



HISTORIC
Bellefonte™
Est. 1795

**Bellefonte Borough
Council Work Session
6:30 – 7:25 PM
Monday, November 6th, 2023
Council Chambers**

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://youtube.com/live/R5Rf03Ffng>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, November 6, 2023, to receive the Zoom Link to the meeting.

I. CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) 2024 Budget: Review General Fund & 301 N. Spring Street Fund– **55 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

Acct #	Revenue	2022		2023		2023 Budget	2024 Budget
			2023 9 months	2023 3 months	Total 2023		
301.100	Real Estate Tax Rev - Current	\$1,496,164.75	\$1,455,614.46	\$32,775.00	\$1,488,389.46	\$1,451,000.00	\$1,484,000.00
301.200	Real Estate Tax Rev - Supplement	\$541.03	\$2,262.58	\$117.00	\$2,379.58	\$500.00	\$600.00
301.400	Real Estate Tax Rev - Delinquent	\$21,786.94	\$17,232.27	\$5,000.00	\$22,232.27	\$14,000.00	\$18,000.00
310.100	Real Estate Transfer Tax Revenue	\$151,315.53	\$86,216.78	\$12,000.00	\$98,216.78	\$70,000.00	\$80,000.00
310.200	Earned Income Tax Revenue	\$882,014.17	\$660,644.88	\$185,000.00	\$845,644.88	\$730,300.00	\$800,000.00
310.501	LST Tax Revenue	\$107,719.99	\$71,917.88	\$23,000.00	\$94,917.88	\$80,000.00	\$81,000.00
321.800	Franchise Revenue (Cable TV)	\$113,905.55	\$78,895.17	\$26,100.00	\$104,995.17	\$110,500.00	\$99,000.00
322.500	Street Opening Permit Revenue	\$59,550.00	\$24,750.00	\$120.00	\$24,870.00	\$5,000.00	\$8,000.00
322.902	Dumpster Permit Revenue	\$420.00	\$900.00	\$120.00	\$1,020.00	\$200.00	\$300.00
322.903	Contractor Trailer Permit Fee	\$0.00	\$60.00	\$30.00	\$90.00	\$0.00	\$0.00
331.100	J P Fine Revenue	\$11,518.23	\$10,026.81	\$3,000.00	\$13,026.81	\$9,000.00	\$10,000.00
331.101	Probation Office Fine Revenue	\$6,466.85	\$5,090.49	\$1,900.00	\$6,990.49	\$5,800.00	\$6,000.00
331.102	Restitution	\$73.15	\$29.12	\$10.00	\$39.12	\$75.00	\$30.00
331.121	Ordinance Violation Revenue - Codes	\$5,049.00	\$850.00	\$100.00	\$950.00	\$1,000.00	\$1,000.00
331.130	State Police Fine Revenue	\$2,343.61	\$1,046.26	\$1,030.00	\$2,076.26	\$2,100.00	\$1,800.00
331.140	Parking Fine Revenue	\$22,477.44	\$32,433.81	\$3,000.00	\$35,433.81	\$20,000.00	\$20,000.00
341.010	Interest Income - Checking, Savings	\$9,384.88	\$21,131.03	\$6,900.00	\$28,031.03	\$5,000.00	\$5,000.00
341.020	Interest Income - Swept Acct	\$0.00	\$616.63	\$6,200.00	\$6,816.63	\$0.00	\$35,000.00
342.531	Tower Rental Revenue	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
342.533	CW Tank Rental Revenue - Sprint	\$20,988.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
342.534	CW Tank Rental Revenue - AT&T	\$31,020.00	\$21,972.50	\$11,374.00	\$33,346.50	\$31,020.00	\$34,120.00
342.560	Meter Bag Rental Revenue	\$2,448.00	\$3,427.50	\$160.00	\$3,587.50	\$1,000.00	\$2,000.00
355.010	Public Utility Realty Tax Revenue	\$2,732.87	\$2,658.51	\$0.00	\$2,658.51	\$2,650.00	\$2,650.00
355.040	Liquor License Revenue	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00
355.050	Act 205 Pension State Aid Revenue	\$216,708.10	\$173,501.69	\$0.00	\$173,501.69	\$200,000.00	\$165,000.00

Bellefonte Borough Council Packet for November 6, 2023							
		2022	2023	2023 projected	Total	2023	2024
Acct #	Revenue (con't)		9 months	3 months	2023	Budget	Budget
355.070	Firemen's Relief Assoc Revenue	\$33,366.02	\$33,440.43	\$0.00	\$33,440.43	\$30,000.00	\$30,000.00
355.090	Act 13 Revenue	\$1,120.25	\$1,310.13	\$0.00	\$1,310.13	\$500.00	\$900.00
357.005	Local Grant Revenue	\$5,932.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357.030	County Liquid Fuels Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
358.500	County CATA Contract Revenue	\$7,199.62	\$7,559.60	\$0.00	\$7,559.60	\$7,560.00	\$7,700.00
361.300	Prelim/Final Sub/Land Dev Plan Revenue	\$1,095.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.330	Zoning/Sub/Land Dev Permit Revenue	\$0.00	\$765.00	\$0.00	\$765.00	\$0.00	\$0.00
361.332	Zoning Variance Application Fee Revenue	\$800.00	\$900.00	\$400.00	\$1,300.00	\$0.00	\$0.00
361.335	Zoning Permit Fee Revenue	\$4,700.00	\$4,375.00	\$500.00	\$4,875.00	\$4,500.00	\$4,500.00
361.336	Zoning Permit-Short Term Rental Fee	\$0.00	\$2,860.00	\$260.00	\$3,120.00	\$0.00	\$3,000.00
361.900	Fence Permit Revenue	\$150.00	\$300.00	\$50.00	\$350.00	\$150.00	\$150.00
361.905	Other Fees - Planning/zoning	\$227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.950	HARB Application Fee	\$1,325.00	\$1,300.00	\$75.00	\$1,375.00	\$1,000.00	\$1,200.00
362.111	Sale of Accident Report Revenue	\$850.00	\$615.00	\$175.00	\$790.00	\$800.00	\$750.00
362.130	False Alarm Revenue	\$400.00	\$300.00	\$500.00	\$800.00	\$400.00	\$400.00
362.140	Crossing Guard Revenue	\$1,177.98	\$862.53	\$550.00	\$1,412.53	\$1,000.00	\$1,200.00
362.160	Task Force Reimbursement Rev	\$1,843.48	\$2,542.94	\$0.00	\$2,542.94	\$0.00	\$0.00
362.451	Home Occupation Business Permit	\$100.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
362.470	Sign Permit Revenue	\$485.00	\$300.00	\$100.00	\$400.00	\$275.00	\$275.00
362.471	Admin Fee for Permits - CR COG	\$2,990.00	\$3,306.00	\$72.00	\$3,378.00	\$2,800.00	\$3,000.00
362.800	Lien Letter Fee Revenue	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00	\$0.00
362.950	Other Permit Revenue	\$260.00	\$55.00	\$0.00	\$55.00	\$25.00	\$25.00
363.210	Parking Meter Revenue	\$141,173.88	\$130,874.20	\$28,000.00	\$158,874.20	\$135,000.00	\$150,000.00
363.221	Parking Permit Revenue	\$62,084.26	\$55,703.29	\$12,000.00	\$67,703.29	\$55,000.00	\$60,000.00
364.900	Sewer Dye Test Revenue	\$1,100.00	\$1,000.00	\$50.00	\$1,050.00	\$750.00	\$750.00
378.905	Services Provided by Street Dept	\$0.00	\$0.00	\$70.00	\$70.00	\$0.00	\$0.00

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		2022	2023	2023 projected	Total	2023	2024
Acct #	Revenue (con't)		9 months	3 months	2023	Budget	Budget
379.000	CDBG Staff Reimbursement Rev	\$0.00	\$4,395.14	\$0.00	\$4,395.14	\$4,000.00	\$0.00
387.000	Contribution & Donation Revenue	\$8,836.51	-\$1,225.50	\$0.00	-\$1,225.50	\$0.00	\$0.00
387.001	Donation to Police Dept Revenue	\$700.00	\$10,670.61	\$1,000.00	\$11,670.61	\$0.00	\$0.00
389.000	Miscellaneous Revenue	\$76.50	\$445.00	\$42.74	\$487.74	\$25.00	\$0.00
389.002	Miscellaneous Revenue - Streets	\$0.00	\$511.00	\$0.00	\$511.00	\$0.00	\$50.00
389.003	NSF Fee	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$172.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.102	Sale of Fixed Assets/Scrap Metal Revenue	\$10,400.00	\$500.00	\$1,000.00	\$1,500.00	\$2,000.00	\$1,000.00
	Subtotal - Revenue	\$3,456,193.36	\$2,938,018.74	\$362,780.74	\$3,300,799.48	\$3,012,930.00	\$3,121,400.00
392.006	Transfer In - Water	\$90,000.00	\$67,500.00	\$22,500.00	\$90,000.00	\$90,000.00	\$110,000.00
392.008	Transfer In - Sewer	\$160,000.00	\$120,000.00	\$40,000.00	\$160,000.00	\$160,000.00	\$150,000.00
392.009	Transfer In - Refuse	\$75,000.00	\$56,250.00	\$18,750.00	\$75,000.00	\$75,000.00	\$75,000.00
392.095	Transfer In - Capital Projects - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00
	Subtotal - Transfers In	\$325,000.00	\$243,750.00	\$81,250.00	\$325,000.00	\$325,000.00	\$685,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$62,490.00	\$300,000.00
	Total Revenue & Transfers In & Reserves	\$3,781,193.36	\$3,181,768.74	\$444,030.74	\$3,625,799.48	\$3,400,420.00	\$4,106,400.00
Acct #	Expenses						
400.105	Elected Officials Stipend Expense	\$13,500.00	\$10,125.00	\$3,375.00	\$13,500.00	13,500.00	\$13,500.00
400.192	Social Security Exp - Council	\$1,032.75	\$774.54	\$258.21	\$1,032.75	\$1,035.00	\$1,035.00
400.210	Office Supplies Expense - Council	\$150.00	\$100.00	\$50.00	\$150.00	\$150.00	\$200.00
400.215	Postage Expense - Council	\$100.00	\$50.00	\$25.00	\$75.00	\$100.00	\$50.00
400.246	Supplies Expense - Council	\$328.86	\$129.35	\$0.00	\$129.35	\$150.00	\$150.00
400.260	Minor Equipment Expense - Council	\$8,150.73	\$31.80	\$0.00	\$31.80	\$0.00	\$50.00
400.314	Legal Expense - Council	\$561.00	\$1,036.00	\$0.00	\$1,036.00	\$4,000.00	\$2,000.00
400.317	Data Processing Expense - Council	\$1,865.00	\$1,128.00	\$855.00	\$2,580.00	\$2,000.00	\$2,200.00

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Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
400.320	IT Services Expense - Council	\$3,131.11	\$2,035.00	\$875.00	\$2,910.00	\$3,650.00	\$3,200.00
400.321	Telephone Expense - Council	\$120.00	\$110.00	\$40.00	\$150.00	\$150.00	\$0.00
400.325	Internet Expense - Council	\$181.00	\$115.00	\$110.00	\$225.00	\$225.00	\$0.00
400.329	C-Net Expense - Council	\$17,433.00	\$9,070.00	\$9,070.00	\$18,140.00	\$18,140.00	\$18,850.00
400.341	Advertising Expense - Council	\$483.72	\$84.40	\$275.00	\$359.40	\$500.00	\$400.00
400.342	Printing Expense - Council	\$86.67	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
400.344	Copy Expense - Council	\$150.00	\$100.00	\$50.00	\$150.00	\$150.00	\$160.00
400.351	Commercial Ins Expense - Council	\$600.00	\$550.00	\$0.00	\$550.00	\$550.00	\$0.00
400.361	Electricity Expense - Council	\$170.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
400.373	Building Maint/Upgrade Expense-Council	\$512.86	\$17.17	\$0.00	\$17.17	\$150.00	\$0.00
400.420	Membership/Dues/Sub Expense - Council	\$2,757.15	\$1,293.97	\$0.00	\$1,293.97	\$1,300.00	\$1,300.00
400.450	Contracted Services - Council	\$1,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.460	Conf/Meeting/Seminar Expense-Council	\$3,952.84	\$1,658.57	\$650.00	\$2,308.57	\$4,000.00	\$3,000.00
400.540	Contribution to Airport	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
	Subtotal - Council Expense	\$56,358.69	\$29,205.80	\$15,633.21	\$44,839.01	\$51,550.00	\$46,195.00
401.110	Executive Salary Expense (Appointed)	\$104,227.10	\$76,468.57	\$23,055.39	\$99,523.96	\$100,100.00	\$102,100.00
401.192	Executive SS Expense (Appointed)	\$7,874.64	\$5,774.00	\$1,775.00	\$7,549.00	\$7,550.00	\$7,725.00
401.194	Unemployment Comp Exp - Exec	-\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.196	Health Insurance Expense - Executive	\$12,217.45	\$11,306.67	\$2,128.52	\$13,435.19	\$13,500.00	\$15,310.00
401.197	Retirement Expense - Exec	\$273.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.198	Health Care Expense - In House - Exec	\$528.28	\$985.43	\$315.00	\$1,300.43	\$1,300.00	\$1,300.00
401.199	Life Insurance Expense - Exec	\$285.60	\$214.20	\$71.40	\$285.60	\$300.00	\$300.00
401.210	Office Supplies Expense - Exec	\$175.00	\$100.00	\$75.00	\$175.00	\$175.00	\$200.00
401.215	Postage Expense - Exec	\$48.55	\$45.00	\$20.00	\$65.00	\$70.00	\$50.00
401.231	Fuel Expense - Exec	\$222.19	\$275.00	\$0.00	\$275.00	\$275.00	\$325.00
401.260	Minor Equipment Expense - Exec	\$3,039.53	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00

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Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
401.317	Data Processing Expense - Exec	\$130.00	\$140.00	\$0.00	\$140.00	\$140.00	\$160.00
401.320	IT Services Expense - Exec	\$2,993.82	\$934.00	\$450.00	\$1,384.00	\$3,300.00	\$400.00
401.321	Telephone Expense - Exec	\$348.26	\$150.00	\$275.00	\$425.00	\$425.00	\$120.00
401.324	Cell Phone Expense - Exec	\$360.00	\$360.00	\$120.00	\$480.00	\$480.00	\$480.00
401.325	Internet Expense - Exec	\$182.50	\$126.82	\$51.77	\$178.59	\$220.00	\$50.00
401.342	Printing Expense - Exec	\$43.33	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
401.344	Copy Expense - Exec	\$125.00	\$50.00	\$80.00	\$130.00	\$130.00	\$140.00
401.351	Commercial Insurance Expense - Exec	\$1,325.00	\$975.00	\$0.00	\$975.00	\$975.00	\$100.00
401.354	Workers Comp Ins Expense - Exec	\$225.00	\$135.00	\$0.00	\$135.00	\$135.00	\$110.00
401.361	Electricity Expense - Exec	\$185.00	\$148.70	\$16.30	\$165.00	\$165.00	\$45.00
401.410	Conf/Meeting Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00
401.420	Dues/Sub/Membership Expense - Exec	\$315.00	\$315.00	\$0.00	\$315.00	\$325.00	\$350.00
401.460	Training Expense - Exec	\$250.00	\$250.00	\$190.00	\$440.00	\$500.00	\$500.00
	Subtotal - Executive Expense	\$135,149.84	\$98,753.39	\$28,623.38	\$127,376.77	\$130,550.00	\$130,115.00
401.901	Mayor Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00
401.902	Mayor Social Security Expense	\$114.75	\$86.06	\$28.69	\$114.75	\$115.00	\$115.00
401.910	Mayor Office Supplies Expense	\$85.00	\$50.00	\$0.00	\$50.00	\$100.00	\$75.00
401.915	Mayor Postage Expense	\$50.58	\$25.00	\$10.00	\$35.00	\$50.00	\$35.00
401.917	Mayor Data Processing Expense	\$100.00	\$48.14	\$51.86	\$100.00	\$100.00	\$125.00
401.920	Mayor IT Expense	\$631.74	\$315.00	\$50.00	\$365.00	\$825.00	\$500.00
401.921	Mayor Phone Expense	\$63.28	\$40.00	\$45.00	\$85.00	\$85.00	\$90.00
401.940	Mayor Internet Expense	\$111.00	\$115.00	\$0.00	\$115.00	\$115.00	\$125.00
401.941	Mayor Minor Equipment Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00
401.942	Mayor Supplies Expense	\$93.81	\$11.44	\$0.00	\$11.44	\$50.00	\$50.00
401.943	Mayor Advertising Expense	\$0.00	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00
401.944	Mayor Copy Expense	\$70.00	\$28.00	\$50.00	\$60.00	\$60.00	\$65.00

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Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
401.945	Mayor Printing Expense	\$114.90	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
401.946	Mayor Dues/Member/Sub Expense	\$70.00	\$140.00	\$0.00	\$140.00	\$75.00	\$150.00
401.951	Mayor Commercial Insurance Expense	\$45.00	\$250.00	\$0.00	\$250.00	\$250.00	\$300.00
401.960	Mayor Conf/Seminar Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00
401.961	Mayor Electricity Expense	\$65.00	\$70.00	\$0.00	\$70.00	\$70.00	\$75.00
401.980	Mayor Miscellaneous Expense	\$103.42	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
	Subtotal - Mayor Expenses	\$3,218.48	\$2,315.64	\$610.55	\$2,926.19	\$4,065.00	\$3,675.00
402.355	Treas Bond Insurance Expense	\$956.00	\$956.00	\$0.00	\$956.00	\$1,175.00	\$1,100.00
402.900	Treasurer Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00
402.901	Treasurer Social Security Expense	\$114.78	\$86.09	\$28.69	\$114.78	\$115.00	\$115.00
	Subtotal - Treasurer Expenses	\$2,570.78	\$2,167.09	\$403.69	\$2,570.78	\$2,790.00	\$2,715.00
403.951	R/E Tax Collector Salary Expense	\$5,243.50	\$5,117.50	\$232.50	\$5,350.00	\$5,350.00	\$5,400.00
403.952	R/E Tax Coll Social Security Expense	\$401.10	\$391.47	\$15.30	\$406.77	\$410.00	\$415.00
403.954	R/E Tax Coll Training Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
403.955	R/E Tax Coll Printing Expense	\$489.37	\$549.35	\$0.00	\$549.35	\$550.00	\$600.00
403.956	R/E Tax Coll Postage/Envelopes Expense	\$861.37	\$893.25	\$0.00	\$893.25	\$1,000.00	\$975.00
403.957	R/E Tax Coll Audit Expense	\$750.00	\$775.00	\$0.00	\$775.00	\$800.00	\$850.00
403.958	R/E Tax Coll Bond Expense	\$1,039.00	\$0.00	\$0.00	\$0.00	\$1,125.00	\$0.00
	Subtotal - R/E Tax Collector Expenses	\$8,784.34	\$7,726.57	\$247.80	\$7,974.37	\$9,310.00	\$8,315.00
406.112	Salary Expense - GG	\$313,272.36	\$245,143.07	\$73,974.08	\$319,117.15	\$317,500.00	\$380,000.00
406.180	Overtime Wages - GG	\$0.00	\$277.02	\$94.77	\$371.79	\$0.00	\$400.00
406.192	Social Security Expense - GG	\$23,728.95	\$18,594.00	\$4,900.00	\$23,494.00	\$24,000.00	\$28,000.00
406.193	Enrollment/Admin Exp - PMRS - GG	\$28.80	\$49.14	\$0.00	\$49.14	\$40.00	\$70.00
406.196	Health Insurance Expense - GG	\$64,338.95	\$40,421.08	\$5,435.42	\$45,856.50	\$48,000.00	\$85,000.00
406.197	Retirement Expense - GG	\$7,322.55	\$1,128.78	\$3,727.04	\$4,781.82	\$20,000.00	\$9,200.00

Bellefonte Borough Council Packet for November 6, 2023							
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			9 months	3 months	2023	Budget	Budget
406.198	Health Care Exp - In House - GG	\$3,550.26	\$3,550.00	\$0.00	\$3,550.00	\$3,575.00	\$3,550.00
406.199	Life Insurance Expense - GG	\$720.52	\$545.94	\$181.98	\$727.92	\$725.00	\$800.00
406.210	Office Supplies Expense - GG	\$1,358.10	\$1,178.94	\$521.06	\$1,700.00	\$1,700.00	\$2,000.00
406.215	Postage Expense - GG	\$1,373.51	\$262.97	\$1,000.00	\$1,262.97	\$1,600.00	\$1,300.00
406.226	Janitorial Supplies Expense - GG	\$754.22	\$832.13	\$40.00	\$872.13	\$875.00	\$900.00
406.231	Fuel Expense - GG	\$36.13	\$71.23	\$0.00	\$71.23	\$75.00	\$85.00
406.241	Materials & Supplies Expense - GG	\$776.10	\$488.25	\$0.00	\$488.25	\$200.00	\$500.00
406.242	Safety Committee Expense - GG	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00
406.249	Computer Software Expense - GG	\$2,347.34	\$2,178.77	\$341.50	\$2,520.27	\$2,500.00	\$2,750.00
406.251	Vehicle & Equipment Maint Exp - GG	\$661.26	\$1,395.75	\$100.00	\$1,495.75	\$600.00	\$1,200.00
406.260	Minor Equipment Expense - GG	\$9,542.40	\$2,295.46	\$1,000.00	\$3,295.46	\$8,000.00	\$8,000.00
406.300	Update Codes Expense - GG	\$4,979.94	\$2,190.00	\$0.00	\$2,190.00	\$5,500.00	\$5,000.00
406.310	Legal Expense - GG	\$545.43	\$3,527.30	\$0.00	\$3,527.30	\$1,000.00	\$2,000.00
406.311	Audit Expense - GG	\$5,190.00	\$4,290.00	\$0.00	\$4,290.00	\$5,370.00	\$5,500.00
406.317	Data Processing Expense - GG	\$1,956.40	\$1,804.74	\$450.00	\$2,254.74	\$2,000.00	\$2,200.00
406.318	Janitorial Services Expense - GG	\$7,221.90	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$2,100.00
406.319	Fire Permit Exp-Borough Building-GG	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,500.00	\$0.00
406.320	IT Services Expense - GG	\$8,932.05	\$5,531.77	\$1,935.00	\$7,466.77	\$11,000.00	\$2,250.00
406.321	Telephone Expense - GG	\$1,900.80	\$1,469.75	\$530.25	\$2,000.00	\$2,000.00	\$550.00
406.324	Cell Phone Expense - GG	\$1,440.00	\$1,080.00	\$360.00	\$1,440.00	\$1,440.00	\$1,440.00
406.325	Internet Expense - GG	\$394.00	\$384.26	\$15.74	\$400.00	\$400.00	\$115.00
406.331	Travel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
406.339	GPS Fee Expense - GG	\$228.40	\$130.64	\$65.32	\$195.96	\$240.00	\$220.00
406.341	Advertising Expense - GG	\$424.98	\$0.00	\$200.00	\$200.00	\$300.00	\$300.00
406.342	Printing Expense - GG	\$956.90	\$1,026.83	\$0.00	\$1,026.83	\$1,500.00	\$1,500.00
406.344	Copy Expense - GG	\$500.00	\$444.80	\$55.20	\$500.00	\$500.00	\$600.00

Bellefonte Borough Council Packet for November 6, 2023							
		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
406.351	Commercial Insurance Expense - GG	\$6,200.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$3,250.00
406.354	Worker's Comp Ins Expense - GG	\$1,000.00	\$500.00	\$0.00	\$500.00	\$500.00	\$400.00
406.357	Interest Expense - Leases - GG	\$189.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.361	Electricity Expense - GG	\$3,377.69	\$2,885.78	\$314.22	\$3,200.00	\$3,200.00	\$1,000.00
406.362	Natural Gas Expense - GG	\$450.00	\$475.00	\$0.00	\$475.00	\$475.00	\$250.00
406.373	Building/Prop Maint/Repair Expense - GG	\$14,818.32	\$5,274.24	\$2,583.12	\$7,857.36	\$10,000.00	\$1,000.00
406.384	Office Equipment Rental Expense - GG	\$4,813.95	\$3,950.28	\$1,052.70	\$5,002.98	\$5,005.00	\$5,100.00
406.420	Dues/Sub/Memberships Expense - GG	\$384.89	\$1,513.62	\$0.00	\$1,513.62	\$500.00	\$1,525.00
406.450	Contracted Services Expense - GG	\$4,672.50	\$5,501.92	\$1,290.00	\$6,791.92	\$1,700.00	\$20,000.00
406.453	Web Design/Maint Expense - GG	\$3,061.00	\$1,574.34	\$2,000.00	\$3,574.34	\$4,000.00	\$14,500.00
406.460	Training/Seminar Expense - GG	\$2,125.96	\$2,484.71	\$790.00	\$3,274.71	\$3,045.00	\$3,300.00
406.905	Miscellaneous Expense - GG	\$954.08	\$30.00	\$0.00	\$30.00	\$300.00	\$100.00
	Subtotal - General Government Expenses	\$506,539.73	\$380,208.51	\$107,837.40	\$488,045.91	\$511,400.00	\$597,990.00
406.700	Capital Expenditures - GG	\$0.00	\$15,800.00	\$0.00	\$15,800.00	\$0.00	\$0.00
	Total - General Gov't Expenses	\$506,539.73	\$396,008.51	\$107,837.40	\$503,845.91	\$511,400.00	\$597,990.00
410.112	Salary Expense - Police	\$809,632.00	\$635,448.67	\$222,551.33	\$858,000.00	\$842,000.00	\$875,000.00
410.113	Reimb From Workers Comp - Police	\$0.00	\$0.00	-\$4,266.08	-\$4,266.08	\$0.00	\$0.00
410.115	Salary Expense-Part-time Officer-Police	\$29,368.27	\$10,181.88	\$9,118.12	\$19,300.00	\$35,000.00	\$29,000.00
410.116	Salary Expense - Office Staff - Police	\$52,254.92	\$25,996.37	\$13,903.63	\$39,900.00	\$44,600.00	\$42,300.00
410.117	Social Sec Expense - Office Staff - Police	\$3,649.36	\$1,970.24	\$1,063.63	\$3,033.87	\$3,415.00	\$3,235.00
410.118	Retirement Expense - Office - Police	\$982.60	\$1,796.40	\$1,657.22	\$3,453.62	\$0.00	\$3,500.00
410.126	Reimb for Special Police Services	-\$31,150.00	-\$8,650.00	-\$18,400.00	-\$27,050.00	-\$30,000.00	-\$25,000.00
410.128	Reimb for SRO Salary - Police	-\$123,510.85	-\$65,908.70	-\$69,000.00	-\$134,908.70	-\$132,500.00	-\$130,500.00
410.159	Supp Medicare Payments Expense-Police	\$9,687.30	\$9,687.80	\$3,320.40	\$13,008.20	\$12,115.00	\$16,080.00
410.160	Reimb for SRO Medicare - Police	-\$1,785.92	-\$955.67	-\$1,000.50	-\$1,956.17	-\$1,920.00	-\$1,890.00

Bellefonte Borough Council Packet for November 6, 2023							
		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
410.161	Reimb for SRO Retirement - Police	-\$23,871.08	-\$12,968.87	-\$13,162.50	-\$26,131.37	-\$25,680.00	-\$25,675.00
410.162	Reimb for SRO Insurance - Police	-\$38,069.04	-\$20,087.17	-\$19,609.46	-\$39,696.63	-\$40,000.00	-\$40,000.00
410.180	Overtime Wages - Police	\$56,468.36	\$46,971.06	\$22,050.00	\$69,021.06	\$47,000.00	\$47,000.00
410.181	Comp Time Wages - Police	\$15,623.50	\$3,403.06	\$500.00	\$3,903.06	\$8,000.00	\$8,000.00
410.190	Other Benefits Expense - Police	\$133.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
410.191	Enrollment/Admin Exp-Retirement-Police	\$0.00	\$24.30	\$0.00	\$24.30	\$0.00	\$35.00
410.192	Social Security Expense - Police	\$12,348.94	\$9,604.59	\$3,378.52	\$12,983.11	\$13,050.00	\$12,700.00
410.193	Social Security Exp-Part-time Officer-Pol	\$460.40	\$147.63	\$132.21	\$279.84	\$630.00	\$425.00
410.194	Unemployment Comp Expense - Police	\$820.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.195	Insurance Expense - Police	\$2,604.00	\$2,170.00	\$434.00	\$2,604.00	\$2,865.00	\$2,865.00
410.196	Health Insurance Expense - Police	\$349,464.74	\$301,803.67	\$52,820.22	\$354,623.89	\$331,500.00	\$396,200.00
410.197	Retirement Expense - Police	\$122,233.89	\$0.00	\$99,759.00	\$99,759.00	\$99,760.00	\$106,895.00
410.198	Health Care Exp - In House - Police	\$10,273.85	\$3,449.29	\$11,550.00	\$14,999.29	\$15,000.00	\$15,000.00
410.199	Life Insurance Expense - Police	\$2,963.39	\$2,217.33	\$908.51	\$3,125.84	\$3,050.00	\$3,100.00
410.210	Office Supplies Expense - Police	\$1,296.05	\$622.19	\$827.81	\$1,450.00	\$1,450.00	\$1,600.00
410.215	Postage Expense - Police	\$749.69	\$303.54	\$450.00	\$753.54	\$950.00	\$800.00
410.217	Shipping Fees Expense - Police	\$507.41	\$375.30	\$150.00	\$525.30	\$720.00	\$650.00
410.219	Public Relations Expense - Police	\$210.66	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00
410.226	Janitorial Supplies Expense - Police	\$708.50	\$482.47	\$400.00	\$882.47	\$950.00	\$950.00
410.231	Fuel Expense - Police	\$20,246.87	\$11,713.29	\$6,785.00	\$18,498.29	\$23,000.00	\$21,000.00
410.238	Clothing & Uniform Expense - Police	\$7,184.63	\$4,611.07	\$380.00	\$4,991.07	\$5,000.00	\$5,000.00
410.239	Uniform Expense-Part-time Officer-Police	\$0.00	\$217.32	\$200.00	\$417.32	\$500.00	\$500.00
410.242	Material & Supplies Expense - Police	\$3,971.96	\$3,335.80	\$1,300.00	\$4,635.80	\$8,500.00	\$5,000.00
410.251	Vehicle & Equip Maint Exp - Police	\$5,587.85	\$14,598.26	\$4,900.00	\$19,498.26	\$12,000.00	\$15,000.00
410.260	Minor Equipment Expense - Police	\$3,817.44	\$6,278.48	\$5,834.00	\$12,112.48	\$9,000.00	\$4,000.00
410.311	Audit Expense - Police	\$1,100.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	\$1,600.00

Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023 9 months	2023 3 months	Total 2023	2023 Budget	2024 Budget
410.314	Legal Expense - Police	\$6,564.63	\$2,451.44	\$250.00	\$2,701.44	\$2,500.00	\$3,000.00
410.317	Data Processing Expense - Police	\$710.21	\$724.36	\$75.64	\$800.00	\$800.00	\$900.00
410.318	Janitorial Services Expense - Police	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$6,700.00	\$12,000.00
410.320	IT Services Expense - Police	\$24,003.81	\$16,808.41	\$6,000.00	\$22,808.41	\$27,500.00	\$27,500.00
410.321	Telephone Expense - Police	\$2,315.80	\$1,688.07	\$770.06	\$2,458.13	\$2,400.00	\$4,000.00
410.322	Cable Expense - Police	\$53.94	\$21.24	\$42.48	\$63.72	\$60.00	\$70.00
410.324	Cell Phone Expense - Police	\$1,320.00	\$924.00	\$444.00	\$1,368.00	\$1,920.00	\$1,370.00
410.325	Internet Expense - Police	\$1,778.57	\$1,259.10	\$419.70	\$1,678.80	\$1,800.00	\$2,350.00
410.326	Body Camera Video Storage Expense	\$0.00	\$550.00	\$2,200.00	\$2,750.00	\$0.00	\$7,260.00
410.327	Radio Maintenance Expense - Police	\$135.56	\$0.00	\$100.00	\$100.00	\$175.00	\$150.00
410.329	Airtime Expense - Police	\$1,931.04	\$1,287.36	\$643.68	\$1,931.04	\$2,100.00	\$2,125.00
410.331	Travel Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
410.339	GPS Monthly Fee Exp - Police	\$2,046.84	\$1,045.12	\$653.20	\$1,698.32	\$1,850.00	\$1,655.00
410.341	Advertising Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
410.342	Printing Expense - Police	\$359.34	\$399.55	\$196.32	\$595.87	\$325.00	\$500.00
410.344	Copy Expense - Police	\$625.83	\$171.19	\$218.53	\$389.72	\$650.00	\$450.00
410.351	Commercial Insurance Expense - Police	\$44,156.60	\$32,800.00	\$0.00	\$32,800.00	\$32,800.00	\$40,000.00
410.354	Workers Comp Insurance Expense-Police	\$37,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$34,000.00
410.355	Workers Comp Exp-Part-time Officer-Pol	\$1,000.00	\$1,582.81	\$0.00	\$1,582.81	\$1,600.00	\$950.00
410.357	Interest Expense - Leases - Police	\$29.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.361	Electricity Expense - Police	\$1,495.68	\$565.44	\$784.56	\$1,350.00	\$1,350.00	\$4,150.00
410.362	Natural Gas Expense - Police	\$1,300.00	\$1,053.01	\$296.99	\$1,350.00	\$1,350.00	\$2,000.00
410.373	Building/Property Maint Expense - Police	\$1,996.05	\$238.50	\$200.00	\$438.50	\$2,000.00	\$5,000.00
410.376	Vascar Expense - Police	\$1,458.00	\$2,011.75	\$0.00	\$2,011.75	\$1,900.00	\$2,000.00
410.386	Copier Rental/Maintenance Exp-Police	\$1,856.71	\$1,780.77	\$442.17	\$2,222.94	\$1,650.00	\$1,800.00
410.400	Investigation Expenses - Police	\$900.00	\$600.00	\$300.00	\$900.00	\$1,100.00	\$1,100.00

Bellefonte Borough Council Packet for November 6, 2023							
		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
410.420	Dues/Sub/Memberships Expense - Police	\$60.00	\$1,525.00	\$0.00	\$1,525.00	\$75.00	\$1,600.00
410.447	Lease Payment-Radios/Lic Plate Reader	\$0.00	\$0.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00
410.448	Payment - Tasers - Police	\$3,540.03	\$6,094.57	-\$2,554.56	\$3,540.01	\$4,370.00	\$3,540.00
410.449	Vehicle Lease Payment - Police	\$11,304.72	\$11,304.72	\$0.00	\$11,304.72	\$11,305.00	\$22,430.00
410.450	Contracted Services Expense - Police	\$2,930.50	\$250.00	\$600.00	\$850.00	\$2,000.00	\$1,000.00
410.460	Training/Seminar Expense - Police	\$3,575.87	\$2,108.54	\$1,500.00	\$3,608.54	\$4,500.00	\$4,000.00
410.461	Conf/Meeting Expense - Police	\$239.23	\$75.79	\$0.00	\$75.79	\$125.00	\$125.00
410.531	Computer Software Expense - Police	\$7,149.00	\$7,403.27	\$0.00	\$7,403.27	\$7,800.00	\$7,750.00
410.532	Contribution to Mobile Command-Police	\$1,340.00	\$1,340.00	\$0.00	\$1,340.00	\$1,340.00	\$1,430.00
410.533	Crisis Intervention Team Funding Exp-Pol	\$728.00	\$728.00	\$0.00	\$728.00	\$750.00	\$730.00
410.534	CCART Funding - Police	\$0.00	\$1,967.43	\$0.00	\$1,967.43	\$1,970.00	\$0.00
410.535	Central Booking Unit Expense-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,270.00
410.901	SRO Expenses - Police	\$173.94	\$1,943.42	\$1,000.00	\$2,943.42	\$200.00	\$1,000.00
410.902	Reimb for SRO Expenses - Police	-\$130.46	-\$1,461.32	-\$750.00	-\$2,211.32	-\$150.00	-\$750.00
410.905	Miscellaneous Expense - Police	\$0.00	\$499.38	\$0.00	\$499.38	\$50.00	\$50.00
	Subtotal - Police Operating Expenses	\$1,477,125.96	\$1,128,680.52	\$371,547.83	\$1,500,228.35	\$1,466,265.00	\$1,622,020.00
410.700	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272,300.00
410.740	Vehicle Purchase Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00
	Subtotal - Police Capital Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,300.00
	Total Police Expenses	\$1,477,125.96	\$1,128,680.52	\$371,547.83	\$1,500,228.35	\$1,466,265.00	\$1,917,320.00
419.115	Crossing Guard Salary Expense	\$157.79	\$131.68	\$65.03	\$196.71	\$3,000.00	\$2,700.00
419.192	Crossing Guard Social Security Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$230.00	\$205.00
419.242	Crossing Guard Material & Supplies Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
419.318	Crossing Guard Other Expense	\$13.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023	2023 projected	Total	2023	2024
			9 months	3 months	2023	Budget	Budget
419.354	Crossing Guard Workers Comp Expense	\$50.00	\$105.00	\$0.00	\$105.00	\$105.00	\$115.00
	Subtotal - Crossing Guard Expenses	\$220.79	\$236.68	\$65.03	\$301.71	\$3,385.00	\$3,070.00
406.382	Parking Lot Rental Exp - GG	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
419.512	Parking Enforcement Wages	\$55,004.25	\$32,753.66	\$5,200.00	\$37,953.66	\$61,000.00	\$50,000.00
419.516	Parking Enforcement Postage Expense	\$7.04	\$25.00	\$25.00	\$50.00	\$50.00	\$55.00
419.517	Parking Enforcement Data Proc Exp	\$100.00	\$125.00	\$0.00	\$125.00	\$125.00	\$125.00
419.520	Parking Enforcement IT/Email Expense	\$187.62	\$304.00	\$126.00	\$430.00	\$200.00	\$500.00
419.524	Parking Enforcement-Cell Phone Exp	\$360.00	\$156.00	-\$84.00	\$72.00	\$0.00	\$75.00
419.531	Parking Enforcement Fuel Expense	\$749.71	\$191.37	\$150.00	\$341.37	\$900.00	\$500.00
419.538	Parking Enforcement Uniform Expense	\$1,236.06	\$551.53	\$400.00	\$951.53	\$1,200.00	\$1,100.00
419.541	Parking Enforcement Advertising Exp	\$617.50	\$0.00	\$100.00	\$100.00	\$500.00	\$250.00
419.542	Parking Enforcement Mat & Supp Exp	\$1,362.49	\$810.74	\$1,000.00	\$1,810.74	\$2,000.00	\$2,000.00
419.544	Parking Enforcement Copy Expense	\$25.00	\$468.75	-\$438.75	\$30.00	\$30.00	\$50.00
419.575	Parking Enforce-Warranty/Data Plan/Lic Ex	\$8,208.12	\$8,208.12	\$0.00	\$8,208.12	\$8,400.00	\$8,400.00
419.592	Parking Enforcement Social Sec Expense	\$4,207.83	\$2,524.14	\$400.00	\$2,924.14	\$4,670.00	\$3,825.00
419.593	Parking Enforce Enrollment/Admin-Retire	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
419.596	Parking Enforcement Health Ins Expense	\$29,236.75	\$11,820.70	\$0.00	\$11,820.70	\$27,500.00	\$0.00
419.597	Parking Enforcement Retirement Expense	\$2,881.37	\$157.60	\$455.00	\$612.60	\$0.00	\$610.00
419.599	Parking Enforcement Life Insurance Exp	\$102.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419.610	Parking Enforcement Office Supp Expense	\$50.00	\$30.00	\$20.00	\$50.00	\$50.00	\$75.00
419.621	Parking Enforcement Phone Expense	\$50.00	\$20.00	\$55.00	\$75.00	\$75.00	\$100.00
419.625	Parking Enforcement-Internet Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
419.635	Parking Enforcement-GPS Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
419.642	Parking Enforcement Printing Expense	\$300.00	\$290.00	\$2,000.00	\$2,290.00	\$750.00	\$2,500.00
419.650	Parking Enforce-Contracted Services Exp	\$5,050.20	\$0.00	\$0.00	\$0.00	\$200.00	\$150.00
419.651	Parking Enforce Vehicle & Equip Maint Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$300.00	\$200.00

Bellefonte Borough Council Packet for November 6, 2023							
		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
419.653	Parking Meter Maintenance Expense	\$1,327.31	\$250.00	\$0.00	\$250.00	\$400.00	\$400.00
419.654	Parking Kiosk & Meter Charges Expense	\$36,096.15	\$29,402.42	\$11,540.00	\$40,942.42	\$40,000.00	\$42,000.00
419.661	Parking Enforcement-Electricity Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
419.716	Dog Handling/Boarding Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
419.751	Parking Enforcement Comm Ins Expense	\$1,250.00	\$1,020.00	\$0.00	\$1,020.00	\$1,020.00	\$1,250.00
419.754	Parking Enforce Workers Comp Ins Exp	\$500.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$1,450.00
419.902	Parking Enforce-Miscellaneous Exp	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
445.240	Parking Lot Maint Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00
445.321	Parking Lot-EV Charging Electricity Exp	\$296.75	\$688.84	\$327.42	\$1,016.26	\$900.00	\$1,200.00
445.450	Parking Lot-EV Expense	\$5,143.17	-\$57.54	\$100.00	\$42.46	\$500.00	\$200.00
445.478	Alternative Fuels Tax-EV Stations	\$0.00	\$0.00	\$625.00	\$625.00	\$0.00	\$325.00
	Subtotal - Parking Enforce Operating Exp	\$154,401.12	\$91,740.33	\$24,100.67	\$115,841.00	\$155,395.00	\$120,235.00
419.700	Parking Meter Equipment Expense	\$2,463.95	\$950.00	\$0.00	\$950.00	\$2,500.00	\$2,500.00
	Subtotal - Parking Enforce Capital Exp	\$2,463.95	\$950.00	\$0.00	\$950.00	\$2,500.00	\$2,500.00
	Total Parking Enforcement Expenses	\$156,865.07	\$92,690.33	\$24,100.67	\$116,791.00	\$157,895.00	\$122,735.00
413.112	Salary Expense - Codes	\$2,768.47	\$1,433.44	\$2,000.00	\$3,433.44	\$10,000.00	\$9,000.00
413.192	Social Security Expense - Codes	\$211.79	\$109.65	\$153.00	\$262.65	\$765.00	\$690.00
413.210	Office Supplies Expense - Codes	\$50.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00
413.215	Postage Expense - Codes	\$75.00	\$60.00	\$0.00	\$60.00	\$150.00	\$80.00
413.231	Fuel Expense - Codes	\$29.61	\$3.85	\$50.00	\$53.85	\$100.00	\$100.00
413.242	Materials & Supplies Expense - Codes	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00
413.260	Minor Equipment Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$65.00
413.317	Data Processing Expense - Codes	\$54.70	\$32.46	\$65.00	\$97.46	\$100.00	\$125.00
413.320	IT Services Expense - Codes	\$301.32	\$312.50	\$160.00	\$472.50	\$450.00	\$125.00
413.321	Telephone Expense - Codes	\$90.00	\$90.00	\$0.00	\$90.00	\$125.00	\$35.00

		Bellefonte Borough Council Packet for November 6, 2023					
		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
413.325	Internet Expense - Codes	\$111.00	\$100.00	\$20.00	\$120.00	\$120.00	\$35.00
413.341	Advertising Expense - Codes	\$69.08	\$0.00	\$0.00	\$0.00	\$300.00	\$150.00
413.342	Printing Expense - Codes	\$60.00	\$159.94	\$30.00	\$189.94	\$125.00	\$125.00
413.344	Copy Expense - Codes	\$70.00	\$50.00	\$25.00	\$75.00	\$75.00	\$125.00
413.351	Commercial Insurance Expense - Codes	\$110.00	\$300.00	\$0.00	\$300.00	\$300.00	\$90.00
413.354	Workers Comp Insurance Expense-Codes	\$20.00	\$25.00	\$0.00	\$25.00	\$25.00	\$25.00
413.361	Electricity Expense - Codes	\$120.00	\$100.00	\$0.00	\$100.00	\$100.00	\$40.00
413.460	Training/Seminar Expense - Codes	\$0.00	\$0.00	\$100.00	\$100.00	\$300.00	\$300.00
	Subtotal - Code Expenses	\$4,140.97	\$2,826.84	\$2,653.00	\$5,479.84	\$13,225.00	\$11,235.00
414.112	Salary Expense - Plan/Zoning	\$13,737.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.192	Social Security Expense - Plan/Zoning	\$1,050.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.193	Enrollment/Admin Exp-PMRS-PL/ZONE	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.197	Retirement Exp - Planning/Zoning	\$1,717.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.210	Office Supplies Expense - Plan/zoning	\$225.00	\$224.67	\$0.00	\$224.67	\$225.00	\$250.00
414.215	Postage Expense - Plan/Zoning	\$100.00	\$60.00	\$60.00	\$120.00	\$120.00	\$120.00
414.231	Fuel Expense - Plan/Zoning	\$42.00	\$10.00	\$50.00	\$60.00	\$100.00	\$100.00
414.243	Misc Supplies Expense - Planning/Zoning	\$0.00	\$11.44	\$28.21	\$39.65	\$0.00	\$25.00
414.260	Minor Equipment Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$50.00
414.314	Legal Expense - Plan/Zoning	\$1,877.00	\$1,103.50	\$1,000.00	\$2,103.50	\$10,000.00	\$5,000.00
414.317	Data Processing Expense - Plan/Zoning	\$230.00	\$0.00	\$45.00	\$45.00	\$300.00	\$300.00
414.320	IT Services Expense - Plan/Zoning	\$477.57	\$707.50	\$250.00	\$957.50	\$2,100.00	\$275.00
414.321	Telephone Expense-Plan/Zoning	\$140.00	\$100.00	\$50.00	\$150.00	\$150.00	\$40.00
414.324	Cell Phone Expense-Plan/Zoning	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.325	Internet Expense - Plan/Zoning	\$111.00	\$119.00	\$0.00	\$119.00	\$120.00	\$35.00
414.331	Travel Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
414.341	Advertising Expense - Plan/Zoning	\$318.94	\$118.00	\$200.00	\$516.80	\$225.00	\$600.00

Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023 9 months	2023 projected 3 months	Total 2023	2023 Budget	2024 Budget
414.342	Printing Expense - Plan/Zoning	\$12.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00
414.344	Copy Expense - Plan/Zoning	\$275.00	\$150.00	\$100.00	\$250.00	\$250.00	\$265.00
414.351	Commercial Insurance Exp - Plan/Zoning	\$600.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00
414.354	Workers Comp Ins Exp - Plan/Zoning	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.361	Electricity Expense - Plan/Zoning	\$120.00	\$0.00	\$110.00	\$110.00	\$110.00	\$35.00
414.384	Contracted Services-In House-Plan/Zoning	\$9,826.14	\$22,629.02	\$6,110.98	\$28,740.00	\$28,740.00	\$29,400.00
414.385	Rental Expense - Plan/Zoning	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.460	Training/Seminar Expense - Plan/Zoning	\$2,395.00	\$45.00	\$0.00	\$45.00	\$325.00	\$150.00
414.905	Miscellaneous Expense - Plan/Zoning	\$231.66	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
	Subtotal - Plan/Zoning Expenses	\$34,433.88	\$25,876.93	\$8,054.19	\$33,931.12	\$43,335.00	\$36,770.00
430.112	Salary Expense - ST	\$314,191.30	\$202,733.80	\$100,266.20	\$303,000.00	\$322,000.00	\$317,000.00
430.113	Reimb from Workers Comp - ST	-\$5,344.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.180	Overtime Wages - ST	\$16,606.41	\$8,750.23	\$4,055.00	\$12,805.23	\$20,000.00	\$17,000.00
430.191	Workboots Expense - ST	\$991.79	\$974.79	\$0.00	\$974.79	\$1,000.00	\$1,000.00
430.192	Social Security Expense - ST	\$25,700.39	\$16,267.85	\$7,970.00	\$24,237.85	\$25,500.00	\$25,400.00
430.193	Enrollment/Admin Exp - PMRS - ST	\$44.80	\$98.28	\$0.00	\$98.28	\$50.00	\$150.00
430.196	Health Insurance Expense - ST	\$77,657.24	\$64,014.09	\$14,653.42	\$78,667.51	\$74,000.00	\$86,000.00
430.197	Retirement Expense - ST	\$23,643.42	\$8,366.30	\$9,400.00	\$17,766.30	\$20,000.00	\$20,000.00
430.198	Health Care Expense - In-House - ST	\$2,440.49	\$1,429.30	\$5,200.00	\$6,629.30	\$4,500.00	\$5,000.00
430.199	Life Insurance Expense - ST	\$707.53	\$460.25	\$272.79	\$733.04	\$725.00	\$800.00
430.210	Office Supplies Expense - ST	\$1,100.00	\$808.95	\$291.05	\$1,100.00	\$1,100.00	\$1,200.00
430.215	Postage Expense - ST	\$1,125.00	\$300.00	\$300.00	\$600.00	\$1,350.00	\$600.00
430.226	Janitorial Supplies Expense - ST	\$1,063.55	\$446.62	\$500.00	\$946.62	\$1,250.00	\$1,100.00
430.231	Fuel Expense - ST	\$26,593.86	\$14,171.56	\$8,000.00	\$22,171.56	\$28,500.00	\$24,000.00
430.238	Clothing & Uniform Expense - ST	\$2,039.86	\$1,571.00	\$800.00	\$2,371.00	\$2,400.00	\$2,500.00
430.245	Street & Road Signs Expense - ST	\$4,088.48	\$7,199.79	\$0.00	\$7,199.79	\$5,000.00	\$5,000.00

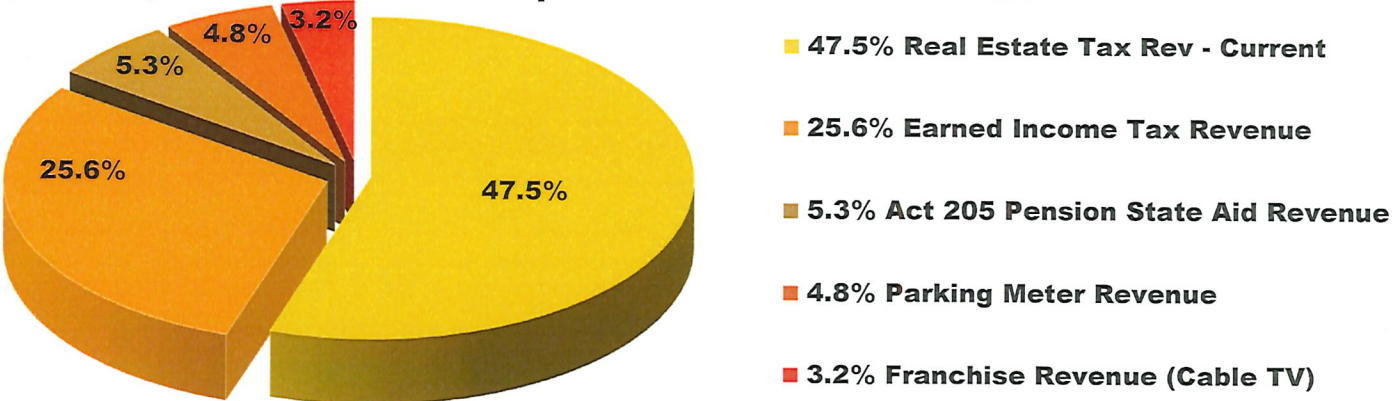
Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023 9 months	2023 3 months projected	Total 2023	2023 Budget	2024 Budget
430.246	Materials & Supplies Expense - ST	\$16,606.96	\$8,074.41	\$3,000.00	\$11,074.41	\$13,000.00	\$13,000.00
430.249	Computer Software Expense - ST	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$250.00
430.251	Vehicle & Equip Maintenance Exp-ST	\$31,509.75	\$15,418.43	\$7,000.00	\$22,418.43	\$31,000.00	\$30,000.00
430.255	Shop Supplies/Equipment Expense - ST	\$2,715.82	\$2,075.60	\$765.60	\$2,841.20	\$4,500.00	\$3,670.00
430.259	Electrical Supplies Expense - ST	\$232.81	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
430.260	Tools & Minor Equip Expense - ST	\$2,319.55	\$3,416.93	\$577.00	\$3,993.93	\$5,000.00	\$4,000.00
430.311	Audit Expense - ST	\$1,150.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,500.00
430.313	Engineering Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00
430.314	Legal Expense - ST	\$34.00	\$632.00	\$0.00	\$632.00	\$400.00	\$500.00
430.317	Data Processing Expense - ST	\$713.17	\$708.63	\$225.00	\$933.63	\$800.00	\$900.00
430.318	Janitorial Services Expense - ST	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$8,250.00
430.320	IT Services Expense - ST	\$3,032.96	\$1,145.00	\$700.00	\$1,845.00	\$3,500.00	\$2,025.00
430.321	Telephone Expense - ST	\$2,246.61	\$1,626.26	\$768.16	\$2,394.42	\$2,800.00	\$2,450.00
430.322	Cable Expense - ST	\$53.94	\$26.07	\$31.86	\$57.93	\$60.00	\$75.00
430.324	Cell Phone Expense - ST	\$2,435.73	\$1,675.82	\$645.00	\$2,320.82	\$2,500.00	\$2,500.00
430.325	Internet Expense - ST	\$120.50	\$126.98	\$23.02	\$150.00	\$150.00	\$165.00
430.327	Radio Maintenance Expense - ST	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$100.00
430.329	Emergency Notification Expense - ST	\$926.61	\$731.41	\$735.00	\$1,466.41	\$2,100.00	\$1,800.00
430.331	Travel Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
430.339	GPS Monthly Fee Expense - St	\$2,914.54	\$2,188.92	\$1,094.48	\$3,283.40	\$3,100.00	\$3,400.00
430.341	Advertising Expense - ST	\$243.00	\$0.00	\$0.00	\$0.00	\$400.00	\$300.00
430.342	Printing Expense - ST	\$516.62	\$312.50	\$0.00	\$312.50	\$500.00	\$400.00
430.344	Copy Expense - ST	\$275.00	\$149.42	\$43.53	\$192.95	\$200.00	\$250.00
430.351	Commercial Insurance Expense - ST	\$8,500.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$18,050.00
430.354	Workers Comp Insurance Expense - ST	\$17,952.78	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	\$14,100.00
430.361	Electricity Expense - ST	\$2,311.93	\$568.07	\$1,781.93	\$2,350.00	\$2,350.00	\$2,425.00

Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023	2023 projected	Total	2023	2024
			9 months	3 months	2023	Budget	Budget
430.362	Natural Gas Expense - ST	\$12,975.91	\$8,614.91	\$4,485.09	\$13,100.00	\$13,100.00	\$13,250.00
430.373	Building/Prop Maintenance Expense - ST	\$2,011.81	\$539.86	\$250.00	\$789.86	\$1,700.00	\$1,200.00
430.384	Equipment Rental Expense - ST	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,500.00
430.420	Dues/Sub/Memberships Expense - ST	\$75.00	\$75.00	\$0.00	\$75.00	\$80.00	\$85.00
430.450	Contracted Services Expense - ST	\$715.10	\$0.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
430.460	Training/Seminar Expense -ST	\$2,765.36	\$0.00	\$100.00	\$100.00	\$500.00	\$300.00
430.470	CDL/License/Re-Cert Expense - ST	\$326.99	\$75.00	\$10.00	\$85.00	\$225.00	\$250.00
430.471	Drug Testing Expense - ST	\$178.36	\$145.03	\$250.00	\$395.03	\$400.00	\$475.00
430.472	Permit/License Fees Expense - ST	\$520.21	\$135.00	\$0.00	\$135.00	\$600.00	\$250.00
430.474	Repairs to Private Property Expense - ST	\$1,440.17	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
430.701	Lease/Loan Payments-ST	\$14,630.48	\$14,630.49	\$0.00	\$14,630.49	\$14,630.00	\$8,480.00
430.707	County Liquid Fuels Grant Expense-ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
430.905	Miscellaneous Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
431.246	Street Cleaning & Painting Expense - ST	\$9,099.00	\$14,402.80	\$0.00	\$14,402.80	\$15,000.00	\$15,000.00
433.370	Traffic Signal Maint Service Expense - ST	\$3,353.13	\$10,100.84	\$0.00	\$10,100.84	\$4,000.00	\$5,000.00
438.246	Maintenance of Streets Expense - ST	\$11,069.61	\$4,814.13	\$10,600.00	\$15,414.13	\$15,500.00	\$16,500.00
446.000	Storm Water Mgmt Exp-Storm Drains-ST	\$6,501.00	\$13,720.30	\$0.00	\$13,720.30	\$20,000.00	\$20,000.00
	Subtotal - Street Operating Expenses	\$662,537.15	\$472,872.62	\$190,974.13	\$663,846.75	\$739,470.00	\$703,200.00
430.255A	Shop Capital Expenses - ST	\$9,362.98	\$5,799.99	\$0.00	\$5,799.99	\$6,500.00	\$2,900.00
430.700	Capital Expenditures - ST	\$36,218.83	\$2,259.98	\$0.00	\$2,259.98	\$0.00	\$90,000.00
430.706	Curbing Expense - ST	\$10,622.00	\$10,400.00	\$0.00	\$10,400.00	\$10,000.00	\$10,000.00
433.740	Parkview Dr Traffice Signal Project Exp	\$0.00	\$5,943.25	\$5,000.00	\$10,943.25	\$0.00	\$250,000.00
	Subtotal - Street Capital Expenses	\$56,203.81	\$24,403.22	\$5,000.00	\$29,403.22	\$16,500.00	\$352,900.00
	Total Street Expenses	\$718,740.96	\$497,275.84	\$195,974.13	\$693,249.97	\$755,970.00	\$1,056,100.00
411.500	Firemen's Relief Grant Passthru	\$33,366.02	\$0.00	\$33,440.43	\$33,440.43	\$30,000.00	\$30,000.00
412.351	Ambulance Commercial Insurance Exp	\$0.00	\$48.50	\$0.00	\$48.50	\$0.00	\$50.00

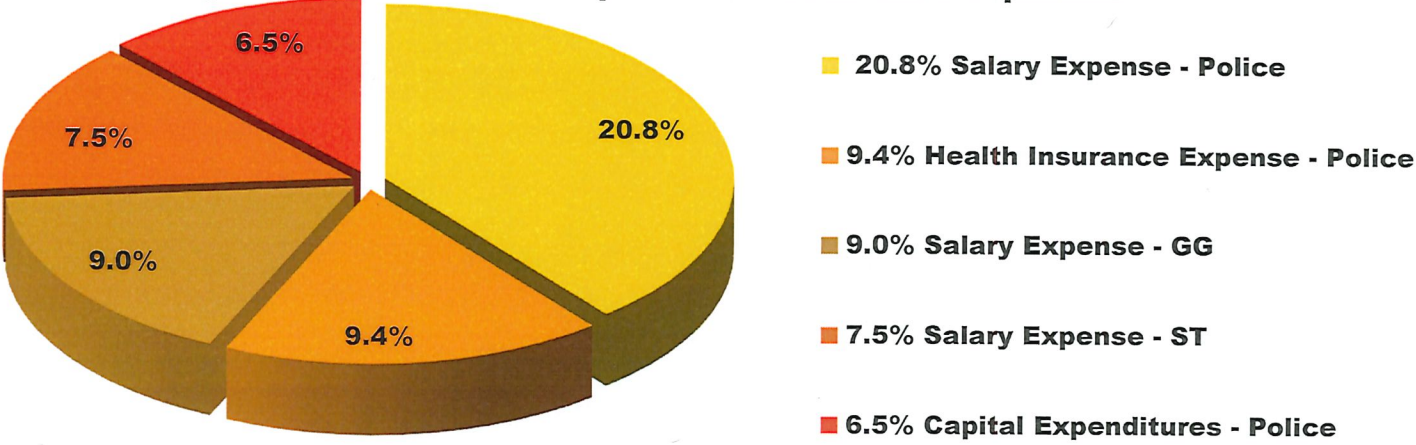
		Bellefonte Borough Council Packet for November 6, 2023					
		2022	2023	2023	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
412.354	Ambulance Volunteers Workers Comp Exp	\$955.00	\$625.00	\$0.00	\$625.00	\$625.00	\$640.00
441.000	Cemetary Expense	\$2,354.24	\$76.54	\$2,000.00	\$2,076.54	\$4,500.00	\$4,500.00
447.000	CATA Expense	\$28,205.00	\$21,964.10	\$6,844.90	\$28,809.00	\$29,530.00	\$30,500.00
450.000	Talleyrand Park Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
452.530	Contribution to Nitt Valley Jt Rec Auth	\$6,105.00	\$6,105.00	\$0.00	\$6,105.00	\$6,105.00	\$6,105.00
455.000	Shade Tree Commission Expense	\$5,551.56	\$1,782.00	\$2,200.00	\$3,982.00	\$5,000.00	\$5,000.00
456.500	Centre County Library Expense	\$24,525.00	\$24,525.00	\$0.00	\$24,525.00	\$24,525.00	\$24,525.00
459.373	Train Station Expense	\$0.00	\$30.00	\$50.00	\$80.00	\$250.00	\$250.00
459.700	Grant Expense	\$5,682.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
462.000	CDBG Expense	\$39.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
465.000	Downtown Bellefonte Inc Contribution	\$8,400.00	\$3,937.50	\$1,312.50	\$5,250.00	\$5,250.00	\$5,250.00
481.000	Unemployment Comp Ins Expense	\$5,251.03	\$5,654.05	\$0.00	\$5,654.05	\$5,655.00	\$6,145.00
483.300	Distribute Pension State Aid	\$109,753.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
	Subtotal - Other Expenses	\$230,188.14	\$64,747.69	\$45,847.83	\$110,595.52	\$116,590.00	\$117,965.00
468.115	Salary Expense - HARB	\$4,129.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.192	Social Security/Fringe Expense - HARB	\$315.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.197	Retirement Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.210	Office Supplies Expense - HARB	\$100.00	\$50.00	\$50.00	\$100.00	\$100.00	\$125.00
468.215	Postage Expense - HARB	\$75.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00
468.231	Fuel Expense - HARB	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$35.00
468.242	Materials & Supplies Expense - HARB	\$186.61	\$11.43	\$0.00	\$11.43	\$100.00	\$75.00
468.317	Data Processing Expense - HARB	\$486.00	\$495.00	\$180.00	\$675.00	\$600.00	\$800.00
468.320	IT Services Expense - HARB	\$110.56	\$130.00	\$42.00	\$172.00	\$200.00	\$50.00
468.321	Telephone Expense - HARB	\$65.00	\$45.01	\$20.00	\$65.01	\$70.00	\$20.00
468.325	Internet Expense - HARB	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$30.00

Bellefonte Borough Council Packet for November 6, 2023							
Acct #	Expenses (con't)	2022	2023 9 months	2023 3 months projected	Total 2023	2023 Budget	2024 Budget
468.331	Travel Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00
468.341	Advertising Expense - HARB	\$97.37	\$260.70	\$0.00	\$260.70	\$175.00	\$225.00
468.342	Printing Expense - HARB	\$12.00	\$0.00	\$0.00	\$0.00	\$25.00	\$35.00
468.344	Copy Expense - HARB	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$130.00
468.351	Commercial Insurance - HARB	\$10.00	\$10.00	\$0.00	\$10.00	\$10.00	\$0.00
468.354	Workers Comp Insurance Expense - HARB	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.361	Electricity Expense - HARB	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00	\$15.00
468.420	Dues/Member/Sub Expenses - HARB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
468.450	Contracted Services Exp - HARB	\$11,463.83	\$10,047.24	\$2,261.72	\$12,308.96	\$14,805.00	\$12,590.00
	Subtotal -HARB Expenses	\$17,271.45	\$11,209.38	\$2,738.72	\$13,948.10	\$16,590.00	\$14,365.00
	Total Operating Expenses	\$3,292,941.32	\$2,318,567.99	\$799,337.43	\$3,117,905.42	\$3,263,920.00	\$3,417,865.00
	Total Capital Expenses	\$58,667.76	\$41,153.22	\$5,000.00	\$46,153.22	\$19,000.00	\$650,700.00
492.095	Transfer to Capital Projects (paving)	\$47,500.00	\$47,500.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00
492.095	Transfer to Capital Projects (streets)	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	\$70,000.00
492.097	Transfer to 301 N Spring St-to cover costs of Boro offices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,005.00
	Subtotal - Transfers Out	\$117,500.00	\$117,500.00	\$0.00	\$117,500.00	\$117,500.00	\$135,505.00
	Total Expenses & Transfers Out	\$3,469,109.08	\$2,477,221.21	\$804,337.43	\$3,281,558.64	\$3,400,420.00	\$4,204,070.00
	net income/(loss)	\$312,084.28	\$704,547.53	-\$360,306.69	\$344,240.84	\$0.00	-\$97,670.00

Top five revenues for the general fund shown as percent of total fund revenue



Top five expenses in the general fund shown as percent of total fund expenses





PROJECT ESTIMATE

June 14, 2023

Client: Borough of Bellefonte
Project: Website Design and Development Refresh & Updates
Job Number: BOB-0223

Project Description

SubTotal

Agency Services:

- Website Refresh and Updates \$11,500
 - Refresh design of homepage and carry through to interior pages
 - Condense homepage for less scrolling
 - Update photography throughout the site (Photography to be supplied by the Borough of Bellefonte)
 - Move Online Services to the top of the page on any mobile device
 - Set up Google Analytics to receive monthly report
 - Research plugins and implement items below:
 - ▣ Addition of emergency and information ticker bars
 - ▣ Email and text Subscribe to Updates
 - ▣ Layout Latest News to include an image, a snippet of the post and a Read More button to link to the full story on an individual page
 - ▣ Update the Meeting Minutes, Recordings, Agendas and Packets area to model example sites where the items are all listed on one page and grouped by topic or committee
 - ▣ Make site ADA compliant
 - Account Management and Project Management
- Hosting and Maintenance packages are in addition to this agreement and range in cost from \$300 - \$600 per month.

01.406.453

Estimate Notes:

- We hope this estimate meets your needs, expectations and budget. If, however, we didn't include something you feel is essential or incorporated more than what is needed, we would welcome the opportunity to review the estimate together.
- The costs and expenses cited in this proposal are our best estimates given the information provided. If additional information is forthcoming, the project specifications change, or the scheduling changes, cost and expense estimates may change.
- Estimates are subject to change given new requests to scope-of-work, work-effort applied and any third-party resources.
- Estimate includes up to two rounds of revisions for creative executions.
- Outside vendors or out-of-pocket costs such as stock images are billed at net, plus 15 percent.
- Blink will keep an accessible archive of all project files and video assets following completion of the project for two years from the date of delivery.
- Our estimates include a 10 percent plus/minus range. If any changes exceed 10 percent of the project estimate, we will inform the client and provide a new estimate. Requests beyond SOW, or stalled project processes may result in additional charges.

PROJECT ESTIMATE TOTAL \$11,500

PAYMENT TERMS

APPROVED BY:

Pending client approval, Blink will bill the estimate 50% upon receipt of signed estimate and 50% upon approval of design and updates.
To be made payable to 321Blink.

PRINTED NAME:

ADDRESS

1881 Main Street, Pittsburgh, PA 15215-2712
409 West High Street, Bellefonte, PA 16823

DATE:

SEND INVOICES TO:

Name: _____

Email: _____

Address: _____

BELLEFONTE BOROUGH

APPRAISAL AGREEMENT Insurance Valuation

Optional Services:

Fixed Asset Control Valuation

(Property Inventory and Accounting Cost Record Report Including Tagging)

September 6, 2023



Industrial Appraisal
— COMPANY —

Two Gateway Center
603 Stanwix Street, Suite 1450
Pittsburgh, Pennsylvania 15222
800-245-2718 / 412-471-1758 FAX
www.indappr.com

\$17,100⁰⁰

Gary Pintado, Regional Sales Manager
Phone 412-208-1780, Fax 412-471-1758, Email gpintado@indappr.com



Industrial Appraisal — C O M P A N Y —

TWO GATEWAY CENTER, 603 Stanwix St., Suite 1450, Pittsburgh, Pennsylvania 15222
Phone 800-245-2718 Fax 412-471-1758 www.indappr.com

September 6, 2023

Email to: lwalker@bellefontepa.gov

Ms. Lori McGowan
Purchasing Agent
Bellefonte Borough
236 West Lamb Street
Bellefonte, Pennsylvania 16823

Dear Ms. McGowan:

We welcome the opportunity to submit our proposal to provide an appraisal for the Bellefonte Borough for insurance valuation purposes.

Under the terms of our agreement, we will conduct an on-site inspection and appraisal of the *buildings/structures and equipment* associated with the property locations listed in the Addendum of the agreement.

The completed certified appraisal report will set forth the cost of reproduction new and sound value (actual cash value) of the properties appraised.

When our proposal is accepted, please sign and date the Acceptance Page (Page 4 of the Agreement), Initial the Verification of Property Listing as shown in the Addendum (Page 9 of the Agreement) and return the signed, dated and initialed Agreement to me. Upon receipt, we will proceed promptly in making arrangements to schedule the on-site inspection.

If you wish to have us furnish your insurance agent or broker with a copy of the appraisal summary, please complete and return the attached Form 311, agent authorization (Page 10). Due to the confidential nature of these figures, they will be released only with your written consent.

Should you have any questions, do not hesitate to contact me at 412-208-1780, fax 412-471-1758 or email gpintado@indappr.com.

Thank you for considering the professional appraisal services of Industrial Appraisal Company. We look forward to being of service to you in these important valuation requirements.

Very truly yours,

INDUSTRIAL APPRAISAL COMPANY

Gary Pintado

Gary Pintado
Regional Sales Manager

GP/mg



Industrial Appraisal — C O M P A N Y —

TWO GATEWAY CENTER, 603 Stanwix St., Suite 1450, Pittsburgh, Pennsylvania 15222
Phone 800-245-2718 Fax 412-471-1758 www.indappr.com

APPRAISAL AGREEMENT Insurance Valuation

The Industrial Appraisal Company hereby proposes to provide professional appraisal services for the:

Bellefonte Borough
236 West Lamb Street
Bellefonte, Pennsylvania 16823

PROPERTIES TO BE APPRAISED

The properties to be appraised under this agreement will include the **Buildings/Structures and Equipment** associated with the property locations listed in the Addendum to this agreement.

PROVISIONS AND SCOPE OF APPRAISAL

The appraisal services and report are to consist of an on-site inspection and certified appraisal of the properties for the purpose of establishing current insurance valuation.

The *buildings/structures and equipment* under appraisement will receive an investigation which will record, as of the date of the appraisal, description and location of the property as well as a depreciation study based upon observed condition and other pertinent influencing factors.

We will provide an impartial statement of *Cost of Reproduction New* and *Sound Value* based upon the following:

Cost of Reproduction New is defined as the cost to reproduce the entire property at one time, in new condition of like kind and quality at current market prices for material, labor, cost of freight and installation, contractor's overhead and profit, but without provision for overtime, bonuses and premiums of any kind.

Sound Value is defined as the *Cost of Reproduction New* less *Accrued Depreciation* resulting from observed conditions involving age, utility and remaining serviceable life. *Sound Value* is often referred to as *Actual Cash Value* within the insurance industry.

REPORT

The report will be arranged in well-defined property classifications.

A. Buildings/Structures

The appraisal of the Buildings/Structures will be rendered in condensed form providing description of the components of construction and valuation for the overall structure. The building items excluded in the insurance policy will be segregated for each building appraised. A plat plan of the building outline and general location as well as color photographs will be included.

B. Equipment

The appraisal of the major items of the Equipment, having a **replacement cost of \$1,000.00 and above**, will include detailed description, location and valuation by item. Assets below the unit cost threshold will be included and valued by group classification.

We care about the environment. All Industrial Appraisal Company reports are provided in electronic format. An additional charge will apply for hard copy reports. Please contact Industrial Appraisal Company if a hard copy is required.

PROFESSIONAL FEE

The total fee for the appraisal services outlined herein is:

THIRTEEN THOUSAND FIVE HUNDRED DOLLARS

\$13,500.00

FEE IS INCLUSIVE OF ALL EXPENSES

0). 406.450

This fee covers work under this contract only, and such items as legal conferences, depositions, court testimony or expansion of the appraisal for purposes not specified in this agreement will be billed at a per diem rate to be determined.

BILLING PROCEDURE

The fee quoted for services to be provided currently will be progressively billed as follows:

- 60% of Appraisal Service Fee due upon completion of the on-site fieldwork
- Balance due upon delivery of the completed appraisal report

Unless special arrangements have been made all progressive payments must be in hand before the appraisal results are released for delivery.

This agreement may be terminated by either party at any time given 10 days written notice, however, accumulated fees and costs incurred to the point of termination will be billed through the active period.

ANNUAL REVALUATION SERVICE

The Industrial Appraisal Company will maintain an Annual Revaluation Service for the original appraisal to keep current from year to year the statement of insurable values. This service will provide summary office repricing, redepreciation and revaluation once each year for the property covered by the original appraisal to keep current additions, deletions and transfers that have been reported to the Industrial Appraisal Company. The Industrial Appraisal Company will prepare a new certified appraisal summary containing its opinion of the current Cost of Reproduction New and Sound Insurable Value.

The fee for the Annual Revaluation and Maintenance Service will be **\$810.00 each year for a three-year period**. This charge will be due on the first anniversary and annually thereafter at the beginning of each appraisal protection service year.

PROOF OF LOSS SERVICE

In the event of a loss covered by insurance, provided immediate written notice is given to our Corporate Office, and our Annual Revaluation Service is in effect, the Industrial Appraisal Company will provide updated values, for preparation of proof of loss, of the appraised property as of the date of the loss.



TERMS AND CONDITIONS

General

In the event Industrial Appraisal Company's services are requested to include items not covered by this agreement, these services shall be negotiated between the Bellefonte Borough and Industrial Appraisal Company.

Fees stated in this proposal are predicated on properties as indicated to us without benefit of independent verification. Should the results of our investigation indicate that the total number of structures to be appraised is greater than indicated, we reserve the right to adjust our fee based on the additional work effort. Correspondingly, if we are requested to include other properties not listed in the information provided, we will identify the cost to provide those additional services on a separate invoice.

Performance of this contract and fees developed hereunder are predicated upon authorized access to the property and required information and available data to be provided promptly as requested. When formulating our conclusions, we may rely on information provided by the Bellefonte Borough or others. Should new information become available after a draft or final report has been submitted, we reserve the right to amend or modify our report and the conclusions therein. The fee quoted is contingent upon the on-site inspection being conducted during normal business hours, Monday through Friday. Should it be necessary to conduct the on-site inspection other than during normal business hours, an additional fee may apply.

Terms and conditions on purchase orders issued to Industrial Appraisal Company for authorization are for the Bellefonte Borough' internal use only and shall not modify the terms and conditions of this agreement, addenda, or related documents.

Limitation on Damages

The Bellefonte Borough agrees that the Industrial Appraisal Company officers, directors, employees, shareholders, agents and subsidiary or related entities shall not be liable to the Bellefonte Borough for any claims, liabilities, causes of action, losses, damages (whether compensatory, consequential, special, direct, indirect, incidental, punitive, exemplary, or of any other type), costs and expenses (including, but not limited to reasonable attorneys' fees and expert witness fees and the reasonable time and expenses of Industrial Appraisal Company's personnel involved) in any way arising out of this engagement in any amount greater than the total amount of fees paid by the Bellefonte Borough to the Industrial Appraisal Company, except to the extent finally and judicially determined to have been the result of bad faith, gross negligence, or intentional or willful misconduct of the Industrial Appraisal Company. This provision shall survive the termination of this agreement for any reason, and shall apply to the fullest extent of the law, whether in contract, statute, tort, strict liability or otherwise.

Force Majeure

Neither Party shall be liable for or deemed to be in default for any delay or failure to perform any act under this Agreement (other than the payment of money) resulting, directly or indirectly, from Acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquake, flood, failure of transportation, strikes or other work stoppages by either Party's employees, or any other cause beyond the reasonable control of such Party.

Confidentiality

To the extent Industrial Appraisal Company, its employees or agents is provided, has access to or comes into possession of, any protected proprietary and/or confidential information of the Bellefonte Borough (collectively, "Confidential Information"), the Industrial Appraisal Company, its employees and agents shall not, directly or indirectly, acting alone, or with others: (i) disclose to any other person or entity any Confidential Information (unless required by law); or (ii) use any Confidential Information other than for performance of this contract.

Industrial Appraisal Company agrees that upon completion and delivery of the appraisal reports, whether physically or electronically, the appraisals shall be the property of the Bellefonte Borough. Industrial Appraisal Company agrees to maintain the confidentiality of this proposal and the information contained in the appraisals unless compelled to disclose such information by judicial process from a court of competent jurisdiction. Industrial Appraisal Company agrees that prior to any disclosure pursuant to judicial process, Industrial Appraisal Company shall notify, and provide a copy of such process to, the Bellefonte Borough.

Property Exclusions

The appraisal will not include land, landscaping, licensed vehicles, fine arts, antiques, consumable supplies, inventory, product, work in progress, valuable papers, intangible assets, property of third parties, or properties other than those indicated in this agreement.

ACCEPTANCE AND AUTHORIZATION TO PROCEED

Neither party to this agreement is bound by any promise, term nor condition, either oral or written, not incorporated in this instrument. Acceptance of this Appraisal Agreement also indicates acceptance of the Addendum. This offer for appraisal services expires after ninety (90) days at which time it may be renegotiated.

SUBMITTED this 6th day of **September 2023**

**INDUSTRIAL APPRAISAL COMPANY
TWO GATEWAY CENTER
603 STANWIX STREET, SUITE 1450
PITTSBURGH, PENNSYLVANIA 15222**

Gary Pintado

Gary Pintado
Regional Sales Manager

ACCEPTED:

**BELLEFONTE BOROUGH
236 WEST LAMB STREET
BELLEFONTE, PENNSYLVANIA 16823**

Signature

Date

Print Name

ADDENDUM
Properties to be Appraised



Properties to be Appraised

APPRAISAL AGREEMENT

Bellefonte Borough
 236 West Lamb Street
 Bellefonte, Pennsylvania 16823

PROPERTY LOCATION	APPRAISAL NOTES
Municipal Building (Offices and Garage)	
236 W. Lamb Street	
Bellefonte PA 16823	
<ul style="list-style-type: none"> • Pole Building (Storage) • Storage Shed 	
Linn House Museum	
133 N. Allegheny Street	
Bellefonte PA 16823	
Musser Lane Storage Building	
264 Musser Lane	
Bellefonte PA 16823	
<ul style="list-style-type: none"> • Garage (Storage) 	
Governors Park	
410 Governors Park Road	
Bellefonte PA 16823	
<ul style="list-style-type: none"> • Garage (Storage) • 12 Pavillions • Dugouts 1 & 2 • Storage Building • Lower Rest Room • Upper Rest Room • Storage Shed • Restroom • NEW Restroom 	To Include: Picnic Shelters Throughout Park
	NEW
Krass Park	
319 W Lamb Street	
Bellefonte PA 16823	



ADDENDUM

PROPERTIES TO BE APPRAISED CONTINUED...

PROPERTY LOCATION	APPRAISAL NOTES
Masullo Park	
337 Renolds Avenue	
Bellefonte PA 16823	
• Monument	
• Fishing Pier	
Talleyrand Train Station (Offices)	
320 West High Street	
Talleyrand Park	
316 West High Street	
Bellefonte PA 16823	
• (New) Land Parcel	(4 Acres, No Structures)
• Suspension Bridge	
• Footbridge	
• Footbridge	
• Rest Room Building and Storage	
• Gazebo	
• Arbor Shelter	
• Pedestrian Bridge	NEW
Little League Field	
735 N. Penn Street	
Bellefonte PA 16823	
• Storage Building 1	
• Dugouts 1, 2, 3, 4	
• Pressbox 1 and 2	
• Storage Building 2	
• Concession Stand	
• Shelter	
Teener League Field	
126 Teener League Road	
Bellefonte PA 16823	
• Concessions / Restroom Building	
• Press box	
• Dugouts 1 & 2	
• Concession Stand	
Radio Tower	
1047 Purdue Mountain Road	
Bellefonte PA 16823	
• Equipment Building	



ADDENDUM

PROPERTIES TO BE APPRAISED CONTINUED...

PROPERTY LOCATION	APPRAISAL NOTES
Main Water Pump Station	
181 S. Water Street	
Bellefonte PA 16823	
<ul style="list-style-type: none"> • Big Spring Reservoir 	
Water CO Reservoir.	
306 Allegheny Street	
Bellefonte PA 16823	
Corning Glass Water Tank	
284 Transfer Road	
Bellefonte PA 16823	
Hughes Water Tank	
519 Hughes Street	
Bellefonte PA 16823	
<ul style="list-style-type: none"> • Control Building 	
Burnside Water Pump Station	
118 E Burnside Street	
Bellefonte PA 16823	
Colevill Water Pump Station	
479 Coleville Road	
Bellefonte PA 16823	
Corning Water Pump Station	
207 South Water Street	
Bellefonte PA 16823	
Half Moon Water Pump Station	
620 Half Moon Road	
Bellefonte PA 16823	
Zion Water Pump Station	
410 Lutz Road	
Bellefonte PA 16823	
Weis Water Pump Station	
123 Buckaroo Lane	
Bellefonte PA 16823	



PROPERTY LOCATION	APPRAISAL NOTES
Weis Water Tank	
251 Buckaroo Lane	
Bellefonte PA 16823	
• Water Tank Control Building	
Wastewater Plant	
615 Pleasant View Boulevard	
Bellefonte PA 16823	
• Control Building	
• Sewage Pump Station	
• Aerated Grit Chamber	
• Pretreatment Building	
• Blower Building	
• Equalization Tanks 1 and 2	
• Equalization Tanks 3 and 4	
• Chlorine Contact Tank	
• Flocculent Tank	
• Final Clarifier Tank	
• Clarifier Wet Well	
• Pipe Tunnel	
• Digester Control Building	
• N Digester/Clarifier	
• S Digester/Clarifier	
• Sludge Drying Beds 1 and 2	
• Storage Building	
• Storage Shed	
• Maintenance Garage	
• Chlorinator Building	
• Dewatering Facility	
• Clean Out Box	
Armory Buildings 1, 2, 3	NEW 2015
10818 Zion Road	
Bellefonte PA 16823	
301 N. Spring St.	
Old Subway Building	NEW 2021
Yard and Outside Insurable Items at Property Locations Listed on this Addendum	To Include: Lighting, Fencing, Flagpoles, Signs, Property in the Open, Etc.

THE FEE QUOTED IN THIS AGREEMENT IS FOR THE APPRAISAL OF THE LOCATIONS AS INDICATED ON THIS ADDENDUM ONLY. LOCATIONS NOT LISTED ON THIS ADDENDUM OR SIGNIFICANT INCREASE IN SQUARE FOOTAGE WILL RESULT IN ADDITIONAL CHARGES.

Please Initial Verification of Property Listing _____






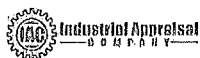
Industrial Appraisal — C O M P A N Y —

FORM 311

Corporate Office
Two Gateway Center
603 Stanwix Street, Suite 1450
Pittsburgh, PA 15222
800-245-2718
412-471-2566
Fax: 412-471-1758
www.indappr.com

Please forward a copy of the Appraisal Summary to our Advisor Listed Below:

Advisor's Email:			
	Please indicate if you wish to have a copy forwarded to your advisor electronically each year: Yes <input type="checkbox"/> No <input type="checkbox"/>		
Name:			
Company:			
Address:			
Name of Appraised Property:			
Signature:			
Print Name:		Date:	
Telephone:			
Form 311	 Industrial Appraisal — C O M P A N Y —		



OPTIONAL SERVICES

Fixed Asset Control Valuation
(Property Inventory and Accounting Cost Record Report Including Tagging)





Industrial Appraisal COMPANY

OPTIONAL SERVICES

Presented as Optional Services, Industrial Appraisal Company is offering to expand the scope of the assignment and include the following:

Provide the Property Inventory and Accounting Cost Record Report in compliance with GASB 34 requirements

I. PROVISIONS AND SCOPE OF APPRAISAL

The appraisal services and reports are to consist of on-site consultation, data collection, inventory, valuation, and cost analysis of the fixed assets of the **Bellefonte Borough** for the purpose of preparing a tabulated schedule of fixed assets including a depreciation study related to actual or estimated year of acquisition and acquisition cost. This schedule is designed to conform to the requirements of **GASB 34** as it pertains to depreciation.

The fixed assets to be identified and recorded will include selected buildings/structures, fixed and movable equipment. The applicable property locations to be considered for appraisal are listed in the **Addendum** to this agreement.

II. INVENTORY AND APPRAISAL PROVISIONS

The data for the proposed asset management system report will be developed by physical inspection, inventory and cost analysis of all applicable assets.

Note: Land Parcels can be included within the report based on information to be supplied by the Bellefonte Borough.

A. Buildings/Structures

The buildings/structures will be valued as a unit-in-place for cost accounting and insurance valuation purposes reflecting specific data elements relating to dates of construction or acquisition, original cost allocation, square footage, useful life, and reproduction cost new. Building component classifications will be comprised of General Construction, Plumbing, Heating/Air Conditioning/Ventilating, Electrical, Sprinkler System, Roofing and Fixed Equipment allocations.

B. Site Improvements – (Insurable and Uninsurable Site Improvements)

The site improvements will consist of: Lighting, Fencing, Flagpoles, Signs, Parking Lots, Sidewalks, Curbs, Retaining Walls, All Weather Track, Playground Equipment, Property in the Open, Etc.

C. Movable Equipment - Movable equipment will be inventoried on a building, floor, departmental and room-by-room basis and will be segregated by asset class and between major movable equipment and other movable equipment.

1. **Major** movable equipment will generally include individual items with a replacement cost exceeding **\$1,000.00** applicable to insurance and **\$5,000.00** capitalization thresholds with a useful life of one year or more. Certain items/systems below the unit cost standard that may warrant special property and cost control will be considered **Critical Control Assets**. Such items (CPU's, Printers, Monitors) may be designated "Critical Control Assets" in advance of commencement of the inventory.

2. The remaining movable equipment, designated as **other** movable equipment, will be inventoried on a room-by-room or by building basis, grouped and valued by asset class. If capitalization is desired, data elements relating to dates of acquisition, acquisition cost, useful life, and replacement cost will be developed "at average" by asset type for each location segregation.



Infrastructure:

It is understood the Bellefonte Borough will provide certain infrastructure information allowing for the recording and valuation of infrastructure assets. These include: roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems. It is further understood that the Bellefonte Borough will provide staff support to assist in transferring data files from the following Departments: Public Works, Building and Grounds, Sewer District; including maps, drawings, roadway mileage and linear footage, diameter of pipe and age of underground systems, if available.

Licensed Vehicles:

Licensed Vehicles may be included in the fixed asset record based on information to be supplied by the Bellefonte Borough. Vehicles should be reported with Vehicle Description, Manufacturer, Model, Vehicle Identification Number (VIN), Cost and Year Acquired.

Please note that the onsite inventory will not include Musical Instruments and Uniforms of any kind. These assets can be included in the final report; however, if Industrial Appraisal Company is provided with a listing from the Bellefonte Borough which should include approximate purchase date.

III. REPORT PRESENTATION

The capital asset report presentation will include all fixed asset classifications currently scheduled or pre-designated by the Bellefonte Borough and will essentially be prepared in conformance with Industrial Appraisal's Property Inventory and Accounting Cost Record form.

A. The report(s) to be provided will include:

- Letter of Transmittal
- Building Schedule Index
- Departmental Schedule Index
- Insurance Valuation Summary
- Recapitulation Summary by Asset Code
- Master Detailed Report

B. The Master Detailed Report will include the following data:

Building Identification - Floor/Room/Area Code - Asset Class Code - Quantity - Description - Date Acquired - Life - Reproduction Cost New - Acquisition Cost - Accumulated Depreciation - Annual Depreciation - Salvage Value

1. Acquisition Date and Cost (Buildings/Structures):

The dates of acquisition and acquisition costs of the Buildings/Structures will be developed by the appraisal staff through use of data to be supplied by the Bellefonte Borough and should include architectural cost breakdowns, renovation projects and any records of site purchases. In the absence of actual costs, Industrial Appraisal Company will utilize reverse trending indices applied against current replacement cost calculations.

2. Life:

The life schedule for fixed assets conforms to recommendations by GASB Statement 34 implementation as indicated in **Exhibit A**. Any exceptions required by the Bellefonte Borough must be made prior to commencement of the work.

3. Depreciation:

All **major** fixed asset items recorded will be capitalized and depreciated on a straight-line basis utilizing the half-year convention computed as of a **June 30 fiscal cutoff** or as otherwise specified.

4. Salvage Value:

The estimated amount, expressed in terms of money that may be expected for the whole property or a component of the whole property that is retired from service for possible use elsewhere, as of a specific date. Salvage value will be computed by classification and calculated using the schedule indicated in **Exhibit A**.

OPTIONAL SERVICES (Continued) Bellefonte Borough Council Packet for November 6, 2023

Note: If the Optional Services are accepted, Industrial Appraisal Company will provide our Annual Maintenance Service for the updating of the Property Inventory and Accounting Cost Record.

Industrial Appraisal Company is offering to furnish annually a new fixed asset schedule that will reflect the additions, deletions and transfers that have been reported to Industrial Appraisal Company for the previous year. New depreciation data will be calculated. In addition to the revised master report the following supplemental reports will be prepared.

- Current Year Capital Additions by Building
- Current Year Deletions by Building

Provide Tags and Tag Movable Equipment Assets

Asset Identification Number

It is recommended that Bellefonte Borough should have a sufficient supply of tags on hand to complete the appraisal assignment. *If needed, Industrial Appraisal Company can provide tags for an additional fee of **\$400.00** (2,500 Tags Per Order).

The movable equipment items warranting specific property control with a **current replacement cost exceeding \$5,000.00** can be physically tagged and reflected in the completed report. The appraisers will affix tags neatly in a uniform manner in accordance with existing appraisal standards consistent with those outlined in **Exhibit B**.

The Industrial Appraisal Company will not tag surplus, obsolete, non-functional, stored or otherwise inaccessible furniture, fixtures or equipment. These items may be valued as a group using an estimate based on the observations of the appraisers or as otherwise directed by the Bellefonte Borough.

OPTIONAL SERVICES FEE

The total fee for the Optional Services as outlined herein is:

THREE THOUSAND TWO HUNDRED DOLLARS
\$3,200.00
FEE IS INCLUSIVE OF ALL EXPENSES

This fee covers work under this contract only, and such items as legal conferences, depositions, court testimony or expansion of the appraisal for purposes not specified in this agreement will be billed at a per diem rate to be determined.

Note: If the Optional Services are accepted, the fee to provide the Annual Maintenance Service for the updating of the Property Inventory and Accounting Cost Record will be an additional **\$205.00**. This charge will be due on the first anniversary and annually thereafter at the beginning of each appraisal protection service year.

EXHIBIT A
Universal Coding
(GASB 34 Compliant)



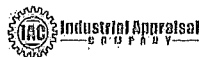


Industrial Appraisal COMPANY

**Information Technology
Two Gateway Center
603 Stanwix Street, Suite 1450
Pittsburgh, PA 15222
412-471-2566/800-245-2718
www.indappr.com**

UNIVERSAL CODING for Property Record, Fixed Asset Appraisals

<u>DESCRIPTION</u>	<u>ASSET/ PROPERTY CLASS</u>	<u>LIFE</u>	<u>SALVAGE VALUE %</u>
LAND, IMPROVEMENTS, BUILDINGS/STRUCTURES, INFRASTRUCTURE			
Land	01	N/A	N/A
Site Improvements	02	20+/-	00
Buildings	03	40+/-	00
Leasehold Improvements	04	20	00
Infrastructure	05	50+/-	00
BUILDING ITEMS/PERMANENT FIXTURES			
Stained Glass	06	--	--
Stained Glass - Fine Arts	07	--	--
Chandeliers/Sconces	08	--	10
Pipe Organs	09	--	10
Statues	10	--	--
Bells/Bell Carillons (Bldg.)	11	--	--
Murals/Icons	12	--	--
Architectural Fine Arts	14	--	--
Permanent Fixtures	21	20	00
Bowling Alley/Pinsetters	22	20	10
Carillon (PF)	23	20	10
Permanent Fixtures -- SV	25	N/A	N/A



<u>DESCRIPTION</u>	<u>PROPERTY CLASS</u>	<u>LIFE</u>	<u>SALVAGE VALUE %</u>
EQUIPMENT			
Machinery/Shop Equip.	30	15	10
Construction Equipment	32	15	10
Refrigeration Equip (Ice Rink, etc.)	34	15	05
Equipment	38	15	05
Office Mach & Devices	44	08	00
Audio Visual Equip	45	06	05
EDP Equip	46	05	00
Telephone System	47	10	00
Laboratory/Science Equipment	48	10	10
Medical/Hospital Equipment	49	10	10
Food Service & Appliances	51	15	05
Communications (Radio/TV) Equip	52	10	05
Sacred Vessels/Vestments/Altar Linens	54	10	10
Books, Periodicals & Materials	55	7	10
Fine Arts	56	N/A	N/A
Music Equip & Instruments	57	20	10
Manufacturing Piping	58	20	00
Process Piping	60	20	00
Power Feed Mains	62	20	00
Vehicles -- Police -- Acq. Only	63	2	05
Mobile Equipment	64	12	05
Vehicles -- Licensed -- Acq. Only	66	8	10
Leased Equipment	67	N/A	N/A
"On Board" Vehicle Equipment	70	10	05
Maintenance & Grounds Equip.	72	15	05
Books & Periodicals "OV"	80	7 w/cost	N/A
Dockets & Maps "OV"	81	7 w/cost	N/A
Law Books "OV"	82	7 w/cost	N/A
Molds - Dies - Fixtures "OV"	83	N/A	N/A
EDP Software or Equip."OV"	84	5 w/cost	00
AV Software or Equip."OV"	85	6 w/cost	05
Miscellaneous Equip. "OV"	86	10 w/cost	00
Musical Instruments "OV"	87	20 w/cost	10
Uniforms "OV"	88	10 w/Cost	10
Stated Value Equipment	90	N/A	N/A
Athletic & Sports Equipment	91	10	10
Educational & Janitorial Supplies	98	N/A	N/A
"Optional" Description	99	Optional	Optional



EXHIBIT B
General Tagging Procedures





Industrial Appraisal COMPANY

General Tagging Procedures

The Industrial Appraisal Company recommends the following tagging procedures. Variations on tag placement are welcomed, but any desired variations and/or unique tag placement must be discussed with the Appraiser prior to the start of the field inventory work.

1. **EASE OF IDENTIFICATION**

Tags will be placed in consistent locations on similar assets. Consistency increases the ease of identification by internal staff and outside auditors.

2. **DETRACTABILITY**

The tag placement will take into consideration the appearance of a tagged asset in specified high visibility areas e.g., Executive Offices. The appearance of an asset should not be compromised by placing the tag on an area that will diminish its appearance.

3. **NO OBSTRUCTION OF WORK ACTIVITY**

Tags will not be placed on movable parts, protective glass covering readouts and measurements or on safety decals.

4. **PHYSICAL CONVENIENCE**

On assets that are bulky or heavy and would require movement to access the proper location, tags will be placed on the most convenient location. Tags will be placed on a flat surface to insure readability by a hand-held scanner.

5. **EQUIPMENT AND RECOMMENDED TAG PLACEMENT**

The following lists various assets and the recommended tag placement.

GENERAL FURNITURE

Description

Tag Location Code

Desks	KW
Chairs / Swivel (Executive-Secretary)	PB
Chairs / Stationary (Slide, Open Arm, LNG)	IL
Credenza	ULF
Bookcase	ULF
Cabinets (File, Storage, Supply)	ULF
Shelving	ULF
Table (Conference, Work, Library)	IL
Table (End, Coffee)	IL
Sofa, Settee	IL
Air Conditioners (Window Type)	ULF

OFFICE MACHINES

Description

Tag Location Code

Computer Monitors	ULF
Computer Processors	ULF
Typewriters	LC
Calculators and Adding Machines	S
Copiers and Duplicators	S
Accounting Machines	NP
Time Stamps	ULF
Mailing Machines	NP
Dictators and Transcribers	S
Microfilm Readers	S
Imprinters	NP

B	BOTTOM
C	COVER
F	FRONT
I	INSIDE
KW	KNEE WELL
L	LEFT
NP	NUMBER PLATE
P	PEDESTAL
R	RIGHT
S	SIDE
U	UPPER



Industrial Appraisal COMPANY

OPTIONAL SERVICES ACCEPTANCE

Please Initial Accept or Decline

Expand the scope of the assignment to provide the Property Inventory and Accounting Cost Record Report in compliance with GASB 34 requirements (including Tagging of the Movable Equipment assets) for an additional fee of.....

\$3,200.00

Accept _____
Initial

Or

Decline _____
Initial

Note: *If the Optional Services are accepted, the fee to provide the Annual Maintenance Service for the updating of the Property Inventory and Accounting Cost Record will be an additional \$205.00. This charge will be due on the first anniversary and annually thereafter at the beginning of each appraisal protection service year.*

If Tags are needed, Industrial Appraisal Company can provide Tags (2,500 Tags Per Order) for an additional fee of.....

\$400.00

Accept _____
Initial

Or

Decline _____
Initial



2023 budget request for police department

- 1, Dodge Durango Police vehicle, New Holland Auto, Costars 44,500.00 4 yr. lease 11,125 /year
With light bar, and cage, radio install, lettering additional 8,000.00 01. 410.449
- 2, used police vehicle 15,000.00 } \$23,000.00
01. 410. 740
- 3. 2 new tower computers for the patrol room 913.00 each 1,826.00 01. 410. 260
- 4. monthly storage for our body worn cameras 605.00/month 7,260.00 01. 410. 326



R.H. Marcon, Inc. • Roofing and Sheet Metal Contractors

Quote
August 28, 2023

Bellefonte Municipal Building
Attn: Matt Auman
236 W Lamb Street
Bellefonte, PA 16823

Re: Bellefonte Municipal Building
Section 3 Roof replacement

RH Marcon, Inc. is offering the quote as an authorized dealer through CoStar contract #008-E23-1196 and vendor #148484.

We propose to furnish the necessary labor and material in accordance with the following specifications:

Section 3

1. The existing roof gravel will be re-distributed on a gravel retention mat after installation of new EPDM. Install new ballasts as needed to meet manufacturer specifications.
2. Remove old rubber flashings and edge metal. Leave existing insulation.
3. Install new 60mil EPDM (rubber) roof system.
4. New required flashings, counterflashing, and tie-ins to existing roofs.
5. A nailer, to match the width of the wall, will be installed on top of the parapet in order to attach the new metal coping.
6. Install new aluminum coping metal. Standard colors.
7. 20 year watertight warranty.

All of the foregoing work to be installed in a workmanlike manner for the sum of:

Base Bid: \$72,300.00

*Prevailing wages apply

Payment to be made as follows: Net 30 Days, thereafter a 1.5% finance charge will be added on past due accounts.

Authorized Signature _____
 Acceptance Signature _____
 Date _____

The price is satisfactory. You are authorized to do the work as specified. Payment will be made as outlined

Boro Building Roof Replacement for section over office area
 Page 48 of 128
 410.700

2024 Street Department Budget

Tools	\$1500	Shovels, Rakes, Concrete tools, Power tools	01. 430. 260
Curbing	\$10,000	Install or replace curbing throughout the borough	01. 430. 704
Dump Truck	\$60,000	Current truck is 20 years old and we can no longer find parts for it.	01. 430. 700

2024 Garage Budget

Tools	\$1500	Miscellaneous Tools and equipment	01. 430. 255
New Scan Tool	\$2900	Our current scan tool is no longer supported and needs replaced	01. 430. 255. A
ALLDATA renewal	\$1650	ALLDATA annual update renewal (vehicle shop manuals)	01. 430. 255

2024 Electrician Budget

Tools	\$1500	Miscellaneous tools and equipment	01. 430. 259
Bucket Truck	\$30,000	The boom and bed on the current truck is very rusty and most likely won't pass state inspection or ANSI safety inspection	01. 430. 700

Fund # 97

Acct #	Revenue	2023				
		2022	2023	2023	Total	2024
		Actual	10 months	3 months	2023	Budget
340.000	Interest Income - Lease	\$175.56	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income - Checking,Savings	\$6.64	\$67.59	\$100.00	\$167.59	\$100.00
342.200	Rental Income	\$16,747.11	\$65,784.70	\$11,239.34	\$77,024.04	\$77,025.00
	Subtotal - Revenue	\$16,929.31	\$65,852.29	\$11,339.34	\$77,191.63	\$77,125.00
392.001	Transfer in from General Fund-to cover Boro offices costs	\$0.00	\$0.00	\$0.00	\$0.00	\$18,005.00
	Total Revenue & Transfers In	\$16,929.31	\$65,852.29	\$11,339.34	\$77,191.63	\$95,130.00
	Expenses					
	Council - Building Expenses					
400.320	IT Services Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00
400.321	Telephone Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
400.325	Internet Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
400.351	Commercial Ins Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
400.361	Electricity Expense - Council	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00
400.373	Building Maint/Upgrade Exp-Council	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
	subtotal - Council Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$5,610.00
	Executive-Building Expenses					
401.320	IT Services Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
401.321	Telephone Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$235.00
401.325	Internet Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
401.351	Commercial Ins Exp - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00
401.361	Electricity Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
	Subtotal - Executive Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$2,160.00
	General Government-Building Expenses					
406.226	Janitorial Supplies Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00
406.318	Janitorial Services Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
406.320	IT Services Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$9,000.00
406.321	Telephone Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00
406.325	Internet Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
406.351	Commercial Ins Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
406.361	Electricity Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$1,650.00
406.362	Natural Gas Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00
406.369	Security System Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
406.373	Building/Prop Maint/Rep Exp - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
	Subtotal - General Gov't Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$34,860.00
	Building Expenses-301 N Spring St					
97.406.246	Materials & Supplies Expense	\$657.58	\$915.20	\$100.00	\$1,015.20	\$1,000.00
97.406.260	Minor Equipment Expense	\$645.58	\$0.00	\$0.00	\$0.00	\$500.00
97.406.314	Legal Fees Expense	\$0.00	\$493.00	\$0.00	\$493.00	\$0.00
97.406.318	Janitorial Services Expense	\$0.00	\$4,950.00	\$2,100.00	\$7,050.00	\$7,200.00
97.406.331	Travel Expense	\$0.00	\$233.50	\$0.00	\$233.50	\$0.00
97.406.351	Commercial Insurance	\$4,567.00	\$7,089.00	\$2,523.00	\$9,612.00	\$6,100.00
97.406.360	Water/Sewer Utilities Expense	\$743.80	\$2,401.14	\$743.80	\$3,144.94	\$3,225.00
97.406.361	Electricity Expense	\$5,240.07	\$11,675.40	\$5,500.00	\$17,175.40	\$15,500.00
97.406.362	Natural Gas Expense	\$89.65	\$358.73	\$100.00	\$458.73	\$315.00
97.406.367	Refuse Service Expense	\$76.56	\$255.87	\$85.29	\$341.16	\$345.00
97.406.369	Security System Expense	\$0.00	\$0.00	\$0.00	\$5,523.23	\$3,500.00

Bellefonte Borough Council Packet for November 6, 2023

		2022	2023	2023 projected	Total	2024
Acct #	Expenses (con't)	Actual	10 months	3 months	2023	Budget
97.406.373	Building Maintenance Expense	\$482.37	\$15,660.91	\$3,000.00	\$18,660.91	\$5,000.00
97.406.450	Contracted Services Expense	\$0.00	\$665.53	\$0.00	\$665.53	\$500.00
97.406.900	Real Estate Tax Expense	\$0.00	\$7,415.40	\$0.00	\$7,415.40	\$6,300.00
	Subtotal-Building Expenses-301 N Spring St	\$12,502.61	\$57,636.91	\$14,152.09	\$71,789.00	\$49,485.00
	Codes - Building Expenses					
413.320	IT Services Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00
413.321	Telephone Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
413.325	Internet Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00
413.351	Commercial Ins Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
413.361	Electricity Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00
	Subtotal-Building Expenses-Code Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$905.00
	Planning/Zoning-Building Expenses					
414.320	IT Services Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00
414.321	Telephone Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
414.325	Internet Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00
414.351	Commercial Ins Expense-PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
414.361	Electricity Expense - PLAN/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
	Subtotal-Planning/Zoning-Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
	HARB-Building Expenses					
468.320	IT Services Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
468.321	Telephone Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
468.325	Internet Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00
468.351	Commercial Insurance - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
468.361	Electricity Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
	Subtotal-HARB Expense-Building Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$370.00
	Total Operating Expenses	\$12,502.61	\$57,636.91	\$14,152.09	\$71,789.00	\$95,130.00
	net income/(loss)	\$4,426.70	\$8,215.38	-\$2,812.75	\$5,402.63	\$0.00



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough
Council Business Meeting
7:30 PM Monday, November 6, 2023
Council Chambers

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at [https://youtube.com/live/ R5Rf03Ffng](https://youtube.com/live/R5Rf03Ffng). Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, November 6, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council business meeting.

II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, <i>Vice-President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. COMMUNICATIONS (written)

Borough Council is invited to attend CentreCare Celebrating 10 years as a nonprofit on Thursday, November 9 th from 1:00-3:00 pm. FYI, no council action is requested.
C-NET Membership dues increase for 2024. FYI, no council action is requested.
Comment on Bellefonte Waterfront Associates' request for Code Service options. FYI, no council action is requested.
Complaint of drug paraphernalia in the store windows along Allegheny Street. Council may direct this to the police department.
Historic Bellefonte Inc. Requests for the Borough for Santa’s House & Community Decorating Day, Saturday, November 18 th , 2023. Motion/ 2nd to approve providing staff to help with Decorating on Saturday, November 18th, 2023.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. Council Action Requested

General	Council Meeting Minutes October 16, 2023
Finance	Budget V. Actual September 2023
Finance	Budget V. Actual Summary September 2023
Finance	Stover McGlaughlin Invoice September 2023
Finance	Treasurer’s Report September 2023
Finance	Voucher Summary September 2023

Call for a motion/2nd to approve the Consent Agenda

VIII. REPORTS

<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Office of Community Affairs (OCA) – See Memo	Ms. Thompson	Submitted
The next <u>HARB</u> meeting is scheduled for Tuesday, November 14, 2023, at 8:30 a.m. in Council Chambers.		
The <u>Planning Commission</u> will meet on Monday, November 13, 2023, at 5:00 p.m. in Council Chambers.		

IX. CURRENT and OLD BUSINESS

Bellefonte EMS additional information in response to questions raised during the October 2 nd , 2023 Budget Work Session. FYI, no council action is requested at this time.
Parkview Blvd and Zion Road Traffic Light. Council originally approved the Agreement with our traffic signal engineer with the condition that the design phase not be started until more is known about changes at Airport and Zion Roads. Motion/2nd to move to the design phase for the Traffic Light so that a signal can be installed in 2024.
Update on 1201 Pine Circle/Encroachment by the property owner – the 60-day timeline to remove the encroachment has expired with no activity. The property owner has hired an attorney who has been in contact with the Borough and Authority Solicitors. A conference call with the attorneys is being scheduled. FYI, No action is requested at this time.
Update on 3 rd Party Commercial Inspectors meeting. Meetings were held with our current code services provider and the requester, Tom Songer of Bellefonte Waterfront Associates. Questions were asked as to the start date of the project. No start date was given. The committee may recommend other options when a start date is provided. FYI, no action is requested at this time.
Wood Street Stormwater Project. Work is underway and should be completed by mid-November. FYI, no council action is requested.

Parkview Heights Stormwater Project. Work is expected to begin in December. FYI, no council action is requested.
Property at Burrowes and Cowdrick with nuisance code violations. The Borough is working with the property owner who has some medical issues to resolve the issues. FYI, this is meant to be an update on the situation.

X. NEW BUSINESS

John Nastase Construction Application and Certificate for Payment No. 2 for Spring Street Streetscape Project. Motion/ 2nd to remit payment to John Nastase Construction for the Spring Street Streetscape Project Application No. 2.
Nuisance Code Administrator Vacancy Update. The new person, Steven Barr, will be starting on Monday, November 6 th , 2023. FYI, no council action is requested.
Borough Offices will be closed on Friday, November 10 th in observance of Veterans Day and Thursday, November 23 rd for Thanksgiving. FYI, no council action is requested.
There will be no Brush/ Grass Pick-up on Wednesday, November 8 th . The last day for Brush/ Grass Curbside pick-up will be Wednesday, November 15 th . FYI, no council action is requested.
Musser Lane Compost Facility – Season closing for Saturday access/last Day open – November 18 th . FYI, no action requested.

XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.

XIII. EXECUTIVE SESSION - Legal – Bandshell Agreement

CentreCare

Celebrating 10 years as a nonprofit



Thursday, Nov. 9 from 1-3 p.m.

Join us in the Centre Care Multi-Purpose Room for hors d'oeuvres, cupcakes and beverages as we celebrate the 10-year anniversary of forming our nonprofit board.

Come celebrate with us!

RSVP by Friday, Nov. 3 to Andrew at 814.278.8603 or anaugle@ltcmail.com.



CentreCare

REHABILITATION AND WELLNESS SERVICES

250 Persia Road
Bellefonte, PA 16823
CentreCare.org



EOE

Centre Care is a nonprofit skilled nursing and rehabilitation community. This institution is an equal opportunity provider and employer.



Centre County's Government and Education
Access Network

243 South Allen St., Suite #336 State College, PA 16801
Phone: (814) 238-5031 Fax: (814) 238-5368
Email: cnet@cnet1.org Website: cnet1.org

October 17, 2023

Mr. Ralph Stewart
Bellefonte Borough Manager
236 West Lamb Street
Bellefonte, PA 16823

Dear Mr. Stewart,

The C-NET Board of Directors has authorized me to inform you that the 2024 C-NET membership dues for Bellefonte Borough will be \$18,849. The Borough will be invoiced quarterly in the amount of \$4,712.25.

While operating costs continue to rise, C-NET is committed to recruiting additional members, exploring new sources of revenue, and maintaining tight control over annual expenditures so that increases to member dues may be kept to a minimum.

The Board of Directors and staff of C-NET look forward to continuing our relationship with Bellefonte Borough in 2024, and welcome any suggestions you might have for ways in which we can improve or enhance our services to the elected officials, staff and residents of the Borough.

If you should have questions about your membership dues for 2024 or any other matter, please call me at 238-5031 or contact me by email at chahn@cnet1.org.

Sincerely,

A handwritten signature in black ink that reads "Cynthia Hahn". The signature is fluid and cursive, with a long horizontal stroke at the end.

Cynthia Hahn
Executive Director

Ralph Stewart

From: Tim Knisely <timknisely@yahoo.com>
Sent: Monday, October 16, 2023 5:20 PM
To: Doug Johnson; Ralph Stewart; Buddy Johnson
Subject: Bush House Site Development

President Johnson,

Hope all is well. As the Bush House redevelopment gets closer, I would expect that one of the developers will soon be asking for special consideration of code enforcement options as they move ahead with the process, by choosing an agency other than the Centre Region Code. I would hope that this project will be subject to the same enforcement that all projects get and deserve in the borough. And, don't let the developer imply that the costs of inspections or other excuses will make the project unable to proceed.

You and I have discussed issues with Centre Region over the years, but there is not an agency anywhere in Central PA that has the amount of staffing, expertise and experience as the Centre Region. This is all done at no cost to the borough taxpayer. And, while the Centre Region inspectors do not always deliver good news to the contractor, their job is to look out for the consumer, the occupants of the building, and first responders that may respond to an incident. This is done by making the property compliant and safe, not to satisfy the person paying the bill. Safety is paramount in a project such as this.

And in full disclosure, I do not work for the Centre Region, and have not since 2019. And, I do not have any financial interest in this project in any way. But, I have spent decades as a volunteer firefighter and fire chief in Bellefonte and understand the importance of quality and strict code enforcement in a project of this magnitude.

I'd be glad to discuss this matter with you or other council members in the future.

Have a great day! Tim

Tim Knisely
Bellefonte, PA

[Sent from Yahoo Mail for iPhone](#)

Re: Complaint to borough council

John Hillard <john.hillard@yahoo.com>

Wed 10/25/2023 3:37 PM

To:Alyssa Doherty <adoherty@bellefontepa.gov>

Thank you Alyssa. Here is my letter.

To the members of the Bellefonte Borough Council.

My name is John Hillard and I am a Bellefonte native. I do not live within the borough, but my son attends school in the borough, we go to church in the borough and we frequently dine and shop within the borough.

I find it in very poor taste to see drug paraphernalia in the new businesses store fronts along Allegheny Street. I find it to portray a very bad image for historic Bellefonte.

I would like to see the paraphernalia removed from the stores all together to be honest, but find it would be acceptable if it would be removed from the store fronts.

I hope something can be done about this.

Thank you.
John Hillard.

Sent from my iPhone

Requests For The Borough For Santa's House & Community
Decorating Day, Saturday, November 18th, 2023

We appreciate all the help that the Borough staff gives us for decorating Day, this year Decorating Day will be held on Saturday, November 18th starting with a group of Volunteers 3-4 volunteers at 7:30 am and a second group of volunteers at 8am until noon, with a rain date of November 19th. The balance of this letter is a listing of what is needed for that day. Please see that the Borough Coordinator and Staff gets a copy of these needs.

Santa's House move will need to be coordinated with CPI – would like to have that done the week of November 12th so that we can get it cleaned out for Decorating Day. We will purchase new lights for Santa's House prior to the move so they can be hung. Historic Bellefonte will purchase the lights for the Gazebo Tree. The Borough will purchase the Trees for the Diamond and the Gazebo.

The Greens are ordered and should be delivered the week of November 13th, at the latest November 15th, or 16th, the carrier will call Cecil and Sally Houser and she will then notify the Borough as to when to expect delivery. Have requested that the delivery be made before 2:00pm. The pallets of greens will need to be held in the parking lot at the Borough parking lot until Decorating Day.

We will check as soon as possible and let you know if lights need to be ordered. Once decoration day is completed, we will see that all boxes of lights are placed in the Santa house for the decorating the balance of the town. Sally will also check to see if lights will need ordered!

You are all invited to come join the Decorating Party, get a Free Bonfatto's Italian Bonanza

Friday, November 17th – Cecil , Sally , and the Garden club will help to cut 10/50' per roll a total of 100/5' lengths – we have the cutters and will get them to you to cut the greens – this should take about 1 hour.

Boro Employees

On November 17th We will need a truck to put the greens into for distributing at the poles with bows. On Saturday morning starting at 5:30am also need two employees to distribute greens & bows –it takes about 1- 1 ½ hours to do the disbursing.

Saturday, November 18th - 2 Borough Employees

Distribution of the greens and bows at the light poles will begin from the corner at the Elementary School on both sides of the street, continuing to the end of South Allegheny. Then lay greens and bows at light poles on the Courthouse lawn. Then continue laying greens and bows at the poles on West High Street on both sides of the street to the Train Station

***After laying the greens and bows uptown , The balance of the greens on the truck and in the large boxes at the Borough parking lot along with the bows need to be delivered to the Train Station to do the bridges, and Train Station. Then whoever comes in to do this can go home.

Any questions or concerns or If you would like to meet with us to go over these needs please contact Sally & Cecil Houser at srchouser@comcast.net.

A check to help cover the cost of moving the Santa House will be mailed to the Borough by November 1st. Thanks for all your support!

Cecil and Sally Houser

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	1,455,614.46	1,451,000.00	(4,614.46)	(100.32)% <i>over</i>
301.200. REAL ESTATE TAX REV-SUPPLEMENT	2,262.58	500.00	(1,762.58)	(452.52)% ✓
301.400. REAL ESTATE TAX REV-DELINQUENT	17,232.27	14,000.00	(3,232.27)	(123.09)% ✓
310.100. REAL ESTATE TRANSFER TAX REV	86,216.78	70,000.00	(16,216.78)	(123.17)% ✓
310.200. EARNED INCOME TAX REVENUE	660,644.88	730,300.00	69,655.12	(90.46)%
310.501. LST TAX REVENUE	71,917.88	80,000.00	8,082.12	(89.90)%
321.800. FRANCHISE REVENUE (CABLE TV)	78,895.17	110,500.00	31,604.83	(71.40)%
322.500. STREET OPENING PERMIT REVENUE	24,750.00	5,000.00	(19,750.00)	(495.00)% <i>over</i>
322.902. DUMPSTER PERMIT REVENUE	900.00	200.00	(700.00)	(450.00)% ✓
322.903. CONTRACTOR TRAILER PERMIT FEE	60.00	0.00	(60.00)	0.00% <i>over - not bud.</i>
331.100. J P FINE REVENUE	10,026.81	9,000.00	(1,026.81)	(111.41)% <i>over</i>
331.101. PROBATION OFFICE FINE REVENUE	5,090.49	5,800.00	709.51	(87.77)%
331.102. RESTITUTION	29.12	75.00	45.88	(38.83)%
331.121. ORDINANCE VIOLATION REV-CODES	850.00	1,000.00	150.00	(85.00)%
331.130. STATE POLICE FINE REVENUE	1,046.26	2,100.00	1,053.74	(49.82)%
331.140. PARKING FINE REVENUE	32,433.81	20,000.00	(12,433.81)	(162.17)% <i>over</i>
341.010. INTEREST INCOME - CKG, SVGS	21,131.03	5,000.00	(16,131.03)	(422.62)% ✓
341.020. INTEREST INCOME-SWEEP ACCT	616.63	0.00	(616.63)	0.00% <i>over - new</i>
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. GW TANK RENTAL REV - AT&T	21,972.50	31,020.00	9,047.50	(70.83)%
342.560. METER BAG RENTAL REVENUE	3,427.50	1,000.00	(2,427.50)	(342.75)% <i>over</i>
355.010. PUBLIC UTILITY REALTY TAX REV	2,658.51	2,650.00	(8.51)	(100.32)% <i>done</i>
355.040. LIQUOR LICENSE REVENUE	1,800.00	1,800.00	0.00	(100.00)%
355.050. ACT 205 PENSION STATE AID REV	173,501.69	200,000.00	26,498.31	(86.75)%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	33,440.43	30,000.00	(3,440.43)	(111.47)% <i>over</i>
355.090. ACT 13 REVENUE	1,310.13	500.00	(810.13)	(262.03)% ✓
357.030. COUNTY LIQUID FUELS TAX GRANT	0.00	25,000.00	25,000.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	7,559.60	7,560.00	0.40	(99.99)% <i>done</i>
361.330. ZONING/SUB/LAND DEV PERMIT REV	765.00	0.00	(765.00)	0.00% <i>over - not bud.</i>
361.332. ZONING VARIANCE APPLICATION FE	900.00	0.00	(900.00)	0.00%
361.335. ZONING PERMIT FEE REVENUE	4,375.00	4,500.00	125.00	(97.22)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,860.00	0.00	(2,860.00)	0.00% <i>over - new</i>
361.900. FENCE PERMIT REVENUE	300.00	150.00	(150.00)	(200.00)% <i>over</i>
361.950. HARB APPLICATION FEE	1,300.00	1,000.00	(300.00)	(130.00)% ✓
362.111. SALE OF ACCIDENT REPORT REV	615.00	800.00	185.00	(76.88)%
362.130. FALSE ALARM REVENUE	300.00	400.00	100.00	(75.00)%
362.140. CROSSING GUARD REVENUE	862.53	1,000.00	137.47	(86.25)%
362.160. TASK FORCE REIMB REVENUE	2,542.94	0.00	(2,542.94)	0.00% <i>over - not bud.</i>
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	300.00	275.00	(25.00)	(109.09)% <i>over</i>
362.471. ADMIN FEE FOR PERMITS-CR COG	3,306.00	2,800.00	(506.00)	(118.07)% ✓
362.800. LIEN LETTER FEE REVENUE	5.00	0.00	(5.00)	0.00% <i>over - not bud.</i>
362.950. OTHER PERMIT REVENUE	55.00	25.00	(30.00)	(220.00)% <i>over</i>
363.210. PARKING METER REVENUE	130,874.20	135,000.00	4,125.80	(96.94)%
363.221. PARKING PERMIT REVENUE	55,703.29	55,000.00	(703.29)	(101.28)% <i>over</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
364.900. SEWER DYE TEST REVENUE	1,000.00	750.00	(250.00)	(133.33)% <i>over</i>
379.000. CDBG STAFF REIMBURSEMENT REV	4,395.14	4,000.00	(395.14)	(109.88)% ✓
387.000. CONTRIBUTION & DONATION REV	(1,225.50)	0.00	1,225.50	0.00% <i>over - not bud.</i>
387.001. DONATION TO POLICE DEPT REV	10,670.61	0.00	(10,670.61)	0.00% ✓
389.000. MISCELLANEOUS REVENUE	445.00	25.00	(420.00)	(1,780.00)% <i>over - not bud.</i>
389.002. MISCELLANEOUS REVENUE-ST	511.00	0.00	(511.00)	0.00% ✓
389.003. NSF FEE REVENUE	20.00	0.00	(20.00)	0.00% ✓
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	500.00	2,000.00	1,500.00	(25.00)%
392.006. TRANSFER FROM WATER FUND	67,500.00	90,000.00	22,500.00	(75.00)%
392.008. TRANSFER FROM SEWER FUND	120,000.00	160,000.00	40,000.00	(75.00)%
392.009. TRANSFER FROM REFUSE FUND	56,250.00	75,000.00	18,750.00	(75.00)%
399.001. USE OF RESERVES	0.00	62,490.00	62,490.00	0.00% <i>bud. # only</i>
Total Revenues	3,181,768.74	3,400,420.00	218,651.26	(93.57)%

Expenses

400.105. ELECTED OFFICIALS STIPEND EXP	10,125.00	13,500.00	3,375.00	75.00%
400.192. SOCIAL SECURITY EXP - COUNCIL	774.54	1,035.46	260.46	74.83%
400.210. OFFICE SUPPLIES EXP-COUNCIL	100.00	150.00	50.00	66.67%
400.215. POSTAGE EXPENSE - COUNCIL	50.00	100.00	50.00	50.00%
400.246. SUPPLIES EXPENSE-COUNCIL	129.35	150.00	20.65	86.23%
400.260. MINOR EQUIPMENT EXP - COUNCIL	31.80	0.00	(31.80)	0.00% <i>over - not bud.</i>
400.314. LEGAL EXPENSE-COUNCIL	1,036.00	4,000.00	2,964.00	25.90%
400.317. DATA PROCESSING EXP - COUNCIL	1,725.00	2,000.00	275.00	86.25%
400.320. IT SERVICES EXPENSE - COUNCIL	2,035.00	3,650.00	1,615.00	55.75%
400.321. TELEPHONE EXPENSE-COUNCIL	110.00	150.00	40.00	73.33%
400.325. INTERNET EXPENSE - COUNCIL	115.00	225.00	110.00	51.11%
400.329. C-NET - COUNCIL	9,070.00	18,140.00	9,070.00	50.00%
400.341. ADVERTISING EXP-COUNCIL	84.40	500.00	415.60	16.88%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	100.00	150.00	50.00	66.67% <i>done</i>
400.351. COMMERCIAL INS EXP-COUNCIL	550.00	550.00	0.00	100.00%
400.361. ELECTRICITY EXPENSE-COUNCIL	200.00	200.00	0.00	100.00%
400.373. BUILDING MAINT/UPGRADE-COUNCIL	17.17	150.00	132.83	11.45%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,293.97	1,300.00	6.03	99.54% <i>done</i>
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	1,658.57	4,000.00	2,341.43	41.46%
400.540. CONTRIBUTION TO AIRPORT	0.00	1,500.00	1,500.00	0.00%
Subtotal - Council	29,205.80	51,550.00	22,344.20	56.66% <i>under</i>
401.110. EXECUTIVE SALARY EX(APPOINTED)	76,468.57	100,100.00	23,631.43	76.39%
401.192. EXECUTIVE SS EXP (APPOINTED)	5,774.00	7,550.00	1,776.00	76.48%
401.196. HEALTH INSURANCE EXP-EXEC	11,306.67	13,500.00	2,193.33	83.75%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	985.43	1,300.00	314.57	75.80%
401.199. LIFE INS EXPENSE - EXEC	214.20	300.00	85.80	71.40%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	100.00	175.00	75.00	57.14%

GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
401.215. POSTAGE EXPENSE - EXEC	45.00	70.00	25.00	64.29%
401.231. FUEL EXPENSE - EXEC	275.00	275.00	0.00	100.00%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	140.00	140.00	0.00	100.00%
401.320. IT SERVICES EXPENSE - EXEC	934.00	3,300.00	2,366.00	28.30%
401.321. TELEPHONE EXPENSE - EXEC	150.00	425.00	275.00	35.29%
401.324. CELL PHONE EXPENSE-EXEC	360.00	480.00	120.00	75.00%
401.325. INTERNET EXPENSE - EXEC	126.82	220.00	93.18	57.65%
401.342. PRINTING EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.344. COPY EXPENSE - EXEC	50.00	130.00	80.00	38.46%
401.351. COMMERCIAL INS EXPENSE-EXEC	975.00	975.00	0.00	100.00%
401.354. WORKERS COMP INS - EXEC	135.00	135.00	0.00	100.00%
401.361. ELECTRICITY EXPENSE - EXEC	148.70	165.00	16.30	90.12%
401.410. CONF/MEETING EXP-EXEC	0.00	135.00	135.00	0.00%
401.420. DUES/SUBMEMBERSHIP EXP - EXEC	315.00	325.00	10.00	96.92%
401.460. TRAINING EXPENSE - EXEC	250.00	500.00	250.00	50.00%
Subtotal - Executive	98,753.39	130,550.00	31,796.61	75.64%
401.901. MAYOR STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%
401.902. MAYOR SOCIAL SECURITY EXPENSE	86.06	115.00	28.94	74.83%
401.910. MAYOR OFFICE SUPPLIES EXP	50.00	100.00	50.00	50.00%
401.915. MAYOR POSTAGE EXPENSE	25.00	50.00	25.00	50.00%
401.917. MAYOR DATA PROCESSING EXP	48.14	100.00	51.86	48.14%
401.920. MAYOR IT EXPENSE	315.00	825.00	510.00	38.18%
401.921. MAYOR PHONE EXPENSE	40.00	85.00	45.00	47.06%
401.940. MAYOR INTERNET EXPENSE	115.00	115.00	0.00	100.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	11.44	50.00	38.56	22.88%
401.943. MAYOR ADVERTISING EXPENSE	30.00	0.00	(30.00)	0.00%
401.944. MAYOR COPY EXPENSE	10.00	60.00	50.00	16.67%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	140.00	75.00	(65.00)	186.67%
401.951. MAYOR COMMERCIAL INS EXPENSE	250.00	250.00	0.00	100.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	500.00	500.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	70.00	70.00	0.00	100.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	2,315.64	4,065.00	1,749.36	56.97%
402.355. TREAS BOND INSURANCE EXPENSE	956.00	1,175.00	219.00	81.36%
402.900. TREASURER STIPEND EXPENSE	1,125.00	1,500.00	375.00	75.00%
402.901. TREASURER SOCIAL SEC EXPENSE	86.09	115.00	28.91	74.86%
Subtotal - Treasurer	2,167.09	2,790.00	622.91	77.67%
403.951. R/E TAX COLL SALARY EXPENSE	5,117.50	5,350.00	232.50	95.65%
403.952. R/E TAX COLL SS EXPENSE	391.47	410.00	18.53	95.48%

lm

done

done

done

under

done

over - not bud.

over

done

done

under

under

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	549.35	550.00	0.65	99.88% <i>done</i>
403.956. R/E TAX COLL POSTAGE/ENVELOPES EXP	893.25	1,000.00	106.75	89.33% <i>done</i>
403.957. R/E TAX COLL AUDIT EXPENSE	775.00	800.00	25.00	96.88% <i>done</i>
403.958. R/E TAX COLL BOND EXPENSE	0.00	1,125.00	1,125.00	0.00%
Subtotal - Real Estate Collection	7,726.57	9,310.00	1,583.43	82.99% <i>under</i>
406.112. SALARY EXPENSE - GG	245,143.07	317,500.00	72,356.93	77.21%
406.180. OVERTIME WAGES - GG	277.02	0.00	(277.02)	0.00% <i>over - not bud.</i>
406.192. SOCIAL SECURITY EXPENSE - GG	18,594.00	24,000.00	5,406.00	77.48%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	49.14	40.00	(9.14)	122.85% <i>over</i>
406.196. HEALTH INS EXPENSE - GG	40,421.08	48,000.00	7,578.92	84.21%
406.197. RETIREMENT EXPENSE - GG	1,054.78	20,000.00	18,945.22	5.27%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,550.00	3,575.00	25.00	99.30%
406.199. LIFE INS EXPENSE - GG	545.94	725.00	179.06	75.30%
406.210. OFFICE SUPPLIES EXPENSE - GG	1,178.94	1,700.00	521.06	69.35%
406.215. POSTAGE EXPENSE - GG	262.97	1,600.00	1,337.03	16.44%
406.226. JANITORIAL SUPPLIES EXP - GG	832.13	875.00	42.87	95.10%
406.231. FUEL EXPENSE - GG	71.23	75.00	3.77	94.97%
406.241. MATERIALS & SUPPLIES EXP - GG	488.25	200.00	(288.25)	244.13% <i>over</i>
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	2,178.77	2,500.00	321.23	87.15%
406.251. VEHICLE & EQUIP MAINT EXP - GG	1,395.75	600.00	(795.75)	232.63% <i>over</i>
406.260. MINOR EQUIPMENT EXPENSE - GG	2,295.46	8,000.00	5,704.54	28.69%
406.300. UPDATE CODES EXP - GG	2,190.00	5,500.00	3,310.00	39.82%
406.310. LEGAL EXPENSE - GG	3,527.30	1,000.00	(2,527.30)	352.73% <i>over</i>
406.311. AUDIT EXPENSE - GG	4,290.00	5,370.00	1,080.00	79.89%
406.317. DATA PROCESSING EXPENSE - GG	1,804.74	2,000.00	195.26	90.24%
406.318. JANITORIAL SERVICES EXP - GG	4,800.00	8,500.00	3,700.00	56.47%
406.319. FIRE PERMIT-BORO BLDG-GG	0.00	2,500.00	2,500.00	0.00%
406.320. IT SERVICES EXPENSE - GG	5,531.77	11,000.00	5,468.23	50.29%
406.321. TELEPHONE EXPENSE - GG	1,469.75	2,000.00	530.25	73.49%
406.324. CELL PHONE EXPENSE-GG	1,080.00	1,440.00	360.00	75.00%
406.325. INTERNET EXPENSE - GG	384.26	400.00	15.74	96.07%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.339. GPS FEE EXPENSE - GG	130.64	240.00	109.36	54.43%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	1,026.83	1,500.00	473.17	68.46%
406.344. COPY EXPENSE - GG	444.80	500.00	55.20	88.96%
406.351. COMMERCIAL INS EXPENSE - GG	11,000.00	11,000.00	0.00	100.00% <i>done</i>
406.354. WORKER'S COMP INS EXP - GG	500.00	500.00	0.00	100.00%
406.361. ELECTRICITY EXPENSE - GG	2,885.78	3,200.00	314.22	90.18%
406.362. NATURAL GAS EXPENSE - GG	475.00	475.00	0.00	100.00% <i>done</i>
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	5,274.24	10,000.00	4,725.76	52.74%
406.384. OFFICE EQUIP RENTAL EXP - GG	3,950.28	5,005.00	1,054.72	78.93%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	1,513.62	500.00	(1,013.62)	302.72% <i>over</i>

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Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.450. CONTRACTED SERVICES EXP - GG	5,501.92	1,700.00	(3,801.92)	323.64% <i>over</i>
406.453. WEB DESIGN/MAINT EXP - GG	1,574.34	4,000.00	2,425.66	39.36%
406.460. TRAINING/SEMINAR EXPENSE - GG	2,484.71	3,045.00	560.29	81.60%
406.905. MISCELLANEOUS EXPENSE - GG	30.00	300.00	270.00	10.00%
Subtotal - General Government	380,208.51	511,400.00	131,191.49	74.35% <i>under</i>
410.112. SALARY EXPENSE - POLICE	635,448.67	842,000.00	206,551.33	75.47%
410.115. SALARY EXP-PART-TIME OFF-POL	10,181.88	35,000.00	24,818.12	29.09%
410.116. SALARY EXP-OFFICE STAFF-POL	25,996.37	44,600.00	18,603.63	58.29%
410.117. SS EXP-OFFICE STAFF-POL	1,970.24	3,415.00	1,444.76	57.69%
410.118. RETIREMENT EXPENSE-OFFICE-POL	1,796.40	0.00	(1,796.40)	0.00% <i>over - not bud.</i>
410.126. REIMB FOR SPECIAL POLICE SERVI	(8,650.00)	(30,000.00)	(21,350.00)	28.83%
410.128. REIMB FOR SRO SALARY - POLICE	(65,908.70)	(132,500.00)	(66,591.30)	49.74%
410.159. SUPP.MEDICARE PAYMENTS EXP-POL	9,687.80	12,115.00	2,427.20	79.97%
410.160. REIMB FOR SRO MEDI - POLICE	(955.67)	(1,920.00)	(964.33)	49.77%
410.161. REIMB FOR SRO RETIREMENT - POL	(12,968.87)	(25,680.00)	(12,711.13)	50.50%
410.162. REIMB FOR SRO INS - POLICE	(20,087.17)	(40,000.00)	(19,912.83)	50.22%
410.180. OVERTIME WAGES EXP - POLICE	46,971.06	47,000.00	28.94	99.94%
410.181. COMP TIME WAGES EXP - POLICE	3,403.06	8,000.00	4,596.94	42.54%
410.190. OTHER BENEFITS EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	24.30	0.00	(24.30)	0.00% <i>over</i>
410.192. SOCIAL SECURITY EXP - POLICE	9,604.59	13,050.00	3,445.41	73.60%
410.193. SOC SEC EXP-PART-TIME OFF-POL	147.63	630.00	482.37	23.43%
410.195. INSURANCE EXPENSE - POLICE	2,170.00	2,865.00	695.00	75.74%
410.196. HEALTH INSURANCE EXP - POLICE	3,449.29	15,000.00	11,550.71	23.00%
410.197. RETIREMENT EXPENSE - POLICE	2,217.33	3,050.00	832.67	72.70%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	622.19	1,450.00	827.81	42.91%
410.199. LIFE INS EXPENSE - POLICE	303.54	950.00	646.46	31.95%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	375.30	720.00	344.70	52.13%
410.215. POSTAGE EXPENSE - POLICE	482.47	950.00	467.53	50.79%
410.217. SHIPPING FEES EXP - POLICE	11,713.29	23,000.00	11,286.71	50.93%
410.226. JANITORIAL SUPPLIES EXP-POLICE	4,611.07	5,000.00	388.93	92.22%
410.231. FUEL EXPENSE - POLICE	217.32	500.00	282.68	43.46%
410.238. CLOTHING & UNIFORM EXP-POLICE	3,335.80	8,500.00	5,164.20	39.24%
410.239. UNIFORM EXP-PART-TIME OFF-POL	14,598.26	12,000.00	(2,598.26)	121.65% <i>over</i>
410.242. MATERIALS & SUPPLIES EXP - POL	6,278.48	9,000.00	2,721.52	69.76%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	1,300.00	1,300.00	0.00	100.00% <i>done</i>
410.260. MINOR EQUIPMENT EXP - POLICE	2,451.44	2,500.00	48.56	98.06%
410.311. AUDIT EXPENSE - POLICE	724.36	800.00	75.64	90.55%
410.314. LEGAL EXPENSE - POLICE	4,800.00	6,700.00	1,900.00	71.64%
410.317. DATA PROCESSING EXP - POLICE	16,808.41	27,500.00	10,691.59	61.12%
410.318. JANITORIAL SERVICES EXP-POLICE	1,688.07	2,400.00	711.93	70.34%
410.320. IT SERVICES EXPENSE - POLICE	21.24	60.00	38.76	35.40%
410.321. TELEPHONE EXPENSE - POLICE	550.00	0.00	(550.00)	0.00% <i>over - new</i>
410.322. CABLE EXPENSE - POLICE				
410.323. VIDEO STORAGE-BODY CAMERAS-POLICE				

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
410.324. CELL PHONE EXPENSE-POLICE	924.00	1,920.00	996.00	48.13%
410.325. INTERNET EXPENSE - POLICE	1,259.10	1,800.00	540.90	69.95%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	175.00	175.00	0.00%
410.329. AIRTIME EXP - POLICE	1,287.36	2,100.00	812.64	61.30%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.339. GPS FEE EXPENSE - POL	1,045.12	1,850.00	804.88	56.49%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	399.55	325.00	(74.55)	122.94% <i>over</i>
410.344. COPY EXPENSE - POLICE	171.19	650.00	478.81	26.34% <i>done</i>
410.351. COMM INSURANCE EXP - POLICE	32,800.00	32,800.00	0.00	100.00%
410.354. WORKERS COMP INS EXP - POLICE	32,000.00	32,000.00	0.00	100.00%
410.355. WORK COMP EXP-PART-TIME OFF-PO	1,582.81	1,600.00	17.19	98.93%
410.361. ELECTRICITY EXPENSE - POLICE	565.44	1,350.00	784.56	41.88%
410.362. NATURAL GAS EXPENSE-POL	1,053.01	1,350.00	296.99	78.00%
410.373. BUILDING/PROPERTY MAINT EX-POL	238.50	2,000.00	1,761.50	11.93%
410.376. VASCAR EXPENSE - POLICE	2,011.75	1,900.00	(111.75)	105.88% <i>over</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	1,780.77	1,650.00	(130.77)	107.93%
410.400. INVESTIGATION EXPENSES -POLICE	600.00	1,100.00	500.00	54.55%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	1,525.00	75.00	(1,450.00)	2,033.33% <i>over</i>
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	6,094.57	4,370.00	(1,724.57)	139.46% <i>over</i>
410.449. VEHICLE LEASE PAYMENT-POLICE	11,304.72	11,305.00	0.28	100.00%
410.450. CONTRACTED SERVICES EXP-POLICE	250.00	2,000.00	1,750.00	12.50%
410.460. TRAINING/SEMINAR EXP - POLICE	2,108.54	4,500.00	2,391.46	46.86%
410.461. CONF/MEETING EXPENSE - POLICE	75.79	125.00	49.21	60.63%
410.531. COMPUTER SOFTWARE EXP - POL	7,403.27	7,800.00	396.73	94.91%
410.532. CONTRIB TO MOBILE COMM-POLICE	1,340.00	1,340.00	0.00	100.00%
410.533. CIT FUNDING EXPENSE-POLICE	728.00	750.00	22.00	97.07%
410.534. CCCART EXPENSE	1,967.43	1,970.00	2.57	99.87% <i>done</i>
410.901. SRO EXPENSES - POLICE	1,943.42	200.00	(1,743.42)	971.71% <i>done</i>
410.902. REIMB FOR SRO EXPENSES- POLICE	(1,461.32)	(150.00)	1,311.32	974.21% <i>done</i>
410.905. MISCELLANEOUS EXPENSE - POLICE	499.38	50.00	(449.38)	988.76% <i>over</i>
Subtotal - Police	1,128,680.52	1,466,265.00	337,584.48	76.98% under
419.115. CROSSING GUARD SALARY EXP	1,721.25	3,000.00	1,278.75	57.38%
419.192. CROSSING GUARD SS EXP	131.68	230.00	98.32	57.25%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	105.00	105.00	0.00	100.00%
Subtotal - Crossing Guards	1,957.93	3,385.00	1,427.07	57.84%
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT WAGES	32,753.66	61,000.00	28,246.34	53.69%
419.516. PARKING ENFORCE-POSTAGE EXP	25.00	50.00	25.00	50.00%
419.517. PARKING ENFORCE DATA PROCESS EXP	125.00	125.00	0.00	100.00%
419.520. PARKING ENFORCE-IT/EMAIL	304.00	200.00	(104.00)	152.00% <i>over</i>

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419.524. PARKING ENFORCE-CELL PHONE EXP	156.00	0.00	(156.00)	0.00%
419.531. PARKING ENFORCEMENT FUEL EXP	191.37	900.00	708.63	21.26%
419.538. PARKING ENFORCEMENT UNIFORM EX	551.53	1,200.00	648.47	45.96%
419.541. PARKING ENFORCEMENT ADV EXP	0.00	500.00	500.00	0.00%
419.542. PARKING ENFORCEMENT MAT & SUPP	810.74	2,000.00	1,189.26	40.54%
419.544. PARKING ENFORC COPY EXPENSE	468.75	30.00	(438.75)	1,562.50%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	8,208.12	8,400.00	191.88	97.72%
419.592. PARKING ENFORCEMENT SS	2,524.14	4,670.00	2,145.86	54.05%
419.596. PARKING ENFORCE HEALTH INS EXP	11,820.70	27,500.00	15,679.30	42.98%
419.597. PARKING ENFORCEMENT RETIRE EXP	157.60	0.00	(157.60)	0.00%
419.610. PARKING ENFORCE OFFICE SUPP EX	30.00	50.00	20.00	60.00%
419.621. PARKING ENFORCEMENT PHONE EXP	20.00	75.00	55.00	26.67%
419.642. PARKING ENFORCE PRINTING EXP	290.00	750.00	460.00	38.67%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	200.00	200.00	0.00%
419.651. PARKING ENFORCE VEH & EQUIP MA	0.00	300.00	300.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	250.00	400.00	150.00	62.50%
419.654. PARKING-KIOSK & METER CHARGE EXP	29,402.42	40,000.00	10,597.58	73.51%
419.700. PARKING METER EQUIPMENT EXP	950.00	2,500.00	1,550.00	38.00%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE COMM INS EXP	1,020.00	1,020.00	0.00	100.00%
419.754. PARKING ENFORCE WORK COMP EXP	2,000.00	2,000.00	0.00	100.00%
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	25.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	500.00	500.00	0.00%
445.321. PARKING LOT-EV CHARGE/ELECTRIC	688.84	900.00	211.16	76.54%
445.450. PARKING LOT-EV EXPENSE	(57.54)	500.00	557.54	(11.51)%
Subtotal - Parking Enforcement	92,690.33	157,895.00	65,204.67	58.70%
413.112. SALARY EXPENSE - CODES	1,433.44	10,000.00	8,566.56	14.33%
413.192. SOCIAL SECURITY EXPENSE - CODE	109.65	765.00	655.35	14.33%
413.210. OFFICE SUPPLIES EXPENSE - CODE	50.00	100.00	50.00	50.00%
413.215. POSTAGE EXPENSE - CODES	60.00	150.00	90.00	40.00%
413.231. FUEL EXPENSE - CODES	3.85	100.00	96.15	3.85%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	32.46	100.00	67.54	32.46%
413.320. IT SERVICES EXPENSE - CODES	312.50	450.00	137.50	69.44%
413.321. TELEPHONE EXPENSE - CODES	90.00	125.00	35.00	72.00%
413.325. INTERNET EXPENSE - CODES	100.00	120.00	20.00	83.33%
413.341. ADVERTISING EXPENSE - CODES	0.00	300.00	300.00	0.00%
413.342. PRINTING EXPENSE - CODES	159.94	125.00	(34.94)	127.95%
413.344. COPY EXPENSE - CODES	50.00	75.00	25.00	66.67%
413.351. COMMERCIAL INS EXPENSE - CODES	300.00	300.00	0.00	100.00%
413.354. WORKERS COMP INS EXP - CODES	25.00	25.00	0.00	100.00%
413.361. ELECTRICITY EXPENSE - CODES	100.00	100.00	0.00	100.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%

over - not bud.

over - not bud.

over

over

over

done

done

GF BUDGET VS ACTUAL
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Subtotal - Codes	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	224.67	225.00	0.33	99.85%
414.215. POSTAGE EXPENSE - PLAN/ZON	60.00	120.00	60.00	50.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	10.00	100.00	90.00	10.00%
414.243. MISC SUPP EXP - PLANNING/ZONING	11.44	0.00	(11.44)	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	45.00	45.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	1,103.50	10,000.00	8,896.50	11.04%
414.317. DATA PROCESSING EXP - PLAN/ZON	0.00	300.00	300.00	0.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	707.50	2,100.00	1,392.50	33.69%
414.321. TELEPHONE EXPENSE - PLAN/ZON	100.00	150.00	50.00	66.67%
414.325. INTERNET EXPENSE - PLAN/ZON	119.00	120.00	1.00	99.17%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	316.80	225.00	(91.80)	140.80% <i>over</i>
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	150.00	250.00	100.00	60.00%
414.351. COMM INS EXPENSE - PLAN/ZON	400.00	400.00	0.00	100.00% <i>done</i>
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	110.00	110.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	22,629.02	28,740.00	6,110.98	78.74%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	45.00	325.00	280.00	13.85%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	25,876.93	43,335.00	17,458.07	59.71% <i>under</i>
430.112.0 SALARY EXPENSE - ST	202,733.80	322,000.00	119,266.20	62.96%
430.180.0 OVERTIME WAGES EXP - ST	8,750.23	20,000.00	11,249.77	43.75%
430.191.0 WORKBOOTS EXPENSE - ST	974.79	1,000.00	25.21	97.48%
430.192.0 SOCIAL SECURITY EXPENSE - ST	16,267.85	25,500.00	9,232.15	63.80%
430.193.0 ENROLLMENT/ADMIN EXP-PMFRS-ST	98.28	50.00	(48.28)	196.56% <i>over</i>
430.196.0 HEALTH INSURANCE EXPENSE - ST	64,014.09	74,000.00	9,985.91	86.51%
430.197.0 RETIREMENT EXPENSE - ST	8,366.30	20,000.00	11,633.70	41.83%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	1,429.30	4,500.00	3,070.70	31.76%
430.199.0 LIFE INS EXPENSE - ST	460.25	725.00	264.75	63.48%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	808.95	1,100.00	291.05	73.54%
430.215.0 POSTAGE EXPENSE - ST	300.00	1,350.00	1,050.00	22.22%
430.226.0 JANITORIAL SUPPLIES EXP - ST	446.62	1,250.00	803.38	35.73%
430.231.0 FUEL EXPENSE - ST	14,171.56	28,500.00	14,328.44	49.72%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	1,571.00	2,400.00	829.00	65.46%
430.245.0 STREET & ROAD SIGNS EXP - ST	7,199.79	5,000.00	(2,199.79)	144.00% <i>over</i>
430.246.0 MATERIALS & SUPPLIES EXP - ST	8,074.41	13,000.00	4,925.59	62.11%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	200.00	200.00	0.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	15,418.43	31,000.00	15,581.57	49.74%
430.255.0 SHOP SUPP/EQUIP EXPENSE	2,075.60	4,500.00	2,424.40	46.12%
430.255.A SHOP CAPITAL EXPENSES - ST	5,799.99	6,500.00	700.01	89.23%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	3,416.93	5,000.00	1,583.07	68.34%

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430.311.0 AUDIT EXPENSE - ST	1,350.00	1,350.00	0.00	100.00%	<i>done</i>
430.313.0 ENGINEERING EXP - ST	0.00	500.00	500.00	0.00%	
430.314.0 LEGAL EXPENSE - ST	632.00	400.00	(232.00)	158.00%	<i>over</i>
430.317.0 DATA PROCESSING EXP - ST	708.63	800.00	91.37	88.58%	
430.318.0 JANITORIAL SERVICES EXP - ST	4,800.00	8,500.00	3,700.00	56.47%	
430.320.0 IT SERVICES EXPENSE - ST	1,145.00	3,500.00	2,355.00	32.71%	
430.321.0 TELEPHONE EXPENSE - ST	1,626.26	2,800.00	1,173.74	58.08%	
430.322.0 CABLE EXPENSE - ST	26.07	60.00	33.93	43.45%	
430.324.0 CELL PHONE EXPENSE - ST	1,675.82	2,500.00	824.18	67.03%	
430.325.0 INTERNET EXPENSE - ST	126.98	150.00	23.02	84.65%	
430.327.0 RADIO MAINT EXPENSE - ST	0.00	200.00	200.00	0.00%	
430.329.0 EMERGENCY NOTIFICATION EXP-ST	731.41	2,100.00	1,368.59	34.83%	
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%	
430.339.0 GPS FEE EXPENSE - ST	2,188.92	3,100.00	911.08	70.61%	
430.341.0 ADVERTISING EXPENSE - ST	0.00	400.00	400.00	0.00%	
430.342.0 PRINTING EXPENSE - ST	312.50	500.00	187.50	62.50%	
430.344.0 COPY EXPENSE - ST	149.42	200.00	50.58	74.71%	
430.351.0 COMM INS EXPENSE - ST	16,000.00	16,000.00	0.00	100.00%	<i>done</i>
430.354.0 WORKERS COMP INS EXPENSE - ST	17,000.00	17,000.00	0.00	100.00%	<i>done</i>
430.361.0 ELECTRICITY EXPENSE - ST	568.07	2,350.00	1,781.93	24.17%	
430.362.0 NATURAL GAS EXPENSE - ST	8,614.91	13,100.00	4,485.09	65.76%	
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	539.86	1,700.00	1,160.14	31.76%	
430.384.0 EQUIPMENT RENTAL EXP - ST	0.00	2,000.00	2,000.00	0.00%	
430.420.0 DUES/SUBMEMBERSHIPS EXP - ST	75.00	80.00	5.00	93.75%	
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%	
430.460.0 TRAINING/SEMINAR EXPENSE - ST	0.00	500.00	500.00	0.00%	
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	75.00	225.00	150.00	33.33%	
430.471.0 DRUG TESTING EXPENSE - ST	145.03	400.00	254.97	36.26%	
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	135.00	600.00	465.00	22.50%	
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%	
430.700.0 CAPITAL EXPENDITURES - ST	2,259.98	0.00	(2,259.98)	0.00%	<i>over - not bud.</i>
430.701.0 LEASE/LOAN PYMTS-ST	14,630.49	14,630.00	(0.49)	100.00%	<i>done</i>
430.706.0 CURBING EXPENSE - ST	10,400.00	10,000.00	(400.00)	104.00%	<i>over</i>
430.707.0 COUNTY LIQUID FUELS GRANT EXP	0.00	25,000.00	25,000.00	0.00%	
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%	
431.246. STREET CLEAN & PAINTING EXP-ST	14,402.80	15,000.00	597.20	96.02%	
433.370. TRAFFIC SIGNALS MAINT - ST	10,100.84	4,000.00	(6,100.84)	252.52%	<i>over</i>
433.700. PARKVIEW DRIVE TRAFFIC SIGNAL PROJECT EXP	5,943.25	0.00	(5,943.25)	0.00%	<i>over - new</i>
438.246. MAINT OF STREETS EXP - ST	4,814.13	15,500.00	10,685.87	31.06%	
446.000. STORM WATER MGMT-STORM DRAINS	13,720.30	20,000.00	6,279.70	68.60%	
Subtotal - Streets	497,275.84	755,970.00	258,694.16	65.78%	<i>under</i>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%	
412.351. AMBULANCE COMMERCIAL INS EXP	48.50	0.00	(48.50)	0.00%	<i>over - new</i>
412.354. AMBULANCE VOLUNTEERS WORK COMP	625.00	625.00	0.00	100.00%	<i>done</i>

GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 9/30/2023

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
441.000. CEMETARY EXPENSE	76.54	4,500.00	4,423.46	1.70%
447.000. CATA EXPENSE	21,964.10	29,530.00	7,565.90	74.38%
452.530. CONTRIB TO NITT VAL JT RECAU	6,105.00	6,105.00	0.00	100.00%
455.000. SHADE TREE COMMISSION EXPENSE	1,782.00	5,000.00	3,218.00	35.64%
456.500. CENTRE CO LIBRARY EXP	24,525.00	24,525.00	0.00	100.00%
459.373. TRAIN STATION EXPENSE	30.00	250.00	220.00	12.00%
462.000. CDBG EXPENSES	0.00	150.00	150.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	3,937.50	5,250.00	1,312.50	75.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	5,654.05	5,655.00	0.95	99.98%
Subtotal - Other Expenses	64,747.69	116,590.00	51,842.31	55.53%
468.210. OFFICE SUPPLIES EXP - HARB	50.00	100.00	50.00	50.00%
468.215. POSTAGE EXPENSE - HARB	50.00	100.00	50.00	50.00%
468.231. FUEL EXPENSE- HARB	10.00	20.00	10.00	50.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	11.43	100.00	88.57	11.43%
468.317. DATA PROCESSING EXP - HARB	495.00	600.00	105.00	82.50%
468.320. IT SERVICES EXP - HARB	130.00	200.00	70.00	65.00%
468.321. TELEPHONE EXPENSE - HARB	45.01	70.00	24.99	64.30%
468.325. INTERNET EXPENSE-HARB	0.00	100.00	100.00	0.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	260.70	175.00	(85.70)	148.97%
468.342. PRINTING EXPENSE - HARB	0.00	25.00	25.00	0.00%
468.344. COPY EXPENSE-HARB	100.00	100.00	0.00	100.00%
468.351. COMMERCIAL INS - HARB	0.00	50.00	50.00	0.00%
468.361. ELECTRICITY EXPENSE-HARB	0.00	100.00	100.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	10,047.24	14,805.00	4,757.76	67.86%
Subtotal - HARB	11,209.38	16,590.00	5,380.62	67.57%
492.095. TRANSFER TO CAPITAL PROJ FUND	117,500.00	117,500.00	0.00	100.00%
Subtotal - Transfers Out	117,500.00	117,500.00	0.00	100.00%
Total Expense	\$ 2,463,142.46	\$ 3,400,420.00	\$ 937,277.54	72.44%
Net Income/Loss	\$ 718,626.28	\$ 0.00	\$ (718,626.28)	0.00%

done

done

done

under

over

done

under

done

As of 9/30, we are 75% thru the year.

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

STREET LIGHTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	57,629.05	58,000.00	370.95	(99.36)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	93.49	25.00	(68.49)	(373.96) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	682.75	1,000.00	317.25	(68.28)
341.010.000 INTEREST INCOME - CKG, SVGS	70.84	85.00	14.16	(83.34)
399.001.000 USE OF RESERVES	0.00	11,485.00	11,485.00	0.00 <i>bud # only</i>
Total Revenues	58,476.13	70,595.00	12,118.87	(82.83)
Expenses				
434.210.000 OFFICE SUPPLIES EXPENSE	90.58	25.00	(65.58)	362.32 <i>over - deposits slips</i>
434.215.000 POSTAGE EXPENSE	5.00	5.00	0.00	100.00 <i>done</i>
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	110.00	110.00	0.00	100.00 <i>done</i>
434.351.000 COMMERCIAL INSURANCE EXPENSE	1,755.00	1,755.00	0.00	100.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	30,137.46	48,500.00	18,362.54	62.14
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	40,411.12	20,000.00	(20,411.12)	202.06 <i>over</i>
Total Expenses	72,509.16	70,595.00	(1,914.16)	102.71
Net Income	\$ (14,033.03)	\$ 0.00	\$ 14,033.03	\$ 0.00

net 1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	72,036.32	72,200.00	163.68	(99.77)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	109.49	25.00	(84.49)	(437.96) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	852.75	1,000.00	147.25	(85.28)
341.010.000 INTEREST INCOME - CKG, SVGS	85.89	125.00	39.11	(68.71)
351.021.000 SAFER GRANT REVENUE	37,422.54	200,000.00	162,577.46	(18.71)
358.110.000 FIRE PROTECTION REV (S,B,M)	73,181.74	130,100.00	56,918.26	(56.25)
362.111.000 FIRE REPORT REVENUE	10.00	0.00	(10.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	150.00	0.00	(150.00)	0.00
399.001.000 USE OF RESERVES	0.00	18,775.00	18,775.00	0.00 <i>bid. # only</i>
Total Revenues	183,848.73	422,225.00	238,376.27	(43.54)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	875.00	1,500.00	625.00	58.33
411.192.000 FIRE CHIEF SS EXPENSE	66.94	115.00	48.06	58.21
411.210.000 OFFICE SUPPLIES EXPENSE	40.00	100.00	60.00	40.00
411.215.000 POSTAGE EXPENSE	30.00	70.00	40.00	42.86
411.231.000 FUEL EXPENSE	8,644.24	15,750.00	7,105.76	54.88
411.242.000 SAFETY EQUIPMENT EXPENSE	3,653.10	3,000.00	(653.10)	121.77 <i>over</i>
411.249.000 MATERIALS & SUPPLIES EXPENSE	0.00	5,000.00	5,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTANANCE EXP	73,041.96	45,000.00	(28,041.96)	162.32 <i>over</i>
411.260.000 MINOR EQUIPMENT EXPENSE	35,672.57	30,000.00	(5,672.57)	118.91
411.311.000 AUDIT EXPENSE	400.00	400.00	0.00	100.00 <i>done</i>
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	32,000.00	32,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	75.00	150.00	75.00	50.00
411.320.000 IT/EMAIL EXPENSE	153.00	180.00	27.00	85.00
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	5,096.74	7,150.00	2,053.26	71.28
411.327.000 RADIO/PAGER MAINTANANCE EXP	0.00	700.00	700.00	0.00
411.341.000 ADVERTISING EXPENSE	0.00	100.00	100.00	0.00
411.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
411.344.000 COPY EXPENSE	20.00	50.00	30.00	40.00
411.351.000 COMMERCIAL INS EXPENSE	26,500.00	26,500.00	0.00	100.00 <i>done</i>
411.354.000 WORKERS COMP INS EXPENSE	25,270.00	30,080.00	4,810.00	84.01
411.361.000 ELECTRICITY EXPENSE	3,474.43	7,200.00	3,725.57	48.26
411.362.000 NATURAL GAS EXPENSE	11,235.97	11,150.00	(85.97)	100.77 <i>over</i>
411.366.000 WATER SERVICE EXPENSE	65.85	155.00	89.15	42.48
411.373.000 BUILDING MAINTANANCE EXPENSE	712.62	1,300.00	587.38	54.82
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	3,614.20	3,800.00	185.80	95.11
411.902.000 FEDERAL GRANT EXPENSE	42,533.54	200,000.00	157,466.46	21.27
411.905.000 MISCELLANEOUS EXPENSE	85.00	25.00	(60.00)	340.00 <i>over</i>
411.950.000 FIRE POLICE SUPPLIES EXPENSE	8,149.00	500.00	(7,649.00)	1,629.80

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Total Expenses	249,409.16	422,225.00	172,815.84	59.07
Net Income	\$ (65,560.43) \$	0.00 \$	65,560.43 \$	0.00

net loss

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE EQUIPMENT				
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	34,577.43	34,750.00	172.57	(99.50)
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	54.75	15.00	(39.75)	(365.00) <i>over</i>
301.400.000 REAL ESTATE TAX REV-DELINQUENT	409.46	500.00	90.54	(81.89)
341.010.000 INTEREST INCOME-CKG, SVGS	42.82	50.00	7.18	(85.64)
358.110.000 FIRE PROTECTION REV (S,B,M)	53,266.72	67,715.00	14,448.28	(78.66)
387.000.000 DONATION REVENUE	0.00	10,000.00	10,000.00	0.00
Total Revenues	88,351.18	113,030.00	24,678.82	(78.17)
Expenses				
411.210.000 OFFICE SUPPLIES EXPENSE	15.00	15.00	0.00	100.00 <i>done</i>
411.215.000 POSTAGE EXPENSE	10.00	10.00	0.00	100.00 ✓
470.000.000 PAYMENT ON FIRE EQUIP LOANS	71,242.12	97,775.00	26,532.88	72.86
492.095.000 TRANSFER TO CAPITAL PROJECTS	15,230.00	15,230.00	0.00	100.00 <i>done</i>
Total Expenses	86,497.12	113,030.00	26,532.88	76.53
Net Income	\$ 1,854.06 \$	0.00 \$	(1,854.06) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	110,455.68	110,000.00	(455.68)	(100.41) <i>over</i>
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	170.17	40.00	(130.17)	(425.43) ✓
301.400.000 REAL ESTATE TAX REV-DELINQUENT	1,307.60	1,400.00	92.40	(93.40)
341.010.000 INTEREST INCOME - CKG, SVGS	29.66	45.00	15.34	(65.91)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	2,870.00	2,500.00	(370.00)	(114.80) <i>over</i>
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	260.00	900.00	640.00	(28.89)
342.302.000 TALLEYRAND APPLICATION FEE	290.00	180.00	(110.00)	(161.11) <i>over</i>
342.460.000 USE OF BALLFIELDS AT GOV PARK	850.00	0.00	(850.00)	0.00 <i>over - new</i>
358.400.000 INTERGOVERNMENTAL REVENUE	434.71	0.00	(434.71)	0.00 ✓
367.800.000 SALE OF FISH FOOD REVENUE	1,812.61	1,700.00	(112.61)	(106.62) <i>over</i>
387.000.000 DONATION REVENUE	32.04	125.00	92.96	(25.63)
392.095.000 TRANSFER FROM CAPITAL PROJECTS	7,500.00	7,000.00	(500.00)	(107.14) <i>over</i>
399.001.000 USE OF RESERVES	0.00	8,315.00	8,315.00	0.00 <i>util. # only</i>
Total Revenues	126,012.47	132,205.00	6,192.53	(95.32)
Expenses				
451.112.000 SALARY EXPENSE	45,267.69	52,100.00	6,832.31	86.89
451.192.000 SOCIAL SECURITY EXPENSE	3,462.98	3,985.00	522.02	86.90
451.210.000 OFFICE SUPPLIES EXPENSE	90.57	50.00	(40.57)	181.14 <i>over - dep. tickets</i>
451.215.000 POSTAGE EXPENSE	30.00	35.00	5.00	85.71
451.231.000 FUEL EXPENSE	2,014.01	6,800.00	4,785.99	29.62
451.240.000 FISH FOOD EXPENSE	40.98	85.00	44.02	48.21
451.247.000 MATERIALS & SUPPLIES EXPENSE	4,228.27	5,600.00	1,371.73	75.50
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	2,518.89	4,000.00	1,481.11	62.97
451.260.000 MINOR EQUIPMENT EXPENSE	2,457.00	1,000.00	(1,457.00)	245.70 <i>over</i>
451.311.000 AUDIT EXPENSE	300.00	300.00	0.00	100.00 <i>done</i>
451.314.000 LEGAL EXPENSE	333.00	0.00	(333.00)	0.00 <i>over</i>
451.317.000 DATA PROCESSING EXPENSE	98.00	100.00	2.00	98.00 <i>done</i>
451.321.000 TELEPHONE EXPENSE	108.40	170.00	61.60	63.76
451.339.000 GPS FEE	130.64	225.00	94.36	58.06
451.342.000 PRINTING EXPENSE	35.00	50.00	15.00	70.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	3,855.00	3,855.00	0.00	100.00 <i>done</i>
451.354.000 WORKERS COMP INSURANCE EXPENSE	2,550.00	2,550.00	0.00	100.00 ✓
451.361.000 ELECTRICITY EXPENSE	1,244.72	1,400.00	155.28	88.91
451.375.000 PROPERTY MAINTANANCE EXPENSE	1,105.39	5,000.00	3,894.61	22.11
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	3,730.67	200.00	(3,530.67)	1,865.34 <i>over</i>
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	7,475.00	4,500.00	(2,975.00)	166.11 <i>over</i>
451.700.000 CAPITAL EXPENDITURES	7,500.00	12,000.00	4,500.00	62.50
492.095.000 TRANSFER TO CAPITAL PROJECT	28,000.00	28,000.00	0.00	100.00 <i>done</i>
Total Expenses	116,576.21	132,205.00	15,628.79	88.18

lm

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
PARKS				
Net Income	\$ 9,436.26 \$	0.00 \$	(9,436.26) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	521.31	500.00	(21.31)	(104.26) <i>over</i>
341.020.000 INTEREST-SWEEP ACCT	616.63	0.00	(616.63)	0.00 <i>over - new</i>
378.000.000 WATER COLLECTIONS REVENUE	1,160,630.26	1,498,000.00	337,369.74	(77.48)
378.001.000 SALE OF BULK WATER REVENUE	47,524.30	60,000.00	12,475.70	(79.21)
378.002.000 CW LINE CAPITAL PROJECTS REV	10,924.24	32,000.00	21,075.76	(34.14)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	53,926.21	0.00	(53,926.21)	0.00 <i>over - new</i>
378.700.000 BULK WATER REVENUE-MILESBUrg	31,249.59	0.00	(31,249.59)	0.00 ✓
378.901.000 METER/PIT/ETC SALES REVENUE	23,808.36	3,000.00	(20,808.36)	(793.61) <i>over</i>
378.903.000 VACANCY APPLICATION REVENUE	300.00	210.00	(90.00)	(142.86) ✓
378.904.000 WATER ON/OFF FEE REVENUE	0.00	200.00	200.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	278.90	1,100.00	821.10	(25.35)
378.906.000 POSTING FEE REVENUE	420.00	300.00	(120.00)	(140.00) <i>over</i>
383.400.000 CAPACITY FEES & ASSESSMENT REV	11,537.10	15,180.00	3,642.90	(76.00)
389.000.000 MISCELLANEOUS REVENUE	673.75	0.00	(673.75)	0.00 <i>over</i>
391.100.000 SALE OF FIXED ASSETS REVENUE	0.00	1,000.00	1,000.00	0.00
399.001.000 USE OF RESERVES	0.00	27,405.00	27,405.00	0.00 <i>bud. # only</i>
Total Revenues	1,342,410.65	1,638,895.00	296,484.35	(81.91)
Expenses				
448.112.000 SALARY EXPENSE	285,799.62	363,000.00	77,200.38	78.73
448.180.000 OVERTIME WAGES EXPENSE	20,358.26	29,000.00	8,641.74	70.20
448.191.000 WORKBOOTS EXPENSE	1,391.99	1,400.00	8.01	99.43 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	22,483.05	29,700.00	7,216.95	75.70
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	147.42	85.00	(62.42)	173.44 <i>over</i>
448.196.000 HEALTH INSURANCE EXPENSE	103,328.76	110,000.00	6,671.24	93.94
448.197.000 RETIREMENT EXPENSE	13,840.62	30,500.00	16,659.38	45.38
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	2,600.00	9,500.00	6,900.00	27.37
448.199.000 LIFE INSURANCE EXPENSE	622.00	920.00	298.00	67.61
448.210.000 OFFICE SUPPLIES EXPENSE	330.79	1,100.00	769.21	30.07
448.215.000 POSTAGE EXPENSE	102.92	3,500.00	3,397.08	2.94
448.221.000 CHEMICAL EXPENSE	13,147.13	19,000.00	5,852.87	69.20
448.231.000 FUEL EXPENSE	6,570.43	15,200.00	8,629.57	43.23
448.238.000 CLOTHING & UNIFORM EXPENSE	1,904.50	2,400.00	495.50	79.35
448.246.000 REPAIR/MAINT/MISC SUPP EXP	23,722.16	27,000.00	3,277.84	87.86
448.249.000 COMPUTER SOFTWARE EXPENSE	6,345.12	8,725.00	2,379.88	72.72
448.251.000 VEHICLE & EQUIP MAINT EXP	18,010.16	20,000.00	1,989.84	90.05
448.253.000 REPAIRS TO WATER SYSTEM EXP	65,867.67	30,000.00	(35,867.67)	219.56 <i>over</i>
448.254.000 PUMP MAINT/REPAIRS EXPENSE	4,089.03	4,000.00	(89.03)	102.23
448.255.000 WATER METER MAINT/REPLACE EXP	12,624.50	85,000.00	72,375.50	14.85
448.260.000 TOOLS & MINOR EQUIPMENT EXP	6,053.36	5,500.00	(553.36)	110.06 <i>over</i>
448.311.000 AUDIT EXPENSE	6,600.00	6,600.00	0.00	100.00 <i>done</i>
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.314.000 LEGAL EXPENSE	292.50	2,000.00	1,707.50	14.63
448.316.000 WATER TESTING EXPENSE	4,395.50	7,000.00	2,604.50	62.79
448.317.000 DATA PROCESSING EXPENSE	1,164.08	1,350.00	185.92	86.23
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	1,000.00	1,000.00	0.00
448.319.000 PEST CONTROL EXPENSE	736.00	1,200.00	464.00	61.33
448.320.000 IT SERVICES EXPENSE	2,675.00	9,000.00	6,325.00	29.72
448.321.000 TELEPHONE EXPENSE	3,855.73	3,400.00	(455.73)	113.40 <i>over</i>
448.324.000 CELL PHONE/IPAD EXPENSE	2,650.34	3,900.00	1,249.66	67.96
448.325.000 INTERNET EXPENSE	4,637.51	7,000.00	2,362.49	66.25
448.329.000 SCADA SYSTEM EXPENSE	4,548.30	5,000.00	451.70	90.97
448.331.000 TRAVEL EXPENSE	24.05	50.00	25.95	48.10
448.339.000 GPS FEE EXP	522.56	900.00	377.44	58.06
448.341.000 ADVERTISING EXPENSE	73.04	400.00	326.96	18.26
448.342.000 PRINTING EXPENSE	125.00	1,000.00	875.00	12.50
448.344.000 COPY EXPENSE	250.00	250.00	0.00	100.00
448.351.000 COMMERCIAL INS EXPENSE	25,253.03	40,000.00	14,746.97	63.13
448.354.000 WORKERS COMP INS EXPENSE	17,986.41	19,250.00	1,263.59	93.44
448.361.000 ELECTRICITY EXPENSE	121,687.69	185,000.00	63,312.31	65.78
448.362.000 HEATING OIL EXP - PUMP HOUSE	2,461.18	6,500.00	4,038.82	37.86
448.376.000 MAINT OF PUMP HOUSES EXPENSE	2,951.08	500.00	(2,451.08)	590.22 <i>over</i>
448.377.000 MAINTENANCE OF RESERVOIR EXP	979.60	400.00	(579.60)	244.90
448.378.000 MAINT OF STREETS EXPENSE	11,347.05	25,000.00	13,652.95	45.39
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	14,630.50	14,630.00	(0.50)	100.00 <i>done</i>
448.420.000 DUES/MEMBERSHIP/SUB EXP	873.99	1,000.00	126.01	87.40
448.450.000 CONTRACTED SERVICES EXPENSE	4,469.50	12,000.00	7,530.50	37.25
448.460.000 TRAINING EXPENSE	3,009.00	4,200.00	1,191.00	71.64
448.470.000 CDL/OTHER LICENSE EXPENSE	275.00	185.00	(90.00)	148.65 <i>over</i>
448.471.000 DRUG TESTING EXPENSE	104.81	400.00	295.19	26.20
448.473.000 OPERATORS LICENSE FEE EXP	405.00	500.00	95.00	81.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	7,811.50	11,500.00	3,688.50	67.93
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	79,935.45	260,000.00	180,064.55	30.74
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	67,500.00	90,000.00	22,500.00	75.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	52,000.00	52,000.00	0.00	100.00
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
Total Expenses	1,055,569.89	1,638,895.00	583,325.11	64.41
Net Income	\$ 286,840.76	\$ 0.00	\$(286,840.76)	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	32,251.91	10,000.00	(22,251.91)	(322.52) <i>over</i>
341.010.000 INTEREST INCOME - CKG, SVGS	120.73	175.00	54.27	(68.99)
364.110.000 SEWER COLLECTION REVENUE	1,380,025.53	1,858,000.00	477,974.47	(74.27)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	15,000.00	15,000.00	0.00	(100.00) <i>done</i>
364.171.000 SURCHARGE REVENUE	922.28	1,400.00	477.72	(65.88)
364.172.000 PRETREATMENT REVENUE	0.00	2,500.00	2,500.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	65,050.29	63,000.00	(2,050.29)	(103.25) <i>over</i>
364.180.000 BULK WATER LOADS REVENUE	1,950.00	2,400.00	450.00	(81.25)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	80,713.10	210,000.00	129,286.90	(38.43)
364.905.000 OPERATING SPRING,BENNER,WALKER	1,033,057.83	1,310,800.00	277,742.17	(78.81)
383.400.000 TAP FEES & ASSESSMENTS REVENUE	1,156.18	0.00	(1,156.18)	0.00 <i>over - not bud.</i>
399.001.000 USE OF RESERVES	0.00	276,100.00	276,100.00	0.00 <i>bud. # only</i>
Total Revenues	2,610,247.85	3,749,495.00	1,139,247.15	(69.62)
Expenses				
429.112.000 SALARY EXPENSE	498,450.94	650,000.00	151,549.06	76.68
429.112.A00 SALARY EXPENSE-SYSTEM	50,504.86	59,200.00	8,695.14	85.31 <i>done</i>
429.180.000 OVERTIME WAGES EXPENSE-FAC	17,760.28	26,000.00	8,239.72	68.31
429.180.A00 OVERTIME WAGES EXPENSE-SYS	692.64	1,750.00	1,057.36	39.58 <i>done</i>
429.191.000 WORKBOOTS EXPENSE	2,160.29	2,200.00	39.71	98.20
429.192.000 SOCIAL SECURITY EXPENSE-FAC	38,780.69	51,700.00	12,919.31	75.01
429.192.A00 SOCIAL SECURITY EXPENSE-SYS	3,837.02	4,500.00	662.98	85.27 <i>done</i>
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	167.42	150.00	(17.42)	111.61 <i>over</i>
429.196.000 HEALTH INSURANCE EXPENSE-FAC	114,284.27	148,000.00	33,715.73	77.22
429.196.A00 HEALTH INS EXPENSE-SYSTEM	2,676.69	4,000.00	1,323.31	66.92
429.197.000 RETIREMENT EXPENSE	14,492.01	47,000.00	32,507.99	30.83
429.197.A00 RETIREMENT EXPENSE-SYSTEM	4,674.02	3,800.00	(874.02)	123.00 <i>over</i>
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	3,408.45	10,900.00	7,491.55	31.27
429.199.A00 LIFE INS EXPENSE-SYSTEM	1,197.84	1,860.00	662.16	64.40
429.210.000 OFFICE SUPPLIES EXPENSE-SYSTEM	118.08	125.00	6.92	94.46 <i>done</i>
429.210.A00 OFFICE SUPPLIES EXP - FACILITY	192.52	1,200.00	1,007.48	16.04
429.215.000 POSTAGE EXPENSE - SYSTEM	113.28	325.00	211.72	34.86
429.215.A00 POSTAGE EXPENSE - FACILITY	57.12	225.00	167.88	25.39
429.217.000 SHIPPING FEES EXP-FAC	34.54	1,700.00	1,665.46	2.03
429.217.A00 SHIPPING FEES EXP-SYS	84.49	200.00	115.51	42.25
429.221.000 CHEMICAL EXPENSE	0.00	25.00	25.00	0.00
429.225.000 LABORATORY SUPPLIES EXPENSE	76,861.93	165,000.00	88,138.07	46.58
429.231.000 FUEL EXPENSE - FACILITY	5,736.20	5,000.00	(736.20)	114.72 <i>over</i>
429.231.A00 FUEL EXPENSE - SYSTEM	5,262.42	8,800.00	3,537.58	59.80
429.238.000 CLOTHING & UNIFORM EXPENSE	346.69	1,900.00	1,553.31	18.25
	2,718.09	4,200.00	1,481.91	64.72

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	541.50	1,200.00	658.50	45.13
429.248.000 COMPUTER SOFTWARE EXPENSE-SYS	5,803.54	7,600.00	1,796.46	76.36
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	998.97	75.00	(923.97)	1,331.96 <i>OK</i>
429.249.000 MATERIALS & SUPPLIES EXP - SYSTEM	373.79	9,000.00	8,626.21	4.15
429.251.000 VEHICLE MAINT EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	105,908.26	140,000.00	34,091.74	75.65
429.252.000 EQUIPMENT MAINT EXP - SYS	2,741.66	4,500.00	1,758.34	60.93
429.257.000 FACILITY MAINTENANCE EXPENSE	16,127.47	22,500.00	6,372.53	71.68
429.258.000 SYSTEM MAINTENANCE EXPENSE	21,367.00	80,000.00	58,633.00	26.71
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	3,336.23	4,000.00	663.77	83.41
429.260.000 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	16,542.40	33,100.00	16,557.60	49.98
429.310.000 I & I EXPENSE - SYSTEM	18,150.00	20,000.00	1,850.00	90.75
429.311.000 AUDIT EXPENSE	8,100.00	8,100.00	0.00	100.00 <i>done</i>
429.313.000 ENGINEERING EXPENSE - FACILITY	1,575.62	25,000.00	23,424.38	6.30
429.313.000 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.800 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	500.00	500.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	679.50	5,000.00	4,320.50	13.59
429.314.000 LEGAL EXPENSE - SYSTEM	1,603.00	700.00	(903.00)	229.00 <i>OK</i>
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	24,086.30	35,000.00	10,913.70	68.82
429.317.000 DATA PROCESSING EXPENSE	1,181.58	1,300.00	118.42	90.89
429.319.000 PEST CONTROL EXPENSE	352.00	575.00	223.00	61.22
429.320.000 IT SERVICES EXPENSE-FAC	3,167.50	6,600.00	3,432.50	47.99
429.320.000 IT SERVICES EXPENSE-SYSTEM	40.00	500.00	460.00	8.00
429.321.000 TELEPHONE EXPENSE-FACILITY	1,165.99	2,000.00	834.01	58.30
429.321.000 TELEPHONE EXPENSE-SYSTEM	1,084.21	1,900.00	815.79	57.06
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	1,889.61	3,100.00	1,210.39	60.96
429.324.000 CELL PHONE EXPENSE - SYSTEM	180.00	240.00	60.00	75.00
429.325.000 INTERNET EXPENSE	1,042.12	2,000.00	957.88	52.11
429.329.000 SCADA SYSTEM MAINT EXP	1,342.25	40,000.00	38,657.75	3.36
429.331.000 TRAVEL EXPENSES-FACILITY	82.35	50.00	(32.35)	164.70 <i>OK</i>
429.331.000 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.339.000 GPS FEE EXPENSE	261.28	450.00	188.72	58.06
429.341.000 ADVERTISING EXPENSE	1,041.84	750.00	(291.84)	138.91 <i>OK</i>
429.342.000 PRINTING EXPENSE - FACILITY	125.00	200.00	75.00	62.50
429.342.000 PRINTING EXPENSE - SYSTEM	164.58	1,000.00	835.42	16.46
429.344.000 COPY EXPENSE-FACILITY	271.30	400.00	128.70	67.83
429.344.000 COPY EXPENSE - SYSTEM	56.87	150.00	93.13	37.91
429.350.000 INSURANCE EXPENSE	2,113.00	4,200.00	2,087.00	50.31
429.351.000 COMMERCIAL INSURANCE EXPENSE	11,969.80	55,500.00	43,530.20	21.57
429.354.000 WORKERS COMP INS EXP-FACILITY	32,718.56	33,000.00	281.44	99.15
429.354.000 WORKERS COMP INS EXP-SYSTEM	0.00	3,050.00	3,050.00	0.00
429.361.000 ELECTRICITY EXPENSE	209,854.78	315,000.00	105,145.22	66.62
429.362.000 NATURAL GAS EXPENSE	8,175.55	11,750.00	3,574.45	69.58
429.374.000 COPIER RENTAL/MAINT EXP	1,107.00	1,330.00	223.00	83.23
429.378.000 MAINTENANCE OF STREETS EXP-SYSTEM	0.00	20,000.00	20,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	43,637.25	49,150.00	5,512.75	88.78
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98 <i>done</i>
429.420.000 DUES/MEMBERSHIPS/SUB EXP-FAC	498.00	550.00	52.00	90.55
429.420.A00 SUBSCRIPTION EXP-SYSTEM	26.00	25.00	(1.00)	104.00 <i>over</i>
429.450.000 CONTRACTED SERVICES EXP - FAC	800.00	16,000.00	15,200.00	5.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	4,000.00	4,000.00	0.00
429.460.000 TRAINING EXPENSE	7,001.08	3,300.00	(3,701.08)	212.15 <i>over</i>
429.469.000 BIOSOLIDS RECYCLING EXPENSE	65,900.08	65,000.00	(900.08)	101.38
429.470.000 CDL/OTHER LICENSE EXPENSE	237.50	300.00	62.50	79.17
429.471.000 DRUG TESTING EXPENSE	51.63	200.00	148.37	25.82
429.472.000 PERMIT FEES EXPENSE	4,075.00	3,900.00	(175.00)	104.49 <i>over</i>
429.473.000 OPERATORS LICENSE EXP-FAC	970.00	200.00	(770.00)	485.00
429.473.A00 OPERATORS LICENSE EXP-SYS	60.00	120.00	60.00	50.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	3,500.00	3,500.00	0.00
429.476.000 OTHER FEES EXPENSE	150.00	2,000.00	1,850.00	7.50
429.480.000 MISCELLANEOUS EXPENSE-FACILITY	40.00	0.00	(40.00)	0.00 <i>over - not bud.</i>
429.700.C00 CAPITAL EXPENDITURES - FACILITY	95,389.07	500,000.00	404,610.93	19.08
429.905.000 MISC EXP - FACILITY	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	319,190.00	319,190.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	21,597.54	28,000.00	6,402.46	77.13
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	58,360.00	58,360.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	7,530.41	9,995.00	2,464.59	75.34
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	166,060.00	166,060.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	62,428.20	82,070.00	19,641.80	76.07
472.413.A00 NORTHWEST LOAN #2846 PRINCIPAL	0.00	130,450.00	130,450.00	0.00
472.414.A00 NORTHWEST LOAN #2846 INTEREST	1,049.86	1,090.00	40.14	96.32
475.000.A00 TRUSTEE FEE EXPENSE	2,200.00	2,200.00	0.00	100.00 <i>done</i>
492.001.B00 TRANSFER TO GENERAL FUND	120,000.00	160,000.00	40,000.00	75.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	27,000.00	27,000.00	0.00	100.00 <i>done</i>
497.000.000 STMP IMPLEMENTATION EXPENSE	0.00	1,000.00	1,000.00	0.00
Total Expenses	1,821,054.85	3,749,495.00	1,928,440.15	48.57
Net Income	\$ 789,193.00	\$ 0.00	\$ (789,193.00)	\$ 0.00

Handwritten note: 10/11/2023

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	187.06	240.00	52.94	(77.94)
354.150.000 GRANT REVENUE	0.00	350,000.00	350,000.00	0.00
358.050.000 CONTRACTED INTERGOV'TAL REV	0.00	5,600.00	5,600.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	913,678.62	1,230,000.00	316,321.38	(74.28)
364.305.000 SPECIAL COLLECTIONS REVENUE	3,199.50	5,000.00	1,800.50	(63.99)
364.307.000 GRASS/BRUSH COLLECTION FEE	12,465.00	12,000.00	(465.00)	(103.88) <i>over</i>
364.400.000 COMMERCIAL HAULERS COMPOST FEE	425.00	0.00	(425.00)	0.00 <i>over - not bud.</i>
364.500.000 SALE OF RECYCLABLES REVENUE	2,541.35	0.00	(2,541.35)	0.00 <i>over</i>
364.520.000 FEE FOR REFUSE CONTAINERS	3,895.00	300.00	(3,595.00)	(1,298.33) <i>over</i>
364.521.000 FEE FOR RECYCLING CONTAINERS	42.00	35.00	(7.00)	(20.00) <i>over - not bud.</i>
380.003.000 NSF FEE REVENUE	20.00	0.00	(20.00)	0.00
Total Revenues	936,453.53	1,603,175.00	666,721.47	(58.41)
Expenses				
427.112.000 SALARY EXPENSE	227,158.70	275,000.00	47,841.30	82.60
427.180.000 OVERTIME WAGES EXPENSE	7,605.21	9,000.00	1,394.79	84.50
427.191.000 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00 <i>done</i>
427.192.000 SOCIAL SECURITY EXPENSE	17,467.24	20,000.00	2,532.76	87.34
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	73.44	80.00	6.56	91.80
427.196.000 HEALTH INSURANCE EXP	39,303.59	60,000.00	20,696.41	65.51
427.197.000 RETIREMENT EXPENSE	4,105.87	25,500.00	21,394.13	16.10
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	848.16	3,700.00	2,851.84	22.92
427.199.000 LIFE INSURANCE EXPENSE	562.26	710.00	147.74	79.19
427.210.000 OFFICE SUPPLIES EXPENSE	335.45	265.00	(70.45)	126.58 <i>over</i>
427.215.000 POSTAGE EXPENSE	106.67	1,700.00	1,593.33	6.27
427.231.000 FUEL EXPENSE	19,869.28	40,500.00	20,630.72	49.06
427.238.000 CLOTHING & UNIFORM EXPENSE	1,565.29	1,800.00	234.71	86.96
427.249.000 COMPUTER SOFTWARE EXPENSE	6,345.11	8,800.00	2,454.89	72.10
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	21,999.58	2,400.00	(19,599.58)	916.65 <i>done</i>
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	15,447.66	26,205.00	10,757.34	58.95
427.260.000 MINOR EQUIPMENT EXPENSE	102.91	1,100.00	997.09	9.36
427.262.000 TRASH RECEPTACLES EXPENSE	12,525.00	0.00	(12,525.00)	0.00 <i>over - not bud.</i>
427.311.000 AUDIT EXPENSE	1,750.00	1,750.00	0.00	100.00 <i>done</i>
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	424.75	425.00	0.25	99.94 <i>done</i>
427.319.000 PEST CONTROL EXPENSE	744.00	1,175.00	431.00	63.32
427.320.000 IT SERVICES EXPENSE	0.00	500.00	500.00	0.00
427.321.000 TELEPHONE EXPENSE	975.77	1,500.00	524.23	65.05
427.324.000 CELL PHONE EXPENSE	1,165.77	1,440.00	274.23	80.96
427.325.000 INTERNET EXPENSE	1,010.41	1,300.00	289.59	77.72
427.326.000 SWIFTEACH EXPENSE	104.00	1,000.00	896.00	10.40
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00

done compost + much more

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	120.00	250.00	130.00	48.00
427.328.000 GATE EXPENSES	180.00	1,500.00	1,320.00	12.00
427.329.000 VIDEO RECORDING & STORAGE	522.56	900.00	377.44	58.06
427.339.000 GPS FEE EXP	339.40	300.00	(39.40)	113.13 <i>done</i>
427.341.000 ADVERTISING EXPENSE	125.00	1,400.00	1,275.00	8.93
427.342.000 PRINTING EXPENSE	75.00	150.00	75.00	50.00
427.344.000 COPY EXPENSE	9,792.86	12,000.00	2,207.14	81.61
427.351.000 COMMERCIAL INS EXPENSE	16,000.00	16,000.00	0.00	100.00 <i>done</i>
427.354.000 WORKERS COMP INSURANCE EXP	1,234.98	2,000.00	765.02	61.75
427.361.000 ELECTRICITY EXPENSE	663.63	2,500.00	1,836.37	26.55
427.362.000 HEATING OIL EXPENSE	18,075.00	28,000.00	9,925.00	64.55
427.364.000 CARBOARD RECYCLING PROG-CCRRRA	170,238.73	265,000.00	94,761.27	64.24
427.365.000 TIPPING FEES EXP - CCRRRA	162,057.75	245,000.00	82,942.25	66.15
427.367.000 CURBSIDE RECYCLING EXP - CCRRRA	19,240.00	29,000.00	9,760.00	66.34
427.368.000 COMMERCIAL RECYCLING EXP-CCRRRA	51.00	500.00	449.00	10.20
427.369.000 OTHER RECYCLING EXPENSE-CCRRRA	1,940.15	2,600.00	659.85	74.62
427.373.000 BUILDING REPAIR & MAINT EXP	0.00	4,000.00	4,000.00	0.00
427.384.000 EQUIPMENT RENTAL EXPENSE	8,478.05	8,480.00	1.95	99.98 <i>done</i>
427.400.000 LEASE PAYMENT EXPENSE	0.00	20.00	20.00	0.00
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	9,000.00	9,000.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	125.00	125.00	0.00
427.460.000 TRAINING EXPENSE	0.00	200.00	200.00	0.00
427.470.000 CDL LICENSE EXPENSE	51.63	250.00	198.37	20.65
427.471.000 DRUG TESTING EXPENSE	0.00	1,000.00	1,000.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	360,000.00	360,000.00	0.00
427.700.000 CAPITAL EXPENDITURES	350.00	500.00	150.00	70.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	56,250.00	75,000.00	18,750.00	75.00
492.001.000 TRANSFER TO GENERAL FUND	50,000.00	50,000.00	0.00	100.00 <i>done</i>
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	500.00	500.00	0.00
497.000.000 STMP IMPLEMENTATION EXPENSE				
Total Expenses	898,181.86	1,603,175.00	704,993.14	56.03
Net Income	\$ 38,271.67 \$	0.00 \$	(38,271.67) \$	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

lm

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	2,736.26	3,626.00	889.74	(75.46)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	17,461.00	23,303.00	5,842.00	(74.93)
341.010.000 INTEREST INCOME - CKG, SVGS	3,379.27	300.00	(3,079.27)	(1,126.42) <i>over</i>
351.000.000 AMERICAN RESCUE FUNDS	56,701.62	0.00	(56,701.62)	0.00 <i>over</i>
354.001.000 GRANT FUNDS	4,005,179.83	0.00	(4,005,179.83)	0.00 <i>over</i>
399.001.000 USE OF RESERVES	0.00	2,237,676.00	2,237,676.00	0.00 <i>level # only</i>
Total Revenues	4,085,457.98	2,264,905.00	(1,820,552.98)	(180.38)
Expenses				
410.700.000 POLICE DEPT GRANT EXPENSE	369,999.30	855,135.00	485,135.70	43.27
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	795,280.53	1,066,794.00	271,513.47	74.55
489.210.000 OFFICE SUPPLIES EXPENSE	62.98	5.00	(57.98)	1,259.60 <i>over - dep. slips</i>
489.311.000 AUDIT EXPENSE	2,450.00	0.00	(2,450.00)	0.00 <i>over</i>
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	50,725.00	342,971.00	292,246.00	14.79
498.101.000 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	5,976.62	0.00	(5,976.62)	0.00 <i>over</i>
Total Expenses	1,224,494.43	2,264,905.00	1,040,410.57	54.06
Net Income	\$ 2,860,963.55	\$ 0.00	\$ (2,860,963.55)	\$ 0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	1,524.26	1,000.00	(524.26)	(152.43) <i>over</i>
355.020.000 STATE AID REVENUE	173,868.55	170,345.00	(3,523.55)	(102.07) <i>over</i>
399.001.000 USE OF RESERVES	0.00	130,405.00	130,405.00	0.00 <i>bud. # only</i>
Total Revenues	175,392.81	301,750.00	126,357.19	(58.13)
Expenses				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	60,000.00	60,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	0.00	65,000.00	65,000.00	0.00
436.000.000 STORM SEWERS & DRAINS EXP	4,919.00	75,000.00	70,081.00	6.56
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	313.71	1,750.00	1,436.29	17.93
439.000.000 PROJECT WORK EXPENSE	166.54	100,000.00	99,833.46	0.17
Total Expenses	5,399.25	301,750.00	296,350.75	1.79
Net Income	\$ 169,993.56 \$	0.00 \$	(169,993.56) \$	0.00

10/12/2023

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	24,012.12	24,000.00	(12.12)	(100.05) <i>over</i>
301.200.000 REAL ESTATE TAX REV-PRIOR	36.41	10.00	(26.41)	(364.10)
301.400.000 REAL ESTATE TAX REV-DELINQUENT	283.96	300.00	16.04	(94.65)
341.010.000 INTEREST INCOME-CHECKING	2.44	5.00	2.56	(48.80)
Total Revenues	24,334.93	24,315.00	(19.93)	(100.08)
Expenses				
412.000.000 EMS EXPENSES	24,037.18	24,305.00	267.82	98.90
412.210.000 OFFICE SUPPLIES EXPENSE	90.57	10.00	(80.57)	905.70 <i>over - dep. slips</i>
Total Expenses	24,127.75	24,315.00	187.25	99.23
Net Income	\$ 207.18	\$ 0.00	(207.18)	0.00

net income

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	82,956.95	20,000.00	(62,956.95)	(414.78) <i>over</i>
392.001.000 TRANSFER IN FROM GENERAL FUND	117,500.00	117,500.00	0.00	(100.00) <i>done</i>
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	15,230.00	15,230.00	0.00	(100.00) ✓
392.005.A00 TRANSFER IN FROM PARKS-RESERVED FOR POOL PROJECT	28,000.00	28,000.00	0.00	(100.00) ✓
392.006.000 TRANSFER IN FROM WATER FUND	20,000.00	0.00	(20,000.00)	0.00 <i>over</i>
392.006.A00 TRANSFER IN FROM WATER FUND-CW	32,000.00	32,000.00	0.00	(100.00) <i>done</i>
392.008.000 TRANSFER IN FROM SEWER FUND	27,000.00	15,000.00	(12,000.00)	(180.00) <i>over</i>
392.009.000 TRANSFER IN FROM REFUSE FUND	50,000.00	50,000.00	0.00	(100.00) <i>done</i>
399.005.000 USE OF RESERVES - POOL	0.00	7,000.00	7,000.00	0.00 <i>budget only</i>
Total Revenues	372,686.95	284,730.00	(87,956.95)	(130.89)
Expenses				
452.450.000 NVJRA - TRANSFER POOL FUNDS	28,000.00	28,000.00	0.00	100.00 <i>done</i>
492.005.000 TRANSFER TO PARKS FUND	7,500.00	7,000.00	(500.00)	107.14 <i>over</i>
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.002.000 FUTURE STREET PROJECTS	0.00	70,000.00	70,000.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	15,230.00	15,230.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	32,000.00	32,000.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	15,000.00	15,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	19,995.00	19,995.00	0.00
Total Expenses	35,500.00	284,730.00	249,230.00	12.47
Net Income	\$ 337,186.95	\$ 0.00	\$ (337,186.95)	\$ 0.00

income park

BUDGET VS ACTUAL
Borough of Bellefonte
For 9/30/2023

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341,010.00 INTEREST INCOME-CHECKING/SVGS	4,972.85	2,100.00	(2,872.85)	(236.80) <i>over</i>
342,200.00 RENTAL INCOME	13,000.00	15,600.00	2,600.00	(83.33)
354,030.00 STATE GRANT PROCEEDS	0.00	100,000.00	100,000.00	0.00
357,030.00 LOCAL GRANT PROCEEDS	0.00	177,000.00	177,000.00	0.00
378,122.00 BULK WATER-NIAGARA-HOWARD PLANT	53,926.20	164,000.00	110,073.80	(32.88)
378,700.00 MILESBUURG WATER USAGE REVENUE	31,249.59	90,000.00	58,750.41	(34.72) <i>bud. # only</i>
399,001.00 USE OF RESERVES	0.00	83,195.00	83,195.00	0.00
Total Revenues	103,148.64	631,895.00	528,746.36	(16.32)
Expenses				
430,700.00 CAPITAL EXPENDITURES - MUSSER LANE	26,831.81	245,000.00	218,168.19	10.95
436,318.00 PARKVIEW HEIGHTS STORMWATER MGMT EXP	334.00	277,000.00	276,666.00	0.12
451,361.00 ELECTRICITY-WATER ST PROPERTY	2,103.48	500.00	(1,603.48)	420.70 <i>over</i>
451,800.00 WATER ST PROPERTY EXPENSES	17.17	5,100.00	5,082.83	0.34
455,215.00 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455,310.00 AUDIT EXPENSE	350.00	350.00	0.00	100.00 <i>done</i>
455,314.00 LEGAL FEES EXPENSE	0.00	250.00	250.00	0.00
460,250.00 WATERFRONT EXPENSE	3,675.00	0.00	(3,675.00)	0.00 <i>over</i>
460,351.00 COMMERCIAL INS EXP-WATERFRONT	0.00	600.00	600.00	0.00
460,361.00 ELECTRICITY EXPENSE-WATERFRONT	1,012.63	1,200.00	187.37	84.39
463,500.00 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465,210.00 OFFICE SUPPLIES EXPENSE	90.58	30.00	(60.58)	301.93 <i>over</i>
471,710.00 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	17,888.50	23,935.00	6,046.50	74.74
471,711.00 WATER ST BUILDING LOAN-FNB #4440-INTEREST	1,316.87	1,675.00	358.13	78.62
472,401.00 PRIN PMTS-NW LOAN #3432-WATERFRONT	40,784.29	54,615.00	13,830.71	74.68
472,402.00 INT EXP-NW LOAN #3432-WATERFRONT	13,049.12	17,165.00	4,115.88	76.02
481,500.00 CONSERVATION OF NAT'L RESOURCE	0.00	3,470.00	3,470.00	0.00
497,000.00 GRANT EXPENSE	217,950.00	0.00	(217,950.00)	0.00 <i>over</i>
499,905.00 MISCELLANEOUS EXPENSE	153.63	0.00	(153.63)	0.00
Total Expenses	325,557.08	631,895.00	306,337.92	51.52
Net Income	\$ (222,408.44) \$	0.00 \$	222,408.44 \$	0.00

net loss

Budget vs Actual Summary September 2023

<u>Revenue</u>	2022 Actual	2023 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General	\$3,781,193	\$3,400,420	\$3,181,769	93.57%	91.76%
Streetlighting	\$60,583	\$70,595	\$58,476	82.83%	47.76%
Fire Department	\$266,624	\$422,225	\$183,849	43.54%	51.79%
Fire Equipment	\$105,792	\$113,030	\$88,351	78.17%	80.50%
Parks & Recreation	\$125,556	\$132,205	\$126,012	95.32%	91.26%
Water	\$1,749,645	\$1,638,895	\$1,342,411	81.91%	68.08%
Sewer	\$3,296,241	\$3,749,495	\$2,610,248	69.62%	67.14%
Refuse	\$1,149,762	\$1,603,175	\$936,454	58.41%	75.04%
Special Projects	\$1,171,056	\$2,264,905	\$4,085,458	180.38%	900.74%
Liquid Fuels	\$169,060	\$301,750	\$175,393	58.13%	45.85%
EMS	\$25,102	\$24,315	\$24,335	100.08%	100.76%
Capital Projects	\$297,712	\$284,730	\$372,687	130.89%	0.00%
Bulk Water	\$1,240,102	\$631,895	\$103,149	16.32%	293.46%
TOTAL	\$13,438,430	\$14,637,635	\$13,288,591		

<u>Expense</u>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council	\$56,359	\$51,550	\$29,206	56.66%	73.42%
Executive	\$135,150	\$130,550	\$98,753	75.64%	76.54%
Mayor	\$3,218	\$4,065	\$2,316	56.97%	66.85%
Treasurer	\$2,571	\$2,790	\$2,167	77.67%	82.87%
R/E Tax Coll	\$8,784	\$9,310	\$7,727	82.99%	83.40%
General Gov't	\$506,540	\$511,400	\$380,209	74.35%	69.14%
Police	\$1,477,126	\$1,466,265	\$1,128,681	76.98%	75.87%
Crossing Guards	\$2,283	\$3,385	\$1,958	57.84%	17.98%
Parking Enforce	\$156,865	\$157,895	\$92,690	58.70%	86.51%
Codes	\$4,141	\$13,225	\$2,827	21.37%	44.73%
Planning/Zoning	\$34,434	\$43,335	\$25,877	59.71%	105.82%
Streets	\$718,741	\$755,970	\$497,276	65.78%	60.05%
Other	\$230,188	\$116,590	\$64,748	55.53%	39.66%
HARB	\$17,271	\$16,590	\$11,209	67.57%	12.20%
Transfers Out	\$117,500	\$117,500	\$117,500	100.00%	87.23%
Total General Fund	\$3,471,172	\$3,400,420	\$2,463,142		

<u>Expense</u>	2022 Actual	2023 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting	\$79,154	\$70,595	\$72,509	102.71%	25.24%
Fire Department	\$250,307	\$422,225	\$249,409	59.07%	35.25%
Fire Equipment	\$106,209	\$113,030	\$86,497	76.53%	76.11%
Parks & Recreation	\$133,964	\$132,205	\$116,576	88.18%	61.83%
Water	\$1,015,734	\$1,638,895	\$1,055,570	64.41%	55.53%
Sewer	\$3,348,509	\$3,749,495	\$1,821,055	48.57%	47.04%
Refuse	\$916,550	\$1,603,175	\$898,182	56.03%	70.66%
Special Projects	\$1,160,530	\$2,264,905	\$1,224,494	54.06%	286.57%
Liquid Fuels	\$223,474	\$301,750	\$5,399	1.79%	35.52%
EMS	\$25,704	\$24,315	\$24,128	99.23%	68.07%
Capital Projects	\$192,648	\$284,730	\$35,500	12.47%	0.00%
Bulk Water	\$702,172	\$631,895	\$325,557	51.52%	169.01%
TOTAL	\$11,626,127	\$14,637,635	\$8,378,019		

BELLEFONTE BOROUGH COUNCIL
Regular Meeting
MEETING MINUTES
October 16, 2023- 7:30 p.m.
236 West Lamb Street, Bellefonte, Pennsylvania 16823
www.bellefonte.net

I. CALL TO ORDER

The October 16, 2023 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE (followed by a moment of silence)

III. MEMBERS PRESENT

- Mr. Kent Bernier
- Mr. Randall Brachbill
- Ms. Deborah Cleeton
- Ms. Barbara Dann
- Mr. Douglas Johnson
- Ms. Shawna McKean
- Ms. Rita Purnell
- Ms. Johanna Sedgwick
- Ms. Joanne Tosti-Vasey
- Mayor Buddy Johnson (Excused)

STAFF PRESENT

- Mr. Ralph Stewart, Borough Manager
- Mr. Don Holderman, Assistant Borough Manager
- Ms. Gina Thompson, HARB Administrator
- Ms. Julie Brooks, Assistant Superintendent Public Works

IV. ADDITIONS TO THE AGENDA

Courthouse detour

Tosti-Vasey motioned to add information regarding the Courthouse detour and construction to "Communications". Seconded by Dann. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

V. SPECIAL RECOGNITION

Resolution 10162023-01 - thanking Jim Baldwin and Paul Badger for their years of volunteer service to the Union Cemetery Association.

Brachbill motioned to approve Resolution No. 10162023-01. Seconded by Cleeton. No discussion. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

VI. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

Peter Serapine, a resident of East High Street, Bellefonte, presented a petition to add an off-leash dog park to the Borough.

Christian Bechtel, a Bellefonte resident, spoke regarding concern about graffiti and faded markings on railroad crossings.

Stacey Hancock, a resident of East High Street, spoke in favor of building an off-leash dog park in the borough.

VII. COMMUNICATIONS

PA Bellefonte Waterfront Associates - Consider Allowing Additional Third-Party Commercial Building Code Inspectors/Services. No council action is requested at this time. This topic may be scheduled for discussion in an upcoming Work Session.

Petition for Off-Leash Dog Park in Joseph Masullo Memorial Park. No council action is requested at this time. This topic may be scheduled for discussion in an upcoming Work Session.

The Courthouse is planning to start a construction project on each side of the building. They will start on the North side (downhill side) of the building. More information will be available.

VIII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

Consent Agenda includes the following items:

<i>1. General</i>	Council Meeting Minutes October 2, 2023
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Tosti-Vasey motioned and Cleeton seconded to approve the Consent Agenda item. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

IX. REPORTS

Mayor Johnson

Police – Chief Weaver

September 2023 Report

Parking Enforcement and Animal Control September 2023 Report

Chief offered several clarifications regarding the submitted reports

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

Recommended for approval (Specific motions are stated in the OCA memo):

348 E. Curtin Street – replace siding

Brachbill motioned and Dann seconded to approve the project as presented with the modification that the siding be Hardi Plank or a non-combustible equivalent. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Items of interest:

CLG Grant Project/Historic Design Guidelines

Cleeton motioned and Brachbill seconded to approve Landmarks SGA, LLC. as the firm for the CLG Grant project to update the Bellefonte Borough Historic Design Guidelines. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

4. Zoning:

There will be a hearing for the Zoning Hearing Board on Wednesday, October 25, 2023, at 5:00 pm in Council Chambers.

There will also be a Planning Commission meeting on November 11, 2023, at 5:00 pm in Council Chambers.

Liaison Reports (Reports were submitted)

Nuisance Codes

Mr. Cabibbo resigned on October 10. Staff will work to fill this position. The position requires approximately 10 hours a week.

Borough Manager (Submitted)

X. CURRENT and OLD BUSINESS

Removal of Three Shade Trees within the Downtown.

Dann motioned and Sedgwick seconded to approve the request to remove and replace three trees in the Downtown as per recommendation from the Shade Tree Commission. Discussion included Mr. Holderman commenting that the vote from the Shade Tree Commission was 2-1, 1 voting member voted against removal of the tree in front of Temple Court. The concern was that the tree was a large tree. No further discussion. Roll call vote. Motion to remove the trees carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Governor’s Park Baseball Field Grant Funds remaining to be used to upgrade Restrooms and Batting Cage. Recommend Council designate one or two Council members to meet with the Mayor to make some decisions and provide staff with direction on how to finish out the overall project and grant funds.

Centre County Boroughs Association Fall Meeting, 6:00 pm, Wednesday, October 18th. Guest Speaker State Representative Kerry Benninghoff and LB Water is the meeting sponsor. There will be light refreshments provided. Please let Alyssa Doherty know if you plan to attend. No council action is requested.

EV Charging Station Update- The Borough submitted and was approved for the Alternate Fuel Tax Permit. Signage is being installed indicating 24-hour enforcement and hourly fee. Council will begin receiving monthly EV Charging reports on the 2nd meeting of the month. No council action is requested.

XI. NEW BUSINESS

Request Historic Bellefonte Incorporated (HBI) Car Cruise Committee on October 10th, 2023 donated a total of \$3,000.00 to the Borough (\$2,000.00 for Picnic Tables and \$1,000.00 for the Police Department). Bellefonte Borough extends a thank you to HBI. No council action is requested.

John Nastase Construction Application and Certificate for Payment for Spring Street Streetscape Project.

Brachbill motioned and Dann seconded to remit payment to John Nastase Construction for the Spring Street Streetscape Project. Discussion included a question regarding impervious surfaces. It was clarified that the increased amount of concrete will increase the amount of impervious surface. It was also clarified that the contract was for \$70,809.07. There was an additional cost of \$4,000. Roll call vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	yay
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Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

XII. COUNCIL COMMENTS FOR THE GOOD OF THE ORDER

Members may offer comments regarding various events and issues within the Borough.

Mr. Johnson mentioned the Bellefonte Historical Railroad Association is bringing their railcar back into service and they will have a celebration at the Fall Fest.

Mr. Stewart commented that he and Ms. Brooks went to the Borough’s Fall Conference. Many issues were discussed including funding, traffic safety, Short Term Rentals (STRs), computer safety, etc.

Ms. Dann also commented on the Borough Fall Conference. She enjoyed the conference.

Ms. Sedgwick commented that there needs to be more communication with the residential tenants in addition to the landlords and home owners about road closures and water shut-offs in the borough.

Mrs. Purnell is in strong favor of the Borough getting donations for a therapy dog. She also mentioned there are several fun fall activities coming up in the next few weeks and she encouraged community members to check the Borough calendar.

Ms. Cleeton commented that this coming Friday, October 20, 2023, at 6:00 pm the Bellefonte Library Friends will be holding an after-hours event where community members can come learn about the group and the local library. Light refreshments will be provided. She also offered a reminder to residents to clean up after their dogs in the Borough.

Tosti-Vasey commented about mail-in ballots.

Mr. Brachbill commented about the Borough’s Fall Conference. He highlighted the financing discussions they had at the conference.

Mr. Holderman is happy that others are happy to be at the meeting tonight.

XIII. ADJOURNMENT

Motion to adjourn by Tosti-Vasey. Second by Dann. Meeting adjourned at 8:32 pm.

Bellefonte Borough Council Meeting
 Monday, October 16, 2023

NAME (Please Print)	ADDRESS	Phone Number
Cherie Merrill	162 Curtin St	717 345-4118
Donald Townsend	133 1/2 W Lager	814 699 1200
Stasha Honsad	212 S High St	814 386 2619
Peter Sensitive	212 E High St	814-769-1283
B Christian Beckley	320 Pine St	802-355-910

86



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

Please remit payment to Bellefonte Office

September 15, 2023

Bellefonte Borough
c/o Ralph Stewart, Borough Manager
Municipal Bldg.
236 W. Lamb Street
Bellefonte, PA 16823

ACCOUNT NO. 12637.001 A
INVOICE NO. 166359 JWS

Solicitor

FEES THROUGH 09/15/2023

		HOURS
08/17/2023	Review issue regarding incomplete bid; Email to Don	0.40
	Visit to Beck/Park property line; Draft demand letter; Email	0.70
08/18/2023	Emails with Gina and Ralph re: zoning/Hussain/Weis Markets	0.20
08/21/2023	Telephone conference with Ralph, Don and Julie; Email Beck letter to Ralph	0.30
08/22/2023	Review Kirk letter; Email to Gina re: zoning case	0.20
08/23/2023	Emails re: zoning appeal and re: Weis Appeal	0.20
	Emails with Attorney Gaines re: Weis settlement; Telephone call to Chris Schurr at County Planning re: SEDA COG Rail transfer	0.50
08/28/2023	Office conference at Borough Building with Gina; Email to Don re: RTK request; Emails with Attorney Heinz	1.20

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following:		Amount Remitted: _____																				
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Check No.: _____																				
<input type="checkbox"/> Discover	<input type="checkbox"/> American Express	Statement Date: 09/15/2023																				
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td> </tr> </table>																						Account No. 12637.001
Card Number													Exp. Date (required)					Client: Bellefonte Boroug				
_____													Security Code									
Card Holder Signature																						

Bellefonte Borough

Bellefonte Borough Council Packet for November 6, 2023

September 15, 2023
ACCOUNT NO: 12637-001A
INVOICE NO. 166359

Solicitor

		HOURS	
08/29/2023	Prepare and Appear for zoning decision (Robin's Way)	2.00	
09/15/2023	Draft Zoning Brief in re: Robin Nest	2.80	
	FOR CURRENT SERVICES RENDERED	<u>8.50</u>	<u>1,572.50</u>

RECAPITULATION

HOURS	RATE	TOTAL
8.50	\$185.00	\$1,572.50

TOTAL CURRENT CHARGES THROUGH 09/15/2023 1,572.50

PRIOR MONTH BALANCE **\$2,666.25**

ANY PYMTS RECD AFTER 10/15/2023 WILL BE REFLECTED ON NEXT STATEMENT

09/13/2023	Rec'd Ck #995893 Borough of Bellefonte - Thank you	-333.00
09/13/2023	Rec'd Ck #999408 Borough of Bellefonte - Thank you	-1,036.00
09/27/2023	Rec'd Ck #999440 Borough of Bellefonte - Thank you	-1,149.50
10/03/2023	Rec'd Ck #995011 Borough of Bellefonte - Thank you	-147.75
	TOTAL PAYMENTS THROUGH 10/15/2023	<u>-2,666.25</u>

TOTAL BALANCE DUE **\$1,572.50**

Bellefonte Borough Council Packet for November 6, 2023

**Treasurer's Report
2023**

Month - September

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	3,400,420	3,181,769	93.6%	3,400,420	2,463,142	72.4%
Streetlighting	70,595	58,476	82.8%	70,595	72,509	102.7%
Fire Department	422,225	183,849	43.5%	422,225	249,409	59.1%
Fire Equipment	113,030	88,351	78.2%	113,030	86,497	76.5%
Parks	132,205	126,012	95.3%	132,205	116,576	88.2%
Water	1,638,895	1,342,411	81.9%	1,638,895	1,055,570	64.4%
Sanitation	3,749,495	2,610,248	69.6%	3,749,495	1,821,055	48.6%
Refuse	1,603,175	936,454	58.4%	1,603,175	898,182	56.0%
Special Projects	2,264,905	4,085,458	180.4%	2,264,905	1,224,494	54.1%
Liquid Fuels	301,750	175,393	58.1%	301,750	5,399	1.8%
Capital Projects	284,730	372,687	130.9%	284,730	35,500	12.5%
Bulk Water Sales	631,895	103,149	16.3%	631,895	325,557	51.5%
EMS	24,315	24,335	100.1%	24,315	24,128	99.2%
Total	14,637,635	13,288,591	90.8%	14,637,635	8,378,019	57.2%

Above figures are computer generated

	Beg of Month	Receipts	Expenses	End of Month
General	1,843,234	322,517	1,275,304	890,446
Act 13	28,221	90	0	28,311
Streetlighting	170,882	283	4,114	167,051
Fire Department	135,928	82,659	86,447	132,140
Fire Equipment	122,485	171	11,217	111,439
Parks	70,996	1,162	13,741	58,417
Water	1,622,655	183,238	1,147,307	658,585
Sanitation	466,256	185,534	185,911	465,880
Refuse	481,089	152,188	147,152	486,125
Special Projects	1,818	1	0	1,819
Capital Projects	3,324,086	10,537	28,000	3,306,623
Danone Water	37,438	11,483	10,172	38,749
Total	8,305,088	949,864	2,909,365	6,345,586

Above figures are from Bank Statements

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS
PAID IN
SEPTEMBER 2023**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>	
GENERAL	29682 - 29729, 1031-1033	\$1,302,308.23	**
STREETLIGHTING	1195	\$4,114.38	
BELLEFONTE FIRE DEPT	2775 - 2785	\$46,435.09	
FIRE EQUIPMENT	-	\$11,216.56	
PARKS & RECREATION	2952 - 2958	\$13,526.04	
WATER	13739 - 13765, 1018 - 1020	\$1,191,998.55	**
SANITATION	15441 - 1561	\$211,381.70	
REFUSE	5346 - 5360	\$145,424.12	
SPECIAL PROJECTS	1018-1019, 1018, 102, 14	\$39,677.92	
LIQUID FUELS	-	\$0.00	
EMS FUND	-	\$0.00	
CAPITAL PROJECTS	14	\$28,000.00	
301 N SPRING ST	178 - 185	\$22,773.56	
BULK WATER	728-729, 1004	<u>\$19,555.37</u>	
		Total:	
			<u>\$3,036,411.52</u>

** includes funds transferred to new account

Borough of Bellefonte

Check Register from 9/01/2023 to 9/30/2023

01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029682	9/01/2023	GINA THOMPSON	1,674.54
0999379	9/01/2023	AT&T MOBILITY	160.92
0999392	9/05/2023	CAPITAL ONE	11.54
0029683	9/05/2023	YOUNG OAKS BROWN & CO, PC	7,715.00
0029684	9/05/2023	RALPH STEWART	75.00
0029685	9/05/2023	DOWNTOWN BELLEFONTE INC	1,312.50
0029686	9/05/2023	CENTRE COUNTY GOVERNMENT	728.00
0029687	9/05/2023	LEAH A. GUIZAR	345.00
0029688	9/05/2023	THE HARTFORD	246.37
0029689	9/05/2023	THE HARTFORD	84.46
0029690	9/05/2023	THE HARTFORD	317.97
0029691	9/05/2023	JJ POWELL FUEL MANAGEMENT	3,009.59
0029692	9/05/2023	LAWSON PRODUCTS INC	447.64
0999384	9/05/2023	BELLEFONTE EMS	164.00
AUTO	9/05/2023	BMO	1,237.10
0999380	9/05/2023	HITE COMPANY	100.38
0999385	9/05/2023	HUNTER KEYSTONE PETERBILT, L.P.	333.03
0999393	9/05/2023	IPS GROUP	371.16
0999383	9/06/2023	GROVE PRINTING, INC	40.00
0999388	9/06/2023	PORT'S SPORTS EMPORIUM	65.65
0999372	9/06/2023	COLUMN SOFTWARE, PBC	69.52
0999387	9/06/2023	BERMAN TRUCK GROUP	315.14
0999389	9/06/2023	DOCEO OFFICE SOLUTIONS LLC	71.19
0999394	9/07/2023	GREATAMERICA FINANCIAL SVCS	125.61
0999386	9/07/2023	C.G. AUTO REPAIR LLC	35.00
0999398	9/08/2023	FINGER LAKES CASTLE	180.00
0999376	9/08/2023	WIZZARDS JANITORIAL SYSTEMS	2,400.00
TRANSFER	9/10/2023	PAYROLL FUND	4.42
0999402	9/11/2023	COMCAST	10.62
0029693	9/11/2023	GOFLEET CORPORATION	420.59
0029694	9/11/2023	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
0999399	9/11/2023	LEAF	147.39
0999400	9/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	72.96
0999397	9/12/2023	STATE COLLEGE FORD LINCOLN INC	185.75
TRANSFER	9/12/2023	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	26.31
TRANSFER	9/13/2023	PAYROLL FUND	69,883.59
0999419	9/13/2023	COMCAST	228.64
0029695	9/13/2023	HITE COMPANY	1,416.44
0999408	9/13/2023	STOVER McGLAUGHLIN	1,036.00
0999418	9/13/2023	VERIZON	38.52
0999395	9/13/2023	DOCEO OFFICE SOLUTIONS LLC	160.00
0999407	9/14/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	90.31
0029696	9/15/2023	GINA THOMPSON	1,674.54
0029697	9/18/2023	EMC INSURANCE COMPANIES	25,366.68
0029698	9/18/2023	FNB COMMERCIAL CREDIT CARD	690.22
0029699	9/18/2023	GROVE PRINTING, INC	389.99
0999409	9/19/2023	VERIZON	33.08
0999424	9/19/2023	WEST PENN POWER	366.28
0999426	9/19/2023	WEST PENN POWER	128.91
0029700	9/20/2023	HIGHMARK BLUE SHIELD	8,549.25
0029701	9/20/2023	HIGHMARK BLUE SH	132.84
0029702	9/20/2023	HIGHMARK BLUE SHIE	1,092.00
0029703	9/20/2023	HIGHMARK BLUE SHIELD	1,018.20
0029704	9/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	43,547.50
0029705	9/20/2023	RALPH STEWART	127.98
0029706	9/21/2023	BELLEFONTE BOROUGH	1,000,000.00
0999420	9/21/2023	EASTERN ELEVATOR SERVICE & SALES	119.54

Borough of Bellefonte

**Check Register from 9/01/2023 to 9/30/2023
01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999413	9/21/2023	EBY PAVING & CONSTRUCTION	2,111.44
0999429	9/21/2023	QUILL	81.12
0999411	9/21/2023	LINK COMPUTER CORP	1,431.00
0999428	9/21/2023	LINK COMPUTER CORP	560.00
0999410	9/21/2023	JABCO PEST CONTROL SERVICES, LLC	81.00
0999421	9/21/2023	NAPA AUTO PARTS	27.26
0999414	9/21/2023	LINDE GAS & EQUIPMENT	76.70
0999416	9/21/2023	BERMAN TRUCK GROUP	294.99
0999425	9/21/2023	NORTHERN SAFETY & INDUSTRIAL	236.84
0999415	9/21/2023	MILROY AUTO & TRUCK SALVAGE LLC	325.00
0999427	9/21/2023	SIGNAL CONTROL PRODUCTS LLC	212.71
0999417	9/21/2023	COLUMN SOFTWARE, PBC	234.30
0999430	9/22/2023	PA ONE CALL SYSTEM, INC	230.90
0999432	9/25/2023	COMCAST	139.90
0999431	9/25/2023	EASTERN ELEVATOR SERVICE & SALES	26.07
0029707	9/25/2023	BASD SOCCER BOYS BOOSTER CLUB	300.00
0029708	9/25/2023	BELLEFONTE RED RAIDER TRACK & FIELD BOOSTER CLUB	300.00
0029709	9/25/2023	BELLEFONTE BOYS BASKETBALL BOOSTER CLUB	300.00
0029710	9/25/2023	BELLEFONTE VOLLEYBALL BOOSTER CLUB	300.00
0029711	9/25/2023	BELLEFONTE FOOTBALL TOUCHDOWN CLUB-JUNIOR HIGH	250.00
0029712	9/25/2023	BELLEFONTE FOOTBALL TOUCHDOWN CLUB-JUNIOR VARSITY	250.00
0029713	9/25/2023	BELLEFONTE FOOTBALL TOUCHDOWN CLUB-VARSITY	250.00
0029714	9/25/2023	BELLEFONTE FOOTBALL TOUCHDOWN CLUB-BOOSTER	250.00
0029719	9/25/2023	SCOTT HOMAN	120.00
0029720	9/25/2023	JASON OSTROSKIE	120.00
0029721	9/25/2023	MARK BROOKS	120.00
0029722	9/25/2023	LORI McGOWAN	120.00
0029725	9/25/2023	WILLIAM WITMER III	120.00
0999433	9/25/2023	WEST PENN POWER	49.40
0999435	9/25/2023	U.S. BANK EQUIPMENT FINANCE	198.00
TRANSFER	9/26/2023	BELLEFONTE BOROUGH WATER FUND	108.00
0999422	9/26/2023	NAPA AUTO PARTS	55.61
0029726	9/26/2023	NAPA AUTO PARTS	241.23
0029727	9/26/2023	PA CRIME PREVENTION OFFICERS' ASSOC	25.00
0029723	9/26/2023	RALPH STEWART	120.00
0029724	9/26/2023	SHAWN WEAVER	120.00
0029715	9/26/2023	ALYSSA DOHERTY	120.00
0029716	9/26/2023	GABRIELLE VARDZEL	120.00
0029717	9/26/2023	ROB HERSHELL	120.00
0029718	9/26/2023	DONALD HOLDERMAN	120.00
0999406	9/27/2023	FRED & YVONNE SMITH	139.40
0999404	9/27/2023	THOMAS THAL & CYNTHIA TRESSLER	289.80
0999405	9/27/2023	DARREL & NORMA ZACCAGNI	329.80
TRANSFER	9/27/2023	PAYROLL FUND	86,683.47
0999403	9/27/2023	LESTER & MARIE McCLELLAN	307.80
0999440	9/27/2023	STOVER McGLAUGHLIN	1,149.50
0029728	9/29/2023	GINA THOMPSON	1,674.54
0029729	9/29/2023	CORE & MAIN LP	213.40
0999436	9/29/2023	HITE COMPANY	494.01
TRANSFER	9/29/2023	PAYROLL FUND	209.85
0999441	9/29/2023	QUILL	14.09
0999442	9/29/2023	COLUMBIA GAS	57.00
0999438	9/29/2023	EBY PAVING & CONSTRUCTION	2,659.06
TRANSFER	9/29/2023	FIRE DEPT FUND	50.00

Total Checks:

1,283,350.05

Run: 10/17/2023 at 2:33 PM

Borough of Bellefonte

Page: 1

Check Register from 9/01/2023 to 9/30/2023
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/01/2023	HEARTLAND PAYMENT SYSTEMS	637.90
FEE	9/05/2023	FIRST MERCHANT SERVICE	60.38
TRANSFER	9/21/2023	BELLEFONTE BOROUGH	15,000.00
Total Checks:			15,698.28

0.00
 1.283.50
 15.698.28
 70.50
 3.189.00
 1.302.50
 0.00

Run: 10/17/2023 at 2:21 PM

Borough of Bellefonte

Page: 1

Check Register from 9/01/2023 to 9/30/2023
01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/29/2023	FIRST NATIONAL BANK	70.50
Total Checks:			70.50

Run: 10/17/2023 at 2:14 PM

Borough of Bellefonte

Page: 1

Check Register from 9/01/2023 to 9/30/2023
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	9/05/2023	MERCHANT BANK CD DISCOUNT	452.52
0001031	9/18/2023	BILLIE JO NORTH	20.00
0001032	9/18/2023	SHANNON WHITE	10.00
WPP	9/19/2023	WEST PENN POWER	75.47
0995117	9/20/2023	FIRST DATA	185.18
0995122	9/20/2023	LINK COMPUTER CORP	6.00
0995119	9/21/2023	T2 SYSTEMS, INC	178.73
0995121	9/21/2023	IPS GROUP	324.00
0995120	9/22/2023	DUNCAN PARKING TECHNOLOGIES	1,687.50
0001033	9/26/2023	BERNIE'S LOCK SERVICE	250.00
Total Checks:			3,189.40

Run: 10/04/2023 at 7:36 PM

Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
02 SL CHECKING - NW

lm Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996327	9/01/2023	WEST PENN POWER	26.16
0996332	9/01/2023	WEST PENN POWER	3,075.35
0001195	9/05/2023	YOUNG OAKS BROWN & CO, PC	110.00
0996344	9/15/2023	WEST PENN POWER	9.91
0996345	9/15/2023	WEST PENN POWER	17.57
0996352	9/18/2023	WEST PENN POWER	366.29
0996339	9/19/2023	WEST PENN POWER	59.24
0996340	9/19/2023	WEST PENN POWER	106.81
0996342	9/19/2023	WEST PENN POWER	16.40
0996343	9/19/2023	WEST PENN POWER	9.93
0996346	9/19/2023	WEST PENN POWER	9.92
0996347	9/19/2023	WEST PENN POWER	47.35
0996348	9/19/2023	WEST PENN POWER	66.47
0996349	9/19/2023	WEST PENN POWER	18.97
0996350	9/19/2023	WEST PENN POWER	18.17
0996351	9/19/2023	WEST PENN POWER	12.09
TRANSFER	9/19/2023	GENERAL FUND	5.00
0996353	9/25/2023	WEST PENN POWER	73.01
0996354	9/26/2023	WEST PENN POWER	14.21
0996355	9/26/2023	WEST PENN POWER	51.53
Total Checks:			4,114.38

Borough of Bellefonte

Check Register from 9/01/2023 to 9/30/2023

03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002775	9/05/2023	S. CANDACE COVEY, O.D.	72.00
0002776	9/05/2023	YOUNG OAKS BROWN & CO, PC	400.00
0995672	9/08/2023	CENTRE ACRES GARAGE	588.00
0002777	9/13/2023	LINK COMPUTER CORP	389.00
0002778	9/13/2023	NICHOLAS J CAPUTO	5,720.00
0995673	9/14/2023	AERIAL TESTING COMPANY, LLC	3,939.75
0995671	9/15/2023	UNDINE FIRE CO	750.00
0002779	9/18/2023	EMC INSURANCE COMPANIES	19,931.62
0002779	9/18/2023	ARCHITECTURAL TESTING, INC	1,294.50
TRANSFER	9/19/2023	GENERAL FUND	120.00
0995677	9/19/2023	VERIZON	540.93
0002781	9/20/2023	JJ POWELL FUEL MANAGEMENT	1,403.40
0995674	9/20/2023	VERIZON	25.42
0002782	9/20/2023	FREIGHTLINER OF ALTOONA	7,967.28
0995676	9/21/2023	QUILL	953.51
0002785	9/21/2023	ARCHITECTURAL TESTING, INC	817.50
0995675	9/21/2023	LINK COMPUTER CORP	6.00
0002784	9/22/2023	NAPA AUTO PARTS	371.62
0002783	9/22/2023	C.G. AUTO REPAIR LLC	35.00
FEE	9/27/2023	NORTHWEST SAVINGS BANK	13.00
0995678	9/28/2023	CENTRE COMMUNICATIONS, INC	1,096.56
Total Checks:			46,435.09

Run: 10/04/2023 at 7:42 PM

Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
04 FE CHECKING - NW

JM Page: 1

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	9/15/2023	FIRE DEPT FUND	3,799.38
AUTO	9/15/2023	RURAL DEVELOPMENT	2,701.00
TRANSFER	9/19/2023	GENERAL FUND	25.00
0995212	9/19/2023	COMMONWEALTH OF PA	965.26
0995213	9/19/2023	COMMONWEALTH OF PA	1,112.94
0995211	9/21/2023	FIRST NATIONAL BANK	2,612.98
Total Checks:			11,216.56

Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0002953	9/05/2023	JJ POWELL FUEL MANAGEMENT	971.41
0002952	9/05/2023	YOUNG OAKS BROWN & CO, PC	300.00
0002954	9/05/2023	LAWSON PRODUCTS INC	49.99
0995886	9/07/2023	PORT'S SPORTS EMPORIUM	176.37
0995887	9/11/2023	PORT'S SPORTS EMPORIUM	53.27
0995888	9/11/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	23.47
0995889	9/11/2023	WEST PENN POWER	24.10
0002955	9/11/2023	GOFLEET CORPORATION	16.33
0995893	9/13/2023	STOVER McGLAUGHLIN	333.00
0995894	9/13/2023	WEST PENN POWER	15.03
TRANSFER	9/13/2023	PAYROLL FUND	3,474.74
0995896	9/13/2023	COMCAST	2.35
0995891	9/14/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	105.98
0995895	9/15/2023	WEST PENN POWER	31.65
0002958	9/18/2023	FNB COMMERCIAL CREDIT CARD	31.86
TRANSFER	9/18/2023	GENERAL FUND	26.31
0002956	9/18/2023	GROVE PRINTING, INC	35.00
0002957	9/18/2023	EMC INSURANCE COMPANIES	3,855.00
TRANSFER	9/19/2023	GENERAL FUND	30.00
0995897[VOID]	9/22/2023	PORT'S SPORTS EMPORIUM	3.49
0995898	9/27/2023	WEST PENN POWER	47.24
0995899	9/27/2023	WEST PENN POWER	14.21
0995900	9/27/2023	WEST PENN POWER	51.53
0995901	9/27/2023	WEST PENN POWER	9.84
TRANSFER	9/27/2023	PAYROLL FUND	3,847.36

Total Checks: 13,529.53

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check*

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Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997988	9/01/2023	WEST PENN POWER	2,111.63
0997989	9/01/2023	WEST PENN POWER	5,000.00
0013740	9/05/2023	YOUNG OAKS BROWN & CO, PC	6,600.00
0013739	9/05/2023	LEAH A. GUIZAR	60.00
0013741	9/05/2023	COMMONWEALTH OF PA	2,500.00
0997991	9/05/2023	HACH COMPANY	727.50
0997990	9/05/2023	HITE COMPANY	107.64
0013742	9/05/2023	JJ POWELL FUEL MANAGEMENT	760.33
0997985	9/05/2023	LINK COMPUTER CORP	551.81
0013743	9/05/2023	LAWSON PRODUCTS INC	223.82
0013744	9/06/2023	PACE ANALYTICAL SERVICES LLC	150.00
0997987	9/06/2023	PACE ANALYTICAL SERVICES LLC	113.50
0997995	9/07/2023	MUNICIPAL SAFETY SUPPLY	130.32
0997998	9/08/2023	FINGER LAKES CASTLE	110.40
0997994	9/08/2023	NORTHERN SAFETY & INDUSTRIAL	287.34
TRANSFER	9/10/2023	GENERAL FUND	349.99
TRANSFER	9/11/2023	GENERAL FUND	63.66
0997992	9/11/2023	COMCAST	239.52
0997993	9/11/2023	EBY PAVING & CONSTRUCTION	5,290.11
0013746	9/11/2023	T M PERRYMAN EXCAVATING	3,000.00
0997997	9/11/2023	UNIVAR USA INC	1,643.75
0998000	9/11/2023	WEST PENN POWER	38.28
0013745	9/11/2023	GOFLEET CORPORATION	65.32
TRANSFER	9/12/2023	BELLEFONTE BOROUGH SEWER FUND	7,755.41
TRANSFER	9/12/2023	BELLEFONTE BOROUGH REFUSE FUND	5,178.95
0997996	9/12/2023	HRI, INC	780.04
0013748	9/13/2023	NAPA AUTO PARTS	563.36
0998015	9/13/2023	COMCAST	46.92
0013747	9/13/2023	BRETT MEYER	154.00
TRANSFER	9/13/2023	PAYROLL FUND	13,963.27
0998014	9/13/2023	VERIZON	200.09
0998012	9/14/2023	WEST PENN POWER	2,262.23
0998008	9/15/2023	WEST PENN POWER	12.88
0998009	9/15/2023	WEST PENN POWER	10.05
0998010	9/15/2023	WEST PENN POWER	50.56
0998011	9/15/2023	WEST PENN POWER	157.82
TRANSFER	9/17/2023	PAYROLL FUND	201.48
0013750	9/18/2023	EMC INSURANCE COMPANIES	10,253.03
TRANSFER	9/18/2023	BULK WATER	7,734.62
0013749	9/18/2023	GROVE PRINTING, INC	164.58
0013751	9/18/2023	FNB COMMERCIAL CREDIT CARD	180.27
0998001	9/19/2023	MARTZ TECHNOLOGIES, INC	405.00
0998002	9/19/2023	PACE ANALYTICAL SERVICES LLC	113.50
0998005	9/19/2023	VERIZON	25.42
0998003	9/20/2023	VERIZON	33.08
0013752	9/20/2023	HIGHMARK BLUE SHIE	168.00
0013754	9/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	7,172.50
0013753	9/20/2023	HIGHMARK BLUE SHIELD	1,987.20
0998004	9/20/2023	COMCAST	115.35
0998007	9/21/2023	CLEVELAND BROTHERS EQUIPMENT CO	216.52
0013755	9/21/2023	BELLEFONTE BOROUGH	1,000,000.00
0998006	9/21/2023	JABCO PEST CONTROL SERVICES, LLC	92.00
0998016	9/21/2023	LINK COMPUTER CORP	353.00
TRANSFER	9/21/2023	BELLEFONTE BOROUGH REFUSE FUND	1,993.41
TRANSFER	9/21/2023	BELLEFONTE BOROUGH SEWER FUND	3,028.25
0998013	9/21/2023	VALLEY ACE HARDWARE	215.36
0998017	9/22/2023	HEIDELBERG MATERIALS	1,669.54

Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998021	9/25/2023	HEIDELBERG MATERIALS	1,331.10
0998019	9/25/2023	WEST PENN POWER	653.20
0998020	9/25/2023	WEST PENN POWER	143.70
0013759	9/25/2023	STEPHEN DONLEY	120.00
0013763	9/25/2023	RICHARD BROWN	300.00
0013756	9/26/2023	STEPHEN CALDANA	120.00
0013758	9/26/2023	CRAIG HERROLD	120.00
0013761	9/26/2023	BARBARA WATSON	120.00
0013760	9/26/2023	BRETT MEYER	120.00
0013762	9/26/2023	C.G. AUTO REPAIR LLC	35.00
0013764	9/26/2023	L/B WATER SERVICE, INC	14,525.23
0013757	9/26/2023	CRAIG BLOOM	60.00
TRANSFER	9/27/2023	PAYROLL FUND	20,972.44
0998023	9/27/2023	COMCAST	150.96
0998018	9/28/2023	BEST LINE EQUIPMENT	511.65
0013765	9/28/2023	BULK WATER	13,786.75
0998030	9/29/2023	NAPA AUTO PARTS	14.69
TRANSFER	9/29/2023	GENERAL FUND	1,263.59
TRANSFER	9/29/2023	BELLEFONTE BOROUGH SEWER FUND	3,763.10
TRANSFER	9/29/2023	BELLEFONTE BOROUGH REFUSE FUND	2,505.21
0998029	9/29/2023	HEIDELBERG MATERIALS	252.80
0998028	9/29/2023	WEST PENN POWER	5,963.62
Total Checks:			1,164,215.65

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Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
06 WATER - ACH CHECKING - JSSB

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001018	9/21/2023	BELLEFONTE BOROUGH REFUSE FUND	8,500.00
0001019	9/21/2023	BELLEFONTE BOROUGH SEWER FUND	12,000.00
0001020	9/21/2023	BELLEFONTE BOROUGH WATER FUND	7,282.90
Total Checks:			27,782.90

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27 * 782 = 90

1 * 191 * 998 = 52

Borough of Bellefonte
Check Register from 9/01/2023 to 9/30/2023
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	9/01/2023	GENERAL FUND	342.70
0015441	9/05/2023	YOUNG OAKS BROWN & CO, PC	8,100.00
0015442	9/05/2023	RAM INDUSTRIAL SERVICES LLC	8,395.00
0015443	9/05/2023	JJ POWELL FUEL MANAGEMENT	434.47
TRANSFER	9/05/2023	GENERAL FUND	135.00
0997306	9/06/2023	FINK BROTHERS SUPPLY	287.82
0997309	9/06/2023	LINK COMPUTER CORP	551.80
TRANSFER	9/07/2023	NORTHWEST SAVINGS BANK	20,677.34
0997310	9/08/2023	GRAINGER	185.55
0015444	9/11/2023	GOFLEET CORPORATION	32.66
0015445	9/11/2023	SELECTIVE INSURANCE	2,113.00
TRANSFER	9/11/2023	FIRE DEPT FUND	1,446.00
TRANSFER	9/11/2023	GENERAL FUND	114.04
0997311	9/12/2023	A & H EQUIPMENT	293.88
0997312	9/12/2023	POLLU-TECH, INC	946.00
0015446	9/13/2023	LINK COMPUTER CORP	389.00
0015447	9/13/2023	FRANK NOLL	211.75
0015448	9/13/2023	WEST PENN POWER	22,064.26
0015449	9/13/2023	JABCO PEST CONTROL SERVICES, LLC	44.00
0015450	9/13/2023	DRV, INC	8,856.00
0997314	9/13/2023	RELIANCE BANK	5,696.02
0997321	9/13/2023	COMCAST	69.95
0997322	9/13/2023	COMCAST	58.65
TRANSFER	9/13/2023	PAYROLL FUND	26,140.36
0997313	9/15/2023	TRANSPLY, INC	174.28
0015451	9/18/2023	FNB COMMERCIAL CREDIT CARD	935.19
0015452	9/18/2023	GROVE PRINTING, INC	329.16
0015453	9/18/2023	PAGE ANALYTICAL SERVICES LLC	1,340.40
0015454	9/18/2023	QUILL	109.79
0997315	9/19/2023	COMMONWEALTH OF PA	28,932.35
0015455	9/20/2023	HIGHMARK BLUE SH	142.32
0015456	9/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	15,779.00
0997316	9/20/2023	F.N.B. EQUIPMENT FINANCE	1,100.47
0997317	9/20/2023	VERIZON	92.33
0997318	9/21/2023	McMASTER-CARR	451.41
0997319	9/21/2023	JABCO PEST CONTROL SERVICES, LLC	44.00
0997320	9/21/2023	VALLEY ACE HARDWARE	200.99
0997323	9/21/2023	USA BLUEBOOK	1,630.10
0997324	9/21/2023	MARTZ TECHNOLOGIES, INC	1,958.25
0997325	9/21/2023	LINDE GAS & EQUIPMENT	139.44
0997326	9/21/2023	LINK COMPUTER CORP	372.00
0997327	9/25/2023	MARTZ TECHNOLOGIES, INC	13,650.41
0997330	9/25/2023	U.S. BANK EQUIPMENT FINANCE	110.70
0997331	9/25/2023	JOHNSON CONTROLS SECURITY SOLUTIONS	191.77
TRANSFER	9/25/2023	GENERAL FUND	38.52
0015457	9/26/2023	BRYAN MUTHLER	60.00
0015458	9/26/2023	FRANK NOLL	120.00
0015459	9/26/2023	SHANNON STRUBLE	120.00
0015460	9/26/2023	DOUG WATSON	60.00
0997328	9/26/2023	CAMPBELI, DURRANT P.C.	238.50
0997329	9/27/2023	WEST PENN POWER	84.17
TRANSFER	9/27/2023	PAYROLL FUND	34,153.57
0015461	9/29/2023	COOPER ELECTRIC	103.95
0997335	9/29/2023	NAPA AUTO PARTS	30.69
0997336	9/29/2023	COLUMBIA GAS	113.69
0997337	9/29/2023	STITZER CRANE SERVICE, INC	600.00

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Borough of Bellefonte

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Check Register from 9/01/2023 to 9/30/2023
08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	9/29/2023	FIRE DEPT FUND	389.00
Total Checks:			211,381.70

Borough of Bellefonte

Check Register from 9/01/2023 to 9/30/2023

09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0005347	9/05/2023	JJ POWELL FUEL MANAGEMENT	2,739.24
0005346	9/05/2023	YOUNG OAKS BROWN & CO, PC	1,750.00
0005348	9/05/2023	LAWSON PRODUCTS INC	223.82
TRANSFER	9/06/2023	BELLEFONTE BOROUGH WATER FUND	1,402.50
0995912	9/06/2023	LINK COMPUTER CORP	551.81
0995913	9/06/2023	C.G. AUTO REPAIR LLC	35.00
0005351	9/11/2023	CC RECYCLING & REFUSE AUTHORITY	47,123.01
TRANSFER	9/11/2023	GENERAL FUND	88.70
0005349	9/11/2023	GOFLEET CORPORATION	65.32
0005350	9/11/2023	PRIMARY PACKAGING	21,868.76
TRANSFER	9/11/2023	BELLEFONTE BOROUGH WATER FUND	1,316.25
0995918	9/13/2023	COMCAST	21.11
0995915	9/13/2023	HUNTER KEYSTONE PETERBILT, L.P.	374.66
TRANSFER	9/13/2023	PAYROLL FUND	17,197.85
0995916	9/14/2023	TRIANGLE BUILDING SUPPLIES & SERV, INC	28.74
TRANSFER	9/17/2023	GENERAL FUND	50.00
TRANSFER	9/18/2023	GENERAL FUND	18,750.00
0005353	9/18/2023	GROVE PRINTING, INC	164.58
0005352	9/18/2023	FNB COMMERCIAL CREDIT CARD	270.22
0995919	9/19/2023	WEST PENN POWER	107.82
0995920	9/19/2023	WEST PENN POWER	14.08
0005354	9/20/2023	PA MUNICIPAL HEALTH INSURANCE COOP	4,201.00
0995917	9/21/2023	JABCO PEST CONTROL SERVICES, LLC	93.00
0995921	9/25/2023	ROBINSON SEPTIC SERVICE, INC	185.00
0005357	9/26/2023	MELISSA McCULLOUGH	120.00
0005355	9/26/2023	JORDIN BITTENGLE	120.00
0005358	9/26/2023	RANDY NEFF	120.00
0005356	9/26/2023	JULIE BROOKS	60.00
0005359	9/26/2023	SAMUEL HORNER	60.00
0005360	9/26/2023	SCOTT WHITEHILL	60.00
TRANSFER	9/27/2023	PAYROLL FUND	26,151.71
0995922	9/29/2023	COMCAST	109.94
Total Checks:			145,424.12

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Borough of Bellefonte

Check Register from 9/01/2023 to 9/30/2023 18 SPEC PRJ KEYSTONE COMM GRANT CASH

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000102	9/13/2023	YOUNG OAKS BROWN & CO, PC	2,450.00
Total Checks:			2,450.00

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Borough of Bellefonte

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Check Register from 9/01/2023 to 9/30/2023
18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001018	9/05/2023	PENNONI ASSOCIATES INC	3,459.50
Total Checks:			3,459.50

Run: 10/11/2023 at 1:40 PM

Borough of Bellefonte

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**Check Register from 9/01/2023 to 9/30/2023
18 SPEC PROJ POLICE DEPT GRANT CKG**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995009	9/05/2023	HOFFMAN LEAKEY ARCHITECTS, LLC	3,995.17
0001018	9/06/2023	RHINO FIRE PROECTION ENGINEERING, PLLC	3,643.00
0001019	9/15/2023	J C ORR & SON INC	25,982.50
0995011	9/27/2023	STOVER McGLAUGHLIN	147.75
Total Checks:			33,768.42

Run: 10/11/2023 at 5:53 PM

Borough of Bellefonte

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Check Register from 9/01/2023 to 9/30/2023 95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000014	9/06/2023	NITTANY VALLEY JT REC AUTHORITY	28,000.00
Total Checks:			28,000.00

Run: 10/11/2023 at 6:22 PM

Borough of Bellefonte

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Check Register from 9/01/2023 to 9/30/2023
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000178	9/13/2023	BELLEFONTE BOROUGH TAX COLLECTOR	4,953.04
0000179	9/13/2023	WEST PENN POWER	1,425.85
0000180	9/13/2023	TRANE U.S. INC	2,173.40
0000181	9/13/2023	WIZZARDS JANITORIAL SYSTEMS	600.00
0000182	9/13/2023	BULK WATER	11,034.47
0000183	9/19/2023	THE CINCINNATI INSURANCE COMPANIES	2,523.00
0000184	9/20/2023	BELLEFONTE BOROUGH	28.43
0000185	9/22/2023	COLUMBIA GAS	35.37
Total Checks:			22,773.56

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Borough of Bellefonte

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**Check Register from 9/01/2023 to 9/30/2023
98 BULK FNB CHECKING**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000728	9/05/2023	YOUNG OAKS BROWN & CO, PC	350.00
AUTO	9/13/2023	FIRST NATIONAL BANK	2,133.93
0000729	9/19/2023	MILLER BUILDINGS INC	10,500.00
Total Checks:			12,983.93

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Borough of Bellefonte

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Check Register from 9/01/2023 to 9/30/2023
98 WATER ST LEASE CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995005	9/25/2023	WEST PENN POWER	408.07
Total Checks:			408.07

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Borough of Bellefonte

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**Check Register from 9/01/2023 to 9/30/2023
98 NW BULK WATER CHECKING ACCOUNT**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	9/08/2023	NORTHWEST SAVINGS BANK	5,981.49
0995202[VOID]	9/22/2023	FRANSON ENGINEERING & SURVEYING	120.00
0995203	9/26/2023	PENN TERRA ENGINEERING	69.46
0995204	9/27/2023	WEST PENN POWER	112.42
Total Checks:			6,283.37
			<i>voided ck.</i> - 120.00
			<u>6163.37</u>

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting November 6, 2023

HARB:

HARB did not meet on October 24, 2023 due to there being no projects for review. The next meeting is scheduled for November 14, 2023 at 8:30 a.m. in Council Chambers.

ZONING:

The **Zoning Hearing Board** meet on Wednesday, October 25 at 5:00 p.m. in Council Chambers. There were two cases:

The determination meeting for the hearing of **1304 Summit Drive (Robins Nest)** that was held on August 29. This was to appeal the determination of the Zoning Officer to operate a nonconforming use (short-term rental) in the R-1 Suburban Residential District for a maximum of 138 days per year.

The Zoning Hearing Board voted unanimously not to approve the request to operate the nonconforming, transient short-term rental at 1304 Summit Drive for unlimited nights.

Variance request for **131 N. Thomas Street**. The property owners would like a variance from the provisions of the Zoning Ordinance, Chapter 575 Article X: Town Residential District (R-2) to allow 131 N. Thomas Street (parcel 32-302-,065-,0000-) to subdivide the parcel into three nonconforming (front and side setbacks) parcels for individual purchase of single-family homes.

The Zoning Hearing Board voted unanimously to approve the dimensional variance request to create three nonconforming lot parcels from the subdivision of 131 N. Thomas Street.

The Findings of Facts and Conclusions of Law for the case have not yet been published. Once published, council or any other persons may appeal the decision of the Zoning Hearing Board. This must be done within 30 days of when the written report is submitted.

PLANNING:

The **Planning Commission** will meet on **Monday, November 13 at 5:00 p.m. in Council Chambers** to review the new Bellefonte Elementary LDP as well as drafts of the beekeeping ordinance and an amendment to the Bed & Breakfast ordinance to include language that would allow micro-events.

If you have any questions about the current projects, or would like additional information, please do not hesitate to contact Gina Thompson at gthompson@bellefontepa.gov.



Bellefonte Emergency Medical Services

October 11, 2023

Some additional information in response to questions raised during the Oct 2, 2023 Budget Work Session.

- How much is asked of each municipality?
 - 0.50 mill (1/2) is equally requested for the portion served of each municipality.
 - If we provide primary service to 50% of a given township the request is still 0.50 mill for the 50% of the area served. Example:
 - Total township assessment at 1.0 mill = \$80,000
 - We serve 50% of area as primary = \$40,000 at 1.0 mill
 - The requested 0.50 mill would be = \$20,000 budget request
 - We serve 100%: Bellefonte, Milesburg, Unionville, Boggs, & Union
 - We serve a portion of: Huston, Benner, Spring, Marion, & Howard Twps

- Historic funding requests;
 - 2019 = 0.20 mills (Bellefonte budgeted 0.20)
 - 2020 = 0.40 mills (Bellefonte budgeted 0.25)
 - 2021 = 0.40 mills (Bellefonte budgeted 0.25)
 - 2022 = 0.50 mills (Bellefonte budgeted 0.25)
 - 2023 = 0.50 mills (Bellefonte budgeted 0.25)
 - 2024 = 0.50 mills (TBD)

- Not asked for an increase in several years?
 - We have not increased our request for 2024, it would seem pointless to ask for more if municipalities are not yet meeting the request of the current 3 years.
 - We have made progress each year with multiple municipalities increasing their contribution up to the requested 0.50 mill.
 - Boggs Twp met requests in '19, '21, '22, but reduced in '23 when they saw others were not, but still at 0.40 mills
 - Huston, Union, & Howard Twps, have all increased to 0.50 mills
 - Milesburg has increased to 0.42 mills
 - Unionville & Spring have been the biggest outliers followed by Benner Twp.
 - Unionville did pass a Motion in Feb 23 to contribute 0.50 mills but check has not yet been received for 2023.
 - Bellefonte currently sits at 6th in rate of contributions out of 10 total, possibly dropping to 8th once Unionville & Marion monies arrive if they deliver budgeted amounts.
 - See attached 3rd Quarter Report, page 2 for more info.

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702



Bellefonte Emergency Medical Services

- Other Municipalities – PSA (?) meeting
 - YES Please, use some peer pressure on the other municipalities. I continually have formal and informal conversations with them with limited success.
 - I did have a conversation with Dave Capparelle from Spring recently. He/they are holding onto a ‘must consolidate/merge’ mindset, despite not holding fire/police departments to the same standard in duplication of costs.
 - Bellefonte EMS has documented expense reduction/operational savings in excess of \$1 million cumulative over past 16 yrs in effort to be fiscally responsible and efficient. Additional \$\$ savings through mergers will be much less than some expect.
- Centre Crest Moving – Funding Increase;
 - Partially true, this was a significant revenue loss without matching expense reduction.
- Need for additional?
 - Our initial proposal target in 2018 was to get to 1.0 mill;
 - Starting wage goal of \$16-17/hr starting for our EMT’s, (should be \$18-19 today). Unable compete with MNMC & PSU EMS or even Rutters.
 - Was \$9.57/hr then, still only \$13.00/hr starting wage today
 - Restore 4-6 full-time positions with benefits, lost thru attrition to save \$.
 - Replace 1 of 3 ambulances every 5 years, keeping each for 15 years
 - Replace litters/stretchers x4, every 12 years (manufacturer recommends 7 yrs) \$20,000 each.
 - 1.0 mill from all municipalities combined would be approx. \$384,000 annually which would be only 28% of our total budget. Labor/personnel costs are 60% of our budget, and that is with staff wages far below market value or a living wage with extremely limited benefits.

Thank you for your support and consideration.

Scott

369 Phoenix Avenue, Bellefonte, Pa. 16823

Office (814) 355-2907, Fax (814) 355-8702

APPLICATION AND CERTIFICATE FOR PAYMENT

PAGE ONE OF 2 PAGES

TO OWNER:
 Borough of Bellefonte
 236 West Lamb Street
 Bellefonte, PA 16823
FROM CONTRACTOR:
 John Nastase Construction
 PO Box 1
 Snow Shoe, PA 16874

PROJECT:
 Spring Street Streetscape Improvements

VIA ARCHITECT:
 TurnKey Logistics

APPLICATION #: 2
PERIOD TO: 10/31/23
PROJECT NOS: 23-1-070

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input checked="" type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

CONTRACT DATE: 08/23/23

CONTRACT FOR: Spring Street Streetscape Improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

- 1. ORIGINAL CONTRACT SUM-----\$ 194,981.74
- 2. Net change by Change Orders-----\$
- 3. CONTRACT SUM TO DATE (Line 1 +/- 2) \$ 194,981.74
- 4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet) \$ 134,968.74

5. RETAINAGE:

- a. 5.0% of Completed Work (Columns D+E on Continuation Sheet) \$ 6,748.44
- b. _____ of Stored Material (Column F on Continuation Sheet) \$ _____

- Total in Column 1 of Continuation Sheet-----\$ 6,748.44
- 6. TOTAL EARNED LESS RETAINAGE-----\$ 128,220.30
- (Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT

- (Line 6 from prior Certificate)-----\$ 70,809.07
- 8. CURRENT PAYMENT DUE-----\$ 57,411.23

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6) \$ 66,761.44

CONTRACTOR:

By:  Date: 10/27/2023



CERTIFICATE FOR PAYMENT owner

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 57,411.23

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

Engineer:

By:  Date: 10/30/2023
 Brian R. Hoffheins Jr.
 PE, LEED AP, CMAA, PMP, CSI, CUS, E-Brian.hoffheins@tkdso.com, brian@turnkeylogistics.com, Brian.R.
 This Certificate is not negotiable. The amount CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 2

APPLICATION DATE: 10/27/2023

PERIOD TO: 10/31/2023

PROJECT: Spring Street Streetscape Improvements

ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Completed This Period	F Materials Presently Stored (Not in D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period					
1	Mobilization	\$ 8,100.00	\$ 8,100.00				\$ 8,100.00	\$ -	\$ 405.00
2	Survey	\$ 2,500.00	\$ 2,500.00				\$ 2,500.00	\$ -	\$ 125.00
3	Traffic Control	\$ 15,600.00	\$ 9,360.00				\$ 9,360.00	\$ 6,240.00	\$ 468.00
4	E&S	\$ 3,571.74	\$ 3,571.74				\$ 3,571.74	\$ -	\$ 178.59
5	Asphalt	\$ 20,050.00	\$ 8,020.00				\$ 8,020.00	\$ 12,030.00	\$ 401.00
6	Concrete	\$ 94,250.00	\$ 47,125.00	\$ 37,700.00			\$ 84,825.00	\$ 9,425.00	\$ 4,241.25
7	Brick Pavers	\$ 23,700.00		\$ 11,850.00			\$ 11,850.00	\$ 11,850.00	\$ 592.50
8	Signage	\$ 5,000.00		\$ 2,500.00			\$ 2,500.00	\$ 2,500.00	\$ 125.00
9	Landscaping	\$ 21,210.00		\$ 4,242.00			\$ 4,242.00	\$ 16,968.00	\$ 212.10
10	As-Builts	\$ 1,000.00					\$ -	\$ 1,000.00	\$ -
11							\$ -	\$ -	\$ -
12							\$ -	\$ -	\$ -
13							\$ -	\$ -	\$ -
14							\$ -	\$ -	\$ -
15							\$ -	\$ -	\$ -
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24							\$ -	\$ -	\$ -
25							\$ -	\$ -	\$ -
SUBTOTALS PAGE 2		\$ 194,981.74	\$ 78,676.74	\$ 56,292.00	\$ -	\$ -	\$ 134,968.74	\$ 60,013.00	\$ 6,748.44