

**BELLEFONTE BOROUGH AUTHORITY
MEETING MINUTES
REGULAR MEETING**

April 2, 2024 – 6 p.m.

Small Conference Room, 301 North Spring Street

Bellefonte, PA 16823

www.bellefonte.net

CALL TO ORDER

The meeting was called to order April 2, 2024 at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL Authority members present:

Mr. Joe Beigle via zoom
Mr. Greg Brown
Mr. Jon Eaton
Mr. Joe Falcone
Mr. Frank (Buddy) Halderman via zoom
Mr. Doug Johnson
Mr. Mike Schmidt

Staff

Mr. Ralph Stewart, Borough Manager
Mr. Frank Noll, WWTP Superintendent
Mr. Shannon Struble, WWTP Assistant Superintendent
Mr. Matt Auman, Public Works Superintendent
Ms. Julie Brooks, Public Works Assistant Superintendent

Engineer Jean Ryan via zoom

Guests

MINUTES

A motion was made by Beigle and seconded by Eaton to approve the minutes from March 5, 2024. No discussion. Motion carried.

ADDITIONS TO AGENDA

NONE

PUBLIC COMMENT/COMMUNICATIONS- ORAL

NONE

COMMUNICATIONS (Written)

NONE

FINANCIALS (Mr. Falcone)

- Budget v. Actual February 2024
- There were losses on both the water and wastewater (sewer) sides due to capital expenditures.
- Water - \$87,550 (salaries appear to be high for the first 2 months)
- Earned interest revenue in the sweep account: \$9,351.94
- Transfer to the general fund of \$27,500 (water) and \$10,000 (Wastewater)

Halderman motioned and Eaton seconded to approve the financial report. No discussion. Motion carried.

ENGINEER'S REPORT

The engineer (Jean) highlighted several projects completed in March.

- The Chapter 94 Report and the Industrial Pre-Treatment Report came in this month and both were submitted to their respective reporting agencies.

SEWER REPORT (Superintendent)

- The Superintendent highlighted the details of various projects and repairs completed in March.
- Bulk Water sales for March: 76,940g
- The March EDMR (Environmental Monthly Operating Report) was submitted on 3/27
- There was a discussion regarding DEP inspectors.

WATER REPORT

Details were offered regarding projects and repairs completed in March.

- The department attended the Rural Water Conference March 19-21.
- There were 52 PA One Calls in the month of March.
- Installed 12 water meters (10 replacements, 2 new construction)
- Valentine Hill Road discussion:
 - There have been 4 leaks in the Corning line in the last 6-8 months. It was suggested that the pipe should be replaced from Willowbank to the State Property in order to prevent bigger issues. It was suggested that the pipe is a bigger issue than the tank rehab.
 - 20" pipe

OLD BUSINESS

Big Spring Cover Project

- review of past and current design concepts, consider B & L feasibility study proposal
- Several design proposals were viewed and discussed.
- The floating dock idea seems to be the most feasible.
- The grant that the Authority was awarded for completion of this project expires on December 31, 2025. The grant is eligible for an extension if needed.
- Proposed timeline:
 - Design in 2024

- Construction in summer of 2025
- The process for final approval is:
 - Feasibility study (possibly 2 months to complete)
 - Tentative approval
 - Design phase
 - Submit the design for approval and get permits
 - The final project design would go out for bid to contractors.

Beigle motioned to complete the feasibility study in order to keep the project moving forward. Falcone seconded the motion. Discussion included comments and questions about the project, costs, timelines, etc. Motion carried unanimously.

NEW BUSINESS

Resolution No. 04022024-01 / Component 3M Sewage Facilities Planning Module Resolution

- Spring/Benner/Walker sent an act 537 Plan – for a new building near the Shiloh Road Game Commission
 - The proposal is to add this project/building on the Benner side of the interchange, adding this building to the wastewater capacity.

Halderman motioned to approve the resolution. Schmidt seconded. Discussion regarded a question about Component 3M, which is a DEP planning module that is required for any sewage changes. Motioned carried unanimously.

Service Line Inventory

- There was a meeting last week to continue to map out a plan for getting County GIS information. There will also be a meeting with MuniLink.
- October 16th, 2024 is the deadline to submit the mandated Service Line Inventory. You have to prove the materials used for the system side (from the main to the curb) and the customer side (curb to inside the structure). This inventory is designed to look for lead in the pipes.
- Any construction after 1991 should not have lead. There was a state-wide ban at that time.

Daily Water Withdrawal March 2024

Spring-Benner-Walker Area Joint Meeting Minutes February 26th & March 11th, 2024

- There was a brief discussion about starting an internship/apprenticeship program at the Authority.

DISCUSSION

NONE

ADJOURNMENT

Motion to adjourn tonight's meeting. No discussion. Motion carried. Meeting adjourned at 7:55pm.