2017	4 UNIT TOWNHOME UNIT 4 OF 4	2059	1583	262	214	\$191,804	
25-005-014A-0274-	AGUER-NOBORI PROPERTIES	274 TIMBERWOOD TRL		R 11108	3/17/2017	FINISH UPSTAIRS ON EXISTING HOUSE	1788	1347	0	441	\$26,500	
25-012-006-0000-	KELLY'S STEAK & SEAFOOD LLC	306 BOAL AVE		C 10984	3/1/2017	INTERIOR DEMO, WALLS/BAR, EQUIP, RECONFIG RESTROOMS	1857	1857	0	0	\$148,170	
25-012-075-0000-	BRAITHWAITE-READ VICTORIA A	135 W MAIN ST		R 11235	3/28/2017	DUAL ZONE HEAT PUMP	0	0	0	0	\$6,970	
25-012-103-0000-	CHAMBERS INVESTMENT PROPERTIES	108 E MAIN ST		C 11041	3/8/2017	INTERIOR DEMO FOR FUTURE OFFICE SPACE	0	0	0	0	\$800	
25-013A-030-0000-	WATSON, ROBERT E JR & SARAH E	504 WEST DR		R 11266	3/30/2017	UPGRADE ELECTRICAL SERVICE	0	0	0	0	\$550	
25-407-301-0000-	ROCKEY RIDGE PARTNERSHIP	106 JENSEN DR		R 11269	3/30/2017	SINGLE FAMILY HOUSE W/ATTACHED GARAGE	3878	2473	279	475	\$400,000	
# Permits issued:							11	Harris Township construction value total: \$1,394,207				

3/1/2017 through 3/31/2017

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4/4/2017

STATE COLLEGE BOROUGH

Parcel #	Owner name	Address	#	Permit #	Issue Date	Type of Work	Gross Sq Ft	Fin Sq Ft	Bsmt Sq Ft	Gar Sq Ft	Construct Cost
36-003-044-0000	EVANS, SANDRA L	555 E HIGH ST		R 11290	3/31/2017	ELEC SERVICE UPGRADE	0	0	0	0	\$1,250
36-004-061-0000	MCCLOSKEY, JASON S & MELISSA M	312 E BURNSIDE ST		R 10988	3/2/2017	ADD ATTACHED GARAGE W/STORAGE BONUS RM	480	0	0	0	\$21,422
36-010-075-0000	HARTMAN, FRANK T & PATRICIA A	1074 E BISHOP ST		C 11166	3/22/2017	CORRECTIONS TO HOOD FIRE SUPPRESSION SYSTEM	0	0	0	0	\$2,000
36-011-314-0000	BUSH ARCADE LLC	220 W HIGH ST		C 11092	3/7/2017	ADDITION OF AN ADA BATHROOM	1095	1095	0	0	\$2,600
# Permits issued: 4							Bellefonte Borough construction value total:	0	0	0	\$27,272
STATE COLLEGE BOROUGH											
36-003-044-0000	SEGALL, ALBERT E & BETH A	510 GLENN RD		R 11094	3/16/2017	NATURAL GAS BOILER	0	0	0	0	\$12,485
36-004-061-0000	LEE, CHRISTOPHER D & LAURA L	144 HARTSWICK AVE		R 11276	3/31/2017	DIRECT VENT INSERT/ELEC/GASLINE	0	0	0	0	\$4,478
36-010-075-0000	DORIS, MARILYN ANNE	1137 DORUM AVE		R 11250	3/29/2017	ADD SUB PANEL IN KITCH/MOVE EXIST CIRCUITS TO NEW	0	0	0	0	\$600
36-011-314-0000	MAGUIRE, ANDREW G & DAWN M	221 S GILL ST		R 11069	3/13/2017	ADDITION/DECK/INTERIOR RENOVATIONS	90	90	0	0	\$87,000
36-011-449-0001P	UNIVERSITY BIBLE FELLOWSHIP	318 S AHERTON ST		C 11227	3/28/2017	TWO 120V CIRCUITS FOR KITCHEN	0	0	0	0	\$475
36-012-061-0003P	STATE COLLEGE BOHO	1265 PUGH ST		C 11116	3/20/2017	REPLACE WIRING CONDUITS, LIGHTING, PANEL BOXES, EXIT	0	0	0	0	\$425,000
36-013-025-0000	NATREAL LIMITED PARTNERSHIP	214 E COLLEGE AVE		C 10985	3/1/2017	AWNING REPLACEMENT/INSTALLATION	0	0	0	0	\$15,000
36-013-027-0000	STORCH, ROBERT D & MELINDA T	224 E COLLEGE AVE		C 11109	3/17/2017	REPLACE SERVICE ENTRANCE	0	0	0	0	\$15,000
36-013-059-0102	PENNSYLVANIA STATE EMPS	502 E COLLEGE AVE		C 11062	3/10/2017	EXTERIOR WALL MOUNTED SIGN	0	0	0	0	\$1,800
36-013-063-0000	CA STUDENT LIVING	532 E COLLEGE AVE		C 11204	3/24/2017	12 STORY MIXED USE/RESIDENTIAL 2 LEVELS GARAGE	300139	300139	0	0	\$47,939,513
36-013-117-0000	CALDER JOINT VENTURE	246 E CALDER WAY		C 11101	3/17/2017	REPLACE FLOURESCENT LIGHTS AND ADD RECESS LIGHTS	1914	1914	0	0	\$2,000
36-013-186-0212	MASTERS, ROBERT M & M CAROLINE	200 HIGHLAND AVE		C 11238	3/29/2017	REMOVE NON LOAD BEARING WALL/NEW CABINETS	106	106	0	0	\$15,000
36-014-027-0000	SCHOLLENBERGER, HARRY W	143 W FAIRMOUNT AVE		C 11262	3/30/2017	DEMO GARAGE	0	0	0	0	\$100
36-014-065-0000	RILEY, DAVID R	612 HOLLY CT		C 11160	3/22/2017	NATURAL GAS HOT WATER BOILER	0	0	0	0	\$12,668
36-017-151-0000	UNIVERSITY PARK PLAZA CORP	258 W HAMILTON AVE		R 11117	3/20/2017	KITCHEN RENO/REPLACE WALL W/SUPPORT BEAM	0	0	0	0	\$20,000
36-018-142-0000	JACKSON, BETTE B	411 E RIVIN AVE		R 11027	3/6/2017	REPLACE OIL BOILER WITH GAS/ INSTALL HEAT PUMP	2997	2997	0	0	\$500
36-018-159-0000	KOWALCHUK, GINGER G & JOHN R	225 CRESTMONT AVE		R 11028	3/6/2017	REPLACE OIL BOILER WITH GAS	0	0	0	0	\$23,000
36-019-022-0000	450 E RIVIN LLC	450 E RIVIN AVE		R 11002	3/2/2017	RENOVATE KITCHEN/2ND FL MASTER BATH	0	0	0	0	\$4,975
36-020-062-0000	SAVER, JERRY A & MARTHA C	1060 SAXTON DR		R 10977	3/1/2017	DUCTLESS SPLIT FOUR ZONE AIR	0	0	0	0	\$65,500
36-021-034-0000	STATE COLLEGE JOINT VENTURE	422 WESTERLY PKWY		C 11034	3/7/2017	INTERIOR DEMO	0	0	0	0	\$9,370
36-022-243-0000	NATREAL LIMITED PARTNERSHIP	1341 S AHERTON ST		C 11198	3/24/2017	WALK IN COOLER, ELECTRICAL, SPRINKLER HEAD	0	0	0	0	\$6,200
36-026-009C,0000	FOXDALE VILLAGE CORPORATION	500 E MARYLYN AVE		R 11162	3/22/2017	4X12' BUS SHELTER	48	0	0	0	\$4,500
36-026-009C,0000	FOXDALE VILLAGE CORPORATION	500 E MARYLYN AVE		R 11081	3/15/2017	OPEN KITCHEN, NEW WINDOW, OPEN SUNROOM	180	180	0	0	\$10,000
36-026-009C,0000	FOXDALE VILLAGE CORPORATION	500 B E MARYLYN AVE		R 11118	3/20/2017	ADD HALF BATH	180	180	0	0	\$5,000
36-028-011A,0000	AMITTE II CONDO ASSOC	800 STRATFORD DR		C 11102	3/17/2017	REPLACE DOMESTIC WATER HEATER/STORAGE TANK	0	0	0	0	\$11,000
# Permits issued: 26							State College Borough construction value total:	0	0	0	\$48,682,264

3/1/2017 through 3/31/2017

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4/4/2017

Bellefonte Borough Council Packet November 20, 2023

CENTRE REGION CODE ADMINISTRATION
COMPARISON OF MONTHLY CODE STATISTICS
CONSTRUCTION VALUE BY MUNICIPALITY

		2017		2016	
College	March	<u>33</u>	<u>\$ 5,202,848</u>	<u>21</u>	<u>\$ 7,863,909</u>
	YTD	64	\$ 3,712,006	49	\$ 12,250,824
Ferguson	March	<u>27</u>	<u>\$ 2,670,234</u>	<u>30</u>	<u>\$ 2,478,829</u>
	YTD	57	\$ 1,481,743	62	\$ 5,767,238
Harris	March	<u>11</u>	<u>\$ 1,394,207</u>	<u>14</u>	<u>\$ 1,503,563</u>
	YTD	35	\$ 3,600,453	28	\$ 3,076,305
Patton	March	<u>19</u>	<u>\$ 2,266,079</u>	<u>18</u>	<u>\$ 1,491,451</u>
	YTD	49	\$ 1,254,479	42	\$ 3,578,312
SCBorough	March	<u>26</u>	<u>\$ 48,682,264</u>	<u>36</u>	<u>\$ 16,842,710</u>
	YTD	85	\$ 854,441	153	\$ 82,528,746
Halfmoon	March	<u>5</u>	<u>\$ 1,051,966</u>	<u>2</u>	<u>\$ 436,623</u>
	YTD	7	\$ 579,502	5	\$ 533,872
Bellefonte	March	<u>4</u>	<u>\$ 27,272</u>	<u>5</u>	<u>\$ 81,756</u>
	YTD	12	\$ 237,494	11	\$ 89,541
Monthly Totals		<u>125</u>	<u>\$ 61,294,870</u>	<u>126</u>	<u>\$ 30,698,841</u>
Total YTD		309	\$ 11,720,118	350	\$ 107,824,838

SINGLE FAMILY UNITS CONSTRUCTED BY MUNICIPALITY

		2017		2016	
Includes: residential duplex, tri- and quad-plexes					
College	March	<u>11</u>	<u>\$ 3,053,499</u>	<u>3</u>	<u>\$ 1,470,115</u>
	YTD	15	\$ 4,334,972	4	\$ 1,848,096
Ferguson	March	<u>6</u>	<u>\$ 1,523,632</u>	<u>7</u>	<u>\$ 2,294,501</u>
	YTD	8	\$ 2,719,370	18	\$ 5,216,164
Harris	March	<u>5</u>	<u>\$ 1,210,117</u>	<u>7</u>	<u>\$ 1,433,880</u>
	YTD	18	\$ 4,624,210	12	\$ 2,907,347
Patton	March	<u>3</u>	<u>\$ 1,716,422</u>	<u>3</u>	<u>\$ 932,743</u>
	YTD	5	\$ 2,391,097	5	\$ 2,854,579
SC Borough	March	<u>0</u>	<u>\$ -</u>	<u>0</u>	<u>\$ -</u>
	YTD	0	\$ -	0	\$ -
Halfmoon	March	<u>2</u>	<u>\$ 901,766</u>	<u>1</u>	<u>\$ 430,478</u>
	YTD	3	\$ 1,477,268	1	\$ 430,478
Bellefonte	March	<u>0</u>	<u>\$ -</u>	<u>0</u>	<u>\$ -</u>
	YTD	0	\$ -	0	\$ -
Monthly Totals		<u>27</u>	<u>\$ 8,405,436</u>	<u>21</u>	<u>\$ 6,561,717</u>
Total YTD		49	\$ 15,546,917	40	\$ 13,256,664

BUILDING PERMIT INCOME

	2017	2016
March	<u>\$ 317,883</u>	<u>\$ 193,249</u>
	\$ 448,859	\$ 669,942

CENTRE REGION CODE ADMINISTRATION
 COMPARISON OF MONTHLY EXISTING STRUCTURES CODE STATISTICS
 January

RENTAL HOUSING INSPECTIONS BY MUNICIPALITY

	Month	Inspections Completed	2017 Average Corrections	Average Time
College	January YTD	_____		
Ferguson	March YTD	_____		
Harris	March YTD	_____		
Patton	March YTD	_____		
SCBorough	March YTD	_____		
Bellefonte	March YTD	_____		
Monthly Totals		_____		
Total YTD		_____		

COMMERCIAL FIRE INSPECTIONS BY MUNICIPALITY

	Month	Inspections Completed	2017 Average Corrections	Average Time
College	January YTD	_____		
Ferguson	March YTD	_____		
Harris	March YTD	_____		
Patton	March YTD	_____		
SCBorough	March YTD	_____		
Bellefonte	March YTD	_____		
Monthly Totals		_____		
Total YTD		_____		

Fw: Duck sampling at Talleyrand Park

Donald Holderman <dholderman@bellefontepa.gov>

Fri 11/17/2023 8:10 AM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Cc:Doug Johnson <djohnson@bellefontepa.gov>;Ralph Stewart <rstewart@bellefontepa.gov>

📎 1 attachments (391 KB)

WS FORM 12A borough of Bellefonte FY24 printable.pdf;

Alyssa:

This request just came in. Would you add it to the packet under new business. We will need a motion to approve. Thank you

Donald L. Holderman
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Van Why, Kyle - MRP-APHIS <kyle.r.vanwhy@usda.gov>
Sent: Thursday, November 16, 2023 7:25 PM**To:** Donald Holderman <dholderman@bellefontepa.gov>**Subject:** RE: Duck sampling at Talleyrand Park

I wanted to touch base with you about attempting to capture birds again for avian influenza sampling. Your site has been very valuable related to this surveillance program over the years and with high pathogenic avian influenza continuing to occur in wild and domestic birds again this year it is important we understand what is going on in our region. As with past years I will be sure to contact you prior to sampling. Our season goes from December through March.

Thanks again for your cooperation and let me know if you have any questions

Kyle

Kyle Van Why
Wildlife Disease Biologist
USDA Wildlife Services
PO Box 60827
Harrisburg, PA 17106
Kyle.r.vanwhy@usda.gov
717-236-9451 office
717-319-6674 cell

From: Van Why, Kyle - MRP-APHIS
Sent: Monday, January 30, 2023 2:31 PM**To:** Donald Holderman <dholderman@bellefontepa.gov>; Roland, Anthony - MRP-APHIS <tony.c.roland@usda.gov>**Subject:** RE: Duck sampling at Talleyrand Park

Donald

The goal would be to capture and test about 30 wild mallards at the park. The weather has made it tough this year because of warmer days and rain, but the capture season goes into March, although I would like to capture during February if I can. We would contact you a few days before capture to let you know because a lot of it is playing the weather this year to get the birds to cooperate. Capture time is usually around 9am and we would notify people at the park at the time of capture what we are doing. All the wild birds are sampled and released at the park. We would not take any additional action if influenza is found in the population (besides monitoring for mortalities), this is part of our annual surveillance to determine what strains are occurring and how common the strain that is affecting domestic poultry is in the environment. Ducks are a natural carrier of avian influenza and even the new strain causing issues with poultry has been found in wild waterfowl and often not caused any symptoms.

I have included a new 12a for capture at the site, so if approval is given please sign and send back. I have also included a news article from another site I captured at that explains a lot of what I am doing with sampling. If more info is needed, please let me know.

<https://www.thelancasterpatriot.com/usda-tests-local-ducks-for-avian-flu/>

We would use the net launcher like in previous years, which makes a bang when we fire it off but is the most effective way to capture birds at sites like yours (and we have been successful there in past years with this method).

We did notice that there were a lot of domestic birds at the site which we are likely to capture (about 15-20% of what I saw were a domestic or domestic hybrid). I know in the past we have worked with you on management of those birds. That is completely up to you if you want assistance with that. Recently I have been working with a group that will rehome the domestic birds, they foster them to interested parties that they screen to make sure they are not just going to release them or kill them. This is a very legitimate group that has done a lot of work on sites similar to this and we made contact with them related

Bellefonte Borough Council Packet November 20, 2023

to another project that we just did. We could work with them related to your site and remove the domestics to be rehomed. Reducing the domestic birds can help reduce bird numbers because the domestics usually don't leave and are often the first to come to feed (or to people, prompting people to feel they need to feed them).

I can also provide info on the rehoming group, which has stated that they are willing to work with communities dealing with issues with domestic ducks, including signage, and even ordinances concerning dumping if that is something you would like to pursue, we can put you in touch with them.

At this point though, we are primarily focused on sampling for avian influenza (as has been in the past, especially because it is such a concern this year due to impacts on domestic birds) and dealing with the domestic ducks just something that a lot of communities have asked us to assist with since we will likely have them in hand. If working with his group is something that the board needs to consider further I understand. We can release all the birds on site. As well since the sampling window is not that large I would like to get approval for that as a priority if extra time needs to be taken on the other issue. Just let us know how you would like us to proceed if we are able to capture at the site.

Thanks and if you have any question let me know.

Kyle

Kyle Van Why
Wildlife Disease Biologist
USDA Wildlife Services
PO Box 60827
Harrisburg, PA 17106
Kyle.r.vanwhy@usda.gov
717-236-9451 office
717-319-6674 cell

From: Donald Holderman <dholderman@bellefontepa.gov>
Sent: Monday, January 30, 2023 1:39 PM
To: Roland, Anthony - MRP-APHIS <tony.c.roland@usda.gov>
Cc: Van Why, Kyle - MRP-APHIS <kyle.r.vanwhy@usda.gov>
Subject: Re: Duck sampling at Talleyrand Park

Tony:

If you would, please give me a date and approximate number of ducks so I can place the request in Council packet for approval. I think our Council will be fine with the request, but we have 5 new Council members that haven't seen this request before.

Thanks,

Donald L. Holderman, CBO
Assistant Borough Manager
Bellefonte Borough
814-355-1501 extension 215



From: Roland, Anthony - MRP-APHIS <tony.c.roland@usda.gov>
Sent: Monday, January 30, 2023 10:41 AM
To: Donald Holderman <dholderman@bellefontepa.gov>
Cc: Van Why, Kyle - MRP-APHIS <kyle.r.vanwhy@usda.gov>
Subject: Duck sampling at Talleyrand Park

Hi Don,

Our disease biologist, Kyle Van Why, is looking for sites to collect samples again for avian influenza. Would he be permitted to capture ducks at Talleyrand Park for disease sampling purposes?

Tony Roland
District Supervisor
Certified Wildlife Biologist®
USDA Wildlife Services
335 Harter Road
Spring Mills, PA 16875
(724) 263-9232
tony.c.roland@usda.gov

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11/17/23, 9:47 AM

Mail - Alyssa Doherty - Outlook

Bellefonte Borough Council Packet November 20, 2023

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OMB Approved
0579-0335
EXP. XX/XXXX

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES**

**WORK INITIATION DOCUMENT FOR
WILDLIFE DAMAGE MANAGEMENT**

SECTION 1	1. WORK INITIATION DOCUMENT NUMBER	2. STATUS <input type="checkbox"/> NEW <input checked="" type="checkbox"/> RENEWAL
	3A. TYPE OF WORK INITIATION DOCUMENT <i>(mark all that apply)</i> <input type="checkbox"/> PRIVATE PROPERTY <input checked="" type="checkbox"/> NON-PRIVATE PROPERTY <input type="checkbox"/> TEMPORARY/CIVIL <input type="checkbox"/> ADJACENT LANDOWNER <input type="checkbox"/> AMENDMENT TO AN EXISTING WORK INITIATION DOCUMENT	3B. ASSIGN TO THESE SPECIAL GROUPS (1) _____ (2) _____ (3) _____ (4) _____

SECTION 2	4. COOPERATOR NAME <i>(last, first, MI)</i>	
	5. COOPERATOR MAILING ADDRESS 236 W Lamb St, Bellefonte, PA 16823	
	6. COMMON NAME Borough of Bellefonte - AI Sampling	7. COOPERATOR TELEPHONE NUMBER 817-355-1501
	8. OWNER OR REPRESENTATIVE NAME <i>(if different from Cooperator)</i> Donald Holderman	9. OWNER OR REPRESENTATIVE TELEPHONE NUMBER
10. OWNER OR REPRESENTATIVE ADDRESS <i>(if different from Cooperator)</i>		

SECTION 3	11. PROPERTY / LAND CLASS INFORMATION				12. ADJOINING PROPERTY WID NO.'s	13. TARGETED SPECIES	
		COUNTY	PROPERTY	LAND CLASS	ACRES		
	A.	Centre	Tallyrand Pr	County/City	3	A.	A. Ducks, Feral
	B.					B.	B. Ducks, Mallard
	C.					C.	C. Geese, Feral
	D.					D.	D. Geese, Canada
E.					E.	E. Swans, Mute	
STATE		PA	TOTAL ACRES		3	<input type="checkbox"/> 14. There are additional targeted species <i>(complete and attach WS Form 12 Addendum)</i>	

SECTION 4	15. In consideration of the benefits to be derived from the proper management of damage caused by those species listed in Item 13 (and Item 14 if applicable), I, the undersigned Cooperator or Cooperator's representative, do hereby give my consent and concurrence to the Animal and Plant Health Inspection Service (APHIS) (to include its officials, employees, and agents) to use, upon lands owned, leased, or otherwise controlled by me, and identified by this Work Initiation Document, the following methods and devices (COMPONENTS):					
	A. nets, cannon/rocket		B. Nets, Bow		C. Traps, Drive	
	D. Nets, Gun/CODA Launcher		E. Traps, Corral		F. Traps, Decoy	
<input type="checkbox"/> 16. There are additional components <i>(complete and attach WS Form 12 Addendum)</i>						

SECTION 5

17. I, the Cooperator or Cooperator's representative, have been informed of the methods and the manner in which the control materials and devices listed in Section 4 will be used, and of the possible hazards associated with their use. I understand that APHIS (to include its officers, employees, and agents) will exercise reasonable precautions to safeguard all persons to prevent injury to animal life other than those listed in Section 3, Item 13 (and Item 14, if applicable); guard against the mishandling of control devices and materials; and exercise due caution and proper judgment in all wildlife damage management operations. I understand that APHIS, WS, will maintain restricted use pesticide application records on applications made under the Work Initiation Document, and that APHIS WS will provide copies of the records or record information promptly upon the property owner's or cooperator's request. I understand that APHIS may collect Global Positioning System (GPS) coordinates at the project site as part of component or activity tracking or as wildlife disease monitoring or research data.

SECTION 6

18. In consideration of these understandings and of the benefits to be derived, I, the Cooperator or Cooperator's representative, agree to take reasonable precautions to prevent injury to livestock and other domestic animals; assume responsibility for injury to my property under my control when said injury is not the result of negligence on the part of APHIS; assist in maintaining such warning signs as APHIS may place for the purpose of notifying persons entering onto such lands of the possible hazards associated with wildlife damage management measures in use thereon; and to give adequate warning of these possible hazards to persons I authorize to enter onto such lands. Further, in recognition of the benefits to be derived from the use of specified methods and devices authorized by this Work Initiation Document, I, the cooperator or cooperator's representative, agree not to concurrently use or allow to be used upon lands covered by this Work Initiation Document any toxic material that might reasonably be expected to take a species listed above in Section 3, Item 13 (and Item 14, if applicable), unless such use of said toxicant is agreed to by APHIS in writing.

19. SPECIAL CONSIDERATIONS

GPS 40.91099, -77.78136

20A. LANDOWNER, LESSEE, OR ADMINISTRATOR NAME AND TITLE	20B. SIGNATURE	20C. DATE
21A. APHIS REPRESENTATIVE NAME Kyle Van Why	21B. SIGNATURE	21C. DATE
21D. APHIS REPRESENTATIVE TELEPHONE NUMBER 717-236-9451	21E. STATE OFFICE ADDRESS PO Box 60827 Harrisburg, PA 17106	

Bellefonte Borough Council Packet November 20, 2023
PRIVACY ACT NOTICE

5 U.S.C. 552a(e)(3) requires that each agency that maintains a system of records provide each individual from whom the agency solicits information with the following information.

AUTHORITY FOR REQUESTING INFORMATION

7 U.S.C. 8351 to 8353, and 16 U.S.C. 667, authorizes officers, agents, and employees of the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) to conduct a program of wildlife services and to enter into agreements with States, local jurisdictions, individuals, and public and private agencies, organizations, and institutions for the purpose of conducting such services.

NATURE OF YOUR DISCLOSURE OF INFORMATION

Disclosure of information solicited by USDA, APHIS, Wildlife Services is voluntary.

PRINCIPLE PURPOSE FOR WHICH THE INFORMATION IS SOLICITED

Information is solicited from you for the purpose of executing and implementing agreements for control of wildlife damage.

ROUTINE USES WHICH MAY BE MADE OF THE INFORMATION

- (1) To cooperative Federal, State, Tribal, and local government officials, employees, or contractors and other parties as necessary to carry out the program; and other parties engaged to assist in administering the program. Such contractors and other parties will be bound by the nondisclosure provisions of the Privacy Act. This routine use assists the agency in carrying out the program, and thus is compatible with the purpose for which the records are created and maintained;
- (2) To the appropriate agency, whether Federal, State, local, Tribal, or foreign, charged with responsibility of investigating or prosecuting a violation of law or of enforcing, implementing, or complying with a statute, rule, regulation, or order issued pursuant thereto, of any record within this system when information available indicates a violation or potential violation of law, whether civil, criminal, or regulatory in nature, and either arising by general statute or particular program statute, or by rule, regulation, or court order issued pursuant thereto;
- (3) To the Department of Justice when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the Department of Justice has agreed to represent the employee, or the United States, in litigation, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice is deemed by the agency to be relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the Department of Justice is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (4) For use in a proceeding before a court or adjudicative body before which the agency is authorized to appear, when the agency, or any component thereof, or any employee of the agency in his or her official capacity, or any employee of the agency in his or her individual capacity where the agency has agreed to represent the employee, or the United States, where the agency determines that litigation is likely to affect the agency or any of its components, is a party to litigation or has an interest in such litigation, and the agency determines that use of such records is relevant and necessary to the litigation; provided, however, that in each case, the agency determines that disclosure of the records to the court is a use of the information contained in the records that is compatible with the purpose for which the records were collected;
- (5) To appropriate agencies, entities, and persons when the agency suspects or has confirmed that the security or confidentiality of information in the system of records has been compromised; the agency has determined that as a result of the suspected or confirmed compromise, there is a risk of harm to economic or property interests, a risk of identity theft or fraud, or a risk of harm to the security of integrity of this system or other systems or programs (whether maintained by the agency or another agency or entity) that rely upon the compromised information; and the disclosure made to such agencies, entities, and persons is reasonably necessary to assist in connection with the agency's efforts to respond to the suspected or confirmed compromise and prevent, minimize, or remedy such harm;
- (6) To USDA contractors, partner agency employee or contractors, or private industry employed to identify patterns, trends, or anomalies indicative of fraud, waste, or abuse;
- (7) To land management agencies, such as the Bureau of Land Management and the U.S. Fish and Wildlife Service, relating to wildlife damage on grazing allotments;
- (8) To consumer reporting agencies in accordance with 31 U.S.C. 3711(e);
- (9) To Federal, State, Tribal, and local regulatory agencies and their employees and contractors who collaborate with Wildlife Services in implementation of, or agencies that regulate, wildlife management projects or programs, or who have an interest in, or regulate, animal or public health, or national security;
- (10) To Federal or State Government-level representatives of the U.S. Environmental Protection Agency, in compliance with the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) mandate (7 U.S.C. 136), of the location on a cooperator's property where certain regulated pesticide devices are deployed or regulated pesticides are applied; and
- (11) To the National Archives and Records Administration (NARA) or to the General Services Administration for records management inspections conducted under 44 U.S.C. 2904 and 2906.

EFFECTS OF FAILURE TO FURNISH INFORMATION

Failure to provide the solicited information will not subject you to penalties or adverse consequences.

**Instructions for Completing WS Form 12A,
Work Initiation Document For Wildlife Damage Management**

NOTE: A WS Form 12A Work Initiation Document (WID) is required to be signed by a Cooperator for all properties worked by Wildlife Services (WS). The WID and the WID agreement in WS Management Information System (MIS) expire 5 years after the Cooperator signature date. To renew a WID agreement for another 5 years, a new WS Form 12A is required to be signed by the Cooperator, and everything on the WID agreement in MIS must match the corresponding items on the WS Form 12A.

NOTE: An expanded and detailed set of instructions for the WID is available in MIS. Employees should study the detailed version until familiar with completing the WID.

SECTION 1 – Basic WID Identification and Type

1. Entering the WID document number is optional. Contact your MIS Data Technician to obtain this number if one is needed.
2. Mark only one box, selecting New (agreement) or Renewal (of existing agreement).
3. A WID may have more than one type of work characteristic. Mark all applicable boxes indicating this WID's type of work.

SECTION 2 – Cooperator Information

4. Enter the name of the Cooperator as it appears on the Cooperative Service Agreement, Cooperative Service Field Agreement, Memorandum of Agreement or Understanding, or as it appears in the Cooperator's business references.
5. Enter the Cooperator's mailing address with street or P.O. box, city, state, and ZIP code. This may be the permanent address, mailing address, home address, or business/office address.
6. Enter the common name of the Cooperator's business, farm, or ranch, if applicable.
7. Enter the Cooperator's telephone number including the area code. It may be a landline or mobile telephone number.
8. Enter the name of the owner or Cooperator's representative if it is different from the Cooperator's name.
9. Enter the property owner's or property owner representative's telephone number including area code.
10. Enter the property owner's address (or property owner representative's work address if this is a business or a non-private agreement), including the ZIP code. If the Cooperator's address in Item 5 is also the owner's address, skip this step.

SECTION 3 – Property Information, Location of Work, and Species Being Addressed

11. In this subsection, record the state and counties for the site(s) where the work is being performed for the cooperator. Include for each property the land class being worked on and the number of acres for the land class. Usually, only one land class can be recorded per property. If there is more than one land class on a property, identify each of them separately (e.g. Property: Smith #1, Land Class Private; Smith #2, Land Class County/City). Record the total acres by summing all entries in the "Acres" column.
12. If the WID allows work on an adjoining property as part of the project, additional WIDs signed by the adjoining landowners/ managers must be obtained. The WID document numbers for the adjoining properties go in this subsection. If WID numbers are not assigned, list the name of the other land owners/managers instead of numbers.
13. List the full common names of the targeted species as found in MIS. Review MIS Reference Files for accuracy.
14. If more than 10 species are targeted, mark this box and list the additional species on WS Form 12 Addendum. The WS Form 12A also requires an original signature. Ensure the WS Form 12 Addendum is attached to this WS Form 12A.

SECTION 4 – Component Use Information

15. List the components that will be used in the project. They must be annotated exactly as they appear in the MIS component list. Do not list any activities (e.g., shooting, trapping, etc.).
16. If more than six components are entered, mark this box and list the additional components on WS Form 12 Addendum. The WS Form 12 Addendum also requires an original signature. Ensure the addendum is attached to this WS Form 12A.

Section 5 – Work Initiation Considerations, WS Responsibilities

17. The Cooperator is required to read this section, or alternatively have it read to him/her, before signatures are affixed to the WID.

Section 6 – Work Initiation Considerations, Cooperator Responsibilities

18. The Cooperator is required to read this section, or alternatively have it read to him/her, before signatures are affixed to the WID.
19. **Special Considerations** - If any special considerations are agreed to for this project, enter them in Item 19. They may also be entered in the MIS in the Agreement Remarks or the Property Comments fields.
- 20, 21. **Signatures/Dates** – To complete the form, both the Cooperator's authorized signer and the APHIS Representative (WS employee) print their names, sign in ink, and date the WS Form 12A. The WS employee also enters a contact telephone number and the State Office's address.

The WS employee is responsible for ensuring the Cooperator or authorized representative receives a copy of the WS Privacy Act Notice.

Joanne, your receipt at The Inn at Herr Ridge

From: reservations@thinkreservations.com
Reply-To: info@herrtavern.com
To: tosti-vasey@pobox.com
Subject: Joanne, your receipt at The Inn at Herr Ridge
Date: Monday, November 06, 2023 3:33 PM
Size: 15 KB

JOANNE TV

The INN at HERR RIDGE

Dear Joanne,
 Please find your receipt below.

Mileage 300 miles
 Bellefonte to Gettysburg RT
 + travel b/w conf
 site & lodging
 300 x .655 =
 196.50

Name: Joanne Tosti-vasey
 Confirmation ID: 7K223288

Room: Room 15 (Wednesday, November 1, 2023 - Friday, November 3, 2023) 2 adults
 Best Available Rate

11/01/2023	Room	\$169.00
11/02/2023	Room	\$169.00

Payments

09/13/2023	Credit Card American Express 8003	\$375.18
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Subtotal:	\$338.00
County Tax:	\$16.90
State Tax:	\$20.28
Total:	\$375.18
Amount Paid:	\$375.18
Remaining Balance:	\$0.00

Sincerely,
 The Inn at Herr Ridge



Total Cost \$855.94



Pennsylvania...

August 31, 2023 · Payment

- \$175.00

Paid with

VISA Debit Card x-0584

\$175.00

You'll see "PAYPAL *PML" on your card statement.

Ship to

Joanne Tosti-Vasey

429 N Spring St

Bellefonte, PA 16823-1523

United States

Transaction ID

22J07177FC3137629

Seller info

Pennsylvania Municipal League

717-236-9469

shelms@pml.org

Purchase details

Purchase amount

\$175.00

Total

\$175.00

Need help?

If there's a problem, make sure to contact the seller through PayPal by **February 27, 2024**.

You may be eligible for purchase protection

REPRINT

dinner

HERR RIDGE INC
900 CHAMBERSBURG RD
GETTYSBURG PA 17325
717-334-4332

Terminal ID: *****832 ***0

11/1/23 8:23 PM
SERVER #: 5 *dinner pmc*

AMERICAN EXPRESS - INSERT

AID: A000000025010801

ACCT #: *****8003

CREDIT SALE

UID: 330527021344 REF #: 0971

BATCH #: 431 AUTH #: 823253

AMOUNT \$38.69

TIP \$ 7.00

TOTAL \$ 45.69

APPROVED

ARQC - 78395EA0C3B02D1F

less 8.64 for
CUSTOMER COPY *w/m*

37.05

lunch
11/1 and
11/3

Panera Bread
Cafe #: 601983
1380 York Road
Gettysburg, PA 17325
Phone: 717-549-6021

Accuracy Matters
Your order should be correct every time.
If it's not, we'll fix it right away,
and give you a free treat for your
trouble. Just let an associate know.

11/01/2023 1:19:43 PM
Order Number: 374109 Cashier: Emily

- 1 You Pick 2
- 1 1/2 Asian Crnch ChxSal 7.59
- 1 Grn Goddess Caprese Melt 9.59
- 1 No Drink
- 1 Apple

Subtotal	17.18
Tax	1.03
Gratuity	0.00
Total	18.21
American Express	18.21
Acct: *****8003	
AuthCode: 820224	
Trans#: 00000052	
APL: AMERICAN EXPRESS	
AID: A000000025010801	

View your Account at: www.mypanera.com
MyPanera Member: *****1977
MyPanera Offers Earned:
Visits To Next Reward: 1

www.panerabread.com

To Go
Your Order Number is: 374109
Customer / Pager: Joanne 0

*** Customer Copy ***

dinner PML
0173-2
Server: CLIFTON-70 B Rec:164
11/02/23 20:28, Swiped T: 83 Term: 4

THE DOBBIN HOUSE TAVERN
89 STEINWEHR AVE.
GETTYSBURG, PA
(717)334-2100

Name: VALUED_CUSTOMER
TID 77077989

Purchase
AMERICAN EXPRESS XXXXXXXXXXXX8003
CVM SIGN
Invoice 0017326514
Response APPROVED
Auth Code 864894

EMV DETAILS
MODE ISSUER
AID A000000025010801
TVR 0000008000
IAD 06590103A00006
TSI E800
Amount USD \$45.47

CHECK : 45.47
TIP : 8.53
TOTAL : 54.00

top copy -> customer

Customer Copy

dinner

0173-2 Table 83 #Party 0
CLIFTON-70 SvrCk: 6 18:57 11/02/23

ISSY 38.95
SPINACH 3.95

Sub Total: 42.90
Tax: 2.57

11/02 20:18 TOTAL : 45.47

GRATUITY GUIDE:
15%GRATUITY 6.44
18%GRATUITY 7.72
20%GRATUITY 8.58

THANK YOU
DOBBIN HOUSE
89 STEINWEHR AVE.
GETTYSBURG, PA 17325
PHONE 717-334-2100
WWW.DOBBINHOUSE.COM