



HISTORIC
Bellefonte™
Est. 1795

Borough of Bellefonte Council Business Meeting

AGENDA

7:30 PM Monday, December 18th, 2023

**In-Person, Large Room,
 301 N. Spring St, 1st Floor**

ATTEND IN PERSON – The meeting room is open to the public with normal or standard occupancy levels.

RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS– Council Work Session and Business Meeting Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at www.cnet1.org.

ASSISTIVE LISTENING DEVICE– If you need an accommodation to attend this meeting, please contact the ADA Coordinator Julie Brooks, 236 W. Lamb Street, Bellefonte, PA, (814)-355-1501 ext. 220, as soon as possible but no later than 48 hours before the scheduled meeting.

I. 7:30 PM COUNCIL MEETING – CALL TO ORDER

Welcome everyone to the Bellefonte Borough Council meeting. We will do our best to start council meetings on time and end them on time. Due to the room acoustics, please speak up when talking so that people can hear what you are saying. All comments and reports should be kept to three minutes maximum. Thank you.

II. PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

III. ROLL CALL

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| Mr. Bernier, Vice-President, North Ward | Ms. McKean, West Ward | |
| Mr. Brachbill, South Ward | Ms. Purnell, North Ward | |
| Ms. Cleeton, South Ward | Ms. Sedgwick, West Ward | |
| Ms. Dann, Pro Tempore, South Ward | Ms. Tosti-Vasey, West Ward | |
| Mr. Johnson, President, North Ward | Mayor Johnson, At Large | |

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT

The officers of council have decided to try combining agenda and non-agenda public comment. This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. PUBLIC HEARING ON 2024 BUDGET

Comments will be taken on the proposed 2024 Budget

VII. COMMUNICATIONS (written)

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| Complaint: Traffic safety and noise concerns in the neighborhood. Council may consider action. |
| Complaint: Speed Limit Signs on Pine Street. Council may consider action. |
| Donation Request: Out of the Cold Shelter. Council may consider action. |
| Centre County Recycling and Refuse Authority Municipality Report for December 2023. FYI. No council action is requested. |
| What the U.S. will look like if the world heats up beyond 1.5 degrees. FYI. No council action is requested. |

VIII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

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| General | Council Meeting Minutes November 20, 2023 |
| General | Council Meeting Minutes December 4, 2023 |
| Finance | Budget V. Actual November 2023 |
| Finance | Budget V. Actual Summary November 2023 |
| Finance | Stover McGlaughlin Invoice November 2023 |
| Finance | Treasurer’s Report November 2023 |
| Finance | Voucher Summary November 2023 |

Call for a Motion/ 2nd to approve the Consent Agenda.

IX. REPORTS

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| Elected Official and Staff Reports | | |
| <i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i> | | |
| DEPARTMENT | OFFICIAL/ STAFF | REPORT |
| Mayor ➤ Victorian Christmas Proclamation was read at the 12/8/2023 Opening Ceremony. | Mayor Johnson | Submitted |
| Police ➤ November 2023 Report ➤ Parking Enforcement and Animal Control November 2023 Report | Chief Weaver | Submitted |
| Parking ➤ Parking Report for November 2023 | Ms. McCullough | Submitted |
| Office of Community Affairs (OCA) ➤ The Planning Commission will meet next on Monday, January 8 at 5:00 p.m. in Council Chambers. ➤ The next HARB meeting is scheduled for Tuesday, January 9 at 8:30 a.m. in Council Chambers. | Ms. Thompson | Submitted |
| Safe Routes to Parks Action Plan for Bellefonte FYI. No council action is requested. | | |

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| Nuisance Codes – Will have a report for second meeting in January 2024 | Mr. Barr | |
| Borough Manager | Mr. Stewart | Submitted |

| Liaison Reports | | |
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| <i>Reports are to be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda</i> | | |
| ADMINISTRATIVE | LIAISON | REPORT |
| Bandshell/Performance Center Project Committee | Mr. Holderman | |
| Bellefonte Area Industrial Development Authority (BAIDA) | Mr. Holderman | |
| Bellefonte Emergency Medical Services | Mr. Rhoat | |
| Bellefonte Intervalley Chamber of Commerce | Ms. Brooks | |
| Bellefonte Police Pension Board | Mr. Stewart | |
| Centre County Boroughs Association | Ms. Dann | |
| Centre County Government | Mr. Stewart | |
| CNET Board of Directors | Mr. Holderman | |
| Downtown Bellefonte Inc. (DBI) | Ms. Thompson | |
| Governor’s Park | Mr. Holderman | |
| Nittany Valley Joint Recreation Authority | Mr. Holderman | |
| Penn State University Sustainability Projects | Mr. Holderman | |
| Shade Tree Commission | Mr. Holderman | |
| Union Cemetery Association | Mr. Holderman | |
| Zoning Hearing Board | Ms. Thompson | |
| AUTHORITIES / COUNCIL APPOINTED | LIAISON | REPORT |
| Bellefonte Borough Authority | Mr. D. Johnson | Submitted |
| Centre County Airport Authority – No Meeting in November | Mr. D. Johnson | |
| COMMISSIONS / COUNCIL APPOINTED | LIAISON | REPORT |
| Civil Service Commission | Mr. Brachbill | |
| Nittany Valley Joint Planning Commission | Mr. D. Johnson | |
| Spring Creek Watershed Commission | Mr. Brachbill | |
| SPECIAL COMMITTEES / COUNCIL APPOINTED | LIAISON | REPORT |
| Bellefonte Fire Department Executive Committee | Mr. Brachbill | Submitted |
| Centre County Library Board | Ms. Cleeton | Submitted |
| Centre Region Council of Governments (COG) Public Safety Committee | Mr. Brachbill | |
| Talleyrand Park Committee | Ms. Dann | |
| Workplace Safety Committee- Meeting scheduled for December 20, 2023 | Mr. Brachbill | |
| SPECIAL APPOINTMENTS / APPOINTED | LIAISON | REPORT |
| Nittany Valley Joint Planning Commission (NVJPC) | Ms. Thompson | |
| Centre County Metropolitan Planning Organization (CCMPO) | Mr. D. Johnson | |
| SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGH ASSOCIATION | LIAISON | REPORT |
| PA State Association of Boroughs (PSAB) Board of Directors | Mr. Brachbill | |
| PSAB Resolutions Committee | Ms. Dann | |

X. CURRENT and OLD BUSINESS

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| Special Projects update. FYI. No council action is requested. |
| 2024 Council Meeting Schedule – proposed. Motion/2nd to approve the 2024 Council Meeting schedule with any modifications. |
| Spring Creek Watershed Commission 2024 Budget. A budget increase is being requested. Motion/2nd to approve the Spring Creek Watershed Commissions 2024 budget with increase. |

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| Tax Ordinance No. 12182023-01. Motion/2nd to approve Tax Ordinance 12182023-01 with any modifications. |
| 2024 Borough Budget. Motion/2nd to approve the 2024 Budget for Bellefonte Borough with any modifications. |
| 2024 Bellefonte Borough Fee Schedule. Motion/2nd to approve the 2024 Bellefonte Borough Fee Schedule with any modifications. |
| Authorities, Boards and Commissions Vacancies. Appointments/ Reappointments will be made at the January 2 nd , 2024 Council Meeting. FYI, no action is requested. |
| Follow up report for Earth Disturbance Complaint at 1308 Summit Drive. FYI. No council action is requested. |

XI. NEW BUSINESS

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| C-NET Closed Captioning beginning in the 1st Quarter of 2024. FYI. No action is requested. |
| CNET Broadcasting of Council Meetings. Bellefonte Borough Council, as a result of a Settlement Agreement with the U.S. Dept. of Justice, must have an in-frame sign language interpreter for all broadcasted meetings within 90 days. In order to preserve the option of discontinuing CNET coverage while all options are explored, Council must give CNET a one-year notice before discontinuing the CNET coverage. Motion/2nd to give CNET notice that Bellefonte Borough will be withdrawing from CNET coverage beginning January 2025. This notice is being given to “preserve the option” of discontinuing CNET coverage. At this time, approving the motion does not absolutely mean that CNET coverage will discontinue January 2025. |
| Ice Skating Rink in Talleyrand Park. Motion/2nd to approve the Ice-Skating Rink be installed in Talleyrand Park on the Gazebo side. |
| Borough Offices will be closed on Monday, December 25 th and Tuesday, December 26 th for observance of Christmas Eve and Christmas Day. There will be no Refuse collection on Monday or Tuesday. Refuse will be collected on Wednesday, December 27 th , 2023. FYI, no action is requested. |
| Borough Offices will be closed on Monday, January 1 st , 2024 for New Year Day. Refuse will not be collected on Monday. Refuse will be collected on Wednesday, January 3 rd , 2024. FYI. No action is requested. |
| Policy for elected official travel/training reimbursement. Motion/2nd to approve requesting staff to provide a draft policy for elected official travel/training reimbursement within by the second meeting in January. |

XII. COUNCIL MEMBER COMMENTS/FOR THE GOOD OF THE ORDER

Please try to limit all comments/rebuttals to three minutes maximum.

XIII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2023 List of Goals/action items will be included with each Agenda.