



HISTORIC
Bellefonte™
Est. 1795

To: Council

From: Ralph

Date: April 13, 2023

Subject: Borough Manager's Report for March 2023

Operations/Staff Updates:

- Armory building – the elevator shaft construction, the ADA entrance changes and the fire sprinkler installation is out for bid. We had intended having bids due on April 17th with an opening at that evening's council meeting. Mike Leakey called and suggested a bid due date of May 1st to allow more time to receive additional bids. The bids are now due on May 1st with an opening that evening at the council meeting. Other work is being scheduled – ADA ramp on the north side of the building; a new door access/fob system; a sound system for the large meeting room, etc.
- Personnel – we have internal personnel moving to/biding on openings which started with the water department opening. We call this the domino effect. Eventually we will have outside opening(s).
- Streets – sweeper running and leaf pick is underway. We will be moving into painting.
- Penn DoT SR 150, South Water Street Wall Project – work is underway. A status report (no new changes to the detour or schedule) was received and will be in the 4/17 council packet.
- Traffic Light at Parkview and Zion – I have had conversations with our Penn DoT contact regarding the traffic impact study related to BASD's plans to build an elementary school along Airport Road. Penn DoT was waiting on the traffic count estimates related to the Armory/proposed brewery project to incorporate those counts. I reached out to Duane Reese, the owner of the Armory. He replied that he will get with his engineer and provide the counts. All we want to know is if Penn DoT will require a

realignment of Parkview and Zion Roads or not. We will continue to push for a determination so that we can start our permit/construction process. We had a zoom meeting with a traffic engineer to discuss a proposal for assisting the borough through traffic light design. We expect to receive the proposal the week of April 17th.

- Police Collective Bargaining contract renewal – The Agreement has been approved/signed by both parties and is in the process of being converted to a booklet format.
- Big Spring Cover funding – grant funds have been wired to the borough in the amount of \$1.8M. The Authority will be evaluated its options for a new cover over the Big Spring.
- John Montgomery Ward Ballfield upgrade Project – the field was ready for play for Bellefonte’s first game on April 11th. There is a small punch list of items to take care of to finish. I want to thank Don for his management, oversight and coordination between the borough, the contractor and the engineers.
- Stage at Talleyrand/performance center – As mentioned previously, the group received a \$1M state grant. The funds will be held here at the borough. We have not heard of any updates.
- Kepler Pool at Governors Park/Nittany Valley Rec. Authority – The group has also received grant funds recently and is expected to start the initial phase of pool renovations.

March	Meetings/Activities Attended
1	➤ Engineering firm tours of Wastewater Treatment Plant – selection of Authority engineer
2	<ul style="list-style-type: none"> ➤ Engineering firm tours of Wastewater Treatment Plant – selection of Authority engineer ➤ Municibid closing on ADA ramp for the Armory building ➤ Council Agenda Planning meeting ➤ Downtown lighting vendor – conference call
3	➤ Meeting to discuss Special event applications
4	➤
5	➤
6	<ul style="list-style-type: none"> ➤ Department head meeting ➤ Armory building committee meeting ➤ Council work session and business meeting
7	<ul style="list-style-type: none"> ➤ Meeting with Bellefonte Cruise representatives – special event application and fees ➤ Staff meeting ➤ Bellefonte Borough Authority meeting
8	➤ Workplace Safety Committee meeting

	<ul style="list-style-type: none"> ➤ Meeting with Kepler Pool/Nittany Valley Recreation Authority representatives
9	<ul style="list-style-type: none"> ➤ Meeting with parking enforcement officer ➤ Meeting with department supervisor ➤ Conference call – Chapter 94 Wastewater Report completion
10	<ul style="list-style-type: none"> ➤ Spring Creek Watershed Commission Authorities committee meeting ➤ Meeting with Mike Leakey – armory building projects
11	<ul style="list-style-type: none"> ➤
12	<ul style="list-style-type: none"> ➤
13	<ul style="list-style-type: none"> ➤ Meeting – alumni event/Mayor Johnson initiative
	<ul style="list-style-type: none"> ➤ Meeting – water system vendor ➤ Meeting – Penn DoT upgrade to pedestrian crosswalk signals ➤ Meeting – Airport Authority Executive Session
15	<ul style="list-style-type: none"> ➤ Tour of Armory building for Judge Marshall – possible jury selection location during courthouse construction ➤ Conference call/virtual meeting – Waterfront owners/RCAP grant administrators ➤ Virtual meeting – Penn DoT/preconstruction of the SR 150 wall project ➤ Meeting with solicitor – invite to council executive session ➤ Centre County Boroughs Association meeting
16	<ul style="list-style-type: none"> ➤ Onsite meeting at Ridge/Pike – look at solutions for traffic flow ➤ Meeting with vendor – armory building ➤ Council agenda planning meeting ➤ Onsite meeting – SEDA-COG rail spur – Safe Walks to Parks grant ➤ Interview – Parkview and Zion Road traffic light
17	<ul style="list-style-type: none"> ➤ Meeting with CR MPO staff – Bipartisan Infrastructure Law (BIL) ➤ Meeting regarding area aquatic facilities
18	<ul style="list-style-type: none"> ➤
19	<ul style="list-style-type: none"> ➤
20	<ul style="list-style-type: none"> ➤ Vacation
21	<ul style="list-style-type: none"> ➤ Vacation
22	<ul style="list-style-type: none"> ➤ Vacation
23	<ul style="list-style-type: none"> ➤ Vacation
24	<ul style="list-style-type: none"> ➤ Vacation
25	<ul style="list-style-type: none"> ➤
26	<ul style="list-style-type: none"> ➤
27	<ul style="list-style-type: none"> ➤ PA Rural Water Association Conference reception
28	<ul style="list-style-type: none"> ➤ PA Rural Water Association Annual Business meeting
29	<ul style="list-style-type: none"> ➤ Boroughs Association Awards Committee conference call ➤ PA Rural Water Association training session
30	<ul style="list-style-type: none"> ➤ Council agenda planning meeting ➤ PA Rural Water Association training session
31	<ul style="list-style-type: none"> ➤

Activities

Work session and Council Agenda formatting and preparation

Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions

Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations

Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters

Draft meeting minutes review

Armory building – focused on getting the elevator, the sprinkler system and the ADA access work moving through all the phases.