



HISTORIC
Bellefonte[™]
Est. 1795

To: Council

From: Ralph

Date: July 6, 2023

Subject: Borough Manager's Report - June 2023

Operations/Staff Updates:

- Building and property - Armory building – Bids have come in much higher than anticipated. As mentioned, we will need to break upgrades into phases. We will look for grant funding opportunities.
- Personnel – Our new Nuisance Code Administrator, John Cabibbo, has started. Some of our seasonal staff in public works are done working with us due to other commitments.
- Streets – Crews assist with special event detour signage throughout the summer. They will be doing street/storm drain repair work, and street sweeping as well.
- Streets - Penn DoT SR 150, South Water Street Wall Project – work is progressing. The most recent status report is included in the council packet under Old Business.
- Streets - Traffic Light at Parkview and Zion – Our engineer is nearly complete with survey work and has submitted for grant funding.
- Borough Authority Water/Wastewater – the borough authority is not holding a regular meeting in July. In its place is a work session to discuss the Big Spring cover project – see below.
- Water - Big Spring Cover funding – The Authority is reviewing options and updated cost estimates. They plan to have a special work session for this topic on July 18th.
- Water – we had a leak on the Corning line on June 28th. Due to the pressure, the size of the line, the depth, and the location, this was a significant event. We plan to hold an After-Action Review to discuss the event so that improvements can be implemented.
- Parks - Stage at Talleyrand/performance center – The group held a kick-off event on May 1st. We believe the group is in their fundraising phase.

- Parks - Kepler Pool at Governors Park/Nittany Valley Rec. Authority – The group has also received grant funds recently and is expected to start the initial phase of pool renovations. Recent article indicated pool opening in 2024.
- Parks – seasonal personnel are grass-cutting, tree trimming, dead tree removing, and performing general maintenance
- Refuse – personnel changes with inter-department moves. Crews recently trained on new mulch bagging /silt sock machine for Musser Lane compost facility.
- Former National Guard Armory property along Zion Road – Don and I met with the owner recently. Due to extremely high costs for renovating the buildings, he has put a hold on the brewery project. He has not made a final determination yet.
- Waterfront development – According to an article, it looks like the Spring of 2024 at the earliest.
- PA Highlands Community College (PHCC) – The PHCC is still very much interested in getting established in Bellefonte/Centre County. They are trying to work with Weis for space in the former grocery store building on East Bishop Street. If that doesn't work, they will keep looking.
- SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street – An Agreement of Sale was received from SEDA-COG JRA and was reviewed in a work session on July 5th. A title search has been requested.

June	Meetings/Activities Attended
1	➤ Off – vacation day
2	➤ Off – vacation day ➤ Phone in – PSAB trustee meeting
3	➤
4	➤ Travel to PSAB conference, opening session
5	➤ PSAB conference
6	➤ PSAB conference
7	➤ PSAB conference ➤ Council work session and business meeting
8	➤ Staff meeting ➤ Meeting to discuss Fire Chief Vacancy/Replacement

9	➤
10	➤
11	➤
12	➤ Interview – nuisance code position
13	➤
14	➤ Interview – nuisance code position ➤ Meeting with reps of Victorian Christmas event
15	➤ Council agenda planning
16	➤
17	➤
18	➤
19	➤
20	➤ Department head meeting ➤ Council work session and business meeting
21	➤ Staff meeting ➤ Meeting with potential water purchaser ➤ Meeting at Big Spring with structural engineer ➤ Meeting to discuss parking enforcement issues
22	➤ Off – vacation
23	➤ Off – vacation
24	➤
25	➤
26	➤
27	➤ Meeting with vendor for Armory
28	➤ Virtual meeting – Penn DoT’s upgrading of crosswalk signals ➤ Conference call – developer interested in water supply in the Zion Road area
29	➤ Meeting with IT vendor – discuss IT needs for the Armory building
30	➤ Council agenda planning ➤ Meeting with owner of the former National Guard Armory along Zion Road – status of project

Activities
Work session and Council Agenda formatting and preparation
Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions
Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations
Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters
Draft meeting minutes review
Armory building – focused on getting the elevator, the sprinkler system and the ADA access work moving through all the phases.