

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
September 6, 2023 – 6 p.m.
236 West Lamb Street
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order September 6, 2023 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle
Mr. Greg Brown
Mr. Jon Eaton
Mr. Joe Falcone **(EXCUSED)**
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson
Mr. Mike Schmidt

Staff

Mr. Frank Noll, WWTP Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Assistant Public Works Superintendent
Ms. Lori McGowan, Finance Director
Mr. Ralph Stewart, Borough Manager

Engineer Chris Roelke, B & L via Zoom

Guests

Kevin Abbey

MINUTES

A motion was made by Beigle and seconded by Eaton to approve the minutes from August 15, 2023. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (Written)

NONE

FINANCIALS

Budget v. Actual July 2023

Mr. Falcone was absent but Ms. McGowan was able to provide some details about the financial report.

Sewer:

\$225,204.72 (cash balance)

\$252,328.84 (Money Market)

Water Fund:

\$1,564,871.22

It was noted that Niagara is behind in paying their bills and it was suggested a letter be sent asking them to pay their bill on time.

Lori looked into CD investing and she presented her findings. The CD she looked into is earning 5% interest.

There was a motion by Eaton to invest reserves of \$1,000,000 and \$300,000 into a CD. Seconded by Johnson. Motion carried.

The financial report was approved.

ENGINEER'S REPORT

Chris (via Zoom) offered several updates about the Authority from August.

- Carrier Fluid Pump
- Air Conditioning in the Power room

SEWER REPORT (Superintendent)

The Superintendent highlighted the details of various projects and repairs completed in June and July.

Water sales for August 188,00 gallons.

The Superintendent discussed several employee issues including retirements and hiring of new employees. It was noted that the Authority has had issues with equipment, staffing and other various difficulties lately.

WATER REPORT

Details were offered regarding projects and repairs completed in August.

OLD BUSINESS

Sewer line Right-of-Way encroachments by property owner at 1201 Pine Circle. The property owner has been sent letters from Borough and Authority Solicitors giving him notice to remove the encroachments within 60 days.

Big Spring cover project

- It was suggested that the Authority form a committee to keep the project moving.

Logan Greene water line warranty

- A draft 10-year agreement was just received today
- It was suggested some of the language be changed to better represent the Authority

Corning Line Service area at former Glass Works plant

- There is a conflict of interest in the agreement and it is being resolved
- There is a concern about the Authority losing customers in the agreement.

NEW BUSINESS

Daily Water Withdrawal August 2023

Spring-Benner-Walker Area Joint Authority July 24 -August 14, 2023 Meeting Minutes

2024 Budget preparations are underway

DISCUSSION

NONE

ADJOURNMENT

Johnson motioned and Beigle seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 6:55pm.

An executive session (for legal issues) followed tonight's meeting.