

BELLEFONTE BOROUGH WATER AUTHORITY
MEETING MINUTES
REGULAR MEETING
December 19, 2023 – 6 p.m.
236 West Lamb Street
Bellefonte, PA 16823
www.bellefonte.net

CALL TO ORDER

The meeting was called to order December 19, 2023 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle via phone
Mr. Greg Brown
Mr. Jon Eaton (EXCUSED)
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman
Mr. Doug Johnson
Mr. Mike Schmidt

Staff

Mr. Ralph Stewart, Borough Manager
Mr. Frank Noll, WWTP Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent

Engineer

Mr. Chris Roelke via phone

Guests

None

MINUTES

A motion was made by Beigle and seconded by Johnson to approve the minutes from November 7, 2023. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (Written)

NONE

FINANCIALS

Budget v. Actual October 2023

Water & Sewer Budget 2024. Consider action to set rates for 2024

Falcone motioned and Beigle seconded to raise the rates \$1.00/quarter for wastewater for 2024. After discussion, motion carried.

Falcone motioned and Beigle seconded to approve a rate increase for the water fee of \$.10/1,000g for 2024. After discussion, motion carried.

ENGINEER'S REPORT

The engineer highlighted several projects completed in November.

- NPDES permit application submitted – in the review process
- Continued work for the electrical on the pump house
- Sand filters at wastewater plant
- Finalized HVAC recommendations for the HVAC at the WWT Plant
- Big Spring Cover Project

SEWER REPORT (Superintendent)

The Superintendent highlighted the details of various projects and repairs completed in November.

Bulk Water sales for November: 105,800g

Other updates as listed.

WATER REPORT

Details were offered regarding projects and repairs completed in November.

OLD BUSINESS

Big Spring Cover Project

- DEP sent an email asking for a feasibility study on the concept
- Funding discussion

NEW BUSINESS

Daily Water withdrawal November 2023

Spring-Benner-Walker Area Joint October 23rd – November 13th, 2023 Meeting Minutes

2024 Proposed Meeting Dates

- The December meeting for 2024 will be moved from the 2nd to the 3rd Tuesday of the month.

Johnson motioned and Beigle seconded to approve moving the December, 2024 meeting date from the 2nd to the 3rd Tuesday in December. No discussion. Motion carried.

Appointment/Reappointment for Joe Beigle and Mike Schmidt. The Authority may make a recommendation to Borough Council. Borough Council is scheduled to make appointments at their January 2nd meeting.

Johnson motioned and Falcone seconded to approve the appointments of Joe Beigle and Mike Schmidt for another 5-year term. No discussion. Motion approved.

DISCUSSION

Discussion regarding a company called Shantel. They would like to place a utility building by the Hughes Street water tank. An agreement is being considered.

ADJOURNMENT

Johnson motioned and Beigle seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 6:46pm.

There was an executive session after the meeting.