



HISTORIC
Bellefonte™

Est. 1795

Borough of Bellefonte Council Work Session

AGENDA

6:30 – 7:25 PM, Monday, March 18th, 2024

**In-Person, Large Room,
301 N. Spring St, 1st Floor**

VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at www.cnet1.org **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Bernier

II. WELCOMING COMMENTS / OPENING REMARKS:

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council Vice President Dann

III. ITEMS FOR DISCUSSION:

Note – All Times are approximate

- A. CATA Discussion with Local Officials – **40 minutes**
- B. Nittany Valley Joint Recreation Authority Update – **15 minutes**

IV. ADJOURNMENT

The Work Session will be adjourned at or before 7:25 PM. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



HISTORIC
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Council Business Meeting
AGENDA
7:30 PM Monday, March 18th, 2024
In-Person, Large Room,
301 N. Spring St, 1st Floor

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www.cnet1.org ATTEND IN PERSON. The meeting room is open with normal occupancy limits.

I. CALL TO ORDER – Council President Bernier

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Table with 3 columns and 6 rows listing council members and their wards: Mr. Bernier, President, North Ward; Ms. Purnell, North Ward; Mr. Brachbill, South Ward; Ms. Sedgwick, West Ward; Ms. Cleeton, South Ward; Ms. Tosti-Vasey, West Ward; Ms. Dann, Vice-President, South Ward; Mr. Larson, Jr. Council Member; Mr. Johnson, Pro Tempore, North Ward; Mayor Johnson, At Large; Ms. McKean, West Ward.

IV. ADDITIONS TO THE COUNCIL MEETING AGENDA

Under Act 65 of 2021, If a matter is not on the Agenda, Council may not take official action on it with the following exceptions. Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The council must state why the action item is being added to the Agenda. Council may vote to add an action item(s) to the agenda.

V. PUBLIC COMMENT

This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name along with your address and which item you are speaking about. Please try to limit comments to three minutes maximum.

VI. COMMUNICATIONS (written)

Clearwater Conservancy 28th Annual Watershed Cleanup Day April 20, 2024. FYI, no Council action needed.
Centre County Government interest in using North Penn Street (between High and Pike Lane) to join adjacent parking lots. A previous council conveyed to the County that it was open to abandoning this section of North Penn Street. The County is checking with the current council to see if this offer is still available. Motion/2nd to convey to Centre County Government that the Borough is open to abandoning the above-mentioned section of North Penn Street for the County to connect off-street parking lots adjacent to this street. Council may take action.

VII. CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

<i>Finance</i>	Budget V. Actual February 2024
<i>Finance</i>	Budget V. Actual Summary February 2024
<i>General</i>	Council Meeting Minutes March 4, 2024
<i>Finance</i>	Treasurers Report February 2024
<i>Finance</i>	Voucher Summary February 2024

Call for a Motion/ 2nd to approve the Consent Agenda.

VIII. REPORTS

Elected Official and Staff Reports		
<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation-Pennsylvania 4-H Week March 16-23, 2024	Mayor Johnson	Submitted
Police ➤ February 2024 Report ➤ Parking Enforcement and Animal Control February 2024 Report	Chief Weaver	Submitted
Parking ➤ Parking Report for February 2024	Ms. McCullough	Submitted
Office of Community Affairs (OCA) ➤ The Nittany Valley Joint Planning Commission will meet on Thursday, March 21, 2024 at the Benner Township municipal building, 1224 Buffalo Run Road. ➤ HARB will meet on Tuesday, March 26, 2024, at 8:30 a.m. in Council Chambers. ➤ Planning Commission will meet on Monday, April 8 at 5:00 p.m. in Council Chambers. <i>See memo for report and updates</i>	Ms. Thompson	Submitted
Nuisance Codes	Mr. Barr	
Borough Manager	Mr. Stewart	Submitted

Liaison Reports		
<i>Reports will be submitted in writing for inclusion in the council meeting materials. Reports may include draft meeting minutes, notes, memos, etc. No verbal report is to be given unless there is a question regarding the report. If council action is requested, please clearly indicate it, including the wording, so that it can be stated on the council meeting agenda</i>		
ADMINISTRATIVE	LIAISON	REPORT
Bandshell/Performance Center Project Committee	Mr. Holderman	
Bellefonte Area Industrial Development Authority (BAIDA)	Mr. Holderman	
Bellefonte Emergency Medical Services	Mr. Rhoat	
Bellefonte Intervalley Chamber of Commerce	Ms. Brooks	Submitted
Bellefonte Police Pension Board	Mr. Stewart	
Centre County 2024 Solar & EV Charger Co-Op	Ms. Brooks	Submitted
Centre County Boroughs Association	Ms. Dann	
Centre County Government	Mr. Stewart	
CNET Board of Directors	Mr. Holderman	
Downtown Bellefonte Inc. (DBI)	Ms. Thompson	

Governor’s Park	Mr. Holderman	
Nittany Valley Joint Recreation Authority	Mr. Holderman	
Penn State University Sustainability Projects	Mr. Holderman	
Shade Tree Commission	Mr. Holderman	
Union Cemetery Association	Mr. Holderman	
Zoning Hearing Board	Ms. Thompson	
AUTHORITIES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Borough Authority	Mr. D. Johnson	Submitted
Centre County Airport Authority Draft Minutes	Mr. D. Johnson	Submitted
COMMISSIONS / COUNCIL APPOINTED	LIAISON	REPORT
Civil Service Commission	Mr. Brachbill	
Nittany Valley Joint Planning Commission	Mr. D. Johnson	
Spring Creek Watershed Commission	Mr. Brachbill	
SPECIAL COMMITTEES / COUNCIL APPOINTED	LIAISON	REPORT
Bellefonte Fire Department Executive Committee	Mr. Brachbill	
Centre County Library Board	Ms. Cleeton	
Centre Region Council of Governments (COG) Public Safety Committee	Mr. Brachbill	Submitted
Talleyrand Park Committee	Ms. Dann	
Workplace Safety Committee	Mr. Brachbill	Submitted
SPECIAL APPOINTMENTS / APPOINTED	LIAISON	REPORT
Nittany Valley Joint Planning Commission (NVJPC)	Ms. Thompson	
Centre County Metropolitan Planning Organization (CCMPO)	Mr. D. Johnson	
SPECIAL APPOINTMENTS BY CENTRE COUNTY BOROUGHS ASSOCIATION	LIAISON	REPORT
PA State Association of Boroughs (PSAB) Board of Directors	Mr. Brachbill	
PSAB Resolutions Committee	Ms. Dann	

IX. CURRENT and OLD BUSINESS

Resolution No.03182024-01 Business in Our Sites Grant for \$2,000,000. Motion/2nd to approve Resolution No.03182024-01 Business in Our Sites Grant for \$2,000,000.
Reminder – Centre County Boroughs Association meeting, 6:00 PM Wednesday, March 27, 2024, at 301 North Spring Street. FYI. No council action is requested.
Armory Committee Recommended Action. Motion/2nd to direct that due to budget constraints, no additional work be done at the Armory, beyond what is under contract, unless approved by council.

X. EXECUTIVE SESSION. PERSONNEL MATTER. Motion/2nd to go into Executive Session.

Motion/2nd to return from Executive Session and to go back into the business meeting.

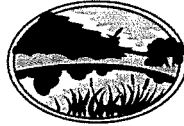
XI. NEW BUSINESS

John Claar Excavating Certificate for Payment No. 3 of \$37,958.68 for the Parkview Heights Stormwater Management Project. Motion/ 2nd to remit payment to John Claar Excavating for the Parkview Heights Stormwater Management Project Application No. 3 of \$37,958.68.
Community Development Block Grant(CDBG) Program Application Preparation Schedule FFY 2024. FYI, no Council action needed.
Memo from Assistant Borough Manager on various projects and updates within the Borough. FYI, no Council action needed.
Police Officer Brower. Motion/2nd to terminate Police Officer Brower. Council action is requested.

XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.



CLEARWATER

conservancy

February 23, 2024

Ralph Stewart
Borough Manager
Bellefonte Borough
236 W. Lamb St.
Bellefonte, PA 16823

RE: Watershed Cleanup Day 2024

Dear Ralph:

We are writing to recruit your help for ClearWater Conservancy's 28th annual Watershed Cleanup Day to be held on **Saturday, April 20, 2024**. Each year, over 500 community volunteers help to remove and properly dispose of trash collected from nearly 50 sites at roadsides, parks, streams, and forests throughout Centre County. Last year's effort resulted in removing 8,246 pounds of trash from the watershed.

It is our hope that you, along with other local municipalities, will join us to assist in helping clean up our watershed. Your involvement will help us continue the tradition of natural resource stewardship, community involvement, and environmental education established with the first Watershed Cleanup Day in 1997.

We'd like to ask for your support in the following ways:

- Consider designating **April 20** as your official Watershed Cleanup Day.
- Publicize the event by placing Watershed Cleanup Day flyers in the municipal building or other community gathering places, announce the event in your municipal newsletter or email and place the event information on your municipal website. An event flyer has been attached to this letter for your convenience, and links to include for volunteer signup are available at <https://www.clearwaterconservancy.org/wcd>.
- Help to identify any sites in your municipality that would benefit from a volunteer group working to clean them up on Watershed Cleanup Day. There is a form to fill out on the webpage, or you can call our office with this information.
- Nominating a local contact that would be the liaison between the Watershed Cleanup Day committee and your municipality to coordinate sites and logistics within their communities.

2555 North Atherton Street ♦ State College, Pennsylvania 16803 ♦ (814) 237-0400
www.clearwaterconservancy.org ♦ contactus@clearwaterconservancy.org

- Cooperate by providing local assistance. Assistance may include picking up the collected refuse during a regular pickup schedule, providing a collection vehicle the day of the event, or reserving a flashing sign to alert drivers of roadside cleanups ahead. We will be in touch with the list of sites in your township in early April.

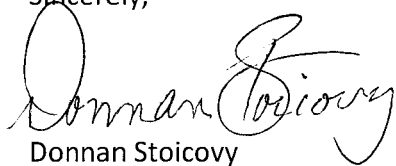
The Watershed Cleanup Day Planning Committee will provide the following:

- **Publicity:** Media releases to print and radio outlets, along with social media will help generate volunteers.
- **Supplies:** All trash bags, work gloves, and safety vests are supplied courtesy of the Pennsylvania Department of Transportation to all volunteers.
- **Logistics:** Location of collection locations, coordination of volunteers, and other major logistical needs will be provided by our committee.
- **Celebration:** We will recognize all the hard-working volunteers that donate their time to make sure Watershed Cleanup Day is a success every year.

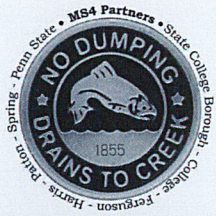
Please consider officially participating in this year's Watershed Cleanup Day by going to www.clearwaterconservancy.org/wcd and by contacting the ClearWater Conservancy office at (814) 237-0400. We will be happy to assist your township with any questions you might have.

Thank you for all you do! See you on April 20!

Sincerely,



Donnan Stoicov
Interim Executive Director
ClearWater Conservancy



28th Annual

WATERSHED CLEANUP DAY

Saturday, April 20
8 am-noon

Gather your friends and neighbors for a fun day of cleaning up Centre County! Since 1997, our volunteers have removed more than **6 million** pounds of trash that could have entered our waterways. **Join us** in the effort to keep central Pennsylvania clean and beautiful!



KEEP PENNSYLVANIA Beautiful



@clearwaterconservancy | 814-237-0400 | clearwaterconservancy.org

Ralph Stewart

To: John Franek
Subject: RE: Courthouse Complex Parking

—
Ralph W. Stewart, Borough Manager
Borough of Bellefonte
236 West Lamb Street
Bellefonte PA 16823
Phone: 814-355-1501 x214



From: John Franek <jfranek@centrecountypa.gov>
Sent: Friday, March 15, 2024 10:18 AM
To: Ralph Stewart <rstewart@bellefontepa.gov>
Subject: Courthouse Complex Parking

Good morning, Ralph-

As you know, the county is underway in making significant capital improvements to the courthouse complex and surrounding county-owned facilities. The next of phase of those improvements involves the off-street parking that supports those facilities. We are currently surveying the Sheriff's parking lot in preparation for the final paving of that area, which was quickly repaired last fall after a subsidence event had occurred. Subsequently, the county is evaluating the county's two parking lots that exist on the other side of East High Street uphill from N Penn Street. These are the lots that currently have concrete block retaining walls that are in need of repair or replacement. There is also a third county lot adjacent to N Penn Street, which also serves court employees and the county-owned rental units that abut the lot on its downhill side. I've attached a couple Google Earth Maps for reference.

It was brought to my attention that the county and the borough had at one time discussed the possibility of the borough abandoning the short section of N Penn Street, which bisects the three parking lots in question. I am told that the borough was conceptually open to this proposal, as it would allow the county to reconfigure the three lots in question and greatly improve the parking situation surrounding the courthouse complex. I am reaching out to you today to ascertain whether the borough is still open to such a project. The county is currently working with engineers to determine what should be done with the existing retaining walls on the upper two lots. If the mentioned section of N Penn Street would become available for incorporation into the project, we may be able to eliminate/reduce the retaining walls and create a more level, expanded parking area that would alleviate some of the parking congestion that currently exists in the area.

If the borough is still open to this concept, I will instruct our engineers to evaluate what may be possible if we include the abandonment of the stated section of N Penn Street. I would, of course, be

more than happy to present any proposed concept plans to Borough Council, either in an informational meeting or regularly scheduled public session.

I appreciate and look forward to your feedback, Ralph.

Respectfully,



John Franek, Jr. | County Administrator

Centre County Government

420 Holmes Street | Bellefonte, PA, 16823 | Main: 814-355-6700



[@CentreCountyGov](https://www.facebook.com/CentreCountyGov)



[@CentreCountyGov](https://twitter.com/CentreCountyGov)

← 207 E High St
 Bellefonte, Pennsylvania
 Google Street View
 Aug 2018 See more dates



← N Penn St
 Bellefonte, Pennsylvania
 📍 Google Street View
 Aug 2018



STOP

E High St
N Penn St

ONE WAY



Page: 1

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

Run: 3/11/2024 at 1:12 PM

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Revenues				
301.100. REAL ESTATE TAX REV - CURRENT	0.00	1,484,000.00	1,484,000.00	0.00%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	600.00	600.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	3,823.01	18,000.00	14,176.99	(21.24)%
310.100. REAL ESTATE TRANSFER TAX REV	5,987.98	80,000.00	74,012.02	(7.48)%
310.200. EARNED INCOME TAX REVENUE	147,377.76	800,000.00	652,622.24	(18.42)%
310.501. LST TAX REVENUE	19,540.56	81,000.00	61,459.44	(24.12)%
321.800. FRANCHISE REVENUE (CABLE TV)	25,282.27	99,000.00	73,717.73	(25.54)%
322.500. STREET OPENING PERMIT REVENUE	60.00	8,000.00	7,940.00	(0.75)%
322.902. DUMPSTER PERMIT REVENUE	30.00	300.00	270.00	(10.00)%
331.100. J P FINE REVENUE	858.56	10,000.00	9,141.44	(8.59)%
331.101. PROBATION OFFICE FINE REVENUE	214.60	6,000.00	5,785.40	(3.58)%
331.102. RESTITUTION	136.03	30.00	(106.03)	(453.43)% <i>DIVL</i>
331.121. ORDINANCE VIOLATION REV-CODES	250.00	1,000.00	750.00	(25.00)%
331.130. STATE POLICE FINE REVENUE	0.00	1,800.00	1,800.00	0.00%
331.140. PARKING FINE REVENUE	5,844.50	20,000.00	14,155.50	(29.22)%
331.145. BOOT FINE REVENUE	50.00	0.00	(50.00)	0.00% <i>sum - not bud.</i>
341.010. INTEREST INCOME - CKG, SVGS	6,073.81	5,000.00	(1,073.81)	(21.48)% <i>DIVL</i>
341.020. INTEREST INCOME-SWEEP ACCT	7,420.17	35,000.00	27,579.83	(21.20)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>divl</i>
342.534. CW TANK RENTAL REV - AT&T	5,687.00	34,120.00	28,433.00	(16.67)%
342.560. METER BAG RENTAL REVENUE	30.00	2,000.00	1,970.00	(1.50)%
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	0.00	1,800.00	1,800.00	0.00%
355.050. ACT 205 PENSION STATE AID REV	0.00	165,000.00	165,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	30,000.00	30,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	900.00	900.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.335. ZONING PERMIT FEE REVENUE	2,180.00	4,500.00	2,320.00	(48.44)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,730.00	3,000.00	270.00	(91.00)%
361.900. FENCE PERMIT REVENUE	100.00	150.00	50.00	(66.67)%
361.950. HARB APPLICATION FEE	100.00	1,200.00	1,100.00	(8.33)%
362.111. SALE OF ACCIDENT REPORT REV	210.00	750.00	540.00	(28.00)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	0.00	1,200.00	1,200.00	0.00%
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	0.00	275.00	275.00	0.00%
362.471. ADMIN FEE FOR PERMITS-CR COG	4,522.00	3,000.00	(1,522.00)	(150.73)% <i>DIVL</i>
362.950. OTHER PERMIT REVENUE	0.00	25.00	25.00	0.00%
363.210. PARKING METER REVENUE	23,337.64	150,000.00	126,662.36	(15.56)%
363.221. PARKING PERMIT REVENUE	16,739.57	60,000.00	43,260.43	(27.90)%
364.900. SEWER DYE TEST REVENUE	100.00	750.00	650.00	(13.33)%
389.002. MISCELLANEOUS REVENUE-ST	0.00	50.00	50.00	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	0.00	1,000.00	1,000.00	0.00%
392.006. TRANSFER FROM WATER FUND	27,500.00	110,000.00	82,500.00	(25.00)%
392.008. TRANSFER FROM SEWER FUND	10,000.00	150,000.00	140,000.00	(6.67)%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

Jan

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
392.009. TRANSFER FROM REFUSE FUND	0.00	75,000.00	75,000.00	0.00%
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	350,000.00	350,000.00	0.00%
399.001. USE OF RESERVES	0.00	332,450.00	332,450.00	0.00%
Total Revenues	317,435.46	4,138,850.00	3,821,414.54	(7.67)%
<u>Expenses</u>				
400.105. ELECTED OFFICIALS STIPEND EXP	3,375.00	13,500.00	10,125.00	25.00%
400.192. SOCIAL SECURITY EXP - COUNCIL	258.21	1,035.00	776.79	24.95%
400.210. OFFICE SUPPLIES EXP-COUNCIL	0.00	200.00	200.00	0.00%
400.215. POSTAGE EXPENSE - COUNCIL	0.00	50.00	50.00	0.00%
400.246. SUPPLIES EXPENSE-COUNCIL	0.00	150.00	150.00	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	16.54	50.00	33.46	33.08%
400.314. LEGAL EXPENSE-COUNCIL	0.00	2,000.00	2,000.00	0.00%
400.317. DATA PROCESSING EXP - COUNCIL	195.00	2,200.00	2,005.00	8.86%
400.320. IT SERVICES EXPENSE - COUNCIL	702.00	3,200.00	2,498.00	21.94%
400.329. C-NET - COUNCIL	0.00	18,850.00	18,850.00	0.00%
400.341. ADVERTISING EXP-COUNCIL	0.00	400.00	400.00	0.00%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	0.00	160.00	160.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,161.00	1,300.00	139.00	89.31%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	0.00	4,000.00	4,000.00	0.00%
Subtotal - Council	5,707.75	47,195.00	41,487.25	12.09% under
401.110. EXECUTIVE SALARY EX(APPOINTED)	25,828.00	102,100.00	76,272.00	25.30%
401.192. EXECUTIVE SS EXP (APPOINTED)	1,953.16	7,725.00	5,771.84	25.28%
401.196. HEALTH INSURANCE EXP-EXEC	3,767.18	15,310.00	11,542.82	24.61%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	750.95	1,300.00	549.05	57.77%
401.199. LIFE INS EXPENSE - EXEC	47.60	300.00	252.40	15.87%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	0.00	200.00	200.00	0.00%
401.215. POSTAGE EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.231. FUEL EXPENSE - EXEC	12.05	325.00	312.95	3.71%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	0.00	160.00	160.00	0.00%
401.320. IT SERVICES EXPENSE - EXEC	78.00	400.00	322.00	19.50%
401.321. TELEPHONE EXPENSE - EXEC	0.00	120.00	120.00	0.00%
401.324. CELL PHONE EXPENSE-EXEC	0.00	480.00	480.00	0.00%
401.325. INTERNET EXPENSE - EXEC	34.02	50.00	15.98	68.04%
401.342. PRINTING EXPENSE - EXEC	29.00	50.00	21.00	58.00%
401.344. COPY EXPENSE - EXEC	0.00	140.00	140.00	0.00%
401.351. COMMERCIAL INS EXPENSE-EXEC	100.00	100.00	0.00	100.00% done
401.354. WORKERS COMP INS - EXEC	110.00	110.00	0.00	100.00% done
401.361. ELECTRICITY EXPENSE - EXEC	0.00	45.00	45.00	0.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	165.00	350.00	185.00	47.14%
401.460. TRAINING EXPENSE - EXEC	0.00	500.00	500.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - Executive	32,874.96	130,115.00	97,240.04	25.27% under
401.901. MAYOR STIPEND EXPENSE	375.00	1,500.00	1,125.00	25.00%
401.902. MAYOR SOCIAL SECURITY EXPENSE	28.69	115.00	86.31	24.95%
401.910. MAYOR OFFICE SUPPLIES EXP	0.00	75.00	75.00	0.00%
401.915. MAYOR POSTAGE EXPENSE	0.00	35.00	35.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	0.00	125.00	125.00	0.00%
401.920. MAYOR IT EXPENSE	78.00	500.00	422.00	15.60%
401.921. MAYOR PHONE EXPENSE	0.00	90.00	90.00	0.00%
401.940. MAYOR INTERNET EXPENSE	0.00	125.00	125.00	0.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	0.00	50.00	50.00	0.00%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	300.00	300.00	0.00	100.00% done
401.960. MAYOR CONF/SEM EXPENSE	0.00	300.00	300.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	0.00	75.00	75.00	0.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	861.69	3,675.00	2,813.31	23.45% under
402.355. TREAS BOND INSURANCE EXPENSE	473.00	1,100.00	627.00	43.00%
402.900. TREASURER STIPEND EXPENSE	375.00	1,500.00	1,125.00	25.00%
402.901. TREASURER SOCIAL SEC EXPENSE	28.68	115.00	86.32	24.94%
Subtotal - Treasurer	876.68	2,715.00	1,838.32	32.29% under
403.951. R/E TAX COLL SALARY EXPENSE	177.50	5,400.00	5,222.50	3.29%
403.952. R/E TAX COLL SS EXPENSE	13.59	415.00	401.41	3.27%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	43.75	600.00	556.25	7.29%
403.956. R/E COLL POSTAGE/ENVELOPES EXP	982.62	975.00	(7.62)	100.78% over
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	850.00	850.00	0.00%
Subtotal - Real Estate Collection	1,217.46	8,315.00	7,097.54	14.64% under
406.112. SALARY EXPENSE - GG	64,219.40	380,000.00	315,780.60	16.90%
406.180. OVERTIME WAGES - GG	0.00	400.00	400.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	4,726.69	28,000.00	23,273.31	16.88%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	21,006.75	85,000.00	63,993.25	24.71%
406.197. RETIREMENT EXPENSE - GG	0.00	9,200.00	9,200.00	0.00%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,000.00	3,550.00	550.00	84.51%
406.199. LIFE INS EXPENSE - GG	121.32	800.00	678.68	15.17%
406.210. OFFICE SUPPLIES EXPENSE - GG	147.00	2,000.00	1,853.00	7.35%
406.215. POSTAGE EXPENSE - GG	0.00	1,300.00	1,300.00	0.00%

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	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.226. JANITORIAL SUPPLIES EXP - GG	0.00	900.00	900.00	0.00%
406.231. FUEL EXPENSE - GG	0.00	85.00	85.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	48.28	500.00	451.72	9.66%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	570.38	2,750.00	2,179.62	20.74%
406.251. VEHICLE & EQUIP MAINT EXP - GG	250.00	1,200.00	950.00	20.83%
406.260. MINOR EQUIPMENT EXPENSE - GG	0.00	8,000.00	8,000.00	0.00%
406.300. UPDATE CODES EXP - GG	0.00	5,000.00	5,000.00	0.00%
406.310. LEGAL EXPENSE - GG	0.00	2,000.00	2,000.00	0.00%
406.311. AUDIT EXPENSE - GG	0.00	5,500.00	5,500.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	801.67	2,200.00	1,398.33	36.44%
406.318. JANITORIAL SERVICES EXP - GG	640.00	2,100.00	1,460.00	30.48%
406.319. FIRE PERMIT-BORO BLDG-GG	200.00	0.00	(200.00)	0.00%
406.320. IT SERVICES EXPENSE - GG	445.00	2,250.00	1,805.00	19.78%
406.321. TELEPHONE EXPENSE - GG	267.14	550.00	282.86	48.57%
406.324. CELL PHONE EXPENSE-GG	0.00	1,440.00	1,440.00	0.00%
406.325. INTERNET EXPENSE - GG	100.00	115.00	15.00	86.96%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	77.72	1,500.00	1,422.28	5.18%
406.344. COPY EXPENSE - GG	33.53	600.00	566.47	5.59%
406.351. COMMERCIAL INS EXPENSE - GG	3,250.00	3,250.00	0.00	100.00%
406.354. WORKER'S COMP INS EXP - GG	400.00	400.00	0.00	100.00%
406.361. ELECTRICITY EXPENSE - GG	378.01	1,000.00	621.99	37.80%
406.362. NATURAL GAS EXPENSE - GG	0.00	250.00	250.00	0.00%
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	296.08	1,000.00	703.92	29.61%
406.384. OFFICE EQUIP RENTAL EXP - GG	1,370.82	5,100.00	3,729.18	26.88%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	786.85	1,525.00	738.15	51.60%
406.450. CONTRACTED SERVICES EXP - GG	458.89	20,000.00	19,541.11	2.29%
406.453. WEB DESIGN/MAINT EXP - GG	49.00	4,000.00	3,951.00	1.23%
406.460. TRAINING/SEMINAR EXPENSE - GG	984.00	3,300.00	2,316.00	29.82%
406.905. MISCELLANEOUS EXPENSE - GG	0.00	100.00	100.00	0.00%
Subtotal - General Government	104,628.53	587,270.00	482,641.47	17.82%
410.112. SALARY EXPENSE - POLICE	155,141.53	875,000.00	719,858.47	17.73%
410.115. SALARY EXP-PART-TIME OFF-POL	7,725.90	29,000.00	21,274.10	26.64%
410.116. SALARY EXP-OFFICE STAFF-POL	6,526.64	42,300.00	35,773.36	15.43%
410.117. SS EXP-OFFICE STAFF-POL	499.29	3,235.00	2,735.71	15.43%
410.118. RETIREMENT EXPENSE-OFFICE-POL	0.00	3,500.00	3,500.00	0.00%
410.126. REIMB FOR SPECIAL POLICE SERVI	0.00	(25,000.00)	(25,000.00)	0.00%
410.128. REIMB FOR SRO SALARY - POLICE	0.00	(130,500.00)	(130,500.00)	0.00%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	2,296.54	16,080.00	13,783.46	14.28%
410.160. REIMB FOR SRO MEDI - POLICE	0.00	(1,890.00)	(1,890.00)	0.00%
410.161. REIMB FOR SRO RETIREMENT - POL	0.00	(25,675.00)	(25,675.00)	0.00%
410.162. REIMB FOR SRO INS - POLICE	0.00	(40,000.00)	(40,000.00)	0.00%
410.180. OVERTIME WAGES EXP - POLICE	12,761.94	47,000.00	34,238.06	27.15%

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410.181. COMP TIME WAGES EXP - POLICE	338.94	8,000.00	7,661.06	4.24%
410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	2,350.28	12,700.00	10,349.72	18.51%
410.193. SOC SEC EXP-PART-TIME OFF-POL	112.03	425.00	312.97	26.36%
410.195. INSURANCE EXPENSE - POLICE	651.00	2,865.00	2,214.00	22.72%
410.196. HEALTH INSURANCE EXP - POLICE	103,153.06	396,200.00	293,046.94	26.04%
410.197. RETIREMENT EXPENSE - POLICE	0.00	56,650.00	56,650.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	2,878.94	15,000.00	12,121.06	19.19%
410.199. LIFE INS EXPENSE - POLICE	2,972.94	3,100.00	127.06	95.90%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	52.06	1,600.00	1,547.94	3.25%
410.215. POSTAGE EXPENSE - POLICE	0.00	800.00	800.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	49.90	650.00	600.10	7.68%
410.226. JANITORIAL SUPPLIES EXP-POLICE	24.87	950.00	925.13	2.62%
410.231. FUEL EXPENSE - POLICE	1,310.57	21,000.00	19,689.43	6.24%
410.238. CLOTHING & UNIFORM EXP-POLICE	0.00	5,000.00	5,000.00	0.00%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	191.42	5,000.00	4,808.58	3.83%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	1,744.14	15,000.00	13,255.86	11.63%
410.260. MINOR EQUIPMENT EXP - POLICE	11,240.00	4,000.00	(7,240.00)	281.00% <i>new server</i>
410.311. AUDIT EXPENSE - POLICE	0.00	1,600.00	1,600.00	0.00%
410.314. LEGAL EXPENSE - POLICE	641.00	3,000.00	2,359.00	21.37%
410.317. DATA PROCESSING EXP - POLICE	209.76	900.00	690.24	23.31%
410.318. JANITORIAL SERVICES EXP-POLICE	640.00	12,000.00	11,360.00	5.33%
410.320. IT SERVICES EXPENSE - POLICE	1,446.00	27,500.00	26,054.00	5.26%
410.321. TELEPHONE EXPENSE - POLICE	258.40	4,000.00	3,741.60	6.46%
410.322. CABLE EXPENSE - POLICE	10.59	70.00	59.41	15.13%
410.324. CELL PHONE EXPENSE-POLICE	0.00	1,370.00	1,370.00	0.00%
410.325. INTERNET EXPENSE - POLICE	139.90	2,350.00	2,210.10	5.95%
410.326. BODY CAMERA VIDEO STORAGE EXPENSE	1,210.00	7,260.00	6,050.00	16.67%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	150.00	150.00	0.00%
410.329. AIRTIME EXP - POLICE	160.92	2,125.00	1,964.08	7.57%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	0.00	500.00	500.00	0.00%
410.344. COPY EXPENSE - POLICE	0.00	450.00	450.00	0.00%
410.351. COMM INSURANCE EXP - POLICE	17,340.83	40,000.00	22,659.17	43.35%
410.354. WORKERS COMP INS EXP - POLICE	4,757.00	34,000.00	29,243.00	13.99%
410.355. WORK COMP EXP-PART-TIME OFF-PO	0.00	950.00	950.00	0.00%
410.361. ELECTRICITY EXPENSE - POLICE	130.98	4,150.00	4,019.02	3.16%
410.362. NATURAL GAS EXPENSE-POL	0.00	2,000.00	2,000.00	0.00%
410.373. BUILDING/PROPERTY MAINT EX-POL	24.00	5,000.00	4,976.00	0.48%
410.376. VASCAR EXPENSE - POLICE	2,075.50	2,000.00	(75.50)	103.78% <i>OW</i>
410.386. COPIER RENTAL/MAINT EXP-POLICE	294.78	1,800.00	1,505.22	16.38%
410.400. INVESTIGATION EXPENSES -POLICE	75.00	1,100.00	1,025.00	6.82%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	0.00	1,600.00	1,600.00	0.00%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%

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410.448. TASER EXPENSE - POLICE	0.00	3,540.00	3,540.00	0.00%
410.449. VEHICLE LEASE PAYMENT-POLICE	0.00	22,430.00	22,430.00	0.00%
410.450. CONTRACTED SERVICES EXP-POLICE	0.00	1,000.00	1,000.00	0.00%
410.460. TRAINING/SEMINAR EXP - POLICE	2,769.68	4,000.00	1,230.32	69.24%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	7,864.00	7,750.00	(114.00)	101.47% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	0.00	1,430.00	1,430.00	0.00%
410.533. CIT FUNDING EXPENSE-POLICE	0.00	730.00	730.00	0.00%
410.535. CENTRAL BOOKING UNIT EXPENSE-POLICE	0.00	14,270.00	14,270.00	0.00%
410.700. CAPITAL EXPENDITURES - POLICE	0.00	272,300.00	272,300.00	0.00%
410.740. VEHICLE PURCHASE EXP - POLICE	0.00	23,000.00	23,000.00	0.00%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
Subtotal - Police	352,070.33	1,865,420.00	1,513,349.67	18.87% <i>under</i>
419.115. CROSSING GUARD SALARY EXP	550.54	2,700.00	2,149.46	20.39%
419.192. CROSSING GUARD SS EXP	42.11	205.00	162.89	20.54%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	115.00	115.00	0.00	100.00% <i>done</i>
Subtotal - Crossing Guards	707.65	3,070.00	2,362.35	23.05% <i>under</i>
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT SALARY EXP	7,963.73	50,000.00	42,036.27	15.93%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	55.00	55.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	0.00	125.00	125.00	0.00%
419.520. PARKING ENFORCE-IT/EMAIL EXP	162.00	500.00	338.00	32.40%
419.524. PARKING ENFORCE-CELL PHONE EXP	0.00	75.00	75.00	0.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	39.48	500.00	460.52	7.90%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	0.00	1,100.00	1,100.00	0.00%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	250.00	250.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	244.27	2,000.00	1,755.73	12.21%
419.544. PARKING ENFORC-COPY EXPENSE	0.00	50.00	50.00	0.00%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	0.00	8,400.00	8,400.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	609.22	3,825.00	3,215.78	15.93%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	0.00	610.00	610.00	0.00%
419.610. PARKING ENFORCE-OFFICE SUPP EX	0.00	75.00	75.00	0.00%
419.621. PARKING ENFORCEMENT-PHONE EXP	0.00	100.00	100.00	0.00%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	0.00	150.00	150.00	0.00%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	2,500.00	2,500.00	0.00%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	150.00	150.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	0.00	200.00	200.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	0.00	400.00	400.00	0.00%

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419.654. PARKING-KIOSK & METER CHARGE EXP	5,309.42	42,000.00	36,690.58	12.64%
419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	253.06	2,500.00	2,246.94	10.12%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	1,250.00	1,250.00	0.00	100.00% <i>done</i>
419.754. PARKING ENFORCE-WORKERS COMP EXP	450.00	1,450.00	1,000.00	31.03%
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	25.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	81.65	1,200.00	1,118.35	6.80%
445.450. PARKING LOT-EV EXPENSE	0.00	200.00	200.00	0.00%
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	27.82	325.00	297.18	8.56%
Subtotal - Parking Enforcement	16,390.65	122,535.00	106,144.35	13.38% <i>under</i>
413.112. SALARY EXPENSE - CODES	970.62	9,000.00	8,029.38	10.78%
413.192. SOCIAL SECURITY EXPENSE - CODE	74.25	690.00	615.75	10.76%
413.210. OFFICE SUPPLIES EXPENSE - CODE	0.00	100.00	100.00	0.00%
413.215. POSTAGE EXPENSE - CODES	0.00	80.00	80.00	0.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	794.00	65.00	(729.00)	1,221.54% <i>over - new computer</i>
413.317. DATA PROCESSING EXP - CODES	0.00	125.00	125.00	0.00%
413.320. IT SERVICES EXPENSE - CODES	470.50	125.00	(345.50)	376.40% <i>over - replace computer</i>
413.321. TELEPHONE EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.325. INTERNET EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.341. ADVERTISING EXPENSE - CODES	0.00	150.00	150.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.351. COMMERCIAL INS EXPENSE - CODES	90.00	90.00	0.00	100.00% <i>done</i>
413.354. WORKERS COMP INS EXP - CODES	0.00	25.00	25.00	0.00%
413.361. ELECTRICITY EXPENSE - CODES	0.00	40.00	40.00	0.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
Subtotal - Codes	2,399.37	11,235.00	8,835.63	21.36% <i>under</i>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	0.00	250.00	250.00	0.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	0.00	120.00	120.00	0.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	0.00	100.00	100.00	0.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	0.00	5,000.00	5,000.00	0.00%
414.317. DATA PROCESSING EXP - PLAN/ZON	60.00	300.00	240.00	20.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	78.00	275.00	197.00	28.36%
414.321. TELEPHONE EXPENSE - PLAN/ZON	0.00	40.00	40.00	0.00%
414.325. INTERNET EXPENSE - PLAN/ZON	0.00	35.00	35.00	0.00%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	0.00	600.00	600.00	0.00%

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414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.344. COPY EXPENSE - PLAN/ZON	0.00	265.00	265.00	0.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	35.00	35.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	3,432.80	29,400.00	25,967.20	11.68%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	0.00	150.00	150.00	0.00%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
Subtotal - Planning/Zoning	3,570.80	36,770.00	33,199.20	9.71%
430.112.0 SALARY EXPENSE - ST	42,113.60	317,000.00	274,886.40	13.29%
430.180.0 OVERTIME WAGES EXP - ST	4,700.79	17,000.00	12,299.21	27.65%
430.191.0 WORKBOOTS EXPENSE - ST	1,000.00	1,000.00	0.00	100.00% <i>done</i>
430.192.0 SOCIAL SECURITY EXPENSE - ST	3,375.95	25,400.00	22,024.05	13.29%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	17,271.78	86,000.00	68,728.22	20.08%
430.197.0 RETIREMENT EXPENSE - ST	0.00	20,000.00	20,000.00	0.00%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	0.00	5,000.00	5,000.00	0.00%
430.199.0 LIFE INS EXPENSE - ST	103.14	800.00	696.86	12.89%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	0.00	1,200.00	1,200.00	0.00%
430.215.0 POSTAGE EXPENSE - ST	0.00	600.00	600.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	0.00	1,100.00	1,100.00	0.00%
430.231.0 FUEL EXPENSE - ST	2,197.38	24,000.00	21,802.62	9.16%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	163.40	2,500.00	2,336.60	6.54%
430.245.0 STREET & ROAD SIGNS EXP - ST	(150.00)	5,000.00	5,150.00	(3.00)%
430.246.0 MATERIALS & SUPPLIES EXP - ST	2,159.78	13,000.00	10,840.22	16.61%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	250.00	250.00	0.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	2,199.55	30,000.00	27,800.45	7.33%
430.255.0 SHOP SUPP/EQUIP EXPENSE	1,378.00	3,670.00	2,292.00	37.55%
430.255.A SHOP CAPITAL EXPENSES - ST	0.00	2,900.00	2,900.00	0.00%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,500.00	1,500.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	1,144.79	4,000.00	2,855.21	28.62%
430.311.0 AUDIT EXPENSE - ST	0.00	1,500.00	1,500.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	500.00	500.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	0.00	900.00	900.00	0.00%
430.318.0 JANITORIAL SERVICES EXP - ST	640.00	8,250.00	7,610.00	7.76%
430.320.0 IT SERVICES EXPENSE - ST	234.00	2,025.00	1,791.00	11.56%
430.321.0 TELEPHONE EXPENSE - ST	235.18	2,450.00	2,214.82	9.60%
430.322.0 CABLE EXPENSE - ST	0.00	75.00	75.00	0.00%
430.324.0 CELL PHONE EXPENSE - ST	55.58	2,500.00	2,444.42	2.22%
430.325.0 INTERNET EXPENSE - ST	134.07	165.00	30.93	81.25%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	115.50	1,800.00	1,684.50	6.42%
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%
430.341.0 ADVERTISING EXPENSE - ST	0.00	300.00	300.00	0.00%
430.342.0 PRINTING EXPENSE - ST	440.00	400.00	(40.00)	110.00% <i>over</i>
430.344.0 COPY EXPENSE - ST	0.00	250.00	250.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte
 For 2/29/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
430.351.0 COMM INS EXPENSE - ST	18,050.00	18,050.00	0.00	100.00% done
430.354.0 WORKERS COMP INS EXPENSE - ST	5,000.00	14,100.00	9,100.00	35.46%
430.361.0 ELECTRICITY EXPENSE - ST	89.63	2,425.00	2,335.37	3.70%
430.362.0 NATURAL GAS EXPENSE - ST	2,372.61	13,250.00	10,877.39	17.91%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	291.38	1,200.00	908.62	24.28%
430.384.0 EQUIPMENT RENTAL EXP - ST	172.00	1,500.00	1,328.00	11.47%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	85.70	300.00	214.30	28.57%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	234.97	250.00	15.03	93.99%
430.471.0 DRUG TESTING EXPENSE - ST	0.00	475.00	475.00	0.00%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	0.00	250.00	250.00	0.00%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.700.0 CAPITAL EXPENDITURES - ST	0.00	90,000.00	90,000.00	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	8,478.05	8,480.00	1.95	99.98%done
430.706.0 CURBING EXPENSE - ST	0.00	10,000.00	10,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	0.00	15,000.00	15,000.00	0.00%
433.370. TRAFFIC SIGNALS MAINT - ST	6,692.00	5,000.00	(1,692.00)	133.84%over
433.740. PARKVIEW DR TRAFFIC SIGNAL PROJECT EXP	0.00	250,000.00	250,000.00	0.00%
438.246. MAINT OF STREETS EXP - ST	0.00	16,500.00	16,500.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	0.00	20,000.00	20,000.00	0.00%
Subtotal - Streets	121,053.83	1,052,700.00	931,646.17	11.50% under
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	0.00	50.00	50.00	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	0.00	640.00	640.00	0.00%
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. CATA EXPENSE	7,202.25	30,500.00	23,297.75	23.61%
452.530. CONTRIB TO NITT VAL JT REC AU	0.00	6,105.00	6,105.00	0.00%
455.000. SHADE TREE COMMISSION EXPENSE	18.00	5,000.00	4,982.00	0.36%
456.500. CENTRE CO LIBRARY EXP	0.00	24,525.00	24,525.00	0.00%
459.373. TRAIN STATION EXPENSE	0.00	250.00	250.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	0.00	5,250.00	5,250.00	0.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,142.56	6,145.00	2.44	99.96%done
Subtotal - Other Expenses	13,362.81	117,965.00	104,602.19	11.33% under
468.210. OFFICE SUPPLIES EXP - HARB	0.00	125.00	125.00	0.00%
468.215. POSTAGE EXPENSE - HARB	0.00	100.00	100.00	0.00%
468.231. FUEL EXPENSE- HARB	0.00	35.00	35.00	0.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	105.00	800.00	695.00	13.13%
468.320. IT SERVICES EXP - HARB	78.00	50.00	(28.00)	156.00%over
468.321. TELEPHONE EXPENSE - HARB	0.00	20.00	20.00	0.00%

GF BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
468.325. INTERNET EXPENSE-HARB	0.00	30.00	30.00	0.00%
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	225.00	225.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	130.00	130.00	0.00%
468.361. ELECTRICITY EXPENSE-HARB	0.00	15.00	15.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	1,716.40	12,590.00	10,873.60	13.63%
468.900. GRANT EXPENSE - HARB	2,433.00	0.00	(2,433.00)	0.00%
Subtotal - HARB	4,332.40	14,365.00	10,032.60	30.16%
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
492.097. TRANSFER TO 301 N SPRING ST	0.00	18,005.00	18,005.00	0.00%
Subtotal - Transfers Out	0.00	135,505.00	135,505.00	0.00%
Total Expense	\$ 660,054.91	\$ 4,138,850.00	\$ 3,478,795.09	15.95%
Net Income/Loss	\$ (342,619.45)	\$ 0.00	\$ 342,619.45	0.00%

net 1052

As of 2/29, we are 16% thru the year.

LM
Page: 1

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

Run: 3/07/2024 at 7:53 AM

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
STREET LIGHTS				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	106,500.00	106,500.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	151.37	900.00	748.63	(16.82)
341.010.000 INTEREST INCOME - CKG, SVGS	12.30	80.00	67.70	(15.38)
Total Revenues	163.67	107,505.00	107,341.33	(0.15)
<u>Expenses</u>				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	25.00	25.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTENANCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	120.00	120.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	1,800.00	1,800.00	0.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	1,330.66	50,000.00	48,669.34	2.66
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,355.00	55,355.00	0.00
Total Expenses	1,330.66	107,505.00	106,174.34	1.24
Net Income	\$ (1,166.99)	\$ 0.00	\$ 1,166.99	\$ 0.00

net 1050

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	79,000.00	79,000.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	189.19	1,035.00	845.81	(18.28)
341.010.000 INTEREST INCOME - CKG, SVGS	17.37	75.00	57.63	(23.16)
358.110.000 FIRE PROTECTION REV (S.B,M)	20,476.56	148,835.00	128,358.44	(13.76)
362.111.000 FIRE REPORT REVENUE	0.00	10.00	10.00	0.00
399.001.000 USE OF RESERVES	0.00	4,200.00	4,200.00	0.00
Total Revenues	20,683.12	233,180.00	212,496.88	(8.87)
Expenses				
411.110.000 FIRE CHIEF STIPEND EXPENSE	0.00	1,500.00	1,500.00	0.00
411.192.000 FIRE CHIEF SS EXPENSE	0.00	115.00	115.00	0.00
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
411.231.000 FUEL EXPENSE	499.02	14,000.00	13,500.98	3.56
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTENANCE EXP	2,233.39	59,000.00	56,766.61	3.79
411.260.000 MINOR EQUIPMENT EXPENSE	4,701.84	33,500.00	28,798.16	14.04
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	0.00	150.00	150.00	0.00
411.320.000 IT/EMAIL EXPENSE	162.00	250.00	88.00	64.80
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	1,535.94	7,000.00	5,464.06	21.94
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	500.00	500.00	0.00
411.341.000 ADVERTISING EXPENSE	111.32	0.00	(111.32)	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	0.00	29,000.00	29,000.00	0.00
411.354.000 WORKERS COMP INS EXPENSE	4,338.00	28,920.00	24,582.00	15.00
411.361.000 ELECTRICITY EXPENSE	0.00	7,200.00	7,200.00	0.00
411.362.000 NATURAL GAS EXPENSE	0.00	24,700.00	24,700.00	0.00
411.366.000 WATER SERVICE EXPENSE	0.00	125.00	125.00	0.00
411.373.000 BUILDING MAINTENANCE EXPENSE	0.00	1,300.00	1,300.00	0.00
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	4,689.20	5,640.00	950.80	83.14
411.902.000 FEDERAL GRANT EXPENSE	11,398.00	0.00	(11,398.00)	0.00
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	0.00	500.00	500.00	0.00
Total Expenses	29,668.71	233,180.00	203,511.29	12.72

bud. # only

over - not bud.

over - not bud.

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
FIRE DEPARTMENT				
Net Income	\$ (8,985.59) \$	0.00 \$	8,985.59 \$	0.00

*not
1055*

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

FIRE EQUIPMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	35,015.00	35,015.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	15.00	15.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	90.81	500.00	409.19	(18.16)
341.010.000 INTEREST INCOME-CKG, SVGS	8.24	50.00	41.76	(16.48)
358.110.000 FIRE PROTECTION REV (S,B,M)	10,800.00	66,585.00	55,785.00	(16.22)
Total Revenues	10,899.05	102,165.00	91,265.95	(10.67)
<u>Expenses</u>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	12,171.38	87,640.00	75,468.62	13.89
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	14,500.00	14,500.00	0.00
Total Expenses	12,171.38	102,165.00	89,993.62	11.91
Net Income	\$ (1,272.33)\$	0.00 \$	1,272.33 \$	0.00

net 1065

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

PARKS

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	111,750.00	111,750.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	50.00	50.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	290.10	1,400.00	1,109.90	(20.72)
341.010.000 INTEREST INCOME - CKG, SVGS	3.71	35.00	31.29	(10.60)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	300.00	2,500.00	2,200.00	(12.00)
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	0.00	800.00	800.00	0.00
342.302.000 TALLEYRAND APPLICATION FEE	90.00	200.00	110.00	(45.00)
342.460.000 USE OF BALLFIELDS AT GOV PARK	1,500.00	1,000.00	(500.00)	(150.00) <i>over</i>
354.400.000 INTERGOVERNMENTAL REVENUE	0.00	875.00	875.00	0.00
367.800.000 SALE OF FISH FOOD REVENUE	0.00	1,500.00	1,500.00	0.00
383.160.000 SPECIAL EVENT FEE REVENUE	50.00	0.00	(50.00)	0.00 <i>over - not bud.</i>
387.000.000 DONATION REVENUE	0.00	25.00	25.00	0.00
Total Revenues	2,233.81	120,135.00	117,901.19	(1.86)

Expenses

451.112.000 SALARY EXPENSE	902.23	58,000.00	57,097.77	1.56
451.192.000 SOCIAL SECURITY EXPENSE	69.02	4,440.00	4,370.98	1.55
451.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
451.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
451.231.000 FUEL EXPENSE	0.00	4,000.00	4,000.00	0.00
451.240.000 FISH FOOD EXPENSE	0.00	90.00	90.00	0.00
451.247.000 MATERIALS & SUPPLIES EXPENSE	26.25	5,900.00	5,873.75	0.44
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	0.00	3,900.00	3,900.00	0.00
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,000.00	2,000.00	0.00
451.311.000 AUDIT EXPENSE	0.00	300.00	300.00	0.00
451.317.000 DATA PROCESSING EXPENSE	0.00	100.00	100.00	0.00
451.321.000 TELEPHONE EXPENSE	13.36	175.00	161.64	7.63
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	4,000.00	4,000.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	0.00	2,800.00	2,800.00	0.00
451.361.000 ELECTRICITY EXPENSE	431.60	1,650.00	1,218.40	26.16
451.375.000 PROPERTY MAINTENANCE EXPENSE	139.36	1,500.00	1,360.64	9.29
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	0.00	3,030.00	3,030.00	0.00
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	0.00	4,500.00	4,500.00	0.00
451.470.000 LEASE PAYMENT EXPENSE	0.00	10,425.00	10,425.00	0.00
451.700.000 CAPITAL EXPENDITURES	0.00	13,000.00	13,000.00	0.00
Total Expenses	1,581.82	120,135.00	118,553.18	1.32

Net Income

\$ 651.99 \$	0.00 \$	(651.99) \$	0.00
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Net Income

**BUDGET VS ACTUAL
Borough of Bellefonte**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	53.90	850.00	796.10	(6.34)
341.020.000 INTEREST-SWEEP ACCT	9,351.94	0.00	(9,351.94)	0.00 <i>over-est bud.</i>
378.000.000 WATER COLLECTIONS REVENUE	271,797.78	1,594,115.00	1,322,317.22	(17.05)
378.001.000 SALE OF BULK WATER REVENUE	8.50	60,000.00	59,991.50	(0.01)
378.002.000 CW LINE CAPITAL PROJECTS REV	2,900.36	15,250.00	12,349.64	(19.02)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	0.00	75,000.00	75,000.00	0.00
378.700.000 BULK WATER REVENUE-MILESBURG	4,094.25	45,000.00	40,905.75	(9.10)
378.901.000 METER/PIT/ETC SALES REVENUE	0.00	3,000.00	3,000.00	0.00
378.903.000 VACANCY APPLICATION REVENUE	120.00	210.00	90.00	(57.14)
378.904.000 WATER ON/OFF FEE REVENUE	0.00	120.00	120.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	0.00	1,000.00	1,000.00	0.00
378.906.000 POSTING FEE REVENUE	5.00	300.00	295.00	(1.67)
383.400.000 CAPACITY FEES & ASSESSMENT REV	15,374.81	6,070.00	(9,304.81)	(253.29)
389.000.000 MISCELLANEOUS REVENUE	777.75	0.00	(777.75)	0.00 <i>over-est bud.</i>
389.003.000 FEE REVENUE	20.00	0.00	(20.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
Total Revenues	304,504.29	1,969,590.00	1,665,085.71	(15.46)
Expenses				
448.112.000 SALARY EXPENSE	101,222.80	376,000.00	274,777.20	26.92
448.180.000 OVERTIME WAGES EXPENSE	5,359.78	30,000.00	24,640.22	17.87
448.191.000 WORKBOOTS EXPENSE	1,400.00	1,400.00	0.00	100.00 <i>done</i>
448.192.000 SOCIAL SECURITY EXPENSE	7,795.08	31,000.00	23,204.92	25.15
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	175.00	175.00	0.00
448.196.000 HEALTH INSURANCE EXPENSE	27,083.15	80,000.00	52,916.85	33.85
448.197.000 RETIREMENT EXPENSE	0.00	33,000.00	33,000.00	0.00
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	4,600.00	4,600.00	0.00
448.199.000 LIFE INSURANCE EXPENSE	192.77	975.00	782.23	19.77
448.210.000 OFFICE SUPPLIES EXPENSE	6.36	1,200.00	1,193.64	0.53
448.215.000 POSTAGE EXPENSE	103.34	3,000.00	2,896.66	3.44
448.221.000 CHEMICAL EXPENSE	2,105.01	21,000.00	18,894.99	10.02
448.231.000 FUEL EXPENSE	925.89	12,000.00	11,074.11	7.72
448.238.000 CLOTHING & UNIFORM EXPENSE	247.13	3,100.00	2,852.87	7.97
448.246.000 REPAIR/MAINT/MISC SUPP EXP	6,849.34	30,000.00	23,150.66	22.83
448.249.000 COMPUTER SOFTWARE EXPENSE	2,243.73	11,800.00	9,556.27	19.01
448.251.000 VEHICLE & EQUIP MAINT EXP	1,489.85	24,000.00	22,510.15	6.21
448.253.000 REPAIRS TO WATER SYSTEM EXP	1,864.73	50,000.00	48,135.27	3.73
448.254.000 PUMP MAINT/REPAIRS EXPENSE	890.00	4,000.00	3,110.00	22.25
448.255.000 WATER METER MAINT/REPLACE EXP	0.00	85,000.00	85,000.00	0.00
448.260.000 TOOLS & MINOR EQUIPMENT EXP	318.99	5,500.00	5,181.01	5.80
448.311.000 AUDIT EXPENSE	0.00	6,800.00	6,800.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.314.000 LEGAL EXPENSE	146.25	2,000.00	1,853.75	7.31
448.316.000 WATER TESTING EXPENSE	951.00	8,000.00	7,049.00	11.89
448.317.000 DATA PROCESSING EXPENSE	0.00	1,500.00	1,500.00	0.00
448.318.000 SERVICE AGREEMENT EXPENSE	2,637.50	1,100.00	(1,537.50)	239.77
448.319.000 PEST CONTROL EXPENSE	92.00	1,200.00	1,108.00	7.67
448.320.000 IT SERVICES EXPENSE	312.00	6,500.00	6,188.00	4.80
448.321.000 TELEPHONE EXPENSE	681.84	5,700.00	5,018.16	11.96
448.324.000 CELL PHONE/PAD EXPENSE	106.42	3,900.00	3,793.58	2.73
448.325.000 INTERNET EXPENSE	844.96	7,000.00	6,155.04	12.07
448.329.000 SCADA SYSTEM EXPENSE	610.43	7,000.00	6,389.57	8.72
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	29.48	400.00	370.52	7.37
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	350.00	350.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	11,282.00	18,000.00	6,718.00	62.68
448.361.000 ELECTRICITY EXPENSE	26,480.91	190,000.00	163,519.09	13.94
448.362.000 HEATING OIL EXP - PUMP HOUSE	761.37	4,500.00	3,738.63	16.92
448.376.000 MAINT OF PUMP HOUSES EXPENSE	275.29	4,000.00	3,724.71	6.88
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	0.00	25,000.00	25,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	8,478.05	8,480.00	1.95	99.98
448.420.000 DUES/MEMBERSHIP/SUB EXP	17.34	1,000.00	982.66	1.73
448.450.000 CONTRACTED SERVICES EXPENSE	0.00	20,000.00	20,000.00	0.00
448.460.000 TRAINING EXPENSE	465.00	4,200.00	3,735.00	11.07
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	300.00	300.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	290.00	360.00	70.00	80.56
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	20.00	11,500.00	11,480.00	0.17
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	87,550.00	585,000.00	497,450.00	14.97
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	27,500.00	110,000.00	82,500.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	15,250.00	15,250.00	0.00
Total Expenses	349,914.84	1,969,590.00	1,619,675.16	17.77
Net Income	\$ (45,410.55)	\$ 0.00	\$ 45,410.55	\$ 0.00

net
1055

done

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.005.000 INTEREST INCOME-MONEY MARKET	9,128.69	36,500.00	27,371.31	(25.01)
341.010.000 INTEREST INCOME - CKG, SVGS	27.04	145.00	117.96	(18.65)
364.110.000 SEWER COLLECTION REVENUE	289,231.79	1,852,000.00	1,562,768.21	(15.62)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	0.00	1,000.00	1,000.00	0.00
364.172.000 PRETREATMENT REVENUE	0.00	3,600.00	3,600.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	2,088.17	78,000.00	75,911.83	(2.68)
364.180.000 BULK WATER LOADS REVENUE	10.00	2,400.00	2,390.00	(0.42)
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	0.00	210,000.00	210,000.00	0.00
364.905.000 OPERATING SPRING,BENNER,WALKER	0.00	1,420,220.00	1,420,220.00	0.00
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00
Total Revenues	300,485.69	3,805,635.00	3,505,149.31	(7.90)

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Expenses	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.112.000 SALARY EXPENSE	115,772.01	665,000.00	549,227.99	17.41
429.112.000 SALARY EXPENSE-SYSTEM	0.00	50,750.00	50,750.00	0.00
429.180.000 OVERTIME WAGES EXPENSE-FAC	5,664.75	26,000.00	20,335.25	21.79
429.180.000 OVERTIME WAGES EXPENSE-SYS	0.00	1,000.00	1,000.00	0.00
429.191.000 WORKBOOTS EXPENSE	2,188.52	2,200.00	11.48	99.48
429.192.000 SOCIAL SECURITY EXPENSE-FAC	9,093.47	52,000.00	42,906.53	17.49
429.192.000 SOCIAL SECURITY EXPENSE-SYS	0.00	3,950.00	3,950.00	0.00
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	210.00	210.00	0.00
429.196.000 HEALTH INSURANCE EXPENSE-FAC	38,861.66	157,500.00	118,638.34	24.67
429.196.000 HEALTH INSURANCE EXPENSE-SYSTEM	0.00	3,300.00	3,300.00	0.00
429.197.000 RETIREMENT EXPENSE	0.00	55,000.00	55,000.00	0.00
429.197.000 RETIREMENT EXPENSE-SYSTEM	0.00	4,750.00	4,750.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	10,150.00	10,150.00	0.00
429.199.000 LIFE INSURANCE EXPENSE-FAC	276.77	1,800.00	1,523.23	15.38
429.199.000 LIFE INSURANCE EXPENSE-SYSTEM	0.00	125.00	125.00	0.00
429.210.000 OFFICE SUPPLIES EXP - FACILITY	58.65	1,300.00	1,241.35	4.51
429.210.000 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	350.00	350.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.215.000 POSTAGE EXPENSE-SYSTEM	103.33	1,600.00	1,496.67	6.46
429.217.000 SHIPPING FEES EXP-FAC	0.00	200.00	200.00	0.00
429.217.000 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	18,141.57	165,000.00	146,858.43	10.99
429.225.000 LABORATORY SUPPLIES EXPENSE	1,054.20	7,000.00	5,945.80	15.06
429.231.000 FUEL EXPENSE - FACILITY	207.85	8,800.00	8,592.15	2.36
429.231.000 FUEL EXPENSE - SYSTEM	0.00	1,900.00	1,900.00	0.00
429.238.000 CLOTHING & UNIFORM EXPENSE	248.72	4,200.00	3,951.28	5.92
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.37	1,200.00	629.63	47.53

done

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	1,673.34	7,850.00	6,176.66	21.32
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	1,065.24	1,000.00	(65.24)	106.52
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	0.00	1,800.00	1,800.00	0.00
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	2,500.00	2,500.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	20,972.70	185,000.00	164,027.30	11.34
429.252.A00 EQUIPMENT MAINT EXP - SYS	446.17	4,500.00	4,053.83	9.91
429.257.000 FACILITY MAINTENANCE EXPENSE	4,006.20	23,000.00	18,993.80	17.42
429.258.A00 SYSTEM MAINTENANCE EXPENSE	38.28	20,000.00	19,961.72	0.19
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	69.39	4,000.00	3,930.61	1.73
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	1,084.40	1,000.00	(84.40)	108.44
429.276.000 SERVICE CONTRACT EXP - FAC	2,536.02	30,750.00	28,213.98	8.25
429.310.A00 I & I EXPENSE - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,300.00	8,300.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	0.00	30,000.00	30,000.00	0.00
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	1,595.54	3,000.00	1,404.46	53.18
429.314.A00 LEGAL EXPENSE - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	2,967.50	40,000.00	37,032.50	7.42
429.317.000 DATA PROCESSING EXPENSE	261.39	1,550.00	1,288.61	16.86
429.319.000 PEST CONTROL EXPENSE	44.00	575.00	531.00	7.65
429.320.000 IT SERVICES EXPENSE-FAC	588.00	6,000.00	5,412.00	9.80
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	180.00	2,000.00	1,820.00	9.00
429.321.A00 TELEPHONE EXPENSE-SYSTEM	156.79	1,900.00	1,743.21	8.25
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	184.78	3,100.00	2,915.22	5.96
429.324.A00 CELL PHONE EXPENSE - SYSTEM	0.00	240.00	240.00	0.00
429.325.000 INTERNET EXPENSE	371.23	1,550.00	1,178.77	23.95
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	0.00	1,000.00	1,000.00	0.00
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	450.00	450.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	3.07	175.00	171.93	1.75
429.350.000 INSURANCE EXPENSE	0.00	2,500.00	2,500.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	65,500.00	65,500.00	0.00
429.354.000 WORKERS COMP INS EXP-FACILITY	0.00	30,000.00	30,000.00	0.00
429.354.A00 WORKER'S COMP INS EXP-SYSTEM	0.00	2,200.00	2,200.00	0.00
429.361.000 ELECTRICITY EXPENSE	27,837.56	315,000.00	287,162.44	8.84
429.362.000 NATURAL GAS EXPENSE	1,900.31	12,500.00	10,599.69	15.20
429.374.000 COPIER RENTAL/MAINT EXP	(48.90)	1,400.00	1,848.90	(32.06)
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	2,200.94	49,150.00	46,949.06	4.48

BUDGET VS ACTUAL
Borough of Bellefonte
 For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.399.A00 LEASE PAYMENT EXP-SYSTEM	8,478.04	8,480.00	1.96	99.98
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	0.00	550.00	550.00	0.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	5,000.00	5,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.460.000 TRAINING EXPENSE	310.00	17,000.00	16,690.00	1.82
429.469.000 BIOSOLIDS RECYCLING EXPENSE	8,280.00	65,000.00	56,720.00	12.74
429.470.000 CDI/OTHER LICENSE EXPENSE	198.50	550.00	351.50	36.09
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	0.00	4,100.00	4,100.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	0.00	1,075.00	1,075.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	0.00	1,100.00	1,100.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	37,926.77	500,000.00	462,073.23	7.59
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	0.00	240,000.00	240,000.00	0.00
429.905.000 MISC EXP - FACILITY	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	4,043.46	21,555.00	17,511.54	18.76
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	1,463.12	8,025.00	6,561.88	18.23
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	13,588.80	77,740.00	64,151.20	17.48
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	10,000.00	150,000.00	140,000.00	6.67
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	27,000.00	27,000.00	0.00
Total Expenses	346,281.84	3,805,635.00	3,459,353.16	9.10
Net Income	\$ (45,796.15)\$	0.00 \$	45,796.15 \$	0.00

net
1050

BUDGET VS ACTUAL
Borough of Bellefonte
 For 2/29/2024

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341,010.00 INTEREST INCOME - CKG, SVGS	41.74	240.00	198.26	(17.39)
358,050.00 CONTRACTED INTERGOV'TAL REV	0.00	9,800.00	9,800.00	0.00
364,300.00 REFUSE COLLECTIONS REVENUE	181,335.17	1,211,575.00	1,030,239.83	(14.97)
364,305.00 SPECIAL COLLECTIONS REVENUE	661.00	3,400.00	2,739.00	(19.44)
364,307.00 GRASS/BRUSH COLLECTION FEE	1,770.00	12,000.00	10,230.00	(14.75)
364,400.00 COMMERCIAL HAULERS COMPOST FEE	0.00	100.00	100.00	0.00
364,520.00 FEE FOR REFUSE CONTAINERS	75.00	700.00	625.00	(10.71)
364,521.00 FEE FOR RECYCLING CONTAINERS	0.00	35.00	35.00	0.00
Total Revenues	183,882.91	1,237,850.00	1,053,967.09	(14.86)
Expenses				
427,112.00 SALARY EXPENSE	45,508.82	275,500.00	229,991.18	16.52
427,180.00 OVERTIME WAGES EXPENSE	164.10	9,800.00	9,635.90	1.67
427,191.00 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00 <i>done</i>
427,192.00 SOCIAL SECURITY EXPENSE	3,400.01	21,000.00	17,599.99	16.19
427,193.00 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427,196.00 HEALTH INSURANCE EXP	8,883.54	62,000.00	53,116.46	14.33
427,197.00 RETIREMENT EXPENSE	0.00	26,000.00	26,000.00	0.00
427,198.00 HEALTH CARE EXPENSE - IN HOUSE	112.85	3,100.00	2,987.15	3.64
427,199.00 LIFE INSURANCE EXPENSE	98.68	750.00	651.32	13.16
427,210.00 OFFICE SUPPLIES EXPENSE	0.00	350.00	350.00	0.00
427,215.00 POSTAGE EXPENSE	103.33	1,600.00	1,496.67	6.46
427,231.00 FUEL EXPENSE	2,352.12	34,000.00	31,647.88	6.92
427,238.00 CLOTHING & UNIFORM EXPENSE	157.28	2,400.00	2,242.72	6.55
427,249.00 COMPUTER SOFTWARE EXPENSE	2,243.72	8,500.00	6,256.28	26.40
427,250.00 REPAIR/ MAINT/MISC SUPP EXP	22.99	2,500.00	2,477.01	0.92
427,251.00 COLLECTION EQUIP/EQUIP MAINT EXP	1,341.73	26,000.00	24,658.27	5.16
427,260.00 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
427,311.00 AUDIT EXPENSE	0.00	1,850.00	1,850.00	0.00
427,314.00 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427,317.00 DATA PROCESSING EXPENSE	220.33	475.00	254.67	46.39
427,319.00 PEST CONTROL EXPENSE	93.00	1,175.00	1,082.00	7.91
427,320.00 IT SERVICES EXPENSE	0.00	100.00	100.00	0.00
427,321.00 TELEPHONE EXPENSE	143.44	1,525.00	1,381.56	9.41
427,324.00 CELL PHONE EXPENSE	0.00	1,620.00	1,620.00	0.00
427,325.00 INTERNET EXPENSE	112.94	1,430.00	1,317.06	7.90
427,326.00 SWIFTREACH EXPENSE	0.00	1,000.00	1,000.00	0.00
427,327.00 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427,328.00 GATE EXPENSES	15.00	190.00	175.00	7.89
427,341.00 ADVERTISING EXPENSE	0.00	300.00	300.00	0.00
427,342.00 PRINTING EXPENSE	0.00	750.00	750.00	0.00
427,344.00 COPY EXPENSE	0.00	150.00	150.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	0.00	12,000.00	12,000.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	450.00	13,000.00	12,550.00	3.46
427.354.000 WORKERS COMP INSURANCE EXP	175.00	2,000.00	1,825.00	8.75
427.361.000 ELECTRICITY EXPENSE	740.80	2,000.00	1,259.20	37.04
427.362.000 HEATING OIL EXPENSE	2,250.00	28,000.00	25,750.00	8.04
427.364.000 CARDBOARD RECYCLING PROG-CCRRA	19,707.95	265,000.00	245,292.05	7.44
427.365.000 TIPPING FEES EXP - CCRRA	20,255.07	250,000.00	229,744.93	8.10
427.367.000 CURBSIDE RECYCLING EXP - CCRRA	2,405.00	29,750.00	27,345.00	8.08
427.368.000 COMMERCIAL RECYCLING EXP-CCRRA	0.00	375.00	375.00	0.00
427.369.000 OTHER RECYCLING EXPENSE-CCRRA	390.00	2,400.00	2,010.00	16.25
427.373.000 BUILDING REPAIR & MAINT EXP	8,478.05	8,480.00	1.95	99.98
427.400.000 LEASE PAYMENT EXPENSE	17.33	20.00	2.67	86.65
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	12,000.00	12,000.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	125.00	125.00	0.00
427.460.000 TRAINING EXPENSE	0.00	200.00	200.00	0.00
427.470.000 CDL LICENSE EXPENSE	0.00	250.00	250.00	0.00
427.471.000 DRUG TESTING EXPENSE	53.18	1,000.00	1,000.00	21.27
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	450.00	450.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	0.00	75,000.00	75,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	0.00	50,000.00	40,000.00	20.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	10,000.00	50,000.00	40,000.00	20.00
Total Expenses	130,696.26	1,237,850.00	1,107,153.74	10.56

Net Income	\$ 53,186.65	\$ 0.00	\$ (53,186.65)	\$ 0.00
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net income

done

BUDGET VS ACTUAL
Borough of Bellefonte
 For 2/29/2024

Jm
 Page: 1

Run: 3/12/2024 at 9:37 AM

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	587.28	3,450.00	2,862.72	(17.02)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	3,901.00	23,480.00	19,579.00	(16.61)
341.010.000 INTEREST INCOME - CKG, SVGS	1,587.45	1,000.00	(587.45)	(158.75) <i>over</i>
387.000.000 DONATION REVENUE	0.00	35,000.00	35,000.00	0.00
399.001.000 USE OF RESERVES	0.00	1,108,160.00	1,108,160.00	0.00 <i>bud. # only</i>
Total Revenues	6,075.73	1,171,090.00	1,165,014.27	(0.52)
Expenses				
410.700.000 POLICE DEPT GRANT EXPENSE	84,631.40	300,085.00	215,453.60	28.20
451.700.000 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	4,320.00	182,000.00	177,680.00	2.37
489.210.000 OFFICE SUPPLIES EXPENSE	0.00	75.00	75.00	0.00
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	0.00	261,000.00	261,000.00	0.00
498.101.000 PARKVIEW HEIGHTS STORMWATER PROJ-AMERICAN RESCUE FUNDS	80,342.86	0.00	(80,342.86)	0.00 } <i>ok</i>
999.998. FOR FUTURE KEYSTONE GRANTS	0.00	27,930.00	27,930.00	0.00
Total Expenses	169,294.26	1,171,090.00	1,001,795.74	14.46
Net Income	\$ (163,218.53) \$	0.00 \$	163,218.53 \$	0.00

net 1053

JM

BUDGET VS ACTUAL
Borough of Bellefonte
 For 2/29/2024

Run: 3/11/2024 at 7:50 AM

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
LIQUID FUELS				
<u>Revenues</u>				
341,010.00 INTEREST INCOME - CKG, SVGS	230.14	1,300.00	1,069.86	(17.70)
355,020.00 STATE AID REVENUE	0.00	170,990.00	170,990.00	0.00
399,001.00 USE OF RESERVES	0.00	135,410.00	135,410.00	0.00
Total Revenues	230.14	307,700.00	307,469.86	(0.07)
<u>Expenses</u>				
430,740.00 MAJOR EQUIPMENT EXPENSE	0.00	66,000.00	66,000.00	0.00
432,000.00 SNOW & ICE REMOVAL EXPENSE	12,912.02	65,000.00	52,087.98	19.86
436,000.00 STORM SEWERS & DRAINS EXP	0.00	75,000.00	75,000.00	0.00
437,000.00 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,700.00	1,700.00	0.00
439,000.00 PROJECT WORK EXPENSE	0.00	100,000.00	100,000.00	0.00
Total Expenses	12,912.02	307,700.00	294,787.98	4.20
Net Income	\$ (12,681.88)	\$ 0.00	\$ 12,681.88	\$ 0.00

net 1055

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
301.100.000 REAL ESTATE TAX REV-CURRENT	0.00	29,150.00	29,150.00	0.00
301.200.000 REAL ESTATE TAX REV-PRIOR	0.00	10.00	10.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	63.06	300.00	236.94	(21.02)
341.010.000 INTEREST INCOME-CHECKING	0.02	5.00	4.98	(0.40)
Total Revenues	63.08	29,465.00	29,401.92	(0.21)
Expenses				
412.000.000 EMS EXPENSES	0.00	29,455.00	29,455.00	0.00
412.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
Total Expenses	0.00	29,465.00	29,465.00	0.00
Net Income	\$ 63.08	\$ 0.00	(\$ 63.08)	0.00

Net Income

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
Revenues				
341.010.000 INTEREST INCOME - CKG, SVGS	2,164.79	20,000.00	17,835.21	(10.82)
341.020.000 INTEREST-SWEEP ACCT	25,026.03	55,000.00	29,973.97	(45.50)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMENTS	0.00	14,500.00	14,500.00	0.00
392.006.000 TRANSFER IN FROM WATER FUND-CW	0.00	15,250.00	15,250.00	0.00
392.008.000 TRANSFER IN FROM SEWER FUND	0.00	27,000.00	27,000.00	0.00
392.009.000 TRANSFER IN FROM REFUSE FUND	10,000.00	50,000.00	40,000.00	(20.00)
399.000.000 USE OF RESERVES - STREETS	0.00	280,000.00	280,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	188,500.00	188,500.00	0.00
Total Revenues	37,190.82	767,750.00	730,559.18	(4.84)
Expenses				
492.001.000 TRANSFER TO GENERAL FUND	0.00	350,000.00	350,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	188,500.00	188,500.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	6.36	5.00	(1.36)	127.20
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	14,500.00	14,500.00	0.00
500.006.000 FUTURE WATER PROJECTS-CW	0.00	15,250.00	15,250.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	27,000.00	27,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	74,995.00	74,995.00	0.00
Total Expenses	6.36	767,750.00	767,743.64	0.00
Net Income	\$ 37,184.46 \$	0.00 \$	(37,184.46) \$	0.00

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BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

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Page: 1

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
<u>Revenues</u>				
341.010.000 INTEREST INCOME	21.12	100.00	78.88	(21.12)
342.200.000 RENTAL INCOME	15,602.01	77,025.00	61,422.99	(20.26)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	18,005.00	18,005.00	0.00
Total Revenues	15,623.13	95,130.00	79,506.87	(16.42)
<u>Expenses</u>				
400.246.000 MATERIALS & SUPPLIES EXPENSE - COUNCIL	3.98	0.00	(3.98)	0.00 <i>DUPL - NEW</i>
400.320.000 IT SERVICES EXPENSE - COUNCIL	0.00	3,200.00	3,200.00	0.00
400.321.000 TELEPHONE EXPENSE - COUNCIL	0.00	400.00	400.00	0.00
400.325.000 INTERNET EXPENSE - COUNCIL	0.00	200.00	200.00	0.00
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	0.00	600.00	600.00	0.00
400.361.000 ELECTRICITY EXPENSE - COUNCIL	0.00	210.00	210.00	0.00
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	49.98	1,000.00	950.02	5.00
401.320.000 IT SERVICES EXPENSE - EXEC	0.00	1,200.00	1,200.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	0.00	235.00	235.00	0.00
401.325.000 INTERNET EXPENSE - EXEC	0.00	200.00	200.00	0.00
401.351.000 COMMERCIAL INS EXP - EXEC	0.00	350.00	350.00	0.00
401.361.000 ELECTRICITY EXPENSE - EXEC	0.00	175.00	175.00	0.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	0.00	450.00	450.00	0.00
406.246.000 MATERIALS & SUPPLIES EXPENSE	176.83	1,000.00	823.17	17.68
406.260.000 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
406.318.000 JANITORIAL SERVICES EXPENSE	600.00	11,200.00	10,600.00	5.36
406.320.000 IT SERVICES EXPENSE - GG	0.00	9,000.00	9,000.00	0.00
406.321.000 PHONE EXPENSE	205.61	1,700.00	1,494.39	12.09
406.325.000 INTERNET EXPENSE	545.89	400.00	(145.89)	136.47 <i>DUPL</i>
406.351.000 COMMERCIAL INSURANCE EXP	0.00	12,100.00	12,100.00	0.00
406.360.000 WATER/SEWER UTILITIES EXPENSE	782.83	3,225.00	2,442.17	24.27
406.361.000 ELECTRICITY EXPENSE	2,292.57	17,150.00	14,857.43	13.37
406.362.000 NATURAL GAS EXPENSE	68.80	475.00	406.20	14.48
406.367.000 REFUSE SERVICE EXP	56.86	345.00	288.14	16.48
406.369.000 SECURITY SYSTEM EXPENSE	0.00	5,000.00	5,000.00	0.00
406.373.000 BUILDING MAINTENANCE EXPENSE	334.20	15,000.00	14,665.80	2.23
406.450.000 CONTRACTED SERVICES EXPENSE	0.00	500.00	500.00	0.00
406.900.000 REAL ESTATE TAX EXPENSE	0.00	6,300.00	6,300.00	0.00
413.320.000 IT SERVICES EXPENSE - CODES	0.00	375.00	375.00	0.00
413.321.000 TELEPHONE EXPENSE - CODES	0.00	100.00	100.00	0.00
413.325.000 INTERNET EXPENSE - CODES	0.00	105.00	105.00	0.00
413.351.000 COMMERCIAL INS EXPENSE - CODES	0.00	200.00	200.00	0.00
413.361.000 ELECTRICITY EXPENSE - CODES	0.00	125.00	125.00	0.00
414.320.000 IT SERVICES EXPENSE - PLAN/ZONING	0.00	850.00	850.00	0.00
414.321.000 TELEPHONE EXPENSE-PLAN/ZONING	0.00	130.00	130.00	0.00
414.325.000 INTERNET EXPENSE - PLAN/ZONING	0.00	110.00	110.00	0.00

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
414.351.000 COMMERCIAL INS EXPENSE-PLAN/ZONING	0.00	550.00	550.00	0.00
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	0.00	100.00	100.00	0.00
468.320.000 IT SERVICES EXPENSE - HARB	0.00	150.00	150.00	0.00
468.321.000 TELEPHONE EXPENSE - HARB	0.00	60.00	60.00	0.00
468.325.000 INTERNET EXPENSE - HARB	0.00	100.00	100.00	0.00
468.351.000 COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00
468.361.000 ELECTRICITY EXPENSE - HARB	0.00	50.00	50.00	0.00
Total Expenses	5,117.55	95,130.00	90,012.45	5.38
Net Income	\$ 10,505.58 \$	0.00 \$	(10,505.58) \$	0.00

Monroe

BUDGET VS ACTUAL
Borough of Bellefonte
For 2/29/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
BULK WATER				
Revenues				
341,010.00 INTEREST INCOME-CHECKING/SVGS	3,357.83	4,500.00	1,142.17	(74.62)
342,200.00 RENTAL INCOME	2,600.00	15,600.00	13,000.00	(16.67)
354,030.00 STATE GRANT PROCEEDS	0.00	327,000.00	327,000.00	0.00
378,122.00 BULK WATER-NIAGARA-HOWARD PLANT	3,422.14	95,000.00	91,577.86	(3.60)
378,700.00 MILESBUURG WATER USAGE REVENUE	4,094.25	48,000.00	43,905.75	(8.53)
392,100.00 TRANSFER FROM IDA	200,000.00	0.00	(200,000.00)	0.00
399,001.00 USE OF RESERVES	0.00	180,150.00	180,150.00	0.00
Total Revenues	213,474.22	670,250.00	456,775.78	(31.85)
Expenses				
430,700.00 CAPITAL EXPENDITURES - MUSSER LANE	0.00	200,000.00	200,000.00	0.00
451,361.00 ELECTRICITY-WATER ST PROPERTY	294.20	3,500.00	3,205.80	8.41
451,700.00 BASEBALL FIELD EQUIPMENT	0.00	30,000.00	30,000.00	0.00
451,800.00 WATER ST PROPERTY EXPENSES	105.00	1,000.00	895.00	10.50
455,215.00 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455,310.00 AUDIT EXPENSE	0.00	400.00	400.00	0.00
460,250.00 WATERFRONT EXPENSE	0.00	4,000.00	4,000.00	0.00
460,351.00 COMMERCIAL INS EXP-WATERFRONT	0.00	650.00	650.00	0.00
460,361.00 ELECTRICITY EXPENSE-WATERFRONT	266.13	1,500.00	1,233.87	17.74
463,500.00 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465,210.00 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
471,710.00 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	4,044.38	24,555.00	20,510.62	16.47
471,711.00 WATER ST BUILDING LOAN-FNB #4440-INTEREST	223.48	1,055.00	831.52	21.18
472,401.00 PRIN PMTS-NW LOAN #3432-WATERFRONT	9,300.52	56,635.00	47,334.48	16.42
472,402.00 INT EXP-NW LOAN #3432-WATERFRONT	2,662.46	15,145.00	12,482.54	17.58
481,500.00 CONSERVATION OF NAT'L RESOURCE	2,859.00	3,775.00	916.00	75.74
490,005.00 SPRING ST STREETScape PROJECT EXP	1,355.00	327,000.00	325,645.00	0.41
Total Expenses	21,110.17	670,250.00	649,139.83	3.15
Net Income	\$ 192,364.05 \$	0.00 \$	(192,364.05) \$	0.00

over - not bud.

net income

Budget vs Actual Summary February 2024

<u>Revenue</u>	2023 Actual	2024 Budget	YTD Received	Percentage Received Year to Date	Percentage Prior Year
General		\$4,138,850	\$317,435	7.67%	8.49%
Streetlighting		\$107,505	\$164	0.15%	0.02%
Fire Department		\$233,180	\$20,683	8.87%	0.01%
Fire Equipment		\$102,165	\$10,899	10.67%	0.01%
Parks & Recreation		\$120,135	\$2,234	1.86%	0.40%
Water		\$1,969,590	\$304,504	15.46%	19.40%
Sewer		\$3,805,635	\$300,486	7.90%	7.89%
Refuse		\$1,237,850	\$183,883	14.86%	10.19%
Special Projects		\$1,171,090	\$6,076	0.52%	0.22%
Liquid Fuels		\$307,700	\$230	0.07%	0.07%
EMS		\$29,465	\$63	0.21%	0.00%
Capital Projects		\$767,750	\$37,191	4.84%	12.18%
301 N Spring St		\$95,130	\$15,623	16.42%	0.00%
Bulk Water		\$670,250	\$213,474	31.85%	1.79%
TOTAL	\$0	\$14,756,295	\$1,412,945		

<u>Expense</u>	2023 Actual	2024 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
General					
Council		\$47,195	\$5,708	12.09%	18.41%
Executive		\$130,115	\$32,875	25.27%	16.31%
Mayor		\$3,675	\$862	23.45%	18.24%
Treasurer		\$2,715	\$877	32.29%	26.96%
R/E Tax Coll		\$8,315	\$1,217	14.64%	11.56%
General Gov't		\$587,270	\$104,629	17.82%	16.36%
Police		\$1,865,420	\$352,070	18.87%	17.72%
Crossing Guards		\$3,070	\$708	23.05%	13.71%
Parking Enforce		\$122,535	\$16,391	13.38%	14.01%
Codes		\$11,235	\$2,399	21.36%	3.95%
Planning/Zoning		\$36,770	\$3,571	9.71%	14.36%
Streets		\$1,052,700	\$121,054	11.50%	9.91%
Other		\$117,965	\$13,363	11.33%	12.18%
HARB		\$14,365	\$4,332	30.16%	1.04%
Transfers Out		\$135,505	\$0	0.00%	0.00%
Total General Fund	\$0	\$4,138,850	\$660,055		

<u>Expense</u>	2023 Actual	2024 Budget	YTD Expended	Percentage Expended Year to Date	Percentage Prior Year
Streetlighting		\$107,505	\$1,331	1.24%	8.27%
Fire Department		\$233,180	\$29,669	12.72%	4.62%
Fire Equipment		\$102,165	\$12,171	11.91%	18.52%
Parks & Recreation		\$120,135	\$1,582	1.32%	1.51%
Water		\$1,969,590	\$349,915	17.77%	16.37%
Sewer		\$3,805,635	\$346,282	9.10%	6.47%
Refuse		\$1,237,850	\$130,696	10.56%	6.59%
Special Projects		\$1,171,090	\$169,294	14.46%	12.17%
Liquid Fuels		\$307,700	\$12,912	4.20%	0.10%
EMS		\$29,465	\$0	0.00%	0.00%
Capital Projects		\$767,750	\$6	0.00%	0.00%
301 N Spring St		\$95,130	\$5,118	5.38%	0.00%
Bulk Water		\$670,250	\$21,110	3.15%	2.64%
TOTAL	\$0	\$14,756,295	\$1,740,141		

actual numbers for 2023 are not yet available

BELLEFONTE BOROUGH COUNCIL

Regular Meeting

MEETING MINUTES

March 4, 2024 - 7:30 p.m.

236 West Lamb Street, Bellefonte, Pennsylvania 16823

www.bellefonte.net

I. CALL TO ORDER

The March 4, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. MEMBERS PRESENT

Mr. Kent Bernier, *President*
Mr. Randall Brachbill
Ms. Deborah Cleeton
Ms. Barbara Dann, *Vice President*
Mr. Douglas Johnson, *Pro Tempore*
Ms. Shawna McKean-EXCUSED
Ms. Rita Purnell
Ms. Johanna Sedgwick
Ms. Joanne Tosti-Vasey
Mr. Christian Larson, *Jr. Council Member*
Mayor Buddy Johnson

STAFF PRESENT

Mr. Ralph Stewart, Borough Manager
Mr. Don Holderman, Assistant Borough Manager
Ms. Julie Brooks, Assistant Superintendent of Public Works
Mr. Shawn Weaver, Chief of Police

IV. ADDITIONS TO THE AGENDA

NONE

V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments

Joseph Bergas, a resident of Pleasant Gap, spoke in favor of bringing public transportation/buses back. He mentioned that CATA-Go is unreliable and difficult to access. He discouraged CATA from continuing to subcontract with outside companies.

Scott Mauger, a Borough resident, spoke regarding HARB. He thanked Council for not allowing HARB to deny the 2 renovation projects at the February 5th meeting. He questioned if HARB is going to also look into other properties in various states of neglect and disrepair in the Historic District.

VI. COMMUNICATIONS

Centre County Recycling and Refuse Authority Municipal Report for February 2024. No council action is needed.

Marion Township Proposed Zoning Ordinance Amendment–Article 15.1: Conditional Use Criteria – Wind & Solar Facilities. Council typically does not comment on these proposed amendments. No council action is needed.

The Borough has three shade trees (Trees for planting on the street right-of-way) available. Please contact Don Holderman, Assistant Borough Manager, if you are interested in receiving a free Shade Tree. (814)355-1501 ext. 215 or Dholderman@bellefontepa.gov. No council action is needed.

VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

Consent Agenda includes the following items:

1. General	Council Meeting Minutes February 20 th , 2024
2. Finance	Budget v. Actual January 2024
3. Finance	Budget v. Actual Summary January 2024
4. Finance	Treasurer’s Report January 2024
5. Finance	Voucher Summary January 2024

Brachbill motioned and Tosti-Vasey seconded to approve the Consent Agenda. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

VIII. REPORTS

Mayor Johnson

Mayor Johnson read a Proclamation regarding Proclamation honoring Police Officer Robert Igoe. Officer Igoe upon his retirement after 26 years of faithful service to the Bellefonte Borough. Thank you, Officer Igoe, for keeping our community safe, and we wish you well in your retirement!

Junior Council Member Report

- Students are busy selecting and scheduling classes for next year.
- In the last month, the school hosted “Rachel’s Challenge,” a program that encourages everyone to share and spread kindness throughout schools and communities.
- The class of 2025 is planning the Underclassman Prom.
- The National Honor Society is busy making plans for next year.
- Spring Sports are in full swing!

Police – Chief Weaver

NONE

Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)

- The Planning Commission will meet on Monday, March 11 at 5:00 p.m.
- The HARB meeting for March 12, 2024, is canceled due to no projects for review.
- The next HARB meeting will be held on March 26, 2024, at 8:30 a.m.

IX. CURRENT and OLD BUSINESS

The comments on Stoney batter from Mark Hood, LTAP Representative were received. Borough Staff are in the process of adding additional signage. No council action is required at this time.

Scenic Street (600 block) pothole complaint. A review of the property file indicated that the Borough did not ordain or take over this street. Maintenance is the responsibility of the property owner. Pothole repair is not enforceable under the Borough’s Property Maintenance Code. It is suggested that the tenant contact the property owner. No council action is requested.

TASA Agreement Amendment Resolution No. 03042024-01.

Cleeton motioned, and Brachbill seconded to approve the TASA Agreement Amendment Resolution No. 03042024-01. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Community Development Block Grant (CDBG) Amendment 1 to Subrecipient Agreement dated June 21, 2022, for fiscal year 2020, Streetscape Safety Improvement Project.

Brachbill motioned and Cleeton seconded to approve the CDBG Amendment 1 to Subrecipient Agreement for fiscal year 2020. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Community Development Block Grant (CDBG) Amendment 1 to Subrecipient Agreement dated June 21, 2022, for fiscal year 2021, Streetscape Safety Improvement Project.

Tosti-Vasey motioned, and Dann seconded to approve the CDBG Amendment 1 to Subrecipient Agreement for fiscal year 2021. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay

Mr. Doug Johnson	yay	
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CATA Service Fee Increase/changes to services effective July 1, 2023. A work session with area Federal, State, and local representatives to seek solutions is scheduled for 6:30 PM, Monday, March 18th, in the Large Meeting Room, 301 North Spring Street. No council action is requested.

Memo: Suggested rate of \$100.00 per hour for use of Governor’s Park Baseball Field.

Dann motioned, and Cleeton seconded to approve a rate of \$100.00 per hour for use of Governor’s Park Baseball Field. No discussion. Roll Call Vote. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

X. NEW BUSINESS

Memo from JC Orr & Son Inc. Certificate for Payment Applications No. 5 and No. 7 for Armory Property Project.

Brachbill motioned, and Tosti-Vasey seconded, to remit two payment payments to JC Orr & Son Inc. for Armory Property Project Payment Applications No. 5 and No. 7. For transparency, Tosti Vasey and Holderman announced that the payments were \$50,389.52 and \$113,620 Roll Call Vote. There was no discussion. The motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

John Claar Excavating Certificate for Payment No. 2 for Parkview Heights Stormwater Management Project.

Dann motioned, and Cleeton seconded to remit a payment of \$37,403.95 to John Claar Excavating for the Parkview Heights Stormwater Management Project Application No. 2. Roll Call Vote. No discussion. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

PSAB Voting Delegate and Alternate Voting Delegate for June 2024 Conference.

Johnson motioned, and Purnell seconded to appoint Barb Dann as Voting Delegate and Johanna Sedgwick as Alternate Voting Delegate for the PSAB June 2024 Conference. Roll Call Vote. No discussion. Motion carried.

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Centre County Boroughs Association March Meeting - save the date. This meeting will be at 6:00 PM on Wednesday, March 28th, 2024, in the Small Conference Room, 301 North Spring Street, 1st Floor. No council action is required.

XI. ADJOURNMENT

Brachbill motioned, and Tosti-Vasey seconded to adjourn. The meeting adjourned at 7:50 pm.

There was an executive session on a personnel issue before the meeting.

Bellefonte Borough Council Meeting
 Monday, March 4th, 2024

NAME (Please Print)	ADDRESS	Phone Number
Donald Townsend	133 1/2 W Logan St.	
Joe Mogus	Pleasant Gap	
Scott Mauger	E. Lamb St	
Roger Larson	142 Rosehill Dr.	
Chris Maelli	162 E. Curtin St.	

Belleville Borough Council Packet March 18, 2024
 Treasurer's Report
 2024
 Month -February

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	4,138,850	317,435	7.7%	4,138,850	660,055	15.9%
Streetlighting	107,505	164	0.2%	107,505	1,331	1.2%
Fire Department	233,180	20,683	8.9%	233,180	29,669	12.7%
Fire Equipment	102,165	10,899	10.7%	102,165	12,171	11.9%
Parks	120,135	2,234	1.9%	120,135	1,582	1.3%
Water	1,969,590	304,504	15.5%	1,969,590	349,915	17.8%
Sanitation	3,805,635	300,486	7.9%	3,805,635	346,282	9.1%
Refuse	1,237,850	183,883	14.9%	1,237,850	130,696	10.6%
Special Projects	1,171,090	6,076	0.5%	1,171,090	169,294	14.5%
Liquid Fuels	307,700	230	0.1%	307,700	12,912	4.2%
301 N Spring St	95,130	15,623	16.4%	95,130	5,118	5.4%
Capital Projects	767,750	372	4.8%	767,750	6	0.0%
Bulk Water Sales	670,250	213,474	31.9%	670,250	21,110	3.1%
EMS	29,465	63	0.2%	29,465	0	0.0%
Total	14,756,295	1,376,126	9.3%	14,756,295	1,740,141	11.8%

Above figures are computer generated

	Beg of Month	Receipts	Expenses	End of Month
General	546,056	236,527	337,082	445,501
Act 13	28,698	91	0	28,789
Streetlighting	151,590	157	4,272	147,475
Fire Department	211,587	28,589	20,555	219,621
Fire Equipment	96,990	10,895	5,314	102,571
Parks	45,286	1,897	965	46,218
Water	623,629	206,655	157,263	673,022
Sanitation	311,823	426,659	253,995	484,488
Refuse	502,060	414,489	407,183	509,366
Special Projects	1,798	1	0	1,799
Capital Projects	316,788	11,023	6	327,805
Danone Water	32,635	319,588	9,703	342,520
Total	2,868,941	1,656,572	1,196,338	3,329,174

Above figures are from Bank Statements

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS
PAID IN
FEBRUARY 2024**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	29900 - 29935, 1048 - 1050	\$330,090.31
STREETLIGHTING	-	\$4,271.64
BELLEFONTE FIRE DEPT	2815 - 2816	\$21,088.12
FIRE EQUIPMENT	-	\$7,392.18
PARKS & RECREATION	2972	\$1,104.79
WATER	13857 - 13869, 1036 - 1038	\$290,789.70
SANITATION	15574 - 15587, 109	\$556,513.66
REFUSE	5420 - 5426	\$406,524.43
SPECIAL PROJECTS	1021 - 1022, 1027 - 1031	\$169,294.26
LIQUID FUELS	661	\$12,912.02
EMS FUND	-	\$0.00
CAPITAL PROJECTS	22	\$6.36
301 N SPRING ST	215 - 222	\$4,616.88
BULK WATER	773	\$28,636.72
IDA	-	<u>\$0.00</u>
Total:		<u>\$1,833,241.07</u>

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

01 GF CHECKING - NW

Check	Date	Vendor / Description	Check / Payment
0029900	2/01/2024	ROMAYNE NAYLOR	2,500.00
0999676	2/01/2024	AT&T MOBILITY	160.92
0029901	2/02/2024	GINA THOMPSON	1,716.40
0029902	2/02/2024	PA STATE ASSOCIATION OF BOROUGHS	160.00
0999675	2/02/2024	COLUMBIA GAS	2,372.61
0029903	2/06/2024	JJ POWELL FUEL MANAGEMENT	3,520.00
0029904	2/06/2024	THE HARTFORD	84.46
0029905	2/06/2024	THE HARTFORD	329.31
0029906	2/06/2024	THE HARTFORD	153.17
0029907	2/06/2024	RALPH STEWART	750.95
0029908	2/06/2024	SHAWN WEAVER	1,000.00
0999668	2/06/2024	STATE COLLEGE FORD LINCOLN INC	99.95
TRANSFER	2/07/2024	BELLEFONTE BOROUGH WATER FUND	130.30
0999679	2/07/2024	LINK COMPUTER CORP	860.00
0999683	2/07/2024	GREATAMERICA FINANCIAL SVCS	125.61
0999684	2/08/2024	LINK COMPUTER CORP	480.00
0999688	2/08/2024	NAPA AUTO PARTS	733.18
0999685	2/08/2024	QUILL	96.63
0999678	2/09/2024	LEAF	147.39
0029909	2/09/2024	ENCOVA INSURANCE	10,382.00
0029910	2/09/2024	LEAH A. GUIZAR	360.00
0029911	2/09/2024	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
0029912	2/09/2024	RANDY NEFF	159.97
0029913	2/09/2024	STOVER McGLAUGHLIN	203.50
0029914	2/09/2024	MICHAEL TODD WALTER	1,473.94
0029915	2/09/2024	JASON BROWER	45.00
0999708	2/12/2024	COMCAST	10.59
0999709	2/12/2024	COMCAST	238.56
TRANSFER	2/13/2024	BELLEFONTE BOROUGH SEWER FUND	1,001.00
0999682	2/13/2024	LINK COMPUTER CORP	225.00
0999687	2/13/2024	LINK COMPUTER CORP	150.00
TRANSFER	2/14/2024	PAYROLL FUND	61,954.28
TRANSFER	2/14/2024	PAYROLL FUND	209.76
0999705	2/14/2024	WEST PENN POWER	130.98
0029916	2/14/2024	NAPA AUTO PARTS	25.61
0029917	2/14/2024	MACY NEIDEIGH	80.00
0029919	2/14/2024	BELLEFONTE BOROUGH PETTY CASH FUND	11.65
0999697	2/14/2024	H & F TIRE SERVICE	630.64
0999701	2/15/2024	CENTRE AREA TRANSPORTATION AUTH	7,202.25
0029918	2/15/2024	MOCKENHAUPT	215.00
0999698	2/15/2024	AMERICHEM	419.95
0999706	2/15/2024	WEST PENN POWER	378.01
0999703	2/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	98.52
0999710	2/15/2024	WIZZARDS JANITORIAL SYSTEMS	1,920.00
0999699	2/15/2024	VALLEY ACE HARDWARE	773.36
0999700	2/15/2024	JABCO PEST CONTROL SERVICES, LLC	81.00
AUTO	2/16/2024	PA DEPT OF REVENUE	27.82
0999718	2/16/2024	VERIZON	26.16
0999715	2/16/2024	VICTORIAN SIGNS	2,970.00
0999696	2/16/2024	STATE COLLEGE FORD LINCOLN INC	330.99
0029920	2/16/2024	GINA THOMPSON	1,716.40
0029921	2/19/2024	WINDWARD SIGNS & GRAPHICS	196.25
0029922	2/19/2024	HIGHMARK BLUE SH	278.94
0029923	2/19/2024	PA MUNICIPAL HEALTH INSURANCE COOP	56,328.67
0029924	2/19/2024	HALLS TREE SERVICE LLC	1,815.00
0029925	2/19/2024	ALLDATA	1,350.00
0029926	2/19/2024	LANDMARKS SGA, LLC	5,043.00

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

01 GF CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0029927	2/19/2024	FNB COMMERCIAL CREDIT CARD	4,312.98
0029928	2/20/2024	DEB BURGER	2,052.75
0999711	2/20/2024	KUHARCHIK CONSTRUCTION	6,692.00
0999704	2/20/2024	LINK COMPUTER CORP	11,240.00
0999714	2/20/2024	LOWE'S	52.80
0999716	2/21/2024	PA ONE CALL SYSTEM, INC	115.50
0999690	2/21/2024	WISE CHIROPRACTIC	75.00
0029929	2/21/2024	HIGHMARK BLUE SHIE	1,222.00
0029930	2/21/2024	EMC INSURANCE COMPANIES	39,130.83
0999713	2/21/2024	BELLEFONTE INTERVALLEY AREA CHAMBER OF	147.00
TRANSFER	2/21/2024	BULK WATER	134.00
0999695	2/21/2024	C.G. AUTO REPAIR LLC	70.00
0999702	2/21/2024	EASTERN ELEVATOR SERVICE & SALES	119.54
0999707	2/22/2024	GROVE PRINTING, INC	58.00
0029931	2/23/2024	CENTRE REGION CODE ADMIN	200.00
0029932	2/23/2024	F.N.B. EQUIPMENT FINANCE	8,478.05
0999721	2/23/2024	TRANS ASSOCIATES ENGINEERING CONS INC	1,218.34
0999723	2/23/2024	WEST PENN POWER	45.08
0999727	2/23/2024	WEST PENN POWER	41.79
0999729	2/26/2024	U.S. BANK EQUIPMENT FINANCE	198.00
9999712	2/26/2024	PA RURAL WATER ASSOCIATION	135.00
0999694	2/27/2024	LESTER & MARIE McCLELLAN	307.80
0999691	2/27/2024	FRED & YVONNE SMITH	139.40
TRANSFER	2/27/2024	PAYROLL FUND	100.00
0029933	2/27/2024	CC TAX COLLECTION COMMITTEE	6,670.03
0029934	2/27/2024	JASON BROWER	280.00
0999692	2/27/2024	THOMAS THAL & CYNTHIA TRESSLER	312.67
0999693	2/27/2024	DARREL & NORMA ZACCAGNI	348.40
TRANSFER	2/28/2024	PAYROLL FUND	63,842.24
0999719	2/28/2024	GROVE PRINTING, INC	440.00
0999717	2/29/2024	HITE COMPANY	101.70
0999725	2/29/2024	LEAF	86.00
0999728	2/29/2024	CAMPBELL, DURRANT P.C.	641.00
0029935	2/29/2024	MACY NEIDEIGH	1,962.70
Total Checks:			325,072.28

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	2/01/2024	HEARTLAND PAYMENT SYSTEMS	384.20
AUTO	2/05/2024	FIRST MERCHANT SERVICE	53.68
Total Checks:			437.88

Run: 3/11/2024 at 8:45 AM

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	2/29/2024	FIRST NATIONAL BANK	39.75
Total Checks:			39.75

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024
01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	2/05/2024	MERCHANT BANK CD DISCOUNT	278.77
0001048	2/06/2024	JJ POWELL FUEL MANAGEMENT	39.48
0995150	2/07/2024	LINK COMPUTER CORP	6.00
0001049	2/09/2024	ENCOVA INSURANCE	450.00
0995151	2/13/2024	LINK COMPUTER CORP	18.00
0995154	2/15/2024	WEST PENN POWER	81.65
0995155	2/21/2024	T2 SYSTEMS, INC	160.73
0001050	2/21/2024	EMC INSURANCE COMPANIES	1,250.00
0995153	2/21/2024	DUNCAN PARKING TECHNOLOGIES	1,687.50
0995152	2/21/2024	IPS GROUP	568.27
Total Checks:			4,540.40

0.00 *

325,072.28 +

437.88 +

39.75 +

4,540.40 +

330,090.31 *

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996414	2/02/2024	WEST PENN POWER	119.64
0996415	2/02/2024	WEST PENN POWER	3,083.35
0996416	2/14/2024	WEST PENN POWER	378.01
0996429	2/14/2024	WEST PENN POWER	16.78
0996430	2/14/2024	WEST PENN POWER	9.95
0996418	2/16/2024	WEST PENN POWER	157.30
0996419	2/16/2024	WEST PENN POWER	9.87
0996420	2/16/2024	WEST PENN POWER	88.53
0996421	2/16/2024	WEST PENN POWER	22.94
0996422	2/16/2024	WEST PENN POWER	14.19
0996423	2/16/2024	WEST PENN POWER	17.72
0996424	2/16/2024	WEST PENN POWER	9.96
0996425	2/16/2024	WEST PENN POWER	76.64
0996426	2/16/2024	WEST PENN POWER	67.60
0996428	2/16/2024	WEST PENN POWER	14.88
0996432	2/22/2024	WEST PENN POWER	16.76
0996431	2/23/2024	WEST PENN POWER	76.36
0996433	2/26/2024	WEST PENN POWER	91.16
Total Checks:			4,271.64

Borough of Bellefonte
Check Register from 2/01/2024 to 2/29/2024
03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995721	2/08/2024	LINK COMPUTER CORP	6.00
0995716	2/08/2024	FIRST ARRIVING LLC	4,250.00
0995720	2/09/2024	GLICK FIRE EQUIPMENT CO, INC	1,019.17
0995723	2/14/2024	LINK COMPUTER CORP	18.00
0995722	2/15/2024	LAMAR	4,800.00
0995719	2/15/2024	COLUMN SOFTWARE, PBC	55.66
0995727	2/16/2024	VERIZON	3,000.00
0995728	2/16/2024	VERIZON	2,695.19
0995726	2/20/2024	STATE WORKERS COMP FUND	2,169.00
0995725	2/21/2024	VERIZON	25.42
0002815	2/21/2024	JJ POWELL FUEL MANAGEMENT	499.02
0002816	2/26/2024	HUNTER FE	2,495.00
0995724	2/27/2024	COLUMN SOFTWARE, PBC	55.66
Total Checks:			21,088.12

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

04 FE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	2/12/2024	RURAL DEVELOPMENT	2,701.00
0995226	2/20/2024	COMMONWEALTH OF PA	965.26
0995227	2/20/2024	COMMONWEALTH OF PA	1,112.94
0995228	2/22/2024	FIRST NATIONAL BANK	2,612.98
Total Checks:			7,392.18

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995943	2/08/2024	WEST PENN POWER	23.67
0995945	2/12/2024	WEST PENN POWER	14.84
0995946	2/12/2024	COMCAST	2.33
0995944	2/15/2024	WEST PENN POWER	26.55
0002972	2/19/2024	FNB COMMERCIAL CREDIT CARD	37.28
TRANSFER	2/23/2024	GENERAL FUND	45.08
0995948	2/23/2024	WEST PENN POWER	16.76
0995949	2/23/2024	WEST PENN POWER	91.16
0995950	2/26/2024	WEST PENN POWER	9.60
0995947	2/27/2024	BI-LO SUPPLY	139.36
TRANSFER	2/28/2024	PAYROLL FUND	698.16
Total Checks:			1,104.79

Borough of Bellefonte
Check Register from 2/01/2024 to 2/29/2024
06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0998189	2/01/2024	WEST PENN POWER	5,000.00
0998190	2/02/2024	WEST PENN POWER	2,791.00
TRANSFER	2/02/2024	BULK WATER	3,422.14
0998188	2/02/2024	UNIVAR USA INC	2,105.01
0013857	2/06/2024	JJ POWELL FUEL MANAGEMENT	925.89
0013858	2/06/2024	DEPT OF ENVIRONMENTAL PROTECTION	60.00
0998191	2/07/2024	LINK COMPUTER CORP	353.00
0998196	2/08/2024	NAPA AUTO PARTS	209.66
0998192	2/08/2024	WEST PENN POWER	92.69
0013859	2/09/2024	STOVER McGLAUGHLIN	28.00
TRANSFER	2/09/2024	BELLEFONTE BOROUGH SEWER FUND	168.00
0998183	2/09/2024	PACE ANALYTICAL SERVICES LLC	123.00
TRANSFER	2/09/2024	GENERAL FUND	102.87
0998195	2/12/2024	COMCAST	240.17
0998208	2/12/2024	COMCAST	46.44
0998204	2/12/2024	VERIZON	200.13
0998197	2/12/2024	WEST PENN POWER	255.68
0998199	2/12/2024	WEST PENN POWER	51.70
0998200	2/12/2024	WEST PENN POWER	2,634.44
0998198	2/13/2024	WEST PENN POWER	11.71
TRANSFER	2/13/2024	BULK WATER	3,422.14
0998194	2/13/2024	LINK COMPUTER CORP	24.00
0998212	2/14/2024	CULLIGAN WATER CO OF NEW ENGLAND, INC	11.00
TRANSFER	2/14/2024	PAYROLL FUND	20,942.45
0998187	2/14/2024	B & S SHEET METAL, LLC	32.00
0013861[VOID]	2/14/2024	HIGHMARK BLUE SH	59.76
0998201	2/14/2024	LRM, INC	890.00
0998205	2/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	135.16
0013860	2/15/2024	SUBURBAN TESTING LABS	705.00
0998202	2/15/2024	VALLEY ACE HARDWARE	17.99
0998203	2/15/2024	JABCO PEST CONTROL SERVICES, LLC	92.00
0013862	2/19/2024	PA MUNICIPAL HEALTH INSURANCE COOP	15,615.76
0013863	2/19/2024	HIGHMARK BLUE SH	49.80
0013864	2/19/2024	A & H EQUIPMENT	41,917.00
0013865	2/19/2024	FNB COMMERCIAL CREDIT CARD	751.88
0998211	2/20/2024	COMCAST	115.35
0998193	2/20/2024	COLUMN SOFTWARE, PBC	29.48
0998216	2/20/2024	VERIZON	26.16
0998210	2/20/2024	VERIZON	25.42
0998209	2/21/2024	PA RURAL WATER ASSOCIATION	695.00
0998207	2/21/2024	LAUREL MANAGEMENT COMPANY	1,138.00
0013866	2/21/2024	HIGHMARK BLUE SHIE	188.00
0013867	2/21/2024	APR SUPPLY CO	610.43
0999215	2/22/2024	L/B WATER SERVICE, INC	4,031.78
TRANSFER	2/23/2024	BELLEFONTE BOROUGH REFUSE FUND	3,400.71
TRANSFER	2/23/2024	BELLEFONTE BOROUGH SEWER FUND	6,955.17
0998219	2/23/2024	WEST PENN POWER	627.22
0998220	2/23/2024	WEST PENN POWER	283.14
0013868	2/23/2024	CLEVELAND BROTHERS EQUIPMENT CO	87,550.00
0013869	2/23/2024	F.N.B. EQUIPMENT FINANCE	8,478.05
0998217	2/23/2024	LINDE GAS & EQUIPMENT	86.99
0998206	2/23/2024	PACE ANALYTICAL SERVICES LLC	123.00
0998222	2/26/2024	LINK COMPUTER CORP	562.23
0998223	2/27/2024	COMCAST	151.16
0998224	2/28/2024	WEST PENN POWER	4,919.83
0998214	2/28/2024	JJ POWELL FUEL MANAGEMENT	761.37
TRANSFER	2/28/2024	PAYROLL FUND	22,094.58

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

06 WATER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/29/2024	BELLEFONTE BOROUGH REFUSE FUND	1,976.60
0998225	2/29/2024	WEST PENN POWER	151.86
TRANSFER	2/29/2024	BELLEFONTE BOROUGH SEWER FUND	3,524.80
0998213	2/29/2024	HITE COMPANY	45.72
0998227	2/29/2024	MUNICIPAL SAFETY SUPPLY	63.69
0998218	2/29/2024	CAMPBELL, DURRANT P.C.	146.25

Total Checks: 252,249.46

voided
ck. - 59.76
252,189.70

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001036	2/26/2024	BELLEFONTE BOROUGH REFUSE FUND	10,000.00
0001037	2/26/2024	BELLEFONTE BOROUGH SEWER FUND	18,000.00
0001038	2/26/2024	BELLEFONTE BOROUGH WATER FUND	10,600.00
Total Checks:			38,600.00

0.00 *

252,189.70 +

38,600.00 +

290,789.70 *

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0997467	2/01/2024	LEAH A. GUIZAR	110.00
0997456	2/02/2024	AERZEN USA CORP	740.13
0997460	2/02/2024	LAUREL MANAGEMENT COMPANY	446.17
0015574	2/02/2024	ENVIREP INC	385.98
0997466	2/02/2024	COLUMBIA GAS	1,900.31
0015575	2/05/2024	NAPA AUTO PARTS	47.39
0015576	2/06/2024	JJ POWELL FUEL MANAGEMENT	207.85
0997461	2/06/2024	STITZER CRANE SERVICE, INC	900.00
0997463	2/06/2024	FINK BROTHERS SUPPLY	462.20
0997475	2/06/2024	VERIZON	334.35
0997469	2/07/2024	USA BLUEBOOK	1,054.20
0997470	2/07/2024	LINK COMPUTER CORP	72.00
TRANSFER	2/07/2024	NORTHWEST SAVINGS BANK	20,677.34
0997472	2/08/2024	CCP INDUSTRIES, INC	573.14
0015577	2/09/2024	WEST PENN POWER	26,839.89
0015578	2/09/2024	LEAH A. GUIZAR	45.00
TRANSFER	2/09/2024	GENERAL FUND	125.53
TRANSFER	2/09/2024	GENERAL FUND	10,000.00
0997489	2/12/2024	COMCAST	58.05
0997476	2/12/2024	COMCAST	92.90
0997474	2/13/2024	LINK COMPUTER CORP	36.00
0997482	2/13/2024	RELIANCE BANK	5,696.02
0015579	2/13/2024	CHAD BECHDEL	188.52
0997480	2/14/2024	HACH COMPANY	493.28
0997484	2/14/2024	MARTZ TECHNOLOGIES, INC	1,780.50
0997485	2/14/2024	SITEONE LANDSCAPE SUPPLY LLC	617.21
0997478	2/14/2024	LINDE GAS & EQUIPMENT	159.04
TRANSFER	2/14/2024	PAYROLL FUND	26,895.60
0997487	2/15/2024	BELLEFONTE BUILDING SUPPLY, LLC	369.70
0997488	2/15/2024	VALLEY ACE HARDWARE	34.95
0997483	2/15/2024	JABCO PEST CONTROL SERVICES, LLC	44.00
0997477	2/16/2024	STITZER CRANE SERVICE, INC	400.00
0997473	2/16/2024	COOPER ELECTRIC	47.20
0997471	2/16/2024	RIORDAN MATERIALS CORP	950.00
0997496	2/16/2024	VERIZON	92.39
0015580	2/19/2024	UV SALES LLC	8,397.00
0015581	2/19/2024	HIGHMARK BLUE SH	278.92
0015582	2/19/2024	PA MUNICIPAL HEALTH INSURANCE COOP	16,383.69
0015583	2/19/2024	FNB COMMERCIAL CREDIT CARD	469.42
0015584	2/19/2024	PACE ANALYTICAL SERVICES LLC	1,474.00
0015585	2/19/2024	COOPER ELECTRIC	2,130.29
0997479	2/20/2024	SUFFOLK SALES & SERVICE CORP	12,556.50
0997481	2/20/2024	COMMONWEALTH OF PA	28,932.35
0997486	2/20/2024	AERZEN USA CORP	727.50
0997491	2/20/2024	F.N.B. EQUIPMENT FINANCE	1,100.47
0997493	2/20/2024	PENSTAN	13.18
0997492	2/22/2024	POLLU-TECH, INC	4,140.00
0997499	2/22/2024	WEST PENN POWER	477.85
0997495	2/22/2024	L/B WATER SERVICE, INC	38.28
0997501	2/23/2024	HACH COMPANY	4,628.84
0997502	2/23/2024	GRAINGER	72.86
0015586	2/23/2024	F.N.B. EQUIPMENT FINANCE	8,478.04
0015587	2/23/2024	QUILL	58.65
0997494	2/26/2024	INGERSOLL RAND	2,042.74
0997506	2/26/2024	U.S. BANK EQUIPMENT FINANCE	110.70
TRANSFER	2/27/2024	PAYROLL FUND	198.90
0997503	2/27/2024	LINK COMPUTER CORP	562.22

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

08 SEWER CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/28/2024	PAYROLL FUND	26,308.87
0997507	2/29/2024	NOBLE ENVIRONMENTAL	911.40
0997509	2/29/2024	USALCO, LLC	5,585.07
0997510	2/29/2024	MARTZ TECHNOLOGIES, INC	37,926.77
0997510	2/29/2024	MARTZ TECHNOLOGIES, INC	37,926.77
0997500	2/29/2024	CAMPBELL, DURRANT P.C.	1,595.54
0997498	2/29/2024	LEAF	110.00
Total Checks:			306,513.66

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

08 SEWER FNB MM

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000109	2/26/2024	BELLEFONTE BOROUGH SEWER FUND	250,000.00
Total Checks:			250,000.00

transfer to checking account

0.00 *

306,513.66 +

250,000.00 +

556,513.66 *

Borough of Bellefonte
Check Register from 2/01/2024 to 2/29/2024
09 REFUSE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995964	2/02/2024	HUNTER KEYSTONE PETERBILT, L.P.	88.48
0005420	2/06/2024	JJ POWELL FUEL MANAGEMENT	2,352.12
TRANSFER	2/06/2024	BELLEFONTE BOROUGH WATER FUND	831.30
TRANSFER	2/07/2024	BELLEFONTE BOROUGH WATER FUND	1,090.55
TRANSFER	2/07/2024	BELLEFONTE BOROUGH SEWER FUND	832.66
0005421	2/09/2024	ENCOVA INSURANCE	450.00
TRANSFER	2/09/2024	GENERAL FUND	49.34
0005423	2/09/2024	BELLEFONTE BOROUGH CAPITAL PROJECTS	10,000.00
0005422	2/09/2024	CC RECYCLING & REFUSE AUTHORITY	44,618.02
0995971	2/12/2024	COMCAST	20.90
0995967	2/14/2024	EAGLE TOWING & RECOVERY INC	990.00
TRANSFER	2/14/2024	PAYROLL FUND	8,433.66
0995970	2/14/2024	WEST PENN POWER	160.74
0995969	2/15/2024	WEST PENN POWER	14.26
0995968	2/15/2024	JABCO PEST CONTROL SERVICES, LLC	93.00
0995965	2/16/2024	PA STATE ASSOCIATION OF BOROUGHES	53.18
0005424	2/19/2024	PA MUNICIPAL HEALTH INSURANCE COOP	8,877.67
0005425	2/19/2024	FNB COMMERCIAL CREDIT CARD	271.60
0995972	2/22/2024	ROBINSON SEPTIC SERVICE, INC	195.00
0005426	2/23/2024	F.N.B. EQUIPMENT FINANCE	8,478.05
0995974	2/23/2024	HUNTER KEYSTONE PETERBILT, L.P.	263.25
TRANSFER	2/26/2024	BELLEFONTE BOROUGH SEWER FUND	5.00
0995973	2/26/2024	JJ POWELL FUEL MANAGEMENT	740.80
TRANSFER	2/26/2024	BELLEFONTE BOROUGH WATER FUND	23.80
0995975	2/27/2024	LINK COMPUTER CORP	562.23
TRANSFER	2/28/2024	PAYROLL FUND	8,515.82
TRANSFER	2/28/2024	BULK WATER - <i>transfer direct deposit</i>	308,513.00
Total Checks:			406,524.43

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024 18 SPEC PRJ FNB - AMERICAN RESCUE FUNDS

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001021	2/21/2024	JOHN CLAAR EXCAVATING INC	79,934.36
0001022	2/23/2024	PENNONI ASSOCIATES INC	408.50
Total Checks:			80,342.86

0.00 *

80,342.86 +
84,631.40 +
4,320.00 +
169,294.26 *

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024 18 SPEC PROJ POLICE DEPT GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001027[VOID]	2/15/2024	PORT ELEVATOR	1.00
0001028[VOID]	2/15/2024	PORT ELEVATOR	1.00
0001029	2/15/2024	PORT ELEVATOR	44,675.00
0001031	2/20/2024	CENTRE REGION CODE SERVICES	60.00
0001030	2/21/2024	J C ORR & SON INC	37,810.00
0995021	2/22/2024	LINK COMPUTER CORP	665.00
0995022	2/29/2024	HOFFMAN LEAKEY ARCHITECTS, LLC	1,421.40

Total Checks: 84,633.40
voided checks - 2.00
84,631.40

Run: 3/07/2024 at 8:44 AM

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024
18 SPEC PROJ BASEBALL FIELD GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995017	2/29/2024	WEBER MURPHY FOX, INC	4,320.00
Total Checks:			4,320.00

Run: 3/11/2024 at 7:49 AM

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

35 LF FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000661	2/06/2024	AMERICAN ROCK SALT CO, LLC	12,912.02
Total Checks:			12,912.02

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

95 CAP PRJ CHECKING-FNB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000022	2/29/2024	FNB COMMERCIAL CREDIT CARD	6.36
Total Checks:			6.36

Borough of Bellefonte
Check Register from 2/01/2024 to 2/29/2024
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000215	2/01/2024	BELLEFONTE BOROUGH	811.26
0000216	2/02/2024	COMCAST	68.57
0000217	2/09/2024	WEST PENN POWER	2,292.57
0000218	2/14/2024	COMCAST	272.89
0000219	2/16/2024	WIZZARDS JANITORIAL SYSTEMS	600.00
0000220	2/19/2024	FNB COMMERCIAL CREDIT CARD	511.03
0000221	2/26/2024	COLUMBIA GAS	32.13
0000222	2/27/2024	BELLEFONTE BOROUGH	28.43
Total Checks:			4,616.88

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024 98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	2/09/2024	NORTHWEST SAVINGS BANK	5,981.49
TRANSFER	2/13/2024	BELLEFONTE BOROUGH WATER FUND	3,281.28
TRANSFER	2/14/2024	GENERAL FUND	134.00
0995214	2/23/2024	WEST PENN POWER	124.74
0995215	2/23/2024	WEST PENN POWER	181.28
Total Checks:			9,702.79

0.00 *

9,702.79 +

18,933.93 +

28,636.72 *

Borough of Bellefonte

Check Register from 2/01/2024 to 2/29/2024

98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000733	2/06/2024	TURNKEY LOGISTICS LLC	16,800.00
AUTO	2/13/2024	FIRST NATIONAL BANK	2,133.93
Total Checks:			18,933.93



HISTORIC
Bellefonte™
Est. 1795

Buddy Johnson, Mayor
Commitment to Community

PROCLAMATION

WHEREAS, 4-H is America's largest youth development organization, supporting nearly six million youth across the country; and

WHEREAS, 4-H has helped youth in the county to become confident, independent, resilient, and compassionate leaders as they learn by doing; and

WHEREAS, 4-H in Pennsylvania is delivered by Penn State Cooperative Extension in rural areas, small towns, and cities in all 67 counties of the Commonwealth to more than 77,000 youth ages 5-18; and

WHEREAS, 4-H youth in Pennsylvania are served by a network of staff members and more than 6,000 adult volunteers who engage and mentor youth in learning activities and hands-on projects in topics such as animal science, civic engagement, STEM, and health and wellness; and

WHEREAS, Pennsylvania 4-H Week showcases the incredible ways that 4-H inspires kids to achieve and highlights the remarkable 4-H youth in Centre County who work each day to make a positive impact on those around them; and

WHEREAS, 4-H's network provides youth with opportunities for leadership development, career exploration, problem-solving, friendships, community involvement, passion, and purpose; and

NOW, THEREFORE, BE IT RESOLVED, I, Gene "Buddy" Johnson, Mayor of the Borough of Bellefonte, Pennsylvania, do hereby proclaim **March 17-23, 2024** as **Pennsylvania 4-H Week** in Bellefonte Borough and encourage all our citizens to acknowledge and celebrate 4-H for its valuable service and continued efforts to empower youth with a foundation of success for a lifetime.

ADOPTED this 18th day of March 2024.

Gene "Buddy" Johnson, Mayor
Borough of Bellefonte

BELLEFONTE BOROUGH POLICE DEPARTMENT

FEBRUARY 2024



HIGHLIGHTS

- All Officers attended annual in service training Centre Life Link State College 8hrs
- Officer Neideigh completed Law Enforcement Reliability and Peer Support training, Eastern Florida State College, FLA 40 hours
- Officer's Hurd and Neideigh , Bullet Proof Mind Ft. Indiantown Gap, online 8 hrs.
- Detective Witmer attended monthly investigator's meeting.
- Office Luse, continuing ed for Hostage Negotiations, Continuing ed. Juvenile behavioral Control, online 1 hour courses.

- **Information-**

The Department handled 391 calls in February 2024. The total amount of time spent on incidents response was 241.5 hrs. Average amount of time that an officer(s) spends on an incident was 37 minutes per incident, per officer. Often incidents that are serious require two or more officers. Multiple officer call data is not captured by our records management system.

Additionally, this average time spent on incidents also fluctuates. Ie. In February of 2023 BPD officers spent 521 hrs. on incidents, where time spent on individual incidents was 73 minutes.

BELLEFONTE BOROUGH POLICE DEPARTMENT

MONTHLY ACTIVITY REPORT

CALLS	391
SUPPLEMENTS	41
ASSISTS (STPD)	1
CRIMINAL COMPLAINTS	2
NON-TRAFFIC CITES	4
PERSON STOP	2
ACCIDENT REPORTS	14
WARRANTS ATTEMPTED	2
WARRANTS SERVED	2
302 WARRANTS SERVED	/
TRAFFIC STOPS	48
TRAFFIC CITES	7
TRAFFIC WARNINGS	41

CRUISER	MILEAGE
1 - 3416	325
2 - 3408/3421	945
3 - 3407	645
4 - 3411	898
5 - 3410	150
6 - 3424/3415	545
7 - 3412	645
8 - 3400	276

OFFICER	HRS SCHEDULED	HRS WORKED	# OF INCIDENTS	PTO	OT HRS	TRAINING
3400 WEAVER	176	196	29	0	20 comp	0
3407 WITMER	176	185	28	0	9	8
3408 NEIDEIGH	150	157	52	0	7	44
3410 LYONS	176	177	22	0	0	8
3411 WALTER	190	190	45	0	0	8
3412 BROWER	120	120	44	0	0	8
3415 HURD	148	148	97	0	0	18
3416 LUSE	170	122	31	56	8	8
3421 HOLT	150	156	27	0	6	8
3424 POLLOCK	XXXX	XXXXX	XXXXXX	XXXXX	XXXX	XXXXX

DEPARTMENT OVERTIME						
COURT	SHIFT COVERAGE	HELD OVER	TRAINING	REIMBURSED	HOLIDAY	TOTAL
6	17	8	/	/	/	31

Total Calls by Call Type From: 2/1/2024 To: 2/29/2024

Call Type	Total Calls
800 PHONE MESSAGE	14
911 CALLER DISCONNECT	1
911 DUPLICATE	1
911 NO VOICE	2
ABANDONED VEHICLE	2
ACCIDENTAL DAMAGE	1
ALARM BURGLAR	3
ANIMAL	4
BAD CHECKS	1
CHILD ABUSE	2
COMMUNITY RELATIONS	24
CRIMINAL MISCHIEF	2
DEPARTMENT INFORMATION	7
DISORDERLY CONDUCT	10
DOMESTIC DISPUTE	9
DRUG LAW	1
DUI	1
HARASSMENT	5
HEALTH AND SAFETY EMS ASSIST	48
HEALTH AND SAFETY FIRE ASSIST	3
HEALTH AND SAFETY	14
IDENTITY THEFT	1
OUTSIDE AGENCY ASSIST, 35 URGENT	1
OUTSIDE AGENCY ASSIST	1
PARKING PERMISSION	1
PARKING,	11
PERSON STOP	2
PFA, VIOLATION	1
PROPERTY FOUND	4
PROPERTY LOST	2
REQUEST FOR ASSISTANCE, CIVIL DISPUTE EARLIER	2
REQUEST FOR ASSISTANCE, ESCORT	1
REQUEST FOR ASSISTANCE, OTHER	1
REQUEST FOR ASSISTANCE	2
RETAIL THEFT	1
RFA CIVIL DISPUTE	1
RFA KEYS IN VEHICLE	7
RFA LOCATE/CONTACT	2
RFA OTHER	23
RFA TRANSIENT	1
SCATTERING RUBBISH	1

Total Calls by Call Type From 2/1/2024 To 2/29/2024 Belmont Borough 2024 Packet March 18, 2024

Call Type	Total Calls
SUPPLEMENT	41
SUSPICIOUS ACTIVITY (VEHICLE)	1
SUSPICIOUS ACTIVITY	11
THEFT	5
TRAFFIC STOP	48
TRAFFIC, DISABLED VEHICLE	1
TRAFFIC	44
TRESPASS	2
UNSECURED PROPERTY	1
VEHICLE CRASH HIT AND RUN	4
VEHICLE CRASH NO INJURIES	9
VEHICLE CRASH W/INJ	1
WARRANT SERVICE	2

Total Calls: 391

February 2024 Parking Enforcement and Animal Control Report

Reporting Officer: ECKENROTH, BRANDON

<u>Call Type</u>	<u>Calls</u>
ABANDONED VEHICLE	1
PARKING,	4
RFA KEYS IN VEHICLE	2
RFA OTHER	1
TRAFFIC	2

Total Call Types for ECKENROTH, BRANDON: 5

Total Calls: 10

Reporting Officer: HOLTER, JEFFREY EARL

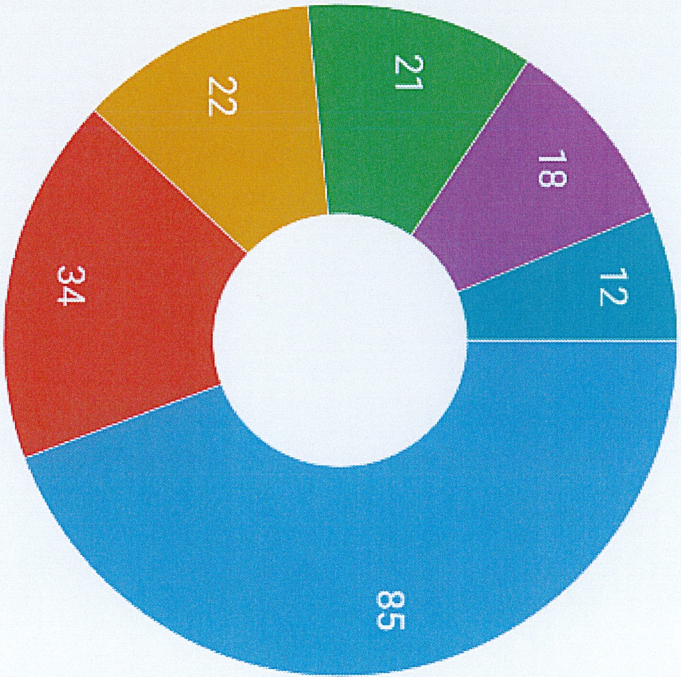
<u>Call Type</u>	<u>Calls</u>
800 PHONE MESSAGE	1
PARKING,	3
TRAFFIC	22

Total Call Types for HOLTER, JEFFREY EARL: 3

Total Calls: 26

Total parking tickets issued: 369

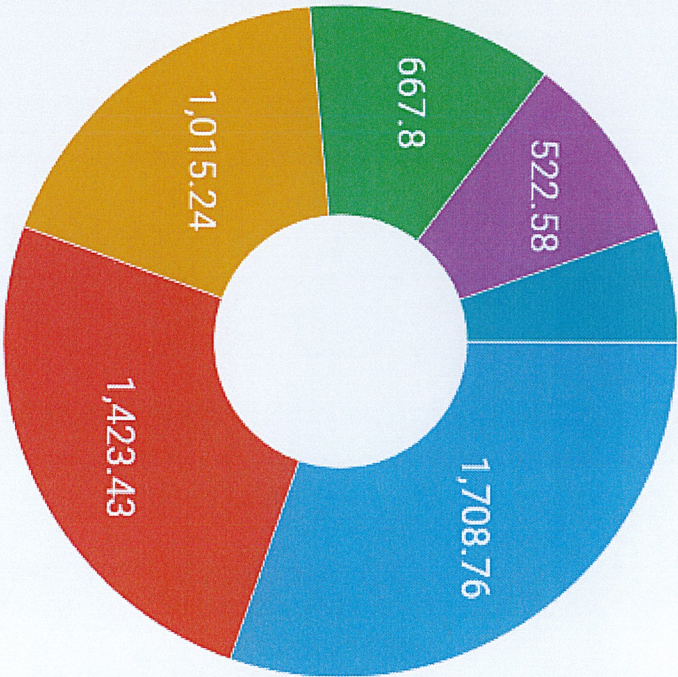
Bellefonte PD - Active Permits By Type (Today)



- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot South (W. Bishop St)
- Municipal Parking Lot North (W. Howard St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking RC-Permit (Resident-Commuter)



Bellefonte PD - Revenue By Permit Type (Last 30 Days)



- Municipal Parking Lot South (W. Bishop St)
- On-Street Long-Term Parking R-Permit (Residential)
- Municipal Parking Lot North (W. Howard St.)
- Municipal Parking Lot West (Potter St.)
- On-Street Long-Term Parking C-Permit (Commuter)
- On-Street Long-Term Parking RC-Permit (Resident-Commuter)



2023 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,072.75	19	\$1,863.86	44	\$479.83	14
February	\$1,176.43	22	\$1,994.46	45	\$493.75	15
March	\$1,274.51	30	\$1,935.00	43	\$397.42	12
April	\$1,216.50	23	\$2,149.50	48	\$505.16	15
May	\$1,136.61	26	\$1,834.84	41	\$547.58	16
June	\$850.50	20	\$2,082.00	49	\$681.33	20
July	\$853.55	17	\$1,907.42	44	\$590.48	15
August	\$924.68	19	\$1,821.78	42	\$567.90	15
September	\$876.00	17	\$2,019.00	47	\$646.33	17
October	\$960.97	20	\$1,755.01	44	\$641.28	18
November	\$1,143.00	23	\$1,872.00	41	\$595.00	15
December	\$987.10	19	\$1,525.65	34	\$655.97	17

Year End Total	Total/Permit	255	\$22,760.52	522	\$6,802.03	189
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Year End Total \$42,035.15

Year End Coun 966

2024 Online	North Lot	North Count	South Lot	South Count	West Lot	West Count
January	\$1,049.53	22	\$1,530.00	34	\$732.74	20
February	\$976.04	20	\$1,525.35	35	\$533.45	14
March						
April						

Bellefonte Borough Council Packet March 18, 2024

2023 In House	North Count	South Count	West Count
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November	1	5	
December	1	5	

2024 In House	North Count	South Count	West Count
January	2		1
February	1		1
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

Special Permits	North Count	South Count	West Count	Any Count	R/RC/C
YMCA	5				
Bellefonte Art Museum	2				
Masonic Lodge				40	
Bellefonte Mews		5			

2021	R Permit	R Count	RC Permit	RC Count	C Permit	C Count
January						
February						
March						
April						
May						
June	\$565.16	38	\$120.00	6	\$535.48	22
July	\$620.16	43	\$134.38	7	\$526.56	22
August	\$786.28	58	\$167.74	9	\$551.62	22
September	\$758.50	52	\$160.00	8	\$507.50	21
October	\$876.30	60	\$158.06	8	\$523.39	21
November	\$834.50	56	\$159.33	8	\$400.00	16
December	\$780.00	52	\$140.00	7	\$369.35	15

Year End Total	\$5,220.90	359	\$1,039.51	53	\$3,413.90	139
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2022	R Permit	R Count	RC Permit	RC Count	C Permit	C Count	1Day Permit	1Day Count
January	\$779.03	52	\$120.00	6	\$479.04	20		
February	\$737.68	50	\$120.00	6	\$507.14	21		
March	\$720.00	48	\$120.00	6	\$474.19	19		
April	\$824.00	56	\$120.00	6	\$506.66	21		
May	\$790.64	54	\$172.90	9	\$484.68	20		
June	\$809.00	54	\$178.67	9	\$671.66	29		
July	\$735.00	49	\$247.74	13	\$575.00	23		
August	\$800.33	55	\$160.00	8	\$592.74	23		
September	\$777.50	52	\$199.33	10	\$595.00	23		
October	\$773.70	51	\$180.00	9	\$562.10	22	\$8.00	2

Bellefonte Borough Council Packet March 18, 2024

2022	R/RC/C Permit In House
January	0
February	1
March	1
April	1
May	1
June	9
July	9
August	9
September	10
October	10
November	10
December	10
Total	71

2023	R/RC/C Permit In House
January	10
February	11
March	13
April	12
May	11
June	8
July	12
August	11
September	11
October	4
November	12
December	16
Total	131

2024	R/RC/C Permit In House
January	13
February	12
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	

Bellefonte Borough Council Packet March 18, 2024

2022	R/RC/C Permit Online/In House
January	78
February	78
March	74
April	84
May	84
June	101
July	94
August	95
September	95
October	92
November	91
December	103
Total	1069

2023	R/RC/C Permit Online/In House
January	115
February	122
March	125
April	128
May	125
June	133
July	118
August	128
September	124
October	118
November	123
December	125
Total	1484

2024	R/RC/C Permit Online/In House
January	128
February	122
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total	

MEMORANDUM

TO: Bellefonte Borough Council
FROM: Gina Thompson: HARB, Zoning & Planning Administrator
SUBJECT: Office of Community Affairs Update
DATE: For Council Meeting March 18, 2024

PLANNING:

The **Planning Commission** met on **Monday, March 11 at 5:00 p.m.** in the Armory large room. The agenda and minutes are in your packet. I also included the handout that was provided to the members from the Centre County Planning and Community Development Office regarding the growth forecasting project. If you have any questions or would like to contribute feedback to this project, please reach out to me.

Centre County Metropolitan Planning Organization (CCMPO) Active Transportation Plan Steering Committee held our kick-off meeting on February 23, 2024. During this meeting we reviewed the project scope and schedule, literature review relevant to the project, various data collection efforts, crash data analysis of the region, and the public and stakeholder engagement process.

The Steering Committee consists of roughly twenty-two representatives from across Centre County. It was a great meeting and I am honored to represent Bellefonte Borough in this county-wide project. Please let me know if you have any questions.

The Nittany Valley Joint Planning Commission will meet on March 21, 2024 at the Benner Township municipal building, 1224 Buffalo Run Road. The meeting begins at 6:00 p.m. and is open to the public.

~~~~~  
**HARB:**

The next meeting is scheduled for **March 26, 2024, at 8:30 a.m.** Council Chambers.

In collaboration with consultants, Landmarks SGA, we held a **Public Meeting for the Bellefonte Historic Design Guidelines grant** on February 27 from 8:30 to 10:00 a.m.

Mailers were sent out to all residents and commercial property owners and tenants in the Historic District. We had a fantastic attendance for the meeting: over 40 people. The community provided valuable feedback for HARB and the Landmarks team regarding the necessary updates to the Design Guidelines. Among the feedback was a general consensus that high standards for our Historic District was critical in its preservation. A few community members mentioned a desire to find a way to promote our Historic District more publicly and also the need for education and guidance regarding the standards.

Landmarks SGA gave a brief presentation providing the history and importance of historic preservation and specifically the value it brings to Bellefonte Borough. They covered the rationale and process for updating the Bellefonte Historic Design Guidelines. I helped to address specific questions about our town and the ordinance. Community members were then asked to add their feedback to a series of questions that were posted around the room:

1. When you hear the phrases “design guidelines” or “historic district standards,” what are the first words or thoughts that come to mind?
2. What do you like and value about Bellefonte as a property owner, business owner, resident, or shopper?
3. What do you see as roadblocks to improving your building or developing in Bellefonte?
4. If you were to make improvements to Bellefonte and the physical appearance of its build environment, what would some of those improvements be?
5. Do you have any favorite buildings in Bellefonte? If so, which one(s)?
6. In terms of maintenance and upkeep of your building, what do you experience the most challenges with?

Thank you to the council members that were able to attend! If you didn't attend but would like to contribute feedback to any of these questions, please get in touch with me.



More photos of the event can be accessed here: [https://bellefontepa-my.sharepoint.com/:f/g/personal/gthompson\\_bellefontepa\\_gov/ElKUKyCU0IRGjpfhKlYs628BbB16SnVyFrJ4jpnsgd7nZA?e=cmNNSZ](https://bellefontepa-my.sharepoint.com/:f/g/personal/gthompson_bellefontepa_gov/ElKUKyCU0IRGjpfhKlYs628BbB16SnVyFrJ4jpnsgd7nZA?e=cmNNSZ)

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### **ZONING:**

Ongoing projects include addressing emails and phone calls about zoning and planning questions, processing zoning permits, researching zoning and land development ordinances and laws, and connecting with new and established businesses to get them properly permitted with the Borough.

A little more about the latter: For any new business, they are required to get permits through Borough Zoning and Centre Region Code. When I began working at the Borough in March 2021, I noticed that there was no formal permitting system for new businesses and many of them that came didn't know or just neglected to get the necessary permits from CRCA. Therefore, I started the business permitting program and it's been very successful.

However, businesses that were already established prior to March 2021 likely did not have the proper permits from the Borough. Therefore, in conjunction with when the Fire Safety License inspection is due for CRCA (every three years), I use that opportunity to introduce myself to business owners and get them the paperwork they need to be properly permitted as a business in the Borough.

An example of this success: Our billing department had the incorrect number of business units for a large downtown building. This is to no fault of the Billing Administrator but due to not having any formal permitting system for businesses and outdated information. That building was recently sold and, therefore, all residential units and business tenants required new fire safety inspections as per the CRCA code. I took that opportunity to work with our CRCA Fire Safety Inspector and the Property Manager of the building to go through the building and get accurate suite numbers and business tenant information for each space. The Business Administrator asked me personally if I could update her with the accurate number of businesses and residential units. That number rose significantly, which meant more revenue for the borough since the building owner could now be properly billed for the number of tenants in regards to sewage, water, garbage, and recycling.

**Ask me about the business permitting program sometime!** It's been a highly successful collaborative effort between the Office of Community Affairs department at the Borough and Centre Region Code Administration.





**AGENDA**

**BELLEFONTE BOROUGH PLANNING COMMISSION**

**LARGE MEETING ROOM, ARMORY BUILDING**

**301 NORTH SPRING STREET, BELLEFONTE**

**DATE: MARCH 11<sup>TH</sup>, 2024 TIME: 5:00 P.M.**

**CALL TO ORDER & ROLL CALL:**

|                               |
|-------------------------------|
| Mr. Robert Dannaker, Chairman |
| Mr. Chris Morelli             |
| Mr. Mark Edwards              |
| Mr. James Mills               |
| Mr. David Lomison             |

**APPROVAL OF MINUTES:** January 8, 2024 meeting minutes.

**NEW BUSINESS:**

- Elizabeth A. Lose, Assistant Director for the CC Planning and Community Development Office – discuss future land use as part of the overall county growth forecasting.

**LAND DEVELOPMENT ACTIVITIES:** None

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS:** None

**OLD BUSINESS:**

**Bellefonte Elementary School** - updates

- 2/5/24 – Council work session with HRG. No action of the LDP was taken at this time. Discussion included the Fire Department review and the traffic study and traffic concerns.
- 2/5/24 - Draft legal agreement between BASD and Bellefonte Borough sent to Borough Solicitor for review.
- 2/20/2024 – Jeff Stover reviewed the legal agreement and made some minor edits. Borough Council conditionally approved the BASD’s Land Development Plan for the elementary school along Airport Road. The proposed agreement, with any changes recommended by the borough solicitor, is to be accepted by the applicant. All unfinished components are to be submitted to the borough prior to final approval.
- 2/28/2024 – Borough Zoning approved and plans forwarded to Centre Region Code.

**INFORMATION ITEMS:**

- 2/23/24 - Centre County MPO Active Transportation Steering Committee kick-off meeting
- Upcoming: Lot Addition / Replot of Wagner Property at 396 E. Linn Street
  - This is currently in review by the County Planning Office

**ADJOURNMENT:** \_\_\_\_1<sup>ST</sup> \_\_\_\_2<sup>ND</sup> TIME: \_\_\_\_\_

**BELLEFONTE BOROUGH  
PLANNING COMMISSION  
MEETING MINUTES  
March 11, 2024 – 5:00 p.m.  
236 West Lamb Street, Bellefonte, PA 16823  
[www.bellefonte.net](http://www.bellefonte.net)**

**CALL TO ORDER:**

The March 11, 2024 meeting of the Bellefonte Borough Planning Commission was called to order at 5:00 p.m.

**MEMBERS PRESENT**

Robert Dannaker, Chair  
Chris Morelli  
Mark Edwards  
David Lomison  
James Mills, Secretary

**STAFF MEMBERS**

Gina Thompson, Zoning Administrator  
Julie Brooks, Assistant Public Works Superintendent

**GUESTS:**

Elyse Crawford

**APPROVAL OF MINUTES**

Lomison motioned to approve the January 8, 2023 minutes. Edwards seconded. Motion carried.

**NEW BUSINESS**

- Elyse Crawford, Planner for the Centre County Planning and Community Development Office, was present to discuss land use as part of the overall county growth forecasting.
  - The Nittany Valley Planning Commission meeting will be held next week.
    - The projects highlighted for Bellefonte include:
      - Elementary School
        - A member raised a question regarding the Bellefonte Elementary building and if there are any future plans for that site.
        - Which buildings are going to close?
      - Waterfront District (hotel, parking, condos, boutiques)
        - Hotel project
          - This project is on hold. The organizers are trying to work with the grant holders to extend the grants that were awarded.

- There are no definitive plans for a start date for this project.
- Current high building/construction costs are a major issue
- Trail Project (trail from Bellefonte to Milesburg)
  - First presented in 2018
  - \$6.5 million to do 2 miles of Rail Trail
  - Private land owners were unwilling to participate in or cooperate with the project – so there needed to be several areas with stream crossings. Bridges are expensive.
- Centre Crest Building
  - There are zoning issues as this is in the R2 district
  - Children and Youth Services might be looking at this site
- Bellefonte Works (Water Authority)
  - Approval of state funding for upgrades – will upgrades help to maintain or create new jobs.
- Armory Building
  - The building is being renovated to be used as Borough offices and meeting spaces.
  - The Borough may lease open spaces to outside interested parties.
  - The space may also be available for rental for small events.
  - The Armory Building is located in an R2 district.
- Honorable Mentions (Outside the Borough):
  - New Geisinger by Weis
  - Old Weis building
  - Black Walnut Body Works
  - Vacant Buildings
  - Titan Hollow
  - OLD Armory (this project is on hold)

**LAND DEVELOPMENT ACTIVITIES**

- NONE

**ORDINANCE ADDITIONS / UPDATES / AMENDMENTS: (in order of priority)**

- NONE

**ADD ORDINANCES**

- NONE

**OLD BUSINESS**

- Bellefonte Elementary School - Update
  - 2/5/24 – Council work session with HRG. No action of the LDP was taken at this time. Discussion included the Fire Department review and the traffic study and traffic concerns.
  - 2/5/24 - Draft legal agreement between BASD and Bellefonte Borough sent to Borough Solicitor for review.
  - 2/20/2024 – Jeff Stover reviewed the legal agreement and made some minor edits. Borough Council conditionally approved the BASD’s Land Development Plan for the elementary school along Airport Road. The proposed agreement, with any changes recommended by the borough solicitor, is to be accepted by the applicant. All unfinished components are to be submitted to the borough prior to final approval.
  - 2/28/2024 – Borough Zoning approved and plans forwarded to Centre Region Code.
- Walt Schneider is a consult and representative for the Fire Company to help resolve any issues with safety and fire plans

**INFORMATION/DISCUSSION ITEMS**

- The Vape shop by the Railroad and Pelican – signs need to be taken down
- 2/23/24 - Centre County MPO Active Transportation Steering Committee kick-off meeting
  - Scope and Sequence of their Transportation plan. Slated to be done by the end of the year.
  - Multi-Modal Transportation
- Upcoming: Lot Addition / Replot of Wagner Property at 396 E. Linn Street
  - Currently under review by the County Planning office
  - May need a variance as it is non-conforming

**ADJOURNMENT**

*Morelli motioned to adjourn. Edwards seconded. Motion carried. Meeting adjourned at 6:10p.m.*



CENTRE COUNTY



PLANNING AND  
COMMUNITY DEVELOPMENT  
OFFICE

Growth Forecast Project  
Centre County



## PURPOSE

The growth forecasting project aims to capture and estimate residential and commercial development that will forecast populations, dwelling units, business types, and jobs through the year 2050. The estimates will be applied to current and future planning projects including the MPO's Long Range Transportation Plan, the Countywide Active Transportation Plan, and county and regional comprehensive plan updates.

## METHODOLOGY

Staff will use current tax parcel data, American Community Survey population and housing figures, and U.S. Census Bureau's 'On the Map' application for employment to forecast future numbers of residents, homes, and jobs in timeline ranges. This forecast will be performed by examining planned residential subdivisions and commercial land developments, considering persons per household, build-out capacity by zoning (if applicable), and infrastructure (water, sewer, roads, etc.). Staff will also reference the past few years of building permits and subdivision and land development activity reports to garner reasonable trends. The growth forecasting project is an estimate of parcel-level activity which will be aggregated later at the Census tract-level.

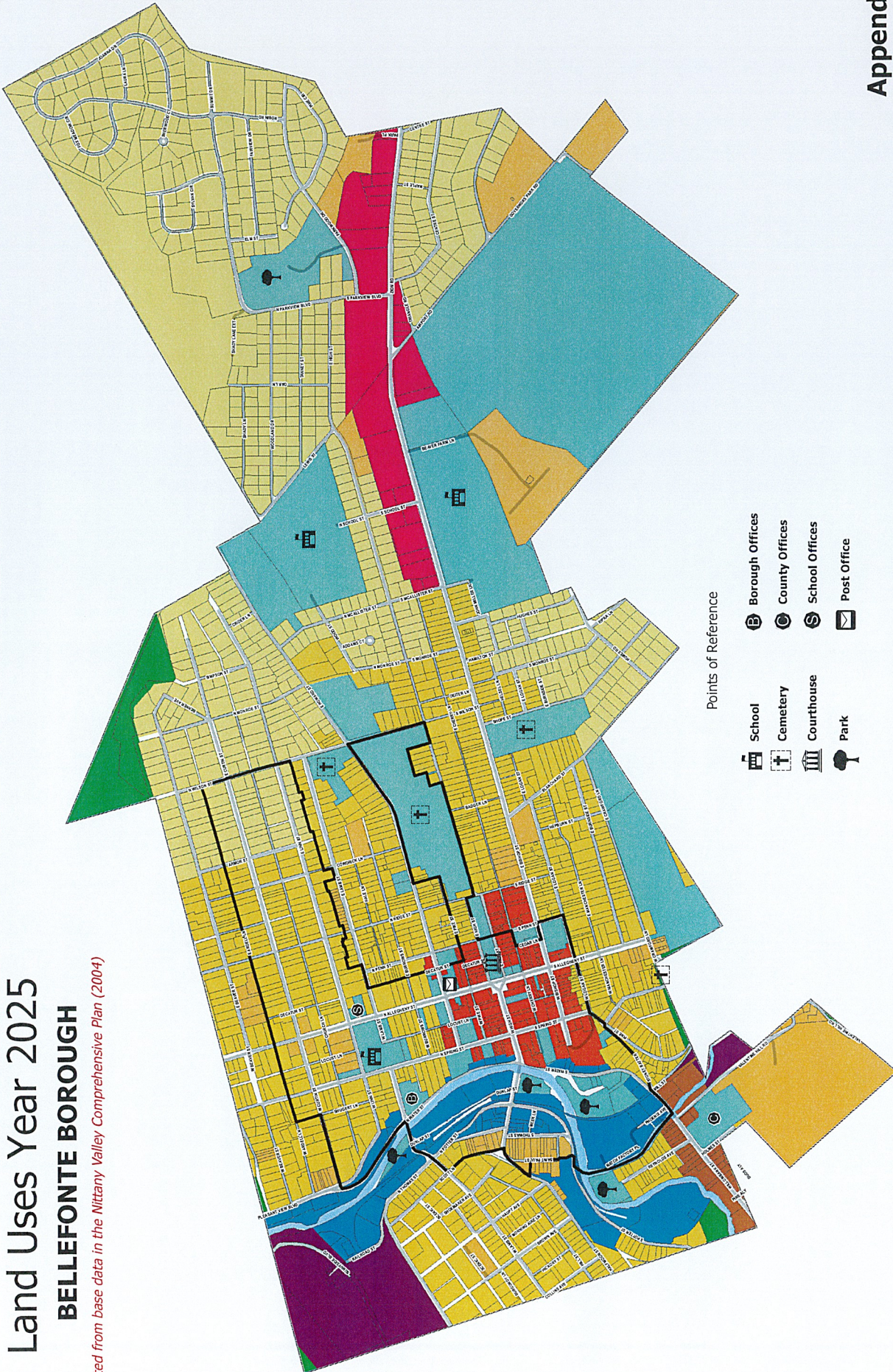
## MUNICIPAL INPUT

- Municipal officials may identify other community factors that may drive increases/decreases in populations, developments, and jobs (e.g. broadband, public services, recreation, etc.).
- Municipal officials may identify "new build" proposed projects, both residential and non-residential, that demonstrate potential to take place in the short-term (5-10 years), mid-term (15-25 years), and long-term (30+ years).
- Municipal officials can mark-up a base map to identify locations and timelines of forecasted land use activities to help staff develop growth forecasting figures and maps.

Thank you for your participation in this project, we look forward to working with you in the upcoming months.

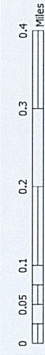


**Land Uses Year 2025**  
**BELLEFONTE BOROUGH**  
 Updated from base data in the *Nittany Valley Comprehensive Plan (2004)*



Points of Reference

- School
- Cemetery
- Courthouse
- Park
- Borough Offices
- County Offices
- School Offices
- Post Office



- P/SP Public/Semi-Public
- HARB Boundary

- Heavy Industrial
- Conservation

- HC Highway Commercial
- VC Village Commercial

- CBD Central Business District
- WFB Waterfront Business District

- R-3 Rowhouse Residential
- R-4 Multi-Family Residential

- R-1 Suburban Residential
- R-2 Town Residential

Prepared by the Centre County Planning and Community Development Office, July 2, 2019.



## Future land use Bellefonte

Liz Lose, Assistant Director  
Centre County Planning and Community Development Office

### **Elementary school**

- Which schools are going to close?
- What is going to happen to old schools?
- What is school intersection going to look like?

### **Waterfront district**

- hotel, parking, boutiques, condos: plans for this project timeline and feasibility
- trail project

### **Centre crest building: jobs**

- What other services might be useful in this building?

### **Bellefonte works**

- approve state funding for upgrades; what is this for, will these upgrades maintain or create jobs.

### **Armory building**

- to what extent will they be using this building for municipal uses: who is moving there?

### **Outside borough**

### **Underutilized sites**

- old bell buick, truck stuff and more: what's going on in here





HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

To: Council

From: Ralph

Date: March 14, 2024

Subject: Borough Manager's Report – **February 2024**

Operations/Staff Updates:

- **ADA Updates per DOJ Settlement Agreement** – Staff and the DOJ rep. are working on an addendum to the Settlement Agreement. All implementation deadlines have been extended.
- **Armory building/Spring Street** – construction for the elevator is complete except for a punch list and the formal elevator inspection. The speaker system will be adjusted after additional sound panels are installed (estimated time frame is the end of March). In April, borough personnel will start relocating offices (filing cabinets, etc.) from the 2<sup>nd</sup> floor of the current borough building to the 2<sup>nd</sup> floor the Armory building.
- **Bandshell Memorandum of Understanding (MOU)** – A meeting was held on March 4<sup>th</sup>. The bandshell committee is planning to downsize the project. They were asked to work on the checklist, specifically getting something in writing from Penn DoT regarding highway occupancy.
- **Big Spring Cover project** – DEP has requested a feasibility study for the Authority's desired concept. The Authority will review the feasibility study proposal, along with other design concepts, at their April meeting. The project is tentatively slated for bidding and construction in 2025.
- **Former National Guard Armory property along Zion Road** – The owner has put a hold on the brewery project due to high cost estimates to renovate the buildings. No further updates have been received.

- **Kepler Pool /Nittany Valley Rec. Authority** – The group is planning to update borough council at the March 18<sup>th</sup> work session.
- **New Elementary School along Airport Road** – This project was reviewed at the February 5<sup>th</sup> council work session. Conditional approval was granted by borough council at their February 19<sup>th</sup> meeting.
- **Parks/Governors Park/Pickle Ball** – Don and I met (November 2023) with Shawn Thompson, YMCA Director at Governors Park. Shawn will be submitting a proposal to take the tennis court and lay it out for four pickle ball courts. We will get the proposal to council once received.
- **Parks/seasonal personnel** – The crews are back to clean up the parks and get things in order for the season.
- **Parkview Heights Stormwater Project** – work has begun on this project. There are issues with the existing water and sewer lines being in the way of the new storm drain pipe. Work is underway to resolve these issues. Don will have a memo in the 3/18 packet.
- **Pennsylvania Highlands Community College (PHCC)** – The PHCC is coming to Bellefonte/Centre County. They have signed a lease for space in the Match Factory. They plan to start classes in the Fall of 2024. I plan to put an official welcome on an upcoming council agenda.
- **Personnel** – Our openings have been filled. Just a reminder that our non-uniform or public works union contract expires at the end of 2024. We are asking department heads for input on changes to the contract. Council will need to decide how they want to be involved – officers of council, special committee, etc.
- **Police Department Upgrades** – the police department will move from the first floor to the second floor (current space of the general offices) after the General Offices move to the Armory building. The existing first floor police department space will have some renovating done after the move to the second floor. The Armory Committee will do a walk-through with Mike Leaky, architect, of the existing police department space on March 18<sup>th</sup>.
- **SEDA-COG Joint Rail Authority (JRA) RR Spur along Potter Street** – council has approved the purchase of the spur with the rail conditional upon having an agreement with Bellefonte Historical Railroad Society (BHRS) regarding access and

use of the spur. We have to determine the best and most cost-effective way to proceed as the spur will require a subdivision plan.

- **Streets** – Spring is here! The street crew will be busy cleaning up streets from winter. They will then move into painting all yellow and white lines.
- **Streets/Columbia Gas work** – work has started up again and is progressing onto Wilson and East Linn Streets. We had a resident ask about a curb replacement/installation program. In the past, the borough had offered an optional program where residents could make arrangements with the contractor to have curbing installed along the front of their property. We are checking with Columbia Gas as to the contractor for paving/curbing. Once we have all of the details, we will put it out so that residents can make arrangements for curbing installation directly with the contractor.
- **Streets/Traffic Signal at Parkview and Zion Update** – The design phase is underway. The Borough did not receive grant funding for this project. Staff is looking for funding possibilities.
- **Streets/Downtown lighting/stamped crosswalks/flashing lights at crosswalks** – Late in the budget process, we began talking about doing a larger downtown improvement project which would replace the current street lighting (including the conduit under the sidewalk), finish the street crosswalk imprinting, and add the flashing lights at crosswalks. We would use the added millage increase in the Street lighting fund toward making a loan payment. We will also be looking for grant funding. The increase was approved in December. We are actively talking to engineering firms about getting a proposal from them – they would assist with developing the specifications, Penn DoT permits, bidding, etc.
- **Waterfront development** – the owners are seeking additional state funding. There is a grant application on the March 18<sup>th</sup> council agenda.

| February | Meetings/Activities Attended                                                                                                               |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 1        | ➤                                                                                                                                          |
| 2        | <ul style="list-style-type: none"> <li>➤ Council agenda planning meeting</li> <li>➤ Meeting with Jim Lanning – watershed issues</li> </ul> |
| 3        | ➤                                                                                                                                          |
| 4        | ➤                                                                                                                                          |
| 5        | <ul style="list-style-type: none"> <li>➤ Department head meeting</li> <li>➤ Council work session and business meeting</li> </ul>           |
| 6        | <ul style="list-style-type: none"> <li>➤ Staff meeting</li> <li>➤ Borough Authority meeting</li> </ul>                                     |

|    |                                                                                                                                                                                                                                             |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7  | <ul style="list-style-type: none"> <li>➤ Elevator job conference</li> <li>➤ Airport committee meeting</li> </ul>                                                                                                                            |
| 8  | <ul style="list-style-type: none"> <li>➤ Municipal Retirement Trust subcommittee conference call</li> <li>➤ Personnel meeting/Step 2 hearing re: wastewater plant employee</li> </ul>                                                       |
| 9  | ➤                                                                                                                                                                                                                                           |
| 10 | ➤                                                                                                                                                                                                                                           |
| 11 | ➤                                                                                                                                                                                                                                           |
| 12 | ➤ Phone call – borough solicitor                                                                                                                                                                                                            |
| 13 | ➤ Pennsylvania Highlands Community College (PHCC) zoom meeting                                                                                                                                                                              |
| 14 | ➤ Meeting with County rep – available human services for homeless                                                                                                                                                                           |
| 15 | <ul style="list-style-type: none"> <li>➤ Council meeting agenda planning</li> <li>➤ Dept. of Justice/sign language for meetings – follow up phone call</li> </ul>                                                                           |
| 16 | ➤                                                                                                                                                                                                                                           |
| 17 | ➤                                                                                                                                                                                                                                           |
| 18 | ➤                                                                                                                                                                                                                                           |
| 19 | ➤                                                                                                                                                                                                                                           |
| 20 | <ul style="list-style-type: none"> <li>➤ Department head meeting</li> <li>➤ Armory Building Committee meeting</li> <li>➤ Council work session and business meeting</li> </ul>                                                               |
| 21 | <ul style="list-style-type: none"> <li>➤ Elevator job conference</li> <li>➤ Airport committee meeting</li> <li>➤ Meeting with IT rep. – Armory building and office moving</li> </ul>                                                        |
| 22 | <ul style="list-style-type: none"> <li>➤ Zoom meeting the medical marijuana dispensary rep. – zoning</li> <li>➤ Spring Creek Watershed Commission – Authorities committee mtg.</li> <li>➤ Airport Authority Meeting</li> </ul>              |
| 23 | ➤ Phone call – personnel issue - HR solicitor                                                                                                                                                                                               |
| 24 | ➤                                                                                                                                                                                                                                           |
| 25 | ➤                                                                                                                                                                                                                                           |
| 26 | ➤ PSAB committee conference call                                                                                                                                                                                                            |
| 27 | ➤                                                                                                                                                                                                                                           |
| 28 | ➤ PHCC Centre County Advisory Council meeting                                                                                                                                                                                               |
| 29 | <ul style="list-style-type: none"> <li>➤ Council agenda planning meeting</li> <li>➤ Meeting with CATA and Benner Twp. reps – discuss service options</li> <li>➤ Meeting with resident – regularly stung by bees kept by neighbor</li> </ul> |
|    | ➤                                                                                                                                                                                                                                           |
|    | ➤                                                                                                                                                                                                                                           |

| Activities                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| Work session and Council Agenda formatting and preparation                                                                                             |
| Agenda/Meeting preparation and follow up, coordinate with staff – directives, policy questions                                                         |
| Unscheduled, informal, meetings, calls, emails to/from staff – Department day-to-day operations                                                        |
| Correspondence – elected, fellow staff, residents, business owners, other government staff, realtors, customers, etc. via emails, phone calls, letters |
| Draft meeting minutes review                                                                                                                           |



## MEMO

**Date:** For Council meeting March 18, 2024  
**To:** Bellefonte Borough Council  
**From:** Julie Brooks  
**Subject:** Bellefonte Intervalley Area Chamber of Commerce Update

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### March meeting points of interest

The Bellefonte Intervalley Area Chamber of Commerce met on March 6, 2024 approved meeting minutes are included from the February 7, 2024 meeting.

Main discussions centered on contact with members, board member changes and volunteers.

The ice-skating rink was taken down and board members were reminded to attend the March 18 council work session if they had additional concerns on CATA service in the partnership report for Bellefonte Borough.

Next meeting is April 3, 2024 7:30 AM at the train station.

**Bellefonte Borough Council Packet March 18, 2024  
BLACC Board of Directors Meeting, 7:30 AM**

**February 7, 2024, Meeting Minutes**

| <u>Present or Conference Call</u>                                                                                                                                                                                              | <u>Absent</u>                                                                                                             | <u>Staff/Guest</u>                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <p align="center"> <b>Gary Landon<br/>Mary Anne Volders<br/>Kerry O'Hara<br/>Matt Hill<br/>Julie Brooks<br/>Lesley Kistner<br/>Bill Pantle<br/>Sherri Letterman<br/>Zach Schuster<br/>Ciera Semack<br/>Kathleen Ammon</b> </p> | <p align="center"> <b>Candy Covey<br/>Jennylin Schuster<br/>Nicole Simpson<br/>Amber Concepcion<br/>Sally Houser</b> </p> | <p align="center"> <b>Meredith</b> </p> |

**Call to Order– Gary Landon, President at 7:38 am**

**Partnership Reports**

- a) HBI – Sally Houser – None
- b) HVAB – Grant will be opening in Feb 15. Marketing Summit March 5<sup>th</sup> Tour Bus Association will be March 26 Need volunteers for the Ironman
- c) County Commissioners None
- d) Bellefonte Borough – Julie Brooks – Update on Ice Rink, Duck Testing in the park, CATA Bus Issues
- e) DBI – Kathleen Ammon – Springboard gran opens in Feb, Under the Lights will be happening on Sept 13<sup>th</sup> holding info sessions for all interested in participating.
- f) CPI – Mary Ann Volders – Feb is Career and Tech Ed Month, Health Science Building moving forward, Hosting an Open House on Feb 29

**Approval of the Minutes from January 3, 2024 – Matt Hill made the motion to accept the minutes. Kerry O'Hara 2<sup>nd</sup> the motion and it passed by voice vote.**

**The treasurer's report was approved by voice vote. Matt Hill made the motion that Kerry O'Hara be the treasurer, Bill Pantle 2<sup>nd</sup> the motions and it passed by voice vote.**

**Committee Reports**

**Executive Committee- Gary Landon— Discussion on the guide, moving forward there will be a committee of members and board members in place to work on the upcoming guides, to better represent the group and it not being the total responsibility of one person.**

Jennylin is helping with the membership/contact list.

Discussion on current communication issues and how to improve going forward.

**Bellefonte Borough Council Packet March 18, 2024**

**Board Development** – Candy Covey- Kerry O’Hara will remain on the board as an individual member. Zach Schuster is now a current board member.

**Fundraising & Events** Matt Hill & Jennilyn Schuster —

Lottery Raffle – The raffle tickets are currently available from Board Members and local shops along with the train station. The drawing will be Tuesday February 20 at the Winter Blues Breaker at the Blonde Bistro Brew Works.

Program (Member Benefits) – Open — Blonde Bistro hosting Blues Breaker – February  
We are looking for hosts for the remaining year.

**Executive Director’s Report**

All accounts are balanced through January.

Focus has been membership dues collection efforts. We have dues coming in more consistently. I have been helping the railroad and pool develop and execute goals and objectives for their business plans. Currently working/attending the CATA hearings and meetings. Preparing to assist members with the HVAB grant process. I have had several meetings with individuals looking to open business or properties in town that are available. Meeting with partner organizations to see how best or benefit or help with combined efforts.

**Other Items**

**Old Business** – Vision and Strategic Planning

**New Business:**

**Open discussion**

**New Members to be approved** –Kerry O’Hara – accepted for individual membership.

**Adjournment:**

**Date of Next Meeting March 6 2024**

## Solar Co-op update:

:

Monday March 11<sup>th</sup> the Solar Co-op opened, residents can now visit the website and sign up. There are Bellefonte residents using solar, see their stories on the website:

<https://www.solarunitedneighbors.org/success-stories/duane-and-lisa-bellefonte-pennsylvania>

Please note, March 25<sup>th</sup> there is an informational meeting at Schlow Library 211 Allen Street State College PA [RSVP here](#)

We worked with the co-op and included information on the co-op in our Spring newsletter sent to all residents. There was a press release for the March 11<sup>th</sup> launch I will include in my next report. The following post from Solar Co-op will be posted on the Borough website:

We're joining forces with Solar United Neighbors to help people save money on their utility bills through the [Centre County Solar and EV Charger Co-op](#)! By joining the solar co-op, you'll learn about solar energy and how to get the best rates from an installer.

Have you ever thought about putting solar panels on your roof? Join us and nonprofit Solar United Neighbors (SUN) at our [Solar 101](#) information session on March 25 to learn more about going solar with the Centre County Solar and EV Charger Co-op! You'll learn about solar technology, financing, and tax incentives, meet SUN's solar experts, and get your solar questions answered. [RSVP here](#).

The solar co-op helps homeowners and small businesses in Centre County learn about solar and purchase panels at a group rate from a single installer. After a competitive bidding process facilitated by SUN, a group of volunteers from the co-op will select a solar company to complete the co-op's installations. Joining does *not* obligate you to purchase solar. [Sign up today!](#)

**Join the Centre County  
Solar & EV Charger Co-op!**

Save money & stress by going solar in a group.

[SolarUnitedNeighbors.org/CentreCounty](https://www.solarunitedneighbors.org/CentreCounty) **SOLAR UNITED NEIGHBORS**

Let the sun pay your bills!



**BELLEFONTE BOROUGH WATER AUTHORITY**  
**MEETING MINUTES**  
**REGULAR MEETING**  
**March 5, 2024 – 6:00 p.m.**  
**236 West Lamb Street**  
**Bellefonte, PA 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER**

The meeting was called to order March 5, 2024 at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle  
Mr. Greg Brown  
Mr. Jon Eaton  
Mr. Joe Falcone  
Mr. Frank (Buddy) Halderman (EXCUSED)  
Mr. Doug Johnson  
Mr. Mike Schmidt

**Staff**

Mr. Ralph Stewart, Borough Manager  
Mr. Frank Noll, WWTP Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Ms. Julie Brooks, Public Works Assistant Superintendent

**Engineer:** Chris Roelke

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**MINUTES**

*A motion was made by Beigle and seconded by Brown to approve the minutes from February 6, 2024. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

NONE

**PUBLIC COMMENT/COMMUNICATIONS- ORAL**

NONE

**COMMUNICATIONS (Written)**

Email regarding the Spring Creek Watershed Commission (SCWC) annual “State of the Watershed” meeting on March 28, 2024, 9am-1pm in the Large Meeting room in the Armory Building.

### **FINANCIALS**

Budget v. Actual January 2024

*Beigle motioned and Brown seconded to approve the financial report. No discussion. Motion carried.*

### **ENGINEER’S REPORT**

The engineer highlighted several projects worked on in February.

- Pump house Electrical Project
- Chapter 94 Report (Wasteload Manager - WWTP)
- Annual Pre-Treatment Report
- Finishing the Proposal for the Big Spring Cover Project

### **SEWER REPORT (Superintendent)**

The Superintendent highlighted the details of various projects and repairs completed in February.

Bulk Water sales for February: 5,600g

In February the Authority met with Martz Technologies to discuss several issues with the I/O work in the Control Room. They agreed to replace a VFD and power supply.

There was also a discussion regarding the air conditioning in the electrical room – temporary and permanent solutions.

### **WATER REPORT**

Details were offered regarding projects and repairs completed in February.

### **OLD BUSINESS**

Big Spring Cover Project

- The feasibility study cost estimate is complete and will be sent tomorrow.
- The main dilemma is that DEP must approve the design
- Authority does not want to block the view of the pumphouse which makes it difficult to come up with a feasible design.
- The feasibility study is designed to answer most of the questions for DEP.

Penn Eagle Filling Station update

- An agreement is close to being finished

The Corning Water Tank – AT&T wants to change out the antenna.

- Discussion regarding cables and welding and other issues.

The Shantel Cable Company is interested in getting space within the fence of the Hughes Street Water Tank to place a generator. An agreement is being negotiated for this project.

Parkview Heights update: (Wall on the Sewer line near Pine Circle)

- The attorneys are involved.
- It was noted again that the property owner did not apply for any building permits for any of the work done on the property.
- A member asked if it's possible to be a little more aggressive with correspondence and action.
- The property owner asked if it was possible to purchase some of the park property but the Borough and Authority are not willing to do that. The park was purchased with grant money and is not for sale.
- It was agreed that the Authority Attorneys should go "full speed ahead" on this project.

### **NEW BUSINESS**

Daily Water Withdrawal February 2024

Spring-Benner-Walker Area Joint Meeting Minutes January 22nd & February 12th, 2024

### **DISCUSSION**

There was a discussion regarding E-Billing as a cost savings.

Discussion regarding Biosolids.

### **ADJOURNMENT**

*Falcone motioned and Eaton seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:10 pm.*

## **Centre County Airport Authority Meeting Minutes, February 22<sup>nd</sup>, 2024**

**Attending:** C. Groshel; D. Johnson via Zoom; R. Finley; G. Khoury; D. Gray; H. Mose; W. Steudler; R. Stewart

**Additional Attendees:** J. Meyer C.M., Executive Director, CCAA; T. Benson, Legal Counsel for the Authority; Gina Catalano, Interested Citizen; Tom Walenchok and John Taylor with Baker Tilly, via Zoom.

**The meeting was convened at 7:00 PM by C. Groshel.**

### **Public Comments:**

Gina Catalano, 965 Fox Hill Road, explained that she is an Uber driver who lives on Fox Hill Road. Her residence is in a "no-service boundary" for Uber calls. The no-service boundary was created to solve a price-fixing scheme being undertaken by some Uber drivers who were picking up customers at the airport. Ms. Catalano is asking if the boundary could be moved so that her residence is not inside the boundary. J. Meyer will contact Uber regarding the boundary and work toward a solution.

### **1. Presentation from Authority Auditors for six-month audit**

Tom Walenchok and John Taylor of Baker Tilly provided an overview of the six-month draft audit. They explained the responsibilities of Baker Tilly and management for the process. There was a finding related to PFC revenue not being held in an interest-bearing account. J. Meyer has reminded the Authority board that these funds are held by Penn State; not the Authority. Additionally, Penn DoT did not charge interest on a long-term debt for a period of time. The Auditors confirmed that interest should have been charged by Penn DoT in the amount of \$47,529. Overall, the draft audit will result in a clean opinion. No action was taken at this time.

### **2. Approval of the January 25<sup>th</sup>, 2024 Meeting Minutes:**

Motion for approval was made by D. Gray. R. Finley seconded the motion. The motion was unanimously approved.

### **3. Financial Statements for January:**

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Cash Flows YTD
- e. Excel Budget Format Rev & Exp



R. Finley provided an overview of the financial statements. No unusual factors. The parking revenue is down as a result of less activity at the airport this time of the year. Due to the terms of the contract with the parking operator, they get the gross receipts to a specified amount first at the beginning of a new fiscal year. February is the first month of the fiscal year for the parking vendor contract. As mentioned previously, there is a desire to improve the financial statements regarding operating and capital accounting.

G. Khoury made a motion to accept the Report. D. Gray seconded the motion. The motion was unanimously approved.

**4. Executive Director's Report – J. Meyer:**

J. Meyer suggested that we keep the enplanement report on a calendar year. The load factors remain high with fewer flights available.

J. Meyer provided an overview of the parking revenue for the period. The contract with Republic Parking will expire in 2026. There was discussion about looking at all of the options and possibly forming a committee for this purpose later in the year.

**5. Committee Reports:**

**a. Boarding Bridges – G. Khoury:**

There was a meeting with B. Rodgers related to project funding. It is doubtful that there will be funding adequate to construct four boarding bridges in the near term, so Mead & Hunt will design for two boarding bridges. B. Rodgers will move around available funding to cover the design costs. Tentatively, construction may happen in FY25, if federal discretionary funding can be obtained in the next round. It was suggested that the Authority start looking into a feasibility study for terminal renovations to accommodate the two additional boarding bridges – walkways, second floor, etc.

**b. HR – H. Mose:**

R. Finley made a motion to go into Executive Session. The motion was seconded by W. Steudler. The motion was unanimously approved.

D. Gray made a motion to end the Executive Session and to return to the regular meeting. The motion was seconded by R. Finley. The motion was unanimously approved.

H. Mose made a motion to approve the Plan Documents related to a 457B retirement plan as described. The HR Committee will finalize the details. G. Khoury seconded the motion. The motion was unanimously approved.

**6. Continuing Business:** None

**7. New Business:**

**a. State College Regional / FAA Title VI Plan**

J. Meyer directed the Board to the McFarland Johnson consultant proposal in the agenda materials. This consultant would help the Authority and PSU with all Title VI, Civil Rights Act, DBE forms for the FAA. The cost is a lump sum fee of \$20,695. The Authority and PSU are to split this cost.

R. Finley made a motion to accept the consultant proposal with the cost split as described. The motion was seconded by D. Gray. The motion was unanimously approved.

**Around the Room:** It was suggested that Authority members have and use an Authority email address.

**Adjournment:** The meeting was adjourned at 8:45 p.m.

CENTRE REGION COUNCIL OF GOVERNMENTS  
PUBLIC SAFETY COMMITTEE

MINUTES DRAFT

January 9, 2024

Mr. Norenberg called the January 9, 2024, hybrid meeting of the Centre Region Council of Governments (COG) Public Safety Committee to order at 12:20 pm.

**Members Present (In-Person):** Omari Patterson, Ferguson Township; Tracey Moriarty, Harris Township

**Members Present (Remotely):** Susan Trainor, College Township; Kevin Kassab, State College Borough; Pamela Robb, Patton Township; Patti Hartle, Halfmoon Township.

**Others Present (In-Person):** Mr Norenberg, COG Executive Director; Mr Binkley, Centre Region COG Office of Administration; Mr Rawson, Centre LifeLink; Mr Kauffman, Fire Protection Program Director; Mr Risley, Emergency Management Coordinator; Mr Schneider, CRCA Agency Director; Mr Bittner, PSU Emergency Management; Mr Morales, PSU; Mr Brytczuk, PSU Emergency Services; Ms Baker, CRCA Administrative Services Manager; and Ms Strouse, Recording Secretary.

**Others Present (Remotely):** Mr Asendorf, COG Finance; Mr Warner, CRCA; Ms Brandt, SCASD

INTRODUCTION OF COMMITTEE MEMBERS AND STAFF (0:00:57)

The members of the Public Safety Committee and staff introduced themselves.

PUBLIC COMMENTS (0:02:48)

There were no public comments.

COG MEETING ETIQUETTE (0:03:07)

Mr. Norenberg reviewed the COG meeting etiquette and expectations established and adopted by the COG General Forum in November 2018.

COG ARTICLES OF AGREEMENT (0:07:01)

Mr. Norenberg reviewed the COG Articles of Agreement, highlighting the responsibilities of the Public Safety Committee.

ELECTION OF OFFICERS (0:09:16)

Mr. Norenberg opened the floor for nominations for the Public Safety Committee Chair.

**Ms. Trainor made a nomination to appoint Ms. Robb as Chair of the 2024 Public Safety Committee. Ms. Robb was elected by acclamation.**

Ms. Robb opened the floor for nominations for the Public Safety Committee Vice-Chair.

Public Safety Committee Minutes

January 9, 2024

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Ms. Robb made a nomination to appoint Ms. Trainor as Vice-Chair of the 2024 Public Safety Committee. Ms. Trainer was elected by acclamation.

NEW AGENDA ITEMS (0:11:29)

Ms. Robb asked if the Committee had agenda items to add. Mr. Norenberg reviewed the new state law regarding the addition of agenda items.

MINUTES (0:13:22)

A motion was made by Ms. Trainor and seconded by Mr. Kassab that *“the minutes of the October 10, 2023, meeting of the Public Safety Committee be accepted as presented.”*

The motion was unanimously approved.

MEETING DATES, TIME, AND LOCATION (0:14:00)

A motion was made by Ms. Trainor and seconded by Mr. Kassab that *“The Public Safety Committee adopt the following 2024 meeting schedule with all sessions beginning at 12:15 pm.”*

|                    |                |                     |                     |
|--------------------|----------------|---------------------|---------------------|
| <b>2024</b>        |                |                     |                     |
| <i>January 9</i>   | <i>April 9</i> | <i>July 9</i>       | <i>October 8</i>    |
| <i>February 13</i> | <i>May 14</i>  | <i>August 13</i>    | <i>November 12</i>  |
| <i>March 12</i>    | <i>June 11</i> | <i>September 10</i> | <i>December 10”</i> |

The motion was unanimously approved.

EMERGENCY MANAGEMENT COORDINATOR (0:17:00)

Mr. Kauffman introduced Mr. Jonathan Risley, the Assistant Chief for Emergency Management for the Centre Regional Fire Protection Program. Mr. Kauffman explained that the Joint Articles of Agreement authorizes the Centre Region Council of Government to recommend the appointment of the Emergency Management Coordinator and the Deputy Emergency Management Coordinator. Staff recommends that the Committee appoint Mr. Risely and Mr. Hoover to these positions.

A motion was made by Ms Trainor and seconded by Ms Hartle that *“The Public Safety Committee recommends the Executive Committee that Jonathan Risely be appointed as the Centre Region Emergency Management Coordinator and Derek Hoover as the Centre Region Deputy Emergency Management Coordinator.”*

The motion passed unanimously.

CONFIRMATION OF ALPHA FIRE COMPANY COMMAND OFFICERS (0:22:21)

Mr. Kauffman explained that the COG General Forum formally confirms recommendations for the Alpha Fire Company Command Officers in January.



Public Safety Committee Minutes

January 9, 2024

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A motion was made by Mr. Patterson and seconded by Mr. Kassab that “*The Public Safety Committee recommends to the Executive Committee the appointment of the 2024 Alpha Fire Company Command Officers and the Fire Police Officers.*”

The motion carried 4-0-2. Halfmoon Township and Harris Township abstained.

RE-APPOINTMENT OF CENTRE REGION FIRE MARSHALS (0:30:43)

Mr. Kauffman explained that the Centre Region Fire Marshal and Assistant Fire Marshals are appointed for two-year terms by the General Forum.

A motion was made by Ms. Trainor and seconded by Mr. Kassab that “*The Public Safety Committee recommends to the Executive Committee the reappointment of the Centre Region Fire Marshals and Assistant Fire Marshals.*”

The motion passed unanimously.

APPOINTMENT OF CENTRE REGION ASSISTANT FIRE MARSHAL (0:33:00)

Mr Kauffman explained that there was a vacancy for an Assistant Fire Marshall. He recommended the appointment of Vincent Finochio for the position.

A motion was made by Mr. Patterson and seconded by Ms. Moriarty that “*The Public Safety Committee recommends to the Executive Committee the appointment of Assistant Fire Marshal Vincent Finochio.*”

The motion passed unanimously.

STAFF UPDATES (0:34:19)

Mr. Schneider reported on the following Code Administration items:

- Initiatives in the Code Administration for 2024:
  - Updating Fire Alarm and False Alarm changes, as adopted in the Property Maintenance Code
  - Electronic Plan Review/Plan Submission
  - Credit card payment processing
  - Citizen online complaint portal
  - 2021 ICC Building Codes under consideration for State Adoption for implantation in 2025
  - Created and presented a Property Maintenance Boot Camp; the presentation will be recorded and shared on our website so the rental housing process can be viewed any time
  - The joint effort with Fire Administration to implement four new shared positions, expect 2<sup>nd</sup> Quarter hiring

Public Safety Committee Minutes

January 9, 2024

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- Four significant projects that we will follow this year: Hetzel Hi-rise, Nittany Lion Inn, Toftrees Resort, and the Mt. Nittany Medical Center

Mr. Kauffman reports on the following Regional Fire Protection items:

- 2024 Initiatives for Regional Fire Protection
  - Alpha Volunteer Fire Company turns 125 years old this year; a celebration is being planned for July
  - The 2023 Annual Regional Fire Protection year-in-review report will be presented in February
  - Further discussion on the joint Fire/Code positions
  - The Penn State Centre Region Fire Service Agreement will be reviewed
  - Strategic plan for career staffing
- There was a milestone increase in the number of responses in 2023, with 1,425 incidents
- In The last quarter, volunteer hours increased by 1,033, and in 2023, volunteer hours increased by 11,260.

Mr. Kauffman reported on the following Emergency Management items:

- 2024 Initiatives include:
  - Update Joint EOC plan with Penn State
  - Final draft of the Penn State/Centre Region Emergency Management Agreement
  - EMS provider updates
  - Emergency Management Council reports
  - Emergency Services, Penn Dot and Utilities joint meeting
  - Code Red Alerting System

ADJOURNMENT (1:05:32)

With no further business, on January 9, 2024, the COG Public Safety Committee meeting was adjourned at 1:26 pm.

Respectfully submitted,

Tammy Strouse  
Recording Secretary



# HISTORIC Bellefonte™

Est. 1795

## WORKPLACE SAFETY COMMITTEE MEETING

7:30 AM

WEDNESDAY, FEBRUARY 21<sup>ST</sup>, 2024

### AGENDA

**Members:**

|                                             |                                                   |
|---------------------------------------------|---------------------------------------------------|
| Steve Caldana (Member, Refuse) <b>Chair</b> | Jason Ostroskie (Member, Streets) <b>V. Chair</b> |
| Samuel Horner (Member, Refuse)              | Shannon Struble (Member, WWTP- Mgmt)              |
| Bill Witmer (Member, Police)                | Matt Auman (Member, PW-Mgmt)                      |
| Scott Rhoat (Member, EMS)                   | Julie Brooks (Member, Mgmt)                       |
| Tim Schreffler (Member, Fire Dept)          | Randy Brachbill (Member, Council Rep)             |
| Seth Klinefelter (Member, WWTP)             | VACANT (Member, Water)                            |

**Administrative:** Alyssa Doherty

**Guests:** Ralph W Stewart  
Don Holderman  
Barb Smith  
April Ressler

### CALL TO ORDER

**APPROVAL OF MINUTES** –January 17<sup>th</sup>, 2024 1<sup>st</sup> 2<sup>nd</sup>

### OLD BUSINESS

- Safety Concern Forms Review
- Recent safety incidents or near misses review
- 1<sup>st</sup> Quarter Facility Inspection-Wastewater Treatment Plant- deadline March 31, 2024

### NEW BUSINESS

- **Video-** Job Safety Analysis: Safety Awareness and You-Concise- 10 minutes

### COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER

- Please try to limit all comments to three minutes maximum.

### NEXT MEETING

- The next meeting will be held on Wednesday, March 20<sup>th</sup>, 2024 @ 7:30 AM.

**ADJOURNMENT** 1<sup>st</sup> 2<sup>nd</sup> @ AM

**BOROUGH OF BELLEFONTE**  
**WORKPLACE SAFETY COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JANUARY 17<sup>TH</sup>, 2024, 7:30 A.M.**  
**BELLEFONTE BOROUGH BUILDING COUNCIL ROOM**

**Members Present:**

Jason Ostroskie (Member, streets)  
Randy Brachbill (Member, Council Rep)-Zoom  
Steve Caldana (Member, Water) Chair  
Sam Horner (Member, Refuse)  
Julie Brooks (Member, Mgmt)  
Seth Klinefelter (Member, WWTP)  
Matt Auman (Member, Mgmt)  
Bill Witmer (Member, Police)  
Scott Rhoat (Member, EMS)

**Members Absent:**

Shannon Struble (Member, WWTP-Mgmt)  
Tim Schreffler (Member, Fire Dept)

**Administrative:** Alyssa Doherty

**Guests:** Barb Smith, Teeter Group

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**CALL TO ORDER:**

**APPROVAL OF MINUTES – December 20<sup>th</sup>, 2023**

*Mr. Brachbill moved to approve the meeting minutes. Mr. Auman seconded. Motion carried.*

**OLD BUSINESS:**

**Safety Concern Forms Review:** None.

**Recent Safety incidents or near-miss reviews:** One accident occurred at the Wastewater Treatment Plant. The Employee was opening a bottle of fuel additive and was sprayed in the face. The Safety Committee recommended the use of Safety Glasses when opening chemicals/ fuel additives.

**1<sup>st</sup> Quarter Facility Inspection-Wastewater Treatment Plant-deadline March 31<sup>st</sup>, 2024:**

Julie Brooks, Matt Auman, Shannon Struble, Seth Klinefelter and Craig Herrold will preform the inspection before the deadline.

**NEW BUSINESS:**

**Video: Accident Investigation (13 Minutes):** After the completion of the video, the Committee completed a quiz as a group and reviewed the answers. Barb Smith commented sometimes it is



hard to find the root cause but when digging deeper its usually found. Always ask yourself Why five times to get to the root cause.

**COMMITTEE MEMBER COMMENTS/ FOR THE GOOD OF THE ORDER:**

Seth Klinefelter mentioned the WWTP currently has one guy working the 11 pm-7 am or 3 pm-11 pm shift alone. If the employee would fall in the tank there would be no one to help them. If the only employee working the shift then removing the tanks from rounds may be beneficial for safety. Seth plans to talk with Frank and Shannon on this.

**NEXT MEETING:** The next meeting will be held on Wednesday, January 17<sup>th</sup>, 2024, @ 7:30 a.m.

**ADJOURNMENT:** *Mr. Auman moved to adjourn. Mr. Ostroskie seconded the motion. Motion carried. Meeting adjourned at 7:55 a.m.*

**JOB SAFETY ANALYSIS, SAFETY AWARENESS AND YOU (Concise)**  
**REVIEW QUIZ**

Name \_\_\_\_\_ Date \_\_\_\_\_

*Please provide answers to the following to show how well you understand the information presented during this program.*

1. The ultimate goal of a job safety analysis is to reduce risk or hazards to as low as reasonably practical to protect workers from injury or illness.
  - a. true
  - b. false
2. The only time a job safety analysis should be performed is when a new job task has been introduced into the workplace.
  - a. true
  - b. false
3. You should wait until the job safety analysis is completed before correcting obvious hazards.
  - a. true
  - b. false
4. Why should a list of job steps be reviewed with the worker who performed the job?
  - a. to find out if he or she committed an unsafe act
  - b. to make sure no tools or equipment malfunctioned while performing the job
  - c. to make sure no steps have been omitted
5. The first choice in controlling hazards is to eliminate it by removing it from the area.
  - a. true
  - b. false
6. What is the final option for controlling hazards if they can't be controlled by another other means?
  - a. administrative controls
  - b. engineering controls
  - c. personal protective equipment
7. Hazard recognition is like a personal version of a job safety analysis.
  - a. true
  - b. false

**TITLE: 4743 JOB SAFETY ANALYSIS,  
SAFETY AWARENESS AND YOU (Concise)**

LENGTH: 10 MINUTES

PRODUCTION YEAR: 2013

**PROGRAM SYNOPSIS:**

While there are countless methods used to protect workers from injury, each method shares a common root. The genesis of all injury prevention methods is an understanding and awareness of the hazards to which a worker may be exposed. In other words, the company and the worker must be aware of a hazard before that hazard can be controlled. This program discusses how the shared duty of safety awareness and hazard recognition helps prevent injury. Also, the process of developing a successful job safety analysis is explained, including the sequence of dividing a job into steps, analyzing those steps for hazards and creating control measures for each step.

**PROGRAM OBJECTIVES:** After watching the program, the participant will be able to explain the following:

- What a job safety analysis and when one should be performed;
- What information a completed JSA should contain;
- How the process of developing a JSA works;
- What safety awareness is.

**PROGRAM OUTLINE**

**JOB SAFETY ANALYSIS**

- The ultimate goal of a job safety analysis is to reduce the risks or hazards of a task, process or procedure to as low as reasonably practical to protect workers from injury or illness.
- Of course for a JSA to be helpful, it must be done prior to the job being performed and its finding must be implemented into engineering controls, safe work practices and procedures.
- This is why a job safety analysis should be performed anytime a new job task is introduced into the workplace as well as anytime a current job task is changed or modified.
- Each JSA should also be periodically reviewed to ensure it remains accurate and effective.

***Information On A JSA***

- A successful job safety analysis will produce a document that is easy to understand, can be reviewed with employees during orientation or safety meetings and can be included in a worker's job description.
- A finished JSA will typically contain the following important information: a description of the job task to be performed, a listing of the basic steps required to complete the job, a listing of the potential hazards which may be encountered during each step and a list of measures to be taken during each step to control those hazards.
- Employees must be mindful that the existence of a job safety analysis alone will not make a job safe. Injuries will still occur if the JSA is not fully implemented by both management and workers.
- The job safety analysis for most new job tasks are typically conducted by management and safety professionals; however workers are often part of the assessment team.
- In addition, workers may discover a job task that doesn't currently have a written job safety analysis and be asked to perform one on their own.
- Safety committee members, frontline supervisors and experienced workers may also frequently be asked to review existing JSA's and offer suggested changes.
- No matter who conducts a job safety analysis, it is important to participate if you are asked to do so. You may have unique or specific knowledge about the hazards involved. Involvement by knowledgeable workers helps ensure a top-quality analysis.
- Your participation will also indicate to others that you are committed to the safety effort of the organization. Your example makes it more likely that others will also participate.

***Good Starting Information***

- When conducting a JSA, a good starting point is to review any incidents related to the task in question which have resulted in injuries, property damage or close calls.
- This information may indicate that existing controls, if any, aren't sufficient and may provide clues to new control measures which may need to be implemented.
- You should then consult with experienced employees to learn about the hazards they have noticed and to get their ideas on eliminating and controlling those hazards.
- Of course, if any hazard is identified that poses an immediate danger to a workers life or health, take immediate action to prevent an injury. Do not wait until the job safety analysis is completed before correcting obvious hazards.

***Prioritize Jobs To Review***

- To help decide which jobs to analysis first, make a list and rank them by priority. List jobs with hazards that present unacceptable risks and rank them based on those most likely to occur and those with the most severe consequences. These are the tasks which should be your first priority for analysis.

**JSA: DIVIDE THE JOB INTO STEPS**

- Next, divide the job into its basic steps. One way to do this is to observe a worker performing the job and making a list of the steps taken by the worker.
- Some organizations record video of workers performing the job so it can be more carefully analyzed to produce a more detailed job safety analysis.
- Once created, the list of job steps should then be reviewed with the worker to make sure nothing has been omitted.
- It is often a good idea to limit the job steps of a JSA to 15 or less. Jobs requiring more than 15 steps can usually be broken down into more than one JSA.

**JSA: ANALYZE STEPS FOR HAZARDS**

- Once a listing of job steps is created, each step should be analyzed for hazards by attempting to envision the various ways a person performing that particular step may suffer an injury.
- Here are a few common categories of the causes of injuries. Consider each of these when analyzing each job step for potential hazards.
- Struck: Can the worker strike anything that may cause injury such as sharp edges or low hanging objects? Can anything strike the worker such as falling objects, opening doors or moving vehicles?
- Contact: Can the worker contact anything that may cause injury such as hot objects, energized electrical parts or hazardous chemicals? Can anything harmful contact the worker such as a pressurized release or electric arc blast?
- Caught: Can the worker become caught or entrapped by any opening or configuration? Can the worker become caught in or caught between any moving equipment, pinch point or nip point?
- Fall: Can the worker slip or trip on anything which may result in a same level fall? Can the worker fall from one level to another?
- Strain: Can the worker be injured from excessive strain from lifting, pushing, pulling, repetitive motions or awkward postures?
- Exposure: Can the worker be injured from exposure to heat, cold, noise, air quality or other environmental dangers?

**JSA: CREATE CONTROL MEASURES FOR EACH STEP**

- Once the potential hazards of each step of a job task are identified the best methods to control those hazards must then be developed and listed on the job safety analysis.
- When developing methods to control potential hazards, many companies follow the following hierarchy of controls:
- The first choice is to eliminate the hazard by removing it from the area. For example, a hazardous chemical may be replaced by a non-hazardous one or a low hanging object may be removed.
- If it's not possible to eliminate a hazard, the next choice is to use engineering controls to control the hazard.
- If a hazard cannot be completely controlled by engineering controls, then controlling the hazard through administrative controls is the next choice.
- Administrative controls also include work procedures such as following lockout tagout procedures or performing pre-operational inspections.
- Lastly, the use of personal protective equipment is the final option to protect employees from hazards which have not been controlled by other means.
- Once the JSA for a job is completed, it should then be used for the development and implementation of safe work practices and employee training.

**SAFETY AWARENESS**

- Safety awareness includes not only a recognition of potential hazards, but also an awareness of what is happening in your immediate work area and an understanding of how your actions and the actions of those around you may impact your safety, both now and in the near future.
- In other words, safety awareness is seeing and understanding what is currently happening around you, while also thinking ahead to anticipate and prevent problems.
- Recall that a job safety analysis is specific to a unique job task. This is different than the concept of safety awareness which is more personal and fluid; moving about with each individual.
- Make sure that what you plan to do makes good sense and isn't inherently dangerous.
- This allows you to envision the steps of the job so you can foresee any hazards or pitfalls.
- Remember, hazard recognition is like a personal version of a job safety analysis. This is what safety professionals mean when they say, "Think before you act."
- A moment of thought can easily prevent a lifetime affected by injury.





HISTORIC  
**Bellefonte™**  
*Est. 1795*

RESOLUTION NO. 03182024-01

Be it RESOLVED, that the Borough of Bellefonte, Centre County hereby requests a Business in Our Sites Grant in the amount of \$2,000,000 from the **COMMONWEALTH FINANCING AUTHORITY THROUGH THE** Department of Community and Economic Development of the Commonwealth of Pennsylvania to be used for the construction of a parking garage to support the Bellefonte Waterfront Redevelopment Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Kent Bernier, Council President, and Ralph Stewart, Borough Manager as the official(s) to execute all documents and agreements between the Borough of Bellefonte and the **COMMONWEALTH FINANCING AUTHORITY THROUGH THE** Pennsylvania Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

I, Ralph W. Stewart, duly qualified Manager/Secretary of the Borough of Bellefonte, Centre County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough Council at a regular meeting held on March 18<sup>th</sup>, 2024 and said Resolution has been recorded in the Minutes of the Borough of Bellefonte and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Bellefonte, this 18<sup>th</sup> day of March, 2024.

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Ralph W. Stewart  
Manager/Secretary

(SEAL)



# CERTIFICATE FOR PAYMENT

**Date of Issuance:** 03/08/2024 **Project No.:** BLFNT22001 **Contract No.:** 2023-01  
**Project:** Parkview Heights Stormwater Management **Certificate No.:** 3  
**Contractor:** John Claar Excavating, Inc.  
 Address: 1142 Pine Creek Road, Woodward, PA, 16882-8303  
 For Period:  
 From: 02/17/2024  
 To: 03/08/2024  
 To: Bellefonte Borough OWNER

In accordance with the subject contract and the attached Application For Payment named contractor is entitled to payment in the amount stipulated below.

**The present status of the account for the subject contract is as follows:**

In providing this information as to the status of construction, Pennoni Associates and the municipality make no representations (except where expressly stated herein to the contrary) as to the final quality of the construction to date; its final conformance with applicable plans, specifications or municipal requirements; its ability to pass any final applicable test requirements, or the cost or degree of future work, which will be required to complete the work to conform with final applicable requirements. Pennoni Associates and the municipality expressly disclaim and all liability for claims or damages arising from any construction deficiencies hereafter discovered before final approval.

|                                |                     |
|--------------------------------|---------------------|
| <b>ORIGINAL CONTRACT SUM</b>   | <b>\$261,495.00</b> |
| <b>Change Orders</b>           |                     |
| Total Additions                | <b>\$0.00</b>       |
| Sub Total                      | <b>\$261,495.00</b> |
| Total Deductions               | <b>\$0.00</b>       |
| <b>TOTAL CONTRACT TO DATE</b>  | <b>\$261,495.00</b> |
| Balance to Finish              | <b>\$106,198.01</b> |
| <b>TOTAL COMPLETED TO DATE</b> | <b>\$163,470.52</b> |
| Materials Stored               | <b>\$0.00</b>       |
| Total Completed & Stored       | <b>\$163,470.52</b> |
| Less <u>5%</u> Retainage       | <b>\$8,173.53</b>   |
| Total Earned Less Retainage    | <b>\$155,296.99</b> |
| Less Previous Payments         | <b>\$117,338.31</b> |
| <b>THIS CERTIFICATE</b>        | <b>\$37,958.68</b>  |

This certificate is not negotiable, it is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the owner or contractor under their contract.

ENGINEER: Pennoni Associates Inc. DATE: 03/08/2024  
 BY: Shep Hoehling

**OWNER'S ACCEPTANCE**

OWNER: Bellefonte Borough DATE: \_\_\_\_\_  
 BY: \_\_\_\_\_



**Contractor's Application for Payment No.**

**3**


|                      |                                                  |                    |                                                  |                          |                          |
|----------------------|--------------------------------------------------|--------------------|--------------------------------------------------|--------------------------|--------------------------|
| Application Period   |                                                  | Through 3-8-24     | Application Date:                                |                          | 3/8/2024                 |
| To                   | Bellefonte Borough                               | From (Contractor): | John Claar Excavating, Inc.                      | Via                      | Pennoni Associates, Inc. |
| Project:             | Bellefonte - Parkview Heights Stormwater Project | Contract:          | Bellefonte - Parkview Heights Stormwater Project | Attention: Shep Hoehling |                          |
| Contractor's Project |                                                  | N/A                | Engineer's Project No.:                          |                          | BLFNT22001               |

**Application For Payment  
Change Order Summary**

| Approved Change Orders      |               |               |
|-----------------------------|---------------|---------------|
| Number                      | Additions     | Deductions    |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
|                             |               |               |
| <b>TOTALS NET CHANGE BY</b> | <b>\$0.00</b> | <b>\$0.00</b> |
|                             | <b>\$0.00</b> |               |

|                                                                                               |               |
|-----------------------------------------------------------------------------------------------|---------------|
| 1. ORIGINAL CONTRACT PRICE.....                                                               | \$ 261,495.00 |
| 2. Net change by Change Orders.....                                                           | \$ -          |
| 3. Current Contract Price (Line 1 ± 2).....                                                   | \$ 261,495.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F on Progress Estimate).....                 | \$ 163,470.52 |
| 5. RETAINAGE:                                                                                 |               |
| a. 5.00% Work Completed.....                                                                  | \$ 8,173.53   |
| b. 10.00% Material Stored.....                                                                | \$ -          |
| c. Total Retainage (Line 5.a + Line 5b.).....                                                 | \$ 8,173.53   |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....                                            | \$ 155,296.99 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....                                | \$ 117,338.31 |
| 8. AMOUNT DUE THIS APPLICATION.....                                                           | \$ 37,958.68  |
| 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Column G on Progress Estimate + Line 5c. above)..... | \$ 106,198.01 |

**Contractor's Certification**  
 The undersigned Contractor certifies that to the best of its knowledge, the following:  
 (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;  
 (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and  
 (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 3/8/2024

Payment of: \$ 37,958.68  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) \_\_\_\_\_ (Date)

Payment of: \$ \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)  
 Funding or Financing Entity (if applicable)

Progress Estimate - Lump Sum Work FORM C-00 62 76

Contractor's Application

|                                                                  |                                    |                      |                                                |                                            |                                                |           |                           |                    |  |
|------------------------------------------------------------------|------------------------------------|----------------------|------------------------------------------------|--------------------------------------------|------------------------------------------------|-----------|---------------------------|--------------------|--|
| For (Contract): Bellefonte - Parkview Heights Stormwater Project |                                    |                      |                                                | Application Number 3                       |                                                |           |                           |                    |  |
| Application Period: Through 3-8-24                               |                                    |                      |                                                | Application Date: 3/8/2024                 |                                                |           |                           |                    |  |
|                                                                  |                                    | Work Completed       |                                                | E                                          | F                                              |           | G                         | H                  |  |
| A                                                                | B                                  | C                    | D                                              | Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D + E) | % (F / B) | Balance to Finish (B - F) | Retainage          |  |
| Specification Section No.                                        | Description                        | Scheduled Value (\$) | From Previous Application (C+E)<br>This Period |                                            |                                                |           |                           |                    |  |
| 1                                                                | Mobilization                       | \$ 26,471.47         | \$ 26,471.47                                   | \$ -                                       | \$ 26,471.47                                   | 100.00%   | \$ -                      | \$ 1,323.57        |  |
| 2                                                                | E&S Controls                       | \$ 17,509.50         | \$ 11,673.00                                   | \$ 5,836.50                                | \$ 17,509.50                                   | 100.00%   | \$ -                      | \$ 875.48          |  |
| 3                                                                | Tree Removal/Clearing and Grubbing | \$ 23,794.56         | \$ 12,250.00                                   | \$ 11,544.56                               | \$ 23,794.56                                   | 100.00%   | \$ 0.00                   | \$ 1,189.73        |  |
| 4                                                                | Swale 2 Construction               | \$ 40,245.71         | \$ 36,222.99                                   | \$ -                                       | \$ 36,222.99                                   | 90.00%    | \$ 4,022.72               | \$ 1,811.15        |  |
| 5                                                                | Swale 3 Construction               | \$ 27,766.42         | \$ 24,990.00                                   | \$ -                                       | \$ 24,990.00                                   | 90.00%    | \$ 2,776.42               | \$ 1,249.50        |  |
| 6                                                                | Swale 4 Construction               | \$ 25,582.54         | \$ -                                           | \$ 25,582.00                               | \$ 25,582.00                                   | 100.00%   | \$ 0.54                   | \$ 1,279.10        |  |
| 7                                                                | Pipe Installation                  | \$ 26,284.80         | \$ 8,900.00                                    | \$ -                                       | \$ 8,900.00                                    | 33.86%    | \$ 17,384.80              | \$ 445.00          |  |
| 8                                                                | Headwall Installation              | \$ 16,084.32         | \$ -                                           | \$ -                                       | \$ -                                           | 0.00%     | \$ 16,084.32              | \$ -               |  |
| 9                                                                | Paving                             | \$ 40,196.75         | \$ -                                           | \$ -                                       | \$ -                                           | 0.00%     | \$ 40,196.75              | \$ -               |  |
| 10                                                               | Cleanup, Restoration, and Seeding  | \$ 17,558.93         | \$ -                                           | \$ -                                       | \$ -                                           | 0.00%     | \$ 17,558.93              | \$ -               |  |
| <b>Totals</b>                                                    |                                    | <b>\$ 261,495.00</b> | <b>\$ 120,507.46</b>                           | <b>\$ 42,963.06</b>                        | <b>\$ 163,470.52</b>                           |           | <b>\$ 98,024.48</b>       | <b>\$ 8,173.53</b> |  |

**FINAL  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
APPLICATION PREPARATION SCHEDULE**

**BELLEFONTE BOROUGH  
FFY 2024**

|                                                                                                                                     |                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| Public Hearing Posting/Publication Date:                                                                                            | April 19, 2024                                     |
| First Public Hearing<br>301 N. Spring St., 1 <sup>st</sup> Floor Meeting Room<br>Bellefonte, PA 16823                               | May 20, 2024<br>Monday, 6:00 PM                    |
| <b>Project Selection</b><br>301 N. Spring St. 1 <sup>st</sup> Floor Meeting Room<br>Bellefonte, PA 16823                            | <b>June 17, 2024</b><br><b>Monday, 7:30 PM</b>     |
| Final Public Hearing Publication Date                                                                                               | July 16, 2024                                      |
| Final Public Hearing<br><i>Willowbank Building</i><br>420 Holmes Street, Room 146, Bellefonte                                       | August 6, 2024<br><b>Tuesday, 6:00 PM</b>          |
| <b>*Application Approval - Centre County</b><br><b><i>Willowbank Building</i></b><br><b>420 Holmes Street, Room 146, Bellefonte</b> | <b>August 13, 2024</b><br><b>Tuesday, 10:00 AM</b> |
| Application Submission                                                                                                              | October 2024                                       |

**\* Denotes formal action by Centre County Board of Commissioners**

Estimated FFY 2024 Allocations (based on 2023):  
Bellefonte Borough \$117,993





# Memo

To: COUNCIL  
From: Don  
Date: March 18, 2024  
Re: Project Update

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There are a few items I wish to report to Council. They are as follows:

1. The Parking meters designated for the EV Charging Stations have been programmed and are installed. We ordered signage for each location and will install once delivered.

2. We received a Tree grant called TreePennsylvania. The trees come from the same nursery that we have been receiving trees from the past few years. We were awarded 20 trees for spring planting. Ten (10) of those trees (Linden) will be planted in the downtown to replace trees we have removed over the past few years. The other 10 trees ((Maples) will be planted in the Borough ROW areas. We have been told the trees will likely arrive in early April. As of today, tentative planting will be the first Saturday after pickup—we're thinking Saturday 4/13.

3. The Parkview Heights Stormwater project is progressing. We did run into an issue with the depth of the current water and sewer lines. Our Public Works Superintendent is working with our Engineer and Contractor to try and develop a change order that will work while causing the least amount of impact on residents. PLEASE NOTE WORST CASE SCENARIO WOULD BE A WATER LINE ADJUSTMENT THAT COULD POTENTIALLY HAVE AN IMPACT ON WATER SERVICE IN THAT AREA. We are optimistic after meeting with everyone on-site that we should be able to avoid this option, but we wanted Council to know it is still a possibility.

4. Drawings are being finalized for the second phase of the Streetscape Project. We had a pre-construction meeting with PennDOT on 3/12. Plans should be ready for bid with a let date of May. The earliest Construction will begin is August 17<sup>th</sup> with a completion date around November 10<sup>th</sup>.

5. We are still working on obtaining a price for the construction of the restroom and Batting Cage at Governor's Park.

6. We plan to have an information session regarding Bellefonte Borough's Composting process on Saturday, April 6<sup>th</sup> from 10:00 – 12:00 at the Musser Lane Composting site. The purpose is to educate Borough residents on our compost processes and feature the new bagging equipment. Anyone who shows up will receive a free bag of compost. We will advertise this in our newsletter and on our website.