

BELLEFONTE BOROUGH
2024 COMPREHENSIVE FEE SCHEDULE (*with date last amended*)

1

| BUILDING CODES, RENTAL HOUSING & ZONING | |
|--|--|
| Building Code Permit Fees - 1 and 2 Family Residential | |
| Application Fee | \$35.00 (amended 2019 - was \$0) |
| New Construction, or Addition | \$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$.0065) |
| Renovation | \$0.0070 x Declared Cost* (amended 2022 - was \$.0065) |
| Minimum Fee | \$55.50 (amended 2018 - was \$56) |
| Reinspection Fee | \$100.00 (amended 2023 - was \$75) |
| Demolition Fee | \$55.50 (amended 2018 - was \$56) |
| * The CRCA may request documentation supporting the declared project cost | |
| Building Code Permit Fees - 1 and 2 Family Residential - New Industrialized Housing Only | |
| Application Fee | \$35.00 (amended 2019 - was \$0) |
| New Construction | 80% of the following: [\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$0.0065) |
| Minimum Fee | \$55.50 (amended 2018 - was \$56) |
| Reinspection Fee | \$100.00 (amended 2023 - was \$75) |
| * The CRCA may request documentation supporting the declared project cost | |
| Building Code Permit Fees - Non-1 and 2 Family Residential | |
| Application Fee | \$75.00 |
| New Construction, Renovation, or Addition | \$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Level of Renovation Multiplier x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$.0065) |
| Minimum Fee | \$55.50 (amended 2018 - was \$56) |
| Reinspection Fee | \$100.00 (amended 2023 - was \$75) |
| Demolition Fee | \$55.50 (amended 2018 - was \$56) |
| * The CRCA may request documentation supporting the declared project cost | |
| Fire Safety Permits | |
| Annual Permit Fee = T x \$115.00 x R/ V (rounded to the nearest dollar) (amended 2024 - was \$100) | |
| R = Reduction Factor = 1.0; T = Estimated Inspection Time of Property; V= Inspection Frequency Value | |
| Square Feet | Time in Hours |
| 1,000 or less | 2 |
| 1,001 to 2,500 | 2.75 |
| 2,501 to 10,000 | 3.5 |
| 10,001 to 25,000 | 4.5 |
| 25,001 to 75,000 | 6 |
| 75,001 to more | 9.5 |
| Life Safety Value (as determined at the time of inspection) | Inspection Frequency |
| 100 or less | 5 year interval |
| 101 to 400 | 3 year interval |
| 401 or more | Annually |
| Rental Housing Fee | |
| Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit) | \$47.00 (amended 2024 - was \$45) |
| Administrative Fee | \$4.00 per application (amended 2023 - was \$2.00) |

| Rental Housing Fee (con't) | |
|---|---|
| Lodging house, boarding house, tourist home, or rooms (per unit) | \$42.00 (amended 2024 - was \$40) |
| Bed & Breakfast | \$50.00 |
| Change of management for rentals | \$50.00 (new 2022) |
| Changed of ownership for rentals | \$50.00 (new 2022) |
| New Rental | \$50.00 (new 2024) |
| Short Term Rental Fee | \$130.00/unit/year (new 2023) |
| Well and Borehole Permit Fee | |
| Potable drinking water well | \$56.00 |
| Base fee for all wells and boreholes subject to the Centre Region Building Safety and Property Maintenance Code with the exception of potable drinking water wells including up to five (5) ground penetrations | \$150.00 |
| Additional penetrations beyond the five (5) penetrations covered in the base fee for up to and including an additional five (5) penetrations | \$75.00 |
| Permit Expiration and Permit Renewal Fees | |
| The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010 | |
| Written Verification of Expiration Date | |
| a. Residential Projects | \$100.00 |
| b. Commercial Projects | \$500.00 |
| Permit extension fee shall be 25 percent of the original base permit fee, not to exceed \$5,000.00 | |
| Residential Plan Review Fees | |
| Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit | |
| Submission fee | \$0 |
| Review fee | \$115 x Staff Time in Hours (amended 2024 - was \$100) |
| Commercial Plan Review Fees | |
| Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit | |
| Submission fee | \$150 |
| Review fee | \$115 x Staff Time in Hours (amended 2024 - was \$100) |
| Work Not Covered By Permit Fees | |
| Fee | \$115 x Staff Time in Hours (amended 2024 - was \$100) |
| Applicant Requested Accelerated Plan Review or Inspection Outside of Normal Business Hours | |
| Fee | \$172.50 x Staff Time in Hours (amended 2024 - was \$172.50) |
| Safety & Property Maintenance Code | |
| Fire Code Operational Permits | \$25.00 (same since 2011 when added) |
| Violations | Fine of no less than \$300.00, no more than \$1,000.00, per occurrence. Every day shall be a new occurrence. (same since 2011 when added) |
| Section 302.9, Weeds Violations | First Violation, written warning. Second violation shall be \$50.00. Every violation thereafter shall be \$100.00. (increased from \$25 in 2010) |
| Grass/Weeds Blown or Tossed into Street | \$25.00 (new in 2014) |
| Safety and Property Maintenance Code Appeals Board | \$50.00 unless applicant would request stenographer and solicitor, then applicant would pay actual cost to Borough. (increased from \$25 in 2015) |

Zoning

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|---------------------------------------|--|-------------------------------------|
| Zoning Permit Application | \$50.00 | (amended 2011 - was \$25) |
| Amendment to the Zoning Ordinance | \$500.00, plus additional fees (if required) | (same since 2009) |
| Amendment to the Zoning Map | \$500.00, plus additional fees (if required) | (same since 2009) |
| Zoning Permit (with site plan review) | \$275.00, plus additional fees (if required) | (same since 2009) |
| Grant of Easement | \$300.00, plus additional fees (if required) | (same since 2009) |
| Zoning Map (11" x 17") | \$2.00 | (amended 2022 - was \$1 since 2009) |
| Street Vendor Permit | \$35.00 | (same since 2009) |
| Outside Cafe Permit | \$25.00, annually | (same since 2009) |
| Sign Permit Application | First sign \$50.00, each sign thereafter \$30.00 | (amended 2015 - was \$40) |
| Home Occupation Permit | \$50.00 | (amended 2015 - was \$30) |

Zoning Hearing Board Fees

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|--|----------|----------------------------|
| Zoning Variance | \$400.00 | (amended 2011 - was \$375) |
| Challenges to the Validity of the Zoning Ordinance | \$350.00 | (amended 2010 - was \$300) |
| Special Exception Permit | \$100.00 | (same since 2008) |
| Appeal of the Determination of the Zoning Officer | \$100.00 | (same since 2008) |

STREETS AND PUBLIC WORKS

Street Opening Fees

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|--|--------------------------|---------------------------|
| Street Cut Application Fee | \$60.00 | (amended 2022 - was \$50) |
| 6 month extension of a street opening permit | \$60.00 | (amended 2022 - was \$50) |
| Inspection Fee | | |
| Up to & including three (3) square yards | \$60.00 | (same since 2008) |
| Each additional square yard above three (3) | \$30.00 per square yard | (same since 2008) |
| For Degradation Fees, contact Borough office | | |
| Deposit for Barricades/Cones | \$5.00/barricade or cone | (same since 2011) |

WATER, SEWER AND REFUSE

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|---|---|--------------------------------------|
| Water Fee | \$5.95 per 1,000 gallons used, plus a \$20.00 flat fee per quarter, for Corning Water Line Customers, additional \$5.00/qtr flat rate to be set aside for capital improvements effective 1/1/17 (amended 2024 - was \$5.85) | |
| Water Connection Fee | \$2.53 per gallon or \$607.20 per EDU (EDU is based on 240 gallons) (same since 2009) | |
| Water On | \$30.00 | (amended 2010 - was \$25) |
| Water Off | \$30.00 | (amended 2010 - was \$25) |
| Lien Letter Fee | \$5.00 | (same since 2008) |
| Posting Fee | \$30.00 | (same since 2008) |
| Vacancy Application Charge | \$30.00 | (same since 2008) |
| Bulk Water Fee | \$8.50 per 1,000 gallons plus \$7.00 per load (amended 2023 - was \$8.35) (amended 2024 - was \$5.00/load) | |
| Sewer Fee | \$141.50 per quarter per unit up to 27,000 gallons, then \$3.10/1,000 gallons over 27,000 gallons (amended 2024 - was \$140.50) | |
| Sewer Connection Fee (& inspection fee) | \$2.96 per gallon or \$578.09 per EDU (based on 195.3 gallons) (same since 2008) | |
| Sewer Dye Test | \$50.00 | (same since 2008) |
| B & B Sewer Fee | \$15.00/room.year | |
| Bulk Hauler's Fee | \$40.00 annually | (added 2013 - same since) |
| Sludge/Septic/Portable Toilets - Sewer | \$75.00/1,000 gallons | (amended 2022 - was \$70 since 2013) |
| Other Sources | \$144.00/1,000 gallons | (added 2023) |
| Refuse Fee | \$62.80 per quarter for residential customers For commercial customers, see attached schedule. (amended 2023 - was \$60.80) | |
| Recycling Fee | \$22.50 per quarter | (amended 2022 - Was \$15.75) |

Water, Sewer and Refuse (con't)

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|---|--|
| Carry-Out Service for Refuse | \$18.00 per quarter, extra charge (same since 2008) |
| Special Collections | \$36.00 for first 8 minutes, then \$4.50 per additional minute unless on special list below (amended 2022 - was \$34.80, \$4.35) |
| Grass/Brush Can Collection Fee | \$15.00/year per can (amended 2021 - was \$10) |
| Commercial Recycling (for businesses with large containers) | \$65.00/month (amended 2022- was \$50.50) |
| Refuse Cans, Bags or Recycling set out before hours | \$50.00 first violation, \$100.00 second violation, \$300.00 third violation (added 2014 - same since) |
| Tipping for Commercial Tree Haulers at Landfill | 2 axle = \$75 per load: 1 axle = \$50.00 per load |
| Less than 10 day notice for Sewer dye test | \$100.00 (added 2014 - same since) |
| Service Call (during normal business hours) | minimum of \$50/hr times number of employees sent plus cost of any parts, etc (added 2014 - same since) |
| Call out (after normal business hours) | Hourly rate (including overtime) times a minimum of 2 hours plus cost of parts, etc (added 2014 - same since) |
| Freeze plate and gaskets | \$25.00 (amended 2022 - was \$15) |
| Extra refuse can, grass or brush can | \$75.00 (the cost is based on the actual cost the Boro pays for the cans) |
| Refuse Can Rental | \$10 per week, two container max, up to four weeks per year (added 2018-same since) |
| Replacement Curbside Bins | \$7.00 each (added 2018 - same since) |
| Commercial Refuse | see attached |
| 1" Water Meter | \$300.00 (added 2023) |
| 1 MXU | \$175.00 (added 2023) |
| 3/4" Water Meter (residential) | \$200.00 (added 2023) |

SPECIAL COLLECTIONS LIST

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|-------------------------------|-------------------------------------|
| Washing Machine | \$35.00 (increased 2021 - was \$30) |
| Hot Water Heater | \$35.00 (increased 2021 - was \$30) |
| Refrigerator | \$35.00 (increased 2021 - was \$30) |
| Freezer | \$35.00 (increased 2021 - was \$30) |
| Sofa or Couch | \$30.00 (increased 2021 - was \$25) |
| Carpet | \$25.00 (increased 2021 - was \$10) |
| Table | \$25.00 (increased 2021 - was \$10) |
| Overstuffed Chair | \$25.00 (increased 2021 - was \$10) |
| Television | \$35.00 (increased 2021 - was \$30) |
| Stove | \$35.00 (increased 2021 - was \$30) |
| Dryer | \$35.00 (increased 2021 - was \$30) |
| Dresser | \$25.00 (increased 2021 - was \$10) |
| Toilet | \$25.00 (increased 2021 - was \$10) |
| Sink | \$20.00 (increased 2021 - was \$10) |
| Mattress or Box-Spring (each) | \$25.00 (increased 2021 - was \$10) |
| Microwave | \$25.00 (increased 2021 - was \$10) |
| Air Conditioner | \$25.00 (increased 2021 - was \$10) |
| Bed Frame | \$20.00 (added 2010 - same since) |
| Doors | \$20.00 (added 2010 - same since) |
| Desk | \$25.00 (increased 2021 - was \$10) |
| Grill | \$25.00 (increased 2021 - was \$10) |
| Dehumidifier | \$25.00 (increased 2021 - was \$10) |

POLICE

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|--|--|
| Parking Fine | \$10.00 for 1st violation, \$12.00 for 2nd violation, \$20.00 for 3rd violation on same day. Two hour limit violation \$8.00. fire hydrant, restricted area, against traffic, on highway, alternate side, on sidewalk, blocked driveway, head in hold, across lines \$15.00 (amended 2021 - was \$10, \$12, \$14 since 2008) |
| Dog/Cat Fine | \$25.00 for first day, \$15.00 every day thereafter (amended 2022 - was \$20, 1st day; \$10, 2nd day) |
| Meter Bag Rental | \$5.00 for 1/2 day, \$10.00 per day (same since 2008) |
| Boot Fee | \$50.00 |
| Accident Reports | \$15.00 (state regulated) (same since 2008) |
| False Alarms | 1st and 2nd in a six month time period are free, then \$100.00 per occurrence thereafter (amended 2010 - was \$75) |
| Handicap parking fine | \$50.00 (state regulated) |
| Violation of Bellefonte Borough Ordinance 185-6 - False Alarms Penalties | Violators of any of the provisions of the chapter shall be fined \$100.00 plus the costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned not more than 3 days. In addition, the Borough may collect all unpaid service fees, including a collection fee of \$100.00, attorney's fees and costs in the same manner as municipal claims are now collected, including the filing of a lien for the collection of the same. (added 2013 - same since) |
| Curfew | first offense - warning, \$25.00 for second offense, for each subsequent parental offense, the fine will increased by an additional \$25.00 (e.g.: \$50.00 for the third offense, \$75.00 for the fourth, \$100.00 for the fifth and so on) to a maximum of \$300.00. Each offense after a fine of \$300.00 is reached shall be a fine of \$300.00. (added 2011 - same since) |

PARKS AND RECREATION

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|---|---|
| Governor's Park Pavilion Rental | \$50.00 with electric, \$35.00 without electric (amended 2022 (was 45 & 30) |
| Talleyrand Park Rental | \$30.00 non-refundable application fee (amended 2023-was \$20.00) ; \$200.00 rental fee plus \$100.00 deposit for gazebo or extended side. \$150.00 rental fee plus \$100 deposit for sculpture garden area. (new 2022) Deposit returned if park has been returned to original condition. (same since 2008) |
| Use of Baseball Field | \$500.00/day (new 2024) |
| Use of Pickleball Court or Soccer Field | \$25.00/day (new 2024) |

LAND DEVELOPMENT AND PLANNING**Subdivision or Land Development**

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|---|---|
| Preliminary Plan | \$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (added 2008, increased from \$300 in 2023) |
| Final Plan (when preceded by a required Preliminary Plan) | \$50.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (added 2008, changed from \$100 in 2023) |
| Final Plan (when not preceded by a Preliminary Plan) | \$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (same since 2008) |
| Addition of a Lot Consolidation Plan (includes replot plans and lot line corrections plans) | \$150.00 plus \$15.00 per lot or dwelling unit for residential development or \$15.00 per commercial, recreational or industrial development (new 9/2022) |

Borough Engineer Fees (Land Development)

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|-----------------------|--|
| Professional Engineer | at cost billed to Borough (changed to at cost in 2013) |
| Technician II | at cost billed to Borough (changed to at cost in 2013) |

| Borough Engineer Fees (Land Development) (con't) | | |
|---|---|--------------------------------------|
| Technician I | at cost billed to Borough | (changed to at cost in 2013) |
| Secretarial | at cost billed to Borough | (changed to at cost in 2013) |
| Mileage | at cost billed to Borough | (changed to at cost in 2013) |
| Engineer at Meeting Fee | at cost billed to Borough | (changed to at cost in 2013) |
| GENERAL FEES | | |
| Dumpster Permit | \$30.00 | (amended 2022 - was \$25 since 2013) |
| Fire Department False Alarms | 1st and 2nd in a six month time period are free, then \$250.00 per occurrence thereafter (same since 2009) | |
| Collections fee for Unpaid Police and Fire Department False Alarms | \$75.00 if fee not paid within 30 days of invoice date (same since 2009) | |
| NSF Check Fee | \$20.00 | (same since 2009) |
| Parking Permits | North Lot: \$45.00/month; South Lot: \$45.00/month; West Lot: \$35.00/month; \$50/month per parking space plus the cost of sign installation for businesses requesting a maximum of two parking spaces per business in the West Lot (amended 2021) | |
| Long-Term On-Street Parking | R Permit (Resident) - \$15.00/month RC Permit (Resident Commuter) - \$20.00/month C Permit (Commuter) - \$25.00/month (added 2021) 1 day permit for red area - \$4.00 | |
| Parking permit in-house processing fee | \$5.00 | |
| Solicitor's Permit | \$10.00/day; \$25.00/week; \$75.00/month; \$150.00/year | |
| Legal Fees | at billed cost | |
| HARB Application Fee | \$25.00 | (added 2021) |
| Second Notice Fee | \$5.00 | (added 2022) |
| Third Notice Fee | \$7.00 | (added 2022) |
| Installation Permits for Incinerators and Domestic Fuel Burning Equipment | \$10.00 Domestic Incinerators and fuel-burning equipment rated at 150,000 BTU per hour input or more. All other nondomestic incinerators and fuel-burning equipment, other than domestic, having the following rated input capacities: \$15.00 for 150,000 BTU per hour up to and including 2,000,000 BTU per hour; \$25.00 for 2,000,001 BTU per hour up to and including 10,000,000 BTU per hour; Process Weight: \$15.00 for less than 100 pounds per hour; \$25.00 for one hundred tons per hour; \$50.00 for one hundred tons per hour up to and including 200 tons per hour; \$100.00 for over 200 tons per hour. (added 2011 - same since) | |
| Solid Fuel Dealer's License | \$5.00 fuel peddler (any person who lawfully stores, distributes, advertises, sells, offers for sale or delivers solid fuel in quantities of less than 1,000 pounds in bag, basket, or bushel measures, and who operates only one vehicle per year); \$10.00 for All other persons operating one or more vehicles per year; \$2.00 for each additional vehicle per year (added 2011 - same since) | |
| Temporary RV Parking Permit | \$30.00 per occurrence | |
| Earned Income Tax | .60% (BASD 1.05%) | |
| Local Services Tax | \$52.00 | |
| In-Office Copies | | |
| Copies - B&W | 25¢/page | (same since 2011) |
| Copies - Color | 35¢/page | (same since 2011) |
| Postage | actual cost to Borough | (same since 2011) |
| Stormwater Ordinance | \$15.00 | (same since 2008) |
| Subdivision Ordinance | \$10.00 | (same since 2008) |
| Zoning Ordinance | \$30.00, or available online for free | (same since 2008) |
| Sign Ordinance | \$5.00 | (same since 2008) |
| Comprehensive Plan | \$100.00, or available online for free | (same since 2008) |

GENERAL FEES (con't)**Equipment Hourly Rates**

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|--|----------|----------------------|
| Case Loader (1996 model) ST | \$80.00 | \$85.00 |
| Case Extendahoe (4wd) | \$80.00 | \$85.00 |
| Truck #18 | \$50.00 | \$55.00 |
| Skid-Steer | \$55.00 | \$60.00 |
| 4x4 Backhoe | \$80.00 | \$85.00 |
| Ford T-tag Dump Truck (truck #3 & #9) | \$30.00 | \$35.00 |
| Refuse truck/25 cubic yards (#23) | \$80.00 | \$85.00 |
| Bucket Truck | \$40.00 | \$45.00 |
| Chevy 8-ton dump truck (truck #19 & #16) | \$50.00 | \$55.00 |
| Chevy T-tag dump truck | \$30.00 | \$35.00 |
| Pickups (when used as personal carriers) | \$20.00 | \$25.00 |
| Air compressor | \$20.00 | \$25.00 |
| Sewer Rod Machine | \$15.00 | \$20.00 |
| Concrete Saw | \$15.00 | \$20.00 |
| Jackhammer | \$15.00 | \$20.00 |
| Street Sweeper | \$100.00 | \$105.00 |
| Sewer Cleaner - high pressure water | \$80.00 | \$105.00 |
| Water Dept Maintenance Van | \$30.00 | \$35.00 |
| Generator | \$15.00 | \$20.00 |
| Field Gymmy | \$70.00 | \$75.00 |
| Tractor & Trailer/sludge hauling | \$60.00 | \$65.00 |
| Chipper | \$30.00 | \$35.00 |
| Leaf Vacuum | \$130.00 | \$135.00 |
| Roller/Pavement | \$40.00 | \$45.00 |
| Trailer | \$25.00 | \$30.00 |
| Road Saw | \$55.00 | \$60.00 |
| Scag Mower | \$35.00 | \$40.00 |
| Pressure Washer (10 hp, 2500 psi) | \$10.00 | \$20.00 |
| Fork Lift | \$30.00 | \$35.00 |
| Mini Excavator | \$35.00 | \$40.00 (added 2020) |
| NOTE: All rates are per hour. They DO NOT include operators. | | |

Approved December 18, 2023, Effective January 1, 2023

