

**BELLEFONTE BOROUGH WATER AUTHORITY**  
**MEETING MINUTES**  
**REGULAR MEETING**  
**March 5, 2024 – 6:00 p.m.**  
**236 West Lamb Street**  
**Bellefonte, PA 16823**  
[www.bellefonte.net](http://www.bellefonte.net)

**CALL TO ORDER**

The meeting was called to order March 5, 2024 at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL Authority members present:**

Mr. Joe Beigle  
Mr. Greg Brown  
Mr. Jon Eaton  
Mr. Joe Falcone  
Mr. Frank (Buddy) Halderman (EXCUSED)  
Mr. Doug Johnson  
Mr. Mike Schmidt

**Staff**

Mr. Ralph Stewart, Borough Manager  
Mr. Frank Noll, WWTP Superintendent  
Mr. Shannon Struble, WWTP Assistant Superintendent  
Mr. Matt Auman, Public Works Superintendent  
Ms. Julie Brooks, Public Works Assistant Superintendent

**Engineer:** Chris Roelke

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**MINUTES**

*A motion was made by Beigle and seconded by Brown to approve the minutes from February 6, 2024. No discussion. Motion carried.*

**ADDITIONS TO AGENDA**

NONE

**PUBLIC COMMENT/COMMUNICATIONS- ORAL**

NONE

**COMMUNICATIONS (Written)**

Email regarding the Spring Creek Watershed Commission (SCWC) annual “State of the Watershed” meeting on March 28, 2024, 9am-1pm in the Large Meeting room in the Armory Building.

## **FINANCIALS**

Budget v. Actual January 2024

*Beigle motioned and Brown seconded to approve the financial report. No discussion. Motion carried.*

## **ENGINEER’S REPORT**

The engineer highlighted several projects worked on in February.

- Pump house Electrical Project
- Chapter 94 Report (Wasteload Manager - WWTP)
- Annual Pre-Treatment Report
- Finishing the Proposal for the Big Spring Cover Project

## **SEWER REPORT (Superintendent)**

The Superintendent highlighted the details of various projects and repairs completed in February.

Bulk Water sales for February: 5,600g

In February the Authority met with Martz Technologies to discuss several issues with the I/O work in the Control Room. They agreed to replace a VFD and power supply.

There was also a discussion regarding the air conditioning in the electrical room – temporary and permanent solutions.

## **WATER REPORT**

Details were offered regarding projects and repairs completed in February.

## **OLD BUSINESS**

Big Spring Cover Project

- The feasibility study cost estimate is complete and will be sent tomorrow.
- The main dilemma is that DEP must approve the design
- Authority does not want to block the view of the pumphouse which makes it difficult to come up with a feasible design.
- The feasibility study is designed to answer most of the questions for DEP.

Penn Eagle Filling Station update

- An agreement is close to being finished

The Corning Water Tank – AT&T wants to change out the antenna.

- Discussion regarding cables and welding and other issues.

The Shantel Cable Company is interested in getting space within the fence of the Hughes Street Water Tank to place a generator. An agreement is being negotiated for this project.

Parkview Heights update: (Wall on the Sewer line near Pine Circle)

- The attorneys are involved.
- It was noted again that the property owner did not apply for any building permits for any of the work done on the property.
- A member asked if it's possible to be a little more aggressive with correspondence and action.
- The property owner asked if it was possible to purchase some of the park property but the Borough and Authority are not willing to do that. The park was purchased with grant money and is not for sale.
- It was agreed that the Authority Attorneys should go "full speed ahead" on this project.

### **NEW BUSINESS**

Daily Water Withdrawal February 2024

Spring-Benner-Walker Area Joint Meeting Minutes January 22nd & February 12th, 2024

### **DISCUSSION**

There was a discussion regarding E-Billing as a cost savings.

Discussion regarding Biosolids.

### **ADJOURNMENT**

*Falcone motioned and Eaton seconded to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:10 pm.*