



HISTORIC  
**Bellefonte**<sup>™</sup>  
*Est. 1795*

**Borough of Bellefonte Council Work Session**

**AGENDA**

**6:30 – 6:55 PM, Monday, March 4<sup>th</sup>, 2024**

**In-Person, Large Room**

**301 N. Spring St, 1<sup>st</sup> Floor**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**

Recordings can be viewed on CNET, Comcast's Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**I. CALL TO ORDER – Council President Bernier**

**II. WELCOMING COMMENTS / OPENING REMARKS:**

- A) Welcome everyone to the Bellefonte Borough Council Work Session. No council action (making motions or approvals) is taken during work sessions.
- B) Trivia Question – Council President Kent Bernier

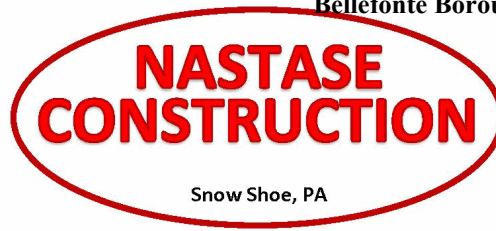
**III. ITEMS FOR DISCUSSION:**

*Note – All Times are approximate*

- A) Governor's Park Batting Cage Proposal – **25 Minutes**

**IV. ADJOURNMENT**

The Work Session will be adjourned at or before 6:55 PM. Borough Council has a scheduled Executive Session for a Personnel Matter at 7:00 PM, in the Small Conference Room. The Borough Council Business Meeting is scheduled to start at 7:30 PM.



## Proposal

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<b>From:</b>	John Nastase Construction PO Box 1 Snow Shoe, PA 16874 United States Phone: 814.280.1111 Fax: 814.387.4959	<b>Project:</b>	GOVERNORS PARK BATTING CAGE
		<b>Description:</b>	build batting cage
		<b>Bid Date:</b>	2/27/2024 12:00:00AM
		<b>Estimator:</b>	john
		<b>Revision Date:</b>	
		<b>Contract #:</b>	

ITEM / DESCRIPTION	BID QTY	U/M	AMOUNT
Building materials	1.000	ls	*
site work	1,175.000	cy	*
Turf	1.000	ls	*
Labor For project	1.000	ls	*
topsoil /seed	1.000	ls	*
Stone prep under turf	150.000	ton	*

# Proposal

Bellefonte Borough Council Packet March 4, 2024

ITEM / DESCRIPTION	BID QTY	U/M		AMOUNT
mobilization	1.000	ls	*	
Bond increase	1.000	ls	*	
wind screen	1.000	ls	*	
metal	1.000	ls	*	
trusses	1.000	ls	*	
Netting/Installed Installed	1.000	ls	*	
<b>TOTAL BID:</b>				<b>\$283,357.36</b>

\* **CAUTION!!!** The total bid shown may not be correct because of rounding. To correct rounding, return to the bid sheet and physically type Bid Units for all items with an \* next to the Bid Unit value.

Signature: \_\_\_\_\_



HISTORIC  
**Bellefonte™**  
 Est. 1795

**7:00 PM Executive Session – Grievance Hearing/WWTP Related  
 Small Conference Room, 301 N. Spring St. 1<sup>st</sup> Floor**

**Bellefonte Borough Council Business Meeting  
 7:30 PM Monday, March 4<sup>th</sup>, 2024  
 Large Meeting Room, Armory Building,  
 301 North Spring Street, Bellefonte**

**VIEW RECORDING OF WORK SESSIONS and BOROUGH COUNCIL MEETINGS**  
 Recordings can be viewed on CNET, Comcast’s Government Education Channel 7, or at [www.cnet1.org](http://www.cnet1.org) **ATTEND IN PERSON.** The meeting room is open with normal occupancy limits.

**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**

Mr. Bernier, <i>President, North Ward</i>	Ms. McKean, <i>West Ward</i>	
Mr. Brachbill, <i>South Ward</i>	Ms. Purnell, <i>North Ward</i>	
Ms. Cleeton, <i>South Ward</i>	Ms. Sedgwick, <i>West Ward</i>	
Ms. Dann, <i>Vice-President, South Ward</i>	Ms. Tosti-Vasey, <i>West Ward</i>	
Mr. Johnson, <i>North Ward</i>	Mr. Larson, <i>Junior Council Member</i>	
	Mayor Johnson, <i>At Large</i>	

**IV. ADDITIONS TO THE COUNCIL MEETING AGENDA**

*In accordance with Act 65 of 2021, If a matter is not on the Agenda, Council cannot take official action on it with some exceptions. The Council can act on matters relating to potential or real emergencies. Council may add a matter of agency business to its agenda through a majority vote. The Council should state the reason why the action item is being added to the agenda. Council may vote to add an action item(s) to the agenda.*

**VI. PUBLIC COMMENT (Oral)**

*This Public Comment period is for oral comments regarding any action items listed on this meeting agenda or any comments in general. No deliberations will be entered into by Council at this time. Please sign in, come to the podium at the appropriate time, and state your name and address and which item you are speaking about. Please try to limit comments to three minutes maximum.*

**VII. COMMUNICATIONS (written)**

Centre County Recycling and Refuse Authority Municipal Report for February 2024. <b>FYI, no council action is needed.</b>
Marion Township Proposed Zoning Ordinance Amendment–Article 15.1: Conditional Use Criteria – Wind & Solar Facilities. Council typically does not comment on these proposed amendments. <b>FYI, no council action is needed.</b>
The Borough has three Shade Trees (Trees for planting in the Street Right-of-way) available. Please contact Don Holderman, Assistant Borough Manager, if you are interested in receiving a free Shade Tree. (814)355-1501 ext. 215 or <a href="mailto:Dholderman@bellefontepa.gov">Dholderman@bellefontepa.gov</a> . <b>FYI, no council action is needed.</b>

**VIII. CONSENT AGENDA**

All items listed on the Consent Agenda are considered routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action. **Council Action Requested**

General	Council Meeting Minutes February 20 <sup>th</sup> , 2024
Finance	Budget v. Actual January 2024
Finance	Budget v. Actual Summary January 2024
Finance	Treasurer’s Report January 2024
Finance	Voucher Summary January 2024

**Call for a motion/2<sup>nd</sup> to approve the Consent Agenda**

**IX. REPORTS**

<i>Please limit all reports/rebuttals/deliberations to three minutes maximum.</i>		
DEPARTMENT	OFFICIAL/ STAFF	REPORT
Mayor ➤ Proclamation for Police Officer Robert Igoe	Mayor Johnson	Submitted
Jr. Council Member ➤ March 2024 Report	Mr. Larson	Submitted
Office of Community Affairs (OCA) ➤ The <b>Planning Commission</b> will meet on Monday, March 11 at 5:00 p.m. ➤ The <b>HARB</b> meeting for March 12, 2024, is canceled due to no projects for review. ➤ The next <b>HARB</b> meeting will be held on March 26, 2024, at 8:30 a.m.	Ms. Thompson	Submitted

**X. CURRENT and OLD BUSINESS**

Stoney Batter comments from Mark Hood, LTAP Representative. Borough Staff are in the process of adding additional signage. <b>FYI, no council action is required at this time.</b>
Scenic Street (600 block) pothole complaint. A review of the property file indicated that the Borough <b>did not</b> ordain or took over this street. Maintenance is the responsibility of the property owner. Pothole repair is not an enforceable item under the Borough’s Property Maintenance Code. It is suggested that the tenant contact the property owner. <b>FYI, no council action is requested.</b>
TASA Agreement Amendment Resolution No. 03042024-01. <b>Motion/2<sup>nd</sup> to approve the TASA Agreement Amendment Resolution No. 03042024-01.</b>
Community Development Block Grant (CDBG) Amendment 1 to Subrecipient Agreement dated June 21, 2022, for fiscal year 2020, Streetscape Safety Improvement Project. <b>Motion/2<sup>nd</sup> to approve the CDBG Amendment 1 to Subrecipient Agreement for fiscal year 2020.</b>
Community Development Block Grant (CDBG) Amendment 1 to Subrecipient Agreement dated June 21, 2022, for fiscal year 2021, Streetscape Safety Improvement Project. <b>Motion/2<sup>nd</sup> to approve the CDBG Amendment 1 to Subrecipient Agreement for fiscal year 2021.</b>
CATA Service Fee Increase/changes to services effective July 1, 2023. A work session with area Federal, State, and local

representatives to seek solutions is scheduled for 6:30 PM, Monday, March 18<sup>th</sup>, in the Large Meeting Room, 301 North Spring Street. **FYI, no council action is requested.**

Memo: Suggested rate of \$100.00 per hour for use of Governor's Park Baseball Field. **Motion/2<sup>nd</sup> to approve a rate of \$100.00 per hour for use of Governor's Park Baseball Field.**

## XI. NEW BUSINESS

JC Orr & Son Inc. Certificate for Payment Applications No. 5 and No. 7 for Armory Property Project. **Motion/ 2<sup>nd</sup> to remit payment to JC Orr & Son Inc. for Armory Property Project Payment Applications No. 5 and No. 7.**

John Claar Excavating Certificate for Payment No. 2 for Parkview Heights Stormwater Management Project. **Motion/ 2<sup>nd</sup> to remit payment to John Claar Excavating for the Parkview Heights Stormwater Management Project Application No. 2.**

PSAB Voting Delegate and Alternate Voting Delegate for June 2024 Conference. **Motion/2<sup>nd</sup> to appoint Barb Dann as Voting Delegate and Johanna Sedgwick as Alternate Voting Delegate for the PSAB June 2024 Conference.**

Centre County Boroughs Association March Meeting - save the date. This meeting will be at 6:00 PM on Wednesday, March 28<sup>th</sup>, 2024, in the Small Conference Room, 301 North Spring Street, 1<sup>st</sup> Floor. **FYI, no council action is required.**

## XII. ADJOURNMENT

The council meeting will be adjourned at or as close as possible to 9:00 PM

The Council Code of Conduct and the 2024 List of Goals/action items will be included with each Agenda.



## Centre County Recycling and Refuse Authority

February 2024 | Municipal Newsletter

Amy Schirf, Education Coordinator

### Long-time Centre County Recycling Coordinator to Retire

After joining the Centre County Recycling and Refuse Authority (CCRRA) in 1990, Deputy Executive Director/Recycling Coordinator **Joanne Shafer** will retire - February 29, 2024.

As the longest serving Recycling Coordinator in Pennsylvania, Joanne has served the Authority with dignity and integrity. Joanne is an integral force for recycling in Pennsylvania and her legacy will live on for many years to come.

### AUTHORITY SERVICES

- **Annual Recycling Reports** | Section 304 (f) of Pennsylvania Act 101 of 1988 requires each municipality to submit a report summarizing recycling efforts to the County by February 23. Thank you to those who submitted their information in a timely manner. If you haven't please submit today!
- **Curbside Recycling** is available in Marion Township, Walker Township, Howard Township, and Howard Borough for \$9 per month. Interested residents should contact CCRRA at (814) 238-7005.
- For January, the transfer station crew processed over 8,041 tons of refuse and the recycling crew processed more than 870 tons of inbound recycled material.
- Our enforcement team is working hard to battle litter and illegal dumping throughout our county. They collected a total of 800 lbs. of material (trash, tires, and scrap metal) illegally dumped. The total # of tires collected for January was (15) fifteen.
- Clean Energy recently installed a canopy over its RNG fueling station on Transfer Road. Renewable natural gas is available 24/7 at this location. Current price at the pump remains steady at \$3.19 /GGE
- Have a community event coming up? CCRRA staff are available to attend your meetings and events, at your request.
- Want a tour of our CCRRA facility? To request a tour for your group, just give us a call and ask for Amy!
- CCRRA produces a quarterly newsletter that is mailed to all municipal offices. If you are currently not on our newsletter mailing list, please let us know and we would be happy to add you. It is also delivered to subscribers through the Centre Daily Times, Centre County Gazette, and the Philipsburg Journal.
- Check out our new Recycling App - **RecycleCoach!** It can be downloaded for free from the App Store. It is a great tool for your smartphone to help you decide if an item is recyclable. The QR Code has been placed at the end of the report for easy downloading.

- CCRRA offers waste audits and educational materials for businesses and institutions to assist in your recycling efforts. Contact our Commercial Recycling Coordinator Ed Hicks for details. Email [ehicks@centrecountyrecycles.org](mailto:ehicks@centrecountyrecycles.org) or phone (814) 238-7005.

## UPCOMING EVENTS


- The annual **Hazardous Household Waste** event is scheduled for April 26-27, 2024. Friday 8 am - 4 pm and Saturday 8 am - 2 pm. Registration will be required for this event hosted by CCRRA at no-charge to Centre County residents. Residents can register after March 1, 2024 at [www.centrecountyrecycles.org](http://www.centrecountyrecycles.org).

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## MEET THE CENTRE COUNTY RECYCLING AND REFUSE AUTHORITY BOARD OF DIRECTORS

Each month the Authority will introduce you to a member of our Board of Directors!

MEET THE  
**BOARD OF DIRECTORS**





**TIMOTHY MILLER**

Currently serves as Treasurer & Finance Committee Chair

Board member since 2019

Represents the Bellefonte, Benner, Spring, Walker and Marion municipalities

## GRANT FUNDING UPDATES

- We anticipate that DEP may announce an open round for **902 Recycling Program Development and Implementation Grants** in the winter. Please see the link here for application guidelines to see if your municipality is eligible to apply. [902 Recycling Grant Application Guidelines](#) . CCRRA's Recycling Coordinator is available to answer eligibility questions and to assist with the application process once the round is open. We will notify eligible municipalities when this round is announced.



- **The Department of Community and Economic Development** has announced a funding opportunity for projects that enhance a community's quality of life. We have received clarification that eligible applicants may apply on behalf of non-profit organizations. Details can be found at [Local Share Account \(LSA\) – Statewide - PA Department of Community & Economic Development](#)





**CENTRE COUNTY**  
P E N N S Y L V A N I A  
**PLANNING AND COMMUNITY  
DEVELOPMENT OFFICE**

**BOARD OF COMMISSIONERS**  
MARK HIGGINS, *Chair*  
AMBER CONCEPCION  
STEVEN G. DERSHEM

Willowbank Office Building  
420 Holmes Street  
Bellefonte, Pennsylvania 16823-1488  
Telephone (814) 355-6791  
FAX (814) 355-8661  
www.centrecountypa.gov

**DIRECTOR**  
RAYMOND J. STOLINAS, JR., AICP

**ASSISTANT DIRECTOR**  
ELIZABETH A. LOSE

February 29, 2024

Marion Township Supervisors  
Attn: Leisa Johnstonbaugh, Secretary/Treasurer  
4337 Jacksonville Road  
Howard, PA 16841

Re: **Proposed Zoning Ordinance Amendment—Article 15.1: Conditional Use Criteria – Wind & Solar Facilities**  
*County Planning & Community Development Office Review*

Dear Board of Supervisors:

The Centre County Planning and Community Development Office appreciates the opportunity to review the proposed Zoning Ordinance Amendment submitted by your Solicitor, Attorney Mark F. Lingousky. On February 14, 2024, Linda D. Neff, Assistant to Attorney Lingousky, forwarded a copy of the proposed Zoning Ordinance Amendment template and request for this office’s review by means of email. Ms. Neff did not indicate a proposed public hearing date at the time of the request, however, pursuant to **§ 609 (e)** of the Pennsylvania Municipalities Planning Code:

*“the county planning agency shall receive a copy of the proposed municipal zoning amendment for recommendations, thirty days (30) prior to public hearing on an amendment by the local governing body, the municipality shall submit the amendment to the county planning agency for recommendations.”*

Moreover, as Marion Township considers amending the existing Zoning Ordinance, **§ 609 - Enactment of Zoning Ordinance Amendments** should be followed as a guide towards properly amending the document. Current case law suggests that any deviation from properly amending a zoning ordinance may cause the ordinance to be referred to as “void ab initio” or, in other words, not effective.

Our staff reviewed the proposal and offers the following comments:

**1. REVIEW REQUESTED BY:**

Mark F. Lingousky, Esq., Marion Township Solicitor

**2. LOCATION:**

N/A

**3. CURRENT/PROPOSED ZONING:**

The current **Marion Township Zoning Ordinance** (June 10, 2008) does not address uses, such as “Wind or Solar Energy Facilities” as a permitted use, special exception or conditional use within any designated zoning districts. The Zoning Ordinance Amendment proposes both “Wind and Solar Energy Facilities” as Conditional Uses within the **Agricultural Preservation (A-1)**, **Conservation (C-1)** and **Light Industrial (LI)** districts. The Zoning Ordinance Amendment also provides for Conditional Use criteria, Design Requirements, Decommissioning, Modification, Fees, and Definitions.

**4. BACKGROUND:**

The current **Marion Township Zoning Ordinance** being absent of “Wind or Solar Energy Facility” use provisions, any proposed applications for such a “lawful use” (neither specifically permitted or prohibited) would most likely be classified as a “Use Not Provided For”; however, the current **Marion Township Zoning Ordinance** does not contain a section that considers “Uses Not Provided For”. Such a provision regulates procedure for recognizing lawful uses, as, for example, a Conditional Use, when not explicitly identified within the ordinance and grants authority to the Township Supervisors to hear such proposals. Therefore, the approach to amend the current Zoning Ordinance allowing “Wind or Solar Energy Facilities” as a Conditional Use is the only prescription at this time that remedies the lack of the “Use Not Provided For” provision.

**5. ADJACENT USES:**

N/A

**6. COMMENTS AND RECOMMENDATIONS:**

The Marion Township Board of Supervisors **may** accept the following recommendations related to the proposed zoning ordinance amendment:

- A) Considering the overall “Intent” of the **Agricultural Preservation (A-1)** and **Conservation (C-1)**, as opposed to the **Light Industrial (LI)** district, “Wind or Solar Energy Facilities” may not be consistent with:
  - i. (A-1) “To preserve and protect agricultural land and highly productive soils in rural areas”
  - ii. (A-1) “To maintain the opportunity for the production of all agricultural products for the residents of Centre County”
  - iii. (A-1) “To minimize impacts from incompatible land uses”
  - iv. (C-1) “To preserve and protect the natural diversity of the rural areas”
  - v. (C-1) “To protect natural habitat areas and provide passive recreational opportunities”
  
- B) Under *Article 15.1: B.2., Modification of Conditional Use Permit*, the proposed section allows for a change or modification the originally approved Conditional Use adjudicated by the Marion Township Supervisors. First, the section is general and only refers to the “Township” determining compliance with the modification and “all applicable provisions”, meaning there is no specific body mentioned, such as the Township Zoning Officer, to determine applicability. The Pennsylvania Municipalities Planning Code does not specifically grant authority or process for a Conditional Use modification as well. Further modification of a decision of the Township Board of Supervisors may very well necessitate another public hearing to formally modify the original Conditional Use approval, if legally applicable under the PA MPC.
  
- C) Under *Article 15.1: B.5., Multiple Lots or Tracts*, the following statement does not seem correct for the Wind Energy Facilities section: “The area upon which a Wind Energy Facility sits may consist of

- separate lots or tracts, each under separate ownership, so long as all of the solar panels and associated facilities in the Wind Energy Facility...". Consider deleting the underlined statement or modifying for ancillary or accessory appurtenances for Wind Energy Facilities.*
- D) Under *Article 15.1: C.1.g)*, the following statement does not seem correct for the Solar Energy Facilities section: "*Type(s), size(s) and number of solar panels as well as any accessory structures or equipment accompanying wind turbines*". Consider deleting the underlined statement or modifying for ancillary or accessory appurtenances for Solar Energy Facilities.
- E) Under *Article 15.1: C.2., Modification of Conditional Use Permit*, same comments as identified in item B. above applicable to the PA MPC and Conditional Uses.
- F) Under *Article 15.1: C.6., Preemption*, the following statement does not seem correct for the Solar Energy Facilities section: "*If any provisions in this section regarding Solar Energy Facilities conflict with any prior ordinance, the provision of this section regarding Wind Energy Facilities applies*". Consider deleting the underlined statement or modifying for Solar Energy Facilities.
- G) Under *Article 15.1: D.2., Uniform Construction Code*, correct: "*To the extent applicable, the Wind and Solar Energy Facilities...*"
- H) Under *Article 15.1: D.7., Meteorological Stations*, correct "A meteorologist meteorological station..."
- I) Under *Article 15.1: D.8.a) i. & ii, Setbacks*, as a general rule, ground mounted Solar Energy Facilities typically follow underlying Zoning District setback guidelines for front, rear and side yards. What is proposed under this section is 150' from the front, rear and side of the nearest property line, however, the Township can consider reverting setback requirements back to underlying zoning. On the average for the **A-1**, **C-1** and **LI** Districts, yard setbacks are established at 50' Front, 50' Side and 50' Rear as a more reasonable setback for Solar Energy Facility structures that have a common height of 10-20 feet high and accessory facilities such as inverters and battery storage internal to the site. Reference to and compliance with *Article 27* of the Marion Township Zoning Ordinance, *Landscaping Requirements*, can reinforce and mitigate any adverse effects in the collection and conversion of solar energy.
- J) Under *Article 15.1: D.8.a.iii.*, this section should read: "Exceptions to a) i. and ii" instead of "~~Exceptions to (a) and (b)~~". And, under b) ii., should read: "Exceptions to b) i." instead of "~~Exceptions to (a)~~".
- K) Under *Article 15.1: D.10., Signal Interference*, this section outlines that "*During a time period of 30 days to 60 days post-construction, an Applicant for a Wind Energy Facility shall test signal reception at the same buildings tested prior. Any significant signal degradation shall be corrected by the Applicant*". This section should also require the Applicant to submit test signal reception reports to Marion Township Zoning Officer in order that the Township is knowledgeable of any mitigation measures attempted by the Applicant and further resolve of the signal issue.
- L) Under *Article 15.1: D.11., Liability Insurance*, please correct the following: "...Certifications shall be made available to Marion Township ~~upon request~~".
- M) Under *Article 15.1: E.8., Decommissioning*, the section states: "*If the facility owner or operator fails to complete decommissioning or any other requirement of this Decommissioning section within the period prescribed by paragraph 4.A*...". Further inspection of section E. may refer to "**paragraph E.1.**" instead, as this paragraph outlines a timeline of 12-months after the end of the useful life of the facility(s) or if no electricity is generated for a continuous period of 12-months.

- N) Under *Article 15.1: F., Modification*, the Pennsylvania Municipalities Planning Code does not prescribe the term or process of “Modification” as a relief from provisions that inflict an unnecessary hardship upon the Applicant under Zoning regulations. Only through the term and process of **Variance** can act as a relief valve from strict application of ordinance requirements. Section 910.2 of the MPC sets forth the criteria that must be met for the granting of a Variance. The only body that can grant a Variance is the Zoning Hearing Board and must meet the five criteria set forth under this section. It is highly recommended that the Marion Township Board of Supervisors consider Variance process under the current Zoning Ordinance for not only this proposed amendment, but also, other dimensional or De Minimis relief requests.
- O) Under *Article 15.1: G.2.a.b. & c., Fees*, Marion Township can charge reasonable administrative fees for Variances, Special Exceptions and Conditional Uses, however, under the current proposed Fee Schedule, the Township is prohibited from charging all engineering fees and allows one half of the cost of stenographer fees/transcription fees under Section 908.(1.1).
- P) Under *Article 15.1: H., Definitions*, it is recommended to include the following terms to this section:
- a. Baseline Condition
  - b. Decommissioning Plan
  - c. Impacted Roads
  - d. Meteorological Station
  - e. Predevelopment Condition
  - f. Post-Construction Condition
  - g. Signal Interference
  - h. Solar Panel
  - i. Wind Turbine
- Q) The Marion Township Zoning Ordinance, under each designated Zoning District does stipulate other lot and height requirements for Permitted and Conditional Uses. A minimum lot size for both Solar and Wind Energy Facilities should be considered, at a minimum, of 50-100 acres. Typical ground mounted Solar Energy Facilities should comply with existing underlying maximum height requirements under the **A-1**, **C-1** and **LI** districts at 35’.
- R) In 2004, participating members of the **Nittany Valley Planning Commission**, may have adopted a “*Comprehensive Plan Implementation Agreement*” by ordinance, where, Item 4. **Future Comprehensive Plan Amendment or Ordinance Amendment**, outlines that, “...*If any participating municipality desires to make an amendment to the Nittany Valley Region Comprehensive Plan or any land development ordinances developed and/or revised pursuant to that plan, that municipality shall submit in writing, to each Participant and to the Centre County Planning Office, a description of the proposed amendment with supporting evidence and documentation for review and comment. The Centre County Planning Office shall have thirty days to provide comments to the municipality and to each participant. Following the County’s thirty-day review and comment period, the participants shall have an additional fifteen days to submit comments to the municipality, to each participant and to the Centre County Planning Office...*”

As a reminder, the Pennsylvania Municipalities Planning Code, **§ 609 (g)** specifies that within thirty (30) days after enactment, a copy of the amendment to the zoning ordinance or map shall be forwarded to the county planning agency, if approved by the Board of Supervisors.

Thank you for allowing our office to review this proposed zoning ordinance amendment in a timely manner. If you require any additional information or have any questions regarding these comments, please contact our office at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Raymond J. Stolinas Jr." with a stylized flourish at the end.

Raymond J. Stolinas Jr., AICP  
Centre County Planning Director

RJS

cc: Mark F. Lingousky, Esq., Glantz, Johnson & Associates (email)  
Chris Schnure, Subdivision and Land Development Planner, CCPCDO (email)  
Elizabeth Lose, Asst. Planning Director, CCPCDO (email)  
John Franek, Jr., County Administrator (email)  
Ralph W. Stewart, Borough Manager, Bellefonte Borough (email)  
Sharon Royer, Secretary/Treasurer, Benner Township (email)  
Mike Danneker, Township Manager, Spring Township (email)  
Susan Wagner, Secretary/Treasurer, Walker Township (email)  
file

**BELLEFONTE BOROUGH COUNCIL**  
**Regular Meeting**  
**MEETING MINUTES**  
**February 20, 2024 - 7:30 p.m.**  
**236 West Lamb Street, Bellefonte, Pennsylvania 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**I. CALL TO ORDER**

The February 20, 2024 meeting of the Bellefonte Borough Council was called to order at 7:30 p.m.

**II. PLEDGE OF ALLEGIANCE** (followed by a moment of silence)

**III. MEMBERS PRESENT**

Mr. Kent Bernier, *President*  
Mr. Randall Brachbill  
Ms. Deborah Cleeton  
Ms. Barbara Dann, *Vice President*  
Mr. Douglas Johnson, *Pro Tempore*  
Ms. Shawna McKean-EXCUSED  
Ms. Rita Purnell  
Ms. Johanna Sedgwick  
Ms. Joanne Tosti-Vasey  
Mr. Christian Larson, *Jr. Council Member*  
Mayor Buddy Johnson

**STAFF PRESENT**

Mr. Ralph Stewart, Borough Manager  
Mr. Don Holderman, Assistant Borough Manager  
Ms. Julie Brooks, Assistant Superintendent of Public Works  
Mr. Shawn Weaver, Chief of Police

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**IV. ADDITIONS TO THE AGENDA**

NONE

**V. PUBLIC COMMENT - Agenda and Non-Agenda/General Items and Comments**

Joseph Griffin, President of the Bellefonte Historical and Cultural Association spoke regarding their organization, their impact on the community, and their vision for the future. The BHCA would like to hold several outdoor events over the next few months, including a Sidewalk Easter parade on Easter Sunday. He is requesting permission to have approximately 75ft of Cherry Lane blocked off for about a half hour at 2:00 pm on Easter Sunday to facilitate this event. He submitted their application and some information for Council members to review.

Jon Guizar, BASD School Board President, spoke regarding the Land Development Plan for the proposed elementary school project, slated to be completed in 2025, for occupancy for the 2026-2027 school year. He encouraged council to approve the proposed Land Development Plan to help keep the project on schedule.

**VI. COMMUNICATIONS**

Governors Park Baseball Field Hourly rate request.

*D. Brachbill motioned and Tosti-Vasey seconded to change the Ballfields rates. Discussion included Tosti-Vasey offering her ideas on this motion. She presented three possibilities for consideration. Stewart indicated that rates would be set at the next meeting. The three possibilities Tosti-Vasey presented were:*

- *\$500 for each day of a tournament plus \$63/hour for practices (based on \$500/8 hours)*
- *Suggest creating a daily hourly fair based on the typical length of a tournament play so that the tournament fee remains the same as in the first option. For example: if a tournament lasts four hours, make the tournament fee \$125/hour and the practice fee \$63/hour.*
- *Split the difference in the second option and make the fee \$94/hour for both tournaments and practice.*

*Roll call vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	---
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Stoney Batter and Pine Street (SR 144) Speed Study results. No council action is requested.

**VII. CONSENT AGENDA (will be acted upon by a single motion unless otherwise noted)**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

Consent Agenda includes the following items:

1. General	Council Meeting Minutes February 5th, 2024
2. Finance	Stover McGlaughlin Invoice February 2024

*Brachbill motioned and Tosti-Vasey seconded to approve the Consent Agenda. No discussion.*

*Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**VIII. REPORTS**

**Mayor Johnson**

Mayor Johnson read a Proclamation regarding the School Resource Officer Appreciation Day.



**Police – Chief Weaver**

December 2023 & January 2024 Report  
 Parking Enforcement and Animal Control January 2024 Report

**Office of Community Affairs (OCA)/Historical and Architectural Review Board (HARB)**

Public Meeting for the Bellefonte Historic Design Guidelines, to be held February 27, 2024, from 8:30 – 10:00 a.m. at Bellefonte Springboard, located at 221 W. High Street, Suite 1300. (Enter from the Spring Street side, across from Pizza Mia.)

See the memo for information on the Fire Department review of the Bellefonte Elementary Land Development Plan.

**Liaison Reports** (Reports were submitted)

Tosti-Vasey noted that the \$200,000 grant given to the Bellefonte Area Industrial Authority was returned to the borough and asked which budget it was returned to and if it could be used to partially close the gap we have for CATA transportation. Holderman indicated that it was put back into the Bulk Water fund and could be used as we see fit, including reducing the debt on the Waterfront property.

**Borough Manager** (Submitted)

**IX. CURRENT and OLD BUSINESS**

The CATA Fee Increase and Affects to Services. A work session is scheduled for 6:30 PM on Monday, March 18th, with area federal, state, and local officials to seek solutions. No council action is requested.

Approval of Ordinance No. 02202024-01 Amendments to Chapter 35 - Fire Department.

*Cleeton motioned and Brachbill seconded to approve Ordinance No. 02202024-01 Amendments to Chapter 35: Fire Department. No discussion. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Stoney Batter and Pine Street (SR 144) Speed Study results. No council action is requested.

Grant Application for Traffic Signal Installation at Parkview Blvd. and Zion Road. The grant application was not successful. A meeting with our traffic signal engineer is scheduled to review options. No council action is requested.

CDBG Grant Funding for Suspension Bridge Project.

*Tosti-Vasey motioned and Dann seconded to proceed with the Suspension Bridge project as a 3-year project instead of a 2-year project. No discussion. Roll Call Vote. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
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Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

EV Parking Meter update from Assistant Borough Manager. EV Charging Station fine to be set to \$25.00.

*Dann motioned and Cleeton seconded to set the EV Charging Station fine to \$25.00. Discussions included Tosti-Vasey noted that the proposed fees result in a higher relative parking fee than any other type of fine that is called out for differing parking violations. Holderman clarified how Borough Staff came up with the fee.*

*Tosti-Vasey motioned to amend the motion to set the fee at \$15 per violation as are all of the other called-out parking violation fines. Her motion did not receive a second.*

*Roll Call Vote on the original motion. No further discussion. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	NAY
Mr. Doug Johnson	yay		

Proposed Performance/Conditional Approval Agreement to Bellefonte Borough from Bellefonte Area School District in reference to the elementary school project. This proposed Agreement was reviewed by the Borough Solicitor. Borough Council may take action to conditionally approve the BASD’s Land Development Plan for the elementary school along Airport Road. The proposed agreement, with any changes recommended by the borough solicitor, is to be accepted by the applicant. All unfinished components are to be submitted to the borough prior to final approval.

*Tosti-Vasey motioned to conditionally approve the elementary school land development plan with the conditions stated in the conditions outlined by Walt Schneider, Executive Director of the Centre Region Codes Enforcement Office. There was no second to her motion.*

*Purnell motioned and Dann seconded the motion: to conditionally approve the elementary school land development plan with the conditions stated in the proposed contract. Tosti-Vasey pointed out that the conditions outlined by Schneider were for fire safety and that Schneider indicated in his letter that this needed to be included in the land development plan rather than as part of a building permit. Borough and School district staff clarified that there are experts in place who review all components of construction projects and these experts will address all issues and requirements of the project in order to ensure that the project will be completed according to all building codes and requirements, and also according to Tosti-Vasey’s extensive, comprehensive comments. Bernier commented that at some point, Council will have to agree to trust the professionals who are in place for this project and that they will act in the best interest of all involved parties. Bernier does not want himself to be responsible for holding*

*up or delaying this project. Roll Call Vote on the original motion. No further discussion. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	NAY
Mr. Doug Johnson	yay		

Historic District. Proposal to institute a building permit requirement for roof replacements in the Historic District. Council may take action on this proposal.

*Tosti-Vasey motioned and Brachbill seconded to advertise an amendment to the Historic District Ordinance. Roll Call Vote. No discussion. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**X. NEW BUSINESS**

Memo from the Assistant Borough Manager on various projects and updates within the Borough. No council action is requested.

The projected Central Booking Local Participant Charges for 2024. No council action is requested.

The Solicitor has reviewed the Police Department's Use of Authorized Less Lethal Weapons Policy.

*Brachbill motioned and Cleeton seconded to approve the proposed Use of Authorized Less Lethal Weapons Policy. Roll Call Vote. No discussion. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

Centred Outdoors is requesting a waiver on parking meter fees adjacent to Talleyrand Park for participants during our evening events on Wednesday, June 12th (6:00 PM-8:00 PM) and Thursday, June 13th (6:00 PM-8:00 PM).

*Tosti-Vasey motioned and Sedgewick seconded to approve the request to waive parking meter fees to Talleyrand Park on Wednesday, June 12th (6:00 PM-8:00 PM) and Thursday, June 13th (6:00 PM-8:00 PM). Roll Call Vote. Discussion included a question regarding which spaces would be free. Motion carried.*

Mr. Kent Bernier	yay	Ms. Shawna McKean	--
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Mr. Randy Brachbill	yay	Ms. Rita Purnell	yay
Ms. Deb Cleeton	yay	Ms. Johanna Sedgwick	yay
Ms. Barbara Dann	yay	Ms. Joanne Tosti-Vasey	yay
Mr. Doug Johnson	yay		

**XI. ADJOURNMENT**

Motion to adjourn. The meeting adjourned at 8:18 pm.

Stewart announced that there was an executive session before the meeting to discuss personnel issues.

Bellefonte Borough Council Meeting  
 Tuesday, February 20th, 2024

NAME (Please Print)	ADDRESS	Phone Number
Tammie Burnaford	318 N. Allegheny St. Bellefonte	
Thomas Lanera	318 N. Allegheny St	
Michael Baughman	100 W. King St.	
Jon Guizar	1318 JORDAN DRIVE	
Roger Larson Sr	142 Rosehill Dr.	
Joseph Griffith	133 N Spring St. Bellefonte	
Shyn	144 W. Orchard A. Sore	
Danna Smith	951 Reichsbuagh Lane	
Ken Beas		
Nate Campbell		

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

Revenues	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
301.100. REAL ESTATE TAX REV - CURRENT	0.00	1,484,000.00	1,484,000.00	0.00%
301.200. REAL ESTATE TAX REV-SUPPLEMENT	0.00	600.00	600.00	0.00%
301.400. REAL ESTATE TAX REV-DELINQUENT	0.00	18,000.00	18,000.00	0.00%
310.100. REAL ESTATE TRANSFER TAX REV	0.00	80,000.00	80,000.00	0.00%
310.200. EARNED INCOME TAX REVENUE	0.00	800,000.00	800,000.00	0.00%
310.501. LST TAX REVENUE	0.00	81,000.00	81,000.00	0.00%
321.800. FRANCHISE REVENUE (CABLE TV)	0.00	99,000.00	99,000.00	0.00%
322.500. STREET OPENING PERMIT REVENUE	60.00	8,000.00	7,940.00	(0.75)%
322.902. DUMPSTER PERMIT REVENUE	0.00	300.00	300.00	0.00%
331.100. J P FINE REVENUE	0.00	10,000.00	10,000.00	0.00%
331.101. PROBATION OFFICE FINE REVENUE	0.00	6,000.00	6,000.00	0.00%
331.102. RESTITUTION	136.03	30.00	(106.03)	(453.43)% <i>over</i>
331.121. ORDINANCE VIOLATION REV-CODES	125.00	1,000.00	875.00	(12.50)%
331.130. STATE POLICE FINE REVENUE	0.00	1,800.00	1,800.00	0.00%
331.140. PARKING FINE REVENUE	2,781.00	20,000.00	17,219.00	(13.91)%
341.010. INTEREST INCOME - CKG, SVGS	3,200.79	5,000.00	1,799.21	(64.02)%
341.020. INTEREST INCOME-SWEEP ACCT	4,353.68	35,000.00	30,646.32	(12.44)%
342.531. TOWER RENTAL REVENUE	1,200.00	1,200.00	0.00	(100.00)% <i>done</i>
342.534. CW TANK RENTAL REV - AT&T	2,843.50	34,120.00	31,276.50	(8.33)%
342.560. METER BAG RENTAL REVENUE	30.00	2,000.00	1,970.00	(1.50)%
355.010. PUBLIC UTILITY REALTY TAX REV	0.00	2,650.00	2,650.00	0.00%
355.040. LIQUOR LICENSE REVENUE	0.00	1,800.00	1,800.00	0.00%
355.050. ACT 205 PENSION STATE AID REV	0.00	165,000.00	165,000.00	0.00%
355.070. FIREMEN'S RELIEF ASSOC REVENUE	0.00	30,000.00	30,000.00	0.00%
355.090. ACT 13 REVENUE	0.00	900.00	900.00	0.00%
358.500. COUNTY CATA CONTRACT REVENUE	0.00	7,700.00	7,700.00	0.00%
361.335. ZONING PERMIT FEE REVENUE	1,550.00	4,500.00	2,950.00	(34.44)%
361.336. ZONING PERMIT-SHORT TERM RENTAL FEES	2,080.00	3,000.00	920.00	(69.33)%
361.900. FENCE PERMIT REVENUE	0.00	150.00	150.00	0.00%
361.950. HARB APPLICATION FEE	25.00	1,200.00	1,175.00	(2.08)%
362.111. SALE OF ACCIDENT REPORT REV	105.00	750.00	645.00	(14.00)%
362.130. FALSE ALARM REVENUE	0.00	400.00	400.00	0.00%
362.140. CROSSING GUARD REVENUE	0.00	1,200.00	1,200.00	0.00%
362.451. HOME OCCUPATION BUSINESS PERMI	50.00	0.00	(50.00)	0.00%
362.470. SIGN PERMIT REVENUE	0.00	275.00	275.00	0.00%
362.471. ADMIN FEE FOR PERMITS-CR COG	0.00	3,000.00	3,000.00	0.00%
362.950. OTHER PERMIT REVENUE	0.00	25.00	25.00	0.00%
363.210. PARKING METER REVENUE	9,888.75	150,000.00	140,111.25	(6.59)%
363.221. PARKING PERMIT REVENUE	11,071.45	60,000.00	48,928.55	(18.45)%
364.900. SEWER DYE TEST REVENUE	100.00	750.00	650.00	(13.33)%
389.002. MISCELLANEOUS REVENUE-ST	0.00	50.00	50.00	0.00%
391.102. SALE OF FIXED ASSETS/SCRAP METAL REV-ST	0.00	1,000.00	1,000.00	0.00%
392.006. TRANSFER FROM WATER FUND	27,500.00	110,000.00	82,500.00	(25.00)%
392.008. TRANSFER FROM SEWER FUND	0.00	150,000.00	150,000.00	0.00%
392.009. TRANSFER FROM REFUSE FUND	0.00	75,000.00	75,000.00	0.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
392.095. TRANSFER IN- CAPITAL PROJECTS - STREETS	0.00	350,000.00	350,000.00	0.00%
399.001. USE OF RESERVES	0.00	332,450.00	332,450.00	0.00% bud. # only
<b>Total Revenues</b>	<b>67,100.20</b>	<b>4,138,850.00</b>	<b>4,071,749.80</b>	<b>(1.62)%</b>
<b>Expenses</b>				
400.105. ELECTED OFFICIALS STIPEND EXP	2,250.00	13,500.00	11,250.00	16.67%
400.192. SOCIAL SECURITY EXP - COUNCIL	172.17	1,035.00	862.83	16.63%
400.210. OFFICE SUPPLIES EXP-COUNCIL	0.00	200.00	200.00	0.00%
400.215. POSTAGE EXPENSE - COUNCIL	0.00	50.00	50.00	0.00%
400.246. SUPPLIES EXPENSE-COUNCIL	0.00	150.00	150.00	0.00%
400.260. MINOR EQUIPMENT EXP - COUNCIL	0.00	50.00	50.00	0.00%
400.314. LEGAL EXPENSE-COUNCIL	0.00	2,000.00	2,000.00	0.00%
400.317. DATA PROCESSING EXP - COUNCIL	0.00	2,200.00	2,200.00	0.00%
400.320. IT SERVICES EXPENSE - COUNCIL	648.00	3,200.00	2,552.00	20.25%
400.329. C-NET - COUNCIL	0.00	18,850.00	18,850.00	0.00%
400.341. ADVERTISING EXP-COUNCIL	0.00	400.00	400.00	0.00%
400.342. PRINTING EXPENSE - COUNCIL	0.00	100.00	100.00	0.00%
400.344. COPY EXPENSE - COUNCIL	0.00	160.00	160.00	0.00%
400.420. MEMBERSHIP/DUES/SUB-COUNCIL	1,014.00	1,300.00	286.00	78.00%
400.460. CONF/MEETING/SEMIN EXP-COUNCIL	0.00	4,000.00	4,000.00	0.00%
<b>Subtotal - Council</b>	<b>4,084.17</b>	<b>47,195.00</b>	<b>43,110.83</b>	<b>8.65%</b>
401.110. EXECUTIVE SALARY EX(APPOINTED)	18,260.00	102,100.00	83,840.00	17.88%
401.192. EXECUTIVE SS EXP (APPOINTED)	1,383.28	7,725.00	6,341.72	17.91%
401.196. HEALTH INSURANCE EXP-EXEC	2,551.00	15,310.00	12,759.00	16.66%
401.198. HEALTH CARE EXP-IN HOUSE-EXEC	0.00	1,300.00	1,300.00	0.00%
401.199. LIFE INS EXPENSE - EXEC	23.80	300.00	276.20	7.93%
401.210. OFFICE SUPPLIES EXPENSE - EXEC	0.00	200.00	200.00	0.00%
401.215. POSTAGE EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.231. FUEL EXPENSE - EXEC	0.00	325.00	325.00	0.00%
401.260. MINOR EQUIPMENT EXP - EXEC	0.00	300.00	300.00	0.00%
401.317. DATA PROCESSING EXP-EXEC	0.00	160.00	160.00	0.00%
401.320. IT SERVICES EXPENSE - EXEC	72.00	400.00	328.00	18.00%
401.321. TELEPHONE EXPENSE - EXEC	0.00	120.00	120.00	0.00%
401.324. CELL PHONE EXPENSE-EXEC	0.00	480.00	480.00	0.00%
401.325. INTERNET EXPENSE - EXEC	34.02	50.00	15.98	68.04%
401.342. PRINTING EXPENSE - EXEC	0.00	50.00	50.00	0.00%
401.344. COPY EXPENSE - EXEC	0.00	140.00	140.00	0.00%
401.351. COMMERCIAL INS EXPENSE-EXEC	0.00	100.00	100.00	0.00%
401.354. WORKERS COMP INS - EXEC	0.00	110.00	110.00	0.00%
401.361. ELECTRICITY EXPENSE - EXEC	0.00	45.00	45.00	0.00%
401.420. DUES/SUB/MEMBERSHIP EXP - EXEC	165.00	350.00	185.00	47.14%
401.460. TRAINING EXPENSE - EXEC	0.00	500.00	500.00	0.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
Subtotal - Executive	22,489.10	130,115.00	107,625.90	17.28%
401.901. MAYOR STIPEND EXPENSE	250.00	1,500.00	1,250.00	16.67%
401.902. MAYOR SOCIAL SECURITY EXPENSE	19.13	115.00	95.87	16.63%
401.910. MAYOR OFFICE SUPPLIES EXP	0.00	75.00	75.00	0.00%
401.915. MAYOR POSTAGE EXPENSE	0.00	35.00	35.00	0.00%
401.917. MAYOR DATA PROCESSING EXP	0.00	125.00	125.00	0.00%
401.920. MAYOR IT EXPENSE	72.00	500.00	428.00	14.40%
401.921. MAYOR PHONE EXPENSE	0.00	90.00	90.00	0.00%
401.940. MAYOR INTERNET EXPENSE	0.00	125.00	125.00	0.00%
401.941. MAYOR MINOR EQUIP EXP	0.00	70.00	70.00	0.00%
401.942. MAYOR SUPPLIES EXPENSE	0.00	50.00	50.00	0.00%
401.944. MAYOR COPY EXPENSE	0.00	65.00	65.00	0.00%
401.945. MAYOR PRINTING EXPENSE	0.00	75.00	75.00	0.00%
401.946. MAYOR DUES/MEMBER/SUB EXP	80.00	150.00	70.00	53.33%
401.951. MAYOR COMMERCIAL INS EXPENSE	0.00	300.00	300.00	0.00%
401.960. MAYOR CONF/SEM EXPENSE	0.00	300.00	300.00	0.00%
401.961. MAYOR ELECTRICITY EXPENSE	0.00	75.00	75.00	0.00%
401.980. MAYOR MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00%
Subtotal - Mayor	421.13	3,675.00	3,253.87	11.46%
402.355. TREAS BOND INSURANCE EXPENSE	473.00	1,100.00	627.00	43.00%
402.900. TREASURER STIPEND EXPENSE	250.00	1,500.00	1,250.00	16.67%
402.901. TREASURER SOCIAL SEC EXPENSE	19.12	115.00	95.88	16.63%
Subtotal - Treasurer	742.12	2,715.00	1,972.88	27.33%
403.951. R/E TAX COLL SALARY EXPENSE	177.50	5,400.00	5,222.50	3.29%
403.952. R/E TAX COLL SS EXPENSE	13.59	415.00	401.41	3.27%
403.954. R/E TAX COLL TRAINING EXPENSE	0.00	75.00	75.00	0.00%
403.955. R/E TAX COLL PRINTING EXPENSE	0.00	600.00	600.00	0.00%
403.956. R/E COLL POSTAGE/ENVELOPES EXP	0.00	975.00	975.00	0.00%
403.957. R/E TAX COLL AUDIT EXPENSE	0.00	850.00	850.00	0.00%
Subtotal - Real Estate Collection	191.09	8,315.00	8,123.91	2.30%
406.112. SALARY EXPENSE - GG	41,049.40	380,000.00	338,950.60	10.80%
406.180. OVERTIME WAGES - GG	0.00	400.00	400.00	0.00%
406.192. SOCIAL SECURITY EXPENSE - GG	3,028.63	28,000.00	24,971.37	10.82%
406.193. ENROLLMENT/ADMIN EXP-PMRS-GG	0.00	70.00	70.00	0.00%
406.196. HEALTH INS EXPENSE - GG	15,184.87	85,000.00	69,815.13	17.86%
406.197. RETIREMENT EXPENSE - GG	0.00	9,200.00	9,200.00	0.00%
406.198. HEALTH CARE EXP-IN HOUSE - GG	3,000.00	3,550.00	550.00	84.51%
406.199. LIFE INS EXPENSE - GG	60.66	800.00	739.34	7.58%
406.210. OFFICE SUPPLIES EXPENSE - GG	0.00	2,000.00	2,000.00	0.00%
406.215. POSTAGE EXPENSE - GG	0.00	1,300.00	1,300.00	0.00%



**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
406.226. JANITORIAL SUPPLIES EXP - GG	0.00	900.00	900.00	0.00%
406.231. FUEL EXPENSE - GG	0.00	85.00	85.00	0.00%
406.241. MATERIALS & SUPPLIES EXP - GG	0.00	500.00	500.00	0.00%
406.242. SAFETY COMMITTEE EXPENSE - GG	0.00	10.00	10.00	0.00%
406.249. COMPUTER SOFTWARE EXP - GG	570.38	2,750.00	2,179.62	20.74%
406.251. VEHICLE & EQUIP MAINT EXP - GG	215.00	1,200.00	985.00	17.92%
406.260. MINOR EQUIPMENT EXPENSE - GG	0.00	8,000.00	8,000.00	0.00%
406.300. UPDATE CODES EXP - GG	0.00	5,000.00	5,000.00	0.00%
406.310. LEGAL EXPENSE - GG	0.00	2,000.00	2,000.00	0.00%
406.311. AUDIT EXPENSE - GG	0.00	5,500.00	5,500.00	0.00%
406.317. DATA PROCESSING EXPENSE - GG	801.67	2,200.00	1,398.33	36.44%
406.318. JANITORIAL SERVICES EXP - GG	0.00	2,100.00	2,100.00	0.00%
406.320. IT SERVICES EXPENSE - GG	360.00	2,250.00	1,890.00	16.00%
406.321. TELEPHONE EXPENSE - GG	23.22	550.00	526.78	4.22%
406.324. CELL PHONE EXPENSE-GG	0.00	1,440.00	1,440.00	0.00%
406.325. INTERNET EXPENSE - GG	100.00	115.00	15.00	86.96%
406.331. TRAVEL EXPENSE - GG	0.00	25.00	25.00	0.00%
406.341. ADVERTISING EXPENSE - GG	0.00	300.00	300.00	0.00%
406.342. PRINTING EXPENSE - GG	0.00	1,500.00	1,500.00	0.00%
406.344. COPY EXPENSE - GG	33.53	600.00	566.47	5.59%
406.351. COMMERCIAL INS EXPENSE - GG	0.00	3,250.00	3,250.00	0.00%
406.354. WORKER'S COMP INS EXP - GG	0.00	400.00	400.00	0.00%
406.361. ELECTRICITY EXPENSE - GG	0.00	1,000.00	1,000.00	0.00%
406.362. NATURAL GAS EXPENSE - GG	0.00	250.00	250.00	0.00%
406.373. BLDG/PROPERTY MAINT/REP EXP-GG	119.54	1,000.00	880.46	11.95%
406.384. OFFICE EQUIP RENTAL EXP - GG	3,101.91	5,100.00	1,998.09	60.82%
406.420. DUES/SUB/MEMBERSHIPS EXP - GG	385.00	1,525.00	1,140.00	25.25%
406.450. CONTRACTED SERVICES EXP - GG	0.00	20,000.00	20,000.00	0.00%
406.453. WEB DESIGN/MAINT EXP - GG	0.00	4,000.00	4,000.00	0.00%
406.460. TRAINING/SEMINAR EXPENSE - GG	450.00	3,300.00	2,850.00	13.64%
406.905. MISCELLANEOUS EXPENSE - GG	0.00	100.00	100.00	0.00%
<b>Subtotal - General Government</b>	<b>68,483.81</b>	<b>587,270.00</b>	<b>518,786.19</b>	<b>11.66%</b>
410.112. SALARY EXPENSE - POLICE	97,939.67	875,000.00	777,060.33	11.19%
410.115. SALARY EXP-PART-TIME OFF-POL	4,296.80	29,000.00	24,703.20	14.82%
410.116. SALARY EXP-OFFICE STAFF-POL	3,903.20	42,300.00	38,396.80	9.23%
410.117. SS EXP-OFFICE STAFF-POL	298.59	3,235.00	2,936.41	9.23%
410.118. RETIREMENT EXPENSE-OFFICE-POL	0.00	3,500.00	3,500.00	0.00%
410.126. REIMB FOR SPECIAL POLICE SERVI	0.00	(25,000.00)	(25,000.00)	0.00%
410.128. REIMB FOR SRO SALARY - POLICE	0.00	(130,500.00)	(130,500.00)	0.00%
410.159. SUPP MEDICARE PAYMENTS EXP-POL	1,148.27	16,080.00	14,931.73	7.14%
410.160. REIMB FOR SRO MEDI - POLICE	0.00	(1,890.00)	(1,890.00)	0.00%
410.161. REIMB FOR SRO RETIREMENT - POL	0.00	(25,675.00)	(25,675.00)	0.00%
410.162. REIMB FOR SRO INS - POLICE	0.00	(40,000.00)	(40,000.00)	0.00%
410.180. OVERTIME WAGES EXP - POLICE	10,977.61	47,000.00	36,022.39	23.36%
410.181. COMP TIME WAGES EXP - POLICE	0.00	8,000.00	8,000.00	0.00%

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410.190. OTHER BENEFITS EXPENSE- POLICE	0.00	150.00	150.00	0.00%
410.191. ENROLLMENT/ADMIN-RETIRE-POLICE	0.00	35.00	35.00	0.00%
410.192. SOCIAL SECURITY EXP - POLICE	1,524.30	12,700.00	11,175.70	12.00%
410.193. SOC SEC EXP-PART-TIME OFF-POL	62.30	425.00	362.70	14.66%
410.195. INSURANCE EXPENSE - POLICE	434.00	2,865.00	2,431.00	15.15%
410.196. HEALTH INSURANCE EXP - POLICE	71,539.09	396,200.00	324,660.91	18.06%
410.197. RETIREMENT EXPENSE - POLICE	0.00	56,650.00	56,650.00	0.00%
410.198. HEALTH CARE EXP-IN HOUSE-POLICE	0.00	15,000.00	15,000.00	0.00%
410.199. LIFE INS EXPENSE - POLICE	2,748.37	3,100.00	351.63	88.66%
410.210. OFFICE SUPPLIES EXPENSE-POLICE	0.00	1,600.00	1,600.00	0.00%
410.215. POSTAGE EXPENSE - POLICE	0.00	800.00	800.00	0.00%
410.217. SHIPPING FEES EXP - POLICE	0.00	650.00	650.00	0.00%
410.226. JANITORIAL SUPPLIES EXP-POLICE	0.00	950.00	950.00	0.00%
410.231. FUEL EXPENSE - POLICE	0.00	21,000.00	21,000.00	0.00%
410.238. CLOTHING & UNIFORM EXP-POLICE	0.00	5,000.00	5,000.00	0.00%
410.239. UNIFORM EXP-PART-TIME OFF-POL	0.00	500.00	500.00	0.00%
410.242. MATERIALS & SUPPLIES EXP - POL	131.98	5,000.00	4,868.02	2.64%
410.251. VEHIC & EQUIP MAINT EXP-POLICE	67.83	15,000.00	14,932.17	0.45%
410.260. MINOR EQUIPMENT EXP - POLICE	0.00	4,000.00	4,000.00	0.00%
410.311. AUDIT EXPENSE - POLICE	0.00	1,600.00	1,600.00	0.00%
410.314. LEGAL EXPENSE - POLICE	0.00	3,000.00	3,000.00	0.00%
410.317. DATA PROCESSING EXP - POLICE	0.00	900.00	900.00	0.00%
410.318. JANITORIAL SERVICES EXP-POLICE	0.00	12,000.00	12,000.00	0.00%
410.320. IT SERVICES EXPENSE - POLICE	0.00	27,500.00	27,500.00	0.00%
410.321. TELEPHONE EXPENSE - POLICE	46.43	4,000.00	3,953.57	1.16%
410.322. CABLE EXPENSE - POLICE	0.00	70.00	70.00	0.00%
410.324. CELL PHONE EXPENSE-POLICE	0.00	1,370.00	1,370.00	0.00%
410.325. INTERNET EXPENSE - POLICE	0.00	2,350.00	2,350.00	0.00%
410.326. BODY CAMERA VIDEO STORAGE EXPENSE	0.00	7,260.00	7,260.00	0.00%
410.327. RADIO MAINTENANCE EXP - POLICE	0.00	150.00	150.00	0.00%
410.329. AIRTIME EXP - POLICE	0.00	2,125.00	2,125.00	0.00%
410.331. TRAVEL EXPENSE - POLICE	0.00	25.00	25.00	0.00%
410.341. ADVERTISING EXPENSE - POLICE	0.00	150.00	150.00	0.00%
410.342. PRINTING EXPENSE - POLICE	0.00	500.00	500.00	0.00%
410.344. COPY EXPENSE - POLICE	0.00	450.00	450.00	0.00%
410.351. COMM INSURANCE EXP - POLICE	0.00	40,000.00	40,000.00	0.00%
410.354. WORKERS COMP INS EXP - POLICE	0.00	34,000.00	34,000.00	0.00%
410.355. WORK COMP EXP-PART-TIME OFF-PO	0.00	950.00	950.00	0.00%
410.361. ELECTRICITY EXPENSE - POLICE	0.00	4,150.00	4,150.00	0.00%
410.362. NATURAL GAS EXPENSE-POL	0.00	2,000.00	2,000.00	0.00%
410.373. BUILDING/PROPERTY MAINT EXP-POL	0.00	5,000.00	5,000.00	0.00%
410.376. VASCAR EXPENSE - POLICE	2,075.50	2,000.00	(75.50)	103.78%
410.386. COPIER RENTAL/MAINT EXP-POLICE	147.39	1,800.00	1,652.61	8.19%
410.400. INVESTIGATION EXPENSES-POLICE	0.00	1,100.00	1,100.00	0.00%
410.420. DUES/SUB/MEMBERSHIPS EXP - POL	0.00	1,600.00	1,600.00	0.00%
410.447. LEASE PMT-RADIOS/LIC PLATE READER	0.00	15,820.00	15,820.00	0.00%
410.448. TASER EXPENSE - POLICE	0.00	3,540.00	3,540.00	0.00%

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410.449. VEHICLE LEASE PAYMENT-POLICE	0.00	22,430.00	22,430.00	0.00%
410.450. CONTRACTED SERVICES EXP-POLICE	0.00	1,000.00	1,000.00	0.00%
410.460. TRAINING/SEMINAR EXP - POLICE	575.00	4,000.00	3,425.00	14.38%
410.461. CONF/MEETING EXPENSE - POLICE	0.00	125.00	125.00	0.00%
410.531. COMPUTER SOFTWARE EXP - POL	7,864.00	7,750.00	(114.00)	101.47% <i>over</i>
410.532. CONTRIB TO MOBILE COMM-POLICE	0.00	1,430.00	1,430.00	0.00%
410.533. CIT FUNDING EXPENSE-POLICE	0.00	730.00	730.00	0.00%
410.535. CENTRAL BOOKING UNIT EXPENSE-POLICE	0.00	14,270.00	14,270.00	0.00%
410.700. CAPITAL EXPENDITURES - POLICE	0.00	272,300.00	272,300.00	0.00%
410.740. VEHICLE PURCHASE EXP - POLICE	0.00	23,000.00	23,000.00	0.00%
410.901. SRO EXPENSES - POLICE	0.00	1,000.00	1,000.00	0.00%
410.902. REIMB FOR SRO EXPENSES- POLICE	0.00	(750.00)	(750.00)	0.00%
410.905. MISCELLANEOUS EXPENSE - POLICE	0.00	50.00	50.00	0.00%
<b>Subtotal - Police</b>	<b>205,780.33</b>	<b>1,865,420.00</b>	<b>1,659,639.67</b>	<b>11.03%</b>
419.115. CROSSING GUARD SALARY EXP	274.42	2,700.00	2,425.58	10.16%
419.192. CROSSING GUARD SS EXP	20.99	205.00	184.01	10.24%
419.242. CROSSING GUARD MAT & SUPP EXP	0.00	50.00	50.00	0.00%
419.354. CROSS GUARD WORKERS COMP	0.00	115.00	115.00	0.00%
<b>Subtotal - Crossing Guards</b>	<b>295.41</b>	<b>3,070.00</b>	<b>2,774.59</b>	<b>9.62%</b>
406.382. PARKING LOT RENTAL EXP - GG	0.00	2,000.00	2,000.00	0.00%
419.512. PARKING ENFORCEMENT SALARY EXP	4,177.71	50,000.00	45,822.29	8.36%
419.516. PARKING ENFORCE-POSTAGE EXP	0.00	55.00	55.00	0.00%
419.517. PARKING ENFORCE-DATA PROCESS EXP	0.00	125.00	125.00	0.00%
419.520. PARKING ENFORCE-IT/EMAIL EXP	144.00	500.00	356.00	28.80%
419.524. PARKING ENFORCE-CELL PHONE EXP	0.00	75.00	75.00	0.00%
419.531. PARKING ENFORCEMENT-FUEL EXP	0.00	500.00	500.00	0.00%
419.538. PARKING ENFORCEMENT-UNIFORM EXP	0.00	1,100.00	1,100.00	0.00%
419.541. PARKING ENFORCEMENT-ADV EXP	0.00	250.00	250.00	0.00%
419.542. PARKING ENFORCEMENT-MAT & SUPP	0.00	2,000.00	2,000.00	0.00%
419.544. PARKING ENFORCE-COPY EXPENSE	0.00	50.00	50.00	0.00%
419.575. PARKING ENFORCE-WARRANTY/DATA PLAN/LICENSE FEE	0.00	8,400.00	8,400.00	0.00%
419.592. PARKING ENFORCEMENT-SS EXP	319.59	3,825.00	3,505.41	8.36%
419.593. PARKING ENFORCE-ENROLL/ADMIN EXP	0.00	20.00	20.00	0.00%
419.597. PARKING ENFORCEMENT-RETIRE EXP	0.00	610.00	610.00	0.00%
419.610. PARKING ENFORCE-OFFICE SUPP EX	0.00	75.00	75.00	0.00%
419.621. PARKING ENFORCEMENT-PHONE EXP	0.00	100.00	100.00	0.00%
419.625. PARKING ENFORCEMENT-INTERNET EXPENSE	0.00	150.00	150.00	0.00%
419.642. PARKING ENFORCE-PRINTING EXP	0.00	2,500.00	2,500.00	0.00%
419.650. PARKING ENFORCE-CONTRACTED SERVICES	0.00	150.00	150.00	0.00%
419.651. PARKING ENFORCE-VEHICLE/EQUIP MAINT EXP	0.00	200.00	200.00	0.00%
419.653. PARKING METER & EQUIP MAINT EXP	0.00	400.00	400.00	0.00%
419.654. PARKING-KIOSK & METER CHARGE EXP	2,420.54	42,000.00	39,579.46	5.76%

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419.661. PARKING ENFORCEMENT-ELECTRICITY EXP	0.00	150.00	150.00	0.00%
419.700. PARKING METER EQUIPMENT EXP	253.06	2,500.00	2,246.94	10.12%
419.716. DOG HANDLING/BOARDING EXP	0.00	100.00	100.00	0.00%
419.751. PARKING ENFORCE-COMM INS EXP	0.00	1,250.00	1,250.00	0.00%
419.754. PARKING ENFORCE-WORKERS COMP EXP	0.00	1,450.00	1,450.00	0.00%
419.902. PARKING ENFORCE-MISC EXP	0.00	25.00	25.00	0.00%
445.240. PARKING LOT MAINT EXPENSE	0.00	250.00	250.00	0.00%
445.321. PARKING LOT-EV CHARGE ELECTRIC	0.00	1,200.00	1,200.00	0.00%
445.450. PARKING LOT-EV EXPENSE	0.00	200.00	200.00	0.00%
445.478. ALTERNATIVE FUELS TAX-EV STATIONS	0.00	325.00	325.00	0.00%
<b>Subtotal - Parking Enforcement</b>	<b>7,314.90</b>	<b>122,535.00</b>	<b>115,220.10</b>	<b>5.97%</b>
413.112. SALARY EXPENSE - CODES	393.75	9,000.00	8,606.25	4.38%
413.192. SOCIAL SECURITY EXPENSE - CODE	30.12	690.00	659.88	4.37%
413.210. OFFICE SUPPLIES EXPENSE - CODE	0.00	100.00	100.00	0.00%
413.215. POSTAGE EXPENSE - CODES	0.00	80.00	80.00	0.00%
413.231. FUEL EXPENSE - CODES	0.00	100.00	100.00	0.00%
413.242. MATERIALS AND SUPP EXP-CODES	0.00	25.00	25.00	0.00%
413.260. MINOR EQUIPMENT EXPENSE-CODES	0.00	65.00	65.00	0.00%
413.317. DATA PROCESSING EXP - CODES	0.00	125.00	125.00	0.00%
413.320. IT SERVICES EXPENSE - CODES	72.00	125.00	53.00	57.60%
413.321. TELEPHONE EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.325. INTERNET EXPENSE - CODES	0.00	35.00	35.00	0.00%
413.341. ADVERTISING EXPENSE - CODES	0.00	150.00	150.00	0.00%
413.342. PRINTING EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.344. COPY EXPENSE - CODES	0.00	125.00	125.00	0.00%
413.351. COMMERCIAL INS EXPENSE - CODES	0.00	90.00	90.00	0.00%
413.354. WORKERS COMP INS EXP - CODES	0.00	25.00	25.00	0.00%
413.361. ELECTRICITY EXPENSE - CODES	0.00	40.00	40.00	0.00%
413.460. TRAINING/SEMINAR EXPENSE-CODES	0.00	300.00	300.00	0.00%
<b>Subtotal - Codes</b>	<b>495.87</b>	<b>11,235.00</b>	<b>10,739.13</b>	<b>4.41%</b>
414.210. OFFICE SUPPLIES EXPENSE-PLAN/ZON	0.00	250.00	250.00	0.00%
414.215. POSTAGE EXPENSE - PLAN/ZON	0.00	120.00	120.00	0.00%
414.231. FUEL EXPENSE-PLANNING/ZONING	0.00	100.00	100.00	0.00%
414.243. MISC SUPP EXP -PLANNING/ZONING	0.00	25.00	25.00	0.00%
414.260. MINOR EQUIPMENT EXPENSE-PLAN/ZON	0.00	50.00	50.00	0.00%
414.314. LEGAL EXPENSE - PLAN/ZON	0.00	5,000.00	5,000.00	0.00%
414.317. DATA PROCESSING EXP - PLAN/ZON	0.00	300.00	300.00	0.00%
414.320. IT SERVICES EXPENSE - PLAN/ZON	72.00	275.00	203.00	26.18%
414.321. TELEPHONE EXPENSE - PLAN/ZON	0.00	40.00	40.00	0.00%
414.325. INTERNET EXPENSE - PLAN/ZON	0.00	35.00	35.00	0.00%
414.331. TRAVEL EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%
414.341. ADVERTISING EXPENSE - PLAN/ZON	0.00	600.00	600.00	0.00%
414.342. PRINTING EXPENSE - PLAN/ZON	0.00	50.00	50.00	0.00%

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414.344. COPY EXPENSE - PLAN/ZON	0.00	265.00	265.00	0.00%
414.361. ELECTRICITY EXPENSE - PLAN/ZON	0.00	35.00	35.00	0.00%
414.384. CONTRACTED SERV-IN HOUSE-PLAN/ZON	1,716.40	29,400.00	27,683.60	5.84%
414.460. TRAINING/SEM EXPENSE - PLAN/ZON	0.00	150.00	150.00	0.00%
414.905. MISCELLANEOUS EXPENSE-PLAN/ZON	0.00	25.00	25.00	0.00%
<b>Subtotal - Planning/Zoning</b>	<b>1,788.40</b>	<b>36,770.00</b>	<b>34,981.60</b>	<b>4.86%</b>
430.112.0 SALARY EXPENSE - ST	25,193.60	317,000.00	291,806.40	7.95%
430.180.0 OVERTIME WAGES EXP - ST	3,093.53	17,000.00	13,906.47	18.20%
430.191.0 WORKBOOTS EXPENSE - ST	1,000.00	1,000.00	0.00	100.00%
430.192.0 SOCIAL SECURITY EXPENSE - ST	2,040.76	25,400.00	23,359.24	8.03%
430.193.0 ENROLLMENT/ADMIN EXP-PMRS-ST	0.00	150.00	150.00	0.00%
430.196.0 HEALTH INSURANCE EXPENSE - ST	11,872.42	86,000.00	74,127.58	13.81%
430.197.0 RETIREMENT EXPENSE - ST	0.00	20,000.00	20,000.00	0.00%
430.198.0 HEALTH CARE EXP-IN HOUSE - ST	0.00	5,000.00	5,000.00	0.00%
430.199.0 LIFE INS EXPENSE - ST	51.57	800.00	748.43	6.45%
430.210.0 OFFICE SUPPLIES EXPENSE - ST	0.00	1,200.00	1,200.00	0.00%
430.215.0 POSTAGE EXPENSE - ST	0.00	600.00	600.00	0.00%
430.226.0 JANITORIAL SUPPLIES EXP - ST	0.00	1,100.00	1,100.00	0.00%
430.231.0 FUEL EXPENSE - ST	0.00	24,000.00	24,000.00	0.00%
430.238.0 CLOTHING & UNIFORM EXPENSE - ST	0.00	2,500.00	2,500.00	0.00%
430.245.0 STREET & ROAD SIGNS EXP - ST	0.00	5,000.00	5,000.00	0.00%
430.246.0 MATERIALS & SUPPLIES EXP - ST	1,245.08	13,000.00	11,754.92	9.58%
430.249.0 COMPUTER SOFTWARE EXPENSE - ST	0.00	250.00	250.00	0.00%
430.251.0 VEHICLE & EQUIP MAINT EXP - ST	35.00	30,000.00	29,965.00	0.12%
430.255.0 SHOP SUPP/EQUIP EXPENSE	0.00	3,670.00	3,670.00	0.00%
430.255.A SHOP CAPITAL EXPENSES - ST	0.00	2,900.00	2,900.00	0.00%
430.259.0 ELECTRICAL SUPPLIES EXPENSE	0.00	1,500.00	1,500.00	0.00%
430.260.0 TOOLS & MINOR EQUIP EXP - ST	371.43	4,000.00	3,628.57	9.29%
430.311.0 AUDIT EXPENSE - ST	0.00	1,500.00	1,500.00	0.00%
430.313.0 ENGINEERING EXP - ST	0.00	300.00	300.00	0.00%
430.314.0 LEGAL EXPENSE - ST	0.00	500.00	500.00	0.00%
430.317.0 DATA PROCESSING EXP - ST	0.00	900.00	900.00	0.00%
430.318.0 JANITORIAL SERVICES EXP - ST	0.00	8,250.00	8,250.00	0.00%
430.320.0 IT SERVICES EXPENSE - ST	216.00	2,025.00	1,809.00	10.67%
430.321.0 TELEPHONE EXPENSE - ST	34.82	2,450.00	2,415.18	1.42%
430.322.0 CABLE EXPENSE - ST	0.00	75.00	75.00	0.00%
430.324.0 CELL PHONE EXPENSE - ST	29.42	2,500.00	2,470.58	1.18%
430.325.0 INTERNET EXPENSE - ST	0.00	165.00	165.00	0.00%
430.327.0 RADIO MAINT EXPENSE - ST	0.00	100.00	100.00	0.00%
430.329.0 EMERGENCY NOTIFICATION EXP-ST	115.50	1,800.00	1,684.50	6.42%
430.331.0 TRAVEL EXPENSE - ST	0.00	25.00	25.00	0.00%
430.341.0 ADVERTISING EXPENSE - ST	0.00	300.00	300.00	0.00%
430.342.0 PRINTING EXPENSE - ST	0.00	400.00	400.00	0.00%
430.344.0 COPY EXPENSE - ST	0.00	250.00	250.00	0.00%
430.351.0 COMM INS EXPENSE - ST	0.00	18,050.00	18,050.00	0.00%

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430.354.0 WORKERS COMP INS EXPENSE - ST	0.00	14,100.00	14,100.00	0.00%
430.361.0 ELECTRICITY EXPENSE - ST	47.84	2,425.00	2,377.16	1.97%
430.362.0 NATURAL GAS EXPENSE - ST	0.00	13,250.00	13,250.00	0.00%
430.373.0 BUILDING/PROP MAINT EXPENSE-ST	247.00	1,200.00	953.00	20.58%
430.384.0 EQUIPMENT RENTAL EXP - ST	0.00	1,500.00	1,500.00	0.00%
430.420.0 DUES/SUB/MEMBERSHIPS EXP - ST	75.00	85.00	10.00	88.24%
430.450.0 CONTRACTED SERVICES EXP - ST	0.00	1,200.00	1,200.00	0.00%
430.460.0 TRAINING/SEMINAR EXPENSE - ST	0.00	300.00	300.00	0.00%
430.470.0 CDL/ LIC/RE-CERT EXPENSE - ST	0.00	250.00	250.00	0.00%
430.471.0 DRUG TESTING EXPENSE - ST	0.00	475.00	475.00	0.00%
430.472.0 PERMIT/LICENSE FEES EXPENSE-ST	0.00	250.00	250.00	0.00%
430.474.0 REPAIRS TO PRIVATE PROPERTY-ST	0.00	1,000.00	1,000.00	0.00%
430.700.0 CAPITAL EXPENDITURES - ST	0.00	90,000.00	90,000.00	0.00%
430.701.0 LEASE/LOAN PYMTS-ST	0.00	8,480.00	8,480.00	0.00%
430.706.0 CURBING EXPENSE - ST	0.00	10,000.00	10,000.00	0.00%
430.905.0 MISCELLANEOUS EXPENSE - ST	0.00	25.00	25.00	0.00%
431.246. STREET CLEAN & PAINTING EXP-ST	0.00	15,000.00	15,000.00	0.00%
433.370. TRAFFIC SIGNALS MAINT - ST	0.00	5,000.00	5,000.00	0.00%
433.740. PARKVIEW DR TRAFFIC SIGNAL PROJECT EXP	0.00	250,000.00	250,000.00	0.00%
438.246. MAINT OF STREETS EXP - ST	0.00	16,500.00	16,500.00	0.00%
446.000. STORM WATER MGMT-STORM DRAINS	0.00	20,000.00	20,000.00	0.00%
<b>Subtotal - Streets</b>	<b>45,668.97</b>	<b>1,052,700.00</b>	<b>1,007,031.03</b>	<b>4.34%</b>
411.500. FIREMEN'S RELIEF GRANT PASSTHR	0.00	30,000.00	30,000.00	0.00%
412.351. AMBULANCE COMMERCIAL INS EXP	0.00	50.00	50.00	0.00%
412.354. AMBULANCE VOLUNTEERS WORK COMP	0.00	640.00	640.00	0.00%
441.000. CEMETARY EXPENSE	0.00	4,500.00	4,500.00	0.00%
447.000. CATA EXPENSE	0.00	30,500.00	30,500.00	0.00%
452.530. CONTRIB TO NITT VAL JT REC AU	0.00	6,105.00	6,105.00	0.00%
455.000. SHADE TREE COMMISSION EXPENSE	0.00	5,000.00	5,000.00	0.00%
456.500. CENTRE CO LIBRARY EXP	0.00	24,525.00	24,525.00	0.00%
459.373. TRAIN STATION EXPENSE	0.00	250.00	250.00	0.00%
465.000. DOWNTOWN BLFTE INC CONTRIB	0.00	5,250.00	5,250.00	0.00%
497.000. STMP IMPLEMENTATION EXP	0.00	5,000.00	5,000.00	0.00%
481.000. UNEMPLOYMENT COMP INS EXPENSE	6,142.56	6,145.00	2.44	99.96% <i>done</i>
<b>Subtotal - Other Expenses</b>	<b>6,142.56</b>	<b>117,965.00</b>	<b>111,822.44</b>	<b>5.21%</b>
468.210. OFFICE SUPPLIES EXP - HARB	0.00	125.00	125.00	0.00%
468.215. POSTAGE EXPENSE - HARB	0.00	100.00	100.00	0.00%
468.231. FUEL EXPENSE- HARB	0.00	35.00	35.00	0.00%
468.242. MATERIALS & SUPPLIES EXP-HARB	0.00	75.00	75.00	0.00%
468.317. DATA PROCESSING EXP - HARB	0.00	800.00	800.00	0.00%
468.320. IT SERVICES EXP - HARB	72.00	50.00	(22.00)	144.00% <i>over</i>
468.321. TELEPHONE EXPENSE - HARB	0.00	20.00	20.00	0.00%
468.325. INTERNET EXPENSE-HARB	0.00	30.00	30.00	0.00%

**GF BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 1/31/2024

	Y-T-D Actual	Annual Budget	Over/Under	Percent of Budget
468.331. TRAVEL EXP-HARB	0.00	35.00	35.00	0.00%
468.341. ADVERTISING EXPENSE - HARB	0.00	225.00	225.00	0.00%
468.342. PRINTING EXPENSE - HARB	0.00	35.00	35.00	0.00%
468.344. COPY EXPENSE-HARB	0.00	130.00	130.00	0.00%
468.361. ELECTRICITY EXPENSE-HARB	0.00	15.00	15.00	0.00%
468.420. DUES/MEMBER/SUB EXP-HARB	0.00	100.00	100.00	0.00%
468.450. CONTRACTED SERVICES EXP - HARB	0.00	12,590.00	12,590.00	0.00%
Subtotal - HARB	72.00	14,365.00	14,293.00	0.50%
492.095. TRANSFER TO CAPITAL PROJ FUND	0.00	117,500.00	117,500.00	0.00%
492.097. TRANSFER TO <i>301 N Spring St</i>	0.00	18,005.00	18,005.00	0.00%
Subtotal - Transfers Out	0.00	135,505.00	135,505.00	0.00%
<b>Total Expense</b>	<b>\$ 363,969.86</b>	<b>\$ 4,136,850.00</b>	<b>\$ 3,774,880.14</b>	<b>8.79%</b>
<b>Net Income/Loss</b>	<b>\$ (296,869.66)</b>	<b>\$ 0.00</b>	<b>\$ 296,869.66</b>	<b>0.00%</b>

*net*  
*1050*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>STREET LIGHTS</b>				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	106,500.00	106,500.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	900.00	900.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	6.44	80.00	73.56	(8.05)
<b>Total Revenues</b>	<b>6.44</b>	<b>107,505.00</b>	<b>107,498.56</b>	<b>(0.01)</b>
<u>Expenses</u>				
434.210.000 OFFICE SUPPLIES EXPENSE	0.00	25.00	25.00	0.00
434.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
434.249.000 REPAIRS & MAINTANENCE SUPP EXP	0.00	200.00	200.00	0.00
434.311.000 AUDIT EXPENSE	0.00	120.00	120.00	0.00
434.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	1,800.00	1,800.00	0.00
434.361.000 STREETLIGHTING ELECTRICITY EXP	0.00	50,000.00	50,000.00	0.00
434.370.000 REPAIR/UPGRADE STREETLIGHT EX	0.00	55,355.00	55,355.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>107,505.00</b>	<b>107,505.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$ 6.44</b>	<b>\$ 0.00</b>	<b>\$ (6.44)</b>	<b>\$ 0.00</b>

*net income*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

FIRE DEPARTMENT	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	79,000.00	79,000.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	25.00	25.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	1,035.00	1,035.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	8.69	75.00	66.31	(11.59)
358.110.000 FIRE PROTECTION REV (S,B,M)	0.00	148,835.00	148,835.00	0.00
362.111.000 FIRE REPORT REVENUE	0.00	10.00	10.00	0.00
399.001.000 USE OF RESERVES	0.00	4,200.00	4,200.00	0.00 <i>bud. # only</i>
<b>Total Revenues</b>	<b>8.69</b>	<b>233,180.00</b>	<b>233,171.31</b>	<b>0.00</b>
<b>Expenses</b>				
411.110.000 FIRE CHIEF STIPEND EXPENSE	0.00	1,500.00	1,500.00	0.00
411.192.000 FIRE CHIEF SS EXPENSE	0.00	115.00	115.00	0.00
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
411.231.000 FUEL EXPENSE	0.00	14,000.00	14,000.00	0.00
411.242.000 SAFETY EQUIPMENT EXPENSE	0.00	3,000.00	3,000.00	0.00
411.251.000 FIRE EQUIPMENT MAINTENANCE EXP	0.00	59,000.00	59,000.00	0.00
411.260.000 MINOR EQUIPMENT EXPENSE	0.00	33,500.00	33,500.00	0.00
411.311.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
411.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
411.315.000 PHYSICALS EXPENSE	0.00	16,000.00	16,000.00	0.00
411.317.000 DATA PROCESSING EXPENSE	0.00	150.00	150.00	0.00
411.320.000 IT/EMAIL EXPENSE	144.00	250.00	106.00	57.60
411.324.000 CELL PHONE/IPAD/JETPACK EXPENSE	25.42	7,000.00	6,974.58	0.36
411.327.000 RADIO/PAGER MAINTENANCE EXP	0.00	500.00	500.00	0.00
411.342.000 PRINTING EXPENSE	0.00	30.00	30.00	0.00
411.344.000 COPY EXPENSE	0.00	50.00	50.00	0.00
411.351.000 COMMERCIAL INS EXPENSE	0.00	29,000.00	29,000.00	0.00
411.354.000 WORKERS COMP INS EXPENSE	0.00	28,920.00	26,751.00	7.50
411.361.000 ELECTRICITY EXPENSE	2,169.00	7,200.00	7,200.00	0.00
411.362.000 NATURAL GAS EXPENSE	0.00	24,700.00	24,700.00	0.00
411.366.000 WATER SERVICE EXPENSE	0.00	125.00	125.00	0.00
411.373.000 BUILDING MAINTENANCE EXPENSE	0.00	1,300.00	1,300.00	0.00
411.420.000 DUES/SUB/MEMBERSHIP EXPENSE	2,194.20	5,640.00	3,445.80	38.90
411.902.000 FEDERAL GRANT EXPENSE	2,948.00	0.00	(2,948.00)	0.00
411.905.000 MISCELLANEOUS EXPENSE	0.00	25.00	25.00	0.00
411.950.000 FIRE POLICE SUPPLIES EXPENSE	0.00	500.00	500.00	0.00
<b>Total Expenses</b>	<b>7,480.62</b>	<b>233,180.00</b>	<b>225,699.38</b>	<b>3.21</b>
<b>Net Income</b>	<b>\$ (7,471.93)\$</b>	<b>0.00 \$</b>	<b>7,471.93 \$</b>	<b>0.00</b>

*net 1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**



	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>FIRE EQUIPMENT</b>				
<u>Revenues</u>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	35,015.00	35,015.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	15.00	15.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	500.00	500.00	0.00
341.010.000 INTEREST INCOME-CKG, SVGS	4.23	50.00	45.77	(8.46)
358.110.000 FIRE PROTECTION REV (S,B,M)	0.00	66,585.00	66,585.00	0.00
<b>Total Revenues</b>	<b>4.23</b>	<b>102,165.00</b>	<b>102,160.77</b>	<b>0.00</b>
<u>Expenses</u>				
411.210.000 OFFICE SUPPLIES EXPENSE	0.00	15.00	15.00	0.00
411.215.000 POSTAGE EXPENSE	0.00	10.00	10.00	0.00
470.000.000 PAYMENT ON FIRE EQUIP LOANS	4,779.20	87,640.00	82,860.80	5.45
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	14,500.00	14,500.00	0.00
<b>Total Expenses</b>	<b>4,779.20</b>	<b>102,165.00</b>	<b>97,385.80</b>	<b>4.68</b>
<b>Net Income</b>	<b>\$ (4,774.97) \$</b>	<b>0.00 \$</b>	<b>4,774.97 \$</b>	<b>0.00</b>

*net 1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
 For 1/31/2024

PARKS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV - CURRENT	0.00	111,750.00	111,750.00	0.00
301.200.000 REAL ESTATE TAX REV-SUPPLEMENT	0.00	50.00	50.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	1,400.00	1,400.00	0.00
341.010.000 INTEREST INCOME - CKG, SVGS	1.91	35.00	33.09	(5.46)
342.300.000 RENTAL REVENUE-GOVERNOR'S PARK	250.00	2,500.00	2,250.00	(10.00)
342.301.000 RENTAL REVENUE -TALLEYRAND PAR	0.00	800.00	800.00	0.00
342.302.000 TALLEYRAND APPLICATION FEE	60.00	200.00	140.00	(30.00)
342.460.000 USE OF BALLFIELDS AT GOV PARK	0.00	1,000.00	1,000.00	0.00
354.400.000 INTERGOVERNMENTAL REVENUE	0.00	875.00	875.00	0.00
367.800.000 SALE OF FISH FOOD REVENUE	0.00	1,500.00	1,500.00	0.00
383.160.000 SPECIAL EVENT FEE REVENUE	25.00	0.00	(25.00)	0.00
387.000.000 DONATION REVENUE	0.00	25.00	25.00	0.00
<b>Total Revenues</b>	<b>336.91</b>	<b>120,135.00</b>	<b>119,798.09</b>	<b>(0.28)</b>
<b>Expenses</b>				
451.112.000 SALARY EXPENSE	253.68	58,000.00	57,746.32	0.44
451.192.000 SOCIAL SECURITY EXPENSE	19.41	4,420.59	4,420.59	0.44
451.210.000 OFFICE SUPPLIES EXPENSE	0.00	50.00	50.00	0.00
451.215.000 POSTAGE EXPENSE	0.00	25.00	25.00	0.00
451.231.000 FUEL EXPENSE	0.00	4,000.00	4,000.00	0.00
451.240.000 FISH FOOD EXPENSE	0.00	90.00	90.00	0.00
451.247.000 MATERIALS & SUPPLIES EXPENSE	0.00	5,900.00	5,900.00	0.00
451.251.000 VEHICLE/EQUIPMENT MAINT EXP	0.00	3,900.00	3,900.00	0.00
451.260.000 MINOR EQUIPMENT EXPENSE	0.00	2,000.00	2,000.00	0.00
451.311.000 AUDIT EXPENSE	0.00	300.00	300.00	0.00
451.317.000 DATA PROCESSING EXPENSE	0.00	100.00	100.00	0.00
451.321.000 TELEPHONE EXPENSE	0.00	175.00	175.00	0.00
451.342.000 PRINTING EXPENSE	0.00	50.00	50.00	0.00
451.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	4,000.00	4,000.00	0.00
451.354.000 WORKERS COMP INSURANCE EXPENSE	0.00	2,800.00	2,800.00	0.00
451.361.000 ELECTRICITY EXPENSE	0.00	1,650.00	1,650.00	0.00
451.375.000 PROPERTY MAINTANENCE EXPENSE	0.00	1,500.00	1,500.00	0.00
451.376.000 PARK IMPROVEMENTS & EQUIP EXP	0.00	3,030.00	3,030.00	0.00
451.384.000 EQUIPMENT RENTAL EXPENSE	0.00	200.00	200.00	0.00
451.450.000 CONTRACTED SERVICES EXP	0.00	4,500.00	4,500.00	0.00
451.470.000 LEASE PAYMENT EXPENSE	0.00	10,425.00	10,425.00	0.00
451.700.000 CAPITAL EXPENDITURES	0.00	13,000.00	13,000.00	0.00
<b>Total Expenses</b>	<b>273.09</b>	<b>120,135.00</b>	<b>119,861.91</b>	<b>0.23</b>
<b>Net Income</b>	<b>\$ 63.82 \$</b>	<b>0.00 \$</b>	<b>(63.82) \$</b>	<b>0.00</b>

*Net Income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

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	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>WATER</b>				
<u>Revenues</u>				
341.010.000 INTEREST INCOME - CKG, SVGS	26.86	850.00	823.14	(3.16)
341.020.000 INTEREST-SWEEP ACCT	4,353.66	0.00	(4,353.66)	0.00
378.000.000 WATER COLLECTIONS REVENUE	91,662.69	1,594,115.00	1,502,452.31	(5.75)
378.001.000 SALE OF BULK WATER REVENUE	8.50	60,000.00	59,991.50	(0.01)
378.002.000 CW LINE CAPITAL PROJECTS REV	260.66	15,250.00	14,989.34	(1.71)
378.122.000 BULK WATER REV-NIAGARA-HOWARD PLANT	0.00	75,000.00	75,000.00	0.00
378.700.000 BULK WATER REVENUE-MILESBURG	0.00	45,000.00	45,000.00	0.00
378.901.000 METER/PIT/ETC SALES REVENUE	0.00	3,000.00	3,000.00	0.00
378.903.000 VACANCY APPLICATION REVENUE	60.00	210.00	150.00	(28.57)
378.904.000 WATER ON/OFF FEE REVENUE	0.00	120.00	120.00	0.00
378.905.000 SERVICES PROVIDED BY WATER DEP	0.00	1,000.00	1,000.00	0.00
378.906.000 POSTING FEE REVENUE	0.00	300.00	300.00	0.00
383.400.000 CAPACITY FEES & ASSESSMENT REV	15,241.01	6,070.00	(9,171.01)	(251.09)
389.003.000 FEE REVENUE	20.00	0.00	(20.00)	0.00
392.095.000 TRANSFER IN FROM CAPITAL PROJ	0.00	168,675.00	168,675.00	0.00
<b>Total Revenues</b>	<b>111,633.38</b>	<b>1,969,590.00</b>	<b>1,857,956.62</b>	<b>(5.67)</b>
<u>Expenses</u>				
448.112.000 SALARY EXPENSE	63,307.60	376,000.00	312,692.40	16.84
448.143.000 REIMB FROM WORKERS COMP/DISABI	0.00	30,000.00	30,000.00	0.00
448.180.000 OVERTIME WAGES EXPENSE	3,162.96	0.00	(3,162.96)	0.00
448.191.000 WORKBOOTS EXPENSE	1,400.00	1,400.00	0.00	100.00
448.192.000 SOCIAL SECURITY EXPENSE	4,870.07	31,000.00	26,129.93	15.71
448.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	175.00	175.00	0.00
448.196.000 HEALTH INSURANCE EXPENSE	13,648.94	80,000.00	66,351.06	17.06
448.197.000 RETIREMENT EXPENSE	0.00	33,000.00	33,000.00	0.00
448.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	4,600.00	4,600.00	0.00
448.199.000 LIFE INSURANCE EXPENSE	89.90	975.00	885.10	9.22
448.210.000 OFFICE SUPPLIES EXPENSE	0.00	1,200.00	1,200.00	0.00
448.215.000 POSTAGE EXPENSE	103.34	3,000.00	2,896.66	3.44
448.221.000 CHEMICAL EXPENSE	0.00	21,000.00	21,000.00	0.00
448.231.000 FUEL EXPENSE	0.00	12,000.00	12,000.00	0.00
448.238.000 CLOTHING & UNIFORM EXPENSE	0.00	3,100.00	3,100.00	0.00
448.246.000 REPAIR/MAINT/MISC SUPP EXP	5,476.83	30,000.00	24,523.17	18.26
448.249.000 COMPUTER SOFTWARE EXPENSE	1,681.50	11,800.00	10,118.50	14.25
448.251.000 VEHICLE & EQUIP MAINT EXP	49.98	24,000.00	23,950.02	0.21
448.253.000 REPAIRS TO WATER SYSTEM EXP	0.00	50,000.00	50,000.00	0.00
448.254.000 PUMP MAINT/REPAIRS EXPENSE	890.00	4,000.00	3,110.00	22.25
448.255.000 WATER METER MAINT/REPLACE EXP	0.00	85,000.00	85,000.00	0.00
448.260.000 TOOLS & MINOR EQUIPMENT EXP	0.00	5,500.00	5,500.00	0.00
448.311.000 AUDIT EXPENSE	0.00	6,800.00	6,800.00	0.00
448.313.000 ENGINEERING EXPENSE	0.00	2,000.00	2,000.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

Run: 2/23/2024 at 9:58 AM

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	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
WATER				
448.314.000 LEGAL EXPENSE	0.00	2,000.00	2,000.00	0.00
448.316.000 WATER TESTING EXPENSE	0.00	8,000.00	8,000.00	0.00
448.317.000 DATA PROCESSING EXPENSE	0.00	1,500.00	1,500.00	0.00
448.318.000 SERVICE AGREEMENT EXPENSE	0.00	1,100.00	1,100.00	0.00
448.319.000 PEST CONTROL EXPENSE	0.00	1,200.00	1,200.00	0.00
448.320.000 IT SERVICES EXPENSE	288.00	6,500.00	6,212.00	4.43
448.321.000 TELEPHONE EXPENSE	178.34	5,700.00	5,521.66	3.13
448.324.000 CELL PHONE/IPAD EXPENSE	54.84	3,900.00	3,845.16	1.41
448.325.000 INTERNET EXPENSE	223.42	7,000.00	6,776.58	3.19
448.329.000 SCADA SYSTEM EXPENSE	0.00	7,000.00	7,000.00	0.00
448.331.000 TRAVEL EXPENSE	0.00	50.00	50.00	0.00
448.341.000 ADVERTISING EXPENSE	0.00	400.00	400.00	0.00
448.342.000 PRINTING EXPENSE	0.00	1,000.00	1,000.00	0.00
448.344.000 COPY EXPENSE	0.00	350.00	350.00	0.00
448.351.000 COMMERCIAL INS EXPENSE	20,285.05	41,100.00	20,814.95	49.36
448.354.000 WORKERS COMP INS EXPENSE	11,282.00	18,000.00	6,718.00	62.68
448.361.000 ELECTRICITY EXPENSE	1,030.41	190,000.00	188,969.59	0.54
448.362.000 HEATING OIL EXP - PUMP HOUSE	0.00	4,500.00	4,500.00	0.00
448.376.000 MAINT OF PUMP HOUSES EXPENSE	0.00	4,000.00	4,000.00	0.00
448.377.000 MAINTENANCE OF RESERVOIR EXP	0.00	1,000.00	1,000.00	0.00
448.378.000 MAINT OF STREETS EXPENSE	0.00	25,000.00	25,000.00	0.00
448.384.000 EQUIPMENT RENTAL EXPENSE	0.00	1,000.00	1,000.00	0.00
448.399.000 LEASE PAYMENTS EXPENSE	0.00	8,480.00	8,480.00	0.00
448.420.000 DUES/MEMBERSHIP/SUB EXP	17.34	1,000.00	982.66	1.73
448.450.000 CONTRACTED SERVICES EXPENSE	0.00	20,000.00	20,000.00	0.00
448.460.000 TRAINING EXPENSE	0.00	4,200.00	4,200.00	0.00
448.470.000 CDL/OTHER LICENSE EXPENSE	0.00	300.00	300.00	0.00
448.471.000 DRUG TESTING EXPENSE	0.00	400.00	400.00	0.00
448.473.000 OPERATORS LICENSE FEE EXP	0.00	360.00	360.00	0.00
448.474.000 REPAIRS TO PERSONAL PROP EXP	0.00	1,000.00	1,000.00	0.00
448.475.000 OTHER FEES EXPENSE	20.00	11,500.00	11,480.00	0.17
448.478.000 SALES TAX EXPENSE	0.00	250.00	250.00	0.00
448.700.000 CAPITAL EXPENDITURES	0.00	585,000.00	585,000.00	0.00
448.701.000 CAPITAL EXPENDITURE-WATER LINE	0.00	65,000.00	65,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	27,500.00	110,000.00	82,500.00	25.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00	15,250.00	15,250.00	0.00
Total Expenses	155,560.52	1,969,590.00	1,814,029.48	7.90
<b>Net Income</b>	<b>\$ (43,927.14)</b>	<b>\$ 0.00</b>	<b>\$ 43,927.14</b>	<b>0.00</b>

*not 1055*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.005.000 INTEREST INCOME-MONEY MARKET	4,879.73	36,500.00	31,620.27	(13.37)
341.010.000 INTEREST INCOME - CKG, SVGS	14.45	145.00	130.55	(9.97)
364.110.000 SEWER COLLECTION REVENUE	124,585.49	1,852,000.00	1,727,414.51	(6.73)
364.111.000 SEWER CAPITAL IMPROVEMENTS REV	0.00	15,000.00	15,000.00	0.00
364.171.000 SURCHARGE REVENUE	0.00	1,000.00	1,000.00	0.00
364.172.000 PRETREATMENT REVENUE	0.00	3,600.00	3,600.00	0.00
364.174.000 WASTE DISPOSAL REVENUE	0.00	78,000.00	78,000.00	0.00
364.180.000 BULK WATER LOADS REVENUE	0.00	2,400.00	2,400.00	0.00
364.901.000 BULK HAULING PERMIT REVENUE	0.00	120.00	120.00	0.00
364.904.000 CAPITAL IMPROVEMENTS-SBW	0.00	210,000.00	210,000.00	0.00
364.905.000 OPERATING SPRING,BENNER,WALKER	0.00	1,420,220.00	1,420,220.00	0.00
399.001.000 USE OF RESERVES	0.00	186,650.00	186,650.00	0.00
<b>Total Revenues</b>	<b>129,479.67</b>	<b>3,805,635.00</b>	<b>3,676,155.33</b>	<b>(3.40)</b>
<b>Expenses</b>				
429.112.000 SALARY EXPENSE	67,976.97	665,000.00	597,023.03	10.22
429.112.000 SALARY EXPENSE-SYSTEM	0.00	50,750.00	50,750.00	0.00
429.180.000 OVERTIME WAGES EXPENSE-FAC	4,070.71	26,000.00	21,929.29	15.66
429.180.000 OVERTIME WAGES EXPENSE-SYS	0.00	1,000.00	1,000.00	0.00
429.191.000 WORKBOOTS EXPENSE	2,000.00	2,200.00	200.00	90.91
429.192.000 SOCIAL SECURITY EXPENSE-FAC	5,278.08	52,000.00	46,721.92	10.15
429.192.000 SOCIAL SECURITY EXPENSE-SYS	0.00	3,950.00	3,950.00	0.00
429.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	210.00	210.00	0.00
429.196.000 HEALTH INSURANCE EXPENSE-FAC	24,714.01	157,500.00	132,785.99	15.69
429.196.000 HEALTH INS EXPENSE-SYSTEM	0.00	3,300.00	3,300.00	0.00
429.197.000 RETIREMENT EXPENSE	0.00	55,000.00	55,000.00	0.00
429.197.000 RETIREMENT EXPENSE-SYSTEM	0.00	4,750.00	4,750.00	0.00
429.198.000 HEALTH CARE EXPENSE - IN HOUSE	0.00	10,150.00	10,150.00	0.00
429.199.000 LIFE INSURANCE EXPENSE-FAC	151.24	1,800.00	1,648.76	8.40
429.199.000 LIFE INS EXPENSE-SYSTEM	0.00	125.00	125.00	0.00
429.210.000 OFFICE SUPPLIES EXP - FACILITY	0.00	1,300.00	1,300.00	0.00
429.210.000 OFFICE SUPPLIES EXPENSE - SYSTEM	0.00	350.00	350.00	0.00
429.215.000 POSTAGE EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.215.000 POSTAGE EXPENSE-SYSTEM	103.33	1,600.00	1,496.67	6.46
429.217.000 SHIPPING FEES EXP-FAC	0.00	200.00	200.00	0.00
429.217.000 SHIPPING FEES EXP-SYS	0.00	25.00	25.00	0.00
429.221.000 CHEMICAL EXPENSE	0.00	165,000.00	165,000.00	0.00
429.225.000 LABORATORY SUPPLIES EXPENSE	0.00	7,000.00	7,000.00	0.00
429.231.000 FUEL EXPENSE - FACILITY	0.00	8,800.00	8,800.00	0.00
429.231.000 FUEL EXPENSE - SYSTEM	0.00	1,900.00	1,900.00	0.00
429.238.000 CLOTHING & UNIFORM EXPENSE	0.00	4,200.00	4,200.00	0.00
429.248.000 COMPUTER SOFTWARE EXPENSE-FAC	570.37	1,200.00	629.63	47.53

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

Run: 2/23/2024 at 9:59 AM

SEWER	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
429.248.A00 COMPUTER SOFTWARE EXPENSE-SYS	1,111.12	7,850.00	6,738.88	14.15
429.249.000 MATERIALS & SUPPLIES EXPENSE - FAC	0.00	1,000.00	1,000.00	0.00
429.249.A00 MATERIALS & SUPPLIES EXP - SYSTEM	0.00	1,800.00	1,800.00	0.00
429.251.A00 VEHICLE MAINT EXP - SYSTEM	0.00	2,500.00	2,500.00	0.00
429.252.000 EQUIPMENT MAINT EXP - FAC	1,515.75	185,000.00	183,484.25	0.82
429.252.A00 EQUIPMENT MAINT EXP - SYS	0.00	4,500.00	4,500.00	0.00
429.257.000 FACILITY MAINTENANCE EXPENSE	911.77	23,000.00	22,088.23	3.96
429.258.A00 SYSTEM MAINTENANCE EXPENSE	0.00	20,000.00	20,000.00	0.00
429.260.000 MINOR EQUIPMENT EXPENSE-FAC	0.00	4,000.00	4,000.00	0.00
429.260.A00 MINOR EQUIPMENT EXP - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.276.000 SERVICE CONTRACT EXP - FAC	0.00	30,750.00	30,750.00	0.00
429.310.A00 I & I EXPENSE - SYSTEM	0.00	20,000.00	20,000.00	0.00
429.311.000 AUDIT EXPENSE	0.00	8,300.00	8,300.00	0.00
429.313.000 ENGINEERING EXPENSE - FACILITY	0.00	30,000.00	30,000.00	0.00
429.313.A00 ENGINEERING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.313.B00 ENGINEERING EXP - FAC (NOT BILLABLE)	0.00	250.00	250.00	0.00
429.314.000 LEGAL EXPENSE-FACILITY	0.00	3,000.00	3,000.00	0.00
429.314.A00 LEGAL EXPENSE - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.316.000 ANALYTICAL TESTING EXP (FAIRWA	1,493.50	40,000.00	38,506.50	3.73
429.317.000 DATA PROCESSING EXPENSE	216.39	1,550.00	1,333.61	13.96
429.319.000 PEST CONTROL EXPENSE	0.00	575.00	575.00	0.00
429.320.000 IT SERVICES EXPENSE-FAC	552.00	6,000.00	5,448.00	9.20
429.320.A00 IT SERVICES EXPENSE-SYSTEM	0.00	500.00	500.00	0.00
429.321.000 TELEPHONE EXPENSE-FACILITY	34.82	2,000.00	1,965.18	1.74
429.321.A00 TELEPHONE EXPENSE-SYSTEM	23.22	1,900.00	1,876.78	1.22
429.324.000 CELL PHONE/TABLET EXPENSE-FACILITY	0.00	3,100.00	3,100.00	0.00
429.324.A00 CELL PHONE EXPENSE - SYSTEM	92.39	240.00	147.61	38.50
429.325.000 INTERNET EXPENSE	92.90	1,550.00	1,457.10	5.99
429.329.000 SCADA SYSTEM MAINT EXP	0.00	2,500.00	2,500.00	0.00
429.331.000 TRAVEL EXPENSES-FACILITY	0.00	50.00	50.00	0.00
429.331.A00 TRAVEL EXPENSES-SYSTEM	0.00	25.00	25.00	0.00
429.341.000 ADVERTISING EXPENSE	0.00	1,000.00	1,000.00	0.00
429.342.000 PRINTING EXPENSE - FACILITY	0.00	200.00	200.00	0.00
429.342.A00 PRINTING EXPENSE - SYSTEM	0.00	1,000.00	1,000.00	0.00
429.344.000 COPY EXPENSE-FACILITY	0.00	450.00	450.00	0.00
429.344.A00 COPY EXPENSE - SYSTEM	3.07	175.00	171.93	1.75
429.350.000 INSURANCE EXPENSE	0.00	2,500.00	2,500.00	0.00
429.351.000 COMMERCIAL INSURANCE EXPENSE	0.00	65,500.00	65,500.00	0.00
429.354.000 WORKERS COMP INS EXP-FACILITY	0.00	30,000.00	30,000.00	0.00
429.354.A00 WORKERS COMP INS EXP-SYSTEM	0.00	2,200.00	2,200.00	0.00
429.361.000 ELECTRICITY EXPENSE	519.82	315,000.00	314,480.18	0.17
429.362.000 NATURAL GAS EXPENSE	0.00	12,500.00	12,500.00	0.00
429.374.000 COPIER RENTAL/MAINT EXP	110.70	1,400.00	1,289.30	7.91
429.378.A00 MAINT OF STREETS EXP - SYSTEM	0.00	3,000.00	3,000.00	0.00
429.384.000 EQUIPMENT RENTAL EXP-FACILITY	0.00	400.00	400.00	0.00
429.384.A00 EQUIPMENT RENTAL EXP-SYSTEM	0.00	800.00	800.00	0.00
429.399.000 LEASE PAYMENT EXP-FAC	1,100.47	49,150.00	48,049.53	2.24

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
SEWER				
429.399.A00 LEASE PAYMENT EXP-SYSTEM	0.00	8,480.00	8,480.00	0.00
429.420.000 DUES/ MEMBERSHIPS/SUB EXP-FAC	0.00	550.00	550.00	0.00
429.420.A00 SUBSCRIPTION EXP-SYSTEM	17.33	30.00	12.67	57.77
429.450.000 CONTRACTED SERVICES EXP - FAC	0.00	5,000.00	5,000.00	0.00
429.450.A00 CONTRACTED SERVICES EXP - FAC	0.00	1,000.00	1,000.00	0.00
429.460.000 TRAINING EXPENSE	310.00	17,000.00	16,690.00	1.82
429.469.000 BIOSOLIDS RECYCLING EXPENSE	4,140.00	65,000.00	60,860.00	6.37
429.470.000 CDL/OTHER LICENSE EXPENSE	198.50	550.00	351.50	36.09
429.471.000 DRUG TESTING EXPENSE	0.00	200.00	200.00	0.00
429.472.000 PERMIT FEES EXPENSE	0.00	4,100.00	4,100.00	0.00
429.473.000 OPERATORS LICENSE EXP-FAC	0.00	1,075.00	1,075.00	0.00
429.475.A00 REPAIRS TO PERSONAL PROP EXP-SYS	0.00	2,000.00	2,000.00	0.00
429.476.000 OTHER FEES EXPENSE	0.00	1,100.00	1,100.00	0.00
429.700.C00 CAPITAL EXPENDITURES - FACILITY	0.00	500,000.00	500,000.00	0.00
429.705.A00 CAPITAL EXPENDITURES - SYSTEM	0.00	240,000.00	240,000.00	0.00
429.905.000 MISC EXP - FACILITY	0.00	50.00	50.00	0.00
472.403.A00 PENN WORKS LOAN EXP - PRINCIPAL	0.00	325,635.00	325,635.00	0.00
472.404.A00 PENN WORKS LOAN EXP - INTEREST	2,044.14	21,555.00	19,510.86	9.48
472.405.A00 RELIANCE LOAN EXP - PRINCIPAL	0.00	60,330.00	60,330.00	0.00
472.406.A00 RELIANCE LOAN EXP - INTEREST	738.88	8,025.00	7,286.12	9.21
472.411.A00 NORTHWEST LOAN #3892 PRINCIPAL	0.00	170,390.00	170,390.00	0.00
472.412.A00 NORTHWEST LOAN #3892 INTEREST	6,810.32	77,740.00	70,929.68	8.76
475.000.A00 TRUSTEE FEE EXPENSE	0.00	1,100.00	1,100.00	0.00
492.001.B00 TRANSFER TO GENERAL FUND	0.00	150,000.00	150,000.00	0.00
492.095.B00 TRANSFER TO CAPITAL PROJ FUND	0.00	27,000.00	27,000.00	0.00
Total Expenses	126,901.80	3,805,635.00	3,678,733.20	3.33
<b>Net Income</b>	<b>\$ 2,577.87 \$</b>	<b>0.00 \$</b>	<b>(2,577.87) \$</b>	<b>0.00</b>

*Net Income*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

REFUSE	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	21.10	240.00	218.90	(8.79)
358.050.000 CONTRACTED INTERGOVTAL REV	0.00	9,800.00	9,800.00	0.00
364.300.000 REFUSE COLLECTIONS REVENUE	84,767.15	1,211,575.00	1,126,807.85	(7.00)
364.305.000 SPECIAL COLLECTIONS REVENUE	332.00	3,400.00	3,068.00	(9.76)
364.307.000 GRASS/BRUSH COLLECTION FEE	0.00	12,000.00	12,000.00	0.00
364.400.000 COMMERCIAL HAULERS COMPOST FEE	0.00	100.00	100.00	0.00
364.520.000 FEE FOR REFUSE CONTAINERS	0.00	700.00	700.00	0.00
364.521.000 FEE FOR RECYCLING CONTAINERS	0.00	35.00	35.00	0.00
<b>Total Revenues</b>	<b>85,120.25</b>	<b>1,237,850.00</b>	<b>1,152,729.75</b>	<b>(6.88)</b>
<b>Expenses</b>				
427.112.000 SALARY EXPENSE	29,806.42	275,500.00	245,693.58	10.82
427.180.000 OVERTIME WAGES EXPENSE	87.78	9,800.00	9,712.22	0.90
427.191.000 WORKBOOTS EXPENSE	800.00	800.00	0.00	100.00
427.192.000 SOCIAL SECURITY EXPENSE	2,229.25	21,000.00	18,770.75	10.62
427.193.000 ENROLLMENT/ADMIN EXP-RETIREMEN	0.00	85.00	85.00	0.00
427.196.000 HEALTH INSURANCE EXP	6,706.59	62,000.00	55,293.41	10.82
427.197.000 RETIREMENT EXPENSE	0.00	26,000.00	26,000.00	0.00
427.198.000 HEALTH CARE EXPENSE - IN HOUSE	112.85	3,100.00	2,987.15	3.64
427.199.000 LIFE INSURANCE EXPENSE	49.34	750.00	700.66	6.58
427.210.000 OFFICE SUPPLIES EXPENSE	0.00	350.00	350.00	0.00
427.215.000 POSTAGE EXPENSE	103.33	1,600.00	1,496.67	6.46
427.231.000 FUEL EXPENSE	0.00	34,000.00	34,000.00	0.00
427.238.000 CLOTHING & UNIFORM EXPENSE	0.00	2,400.00	2,400.00	0.00
427.249.000 COMPUTER SOFTWARE EXPENSE	0.00	8,500.00	6,818.51	19.78
427.250.000 REPAIR/ MAINT/MISC SUPP EXP	1,681.49	2,500.00	2,500.00	0.00
427.251.000 COLLECTION EQUIP/EQUIP MAINT EXP	0.00	26,000.00	26,000.00	0.00
427.260.000 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
427.311.000 AUDIT EXPENSE	0.00	1,850.00	1,850.00	0.00
427.314.000 LEGAL EXPENSE	0.00	200.00	200.00	0.00
427.317.000 DATA PROCESSING EXPENSE	0.00	475.00	254.67	46.39
427.319.000 PEST CONTROL EXPENSE	220.33	1,175.00	1,175.00	0.00
427.320.000 IT SERVICES EXPENSE	0.00	100.00	100.00	0.00
427.321.000 TELEPHONE EXPENSE	23.22	1,525.00	1,501.78	1.52
427.324.000 CELL PHONE EXPENSE	0.00	1,620.00	1,620.00	0.00
427.325.000 INTERNET EXPENSE	0.00	1,430.00	1,430.00	0.00
427.326.000 SWIFTREACH EXPENSE	0.00	1,000.00	1,000.00	0.00
427.327.000 RADIO MAINTENANCE EXPENSE	0.00	100.00	100.00	0.00
427.328.000 GATE EXPENSES	0.00	190.00	190.00	0.00
427.341.000 ADVERTISING EXPENSE	0.00	300.00	300.00	0.00
427.342.000 PRINTING EXPENSE	0.00	750.00	750.00	0.00
427.344.000 COPY EXPENSE	0.00	150.00	150.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
REFUSE	0.00	12,000.00	12,000.00	0.00
427.351.000 COMMERCIAL INS EXPENSE	0.00	13,000.00	13,000.00	0.00
427.354.000 WORKERS COMP INSURANCE EXP	0.00	2,000.00	2,000.00	0.00
427.361.000 ELECTRICITY EXPENSE	0.00	2,000.00	2,000.00	0.00
427.362.000 HEATING OIL EXPENSE	0.00	28,000.00	28,000.00	0.00
427.364.000 CARDBOARD RECYCLING PROG-CCRRRA	0.00	265,000.00	265,000.00	0.00
427.365.000 TIPPING FEES EXP - CCRRRA	0.00	250,000.00	250,000.00	0.00
427.367.000 CURBSIDE RECYCLING EXP - CCRRRA	0.00	29,750.00	29,750.00	0.00
427.368.000 COMMERCIAL RECYCLING EXP-CCRRRA	0.00	375.00	375.00	0.00
427.369.000 OTHER RECYCLING EXPENSE-CCRRRA	195.00	2,400.00	2,205.00	8.13
427.373.000 BUILDING REPAIR & MAINT EXP	0.00	8,480.00	8,480.00	0.00
427.400.000 LEASE PAYMENT EXPENSE	17.33	20.00	2.67	86.65
427.420.000 DUES/MEMBER/SUB EXPENSE	0.00	12,000.00	12,000.00	0.00
427.450.000 CONTRACTED SERVICES EXPENSE	0.00	125.00	125.00	0.00
427.460.000 TRAINING EXPENSE	0.00	200.00	200.00	0.00
427.470.000 CDL LICENSE EXPENSE	0.00	250.00	250.00	0.00
427.471.000 DRUG TESTING EXPENSE	0.00	1,000.00	1,000.00	0.00
427.474.000 REPAIR/REPLACE PRIVATE PRO	0.00	50.00	50.00	0.00
427.475.000 MISCELLANEOUS EXPENSE	0.00	450.00	450.00	0.00
427.742.000 LICENSE/PERMIT/FEE EXPENSE	0.00	75,000.00	75,000.00	0.00
492.001.000 TRANSFER TO GENERAL FUND	0.00	50,000.00	50,000.00	0.00
492.095.000 TRANSFER TO CAPITAL PROJECTS	0.00			
<b>Total Expenses</b>	<b>42,032.93</b>	<b>1,237,850.00</b>	<b>1,195,817.07</b>	<b>3.40</b>

**Net Income**  
**\$ 43,087.32 \$ 0.00 \$ (43,087.32) \$ 0.00**

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

SPECIAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
340.000.000 INTEREST ON LOAN-KEYSTONE GRANT	294.14	3,450.00	3,155.86	(8.53)
341.000.000 PRINCIPAL ON LOAN - KEYSTONE GRANT	1,950.00	23,480.00	21,530.00	(8.30)
341.010.000 INTEREST INCOME - CKG, SVGS	850.23	1,000.00	149.77	(85.02)
387.000.000 DONATION REVENUE	0.00	35,000.00	35,000.00	0.00
399.001.000 USE OF RESERVES	0.00	1,108,160.00	1,108,160.00	0.00
<b>Total Revenues</b>	<b>3,094.37</b>	<b>1,171,090.00</b>	<b>1,167,995.63</b>	<b>(0.26)</b>
<b>Expenses</b>				
410.700.000 POLICE DEPT GRANT EXPENSE	0.00	300,085.00	300,085.00	0.00
451.700.000 TALLEYRAND BANDSHELL GRANT EXPENSE	0.00	400,000.00	400,000.00	0.00
465.700.000 GOV PARK BASEBALL FIELD GRANT EXP	0.00	182,000.00	182,000.00	0.00
489.210.000 OFFICE SUPPLIES EXPENSE	0.00	75.00	75.00	0.00
498.100.000 AMERICAN RESCUE FUNDS EXPENSE	0.00	261,000.00	261,000.00	0.00
999.998. For Future Keysone Grants	0.00	27,930.00	27,930.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>1,171,090.00</b>	<b>1,171,090.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$ 3,094.37</b>	<b>\$ 0.00</b>	<b>\$ (3,094.37)</b>	<b>\$ 0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>LIQUID FUELS</b>				
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	125.32	1,300.00	1,174.68	(9.64)
355.020.000 STATE AID REVENUE	0.00	170,990.00	170,990.00	0.00
399.001.000 USE OF RESERVES	0.00	135,410.00	135,410.00	0.00
<b>Total Revenues</b>	<b>125.32</b>	<b>307,700.00</b>	<b>307,574.68</b>	<b>(0.04)</b>
<b>Expenses</b>				
430.740.000 MAJOR EQUIPMENT EXPENSE	0.00	66,000.00	66,000.00	0.00
432.000.000 SNOW & ICE REMOVAL EXPENSE	0.00	65,000.00	65,000.00	0.00
436.000.000 STORM SEWERS & DRAINS EXP	0.00	75,000.00	75,000.00	0.00
437.000.000 REPAIRS OF TOOLS & MACHINERY EXP	0.00	1,700.00	1,700.00	0.00
439.000.000 PROJECT WORK EXPENSE	0.00	100,000.00	100,000.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>307,700.00</b>	<b>307,700.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$ 125.32 \$</b>	<b>0.00 \$</b>	<b>(125.32)\$</b>	<b>0.00</b>

*Net Income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

EMS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
301.100.000 REAL ESTATE TAX REV-CURRENT	0.00	29,150.00	29,150.00	0.00
301.200.000 REAL ESTATE TAX REV-PRIOR	0.00	10.00	10.00	0.00
301.400.000 REAL ESTATE TAX REV-DELINQUENT	0.00	300.00	300.00	0.00
341.010.000 INTEREST INCOME-CHECKING	0.01	5.00	4.99	(0.20)
Total Revenues	0.01	29,465.00	29,464.99	0.00
<b>Expenses</b>				
412.000.000 EMS EXPENSES	0.00	29,455.00	29,455.00	0.00
412.210.000 OFFICE SUPPLIES EXPENSE	0.00	10.00	10.00	0.00
Total Expenses	0.00	29,465.00	29,465.00	0.00
<b>Net Income</b>	<b>0.01 \$</b>	<b>0.00 \$</b>	<b>(0.01) \$</b>	<b>0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

CAPITAL PROJECTS	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME - CKG, SVGS	1,141.55	20,000.00	18,858.45	(5.71)
341.020.000 INTEREST-SWEEP ACCT	12,936.61	55,000.00	42,063.39	(23.52)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	117,500.00	117,500.00	0.00
392.004.000 TRANSFER IN FROM FIRE EQUIPMEN	0.00	14,500.00	14,500.00	0.00
392.006.A00 TRANSFER IN FROM WATER FUND-CW	0.00	15,250.00	15,250.00	0.00
392.008.000 TRANSFER IN FROM SEWER FUND	0.00	27,000.00	27,000.00	0.00
392.009.000 TRANSFER IN FROM REFUSE FUND	0.00	50,000.00	50,000.00	0.00
399.000.000 USE OF RESERVES - STREETS	0.00	280,000.00	280,000.00	0.00
399.006.000 USE OF RESERVES - WATER	0.00	188,500.00	188,500.00	0.00
<b>Total Revenues</b>	<b>14,078.16</b>	<b>767,750.00</b>	<b>753,671.84</b>	<b>(1.83)</b>
<b>Expenses</b>				
492.001.000 TRANSFER TO GENERAL FUND	0.00	350,000.00	350,000.00	0.00
492.006.000 TRANSFER TO WATER FUND	0.00	188,500.00	188,500.00	0.00
493.000.000 OFFICE SUPPLIES EXPENSE	0.00	5.00	5.00	0.00
500.001.000 FUTURE STREET PAVING	0.00	47,500.00	47,500.00	0.00
500.004.000 FUTURE FIRE EQUIPMENT PURCHASES	0.00	14,500.00	14,500.00	0.00
500.006.A00 FUTURE WATER PROJECTS-CW	0.00	15,250.00	15,250.00	0.00
500.008.000 FUTURE SEWER PROJECTS	0.00	27,000.00	27,000.00	0.00
500.009.000 FUTURE REFUSE PROJECTS	0.00	50,000.00	50,000.00	0.00
500.099.000 FUTURE PROJECTS	0.00	74,995.00	74,995.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>767,750.00</b>	<b>767,750.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>\$ 14,078.16</b>	<b>\$ 0.00</b>	<b>\$ (14,078.16)</b>	<b>\$ 0.00</b>

*net income*

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

301 N SPRING ST FUND	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>				
341.010.000 INTEREST INCOME	10.55	100.00	89.45	(10.55)
342.200.000 RENTAL INCOME	9,183.34	77,025.00	67,841.66	(11.92)
392.001.000 TRANSFER IN FROM GENERAL FUND	0.00	18,005.00	18,005.00	0.00
<b>Total Revenues</b>	<b>9,193.89</b>	<b>95,130.00</b>	<b>85,936.11</b>	<b>(9.66)</b>
<b>Expenses</b>				
400.320.000 IT SERVICES EXPENSE - COUNCIL	0.00	3,200.00	3,200.00	0.00
400.321.000 TELEPHONE EXPENSE - COUNCIL	0.00	400.00	400.00	0.00
400.325.000 INTERNET EXPENSE - COUNCIL	0.00	200.00	200.00	0.00
400.351.000 COMMERCIAL INS EXPENSE - COUNCIL	0.00	600.00	600.00	0.00
400.361.000 ELECTRICITY EXPENSE - COUNCIL	0.00	210.00	210.00	0.00
400.373.000 BUILDING MAINT/UPGRADE EXP-COUNCIL	0.00	1,000.00	1,000.00	0.00
401.320.000 IT SERVICES EXPENSE - EXEC	0.00	1,200.00	1,200.00	0.00
401.321.000 TELEPHONE EXPENSE - EXEC	0.00	235.00	235.00	0.00
401.325.000 INTERNET EXPENSE - EXEC	0.00	200.00	200.00	0.00
401.351.000 COMMERCIAL INS EXP - EXEC	0.00	350.00	350.00	0.00
401.361.000 ELECTRICITY EXPENSE - EXEC	0.00	175.00	175.00	0.00
406.226.000 JANITORIAL SUPPLIES EXPENSE - GG	0.00	450.00	450.00	0.00
406.246.000 MATERIALS & SUPPLIES EXPENSE	0.00	1,000.00	1,000.00	0.00
406.260.000 MINOR EQUIPMENT EXPENSE	0.00	500.00	500.00	0.00
406.318.000 JANITORIAL SERVICES EXPENSE	0.00	11,200.00	11,200.00	0.00
406.320.000 IT SERVICES EXPENSE - GG	0.00	9,000.00	9,000.00	0.00
406.321.000 PHONE EXPENSE	68.47	1,700.00	1,631.53	4.03
406.325.000 INTERNET EXPENSE	273.00	400.00	127.00	68.25
406.351.000 COMMERCIAL INSURANCE EXP	0.00	12,100.00	12,100.00	0.00
406.360.000 WATER/SEWER UTILITIES EXPENSE	782.83	3,225.00	2,442.17	24.27
406.361.000 ELECTRICITY EXPENSE	0.00	17,150.00	17,150.00	0.00
406.362.000 NATURAL GAS EXPENSE	36.67	475.00	438.33	7.72
406.367.000 REFUSE SERVICE EXP	28.43	345.00	316.57	8.24
406.369.000 SECURITY SYSTEM EXPENSE	0.00	5,000.00	5,000.00	0.00
406.373.000 BUILDING MAINTENANCE EXPENSE	0.00	15,000.00	15,000.00	0.00
406.450.000 CONTRACTED SERVICES EXPENSE	0.00	500.00	500.00	0.00
406.900.000 REAL ESTATE TAX EXPENSE	0.00	6,300.00	6,300.00	0.00
413.320.000 IT SERVICES EXPENSE - CODES	0.00	375.00	375.00	0.00
413.321.000 TELEPHONE EXPENSE - CODES	0.00	100.00	100.00	0.00
413.325.000 INTERNET EXPENSE - CODES	0.00	105.00	105.00	0.00
413.351.000 COMMERCIAL INS EXPENSE - CODES	0.00	200.00	200.00	0.00
413.361.000 ELECTRICITY EXPENSE - CODES	0.00	125.00	125.00	0.00
414.320.000 IT SERVICES EXPENSE - PLAN/ZONING	0.00	850.00	850.00	0.00
414.321.000 TELEPHONE EXPENSE-PLAN/ZONING	0.00	130.00	130.00	0.00
414.325.000 INTERNET EXPENSE - PLAN/ZONING	0.00	110.00	110.00	0.00
414.351.000 COMMERCIAL INS EXPENSE-PLAN/ZONING	0.00	550.00	550.00	0.00

**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
For 1/31/2024

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
301 N SPRING ST FUND				
414.361.000 ELECTRICITY EXPENSE - PLAN/ZONING	0.00	100.00	100.00	0.00
468.320.000 IT SERVICES EXPENSE - HARB	0.00	150.00	150.00	0.00
468.321.000 TELEPHONE EXPENSE - HARB	0.00	60.00	60.00	0.00
468.325.000 INTERNET EXPENSE - HARB	0.00	100.00	100.00	0.00
468.351.000 COMMERCIAL INS EXPENSE - HARB	0.00	10.00	10.00	0.00
468.361.000 ELECTRICITY EXPENSE - HARB	0.00	50.00	50.00	0.00
<b>Total Expenses</b>	<b>1,189.40</b>	<b>95,130.00</b>	<b>93,940.60</b>	<b>1.25</b>
<b>Net Income</b>	<b>\$ 8,004.49</b>	<b>\$ 0.00</b>	<b>(\$ 8,004.49)</b>	<b>0.00</b>

*not income*



**BUDGET VS ACTUAL**  
**Borough of Bellefonte**  
**For 1/31/2024**

	Y-T-D Actual	Annual Budget	Variance	Percent of Budget
<b>BULK WATER</b>				
<u>Revenues</u>				
341.010.000 INTEREST INCOME-CHECKING/SVGS	1,753.30	4,500.00	2,746.70	(38.96)
342.200.000 RENTAL INCOME	2,600.00	15,600.00	13,000.00	(16.67)
354.030.000 STATE GRANT PROCEEDS	0.00	327,000.00	327,000.00	0.00
378.122.000 BULK WATER-NIAGARA-HOWARD PLANT	0.00	95,000.00	95,000.00	0.00
378.700.000 MILESBUURG WATER USAGE REVENUE	0.00	48,000.00	48,000.00	0.00
392.100.000 TRANSFER FROM IDA	200,000.00	0.00	(200,000.00)	0.00
399.001.000 USE OF RESERVES	0.00	180,150.00	180,150.00	0.00
<b>Total Revenues</b>	<b>204,353.30</b>	<b>670,250.00</b>	<b>465,896.70</b>	<b>(30.49)</b>
<u>Expenses</u>				
430.700.000 CAPITAL EXPENDITURES - MUSSER LANE	0.00	200,000.00	200,000.00	0.00
451.361.000 ELECTRICITY-WATER ST PROPERTY	112.92	3,500.00	3,387.08	3.23
451.700.000 BASEBALL FIELD EQUIPMENT	0.00	30,000.00	30,000.00	0.00
451.800.000 WATER ST PROPERTY EXPENSES	105.00	1,000.00	895.00	10.50
455.215.000 POSTAGE EXPENSE	0.00	5.00	5.00	0.00
455.310.000 AUDIT EXPENSE	0.00	400.00	400.00	0.00
460.250.000 WATERFRONT EXPENSE	0.00	4,000.00	4,000.00	0.00
460.351.000 COMMERCIAL INS EXP-WATERFRONT	0.00	650.00	650.00	0.00
460.361.000 ELECTRICITY EXPENSE-WATERFRONT	0.00	1,500.00	1,500.00	0.00
463.500.000 CONTRIBUTION TO CBICC	0.00	1,000.00	1,000.00	0.00
465.210.000 OFFICE SUPPLIES EXPENSE	0.00	30.00	30.00	0.00
471.710.000 WATER ST BUILDING LOAN-FNB #4440-PRINCIPAL	2,020.19	24,555.00	22,534.81	8.23
471.711.000 WATER ST BUILDING LOAN-FNB #4440-INTEREST	113.74	1,055.00	941.26	10.78
472.401.000 PRIN PMTS-NW LOAN #3432-WATERFRONT	4,643.43	56,635.00	51,991.57	8.20
472.402.000 INT EXP-NW LOAN #3432-WATERFRONT	1,338.06	15,145.00	13,806.94	8.83
481.500.000 CONSERVATION OF NATL RESOURCE	2,859.00	3,775.00	916.00	75.74
490.005.000 SPRING ST STREETSCAPE PROJECT EXP	0.00	327,000.00	327,000.00	0.00
<b>Total Expenses</b>	<b>11,192.34</b>	<b>670,250.00</b>	<b>659,057.66</b>	<b>1.67</b>
<b>Net Income</b>	<b>\$ 193,160.96 \$</b>	<b>0.00 \$</b>	<b>(193,160.96) \$</b>	<b>0.00</b>

*over - not bud. bud. # only*

*net income*

# Budget vs Actual Summary January 2024

<b>Revenue</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Received</b>	<b>Percentage Received Year to Date</b>	<b>Percentage Prior Year</b>
General		\$4,138,850	\$67,100	1.62%	1.41%
Streetlighting		\$107,505	\$6	0.01%	0.01%
Fire Department		\$233,180	\$9	0.00%	0.00%
Fire Equipment		\$102,165	\$4	0.00%	0.00%
Parks & Recreation		\$120,135	\$337	0.28%	0.21%
Water		\$1,969,590	\$111,633	5.67%	6.65%
Sewer		\$3,805,635	\$129,480	3.40%	3.85%
Refuse		\$1,237,850	\$85,120	6.88%	5.07%
Special Projects		\$1,171,090	\$3,094	0.26%	0.11%
Liquid Fuels		\$307,700	\$125	0.04%	0.04%
EMS		\$29,465	\$0	0.00%	0.00%
Capital Projects		\$767,750	\$14,078	1.83%	2.74%
301 N Spring St		\$95,130	\$9,194	9.66%	0.00%
Bulk Water		\$670,250	\$11,192	1.67%	0.09%
<b>TOTAL</b>	<b>\$0</b>	<b>\$14,756,295</b>	<b>\$431,374</b>		

<b>Expense</b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Expended</b>	<b>Percentage Expended Year to Date</b>	<b>Percentage Prior Year</b>
General					
Council		\$47,195	\$4,084	8.65%	14.28%
Executive		\$130,115	\$22,489	17.28%	9.33%
Mayor		\$3,675	\$421	11.46%	13.10%
Treasurer		\$2,715	\$742	27.33%	4.82%
R/E Tax Coll		\$8,315	\$191	2.30%	1.97%
General Gov't		\$587,270	\$68,484	11.66%	9.79%
Police		\$1,865,420	\$205,780	11.03%	10.20%
Crossing Guards		\$3,070	\$295	9.62%	6.20%
Parking Enforce		\$122,535	\$7,315	5.97%	7.79%
Codes		\$11,235	\$496	4.41%	4.04%
Planning/Zoning		\$36,770	\$1,788	4.86%	5.07%
Streets		\$1,052,700	\$45,669	4.34%	4.67%
Other		\$117,965	\$6,143	5.21%	12.17%
HARB		\$14,365	\$72	0.50%	0.47%
Transfers Out		\$135,505	\$0	0.00%	0.00%
<b>Total General Fund</b>	<b>\$0</b>	<b>\$4,138,850</b>	<b>\$363,970</b>		

<b><i>Expense</i></b>	<b>2023 Actual</b>	<b>2024 Budget</b>	<b>YTD Expended</b>	<b>Percentage Expended Year to Date</b>	<b>Percentage Prior Year</b>
Streetlighting		\$107,505	\$0	0.00%	0.10%
Fire Department		\$233,180	\$7,481	3.21%	1.46%
Fire Equipment		\$102,165	\$4,779	4.68%	8.83%
Parks & Recreation		\$120,135	\$273	0.23%	0.41%
Water		\$1,969,590	\$155,561	7.90%	7.47%
Sewer		\$3,805,635	\$126,902	3.33%	2.98%
Refuse		\$1,237,850	\$42,033	3.40%	1.63%
Special Projects		\$1,171,090	\$0	0.00%	5.77%
Liquid Fuels		\$307,700	\$0	0.00%	0.10%
EMS		\$29,465	\$0	0.00%	0.00%
Capital Projects		\$767,750	\$0	0.00%	0.00%
301 N Spring St		\$95,130	\$1,189	1.25%	0.00%
Bulk Water		\$670,250	\$204,353	30.49%	1.30%
<b>TOTAL</b>	<b>\$0</b>	<b>\$14,756,295</b>	<b>\$906,541</b>		

actual numbers for 2023 are not yet available

Belleville Borough Council Packet March 4, 2024  
 Treasurer's Report  
 2024  
 Month -January

Account	Budgeted Receipts	Receipts To Date	% Received	Budgeted Expenses	Expenses To Date	% Spent
General	4,138,850	67,100	1.6%	4,138,850	363,970	8.8%
Streetlighting	107,505	6	0.0%	107,505	0	0.0%
Fire Department	233,180	9	0.0%	233,180	7,481	3.2%
Fire Equipment	102,165	4	0.0%	102,165	4,779	4.7%
Parks	120,135	337	0.3%	120,135	273	0.2%
Water	1,969,590	111,633	5.7%	1,969,590	155,561	7.9%
Sanitation	3,805,635	129,480	3.4%	3,805,635	126,902	3.3%
Refuse	1,237,850	85,120	6.9%	1,237,850	42,033	3.4%
Special Projects	1,171,090	3,094	0.3%	1,171,090	0	0.0%
Liquid Fuels	307,700	125	0.0%	307,700	0	0.0%
301 N Spring St	95,130	9,194	9.7%	95,130	1,189	1.3%
Capital Projects	767,750	14,078	1.8%	767,750	0	0.0%
Bulk Water Sales	670,250	201,753	30.1%	670,250	11,192	1.7%
EMS	29,465	0	0.0%	29,465	0	0.0%
<b>Total</b>	<b>14,756,295</b>	<b>621,935</b>	<b>4.2%</b>	<b>14,756,295</b>	<b>713,380</b>	<b>4.8%</b>

*Above figures are computer generated*

	Beg of Month	Receipts	Expenses	End of Month
General	610,172	441,621	505,701	546,093
Act 13	28,594	103	0	28,698
Streetlighting	152,771	356	1,537	151,590
Fire Department	193,906	40,010	22,329	211,587
Fire Equipment	98,241	8,220	9,470	96,990
Parks	43,573	2,272	559	45,286
Water	651,650	167,910	195,931	623,629
Sanitation	420,212	141,130	249,518	311,823
Refuse	490,327	109,623	97,890	502,060
Special Projects	1,797	1	0	1,798
Capital Projects	315,647	1,142	0	316,788
Danone Water	33,380	5,491	6,236	32,635
<b>Total</b>	<b>3,040,271</b>	<b>917,878</b>	<b>1,089,171</b>	<b>2,868,978</b>

*Above figures are from Bank Statements*

Differences due to timing, outstanding checks, etc.

**SUMMARY OF CHECKS  
PAID IN  
JANUARY 2024**

<u>FUND</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
GENERAL	29874 - 29899, 1047	\$485,158.66
STREETLIGHTING	-	\$142.37
BELLEFONTE FIRE DEPT	2812 - 2814	\$9,042.59
FIRE EQUIPMENT	-	\$7,392.18
PARKS & RECREATION	-	\$477.03
WATER	13841 - 13856, 1033 - 1035	\$231,540.80
SANITATION	15556 - 15573	\$162,022.05
REFUSE	5412 - 5419	\$44,324.41
SPECIAL PROJECTS	1026	\$10,380.94
LIQUID FUELS	-	\$0.00
EMS FUND	-	\$0.00
CAPITAL PROJECTS	-	\$0.00
301 N SPRING ST	209 - 214	\$1,233.86
BULK WATER	661	\$11,228.73
IDA	1006	<u>\$200,000.00</u>
	Total:	<u>\$1,162,943.62</u>

**Borough of Bellefonte**  
**Check Register from 1/01/2024 to 1/31/2024**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	1/02/2024	COMMONWEALTH OF PA	40.25
0999620	1/03/2024	APMM	165.00
0999621	1/03/2024	APMM	140.00
0999638	1/03/2024	PA STATE ASSOCIATION OF BOROUGH	75.00
0999615	1/03/2024	PA STATE ASSOCIATION OF BOROUGH	884.00
0999616	1/03/2024	PA STATE ASSOCIATION OF BOROUGH	450.00
TRANSFER	1/03/2024	PAYROLL FUND	66,491.58
0999631	1/03/2024	U.S. BANK EQUIPMENT FINANCE	198.00
AUTO	1/03/2024	U.S. BANK EQUIPMENT FINANCE	15,692.83
TRANSFER	1/05/2024	BELLEFONTE BOROUGH PARKS AND RECREATION FUND	1,265.27
0029866[VOID]	1/05/2024	GINA THOMPSON	1,674.54
0029877	1/05/2024	GINA THOMPSON	1,674.54
0999640	1/08/2024	GREATAMERICA FINANCIAL SVCS	125.61
0029874	1/08/2024	THE HARTFORD	248.37
0029875	1/08/2024	THE HARTFORD	84.46
0029876	1/08/2024	THE HARTFORD	342.05
0029878	1/08/2024	CRISIS SYSTEMS MANAGEMENT LLC	575.00
0029879	1/10/2024	WEIS MARKETS INC	169,900.00
0999639	1/10/2024	LEAF	147.39
0999641	1/10/2024	COMCAST	238.49
0029880	1/15/2024	MUNICIPAL EMPLOYERS INSURANCE TRUST	217.00
0029881	1/16/2024	DONALD HOLDERMAN	1,000.00
0029888	1/17/2024	SCOTT HOMAN	200.00
0029889	1/17/2024	LORI McGOWAN	1,000.00
0029886	1/17/2024	JASON OSTROSKIE	200.00
0029883	1/17/2024	BARBARA WATSON	1,000.00
0029885	1/17/2024	MATTHEW AUMAN	200.00
0029890	1/17/2024	ROB HERSHELL	200.00
TRANSFER	1/17/2024	BULK WATER	134.00
0029887	1/17/2024	MARK BROOKS	200.00
0029884	1/17/2024	PA ASSOC OF MUNICIPAL ADMINISTRATORS	150.00
TRANSFER	1/17/2024	BELLEFONTE BOROUGH WATER FUND	30.00
TRANSFER	1/17/2024	PAYROLL FUND	91,616.38
0029892	1/18/2024	LINDE GAS & EQUIPMENT	84.67
0029891	1/18/2024	FNB COMMERCIAL CREDIT CARD	1,788.08
0029893	1/19/2024	GINA THOMPSON	1,716.40
0029895	1/22/2024	BRADCO SUPPLY CO	146.08
0999646	1/22/2024	VERIZON	29.42
0029894	1/22/2024	PA MUNICIPAL HEALTH INSURANCE COOP	29,320.14
0029882	1/22/2024	KSM LOG HOMES CO	548.58
0999645	1/23/2024	CLARK AUTO EQUIPMENT	19.05
0999644	1/23/2024	EASTERN ELEVATOR SERVICE & SALES	119.54
AUTO	1/24/2024	COMMONWEALTH OF PA	34.85
0999651	1/24/2024	C-NET	4,535.00
0999652	1/24/2024	HITE COMPANY	987.23
0999659	1/24/2024	LOWE'S	1,347.12
0999649	1/24/2024	SWARTZ FIRE & SAFETY, INC	39.60
0999650	1/24/2024	YCG INC	2,075.50
0999647	1/24/2024	TRANS ASSOCIATES ENGINEERING CONS INC	1,774.07
0029896	1/25/2024	WINDWARD SIGNS & GRAPHICS	215.00
0029897	1/25/2024	QUILL	8.07
0999653	1/25/2024	TOPP BUSINESS SOLUTIONS	33.53
0999658	1/25/2024	PA ONE CALL SYSTEM, INC	81.41
0999660	1/25/2024	CENTRAL PA DOCK & DOOR, LLC	247.00
0999656	1/26/2024	GALL'S INC	131.98
0999648	1/26/2024	PORT'S SPORTS EMPORIUM	44.00
0029898	1/26/2024	U.S. BANK EQUIPMENT FINANCE	2,778.30

**Borough of Bellefonte**  
**Check Register from 1/01/2024 to 1/31/2024**  
**01 GF CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0999663	1/26/2024	U.S. BANK EQUIPMENT FINANCE	198.00
0999661	1/26/2024	WEST PENN POWER	47.84
0999642	1/29/2024	FRED & YVONNE SMITH	139.40
0999672	1/29/2024	COMCAST	139.90
0999666	1/30/2024	C.G. AUTO REPAIR LLC	35.00
0999669	1/30/2024	FISHER AUTO PARTS	13.56
0999643	1/30/2024	THOMAS THAL & CYNTHIA TRESSLER	312.67
0999655	1/30/2024	DARREL & NORMA ZACCAGNI	348.40
0999654	1/30/2024	LESTER & MARIE McCLELLAN	307.80
0999662	1/30/2024	LINK COMPUTER CORP	794.00
0999665	1/30/2024	VALLEY TRUCK & TRAILER	1,205.62
0029899	1/31/2024	HIGHMARK BLUE SHIE	1,222.00
0999677	1/31/2024	LEAF	228.00
TRANSFER	1/31/2024	PAYROLL FUND	64,113.47
0999671	1/31/2024	LINK COMPUTER CORP	1,221.00
0999664	1/31/2024	NAPA AUTO PARTS	316.45
0999657	1/31/2024	IN-SYNCH SYSTEMS, LLC	7,864.00
0999674	1/31/2024	GALL'S INC	45.45
0999667	1/31/2024	H & F TIRE SERVICE	244.22
0999673	1/31/2024	HITE COMPANY	152.44

**Total Checks: 483,613.60**

*voided  
check*

            
 - 1674.54  
            
 481,939.06  
            
 W

Run: 2/20/2024 at 7:45 AM

# Borough of Bellefonte

Page: 1

Check Register from 1/01/2024 to 1/31/2024

01 GF PARKING METER-FNB #0817

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	1/31/2024	FIRST NATIONAL BANK	32.50
<b>Total Checks:</b>			<b>32.50</b>



Run: 2/20/2024 at 2:00 PM

# Borough of Bellefonte

## Check Register from 1/01/2024 to 1/31/2024 01 GF PARK LOT CREDIT CARD ACCT-NW #4260

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	1/03/2024	MERCHANT BANK CD DISCOUNT	300.28
0001047	1/18/2024	FNB COMMERCIAL CREDIT CARD	54.27
0995147	1/22/2024	IPS GROUP	324.00
0995146	1/23/2024	DUNCAN PARKING TECHNOLOGIES	1,687.50
0995148	1/24/2024	T2 SYSTEMS, INC	135.23
0995149	1/26/2024	IPS GROUP	253.06
<b>Total Checks:</b>			<b>2,754.34</b>

Run: 2/20/2024 at 7:30 AM

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024  
01 GF PARKING METER CC CKG - FNB #002

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
FEE	1/02/2024	HEARTLAND PAYMENT SYSTEMS	382.60
FEE	1/03/2024	FIRST MERCHANT SERVICE	50.16
<b>Total Checks:</b>			<b>432.76</b>

0.00 \*

481,939.06 +

32.50 +

2,754.34 +

432.76 +

485,158.66 \*

Run: 2/12/2024 at 8:47 PM

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024  
02 SL CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0996412	1/26/2024	WEST PENN POWER	116.04
0996413	1/29/2024	WEST PENN POWER	26.33
<b>Total Checks:</b>			<b>142.37</b>

# Borough of Bellefonte

## Check Register from 1/01/2024 to 1/31/2024 03 FD CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0995708	1/03/2024	ESO SOLUTIONS INC	2,194.20
0995713	1/17/2024	STATE WORKERS COMP FUND	2,169.00
0995714	1/19/2024	VERIZON	491.75
0995717	1/22/2024	VERIZON	25.42
0995715	1/24/2024	LAMAR	600.00
0002812	1/26/2024	LAMAR	1,000.00
0002813	1/26/2024	LAMAR	600.00
0002814	1/26/2024	NICHOLAS J CAPUTO	748.00
0995718	1/30/2024	EAGLE TOWING & RECOVERY INC	1,214.22
<b>Total Checks:</b>			<b>9,042.59</b>

Run: 2/12/2024 at 8:44 PM

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024

04 FE CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	1/10/2024	RURAL DEVELOPMENT	2,701.00
0995224	1/22/2024	COMMONWEALTH OF PA	1,112.94
0995225	1/22/2024	COMMONWEALTH OF PA	965.26
0995223	1/23/2024	FIRST NATIONAL BANK	2,612.98
<b>Total Checks:</b>			<b>7,392.18</b>

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024

05 PARKS CHECKING - NW

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	1/03/2024	PAYROLL FUND	273.09
0995939	1/29/2024	WEST PENN POWER	116.04
0995941	1/29/2024	WEST PENN POWER	51.71
0995942	1/29/2024	WEST PENN POWER	9.87
0995940	1/30/2024	WEST PENN POWER	26.32
<b>Total Checks:</b>			<b>477.03</b>

**Borough of Bellefonte**  
**Check Register from 1/01/2024 to 1/31/2024**  
**06 WATER CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	1/03/2024	PAYROLL FUND	21,246.16
0998152	1/05/2024	LINK COMPUTER CORP	555.56
0998166	1/09/2024	COMCAST	239.98
0998167	1/10/2024	COMCAST	46.43
0013841	1/15/2024	POSTMASTER	103.34
TRANSFER	1/15/2024	GENERAL FUND	89.90
0998169	1/16/2024	ENCOVA INSURANCE	11,282.00
TRANSFER	1/16/2024	BELLEFONTE BOROUGH SEWER FUND	12,055.75
TRANSFER	1/16/2024	BELLEFONTE BOROUGH REFUSE FUND	8,503.84
0013842	1/17/2024	CRAIG BLOOM	200.00
0013843	1/17/2024	CRAIG HERROLD	200.00
0013844	1/17/2024	STEPHEN DONLEY	200.00
0013845	1/17/2024	BRETT MEYER	200.00
0013846	1/17/2024	RANDY NEFF	200.00
0013847	1/17/2024	JULIE BROOKS	200.00
0013848	1/17/2024	ROB HERSHELL	63.18
0013849	1/17/2024	GREG McMAHON	200.00
AUTO	1/17/2024	PA DEPT OF REVENUE	1,397.21
TRANSFER	1/17/2024	PAYROLL FUND	29,184.74
0013850	1/18/2024	FNB COMMERCIAL CREDIT CARD	1,110.02
0998170	1/19/2024	VERIZON	29.42
0998172	1/19/2024	COMCAST	115.35
0998174	1/19/2024	VERIZON	25.42
TRANSFER	1/19/2024	BULK WATER	5,355.70
0013851	1/22/2024	PA MUNICIPAL HEALTH INSURANCE COOP	4,004.46
TRANSFER	1/22/2024	GENERAL FUND	27,500.00
0013852	1/23/2024	EMC INSURANCE COMPANIES	20,285.05
0013853	1/24/2024	DAVID SPIGELMYER	375.00
0998173	1/24/2024	LINK COMPUTER CORP	555.56
0013854	1/25/2024	PACE ANALYTICAL SERVICES LLC	1,208.00
0998171	1/25/2024	CLARK AUTO EQUIPMENT	49.98
0998178	1/25/2024	QUILL	35.99
0998176	1/26/2024	WEST PENN POWER	304.11
0998177	1/26/2024	WEST PENN POWER	726.30
0013855	1/29/2024	HEIDELBERG MATERIALS	4,687.86
0998186	1/29/2024	COMCAST	151.09
TRANSFER	1/29/2024	BELLEFONTE BOROUGH SEWER FUND	3,433.71
TRANSFER	1/29/2024	BELLEFONTE BOROUGH REFUSE FUND	2,395.02
0998182	1/30/2024	L/B WATER SERVICE, INC	828.05
0013856	1/31/2024	HIGHMARK BLUE SHIE	188.00
0998175	1/31/2024	HACH COMPANY	768.29
0998179	1/31/2024	HITE COMPANY	200.29
0998180	1/31/2024	NAPA AUTO PARTS	5.22
0998181	1/31/2024	JOSEPH C HAZEL INC	75.00
0998184	1/31/2024	L/B WATER SERVICE, INC	431.66
0998185	1/31/2024	WEST PENN POWER	8,631.23
TRANSFER	1/31/2024	PAYROLL FUND	20,909.73
TRANSFER	1/31/2024	GENERAL FUND	1,987.20
<b>Total Checks:</b>			<b>192,540.80</b>

Run: 2/22/2024 at 12:15 PM

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024

06 WATER - ACH CHECKING - JSSB

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001033	1/29/2024	BELLEFONTE BOROUGH WATER FUND	10,000.00
0001034	1/29/2024	BELLEFONTE BOROUGH REFUSE FUND	13,000.00
0001035	1/29/2024	BELLEFONTE BOROUGH SEWER FUND	16,000.00
<b>Total Checks:</b>			<b>39,000.00</b>

0.00 \*

192,540.80 +

39,000.00 +

231,540.80 \*



# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024

08 SEWER CHECKING - NW

Check	Date	Vendor / Description	Check / Payment
0997440	1/03/2024	JOHNSON CONTROLS SECURITY SOLUTIONS	191.77
0997431	1/03/2024	LINK COMPUTER CORP	555.56
TRANSFER	1/03/2024	PAYROLL FUND	27,171.26
0997441	1/03/2024	U.S. BANK EQUIPMENT FINANCE	110.70
TRANSFER	1/08/2024	NORTHWEST SAVINGS BANK	20,677.34
0997444	1/10/2024	COMCAST	182.80
0997445	1/10/2024	COMCAST	58.04
0997446	1/11/2024	RELIANCE BANK	5,696.02
0015556 ✓	1/15/2024	POSTMASTER	103.33
TRANSFER	1/15/2024	GENERAL FUND	151.24
0997448	1/16/2024	PA RURAL WATER ASSOCIATION	310.00
TRANSFER	1/16/2024	PAYROLL FUND	216.39
TRANSFER	1/17/2024	PAYROLL FUND	25,306.41
0015562 ✓	1/17/2024	BRYAN MUTHLER	200.00
0015559 ✓	1/17/2024	FRANK NOLL	200.00
0015563	1/17/2024	SHANNON STRUBLE	200.00
0015564	1/17/2024	DOUG WATSON	200.00
0015561	1/17/2024	SETH KLINEFELTER	200.00
0015565	1/17/2024	ROBBIE NICHOLS	200.00
0015560	1/17/2024	MATTHEW CLARK	200.00
0015566[VOID]	1/17/2024	MATTHEW CLARK	200.00
0015558 ✓	1/17/2024	JERRY LONER	200.00
0015567	1/17/2024	TIM BRUSS	218.91
0015568	1/17/2024	NORTHSTOCK, INC	720.00
0015557 ✓	1/17/2024	CHARLIE GUINDON	200.00
0015569	1/18/2024	FNB COMMERCIAL CREDIT CARD	1,101.03
0997447	1/22/2024	COMMONWEALTH OF PA	28,932.35
0015570	1/22/2024	PA MUNICIPAL HEALTH INSURANCE COOP	12,580.27
0997451	1/22/2024	VERIZON	92.39
0997452	1/23/2024	F.N.B. COMMERCIAL LEASING	1,100.47
0997449	1/23/2024	LINDE GAS & EQUIPMENT	154.39
0015571	1/24/2024	PACE ANALYTICAL SERVICES LLC	1,493.50
0015572	1/24/2024	BRYAN MUTHLER	198.50
0997453	1/25/2024	LINK COMPUTER CORP	555.56
0997454	1/25/2024	POLLU-TECH, INC	4,140.00
0997455	1/25/2024	TOPP BUSINESS SOLUTIONS	3.07
0997459	1/26/2024	U.S. BANK EQUIPMENT FINANCE	110.70
0997457	1/26/2024	WEST PENN POWER	519.82
0997458	1/26/2024	QUILL	35.99
0015573	1/29/2024	SERPENTIX CONVEYOR CORP	1,515.75
0997464	1/30/2024	COOPER ELECTRIC	208.21
TRANSFER	1/31/2024	PAYROLL FUND	24,848.09
0997465	1/31/2024	PENSTAN	144.30
0997462	1/31/2024	McMASTER-CARR	69.39
0997450	1/31/2024	CAMPBELL, DURRANT P.C.	638.50
0997468	1/31/2024	LEAF	110.00

Total Checks: 162,222.05

*voided  
ex.* - 200.00  
162,022.05

**Borough of Bellefonte**  
**Check Register from 1/01/2024 to 1/31/2024**  
**09 REFUSE CHECKING - NW**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	1/03/2024	PAYROLL FUND	8,202.25
0995956	1/04/2024	LINK COMPUTER CORP	555.56
0995961	1/10/2024	COMCAST	23.22
TRANSFER	1/15/2024	GENERAL FUND	49.34
0005412	1/15/2024	POSTMASTER	103.33
0005416	1/17/2024	SAMUEL HORNER	200.00
0005415	1/17/2024	SCOTT WHITEHILL	200.00
TRANSFER	1/17/2024	PAYROLL FUND	15,487.55
0005413	1/17/2024	JORDIN BITTENGLE	200.00
0005417	1/17/2024	JORDIN BITTENGLE	112.85
0005414	1/17/2024	STEPHEN CALDANA	200.00
0005418	1/18/2024	FNB COMMERCIAL CREDIT CARD	3,566.66
0005419	1/22/2024	PA MUNICIPAL HEALTH INSURANCE COOP	5,906.17
TRANSFER	1/25/2024	PAYROLL FUND	220.33
0995963	1/26/2024	ROBINSON SEPTIC SERVICE, INC	195.00
0995962	1/26/2024	LINK COMPUTER CORP	555.56
0995966	1/31/2024	COMCAST	112.94
TRANSFER	1/31/2024	PAYROLL FUND	8,433.65
<b>Total Checks:</b>			<b>44,324.41</b>

Run: 2/21/2024 at 11:27 AM

**Borough of Bellefonte**  
Check Register from 1/01/2024 to 1/31/2024  
18 SPEC PROJ POLICE DEPT GRANT CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001026	1/18/2024	HOFFMAN LEAKEY ARCHITECTS, LLC	8,958.44
0995020	1/31/2024	CMT LABORATORIES INC	1,422.50
<b>Total Checks:</b>			<b>10,380.94</b>

Run: 2/19/2024 at 2:17 PM

# Borough of Bellefonte

Check Register from 1/01/2024 to 1/31/2024  
97 301 N SPRING ST CKG

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000209	1/04/2024	COMCAST	233.62
0000210	1/16/2024	COMCAST	273.00
0000211	1/18/2024	TRIANGLE BUILDING SUPPLIES & SERV, INC	18.99
0000212	1/18/2024	FNB COMMERCIAL CREDIT CARD	63.24
0000213	1/24/2024	HOME DEPOT CREDIT SERVICES	608.34
0000214	1/25/2024	COLUMBIA GAS	36.67
<b>Total Checks:</b>			<b>1,233.86</b>

Run: 2/19/2024 at 2:43 PM

# Borough of Bellefonte

## Check Register from 1/01/2024 to 1/31/2024 98 NW BULK WATER CHECKING ACCOUNT

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
TRANSFER	1/09/2024	NORTHWEST SAVINGS BANK	5,981.49
0000661	1/16/2024	KEYSTONE WATER RESOURCES CENTER	2,859.00
0995212	1/26/2024	WEST PENN POWER	112.92
0995213	1/26/2024	WEST PENN POWER	141.39
<b>Total Checks:</b>			<b>9,094.80</b>

Run: 2/19/2024 at 2:26 PM

**Borough of Bellefonte**  
Check Register from 1/01/2024 to 1/31/2024  
98 BULK FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
AUTO	1/13/2024	FIRST NATIONAL BANK	2,133.93
<b>Total Checks:</b>			<b>2,133.93</b>

0.00 \*

9.094.80 +

2.133.93 +

11.228.73 \*

Run: 2/11/2024 at 6:51 PM

Page: 1

**Borough of Bellefonte**  
Check Register from 1/01/2024 to 1/31/2024  
99 IDA FNB CHECKING

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0001006	1/04/2024	BULK WATER	200,000.00
<b>Total Checks:</b>			<b>200,000.00</b>



HISTORIC  
**Bellefonte**<sup>™</sup>

*Est. 1795*

**PROCLAMATION  
FOR  
ROBERT IGOE**

**Whereas,** *Robert Igoe has been employed by the Borough of Bellefonte Police Department since April 24<sup>th</sup>, 1997; and*

**Whereas,** *Robert has faithfully and conscientiously served the Borough and its citizens for 26 years as a Patrol Officer; and*

**Whereas,** *Robert retired from his position as Patrol Officer effective January 13<sup>th</sup>, 2024; and*

**Whereas,** *Robert consistently performed to the best of his ability during his tenure as a member of the Bellefonte Borough Police Department; and*

**Now, therefore,** *in appreciation of his years of dedicated service, we extend to Robert and his family our best wishes for many years of happiness in the future.*

**I DO HEREBY** *set my hand and seal this 4<sup>th</sup> day of March, 2024.*

---

Gene "Buddy" Johnson, Mayor  
Borough of Bellefonte



Bellefonte Borough Council Packet March 4, 2024

**Junior Council Member Report**  
**March 4, 2024**

- Junior Council Member Report will be provided at the first meeting of every month.

**School Report:**

- Currently, the school is operating on a normal schedule. We are about halfway through the third quarter.
- In the last week, students have been scheduling classes for next year.
- In the last month, Bellefonte Area High School hosted Rachel's Challenge.
  - Rachel's Challenge is a group against violence and challenges you to pass on kindness to everyone.
  - Rachel's Challenge is based on the life of Rachel Joy Scott who was the first student to be killed in the Columbine High School shooting in 1999.

**Extracurriculars:**

- The Class of 2025 has begun planning the underclassman prom.
- Bellefonte's National Honor Society is beginning planning for next year.
- Spring sports have begun.

**MEMORANDUM**

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**TO:** Bellefonte Borough Council  
**FROM:** Gina Thompson: HARB, Zoning & Planning Administrator  
**SUBJECT:** Office of Community Affairs Update  
**DATE:** For Council Meeting March 4, 2024

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*\*\*\* I will be on vacation the week of March 4 thru March 8.*

**PLANNING:**

The **Planning Commission** will meet **Monday, March 11 at 5:00 p.m.** in Council Chambers.

---

**ZONING:**

Nothing to report at this time.

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**HARB:**

The next **HARB** meeting for March 12, 2024 will be canceled due to there being no projects for review.

The next meeting is scheduled for **March 26, 2024, at 8:30 a.m.** Council Chambers.

I will have a more thorough report on the Public Meeting for the updated Historic District Guidelines that was held on February 27. In short, the event was a huge success with a great attendance (over 40 people) and lots of valuable feedback from the community.

## Ralph Stewart

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**From:** Mark M. Hood <MHood@Pennoni.com>  
**Sent:** Tuesday, February 20, 2024 8:37 PM  
**To:** Ralph Stewart  
**Cc:** Donald Holderman; Julie Brooks; Matt Auman  
**Subject:** RE: Stoney Batter, Bellefonte Borough - speeding signage complaints

Hi Ralph:

Thanks for the data!

My considerations below under "Addressing Concerns" really didn't change based on the data. 85<sup>th</sup> percentile speed of 22.46 MPH and average speed of 17.6 MPH is what I would expect on that road. You could post a speed limit at either 20 or 25 MPH. At 25 MPH, only 6 out of 14,000 vehicles were in the enforceable range. I still think the bigger concern is ped safety on the south side of the road.

Mark

## Mark M. Hood, PE

### Pennoni

2571 Park Center Boulevard, Suite 2 | State College, PA 16801

**Direct:** +1 814-826-3889 | **Mobile:** +1 814-777-4096

[www.pennoni.com](http://www.pennoni.com) | [MHood@Pennoni.com](mailto:MHood@Pennoni.com)

---

**From:** Ralph Stewart <rstewart@bellefontepa.gov>  
**Sent:** Tuesday, February 20, 2024 2:08 PM  
**To:** Mark M. Hood <MHood@Pennoni.com>  
**Cc:** Donald Holderman <dholderman@bellefontepa.gov>; Julie Brooks <jbrooks@bellefontepa.gov>; Matt Auman <mauman@bellefontepa.gov>  
**Subject:** RE: Stoney Batter, Bellefonte Borough - speeding signage complaints

Hello Mark.

I have attached the letter we received from Penn Dot regarding Pine Street/144. Also attached is the speed and volume study results. Our police department used their digital sign data collector to do the study.

Thanks,  
Ralph

---

Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214



**From:** Mark M. Hood <[MHood@Pennoni.com](mailto:MHood@Pennoni.com)>

**Sent:** Sunday, February 18, 2024 4:56 PM

**To:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>

**Cc:** Donald Holderman <[dholderman@bellefontepa.gov](mailto:dholderman@bellefontepa.gov)>; Julie Brooks <[jbrooks@bellefontepa.gov](mailto:jbrooks@bellefontepa.gov)>; Matt Auman <[mauman@bellefontepa.gov](mailto:mauman@bellefontepa.gov)>

**Subject:** RE: Stoney Batter, Bellefonte Borough - speeding signage complaints

Hi Ralph:

I was driving to Bellefonte for another meeting last week so I stopped and took a look at Stoney Batter Road. It was around 4:00 and likely the start of the evening peak; it was quite busy. As you well know, Stoney Batter provides a convenient shortcut from SR 150 (Willowbrook/S. Water Street) to SR 144 (Pine Street) and the downtown area.

Data from PennDOT's Traffic Information Repository (TIRe)

- SR 150 is a principal arterial; ADT 14,647; 4% trucks
- SR 144 is a collector; ADT 3,929; 3% trucks
- Stoney Batter Road is a local road; ADT 500-1,000 (estimated)
- \*I think the TIRe volume estimate is low...it will be interesting to see what the data you collect indicates

Data from Pennsylvania Crash Information Tool (PCIT)

- 0 crashes on Stoney Batter Road
- 0 crashes at the intersection with SR 150
- 2 crashes at intersection with SR 144. Both crashes involved vehicles turning left out of Stoney Batter onto SR 144, and both involved pedestrians. Once crash indicated the vehicle on Stoney Batter proceeded without clearance.

Observations

- Stoney Batter has one way operations eastbound from SR 150 to SR 144.
- The roadway has a significant, consistent grade of at least 10%.
- Observed traffic consisted of all passenger vehicles in fairly high numbers. Traffic queued at the intersection with SR 144.
- While I didn't observe any large trucks, I did see 3 pedestrians walking up Stoney Batter Road (eastbound) in the ½ hour that I was there. One of the pedestrians walked on the north side of the road outside of the painted edge line, while two pedestrians walked on the south side next to the homes.
- Guiderail was installed along a large portion of the north side of the roadway, protecting a significant drop.
- Traffic noise was loud, likely from vehicles accelerating up the hill.
- The travel lane was about 14 feet from the edge line to edge of the opposite side of the road.
- There were three access points on the north side of the road including one to the Knights of Columbus and two driveways.
- There were two access points on the south side of the road to driveways/parking areas and several additional pedestrian access points to homes.

Traffic Control Devices Eastbound (not including Street Name signs)

- No Parking Any Time (R7-4) sign on left side of the roadway just after the intersection with SR 150.
- A Left Clearance Marker (OM3-L) on the left side of the roadway approaching the last home on the left side of the road.
- A Keep Right with 30 Degree Arrow (R4-7B) sign on the right side of the road approaching SR 144.
- A Horizontal Left One Way (R6-1L) sign on the right side of the road opposite the Knights of Columbus driveway.
- A Stop (R1-1) sign at the intersection with SR 144.
- A white edge line from the intersection with SR 150 to the Knights of Columbus driveway.

Traffic Control Devices Westbound (not including Street Name signs)

- A Do Not Enter (R5-1) sign on the left side of the roadway posted on the back of the Stop sign.
- A Do Not Enter (R5-1) sign on the right side of the roadway posted just after the Knights of Columbus driveway.

Addressing Concerns

- The first thing I would recommend is getting actual speed and volume data for the road. That way you can evaluate the actual speed and not speculate.
- Given the short length and steep grade, I don't see speeds getting excessive but I could certainly be wrong.
- It will be rather difficult if not impossible to enforce speeds along Stoney Batter. It's longer than 500', so in theory, speeds would be enforceable. However, there really isn't anywhere to set up VASCAR, locate police, and pull someone over. Check with your local police on this.
- If the Borough wanted, they could do a speed study and establish a speed limit. Speed limit signs could then be posted on both the right and left side of the road within 200 feet of the intersection with SR 150. While it may be difficult to enforce, it would still raise driver's awareness of what the speed limit is and what their operating speed is. The signs can even be enhanced by adding reflective white channel post strips to the sign installations, adding "25 MPH" pavement markings to supplement the signs, or adding conspicuity plaques (W16-102P) or flags to the sign assembly.
- You could use a speed awareness trailer which displays the speed of vehicles as they pass. This is temporary, but can raise driver awareness of their operating speed.
- My bigger concern is related to pedestrians and the pedestrian access points to homes along the south side of the road. There is little margin for error here as pedestrians leave their home to get to the parking area or walk along the roadway to downtown. The Borough could consider:
  - Narrowing the travel lane to 10'-12' from the existing 14'. 10' is an adequate width for travelling vehicles. This can be done with another solid edge line along the length of the south side of the road. Along with this, you could consider shifting the singular travel lane further from the right side of the road.
  - The advantage of narrowing the lane, besides the potential for lowering speeds is to be able to create a pedestrian lane along the right side of the road where most of the pedestrian access points are.
  - White flexible delineators could be installed along the new edge pavement marking to further delineate the pedestrian space. This may create some additional winter maintenance needs to keep the pedestrian path clear.
- The Borough could also try Transverse Rumble Strip Pavement Markings. These are double thick thermoplastic transverse pavement markings that could slow traffic on the roadway. Refer to page 76 of Pub 383 (<https://www.dot.state.pa.us/public/pubsforms/Publications/PUB%20383.pdf>). Transverse pavement markings can be implemented quickly and effectively and are not as costly or noisy as milled rumble strips. However, these still may not be compatible with the residential character of the nearby land use.
- I'm not sure of the purpose of the Keep Right with 30 Degree Arrow (R4-7B) sign on the right side of the road approaching SR 144. As per Publication 236, this sign is used at the ends of medians, parkways, loading islands, and refuge islands, at traffic islands and underpass piers, and where traffic is required to keep to the right of such obstructions. These conditions do not apply here, so I would consider removing this sign.
- The Borough should also consider One Way (R6-1) signs at the intersections of SR 150 and SR 144 to indicate the one way operations to motorists.
- LTAP also recommends oversizing the existing Stop sign at the intersection with SR 144. Right now, the Do Not Enter sign posted on the back to the Stop sign is not a proper posting because it changes the outline of the shape of the Stop sign. Oversizing the Stop sign will allow for the back-to-back posting since the unique octagonal shape of the Stop sign will be maintained.

I know I've already discussed the importance of having a traffic calming policy in place if you are going to try any physical measures. Let me know if you'd like a refresher on that information. But, other than the rumble strips, most other physical measures are not appropriate here.

I would also check out FHWA's Speed Management: A Manual for Local Rural Road Owners:

<https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-06/speedmanagementguide.pdf> This document is intended to provide local road practitioners with information on how to address speeding-related crashes through the implementation of a comprehensive Speed Management Program. An effective program addresses all factors that influence speeding through engineering, enforcement, education, and emergency services—known as the four Es of safety.

Here is a fantastic resource from FHWA: Speed Management Toolkit.

[https://safety.fhwa.dot.gov/speedmgt/ref\\_mats/docs/speedmanagementtoolkit\\_final.pdf](https://safety.fhwa.dot.gov/speedmgt/ref_mats/docs/speedmanagementtoolkit_final.pdf) This package of speed management resources was developed from the most relevant and up-to-date existing speed management guides, informational resources, and research evidence. There are three main types of content.

- The first section, an Annotated Bibliography provides a descriptive list of key speed management resources.
- The second section describes crash- and speed-reducing countermeasures and the effects that might be expected for implementing the listed treatments.
- The third section provides tip sheets for communications experts and others involved in supporting the speed management program and countermeasures through education and awareness efforts.

FHWA Speed Management Action Plan Template:

[https://safety.fhwa.dot.gov/speedmgt/ref\\_mats/docs/fhwa\\_speedmanagactionplantemplate\\_final.pdf](https://safety.fhwa.dot.gov/speedmgt/ref_mats/docs/fhwa_speedmanagactionplantemplate_final.pdf)

This Model Plan template is part of the Jurisdiction Speed Management Action Plan Development Package. This template was developed to provide a framework for State and local agencies to use in developing speed management safety action plans. The plan template provides guidance but allows the user to develop tailored actions, safety goals and a plan for countermeasures implementation through a systematic process, as well as to address larger speed management issues that often limit program effectiveness and durability.

Hope this helps!

Best,

Mark

**Mark M. Hood, PE**

**Pennoni**

2571 Park Center Boulevard, Suite 2 | State College, PA 16801

**Direct:** +1 814-826-3889 | **Mobile:** +1 814-777-4096

[www.pennoni.com](http://www.pennoni.com) | [MHood@Pennoni.com](mailto:MHood@Pennoni.com)

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**From:** Ralph Stewart <[rstewart@bellefontepa.gov](mailto:rstewart@bellefontepa.gov)>

**Sent:** Thursday, January 18, 2024 3:04 PM

**To:** Mark M. Hood <[MHood@Pennoni.com](mailto:MHood@Pennoni.com)>

**Cc:** Donald Holderman <[dholderman@bellefontepa.gov](mailto:dholderman@bellefontepa.gov)>; Julie Brooks <[jbrooks@bellefontepa.gov](mailto:jbrooks@bellefontepa.gov)>; Matt Auman <[mauman@bellefontepa.gov](mailto:mauman@bellefontepa.gov)>

**Subject:** Stoney Batter, Bellefonte Borough - speeding signage complaints

Hello Mark,

I hope all is going well! We received a complaint from a resident regarding drivers speeding on Stoney Batter. The resident suggested improved signage including pavement markings. As a side note, the resident had similar concerns about SR 144/Pine Street. We are contacting Penn DoT about those issues.

Would you be willing to review the current signage on Stoney Batter and make recommendations for improving what we have? If you have any suggestions regarding any reasonable traffic-calming measures, that would be great as well.

Thank you,

Ralph

—  
Ralph W. Stewart, Borough Manager

Borough of Bellefonte

236 West Lamb Street

Bellefonte PA 16823

Phone: 814-355-1501 x214





**HISTORIC**  
**Bellefonte™**  
*Est. 1795*

**RESOLUTION NO. O3042024-01**

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF FUNDS FOR THE BELLEFONTE STREETScape SAFETY IMPROVEMENTS**

**WHEREAS**, Bellefonte Borough has plans to make streetscape improvements on West Bishop Street and South Spring Street in Bellefonte Borough, Centre County,

**WHEREAS**, Bellefonte Borough has been awarded Transportation Alternatives Set-Aside funding,

**NOW, THEREFORE, BE IT RESOLVED**, that Bellefonte Borough hereby approves and accepts the amendment to the current reimbursable agreement,

**BE IT FURTHER RESOLVED**, that Bellefonte Borough Council hereby authorizes the Assistant Borough Manager to sign, on behalf of the Bellefonte Borough Council, the federal aid Reimbursement Agreement and Amendment between Bellefonte Borough and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania.

**RESOLVED** this 4<sup>th</sup> day of March, 2024.

**ATTEST:**

\_\_\_\_\_  
Ralph W. Stewart, Secretary

\_\_\_\_\_  
Kent Bernier, Council President

{SEAL}

\_\_\_\_\_  
Date





**Bellefonte Borough Council Packet March 4, 2024**  
**AMENDMENT 1**  
**TO**  
**SUBRECIPIENT AGREEMENT**

This Amendment to the Subrecipient Agreement ("Amendment") is made this 4th day of March, 2024, by and between the County of Centre ("COUNTY") and Bellefonte Borough ("OBO").

WHEREAS, COUNTY and "OBO" entered into a Subrecipient Agreement dated June 21, 2022, ("Agreement") for the purpose of implementing Streetscape Safety Improvements Project in accordance with the County's FFY 2020 Community Development Block Grant (CDBG) Contract No. C000075971; and

WHEREAS, it has become necessary to amend said Agreement.

NOW THEREFORE, intending to be legally bound and to so bind their respective successors and assigns and incorporating the recitals hereinabove set forth by reference, COUNTY and OBO hereby agree to make the following changes to the Agreement:

1. ARTICLE III – EFFECTIVE DATE AND TERMINATION DATE  
This article shall be amended extending the termination date from March 2, 2024, to September 2, 2024.
2. All other terms and conditions of the Agreement are hereby ratified and affirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereby execute this Amendment intending to be legally bound hereby.

**BELLEFONTE BOROUGH**

\_\_\_\_\_  
Don Holderman, Assistant Borough Manager

\_\_\_\_\_  
Kent Beriner, President

**CENTRE COUNTY**

ATTEST:

\_\_\_\_\_  
John Franek, Jr., Administrator

\_\_\_\_\_  
Mark Higgins, Chairman

\_\_\_\_\_  
Amber Concepcion, Vice-Chairperson

\_\_\_\_\_  
Steven G. Dershem, Commissioner



**Bellefonte Borough Council Packet March 4, 2024**  
**AMENDMENT 1**  
**TO**  
**SUBRECIPIENT AGREEMENT**

This Amendment to the Subrecipient Agreement ("Amendment") is made this 4th day of March, 2024, by and between the County of Centre ("COUNTY") and Bellefonte Borough ("OBO").

WHEREAS, COUNTY and "OBO" entered into a Subrecipient Agreement dated June 21, 2022, ("Agreement") for the purpose of implementing Streetscape Safety Improvements Project in accordance with the County's FFY 2021 Community Development Block Grant (CDBG) Contract No. C000082286; and

WHEREAS, it has become necessary to amend said Agreement.

NOW THEREFORE, intending to be legally bound and to so bind their respective successors and assigns and incorporating the recitals hereinabove set forth by reference, COUNTY and OBO hereby agree to make the following changes to the Agreement:

1. ARTICLE III – EFFECTIVE DATE AND TERMINATION DATE  
This article shall be amended extending the termination date from March 2, 2024, to September 2, 2024.
2. All other terms and conditions of the Agreement are hereby ratified and affirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereby execute this Amendment intending to be legally bound hereby.

**BELLEFONTE BOROUGH**

\_\_\_\_\_  
Don Holderman, Assistant Borough Manager

\_\_\_\_\_  
Kent Bernier, Chairman

**CENTRE COUNTY**

ATTEST:

\_\_\_\_\_  
John Franek, Jr., Administrator

\_\_\_\_\_  
Mark Higgins, Chairman

\_\_\_\_\_  
Amber Concepcion, Vice-Chairperson

\_\_\_\_\_  
Steven G. Dershem, Commissioner

# Memo

**To:** Council

**From:** Alyssa Doherty

**Date:** February 28, 2024

**Re:** Hourly Rate for use of Governor's Park Baseball Field

---

Local Baseball teams have asked for an hourly rate for use of Governor's Park Baseball Field. Currently, the Borough has a daily rate of \$500. After some research and discussion, I am proposing a \$100.00 hourly rate for the use of the baseball field. This fee would cover the use of the field and administrative costs for scheduling and communication with the team reserving use of the field.

# APPLICATION AND CERTIFICATE FOR PAYMENT

To BELLEFONTE BOROUGH  
Owner: 236 WEST LAMB STREET

Project 23-122 BELLEFONTE BOROUGH  
BUILDING

Application No. : 5

Distribution to :

Owner

Architect

Contractor

BELLEFONTE, PA 16823

Period To: 12/30/2023

From Contract: J C ORR & SON INC  
438 SEVENTH AVENUE  
ALTOONA, PA 16603

Via Architect:

Project Nos:

Contract For:

Contract

## CONTRACTOR'S APPLICATION FOR PAYMENT

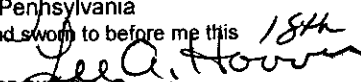
Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum .....	\$459,750.00
2. Net Change By Change Order .....	\$3,841.60
3. Contract Sum To Date .....	\$463,591.60
4. Total Completed and Stored To Date .....	\$288,191.60
5. Retainage:	
a. 5.00% of Completed Work .....	\$14,409.58
b. 0.00% of Stored Material .....	\$0.00
Total Retainage .....	\$14,409.58
6. Total Earned Less Retainage .....	\$273,782.02
7. Less Previous Certificates For Payments .....	\$223,392.50
8. Current Payment Due .....	\$50,389.52
9. Balance To Finish, Plus Retainage .....	\$189,809.58

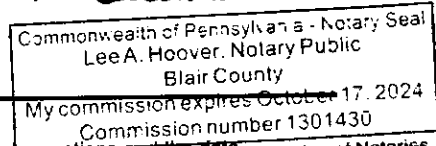
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: J C ORR & SON INC

By:  Date: 12/18/2023

State of: Pennsylvania  
Subscribed and sworn to before me this 18th  
Notary Public:   
My Commission expires: October 7, 2024

County of: Blair  
day of December 2023



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$50,389.52

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 12/21/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$3,841.60	\$0.00
<b>TOTALS</b>	<b>\$3,841.60</b>	<b>\$0.00</b>
Net Changes By Change Order	<b>\$3,841.60</b>	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 5

Application Date : 12/12/23

To: 12/30/23

Architect's Project No.:

Invoice #: 2312004

Contract : 23-122 BELLEFONTE BOROUGH BUILDING

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
01	Bond	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00%	0.00	225.00
02	Mobilization	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%	0.00	300.00
03	Insurance	5,750.00	5,750.00	0.00	0.00	5,750.00	100.00%	0.00	287.50
04	General Conditions	25,000.00	13,750.00	5,000.00	0.00	18,750.00	75.00%	6,250.00	937.50
05	Allowance-Cutting & Patching	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
06	Demolition	53,000.00	47,700.00	5,300.00	0.00	53,000.00	100.00%	0.00	2,650.00
07	Excavate Elevator Pit	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00
08	Reinforcing Steel	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	200.00
09	Concrete Elevator Pit	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
10	Sidewalks	4,500.00	0.00	4,500.00	0.00	4,500.00	100.00%	0.00	225.00
11	Masonry	75,000.00	71,250.00	0.00	0.00	71,250.00	95.00%	3,750.00	3,562.50
12	Miscellaneous Steel	8,000.00	6,400.00	0.00	0.00	6,400.00	80.00%	1,600.00	320.00
13	Rough Carpentry	10,000.00	0.00	6,000.00	0.00	6,000.00	60.00%	4,000.00	300.00
14	Finish Carpentry	5,000.00	0.00	0.00	0.00	0.00	0.00%	5,000.00	0.00
15	Insulation	3,000.00	150.00	0.00	0.00	150.00	5.00%	2,850.00	7.50
16	Wood Doors	45,000.00	0.00	0.00	0.00	0.00	0.00%	45,000.00	0.00
17	Glass	500.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
18	Light Gauge Framing	22,000.00	3,300.00	15,400.00	0.00	18,700.00	85.00%	3,300.00	935.00
19	Drywall	26,000.00	2,600.00	13,000.00	0.00	15,600.00	60.00%	10,400.00	780.00
20	Acoustic Ceiling	2,000.00	0.00	0.00	0.00	0.00	0.00%	2,000.00	0.00
21	Painting	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
22	Flooring	5,500.00	0.00	0.00	0.00	0.00	0.00%	5,500.00	0.00
23	Plumbing	17,000.00	4,250.00	0.00	0.00	4,250.00	25.00%	12,750.00	212.50
24	HVAC	30,000.00	7,500.00	0.00	0.00	7,500.00	25.00%	22,500.00	375.00
25	CO GC-01 Raise Floor Level in Elevator Machine Rm	3,841.60	0.00	3,841.60	0.00	3,841.60	100.00%	0.00	192.08
<b>Grand Totals</b>		<b>463,591.60</b>	<b>235,150.00</b>	<b>53,041.60</b>	<b>0.00</b>	<b>288,191.60</b>	<b>62.16%</b>	<b>175,400.00</b>	<b>14,409.58</b>

# APPLICATION AND CERTIFICATE FOR PAYMENT

To BELLEFONTE BOROUGH  
Owner: 236 WEST LAMB STREET

Project 23-122 BELLEFONTE BOROUGH  
BUILDING

Application No. : 7

Distribution to :

Owner

Architect

Contractor

BELLEFONTE, PA 16823

Period To: 2/29/2024

From Contract J C ORR & SON INC  
438 SEVENTH AVENUE  
ALTOONA, PA 16603

Via Architect:

Project Nos:

Contract For:

Contract

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum .....		\$459,750.00
2. Net Change By Change Order .....		\$3,841.60
3. Contract Sum To Date .....		\$463,591.60
4. Total Completed and Stored To Date .....		\$447,591.60
5. Retainage:		
a. 5.00% of Completed Work	\$22,379.58	
b. 0.00% of Stored Material	\$0.00	
Total Retainage .....		\$22,379.58
6. Total Earned Less Retainage .....		\$425,212.02
7. Less Previous Certificates For Payments .....		\$311,592.02
8. Current Payment Due .....		\$113,620.00
9. Balance To Finish, Plus Retainage .....		\$38,379.58

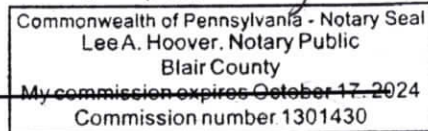
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: J C ORR & SON INC

By:  Date: 2/21/2024

State of: Pennsylvania  
Subscribed and sworn to before me this 21st  
Notary Public: Lee A. Hoover  
My Commission expires: October 17, 2024

County of: Blair  
day of February 2024



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the declaration of Notaries comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$113,620.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:  Date: 2/21/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$3,841.60	\$0.00
Total Approved this Month	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$3,841.60</b>	<b>\$0.00</b>
Net Changes By Change Order	<b>\$3,841.60</b>	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7

Application Date : 02/19/24

To: 02/29/24

Architect's Project No.:

Invoice # : 2402013

Contract : 23-122 BELLEFONTE BOROUGH BUILDING

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored  (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
01	Bond	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00%	0.00	225.00
02	Mobilization	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%	0.00	300.00
03	Insurance	5,750.00	5,750.00	0.00	0.00	5,750.00	100.00%	0.00	287.50
04	General Conditions	25,000.00	22,500.00	1,750.00	0.00	24,250.00	97.00%	750.00	1,212.50
05	Allowance-Cutting & Patching	25,000.00	0.00	25,000.00	0.00	25,000.00	100.00%	0.00	1,250.00
06	Demolition	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00%	0.00	2,650.00
07	Excavate Elevator Pit	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00%	0.00	1,300.00
08	Reinforcing Steel	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00%	0.00	200.00
09	Concrete Elevator Pit	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00%	0.00	1,600.00
10	Sidewalks	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00%	0.00	225.00
11	Masonry	75,000.00	71,250.00	3,750.00	0.00	75,000.00	100.00%	0.00	3,750.00
12	Miscellaneous Steel	8,000.00	6,400.00	1,600.00	0.00	8,000.00	100.00%	0.00	400.00
13	Rough Carpentry	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00%	0.00	500.00
14	Finish Carpentry	5,000.00	1,000.00	4,000.00	0.00	5,000.00	100.00%	0.00	250.00
15	Insulation	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
16	Wood Doors	45,000.00	0.00	45,000.00	0.00	45,000.00	100.00%	0.00	2,250.00
17	Glass	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	25.00
18	Light Gauge Framing	22,000.00	22,000.00	0.00	0.00	22,000.00	100.00%	0.00	1,100.00
19	Drywall	26,000.00	24,700.00	1,300.00	0.00	26,000.00	100.00%	0.00	1,300.00
20	Acoustic Ceiling	2,000.00	1,000.00	1,000.00	0.00	2,000.00	100.00%	0.00	100.00
21	Painting	25,000.00	2,500.00	12,500.00	0.00	15,000.00	60.00%	10,000.00	750.00
22	Flooring	5,500.00	550.00	4,400.00	0.00	4,950.00	90.00%	550.00	247.50
23	Plumbing	17,000.00	8,500.00	6,800.00	0.00	15,300.00	90.00%	1,700.00	765.00
24	HVAC	30,000.00	15,000.00	12,000.00	0.00	27,000.00	90.00%	3,000.00	1,350.00
25	CO GC-01 Raise Floor Level in Elevator Machine Rm	3,841.60	3,841.60	0.00	0.00	3,841.60	100.00%	0.00	192.08
<b>Grand Totals</b>		<b>463,591.60</b>	<b>327,991.60</b>	<b>139,000.00</b>	<b>0.00</b>	<b>447,591.60</b>	<b>96.55%</b>	<b>16,000.00</b>	<b>22,379.58</b>



# CERTIFICATE FOR PAYMENT

**PENNONI ASSOCIATES INC.**  
**CONSULTING ENGINEERS**

Date of Issuance: 02/19/2024 Project No.: BLFNT22001 Contract No.: 2023-01

Project: Parkview Heights Stormwater Management Certificate No.: 2

Contractor: John Clair Excavating, Inc.

Address: 1142 Pine Creek Road, Woodward, PA, 16882-8303

For Period:

From: 01/07/2024

To: 02/16/2024

To: Bellefonte Borough OWNER

In accordance with the subject contract and the attached Application For Payment named contractor is entitled to payment in the amount stipulated below.

The present status of the account for the subject contract is as follows:

In providing this information as to the status of construction, Pennoni Associates and the municipality make no representations (except where expressly stated herein to the contrary) as to the final quality of the construction to date; its final conformance with applicable plans, specifications or municipal requirements; its ability to pass any final applicable test requirements, or the cost or degree of future work, which will be required to complete the work to conform with final applicable requirements. Pennoni Associates and the municipality expressly disclaim and all liability for claims or damages arising from any construction deficiencies hereafter discovered before final approval.

<b>ORIGINAL CONTRACT SUM</b>	<b>\$261,495.00</b>
<b>Change Orders</b>	
Total Additions	<u>\$0.00</u>
Sub Total	<u>\$261,495.00</u>
Total Deductions	<u>\$0.00</u>
<b>TOTAL CONTRACT TO DATE</b>	<b>\$261,495.00</b>
Balance to Finish	<u>\$144,156.69</u>
<b>TOTAL COMPLETED TO DATE</b>	<b>\$120,507.46</b>
Materials Stored	<u>\$0.00</u>
Total Completed & Stored	<u>\$120,507.46</u>
Less <u>10%</u> Retainage	<u>\$3,169.15</u>
Total Earned Less Retainage	<u>\$117,338.31</u>
Less Previous Payments	<u>\$79,934.36</u>
<b>THIS CERTIFICATE</b>	<b>\$37,403.95</b>

This certificate is not negotiable, it is payable only to the payee named herein and its issuance, payment and acceptance are without prejudice to any rights of the owner or contractor under their contract.

ENGINEER: Pennoni Associates Inc. DATE: 02/19/2024

BY: Shep Hoehling

**OWNER'S ACCEPTANCE**

OWNER: Bellefonte Borough DATE: 2/20/2024

BY: Danica J. Hordern





**Contractor's Application for Payment No. 2**

<b>To</b> Bellefonte Borough	<b>Application Period</b> Through 2-16-24	<b>Application Date:</b> 2/19/2024	
<b>Project:</b> Bellefonte - Parkview Heights Stormwater Project	<b>From (Contractor):</b> John Clair Excavating, Inc.	<b>Via</b> Pennoni Associates, Inc.	
	<b>Contract:</b> Bellefonte - Parkview Heights Stormwater Project	<b>Attention:</b> Shep Hoehling	
	<b>Contractor's Project</b> N/A	<b>Engineer's Project No.:</b> BLFNT22001	

**Application For Payment  
Change Order Summary**

Approved Change Orders Number	Additions	Deductions	
			\$ 261,495.00
			\$ -
			\$ 261,495.00
			\$ -
			\$ 120,507.46
			\$ 3,169.15
			\$ 3,169.15
			\$ 117,338.31
			\$ 79,934.36
			\$ 37,403.95
<b>TOTALS NET CHANGE BY</b>			<b>\$ 144,156.69</b>

1. ORIGINAL CONTRACT PRICE..... \$ 261,495.00
2. Net change by Change Orders..... \$ -
3. Current Contract Price (Line 1 ± 2)..... \$ 261,495.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ 120,507.46
5. RETAINAGE:
  - a. 10.00% Work Completed..... \$ 3,169.15
  - b. 10.00% Material Stored..... \$ -
  - c. Total Retainage (Line 5.a + Line 5.b.)..... \$ 3,169.15
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c.)..... \$ 117,338.31
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 79,934.36
8. AMOUNT DUE THIS APPLICATION..... \$ 37,403.95
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5c. above)..... \$ 144,156.69

<b>Contractor's Certification</b> The undersigned Contractor certifies that to the best of its knowledge, the following: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	<b>By:</b> <b>Date:</b> 2/19/2024
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Payment of: \$ 37,403.95  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) \_\_\_\_\_ (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)

Contractor's Application

FORM C-40 62 76

Progress Estimate - Lump Sum Work

For (Contract): Bellefonte - Parkview Heights Stormwater Project		Application Numbe 2								
Application Period: Through 2-16-244		Application Date: 2/19/2024								
Specification Section No	A Description	B Scheduled Value (\$)		C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	% (F / B)	G Balance to Finish (B - F)	H Retainage
		D This Period		From Previous Application (C+E)						
1	Mobilization	\$ 26,471.47	\$ 26,471.47	\$ -	\$ -	\$ -	\$ 26,471.47	100.00%	\$ -	\$ 2,647.15
2	E&S Controls	\$ 17,509.50	\$ 5,836.50	\$ 5,836.50	\$ -	\$ -	\$ 11,673.00	66.67%	\$ 5,836.50	\$ 1,167.30
3	Tree Removal/Clearing and Grubbing	\$ 23,794.56	\$ 12,250.00	\$ -	\$ -	\$ -	\$ 12,250.00	51.48%	\$ 11,544.56	\$ 1,225.00
4	Swale 2 Construction	\$ 40,245.71	\$ 35,357.99	\$ 865.00	\$ -	\$ -	\$ 36,222.99	90.00%	\$ 4,022.72	\$ 3,622.30
5	Swale 3 Construction	\$ 27,766.42	\$ -	\$ 24,990.00	\$ -	\$ -	\$ 24,990.00	90.00%	\$ 2,776.42	\$ 2,499.00
6	Swale 4 Construction	\$ 25,582.54	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 25,582.54	\$ -
7	Pipe Installation	\$ 26,284.80	\$ 8,900.00	\$ -	\$ -	\$ -	\$ 8,900.00	33.86%	\$ 17,384.80	\$ 890.00
8	Headwall Installation	\$ 16,084.32	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 16,084.32	\$ -
9	Paving	\$ 40,196.75	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 40,196.75	\$ -
10	Cleanup, Restoration, and Seeding	\$ 17,558.93	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 17,558.93	\$ -
<b>Totals</b>		\$ 261,495.00	\$ 88,815.96	\$ 31,691.50	\$ -	\$ -	\$ 120,507.46		\$ 140,987.54	\$ 12,050.75

# VOTING DELEGATES - Deadline May 20, 2024

Each member borough in good standing with the Association shall appoint a Voting Delegate for the purpose of electing the Officers of the Association and voting on proposed resolutions and policies.

Borough council **must approve** the individual appointed to serve as the Voting Delegate as well as an Alternate Delegate (in case the primary appointment cannot participate in the election and voting during the annual conference). Note - Voting Delegates/Alternates can be elected or appointed borough officials. Per the PSAB Constitution, these names must be provided to the PSAB Executive Director by May 20, 2024.

The election of Officers will be held Tuesday, June 4 between 9 a.m. and 2 p.m. Voting on proposed resolutions and policies will occur during the Closing Business Meeting on Wednesday, June 5. These two activities help to shape the leadership and policy platform of the Association. Participation in this process is an essential role that borough officials play in guiding the future of PSAB.

**ALL VOTING DELEGATES MUST BE REGISTERED TO ATTEND THE ANNUAL CONFERENCE.**

Borough of: Bellefonte, Centre County

Submitted by: \_\_\_\_\_  
(Signature of the Borough Secretary, Manager, or President of Council)

Date: March 4, 2024

Borough Address: 236 W. Lamb Street, Bellefonte, PA 16823

Borough Email: Boro@bellefontepa.gov

OUR VOTING DELEGATE WILL BE:	<u>Barbara Dann</u>	<u>Council Member</u>
	<small>(Name)</small>	<small>(Title)</small>
OUR ALTERNATE WILL BE: <small>(If Applicable)</small>	<u>Johanna Sedgwick</u>	<u>Council Member</u>
	<small>(Name)</small>	<small>(Title)</small>

**The Voting Delegate form must be returned no later than Monday, May 20, 2024.** You can return this form in any of the following 3 ways -

**Mail:** PSAB, 2941 North Front Street  
Harrisburg, PA 17110

**Fax:** 717-236-8164

**Email:** mmiller@boroughs.org

