



HISTORIC
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Est. 1795

6:30 PM Executive Session – Personnel

**Bellefonte Borough
Council Work Session
7:00 – 7:25 PM
Monday, December 4th, 2023
Council Chambers**

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://www.youtube.com/live/-7GkrukkL84?si=RLPMI8kqLPwZmaD7>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, December 4th, 2023, to receive the Zoom Link to the meeting.

I. CALL TO ORDER

II. WELCOMING COMMENTS / OPENING REMARKS

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (the making of motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Member Bernier

III. ITEMS FOR DISCUSSION:

- A) 2024 Budget:– **25 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.

BOROUGH OF BELLEFONTE 2024 BUDGET



Tentative Budget Presented and considered for approval at the December 4th, 2023 Council Meeting
Public Inspection/posting of Tentative Budget December 8th through December 18th, 2023
Public Hearing and Consideration for Adoption, with any changes, at the December 18 th , 2023 Council Meeting

BUDGET MESSAGE

Dear Members of Borough Council and Mayor Johnson:

On behalf of Council, Mayor Johnson and borough staff, I am submitting to you the proposed budget for calendar year 2024. The Borough's General Fund, which provides some of the most important public services (policing, street maintenance, etc.), presents a challenge each year. Our growth in revenues (primarily property taxes and earned income taxes) does not keep up with the cost of services. Bellefonte Borough has a relatively small geographic coverage area of 1.8 square miles. As a comparison, Spring Township, which surrounds Bellefonte Borough, has a geographic coverage area of 27.1 square miles. Bellefonte Borough is honored to be the County Seat and laid out like a small city. This honor comes with a high percentage of non-taxable real estate including county buildings, school buildings, parks, cemeteries, libraries, post offices, and fire houses. With little room for new homes that bring increased real estate revenue and new wage earners (who move into the new homes), Bellefonte Borough has a real financial struggle in maintaining the same level of services each year without a millage rate increase. The Borough, like all employers, is dealing the increases in costs, shortages in supplies, and seeing more difficulty in getting applicants for openings.

During the 2022 annual budget preparation process, we implemented the Priority Budgeting process. The process turned out to be confusing and time-consuming. We lacked the expensive software needed to make the process efficient. For the 2023 budget process, staff simplified things by using charts to highlight the top spending areas for funds, where applicable. Here are the principles of Priority-based Budgeting.

Prioritize Services. Priority Based Budgeting evaluates the relative importance of individual programs and services rather than entire departments. It is distinguished by prioritizing the programs a government provides, one versus another.

- **Do the Important Things Well.** Cut Back on the Rest. In a time of a deficit, a traditional budget process often attempts to continue funding all the same programs it funded last year, albeit at a reduced level (e.g. across-the-board budget cuts). Priority Based Budgeting identifies the programs that offer the highest value and continues to provide funding for them, while reducing service levels, divesting, or potentially eliminating lower value services.

- **Question Past Patterns of Spending.** An incremental budget process doesn't seriously question the spending decisions made in years past. Priority Based Budgeting puts all the money on the table to encourage more creative conversations about services.

- **Spend Within the Organization's Means.** Priority Based Budgeting starts with the revenue available to the City, rather than last year's expenditures, as the basis for decision making.
- **Know the True Cost of Doing Business.** Focusing on the full costs of programs ensures that funding decisions are based on the true cost of providing a service.
- **Provide Transparency of Community Priorities.** When budget decisions are based on a well-defined set of community priorities, the government's goals are not left open to interpretation.
- **Provide Transparency of Service Impact.** In traditional budgets, it is often not entirely clear how funded programs make a real difference in the lives of citizens. Under Priority Based Budgeting, the focus is on the results the program produces for achieving community priorities.
- **Demand Accountability for Results.** Traditional budgets focus on accountability for staying within spending limits. Beyond this, Priority Based Budgeting demands accountability for results that were the basis for a program's budget allocation.

Despite challenges, this year's budget proposes using approximately \$30,000 of reserves from 2023 to balance the 2024 General Fund budget and to maintain the same level of services. No tax increase is proposed for the General Fund. There is a .05 mil increase proposed for Emergency Medical Services and the Fire Department Fund. There is a .50 mil increase proposed for the Streetlighting Fund.

The Borough Authority will meet on December 12th to consider any increases to the water and sewer rates.

Staff is working on the implementation of a separate Capital Improvement Budget. With scarce resources, it is difficult to find the resources to set aside for a capital Improvement budget. The last section of this budget book shows the beginning of a capital budget.

I want to thank our council members and mayor for the time they dedicate to serving the Borough. If people knew ahead of time how much time it takes, we would have trouble filling seats. I also want to thank each and every member of our borough staff. Much of what we do is a team effort and I appreciate everyone's time, talent and energy! Comments will be received at the public hearing scheduled for the December 18th council meeting. The proposed budget will be an action item on that meeting agenda.

Ralph W. Stewart, Borough Manager/Secretary



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2024 BUDGET IN BRIEF

FUND	AMOUNT	SOURCE	PROPOSED TAX OR FEE INCREASE?
GENERAL	\$4,138,850	Taxes, Fees	None
STREET LIGHTING	\$107,505	Real Estate Tax	.50 mil increase
FIRE DEPARTMENT OPERATING	\$233,180	Real Estate Tax	.05 mil increase
FIRE DEPARTMENT EQUIPMENT	\$102,165	Real Estate Tax	None
PARKS & RECREATION	\$120,135	Real Estate Tax	None
WATER	\$1,969,590	Utility Fee	Under consideration
SEWER (WASTEWATER)	\$3,805,635	Utility Fee	Under consideration
REFUSE (Solid Waste Collection)	\$1,237,850	Utility Fee	None
SPECIAL PROJECTS	\$1,171,090	Projects	Not Applicable
LIQUID FUELS/ HIGHWAY AID	\$307,700	State (fuel tax)	Not Applicable
EMERGENCY MEDICAL SERVICES	\$29,465	Real Estate Tax	.05 mil increase
CAPITAL PROJECTS	\$767,750	Transfers	Not Applicable
BULK WATER	\$670,250	Bulk Water Sales	Not Applicable
Total 2024 Budget	\$14,661,165		

READERS GUIDE

INTRODUCTION

The budget document describes how the Borough plans to meet the public services and infrastructure needs for its residents in 2024. It is simply our financial plan for 2024. It provides how the budget impacts residents' property tax and utility bills and how dollars are allocated for borough services. A table of contents is included to help each reader navigate through the document.

PLANNING PROCESS/BUDGET SCHEDULE

The Borough is obligated by the Commonwealth to approve a balanced budget by December 31st for the upcoming calendar year. The formal comment period is after the proposed budget is approved for advertisement/public inspection at the December 4th Council meeting. Council is scheduled to consider approval of the proposed budget at its December 18th, 2023 council meeting. Formal comments should be directed to the Borough Manager/Secretary, Bellefonte Borough, 236 West Lamb Street, Bellefonte PA, 16823 or rstewart@bellefontepa.gov.

OFFICIALS AND STAFF

Bellefonte's elected officials (Council members, mayor, real estate tax collector) and staff work together throughout the year to keep the borough on track with finances and operations. Spending plans/budgets can be altered in the event of unforeseen challenges.

BUDGET MESSAGE

The Borough Manager provides some qualitative insight as to financial challenges we face each year.

BUDGET IN BRIEF

For a quick overview of any proposed increases or to see the budgeted amount of spending for each fund, go to this section.

2023 ACCOMPLISHMENTS, 2024 GOALS

This section includes a look at current year accomplishments and what goals have been set for the new year.

REAL ESTATE TAX 101

This section is being provided to help explain the real estate millage tax and that we have three taxing entities – the Borough, the County and the School District.

FUNDS, REVENUES AND EXPENSES

The borough’s accounting system (how we keep track of money coming in and going out) is set up with generally accepted governmental accounting standards. A “Fund” is like a checking account for a designated purpose, public service, project, etc. Each dollar that goes in a Fund is considered “Revenue”. Each dollar spent out of the Fund is considered an “Expense or Expenditure.” All expected revenue and planned expenses are to be included in each Fund budget.

FUND QUICK FACTS AND DETAIL

Each Fund is clearly titled and includes quick facts and all the detailed line item accounting.

OPERATING AND CAPITAL BUDGETS

Bellefonte Borough does not create two separate budgets; one for capital and one for operating. Both capital and operating expenses are shown in each fund. This can cause the annual fund budget to vary considerably from year to year depending on the planned capital projects.

UTILITY FEES

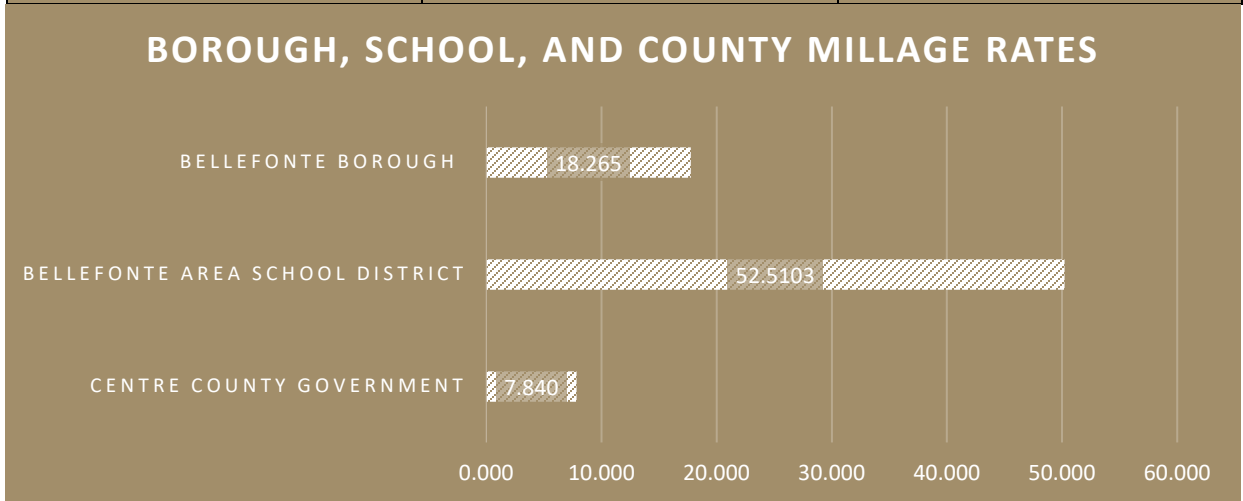
The borough provides the services of Water, Wastewater (sewer), and Refuse Collection on a fee-for-service basis. These enterprises are financially self-supporting. They also pay their share of any other department or equipment costs. Borough Council sets the Refuse collection rates. The Bellefonte Borough Authority sets the Water and Sewer service rates.

REAL ESTATE TAX 101

UNDERSTANDING REAL ESTATE TAX MILLAGE RATES

Real Estate Tax Millage Rates example – County Government, School District & Borough

Centre County Government	Bellefonte Borough	School District
7.840	18.265	52.5103



A mill represents \$1.00 per \$1,000 of assessed property value. The Centre County Tax Assessment Office establishes the assessed value for each property. The “Assessed value” is different than the “market value” of a property.

Example: Property X has an Assessed Value of \$45,000.00	Taxing Entity	Millage Rate Set	Annual Tax
A mill is \$1 for each \$1000 of Assessed Value	County Government	7.840	\$352.80
	School District	52.5103	\$2,362.96
	Borough	18.265	821.93
1 mill = \$45.00		Total	\$3,537.69

THERE ARE PROPOSED INCREASES TO THE BOROUGH’S MILLAGE RATE FOR 2024

TAX LEVY ORDINANCE NO. 12182023-01

AN ORDINANCE OF THE BOROUGH OF Bellefonte

County of Centre, Commonwealth of Pennsylvania, fixing the tax rate for the year 2024.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Borough Council of the Borough of Bellefonte County of Centre, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property within the Borough of Bellefonte. Subject to taxation for the fiscal year 2024 as follows:

Tax rate for general purposes, the sum of 15.155 mills
on each dollar of assessed valuation, or the sum 1.5155 cents
on each one hundred dollars of assessed valuation.

For debt purposes, the sum of _____ mills
on each dollar of assessed valuation, or the sum of _____ cents
on each one hundred dollars of assessed valuation.

For Streetlights purposes, the sum of 1.100 mills (increase of .5 mills)
on each dollar of assessed valuation, or the sum of .110 cents
on each one hundred dollars of assessed valuation.

For Fire Department purposes, the sum of .800 mills (increase of .05 mills)
on each dollar of assessed valuation, or the sum of .080 cents
on each one hundred dollars of assessed valuation.

For Fire Equipment purposes, the sum of .360 mills
on each dollar of assessed valuation, or the sum of .036 cents
on each one hundred dollars of assessed valuation.

For Parks & Recreation purposes, the sum of 1.15 mills
on each dollar of assessed valuation, or the sum of .115 cents
on each one hundred dollars of assessed valuation.

For EMS purposes, the sum of .30 mills (increase of .05 mills)
on each dollar of assessed valuation, or the sum of .030 cents
on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>15.155</u> Mills	<u>1.5155</u> Cents
Tax Rate for <u>Streetlights</u>	<u>1.1</u> Mills	<u>.110</u> Cents
Tax Rate for <u>Fire Department</u>	<u>.800</u> Mills	<u>.080</u> Cents
Tax Rate for <u>Fire Equipment</u>	<u>.360</u> Mills	<u>.036</u> Cents
Tax Rate for <u>Parks & Recreation</u>	<u>1.15</u> Mills	<u>.115</u> Cents
Tax Rate for <u>EMS</u>	<u>.30</u> Mills	<u>.030</u> Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
Tax Rate for _____	_____ Mills	_____ Cents
TOTAL	<u>18.865</u> Mills	<u>1.8865</u> Cents

That any ordinance, or part of ordinance, conflicting with this ordinance be and the same is hereby repealed insofar as the same affects this ordinance.

Adopted the 18th day of December, A.D. 2023.

Borough Manager

President of Borough Council

CERTIFICATION

*To the Secretary of Community and Economic Development
Commonwealth of Pennsylvania, Harrisburg, Pennsylvania*

I HEREBY CERTIFY that the foregoing is a true and correct copy of Ordinance No. 12192022-01

Enacted by the _____ Council of the Borough of Bellefonte _____ on the
18th day of December, A.D. 2023.

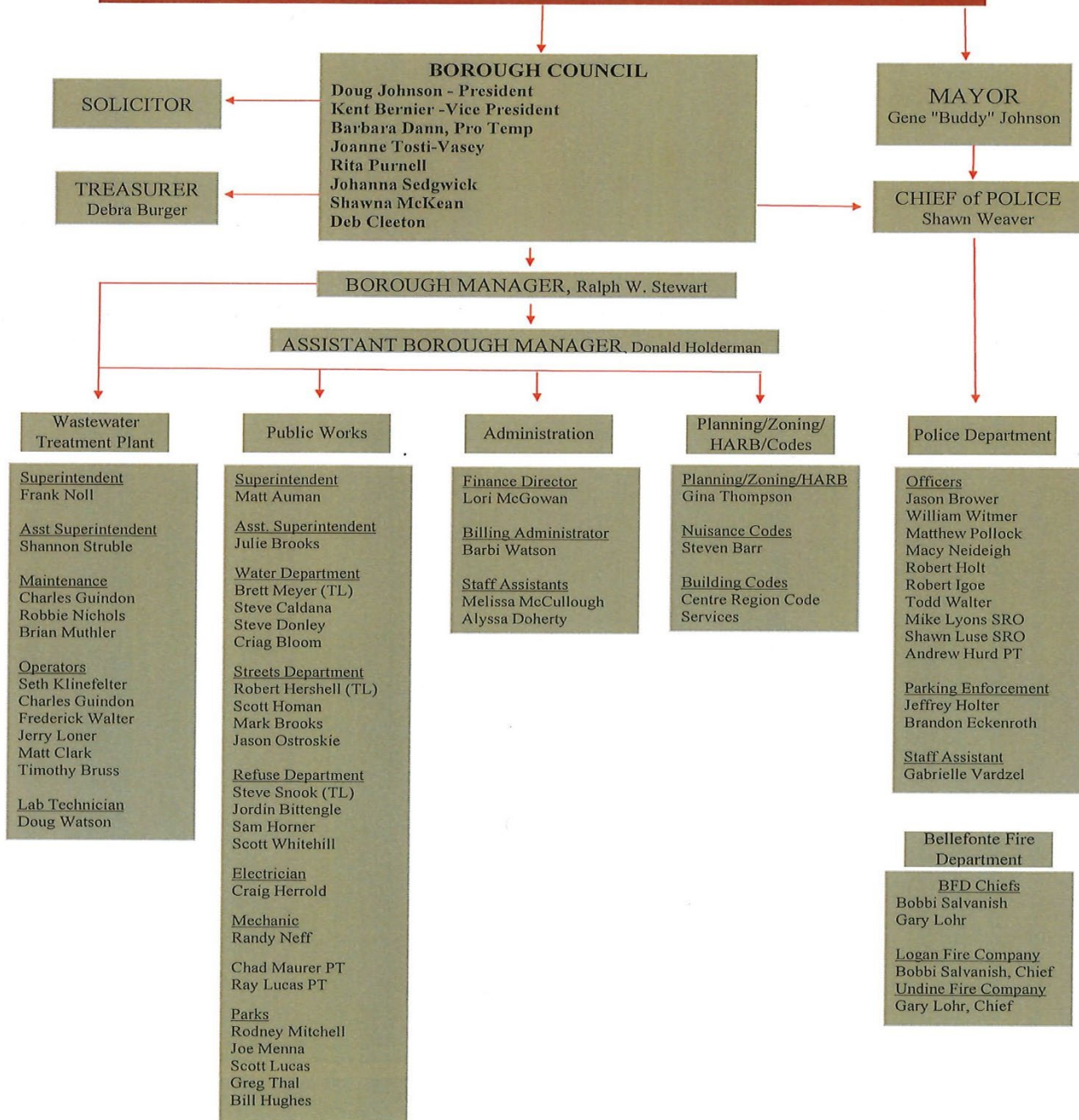
Secretary/Clerk

(SEAL)

OFFICIALS & STAFF

BOROUGH COUNCIL	MAYOR
Mr. Kent Bernier , Vice President, North Ward	Gene "Buddy" Johnson
Mr. Randy Brachbill , South Ward	
Ms. Deborah Cleeton , South Ward	
Ms. Barbara Dann , Pro-Tem, South Ward	
Mr. Doug Johnson , President, North Ward	
Ms. Shawna McKean , West Ward	
Ms. Rita Purnell , North Ward	
Ms. Johanna Sedgwick , West Ward	
Ms. Joanne Tosti-Vasey , West Ward	
Deb Burger , Borough Treasurer	
Jeff Stover , Borough Solicitor	
STAFF	
Ralph Stewart , Borough Manager/Secretary	Shawn Weaver , Police Chief
Don Holderman , Assistant Borough Manager	Bobbi Salvanish, Gary Lohr , Fire Chiefs
Lori McGowan , Finance Director	Bobbi Salvanish , Logan Company Chief
Matt Auman , Public Works Superintendent	Gary Lohr , Undine Company Chief
Julie Brooks , Assistant Public Works Superintendent	
Frank Noll , Wastewater Treatment Plant Superintendent	
Shannon Struble , Assistant Wastewater Treatment Plant Superintendent	

RESIDENTS of BELLEFONTE BOROUGH



GOAL 1: Increase Revenues for Long-term Sustainability.

GOAL 2: Develop a Long-term Financial Plan for Capital Projects.

GOAL 3: Improve Borough Operations with Increased Efficiency.

GOAL 4: Develop Long-term Environmental Sustainability.

GOAL 1: INCREASE REVENUES FOR LONG-TERM FINANCIAL SUSTAINABILITY

Goal 1 seeks to increase revenues to ensure the long-term financial sustainability of the Borough. This goal addresses the following recommendations from Step IV:

- Recommendation ED1 – Better Utilize Available Land
- Recommendation ED2 – Develop Local Area Revitalization and Tax Abatement Program
- Recommendation ED3 – Continue to Revitalize Downtown
- Recommendation ED4 – Reform Water Fee Schedule
- Recommendation G9 – Consolidate Municipal Real Estate
- Recommendation PD17 – Secure Funding to Supplement Borough Budget

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 1: THE BOROUGH MUST HAVE A SOLID AND SELF-SUSTAINING REVENUE BASE					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have... More diversity in the revenue stream Expanded tax and revenue base Fees that correspond to services provided More efficient infrastructure			We must Create opportunities for new development Identify funds to support operations Identify ways to share, merge, or contract services Ensure fees for services are equitable and fair		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 1A	Create incentives and provide opportunities to expand economic development	Councilors Manager	X – Top Priority		
ACTION 1B	Supplement costs of police operations with grants	Police Chief Assistant Manager	X		
ACTION 1C	Develop task force to study feasibility of merged services with Spring Township Police Department	Councilors Manager Mayor Police Chief		X	
ACTION 1D	Develop task force to study contracted services to surrounding municipalities	Councilors Manager Mayor Police Chief		X	

ACTION 1E	Review revenue generated by water system to ensure fees are adequately charged	Bellefonte Borough Council Packet	Councilors Manager	X – Top Priority	December 4,	2023
ACTION 1F	Develop non-profit campus		Councilors Manager Assistant Manager			X

GOAL 2: DEVELOP A LONG-TERM FINANCIAL PLAN

Step IV provided several recommendations for the operations of the Borough. Goal 2 addresses the following recommendations:

- Recommendation G2 – Develop Municipal Facilities Plan
- Recommendation G5 – Establish Annual Economic Priorities
- Recommendation F2 – Council Members Should Develop a Five-Year Capital Improvements Plan
- Recommendation PD2 – Improve Police Headquarters
- Recommendation PW4 – Assess Borough Streets and Drainage Appurtenances
- Recommendation PW8 – Inventory Sewer Lines/Stormwater Management Facilities; Develop Plan for Replacement of Aged Infrastructure
- Recommendation FD1 – Develop Feasibility Study on Fire Station Consolidation

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE-YEAR PLAN					
GOAL 2: THE BOROUGH MUST HAVE A LONG-TERM FINANCIAL PLAN FOR CAPITAL PROJECTS					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have...			We must be...		
<ul style="list-style-type: none"> - Clearly define, prioritized capital plan - Reasonable schedule for replacements and new projects - A funding strategy - Focus on state and federal opportunities - An energy efficient municipal facility that meets the needs of our departments and residents 			<ul style="list-style-type: none"> - Committed to a capital planning process - Committed to budgeting for capital needs on an annual basis - Willing to dedicate funds annually - Willing to use borrowing as a strategy for funding - Willing to provide a public building that meets the needs of our employees and residents 		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 2A	Conduct an inventory of facilities, roads, water, sewers, and equipment with assessment of conditions, estimated costs, and project replacement schedules	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Police Chief - Public Works 	X		
ACTION 2B	Prepare a five-year Capital Plan that includes narrative, schedule, costs, and five-year budget	<ul style="list-style-type: none"> - Manager - Finance - Department Heads 	X		
ACTION 2C	Develop a funding strategy by identifying specific revenue sources to support projects	<ul style="list-style-type: none"> - Manager - Assistant manager 	X	Ongoing	

ACTION 2D	Implement the Capital Plan as part of the annual operating budget	Bellefonte Borough Council Packet for December 4, 2023 - Councilors - Manager - Mayor - Police Chief	X - Priority	
ACTION 2F	Update the Capital Plan on an annual basis	- Councilors - Manager - Mayor	Ongoing	
ACTION 2G	Develop A Facilities Plan for the Borough Municipal Building	- Councilors - Manager - Mayor - Police Chief - Department Heads	X	Ongoing

GOAL 3: IMPROVE BOROUGH OPERATIONS WITH INCREASED EFFICIENCY

This goal seeks to address the following recommendations made in Step IV of the STMP planning process:

- ◆ **Recommendation G3** - Provide In-Depth Training Opportunities for Incoming Councilors
- ◆ **Recommendation G5** – Expand Public Communication Through Surveys
- ◆ **Recommendation G6** – Formalize Committee Reports
- ◆ **Recommendation F1** – The Borough Should Ensure All Professional, Trained Staff in Key Positions are Cross-Trained
- ◆ **Recommendation F4** – Develop and Implement a Proper Cash Management Policy
- ◆ **Recommendation F5** – The Borough Should Review and Update Standard Operating Procedures and Job Descriptions
- ◆ **Recommendation PD3** through PD15 – Includes Recommendations for Updating Standard Operating Procedures and Policies
- ◆ **Recommendation PD16** – Strategic Plan for Police Department
- ◆ **Recommendation PW1** – Ensure Proper Training for Staff
- ◆ **Recommendation PW 7** – Formalize Refuse Collection Routes
- ◆ **Recommendation PW9** – Survey residents regarding parks and recreational facilities
- ◆ **Recommendation PW11** – Utilize an Electronic Management System

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN

GOAL 3: THE BOROUGH MUST IMPROVE ITS INTERNAL OPERATIONS AND INTERACTIONS WITH THE COMMUNITY

TO ACHIEVE THIS GOAL, WE MUST ADDRESS THE FOLLOWING CRITICAL SUCCESS FACTORS:

<p>We must ...</p> <p>Ensure Council and staff are well trained in providing municipal services</p> <p>Have a defined Communication Plan</p> <p>Ensure transparency with operations of all boards, commissions, and ad-hoc committees</p> <p>Ensure standard operating procedures and policies are in place for Police and Finance Departments</p> <p>Ensure departments operate efficiently and in compliance with state and federal guidelines</p> <p>Ensure all parks and recreational facilities meet the needs of residents</p>	<p>We must be...</p> <p>Bellefonte Borough Council Packet for December 4, 2023</p> <p>Supportive of new ideas</p> <p>Willing to adopt policies to ensure greater efficiencies are provided within each department</p> <p>Willing to invest in Council and staff</p> <p>Willing to change current practices</p>
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TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 3A	Provide opportunities for continuing training and education for all Council members and staff.	<ul style="list-style-type: none"> - Councilors - Manager 		X	
ACTION 3B	Ensure employee performance reviews are completed for Manager, Police Chief, Assistant Manager, and all department heads.	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Assistant Manager 	Ongoing		
ACTION 3C	Identify and implement technology upgrades for Public Work Department	<ul style="list-style-type: none"> - Councilors - Manager - Finance 	X - Priority	Ongoing	
ACTION 3D	Adopt recommendations for Police Department	<ul style="list-style-type: none"> - Councilors - Manager - Mayor - Police Chief 	X – Priority		
ACTION 3E	Adopt a Code of Ethics	<ul style="list-style-type: none"> - Councilors - Manager 	X		
ACTION 3F	Adopt a Cash Management Policy	<ul style="list-style-type: none"> - Councilors - Manager - Finance 	X		
ACTION 3G	Conduct surveys with residents.	<ul style="list-style-type: none"> - Manager - Assistant Manager - Department Heads 	X	Ongoing	
ACTION 3H	Formalize reporting system for boards, commissions, and ad-hoc committees	<ul style="list-style-type: none"> - Councilors - Manager 	X		

GOAL 4. DEVELOP LONG-TERM ENVIRONMENTAL SUSTAINABILITY

BELLEFONTE COMPREHENSIVE FINANCIAL MANAGEMENT FIVE YEAR PLAN					
GOAL 4: THE BOROUGH MUST BECOME MORE ENVIRONMENTALLY SUSTAINABLE AND RESILIENT					
TO ACHIEVE THIS GOAL, THE FOLLOWING CRITICAL SUCCESS FACTORS MUST BE ADDRESSED:					
We must have... Building stock that is well maintained and energy efficient An Energy Plan to reduce the Borough Green House Gas Emissions A plan to reduce waste and improve recycling efforts A Plan to reduce energy consumption in our water and wastewater systems A Communication Plan to encourage the use of transit			We must be... committed to investing in the community Committed to exploring new solutions committed to change in habits climate change: committed to making a difference		
TO MEET THIS GOAL, WE WILL...		RESPONSIBILITY	IMPLEMENTATION SCHEDULE (YEARS)		
			1	2-3	4-5
ACTION 4A	Develop a building rehabilitation program.	- Assistant Manager - Code Enforcement	X		
ACTION 4B	Develop energy production to reduce energy costs within Borough facilities	- Councilors - Manager - Public Works		X – coordinate with facility’s plan	
ACTION 4C	Reducing waste and improving recycling	- Councilors - Public Works	X		
ACTION 4D	Upgrade water and wastewater management	- Councilors - Manager - Public Works		X – coordinate with facility’s plan	
ACTION 4E	A Plan to reduce stormwater runoff, remove pollutants, and improve water quality	- Councilors - Manager - Police Chief - Public Works		X	

ACTION 4F	Transportation: Encouraging use of transit and converting fleet to electric	Belleville Borough Council Packet for December 4, 2023	X-transit	X-electric vehicles
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2024 Goals / Action Items

- Follow-up on STMP Recommendations
- Continue the electronic archival of Borough maps
- Issue a contract to pave a number of streets
- Complete the storm water runoff project on Parkwood Drive, project completion April 2024
- Bag and sell compost at the Musser Lane compost facility, Spring of 2024
- Review and update Police Policy and Procedures
- Complete Spring Street Streetscape Project Phase II
- Develop design for Big Spring Cover (the Authority)
- Replace/rehabilitate aging infrastructure – water lines, sewer lines, storm drains, curbing, faded street signs, water storage tanks
- Sewer lines - reduce infiltration and inflow, camera work and repair
- Continue to automate WWTP operations with the goal of reducing the need for third shift
- Develop asset management and Capital Improvement Plan for all departments
- Begin to implement new borough logo on vehicles
- Complete the Governor’s Park Baseball Field Project – New batting cages and rehabilitate the upper restrooms
- Select design drawings, bid and construct stoplight for Zion Rd
- Implement Event Guideline Form and establish costs for Borough staff preparation for events
- Utilize new stump grinder to grind all stumps in the ROW so we can accurately enforce the Shade Tree ordinance. Remove all stumps at Governor’s Park as well.
- Work with Fire Executive Board/Advise on budget enhancement process
- Continue to foster the development and participation of the Centre County Borough’s Association
- Select engineer to begin design of the suspension bridge (Talleyrand Park) rehabilitation
- All Elected Officials attend at least one of the two annual Borough Association conferences
- Promote the LERTA Program
- Coordinate/Plan transition of staff to Armory Building/relocation of Police offices
- Begin to replace aging Streetlight Poles on Allegheny and W. Linn

- Continue to add stamped crosswalks in the downtown
- Determine lighting for crosswalks and find grant funding if possible
- Develop and adopt an expense policy and reimbursement policy for conferences for elected officials
- Determine with Public Works how to better remove snow in Talleyrand Park & Waterfront steps
- Open House for recognizing retirees
- Consider Year-End Holiday Open-House
- Finalize Transfer of Potter Street Property from SEDA-COG Railroad
- Borough website design upgrades
- Wastewater treatment plant stream bank restoration project permit in 2023 project completion 2024
- Logan branch raceway cut off permit and project in 2024
- Contract for reconstruction of the downtown streetlighting
- Other goals as directed by council

2023 ACCOMPLISHMENTS

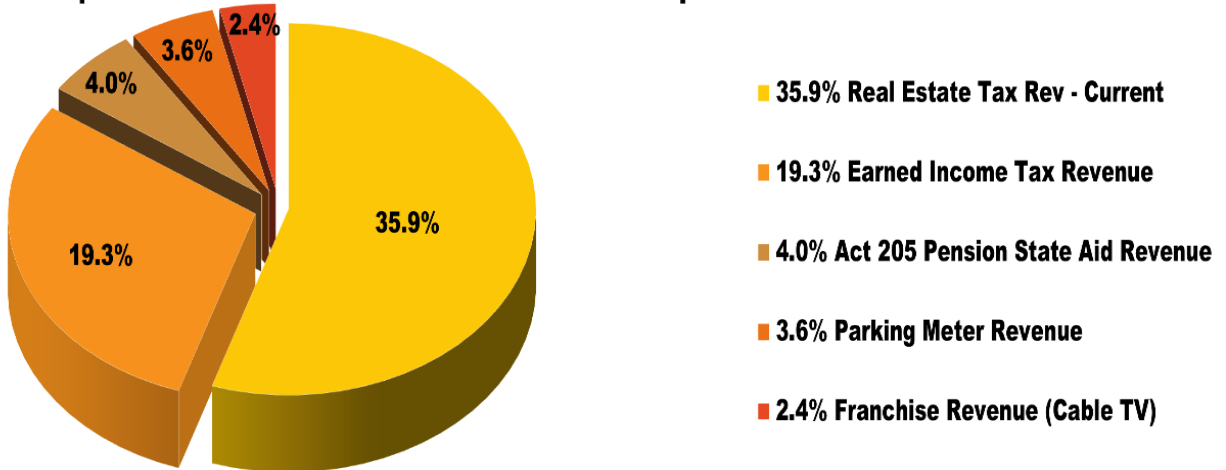
- Maintain the same level of services to our residents – hired new personnel to full staffing levels
- Started the storm water runoff project on Parkwood Drive in December 2023. Project is expected to be complete in April 2024.
- Finalized enhancements started with the 2021 902 Grant related to the compost facility by creating “bins” for Musser Lane compost/wood chips, extended the asphalt pad/began to bag compost.
- Street Streetscape Project: completed South Spring street portion in 2023.
- Governor’s Park Baseball Field Project, field complete in Spring 2023
- Planted 40/50 Eastern redbud trees in conjunction with the Fish & Boat Commission along the Waterfront Walkway
- Wood Street Stormwater upgrades completed in November 2023
- Upgraded cameras at Musser Lane and replaced cameras at the Big Spring pump house
- Performed a Potter Street speed study
- Painted and cleaned the gazebo in Talleyrand park
- Worked with Clearwater and CCRRA using a beatification grant to plant shrubs and wildflower seed in the Talleyrand peninsula area
- Paved five streets in the Borough
- Completed agreement with the Teener League Board (now Babe Ruth)
- Maintained a certified workplace safety committee
- Approved an options study for the Police Department renovations/updating
- Developed Special Event Application
- Rented Subway Property
- Environmental Advisory Board Survey complete and results reviewed by council
- Installed elevator in the Armory Building, also added ADA sidewalk and ramp

GENERAL FUND

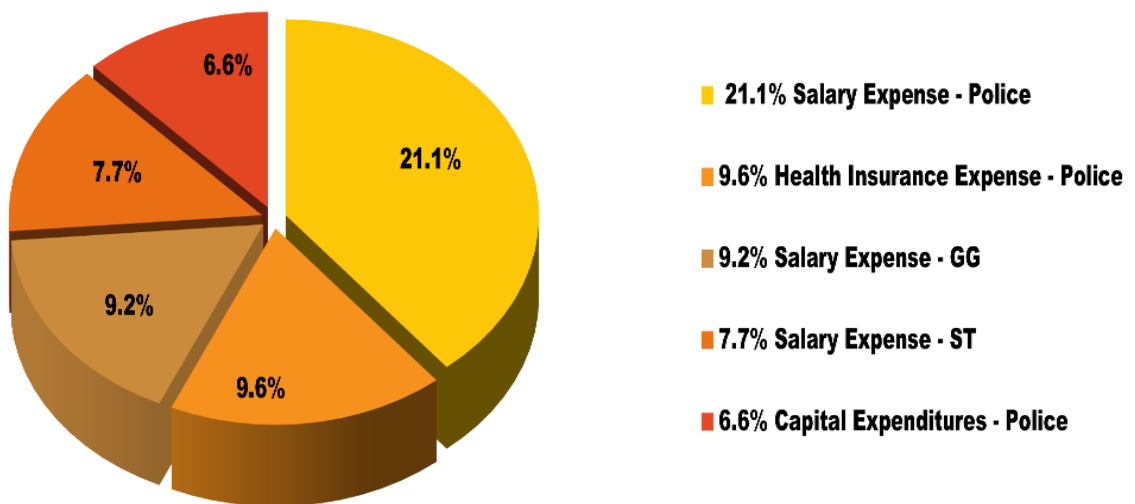
QUICK FACTS:

- ✓ No tax increase is being proposed for the General Fund
- ✓ The General Fund consists of revenue/expenses for: council; executive; mayor; treasurer; real estate tax collector; general government operations; police service; crossing guards; parking enforcement; animal control; nuisance code enforcement; planning/zoning/HARB administration; and streets department.
- ✓ The primary source of funding is the real estate tax and the Earned Income Tax
- ✓ Bellefonte Borough's tax base (taxable property and wage earners) is relatively small making it a challenge to provide the same level of services each year

Top five revenues for the General Fund shown as percent of total fund revenue



Top five expenses in the General Fund shown as percent of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

REVENUE

Acct #	Revenue	2022	2023	2023	Total	2023	2024
			9 months	projected 3 months	2023	Budget	Budget
301.100	Real Estate Tax Rev - Current	\$1,496,164.75	\$1,455,614.46	\$32,775.00	\$1,488,389.46	\$1,451,000.00	\$1,484,000.00
301.200	Real Estate Tax Rev - Supplement	\$541.03	\$2,262.58	\$117.00	\$2,379.58	\$500.00	\$600.00
301.400	Real Estate Tax Rev - Delinquent	\$21,786.94	\$17,232.27	\$5,000.00	\$22,232.27	\$14,000.00	\$18,000.00
310.100	Real Estate Transfer Tax Revenue	\$151,315.53	\$86,216.78	\$12,000.00	\$98,216.78	\$70,000.00	\$80,000.00
310.200	Earned Income Tax Revenue	\$882,014.17	\$660,644.88	\$185,000.00	\$845,644.88	\$730,300.00	\$800,000.00
310.501	LST Tax Revenue	\$107,719.99	\$71,917.88	\$23,000.00	\$94,917.88	\$80,000.00	\$81,000.00
321.800	Franchise Revenue (Cable TV)	\$113,905.55	\$78,895.17	\$26,100.00	\$104,995.17	\$110,500.00	\$99,000.00
322.500	Street Opening Permit Revenue	\$59,550.00	\$24,750.00	\$120.00	\$24,870.00	\$5,000.00	\$8,000.00
322.902	Dumpster Permit Revenue	\$420.00	\$900.00	\$120.00	\$1,020.00	\$200.00	\$300.00
322.903	Contractor Trailer Permit Fee	\$0.00	\$60.00	\$30.00	\$90.00	\$0.00	\$0.00
331.100	J P Fine Revenue	\$11,518.23	\$10,026.81	\$3,000.00	\$13,026.81	\$9,000.00	\$10,000.00
331.101	Probation Office Fine Revenue	\$6,466.85	\$5,090.49	\$1,900.00	\$6,990.49	\$5,800.00	\$6,000.00
331.102	Restitution	\$73.15	\$29.12	\$10.00	\$39.12	\$75.00	\$30.00
331.121	Ordinance Violation Revenue - Codes	\$5,049.00	\$850.00	\$100.00	\$950.00	\$1,000.00	\$1,000.00
331.130	State Police Fine Revenue	\$2,343.61	\$1,046.26	\$1,030.00	\$2,076.26	\$2,100.00	\$1,800.00
331.140	Parking Fine Revenue	\$22,477.44	\$32,433.81	\$3,000.00	\$35,433.81	\$20,000.00	\$20,000.00
341.010	Interest Income - Checking, Savings	\$9,384.88	\$21,131.03	\$6,900.00	\$28,031.03	\$5,000.00	\$5,000.00
341.020	Interest Income - Swept Acct	\$0.00	\$616.63	\$6,200.00	\$6,816.63	\$0.00	\$35,000.00
342.531	Tower Rental Revenue	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$1,200.00	\$1,200.00
342.533	CW Tank Rental Revenue - Sprint	\$20,988.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
342.534	CW Tank Rental Revenue - AT&T	\$31,020.00	\$21,972.50	\$11,374.00	\$33,346.50	\$31,020.00	\$34,120.00
342.560	Meter Bag Rental Revenue	\$2,448.00	\$3,427.50	\$160.00	\$3,587.50	\$1,000.00	\$2,000.00
355.010	Public Utility Realty Tax Revenue	\$2,732.87	\$2,658.51	\$0.00	\$2,658.51	\$2,650.00	\$2,650.00
355.040	Liquor License Revenue	\$1,800.00	\$1,800.00	\$0.00	\$1,800.00	\$1,800.00	\$1,800.00
355.050	Act 205 Pension State Aid Revenue	\$216,708.10	\$173,501.69	\$0.00	\$173,501.69	\$200,000.00	\$165,000.00

REVENUE, CONTINUED

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Revenue (con't)		9 months	3 months	2023	Budget	Budget
355.070	Firemen's Relief Assoc Revenue	\$33,366.02	\$33,440.43	\$0.00	\$33,440.43	\$30,000.00	\$30,000.00
355.090	Act 13 Revenue	\$1,120.25	\$1,310.13	\$0.00	\$1,310.13	\$500.00	\$900.00
357.005	Local Grant Revenue	\$5,932.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357.030	County Liquid Fuels Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
358.500	County CATA Contract Revenue	\$7,199.62	\$7,559.60	\$0.00	\$7,559.60	\$7,560.00	\$7,700.00
361.300	Prelim/Final Sub/Land Dev Plan Revenue	\$1,095.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.330	Zoning/Sub/Land Dev Permit Revenue	\$0.00	\$765.00	\$0.00	\$765.00	\$0.00	\$0.00
361.332	Zoning Variance Application Fee Revenue	\$800.00	\$900.00	\$400.00	\$1,300.00	\$0.00	\$0.00
361.335	Zoning Permit Fee Revenue	\$4,700.00	\$4,375.00	\$500.00	\$4,875.00	\$4,500.00	\$4,500.00
361.336	Zoning Permit-Short Term Rental Fee	\$0.00	\$2,860.00	\$260.00	\$3,120.00	\$0.00	\$3,000.00
361.900	Fence Permit Revenue	\$150.00	\$300.00	\$50.00	\$350.00	\$150.00	\$150.00
361.905	Other Fees - Planning/zoning	\$227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
361.950	HARB Application Fee	\$1,325.00	\$1,300.00	\$75.00	\$1,375.00	\$1,000.00	\$1,200.00
362.111	Sale of Accident Report Revenue	\$850.00	\$615.00	\$175.00	\$790.00	\$800.00	\$750.00
362.130	False Alarm Revenue	\$400.00	\$300.00	\$500.00	\$800.00	\$400.00	\$400.00
362.140	Crossing Guard Revenue	\$1,177.98	\$862.53	\$550.00	\$1,412.53	\$1,000.00	\$1,200.00
362.160	Task Force Reimbursement Rev	\$1,843.48	\$2,542.94	\$0.00	\$2,542.94	\$0.00	\$0.00
362.451	Home Occupation Business Permit	\$100.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00
362.470	Sign Permit Revenue	\$485.00	\$300.00	\$100.00	\$400.00	\$275.00	\$275.00
362.471	Admin Fee for Permits - CR COG	\$2,990.00	\$3,306.00	\$72.00	\$3,378.00	\$2,800.00	\$3,000.00
362.800	Lien Letter Fee Revenue	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00	\$0.00
362.950	Other Permit Revenue	\$260.00	\$55.00	\$0.00	\$55.00	\$25.00	\$25.00
363.210	Parking Meter Revenue	\$141,173.88	\$130,874.20	\$28,000.00	\$158,874.20	\$135,000.00	\$150,000.00
363.221	Parking Permit Revenue	\$62,084.26	\$55,703.29	\$12,000.00	\$67,703.29	\$55,000.00	\$60,000.00
364.900	Sewer Dye Test Revenue	\$1,100.00	\$1,000.00	\$50.00	\$1,050.00	\$750.00	\$750.00
378.905	Services Provided by Street Dept	\$0.00	\$0.00	\$70.00	\$70.00	\$0.00	\$0.00
379.000	CDBG Staff Reimbursement Rev	\$0.00	\$4,395.14	\$0.00	\$4,395.14	\$4,000.00	\$0.00

REVENUE, CONTINUED

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Revenue (con't)		9 months	3 months	2023	Budget	Budget
387.000	Contribution & Donation Revenue	\$8,836.51	-\$1,225.50	\$0.00	-\$1,225.50	\$0.00	\$0.00
387.001	Donation to Police Dept Revenue	\$700.00	\$10,670.61	\$1,000.00	\$11,670.61	\$0.00	\$0.00
389.000	Miscellaneous Revenue	\$76.50	\$445.00	\$42.74	\$487.74	\$25.00	\$0.00
389.002	Miscellaneous Revenue - Streets	\$0.00	\$511.00	\$0.00	\$511.00	\$0.00	\$50.00
389.003	NSF Fee	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$172.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.102	Sale of Fixed Assets/Scrap Metal Revenue-Street	\$10,400.00	\$500.00	\$1,000.00	\$1,500.00	\$2,000.00	\$1,000.00
	Subtotal - Revenue	\$3,456,193.36	\$2,938,018.74	\$362,780.74	\$3,300,799.48	\$3,012,930.00	\$3,121,400.00
392.006	Transfer In - Water	\$90,000.00	\$67,500.00	\$22,500.00	\$90,000.00	\$90,000.00	\$110,000.00
392.008	Transfer In - Sewer	\$160,000.00	\$120,000.00	\$40,000.00	\$160,000.00	\$160,000.00	\$150,000.00
392.009	Transfer In - Refuse	\$75,000.00	\$56,250.00	\$18,750.00	\$75,000.00	\$75,000.00	\$75,000.00
392.095	Transfer In - Capital Projects - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00
	Subtotal - Transfers In	\$325,000.00	\$243,750.00	\$81,250.00	\$325,000.00	\$325,000.00	\$685,000.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$62,490.00	\$332,450.00
	Total Revenue & Transfers In & Reserves	\$3,781,193.36	\$3,181,768.74	\$444,030.74	\$3,625,799.48	\$3,400,420.00	\$4,138,850.00

EXPENSES - COUNCIL

		2022	2023	2023	Total	2023	2024
			9 months	projected	2023	Budget	Budget
				3 months			
Acct #	Expenses					13,500.00	\$13,500.00
400.192	Social Security Exp - Council	\$1,032.75	\$774.54	\$258.21	\$1,032.75	\$1,035.00	\$1,035.00
400.210	Office Supplies Expense - Council	\$150.00	\$100.00	\$50.00	\$150.00	\$150.00	\$200.00
400.215	Postage Expense - Council	\$100.00	\$50.00	\$25.00	\$75.00	\$100.00	\$50.00
400.246	Supplies Expense - Council	\$328.86	\$129.35	\$0.00	\$129.35	\$150.00	\$150.00
400.260	Minor Equipment Expense - Council	\$8,150.73	\$31.80	\$0.00	\$31.80	\$0.00	\$50.00
400.314	Legal Expense - Council	\$561.00	\$1,036.00	\$0.00	\$1,036.00	\$4,000.00	\$2,000.00
400.317	Data Processing Expense - Council	\$1,865.00	\$1,725.00	\$855.00	\$2,580.00	\$2,000.00	\$2,200.00
400.320	IT Services Expense - Council	\$3,131.11	\$2,035.00	\$875.00	\$2,910.00	\$3,650.00	\$3,200.00
400.321	Telephone Expense - Council	\$120.00	\$110.00	\$40.00	\$150.00	\$150.00	\$0.00
400.325	Internet Expense - Council	\$181.00	\$115.00	\$110.00	\$225.00	\$225.00	\$0.00
400.329	C-Net Expense - Council	\$17,433.00	\$9,070.00	\$9,070.00	\$18,140.00	\$18,140.00	\$18,850.00
400.341	Advertising Expense - Council	\$483.72	\$84.40	\$275.00	\$359.40	\$500.00	\$400.00
400.342	Printing Expense - Council	\$86.67	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
400.344	Copy Expense - Council	\$150.00	\$100.00	\$50.00	\$150.00	\$150.00	\$160.00
400.351	Commercial Ins Expense - Council	\$600.00	\$550.00	\$0.00	\$550.00	\$550.00	\$0.00
400.361	Electricity Expense - Council	\$170.00	\$200.00	\$0.00	\$200.00	\$200.00	\$0.00
400.373	Building Maint/Upgrade Expense-Council	\$512.86	\$17.17	\$0.00	\$17.17	\$150.00	\$0.00
400.420	Membership/Dues/Sub Expense - Council	\$2,757.15	\$1,293.97	\$0.00	\$1,293.97	\$1,300.00	\$1,300.00
400.450	Contracted Services - Council	\$1,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400.460	Conf/Meeting/Seminar Expense-Council	\$3,952.84	\$1,658.57	\$1,450.00	\$3,108.57	\$4,000.00	\$4,000.00
400.540	Contribution to Airport	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
	Subtotal - Council Expense	\$42,858.69	\$19,080.80	\$13,058.21	\$32,139.01	\$51,550.00	\$47,195.00

EXPENSES – EXECUTIVE

				2023		2023	2024
		2022	2023	projected	Total	Budget	Budget
			9 months	3 months	2023		
Acct #	Expenses						
401.110	Executive Salary Expense (Appointed)	\$104,227.10	\$76,468.57	\$23,055.39	\$99,523.96	\$100,100.00	\$102,100.00
401.192	Executive SS Expense (Appointed)	\$7,874.64	\$5,774.00	\$1,775.00	\$7,549.00	\$7,550.00	\$7,725.00
401.194	Unemployment Comp Exp - Exec	-\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.196	Health Insurance Expense - Executive	\$12,217.45	\$11,306.67	\$2,128.52	\$13,435.19	\$13,500.00	\$15,310.00
401.197	Retirement Expense - Exec	\$273.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401.198	Health Care Expense - In House - Exec	\$528.28	\$985.43	\$315.00	\$1,300.43	\$1,300.00	\$1,300.00
401.199	Life Insurance Expense - Exec	\$285.60	\$214.20	\$71.40	\$285.60	\$300.00	\$300.00
401.210	Office Supplies Expense - Exec	\$175.00	\$100.00	\$75.00	\$175.00	\$175.00	\$200.00
401.215	Postage Expense - Exec	\$48.55	\$45.00	\$20.00	\$65.00	\$70.00	\$50.00
401.231	Fuel Expense - Exec	\$222.19	\$275.00	\$0.00	\$275.00	\$275.00	\$325.00
401.260	Minor Equipment Expense - Exec	\$3,039.53	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
401.317	Data Processing Expense - Exec	\$130.00	\$140.00	\$0.00	\$140.00	\$140.00	\$160.00
401.320	IT Services Expense - Exec	\$2,993.82	\$934.00	\$450.00	\$1,384.00	\$3,300.00	\$400.00
401.321	Telephone Expense - Exec	\$348.26	\$150.00	\$275.00	\$425.00	\$425.00	\$120.00
401.324	Cell Phone Expense - Exec	\$360.00	\$360.00	\$120.00	\$480.00	\$480.00	\$480.00
401.325	Internet Expense - Exec	\$182.50	\$126.82	\$51.77	\$178.59	\$220.00	\$50.00
401.342	Printing Expense - Exec	\$43.33	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
401.344	Copy Expense - Exec	\$125.00	\$50.00	\$80.00	\$130.00	\$130.00	\$140.00
401.351	Commercial Insurance Expense - Exec	\$1,325.00	\$975.00	\$0.00	\$975.00	\$975.00	\$100.00
401.354	Workers Comp Ins Expense - Exec	\$225.00	\$135.00	\$0.00	\$135.00	\$135.00	\$110.00
401.361	Electricity Expense - Exec	\$185.00	\$148.70	\$16.30	\$165.00	\$165.00	\$45.00
401.410	Conf/Meeting Expense - Exec	\$0.00	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00
401.420	Dues/Sub/Membership Expense - Exec	\$315.00	\$315.00	\$0.00	\$315.00	\$325.00	\$350.00
401.460	Training Expense - Exec	\$250.00	\$250.00	\$190.00	\$440.00	\$500.00	\$500.00
	Subtotal - Executive Expense	\$135,149.84	\$98,753.39	\$28,623.38	\$127,376.77	\$130,550.00	\$130,115.00

EXPENSES – MAYOR

				2023		2023	2024
		2022	2023	projected	Total	Budget	Budget
			9 months	3 months	2023		
Acct #	Expenses						
401.901	Mayor Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00
401.902	Mayor Social Security Expense	\$114.75	\$86.06	\$28.69	\$114.75	\$115.00	\$115.00
401.910	Mayor Office Supplies Expense	\$85.00	\$50.00	\$0.00	\$50.00	\$100.00	\$75.00
401.915	Mayor Postage Expense	\$50.58	\$25.00	\$10.00	\$35.00	\$50.00	\$35.00
401.917	Mayor Data Processing Expense	\$100.00	\$48.14	\$51.86	\$100.00	\$100.00	\$125.00
401.920	Mayor IT Expense	\$631.74	\$315.00	\$50.00	\$365.00	\$825.00	\$500.00
401.921	Mayor Phone Expense	\$63.28	\$40.00	\$45.00	\$85.00	\$85.00	\$90.00
401.940	Mayor Internet Expense	\$111.00	\$115.00	\$0.00	\$115.00	\$115.00	\$125.00
401.941	Mayor Minor Equipment Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$70.00
401.942	Mayor Supplies Expense	\$93.81	\$11.44	\$0.00	\$11.44	\$50.00	\$50.00
401.943	Mayor Advertising Expense	\$0.00	\$30.00	\$0.00	\$30.00	\$0.00	\$0.00
401.944	Mayor Copy Expense	\$70.00	\$10.00	\$50.00	\$60.00	\$60.00	\$65.00
401.945	Mayor Printing Expense	\$114.90	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
401.946	Mayor Dues/Member/Sub Expense	\$70.00	\$140.00	\$0.00	\$140.00	\$75.00	\$150.00
401.951	Mayor Commercial Insurance Expense	\$45.00	\$250.00	\$0.00	\$250.00	\$250.00	\$300.00
401.960	Mayor Conf/Seminar Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00
401.961	Mayor Electricity Expense	\$65.00	\$70.00	\$0.00	\$70.00	\$70.00	\$75.00
401.980	Mayor Miscellaneous Expense	\$103.42	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
	Subtotal - Mayor Expenses	\$3,218.48	\$2,315.64	\$610.55	\$2,926.19	\$4,065.00	\$3,675.00

EXPENSES – TREASURER

				2023		2023	2024
		2022	2023	projected	Total	Budget	Budget
			9 months	3 months	2023		
Acct #	Expenses						
402.355	Treas Bond Insurance Expense	\$956.00	\$956.00	\$0.00	\$956.00	\$1,175.00	\$1,100.00
402.900	Treasurer Stipend Expense	\$1,500.00	\$1,125.00	\$375.00	\$1,500.00	\$1,500.00	\$1,500.00
402.901	Treasurer Social Security Expense	\$114.78	\$86.09	\$28.69	\$114.78	\$115.00	\$115.00
	Subtotal - Treasurer Expenses	\$2,570.78	\$2,167.09	\$403.69	\$2,570.78	\$2,790.00	\$2,715.00

EXPENSES – REAL ESTATE TAX COLLECTOR

				2023		2023	2024
		2022	2023	projected	Total	Budget	Budget
			9 months	3 months	2023		
Acct #	Expenses						
403.951	R/E Tax Collector Salary Expense	\$5,243.50	\$5,117.50	\$232.50	\$5,350.00	\$5,350.00	\$5,400.00
403.952	R/E Tax Coll Social Security Expense	\$401.10	\$391.47	\$15.30	\$406.77	\$410.00	\$415.00
403.954	R/E Tax Coll Training Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00
403.956	R/E Tax Coll Postage/Envelopes Expense	\$861.37	\$893.25	\$0.00	\$893.25	\$1,000.00	\$975.00
403.957	R/E Tax Coll Audit Expense	\$750.00	\$775.00	\$0.00	\$775.00	\$800.00	\$850.00
403.958	R/E Tax Coll Bond Expense	\$1,039.00	\$0.00	\$0.00	\$0.00	\$1,125.00	\$0.00
	Subtotal - R/E Tax Collector Expenses	\$8,784.34	\$7,726.57	\$247.80	\$7,974.37	\$9,310.00	\$8,315.00

EXPENSES – GENERAL GOVERNMENT

				2023		2023	2024
		2022	2023	projected	Total	Budget	Budget
			9 months	3 months	2023		
Acct #	Expenses						
406.112	Salary Expense - GG	\$313,272.36	\$245,143.07	\$73,974.08	\$319,117.15	\$317,500.00	\$380,000.00
406.180	Overtime Wages - GG	\$0.00	\$277.02	\$94.77	\$371.79	\$0.00	\$400.00
406.192	Social Security Expense - GG	\$23,728.95	\$18,594.00	\$4,900.00	\$23,494.00	\$24,000.00	\$28,000.00
406.193	Enrollment/Admin Exp - PMRS - GG	\$28.80	\$49.14	\$0.00	\$49.14	\$40.00	\$70.00
406.196	Health Insurance Expense - GG	\$64,338.95	\$40,421.08	\$5,435.42	\$45,856.50	\$48,000.00	\$85,000.00
406.197	Retirement Expense - GG	\$7,322.55	\$1,054.78	\$3,727.04	\$4,781.82	\$20,000.00	\$9,200.00
406.198	Health Care Exp - In House - GG	\$3,550.26	\$3,550.00	\$0.00	\$3,550.00	\$3,575.00	\$3,550.00
406.199	Life Insurance Expense - GG	\$720.52	\$545.94	\$181.98	\$727.92	\$725.00	\$800.00
406.210	Office Supplies Expense - GG	\$1,358.10	\$1,178.94	\$521.06	\$1,700.00	\$1,700.00	\$2,000.00
406.215	Postage Expense - GG	\$1,373.51	\$262.97	\$1,000.00	\$1,262.97	\$1,600.00	\$1,300.00
406.226	Janitorial Supplies Expense - GG	\$754.22	\$832.13	\$40.00	\$872.13	\$875.00	\$900.00
406.231	Fuel Expense - GG	\$36.13	\$71.23	\$0.00	\$71.23	\$75.00	\$85.00
406.241	Materials & Supplies Expense - GG	\$776.10	\$488.25	\$0.00	\$488.25	\$200.00	\$500.00
406.242	Safety Committee Expense - GG	\$10.00	\$0.00	\$0.00	\$0.00	\$10.00	\$10.00
406.249	Computer Software Expense - GG	\$2,347.34	\$2,178.77	\$341.50	\$2,520.27	\$2,500.00	\$2,750.00
406.251	Vehicle & Equipment Maint Exp - GG	\$661.26	\$1,395.75	\$100.00	\$1,495.75	\$600.00	\$1,200.00
406.260	Minor Equipment Expense - GG	\$9,542.40	\$2,295.46	\$1,000.00	\$3,295.46	\$8,000.00	\$8,000.00
406.300	Update Codes Expense - GG	\$4,979.94	\$2,190.00	\$0.00	\$2,190.00	\$5,500.00	\$5,000.00
406.310	Legal Expense - GG	\$545.43	\$3,527.30	\$0.00	\$3,527.30	\$1,000.00	\$2,000.00
406.311	Audit Expense - GG	\$5,190.00	\$4,290.00	\$0.00	\$4,290.00	\$5,370.00	\$5,500.00
406.317	Data Processing Expense - GG	\$1,956.40	\$1,804.74	\$450.00	\$2,254.74	\$2,000.00	\$2,200.00
406.318	Janitorial Services Expense - GG	\$7,221.90	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$2,100.00
406.319	Fire Permit Exp-Borough Building-GG	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,500.00	\$0.00
406.320	IT Services Expense - GG	\$8,932.05	\$5,531.77	\$1,935.00	\$7,466.77	\$11,000.00	\$2,250.00
406.321	Telephone Expense - GG	\$1,900.80	\$1,469.75	\$530.25	\$2,000.00	\$2,000.00	\$550.00
406.324	Cell Phone Expense - GG	\$1,440.00	\$1,080.00	\$360.00	\$1,440.00	\$1,440.00	\$1,440.00
406.325	Internet Expense - GG	\$394.00	\$384.26	\$15.74	\$400.00	\$400.00	\$115.00
406.331	Travel Expense - GG	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
406.339	GPS Fee Expense - GG	\$228.40	\$130.64	\$65.32	\$195.96	\$240.00	\$0.00
406.341	Advertising Expense - GG	\$424.98	\$0.00	\$200.00	\$200.00	\$300.00	\$300.00
406.342	Printing Expense - GG	\$956.90	\$1,026.83	\$0.00	\$1,026.83	\$1,500.00	\$1,500.00
406.344	Copy Expense - GG	\$500.00	\$444.80	\$55.20	\$500.00	\$500.00	\$600.00
406.351	Commercial Insurance Expense - GG	\$6,200.00	\$11,000.00	\$0.00	\$11,000.00	\$11,000.00	\$3,250.00

EXPENSES – GENERAL GOVERNMENT, CONTINUED

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
406.357	Interest Expense - Leases - GG	\$189.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
406.361	Electricity Expense - GG	\$3,377.69	\$2,885.78	\$314.22	\$3,200.00	\$3,200.00	\$1,000.00
406.362	Natural Gas Expense - GG	\$450.00	\$475.00	\$0.00	\$475.00	\$475.00	\$250.00
406.373	Building/Prop Maint/Repair Expense - GG	\$14,818.32	\$5,274.24	\$2,583.12	\$7,857.36	\$10,000.00	\$1,000.00
406.384	Office Equipment Rental Expense - GG	\$4,813.95	\$3,950.28	\$1,052.70	\$5,002.98	\$5,005.00	\$5,100.00
406.420	Dues/Sub/Memberships Expense - GG	\$384.89	\$1,513.62	\$0.00	\$1,513.62	\$500.00	\$1,525.00
406.450	Contracted Services Expense - GG	\$4,672.50	\$5,501.92	\$1,290.00	\$6,791.92	\$1,700.00	\$20,000.00
406.453	Web Design/Maint Expense - GG	\$3,061.00	\$1,574.34	\$2,000.00	\$3,574.34	\$4,000.00	\$4,000.00
406.460	Training/Seminar Expense - GG	\$2,125.96	\$2,484.71	\$790.00	\$3,274.71	\$3,045.00	\$3,300.00
406.905	Miscellaneous Expense - GG	\$954.08	\$30.00	\$0.00	\$30.00	\$300.00	\$100.00
	Subtotal - General Government Expenses	\$506,539.73	\$380,208.51	\$107,837.40	\$488,045.91	\$511,400.00	\$587,270.00
406.700	Capital Expenditures - GG	\$0.00	\$15,800.00	\$0.00	\$15,800.00	\$0.00	\$0.00
	Total - General Gov't Expenses	\$506,539.73	\$396,008.51	\$107,837.40	\$503,845.91	\$511,400.00	\$587,270.00

EXPENSES - POLICE DEPARTMENT

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Expenses (cont)		9 months	3 months	2023	Budget	Budget
410.112	Salary Expense - Police	\$809,632.00	\$635,448.67	\$222,551.33	\$858,000.00	\$842,000.00	\$875,000.00
410.113	Reimb From Workers Comp - Police	\$0.00	\$0.00	-\$4,266.08	-\$4,266.08	\$0.00	\$0.00
410.115	Salary Expense-Part-time Officer-Police	\$29,368.27	\$10,181.88	\$9,118.12	\$19,300.00	\$35,000.00	\$29,000.00
410.116	Salary Expense - Office Staff - Police	\$52,254.92	\$25,996.37	\$13,903.63	\$39,900.00	\$44,600.00	\$42,300.00
410.117	Social Sec Expense - Office Staff - Police	\$3,649.36	\$1,970.24	\$1,063.63	\$3,033.87	\$3,415.00	\$3,235.00
410.118	Retirement Expense - Office - Police	\$982.60	\$1,796.40	\$1,657.22	\$3,453.62	\$0.00	\$3,500.00
410.126	Reimb for Special Police Services	-\$31,150.00	-\$8,650.00	-\$18,400.00	-\$27,050.00	-\$30,000.00	-\$25,000.00
410.128	Reimb for SRO Salary - Police	-\$123,510.85	-\$65,908.70	-\$69,000.00	-\$134,908.70	-\$132,500.00	-\$130,500.00
410.159	Supp Medicare Payments Expense-Police	\$9,687.30	\$9,687.80	\$3,320.40	\$13,008.20	\$12,115.00	\$16,080.00
410.160	Reimb for SRO Medicare - Police	-\$1,785.92	-\$955.67	-\$1,000.50	-\$1,956.17	-\$1,920.00	-\$1,890.00
410.161	Reimb for SRO Retirement - Police	-\$23,871.08	-\$12,968.87	-\$13,162.50	-\$26,131.37	-\$25,680.00	-\$25,675.00
410.162	Reimb for SRO Insurance - Police	-\$38,069.04	-\$20,087.17	-\$19,609.46	-\$39,696.63	-\$40,000.00	-\$40,000.00
410.180	Overtime Wages - Police	\$56,468.36	\$46,971.06	\$22,050.00	\$69,021.06	\$47,000.00	\$47,000.00
410.181	Comp Time Wages - Police	\$15,623.50	\$3,403.06	\$500.00	\$3,903.06	\$8,000.00	\$8,000.00
410.190	Other Benefits Expense - Police	\$133.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
410.191	Enrollment/Admin Exp-Retirement-Police	\$0.00	\$24.30	\$0.00	\$24.30	\$0.00	\$35.00
410.192	Social Security Expense - Police	\$12,348.94	\$9,604.59	\$3,378.52	\$12,983.11	\$13,050.00	\$12,700.00
410.193	Social Security Exp-Part-time Officer-Pol	\$460.40	\$147.63	\$132.21	\$279.84	\$630.00	\$425.00
410.194	Unemployment Comp Expense - Police	\$820.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.195	Insurance Expense - Police	\$2,604.00	\$2,170.00	\$434.00	\$2,604.00	\$2,865.00	\$2,865.00
410.196	Health Insurance Expense - Police	\$349,464.74	\$301,803.67	\$52,820.22	\$354,623.89	\$331,500.00	\$396,200.00
410.197	Retirement Expense - Police	\$122,233.89	\$0.00	\$99,759.00	\$99,759.00	\$99,760.00	\$56,650.00
410.198	Health Care Exp - In House - Police	\$10,273.85	\$3,449.29	\$11,550.00	\$14,999.29	\$15,000.00	\$15,000.00
410.199	Life Insurance Expense - Police	\$2,963.39	\$2,217.33	\$908.51	\$3,125.84	\$3,050.00	\$3,100.00
410.210	Office Supplies Expense - Police	\$1,296.05	\$622.19	\$827.81	\$1,450.00	\$1,450.00	\$1,600.00
410.215	Postage Expense - Police	\$749.69	\$303.54	\$450.00	\$753.54	\$950.00	\$800.00
410.217	Shipping Fees Expense - Police	\$507.41	\$375.30	\$150.00	\$525.30	\$720.00	\$650.00
410.219	Public Relations Expense - Police	\$210.66	\$0.00	\$80.00	\$80.00	\$0.00	\$0.00
410.226	Janitorial Supplies Expense - Police	\$708.50	\$482.47	\$400.00	\$882.47	\$950.00	\$950.00
410.231	Fuel Expense - Police	\$20,246.87	\$11,713.29	\$6,785.00	\$18,498.29	\$23,000.00	\$21,000.00
410.238	Clothing & Uniform Expense - Police	\$7,184.63	\$4,611.07	\$380.00	\$4,991.07	\$5,000.00	\$5,000.00
410.239	Uniform Expense-Part-time Officer-Police	\$0.00	\$217.32	\$200.00	\$417.32	\$500.00	\$500.00
410.242	Material & Supplies Expense - Police	\$3,971.96	\$3,335.80	\$1,300.00	\$4,635.80	\$8,500.00	\$5,000.00
410.251	Vehicle & Equip Maint Exp - Police	\$5,587.85	\$14,598.26	\$4,900.00	\$19,498.26	\$12,000.00	\$15,000.00
410.260	Minor Equipment Expense - Police	\$3,817.44	\$6,278.48	\$5,834.00	\$12,112.48	\$9,000.00	\$4,000.00
410.311	Audit Expense - Police	\$1,100.00	\$1,300.00	\$0.00	\$1,300.00	\$1,300.00	\$1,600.00
410.314	Legal Expense - Police	\$6,564.63	\$2,451.44	\$250.00	\$2,701.44	\$2,500.00	\$3,000.00
410.317	Data Processing Expense - Police	\$710.21	\$724.36	\$75.64	\$800.00	\$800.00	\$900.00
410.318	Janitorial Services Expense - Police	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$6,700.00	\$12,000.00
410.320	IT Services Expense - Police	\$24,003.81	\$16,808.41	\$6,000.00	\$22,808.41	\$27,500.00	\$27,500.00

EXPENSES – POLICE DEPARTMENT, CONTINUED

Acct #	Expenses (con't)	2022	2023	2023	Total	2023	2024
			9 months	3 months		2023	Budget
410.321	Telephone Expense - Police	\$2,315.80	\$1,688.07	\$770.06	\$2,458.13	\$2,400.00	\$4,000.00
410.322	Cable Expense - Police	\$53.94	\$21.24	\$42.48	\$63.72	\$60.00	\$70.00
410.324	Cell Phone Expense - Police	\$1,320.00	\$924.00	\$444.00	\$1,368.00	\$1,920.00	\$1,370.00
410.325	Internet Expense - Police	\$1,778.57	\$1,259.10	\$419.70	\$1,678.80	\$1,800.00	\$2,350.00
410.326	Body Camera Video Storage Expense	\$0.00	\$550.00	\$2,200.00	\$2,750.00	\$0.00	\$7,260.00
410.327	Radio Maintenance Expense - Police	\$135.56	\$0.00	\$100.00	\$100.00	\$175.00	\$150.00
410.329	Airtime Expense - Police	\$1,931.04	\$1,287.36	\$643.68	\$1,931.04	\$2,100.00	\$2,125.00
410.331	Travel Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
410.339	GPS Monthly Fee Exp - Police	\$2,046.84	\$1,045.12	\$653.20	\$1,698.32	\$1,850.00	\$0.00
410.341	Advertising Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00
410.342	Printing Expense - Police	\$359.34	\$399.55	\$196.32	\$595.87	\$325.00	\$500.00
410.344	Copy Expense - Police	\$625.83	\$171.19	\$218.53	\$389.72	\$650.00	\$450.00
410.351	Commercial Insurance Expense - Police	\$44,156.60	\$32,800.00	\$0.00	\$32,800.00	\$32,800.00	\$40,000.00
410.354	Workers Comp Insurance Expense-Police	\$37,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$34,000.00
410.355	Workers Comp Exp-Part-time Officer-Pol	\$1,000.00	\$1,582.81	\$0.00	\$1,582.81	\$1,600.00	\$950.00
410.357	Interest Expense - Leases - Police	\$29.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
410.361	Electricity Expense - Police	\$1,495.68	\$565.44	\$784.56	\$1,350.00	\$1,350.00	\$4,150.00
410.362	Natural Gas Expense - Police	\$1,300.00	\$1,053.01	\$296.99	\$1,350.00	\$1,350.00	\$2,000.00
410.373	Building/Property Maint Expense - Police	\$1,996.05	\$238.50	\$200.00	\$438.50	\$2,000.00	\$5,000.00
410.376	Vascar Expense - Police	\$1,458.00	\$2,011.75	\$0.00	\$2,011.75	\$1,900.00	\$2,000.00
410.386	Copier Rental/Maintenance Exp-Police	\$1,856.71	\$1,780.77	\$442.17	\$2,222.94	\$1,650.00	\$1,800.00
410.400	Investigation Expenses - Police	\$900.00	\$600.00	\$300.00	\$900.00	\$1,100.00	\$1,100.00
410.420	Dues/Sub/Memberships Expense - Police	\$60.00	\$1,525.00	\$0.00	\$1,525.00	\$75.00	\$1,600.00
410.447	Lease Payment-Radios/Lic Plate Reader	\$0.00	\$0.00	\$15,820.00	\$15,820.00	\$15,820.00	\$15,820.00
410.448	Payment - Tasers - Police	\$3,540.03	\$6,094.57	-\$2,554.56	\$3,540.01	\$4,370.00	\$3,540.00
410.449	Vehicle Lease Payment - Police	\$11,304.72	\$11,304.72	\$0.00	\$11,304.72	\$11,305.00	\$22,430.00
410.450	Contracted Services Expense - Police	\$2,930.50	\$250.00	\$600.00	\$850.00	\$2,000.00	\$1,000.00
410.460	Training/Seminar Expense - Police	\$3,575.87	\$2,108.54	\$1,500.00	\$3,608.54	\$4,500.00	\$4,000.00
410.461	Conf/Meeting Expense - Police	\$239.23	\$75.79	\$0.00	\$75.79	\$125.00	\$125.00
410.531	Computer Software Expense - Police	\$7,149.00	\$7,403.27	\$0.00	\$7,403.27	\$7,800.00	\$7,750.00
410.532	Contribution to Mobile Command-Police	\$1,340.00	\$1,340.00	\$0.00	\$1,340.00	\$1,340.00	\$1,430.00
410.533	Crisis Intervention Team Funding Exp-Pol	\$728.00	\$728.00	\$0.00	\$728.00	\$750.00	\$730.00
410.534	CCART Funding - Police	\$0.00	\$1,967.43	\$0.00	\$1,967.43	\$1,970.00	\$0.00
410.535	Central Booking Unit Expense-Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,270.00
410.901	SRO Expenses - Police	\$173.94	\$1,943.42	\$1,000.00	\$2,943.42	\$200.00	\$1,000.00
410.902	Reimb for SRO Expenses - Police	-\$130.46	-\$1,461.32	-\$750.00	-\$2,211.32	-\$150.00	-\$750.00
410.905	Miscellaneous Expense - Police	\$0.00	\$499.38	\$0.00	\$499.38	\$50.00	\$50.00
	Subtotal - Police Operating Expenses	\$1,477,125.96	\$1,128,680.52	\$371,547.83	\$1,500,228.35	\$1,466,265.00	\$1,570,120.00
410.700	Capital Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$272,300.00
410.740	Vehicle Purchase Expense - Police	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,000.00
	Subtotal - Police Capital Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,300.00
	Total Police Expenses	\$1,477,125.96	\$1,128,680.52	\$371,547.83	\$1,500,228.35	\$1,466,265.00	\$1,865,420.00

EXPENSES – CROSSING GUARDS

		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
419.115	Crossing Guard Salary Expense	\$2,062.50	\$1,721.25	\$850.00	\$2,571.25	\$3,000.00	\$2,700.00
419.192	Crossing Guard Social Security Expense	\$157.79	\$131.68	\$65.03	\$196.71	\$230.00	\$205.00
419.242	Crossing Guard Material & Supplies Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
419.318	Crossing Guard Other Expense	\$13.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419.354	Crossing Guard Workers Comp Expense	\$50.00	\$105.00	\$0.00	\$105.00	\$105.00	\$115.00
	Subtotal - Crossing Guard Expenses	\$2,283.29	\$1,957.93	\$915.03	\$2,872.96	\$3,385.00	\$3,070.00

EXPENSES – PARKING MANAGEMENT

		2022	2023	2023 projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
406.382	Parking Lot Rental Exp - GG	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
419.512	Parking Enforcement Wages	\$55,004.25	\$32,753.66	\$5,200.00	\$37,953.66	\$61,000.00	\$50,000.00
419.516	Parking Enforcement Postage Expense	\$7.04	\$25.00	\$25.00	\$50.00	\$50.00	\$55.00
419.517	Parking Enforcement Data Proc Exp	\$100.00	\$125.00	\$0.00	\$125.00	\$125.00	\$125.00
419.520	Parking Enforcement IT/Email Expense	\$187.62	\$304.00	\$126.00	\$430.00	\$200.00	\$500.00
419.524	Parking Enforcement-Cell Phone Exp	\$360.00	\$156.00	-\$84.00	\$72.00	\$0.00	\$75.00
419.531	Parking Enforcement Fuel Expense	\$749.71	\$191.37	\$150.00	\$341.37	\$900.00	\$500.00
419.538	Parking Enforcement Uniform Expense	\$1,236.06	\$551.53	\$400.00	\$951.53	\$1,200.00	\$1,100.00
419.541	Parking Enforcement Advertising Exp	\$617.50	\$0.00	\$100.00	\$100.00	\$500.00	\$250.00
419.542	Parking Enforcement Mat & Supp Exp	\$1,362.49	\$810.74	\$1,000.00	\$1,810.74	\$2,000.00	\$2,000.00
419.544	Parking Enforcement Copy Expense	\$25.00	\$468.75	-\$438.75	\$30.00	\$30.00	\$50.00
419.575	Parking Enforce-Warranty/Data Plan/Lic Exp	\$8,208.12	\$8,208.12	\$0.00	\$8,208.12	\$8,400.00	\$8,400.00
419.592	Parking Enforcement Social Sec Expense	\$4,207.83	\$2,524.14	\$400.00	\$2,924.14	\$4,670.00	\$3,825.00
419.593	Parking Enforce Enrollment/Admin-Retire	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00
419.596	Parking Enforcement Health Ins Expense	\$29,236.75	\$11,820.70	\$0.00	\$11,820.70	\$27,500.00	\$0.00
419.597	Parking Enforcement Retirement Expense	\$2,881.37	\$157.60	\$455.00	\$612.60	\$0.00	\$610.00
419.599	Parking Enforcement Life Insurance Exp	\$102.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
419.610	Parking Enforcement Office Supp Expense	\$50.00	\$30.00	\$20.00	\$50.00	\$50.00	\$75.00
419.621	Parking Enforcement Phone Expense	\$50.00	\$20.00	\$55.00	\$75.00	\$75.00	\$100.00
419.625	Parking Enforcement-Internet Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
419.642	Parking Enforcement Printing Expense	\$300.00	\$290.00	\$2,000.00	\$2,290.00	\$750.00	\$2,500.00
419.650	Parking Enforce-Contracted Services Exp	\$5,050.20	\$0.00	\$0.00	\$0.00	\$200.00	\$150.00
419.651	Parking Enforce Vehicle & Equip Maint Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$300.00	\$200.00
419.653	Parking Meter Maintenance Expense	\$1,327.31	\$250.00	\$0.00	\$250.00	\$400.00	\$400.00
419.654	Parking Kiosk & Meter Charges Expense	\$36,096.15	\$29,402.42	\$11,540.00	\$40,942.42	\$40,000.00	\$42,000.00
419.661	Parking Enforcement-Electricity Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
419.716	Dog Handling/Boarding Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
419.751	Parking Enforcement Comm Ins Expense	\$1,250.00	\$1,020.00	\$0.00	\$1,020.00	\$1,020.00	\$1,250.00
419.754	Parking Enforce Workers Comp Ins Exp	\$500.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$1,450.00

EXPENSES – PARKING MANAGEMENT, CONTINUED

		2022	2023	2023	Total	2023	2024
Acct #	Expenses (con't)		9 months	projected 3 months	2023	Budget	Budget
419.902	Parking Enforce-Miscellaneous Exp	\$35.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
445.240	Parking Lot Maint Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00
445.321	Parking Lot-EV Charging Electricity Exp	\$296.75	\$688.84	\$327.42	\$1,016.26	\$900.00	\$1,200.00
445.450	Parking Lot-EV Expense	\$5,143.17	-\$57.54	\$100.00	\$42.46	\$500.00	\$200.00
445.478	Alternative Fuels Tax-EV Stations	\$0.00	\$0.00	\$625.00	\$625.00	\$0.00	\$325.00
	Subtotal - Parking Enforce Operating Exp	\$154,401.12	\$91,740.33	\$24,100.67	\$115,841.00	\$155,395.00	\$120,035.00
419.700	Parking Meter Equipment Expense	\$2,463.95	\$950.00	\$0.00	\$950.00	\$2,500.00	\$2,500.00
	Subtotal - Parking Enforce Capital Exp	\$2,463.95	\$950.00	\$0.00	\$950.00	\$2,500.00	\$2,500.00
	Total Parking Enforcement Expenses	\$156,865.07	\$92,690.33	\$24,100.67	\$116,791.00	\$157,895.00	\$122,535.00

EXPENSES – NUISANCE CODE ENFORCEMENT

		2022	2023	2023	Total	2023	2024
Acct #	Expenses (con't)		9 months	projected 3 months	2023	Budget	Budget
413.112	Salary Expense - Codes	\$2,768.47	\$1,433.44	\$2,000.00	\$3,433.44	\$10,000.00	\$9,000.00
413.192	Social Security Expense - Codes	\$211.79	\$109.65	\$153.00	\$262.65	\$765.00	\$690.00
413.210	Office Supplies Expense - Codes	\$50.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00
413.215	Postage Expense - Codes	\$75.00	\$60.00	\$70.00	\$130.00	\$150.00	\$80.00
413.231	Fuel Expense - Codes	\$29.61	\$3.85	\$50.00	\$53.85	\$100.00	\$100.00
413.242	Materials & Supplies Expense - Codes	\$0.00	\$0.00	\$25.00	\$25.00	\$25.00	\$25.00
413.260	Minor Equipment Expense - Codes	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$65.00
413.317	Data Processing Expense - Codes	\$54.70	\$32.46	\$65.00	\$97.46	\$100.00	\$125.00
413.320	IT Services Expense - Codes	\$301.32	\$312.50	\$160.00	\$472.50	\$450.00	\$125.00
413.321	Telephone Expense - Codes	\$90.00	\$90.00	\$0.00	\$90.00	\$125.00	\$35.00
413.325	Internet Expense - Codes	\$111.00	\$100.00	\$20.00	\$120.00	\$120.00	\$35.00
413.341	Advertising Expense - Codes	\$69.08	\$0.00	\$0.00	\$0.00	\$300.00	\$150.00
413.342	Printing Expense - Codes	\$60.00	\$159.94	\$30.00	\$189.94	\$125.00	\$125.00
413.344	Copy Expense - Codes	\$70.00	\$50.00	\$25.00	\$75.00	\$75.00	\$125.00
413.351	Commercial Insurance Expense - Codes	\$110.00	\$300.00	\$0.00	\$300.00	\$300.00	\$90.00
413.354	Workers Comp Insurance Expense-Codes	\$20.00	\$25.00	\$0.00	\$25.00	\$25.00	\$25.00
413.361	Electricity Expense - Codes	\$120.00	\$100.00	\$0.00	\$100.00	\$100.00	\$40.00
413.460	Training/Seminar Expense - Codes	\$0.00	\$0.00	\$100.00	\$100.00	\$300.00	\$300.00
	Subtotal - Code Expenses	\$4,140.97	\$2,826.84	\$2,723.00	\$5,549.84	\$13,225.00	\$11,235.00

EXPENSES – PLANNING, ZONING ADMINISTRATION

Acct #	Expenses (con't)	2022	2023	2023	Total	2023	2024
			9 months	projected 3 months	2023	Budget	Budget
414.112	Salary Expense - Plan/Zoning	\$13,737.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.192	Social Security Expense - Plan/Zoning	\$1,050.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.193	Enrollment/Admin Exp-PMRS-PL/ZONE	\$16.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.197	Retirement Exp - Planning/Zoning	\$1,717.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.210	Office Supplies Expense - Plan/zoning	\$225.00	\$224.67	\$0.00	\$224.67	\$225.00	\$250.00
414.215	Postage Expense - Plan/Zoning	\$100.00	\$60.00	\$60.00	\$120.00	\$120.00	\$120.00
414.231	Fuel Expense - Plan/Zoning	\$42.00	\$10.00	\$50.00	\$60.00	\$100.00	\$100.00
414.243	Misc Supplies Expense - Planning/Zoning	\$0.00	\$11.44	\$28.21	\$39.65	\$0.00	\$25.00
414.260	Minor Equipment Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$50.00
414.314	Legal Expense - Plan/Zoning	\$1,877.00	\$1,103.50	\$1,000.00	\$2,103.50	\$10,000.00	\$5,000.00
414.317	Data Processing Expense - Plan/Zoning	\$230.00	\$0.00	\$45.00	\$45.00	\$300.00	\$300.00
414.320	IT Services Expense - Plan/Zoning	\$477.57	\$707.50	\$250.00	\$957.50	\$2,100.00	\$275.00
414.321	Telephone Expense-Plan/Zoning	\$140.00	\$100.00	\$50.00	\$150.00	\$150.00	\$40.00
414.324	Cell Phone Expense-Plan/Zoning	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.325	Internet Expense - Plan/Zoning	\$111.00	\$119.00	\$0.00	\$119.00	\$120.00	\$35.00
414.331	Travel Expense - Plan/Zoning	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
414.341	Advertising Expense - Plan/Zoning	\$318.91	\$316.80	\$200.00	\$516.80	\$225.00	\$600.00
414.342	Printing Expense - Plan/Zoning	\$12.00	\$0.00	\$50.00	\$50.00	\$50.00	\$50.00
414.344	Copy Expense - Plan/Zoning	\$275.00	\$150.00	\$100.00	\$250.00	\$250.00	\$265.00
414.351	Commercial Insurance Exp - Plan/Zoning	\$600.00	\$400.00	\$0.00	\$400.00	\$400.00	\$0.00
414.354	Workers Comp Ins Exp - Plan/Zoning	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.361	Electricity Expense - Plan/Zoning	\$120.00	\$0.00	\$110.00	\$110.00	\$110.00	\$35.00
414.384	Contracted Services-In House-Plan/Zoning	\$9,826.14	\$22,629.02	\$6,110.98	\$28,740.00	\$28,740.00	\$29,400.00
414.385	Rental Expense - Plan/Zoning	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
414.460	Training/Seminar Expense - Plan/Zoning	\$2,395.00	\$45.00	\$0.00	\$45.00	\$325.00	\$150.00
414.905	Miscellaneous Expense - Plan/Zoning	\$231.66	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
	Subtotal - Plan/Zoning Expenses	\$34,433.88	\$25,876.93	\$8,054.19	\$33,931.12	\$43,335.00	\$36,770.00

EXPENSES – STREETS DEPARTMENT

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Expenses (cont)		9 months	3 months	2023	Budget	Budget
430.112	Salary Expense - ST	\$314,191.30	\$202,733.80	\$100,266.20	\$303,000.00	\$322,000.00	\$317,000.00
430.113	Reimb from Workers Comp - ST	-\$5,344.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.180	Overtime Wages - ST	\$16,606.41	\$8,750.23	\$4,055.00	\$12,805.23	\$20,000.00	\$17,000.00
430.191	Workboots Expense - ST	\$991.79	\$974.79	\$0.00	\$974.79	\$1,000.00	\$1,000.00
430.192	Social Security Expense - ST	\$25,700.39	\$16,267.85	\$7,970.00	\$24,237.85	\$25,500.00	\$25,400.00
430.193	Enrollment/Admin Exp - PMRS - ST	\$44.80	\$98.28	\$0.00	\$98.28	\$50.00	\$150.00
430.196	Health Insurance Expense - ST	\$77,657.24	\$64,014.09	\$14,653.42	\$78,667.51	\$74,000.00	\$86,000.00
430.197	Retirement Expense - ST	\$23,643.42	\$8,366.30	\$9,400.00	\$17,766.30	\$20,000.00	\$20,000.00
430.198	Health Care Expense - In-House - ST	\$2,440.49	\$1,429.30	\$5,200.00	\$6,629.30	\$4,500.00	\$5,000.00
430.199	Life Insurance Expense - ST	\$707.53	\$460.25	\$272.79	\$733.04	\$725.00	\$800.00
430.210	Office Supplies Expense - ST	\$1,100.00	\$808.95	\$291.05	\$1,100.00	\$1,100.00	\$1,200.00
430.215	Postage Expense - ST	\$1,125.00	\$300.00	\$300.00	\$600.00	\$1,350.00	\$600.00
430.226	Janitorial Supplies Expense - ST	\$1,063.55	\$446.62	\$500.00	\$946.62	\$1,250.00	\$1,100.00
430.231	Fuel Expense - ST	\$26,593.86	\$14,171.56	\$8,000.00	\$22,171.56	\$28,500.00	\$24,000.00
430.238	Clothing & Uniform Expense - ST	\$2,039.86	\$1,571.00	\$800.00	\$2,371.00	\$2,400.00	\$2,500.00
430.245	Street & Road Signs Expense - ST	\$4,088.48	\$7,199.79	\$0.00	\$7,199.79	\$5,000.00	\$5,000.00
430.246	Materials & Supplies Expense - ST	\$16,606.96	\$8,074.41	\$3,000.00	\$11,074.41	\$13,000.00	\$13,000.00
430.249	Computer Software Expense - ST	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$250.00
430.251	Vehicle & Equip Maintenance Exp-ST	\$31,509.75	\$15,418.43	\$7,000.00	\$22,418.43	\$31,000.00	\$30,000.00
430.255	Shop Supplies/Equipment Expense - ST	\$2,715.82	\$2,075.60	\$765.60	\$2,841.20	\$4,500.00	\$3,670.00
430.259	Electrical Supplies Expense - ST	\$232.81	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
430.260	Tools & Minor Equip Expense - ST	\$2,319.55	\$3,416.93	\$577.00	\$3,993.93	\$5,000.00	\$4,000.00
430.311	Audit Expense - ST	\$1,150.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,500.00
430.313	Engineering Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00
430.314	Legal Expense - ST	\$34.00	\$632.00	\$0.00	\$632.00	\$400.00	\$500.00
430.317	Data Processing Expense - ST	\$713.17	\$708.63	\$225.00	\$933.63	\$800.00	\$900.00
430.318	Janitorial Services Expense - ST	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$8,250.00
430.320	IT Services Expense - ST	\$3,032.96	\$1,145.00	\$700.00	\$1,845.00	\$3,500.00	\$2,025.00
430.321	Telephone Expense - ST	\$2,246.61	\$1,626.26	\$768.16	\$2,394.42	\$2,800.00	\$2,450.00
430.322	Cable Expense - ST	\$53.94	\$26.07	\$31.86	\$57.93	\$60.00	\$75.00
430.324	Cell Phone Expense - ST	\$2,435.73	\$1,675.82	\$645.00	\$2,320.82	\$2,500.00	\$2,500.00
430.325	Internet Expense - ST	\$120.50	\$126.98	\$23.02	\$150.00	\$150.00	\$165.00
430.327	Radio Maintenance Expense - ST	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$100.00
430.329	Emergency Notification Expense - ST	\$926.61	\$731.41	\$735.00	\$1,466.41	\$2,100.00	\$1,800.00
430.331	Travel Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
430.339	GPS Monthly Fee Expense - St	\$2,914.54	\$2,188.92	\$1,094.48	\$3,283.40	\$3,100.00	\$0.00
430.341	Advertising Expense - ST	\$243.00	\$0.00	\$0.00	\$0.00	\$400.00	\$300.00
430.342	Printing Expense - ST	\$516.62	\$312.50	\$0.00	\$312.50	\$500.00	\$400.00
430.344	Copy Expense - ST	\$275.00	\$149.42	\$43.53	\$192.95	\$200.00	\$250.00
430.351	Commercial Insurance Expense - ST	\$8,500.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$18,050.00
430.354	Workers Comp Insurance Expense - ST	\$17,952.78	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	\$14,100.00
430.361	Electricity Expense - ST	\$2,311.93	\$568.07	\$1,781.93	\$2,350.00	\$2,350.00	\$2,425.00
430.362	Natural Gas Expense - ST	\$12,975.91	\$8,614.91	\$4,485.09	\$13,100.00	\$13,100.00	\$13,250.00
430.373	Building/Prop Maintenance Expense - ST	\$2,011.81	\$539.86	\$250.00	\$789.86	\$1,700.00	\$1,200.00
430.384	Equipment Rental Expense - ST	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,500.00
430.420	Dues/Sub/Memberships Expense - ST	\$75.00	\$75.00	\$0.00	\$75.00	\$80.00	\$85.00
430.450	Contracted Services Expense - ST	\$715.10	\$0.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
430.460	Training/Seminar Expense -ST	\$2,765.36	\$0.00	\$100.00	\$100.00	\$500.00	\$300.00
430.470	CDL/License/Re-Cert Expense - ST	\$326.99	\$75.00	\$10.00	\$85.00	\$225.00	\$250.00

EXPENSES – STREETS DEPARTMENT, CONTINUED

Acct #	Expenses (con't)	2022	2023	2023	Total	2023	2024
			9 months	3 months	2023	Budget	Budget
430.112	Salary Expense - ST	\$314,191.30	\$202,733.80	\$100,266.20	\$303,000.00	\$322,000.00	\$317,000.00
430.113	Reimb from Workers Comp - ST	-\$5,344.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.180	Overtime Wages - ST	\$16,606.41	\$8,750.23	\$4,055.00	\$12,805.23	\$20,000.00	\$17,000.00
430.191	Workboots Expense - ST	\$991.79	\$974.79	\$0.00	\$974.79	\$1,000.00	\$1,000.00
430.192	Social Security Expense - ST	\$25,700.39	\$16,267.85	\$7,970.00	\$24,237.85	\$25,500.00	\$25,400.00
430.193	Enrollment/Admin Exp - PMRS - ST	\$44.80	\$98.28	\$0.00	\$98.28	\$50.00	\$150.00
430.196	Health Insurance Expense - ST	\$77,657.24	\$64,014.09	\$14,653.42	\$78,667.51	\$74,000.00	\$86,000.00
430.197	Retirement Expense - ST	\$23,643.42	\$8,366.30	\$9,400.00	\$17,766.30	\$20,000.00	\$20,000.00
430.198	Health Care Expense - In-House - ST	\$2,440.49	\$1,429.30	\$5,200.00	\$6,629.30	\$4,500.00	\$5,000.00
430.199	Life Insurance Expense - ST	\$707.53	\$460.25	\$272.79	\$733.04	\$725.00	\$800.00
430.210	Office Supplies Expense - ST	\$1,100.00	\$808.95	\$291.05	\$1,100.00	\$1,100.00	\$1,200.00
430.215	Postage Expense - ST	\$1,125.00	\$300.00	\$300.00	\$600.00	\$1,350.00	\$600.00
430.226	Janitorial Supplies Expense - ST	\$1,063.55	\$446.62	\$500.00	\$946.62	\$1,250.00	\$1,100.00
430.231	Fuel Expense - ST	\$26,593.86	\$14,171.56	\$8,000.00	\$22,171.56	\$28,500.00	\$24,000.00
430.238	Clothing & Uniform Expense - ST	\$2,039.86	\$1,571.00	\$800.00	\$2,371.00	\$2,400.00	\$2,500.00
430.245	Street & Road Signs Expense - ST	\$4,088.48	\$7,199.79	\$0.00	\$7,199.79	\$5,000.00	\$5,000.00
430.246	Materials & Supplies Expense - ST	\$16,606.96	\$8,074.41	\$3,000.00	\$11,074.41	\$13,000.00	\$13,000.00
430.249	Computer Software Expense - ST	\$200.00	\$0.00	\$200.00	\$200.00	\$200.00	\$250.00
430.251	Vehicle & Equip Maintenance Exp-ST	\$31,509.75	\$15,418.43	\$7,000.00	\$22,418.43	\$31,000.00	\$30,000.00
430.255	Shop Supplies/Equipment Expense - ST	\$2,715.82	\$2,075.60	\$765.60	\$2,841.20	\$4,500.00	\$3,670.00
430.259	Electrical Supplies Expense - ST	\$232.81	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00
430.260	Tools & Minor Equip Expense - ST	\$2,319.55	\$3,416.93	\$577.00	\$3,993.93	\$5,000.00	\$4,000.00
430.311	Audit Expense - ST	\$1,150.00	\$1,350.00	\$0.00	\$1,350.00	\$1,350.00	\$1,500.00
430.313	Engineering Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$300.00
430.314	Legal Expense - ST	\$34.00	\$632.00	\$0.00	\$632.00	\$400.00	\$500.00
430.317	Data Processing Expense - ST	\$713.17	\$708.63	\$225.00	\$933.63	\$800.00	\$900.00
430.318	Janitorial Services Expense - ST	\$7,213.33	\$4,800.00	\$2,880.00	\$7,680.00	\$8,500.00	\$8,250.00
430.320	IT Services Expense - ST	\$3,032.96	\$1,145.00	\$700.00	\$1,845.00	\$3,500.00	\$2,025.00
430.321	Telephone Expense - ST	\$2,246.61	\$1,626.26	\$768.16	\$2,394.42	\$2,800.00	\$2,450.00
430.322	Cable Expense - ST	\$53.94	\$26.07	\$31.86	\$57.93	\$60.00	\$75.00
430.324	Cell Phone Expense - ST	\$2,435.73	\$1,675.82	\$645.00	\$2,320.82	\$2,500.00	\$2,500.00
430.325	Internet Expense - ST	\$120.50	\$126.98	\$23.02	\$150.00	\$150.00	\$165.00
430.327	Radio Maintenance Expense - ST	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$100.00
430.329	Emergency Notification Expense - ST	\$926.61	\$731.41	\$735.00	\$1,466.41	\$2,100.00	\$1,800.00
430.331	Travel Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
430.339	GPS Monthly Fee Expense - St	\$2,914.54	\$2,188.92	\$1,094.48	\$3,283.40	\$3,100.00	\$0.00
430.341	Advertising Expense - ST	\$243.00	\$0.00	\$0.00	\$0.00	\$400.00	\$300.00
430.342	Printing Expense - ST	\$516.62	\$312.50	\$0.00	\$312.50	\$500.00	\$400.00
430.344	Copy Expense - ST	\$275.00	\$149.42	\$43.53	\$192.95	\$200.00	\$250.00
430.351	Commercial Insurance Expense - ST	\$8,500.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$18,050.00
430.354	Workers Comp Insurance Expense - ST	\$17,952.78	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	\$14,100.00
430.361	Electricity Expense - ST	\$2,311.93	\$568.07	\$1,781.93	\$2,350.00	\$2,350.00	\$2,425.00
430.362	Natural Gas Expense - ST	\$12,975.91	\$8,614.91	\$4,485.09	\$13,100.00	\$13,100.00	\$13,250.00
430.373	Building/Prop Maintenance Expense - ST	\$2,011.81	\$539.86	\$250.00	\$789.86	\$1,700.00	\$1,200.00
430.384	Equipment Rental Expense - ST	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,500.00
430.420	Dues/Sub/Memberships Expense - ST	\$75.00	\$75.00	\$0.00	\$75.00	\$80.00	\$85.00
430.450	Contracted Services Expense - ST	\$715.10	\$0.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
430.460	Training/Seminar Expense -ST	\$2,765.36	\$0.00	\$100.00	\$100.00	\$500.00	\$300.00
430.470	CDL/License/Re-Cert Expense - ST	\$326.99	\$75.00	\$10.00	\$85.00	\$225.00	\$250.00

EXPENSES, STREETS DEPARTMENT, CONTINUED

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Expenses (con't)		9 months	3 months	2023	Budget	Budget
430.471	Drug Testing Expense - ST	\$178.36	\$145.03	\$250.00	\$395.03	\$400.00	\$475.00
430.472	Permit/License Fees Expense - ST	\$520.21	\$135.00	\$0.00	\$135.00	\$600.00	\$250.00
430.474	Repairs to Private Property Expense - ST	\$1,440.17	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
430.701	Lease/Loan Payments-ST	\$14,630.48	\$14,630.49	\$0.00	\$14,630.49	\$14,630.00	\$8,480.00
430.707	County Liquid Fuels Grant Expense-ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
430.905	Miscellaneous Expense - ST	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
431.246	Street Cleaning & Painting Expense - ST	\$9,099.00	\$14,402.80	\$0.00	\$14,402.80	\$15,000.00	\$15,000.00
433.370	Traffic Signal Maint Service Expense - ST	\$3,353.13	\$10,100.84	\$0.00	\$10,100.84	\$4,000.00	\$5,000.00
446.000	Storm Water Mgmt Exp-Storm Drains-ST	\$6,501.00	\$13,720.30	\$0.00	\$13,720.30	\$20,000.00	\$20,000.00
	Subtotal - Street Operating Expenses	\$662,537.15	\$472,872.62	\$190,974.13	\$663,846.75	\$739,470.00	\$699,800.00
430.255A	Shop Capital Expenses - ST	\$9,362.98	\$5,799.99	\$0.00	\$5,799.99	\$6,500.00	\$2,900.00
430.700	Capital Expenditures - ST	\$36,218.83	\$2,259.98	\$0.00	\$2,259.98	\$0.00	\$90,000.00
430.706	Curbing Expense - ST	\$10,622.00	\$10,400.00	\$0.00	\$10,400.00	\$10,000.00	\$10,000.00
433.740	Parkview Dr Traffice Signal Project Exp	\$0.00	\$5,943.25	\$5,000.00	\$10,943.25	\$0.00	\$250,000.00
	Subtotal - Street Capital Expenses	\$56,203.81	\$24,403.22	\$5,000.00	\$29,403.22	\$16,500.00	\$352,900.00
	Total Street Expenses	\$718,740.96	\$497,275.84	\$195,974.13	\$693,249.97	\$755,970.00	\$1,052,700.00

EXPENSES – OTHER

				2023			
		2022	2023	projected	Total	2023	2024
Acct #	Expenses		9 months	3 months	2023	Budget	Budget
411.500	Firemen's Relief Grant Passthru	\$33,366.02	\$0.00	\$33,440.43	\$33,440.43	\$30,000.00	\$30,000.00
412.351	Ambulance Commercial Insurance Exp	\$0.00	\$48.50	\$0.00	\$48.50	\$0.00	\$50.00
412.354	Ambulance Volunteers Workers Comp Exp	\$955.00	\$625.00	\$0.00	\$625.00	\$625.00	\$640.00
441.000	Cemetery Expense	\$2,354.24	\$76.54	\$2,000.00	\$2,076.54	\$4,500.00	\$4,500.00
447.000	CATA Expense	\$28,205.00	\$21,964.10	\$6,844.90	\$28,809.00	\$29,530.00	\$30,500.00
450.000	Talleyrand Park Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
452.530	Contribution to Nitt Valley Jt Rec Auth	\$6,105.00	\$6,105.00	\$0.00	\$6,105.00	\$6,105.00	\$6,105.00
455.000	Shade Tree Commission Expense	\$5,551.56	\$1,782.00	\$2,200.00	\$3,982.00	\$5,000.00	\$5,000.00
456.500	Centre County Library Expense	\$24,525.00	\$24,525.00	\$0.00	\$24,525.00	\$24,525.00	\$24,525.00
459.373	Train Station Expense	\$0.00	\$30.00	\$50.00	\$80.00	\$250.00	\$250.00
459.700	Grant Expense	\$5,682.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
462.000	CDBG Expense	\$39.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
481.000	Unemployment Comp Ins Expense	\$5,251.03	\$5,654.05	\$0.00	\$5,654.05	\$5,655.00	\$6,145.00
483.300	Distribute Pension State Aid	\$109,753.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
-							
	Subtotal - Other Expenses	\$230,188.14	\$64,747.69	\$45,847.83	\$110,595.52	\$116,590.00	\$117,965.00

EXPENSES – HISTORICAL ARCHITECTURAL REVIEW BOARD (HARB)

		2022	2023	2023	Total	2023	2024
Acct #	Expenses		9 months	projected 3 months	2023	Budget	Budget
468.115	Salary Expense - HARB	\$4,129.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.192	Social Security/Fringe Expense - HARB	\$315.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.197	Retirement Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.210	Office Supplies Expense - HARB	\$100.00	\$50.00	\$50.00	\$100.00	\$100.00	\$125.00
468.215	Postage Expense - HARB	\$75.00	\$50.00	\$25.00	\$75.00	\$100.00	\$100.00
468.231	Fuel Expense - HARB	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$35.00
468.242	Materials & Supplies Expense - HARB	\$186.61	\$11.43	\$0.00	\$11.43	\$100.00	\$75.00
468.317	Data Processing Expense - HARB	\$486.00	\$495.00	\$180.00	\$675.00	\$600.00	\$800.00
468.320	IT Services Expense - HARB	\$110.56	\$130.00	\$42.00	\$172.00	\$200.00	\$50.00
468.321	Telephone Expense - HARB	\$65.00	\$45.01	\$20.00	\$65.01	\$70.00	\$20.00
468.325	Internet Expense - HARB	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$30.00
468.331	Travel Expense - HARB	\$0.00	\$0.00	\$0.00	\$0.00	\$35.00	\$35.00
468.341	Advertising Expense - HARB	\$97.37	\$260.70	\$0.00	\$260.70	\$175.00	\$225.00
468.342	Printing Expense - HARB	\$12.00	\$0.00	\$0.00	\$0.00	\$25.00	\$35.00
468.344	Copy Expense - HARB	\$100.00	\$100.00	\$0.00	\$100.00	\$100.00	\$130.00
468.351	Commercial Insurance - HARB	\$10.00	\$10.00	\$0.00	\$10.00	\$10.00	\$0.00
468.354	Workers Comp Insurance Expense - HARB	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
468.361	Electricity Expense - HARB	\$0.00	\$0.00	\$50.00	\$50.00	\$50.00	\$15.00
468.420	Dues/Member/Sub Expenses - HARB	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
468.450	Contracted Services Exp - HARB	\$11,463.83	\$10,047.24	\$2,261.72	\$12,308.96	\$14,805.00	\$12,590.00
	Subtotal -HARB Expenses	\$17,271.45	\$11,209.38	\$2,738.72	\$13,948.10	\$16,590.00	\$14,365.00

EXPENSES – TOTALS

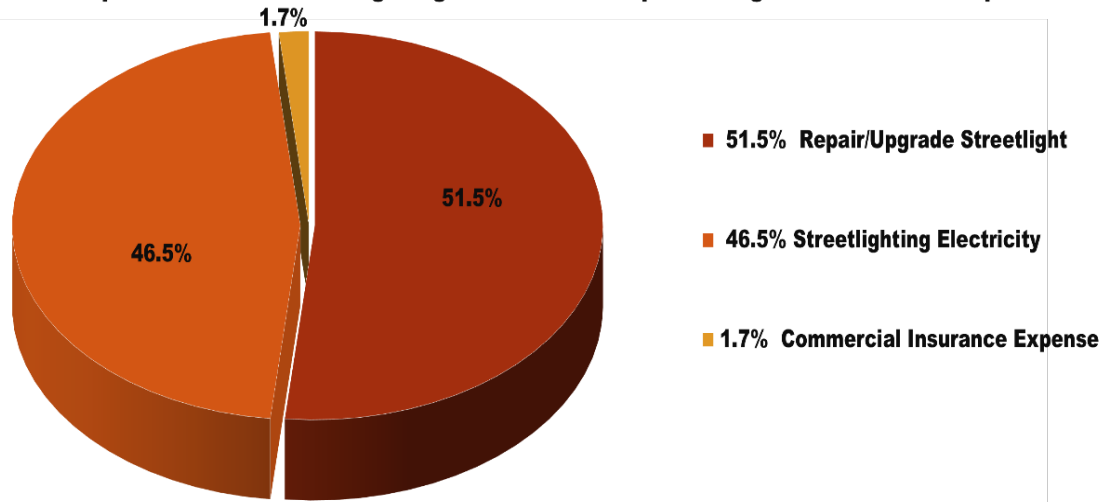
		2022	2023	2023	Total	2023	2024
Acct #	Expenses		9 months	projected 3 months	2023	Budget	Budget
	Total Operating Expenses	\$3,281,503.82	\$2,310,164.24	\$797,682.43	\$3,107,846.67	\$3,263,920.00	\$3,352,645.00
	Total Capital Expenses	\$58,667.76	\$41,153.22	\$5,000.00	\$46,153.22	\$19,000.00	\$650,700.00
492.095	Transfer to Capital Projects (paving)	\$47,500.00	\$47,500.00	\$0.00	\$47,500.00	\$47,500.00	\$47,500.00
492.095	Transfer to Capital Projects (streets)	\$70,000.00	\$70,000.00	\$0.00	\$70,000.00	\$70,000.00	\$70,000.00
492.097	Transfer to 301 N Spring St-to cover costs of Boro offices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,005.00
	Subtotal - Transfers Out	\$117,500.00	\$117,500.00	\$0.00	\$117,500.00	\$117,500.00	\$135,505.00
	Total Expenses & Transfers Out	\$3,457,671.58	\$2,468,817.46	\$802,682.43	\$3,271,499.89	\$3,400,420.00	\$4,138,850.00
	net income/(loss)	\$323,521.78	\$712,951.28	-\$358,651.69	\$354,299.59	\$0.00	\$0.00

STREET LIGHTING FUND

QUICK FACTS:

- ✓ There is a .5 mill increase being proposed in this fund
- ✓ Street lighting is paid for by a special line item real estate tax
- ✓ Tax revenues received for street lighting can only be used for street lighting-related expenses
- ✓ Bellefonte has over 300 street lights most of which are leased from the electric company

Top three expenses for the Streetlighting Fund shown as percentages of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

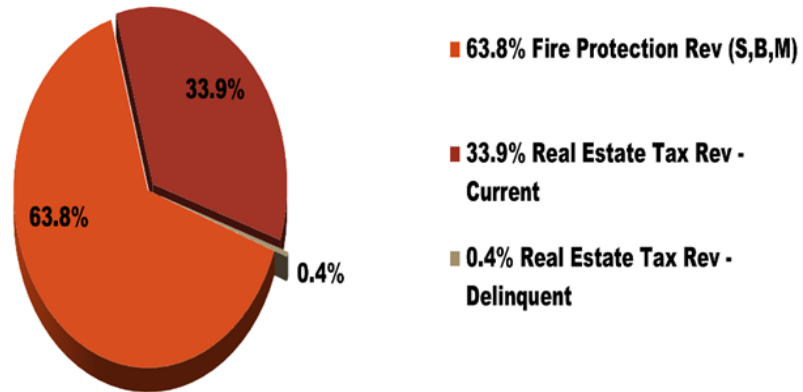
Acct #		Final 2022	2023 8 months	2023		2023 Budget	2024 Budget
				projected 4 months	2023 Total		
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$59,285.04	\$57,404.98	\$700.00	\$58,104.98	\$58,000.00	\$106,500.00
301.200	Real Estate Tax Rev - Supplement	\$22.10	\$93.49	\$0.00	\$93.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,168.86	\$630.60	\$210.00	\$840.60	\$1,000.00	\$900.00
341.010	Interest Income	\$107.37	\$63.96	\$20.00	\$83.96	\$85.00	\$80.00
	Subtotal Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$59,110.00	\$107,505.00
399.001	Use of Cash Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$11,485.00	\$0.00
	Total Revenue	\$60,583.37	\$58,193.03	\$930.00	\$59,123.03	\$70,595.00	\$107,505.00
	<u>Expenses</u>						
434.210	Office Supplies Expense	\$25.00	\$90.58	\$0.00	\$90.58	\$25.00	\$25.00
434.215	Postage Expense	\$5.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
434.249	Repairs & Maintenance Supp Exp	\$0.00	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
434.311	Audit Expense	\$110.00	\$110.00	\$0.00	\$110.00	\$110.00	\$120.00
434.351	Commercial Insurance Expense	\$1,200.00	\$1,755.00	\$0.00	\$1,755.00	\$1,755.00	\$1,800.00
434.361	Streetlighting Electricity Expense	\$47,891.14	\$26,128.15	\$20,000.00	\$46,128.15	\$48,500.00	\$50,000.00
434.370	Repair/Upgrade Streetlight Exp	\$29,922.86	\$40,411.12	\$0.00	\$40,411.12	\$20,000.00	\$55,355.00
	Total Expenses	\$79,154.00	\$68,494.85	\$20,105.00	\$88,599.85	\$70,595.00	\$107,505.00
	net income/(loss)	-\$18,570.63	-\$10,301.82	-\$19,175.00	-\$29,476.82	\$0.00	\$0.00

FIRE DEPARTMENT OPERATING FUND

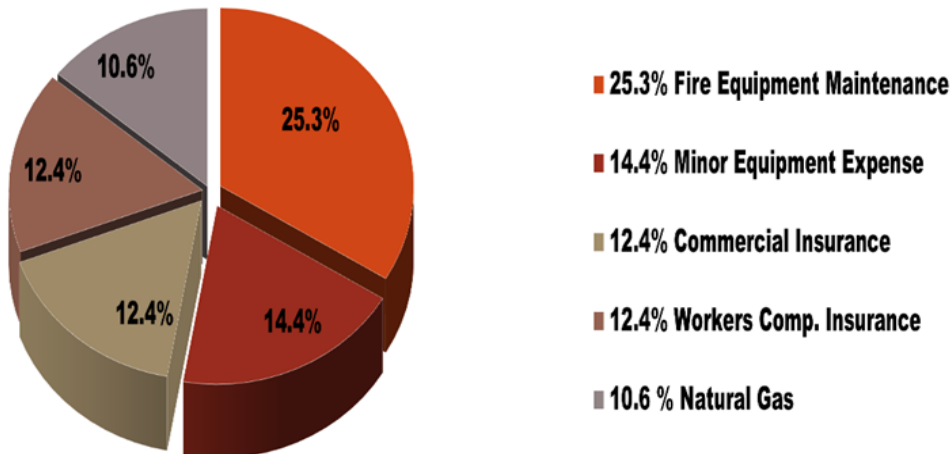
QUICK FACTS:

- ✓ A .05 mill increase is being proposed for this fund.
- ✓ Bellefonte Borough has a special line item real estate tax to provide funding for fire protection
- ✓ Under the State's Borough Code, the Borough must provide for fire protection
- ✓ Bellefonte Borough is part of the regional Bellefonte Fire Executive Board. The surrounding townships contribute to fire protection through on a formula basis
- ✓ Funds go toward **operating** expenses – all labor is through volunteers – Logan Fire, Undine Fire

Top three revenues for the Fire Department budget shown as percentage of total revenue



Top five expenses in the Fire Department Fund shown as percentage of total expenses



**DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET
REVENUE**

				2023			
		Final	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$74,103.64	\$71,756.21	\$2,100.00	\$73,856.21	\$72,200.00	\$79,000.00
301.200	Real Estate Tax Rev - Supplement	\$27.34	\$109.49	\$7.00	\$116.49	\$25.00	\$25.00
301.400	Real Estate Tax Rev - Delinquent	\$1,155.41	\$787.64	\$300.00	\$1,087.64	\$1,000.00	\$1,035.00
341.010	Interest Income	\$130.88	\$80.03	\$20.00	\$100.03	\$125.00	\$75.00
351.021	Safer Grant Revenue	\$67,994.00	\$7,556.03	\$60,000.00	\$67,556.03	\$200,000.00	\$0.00
358.110	Fire Protection Rev (S,B,M)	\$123,213.14	\$69,382.36	\$60,718.00	\$130,100.36	\$130,100.00	\$148,835.00
362.111	Fire Report Revenue	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00
387.000	Donation Revenue	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00
	Subtotal - Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$403,450.00	\$228,980.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$18,775.00	\$4,200.00
	Total Revenue	\$266,624.41	\$149,831.76	\$123,145.00	\$272,976.76	\$422,225.00	\$233,180.00

EXPENSES

		Final	2023	2023	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Expenses						
411.110	Fire Chief's Stipend Expense	\$1,500.00	\$875.00	\$0.00	\$875.00	\$1,500.00	\$1,500.00
411.192	Fire Chief's Social Security Expense	\$114.75	\$66.94	\$0.00	\$66.94	\$115.00	\$115.00
411.210	Office Supplies Expense	\$100.00	\$0.00	\$40.00	\$40.00	\$100.00	\$50.00
411.215	Postage Expense	\$20.00	\$0.00	\$30.00	\$30.00	\$70.00	\$25.00
411.231	Fuel Expense	\$13,816.56	\$7,240.84	\$6,000.00	\$13,240.84	\$15,750.00	\$14,000.00
411.242	Safety Equipment Expense	\$390.00	\$3,581.10	\$72.00	\$3,653.10	\$3,000.00	\$3,000.00
411.249	Materials & Supplies Expense	\$3,361.05	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00
411.251	Fire Equipment Maintenance Exp	\$45,808.19	\$64,080.06	\$12,000.00	\$76,080.06	\$45,000.00	\$59,000.00
411.260	Minor Equipment Expense	\$30,889.20	\$34,576.01	\$1,096.56	\$35,672.57	\$30,000.00	\$33,500.00
411.311	Audit Expense	\$400.00	\$400.00	\$0.00	\$400.00	\$400.00	\$400.00
411.314	Legal Expense	\$51.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
411.315	Physicals Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00	\$16,000.00
411.317	Data Processing Expense	\$50.00	\$75.00	\$75.00	\$150.00	\$150.00	\$150.00
411.320	IT Services Expense	\$148.63	\$147.00	\$73.52	\$220.52	\$180.00	\$250.00
411.324	Cell Phone/IPAD/JetPacks Expense	\$6,704.18	\$4,530.39	\$2,265.68	\$6,796.07	\$7,150.00	\$7,000.00
411.327	Radio/Pager Maintenance Expense	\$240.00	\$0.00	\$0.00	\$0.00	\$700.00	\$500.00
411.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
411.342	Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$30.00
411.344	Copy Expense	\$50.00	\$20.00	\$0.00	\$20.00	\$50.00	\$50.00
411.351	Commercial Ins Expense	\$20,000.00	\$6,568.38	\$19,931.62	\$26,500.00	\$26,500.00	\$29,000.00
411.354	Workers Comp Ins Exp	\$26,136.00	\$25,270.00	\$6,600.00	\$31,870.00	\$30,080.00	\$28,920.00
411.361	Electricity Expense	\$6,188.68	\$3,474.43	\$0.00	\$3,474.43	\$7,200.00	\$7,200.00
411.362	Natural Gas Expense	\$14,088.50	\$11,235.97	\$0.00	\$11,235.97	\$11,150.00	\$24,700.00
411.366	Water Service Expense	\$91.50	\$65.85	\$26.00	\$91.85	\$155.00	\$125.00
411.373	Building Maintenance Expense	\$1,150.18	\$712.62	\$575.12	\$1,287.74	\$1,300.00	\$1,300.00
411.420	Dues/Sub/Membership Exp	\$3,614.20	\$3,614.20	\$0.00	\$3,614.20	\$3,800.00	\$5,640.00
411.902	Federal Grant Expense	\$67,994.00	\$42,056.03	\$25,500.00	\$67,556.03	\$200,000.00	\$0.00
411.905	Miscellaneous Expense	\$0.00	\$85.00	\$0.00	\$85.00	\$25.00	\$25.00
411.950	Fire Police Supplies Expense	\$0.00	\$8,149.00	\$0.00	\$8,149.00	\$500.00	\$500.00
	Total Expenses	\$242,906.62	\$216,823.82	\$74,285.50	\$291,109.32	\$422,225.00	\$233,180.00
	net income/(loss)	\$23,717.79	-\$66,992.06	\$48,859.50	-\$18,132.56	\$0.00	\$0.00

FIRE DEPARTMENT EQUIPMENT FUND

QUICK FACTS:

- ✓ No increase is being proposed for this fund.
- ✓ Bellefonte Borough has a special line item real estate tax to provide funding for fire protection
- ✓ Under the State’s Borough Code, the Borough must provide for fire protection
- ✓ Bellefonte Borough is part of the regional Bellefonte Fire Executive Board. The surrounding townships contribute to fire protection through on a formula basis
- ✓ Funds go toward **equipment** expenses – all labor is through volunteers – Logan Fire, Undine Fire

DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

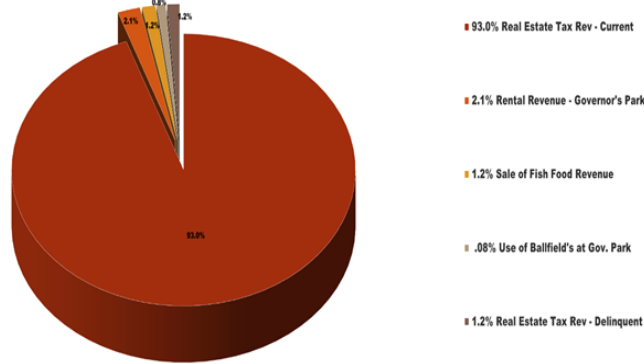
Acct #		Final 2022	2023 8 months	2023	2023 Total	2023 Budget	2024 Budget
				projected 4 months			
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$35,573.78	\$34,442.98	\$800.00	\$35,242.98	\$34,750.00	\$35,015.00
301.200	Real Estate Tax Rev - Supplement	\$13.66	\$54.75	\$1.50	\$56.25	\$15.00	\$15.00
301.400	Real Estate Tax Rev - Delinquent	\$564.84	\$378.19	\$125.00	\$503.19	\$500.00	\$500.00
341.010	Interest Income	\$57.53	\$37.96	\$18.00	\$55.96	\$50.00	\$50.00
358.110	Fire Protection Revenue (S,B,M)	\$59,582.45	\$57,066.10	\$10,650.39	\$67,716.49	\$67,715.00	\$66,585.00
387.000	Donation Revenue	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
	Total Revenue	\$105,792.26	\$91,979.98	\$11,594.89	\$103,574.87	\$113,030.00	\$102,165.00
	<u>Expenses</u>						
411.210	Office Supplies Expense	\$15.00	\$0.00	\$15.00	\$15.00	\$15.00	\$15.00
411.215	Postage Expense	\$10.00	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00
470.000	Payment on Fire Equipment Loans	\$106,184.36	\$63,849.94	\$28,978.00	\$92,827.94	\$97,775.00	\$87,640.00
	Subtotal - Expenses	\$106,209.36	\$63,849.94	\$29,003.00	\$92,852.94	\$97,800.00	\$87,665.00
492.095	Transfer to Capital Projects Fund	\$0.00	\$15,230.00	\$0.00	\$15,230.00	\$15,230.00	\$14,500.00
	Total Expenses and Transfers Out	\$106,209.36	\$79,079.94	\$29,003.00	\$108,082.94	\$113,030.00	\$102,165.00
	net income/(loss)	-\$417.10	\$12,900.04	-\$17,408.11	-\$4,508.07	\$0.00	\$0.00

PARKS & RECREATION FUND

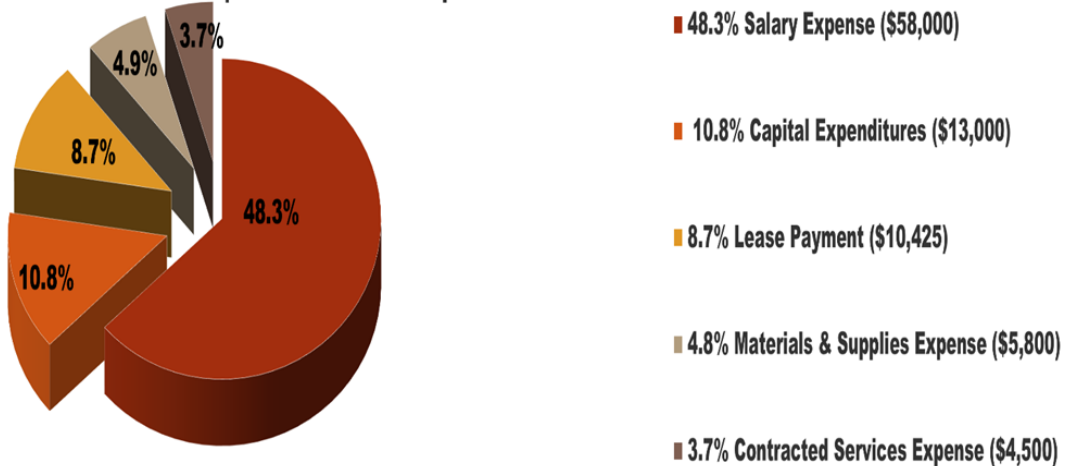
QUICK FACTS:

- ✓ No increase is being proposed for this fund
- ✓ Parks are supported primarily by a line item real estate tax which means the revenues can only be used for Parks
- ✓ State and Federal grants (money that does not have to be paid back) are often used to fund projects within the parks
- ✓ The Governors Park baseball field was completely renovated in 2023 with a state grant secured by retired Senator Jake Corman

Top five revenues for the parks fund shown as percentage of total fund revenue



Top five expenses in the Parks Fund shown as percent of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

DETAILED REVENUE

				2023			
		Final	2023	projected	2023	2023	2024
Acct #		2022	4 months	4 months	Total	Budget	Budget
	Revenue						
301.100	Real Estate Tax Rev - Current	\$113,629.73	\$110,026.19	\$3,000.00	\$113,026.19	\$110,000.00	\$111,750.00
301.200	Real Estate Tax Rev - Supplement	\$42.47	\$170.17	\$8.89	\$179.06	\$40.00	\$50.00
301.400	Real Estate Tax Rev - Delinquent	\$1,782.18	\$1,207.76	\$300.00	\$1,507.76	\$1,400.00	\$1,400.00
341.010	Interest Income	\$42.41	\$26.94	\$10.00	\$36.94	\$45.00	\$35.00
342.300	Rental Revenue - Governor's Park	\$2,470.00	\$2,570.00	\$200.00	\$2,770.00	\$2,500.00	\$2,500.00
342.301	Rental Revenue - Talleyrand Park	\$900.00	\$260.00	\$0.00	\$260.00	\$900.00	\$800.00
342.302	Talleyrand Park Application Fee	\$265.00	\$210.00	\$25.00	\$235.00	\$180.00	\$200.00
342.303	Other Reservations Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
342.460	Use of Ballfield's at Gov. Park	\$0.00	\$850.00	\$0.00	\$850.00	\$0.00	\$1,000.00
354.400	Intergovernmental Revenue	\$0.00	\$434.71	\$0.00	\$434.71	\$0.00	\$875.00
367.800	Sale of Fish Food Revenue	\$1,959.36	\$1,588.50	\$300.00	\$1,888.50	\$1,700.00	\$1,500.00
387.000	Donation Revenue	\$4,164.18	\$32.04	\$0.00	\$32.04	\$125.00	\$25.00
	Subtotal Revenue	\$125,555.33	\$117,376.31	\$3,843.89	\$121,220.20	\$116,890.00	\$120,135.00
392.095	Transfer In from Capital Projects	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$7,000.00	\$0.00
399.001	Use of Cash Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$8,315.00	\$0.00
	Total Revenues	\$125,555.33	\$124,876.31	\$3,843.89	\$128,720.20	\$132,205.00	\$120,135.00

DETAILED EXPENSES

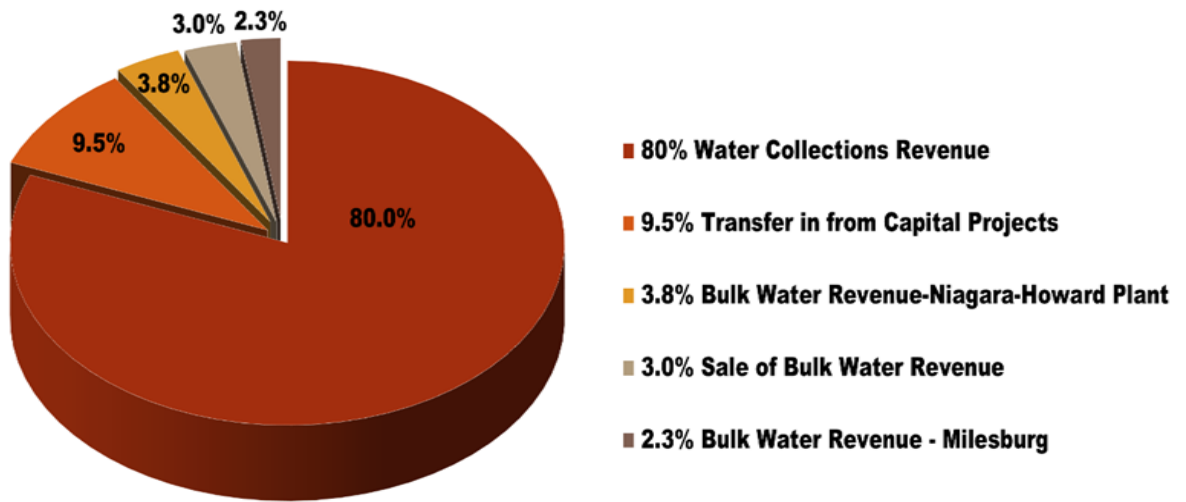
				2023			
		Final	2023	projected	2023	2023	2024
Acct #	Expenses	2022	4 months	4 months	Total	Budget	Budget
451.112	Salary Expense	\$51,737.02	\$38,465.92	\$17,800.00	\$56,265.92	\$52,100.00	\$58,000.00
451.192	Social Security Expense	\$3,957.89	\$2,942.65	\$1,362.00	\$4,304.65	\$3,985.00	\$4,440.00
451.210	Office Supplies Expense	\$50.00	\$90.57	\$0.00	\$90.57	\$50.00	\$50.00
451.215	Postage Expense	\$20.00	\$0.00	\$25.00	\$25.00	\$35.00	\$25.00
451.231	Fuel Expense	\$4,826.96	\$1,042.60	\$2,500.00	\$3,542.60	\$6,800.00	\$4,000.00
451.240	Fish Food Expense	\$35.98	\$40.98	\$44.00	\$84.98	\$85.00	\$90.00
451.247	Materials & Supplies Expense	\$6,351.27	\$4,077.97	\$1,500.00	\$5,577.97	\$5,600.00	\$5,900.00
451.251	Vehicle/Equipment Maint Expense	\$4,452.93	\$2,239.26	\$1,200.00	\$3,439.26	\$4,000.00	\$3,900.00
451.260	Minor Equipment Expense	\$1,586.82	\$2,457.00	\$0.00	\$2,457.00	\$1,000.00	\$2,000.00
451.311	Audit Expense	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00	\$300.00
451.314	Legal Expense	\$0.00	\$0.00	\$333.00	\$333.00	\$0.00	\$0.00
451.317	Data Processing Expense	\$100.00	\$98.00	\$0.00	\$98.00	\$100.00	\$100.00
451.321	Telephone Expense	\$158.77	\$95.04	\$55.00	\$150.04	\$170.00	\$175.00
451.339	GPS Fee	\$200.26	\$114.31	\$81.65	\$195.96	\$225.00	\$0.00
451.341	Advertising Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.342	Printing Expense	\$0.00	\$35.00	\$0.00	\$35.00	\$50.00	\$50.00
451.351	Commercial Insurance Expense	\$1,115.00	\$0.00	\$3,855.00	\$3,855.00	\$3,855.00	\$4,000.00
451.354	Workers Comp Insurance Expense	\$1,500.00	\$2,550.00	\$0.00	\$2,550.00	\$2,550.00	\$2,800.00
451.361	Electricity Expense	\$1,305.74	\$1,051.12	\$500.00	\$1,551.12	\$1,400.00	\$1,650.00
451.375	Property Maintenance Expense	\$1,432.45	\$1,105.39	\$0.00	\$1,105.39	\$5,000.00	\$1,500.00
451.376	Park Improvements & Equip Exp	\$592.46	\$3,730.67	\$0.00	\$3,730.67	\$200.00	\$3,030.00
451.384	Equipment Rental Expense	\$140.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
451.450	Contracted Services Expense	\$4,200.00	\$7,475.00	\$0.00	\$7,475.00	\$4,500.00	\$4,500.00
451.470	Lease Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,425.00
451.905	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Operating Expenses	\$84,063.55	\$67,911.48	\$29,255.65	\$97,167.13	\$92,205.00	\$107,135.00
451.700	Capital Expenditures	\$21,900.00	\$7,500.00	\$0.00	\$7,500.00	\$12,000.00	\$13,000.00
492.095	Transfer to Capital Proj-Kepler Pool Co	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$28,000.00	\$0.00
	Total Expenses	\$133,963.55	\$75,411.48	\$57,255.65	\$132,667.13	\$132,205.00	\$120,135.00
	net income/(loss)	-\$8,408.22	\$49,464.83	-\$53,411.76	-\$3,946.93	\$0.00	\$0.00

WATER FUND

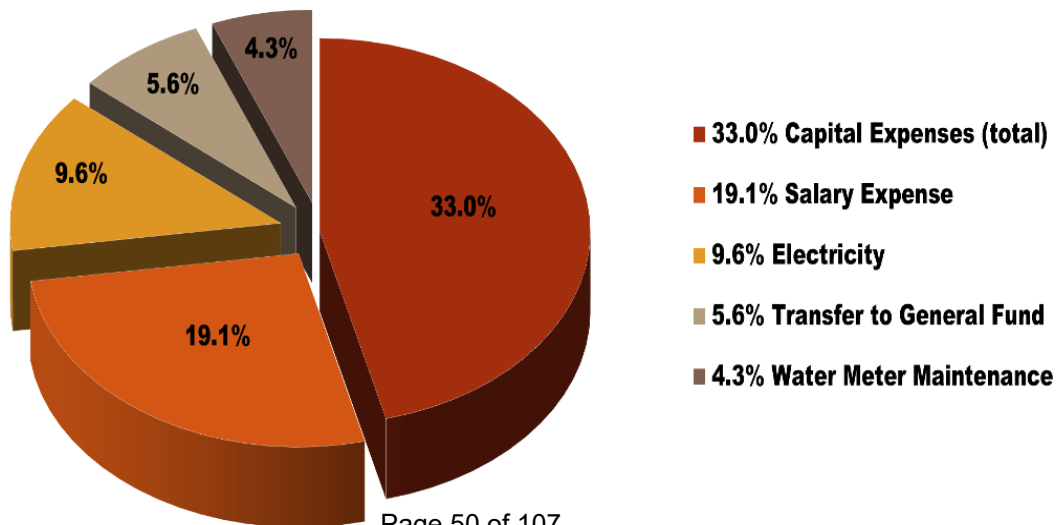
QUICK FACTS:

- ✓ The Bellefonte Borough Authority sets the customer rates.
- ✓ The Bellefonte Borough Authority will consider rate changes at their December 12th meeting.
- ✓ Bellefonte Borough was established in 1795 around a natural spring, which is known today as “The Big Spring”. The Big Spring is Bellefonte’s water source for our public water system.
- ✓ Water Systems are highly regulated by PA Department of Environmental Protection and the U.S. EPA
- ✓ Water system personnel, known as system operations specialists, must have and maintain certifications related to the water system they work in.
- ✓ The Authority is interested in having an attractive cover built over the Big Spring and is taking steps toward having a PA DEP approved design.

Top five revenues for the Water Fund shown as percentage of total fund revenues



Top five expenses for the Water Fund shown as percentage of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

REVENUES

				2023			
Acct #		2022	2023	projected	Total	2023	2024
	Revenue	Final	9 months	3 months	2023	Budget	Budget
331.500	Penalty Revenue	\$29.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
341.010	Interest Income	\$559.63	\$521.31	\$225.00	\$746.31	\$500.00	\$850.00
378.000	Water Collections Revenue	\$1,562,224.27	\$1,183,406.86	\$395,000.00	\$1,578,406.86	\$1,498,000.00	\$1,575,115.00
378.001	Sale of Bulk Water Revenue	\$72,759.16	\$47,524.30	\$15,000.00	\$62,524.30	\$60,000.00	\$60,000.00
378.002	CW Line Capital Projects Revenue	\$27,204.73	\$10,924.24	\$3,640.00	\$14,564.24	\$32,000.00	\$15,250.00
378.122	Bulk Water Revenue-Niagara-Howard Plant	\$0.00	\$53,926.21	\$24,000.00	\$77,926.21	\$0.00	\$75,000.00
378.700	Bulk Water Revenue - Milesburg	\$0.00	\$31,249.59	\$15,000.00	\$46,249.59	\$0.00	\$45,000.00
378.901	Meter/Pit/Etc Sales Revenue	\$18,621.05	\$23,808.36	\$1,125.00	\$24,933.36	\$3,000.00	\$3,000.00
378.903	Vacancy Application Revenue	\$270.00	\$300.00	\$60.00	\$360.00	\$210.00	\$210.00
378.904	Water On/Off Fee Revenue	\$630.00	\$0.00	\$30.00	\$30.00	\$200.00	\$120.00
378.905	Services Provided by Water Dept	\$6,517.80	\$278.90	\$625.00	\$903.90	\$1,100.00	\$1,000.00
378.906	Posting Fee Revenue	\$240.00	\$420.00	\$100.00	\$520.00	\$300.00	\$300.00
383.400	Capacity Fees & Assessments Rev	\$31,827.20	\$11,537.10	\$607.20	\$12,144.30	\$15,180.00	\$6,070.00
389.000	Miscellaneous Revenue	\$1,191.30	\$673.75	\$0.00	\$673.75	\$0.00	\$0.00
389.003	Fee Revenue	\$87.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Revenue	\$2,515.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
	Subtotal - Revenue	\$1,724,676.34	\$1,364,570.62	\$455,412.20	\$1,819,982.82	\$1,611,490.00	\$1,781,915.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$27,405.00	\$0.00
392.095	Transfer in from Capital Projects	\$24,969.00	\$0.00	\$0.00	\$0.00	\$0.00	\$187,675.00
	Total Revenue & Transfers In	\$1,749,645.34	\$1,364,570.62	\$455,412.20	\$1,819,982.82	\$1,638,895.00	\$1,969,590.00

EXPENSES, WATER FUND

		2022	2023	2023	Total	2023	2024
Acct #	Expenses	Final	9 months	projected 3 months	2023	Budget	Budget
448.112	Salary Expense	\$349,508.81	\$285,799.62	\$53,000.00	\$338,799.62	\$363,000.00	\$376,000.00
448.143	Reimburse from WC/Disability	\$27,421.57	\$20,358.26	\$7,300.00	\$27,658.26	\$0.00	\$30,000.00
448.180	Overtime Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$29,000.00	\$0.00
448.191	Workboots Expense	\$1,200.00	\$1,391.99	\$0.00	\$1,391.99	\$1,400.00	\$1,400.00
448.192	Social Security Expense	\$27,682.79	\$22,483.05	\$4,000.00	\$26,483.05	\$29,700.00	\$31,000.00
448.193	Enrollment/Admin Exp - Retirement	\$76.80	\$147.42	\$0.00	\$147.42	\$85.00	\$175.00
448.196	Health Insurance Expense	\$97,172.83	\$103,328.76	\$7,489.82	\$110,818.58	\$110,000.00	\$80,000.00
448.197	Retirement Expense	\$29,650.78	\$13,840.62	\$25,339.42	\$39,180.04	\$30,500.00	\$33,000.00
448.198	Health Care Expense - In House	\$7,004.14	\$2,600.00	\$2,900.00	\$5,500.00	\$9,500.00	\$4,600.00
448.199	Life Insurance Expense	\$957.53	\$622.00	\$254.64	\$876.64	\$920.00	\$975.00
448.210	Office Supplies Expense	\$978.55	\$330.79	\$769.00	\$1,099.79	\$1,100.00	\$1,200.00
448.215	Postage Expense	\$3,488.34	\$102.92	\$3,000.00	\$3,102.92	\$3,500.00	\$3,000.00
448.221	Chemical Expense	\$17,757.37	\$13,147.13	\$6,000.00	\$19,147.13	\$19,000.00	\$21,000.00
448.231	Fuel Expense	\$13,900.11	\$6,570.43	\$3,500.00	\$10,070.43	\$15,200.00	\$12,000.00
448.238	Clothing & Uniform Expense	\$2,303.88	\$1,904.50	\$1,000.00	\$2,904.50	\$2,400.00	\$3,100.00
448.246	Repair/Maintenance/Misc Supp Exp	\$15,504.33	\$23,722.16	\$8,100.00	\$31,822.16	\$27,000.00	\$30,000.00
448.249	Computer Software Expense	\$8,302.38	\$6,345.12	\$3,366.50	\$9,711.62	\$8,725.00	\$11,800.00
448.251	Vehicle & Equip Maint Expense	\$14,344.61	\$18,010.16	\$6,010.00	\$24,020.16	\$20,000.00	\$24,000.00
448.253	Repairs to Water System Expense	\$21,176.98	\$65,867.67	\$20,000.00	\$85,867.67	\$30,000.00	\$50,000.00
448.254	Pump Maint/Repairs Expense	\$320.00	\$4,089.03	\$1,000.00	\$5,089.03	\$4,000.00	\$4,000.00
448.255	Water Meter Maint Expense	\$50,497.03	\$12,624.50	\$4,000.00	\$16,624.50	\$85,000.00	\$85,000.00
448.260	Tools & Minor Equipment Expense	\$4,216.09	\$6,053.36	\$500.00	\$6,553.36	\$5,500.00	\$5,500.00
448.311	Audit Expense	\$6,250.00	\$6,600.00	\$0.00	\$6,600.00	\$6,600.00	\$6,800.00
448.313	Engineering Expense	\$777.00	\$0.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00

EXPENSES, WATER FUND, CONTINUED

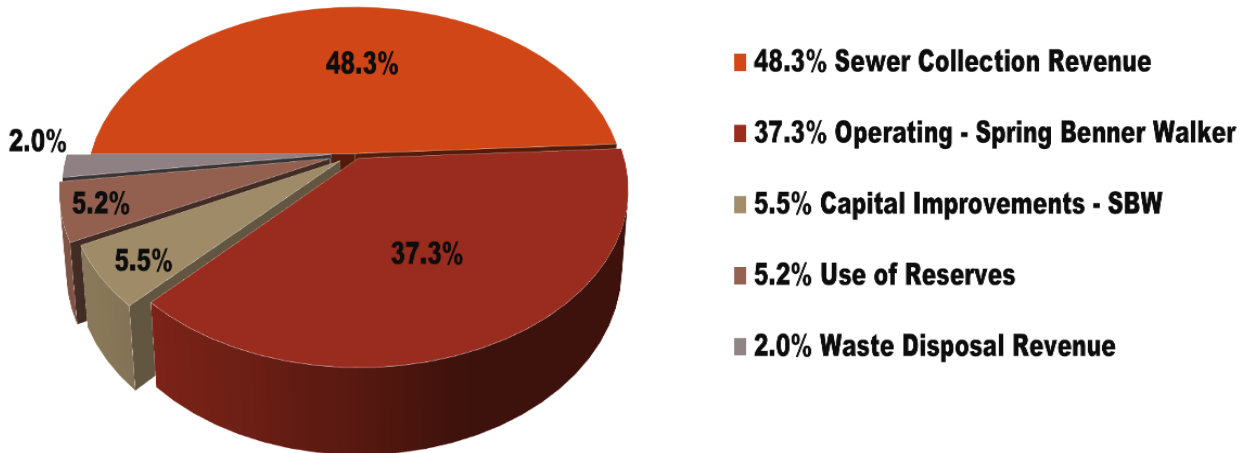
				2023			
		2022	2023	projected	Total	2023	2024
Acct #		Final	9 months	3 months	2023	Budget	Budget
	Expenses (con't)						
448.314	Legal Expense	\$4,481.00	\$292.50	\$200.00	\$492.50	\$2,000.00	\$2,000.00
448.316	Water Testing Expense	\$4,005.00	\$4,395.50	\$1,700.00	\$6,095.50	\$7,000.00	\$8,000.00
448.317	Data Processing Expense	\$1,055.66	\$1,164.08	\$185.92	\$1,350.00	\$1,350.00	\$1,500.00
448.318	Service Agreement Expense	\$900.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,100.00
448.319	Pest Control Expense	\$1,012.00	\$736.00	\$368.00	\$1,104.00	\$1,200.00	\$1,200.00
448.320	IT Services Expense	\$6,521.26	\$2,675.00	\$1,100.00	\$3,775.00	\$9,000.00	\$6,500.00
448.321	Telephone Expense	\$3,366.45	\$3,855.73	\$1,600.00	\$5,455.73	\$3,400.00	\$5,700.00
448.324	Cell Phone/IPAD Expense	\$3,709.23	\$2,650.34	\$900.00	\$3,550.34	\$3,900.00	\$3,900.00
448.325	Internet Expense	\$5,578.13	\$4,637.51	\$1,700.00	\$6,337.51	\$7,000.00	\$7,000.00
448.329	SCADA System Expense	\$2,588.13	\$4,548.30	\$400.00	\$4,948.30	\$5,000.00	\$7,000.00
448.331	Travel Expense	\$0.00	\$24.05	\$0.00	\$24.05	\$50.00	\$50.00
448.339	GPS Fee Expense	\$773.76	\$522.56	\$261.28	\$783.84	\$900.00	\$0.00
448.341	Advertising Expense	\$93.79	\$73.04	\$100.00	\$173.04	\$400.00	\$400.00
448.342	Printing Expense	\$958.06	\$125.00	\$0.00	\$125.00	\$1,000.00	\$1,000.00
448.344	Copy Expense	\$350.00	\$250.00	\$0.00	\$250.00	\$250.00	\$350.00
448.351	Commercial Ins Expense	\$30,000.00	\$25,253.03	\$14,746.97	\$40,000.00	\$40,000.00	\$41,100.00
448.354	Workers Comp Ins Expense	\$18,570.00	\$17,986.41	\$2,527.18	\$20,513.59	\$19,250.00	\$18,000.00
448.361	Electricity Expense	\$221,563.57	\$121,687.69	\$50,000.00	\$171,687.69	\$185,000.00	\$190,000.00
448.362	Heating Oil Exp - Pump House	\$2,449.20	\$2,461.18	\$1,500.00	\$3,961.18	\$6,500.00	\$4,500.00
448.376	Maint of Pump Houses Expense	\$4,407.45	\$2,951.08	\$0.00	\$2,951.08	\$500.00	\$4,000.00
448.377	Maintenance of Reservoir Expense	\$38.37	\$979.60	\$0.00	\$979.60	\$400.00	\$1,000.00
448.378	Maint of Streets Expense	\$28,351.48	\$11,347.05	\$10,000.00	\$21,347.05	\$25,000.00	\$25,000.00
448.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
448.399	Lease Payments Expense	\$1,625.32	\$14,630.50	\$0.00	\$14,630.50	\$14,630.00	\$8,480.00
448.420	Dues/Membership/Sub Expense	\$867.83	\$873.99	\$0.00	\$873.99	\$1,000.00	\$1,000.00
448.450	Contracted Services Expense	\$9,372.05	\$4,469.50	\$1,000.00	\$5,469.50	\$12,000.00	\$20,000.00
448.460	Training Expense	\$3,499.00	\$3,009.00	\$0.00	\$3,009.00	\$4,200.00	\$4,200.00
448.470	CDL License Expense	\$778.00	\$275.00	\$0.00	\$275.00	\$185.00	\$300.00
448.471	Drug Testing Expense	\$303.78	\$104.81	\$105.00	\$209.81	\$400.00	\$400.00
448.473	Operators License Fee Expense	\$555.00	\$405.00	\$0.00	\$405.00	\$500.00	\$360.00
448.474	Repairs to Personal Property Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
448.475	Other Fees Expense	\$10,361.50	\$7,811.50	\$2,500.00	\$10,311.50	\$11,500.00	\$11,500.00
448.478	Sales Tax Expense	\$1,019.40	\$0.00	\$200.00	\$200.00	\$250.00	\$250.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
	Subtotal - Operating Expenses	\$1,069,646.34	\$856,134.44	\$251,123.73	\$1,107,258.17	\$1,171,895.00	\$1,194,340.00
448.700	Capital Expenditures	\$150,310.12	\$79,935.45	\$10,000.00	\$89,935.45	\$260,000.00	\$585,000.00
448.701	Capital Expenditures - Water Lines	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	\$65,000.00
	Subtotal - Capital Expenses	\$150,310.12	\$79,935.45	\$10,000.00	\$89,935.45	\$325,000.00	\$650,000.00
492.001	Transfer to General Fund	\$90,000.00	\$67,500.00	\$22,500.00	\$90,000.00	\$90,000.00	\$110,000.00
492.095	Transfer to Capital Projects	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
492.095	Transfer to Capital Projects - CW	\$27,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$15,250.00
	Subtotal - Transfers	\$117,000.00	\$119,500.00	\$22,500.00	\$142,000.00	\$142,000.00	\$125,250.00
	Total Expenses & Transfers	\$1,336,956.46	\$1,055,569.89	\$283,623.73	\$1,339,193.62	\$1,638,895.00	\$1,969,590.00
	net income/(loss)	\$412,688.88	\$309,000.73	\$171,788.47	\$480,789.20	\$0.00	\$0.00

WASTEWATER FUND

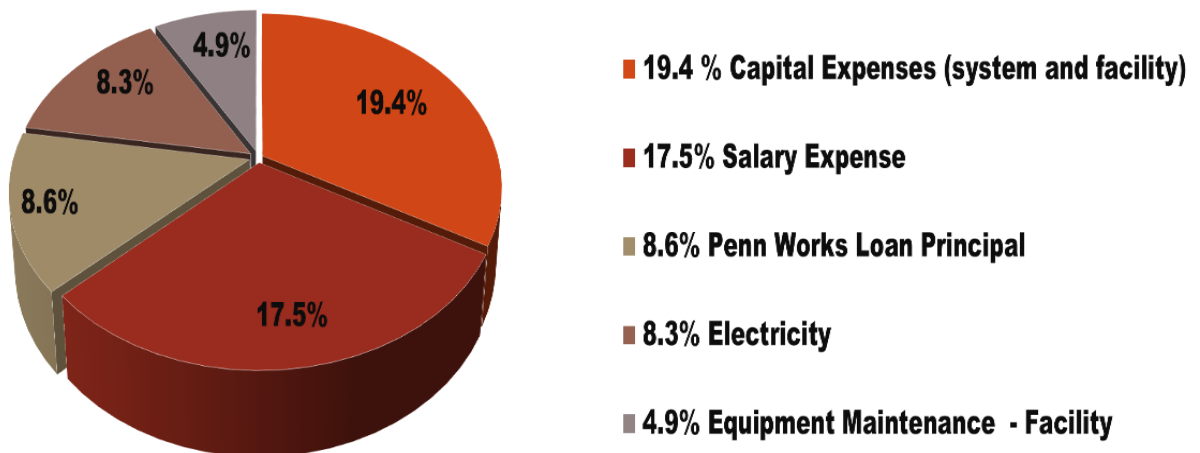
QUICK FACTS:

- ✓ The Bellefonte Borough Authority sets the customer rates
- ✓ The Bellefonte Borough Authority will consider any rate changes at their December 12th meeting
- ✓ Wastewater systems are highly regulated by PA Department of Environmental Protection and US EPA
- ✓ Major upgrades have been accomplished to meet mandates and to replacing aging processes
- ✓ The Bellefonte Wastewater Treatment Plant is staffed 24/7/365
- ✓ The Wastewater Treatment Plant serves the Nittany Valley region through an agreement with the neighboring collection authority

Top five revenues for the Sewer Fund shown as a percentage of total fund revenues



Top five expenses for the Sewer Fund shown as percentage of total fund expenses



CURRENT YEAR AND 2024 PROPOSED BUDGET

DETAILED REVENUES

		Final	2023	2023	2023	2023	2024
		2022	9 months	projected 3 months	Total	Budget	Budget
Acct #	Revenue						
341.005	Interest Income - Money Market	\$14,747.65	\$32,251.91	\$10,750.00	\$43,001.91	\$10,000.00	\$36,500.00
341.010	Interest Income-Checking	\$208.28	\$120.73	\$35.00	\$155.73	\$175.00	\$145.00
364.110	Sewer Collection Revenue	\$1,825,236.68	\$1,380,025.53	\$460,000.00	\$1,840,025.53	\$1,858,000.00	\$1,840,000.00
364.111	Sewer Capital Improvements Rev	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
364.171	Surcharge Revenue	\$2,150.76	\$922.28	\$300.00	\$1,222.28	\$1,400.00	\$1,000.00
364.172	Pretreatment Revenue	\$3,274.76	\$0.00	\$3,000.00	\$3,000.00	\$2,500.00	\$3,600.00
364.174	Waste Disposal Revenue	\$78,940.86	\$65,050.29	\$18,000.00	\$83,050.29	\$63,000.00	\$78,000.00
364.180	Bulk Water Loads Revenue	\$2,760.00	\$1,950.00	\$600.00	\$2,550.00	\$2,400.00	\$2,400.00
364.901	Bulk Hauling Permit Revenue	\$120.00	\$0.00	\$120.00	\$120.00	\$120.00	\$120.00
364.904	Capital Improvements - SBW	\$57,990.96	\$80,713.10	\$5,733.17	\$86,446.27	\$210,000.00	\$210,000.00
364.905	Operating - Spring Benner Walker	\$1,291,456.23	\$1,033,057.83	\$377,383.46	\$1,410,441.29	\$1,310,800.00	\$1,420,220.00
364.905.A	Services Provided by Sewer	\$434.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
364.920	Contribution Permit Revenue	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
383.400	Tap Fees & Assessments Revenue	\$2,009.14	\$1,156.18	\$0.00	\$1,156.18	\$0.00	\$0.00
389.000	Miscellaneous Revenue - Facility	\$11.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
391.100	Sale of Fixed Assets Rev - Facility	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Revenue	\$3,296,240.60	\$2,610,247.85	\$875,921.63	\$3,486,169.48	\$3,473,395.00	\$3,606,985.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$276,100.00	\$198,650.00
	Total Revenue & Transfers In	\$3,296,240.60	\$2,610,247.85	\$875,921.63	\$3,486,169.48	\$3,749,495.00	\$3,805,635.00

DETAILED EXPENSES

				2023			
		Final	2023	projected	2023	2023	2024
	Expenses	2022	9 months	3 months	Total	Budget	Budget
429.112	Salary Expense	\$630,748.84	\$498,450.94	\$150,000.00	\$648,450.94	\$650,000.00	\$665,000.00
429.112.A	Salary Expense - System	\$55,437.06	\$50,504.86	\$0.00	\$50,504.86	\$59,200.00	\$50,750.00
429.143	Reimb from Workers Comp Ins	-\$8,630.77	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.180	Overtime Wages Expense-Facility	\$23,738.20	\$17,760.28	\$6,500.00	\$24,260.28	\$26,000.00	\$26,000.00
429.180.A	Overtime Wages Expense- System	\$1,554.06	\$692.64	\$0.00	\$692.64	\$1,750.00	\$1,000.00
429.190	Other Benefits Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.191	Workboots Expense	\$2,361.38	\$2,160.29	\$170.00	\$2,330.29	\$2,200.00	\$2,200.00
429.192	Social Security Expense	\$48,480.04	\$38,780.69	\$11,000.00	\$49,780.69	\$51,700.00	\$52,000.00
429.192.A	Social Security Expense - System	\$4,258.13	\$3,837.02	\$0.00	\$3,837.02	\$4,500.00	\$3,950.00
429.193	Enrollment/Admin Expense-Retire	\$161.60	\$167.42	\$20.00	\$187.42	\$150.00	\$210.00
429.196	Health Insurance Expense-Facility	\$135,346.90	\$114,284.27	\$24,000.00	\$138,284.27	\$148,000.00	\$157,500.00
429.196.A	Health Insurance Expense - System	\$10,170.36	\$2,676.69	\$0.00	\$2,676.69	\$4,000.00	\$3,300.00
429.197	Retirement Expense	\$23,024.34	\$14,492.01	\$19,000.00	\$33,492.01	\$47,000.00	\$55,000.00
429.197.A	Retirement Expense - System	\$3,635.57	\$4,674.02	\$0.00	\$4,674.02	\$3,800.00	\$4,750.00
429.198	Health Care Expense - In House	\$5,669.87	\$3,408.45	\$5,000.00	\$8,408.45	\$10,900.00	\$10,150.00
429.199	Life Insurance Expense-Facility	\$1,589.74	\$1,197.84	\$278.00	\$1,475.84	\$1,860.00	\$1,800.00
429.199.A	Life Insurance Expense-System	\$115.84	\$118.08	\$0.00	\$118.08	\$125.00	\$125.00
429.210	Office Supplies Expense-Facility	\$1,058.07	\$192.52	\$1,000.00	\$1,192.52	\$1,200.00	\$1,300.00
429.210.A	Office Supplies Expense-System	\$300.29	\$113.28	\$200.00	\$313.28	\$325.00	\$350.00
429.215	Postage Expense-Facility	\$183.59	\$57.12	\$45.00	\$102.12	\$225.00	\$200.00
429.215.A	Postage Expense - System	\$1,644.74	\$34.54	\$1,650.00	\$1,684.54	\$1,700.00	\$1,600.00
429.217	Shipping Fees Expense - Facility	\$96.52	\$84.49	\$100.00	\$184.49	\$200.00	\$200.00
429.217.A	Shipping Fees Expense - System	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
429.221	Chemical Expense	\$116,540.82	\$76,861.93	\$38,000.00	\$114,861.93	\$165,000.00	\$165,000.00
429.225	Laboratory Supplies Expense	\$2,756.15	\$5,736.20	\$1,000.00	\$6,736.20	\$5,000.00	\$7,000.00
429.231	Fuel Expense-Facility	\$9,111.62	\$5,262.42	\$2,100.00	\$7,362.42	\$8,800.00	\$8,800.00
429.231.A	Fuel Expense-System	\$1,428.77	\$346.69	\$1,000.00	\$1,346.69	\$1,900.00	\$1,900.00
429.238	Clothing & Uniform Expense	\$4,000.78	\$2,718.09	\$1,300.00	\$4,018.09	\$4,200.00	\$4,200.00
429.248	Computer Software Expense - Fac	\$1,083.00	\$541.50	\$541.50	\$1,083.00	\$1,200.00	\$1,200.00
429.248.A	Computer Software Expense - Sys	\$7,219.31	\$5,803.54	\$1,700.00	\$7,503.54	\$7,600.00	\$7,850.00
429.249	Materials & Supplies Expense - Fac	\$17.90	\$998.97	\$0.00	\$998.97	\$75.00	\$1,000.00

DETAILED EXPENSES, CONTINUED

		Final	2023	2023	2023	2023	2024
	Expenses	2022	9 months	projected 3 months	Total	Budget	Budget
429.249.A	Materials & Supplies Expense - Sys	\$695.76	\$373.79	\$1,000.00	\$1,373.79	\$9,000.00	\$1,800.00
429.251.A	Vehicle Maintenance Exp-System	\$4,812.67	\$0.00	\$500.00	\$500.00	\$3,000.00	\$2,500.00
429.252	Equipment Maint Expense - Facility	\$86,186.15	\$105,908.26	\$36,000.00	\$141,908.26	\$140,000.00	\$185,000.00
429.252.A	Equipment Maint Expense - System	\$3,994.79	\$2,741.66	\$1,000.00	\$3,741.66	\$4,500.00	\$4,500.00
429.257	Facility Maintenance Expense	\$32,202.56	\$16,127.47	\$5,500.00	\$21,627.47	\$22,500.00	\$23,000.00
429.258.A	System Maintenance Expense	\$10,602.48	\$21,367.00	\$0.00	\$21,367.00	\$80,000.00	\$20,000.00
429.260	Minor Equipment Expense- Facility	\$2,000.81	\$3,725.23	\$0.00	\$3,725.23	\$4,000.00	\$4,000.00
429.260.A	Minor Equipment Expense- System	\$1,318.65	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
429.276	Service Contract Expense - Facility	\$25,551.26	\$16,542.40	\$14,000.00	\$30,542.40	\$33,100.00	\$30,750.00
429.310.A	I & I Expense - System	\$10,700.00	\$18,150.00	\$0.00	\$18,150.00	\$20,000.00	\$20,000.00
429.311	Audit Expense	\$7,700.00	\$8,100.00	\$0.00	\$8,100.00	\$8,100.00	\$8,300.00
429.313	Engineering Expense- Facility	\$10,168.00	\$0.00	\$30,000.00	\$30,000.00	\$25,000.00	\$30,000.00
429.313.A	Engineering Expense - System	\$0.00	\$0.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00
429.313.B	Engineering Expense- Fac (not bill	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$250.00
429.314	Legal Expense-Facility	\$555.00	\$679.50	\$200.00	\$879.50	\$5,000.00	\$3,000.00
429.314.A	Legal Expense-System	\$414.00	\$1,603.00	\$2,200.00	\$3,803.00	\$700.00	\$3,000.00
429.316	Analytical Testing Expense	\$36,450.00	\$24,086.30	\$9,000.00	\$33,086.30	\$35,000.00	\$40,000.00
429.317	Data Processing Expense	\$931.36	\$1,181.58	\$120.00	\$1,301.58	\$1,300.00	\$1,550.00
429.319	Pest Control Expense	\$440.00	\$352.00	\$176.00	\$528.00	\$575.00	\$575.00
429.320	IT Services Expense - Fac	\$5,660.43	\$3,167.50	\$1,500.00	\$4,667.50	\$6,600.00	\$6,000.00
429.320.a	IT Services Expense - Sys	\$339.07	\$40.00	\$200.00	\$240.00	\$500.00	\$500.00
429.321	Telephone Expense-Facility	\$1,834.55	\$1,165.99	\$550.00	\$1,715.99	\$2,000.00	\$2,000.00
429.321.A	Telephone Expense-System	\$1,598.94	\$1,084.21	\$515.00	\$1,599.21	\$1,900.00	\$1,900.00
429.324	Cell Phone Expense-Facility	\$2,708.32	\$1,889.61	\$645.00	\$2,534.61	\$3,100.00	\$3,100.00
429.324.A	Cell Phone Expense-System	\$120.00	\$0.00	\$180.00	\$180.00	\$240.00	\$240.00
429.325	Internet Expense	\$2,759.12	\$1,042.12	\$326.00	\$1,368.12	\$2,000.00	\$1,550.00
429.329	SCADA System Maint - Facility	\$30,402.17	\$1,342.25	\$0.00	\$1,342.25	\$40,000.00	\$2,500.00
429.331	Travel Expense - Facility	\$10.00	\$82.35	\$0.00	\$82.35	\$50.00	\$50.00
429.331.A	Travel Expense - System	\$18.53	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00
429.339	GPS Fee Expense - Facility	\$463.16	\$261.28	\$130.64	\$391.92	\$450.00	\$0.00
429.341	Advertising Expense	\$821.57	\$1,041.84	\$150.00	\$1,191.84	\$750.00	\$1,000.00
429.342	Printing Expense - Facility	\$189.09	\$125.00	\$0.00	\$125.00	\$200.00	\$200.00
429.342.A	Printing Expense - System	\$759.45	\$164.58	\$0.00	\$164.58	\$1,000.00	\$1,000.00
429.344	Copy Expense - Facility	\$431.43	\$271.30	\$100.00	\$371.30	\$400.00	\$450.00
429.344.A	Copy Expense - System	\$100.00	\$56.87	\$75.00	\$131.87	\$150.00	\$175.00
429.350	Insurance Expense	\$2,030.00	\$2,113.00	\$0.00	\$2,113.00	\$4,200.00	\$2,500.00
429.351	Commercial Insurance Expense	\$62,000.00	\$11,969.80	\$43,530.20	\$55,500.00	\$55,500.00	\$65,500.00
429.354	Workers Comp Insurance Exp-Fac	\$43,000.00	\$32,718.56	\$281.44	\$33,000.00	\$33,000.00	\$30,000.00
429.354.A	Workers Comp Insurance Exp-Sys	\$3,500.00	\$0.00	\$3,050.00	\$3,050.00	\$3,050.00	\$2,200.00
429.357	Interest Expense - Leases	\$46.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.358	Interest Expense	\$46.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.361	Electricity Expense	\$326,000.08	\$209,854.78	\$90,000.00	\$299,854.78	\$315,000.00	\$315,000.00
429.362	Natural Gas Expense	\$11,400.69	\$8,175.55	\$3,200.00	\$11,375.55	\$11,750.00	\$12,500.00
429.374	Copier Rental/Maintenance Exp	-\$46.08	\$1,107.00	\$221.40	\$1,328.40	\$1,330.00	\$1,400.00
429.378	Maintenance of Streets Exp - System	\$18,506.01	\$0.00	\$3,000.00	\$3,000.00	\$20,000.00	\$3,000.00
429.384	Equipment Rental Expense-Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00
429.384.A	Equipment Rental Expense-System	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$800.00
429.399	Lease Payment Exp - Facility	\$9,942.12	\$43,637.25	\$4,401.88	\$48,039.13	\$49,150.00	\$49,150.00
429.399.A	Lease Payment Exp - System	\$1,068.77	\$8,478.04	\$0.00	\$8,478.04	\$8,480.00	\$8,480.00
429.420	Dues/Member/Sub Expense-Fac	\$479.50	\$498.00	\$0.00	\$498.00	\$550.00	\$550.00
429.420.A	Subscription Expense - System	\$17.33	\$26.00	\$0.00	\$26.00	\$25.00	\$30.00
429.450	Contracted Services Expense-Fac	\$14,281.88	\$800.00	\$100.00	\$900.00	\$16,000.00	\$5,000.00
429.450.A	Contracted Services Expense-Sys	\$375.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$1,000.00
429.460	Training Expense	\$2,486.88	\$7,001.08	\$500.00	\$7,501.08	\$3,300.00	\$17,000.00
429.469	Biosolids Recycling Expense	\$41,728.74	\$65,900.08	\$13,000.00	\$78,900.08	\$65,000.00	\$65,000.00
429.470	CDL License Expense	\$490.00	\$237.50	\$100.00	\$337.50	\$300.00	\$550.00

DETAILED EXPENSES, CONTINUED

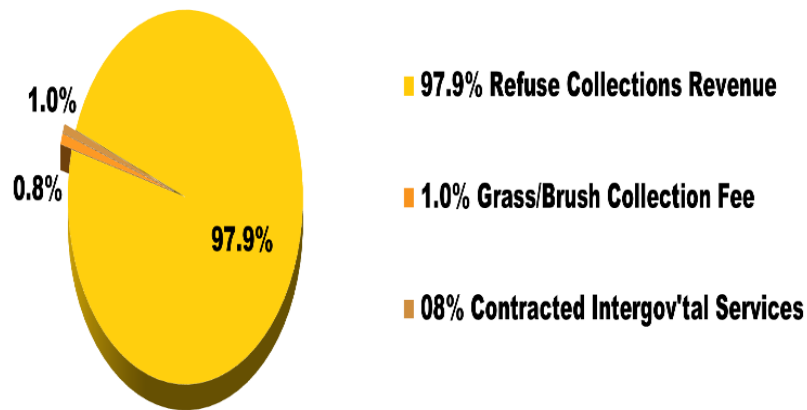
				2023			
		Final	2023	projected	2023	2023	2024
	<u>Expenses</u>	2022	9 months	3 months	Total	Budget	Budget
429.471	Drug Testing Expense	\$103.26	\$51.63	\$100.00	\$151.63	\$200.00	\$200.00
429.472	Permit Fees Expense	\$3,750.00	\$4,075.00	\$0.00	\$4,075.00	\$3,900.00	\$4,100.00
429.473	Operators License Fee Expense-Fac	\$822.00	\$970.00	\$60.00	\$1,030.00	\$200.00	\$1,075.00
429.473.A	Operators License Fee Expense-Sys	\$0.00	\$60.00	\$0.00	\$60.00	\$120.00	\$0.00
429.475.A	Repairs to Personal Property Exp-Sys	\$403.00	\$0.00	\$500.00	\$500.00	\$3,500.00	\$2,000.00
429.476	Other Fees Expense	\$1,041.96	\$150.00	\$200.00	\$350.00	\$2,000.00	\$1,100.00
429.476.B	Other Fees Expense (not billable)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
429.905	Miscellaneous Expense-Facility	\$100.00	\$40.00	\$0.00	\$40.00	\$50.00	\$50.00
472.403.A	Penn Works Loan Principal Expense	\$312,874.95	\$238,793.61	\$0.00	\$238,793.61	\$319,190.00	\$325,635.00
472.404.A	Penn Works Loan Interest Expense	\$34,313.25	\$21,597.54	\$80,396.51	\$101,994.05	\$28,000.00	\$21,555.00
472.405.A	Reliance Loan Principal Expense	\$56,626.20	\$43,733.77	\$6,400.54	\$50,134.31	\$58,360.00	\$60,330.00
472.406.A	Reliance Loan Interest Expense	\$11,726.04	\$7,530.41	\$15,283.90	\$22,814.31	\$9,995.00	\$8,025.00
472.411.A	Northwest Loan #3892 Principal Exp	\$161,086.27	\$123,667.86	\$1,804.16	\$125,472.02	\$166,060.00	\$170,390.00
472.412.A	Northwest Loan #3892 Interest Exp	\$87,041.81	\$62,428.20	\$41,989.85	\$104,418.05	\$82,070.00	\$77,740.00
472.413.A	Northwest Loan #2846 Principal Exp	\$195,659.06	\$130,407.55	\$20,042.17	\$150,449.72	\$130,450.00	\$0.00
472.414.A	Northwest Loan #2846 Interest Exp	\$5,321.14	\$1,049.86	\$0.00	\$1,049.86	\$1,090.00	\$0.00
475.000.A	Trustee Fee Expense	\$2,200.00	\$2,200.00	\$0.00	\$2,200.00	\$2,200.00	\$1,100.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
498.000	COVID 19 Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal - Operating Expenses	\$2,776,464.06	\$2,113,901.95	\$697,084.19	\$2,810,986.14	\$3,062,495.00	\$2,888,635.00
429.700.C	Capital Expenditures - Facility	\$91,644.30	\$95,389.07	\$25,000.00	\$120,389.07	\$500,000.00	\$500,000.00
429.705.A	Capital Expenditures - System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240,000.00
	Subtotal - Capital Expenses	\$91,644.30	\$95,389.07	\$25,000.00	\$120,389.07	\$500,000.00	\$740,000.00
492.001.B	Transfer to General Fund	\$160,000.00	\$120,000.00	\$40,000.00	\$160,000.00	\$160,000.00	\$150,000.00
492.095.B	Transfer to Capital Projects Fund	\$15,000.00	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
492.095.B	Transfer to Capital Projects Fund-Capital Impr	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
	Subtotal - Transfers Out	\$175,000.00	\$147,000.00	\$40,000.00	\$187,000.00	\$187,000.00	\$177,000.00
	Total Expenses and Transfers Out	\$3,043,108.36	\$2,356,291.02	\$762,084.19	\$3,118,375.21	\$3,749,495.00	\$3,805,635.00
	Net Income/(Loss)	\$253,132.24	\$253,956.83	\$113,837.44	\$367,794.27	\$0.00	\$0.00

REFUSE FUND

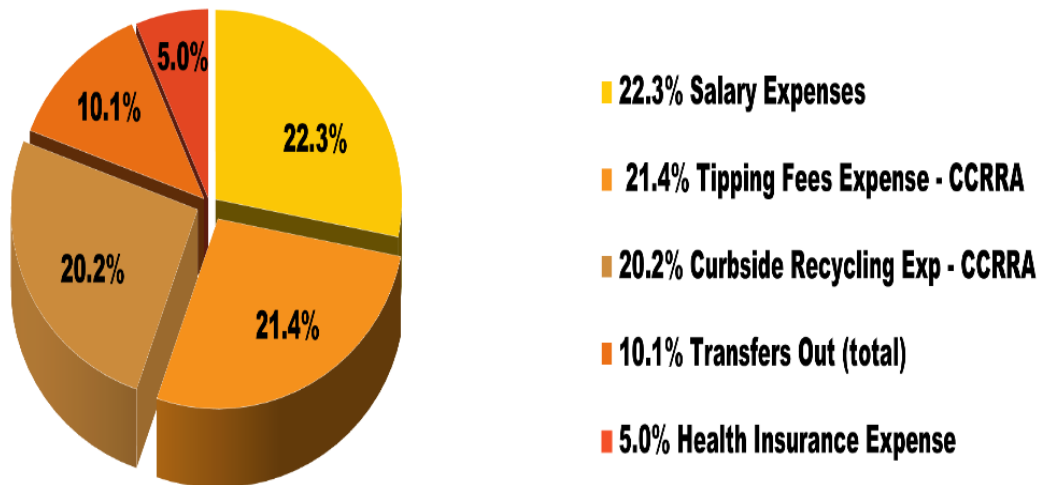
QUICK FACTS:

- ✓ There is no increase in refuse rates being proposed for the 2024 budget
- ✓ Recycling Fees are set by Centre County Refuse and Recycling Authority (CCRRA) and passed through on customer bills
- ✓ Bellefonte Borough due to population size is mandated by the State to have curbside recycling

Top three revenues for the Refuse Fund shown as percentage of total fund revenue



Top five expenses in the Refuse Fund shown as percentage of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

REVENUE:

				2023			
		FINAL	2023	projected	2023	2023	2024
Acct #		2022	8 months	4 months	Total	Budget	Budget
	Revenue						
341.010	Interest Income	\$271.37	\$166.83	\$79.00	\$245.83	\$240.00	\$240.00
354.150	Grant Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00	\$0.00
358.050	Contracted Intergov'tal Services	\$9,652.62	\$0.00	\$9,600.00	\$9,600.00	\$5,600.00	\$9,800.00
364.300	Refuse Collections Revenue	\$1,113,401.40	\$795,006.16	\$400,000.00	\$1,195,006.16	\$1,230,000.00	\$1,211,575.00
364.305	Special Collections Revenue	\$7,083.80	\$2,813.50	\$600.00	\$3,413.50	\$5,000.00	\$3,400.00
364.307	Grass/Brush Collection Fee	\$12,105.00	\$12,450.00	\$30.00	\$12,480.00	\$12,000.00	\$12,000.00
364.400	Commerical Haulers Compost Fee	\$225.00	\$425.00	\$100.00	\$525.00	\$0.00	\$100.00
364.500	Sale of Recyclables Revenue	\$5,064.90	\$2,541.35	\$0.00	\$2,541.35	\$0.00	\$0.00
364.520	Fee for Refuse Containers	\$1,560.00	\$3,895.00	\$70.00	\$3,965.00	\$300.00	\$700.00
364.521	Fee for Recycling Containers	\$98.00	\$42.00	\$0.00	\$42.00	\$35.00	\$35.00
380.000	Miscellaneous Revenue	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
380.003	NSF Fee Revenue	\$0.00	\$20.00	\$20.00	\$40.00	\$0.00	\$0.00
	Total Revenue	\$1,149,762.09	\$817,359.84	\$410,499.00	\$1,227,858.84	\$1,603,175.00	\$1,237,850.00

EXPENSES:

Acct #	Expenses	FINAL	2023	2023	2023	2023	2024
		2022	8 months	projected 4 months	Total	Budget	Budget
427.112	Salary Expense	\$265,713.25	\$187,875.58	\$83,225.32	\$271,100.90	\$275,000.00	\$275,500.00
427.180	Overtime Wages	\$8,562.39	\$6,569.15	\$2,900.00	\$9,469.15	\$9,000.00	\$9,800.00
427.191	Workboot Expense	\$941.68	\$800.00	\$0.00	\$800.00	\$800.00	\$800.00
427.192	Social Security Expense	\$20,147.49	\$14,436.86	\$5,700.00	\$20,136.86	\$20,000.00	\$21,000.00
427.193	Enrollment/Admin Exp-Retirement	\$76.00	\$73.44	\$0.00	\$73.44	\$80.00	\$85.00
427.196	Health Insurance Expense	\$62,318.69	\$36,514.85	\$8,400.00	\$44,914.85	\$60,000.00	\$62,000.00
427.197	Retirement Expense	\$17,108.64	\$4,105.87	\$8,000.00	\$12,105.87	\$25,500.00	\$26,000.00
427.198	Health Care Exp - In House	\$2,300.00	\$848.16	\$2,250.00	\$3,098.16	\$3,700.00	\$3,100.00
427.199	Life Insurance Expense	\$683.21	\$473.56	\$236.72	\$710.28	\$710.00	\$750.00
427.210	Office Supplies Expense	\$250.30	\$295.87	\$0.00	\$295.87	\$265.00	\$350.00
427.215	Postage Expense	\$1,688.33	\$106.67	\$1,500.00	\$1,606.67	\$1,700.00	\$1,600.00
427.231	Fuel Expense	\$36,739.70	\$17,130.04	\$10,900.00	\$28,030.04	\$40,500.00	\$34,000.00
427.238	Clothing & Uniform Expense	\$1,878.97	\$1,409.00	\$750.00	\$2,159.00	\$1,800.00	\$2,400.00
427.249	Computer Software Expense	\$8,302.34	\$5,793.30	\$2,300.00	\$8,093.30	\$8,800.00	\$8,500.00
427.250	Repair/Maint/Misc Supplies Exp	\$2,145.90	\$102.08	\$23,000.00	\$23,102.08	\$2,400.00	\$2,500.00
427.251	Collection Equip Maint Exp	\$28,183.62	\$14,814.18	\$8,000.00	\$22,814.18	\$26,205.00	\$26,000.00
427.260	Minor Equipment Expense	\$955.96	\$102.91	\$400.00	\$502.91	\$1,100.00	\$500.00
427.262	Trash Receptacles Expense	\$0.00	\$12,525.00	\$0.00	\$12,525.00	\$0.00	\$0.00
427.311	Audit Expense	\$1,650.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,850.00
427.314	Legal Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	\$200.00
427.317	Data Processing Expense	\$375.00	\$424.75	\$0.00	\$424.75	\$425.00	\$475.00
427.319	Pest Control Expense	\$1,023.00	\$651.00	\$372.00	\$1,023.00	\$1,175.00	\$1,175.00
427.320	IT Services Expense	\$339.06	\$0.00	\$0.00	\$0.00	\$500.00	\$100.00
427.321	Telephone Expense	\$1,430.02	\$855.73	\$585.00	\$1,440.73	\$1,500.00	\$1,525.00
427.324	Cell Phone Expense	\$1,380.00	\$805.77	\$900.00	\$1,705.77	\$1,440.00	\$1,620.00
427.325	Internet Expense	\$1,301.28	\$900.47	\$460.00	\$1,360.47	\$1,300.00	\$1,430.00
427.326	Swiftreach Expense	\$669.20	\$104.00	\$500.00	\$604.00	\$1,000.00	\$1,000.00

EXPENSES, CONTINUED:

Acct #		FINAL	2023	2023	2023	2023	2024
		2022	8 months	projected 4 months	Total	Budget	Budget
	Expenses (con't)						
427.327	Radio Maintenance Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
427.328	Gate Expenses	\$200.39	\$105.00	\$75.00	\$180.00	\$250.00	\$190.00
427.329	Video Recording & Storage Expense	\$720.00	\$180.00	\$0.00	\$180.00	\$1,500.00	\$0.00
427.339	GPS Fee Expense	\$856.74	\$457.24	\$326.60	\$783.84	\$900.00	\$0.00
427.341	Advertising Expense	\$353.77	\$339.40	\$0.00	\$339.40	\$300.00	\$300.00
427.342	Printing Expense	\$1,533.56	\$0.00	\$500.00	\$500.00	\$1,400.00	\$750.00
427.344	Copy Expense	\$144.95	\$75.00	\$50.00	\$125.00	\$150.00	\$150.00
427.351	Commercial Ins Expense	\$11,500.00	\$9,792.86	\$2,207.14	\$12,000.00	\$12,000.00	\$12,000.00
427.354	Workers Comp Ins Expense	\$12,000.00	\$16,000.00	\$0.00	\$16,000.00	\$16,000.00	\$13,000.00
427.361	Electricity Expense	\$1,725.88	\$1,113.08	\$625.00	\$1,738.08	\$2,000.00	\$2,000.00
427.362	Heating Oil Expense	\$1,282.94	\$663.63	\$800.00	\$1,463.63	\$2,500.00	\$2,000.00
427.364	Cardboard Recycling Prog-CCRRA	\$23,157.00	\$15,825.00	\$11,250.00	\$27,075.00	\$28,000.00	\$28,000.00
427.365	Tipping Fees Expense - CCRRA	\$231,142.33	\$148,025.79	\$108,500.00	\$256,525.79	\$265,000.00	\$265,000.00
427.367	Curbside Recycling Exp - CCRRA	\$170,116.17	\$141,802.68	\$101,275.35	\$243,078.03	\$245,000.00	\$250,000.00
427.368	Comm Recycling Exp - CCRRA	\$22,422.00	\$16,835.00	\$12,025.00	\$28,860.00	\$29,000.00	\$29,750.00
427.369	Other Recycling Expense - CCRRA	\$371.50	\$51.00	\$100.00	\$151.00	\$500.00	\$375.00
427.373	Building Repair & Maint Expense	\$4,652.97	\$1,755.15	\$500.00	\$2,255.15	\$2,600.00	\$2,400.00
427.384	Equipment Rental Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
427.400	Lease Expense	\$2,780.22	\$8,478.05	\$0.00	\$8,478.05	\$8,480.00	\$8,480.00
427.420	Dues/Member/Sub Expense	\$17.33	\$0.00	\$17.33	\$17.33	\$20.00	\$20.00
427.450	Contracted Services Expense	\$8,220.00	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00	\$12,000.00
427.460	Training Expense	\$2,422.00	\$0.00	\$0.00	\$0.00	\$125.00	\$125.00
427.470	CDL License Expense	\$91.50	\$0.00	\$100.00	\$100.00	\$200.00	\$200.00
427.471	Drug Testing Expense	\$148.89	\$51.63	\$75.00	\$126.63	\$250.00	\$250.00
427.474	Repair/Replace Private Property	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
427.475	Miscellaneous Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00
427.742	License/Permit Fee Expense	\$350.00	\$350.00	\$0.00	\$350.00	\$500.00	\$450.00
497.000	STMP Implementation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00
	Subtotal - Expenses	\$962,374.17	\$671,368.75	\$407,805.46	\$1,079,174.21	\$1,118,175.00	\$1,112,850.00
427.700	Capital Expenditures	\$1,925.00	\$0.00	\$0.00	\$0.00	\$360,000.00	\$0.00
492.001	Transfer to General Fund	\$75,000.00	\$37,500.00	\$37,500.00	\$75,000.00	\$75,000.00	\$75,000.00
492.095	Transfer to Capital Projects Fund	\$63,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
	Subtotal - Transfers Out	\$138,000.00	\$87,500.00	\$37,500.00	\$125,000.00	\$125,000.00	\$125,000.00
	Total Expenses and Transfers Out	\$1,102,299.17	\$758,868.75	\$445,305.46	\$1,204,174.21	\$1,603,175.00	\$1,237,850.00
	net income/(loss)	\$47,462.92	\$58,491.09	-\$34,806.46	\$23,684.63	\$0.00	\$0.00

SPECIAL PROJECTS FUND

QUICK FACTS:

- ✓ This fund is used for the accounting/tracking of project expenses that need to be kept separate or that do not fit in other funds.

DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

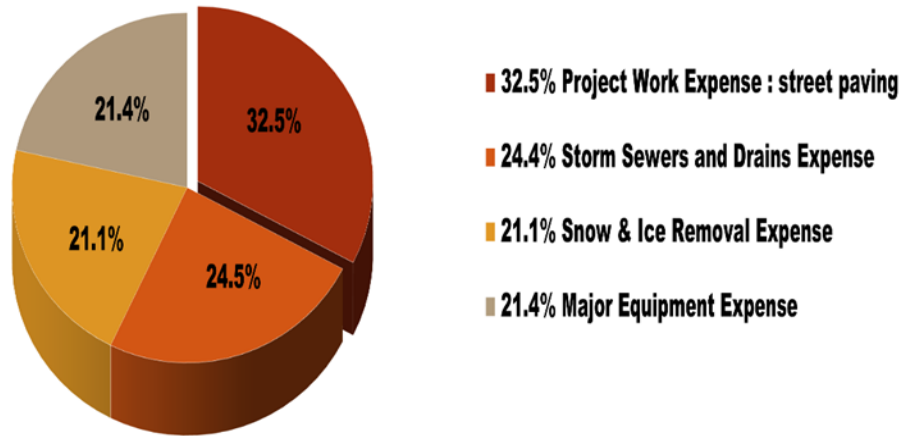
Acct #		Final 2022	2023 9 months	2023		2023 Budget	2024 Budget
				projected 3 months	2023 Total		
	<u>Revenue</u>						
340.000	Interest on Loan - Keystone Grant	\$3,745.92	\$2,736.26	\$889.42	\$3,625.68	\$3,626.00	\$3,450.00
341.000	Principal on Loan - Keystone Grant	\$5,799.00	\$17,461.00	\$5,842.00	\$23,303.00	\$23,303.00	\$23,480.00
341.010	Interest Income	\$980.87	\$3,379.27	\$1,700.00	\$5,079.27	\$300.00	\$1,000.00
351.000	American Rescue Grant Funds	\$27,654.53	\$56,701.62	\$0.00	\$56,701.62	\$0.00	\$0.00
354.001	Grant Funds	\$1,132,875.95	\$4,005,179.83	\$205,000.00	\$4,210,179.83	\$0.00	\$0.00
387.000	Donation Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
	Subtotal - Revenue	\$1,171,056.27	\$4,085,457.98	\$213,431.42	\$4,298,889.40	\$27,229.00	\$62,930.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$2,237,676.00	\$1,108,160.00
	Total Revenues	\$1,171,056.27	\$4,085,457.98	\$213,431.42	\$4,298,889.40	\$2,264,905.00	\$1,171,090.00
	<u>Expenses</u>						
410.700	Police Dept Grant Expense	\$929,913.86	\$409,899.30	\$200,000.00	\$609,899.30	\$855,135.00	\$300,085.00
451.700	Bandshell Grant Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00
465.700	Gov Park Baseball Field Grant Exp	\$202,962.09	\$795,280.53	\$5,000.00	\$800,280.53	\$1,066,794.00	\$182,000.00
489.210	Office Supplies Expense	\$0.00	\$62.98	\$25.00	\$87.98	\$5.00	\$75.00
490.000	Nittany Valley Jt Comp Plan Exp	\$0.00	\$223.78	\$100.00	\$323.78	\$0.00	\$0.00
498.100	American Rescue Funds Expense	\$2,685.53	\$59,701.62	\$9,000.00	\$68,701.62	\$342,971.00	\$261,000.00
999.998	For Future Keystone Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,930.00
	Total Expenses	\$1,135,561.48	\$1,265,168.21	\$214,125.00	\$1,479,293.21	\$2,264,905.00	\$1,171,090.00
492.006	Transfer to Water Fund	\$24,969.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net income/(loss)	\$10,525.79	\$2,820,289.77	-\$693.58	\$2,819,596.19	\$0.00	\$0.00

LIQUID FUELS FUND

QUICK FACTS:

- ✓ Liquid fuels money is derived from the tax added into each gallon of gas purchased
- ✓ Liquid fuels money is collected by the State and distributed to municipalities based on a formula
- ✓ Liquid fuels money must be kept in a separate fund (reason for this fund) and are restricted to streets-related expenses
- ✓ The Borough receives approximately \$170,000 of liquid fuels money each year.
- ✓ The Borough primarily uses these funds for street paving/repairs and road salt
- ✓ The Borough is permitted to save up or carry over these funds from year to year is planning larger projects

Top four Liquid Fuel fund expenses shown as percentages of total fund expenses



DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

				2023			
		2022	2023	projected	2023	2023	2024
Acct #		Final	9 months	3 months	Total	Budget	Budget
	<u>Revenue</u>						
341.010	Interest Income	\$1,353.16	\$1,345.34	\$450.00	\$1,795.34	\$1,000.00	\$1,300.00
355.020	State Aid Revenue	\$167,706.61	\$173,868.55	\$0.00	\$173,868.55	\$170,345.00	\$170,990.00
	Subtotal Revenue	\$169,059.77	\$175,213.89	\$450.00	\$175,663.89	\$171,345.00	\$172,290.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$130,405.00	\$135,410.00
	Total Revenue	\$169,059.77	\$175,213.89	\$450.00	\$175,663.89	\$301,750.00	\$307,700.00
	<u>Expenses</u>						
430.260	Minor Equipment Expense	\$7,649.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430.740	Major Equipment Expense	\$90,248.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$66,000.00
432.000	Snow & Ice Removal Expense	\$43,110.52	\$0.00	\$55,000.00	\$55,000.00	\$65,000.00	\$65,000.00
433.000	Traffic Control Devices Expense	\$1,336.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436.000	Storm Sewers and Drains Exp	\$0.00	\$4,919.00	\$10,000.00	\$14,919.00	\$75,000.00	\$75,000.00
437.000	Repairs of Tools & Machinery Exp	\$111.92	\$313.71	\$1,000.00	\$1,313.71	\$1,750.00	\$1,700.00
438.000	Maint/Repairs of Roads & Bridges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
439.000	Project Work Expense	\$81,018.42	\$166.54	\$99,000.00	\$99,166.54	\$100,000.00	\$100,000.00
	Total Expenses	\$223,473.86	\$5,399.25	\$165,000.00	\$170,399.25	\$301,750.00	\$307,700.00
	net income/(loss)	-\$54,414.09	\$169,814.64	-\$164,550.00	\$5,264.64	\$0.00	\$0.00

EMERGENCY MEDICAL SERVICES FUND

QUICK FACTS:

- ✓ An increase of .05 mills is being considered by council
- ✓ This fund is supported by a special line item real estate tax
- ✓ Bellefonte Emergency Medical Services (EMS) serves the borough as well as the region
- ✓ Medical/insurance receipts do not cover the cost of services. EMS services are financially challenged due to inadequate funding.
- ✓ There is no requirement that each municipality provide a designated amount of funding to subsidize services rendered within that municipality.

DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

		2022	2023	projected	2023	2023	2024
Acct #		Final	9 months	3 months	Total	Budget	Budget
	<u>Revenue</u>						
301.100	Real Estate Tax Rev - Current	\$24,702.13	\$23,918.75	\$800.00	\$24,718.75	\$24,000.00	\$29,150.00
301.200	Real Estate Tax Rev - Supplement	\$9.25	\$36.41	\$1.90	\$38.31	\$10.00	\$10.00
301.400	Real Estate Tax Rev - Delinquent	\$387.06	\$262.29	\$80.00	\$342.29	\$300.00	\$300.00
341.010	Interest Income	\$3.88	\$2.43	\$0.25	\$2.68	\$5.00	\$5.00
	Total Revenue	\$25,102.32	\$24,219.88	\$882.15	\$25,102.03	\$24,315.00	\$29,465.00
	<u>Expenses</u>						
412.000	EMS Expenses	\$25,693.66	\$24,037.18	\$350.00	\$24,387.18	\$24,305.00	\$29,455.00
412.210	Office Supplies Expense	\$10.00	\$90.57	\$0.00	\$90.57	\$10.00	\$10.00
	Total Expenses	\$25,703.66	\$24,127.75	\$350.00	\$24,477.75	\$24,315.00	\$29,465.00
	net income/(loss)	-\$601.34	\$92.13	\$532.15	\$624.28	\$0.00	\$0.00

CAPITAL PROJECTS FUND

QUICK FACTS:

- ✓ This fund is used to hold money for large expenditures – projects or equipment
- ✓ The funds are typically accumulated over a number of years prior to completing the project or making the purchase

DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

REVENUES

Acct #		Final 2022	2023 9 months	projected 3 months	2023 Total	2023 Budget	2024 Budget
	<u>Revenue</u>						
341.010	Interest Income - Checking, Savings	\$39,812.45	\$82,956.95	\$9,500.00	\$92,456.95	\$20,000.00	\$20,000.00
341.020	Interest Income - Sweep Account	\$0.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	\$55,000.00
399.000	Use of Reserves - Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$280,000.00
399.005	Use of Reserves - Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00
399.006	Use of Reserves - Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00
	Subtotal - Revenue	\$39,812.45	\$82,956.95	\$27,500.00	\$110,456.95	\$27,000.00	\$543,500.00
392.001	Transfer in from General Fund	\$117,500.00	\$117,500.00	\$0.00	\$117,500.00	\$117,500.00	\$117,500.00
392.004	Transfer in from Fire Equipment	\$7,400.00	\$15,230.00	\$0.00	\$15,230.00	\$15,230.00	\$14,500.00
392.005.A	Transfer in From Parks-Reserved for pool project	\$28,000.00	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$0.00
392.006	Transfer in from Water Fund	\$0.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00
392.006.A	Transfer in from Water Fund-CW	\$27,000.00	\$32,000.00	\$0.00	\$32,000.00	\$32,000.00	\$15,250.00
392.008	Transfer in from Sewer Fund	\$15,000.00	\$27,000.00	\$0.00	\$27,000.00	\$15,000.00	\$27,000.00
392.009	Transfer in from Refuse Fund	\$63,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	\$50,000.00
	Subtotal - Transfers In	\$257,900.00	\$289,730.00	\$0.00	\$289,730.00	\$257,730.00	\$224,250.00
	Total - Revenue & Transfers In	\$297,712.45	\$372,686.95	\$27,500.00	\$400,186.95	\$284,730.00	\$767,750.00

EXPENSES

Acct #		Final 2022	2023 9 months	projected 3 months	2023 Total	2023 Budget	2024 Budget
	Expenses						
452.450	NVJRA - Transfer Pool Funds	\$112,000.00	\$28,000.00	\$0.00	\$28,000.00	\$28,000.00	\$0.00
493.000	Office Supplies Expense	\$0.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
500.001	Street Paving	\$80,648.40	\$0.00	\$0.00	\$0.00	\$47,500.00	\$47,500.00
500.004	Future Fire Equipment Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$15,230.00	\$14,500.00
500.002	Future Streets Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	\$0.00
500.006.A	Future Water Projects - CW	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00	\$15,250.00
500.008	Future Sewer Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$27,000.00
500.009	Future Refuse Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00
500.099	Future Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$19,995.00	\$74,995.00
	Subtotal - Expenses	\$192,648.40	\$28,000.00	\$5.00	\$28,005.00	\$277,730.00	\$229,250.00
492.001	Transfer to General Fund-Streets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$350,000.00
492.005	Transfer to Parks	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$7,000.00	\$0.00
492.006	Transfer to Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00
	Subtotal - Transfers Out	\$0.00	\$7,500.00	\$0.00	\$7,500.00	\$7,000.00	\$538,500.00
	Total Expenses & Transfers Out	\$192,648.40	\$35,500.00	\$5.00	\$35,505.00	\$284,730.00	\$767,750.00
	Net income/(loss)	\$105,064.05	\$337,186.95	\$27,495.00	\$364,681.95	\$0.00	\$0.00

BULK WATER / REDEVELOPMENT FUND

QUICK FACTS:

- ✓ This fund was established in the late 1990s after Bellefonte Borough entered into an agreement to sell spring water in bulk to the Borough of Milesburg and what was Aqua Penn at the time.
- ✓ The money is to be used for capital projects/purchases or matching funds for state/federal grants, not for personnel costs
- ✓ Water sold does not go through the borough’s distribution system, has no electrical/pumping costs, and has no treatment costs
- ✓ A new rate was negotiated in 2021 which will increase based on an agreed-upon inflation index
- ✓ In 2022, Borough Council and the Borough Authority agreed to split revenues 50/50 going forward
- ✓ Council is considering the use of \$30,000 from this Fund to put toward restroom and batting cage improvements at Governors Park

DETAILED CURRENT YEAR AND 2024 PROPOSED BUDGET

REVENUE

Acct #		2022 Final	2023 9 months	projected 3 months	Total 2023	2023 Budget	2024 Budget
	<u>Revenue</u>						
341.010	Interest Income	\$4,147.44	\$4,972.85	\$800.00	\$5,772.85	\$2,100.00	\$4,500.00
342.200	Rental Income	\$0.00	\$13,000.00	\$0.00	\$13,000.00	\$15,600.00	\$15,600.00
354.030	State Grant Proceeds	\$41,400.00	\$0.00	\$308,513.00	\$308,513.00	\$100,000.00	\$327,000.00
357.030	Local Grant Proceeds	\$0.00	\$0.00	\$0.00	\$0.00	\$177,000.00	\$0.00
378.122	Bulk Water Sales-Niagara-Howard Plant	\$163,544.13	\$53,926.20	\$39,347.52	\$93,273.72	\$164,000.00	\$95,000.00
378.700	Milesburg Water Usage Revenue	\$90,805.16	\$31,249.59	\$15,624.80	\$46,874.39	\$90,000.00	\$48,000.00
391.900	Sale of Fixed Assets	\$940,205.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Subtotal Revenue	\$1,240,101.73	\$103,148.64	\$364,285.32	\$467,433.96	\$548,700.00	\$490,100.00
399.001	Use of Reserves	\$0.00	\$0.00	\$0.00	\$0.00	\$83,195.00	\$180,150.00
	Total Revenue	\$1,240,101.73	\$103,148.64	\$364,285.32	\$467,433.96	\$631,895.00	\$670,250.00

EXPENSES

Acct #		2022	2023	projected	Total	2023	2024
		Final	9 months	3 months	2023	Budget	Budget
	<u>Expenses</u>						
410.700	Police Dept Upgrade Expense	\$16,632.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
436.318	Parkview Heights Stormwater Mgmt Exp	\$44,067.49	\$334.00	\$0.00	\$334.00	\$277,000.00	\$0.00
450.215	Armory Postage Expense	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.314	Armory Legal Expense	\$3,010.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.351	Armory Commercial Insurance Exp	\$1,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.361	Armory Electricity Expense	\$252.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
450.373	Armory Building Maint Expense	\$32.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
451.361	Electricity - Water St Property	\$1,222.27	\$2,103.48	\$1,200.00	\$3,303.48	\$500.00	\$3,500.00
451.700	Baseball Field Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
451.800	Water St Property Expenses	\$815.26	\$17.17	\$0.00	\$17.17	\$5,100.00	\$1,000.00
455.215	Postage Expense	\$0.00	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00
455.310	Audit Expense	\$0.00	\$350.00	\$0.00	\$350.00	\$350.00	\$400.00
455.314	Legal Fees Expense	\$245.00	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00
46.250	Waterfront Expenses	\$0.00	\$3,675.00	\$0.00	\$3,675.00	\$0.00	\$4,000.00
460.351	Commercial Insurance Exp-Waterfront	\$1,000.00	\$0.00	\$600.00	\$600.00	\$600.00	\$650.00
460.361	Electricity Expense-Waterfront	\$845.84	\$1,012.63	\$350.00	\$1,362.63	\$1,200.00	\$1,500.00
463.500	Contribution to CBICC	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
465.210	Office Supplies Expense	\$30.00	\$90.58	\$0.00	\$90.58	\$30.00	\$30.00
471.710	Water St Building Loan-FNB-Principal	\$23,324.02	\$17,888.50	\$6,041.96	\$23,930.46	\$23,935.00	\$24,555.00
471.711	Water St Builidng Loan-FNB-Interest	\$2,283.14	\$1,316.87	\$359.83	\$1,676.70	\$1,675.00	\$1,055.00
472.401	Prin Payments-NW Loan #3432-Waterfront	\$0.00	\$40,784.29	\$13,839.26	\$54,623.55	\$54,615.00	\$56,635.00
472.402	Int Exp-NW Loan #3432-Waterfront	\$0.00	\$13,049.12	\$4,105.21	\$17,154.33	\$17,165.00	\$15,145.00
472.900	Interest Expense-Reliance #914-Armory	\$6,516.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
472.901	Principal payments-Reliance #914-Armory	\$524,130.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
481.500	Conservation of Natural Resources Exp	\$3,469.50	\$0.00	\$3,470.00	\$3,470.00	\$3,470.00	\$3,775.00
485.600	Gamble Mill Expenses	\$87.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.003	Train Station Grant Expense	\$102,793.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.004	Baseball Field Grant Expense	\$30,640.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490.005	Spring St Streetscape Project Expense	\$16,649.98	\$40,552.58	\$5,000.00	\$45,552.58	\$0.00	\$327,000.00
497.000	Grant Expense	\$71,777.88	\$217,950.00	\$0.00	\$217,950.00	\$0.00	\$0.00
499.905	Miscellaneous Expense	\$0.00	\$153.63	\$0.00	\$153.63	\$0.00	\$0.00
	Subtotal - Expenses	\$852,255.66	\$339,277.85	\$35,971.26	\$375,249.11	\$386,895.00	\$470,250.00
430.700	Capital Expenditures - Musser Lane	\$0.00	\$26,831.81	\$45,000.00	\$71,831.81	\$245,000.00	\$200,000.00
	Total Expenses & Capital Expenditures	\$852,255.66	\$366,109.66	\$80,971.26	\$447,080.92	\$631,895.00	\$670,250.00
	net income/(loss)	\$387,846.07	-\$262,961.02	\$283,314.06	\$20,353.04	\$0.00	\$0.00

CAPITAL BUDGET PLAN

QUICK FACTS:

- ✓ Staff is working on the implementation of a separate Capital Improvement Budget. With scarce resources, it is difficult to find the resources to set aside for a capital Improvement budget. This is the beginning of a Capital Improvement Budget.

FIRE DEPARTMENT – OPERATING

Bellefonte Fire Department 5 year Capital Improvement Plan	2024	2025	2026	2027	2028
thermal imaging cameras (Undine)		\$ 14,000.00			
battery operated fan (Logan)		\$ 6,000.00			
lease to own equipmnet(Logan or Undine)			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Total Capital Improvement reserve required by year	\$ -	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Capital improvement budget (from fire equipment fund)	\$ 14,500.00	\$ 29,000.00	\$ 23,500.00	\$ 33,000.00	\$ 42,500.00
Yearly Surplus or deficit	\$ 14,500.00	\$ 9,000.00	\$ 18,500.00	\$ 28,000.00	\$ 37,500.00

REFUSE FUND

Refuse Department 5 year Capital Improvement Plan	2024	2025	2026	2027	2028
Garbage truck 5 year lease to own in 2026			\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Misc. project cost increases covered with capital reserve					
Total Capital Improvement reserve required by year	\$ -	\$ -	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00
Capital improvement budget (from future equipment line item)	\$ 50,000.00	\$ 100,000.00	\$ 150,000.00	\$ 152,000.00	\$ 154,000.00
Yearly Surplus or deficit	\$ 50,000.00	\$ 100,000.00	\$ 102,000.00	\$ 104,000.00	\$ 106,000.00

PARKS FUND

Parks and Recreation 5 year Capital Improvement Plan	2024	2025	2026	2027	2028
new truck leased to own	\$ 10,425.00	\$ 10,425.00	\$ 10,425.00		
new lawn mower purchase	\$ 13,000.00				
lawn mower lease		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
part time winter employee		\$ 13,874.17	\$ 14,414.20	\$ 15,125.18	\$ 16,026.07
extra budget expenses	\$ 4,575.00				
Total Capital Improvement reserve required by year	\$ 28,000.00	\$ 25,799.17	\$ 26,339.20	\$ 16,625.18	\$ 17,526.07
Capital improvement budget addition (\$28000)	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00
Yearly Surplus	\$ -	\$ 2,200.83	\$ 1,660.80	\$ 11,374.82	\$ 10,473.93

BELLEFONTE BOROUGH Council Packet for December 4, 2023
2023 COMPREHENSIVE FEE SCHEDULE (*with date last amended*)

BUILDING CODES, RENTAL HOUSING & ZONING

Building Code Permit Fees - 1 and 2 Family Residential

Application Fee	\$35.00	(amended 2019 - was \$0)
New Construction, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$.0065)	
Renovation	\$0.0070 x Declared Cost*	(amended 2022 - was \$.0065)
Minimum Fee	\$55.50	(amended 2018 - was \$56)
Reinspection Fee	\$100.00	(amended 2023 - was \$75)
Demolition Fee	\$55.50	(amended 2018 - was \$56)

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - 1 and 2 Family Residential - New Industrialized Housing Only

Application Fee	\$35.00	(amended 2019 - was \$0)
New Construction	80% of the following: [\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$.0065)	
Minimum Fee	\$55.50	(amended 2018 - was \$56)
Reinspection Fee	\$100.00	(amended 2023 - was \$75)

* The CRCA may request documentation supporting the declared project cost

Building Code Permit Fees - Non-1 and 2 Family Residential

Application Fee	\$75.00	
New Construction, Renovation, or Addition	\$0.0070 x Declared Cost*, OR \$0.0070 x Square Foot Construction Cost x Level of Renovation Multiplier x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council) (amended 2022 - was \$.0065)	
Minimum Fee	\$55.50	(amended 2018 - was \$56)
Reinspection Fee	\$100.00	(amended 2023 - was \$75)
Demolition Fee	\$55.50	(amended 2018 - was \$56)

* The CRCA may request documentation supporting the declared project cost

Fire Safety Permits

Annual Permit Fee = T x \$115.00 x R/ V (rounded to the nearest dollar) (amended 2024 - was \$100)

R= Reduction Factor = 1.0; T = Estimated Inspection Time of Property; V= Inspection Frequency Value

Square Feet	Time in Hours
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 to more	9.5
Life Safety Value (as determined at the time of inspection)	Inspection Frequency
100 or less	5 year interval
101 to 400	3 year interval
401 or more	Annually

Rental Housing Fee

Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit)	\$47.00	(amended 2024 - was \$45)
Administrative Fee	\$4.00 per application	(amended 2023 - was \$2.00)

Rental Home Fees Borough Council Packet for December 4, 2023

Lodging house, boarding house, tourist home, or rooms (per unit)	\$42.00	(amended 2024 - was \$40)
Bed & Breakfast	\$50.00	
Change of management for rentals	\$50.00	(new 2022)
Changed of ownership for rentals	\$50.00	(new 2022)
New Rental	\$50.00	(new 2023)
Short Term Rental Fee	\$130.00/unit/year	(new 2023)

Well and Borehole Permit Fee

Potable drinking water well	\$56.00	
Base fee for all wells and boreholes subject to the Centre Region Building Safety and Property Maintenance Code with the exception of potable drinking water wells including up to five (5) ground penetrations	\$150.00	
Additional penetrations beyond the five (5) penetrations covered in the base fee for up to and including an additional five (5) penetrations	\$75.00	

Permit Expiration and Permit Renewal Fees

The following fees are applicable to permits that are subject to the provisions of Pennsylvania Act 46 of 2010

Written Verification of Expiration Date		
a. Residential Projects	\$100.00	
b. Commercial Projects	\$500.00	
Permit extension fee shall be 25 percent of the original base permit fee, not to exceed \$5,000.00		

Residential Plan Review Fees

Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit

Submission fee	\$0	
Review fee	\$115 x Staff Time in Hours	(amended 2024 - was \$100)

Commercial Plan Review Fees

Upon the second plan submission prior to the issuance of a permit if plan review comments have not been adequately addressed, or if additional comments are required to be generated, or any submission of modifications after the issuance of a permit

Submission fee	\$150	
Review fee	\$115 x Staff Time in Hours	(amended 2024 - was \$100)

Work Not Covered By Permit Fees

Fee	\$115 x Staff Time in Hours	(amended 2024 - was \$100)
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Applicant Requested Accelerated Plan Review or Inspection Outside of Normal Business Hours

Fee	\$172.50 x Staff Time in Hours	(amended 2024 - was \$172.50)
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Safety & Property Maintenance Code

Fire Code Operational Permits	\$25.00	(same since 2011 when added)
Violations	Fine of no less than \$300.00, no more than \$1,000.00, per occurrence. Every day shall be a new occurrence. (same since 2011 when added)	
Section 302.9, Weeds Violations	First Violation, written warning. Second violation shall be \$50.00. Every violation thereafter shall be \$100.00. (increased from \$25 in 2010)	
Safety and Property Maintenance Code Appeals Board	\$50.00 unless applicant would request stenographer and solicitor, then applicant would pay actual cost to Borough. (increased from \$25 in 2015)	

Belleville Borough Council Packet for December 4, 2023

Grass/Weeds Blown or Tossed into Street	\$25.00	(new in 2014)
Zoning Permit Application	\$50.00	(amended 2011 - was \$25)
Amendment to the Zoning Ordinance	\$500.00, plus additional fees (if required)	(same since 2009)
Amendment to the Zoning Map	\$500.00, plus additional fees (if required)	(same since 2009)
Zoning Permit (with site plan review)	\$275.00, plus additional fees (if required)	(same since 2009)
Grant of Easement	\$300.00, plus additional fees (if required)	(same since 2009)
Zoning Map (11" x 17")	\$2.00	(amended 2022 - was \$1 since 2009)
Street Vendor Permit	\$35.00	(same since 2009)
Outside Cafe Permit	\$25.00, annually	(same since 2009)
Sign Permit Application	First sign \$50.00, each sign thereafter \$30.00	(amended 2015 - was \$40)
Home Occupation Permit	\$50.00	(amended 2015 - was \$30)

Zoning Hearing Board Fees

Zoning Variance	\$400.00	(amended 2011 - was \$375)
Challenges to the Validity of the Zoning Ordinance	\$350.00	(amended \$2010 - was \$300)
Special Exception Permit	\$100.00	(same since 2008)
Appeal of the Determination of the Zoning Officer	\$100.00	(same since 2008)

STREETS AND PUBLIC WORKS

Street Opening Fees

Street Cut Application Fee	\$60.00	(amended 2022 - was \$50)
6 month extension of a street opening permit	\$60.00	(amended 2022 - was \$50)
Inspection Fee		
Up to & including three (3) square yards	\$60.00	(same since 2008)
Each additional square yard above three (3)	\$30.00 per square yard	(same since 2008)
For Degradation Fees, contact Borough office		
Deposit for Barricades/Cones	\$5.00/barricade or cone	(same since 2011)

WATER, SEWER AND REFUSE

Water Fee	\$5.85 per 1,000 gallons used, plus a \$20.00 flat fee per quarter, for Corning Water Line Customers, additional \$5.00/qtr flat rate to be set aside for capital improvements effective 1/1/17 (amended 2023 - was \$5.75)	
Water Connection Fee	\$2.53 per gallon or \$607.20 per EDU (EDU is based on 240 gallons) (same since 2009)	
Water On	\$30.00	(amended 2010 - was \$25)
Water Off	\$30.00	(amended 2010 - was \$25)
Lien Letter Fee	\$5.00	(same since 2008)
Posting Fee	\$30.00	(same since 2008)
Vacancy Application Charge	\$30.00	(same since 2008)
Bulk Water Fee	\$8.50 per 1,000 gallons plus \$7.00 per load (amended 2023 - was \$8.35) (amended 2024 - was \$5.00/load)	
Sewer Fee	\$140.50 per quarter per unit up to 27,000 gallons, then \$3.10/1,000 gallons over 27,000 gallons (amended 2023 - was \$135.50)	
Sewer Connection Fee (& inspection fee)	\$2.96 per gallon or \$578.09 per EDU (based on 195.3 gallons) (same since 2008)	
Sewer Dye Test	\$50.00	(same since 2008)
Bulk Hauler's Fee	\$40.00 annually	(added 2013 - same since)
Sludge/Septic/Portable Toilets - Sewer	\$75.00/1,000 gallons	(amended 2022 - was \$70 since 2013)
Other Sources	\$144.00/1,000 gallons	(added 2023)
Refuse Fee	\$62.80 per quarter for residential customers effective 1/1/19 For Commercial Customers, see attached schedule. (amended 2023 - was \$60.80)	

Water, Sewer and Refuse Borough Council Packet for December 4, 2023

Recycling Fee	\$22.50 per quarter	(amended 2022 - Was \$15.75)
Carry-Out Service for Refuse	\$18.00 per quarter, extra charge	(same since 2008)
Special Collections	\$36.00 for first 8 minutes, then \$4.50 per additional minute unless on special list below	(amended 2022 - was \$34.80, \$4.35)
Grass/Brush Can Colletion Fee	\$15.00/year per can	(amended 2021 - was \$10)
Commercial Recycling (for businesses with large containers)	\$65.00/month	(amended 2022- was \$50.50)
Refuse Cans, Bags or Recycling set out before hours	\$50.00 first violation, \$100.00 second violation, \$300.00 third violation	(added 2014 - same since)
Less than 10 day notice for Sewer dye test	\$100.00	(added 2014 - same since)
Service Call (during normal business hours)	minimum of \$50/hr times number of employees sent plus cost of any parts, etc	(added 2014 - same since)
Call out (after normal business hours)	Hourly rate (including overtime) times a minimum of 2 hours plus cost of parts, etc	(added 2014 - same since)
Freeze plate and gaskets	\$25.00	(amended 2022 - was \$15)
Extra refuse can, grass or brush can	\$60.00	(added 2014 - same since)
Refuse Can Rental	\$10 per week, two container max, up to four weeks per year	(added 2018-same since)
Replacement Curbside Bins	\$7.00 each	(added 2018 - same since)
Refuse Cans	\$60.00	the cost is based on the actual cost the Boro pays for the cans
Commercial Refuse	see attached	
1" Water Meter	\$300.00	(added 2023)
1 MXU	\$175.00	(added 2023)
3/4" Water Meter (residential)	\$200.00	(added 2023)

SPECIAL COLLECTIONS LIST

Washing Machine	\$35.00	(increased 2021 - was \$30)
Hot Water Heater	\$35.00	(increased 2021 - was \$30)
Refrigerator (Freon must be drained)	\$35.00	(increased 2021 - was \$30)
Freezer (Freon must be drained)	\$35.00	(increased 2021 - was \$30)
Sofa or Couch	\$30.00	(increased 2021 - was \$25)
Carpet	\$25.00	(increased 2021 - was \$10)
Table	\$25.00	(increased 2021 - was \$10)
Overstuffed Chair	\$25.00	(increased 2021 - was \$10)
Television	\$35.00	(increased 2021 - was \$30)
Stove	\$35.00	(increased 2021 - was \$30)
Dryer	\$35.00	(increased 2021 - was \$30)
Dresser	\$25.00	(increased 2021 - was \$10)
Toilet	\$25.00	(increased 2021 - was \$10)
Sink	\$20.00	(increased 2021 - was \$10)
Mattress or Box-Spring (each)	\$25.00	(increased 2021 - was \$10)
Microwave	\$25.00	(increased 2021 - was \$10)
Air Conditioner	\$25.00	(increased 2021 - was \$10)
Bed Frame	\$20.00	(added 2010 - same since)
Doors	\$20.00	(added 2010 - same since)
Desk	\$25.00	(increased 2021 - was \$10)
Grill	\$25.00	(increased 2021 - was \$10)
Dehumidifier	\$25.00	(increased 2021 - was \$10)
Printer	\$25.00	(increased 2021 - was \$10)
Monitor or Tower or Laptop	\$25.00	(increased 2021 - was \$10)

Bellefonte Borough Council Packet for December 4, 2023

Parking Fine	\$10.00 for 1st violation, \$12.00 for 2nd violation, \$20.00 for 3rd violation on same day. Two hour limit violation \$8.00. fire hydrant, restricted area, against traffic, on highway, alternate side, on sidewalk, blocked driveway, head in hold, across lines \$15.00 (amended 2021 - was \$10, \$12, \$14 since 2008)
Dog/Cat Fine	\$25.00 for first day, \$15.00 every day thereafter (amended 2022 - was \$20, 1st day; \$10, 2nd day)
Meter Bag Rental	\$5.00 for 1/2 day, \$10.00 per day (same since 2008)
Boot Fee	\$50.00
Accident Reports	\$15.00 (state regulated) (same since 2008)
False Alarms	1st and 2nd in a six month time period are free, then \$100.00 per occurrence thereafter (amended 2010 - was \$75)
Handicap parking fine	\$50.00 (state regulated)
Violation of Bellefonte Borough Ordinance 185-6 - False Alarms Penalties	Violators of any of the provisions of the chapter shall be fined \$100.00 plus the costs of prosecution, and, in default of payment of such fine and costs, shall be imprisoned not more than 3 days. In addition, the Borough may collect all unpaid service fees, including a collection fee of \$100.00, attorney's fees and costs in the same manner as municipal claims are now collected, including the filing of a lien for the collection of the same. (added 2013 - same since)
Curfew	first offense - warning, \$25.00 for second offense, for each subsequent parental offense, the fine will increased by an additional \$25.00 (e.g.: \$50.00 for the third offense, \$75.00 for the fourth, \$100.00 for the fifth and so on) to a maximum of \$300.00. Each offense after a fine of \$300.00 is reached shall be a fine of \$300.00. (added 2011 - same since)
Cab Stands in Parking Meter Zones	Not more than 2 parking spaces or stalls to be reserved for any person engaged in the taxicab business - annual license \$75.00/stall (new 2013 - same since)

TAXES

R/E Taxes	17.765 (amended 2021 - was 17.265)
Broken down as:	
General	14.655 (amended 2021 - was 14.305)
Streetlights	0.6 (amended 2021 - was .95)
Fire Department	0.74 (amended 2016 - was .735)
Fire Equipment	0.37 (amended 2016 - was .375)
Parks	1.15 (amended 2019 - was .900)
EMS	0.25 (amended 2020 - was .200)
Earned Income Tax	.60% (BASD 1.05%)
Local Services Tax	\$52.00

PARKS AND RECREATION

Governor's Park Pavilion Rental	\$45.00 with electric, \$30.00 without electric (same since 2008)
Talleyrand Park Rental	\$30.00 non-refundable application fee (amended 2023-was \$20.00) ; \$200.00 rental fee plus \$100.00 deposit for gazebo or extended side. \$150.00 rental fee plus \$100 deposit for sculpture garden area. (new 2022) Deposit returned if park has been returned to original condition. (same since 2008)
Use of Baseball Field	\$500.00/day (new 2024)

Subdivision or Land Development

Preliminary Plan	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (added 2008, increased from \$300 in 2023)
Final Plan (when preceded by a required Preliminary Plan)	\$50.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (added 2008, changed from \$100 in 2023)
Final Plan (when not preceded by a Preliminary Plan)	\$750.00 plus \$15.00 per lot or dwelling unit for residential development, or \$15.00 per commercial, recreational or industrial unit for commercial, recreational or industrial development. (same since 2008)
Addition of a Lot Consolidation Plan (includes replot plans and lot line corrections plans)	\$150.00 plus \$15.00 per lot or dwelling unit for residential development or \$15.00 per commercial, recreational or industrial development (new 9/2022)

Borough Engineer Fees (Land Development)

Professional Engineer	at cost billed to Borough (changed to at cost in 2013)
Technician II	at cost billed to Borough (changed to at cost in 2013)
Technician I	at cost billed to Borough (changed to at cost in 2013)
Secretarial	at cost billed to Borough (changed to at cost in 2013)
Mileage	at cost billed to Borough (changed to at cost in 2013)
Engineer at Meeting Fee	at cost billed to Borough (changed to at cost in 2013)

GENERAL FEES

Dumpster Permit	\$30.00 (amended 2022 - was \$25 since 2013)
Fire Department False Alarms	1st and 2nd in a six month time period are free, then \$250.00 per occurrence thereafter (same since 2009)
Collections fee for Unpaid Police and Fire Department False Alarms	\$75.00 if fee not paid within 30 days of invoice date (same since 2009)
NSF Check Fee	\$20.00 (same since 2009)
Parking Permits	North Lot: \$45.00/month; South Lot: \$45.00/month; West Lot: \$35.00/month; "Pilot Program: \$50/month per parking space plus the cost of sign installation for businesses requesting a maximum of two parking spaces per business in the West lot (amended 2021)
Long-Term On-Street Parking	R Permit (Resident) - \$15.00/month RC Permit (Resident Commuter) - \$20.00/month C Permit (Commuter) - \$25.00/month (added 2021) 1 day permit for red area \$4.00
Parking permit in-house processing fee	\$5.00
Air Pollution Control Variance	\$50.00 for one year variance (added 2011 - same since)
Solicitor's Permit	\$10.00/day; \$25.00/week; \$75.00/month; \$150.00/year
Legal Fees	at billed cost
Installation Permits for Incinerators and Domestic Fuel Burning Equipment	\$10.00 Domestic Incinerators and fuel-burning equipment rated at 150,000 BTU per hour input or more. All other nondomestic incinerators and fuel-burning equipment, other than domestic, having the following rated input capacities: \$15.00 for 150,000 BTU per hour up to and including 2,000,000 BTU per hour; \$25.00 for 2,000,001 BTU per hour up to and including 10,000,000 BTU per hour; Process Weight: \$15.00 for less than 100 pounds per hour; \$25.00 for one hundred tons per hour; \$50.00 for one hundred tons per hour up to and including 200 tons per hour; \$100.00 for over 200 tons per hour. (added 2011 - same since)
Open Burning Permits (when it has been shown that alternate methods of disposal are unavailable or impractical, this permit may be issued)	\$25.00 per day per fire (added 2011 - same since)

GENERAL BUREAU OF PUBLIC WORKS

Belleville Borough Council Packet for December 4, 2023

Solid Fuel Dealer's License	\$5.00 fuel peddler (any person who lawfully stores, distributes, advertises, sells, offers for sale or delivers solid fuel in quantities of less than 1,000 pounds in bag, basket, or bushel measures, and who operates only one vehicle per year); \$10.00 for All other persons operating one or more vehicles per year; \$2.00 Each additional vehicle per year (added 2011 - same since)	
HARB Application Fee	\$25.00	(added 2021)
Second Notice Fee	\$5.00	(added 2022)
Third Notice Fee	\$7.00	(added 2022)
In-Office Copies		
Copies - B&W	25¢/page	(same since 2011)
Copies - Color	35¢/page	(same since 2011)
Postage	actual cost to Borough	(same since 2011)
Stormwater Ordinance	\$15.00	(same since 2008)
Subdivision Ordinance	\$10.00	(same since 2008)
Zoning Ordinance	\$30.00, or available online for free	(same since 2008)
Sign Ordinance	\$5.00	(same since 2008)
Comprehensive Plan	\$100.00, or available online for free	(same since 2008)
Equipment Hourly Rates		
Case Loader (1996 model) ST	\$80.00	\$85.00
Case Extendahoe (4wd)	\$80.00	\$85.00
Truck #18	\$50.00	\$55.00
Skid-Steer	\$55.00	\$60.00
4x4 Backhoe	\$80.00	\$85.00
Ford T-tag Dump Truck (truck #3 & #9)	\$30.00	\$35.00
Refuse truck/25 cubic yards (#23)	\$80.00	\$85.00
Bucket Truck	\$40.00	\$45.00
Chevy 8-ton dump truck (truck #19 & #16)	\$50.00	\$55.00
Chevy T-tag dump truck	\$30.00	\$35.00
Pickups (when used as personal carriers)	\$20.00	\$25.00
Air compressor	\$20.00	\$25.00
Sewer Rod Machine	\$15.00	\$20.00
Concrete Saw	\$15.00	\$20.00
Jackhammer	\$15.00	\$20.00
Street Sweeper	\$100.00	\$105.00
Sewer Cleaner - high pressure water	\$80.00	\$105.00
Water Dept Maintenance Van	\$30.00	\$35.00
Generator	\$15.00	\$20.00
Field Gymmy	\$70.00	\$75.00
Tractor & Trailer/sludge hauling	\$60.00	\$65.00
Chipper	\$30.00	\$35.00
Leaf Vacuum	\$130.00	\$135.00
Roller/Pavement	\$40.00	\$45.00
Trailer	\$25.00	\$30.00
Road Saw	\$55.00	\$60.00
Scag Mower	\$35.00	\$40.00
Pressure Washer (10 hp, 2500 psi)	\$10.00	\$20.00
Fork Lift	\$30.00	\$35.00
Mini Excavator	\$35.00	\$40.00 (added 2020)
NOTE: All rates are per hour. They DO NOT include operators.		



HISTORIC
Bellefonte™
Est. 1795

Bellefonte Borough
Council Business Meeting
7:30 PM Monday, December 4th, 2023
Council Chambers

AGENDA

VIEW LIVE FEED/RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Sessions and Council Business Meetings can be viewed live on YouTube at <https://www.youtube.com/live/-7GkruckL84?si=RLPMI8kqLPwZmaD7>. Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org
ATTEND VIRTUALLY- Please contact the Borough via email: boro@bellefontepa.gov or phone: 814-355-1501 before 4:00 PM on Monday, December 4th, 2023, to receive the Zoom Link to the meeting.

I. 7:30 PM CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council business meeting.

II. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

III. ROLL CALL

Mr. Bernier, <i>Vice-President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>President, North Ward</i>	Mayor Johnson, <i>At Large</i>	

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT (Oral)

This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. COMMUNICATIONS (written)

The CATAGO! app will be available for download Wednesday, December 8th on both iOS and Android platforms. The CATAGO! mobile app has been designed to improve service efficiency and rider education, along with providing a better understanding of CATAGO! **FYI. No council action is requested.**

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. Council Action Requested

Finance	Stover McGlaughlin Invoice October 2023
---------	---

Call for a motion/2nd to approve the Consent Agenda

VIII. REPORTS

Please limit all reports/rebuttals/deliberations to three minutes maximum.

DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor	Mayor Johnson	Verbal
Office of Community Affairs (OCA) – See Memo <ul style="list-style-type: none"> ➤ The <u>Planning Commission</u> will meet on Monday, December 11 at 5:00 p.m. in Council Chambers ➤ The next <u>HARB</u> meeting is scheduled for Tuesday, December 12 at 8:30 a.m. in Council Chambers. This may be canceled if there are no projects to review. 	Ms. Thompson	Submitted

IX. CURRENT and OLD BUSINESS

Consider approval of tentative 2024 Budget and to advertise/make available for public inspection. The Tax Ordinance/Resolution adoption and budget approval will be considered at the December 18th Council Meeting. **Council action is required. Motion/2nd to approve the tentative 2024 Budget.**

Solar United Neighbors (SUN) partnership for Centre County Solar Co-op. **Motion/2nd to partner with Solar United Neighbors (SUN) on the second Centre County Solar Co-op.**

Council member conference expenses reimbursement request. **Motion/2nd to remove from the table. Motion/2nd to approve the reimbursement of conference expenses.**

X. NEW BUSINESS

2024 Council Meeting Schedule – proposed. Council will review and may recommend changes to the proposed meeting schedule. Council action will be scheduled for the December 18th meeting. **FYI, no council action is requested.**

Authorities, Boards and Commissions Vacancies. Staff is checking to see who is interested/not interested in being re-appointed. Appointments/ Reappointments will be made at the January 2nd, 2024 Council Meeting. **FYI, no action is requested.**

J.C. Orr & Son Inc Application and Certificate for Payment No. 4 for 301 N. Spring Street Project. **Motion/ 2nd to remit payment to J.C. Orr & Son Inc for 301 N. Spring Street Project Application No. 4 in the amount of \$104,357.50.**

John Nastase Construction Application and Certificate for Payment No. 3 for the Spring Street Streetscape Project. **Motion/ 2nd to remit payment to John Nastase Construction for the Spring Street Streetscape Project Application No. 3 in the amount of \$53,212.35.**

XI. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.



Press Release

*For more information, contact: Sara Romage
Release date: November 27, 2023*

*Phone: (814) 238-2282 ext. 5141
Date: November 27, 2023*

Introducing CATAGO! New and Improved App Powered by VIA

The Centre Area Transportation Authority (CATA) is excited to announce the launch of the CATAGO! mobile app, scheduled to replace the current TransLoc mobile app on Wednesday, December 13th of this year.

The CATAGO! mobile app has been designed to improve service efficiency and rider education, along with providing a better understanding of our CATAGO! patrons so that we can meet their needs efficiently. The app will provide real-time information on wait times, frequency, and overall riding experience, for a pleasant journey for our passengers.

"Our customers' satisfaction is our top priority, and we are confident that the CATAGO! app will provide a more efficient and enjoyable experience for everyone," said Derek Sherman, ADA and OnDemand Programs Manager at CATA.

The CATAGO! app will be available for download Wednesday, December 8th on both iOS and Android platforms. The app will include features such as: real-time tracking of CATAGO! vehicles, estimated arrival times, route maps, service alerts, customizable notifications, and more.

CATAGO! is an on-demand microtransit service similar to Uber and Lyft that offers a shared-ride, accessible, curb-to-curb shuttle service experience. CATAGO! operates within designated zones, with same-day trip reservations made through the CATAGO! mobile app or by phone.

"We are excited to launch the new CATAGO! app and look forward to providing an exceptional experience for our riders," said David Rishel, Executive Director and CEO of CATA. "This app is a testament to our commitment to providing innovative solutions that meet the needs of our community."

To learn more about the CATAGO! mobile app, please visit https://catabus.com/catago_app/.

#####



**Stover
McGlaughlin**
Attorneys & Counselors at Law

Bellefonte
122 East High Street
Bellefonte, PA 16823
T: 814 355 8235
F: 814 355 1304

State College
919 University Drive
State College, PA 16801
T: 814 231 1850
F: 814 231 1860

Please remit payment to Bellefonte Office

October 15, 2023

Bellefonte Borough
c/o Ralph Stewart, Borough Manager
Municipal Bldg.
236 W. Lamb Street
Bellefonte, PA 16823

ACCOUNT NO. 12637.001 A
INVOICE NO. 166769 JWS

Solicitor

FEES THROUGH 10/15/2023

		HOURS	
09/17/2023	Work on Brief	1.00	
09/18/2023	Finalize, file and serve Brief in zoning case	1.70	
	FOR CURRENT SERVICES RENDERED	<u>2.70</u>	<u>499.50</u>

RECAPITULATION		
HOURS	RATE	TOTAL
2.70	\$185.00	\$499.50

TOTAL CURRENT CHARGES THROUGH 10/15/2023	<u>499.50</u>
PRIOR MONTH BALANCE	\$1,572.50
TOTAL BALANCE DUE	<u>\$2,072.00</u>

Please Detach and Return This Portion With Your Remittance

Please Charge \$ _____ on the following:		Amount Remitted: _____ Check No.: _____ Statement Date: 10/15/2023 Account No. 12637.001 Client: Bellefonte Boroug
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express		
_____ Card Number	_____ Exp. Date (required)	
_____ Card Holder Signature		
Security Code		

Bellefonte Borough

ACCOUNT NO: 12637-001A
INVOICE NO. 166769

Solicitor

PAST DUE AMOUNTS

<u>0-30</u>	<u>31-60</u>	<u>61-90</u>	<u>91-120</u>	<u>121-180</u>	<u>181+</u>
2,072.00	0.00	0.00	0.00	0.00	0.00

PAYMENTS RECEIVED AFTER THE STATEMENT DATE WILL BE REFLECTED ON NEXT MONTH'S STATEMENT

HARB:

HARB did not meet on November 28, 2023, due to there being no projects to review.

The next HARB meeting is scheduled for Tuesday, December 12 at 8:30 a.m. in Council Chambers.

ZONING:

The **Zoning Hearing Board** met on Wednesday, November 29 at 5:00 p.m. in Council Chambers. This meeting was to hear a dimensional variance request for 410 E. Bishop Street. The applicant requested relief from the maximum height regulation of accessory structures to put two sheds in the backyard that will exceed the 10-foot maximum.

The agenda, application, and supplemental materials are in your packet.

The ZHB voted unanimously to approve the variance.

PLANNING:

The **Planning Commission** will meet on **Monday, December 11 at 5:00 p.m. in Council Chambers** to review the technical comments from Don Franson regarding the Stormwater Plan.

Agenda

Zoning Hearing Board

Variance Request

Wednesday, November 29th, 2023 @ 5:00 P.M.

Council Chambers, 236 West Lamb Street, Bellefonte, PA 16823

- Call to Order
- Roll Call and Declaration of Quorum
- Chairperson’s Statement – Reason for Hearing

1. Applicant:
Kevin and Mary Abbott, homeowners

401 E. Bishop Street, Bellefonte PA 16823
Tax parcel nos. 32-202-,017-,0000-

ZHB Members:

Mark Johnson, chair
David Provan
Lanny King
William Luther
Charles Cox

Alternate Members:

N/A

Solicitor:

William Tressler

Reason for variance request:

Relief from the maximum height regulation (10 feet) of accessory structures of the Zoning Ordinance, Chapter 575-69: accessory structures. The applicant is seeking a dimensional variance to put two sheds on the parcel that both exceed the 10-foot height maximum. The sheds would maintain the 5-foot side yard setback.

- Identification of People Wishing to be Heard
- Swearing in of People Giving Testimony
- Hearing

LEGAL NOTICE

The Bellefonte Borough Zoning Hearing Board will hold a public hearing on **Wednesday, November 29, 2023, at 5:00 p.m.** in Council Chambers, 236 W. Lamb Street, Bellefonte. All interested persons are invited to attend. The following item will be considered:

Dimensional Variance from the provisions of the Zoning Ordinance, Chapter 575-69: accessory structures: relief from the maximum height regulation of accessory structures for 401 E. Bishop Street (parcel 32-202-,017-,0000-), located in the Bellefonte Borough Town Residential District (R-2).

More information may be obtained at the Borough office. If you are a person with a disability and wish to attend this hearing and require an auxiliary aid, service, or other accommodation to participate in the proceedings, please call 355-1501 to discuss how your needs may be best accommodated.


APPLICATION FOR ZONING HEARING BOARD

Bellefonte Borough
 236 West Lamb Street
 Bellefonte, PA 16823
 814-355-1501



Application Fee: \$ 400⁰⁰ Paid: gmt CH # 1195 Date Received: 10/17/2023
 (Check can be made out to: Bellefonte Borough)

STEP 1: APPLICANT INFORMATION		
Applicant: <u>Kevin and Mary Abbott</u>		
Address: <u>401 E. Bishop St.</u> <u>Bellefonte, PA 16823</u>		
Phone: <u>Kevin 814-769-3644</u> <u>Mary 814-280-5296</u>	Email: <u>kevingabbott@comcast.net</u>	
STEP 2: PROPERTY OWNER INFORMATION		
Owner of Record: <u>Kevin and Mary Abbott</u>		
Address: <u>401 E. Bishop St. Bellefonte, PA 16823</u>		
Phone: <u>K: 814-769-3644 M: 814-280-5296</u>	Email: <u>kevingabbott@comcast.net</u>	
STEP 3: APPLICATION REQUEST (CHECK ALL THOSE THAT APPLY)		
<input checked="" type="checkbox"/> <u>Variance from the provisions of the Zoning Ordinance (\$400)</u> <input type="checkbox"/> Appeal from the determination made by the Zoning Officer (\$100) <input type="checkbox"/> Challenge to the validity of the Zoning Ordinance (\$350) <input type="checkbox"/> Appeal from the Municipal Engineer or Zoning Officer's determination with reference to any floodplain or flood hazard conditions (\$400)		
STEP 4: LAND/PARCEL REQUEST INFORMATION		
Location of the tract of land: <u>401 E. Bishop St.</u> <u>Bellefonte, PA 16823</u>	Centre County Tax Parcel No.: <u>32-202-17</u>	Current Zoning District: <u>R-2</u>
Requested action or change: <u>Variance request for (2) added Accessory structures, Code 575-69 A, regarding the 10' in height maximum. We would like to construct the accessory structure to exceed the 10' height while maintaining the 5' setback.</u>		
Proposed use of tract of land: <u>Residence to add (2) Accessory structures. Both structures to be used for storage and gardening supply.</u>		

STEP 5: APPLICATION MATERIALS CHECKLIST	
<p>If appeal, variance or conditional use is requested, applicant shall provide signature on application and all submitted documents including but not limited to:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Grounds or basis for appeal, variance or conditional use. <input checked="" type="checkbox"/> Drawing showing property, size of property, abutting property owners, proposed use location and set back lines. <input checked="" type="checkbox"/> Other pertinent data. 	
STEP 6: ATTORNEY INFORMATION	
My attorney is: _____	
Attorney address: _____	
Phone: _____	Email: _____
STEP 7: AGREEMENTS & SIGNATURES	
<p>I waive the use of a stenographer at any hearing called by the Zoning Hearing Board to consider the action requested by me.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please sign here: _____</p>	
<p>I understand that the Pennsylvania Municipal Planning Code provides that the Zoning Hearing Board is required to make a written decision on the action(s) requested by me within forty-five (45) days after hearing. I waive this requirement and give leave to the Zoning Hearing Board to fully consider the action(s) requested by me and permit them to take such time as they may require to reach a decision in my case:</p> <p>Signature: _____</p> <p>Waiver approved: _____ <i>(Attorney for applicant, if any. If none, enter "none")</i></p>	
<p>All facts and information herein stated are true and correct to the best of my knowledge, information and belief.</p> <p>Signature of Applicant: <u></u></p> <p style="text-align: right;">Date: <u>10/17/2023</u></p>	



Reference Plans:

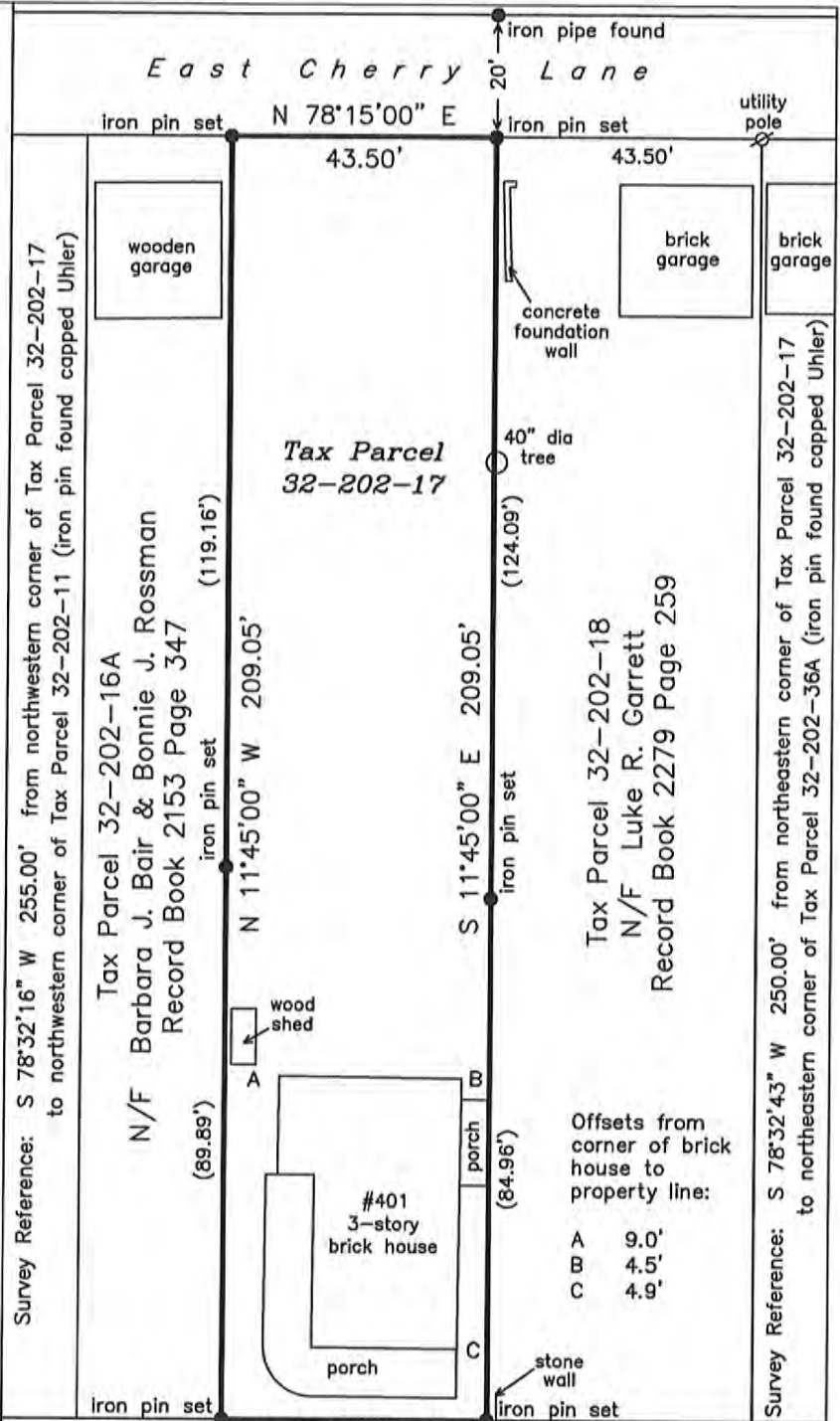
Plat Book 82 Page 137

Plat Book 63 Page 181

Unrecorded survey of
Tax Parcel 32-202-11
(Kerry A. Uhler & Associates, Inc.)

Boundary Survey
Tax Parcel 32-202-17
Lands Of
Kevin Abbott &
Mary E. Jester
Record Book 1968
Page 316

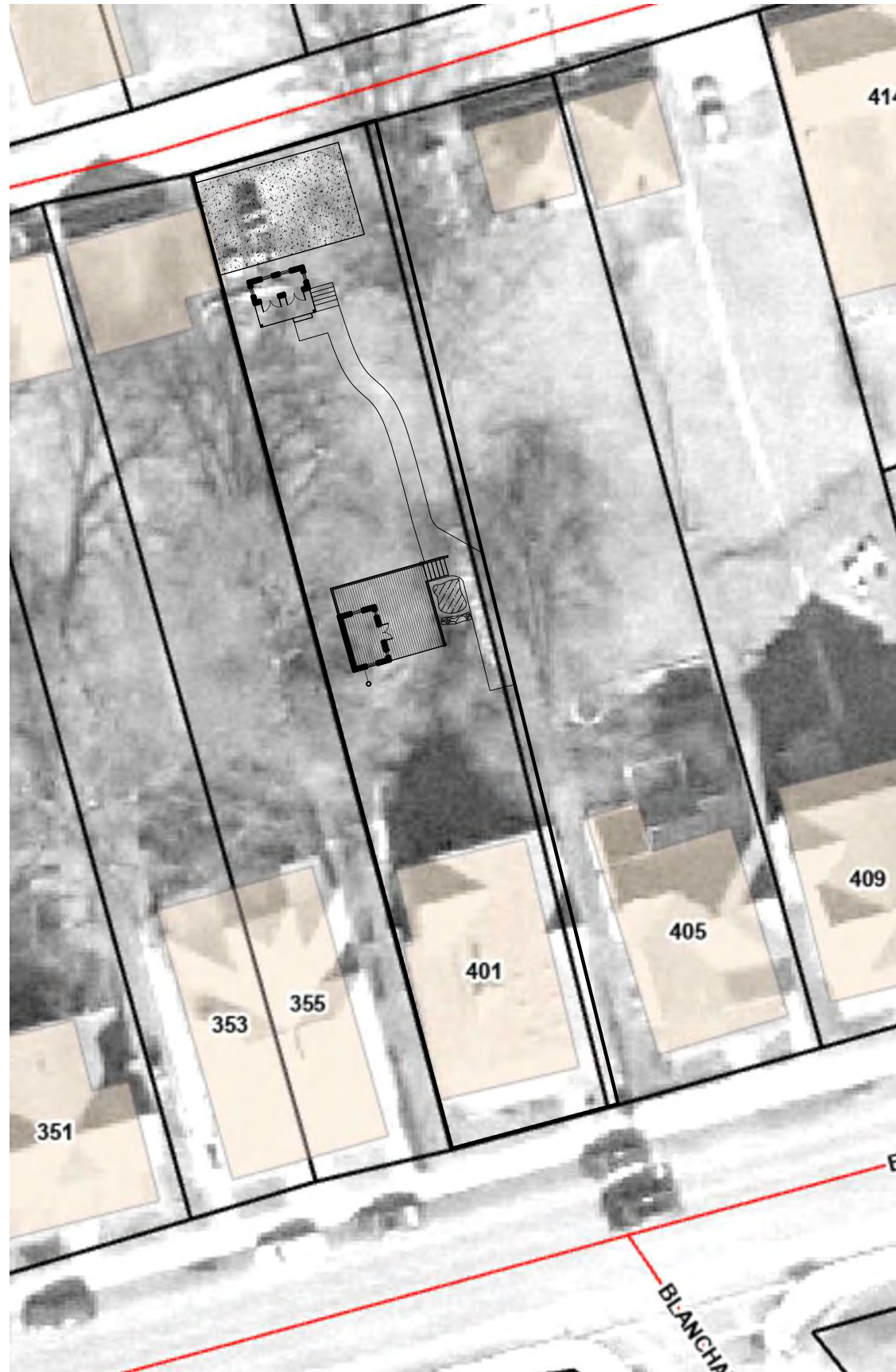
Situate
Bellefonte Borough,
Centre County, Penna.



S 78°15'00" W
43.50' concrete sidewalk

East Bishop Street
60' right-of-way

Lockard Surveying & Mapping
State College, Pennsylvania
Scale: 1" = 30' Date: July 21, 2023



1 **SITE PLAN**
Scale: 1/32" = 1'-0"

32-202-,017-,0000-

Tax ID Number 32-202-,017-,0000-
 Parcel Type Standard
 Deeded Acres 0.21
 Lot
 Deed Book 1968-0316
 Municipality Bellefonte Borough
 Location 401 E BISHOP ST
 Property Type R
 Clean and Green
 PhotoID DM00242

401 E BISHOP ST

Address 401 E BISHOP ST
 Building Type Addressable Structure
 Municipality BELLEFONTE
 County CENTRE COUNTY
 Tax ID Number 32-202-,017-,0000-

CODE COMPLIANCE

2018 INTERNATIONAL RESIDENTIAL CODE
 FOR ONE AND TWO-FAMILY DWELLINGS

HEIGHTS

- WOOD JOIST.....
- GIRDERS.....
- FLOOR/DECKING.....
- HANDRAIL.....
- GUARDRAIL.....

CONSTRUCTION PLANS
 FOR:
Kevin & Mary
ABBOTT SHEDS

401 E Bishop St
 BELLEFONTE, PA. 16823



ABBOTT RESIDENCE
 401 E Bishop Street
 BELLEFONTE, PA 16823

REVISION DATE	PROPOSAL 10/27/23

New Sheds - Cover Sheet

STATE COLLEGE DESIGN AND CONSTRUCTION
When design matters.





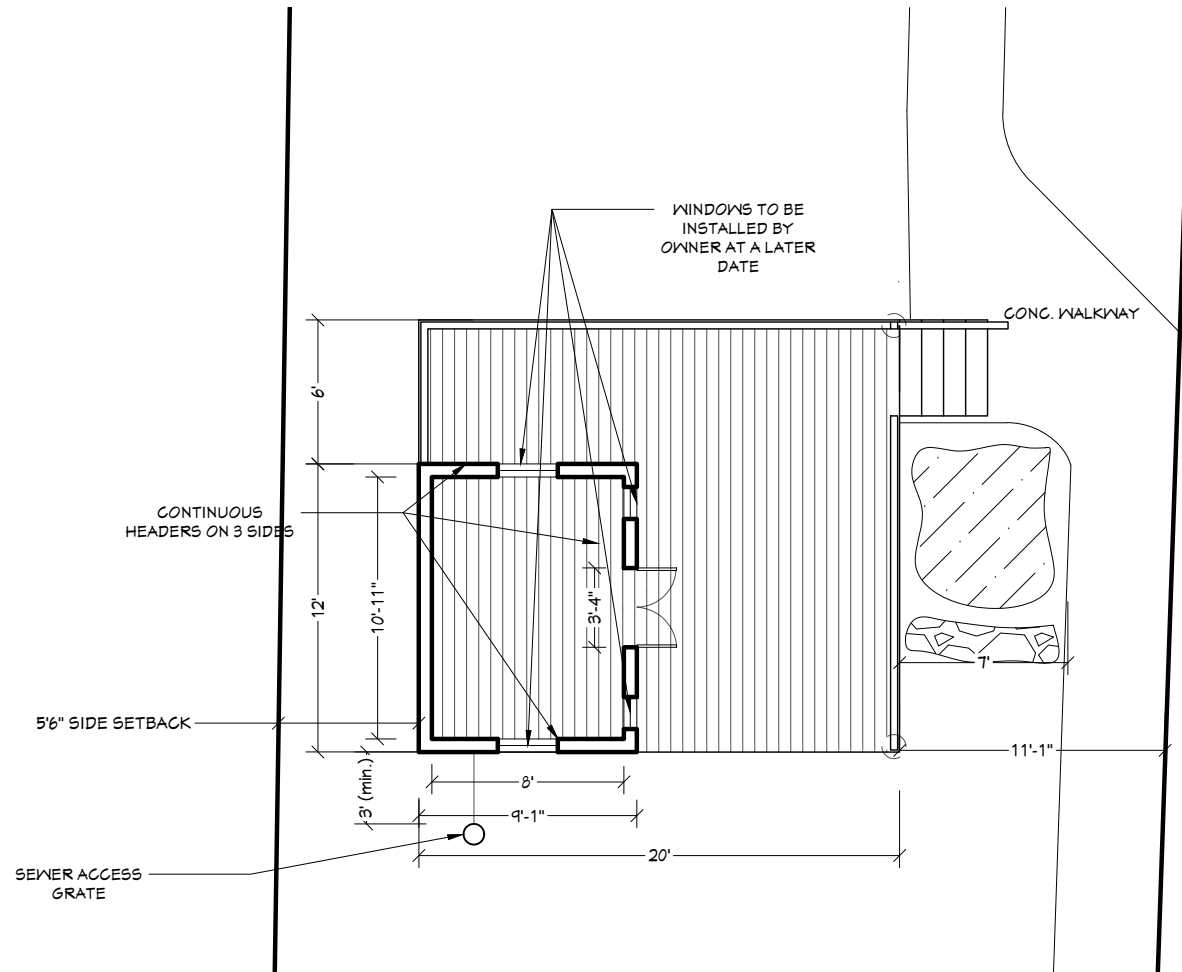
ABBOTT RESIDENCE
 401 E Bishop Street
 BELLEFONT, PA 16823

REVISION DATE	
PROPOSAL	10/27/23

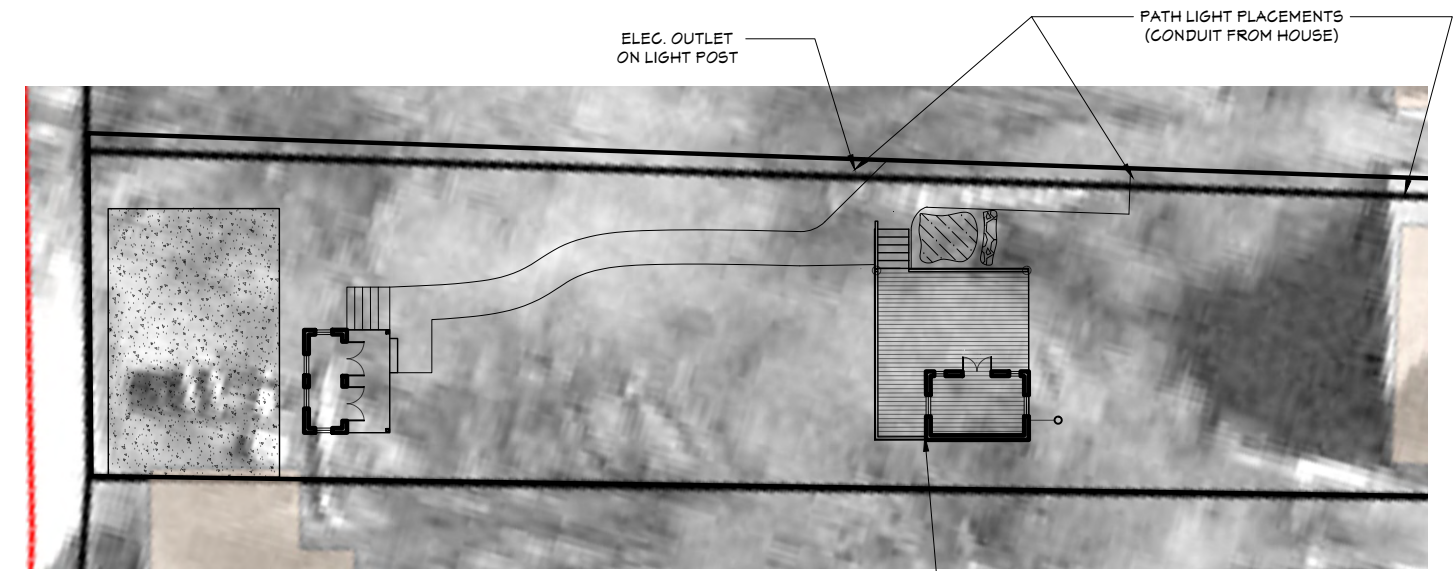
Shed A

**STATE COLLEGE DESIGN
 AND CONSTRUCTION**
When design matters.

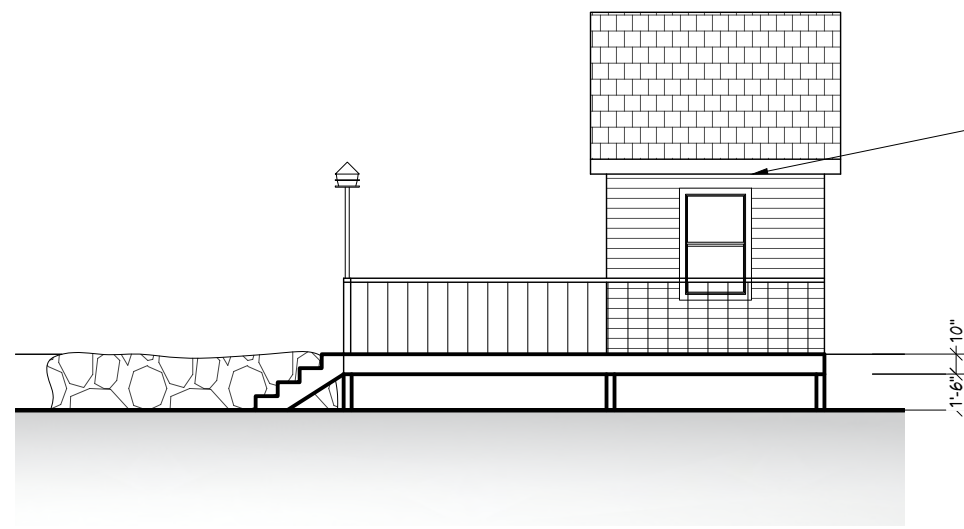
A-1



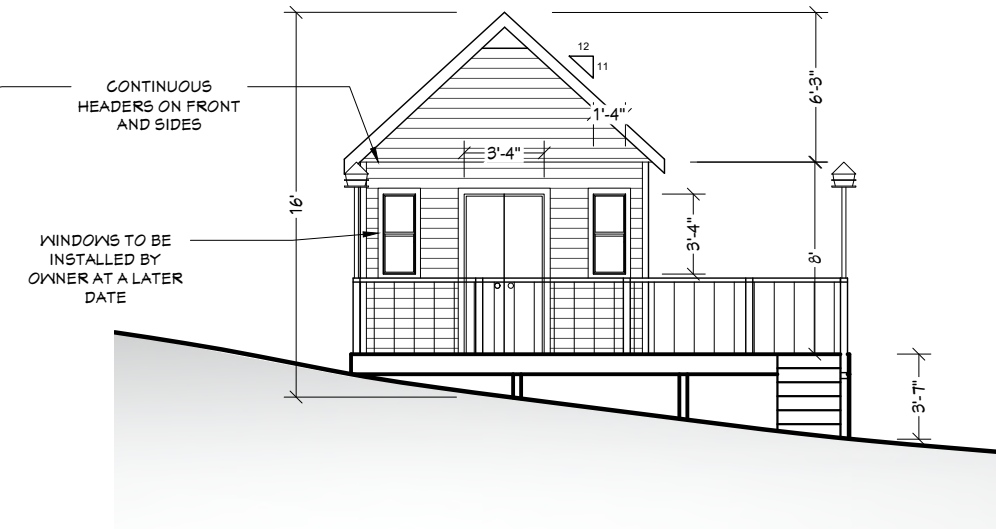
1 GARDEN SHED PLAN
 Scale: 1/8" = 1'-0"



2 SHED KEY PLAN
 Scale: 1/8" = 1'-0"



3 GARDEN SHED ELEVATION: SIDE
 Scale: 1/8" = 1'-0"



4 GARDEN SHED ELEVATION: FRONT
 Scale: 1/8" = 1'-0"



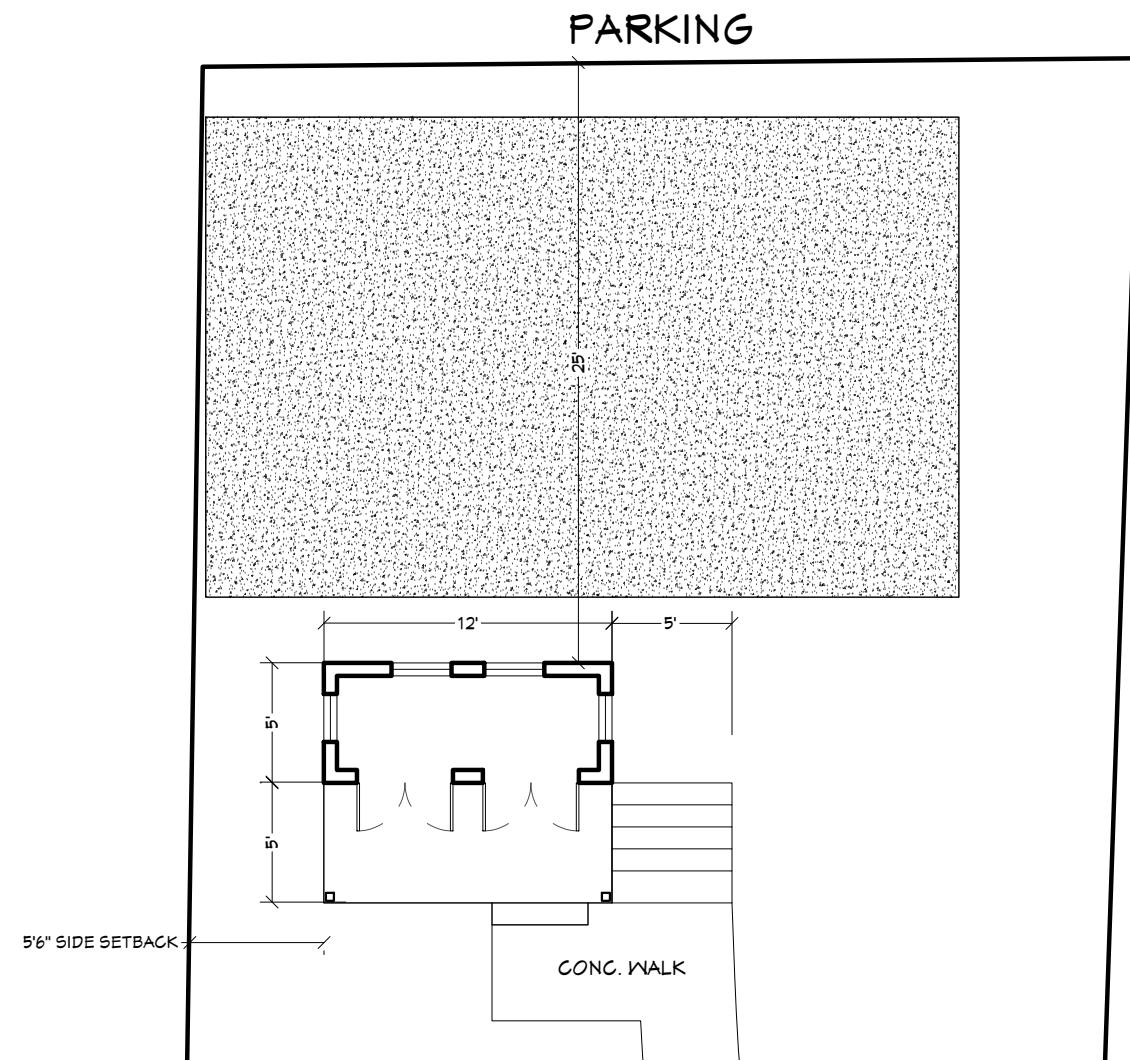
ABBOTT RESIDENCE
 401 E Bishop Street
 BELLEFONTE, PA 16823

REVISION DATE
PROPOSAL 10/27/23

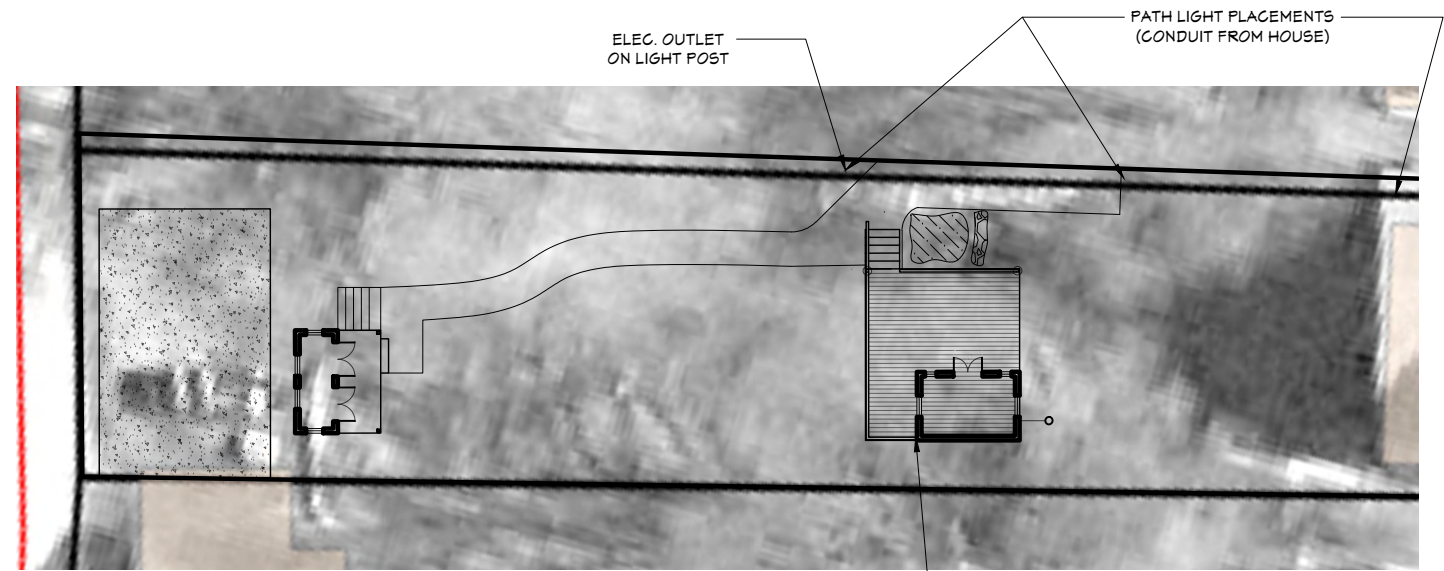
Shed B

STATE COLLEGE DESIGN AND CONSTRUCTION
 When design matters.

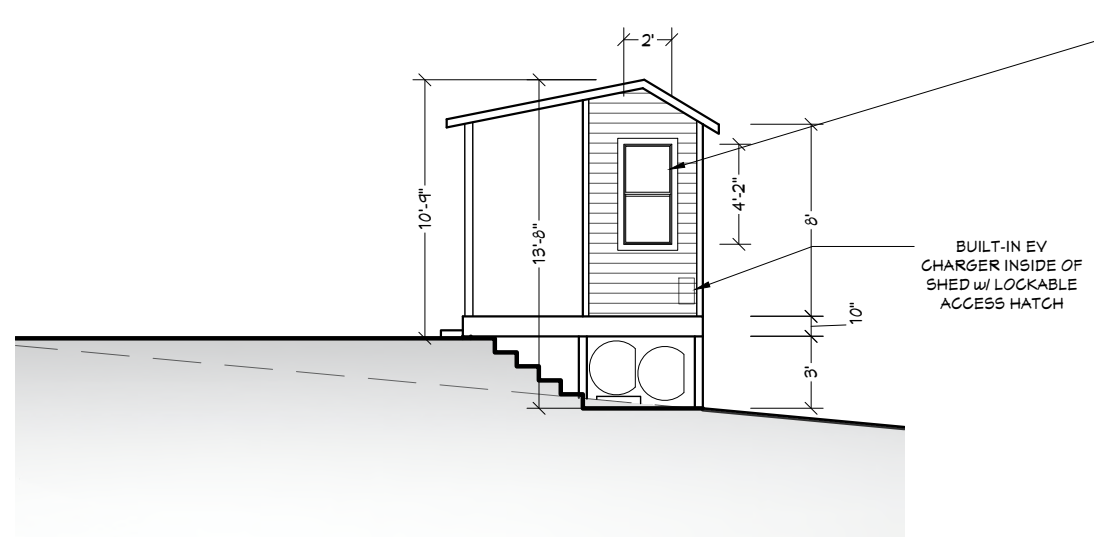
A-2



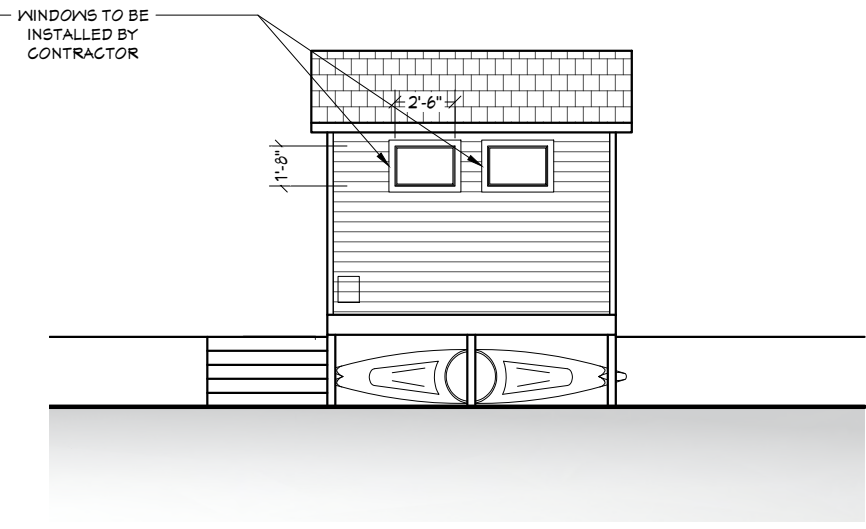
1 LOWER SHED PLAN
 Scale: 1/8" = 1'-0"



2 SHED KEY PLAN
 Scale: 1/8" = 1'-0"



3 LOWER SHED ELEVATION: SIDE
 Scale: 1/8" = 1'-0"



4 LOWER SHED ELEVATION: REAR
 Scale: 1/8" = 1'-0"

§ 575-69. Accessory structures.

All accessory structures, except where otherwise permitted by this chapter, shall comply with the lot setback, yard setback, and maximum height requirements for the primary structure to which it is accessory. Accessory structures may include, but are not limited to, the following. (See the R-2 Town Residential District standards for additional information pertaining specifically to that zoning district.)

- A. Small accessory structures. Small buildings of not more than 225 square feet in ground-floor area and not more than 10 feet in height are permitted in the side and rear yard setback areas, provided they are not placed closer than five feet from any lot line. Two abutting property owners may erect a common accessory structure across or abutting upon a common lot line in the rear yard setback area, provided that such property owners supply the Zoning Officer with a copy of a written agreement for erection and use of the structure, which agreement has been recorded in the office of the Recorder of Deeds.
- B. Private garages. Private detached garages may be erected in rear yards, provided that:
 - (1) If a corner lot, the setback from the street side shall conform to front yard setback requirements.
 - (2) All other setbacks shall be five feet from the property lines unless access is from an alley, in which case the setback shall be 20 feet, except in the case of existing garages, which may be extended along existing setback lines, or unless 40% or more of the properties fronting on said alley along a block face has been improved with buildings erected, altered or enlarged within the twenty-foot setback, in which case the garage may be erected, enlarged or altered up to the average setback distance of the 40% or more of existing lots.
 - (3) No private detached garage shall exceed 15 feet in height.
- C. Attached garages and carports. Attached garages and carports shall be considered as a part of the main building and shall conform to all regulations.

IX. Variances

A variance serves as a relief valve from the strict application of the requirements of the zoning ordinance to a particular property.

An application for variance seeks permission to do something which is not in conformance with the requirement of the zoning ordinance. The application for variance is decided by the zoning hearing board.

It is generally acknowledged that zoning cannot be rigidly applied without creating hardship for some properties and land. Therefore, the MPC authorizes variances as the means for developers or landowners to seek relief from strict compliance with the zoning ordinance's criteria and standards based on their particular land use situation. Variance requests are heard and decided by the zoning hearing board where it is asserted that the provisions of the zoning ordinance inflict "unnecessary hardship" on the applicant. Variances may be granted by the zoning hearing board provided that all of the relevant findings set forth in Section 910.2 of the MPC are met. In granting any variance, the zoning hearing board may attach reasonable conditions and safeguards as it deems necessary for the health, safety, and welfare of the municipality.

Requirements for a Variance

The zoning hearing board hears requests for variances where it is alleged that the provisions of the zoning ordinance, if strictly applied, would cause unnecessary hardship. The zoning hearing board may, by rule, prescribe the form of application and may require preliminary application to the zoning officer.

Although a zoning ordinance is to be liberally construed to allow for the broadest use of land, an applicant for a variance bears a heavy legal burden. Section 910.2 of the MPC sets forth the criteria that must be met for the grant of a variance. The zoning hearing board may grant a variance provided that it has made the following findings where relevant in a given case:

1. That there are unique physical circumstances or conditions, including irregularity, narrowness, or shallowness of lot size or shape, or exceptional topographical or other physical conditions peculiar to the particular property and that the unnecessary hardship is due to such conditions and not the circumstances or conditions generally created by the provisions of the zoning ordinance in the neighborhood or district in which the property is located;

The physical circumstances or conditions that necessitate a variance must be unique to the property for which application has been made. A physical circumstance or condition general to the zoning district as a whole or in a portion of the zoning district in which the property is located does not warrant the grant of a variance. A variance is not appropriate merely because the zoning ordinance is in conflict with the landowner's desired use of the land.

The circumstances or conditions that necessitate a variance must be physical in nature. For improved property, unnecessary hardship unique to the property exists if the property cannot be conformed to a permitted purpose without extensive demolition or reconstruction. *Goldstein v. Zoning Hearing Bd. of Lower Merion*, 19 A.3d 565 (Pa. Cmwlth. 2009).

Except as noted in the discussions of types of variances below, financial conditions (economic hardship) may not be considered.

2. That because of such physical circumstances or conditions, there is no possibility that the property can be developed in strict conformity with the provisions of the zoning ordinance and that the authorization of a variance is therefore necessary to enable the reasonable use of the property;

3. That such unnecessary hardship has not been created by the applicant;
4. That the variance, if authorized, will not alter the essential character of the neighborhood or district in which the property is located, nor substantially or permanently impair the appropriate use or development of adjacent property, nor be detrimental to public welfare; and
5. That the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible of the regulation in issue.

In granting a variance, the zoning hearing board may not disregard the language of the zoning ordinance under the pretext of pursuing the spirit of the intended regulation.

In granting any variance, the board may attach such reasonable conditions and safeguards as it may deem necessary to implement the purpose of the MPC and the zoning ordinance.

It is important to note that the zoning hearing board may base its variance decision on only these five findings, and the municipality may not establish additional criteria. Furthermore, it is important to note that a variance is appropriate only where the property, not the person, is subject to hardship.

Types of Variances

Dimensional Variance

The most common type of variance is a dimensional variance. A dimensional variance seeks relief from requirements in the zoning ordinance that regulate lot size, lot depth or width, setbacks and yards, building heights and lot occupancy, impervious surface, and parking, among others. A dimensional variance allows an adjustment of the strict application of the requirement of the zoning ordinance to a specific property. Because it is an adjustment to the requirement, the variance should be the minimum relief to alleviate the unnecessary hardship which is peculiar or unique to the property provided the variance is not injurious to the public interest.

The Pennsylvania Supreme Court in *Hertzberg v. Zoning Hearing Board of Adjustment of the City of Pittsburgh*, 721 A.2d 43 (Pa. 1998), announced that in an application for dimensional variance the requirement that the applicant demonstrate the MPC requirement for “unnecessary hardship” could be shown with a lesser quantum of proof. In the case of a dimensional variance, the Supreme Court authorized a zoning hearing board to apply a relaxed standard under which it “may consider multiple factors, including the economic detriment to the applicant if the variance [is] denied, the financial hardship created by any work necessary to bring the building into strict compliance with the zoning requirements, and the characteristics of the surrounding neighborhood.” Subsequently the courts have forewarned that *Hertzberg* only eased the requirements for the grant of a dimensional variance, but did not remove them. An applicant must still show unnecessary hardship and meet the other criteria for the grant of a variance set forth in Section 910.2 of the MPC. Additionally, the courts have advised that a landowner’s desire to increase profitability or maximize development potential does not establish unnecessary hardship even under the relaxed standard set forth in *Hertzberg*.

De Minimis Variance

A de minimis variance is a minimal or minor deviation from dimensional requirements of the zoning ordinance. A de minimis variance does not require proof of unnecessary hardship. Courts have determined that the grant of a de minimis variance requires two findings:

1. That only a minor deviation from the dimensional requirement of a zoning ordinance is sought; and
2. That rigid compliance with the zoning ordinance is not necessary to protect the public policy concerns inherent in the zoning ordinance.

Fwd: Centre County Solar and EV Charger Co-op in 2024?

Doug Johnson <djohnson@bellefontepa.gov>
Thu 11/16/2023 10:45 AM
To: Julie Brooks <jbrooks@bellefontepa.gov>; Alyssa Doherty <adoherty@bellefontepa.gov>

Get [Outlook for iOS](#)

From: Doug Johnson <djohnson@bellefontepa.gov>
Sent: Thursday, November 16, 2023 10:45:28 AM
To: Barbara Dann <Bdann@bellefontepa.gov>
Subject: Fwd: Centre County Solar and EV Charger Co-op in 2024?

Get [Outlook for iOS](#)

From: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>
Sent: Monday, November 13, 2023 11:15:04 PM
To: Donald Holderman <dholderman@bellefontepa.gov>; Ralph Stewart <rstewart@bellefontepa.gov>; Doug Johnson <djohnson@bellefontepa.gov>
Subject: Fwd: Centre County Solar and EV Charger Co-op in 2024?

Could we put this on one of the agendas before the end of the year?
Thanks
Joanne

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From: Monica Carey <mcarey@solarunitedneighbors.org>
Sent: Monday, November 13, 2023 10:14:44 AM
To: Joanne Tosti-Vasey <jtosti-vasey@bellefontepa.gov>; Donald Holderman <dholderman@bellefontepa.gov>; mprendergast@bellefonte.net <mprendergast@bellefonte.net>; John Franek <jfranek@centrecountypa.gov>; npollock@crcog.net <npollock@crcog.net>; abrumbaugh@collegetownship.org <abrumbaugh@collegetownship.org>; dpribulka@twp.ferguson.pa.us <dpribulka@twp.ferguson.pa.us>; ramakong1@gmail.com <ramakong1@gmail.com>; bwhitman@twp.patton.pa.us <bwhitman@twp.patton.pa.us>; lpegher@twp.patton.pa.us <lpegher@twp.patton.pa.us>; sweston@twp.patton.pa.us <sweston@twp.patton.pa.us>; peterbuck@psu.edu <peterbuck@psu.edu>; pgb45@psu.edu <pgb45@psu.edu>; meh200@psu.edu <meh200@psu.edu>; jfields@statecollegepa.us <jfields@statecollegepa.us>
Cc: Adams, Pam <padams@crcog.net>
Subject: Centre County Solar and EV Charger Co-op in 2024?

Hi everyone,

I hope you are all doing well! I'm writing to you all to see if you have interest in partnering with SUN on a second Centre County Solar Co-op.

Pam Adams and I have already spoken and it seems like launching in March 2024 will be the best timing for the Centre Region Council of Governments. This is also great because then we can promote the co-op at Earth Day events in April, as well as in the summer.

This will again be a Solar and EV Charger Co-op, so co-op members will be able to receive a proposal for solar, a Level 2 EV charger, and/or for battery back-up.

Are you interested in being a partner? Do you know of other organizations or local governments in the county who might be interested as well? If so, we can convene a planning call, gathering interested partners to start laying out a timeline and strategy for the co-op.

Please let me know if you have any thoughts or questions!

Best,
-Monica

Monica Carey (*she/her/hers*)
Pennsylvania Program Director
Solar United Neighbors
[Solar saves Pittsburgh families](#)



Joanne, your receipt at The Inn at Herr Ridge

*JOANNE
TV*

From: reservations@thinkreservations.com
Reply-To: info@herrtavern.com
To: tosti-vasey@pobox.com
Subject: Joanne, your receipt at The Inn at Herr Ridge
Date: Monday, November 06, 2023 3:33 PM
Size: 15 KB

The INN at HERR RIDGE

Dear Joanne,
Please find your receipt below.

*Mileage 300 miles
Bellefonte to Gettysburg RT
& travel b/w conf
site & lodging
300 x .655 =
196.50*

Name: Joanne Tosti-vasey
Confirmation ID: 7K223288

Room: Room 15 (Wednesday, November 1, 2023 - Friday, November 3, 2023) 2 adults

Best Available Rate

11/01/2023	Room	\$169.00
11/02/2023	Room	\$169.00

Payments

09/13/2023	Credit Card American Express 8003	\$375.18
------------	-----------------------------------	----------

Subtotal:	\$338.00
County Tax:	\$16.90
State Tax:	\$20.28
Total:	\$375.18
Amount Paid:	\$375.18
Remaining Balance:	\$0.00

Sincerely,

The Inn at Herr Ridge



Total Cost \$855.94



Pennsylvania...
August 31, 2023 · Payment

- \$175.00

Paid with

VISA Debit Card x-0584 \$175.00
You'll see "PAYPAL *PML" on your
card statement.

Ship to

Joanne Tosti-Vasey
429 N Spring St
Bellefonte, PA 16823-1523
United States

Transaction ID

22J07177FC3137629

Seller info

Pennsylvania Municipal League
717-236-9469
shelms@pml.org

Purchase details

Purchase amount \$175.00

Total **\$175.00**

Need help?

If there's a problem, make sure to contact the seller through PayPal by **February 27, 2024**.
You may be eligible for purchase protection

REPRINT

dinner

HERR RIDGE INC
900 CHAMBERSBURG RD
GETTYSBURG PA 17325
717-334-4332

Terminal ID: *****832 ***0

11/1/23 8:23 PM

SERVER #: 5 *dinner pmc*

AMERICAN EXPRESS - INSERT

AID: A000000025010801

ACCT #: *****8003

CREDIT SALE

UID: 330527021344 REF #: 0971

BATCH #: 431 AUTH #: 823253

AMOUNT \$38.69

TIP \$ 7.00

TOTAL \$ 45.69

APPROVED

ARQC - 78395EA0C3B02D1F

less 8.64 for
CUSTOMER COPY *w/m*

37.05

lunch
11/1 and
11/3

Panera Bread
Cafe #: 601983
1380 York Road
Gettysburg, PA 17325
Phone: 717-549-6021

Accuracy Matters
Your order should be correct every time.
If it's not, we'll fix it right away,
and give you a free treat for your
trouble. Just let an associate know.

11/01/2023 1:19:43 PM
Order Number: 374109 Cashier: Emily

- 1 You Pick 2
- 1 1/2 Asian Crnch ChxSal 7.59
- 1 Grn Goddess Caprese Melt 9.59
- 1 No Drink
- 1 Apple

Subtotal	17.18
Tax	1.03
Gratuity	0.00
Total	18.21
American Express	18.21
Acct: *****8003	
AuthCode: 820224	
Trans#: 00000052	
APL: AMERICAN EXPRESS	
AID: A000000025010801	

View your Account at: www.mypanera.com
MyPanera Member: *****1977
MyPanera Offers Earned:
Visits To Next Reward: 1

www.panerabread.com

To Go
Your Order Number is: 374109
Customer / Pager: Joanne 0

*** Customer Copy ***

dinner PML
0173-2
Server: CLIFTON-70 B Rec:164
11/02/23 20:28, Swiped T: 83 Term: 4

THE DOBBIN HOUSE TAVERN
89 STEINWEHR AVE.
GETTYSBURG, PA
(717)334-2100

Name: VALUED_CUSTOMER
TID 77077989
Purchase
AMERICAN EXPRESS XXXXXXXXXXXX8003
CVM SIGN
Invoice 0017326514
Response APPROVED
Auth Code 864894
EMV DETAILS
MODE ISSUER
AID A000000025010801
TVR 0000008000
IAD 06590103A00006
TSI E800
Amount USD \$45.47

CHECK: 45.47
TIP: 8.53
TOTAL: 54.00

top copy -> customer

Customer Copy

dinner

0173-2 Table 83 #Party 0
CLIFTON-70 SvrCk: 6 18:57 11/02/23

ISSY 38.95
SPINACH 3.95

Sub Total: 42.90
Tax: 2.57

11/02 20:18 TOTAL: 45.47

GRATUITY GUIDE:
15%GRATUITY 6.44
18%GRATUITY 7.72
20%GRATUITY 8.58

THANK YOU
DOBBIN HOUSE
89 STEINWEHR AVE.
GETTYSBURG, PA 17325
PHONE 717-334-2100
WWW.DOBBINHOUSE.COM

BELLEFONTE BOROUGH COUNCIL MEETING NOTICE—2024

Bellefonte Borough Council will hold regular twice-monthly meetings as listed below on the first (1st) and third (3rd) Monday of each month (except holidays) at 7:30 p.m. in Council Chambers, Municipal Building, 236 West Lamb Street, Bellefonte, PA. These meetings may be preceded by Council Committee Meetings/Workshops starting at 6:30 p.m.

January 2 nd * & 16 th *	May 6 th & 20 th	September 3 rd * & 15 th
February 5 th & 20 th *	June 17 th	October 7 th & 21 st
March 4 th & 18 th	July 1 st & 15 th	November 4 th & 18 th
April 1 st & 15 th	August 5 th & 19 th	December 2 nd & 16 th

BELLEFONTE BOROUGH AUTHORITY MEETINGS—2024

Bellefonte Borough Authority will hold regular monthly meetings as listed below on the first (1st) Tuesday of each month (except holidays), at 6:00 p.m. in Council Chambers, Municipal Building, 236 West Lamb Street, Bellefonte, Pennsylvania. These meetings may be preceded by Authority Committee Meetings/Workshops held at 5:30 p.m.

January 3 rd *	May 7 th	September 4 th *
February 6 th	June 6 th	October 1 st
March 5 th	July 2 nd	November 5 th **
April 2 nd	August 6 th	December 10 th

BELLEFONTE BOROUGH PLANNING COMMISSION MEETINGS—2024

Council Chambers 5:00 p.m.—Second (2nd) Monday of the Month as Needed

January 8 th	May 13 th	September 9 th
February 12 th	June 10 th	October 14 th
March 11 th	July 8 th	November 12 th *
April 8 th	August 12 th	December 9 th

BELLEFONTE BOROUGH

HISTORICAL & ARCHITECTURAL REVIEW BOARD MEETINGS—2024

Second (2nd) and Fourth (4th) Tuesday of the Month—8:30 a.m. Council Chambers

January 9 th & 23 rd	May 14 th & 28 th	September 10 th & 24 th
February 13 th & 27 th	June 11 th & 25 th	October 8 th & 22 nd
March 12 th & 26 th	July 9 th & 23 rd	November 12 th & 26 th
April 9 th & 23 rd **	August 13 th & 27 th	December 10 th & 26 th *

BELLEFONTE BOROUGH

INDUSTRIAL DEVELOPMENT AUTHORITY MEETINGS—2024

Meets the second (2nd) Wednesday of Every Month—6:00 p.m. Council Chambers

January 10 th	May 8 th	September 11 th
February 14 th	June 12 th	October 9 th
March 13 th	July 10 th	November 13 th
April 10 th	August 14 th	December 11 th

**BELLEFONTE BOROUGH
CIVIL SERVICE COMMISSION**

Meets as needed; dates and times vary. Because a majority of the Commission members are available the first Tuesday of the year, the reorganization meeting will be held on January 2, 2024, at 11:00 a.m. in the Borough Council Chambers.

*Adjusted for holiday, etc. **Election Day

APPLICATION AND CERTIFICATE FOR PAYMENT

Customer #: 50173

Invoice #: 2311008

No. 23
 BELLEFONTE BOROUGH
 236 WEST LAMB STREET
 BELLEFONTE, PA 16823

Project 23-122 BELLEFONTE BOROUGH BUILDING

Application No. : 4

Period To: 11/30/2023

From Contract J C ORR & SON INC
 438 SEVENTH AVENUE
 ALTOONA, PA 16603

Via Architect:

Project Nos:

Contract For:

Contract

Distribution to :
 Owner
 Architect
 Contractor

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

1. Original Contract Sum \$459,750.00
2. Net Change By Change Order \$0.00
3. Contract Sum To Date \$459,750.00
4. Total Completed and Stored To Date \$235,150.00
5. Retainage:
 - a. 5.00% of Completed Work \$11,757.50
 - b. 0.00% of Stored Material \$0.00
 Total Retainage \$11,757.50
6. Total Earned Less Retainage \$223,392.50
7. Less Previous Certificates For Payments \$119,035.00
8. Current Payment Due **\$104,357.50**
9. Balance To Finish, Plus Retainage \$236,357.50

CHANGE ORDER SUMMARY		
Total changes approved in previous months by Owner	Additions	Deductions
	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: J C ORR & SON INC

By:  Date: 11/20/2023

State of: Pennsylvania
 Subscribed and sworn to before me this 20th day of November 2023
 Notary Public: 
 My Commission Expires: October 17, 2024

County of: Blair
 day of November 2023
 Commonwealth of Pennsylvania - Notary Seal
 Lee A. Hoover, Notary Public
 Blair County
 My Commission expires October 17, 2024
 Commission number 1301430

ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on original representations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$104,357.50**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 11/27/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Invoice #: 2311008 Contract: 23-122 BELLEFONTE BOROUGH BUILDING

Application No.: 4
 Application Date: 11/14/23
 To: 11/30/23
 Architect's Project No.:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G/C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
01	Bond	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00%	0.00	225.00
02	Mobilization	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%	0.00	300.00
03	Insurance	5,750.00	5,750.00	0.00	0.00	5,750.00	100.00%	0.00	287.50
04	General Conditions	25,000.00	10,000.00	3,750.00	0.00	13,750.00	55.00%	11,250.00	687.50
05	Allowance-Cutting & Patching	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
06	Demolition	53,000.00	21,200.00	26,500.00	0.00	47,700.00	90.00%	5,300.00	2,385.00
07	Excavate Elevator Pit	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00
08	Reinforcing Steel	4,000.00	2,800.00	1,200.00	0.00	4,000.00	100.00%	0.00	200.00
09	Concrete Elevator Pit	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
10	Sidewalks	4,500.00	0.00	0.00	0.00	0.00	0.00%	4,500.00	0.00
11	Masonry	75,000.00	11,250.00	60,000.00	0.00	71,250.00	95.00%	3,750.00	3,562.50
12	Miscellaneous Steel	8,000.00	0.00	6,400.00	0.00	6,400.00	80.00%	1,600.00	320.00
13	Rough Carpentry	10,000.00	0.00	0.00	0.00	0.00	0.00%	10,000.00	0.00
14	Finish Carpentry	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
15	Insulation	3,000.00	0.00	150.00	0.00	150.00	5.00%	2,850.00	7.50
16	Wood Doors	45,000.00	0.00	0.00	0.00	0.00	0.00%	45,000.00	0.00
17	Glass	500.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
18	Light Gauge Framing	22,000.00	1,100.00	2,200.00	0.00	3,300.00	15.00%	18,700.00	165.00
19	Drywall	26,000.00	0.00	2,600.00	0.00	2,600.00	10.00%	23,400.00	130.00
20	Acoustic Ceiling	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
21	Painting	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
22	Flooring	5,500.00	0.00	0.00	0.00	0.00	0.00%	5,500.00	0.00
23	Plumbing	17,000.00	1,700.00	2,550.00	0.00	4,250.00	25.00%	12,750.00	212.50
24	HVAC	30,000.00	3,000.00	4,500.00	0.00	7,500.00	25.00%	22,500.00	375.00
Grand Totals		459,750.00	125,300.00	109,850.00	0.00	235,150.00	51.15%	224,600.00	11,757.50

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
 Borough of Bellefonte
 236 West Lamb Street
 Bellefonte, PA 16823
FROM CONTRACTOR:
 John Nastase Construction
 PO Box 1
 Snow Shoe, PA 16874

PROJECT:
 Spring Street Streetscape Improvements
VIA ARCHITECT:
 TurnKey Logistics

APPLICATION #: 3
PERIOD TO: 11/30/23
PROJECT NOS: 23-1-070
CONTRACT DATE: 08/23/23
Distribution to:
 Owner
 Const. Mgr
 Architect
 Contractor

CONTRACT FOR: Spring Street Streetscape Improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	194,981.74
2. Net change by Change Orders-----	\$	4,000.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	198,981.74
4. TOTAL COMPLETED & STORED TO DATE-\$	\$	190,981.74

5. RETAINAGE:

a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	\$	9,549.09
b. _____ of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or		

Total in Column 1 of Continuation Sheet-----	\$	9,549.09
6. TOTAL EARNED LESS RETAINAGE-----	\$	181,432.65
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	128,220.30
(Line 6 from prior Certificate)-----	\$	53,212.35
8. CURRENT PAYMENT DUE-----	\$	
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	17,549.09
(Line 3 less Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	4,000.00	
Total approved this Month	4,000.00	
TOTALS	4,000.00	
NET CHANGES by Change Order		4,000.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: _____
 By:  Date: 11/29/2023

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED _____
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER _____
 Digitally signed by Brian R Hoffmeins Jr
 DN: C=US,
 E=brian.hoffmeins@kk360.com,
 O=TurnKey Logistics, CN=Brian R Hoffmeins Jr
 By: **Brian R Hoffmeins Jr** Date: 11/29/2023
 This Certificate is not negotiable and is payable only to the Contractor named herein. Issuance, payment and of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT: Spring Street Streetscape Improvements

Page 2 of 2 Pages
 APPLICATION NUMBER: 3
 APPLICATION DATE: 11/29/2023
 PERIOD TO: 11/30/2023
 ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)					% (G/C)		
1	Mobilization	\$ 8,100.00	\$ 8,100.00		\$ 12,030.00		\$ 8,100.00	100.0%	\$ -	\$ 405.00
2	Survey	\$ 2,500.00	\$ 2,500.00		\$ 9,425.00		\$ 2,500.00	100.0%	\$ -	\$ 125.00
3	Traffic Control	\$ 15,600.00	\$ 9,360.00		\$ 23,700.00		\$ 15,600.00	100.0%	\$ -	\$ 780.00
4	E&S	\$ 3,571.74	\$ 3,571.74		\$ 20,050.00		\$ 3,571.74	100.0%	\$ -	\$ 178.59
5	Asphalt	\$ 20,050.00	\$ 8,020.00		\$ 94,250.00		\$ 20,050.00	100.0%	\$ -	\$ 1,002.50
6	Concrete	\$ 94,250.00	\$ 84,825.00		\$ 23,700.00		\$ 94,250.00	100.0%	\$ -	\$ 4,712.50
7	Brick Pavers	\$ 23,700.00	\$ 11,850.00		\$ 5,000.00		\$ 23,700.00	100.0%	\$ -	\$ 1,185.00
8	Signage	\$ 5,000.00	\$ 2,500.00		\$ 14,210.00		\$ 5,000.00	100.0%	\$ -	\$ 250.00
9	Landscaping	\$ 21,210.00	\$ 4,242.00		\$ 4,000.00		\$ 21,210.00	67.0%	\$ 7,000.00	\$ 710.50
10	As-Builts	\$ 1,000.00							\$ 1,000.00	
11	Brick Paver Base	\$ 4,000.00			\$ 4,000.00		\$ 4,000.00	100.0%	\$ -	\$ 200.00
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SUBTOTALS PAGE 2		\$ 198,981.74	\$ 134,968.74	\$ 56,013.00	\$ -	\$ 190,981.74	96.0%	\$ 8,000.00	\$ 9,549.09	